CALL TO ORDER
President VanderVeen called the meeting to order at 5:00 p.m.

ROLL CALL
At 5:00pm President VanderVeen called for the roll. Vice President Peggy Condon, Treasurer John Frankenthal, Commissioner Jay Moffat, Commissioner Pat Lenski and President Susan VanderVeen answered present.

Staff members present were Director Sheavoun Lambillotte, Supt. of Parks & Properties Larry Gabriel, Supt. of Finance & Personnel Christy Powell, Supt. of Recreation Nicole Vickers, Manager of Peck Farm Park Interpretative Center Trish Burns.

Guests: None.

NEW BUSINESS
Ms. Lambillotte presented a power point presentation regarding the District’s capital planning process. She stated that the District’s Capital Improvement Plan (CIP) is put together each year and is guided by a multitude of inputs such as the Master Plan, Community Survey, Short & Long Range Plan, capital planning meetings, program evaluations, board members, recreation trends and community feedback. She stated that consideration is also given to a projects revenue generating potential as well as a projects annual maintenance and repairs.

Director Lambillotte highlighted future financial considerations, such as, an increase in land cash revenue, the payoff of the Peterson property in 2019, the maturity of referendum debt in 2018 and the maturity of alternative revenue bonds debt in 2019. She also presented a 10 year CIP outlook and reviewed the fund balance outlook over the next 10 years.

Ms. Lambillotte presented a listing of identified unfunded capital projects that our currently listed in the CIP as unfunded as well as listed in the Short & Long Range Plan. Commissioner Frankenthal asked if some of the projects, such as, the mini golf future party room/game room and renovation of golf hut could be split into smaller projects and done at separate times. Ms. Lambillotte concurred that this could be done.

Ms. Lambillotte and Ms. Powell reviewed the maturity of both GO Bonds and Alternative Revenue Bonds and the impact those maturities would have on the District’s fund balance. They also reviewed the potential of issuing replacement debt by going to referendum or by issuing Revenue Bonds (ARB’s). Ms. Powell discussed timing and dollar amounts of issues. Ms. Powell also discussed savings to tax payers once the GO Bonds matured.

Ms. Lambillotte discussed potential grants as a source of funding for certain capital projects, such as the pool phase III, land acquisition, bike trail grant funding and green initiative grants.

Ms. Lambillotte conducted an exercise whereby she asked board and staff to choose those projects they felt most important. Those identified were as follows:
- 9-Parking Lot/Restrooms @ Peck
- 5- Mini Golf Hut
- 0-Dog Park
- 6-SPRC Outdoor Playground
- 2-SPRC (North) Bike Trail
- 0- Sunset Pool III
- 2-Sunset Pool Sprayground
- 0- Bike Trail Connections/Path
- 1- Mill Creek Sprayground
- 0-Sculpture Park
- 0-Peterson Property
- 5- Peck House Windows/Door

Ms. Lambillotte had staff vote on their top three. Those projects with the most votes included: Peck Farm Parking Lot & Restroom Expansion, SPRC Outdoor Playground, Mini Golf Hut Expansion, and replacing windows and doors at the Peck house.

Commissioner Lenski noted that he would like to do more smaller projects versus one large project. Commissioner Moffat concurred that he felt projects might be prioritized differently if able to consolidate smaller projects.

Ms. Lambillotte then separated those projects that could be currently funded through CIP and those that could not move forward without further funding. Those projects include:

**Long Term Planning 2019-2020**
- 10-Sunset Roof/HVAC, Green Roof, Green….
- 0- Sunset Pool Phase III
- 7- Bike Trail Expansions/Connections
- 3-Peterson Property

Ms. Lambillotte had board/staff vote on their top two choices of larger projects. The replacement of the Sunset roof and HVAC was ranked highest followed by the Peck bike trail connection and development of the Peterson property.

The last few minutes of the planning session were spent brainstorming. Ideas for projects for parks, programs and facilities were generated.

**Parks**
<table>
<thead>
<tr>
<th>More Flower Beds</th>
<th>More Trees</th>
<th>More Trails (smaller)</th>
<th>Green-Charging Stations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>-Lighting (Solar)</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>-Parking/Exterior</td>
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</tbody>
</table>

**Programs**
<table>
<thead>
<tr>
<th>Foot Golf</th>
<th>Horticulture Program</th>
<th>Cooking Classes</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>(Community Garden)</td>
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</table>

**Facilities**
<table>
<thead>
<tr>
<th>Preschool Building</th>
<th>Golf Sprayground</th>
<th>FFR @ SPRC</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Ropes Course</td>
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<table>
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<tr>
<th>Teen Center</th>
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**Marketing**
**Consistent Branding/Signage**
ADJOURN
The meeting was adjourned at 7:00pm.

__________________________________
Secretary

Submitted By: Sheavoun Lambillotte / Christy Powell