Recreation Committee Meeting Minutes  
1:30 pm  
May 9, 2016

Present:  Commissioner Jay Moffat & Commissioner Pat Lenski

Staff:  Nicole Vickers, Beth Keen, Mickey Boyle, Keith Schmerer, Kelly Wales, Elliott Bortner & Joann Able

- Supt. of Recreation Nicole Vickers welcomed Mr. Moffat and Mr. Lenski. She explained that the meeting would cover Fall 2015 and Winter 2015-16 seasons, as well as the yearly goals for the recreation department. Ms. Vickers then asked the supervisors to present their reports for both Fall and Winter.

- Recreation Supervisor Beth Keen: Ms. Keen is responsible for Dance, Cheer, Contracted Athletics and supervises Senior Coordinator, Diane Rowe. Fall 2015: Participation for Fall Contracted Athletics and All Star Sports experienced a slight decrease. Dance numbers are up slightly & profit remains good. Martial Arts programming was down about 17 people, but was mostly consistent with the same season last year and remains strong. Winter 2015-16: Dance numbers were similar to last year’s participation with an increase in revenue. Athletics was down 68 participants. All Star Sports was consistent from Winter 2014 to Winter 2015.

- Recreation Supervisor Elliott Bortner: Mr. Bortner’s current areas of responsibility are Toddler, Youth, Adult, Family, Cultural Arts and most Special Events. Fall 2015: Profit for Halloween Hayday was up some from the previous year due to not using any part-time staff at the event. Participation in Harvest Hustle was down quite a bit. We altered the event survey to try and get a better idea of how we can improve the event moving forward to increase participation. Hello Santa was successful as always & we were able to accommodate 5 more children than last year. Participation in Polar Express Story Time Train increased, mostly due to a change in the restaurant venue, which was larger and allowed for an increase in the maximum number of participants. The expenses were higher than prior year’s due to having to provide transportation to the restaurant, as it was further from the train station. Zombie Apocalypse saw an increase in profit & participation. Once again, the Kite Festival had good participation. Pizza Palooza participation remained consistent with last year. The top box score for toddler classes went up 4% & profit went up as well. Youth programming had a significant increase due to the addition of cooking classes & incorporating Chasewood Learning into our classes. Adult programming was down in revenue & participation. Several of the Batavia co-op classes did not run during this season as they had in the past. Cultural Arts had a drop in participation due to the significantly smaller cast size for the Fall play, as well as it being an adult production. Winter 2015-16: Super Shuffle was up in participation, revenue & profit, but with the new chip timing company we had lower top box scores. Just Dad N’ Me dance had an increase in participation and the event was a success. Mom & Son Night was also successful. Toddler programming was consistent in profitability, even though participation was down slightly due to splitting the classes up into two sessions rather than one. Youth programming saw a large increase. Adult/Family programming was down. Cultural Arts had a decrease again due to the same reasons mentioned above. Mr. Moffat asked for clarification on certain costs & if they were reflected in this report and Ms. Vickers provided an explanation.

- Recreation Supervisor Kelly Wales: Ms. Wales’ responsibilities include Friendship Station Preschool, Kids’ Zone, Summer Camp, Day-off Trips, and supervises Ms. Densmore’s Teen program area. Fall 2015: Teen programming numbers were consistent with 2014. The new Marathon Club was very well received & successful for both Fall & Winter. Mr. Moffat asked if we were trying to co-op the newspaper club with the Kane County Chronicle & offered contact information for such. Day-off Trips were down in participation in the Fall due to the timing of Winter Break for students. Winter 2015-16: Day-off trips were up & parents were very happy with the service we have provided.
SPRC Facility Manager/Aquatics Manager Mickey Boyle: Mr. Boyle oversees Stephen D. Persinger Recreation Center, Sunset and Mill Creek Pools, as well as Parents’ Night Out and Men’s Basketball and co-ed Volleyball leagues. Fall 2015/Winter 2015-16: Mr. Boyle reported increases in participation for both Fall and Winter for the Parent’s Night Out program. Adult Basketball increased in both Fall and Winter. Volleyball experienced a significant growth this year as well.

Athletic Supervisor Keith Schmerer: Mr. Schmerer’s responsibilities are Gymnastics, Tumbling, liaison for the Geneva Baseball Association, managing use of Western and Harrison gyms, overseeing outdoor athletic fields and assisting with the 5K races. Fall 2015/Winter 2015-16: The Gymnastics cancellation rate was high for Fall, but the net profit was consistent. It helped that we absorbed about 15 kids due to another gym in the area losing their program. For Winter the cancellation rate was much lower due to some consolidation of classes. Boys basketball is consistent with last year’s numbers. Girls basketball has experienced a decrease.

Sunset Facility Manager/Fitness Supervisor Joann Able: Ms. Able oversees facility operations at Sunset Community Center and Fitness programming. Fall 2015/Winter 2015-16. Ms. Able reported that revenue for both Fall and Winter increased over last year, with participation levels being higher in the Fall and a bit lower in the Winter than previous years. The TRX classes are running & doing very well. Mr. Lenski asked if the TRX room will be getting mirrors installed & Ms. Able explained that we have future intentions. Both Commissioners asked if we needed to post additional signage in the TRX room so that while TRX classes are in session, those not registered for those classes aren’t in the room during that time. Ms. Able & Ms. Vickers explained that any issues with this have already been addressed with the individuals doing such.

Ms. Vickers addressed the goals, commenting that, as is the case with the Master Plan, many items are retained from year in order to keep them ever-present in the minds of staff. She went on the review the goals from 2015-16, highlighting some specific items, and presented the 2016-17 goals. Mr. Moffat asked if there was a cap on how many students could attend our Pre-School program & Ms. Vickers explained how this works with our program & the School District. With the Park District focusing more on expanding their AOA programs, Mr. Moffat suggested we speak with the Township to get some ideas. Mr. Lenski had a suggestion for updating our ice rinks with an automatic cooling system and asked that staff research the cost of such a system. Lastly, Mr. Moffat offered some suggestions for the 6th Street School property. Ms. Vickers closed the meeting by thanking Mr. Moffat and Mr. Lenski for their time, attention and input.

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Secretary