CALL TO ORDER
President VanderVeen called the meeting to order at 7:02 p.m.

ROLL CALL
President VanderVeen called for the roll. Vice President Peggy Condon, Commissioner Frankenthal, Commissioner Jay Moffat and President Susan VanderVeen all answered present. Commissioner Lenski was not present.

Staff members present were Director Sheavoun Lambillotte, Administrative Assistant Amy McConnell, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Larry Gabriel, Supt. of Finance & Personnel Christy Powell, Manager of Peck Farm Park Trish Burns, Director of Marketing/Public Relations Traci Wicks & Recreation Supervisor Elliot Bortner

Guests: None
Press: None

HEARING OF GUEST
N/A

READING OF MINUTES
Vice President Condon made a motion to approve the minutes from the Public Hearing Meeting, Regular Scheduled Meeting and Annual Meeting of May 18, 2015 as presented. Commissioner Frankenthal seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS
Commissioner Moffat made a motion to approve the claims and accounts as presented. Commissioner Frankenthal seconded. All ayes. Motion carried.

TREASURER’S REPORT AND SUPERINTENDENT OF FINANCE REPORT
Supt. of Finance & Personnel Christy Powell reviewed the May financial reports. Commissioner Moffat made a motion to approve the Treasurer’s Report and Supt. of Finance’s Report as presented. Commissioner Frankenthal seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA
Commissioner Frankenthal made a motion to approve the agenda as presented. Commissioner Moffat seconded. All ayes. Motion carried.

CORRESPONDENCE
Press clippings from this past month were passed around.

OLD BUSINESS
COMMUNITY SURVEY 2nd DRAFT
A second draft of the survey was provided to the Board for their comments, suggestion and/or corrections. The final survey model is anticipated to be mailed by mid to late summer with results presented to the Board this fall. Board members were very pleased with this draft and complimented staff on their revisions thus far.

COMMUNICATIONS
Director Lambillotte mentioned that there are a number of events we have scheduled for the month of June and throughout the summer. It is a testament to our commitment to providing our residents every opportunity
to recreate, get healthy, get fit, and get social. Many of these summer events are free for our residents to enjoy.

With the help of the park Foundation we have updated the landscaping at Old Mill Park around the gazebo. All design and planting work was done in-house and the results look spectacular.

We will be installing our first adjustable basketball hoop at the request of residents near Weaver Park. This is possible due to a donation of the hoop and installation by a local homeowner.

The damaged Island Park stage and overlook is being repaired and will be complete before our first concert in the park.

Summer facility openings and summer programs have gotten off to a great start with dedicated staff, and very few issues.

Director Lambillotte asked that the Board to reach out to legislators in regards to House Bill HB 695 as it relates to a permanent tax freeze for all taxing districts within the state of Illinois. This blanket legislation over the whole state would diminish our ability to listen to the specific needs of our unique community and tie our hands in responding to those needs.

An article about our unique, fun, and educational playgrounds was shared with the Board.

Land/Cash contributions are presently being received for the Prairie Ridge & Lincoln Square subdivisions.

Our first Autumn Fair Committee Meeting will be held tomorrow (June 16) and the committee is very enthusiastic and full of ideas for an even better and more successful event this year on September 19th.

STAFF REPORTS
SUPERINTENDENT OF RECREATION
Supt. of Recreation Nicole Vickers reviewed her report. She highlighted on the summer programs and events. Camps and swimming lessons are both going well. Both pools are now open and pool pass sales are up in comparison to last year. We have a lot of visitors during our extended hours, but we will continue to keep an eye on those hours to make sure it is fiscally responsible. Swedish Days is next on the horizon featuring our new event Geneva’s Got Talent that we have taken over. The three on three basketball tournament takes place on Saturday and the festival closes with the parade on Sunday. The new amenities at the pool are very popular and have been very well received. Supt. Vickers reviewed the Sunset and SPRC reports. Sunset revenue is up and usage is comparable to last year. SPRC revenue has slightly dropped due to a decrease in student summer memberships. Staff is reaching out to those people that did not renew to find out why. Ms. Vickers stated that Mini Golf revenue is up significantly from last year. Commissioner Moffat suggested looking more into using the Park District buses for shuttling residents around Geneva for the Christmas Walk.

MANAGER OF PECK FARM PARK
Manager of Peck Farm Park Trish Burns reviewed her report. The Butterfly House successfully opened on Saturday, May 23rd. There were 180 people releasing butterflies and over 400 in attendance. Moving forward we will continue to have this event on a Saturday. At the Earth Day event in April we recycled over 1000 pounds of electronics, over 3500 pounds of paper, about 500 pounds of textiles and we also collected #6 styrofoam. The adult programming numbers are lower for this past month and this is due to the timing of the programs. Over the next two months there are several programs to make up for this. The Nature Playground is drawing a lot of people to Peck Farm this year resulting in phenomenal attendance numbers for the playground and the Butterfly House.

SUPERINTENDENT OF PARKS AND PROPERTIES
Supt. of Parks & Properties Gabriel reviewed his report. Supt. Gabriel commented on several upcoming special events and the amount of preparation needed by his staff for those events. They have been very busy readying the parks and facilities due to the amount of behind the scenes coordination that is necessary. Staff
has been very busy planting the gardens with only a few more to do. The baseball crew has been doing a
great job prepping the fields and will be extremely busy with the upcoming Foxes tournament. During
Swedish Days staff will mostly be working on projects within Wheeler Park. We do have a new
custodial/security full time employee and he will be starting on June 22nd. Due to the recent heavy rains
there has been some flooding at Island Park that staff will keep an eye on.

NEW BUSINESS
PROGRAM SURVEYS – DANCE PROGRAMS
Superintendent of Recreation Vickers reviewed the results of the Winter 2014-15 dance program surveys.
The survey was completed online being sent out to 201 participants with 45, or 23% responding. Most top
box scores were in the 90th percentiles. The overall top box score for the entire survey was 97.9%
satisfaction. Highest top box scores of 100% were seen in Preparation/Teaching, Knowledge, Attitude,
Facility, and Cleanliness. Lowest top box score was received in Communication; staff is researching methods
for improved communication which would include greater use of email and expanded use of the dance
bulletin board. 97.78% of respondents said they would recommend the dance programs to a friend. Several
positive comments were received in relation to the instructors, enjoyable experience, and quality of costumes.
As is typical with all surveys, staff evaluates the results and makes adjustments where necessary to elevate
the program. Staff intends to expand the dance program to include a wider range of programs offered at SPRC.
Over the past year the dance program has seen a decline in participation due to increased local competition;
the intent of utilizing SPRC in a higher capacity is to attract more dancers through improving convenience by
way of location and times.

COMPUTER SOFTWARE RECOMMENDATION
A memo outlining staff’s research and recommendation in addressing the need to switch registration software
companies was reviewed by the Board. Board members agreed with staff’s recommendation in moving
forward with switching to Vermont Systems (Rectrac) due to the cost savings and its recreation specific
software/support. Staff will develop a transition plan and bring that back to the board for approval.

PLAYHOUSE 38 ANNUAL REPORT
Recreation Supervisor Elliott Bortner was present to review the Playhouse 38 report. Overall we brought in a
little over 81,000 in revenues for FY 2014-15. 85% of this is production revenue, about 13% in general
programming and the remainder is in sponsorships. Salaries & wages make up the majority of the expenses,
with contractual expenses, utilities, rent & commodities being a smaller portion. Participation has increased
with attendance, the casts and in general programming. We had an $11,000 profit this year, as opposed to a
loss the prior year. Recommendations moving forward are to renew the lease at the current Playhouse
location, as we are in the process of negotiating a lower monthly rent and feel that the space works very well
with our current programming. We would like to partner with the new restaurant upstairs in using the green
room and by offering dinner/theater packages. We would like to offer more adult productions and increase
general programming and special events to more effectively use the space. The Park District has taken all of
the comments from the theater participants, as well as their parents, into consideration and have done our best
to accommodate what we feel is feasible. Commissioner Frankenthal made a motion to approve the 2014-
2015 Playhouse 38 Annual report and 2015-2016 recommendations as presented. Commissioner Moffat
seconded. All ayes. Motion carried.

RACQUETBALL COURT RENOVATION PROPOSAL
A memo from staff outlining the proposed changes to one of the racquetball courts at Sunset Fitness &
Racquetball Center was reviewed by the Board. After some discussion with staff, Commissioner Moffat
made a motion to approve this project for the summer closing this August. Commissioner Frankenthal
seconded. All ayes. Motion carried.

PREVAILING WAGE ORDINANCE #2015-8
Supt. of Finance & Personnel Powell stated that by state law, this ordinance must be passed annually in June
and is filed with the Illinois Department of Labor and Illinois Secretary of State. Commissioner Moffat made
a motion to approve the Prevailing Wage Ordinance #2015-8 as presented. Commissioner Frankenthal

PROPOSED CELL TOWER LEASE AGREEMENT AT WHEELER PARK
A memo outlining the next steps toward the proposed cell tower project at Wheeler Park was reviewed by the Board. Board members agree that the next step would be to hold a public meeting to review the proposal with the public before moving forward.

FABYAN SOCCER FIELD LEASE AGREEMENT RENEWAL
The lease agreement between the Park District and Kane County Forest Preserve District is up for renewal. Commissioner Moffat made a motion to approve the continued partnership for an additional 5 years as per the amended agreement presented, pending the date correction. Commissioner Frankenthal seconded. All ayes. Motion carried.

EXECUTIVE SESSION
Commissioner Moffat made a motion at 8:27 p.m. to enter Executive Session to discuss personnel and litigation. Commissioner Frankenthal seconded. All ayes. Motion carried.

The Board returned to the regular meeting at 8:44 p.m.

ADJOURN
Vice President Condon made a motion to adjourn the meeting at 8:44 p.m. Commissioner Frankenthal seconded. All ayes. Motion carried.

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Secretary

Submitted By: Sheavoun Lambillotte / Amy McConnell