CALL TO ORDER
President VanderVeen called the meeting to order at 7:00 p.m.

ROLL CALL
President VanderVeen called for the roll. Vice President Peggy Condon, Commissioner John Frankenthal, Commissioner Pat Lenski, Commissioner Jay Moffat and President Susan VanderVeen answered present.

Staff members present were Director Sheavoun Lambillotte; Administrative Assistant Amy McConnell; Supt. of Recreation Nicole Vickers; Supt. of Parks & Properties Larry Gabriel; Supt. of Finance & Personnel Christy Powell; Manager of Peck Farm Park Trish Burns; Director of Marketing Traci Wicks.

Press: None

Guests: Laura Zuzuly, Emily Rogers, Sharon Jones, Elizabeth Safander, Theresa Ellis & Jay Womack.

HEARING OF GUESTS
None

REVIEW OF BUDGET AND APPROPRIATION ORDINANCE #2014-4
Supt. of Finance & Personnel Christy Powell stated that the ordinance had been on display for public review for over 30 days at the Park District. There were no questions asked by the guests that were present.

The President waited five minutes and asked for a motion to adjourn the meeting. Commissioner Moffat made a motion to adjourn the Public Hearing Mtg. at 7:05 p.m. Commissioner Lenski seconded. All ayes. Motion carried.

Secretary, Board of Commissioners

Submitted By: Sheavoun Lambillotte / Amy McConnell
CALL TO ORDER
President VanderVeen called the meeting to order at 7:05 p.m.

ROLL CALL
President VanderVeen called for the roll. Vice President Peggy Condon, Commissioner John Frankenthal, Commissioner Pat Lenski, Commissioner Jay Moffat and President Susan VanderVeen answered present.

Staff members present were Director Sheavoun Lambillotte; Administrative Assistant Amy McConnell; Supt. of Recreation Nicole Vickers; Supt. of Parks & Properties Larry Gabriel; Supt. of Finance & Personnel Christy Powell; Manager of Peck Farm Park Trish Burns; Director of Marketing Traci Wicks.

Press: None

Guests: Laura Zuzuly, Emily Rogers, Sharon Jones, Elizabeth Safander, Theresa Ellis & Jay Womack.

HEARING OF GUESTS
Sharon Jones, along with others associated with the Friends of River Park, expressed their enthusiasm regarding River Park being signed over to GPD and had several handouts for the board & staff to review. A letter written by Mary Zaander, who could not attend, was read in her absence. Ms. Jones plans to meet with the Director and Mr. Gabriel to go over her files on River Park and will be giving them to GPD for future reference.

READING OF MINUTES
Commissioner Moffat made a motion to approve the minutes from the Regular Scheduled Meeting of April 21, 2014 as presented with the voting correction mentioned in regards to the Mill Creek purchase agreement. Commissioner Frankenthal seconded. All ayes. Motion carried. Commissioner Moffat made a motion to approve the Recreation Committee Meeting Minutes of May 7, 2014 as presented. Commissioner Frankenthal seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS
Commissioner Moffat made a motion to approve the claims and accounts as presented. Commissioner Lenski seconded. All ayes. Motion carried.

TREASURER’S REPORT AND SUPERINTENDENT OF FINANCE REPORT
Superintendent of Finance & Personnel Christy Powell reviewed the April financial reports. The Revenue and Expenditure Report, a twelve month report, showed a positive net surplus resulting from a combination of revenues exceeding budget, and expenditures coming under budget in the various funds. Supt. Powell pointed out that these are preliminary numbers and may change slightly once the audit is complete, but this report serves as a good estimate. Ms. Powell pointed out that GPD was slightly over budget in the liability fund. We appropriated plenty of money, but we will get a comment in the audit and management letter that we went over budget unless we pass a budget amendment. The board agreed that a budget amendment would not be necessary due to the minimal amount over budget. Also, Ms. Powell mentioned that the debt service schedule will go to the board quarterly now. Lastly, a PDRMA annual report was given to board members from the meeting Christy attended. Commissioner Lenski made a motion to approve the Superintendent of Finance Report as presented. Commissioner Condon seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA
Commissioner Frankenthal made a motion to approve the agenda as presented. Commissioner Lenski seconded. All ayes. Motion carried.
CORRESPONDENCE
A thank you note from a resident was read. She was very happy with the staff for her child’s birthday party held at Hawks Hollow. Also, invitations for an evening reception honoring the 2014 Kane County Chronicle Best of the Fox Readers Choice Award winners were shared with the board for the four awards given to GPD.

OLD BUSINESS
BUDGET AND APPROPRIATION ORDINANCE #2014-4
Supt. of Finance & Personnel Powell stated that the ordinance had been available for public inspection at the Park District for thirty days. A notice was published in the local newspaper and the ordinance will be filed with the county. Vice President Condon made a motion to approve the 2014-2015 Budget Ordinance #2014-4 as presented. Commissioner Lenski seconded. A roll call vote was taken. Condon–aye, Frankenthal–aye, Lenski–aye, Moffat–aye VanderVeen–aye. All ayes. Motion carried.

ORDINANCE REQUESTING TRANSFER OF RIVER PARK PROPERTY #2014-6
This ordinance for the transfer includes the agreement of transfer and license agreement. The City of Geneva still owns the property just north of the park, but Geneva Park District will maintain it and actually own the River Park parcel. The ordinance for the transfer of River Park has to be passed prior to the agreement of transfer and license of the River Park property being passed. Commissioner Moffat made a motion to approve the ordinance requesting the transfer of property from the City of Geneva to the Geneva Park District as presented. Commissioner Frankenthal seconded. A roll call vote was taken. Condon-aye, Frankenthal-aye, Lenski-aye, Moffat-aye, VanderVeen-aye. All ayes. Motion carried.

AGREEMENT OF TRANSFER AND LICENSE OF RIVER PARK PROPERTY
Commissioner Moffat made a motion to approve the agreement for transfer and license of River Park property by the City of Geneva to the Geneva Park District as presented. Vice President Condon seconded. All ayes. Motion carried.

PECK FARM COURTYARD PAVER BRICK REPLACEMENT
Staff updated the board in regards to the new timeline for replacement, which is for it to be done after the Autumn Fair this September. GPD is making temporary repairs to get through the summer using the least expensive bricks available. Mr. Womack brought several samples of pavers and fillers for under/between the pavers and explained the pros and cons to all. Many of the issues regarding the flow of rain water off of the buildings down into the prairie were addressed. With 1,000,000 gallons of above ground water per acre per year flowing down into the prairie, it is doing a lot of damage. After further research this should be solved with a combination of using perforated pipes, a French drain, a splash garden and possibly two rain gardens. It is possible to install historic pavers by the front porch and down by the silo without compromising the permeable paver system. Also, conduit will be run from the Orientation Barn to the 3-Sided Barn for electricity and a concrete pad will be put in front of the Red Barn. Educational signage can be used to explain the permeable paver system and how it solves various rain water issues. We will bid all three paver options presented (concrete, upgraded concrete & clay). Once the survey comes in Jay will put the details together so we can bid in August. This will allow the board to approve the contractor at the September board meeting.

COMMUNICATIONS
We are presently working with COG on a building permit to start construction of the Peck Farm porch. This has slightly delayed construction, but we expect to have it soon.

FUTURE MEETINGS
Regular Scheduled Meeting June 16, 2014 7:00 PM

STAFF REPORTS
SUPERINTENDENT OF PARKS AND PROPERTIES
Supt. of Parks and Properties Larry Gabriel reviewed his report. The pool is opening Friday, so his department is working on that this week, along with the planting crew at Peck Farm preparing the Butterfly House & Sensory Gardens. Next they will be working on Mini-Golf. They are on track with getting everything open in
time. The athletic crew is on task with the baseball, soccer and lacrosse fields. The park sites are wet, but we
have still been able to mow. The Meadows, Washburn and Eagle Brook park renovations have all delayed a bit
due to weather, but should still be done by May 31. Mr. Gabriel has been working with the City of Geneva in
regards to removing all of the ash trees at the South Street fields and will be getting new shade trees purchased
by foundation monies that will be installed next week. Commissioner Lenski pointed out that the GPD lock box
for baseball equipment does not actually lock. Mr. Gabriel will get that taken care of.

SUPERINTENDENT OF RECREATION
Supt. of Recreation Nicole Vickers reviewed her report. The recreation team has been very busy getting ready
for the upcoming season. The Charlotte’s Web production was sold out this past weekend. Lifeguard training is
being held this week. The annual dance recitals were also this past weekend and it went very well. Our main
focus now is opening the Sunset and Mill Creek pools. Mini-Golf opened May 2 and so far the revenues are up
from last year’s numbers. The carpet on the holes will be replaced by end of this week. Numbers have been
down across the board in regards to revenue and participation due mostly in large part to Easter and spring break
being later this year than they were last year.

MANAGER OF PECK FARM PARK
Peck Farm Park Manager Trish Burns reviewed her report. Lance, the museum exhibit designer, will be
coloring to Montana to meet with George Peck’s family to create a living history interview. This interview will
be on iPads in the new exhibits. GPD won two American Society of Landscape Architects awards. One for the
nature playground for bringing children back to nature and the other for the Miller-Thompson property for the
quality restoration work GPD did there. Lastly, the Butterfly House opens this Friday and the nature playground
has been very busy this season so far.

ANNUAL MEETING – Temporary Adjournment to Annual Meeting
Vice President Condon made a motion to adjourn the Regular Scheduled Meeting to go into the Annual
Meeting at 9:09 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

The Annual Meeting was adjourned and the board returned to the regular meeting at 9:23 p.m.

NEW BUSINESS
NON-RESIDENT FEE POLICIES & PROCEDURES
Director Lambillotte addressed a concern that a resident had recently regarding her having to pay non-resident
fees for her grand-daughter to enroll in GPD programming since her grand-daughter is not a GPD resident.
Current policy defines a family as parents and their children 2-23 years old who are full-time students. The
board agrees with the current policy and agrees that there are too many exceptions that could be made if they
allow this one to be waived.

RECREATION COMMITTEE REPORT
Supt. of Recreation Nicole Vickers reviewed the Recreation Committee report. The Recreation Committee
consisted of John Frankenthal and Peggy Condon. Ms. Vickers stated that many of the goals from last year
were completed. She reviewed the comparisons of the seasons and discussed the upcoming recommended 2014-
2015 goals and objectives from the staff. Commissioner Frankenthal made a motion to approve the Recreation
Committee Report and goals and objectives as presented. Commissioner Lenski seconded. All ayes. Motion
carried.

EXECUTIVE SESSION
At 9:36 p.m., Commissioner Lenski made a motion to go into Executive Session for the purpose of land
acquisition and to review executive session minutes. Commissioner Frankenthal seconded. All ayes. Motion
carried.

The board returned from executive session at 10:38pm. Commissioner Moffat made a motion to approve
executive session minutes dated November 18, 2013; Dec 9, 2013; Jan 20, 2014; Feb 17, 2014; Mar 17, 2014;
and Apr 21, 2014 as presented; and approve the release of June 21, 2010; November 15, 2010 and February 21,
2011 executive session minutes for public viewing and the disposal of tapes of previously approved minutes 18
months and older. Commissioner Frankenthal seconded. All ayes. Motion carried.
ADJOURN
Commissioner Lenski made a motion to adjourn the meeting at 10:38 p.m. Commissioner Frankenthal seconded. All ayes. Motion carried.

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Secretary, Board of Commissioners
Geneva Park District

Submitted By: Sheavoun Lambillotte / Amy McConnell
CALL TO ORDER
President VanderVeen called the meeting to order at 8:25 p.m.

ROLL CALL
President VanderVeen called for the roll. Vice President Peggy Condon, Commissioner John Frankenthal, Commissioner Pat Lenski, Commissioner Jay Moffatt and President Susan VanderVeen answered present.

Staff members present were Director Sheavoun Lambillotte; Supt. of Parks & Properties Larry Gabriel; Administrative Assistant Amy McConnell; Supt. of Recreation Nicole Vickers; Supt. of Finance & Personnel Christy Powell; Manager of Peck Farm Park Trish Burns; Director of Marketing/PR Traci Wicks

Guest: None

Press: None

PRESIDENT'S ANNUAL REPORT
President VanderVeen read the President’s annual report which is attached to these minutes.

ELECTION OF PRESIDENT PRO TEM
President VanderVeen asked for nominations for President Pro Tem. Commissioner Lenski nominated Vice President Condon as President Pro Tem. Commissioner Frankenthal seconded. All ayes. Motion carried.

NOMINATION FOR PRESIDENT
President Pro Tem Condon asked for nominations for President. Commissioner Moffat nominated and made a motion to approve Susan VanderVeen for President. Commissioner Lenski seconded. All ayes. Motion carried.

NOMINATION FOR VICE PRESIDENT
President VanderVeen asked for nominations for Vice President. Commissioner Lenski nominated and made a motion to approve Peggy Condon for Vice President. Commissioner Moffat seconded. All ayes. Motion carried.

APPOINTMENT OF TREASURER AND SECRETARY
President Susan VanderVeen appointed Commissioner Pat Lenski as Treasurer and Sheavoun Lambillotte as Secretary.

COMMITTEE APPOINTMENTS
Proposed committee appointments were reviewed. Director Lambillotte asked if anyone had any changes. With there being no changes, Vice President Condon made a motion to approve the proposed committee appointments as presented. Commissioner Lenski seconded. All ayes. Motion carried.

Commissioner Lenski made a motion to adjourn the annual meeting at 9:23 p.m. and return to the regular meeting. Commissioner Frankenthal seconded. All ayes. Motion carried.
President Susan VanderVeen’s Annual Message
May 2014

It’s been another busy year with many new programs, awards and recognition. In June 2013 GPD celebrated the opening of the new Larry Gabriel Bridge located at Island Park. The bridge provides a walkway and bike pathway across to the island for thousands of Fox River Trail users. 2013 also marked the 25th anniversary for our Stone Creek Golf facility which provides mini-golf fun for families. GPD’s dance company has been performing The Nutcracker for 10 consecutive years now. Our Butterfly House out at Peck Farm Park is currently in its 11th year of operation. This attraction is very popular with our residents and over 18,000 people visit this feature annually. An additional greenhouse at Wheeler Park was built in 2013. This allows us to grow additional plants for the many park and building sites throughout the district. Several of GPD’s sites/facilities received awards in the year 2013. The American Society of Landscape Architects (ASLA) awarded Hawks Hollow Nature Playground with the Outstanding Facility Award. Hawks Hollow was also the winner of the Best Facility designated by the IPRA. The Miller-Thompson Property Design won an ASLA award for its restoration activities. GPD received for the second consecutive year the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. An engineering award for the Larry Gabriel Bridge was awarded by American Council of Engineering Companies of IL (ACEC). Sunset Pool received three 5 star scores last summer based on safety drills performed by our life guards and the overall condition of the facility. Lastly, the Midwest Institute of Park Executives (MIPE) awarded Larry Gabriel with the Park Professional of the Year Award.

We opened a new facility, Playhouse 38, which adds more dimension to Geneva’s cultural arts programming, located at 524 W. State Street, Suite I. Classes offered in conjunction with the theatre include various acting methods, theatre production and set building. Our productions, involving both children and adults, have been sold out and all have received high praise. Be sure to catch our upcoming productions. We have a very talented and experienced staff that has many new and exciting ideas for the upcoming year.

Hawks Hollow Nature Playground opened October 5, 2013 to a large, enthusiastic crowd of children excited to explore all its offerings. We have received rave reviews. The children continue to visit the playground in all seasons regardless of weather conditions. The average of 200 visitors per day during the week and 500 per day on the weekends has already started to increase with the warmer weather. The interactive playground is designed to allow free play and the exploration of nature through several hands-on activities. As mentioned above, Hawks Hollow has already been highly recognized and has received two awards.

We are restoring the historic front porch at the Peck Home and renovating the Peck Farm Museum Exhibits with a Museum Grant. We are very excited about this project and expect the new updates to be revealed this fall.

The community gardens are growing strong. They are the result of a partnership between the Park District, the City of Geneva and Kane County Forest Preserve. We hope to expand by 50 more beds next season. This program is an excellent example of what beneficial success for our community can be achieved with the cooperation of governing bodies.

Autumn Fair at Peck Farm Park September 21, 2013 was a resounding success, with approximately 3,000 attendants. The weather was perfect, the crowds were record breaking and a good time was had by all.

Special events continue to be successful and well attended. 340 ran through the prairies at Peck Farm during the Harvest Hustle in September. Over 1,000 people participated in the Halloween festivities, 400 traveled on the Polar Express in December, over 600 ran through the frozen Peck Farm Fields at the 5th annual Super Shuffle and a recorded breaking 1,000 Dads and Daughters danced the night away in February. GPD has added two new special events for the residents. The first being our Heritage Days event at Peck Farm Park which allows our residents to discover the ways of the past. They can enjoy games that George and the other Peck children played, learn the history of the Peck’s and observe sheep herding in action. The other new event that we have is the Zombie Apocalypse Halloween event held at Wheeler Park for children and adults which was very popular its first year out.

Mill Creek Pool is in the process of being acquired by GPD from Shodeen, Inc and will open June 7th for additional swim classes, including evening hours, adult lap swim and open swim. This addition, we believe will allow expanded open swim at Sunset in the future and provide more classes for the community.
There were many milestones in the area of personnel this past year. Ken Kerfoot celebrated 15 years of service & Jill Bridges departed after 20+ years of loyal service to the GPD in March 2014. Two of our Board members were recognized. Todd Karas for 12 years of service & Jay Moffat for being elected to the board, both in May. We lost Ralph Dantino, a strong, dedicated leader of our community. He loved Geneva and gave back in so many ways, including helping in the development of our district. He was instrumental, in the acquisition and development of Peck Farm Park. In honor of his contributions, the Ralph Dantino Teaching Dock on the shore of Peck Lake was dedicated during the Earth Day celebrations in April. The crowd attending was a testament to his character and the love and respect shared between him, his family and his community. He is truly missed.

Thank you to everyone for their contributions in making our district so exceptional. It cannot happen without strong teamwork. I would like to specifically thank the Geneva Park District Foundation for all of their hard work and contributions that they continue to provide to the Park District each and every year.

I am blessed to have the privilege to work with such a talented team. It is truly an honor and pleasure to work with our dedicated staff, board and volunteers. Thank you!