

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
April 17, 2017
7:00 p.m.**

CALL TO ORDER

President VanderVeen called the meeting to order at 7:00 p.m.

ROLL CALL

President VanderVeen called for the roll. Vice President Peggy Condon, Commissioner Jay Moffat and President VanderVeen all answered present. Commissioner Pat Lenski arrived at 7:25 p.m. Commissioner Frankenthal was absent.

Staff members present were Director Sheavoun Lambillotte, Administrative Assistant Amy McConnell, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Larry Gabriel, Supt. of Finance & Personnel Christy Powell & Manager of Peck Farm Park Trish Burns

Guests: None

Press: None

HEARING OF GUESTS

On behalf of the Garden Club, President VanderVeen presented Geneva Park District with a \$2,500 check towards the reforestation of the district & Director Lambillotte thanked them for their generous donation.

READING OF MINUTES

Commissioner Moffat made a motion to approve the minutes from the Regular Scheduled Meeting of March 20, 2017 and the Finance Committee Meeting of April 12, 2017 as presented. Vice President Condon seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Moffat inquired about the price per person for the senior luncheon & staff explained that we do look for the most competitive price in the area for these events. Also, Commissioner Moffat asked about the cost for publishing bid notifications in the newspaper. Staff explained that this is a legal requirement & that we have no control over the cost of placing the ad. With no further questions Commissioner Moffat made a motion to approve the claims and accounts as presented. Vice President Condon seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Superintendent of Finance & Personnel Christy Powell reviewed the March financial reports. She reported that we are 92% of the way through the current fiscal year and the revenue expense report is in line with budget. Superintendent Powell reminded the board that the Statements of Economic Interest must be returned by May 1st or there will be a late filing fee. Commissioner Moffat made a motion to approve the Treasurer's Report and Supt. of Finance Report as presented. Vice President Condon seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Commissioner Moffat made a motion to approve the agenda as presented. Vice President Condon seconded. All ayes. Motion carried.

CORRESPONDENCE

The press binder was passed around. Our Earth Day flyer was given to the board & Mgr. Burns informed them that the flyer had been handed out at local markets & also distributed through the Kids' Zone program to all participants to increase participation at the event. Director Lambillotte passed around the

2017 Legislative Conference brochure for the board to look over. Director Lambillotte read an email from local Judge Clint Hull asking to swear in our officers at the May board meeting. Commissioner Moffat made a motion to accept Judge Clint Hull's offer to swear in Commissioner Pat Lenski & President VanderVeen at our May board meeting. Vice President Condon seconded. All ayes. Motion carried.

OLD BUSINESS

PLAYHOUSE 38 ADULT CONTENT POLICY PROPOSAL

Director Lambillotte reviewed a memo outlining the status of the district's stance on allowing adult content in the productions at Playhouse 38. We plan to allow discretionary usage of adult content, such as language, & plan to advertise such prior to performances should it be in a production we choose. Vice President Condon made a motion to approve staff's recommendation of discretionary usage of adult content with disclosure of such. Commissioner Moffat seconded. All ayes. Motion carried.

STAFF PRESENTATION

Manager Burns gave a presentation on the district's natural areas management plan. Staff meets quarterly to review this plan.

COMMUNICATIONS

Director Lambillotte congratulated staff on the number of very successful and well attended special events over the past month. Over 100 participated in our teen Egg-mazing Race.

The district is in the process of launching our "new and improved" website this month.

Staff met with the Cox family to discuss the details of the upcoming Sunset Ballfield renovation. We are finalizing those plans to go out to bid later this spring, with construction beginning this summer.

We have been approached by NICOR requesting an easement to the north of the Mill Creek Park property. We have begun dialog with NICOR and the Kane County Forest Preserve District to see if we can facilitate construction of a portion of the Keslinger bike trail connection in conjunction with this easement. A map is enclosed for your reference.

FUTURE MEETINGS

Recreation Committee Meeting	TBD	
Public Hearing	May 15, 2017	7:00 PM
Regular Scheduled Meeting	May 15, 2017	7:05 PM
Annual Meeting	May 15, 2017	

MANAGER OF PECK FARM PARK

Manager of Peck Farm Park Trish Burns reviewed her report. The Butterfly House will open on May 20th with 153 different species of butterflies. The memorial for Erdene Peck is now done & members of the Peck family will be visiting in June & July. The Earth Day event will be this Saturday, April 22nd.

SUPERINTENDENT OF PARKS & PROPERTIES

Supt. of Parks & Properties Larry Gabriel reviewed his report. Spring activities are moving full speed ahead and we are gearing up for facility openings. The Good Templar Bridge is now complete & staff are very happy with the completed project. The Dero bike repair station has been installed at Island Park & a new bike rack will be added later this week. Rich Kator, our new horticulturist, is up & running in the greenhouses. Wild Goose Chase has effectively eradicated 10 nests from Island Park. Over the years \$15,500 has been donated to the park district by the Garden Club & that has helped us plant over 100 trees.

SUPERINTENDENT OF RECREATION

Supt. of Recreation Nicole Vickers reviewed her report. Spring programs have begun & Summer registration starts on May 9th. Playhouse 38's Little Mermaid & Rapunzel will debut this month & next month. Mill Creek & Sunset pools are both gearing up to open, as well as mini-golf. Staff met with the

fitness center consultant & we expect a final report soon. Revenues for both Sunset & SPRC were reviewed.

NEW BUSINESS

PROPOSED BUDGET FY 2017-2018

Christy Powell gave a power point presentation of the Proposed Budget FY 2017-2018 that started with our mission statement. She reviewed the calendar in regards to the budget, meetings, drafts, final drafts etc. The finance committee, consisting of John Frankenthal and Peggy Condon, reviewed the budget on April 12. Supt. of Finance & Personnel Powell summarized each section of the budget. She highlighted on various changes made in the budget from last year to this year and any increases/decreases in the various funds in this budget as compared to last year's budget. She went over the various revenue sources that make up the District's revenue budget. The budget is on public display for 30 days prior to approval/presentation to the board which will happen in May. She highlighted the many services that district offers, and the breakdown of the tax bill. In regards to the EAV, for the third year in a row, after 5 years of decline, we saw an increase of 6.6% this past year. Vice President Condon made a motion to approve the Proposed Budget FY 2017-2018 as presented. Commissioner Lenski seconded. All ayes. Motion carried.

BUDGET & APPROPRIATION ORDINANCE #2017-05 (Draft)

Supt. Finance & Personnel Powell highlighted the draft ordinance and reviewed the information with the Board. The ordinance will be presented at a Public Hearing on May 15, 2017 at 7:00 PM and will be presented for approval at the May 15, 2017 Board Meeting. The budget ordinance will be available for public review for more than 30 days.

VEHICLE/MOWER PURCHASE UPDATE

Vice President Condon made a motion to approve the purchase of two new Scag 72" Turf Tiger II zero-turn mowers from Russo Power Equipment at a total cost of \$24,622.00. Commissioner Lenski seconded. All ayes. Motion carried.

PFP PARKING LOT BID RESULTS

Commissioner Moffat made a motion to approve Chicagoland Paving Contractors in the amount of \$454,900.00 along with the alternate for staff parking in the amount of \$9,145.10. Commissioner Lenski seconded. All ayes. Motion carried.

EXECUTIVE SESSION

None

ADJOURN

Vice President Condon made a motion to adjourn the meeting at 8:31 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

Secretary, Board of Commissioners
Geneva Park District

Submitted By: Sheavoun Lambillotte / Amy McConnell