

GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES

June 19, 2017

7:00 p.m.

CALL TO ORDER

President VanderVeen called the meeting to order at 7:00 p.m.

ROLL CALL

President VanderVeen called for the roll. Commissioner Peggy Condon, Vice President Frankenthal, Commissioner Jay Moffat and President Susan VanderVeen all answered present. Commissioner Lenski arrived at 7:08 p.m.

Staff members present were Director Sheavoun Lambillotte, Administrative Assistant Amy McConnell, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Larry Gabriel, Supt. of Finance & Personnel Christy Powell, Manager of Peck Farm Park Trish Burns, Director of Marketing/Public Relations Traci Wicks, SCC Facility Manager Joann Able & SPRC Facility Manager Elliott Bortner.

Guests: Natalie Clemens, Brian Berg Jr, Tom LaLonde & Mark Davis

Press: None

HEARING OF GUESTS

None

READING OF MINUTES

Commissioner Condon made a motion to approve the minutes from the Public Hearing Meeting, Regular Scheduled Meeting and Annual Meeting of May 15, 2017 as presented. Vice President Frankenthal seconded. Three ayes. One abstaining due to not being present at the above mentioned meeting. Motion carried.

CLAIMS AND ACCOUNTS

Vice President Frankenthal made a motion to approve the claims and accounts as presented. Commissioner Moffat seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Supt. of Finance & Personnel Christy Powell reviewed the May financial reports. Commissioner Moffat made a motion to approve the Treasurer's Report and Supt. of Finance's Report as presented. Commissioner Lenski seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Vice President Frankenthal made a motion to approve the agenda as presented with moving the Fitness Consultant Report & SCC Renovation Proposal to be after Correspondence. Commissioner Moffat seconded. All ayes. Motion carried.

CORRESPONDENCE

Press clippings from this past month were passed around.

FITNESS CONSULTANT REPORT

Mark Davis reviewed the results of his assessment of our fitness center operations with the board.

SCC RENOVATION PROPOSAL

Tom LaLonde, Natalie Clemens & Brian Berg Jr reviewed their results of the assessment done here at Sunset Community Center on the replacement of the roof, the HVAC systems, racquetball court masonry, and an ADA accessible front entrance to the building.

OLD BUSINESS

GHS TENNIS COURT RESURFACING BID RESULTS

The tennis court bid opening was held on June 6th at 2:00 pm. Staff is still in the process of qualifying the low bidder & will be prepared to bring a recommendation to the board at our July meeting.

MILL CREEK POOL SPRAYGROUND BID RESULTS

Commissioner Condon made a motion to approve Chicagoland Construction in the amount of \$218,600 to complete work on the Mill Creek Sprayground. Commissioner Moffat seconded. All ayes. Motion carried.

SUNSET BALLFIELD BID RESULTS

Commissioner Moffat made a motion to approve Georges Landscaping in the amount of \$147,876 with Alternate B only, in the amount of \$16,500 for a total bid amount of \$164,376. Commissioner Lenski seconded. All ayes. Motion carried.

PECK FARM PARK RESTROOM UPDATE

Director Lambillotte updated the board on where we are in moving forward on this project. Staff will apply for the building permit as soon as the engineering plans are finalized. We are hoping to begin construction this fall with the goal of being open mid-April of 2018.

COMMUNICATIONS

Director Lambillotte addressed a common resident complaint regarding crowds at the Moore Park Sprayground. After much discussion, it is the opinion of the board that it is a public park & that we should not limit who can visit.

STAFF REPORTS

SUPERINTENDENT OF RECREATION

Supt. of Recreation Nicole Vickers reviewed her report. She highlighted on the summer programs and events. Staff reported that fitness numbers are up. Supt. Vickers reviewed the Sunset and SPRC reports.

MANAGER OF PECK FARM PARK

Manager of Peck Farm Park Trish Burns reviewed her report. The parking lot project at Peck Farm is almost done. Members of the Peck Family will be at Peck Farm in June & we look forward to them seeing the new exhibit rooms inside the Peck House.

SUPERINTENDENT OF PARKS AND PROPERTIES

Supt. of Parks & Properties Gabriel reviewed his report. Staff has been very busy with opening the seasonal facilities & next on tap for them is to install plantings behind SPRC and in the islands in the new Peck Farm parking lot.

NEW BUSINESS

PREVAILING WAGE ORDINANCE #2017-7

Supt. of Finance & Personnel Powell stated that by state law, this ordinance must be passed annually in June and is filed with the Illinois Department of Labor and Illinois Secretary of State. Commissioner Moffat made a motion to approve the Prevailing Wage Ordinance #2017-7 as presented. Commissioner Lenski seconded. A roll call vote was taken. Condon–aye, Frankenthal–aye, Lenski-aye, Moffat–nay, VanderVeen–nay. Three ayes, two nays. Motion carried.

EXECUTIVE SESSION

Vice President Frankenthal made a motion at 9:13 p.m. to enter Executive Session to discuss personnel and land acquisition. Commissioner Lenski seconded. All ayes. Motion carried.

The board returned to the regular meeting at 9:43pm. Commissioner Condon made a motion to approve an annual salary increase for the Executive Director of 3% retroactive to the start of the fiscal year, May 1, 2017. Commissioner Lenski seconded.

ADJOURN

Commissioner Condon made a motion to adjourn the meeting at 9:45 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

Secretary

Submitted By: Sheavoun Lambillotte / Amy McConnell