CALL TO ORDER
President VanderVeen called the meeting to order at 7:04 p.m.

ROLL CALL
President VanderVeen called for the roll. Commissioner Pat Lenski, Commissioner Jay Moffat and President Susan VanderVeen all answered present. Commissioner Frankenthal was absent. Vice President Condon arrived at 7:10 p.m.

Staff members present were Director Sheavoun Lambillotte; Administrative Assistant Amy McConnel; Supt. of Parks & Properties Larry Gabriel; Supt. of Finance & Personnel Christy Powell; Manager of Peck Farm Park Trish Burns; Supt. of Recreation Nicole Vickers; Director of Facilities Mike Younie; Sunset Facility Manager Joann Able; Facility/Aquatic Supervisor Mickey Boyle and Director of Marketing & Public Relations Traci Wicks.

Guests: Adam Simon

HEARING OF GUEST
None

READING OF MINUTES
Commissioner Moffat made a motion to approve the minutes from the Regular Scheduled Meeting of June 16, 2014 as presented. Commissioner Lenski seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS
Commissioner Lenski made a motion to approve the claims and accounts as presented. Commissioner Moffat seconded. All ayes. Motion carried.

TREASURER’S REPORT AND SUPERINTENDENT OF FINANCE REPORT
Supt. of Finance & Personnel Christy Powell reviewed the June financial reports. Commissioner Moffat made a motion to approve the Treasurer’s Report and Supt. of Finance Report as presented. Commissioner Lenski seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA
Commissioner Moffat made a motion to approve the agenda as presented. Commissioner Lenski seconded. All ayes. Motion carried.

CORRESPONDENCE
None

OLD BUSINESS
RESOLUTION APPROVING A CROSS EASEMENT AGREEMENT
Adam Simon, from Ancel Glink, reviewed the final copy of the real estate purchase agreement for the pool transfer, the resolution for the parking lot easement and the memorandum outlining the final status of the real estate purchase agreement for the Mill Creek Swim Club. Mr. Simon explained the next steps and answered the board’s questions about the above referenced documents. Commissioner Moffat made a motion to approve the cross easement agreement for the parking lot as presented. Commissioner Lenski seconded. All ayes. Motion carried.

COMMUNICATIONS
The Peck Farm courtyard paver brick replacement bid documents are over 50% complete. Director Lambillotte & staff met with WRD to go over details and will meet one more time to review 90% documents. The project will go out to bid August 19th and the results will be shared with the board at our September 15th meeting.
Ms. Burns and Director Lambillotte attended a sustainable energy conference in an effort to begin the process of researching alternative energy sources for Park District facilities. It provided excellent information and references and they are excited about the prospects.

President VanderVeen and Director Lambillotte met with the School Board President and Superintendent to reaffirm our commitment to the importance of working cooperatively together for the mutual benefit of our constituents.

As a result of our Park Board self-evaluation, we have scheduled an IAPD board training seminar for October 20th from 5-6:30 p.m., pending all board members can attend.

Over 70 park professionals visited Hawks Hollow last month and the comments were overwhelmingly positive. The park continues to garner positive attention from residents, tradespeople and fellow professionals alike. With visitation continuing to grow, parking has become an issue that we may need to address in the future.

A meeting was held with the COG to discuss ongoing business and future projects.

A meeting was held with Mark Grosso who represents the Pepper Valley Homeowners Association to discuss the budget and timeline for replacement of that park.

The school district would like the park district to consider moving Marjorie Murray Park to the location where the Coultrap building was. This transition would likely not occur until Marjorie Murray is scheduled for playground replacement which presently stands at 2017-18.

Porch construction at Peck is near complete and it looks fabulous. Director Lambillotte & staff also met with the designer for the Peck house exhibit remodel. He presented a design plan that encompasses a great deal of repurposed old barn wood.

Kidzone is experiencing long waitlists at Williamsburg Elementary School and with the cancellation of Kinderzone, we are considering utilizing the space at SPRC for an overflow kidzone site for those waitlisted participants.

FUTURE MEETINGS
Geneva Park District Foundation August 25, 2014 7:00 PM at Peck Farm Park Orientation Barn
Regular Scheduled Board Meeting August 18, 2014 7:00 PM at Peck Farm Park Orientation Barn

STAFF REPORTS
MANAGER OF PECK FARM PARK INTERPRETIVE CENTER
Manager of Peck Farm Park Trish Burns reviewed her report. Visititation to Hawks Hollow has been very strong. Based on the average Butterfly House visitation, it is estimated that we are getting close to 1,750 a week visiting. The total visitation to the Butterfly House for June was 7,242, which is the strongest June ever. The rough carpentry on the front porch is complete and the ornate work is being done now. The porch is expected to be completed by the end of July.

SUPERINTENDENT OF PARKS AND PROPERTIES
Supt. of Parks & Properties Gabriel reviewed his report. Demar tree service removed a tree that had fallen into the lagoon area of the former Mill Race Inn. Staff removed several other trees that had fallen in the area. Garden maintenance has been challenging due to the geese population at Island Park. Mr. Gabriel is exploring ways to establish control of the population, including Border collie exposure and egg raddling. The baseball program did very well this year, due in large part to the advanced preparations done ahead of the spring season, as well as the hiring of an athletic field staff. Maintenance of River Park is underway. Director Lambillotte and Mr. Gabriel met with the River Park members to discuss future programming at River Park.

SUPERINTENDENT OF RECREATION SERVICES
Supt. of Recreation Vickers reviewed her report. The fall brochure is at print and will be delivered later this week. The Kinderzone program has been cancelled due to lack of interest. Playhouse 38 finished a successful production of
Suessical Jr. Into the Woods will be taking the stage this coming weekend. The recent neighborhood cookouts were a success bringing out large numbers of residents. June 2014 revenue is up from last year at both SRFC & SPRC. Mini-golf attendance is up from last year as well. Sunset pool attendance continues to increase and Mill Creek pool has exceeded our preliminary expectations in regards to pass sales.

NEW BUSINESS
SUNSET RACQUETBALL AND FITNESS CENTER ANNUAL REPORT
Director of Facilities Mike Younie and Sunset Facility Manager Joann Able were present to review the SRFC report. Ms. Able highlighted on the breakdown of memberships, member & guest usage; racquetball court usage and finances. The number of memberships decreased 5% from last year and we had a decrease in facility users. Court usage has declined 26% over the past 2 years. The total revenue received for this fiscal year was $218,277.32 while expenses were $130,291.32 leaving a net surplus of $87,986.00. Ms. Able highlighted on how well the retention program is doing. Ms. Able reviewed the following recommendations: continue expanding marketing efforts to increase memberships; restructuring the personal training program; pursue additional options for utilization of courts as they are, while investigating potential repurposing of the space in the future; replace fitness equipment as dictated by annual fitness center survey and current fitness trends; continue to expand the Member Retention Program and assess its effectiveness; and no fee increase is being proposed at this time. Vice President Condon made a motion to approve the 2013-2014 Sunset Racquetball & Fitness Center Annual Report and 2014-2015 recommendations as presented. Commissioner Moffat seconded. All ayes. Motion carried.

STEPHEN D. PERSINGER RECREATION CENTER ANNUAL REPORT
Director of Facilities Mike Younie and Facility/Aquatic Supervisor Mickey Boyle were present to review the SPRC report. Mr. Boyle highlighted and reviewed memberships, facility finances, guest usage, fitness center usage, birthday parties, open gym, Kidz Korral, fitness center programs and adult athletic leagues. He stated that a total of 1,261 annual memberships had been sold which is a 13.5% decrease from last year. The total SPRC revenue received during the 2013-2014 fiscal year was $726,595 with expenses of $543,359 leaving a net surplus of $183,236. Facility usage was slightly down, but track pass sales were slightly up from last year. The Kidz Korral brought in revenue of $56,117 and had expenses of $59,705 leaving a net loss of $3,588. There were 156 birthday parties held at SPRC with a total net gain of $12,319.89. Open gym had a net profit of $15,636. Staff is analyzing areas that were down from the previous year and will be doing more marketing in those areas. Staff is planning to replace one Helix with a Precor AMT. Mr. Boyle reviewed the following recommendations: research the feasibility of replacing and upgrading two step mills that have been problematic in their operations; replace two treadmills with two recumbent bikes per the recommendations of the facility users via the annual survey; trade in high-mileage cardio machines and purchase new cardio equipment; refinish floors in gymnasium and aerobics studio annually; continue to implement phases of the Member Retention Program already planned and continue to expand the program and assess the effectiveness of the programs by adding related inquiries to the annual fitness center survey; continue to use marketing tools and use website videos to increase awareness of facility for rentals of program rooms and gym space; expand birthday party offerings, including more available timeslots; increase our marketing of the Kidz Korral to include direct emailing, banners and flyers; ensure staffing of Kidz Korral maintains proper balance between providing a safe environment and a fiscally responsible venture; develop and implement a membership drive marketing program for all membership based facilities; install an air curtain at the main entrance to reduce heating cost and temperature fluctuations in the main lobby; develop a punch card system for open gym; replace and recover second floor seating in hall; evaluate and budget for repainting the interior of the facility for the 2015 annual shutdown; and no membership fee increase is being proposed at this time. Commissioner Moffat made a motion to approve the 2013-2014 Stephen D. Persinger Recreation Center Annual Report and the 2014-2015 recommendations as presented. Commissioner Lenski seconded. All ayes. Motion carried.

EXECUTIVE SESSION
At 8:25 p.m. Commissioner Lenski made a motion to go into executive session. Vice President Condon seconded. All ayes. Motion carried.
The meeting went back into regular open session at 8:28 p.m.

ADJOURN
Commissioner Lenski made a motion to adjourn the meeting at 8:28 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

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Secretary

Submitted By: Sheavoun Lambillotte / Amy McConnell