



REGULAR SCHEDULED MEETING
December 11, 2017
6:00 p.m.

AGENDA

Call to Order

Roll Call

Hearing of Guests

Reading of Minutes: Regular Scheduled Meeting – November 20, 2017

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

CORRESPONDENCE

OLD BUSINESS

Tax Levy Ordinance #2017-10

2018 Park Renovations Playground Equipment Purchase Request

COMMUNICATIONS

STAFF REPORTS

Manager of Peck Farm Park Interpretive Center

Superintendent of Parks and Properties

Superintendent of Recreation

TEMPORARY ADJOURNMENT TO PUBLIC HEARING – 7:00 P.M.

NEW BUSINESS

2017 Sunset Pool & Mill Creek Pool Surveys

2017 Sunset Pool & Mill Creek Pool Annual Reports

2018 Board Meeting Schedule

Dryden Tennis Court Renovation Bid Results

Prairie Restoration Contract

Ordinance Adopting a Policy Prohibiting Sexual Harassment #2017-11

EXECUTIVE SESSION

Personnel - (5ILCS 120/2 (c) (1)) *Not Anticipated*

Land Acquisition - (5ILCS 120/2 (c) (5)) *Not Anticipated*

Litigation – (5ILCS 120/2 © (11)) *Not Anticipated*

ADJOURN



Geneva
PARK DISTRICT

PUBLIC HEARING
December 11, 2017
7:00 PM

Agenda

Call to Order

Roll Call

Review Tax Levy Ordinance #2017-10

Hearing of Guests

Adjourn

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
November 20, 2017**

CALL TO ORDER

President VanderVeen called the meeting to order at 7:01 p.m.

ROLL CALL

President VanderVeen called for the roll. Commissioner Peggy Condon, Vice President John Frankenthal, Commissioner Pat Lenski, Commissioner Moffat and President Susan VanderVeen answered present.

Staff members present were Executive Director Sheavoun Lambillotte, Administrative Assistant Amy McConnell, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Larry Gabriel, Manager of Peck Farm Park Interpretive Center Trish Burns and Park Foreman Mandy Morgan.

Guests: None

Press: None

HEARING OF GUESTS

Supt. Gabriel & Executive Director Lambillotte introduced the new Foreman of Parks & Properties Mandy Morgan. She gave a brief overview of her background and the staff & board welcomed her to Geneva Park District.

READING OF MINUTES

Commissioner Moffat made a motion to approve the minutes from the Regular Scheduled Meeting of October 16, 2017, the minutes from the Capital Improvement Planning Meeting of November 6, 2017, and the minutes from the Recreation Committee Meeting of November 13, 2017 all as presented. Commissioner Lenski seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Vice President Frankenthal made a motion to approve the claims and accounts as presented. Commissioner Lenski seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Executive Director Lambillotte reviewed the October Financial reports. She mentioned that we are 50% through the fiscal year and we are on track with the revenue & expense report. Commissioner Moffat made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented approving the travel expenses for two board members to attend the annual IPRA/IADP Conference January 2018 in the amount of \$1,321.00. Commissioner Lenski seconded. Roll call vote was taken. Condon-aye, Frankenthal-aye, Lenski-aye, Moffat-aye, VanderVeen-aye. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Vice President Frankenthal made a motion to approve the agenda as presented. Commissioner Lenski seconded. All ayes. Motion carried.

CORRESPONDENCE

Press Book

OLD BUSINESS

TAX LEVY ORDINANCE #2017-10 (2nd Draft)

The first draft of the tax levy ordinance was presented at the October Board meeting and it remains unchanged. The public hearing regarding the tax levy will be held at 7:00 p.m. on December 11th during the regularly scheduled board meeting. The legal notice for the meeting is published in late November.

PLAYGROUND REPLACEMENT REVIEW FOR ELM PARK & FRANK BURGESS PARK

Final playground replacement designs have been chosen for these 2 parks along with any other repairs or ADA requirements. Staff reviewed the park designs and playground proposals for the board. Projects are slated to go to bid in January. Vice President Frankenthal suggested that the park district compile a report of how much money we are saving by donating our old playgrounds to Kids Around The World, rather than removing & disposing of them ourselves.

2017-2018 EQUIPMENT REPLACEMENT REQUEST

Supt. Gabriel reviewed a memo outlining the purchase of all equipment budgeted for replacement in the 2017-18 fiscal year with the board. Commissioner Moffat thanked the staff for their efforts in researching alternative fuel options & made a motion to approve the 2017-2018 equipment replacement request as proposed. Commissioner Lenski seconded. All ayes. Motion carried.

COMMUNICATIONS

Staff completed a walk-through of the newly acquired site North of Bennett Park and are in the process of putting together a maintenance and tree removal/refortification plan for the site.

Construction of the new sprayground at Mill Creek Pool is near completion.

Executive Director Lambillotte met with our grant consultant to discuss possible upcoming grant funding opportunities. We will apply for a bike trail grant in April for the PFP North Trail & plan to have a resident meeting to gather input from the neighboring residents prior to finalizing our plan. Staff have met with the COG to discuss future plans for extending the trail from Wheeler.

Staff met with Williams Architects again to prioritize the roof & HVAC work needed at Sunset Community Center.

FUTURE MEETINGS

Regular Scheduled Meeting	December 11	6:00 P.M.
Public Hearing – Tax Levy	December 11	7:00 P.M.
Foundation Regular Scheduled Meeting	January 23, 2018	7:00 P.M.

STAFF REPORTS

SUPERINTENDENT OF RECREATION

Supt. of Recreation Nicole Vickers reviewed her report. She mentioned that we recently successfully completed all of our Halloween events and a lot of fun was had. Ms. Vickers thanked Mr. Gabriel & his staff for all of their help in making those events successful. On the horizon we have the Polar Express Story Train event & lunch will again be at Aurelio’s. Babes in Toyland is the next children’s production & It’s a Wonderful Life, A Live Radio Play are both in rehearsals for December performances. Supt. of Recreation Vickers reviewed the SPRC & SRFC membership & revenue figures pointing out that fitness revenue & usage is up for both facilities. In rebranding our fitness centers as BestLife Fitness we will begin our new campaign starting on Black Friday. Executive Director Lambillotte added that we have internally implemented new training for staff in correlation with the consultant’s suggestions. Also, per Commissioner Moffat’s suggestion at a prior board meeting, letters have been sent to the homes of former patrons that have moved from the area to invite the new homeowners to visit our facilities.

MANAGER OF PECK FARM PARK INTERPRETIVE CENTER

Manager of Peck Farm Park Trish Burns reviewed her report. One prescribed burn has been successfully completed & staff intends to do two more this week. The volunteer appreciation dinner will be at Peck on 12/7 at 5:30 PM & Ms. Burns invited the Board to attend. Heritage Day was held on 11/11 & due in large part to the cold weather attendance was low. Moving forward we are considering moving this event to a warmer month. Our new STEM/STEAM programs have been sold out & we plan to continue offering it in the Spring.

SUPERINTENDENT OF PARKS AND PROPERTIES

Supt. of Parks & Properties Larry Gabriel reviewed his report. The Sunset Ball Field project is coming along very well. Staff have the sod in place & the arch will be delivered tomorrow for assembly. Our new West side Foreman of Parks & Properties, Mandy Morgan, is off to a great start & is a very welcome new addition to the Parks Department. Staff are finishing up the necessary mowing and cleaning up leaves from several sites. Soon they will start ice rink installation and begin working on the artificial turf rings for our disc golf course.

RECREATION COMMITTEE MEETING REPORT

Supt. of Recreation Nicole Vickers reviewed the Recreation Committee Meeting report and recommendations. The Committee included board members Susan VanderVeen and Pat Lenski as well as all Recreation staff. She discussed the highlights of the spring and summer programs. Separate reports were presented and reviewed with revenue and expenditure breakdowns for 2017 Spring & Summer programs, and 2017 Summer Day Camp. Recommendations were also discussed. Commissioner Moffat made a motion to approve the Recreation Committee Report and recommendations for Spring and Summer 2018 as presented. Vice President Frankenthal seconded. All ayes. Motion carried.

POLICY MANUAL UPDATE-VOLUNTEER MANUAL

Due to some recent changes in the law, staff has updated the district's volunteer manual to reflect compliance with new sex offender reporting guidelines. Commissioner Lenski made a motion to approve the updates to the volunteer manual as presented. Commissioner Moffat seconded. All ayes. Motion carried.

EXECUTIVE SESSION

At 8:01 p.m., Commissioner Moffat made a motion to go into Executive Session for the purpose of reviewing executive session minutes. Commissioner Lenski seconded. All ayes. Motion carried.

At 8:05 p.m. Commissioner Moffat made a motion to return to the Regular meeting from executive session. Commissioner Lenski seconded. All ayes. Motion carried.

Commissioner Moffat made a motion to approve executive session minutes dated May 15, 2017; June 19, 2017; July 17, 2017; August 21, 2017; September 18, 2017; and October 16, 2017 as presented; and approve the release of executive session minutes dated June 15, 2015 for public viewing and the disposal of tapes of previously released minutes 18 months and older. Commissioner Lenski seconded. All ayes. Motion carried.

ADJOURN

Commissioner Moffat made a motion to adjourn the meeting at 8:05 p.m. Commissioner Lenski seconded. All ayes. Motion carried.

Secretary

Submitted By: Sheavoun Lambillotte / Amy McConnell

DATE: 12/07/17
TIME: 09:09:33
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 120717

CONSTRUCTION PAID

PAGE: 1

FROM CHECK # 114497 TO CHECK # 114500

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114497	CHASE CARD SERVICES	STANDING DESK RISER	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	279.99
		ADDL KEY FOBS FOR VOLT CAR	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	330.50
		MG HOLE REPAIRS & GOLF BALLS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	308.48
			CHECK TOTAL	918.97
114498	G.L.I. SERVICES, INC DBA	SUNSET BALLFLD PROJ #1 PAYMENT	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	124,932.60
			CHECK TOTAL	124,932.60
114499	CHASE CARD SERVICES	STAIN & SPLYS-HAWK HOLLOW WOOD	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	140.74
			CHECK TOTAL	140.74
			WARRANT TOTAL	125,992.31

DATE: 12/07/17
 TIME: 09:34:13
 ID: AP490000.WOW

GENEVA PARK DISTRICT
 WARRANT NUMBER 012717

CONSTRUCTION UNPAID

PAGE: 1

FROM CHECK # 114500 TO CHECK # 114513

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114500	ACADEMIC SPECIALITIES	BASKETBALL BACKSTOPS REPLACED	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	8,100.00
			CHECK TOTAL	8,100.00
114501	AMI COMMUNICATIONS, INC.	AMI BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	511.54
		COMPUTER BATTERY REPLACED	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	126.94
			CHECK TOTAL	638.48
114502	CENTRAL SOD FARMS, INC.	SOD FOR BALLFIELD RENOVATION	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,059.75
		SOD FOR BALLFIELD RENOVATION	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,982.50
			CHECK TOTAL	3,042.25
114503	CHICAGOLAND PAVING	PFP PARKING LOT PROJ PAYMENT#2	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	98,588.57
			CHECK TOTAL	98,588.57
114504	ENGINEERING RESOURCE ASSOC.INC	PFP PARKING LOT PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	260.89
			CHECK TOTAL	260.89
114505	GENEVA SCHOOL DISTRICT #304	PTAB APPEALS	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,111.62
			CHECK TOTAL	1,111.62
114506	GORIC, CO.,INC.	ISLAND PK ZIP LINE PARTS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,894.00
			CHECK TOTAL	1,894.00
114507	HITCHCOCK DESIGN GROUP CORP	SUNSET BALLFIELD PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,155.00
		BURGESS & ELM PK PROJECTS	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,552.09
			CHECK TOTAL	3,707.09
114508	THE HOME DEPOT	TARPS (2)	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	338.00
			CHECK TOTAL	338.00
114509	FRED KOLKMANN TENNIS & SPORTS	DRYDEN PK TENNIS COURT PLANS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	3,500.00
			CHECK TOTAL	3,500.00
114510	MARTIN LEASING, INC.	TRACK LOADER RENTAL FEE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,125.00
		POWER RAKE RENTAL FEE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	570.00
		TRACK LOADER RENTAL FEE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,125.00
		TRACK LOADER RENTAL FEE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	225.00
		POWER RAKE RENTAL FEE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	228.00
			CHECK TOTAL	3,273.00

DATE: 12/07/17
TIME: 09:34:13
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GENEVA PARK DISTRICT
WARRANT NUMBER 012717

FROM CHECK # 114500 TO CHECK # 114513

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114511	RENTAL MAX, L.L.C.	RENTAL-ROLLER FOR SOD	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	239.00
			CHECK TOTAL	239.00
114512	U.S. ARBOR PRODUCTS, INC.	TOPSOIL SUNSET BALLFIELD PROJ	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,035.00
			CHECK TOTAL	1,035.00
114513	WILLIAMS ARCHITECTS	MILL CREEK POOL IMPROVEMENTS	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,109.18
			CHECK TOTAL	1,109.18
			WARRANT TOTAL	126,837.08

DATE: 12/07/17
TIME: 16:13:43
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 012617

GENERAL PAID

FROM CHECK # 70385 TO CHECK # 70414

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70385	CHASE TAG INC.	TRIP EXPENSE 11-20-17	RECREATION / IN SERVICE DAYS PROGRAMS	765.00
			CHECK TOTAL	765.00
70386	ORBIT SKATE CENTER	TRIP EXPENSE 11-21-17	RECREATION / IN SERVICE DAYS PROGRAMS	321.50
			CHECK TOTAL	321.50
70387	ROCKIN JUMP	TRIP EXPENSE 11-22-17	RECREATION / IN SERVICE DAYS PROGRAMS	390.00
			CHECK TOTAL	390.00
70388	JOANN ABLE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
70389	JOANN ABLE	VENDING MACHINE START-UP	RECREATION / SPRC	54.00
		VENDING MACHINE START-UP	RECREATION / SUNSET RACQUETBALL & FITNESS	27.00
			CHECK TOTAL	81.00
70390	PENNY ALEXANDER	GFS MUSIC ENTERTAINER	RECREATION / AOA PROGRAMS	100.00
			CHECK TOTAL	100.00
70391	AT&T	AT&T MC POOL INTERNET SVC	RECREATION / MILL CREEK POOL	70.41
			CHECK TOTAL	70.41
70392	BLUE LION SYSTEMS, INC	BLUE LION MONTHLY CAMERA SVC	CORPORATE / PECK FARM	98.00
			CHECK TOTAL	98.00
70393	ELLIOTT BORTNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	55.00
70394	TRISH BURNS	REIMB CELL PHONE USAGE	CORPORATE / PECK FARM	50.00
		REIMB FOR MILEAGE	CORPORATE / PARKS ADMINISTRATION	125.00
			CHECK TOTAL	175.00
70395	CITY OF GENEVA	CITY WATER/SEWER-SCC	RECREATION / REC ADMINISTRATION	37.09
		CITY WATER/SEWER-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	86.55
		CITY WATER/SEWER-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	158.96
		CITY WATER/SEWER-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	66.13
		CITY WATER/SEWER-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	60.39

DATE: 12/07/17
TIME: 16:13:43
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 012617

FROM CHECK # 70385 TO CHECK # 70414

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70395	CITY OF GENEVA	CITY WATER/SEWER-WHLR NORTH	CORPORATE / PARKS ADMINISTRATION	34.73
		CITY WATER/SEWER-STH STR FLDS	CORPORATE / PARKS ADMINISTRATION	102.42
		CITY WATER/SEWER-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	111.64
		CITY WATER/SEWER-POOL	RECREATION / SUNSET POOL	316.33
		CITY WATER/SEWER-SPRC	RECREATION / SPRC	1,414.68
		CITY WATER/SEWER-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	72.68
		CITY ELECTRIC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	53.78
		CITY ELECTRIC-HARRISON CRTS	CORPORATE / PARKS ADMINISTRATION	67.47
		CITY ELECTRIC-JAYCEE PK	CORPORATE / PARKS ADMINISTRATION	18.30
		CITY ELECTRIC-WHLR PK	CORPORATE / PARKS ADMINISTRATION	79.07
		CITY ELECTRIC-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	844.22
		CITY ELECTRIC-PFP HOUSE	CORPORATE / PECK FARM	176.46
		CITY ELECTRIC-PFP MAINT	CORPORATE / PECK FARM	416.14
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	23.86
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	2,389.71
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	207.54
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	991.55
		CITY ELECTRIC-POOL	RECREATION / SUNSET POOL	863.15
		CITY ELECTRIC-SPRC	RECREATION / SPRC	6,276.79
		CITY ELECTRIC-PH38	RECREATION / PLAYHOUSE 38	84.12
			CHECK TOTAL	14,953.76
70396	CITI CARDS	LAUNDRY DETERGENT, FABRIC SOFT	RECREATION / SUNSET RACQUETBALL & FITNESS	175.47
			CHECK TOTAL	175.47
70397	COMCAST CABLE	COMCAST-PH38 INTERNET	RECREATION / PLAYHOUSE 38	69.95
			CHECK TOTAL	69.95
70398	BECKY HARLING	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	70.00
70399	FIREHOUSE PIZZA & GRILL	PIZZAS-BDAY PARTIES	RECREATION / SPRC BIRTHDAY PARTIES	112.00
		PIZZAS-PH38	RECREATION / PLAYHOUSE 38	69.95
			CHECK TOTAL	181.95
70400	GORDON FLESCH COMPANY, INC.	GORDON FLESCH-COPIER SPRC	RECREATION / SPRC	75.00
		GORDON FLESCH-COPIER SPRC	RECREATION / REC ADMINISTRATION	99.10

DATE: 12/07/17
TIME: 16:13:43
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 012617

FROM CHECK # 70385 TO CHECK # 70414

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70400	GORDON FLESCH COMPANY, INC.	GORDON FLESCH-COPIER SPRC	CORPORATE / PARKS ADMINISTRATION	66.07
		GORDON FLESCH-COLOR COPIER SCC	RECREATION / REC ADMINISTRATION	360.06
		GORDON FLESCH-COLOR COPIER SCC	CORPORATE / PARKS ADMINISTRATION	240.93
		COPIER STAPLES	RECREATION / REC ADMINISTRATION	34.00
		COPIER STAPLES	CORPORATE / PARKS ADMINISTRATION	34.00
			CHECK TOTAL	909.16
70401	THE HOME DEPOT	STORAGE CONTAINERS	RECREATION / REC ADMINISTRATION	35.87
		TAPE MEASURER, FITTINGS	CORPORATE / PARKS ADMINISTRATION	38.53
			CHECK TOTAL	74.40
70402	BETH KEEN	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
70403	SHEAVOUN LAMBILLOTTE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70404	MILL CREEK WRD	WATER & SEWER MILL CREEK POOL	RECREATION / MILL CREEK POOL	139.02
			CHECK TOTAL	139.02
70405	CHRISTY POWELL	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70406	KELLY WALES	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
70407	JUAN SANTIAGO	FY 17/18 BOOT ALLOWANCE	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
70408	KEITH SCHMERER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
70409	STEVE SLIVKA	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
70410	SARAH SIELISCH	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00

FROM CHECK # 70385 TO CHECK # 70414

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70411	VERIZON WIRELESS	VERIZON MONTHLY CELL PHONE	RECREATION / REC ADMINISTRATION	1.65
		VERIZON MONTHLY CELL PHONE	CORPORATE / PECK FARM	55.26
		VERIZON MONTHLY CELL PHONE	CORPORATE / PARKS ADMINISTRATION	165.78
		VERIZON MONTHLY CELL PHONE	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	56.90
			CHECK TOTAL	279.59
70412	NICOLE VICKERS	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70413	AURELIO'S OF GENEVA	POLAR EXPRESS FOOD EXPENSE	RECREATION / NORTH POLE TRAIN	4,233.00
			CHECK TOTAL	4,233.00
70414	CHASE CARD SERVICES	THANKSGIVING LUNCHEON	RECREATION / AOA PROGRAMS	214.50
		PRACTICE JERSEYS	RECREATION / BOYS BASKETBALL	52.43
		AIR PUMPS,NUMBERS	RECREATION / BOYS BASKETBALL	278.10
		HANDICAP DOOR REPAIR PART	RECREATION / REC ADMINISTRATION	119.20
		PARK COOKOUT SPLYs	CORPORATE / PARKS ADMINISTRATION	42.83
		DEPOSIT ANNUAL HOLIDAY EVENT	CORPORATE / PARKS ADMINISTRATION	100.00
		DEPOSIT ANNUAL HOLIDAY EVENT	RECREATION / REC ADMINISTRATION	100.00
		CHAMBER ANNUAL AWARD DINNER	CORPORATE / PARKS ADMINISTRATION	67.50
		CHAMBER ANNUAL AWARD DINNER	RECREATION / REC ADMINISTRATION	67.50
		FVSRA FUNDRAISER SPONSOR TABLE	SPECIAL RECREATION / SPECIAL RECREATION	1,000.00
		CAPITAL PLANNING MTG EXPENSE	CORPORATE / PARKS ADMINISTRATION	40.37
		CAPITAL PLANNING MTG EXPENSE	RECREATION / REC ADMINISTRATION	40.37
		GREAT LAKES PKS TRAINING CONF	CORPORATE / PARKS ADMINISTRATION	745.00
		KZ WILLIAMSBURG-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	591.59
		KZ WILLIAMSBURG-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	204.20
		KZ MILL CREEK-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	158.40
		KZ FABYAN-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	264.56
		KZ FABYAN-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	216.75
		KZ WAS-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	343.11
		KZ WAS-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	415.65
		KZ HARRISON-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	65.10
		KZ HARRISON-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	236.62
		KZ HEARTLAND-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	101.09
		KZ HEARTLAND-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	225.58
		PH38 MURDER MYSTERY ADVERTISNG	RECREATION / PUBLIC INFORMATION	120.00
		BOOK	CORPORATE / PECK FARM	5.99

FROM CHECK # 70385 TO CHECK # 70414

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70414	CHASE CARD SERVICES	SHIRTS FOR GIFT SHOP	CORPORATE / PECK FARM	552.30
		ANIMAL FOOD	CORPORATE / PECK FARM	34.58
		PIZZAS	CORPORATE / BIRTHDAY PARTIES - PECK FARM	260.88
		PROGRAM SPLYS	CORPORATE / PECK FARM SCHOOL/SCOUT GROUPS	51.51
		KZ PROGRAM SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	603.52
		KZ SNACK SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	123.34
		KIDS IN KITCHEN CLASS SPLYS	RECREATION / TODDLERS	52.90
		PAINT & SPLYS	RECREATION / FAMILY PROGRAM/TRIP	24.62
		CLASS PROGRAM SPLYS	RECREATION / YOUTH	119.60
		DANCE RECITAL COSTUMES	RECREATION / HOLIDAY DANCE RECITAL	488.88
		HAYDAY CARNIVAL SPLYS	RECREATION / HALLOWEEN EVENT	130.48
		FIRST AID CLASS SPLYS	RECREATION / REC ADMINISTRATION	114.00
		CPR CLASS SPLYS	RECREATION / REC ADMINISTRATION	114.00
		PRESCHOOL CLASS PROGRAM SPLYS	RECREATION / PARK DISTRICT PRESCHOOL	448.20
		PIZZA PALOOZA EVENT SPLYS	RECREATION / NEW SPECIAL EVENTS	196.29
		HALLOWEEN DECORATIONS	RECREATION / HALLOWEEN EVENT	161.90
		POLAR EXPRESS SPLYS-BELLS,ETC	RECREATION / NORTH POLE TRAIN	480.79
		BDAY PARTY SPLYS-NAPKINS,ETC.	RECREATION / SPRC BIRTHDAY PARTIES	226.75
		HALLOWEEN HAYDAY SPLYS	RECREATION / HALLOWEEN EVENT	68.96
		SANITATION SPLYS	RECREATION / SPRC	41.95
		CUPCAKES,PIZZAS,JUICE	RECREATION / SPRC BIRTHDAY PARTIES	337.64
		CUPS	RECREATION / SPRC	13.96
		ATHLETIC BUSINESS SEMINAR EXP	RECREATION / REC ADMINISTRATION	350.16
		PAINT SPLYS	RECREATION / PLAYHOUSE 38	53.74
		CONCESSION SPLYS	RECREATION / PLAYHOUSE 38	192.96
		HALLOWEEN EVENT SPLYS	RECREATION / HALLOWEEN HIKES	472.26
		FIRE MARSHALL ANNUAL RECERT	RECREATION / SPRC	127.94
		SIRIUS MUSIC SVC	RECREATION / SPRC	15.99
		NECK AND HAND TOWELS	RECREATION / SPRC	383.50
		LIGHT BULBS	RECREATION / SPRC	44.14
		BATH SCALES & CARPET CLEANER	RECREATION / SPRC	516.80
		2018 MEMBERSHIP DUE-SRFC MGR	RECREATION / REC ADMINISTRATION	254.00
		SHADES FOR LIGHT FIXTURES	RECREATION / REC ADMINISTRATION	59.22
		SCC LED BULBS	RECREATION / REC ADMINISTRATION	1,406.56
		SCC FITNESS YOGA BLOCKS,BANDS	RECREATION / EXERCISE & AEROBICS	154.97
		PH38 CONCESSION SPLYS	RECREATION / PLAYHOUSE 38	31.78
		RETURN TO SAM'S	RECREATION / HALLOWEEN HIKES	-43.98
		HALLOWEEN EVNT-MAD SCIENCE SPL	RECREATION / HALLOWEEN EVENT	157.10

DATE: 12/07/17
TIME: 16:13:44
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 012617

PAGE: 6

FROM CHECK # 70385 TO CHECK # 70414

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70414	CHASE CARD SERVICES	DIGITAL SCALE,GRAB BARS	RECREATION / SUNSET RACQUETBALL & FITNESS	59.43
		MENDEL PLUMBING TOILET	RECREATION / SUNSET RACQUETBALL & FITNESS	720.00
		RISK MGMNT SEMINAR (3)	CORPORATE / PARKS ADMINISTRATION	195.00
			CHECK TOTAL	15,615.06
			WARRANT TOTAL	39,277.27

DATE: 12/07/17
TIME: 16:10:55
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 012717

GENERAL UNPAID

FROM CHECK # 70415 TO CHECK # 70469

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70415	ABLE PEST CONTROL, INC.	PEST CONTROL SVC-NOVEMBER	RECREATION / SPRC	105.00
			CHECK TOTAL	105.00
70416	GENEVA ACE HARDWARE	SANDPAPER,STAPLES,FLOOR KNIFE	CORPORATE / PARKS ADMINISTRATION	73.83
		CONDUIT PIPE, COUPLER	CORPORATE / PARKS ADMINISTRATION	26.62
		MISC. FASTENERS,WIRE CONNECTOR	CORPORATE / PARKS ADMINISTRATION	37.86
		SNAP BOLT	CORPORATE / PARKS ADMINISTRATION	10.78
		FLOURESCENT LAMPHOLDER	RECREATION / REC ADMINISTRATION	24.90
		LIQUID NAILS,RETRACT KNIFE	RECREATION / PLAYHOUSE 38	46.87
		FLOORING KNIFE-CUT SOD	CORPORATE / PARKS ADMINISTRATION	16.18
		GROUT	CORPORATE / PARKS ADMINISTRATION	4.49
			CHECK TOTAL	241.53
70417	ACTION PRINTING CORP	WINTER 2018 BROCHURE	RECREATION / PUBLIC INFORMATION	11,083.07
			CHECK TOTAL	11,083.07
70418	AMI COMMUNICATIONS, INC.	AMI-MONTHLY EMAIL SVC	RECREATION / REC ADMINISTRATION	50.00
		AMI-MONTHLY ANTIVIRUS SVC	CORPORATE / PARKS ADMINISTRATION	53.00
		AMI-MONTHLY ANTIVIRUS SVC	RECREATION / REC ADMINISTRATION	53.00
		AMI-MONTHLY COMPUTER MAINT	RECREATION / REC ADMINISTRATION	1,498.95
		AMI-MONTHLY SERVER MAINT	RECREATION / REC ADMINISTRATION	715.00
			CHECK TOTAL	2,369.95
70419	AQUA PURE ENTERPRISES, INC.	ANTIFREEZE FOR POOL CLOSING	RECREATION / SUNSET POOL	164.92
		SUNSET ANNUAL POOL CLOSING	RECREATION / SUNSET POOL	2,995.00
			CHECK TOTAL	3,159.92
70420	AQUAJAY SPAS & POOLS INC.	SAUNA ROCK	RECREATION / SUNSET RACQUETBALL & FITNESS	384.00
			CHECK TOTAL	384.00
70421	AT&T	AT&T SCC FAX & DSL SVC	RECREATION / REC ADMINISTRATION	142.03
			CHECK TOTAL	142.03
70422	AT&T	AT&T WHLR HUT INTERNET	RECREATION / MINIATURE GOLF	100.58
			CHECK TOTAL	100.58
70423	AT&T	AT&T WHLR INTERNET	CORPORATE / PARKS ADMINISTRATION	70.41
			CHECK TOTAL	70.41

DATE: 12/07/17
TIME: 16:10:55
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 012717

FROM CHECK # 70415 TO CHECK # 70469

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70424	AMERICAN VENDING SALES, INC.	3-SNACK VENDING MACHINE	RECREATION / REC ADMINISTRATION	12,597.00
			CHECK TOTAL	12,597.00
70425	BANNER UP SIGNS	SIGNAGE-PFP RESTROOM	CORPORATE / PECK FARM	56.00
		SIGNAGE-NOW HIRING	RECREATION / PUBLIC INFORMATION	93.00
		BIRTHDAY PARTY SANDWICH BOARD	RECREATION / PUBLIC INFORMATION	69.00
			CHECK TOTAL	218.00
70426	CINDY BEITZEL	INSTR FEE-SEW DOLL CLOTHES	RECREATION / YOUTH	60.00
		INSTR FEE-SEWING CLASSES	RECREATION / YOUTH	180.00
			CHECK TOTAL	240.00
70427	BLOOMING COLOR	BUSINESS CARDS	RECREATION / REC ADMINISTRATION	208.98
		BUSINESS CARDS	CORPORATE / PARKS ADMINISTRATION	65.80
			CHECK TOTAL	274.78
70428	TRISH BURNS	HOLIDAY LIGHTS FOR PFP HOUSE	CORPORATE / PECK FARM	60.56
			CHECK TOTAL	60.56
70429	AUTUMN BURNS	CAST PARTY PIZZAS	RECREATION / PLAYHOUSE 38	111.64
			CHECK TOTAL	111.64
70430	CHRONICLE MEDIA, LLC	TRUTH & TAXATION NOTICE	CORPORATE / PARKS ADMINISTRATION	120.00
		TRUTH & TAXATION NOTICE	RECREATION / REC ADMINISTRATION	120.00
			CHECK TOTAL	240.00
70431	CITY OF GENEVA	CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	56.57
			CHECK TOTAL	56.57
70432	COM ED	COMED ELECTRIC-MC POOL	RECREATION / MILL CREEK POOL	347.98
			CHECK TOTAL	347.98
70433	CONSERV FS, INC.	UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,182.65
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	131.40
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	661.80
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	73.54
			CHECK TOTAL	2,049.39

DATE: 12/07/17
 TIME: 16:10:56
 ID: AP490000.WOW

GENEVA PARK DISTRICT
 WARRANT NUMBER 012717

FROM CHECK # 70415 TO CHECK # 70469

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70434	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN MONTHLY WATER SVC	CORPORATE / PECK FARM	25.00
		CULLIGAN MONTHLY WATER SVC	RECREATION / REC ADMINISTRATION	41.00
			CHECK TOTAL	66.00
70435	DAILY HERALD	DAILY HERALD PAPER 10/26-12/20	CORPORATE / PARKS ADMINISTRATION	17.00
		DAILY HERALD PAPER 10/26-12/20	RECREATION / REC ADMINISTRATION	17.00
			CHECK TOTAL	34.00
70436	DREYER MEDICAL GROUP, LTD.	PRE EMPLOYMENT PHYSICAL	RECREATION / REC ADMINISTRATION	65.00
			CHECK TOTAL	65.00
70437	DUNHAM WOODS FARM, INC.	INSTR FEE-HORSEMANSHIP	RECREATION / YOUTH	230.00
			CHECK TOTAL	230.00
70438	ELEVATOR TECHNICIANS, INC.	DEC-JAN ELEVATOR MAINTENANCE	RECREATION / SPRC	161.92
			CHECK TOTAL	161.92
70439	EVP ACADEMIES, LLC	INDOOR VOLLEYBALL INSTR FEE	RECREATION / YOUTH VOLLEYBALL-INDOOR	1,146.60
			CHECK TOTAL	1,146.60
70440	FAMILY LANDSCAPING & TREEWERKS	BENNETT NORTH-TREE REMOVAL	CORPORATE / PARKS ADMINISTRATION	795.00
			CHECK TOTAL	795.00
70441	FOX VALLEY SPECIAL RECREATION	SPONSORSHIP AD-QUARTER PAGE	RECREATION / PUBLIC INFORMATION	100.00
			CHECK TOTAL	100.00
70442	FUN EXPRESS LLC	CRAFT SPLYS FOR POLAR EXPRESS	RECREATION / NORTH POLE TRAIN	272.55
		SANTA SACK FOR POLAR EXPRESS	RECREATION / NORTH POLE TRAIN	13.00
			CHECK TOTAL	285.55
70443	GENEVA LIONS CLUB	LIONS CLUB MEMBERSHIP	RECREATION / REC ADMINISTRATION	95.00
		LIONS CLUB MEMBERSHIP	CORPORATE / PARKS ADMINISTRATION	95.00
			CHECK TOTAL	190.00
70444	W.W. GRAINGER CORP.	LED TRAILER LIGHTS	CORPORATE / PARKS ADMINISTRATION	94.14
		ANTIFREEZE PUMP-WINTERIZING	CORPORATE / PARKS ADMINISTRATION	15.68
		BOLT & LOCK NUT-SNOWPLOW	CORPORATE / PARKS ADMINISTRATION	10.30
		BATTERY-SURGE PROTECTOR	CORPORATE / PARKS ADMINISTRATION	43.43

DATE: 12/07/17
TIME: 16:10:56
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 012717

FROM CHECK # 70415 TO CHECK # 70469

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70444	W.W. GRAINGER CORP.	BATTERY-EMERGENCY LIGHT	CORPORATE / PARKS ADMINISTRATION	45.87
			CHECK TOTAL	209.42
70445	GRAPHIC EDGE CORP.	SUMMER JR. GYM CAMP T-SHIRTS	RECREATION / TUMBLING	500.00
			CHECK TOTAL	500.00
70446	LAKESHORE RECYCLING SYSTEM	PORTOLET SVC-PFP NORTH SOCCER	RECREATION / REC ADMINISTRATION	114.29
		PORTOLET SVC-SKATE PARK	RECREATION / REC ADMINISTRATION	90.00
		PORTOLET SVC-PFP BALLFIELDS	RECREATION / REC ADMINISTRATION	34.29
		PORTOLET SVC-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	16.07
		PORTOLET SVC-PFP NORTH FIELDS	RECREATION / REC ADMINISTRATION	64.29
			CHECK TOTAL	318.94
70447	JDS PRINTING, INC.	WINDOW & SECURITY ENVELOPES	CORPORATE / PARKS ADMINISTRATION	98.26
		WINDOW & SECURITY ENVELOPES	RECREATION / REC ADMINISTRATION	147.39
		WINDOW & SECURITY ENVELOPES	RECREATION / SPRC	35.10
		WINDOW & SECURITY ENVELOPES	RECREATION / SUNSET RACQUETBALL & FITNESS	35.10
		WINDOW & SECURITY ENVELOPES	CORPORATE / PECK FARM	35.10
			CHECK TOTAL	350.95
70448	KIRHOFER'S SPORTS, INC.	BASKETBALL JERSEYS	RECREATION / GIRLS BASKETBALL	395.25
			CHECK TOTAL	395.25
70449	MARTENSON TURF PRODUCTS INC.	SALT-EAST SIDE PARKS	CORPORATE / PARKS ADMINISTRATION	1,153.50
		SALT/ICE MELT-WESTSIDE PKS	CORPORATE / PARKS ADMINISTRATION	1,719.90
			CHECK TOTAL	2,873.40
70450	FRANCOTYP-POSTALIA, INC.	POSTAGE METER INK CARTRIDGE	RECREATION / REC ADMINISTRATION	100.61
		POSTAGE METER INK CARTRIDGE	CORPORATE / PARKS ADMINISTRATION	100.61
		POSTAGE METER QUARTERLY FEE	RECREATION / REC ADMINISTRATION	24.00
		POSTAGE METER QUARTERLY FEE	CORPORATE / PARKS ADMINISTRATION	24.00
		POSTAGE METER QUARTERLY FEE	RECREATION / SPRC	24.00
		POSTAGE METER QUARTERLY FEE	RECREATION / SUNSET RACQUETBALL & FITNESS	24.00
			CHECK TOTAL	297.22
70451	MENARDS	LIGHT BULBS	RECREATION / SPRC	4.99
		PUSH BROOM,LIGHT BULBS	CORPORATE / PECK FARM	55.94
		LAWN FOOD FERTILIZER	CORPORATE / PARKS ADMINISTRATION	31.95

FROM CHECK # 70415 TO CHECK # 70469

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70451	MENARDS	ANITIFREEZE	CORPORATE / PARKS ADMINISTRATION	29.76
		FITTINGS FOR SPRAYER	CORPORATE / PARKS ADMINISTRATION	39.57
		ANTIFREEZE	CORPORATE / PARKS ADMINISTRATION	14.88
		MARKERS	CORPORATE / PARKS ADMINISTRATION	10.48
		SANITATION SPLYS	RECREATION / REC ADMINISTRATION	21.72
		LIGHT FOR SUNSET BUILDING	RECREATION / REC ADMINISTRATION	56.34
		BATTERIES	RECREATION / SPRC	25.92
		BATTERIES	RECREATION / SPRC	10.99
		STAKE POUNDERS	CORPORATE / PECK FARM	15.25
			CHECK TOTAL	317.79
70452	M.I.P.E.	MIPE LUNCH/MTG 12/14	CORPORATE / PARKS ADMINISTRATION	105.00
			CHECK TOTAL	105.00
70453	NICOR GAS	NICOR-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	263.55
		NICOR-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	143.06
		NICOR-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	44.74
		NICOR-PFP HOUSE	CORPORATE / PECK FARM	57.26
		NICOR-PFP MAINT	CORPORATE / PECK FARM	63.43
		NICOR-SCC	RECREATION / REC ADMINISTRATION	174.88
		NICOR-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	83.36
		NICOR-SPRC	RECREATION / SPRC	303.99
		NICOR-SUNSET POOL	RECREATION / SUNSET POOL	328.22
		NICOR-PFP BARN	CORPORATE / PECK FARM	67.13
		NICOR-MC POOL	RECREATION / MILL CREEK POOL	40.12
		NICOR-PH38	RECREATION / MILL CREEK POOL	54.04
			CHECK TOTAL	1,623.78
70454	NOVA COMMUNICATIONS, INC.	PHONE REPAIR-WHLR MAINT	RECREATION / REC ADMINISTRATION	184.00
			CHECK TOTAL	184.00
70455	NORTH AMERICAN CORP	2-RESPIRATOR MASKS	CORPORATE / PARKS ADMINISTRATION	40.86
			CHECK TOTAL	40.86
70456	PDRMA	PDRMA HEALTH INSURANCE PREMIUM	CORPORATE / PARKS ADMINISTRATION	24,292.59
		PDRMA HEALTH INSURANCE PREMIUM	RECREATION / REC ADMINISTRATION	26,204.72
		PDRMA LIFE INSURANCE PREMIUM	CORPORATE / ADMINISTRATIVE	147.50
			CHECK TOTAL	50,644.81

DATE: 12/07/17
 TIME: 16:10:56
 ID: AP490000.WOW

GENEVA PARK DISTRICT
 WARRANT NUMBER 012717

FROM CHECK # 70415 TO CHECK # 70469

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70457	LISA PIVARONAS	PH38 SPLYS-MURDER MYSTERY	RECREATION / PLAYHOUSE 38	39.79
			CHECK TOTAL	39.79
70458	POWER SYSTEMS	STORAGE RACKS	RECREATION / EXERCISE & AEROBICS	269.17
			CHECK TOTAL	269.17
70459	QUICKSCORES LLC	BOYS BASKETBALL SCHEDULE SVC	RECREATION / BOYS BASKETBALL	174.00
			CHECK TOTAL	174.00
70460	RANDALL PRESSURE SYSTEMS, INC.	HYDRAULIC HOSE FOR MOWER	CORPORATE / PARKS ADMINISTRATION	110.51
			CHECK TOTAL	110.51
70461	ROCK 'N' KIDS, INC.	FALL 2017 KID ROCK CLS INSTR	RECREATION / TODDLERS	1,668.00
			CHECK TOTAL	1,668.00
70462	RUSSO'S POWER EQUIP INC.	SALT SPREADER	CORPORATE / PARKS ADMINISTRATION	899.98
			CHECK TOTAL	899.98
70463	SUNSHINE CLEANING SERVICE	PFP HOUSE MONTHLY CLNING SVC	CORPORATE / PECK FARM	690.00
			CHECK TOTAL	690.00
70464	BUMPER TO BUMPER	AIR FILTERS, WIPER BLADES	CORPORATE / PARKS ADMINISTRATION	155.52
		BATTERY FOR TRUCK	CORPORATE / PARKS ADMINISTRATION	133.39
		CREDIT FOR BATTERY CORE	CORPORATE / PARKS ADMINISTRATION	-11.00
		WIPER BLADES	CORPORATE / PARKS ADMINISTRATION	119.90
		WINDSHIELD WASHER FLUID	CORPORATE / PARKS ADMINISTRATION	16.74
		HITCH PINS	CORPORATE / PARKS ADMINISTRATION	15.37
		FUEL FILTERS, SPARK PLUGS	CORPORATE / PARKS ADMINISTRATION	74.40
		PRESS PUNCH KIT & BENCH PRESS	CORPORATE / PARKS ADMINISTRATION	469.90
			CHECK TOTAL	974.22
70465	T.J. OFFICIAL FINDERS	OFFICIALS 4/4-4/5	RECREATION / SPRC ADULT LEAGUES	180.00
		OFFICIALS 10/17-10/22	RECREATION / SPRC ADULT LEAGUES	489.00
		SCOREKEEPER 10/17-10/18	RECREATION / SPRC ADULT LEAGUES	180.00
		OFFICIALS 10/16-10/18	RECREATION / GIRLS SOFTBALL	64.00
		OFFICIALS 10/17-10/19	RECREATION / ADULT SOFTBALL	456.00
		OFFICIALS 10/24-10/29	RECREATION / SPRC ADULT LEAGUES	489.00
		SCOREKEEPERS 10/24-10/25	RECREATION / SPRC ADULT LEAGUES	180.00

DATE: 12/07/17
TIME: 16:10:56
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 012717

FROM CHECK # 70415 TO CHECK # 70469

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70465	T.J. OFFICIAL FINDERS	OFFICIALS 11/7-11/12	RECREATION / SPRC ADULT LEAGUES	427.00
		SCOREKEEPERS 11/7-11/8	RECREATION / SPRC ADULT LEAGUES	126.00
		OFFICIALS 11/14-11/19	RECREATION / SPRC ADULT LEAGUES	396.00
		SCOREKEEPER 11/14-11/15	RECREATION / SPRC ADULT LEAGUES	108.00
		OFFICIALS 11/18	RECREATION / BOYS BASKETBALL	68.00
		SCOREKEEPER 11/18	RECREATION / BOYS BASKETBALL	12.00
		OFFICIALS 11/18	RECREATION / GIRLS BASKETBALL	182.00
		SCOREKEEPER 11/18-11/19	RECREATION / GIRLS BASKETBALL	36.00
		OFFICIALS 10/31	RECREATION / ADULT SOFTBALL	225.00
		SCOREKEEPERS 11/28-11/29	RECREATION / SPRC ADULT LEAGUES	162.00
		OFFICIALS 11/28-11/29	RECREATION / SPRC ADULT LEAGUES	248.00
			CHECK TOTAL	4,028.00
70466	VALLEY LOCK CO., INC.	REKEYING WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	204.72
		ISLAND PK MEN'S RESTROOM LOCK	CORPORATE / PARKS ADMINISTRATION	133.50
			CHECK TOTAL	338.22
70467	MEREDITH VANDRE	REIMB TOYLAND & DR EVIL SPLYS	RECREATION / PLAYHOUSE 38	178.52
			CHECK TOTAL	178.52
70468	ADAM VANDRE	LIGHTING & SOUND SETUP-MYSTERY	RECREATION / PLAYHOUSE 38	200.00
			CHECK TOTAL	200.00
70469	VESSEL, INC.	MULCH-FORNI PK & SCC FIELD	CORPORATE / PARKS ADMINISTRATION	148.75
		MULCH FOR LEVELING ICE RINK	CORPORATE / PARKS ADMINISTRATION	1,080.00
			CHECK TOTAL	1,228.75
			WARRANT TOTAL	105,587.06

Geneva Park District Board Meeting

Superintendent of Finance and Personnel Report

Submitted by Christy Powell

December 11, 2017

Monthly Reports

Attached are the November Investment Report and Revenue & Expenditure Reports for your review.

Tax Levy Hearing

Tonight the tax levy hearing is scheduled for 7pm. Notice of the hearing was published in the November 29th issue of the Suburban Chronicle. The tax levy hearing allows the opportunity for public comment in regards to the tax levy.

Final Draft of 2017 Tax Levy Ordinance (#2017-10)

The 2017 Tax Levy Ordinance is included in your packets for approval at tonight's meeting. The ordinance was presented in draft form at the October and November Board meetings. There have been no changes made to the ordinance since the October Board meeting. The ordinance must be filed with the Kane County Clerk before the last Tuesday in December.

As you may recall, we estimate very high new growth which translates into a much higher tax levy to ensure that all new growth is captured. Because we are limited by the tax cap this levy will be reduced by the County to an increase of 2.1% (2016 CPI) over the prior year's tax levy in addition any new growth will be added. I would be happy to discuss any questions you might have.

GENEVA PARK DISTRICT
INVESTMENTS
November 30, 2017

Blended Rate

1.18%

General Account

Checking Account	Harris Bank Checking	\$	329,184.85	0.57%
MM Acct.	Harris Bank Money Market	\$	2,352,026.36	1.12%
		\$	2,681,211.21	

Upcoming Bond Payments:

B&I 2012B	12/30/17	\$	818,668
Rec 2014	12/15/17	\$	685,533
Ltd B&I 2017	12/15/17	\$	787,881
Debt Certificate	2/1/18	\$	117,646
Corp 2010	12/15/17	\$	1,318,545
Total		\$	3,728,272

CD MBS	6 mos	Northpointe Bank	\$	248,000.00	1.10%	12/16/17
CD MBS	7 mos	First Citizens National Bank	\$	248,000.00	1.20%	01/28/18
CD MBS	7 mos	Sussex Bank	\$	248,000.00	1.20%	02/20/18
CD MBS	8 mos	Bloomsdale Bank	\$	175,000.00	1.25%	03/21/18
CD MBS	7 mos	Saco & Biddeford Savings	\$	245,000.00	1.25%	04/20/18
CD MBS	11 mos	ZB NA	\$	248,000.00	1.30%	05/21/18
CD#99650085		State Bank of Geneva	\$	57,576.65	1.00%	06/09/18
CD MBS	10 mos	Merrick Bk, Utah	\$	100,000.00	1.29%	07/20/18
CD MBS	11 mos	Safra Natl Bk, NY	\$	100,000.00	1.29%	08/29/18
CD MBS	12 mos	Santander Bank NA	\$	245,000.00	1.45%	09/20/18
CD MBS	12 mos	Kemba Financial, OH	\$	245,000.00	1.55%	10/11/18
CD MBS	12 mos	CBC Federal Credit Union	\$	245,000.00	1.50%	10/19/18
CD MBS	12 mos	Morgan Stanley	\$	150,000.00	1.50%	11/09/18
CD MBS	18 mos	Goldman Sachs USA	\$	245,000.00	1.60%	04/11/19
IPDLAF MM		IPDLAF+ (#2627)	\$	9,928.65	0.94%	
IMET		Convenience Fund		2,916,022.23	1.17%	
IMET		1-3 Year Fund		547,142.67	0.34%	
		TOTAL	\$	6,272,670.20		
		Grand Total General	\$	8,953,881.41		

Construction Account

Harris Checking	Harris Bank Checking	\$	219,863.31	0.57%
Harris MM	Harris Money Market	\$	270,931.15	1.12%
		\$	490,794.46	

MBS CD	6 mos	Rockford Bank & Trust	\$	245,000.00	1.20%	03/20/18
CD#99650085		State Bank of Geneva	\$	19,854.38	1.00%	06/09/18
CD 8001108037	12 mos.	MB Financial	\$	103,031.63	1.50%	06/27/18
MBS CD	12 mos.	Compass Bk, ALA	\$	245,000.00	1.45%	09/21/18
184136		Harris Trust & Savings Bank	\$	854,000.00	0.00%	Compensating Balance Account
GPD Bonds		S2015 Limited Bonds	\$	1,562,845.00	1.47%	12/15/18
IPDLAF MM		IPDLAF+ Fund (#2619)	\$	4,182.56	0.94%	n/a
IMET		Convenience Fund		737,895.63	1.17%	n/a
IMET		1-3 Year Fund		407,618.99	0.34%	
		SUBTOTAL	\$	3,934,428.19		
		Grand Total Construction	\$	4,425,222.65		

GPD/GSD304 Western Ave. Gym

CD 354520692998	11 mo	U.S. Bank	\$	135,310.52	1.50%	05/14/19
		GPD Portion of CD	\$	67,655.26		

GPD/GSD304 Harrison St. Gym

CD 354570040635	11 10	U.S. Bank	\$	87,228.67	1.50%	05/14/19
		GPD Portion of CD	\$	43,614.34		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

**Geneva Park District
Revenue and Expenditure Report
For November 30, 2017**

Monthly % of Annual Budget

58%

	November Actual	YTD Actual	Annual Budget	% of Budget	
GENERAL FUND REVENUES					
Real Estate Taxes	\$ 27,209	\$ 3,654,571	\$ 3,613,090	101%	(a)
Replacement Taxes	-	17,663	36,500	48%	
Investment Income	3,291	18,213	8,000	228%	
Reimbursements	-	4,566	7,000	65%	
Rentals & Leases	-	2,707	2,500	108%	
Peck Farm Receipts	-	19,771	22,000	90%	
Camp Coyote- Peck Farm Camp	-	25,279	20,000	126%	(b)
Camp Adventure - Peck Farm Camp	-	10,523	14,000	75%	(b)
Birthday Parties- Peck Farm	415	5,963	7,500	80%	
Learn from the Experts- Peck Farm	70	1,065	7,000	15%	
Peck Farm General Programs	47	4,712	10,000	47%	
Community Garden	-	2,505	5,500	46%	
Peck Farm School/Scout Groups	90	6,375	7,500	85%	
Total Revenues	\$ 31,122	\$ 3,773,913	\$ 3,760,590	100%	
GENERAL FUND EXPENDITURES					
Administration	\$ 140,378	\$ 1,264,635	\$ 3,606,140	35%	
Peck Farm	5,264	64,974	105,800	61%	
Camp Coyote- Peck Farm Camp	-	18,174	13,300	137%	
Camp Adventure- Peck Farm Camp	-	6,229	9,000	69%	
Birthday Parties- Peck Farm	261	1,737	3,000	58%	
Learn from the Experts- Peck Farm	-	970	5,550	17%	
Peck Farm General Programs	400	1,063	2,800	38%	
Community Garden	163	3,191	3,800	84%	
Peck Farm School/Scout Groups	52	610	600	102%	
Moore Spray Park	106	5,987	10,600	56%	
Total Expenditures	\$ 146,623	\$ 1,367,571	\$ 3,760,590	36%	
Total General Fund Net Surplus (Deficit)	\$ (115,501)	\$ 2,406,342	\$ -	n/a	

Geneva Park District
 Revenue and Expenditure Report
 For November 30, 2017

Monthly % of Annual Budget

58%

	November Actual	YTD Actual	Annual Budget	% of Budget	
RECREATION FUND REVENUES					
Real Estate Taxes	\$ 11,087	\$ 1,489,178	\$ 1,468,000	101%	(a)
Replacement Taxes	-	17,663	36,500	48%	
Investment Income	3,291	18,160	8,000	227%	
Public Information- Advertising & Sponsorships	-	12,918	12,000	108%	
Community Center Rentals	190	5,328	9,000	59%	
General Recreation	5,540	134,856	248,000	54%	
Playhouse 38	3,890	43,506	70,700	62%	
Preschool/ Toddler	28,618	142,302	340,000	42%	(c)
Active Older Adults	1,440	16,263	24,500	66%	
Dance	6,093	48,140	154,100	31%	
Camps	8	364,870	333,000	110%	(b)
Contracted & Co-op	463	7,031	18,200	39%	
Special Events	1,334	33,553	73,550	46%	
Tennis	-	14,377	16,000	90%	
Tumbling/ Gymnastics/Cheerleading	6,167	85,944	168,700	51%	
Baseball/ Softball	-	31,221	63,650	49%	
General Athletics	15,990	303,543	383,750	79%	
Sunset Racquetball & Fitness	16,976	98,226	195,927	50%	
Pool	-	559,234	553,400	101%	(d)
Mini Golf	78	115,603	89,800	129%	
After School Programs	104,167	432,749	765,000	57%	(e)
Scholarships	-	-	7,000	0%	(f)
SPRC	55,924	315,743	644,100	49%	
Total Revenues	\$ 261,255	\$ 4,290,406	\$ 5,682,877	75%	
RECREATION FUND EXPENDITURES					
Administration	\$ 97,330	\$ 831,777	\$ 2,231,565	37%	
Public Information	13,972	58,436	123,500	47%	
Community Center Rentals	-	615	1,500	41%	
General Recreation	9,804	67,252	138,225	49%	
Playhouse 38	5,520	42,626	64,250	66%	
Preschool/ Toddler	19,521	143,590	311,900	46%	
Active Older Adults	1,782	9,156	20,300	45%	
Dance	2,508	23,061	80,600	29%	
Camps	1,290	234,657	258,750	91%	
Contracted & Co-op	254	2,312	13,600	17%	
Special Events	8,431	21,781	55,650	39%	
Tennis	-	6,411	11,000	58%	
Tumbling/ Gymnastics/Cheerleading	8,592	66,353	125,150	53%	
Baseball/ Softball	565	17,236	25,000	69%	
General Athletics	7,683	141,582	258,625	55%	
Ice Rinks	-	-	1,500	0%	
Gymnasiums	1,200	7,667	40,500	19%	
Sunset Racquetball & Fitness	9,739	72,350	127,412	57%	
Pool	3,233	493,681	519,000	95%	
Mini Golf	151	32,907	34,100	97%	
After School Programs	39,790	234,965	703,850	33%	
Scholarships	-	4,173	7,000	60%	(f)
SPRC	39,071	286,123	529,900	54%	
Total Expenditures	\$ 270,434	\$ 2,798,711	\$ 5,682,877	49%	
Total Recreation Fund Net Surplus (Deficit)	\$ (9,179)	\$ 1,491,695	\$ -	n/a	

Geneva Park District
 Revenue and Expenditure Report
 For November 30, 2017

Monthly % of Annual Budget

58%

	November Actual	YTD Actual	Annual Budget	% of Budget
LIABILITY FUND REVENUES				
Real Estate Taxes	\$ 1,104	\$ 148,279	\$ 146,250	101% (a)
Replacement Taxes	-	2,420	5,000	48%
Investment Income	21	146	250	58%
PDRMA Reimbursements	-	-	1,500	0%
Transfer from Fund Balance	-	-	20,000	0%
Total Revenues	\$ 1,125	\$ 150,844	\$ 173,000	87%
LIABILITY FUND EXPENDITURES				
Liability Insurance	\$ -	\$ 75,640	\$ 155,000	49% (g)
State Unemployment	-	-	18,000	0%
Total Expenditures	\$ -	\$ 75,640	\$ 173,000	44%
Total Liability Fund Net Surplus (Deficit)	\$ 1,125	\$ 75,205	\$ -	n/a

IMRF FUND REVENUES				
Real Estate Taxes	\$ 1,884	\$ 253,084	\$ 250,500	101% (a)
Replacement Taxes	-	8,227	17,000	48%
Investment Income	125	875	1,500	58%
Transfer from Recreation Programs & Fund Balance	-	-	26,000	0%
Total Revenues	\$ 2,009	\$ 262,185	\$ 295,000	89%
IMRF FUND EXPENDITURES				
IMRF Expense	\$ 21,129	\$ 157,585	\$ 295,000	53%
Total Expenditures	\$ 21,129	\$ 157,585	\$ 295,000	53%
Total IMRF Fund Net Surplus (Deficit)	\$ (19,120)	\$ 104,601	\$ -	n/a

AUDIT FUND REVENUES				
Real Estate Taxes	\$ 73	\$ 9,777	\$ 9,350	105% (a)
Replacement Taxes	\$ -	\$ 1,645	3,400	48%
Transfer from Fund Balance	-	-	-	n/a
Total Revenues	\$ 73	\$ 11,423	\$ 12,750	90%
AUDIT FUND EXPENDITURES				
Audit Expense	\$ -	\$ 12,750	\$ 12,750	100%
Total Expenditures	\$ -	\$ 12,750	\$ 12,750	100%
Total Audit Fund Net Surplus (Deficit)	\$ 73	\$ (1,327)	\$ -	n/a

SOCIAL SECURITY FUND REVENUES				
Real Estate Taxes	\$ 1,680	\$ 225,653	\$ 223,500	101% (a)
Replacement Taxes	-	6,775	14,000	48%
Investment Income	208	1,458	2,500	58%
Transfer from Recreation Programs	-	-	25,000	0%
Transfer from Fund Balance	-	-	55,000	0%
Total Revenues	\$ 1,888	\$ 233,886	\$ 320,000	73%
SOCIAL SECURITY FUND EXPENDITURES				
FICA/ Medicare	\$ 19,926	\$ 193,175	\$ 320,000	60%
Total Expenditures	\$ 19,926	\$ 193,175	\$ 320,000	60%
Total Social Security Fund Net Surplus (Deficit)	\$ (18,038)	\$ 40,711	\$ -	n/a

Geneva Park District
 Revenue and Expenditure Report
 For November 30, 2017

Monthly % of Annual Budget

58%

	November Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ 3,119	\$ 418,977	\$ 416,000	101% (a)
Total Revenues	\$ 3,119	\$ 418,977	\$ 416,000	101%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ 2,190	\$ 26,206	\$ 55,000	48%
ADA Structural Improvements	-	-	105,464	0%
FVSRA- Program Payments	-	255,536	255,536	100% (h)
Total Expenditures	\$ 2,190	\$ 281,742	\$ 416,000	68%
Total FVSRA Fund Net Surplus (Deficit)	\$ 929	\$ 137,235	\$ -	n/a

BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ 12,079	\$ 1,622,330	\$ 1,610,216	101% (a)
Total Revenues	\$ 12,079	\$ 1,622,330	\$ 1,610,216	101%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ -	\$ 3,668	\$ 1,610,216	0% (i)
Total Expenditures	\$ -	\$ 3,668	\$ 1,610,216	0%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ 12,079	\$ 1,618,662	\$ -	n/a

CONSTRUCTION FUND REVENUES				
Reimbursements	\$ 11,536	\$ 29,320	\$ 76,000	39%
Bond Issue	-	-	-	0%
Farming Revenue	-	-	1,000	0%
Grant Revenue	-	-	-	0%
Donations	-	-	40,000	0%
Land Cash Revenue	132,799	207,060	60,286	343%
Investment Income	462	13,043	27,000	48%
Audit Transfer	-	-	550,000	0%
Total Revenues	\$ 144,797	\$ 249,422	\$ 754,286	33%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 7,629	\$ 59,710	\$ 167,000	36%
Buildings & Improvements	20,221	355,786	915,000	39%
Parks/ Playground Improvements/ Acquisitions	179,474	993,685	1,505,417	66%
Landscaping & Groundskeeping	-	30,258	50,000	61%
Operating Equipment & Vehicles	(2,154)	48,478	196,425	25%
Recreation Equipment/ Repairs	-	-	1,000	0%
Emergency Repairs/ Replacements	-	17,247	70,530	24%
Total Expenditures	\$ 205,170	\$ 1,505,164	\$ 2,905,372	52%
Total Construction Fund Net Surplus (Deficit)	\$ (60,373)	\$ (1,255,742)	\$ (2,151,086)	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr of 2017, the prior fiscal year, for camps held in the Summer of 2017 have been accrued and recognized as revenue in May 2017. Likewise, revenue collected in Mar & Apr 2018 will be deferred until FY2018-19.

(c) Program revenue for the Preschool program is received during the school year Sep - May. Whereas expenditures remain level throughout the year.

(d) Pool Membership Pass revenue collected in Mar & Apr of 2017, the prior fiscal year, for Summer 2017 have been accrued and recognized as revenue. Likewise, membership pass revenue collected in Mar & Apr of 2018 will be deferred until FY2018-19.

(e) Revenue for the before and after school program is received during the school year Sep thru Apr.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded throughout the year to reflect program expense whereby scholarship participants have participated.

(g) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

(h) FVSRA payments are scheduled to be made in the months of June and November.

(i) Bond payments are made in the months of June and December.

GENEVA PARK DISTRICT
 DETAILED REVENUE & EXPENSE REPORT
 MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

FUND: RECREATION
 FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	180.00	19,716.00	35,000.00	15,284.00
02-2313-4-0000-23	TICKET SALES	3,600.00	21,927.80	31,500.00	9,572.20
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	0.00	2,000.00	2,000.00
02-2313-4-0000-77	CONCESSIONS	110.32	1,861.93	2,200.00	338.07
TOTAL RECEIPTS		3,890.32	43,505.73	70,700.00	27,194.27
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	2,673.75	17,101.54	24,000.00	6,898.46
TOTAL SALARIES & WAGES		2,673.75	17,101.54	24,000.00	6,898.46
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.00
02-2313-6-0000-06	NATURAL GAS	0.00	149.15	900.00	750.85
02-2313-6-0000-07	ELECTRIC	84.12	900.43	1,500.00	599.57
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	0.00	800.00	800.00
02-2313-6-0000-11	PROFESSIONAL SERVICES	69.95	5,703.60	6,100.00	396.40
02-2313-6-0000-12	RENTAL FEES	1,848.00	14,784.00	21,600.00	6,816.00
TOTAL CONTRACTUAL SERVICES		2,002.07	21,537.18	30,900.00	9,362.82
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	100.00	100.00
02-2313-7-0000-18	CLOTHING	0.00	0.00	150.00	150.00
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	590.45	3,182.54	7,700.00	4,517.46
02-2313-7-0000-28	CONCESSION SUPPLIES	253.53	805.21	1,400.00	594.79
TOTAL COMMODITIES		843.98	3,987.75	9,350.00	5,362.25
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
EXPENSES					
DEPT. SUMMARY:					
TOTAL REVENUE		3,890.32	43,505.73	70,700.00	27,194.27
TOTAL EXPENSE		5,519.80	42,626.47	64,250.00	21,623.53
NET SURPLUS(DEFICIT)		(1,629.48)	879.26	6,450.00	5,570.74

GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

FUND: RECREATION
FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TOTAL FUND REVENUES		3,890.32	43,505.73	70,700.00	27,194.27
TOTAL FUND EXPENSES		5,519.80	42,626.47	64,250.00	21,623.53
FUND SURPLUS (DEFICIT)		(1,629.48)	879.26	6,450.00	5,570.74

GENEVA PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FUND: CORPORATE
 FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PARKS ADMINISTRATION					
REVENUES					
	RECEIPTS	31,122.10	3,773,913.36	3,760,590.00	(13,323.36)
EXPENSES					
	SALARIES / WAGES	100,976.21	878,992.53	1,440,500.00	561,507.47
	CONTRACTUAL SERVICES	32,654.65	227,734.88	526,950.00	299,215.12
	COMMODITIES	2,403.75	49,181.50	121,550.00	72,368.50
	MAINTENANCE / CAPITAL INVEST.	10,588.33	211,661.97	1,671,590.00	1,459,928.03
	TOTAL EXPENSES: PARKS ADMINISTRATION	146,622.94	1,367,570.88	3,760,590.00	2,393,019.12
	NET SURPLUS(DEFICIT)	(115,500.84)	2,406,342.48	0.00	(2,406,342.48)
	TOTAL FUND REVENUES	31,122.10	3,773,913.36	3,760,590.00	(13,323.36)
	TOTAL FUND EXPENSES	146,622.94	1,367,570.88	3,760,590.00	2,393,019.12
	SURPLUS (DEFICIT)	(115,500.84)	2,406,342.48	0.00	(2,406,342.48)

FUND: RECREATION

ADMINISTRATIVE/OPERATIONS					
REVENUES					
	RECEIPTS	14,378.13	1,537,919.25	1,524,500.00	(13,419.25)
EXPENSES					
	SALARIES / WAGES	54,504.09	416,450.91	772,000.00	355,549.09
	CONTRACTUAL SERVICES	51,740.08	316,756.42	658,700.00	341,943.58
	COMMODITIES	757.19	8,095.89	23,300.00	15,204.11
	MAINTENANCE / CAPITAL INVEST.	4,301.11	148,910.44	901,065.00	752,154.56
	TOTAL EXPENSES: ADMINISTRATIVE/OPERATIONS	111,302.47	890,213.66	2,355,065.00	1,464,851.34
	NET SURPLUS(DEFICIT)	(96,924.34)	647,705.59	(830,565.00)	(1,478,270.59)
COMMUNITY CENTER RENTALS					
REVENUES					
	RECEIPTS	190.00	5,327.50	9,000.00	3,672.50
EXPENSES					
	SALARIES / WAGES	0.00	614.87	1,500.00	885.13
	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00
	TOTAL EXPENSES: COMMUNITY CENTER RENTALS	0.00	614.87	1,500.00	885.13
	NET SURPLUS(DEFICIT)	190.00	4,712.63	7,500.00	2,787.37
GENERAL RECREATION					
REVENUES					
	RECEIPTS	9,429.82	178,362.18	318,700.00	140,337.82
EXPENSES					
	SALARIES / WAGES	9,755.10	65,718.67	131,100.00	65,381.33

FUND: RECREATION
 FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
GENERAL RECREATION					
	CONTRACTUAL SERVICES	4,398.67	37,784.98	58,500.00	20,715.02
	COMMODITIES	1,169.58	6,374.45	12,875.00	6,500.55
	MAINTENANCE / CAPITAL INVEST.	0.00	0.00	0.00	0.00
	TOTAL EXPENSES: GENERAL RECREATION	15,323.35	109,878.10	202,475.00	92,596.90
	NET SURPLUS(DEFICIT)	(5,893.53)	68,484.08	116,225.00	47,740.92
PRESCHOOL					
REVENUES					
	RECEIPTS	28,618.01	142,302.43	340,000.00	197,697.57
EXPENSES					
	SALARIES / WAGES	19,101.28	128,375.15	273,000.00	144,624.85
	CONTRACTUAL SERVICES	129.00	10,143.03	30,850.00	20,706.97
	COMMODITIES	291.14	4,693.12	7,300.00	2,606.88
	MAINTENANCE / CAPITAL INVEST.	0.00	378.60	750.00	371.40
	TOTAL EXPENSES: PRESCHOOL	19,521.42	143,589.90	311,900.00	168,310.10
	NET SURPLUS(DEFICIT)	9,096.59	(1,287.47)	28,100.00	29,387.47
ACTIVE OLDER ADULTS					
REVENUES					
	RECEIPTS	1,439.60	16,263.30	24,500.00	8,236.70
EXPENSES					
	SALARIES / WAGES	579.50	4,053.50	5,800.00	1,746.50
	CONTRACTUAL SERVICES	877.25	4,062.27	13,000.00	8,937.73
	COMMODITIES	324.91	1,040.68	1,500.00	459.32
	TOTAL EXPENSES: ACTIVE OLDER ADULTS	1,781.66	9,156.45	20,300.00	11,143.55
	NET SURPLUS(DEFICIT)	(342.06)	7,106.85	4,200.00	(2,906.85)
DANCE					
REVENUES					
	RECEIPTS	6,092.80	48,139.53	154,100.00	105,960.47
EXPENSES					
	SALARIES / WAGES	2,019.34	15,750.63	47,500.00	31,749.37
	CONTRACTUAL SERVICES	0.00	1,344.07	7,100.00	5,755.93
	COMMODITIES	488.88	5,966.20	26,000.00	20,033.80
	TOTAL EXPENSES: DANCE	2,508.22	23,060.90	80,600.00	57,539.10
	NET SURPLUS(DEFICIT)	3,584.58	25,078.63	73,500.00	48,421.37
CAMPS					
REVENUES					
	RECEIPTS	8.00	364,870.45	333,000.00	(31,870.45)
EXPENSES					

FUND: RECREATION
 FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
CAMPS					
	SALARIES / WAGES	1,289.62	174,930.83	187,000.00	12,069.17
	CONTRACTUAL SERVICES	0.00	49,747.65	58,900.00	9,152.35
	COMMODITIES	0.00	9,978.98	12,850.00	2,871.02
	TOTAL EXPENSES: CAMPS	1,289.62	234,657.46	258,750.00	24,092.54
	NET SURPLUS(DEFICIT)	(1,281.62)	130,212.99	74,250.00	(55,962.99)
CONTRACTED					
REVENUES					
	RECEIPTS	423.00	6,063.75	13,200.00	7,136.25
EXPENSES					
	CONTRACTUAL SERVICES	0.00	1,613.50	9,200.00	7,586.50
	NET SURPLUS(DEFICIT)	423.00	4,450.25	4,000.00	(450.25)
CO-OPS					
REVENUES					
	RECEIPTS	40.00	967.00	5,000.00	4,033.00
	RECEIPTS	40.00	967.00	5,000.00	4,033.00
EXPENSES					
	CONTRACTUAL SERVICES	253.80	698.40	4,400.00	3,701.60
	TOTAL EXPENSES: CO-OPS	253.80	698.40	4,400.00	3,701.60
	NET SURPLUS(DEFICIT)	(213.80)	268.60	600.00	331.40
SPECIAL EVENTS					
REVENUES					
	RECEIPTS	1,334.00	33,553.00	73,550.00	39,997.00
	RECEIPTS	1,334.00	33,553.00	73,550.00	39,997.00
EXPENSES					
	SALARIES / WAGES	0.00	91.85	1,850.00	1,758.15
	CONTRACTUAL SERVICES	2,154.00	8,856.82	16,900.00	8,043.18
	COMMODITIES	6,276.54	12,831.96	35,700.00	22,868.04
	--- UNDEFINED CODE ---	0.00	0.00	1,200.00	0.00
	NET SURPLUS(DEFICIT)	(7,096.54)	11,772.37	17,900.00	6,127.63
TENNIS					
REVENUES					
	RECEIPTS	0.00	14,376.50	16,000.00	1,623.50
	RECEIPTS	0.00	14,376.50	16,000.00	1,623.50
EXPENSES					

FUND: RECREATION
 FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TENNIS					
	SALARIES / WAGES	0.00	0.00	0.00	0.00
	CONTRACTUAL SERVICES	0.00	6,410.97	11,000.00	4,589.03
	TOTAL EXPENSES: TENNIS	0.00	6,410.97	11,000.00	4,589.03
	NET SURPLUS(DEFICIT)	0.00	7,965.53	5,000.00	(2,965.53)

GYMNASTICS/TUMBLING					
REVENUES					
	RECEIPTS	6,167.00	85,943.65	168,700.00	82,756.35
	RECEIPTS	6,167.00	85,943.65	168,700.00	82,756.35
EXPENSES					
	SALARIES / WAGES	8,591.84	60,690.29	102,500.00	41,809.71
	CONTRACTUAL SERVICES	0.00	3,677.04	17,500.00	13,822.96
	COMMODITIES	0.00	743.42	4,150.00	3,406.58
	MAINTENANCE / CAPITAL INVEST.	0.00	1,242.00	1,000.00	(242.00)
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	8,591.84	66,352.75	125,150.00	58,797.25
	NET SURPLUS(DEFICIT)	(2,424.84)	19,590.90	43,550.00	23,959.10

BASEBALL & SOFTBALL					
REVENUES					
	RECEIPTS	0.00	31,220.59	63,650.00	32,429.41
	RECEIPTS	0.00	31,220.59	63,650.00	32,429.41
EXPENSES					
	SALARIES / WAGES	205.00	3,099.50	4,000.00	900.50
	CONTRACTUAL SERVICES	359.53	8,957.86	10,400.00	1,442.14
	COMMODITIES	0.00	5,178.99	10,600.00	5,421.01
	EQUIPMENT REPAIR	0.00	0.00	0.00	0.00
	TOTAL EXPENSES: BASEBALL & SOFTBALL	564.53	17,236.35	25,000.00	7,763.65
	NET SURPLUS(DEFICIT)	(564.53)	13,984.24	38,650.00	24,665.76

GENERAL ATHLETICS					
REVENUES					
	RECEIPTS	15,989.75	303,542.81	383,750.00	80,207.19
	RECEIPTS	15,989.75	303,542.81	383,750.00	80,207.19
EXPENSES					
	SALARIES / WAGES	522.72	12,958.75	47,425.00	34,466.25
	CONTRACTUAL SERVICES	6,400.00	127,664.40	203,900.00	76,235.60

FUND: RECREATION
 FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
GENERAL ATHLETICS					
	COMMODITIES	760.68	959.04	7,300.00	6,340.96
	TOTAL EXPENSES: GENERAL ATHLETICS	7,683.40	141,582.19	258,625.00	117,042.81
	NET SURPLUS(DEFICIT)	8,306.35	161,960.62	125,125.00	(36,835.62)
ICE RINKS					
	EXPENSES				
	SALARIES / WAGES	0.00	0.00	1,500.00	0.00
	COMMODITIES	0.00	0.00	0.00	0.00
	TOTAL EXPENSES: ICE RINKS	0.00	0.00	1,500.00	0.00
	NET SURPLUS(DEFICIT)	0.00	0.00	(1,500.00)	0.00
GYMNASIUMS					
	EXPENSES				
	SALARIES / WAGES	1,199.77	7,666.73	19,000.00	11,333.27
	CONTRACTUAL SERVICES	0.00	0.00	21,500.00	0.00
	TOTAL EXPENSES: GYMNASIUMS	1,199.77	7,666.73	40,500.00	32,833.27
	NET SURPLUS(DEFICIT)	(1,199.77)	(7,666.73)	(40,500.00)	(32,833.27)
FITNESS CENTER					
	REVENUES				
	RECEIPTS	16,976.10	98,226.28	195,927.00	97,700.72
	RECEIPTS	16,976.10	98,226.28	195,927.00	97,700.72
	EXPENSES				
	SALARIES / WAGES	5,860.62	45,619.11	66,100.00	20,480.89
	CONTRACTUAL SERVICES	1,974.14	20,351.81	40,702.00	20,350.19
	COMMODITIES	1,089.42	3,641.59	10,610.00	6,968.41
	MAINTENANCE / CAPITAL INVEST.	814.35	2,737.58	10,000.00	7,262.42
	TOTAL EXPENSES: FITNESS CENTER	9,738.53	72,350.09	127,412.00	55,061.91
	NET SURPLUS(DEFICIT)	7,237.57	25,876.19	68,515.00	42,638.81
POOL					
	REVENUES				
	RECEIPTS	0.00	559,233.93	553,400.00	(5,833.93)
	RECEIPTS	0.00	559,233.93	553,400.00	(5,833.93)
	EXPENSES				
	SALARIES / WAGES	0.00	326,173.05	330,150.00	3,976.95
	CONTRACTUAL SERVICES	3,230.44	98,227.64	114,050.00	15,822.36

FUND: RECREATION
 FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
POOL					
	COMMODITIES	0.00	63,794.32	64,050.00	255.68
	MAINTENANCE / CAPITAL INVEST.	2.56	5,486.41	10,750.00	5,263.59
	TOTAL EXPENSES: POOL	3,233.00	493,681.42	519,000.00	25,318.58
	NET SURPLUS(DEFICIT)	(3,233.00)	65,552.51	34,400.00	(31,152.51)
MINI GOLF					
REVENUES					
	RECEIPTS	77.79	115,602.55	89,800.00	(25,802.55)
	RECEIPTS	77.79	115,602.55	89,800.00	(25,802.55)
EXPENSES					
	SALARIES / WAGES	68.25	23,323.79	23,350.00	26.21
	CONTRACTUAL SERVICES	82.34	2,481.75	4,150.00	1,668.25
	COMMODITIES	0.00	6,605.66	6,300.00	(305.66)
	MAINTENANCE / CAPITAL INVEST.	0.00	495.42	300.00	(195.42)
	TOTAL EXPENSES: MINI GOLF	150.59	32,906.62	34,100.00	1,193.38
	NET SURPLUS(DEFICIT)	(72.80)	82,695.93	55,700.00	(26,995.93)
AFTER SCHOOL PROGRAMS					
REVENUES					
	RECEIPTS	104,167.34	432,748.68	772,000.00	339,251.32
	RECEIPTS	104,167.34	432,748.68	772,000.00	339,251.32
EXPENSES					
	SALARIES/WAGES	26,300.74	157,316.15	365,500.00	208,183.85
	CONTRACTUAL SERVICES	9,043.53	62,006.11	301,650.00	239,643.89
	COMMODITIES	4,446.13	15,642.38	35,800.00	20,157.62
	MAINTENANCE/CAPITAL INVESTMTS	0.00	4,172.50	7,900.00	3,727.50
	TOTAL EXPENSES: AFTER SCHOOL PROGRAMS	39,790.40	239,137.14	710,850.00	471,712.86
	NET SURPLUS(DEFICIT)	64,376.94	193,611.54	61,150.00	(132,461.54)
UNDEFINED GROUP					
REVENUES					
	RECEIPTS	55,923.50	315,742.76	644,100.00	328,357.24
	RECEIPTS	55,923.50	315,742.76	644,100.00	328,357.24
EXPENSES					
	SALARIES/ WAGES	24,013.12	168,555.66	323,250.00	154,694.34
	CONTRACTUAL SERVICES	11,320.49	95,850.96	164,600.00	68,749.04

FUND: RECREATION
 FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
UNDEFINED GROUP					
	COMMODITIES	1,695.14	11,467.28	27,550.00	16,082.72
	MAINTENANCE/ CAPITAL INVEST.	2,041.94	10,248.74	14,500.00	4,251.26
TOTAL EXPENSES: UNDEFINED GROUP		39,070.69	286,122.64	529,900.00	243,777.36
NET SURPLUS(DEFICIT)		16,852.81	29,620.12	114,200.00	84,579.88
TOTAL FUND REVENUES		261,254.84	4,290,406.14	5,682,877.00	1,392,470.86
TOTAL FUND EXPENSES		270,433.83	2,798,710.77	5,682,877.00	2,884,166.23
SURPLUS (DEFICIT)		(9,178.99)	1,491,695.37	0.00	(1,491,695.37)

FUND: LIABILITY INSURANCE

LIABILITY INSURANCE					
REVENUES					
	RECEIPTS	1,124.77	150,844.21	173,000.00	22,155.79
	RECEIPTS	1,124.77	150,844.21	173,000.00	22,155.79
EXPENSES					
	SPECIAL FUND EXPENSE	0.00	75,639.60	173,000.00	97,360.40
TOTAL EXPENSES: LIABILITY INSURANCE		0.00	75,639.60	173,000.00	97,360.40
NET SURPLUS(DEFICIT)		1,124.77	75,204.61	0.00	(75,204.61)
TOTAL FUND REVENUES		1,124.77	150,844.21	173,000.00	22,155.79
TOTAL FUND EXPENSES		0.00	75,639.60	173,000.00	97,360.40
SURPLUS (DEFICIT)		1,124.77	75,204.61	0.00	(75,204.61)

FUND: IMRF

IMRF					
REVENUES					
	RECEIPTS	2,009.27	262,185.37	295,000.00	32,814.63
	RECEIPTS	2,009.27	262,185.37	295,000.00	32,814.63
EXPENSES					
	SPECIAL FUND EXPENSE	21,129.24	157,584.54	295,000.00	137,415.46
TOTAL EXPENSES: IMRF		21,129.24	157,584.54	295,000.00	137,415.46
NET SURPLUS(DEFICIT)		(19,119.97)	104,600.83	0.00	(104,600.83)
TOTAL FUND REVENUES		2,009.27	262,185.37	295,000.00	32,814.63
TOTAL FUND EXPENSES		21,129.24	157,584.54	295,000.00	137,415.46
SURPLUS (DEFICIT)		(19,119.97)	104,600.83	0.00	(104,600.83)

FUND: IMRF
 FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
FUND: AUDIT					
AUDIT					
REVENUES					
	RECEIPTS	72.80	11,422.65	12,750.00	1,327.35
	RECEIPTS	72.80	11,422.65	12,750.00	1,327.35
EXPENSES					
	SPECIAL FUND EXPENSE	0.00	12,750.00	12,750.00	0.00
	TOTAL EXPENSES: AUDIT	0.00	12,750.00	12,750.00	0.00
	NET SURPLUS(DEFICIT)	72.80	(1,327.35)	0.00	1,327.35
	TOTAL FUND REVENUES	72.80	11,422.65	12,750.00	1,327.35
	TOTAL FUND EXPENSES	0.00	12,750.00	12,750.00	0.00
	SURPLUS (DEFICIT)	72.80	(1,327.35)	0.00	1,327.35

FUND: SOCIAL SECURITY

SOCIAL SECURITY					
REVENUES					
	RECEIPTS	1,888.38	233,885.68	320,000.00	86,114.32
	RECEIPTS	1,888.38	233,885.68	320,000.00	86,114.32
EXPENSES					
	SPECIAL FUND EXPENSE	19,925.88	193,174.87	320,000.00	126,825.13
	TOTAL EXPENSES: SOCIAL SECURITY	19,925.88	193,174.87	320,000.00	126,825.13
	NET SURPLUS(DEFICIT)	(18,037.50)	40,710.81	0.00	(40,710.81)
	TOTAL FUND REVENUES	1,888.38	233,885.68	320,000.00	86,114.32
	TOTAL FUND EXPENSES	19,925.88	193,174.87	320,000.00	126,825.13
	SURPLUS (DEFICIT)	(18,037.50)	40,710.81	0.00	(40,710.81)

FUND: SPECIAL RECREATION

SPECIAL RECREATION					
REVENUES					
	RECEIPTS	3,119.39	418,977.35	416,000.00	(2,977.35)
	RECEIPTS	3,119.39	418,977.35	416,000.00	(2,977.35)

FUND: SPECIAL RECREATION
 FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
SPECIAL RECREATION EXPENSES					
	CONTRACTUAL SERVICES	2,190.18	26,205.93	55,000.00	28,794.07
	CAPITAL IMPROVEMENTS	0.00	0.00	105,464.00	0.00
	SPECIAL FUND EXPENSE	0.00	255,536.00	255,536.00	0.00
TOTAL EXPENSES: SPECIAL RECREATION		2,190.18	281,741.93	416,000.00	134,258.07
NET SURPLUS(DEFICIT)		929.21	137,235.42	0.00	(137,235.42)
TOTAL FUND REVENUES		3,119.39	418,977.35	416,000.00	(2,977.35)
TOTAL FUND EXPENSES		2,190.18	281,741.93	416,000.00	134,258.07
SURPLUS (DEFICIT)		929.21	137,235.42	0.00	(137,235.42)

FUND: BOND AND INTEREST FUND

BOND AND INTEREST REVENUES					
	RECEIPTS	12,078.70	1,622,329.75	1,610,216.00	(12,113.75)
	RECEIPTS	12,078.70	1,622,329.75	1,610,216.00	(12,113.75)
EXPENSES					
	CONTRACTUAL SERVICES	0.00	3,667.50	1,610,216.00	1,606,548.50
TOTAL EXPENSES: BOND AND INTEREST		0.00	3,667.50	1,610,216.00	1,606,548.50
NET SURPLUS(DEFICIT)		12,078.70	1,618,662.25	0.00	(1,618,662.25)
TOTAL FUND REVENUES		12,078.70	1,622,329.75	1,610,216.00	(12,113.75)
TOTAL FUND EXPENSES		0.00	3,667.50	1,610,216.00	1,606,548.50
SURPLUS (DEFICIT)		12,078.70	1,618,662.25	0.00	(1,618,662.25)

FUND: CONSTRUCTION / CAPITAL IMPROV.

PROJECT REVENUE REVENUES					
	PROJECT REVENUE	144,796.52	249,422.45	754,286.00	504,863.55
	PROJECT REVENUE	144,796.52	249,422.45	754,286.00	504,863.55
NET SURPLUS(DEFICIT)		144,796.52	249,422.45	754,286.00	504,863.55
PLANNING/CONSTRUCTION/GRANTS EXPENSES					
	CONTRACTUAL SERVICES	7,628.61	59,710.20	167,000.00	107,289.80

FUND: CONSTRUCTION / CAPITAL IMPROV.
 FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		7,628.61	59,710.20	167,000.00	107,289.80
NET SURPLUS(DEFICIT)		(7,628.61)	(59,710.20)	(167,000.00)	(107,289.80)
BUILDINGS & IMPROVEMENTS EXPENSES					
CONTRACTUAL SERVICES		20,221.00	355,786.31	915,000.00	559,213.69
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		20,221.00	355,786.31	915,000.00	559,213.69
NET SURPLUS(DEFICIT)		(20,221.00)	(355,786.31)	(915,000.00)	(559,213.69)
PARKS/PLAYGROUNDS IMPRV/ACQ EXPENSES					
CONTRACTUAL SERVICES		179,473.90	993,685.18	1,505,417.00	511,731.82
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		179,473.90	993,685.18	1,505,417.00	511,731.82
NET SURPLUS(DEFICIT)		(179,473.90)	(993,685.18)	(1,505,417.00)	(511,731.82)
LANDSCAPING & GROUNDSKEEPING EXPENSES					
CONTRACTUAL SERVICES		0.00	30,258.13	50,000.00	19,741.87
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		0.00	30,258.13	50,000.00	19,741.87
NET SURPLUS(DEFICIT)		0.00	(30,258.13)	(50,000.00)	(19,741.87)
OPERATING EQUIP. & VEHICLES EXPENSES					
CONTRACTUAL SERVICES		(2,153.97)	48,477.63	196,425.00	147,947.37
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		(2,153.97)	48,477.63	196,425.00	147,947.37
NET SURPLUS(DEFICIT)		2,153.97	(48,477.63)	(196,425.00)	(147,947.37)
RECREATION EQUIP. REPAIRS EXPENSES					
CONTRACTUAL SERVICES		0.00	0.00	1,000.00	0.00
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0.00	0.00	1,000.00	0.00
NET SURPLUS(DEFICIT)		0.00	0.00	(1,000.00)	0.00
EMERGENCY REPAIRS/REIMB. EXPENSES					
CONTRACTUAL SERVICES		0.00	17,246.64	70,530.00	53,283.36
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		0.00	17,246.64	70,530.00	53,283.36
NET SURPLUS(DEFICIT)		0.00	(17,246.64)	(70,530.00)	(53,283.36)
TOTAL FUND REVENUES		144,796.52	249,422.45	754,286.00	504,863.55
TOTAL FUND EXPENSES		205,169.54	1,505,164.09	2,905,372.00	1,400,207.91
SURPLUS (DEFICIT)		(60,373.02)	(1,255,741.64)	(2,151,086.00)	(895,344.36)

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 7 PERIODS ENDING NOVEMBER 30, 2017

ACCOUNT NUMBER	DESCRIPTION	NOVEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
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ORDINANCE NO. 2017-10
AN ORDINANCE LEVYING AND ASSESSING TAXES OF
THE GENEVA PARK DISTRICT
OF KANE COUNTY, ILLINOIS

WHEREAS, on the 15th day of May, 2017, the Board of Commissioners of the GENEVA PARK DISTRICT passed the annual budget & appropriation ordinance of said District for the fiscal year beginning MAY 1, 2017 and ending APRIL 30, 2018, and upon said date the said ordinance was duly signed and approved by the President of the Board of Commissioners of said District and signed by the Secretary of said Board;

WHEREAS, not less than 20 days prior to the date of this Ordinance, the Board of Commissioners established an estimate of levy in compliance with Section 18-60 of the Property Tax Code, and determined that a public hearing was required because the levy herein described is greater than 105% of the amount extended or abated by the District on the final aggregate levy for the preceding year.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE GENEVA PARK DISTRICT, KANE COUNTY, ILLINOIS AS FOLLOWS:

SECTION ONE

That, pursuant to the authority granted by Sections 5-1 and 5-3 of the Park District Code and Public Act 97-974, the sum of THREE MILLION EIGHT HUNDRED FORTY THOUSAND DOLLARS (\$3,840,000) is hereby levied and assessed for general corporate purposes upon all property subject to taxation within the GENEVA PARK DISTRICT.

SECTION TWO

That, pursuant to the authority granted by Sections 5-2 and 5-3a of the Park District Code and Public Act 97-974, there is levied and assessed for the planning, establishing and maintaining recreational programs for the said District, the sum of ONE MILLION FIVE HUNDRED SEVENTY FIVE THOUSAND DOLLARS (\$1,575,000) upon property subject to taxation within the said District.

SECTION THREE

That, pursuant to Section 7-171 of the Pension Code, there is hereby levied and assessed the sum of TWO HUNDRED SIXTY THOUSAND DOLLARS (\$260,000) upon all property subject to taxation within the said District, for the said District's contribution to the Illinois Municipal Retirement Fund. Said tax shall be in addition to the several sums herein levied and assessed and shall be in addition to all other taxes authorized by law.

SECTION FOUR

That, pursuant to Section 21-110 of the Pension Code, there is hereby levied and assessed the sum of TWO HUNDRED FOURTY FIVE THOUSAND DOLLARS (\$245,000) upon all property subject to taxation within the said District, for the District's contribution to the SOCIAL SECURITY FUND. Said tax shall be in addition to the several sums herein levied and assessed and shall be in addition to all other taxes authorized by law.

SECTION FIVE

That, pursuant to Section 9-107 of the Tort Immunity Act, there is hereby levied and assessed the sum of ONE HUNDRED FIFTY TWO THOUSAND DOLLARS (\$152,000) upon all property subject to taxation within the said District, to pay costs of purchasing insurance to protect against any loss or liability which may be incurred by the said District, claims services and for risk management directly attributable to loss prevention and loss reduction. Said tax shall be in addition to the several other sums herein levied and assessed and shall be in addition to all other taxes authorized by law.

SECTION SIX

That, pursuant to Section 5-8 of the Park District Code, there is hereby levied and assessed the sum of FIVE HUNDRED SEVENTY THOUSAND DOLLARS (\$570,000) upon all property subject to taxation within the said District, to pay the cost of funding the District's

share of expenses of providing joint recreation programs for the persons with disabilities. Said tax shall be in addition to the several other sums herein levied and assessed and shall be in addition to all other taxes authorized by law.

SECTION SEVEN

That, pursuant to Section 2 of the Governmental Account Audit Act, there is hereby levied and assessed the sum of EIGHT THOUSAND DOLLARS (\$8,000) upon all property subject to taxation within the said District, to pay the cost of the annual audit. Said tax shall be in addition to the several sums herein levied and assessed and shall be in addition to all other taxes authorized by law.

SECTION EIGHT

That each of said sums and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, to defray necessary expenses and liabilities of said park district.

SECTION NINE

The taxes so levied and assessed as aforesaid by this Ordinance upon the taxable property subject to taxes within the Geneva Park District, Kane County, Illinois, shall be collected and enforced in the same manner and by the same officers as for other purposes in the County of Kane, State of Illinois, under the laws of the State of Illinois, and shall be paid over by the officers so collecting the same, to the Treasurer of said Geneva Park District.

SECTION TEN

That the Secretary of the Board of Park Commissioners of Geneva Park District, be and is hereby directed to file a duly certified copy of this Tax Levy Ordinance with the County Clerk of Kane County, Illinois, on or before the last Tuesday of December 2017 A.D., whereupon the County Clerk of Kane County, State of Illinois, be and is hereby directed as provided by law to ascertain the rate per centum which upon the total value of all property subject to taxation within the Geneva Park District as the same assessed and equalized for State and County purposes, will produce a net amount as herein legally levied and to extend such tax pursuant to the statute to the greatest extent permitted by law.

SECTION ELEVEN

If any item or portion thereof in this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

SECTION TWELVE

Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

SECTION THIRTEEN

The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

SECTION FOURTEEN

All ordinances or parts of ordinances in conflict herewith, or any section thereof, are hereby modified or repealed.

Summary of 2017 Tax Levy

General Corporate Fund

\$3,840,000

Recreation Fund	\$1,575,000
IMRF Fund	\$260,000
Social Security Fund	\$245,000
Liability Insurance Fund	\$152,000
Special Recreation Fund	\$570,000
Audit Fund	\$8,000
Total	<u>\$6,650,000</u>

PASSED BY THE BOARD OF PARK COMMISSIONERS OF THE GENEVA PARK DISTRICT, KANE COUNTY, ILLINOIS ON THE 11th DAY OF DECEMBER, 2017 BY THE FOLLOWING VOTE.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAINING: _____

File with the undersigned this 11th day of December, 2017

Sheavoun Lambillotte, Secretary

APPROVED BY THE PRESIDENT OF THE GENEVA PARK DISTRICT, KANE COUNTY, ILLINOIS ON THE 11TH DAY OF DECEMBER, 2017.

Susan VanderVeen, President

CERTIFICATE OF COMPLIANCE
WITH TRUTH IN TAXATION

The undersigned, Presiding Officer of the Geneva Park District, hereby certifies that I am the presiding officer of the Geneva Park District, and as such presiding officer I hereby certify that the levy ordinance, a copy of which is appended hereto, was adopted pursuant to, and in all respects in compliance with, the provisions of the "Truth in Taxation Law." P.A. 88-455. Illinois Compiled Statutes, 35 ILCS 200/18-60 through 200/18-85.

Geneva Park District
Kane County, Illinois

Date _____

Susan VanderVeen, President
Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)

SS

COUNTY OF KANE)

I, SHEAVOUN LAMBILLOTTE, Secretary of the Board of Commissioners of the Geneva Park District in the County of Kane and State of Illinois, do hereby certify that attached hereto is a true and correct copy of that certain Ordinance now on file in my office entitled:

Ordinance #2017-10

An Ordinance Levying and Assessing Taxes of the Geneva Park District of Kane County, Illinois for the Fiscal Year beginning May 1, 2017 and ending April 30, 2018

which Ordinance was duly adopted and approved by the Board of Commissioners of the Geneva Park District at a regular meeting held on the Eleventh Day of December 2017.

I do further certify that a quorum of said Board of Commissioners was present at said meeting, and that the Board complied with all requirements of the Illinois Open Meetings Act.

I do further certify that the ordinance of which the foregoing is a true and correct copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Geneva Park District this Eleventh Day of December, 2017.

(SEAL)

Sheavoun Lambillotte, Secretary

STATE OF ILLINOIS)

SS

COUNTY OF KANE)

CERTIFICATE

I, John A. Cunningham, do hereby certify that I am Clerk of the County of Kane, in the State of Illinois, and as such I am the keeper of Records, Ordinances and the Seal of said County.

I further certify that the attached Certificate of Compliance with the Truth in Taxation Law and Tax Levy Ordinance of the Board of Park Commissioners of the Geneva Park District and affidavit of the Secretary of the Board of Park Commissioners of the Geneva Park District, were filed in my office on this 12th day of December, 2017.

IN WITNESS THEREOF, I hereunto set my hand and the seal of said County of Kane this 12th day of December, 2017.

John A. Cunningham, County Clerk
Kane County Illinois

(SEAL)

**NOTICE OF PROPOSED PROPERTY TAX INCREASE
FOR THE GENEVA PARK DISTRICT.**

- I. A public hearing to approve a proposed tax levy increase for the Geneva Park District, Kane County, Illinois for 2017 will be held on December 11, 2017 at 7:00 p.m. at Geneva Park District Offices, 710 Western Avenue, Geneva, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Sheavoun Lambillotte, Secretary of the Board, Geneva Park District, 710 Western Avenue, Geneva, Illinois 60134 or phone 630-232-4542.

- II. The corporate and special purpose property taxes extended or abated for 2016 were \$6,214,723.

The proposed corporate and special purpose property taxes to be levied for 2017 are \$6,650,000. This represents a 7% increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for 2016 were \$1,626,306.

The estimated property taxes to be levied for debt service and public building commission leases for 2017 are \$804,423. This represents a 50.54% decrease from the previous year.

- IV. The total property taxes extended or abated for 2016 were \$7,841,029.

The estimated total property taxes to be levied for 2017 are \$7,454,423 this represents a 4.93% decrease over the previous year.

- V. The taxing district has estimated its equalized assessed valuation to secure new growth revenue and must adhere to the Property Tax Extension Limitation Law (PTELL or “tax cap” law). PTELL limits the increase over the prior year in the property tax extension of this taxing district to the lesser of 5% or the percentage increase in the Consumer Price Index (CPI), which is 2.1%.

EAV	EAV Estimated 2017	Estimated Percent Increase	EAV Actual 2016	Estimated Percent Increase	EAV Actual 2015	Estimated Percent Increase	EAV Actual 2014	Estimated Percent Increase	EAV Actual 2013	Estimated Percent Increase
Farm	7,551,771	0.0367	7,284,710	0.0534	6,915,198	-0.0605	7,360,564	0.0159	7,245,167	0.3771
Residential	1,134,644,268	0.0419	1,089,001,160	0.0724	1,015,481,786	0.0375	978,752,038	0.0060	972,916,298	-0.0424
Commercial	263,695,309	0.0384	253,940,564	0.0538	240,968,720	-0.0484	253,236,352	0.0632	238,178,900	-0.0409
Industrial	120,773,628	0.0120	119,339,631	0.0366	115,127,183	0.0127	113,678,283	-0.0148	115,385,135	-0.0107
Railroad	1,698,183	0.0000	1,698,183	0.0160	1,671,371	0.3024	1,283,337	0.0000	1,283,337	0.2358
Total Value	1,528,363,159	0.0388	1,471,264,248	0.0660	1,380,164,258	0.0191	1,354,310,574	0.0145	1,335,008,837	-0.0376
Growth in Total EAV %	3.88%		6.60%		1.91%		1.45%		-3.76%	
Growth in EAV \$	\$57,098,911		\$91,099,990		\$25,853,684		\$19,301,737		-\$52,227,405	
New Property as a % of EAV	0.83%		0.94%		0.95%		0.74%		0.75%	
New Property \$	\$12,696,542		\$13,856,372		\$13,058,918		\$9,963,439		\$9,981,488	
CPI	2.10%		0.70%		0.80%		1.50%		1.70%	
Tax Cap Extension	\$5,965,972		\$5,794,721		\$5,700,216		\$5,601,425		\$5,472,335	
Growth in Extension	\$171,251		\$94,505		\$98,792		\$129,090		\$131,753	
Growth in Extension %	2.96%		1.66%		1.76%		2.36%		2.47%	
Tax Rate	0.480278		0.532945		0.559914		0.566712		0.559493	

EAV	EAV Actual 2012	Estimated Percent Increase	EAV Actual 2011	Estimated Percent Increase	EAV Actual 2010	Percent Increase	EAV Actual 2009	Percent Increase	EAV Actual 2008	Percent Increase
Farm	5,261,072	-0.0555	5,570,433	-0.0347	5,770,455	-0.3603	9,021,244	0.1245	8,022,611	-0.0707
Residential	1,015,977,831	-0.0493	1,068,665,389	-0.0479	1,122,401,102	-0.0413	1,170,753,557	-0.0011	1,172,020,175	0.0576
Commercial	248,327,871	0.0223	242,921,755	-0.1058	271,673,618	-0.0467	284,983,247	-0.0377	296,140,598	0.0429
Industrial	116,630,963	-0.0033	117,021,924	-0.0686	125,639,780	-0.0069	126,506,924	-0.0041	127,022,896	0.0469
Railroad	1,038,505	0.1315	917,812	0.0627	863,636	0.2509	690,393	0.2050	572,917	0.0936
Total Value	1,387,236,242	-0.0334	1,435,097,313	-0.0598	1,526,348,591	-0.0412	1,591,955,365	-0.0074	1,603,779,197	0.0533
Growth in Total EAV %	-3.34%		-5.98%		-4.12%		-0.74%		5.33%	
Growth in EAV \$	-\$47,861,071		-\$91,251,278		-\$65,606,774		-\$11,823,832		\$81,160,732	
New Property as a % of EAV	0.94%		0.63%		0.82%		1.06%		1.24%	
New Property \$	\$13,099,235		\$9,101,788		\$12,567,058		\$16,921,821		\$19,866,256	
CPI	3.00%		1.50%		2.70%		0.10%		4.10%	
Tax Cap Extension	\$5,340,582		\$5,136,070		\$5,028,098		\$4,854,031		\$4,797,705	
Growth in Extension	\$204,512		\$107,972		\$174,066		\$56,326		\$245,990	
Growth in Extension %	3.98%		2.15%		3.59%		1.17%		5.40%	
Tax Rate	0.526615		0.4948		0.4573		0.4207		0.4097	

EAV	EAV Actual 2007	Percent Increase	EAV Actual 2006	Percent Increase	EAV Actual 2005	Percent Increase	EAV Actual 2004	Percent Increase	EAV Actual 2003	Percent Increase
Farm	8,632,543	0.0787	8,002,830	0.3001	6,155,779	0.0190	6,041,272	0.0260	5,888,406	0.0902
Residential	1,108,174,962	0.0848	1,021,590,955	0.1057	923,894,374	0.1146	828,889,654	0.0818	766,209,907	0.1307
Commercial	283,960,198	0.0935	259,683,385	0.1298	229,844,425	0.1417	201,315,453	0.1633	173,060,638	0.3329
Industrial	121,326,875	0.1135	108,962,523	0.0819	100,710,811	-0.0189	102,649,975	0.2288	83,537,207	-0.0572
Railroad	523,887	-0.0019	524,910	-0.0031	526,541	-0.0581	559,002	0.1277	495,685	0.0825
Total Value	1,522,618,465	0.0885	1,398,764,603	0.1091	1,261,131,930	0.1068	1,139,455,356	0.1071	1,029,191,843	0.1411
Growth in Total EAV %	8.85%		10.91%		10.68%		10.71%		14.11%	
Growth in EAV \$	\$123,853,862		\$137,632,673		\$121,676,574		\$110,263,513		\$127,251,850	
New Property as a % of EAV	2.52%		2.96%		3.23%		4.54%		5.07%	
New Property \$	\$38,426,596		\$41,469,814		\$40,756,646		\$51,755,036		\$52,221,217	
CPI	2.50%		3.40%		3.30%		1.90%		2.40%	
Tax Cap Extension	\$4,551,716		\$4,328,337		\$4,058,449		\$3,748,124		\$3,511,603	
Growth in Extension	\$223,378		\$269,889		\$310,324		\$236,522		\$254,403	
Growth in Extension %	5.16%		6.65%		8.28%		6.74%		7.81%	
Tax Rate	0.4135		0.4297		0.4384		0.4644		0.4357	

TAX CAP EXTENSION

Prior Year Aggregate Ext. Base X (1+Limit) X Rate Increase Factor = Numerator

5,794,721 1.021 1.0 5,916,411

Est. 2017 EAV - Annexations + Disconnections = Adjusted Est. 2017 EAV

1,528,363,159 0 0 1,528,363,159

Adjusted Est. 2017 EAV - (New Property x State Multiplier) - TIF Recovery - EZ Recovery = Denominator

1,528,363,159 12,696,542 1.000000 0 0 1,515,666,617

Numerator / Denominator = Limited Rate
5,916,411 / 1,515,666,617 = 0.390350

Limited Rate X Est. 2017 EAV = Total Est. Aggregate Ext.
0.390350 X 1,528,363,159 = 5,965,972

	2016 Extension	Est. 2017 Extension	2017 Levy Request	
Corporate	3,663,536	3,773,103	3,840,000	MAX RATE BY LAW= .35
Recreation	1,492,833	1,539,029	1,575,000	MAX RATE BY LAW= .12
IMRF	253,705	258,160	260,000	NO LIMIT
Liability Insurance	148,642	148,938	152,000	NO LIMIT
Audit	9,799	8,440	8,000	MAX RATE BY LAW= .005
Social Security	226,207	238,301	245,000	NO LIMIT
Total Capped	<u>5,794,721</u>	<u>5,965,972</u>	<u>6,080,000</u>	
	← 2.96% Increase →			
Special Recreation	420,002	570,000	570,000	MAX RATE BY LAW= .04
Bond & Interest	1,626,306	804,423	804,423	NO LIMIT
Total Uncapped	<u>2,046,308</u>	<u>1,374,423</u>	<u>1,374,423</u>	
	← 33% Decrease →			
	2016 Tax Rate	Est. 2017 Tax Rate		
Limited Rate (Capped)	0.393860	0.390350		
Non Limiting Rate (Uncapped)	<u>0.139085</u>	<u>0.089928</u>		
Total Tax Rate	0.532945	0.480278		

Comparison of 2017 & 2018 Tax Bills

Scenario: A tax levy increase of CPI 2.1%, plus \$9.6M residential new growth, a overall 3.3% increase in EAV.

	\$200,000 Fair Market Value Home		\$300,000 Fair Market Value Home	
	<i>Tax Year 2017</i>	<i>Tax Year 2018</i>	<i>Tax Year 2017</i>	<i>Tax Year 2018</i>
Fair Market Value	\$ 200,000	\$ 200,000	\$ 300,000	\$ 300,000
Equalized Assessed Valuation (33 1/3%)	\$ 66,667	\$ 66,667	\$ 100,000	\$ 100,000
Assuming 3.3% rise in EAV home value*		\$ 68,867		\$ 103,300
Geneva Park District Tax Rate	0.00532945	0.00480278	0.00532945	0.00480278
Tax Bill	\$ 355.30	\$ 330.75	\$ 532.94	\$ 496.13
Tax Increase (Decrease) from prior year		\$ (24.55)		\$ (36.82)
Percentage Tax Increase (Decrease from prior year)		-6.91%		-6.91%

Assumes estimated EAV provided by county of \$1,528,363,159.

*Rise in residential EAV determined by taking overall increase in residential EAV of 4.2% less new growth in residential of \$9.6M equals 3.3% rise in home value.

Memorandum

To: Geneva Park District Board of Commissioners
CC: Sheavoun Lambillotte
From: Larry Gabriel
Date: 12/7/2017
Re: Playground Equipment Purchase

The renovation of the Elm Park playground and the renovation and expansion of the Frank K. Burgess playgrounds are both scheduled for Spring of 2018. Designs for each that were selected through the resident meeting process were presented to the Board at the November meeting. I would request that the Board approve purchase of the equipment relative to each site to avoid a cost increase at the onset of year 2018.

The cost for the selected equipment is as follows:

Elm Park: Miracle play equipment and features - \$73,291.00

Frank K. Burgess Park: Landscape Structures play equipment and features - \$48,603.00

The cost total for both pieces is \$121,894.00

Staff would request the formal approval for the purchase of the aforementioned equipment in the total amount of \$121,894.00

Memorandum

To: Geneva Park District Board of Commissioners
CC: Sheavoun Lambillotte
From: Larry Gabriel
Date: 12/7/2017
Re: Preston Park Equipment purchase

The play equipment at Preston Park was original installed in 2003. Resident input in subsequent years prompted the installation of a separate slide structure in 2005 and the installation of a separate N-R-G climbing structure in 2013. Both of the subsequent installations were coordinated by staff with the use of contractors for the installation.

The original piece installed in 2003 is in need of replacement. Staff solicited several vendors and made a choice of equipment based on component variety and value. This was completed as a staff project as the playground as a whole is not being entirely replaced. The process of removing the old structure and replacing it will be conducted “in house” without the use of a Landscape Architect. This process proved successful with the installation of the additional features at the site.

The selected component equipment is a Playworld product submitted by Reese Recreation. We have their equipment installed at Eaglebrook Park. The total cost for the equipment is \$39,723.00

Staff would ask for approval for the purchase of play equipment for Preston Park in the total amount of \$39, 723.00

**DIRECTOR'S
MONTHLY AGENDA AND REPORT
December 11th, 2017**

TAX LEVY ORDINANCE #2017-10

Enclosed is the agenda for the 7:00 PM Pubic Tax Levy Hearing. Also enclosed is the Tax Levy Ordinance #2017-10 which will be reviewed at the Pubic Tax Levy Hearing. Christy Powell will be available to answer any questions about the levy and how it compares to past year's. Staff would ask for a motion to approve the Tax Levy Ordinance #2017-10 as presented.

2018 PARK RENOVATIONS PLAYGROUND EQUIPMENT PURCHASE REQUEST

Designs for Burgess and Elm Parks that were selected through the resident meeting process were presented to the Board at the November meeting. In an effort to avoid additional mark ups on equipment we typically order the equipment ourselves as opposed to including it in the bid process. The cost for the selected equipment is as follows:

Elm Park: Miracle play equipment and features - \$73,291.00

Frank K. Burgess Park: Landscape Structures play equipment and features - \$48,603.00

The cost total for both pieces is \$121,894.00

Staff would request the formal approval for the purchase of the aforementioned equipment in the total amount of \$121,894.00

Enclosed in your packet is a memo from Larry Gabriel outlining the purchase request for a small piece of play equipment to close out the renovation of Preston Park.

Staff would ask for approval for the purchase of play equipment for Preston Park in the total amount of \$39,723.00

COMMUNICATIONS

Staff and board representatives need to set a date in January for our Annual Short and Long Range Plan Committee Meeting. John Frankenthal and Peggy Condon are the two board members assigned to this committee for 2017-2018.

The Northern Nights FVSRA fundraiser was a huge success.

A final meeting was held in preparation for Burgess and Elm Park to go out to bid. Those results will be shared with the board at our January meeting.

A meeting was held with the Library staff to continue discussions on the details of the new park site and the new IGA that will accompany it.

Staff is looking into the possibility of tapping a water line at Garden Club Park to assist with the watering of the gardens there.

Staff is in the process of reviewing the final draft of the updated land cash ordinance prepared by the City of Geneva.

Enclosed in your packet is the board calendar including important meeting, event and continuing education dates.

FUTURE MEETINGS

Long Range Plan Committee (John Frankenthal & Peggy Condon)	TBD	
Regular Scheduled Meeting	January 15, 2018	7:00 P.M.
GPD Foundation Meeting	January 23, 2018	7:00 P.M.

2017 SUNSET POOL & MILL CREEK POOL SURVEYS

Enclosed in your packet are the compilations of customer satisfaction surveys for Sunset and Mill Creek Pools. Staff have highlighted positive strides as well as identified areas we feel we need to concentrate on for next summer. We are excited to report that our scores in overall cleanliness of locker rooms increased by over 9%. Staff will be available for comment and to answer any questions the board may have.

2017 SUNSET POOL & MILL CREEK POOL ANNUAL REPORTS

Enclosed is the annual report for your review. Nicole Vickers & Sarah Sielisch will present the information and answer your questions. We are very pleased to report an increase in net revenue of almost \$40,000 from last year. Staff would request a motion to approve the annual report including the recommendations listed in the report for the 2018 pool season.

2018 BOARD MEETING SCHEDULE

The proposed schedule for the 2018 Park Board Regular Meetings is enclosed. All meetings are scheduled for the third Monday except for the December meeting which is the second Monday. We should also discuss our November meeting as it falls on the week of Thanksgiving. All meetings begin at 7:00 PM except for the December meeting which is at 6:00 PM. Staff would ask for a motion to approve the 2018 board meeting schedule.

DRYDEN TENNIS COURT RENOVATION BID RESULTS

Our tennis courts at Dryden Park are slated to be resurfaced next spring. The project went out to bid this past month and the bid results, as well as, a letter of recommendation are in your packet to review. Staff would recommend a motion to approve MTJ Sports with the low bid amount of \$47,962.00 for the Dryden Park tennis court resurface project.

PRAIRIE RESTORATION CONTRACT

Over the past year we have invested in an assessment of the condition of our natural areas at Peck Farm Park. From that assessment, we have prepared a maintenance plan to restore compromised areas of the prairie where invasives have undermined the quality of prairie plants and natural habitat. We have implemented an accelerated burn plan, have utilized staff to remove some invasives and have done some extensive tree removal to date. We are now in need of additional resources to combat some of the species that we do not have the manpower or resources to address. After interviewing 3 firms capable of such work, we are recommending the contract before you from V3. There is a memo of explanation as well as a copy of their contract enclosed. Staff will be available to answer any questions you may have. Staff would recommend a motion to approve the V3 contract in the amount of \$11,100 for prairie restoration.

ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT #2017-11

On November 16, 2017 the State of Illinois passed PA 100-0554. This law amends several statues including the State Officials and Employee Ethics Act and the Illinois Human Rights Act. One of these amendments specifically applies to any "governmental entity" requiring adoption of an ordinance that establishes a policy to prohibit sexual harassment. This ordinance must be adopted on or before January 15, 2018. While the District's current policy meets all standards of the new law, the District is required to pass an ordinance to accompany the policy. The ordinance, as well

as a memo outlining its details, are enclosed in your packet. Staff would ask the Board to approve an ordinance adopting a policy prohibiting sexual harassment. Staff will be happy to answer any questions you have in regards to the policy.

DEC 2017

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

Polar Express
Story Time Train

03

04

05

06

07

08

09

Polar Express
Story Time Train

City Council Mtg
@7

Resident
Registration Day

CAC Mtg @7

Babes in
Toyland
Performance

Babes in
Toyland
Performance

10

11

12

13

14

15

16

Babes in
Toyland
Performance

Comm of the
Whole Mtg @7
GPD Board
Meeting @ 6
School Board Mtg

Non-Resident
Registration Day
Hello Santa

Plan Comm Mtg
@ 7
It's a Wonderful
Life
Performance

It's a Wonderful
Life
Performance

It's a Wonderful
Life
Performance

17

18

19

20

21

22

23

It's a Wonderful
Life
Performance

City Council Mtg
@ 7
Adult Auditions:
Barefoot in the
Park

HPC Mtg @ 7
Adult Auditions:
Barefoot in the
Park

Library Mtg @ 7

24

25

26

27

28

29

30

Fitness Centers
Close @ 1 PM

Fitness Centers
Closed
Happy Holidays!

31

Fitness Centers
Close @ 1 PM

JAN 2018

SUN

MON

TUE

WED

THU

FRI

SAT

01

New Year's Day
SPRC & Sunset
Community
Center are both
closed

02

Youth Auditions
The Secret
Garden

03

Youth Auditions
The Secret
Garden
CAC Mtg 7 PM

04

05

06

07

School Board
Mtg 7 PM
Comm of Whole
Mtg 7 PM

08

09

10

Plan Comm Mtg
7 PM

11

An Evening of
Folk Music

12

13

14

GPD Board
Meeting @ 7

15

HPC Mtg 7 PM
City Council Mtg
7 PM

16

17

IPRA
Conference

18

IPRA
Conference

19

IPRA
Conference

20

21

School Board
Mtg 7 PM
Comm of Whole
Mtg 7 PM

22

GPD Foundation
Meeting @ 7

23

24

Plan Comm Mtg
7 PM-If Needed
Library Board
Mtg 7 PM

25

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31

SUN

MON

TUE

WED

THU

FRI

SAT



Peck Farm Park Report

by

Trish Burns

Manager Peck Farm Park

December 11, 2017

Natural Areas / Site Management

1. Prairie Stewardship: The area of the prairie to the east of Hawks Hollow to the athletic fields is in need of some stewardship due to the influx of invasive plant species. A memo is included in the packet for a contractor to begin removal of those plants.
2. Volunteer Recognition Dinner:
The Volunteer Recognition Dinner was held at Peck Farm Park on December 7. The event was catered by Gia Mia. All of the volunteers who attended were given the pewter ornament of the Peck House that the City of Geneva had commissioned for this season.

Interpretation / Programs

1. Program Development – Staff has been working on programming for calendar year 2018. The dates for all of the special events have been determined with the first being Earth Day on April 21, 2018. We are planning to add two special events at Peck Farm this coming year, one near Halloween and one near the Holiday Season.
2. The Kane County Certified Naturalist program is starting in January, as usual. We have had strong interest in this program and will have a class of 50. This is a six-week program that is offered every Tuesday evening January 16 – February 27. The program also includes four field trips in the spring and summer.
3. Upcoming Events & Programs:
 - Volunteer Appreciation Dinner – December 7
 - STEAM – December 7
 - Reptile and Amphibians. – December 9
 - Geneva Library Storytime – December 13
 - Arty Pants – December 14
 - Winter Nature Club – December 27-29
 - Winter Nature Club – January 3-5
 - Kane County Naturalist Program – January 16
4. Program report (November):

2017	2016		2017	2016	
3	2	Family Programs	54	74	Participants
4	4	Adult Program	137	216	Participants
7	7	Children's Programs	91	84	Participants
5	3	Birthday Party	225	135	Participants
4	3	KidsZone	232	178	Participants
1	1	On-site Field Trips – Staff led	45	43	Students/teachers/chaperons

0	0	On-site Field Trips – Visit only	0	0	Students/teachers/chaperons
0	0	Off-Site Programs	0	0	Participants
1	1	Scout Programs	38	42	Participants
1	1	Community Group Meetings	45	37	FVAS
1	1	Partnered Programs	113	105	FVAS Public Star Party
3	2	OB Rentals	150	256	
0	1	Picnic Shelter Rental	0	150	
0	2	3-Sided Barn Rental	0	235	
0	0	Facility Rental	0	0	
1	1	Special Event	115	480	Heritage Day
		Walk-in Attendance	580	561	Visitors
31	29	Total Events	1,825	2,596	Total Tracked Participants

5. Program Comparison (4-Years)

November Programs							
2015		2014		2013		2012	
Events	Participants	Events	Participants	Events	Participants	Events	Participants
31	1,833	23	1,118	26	862	36	869

GENEVA PARK DISTRICT

PARKS AND PROPERTIES BOARD REPORT

Larry Gabriel, Superintendent of Parks and Properties

December 11, 2018

- All facilities have been winterized, and the skate park has been closed for the winter.
- Staff members are finishing up final details on the Bob Cox Field. There will be some turf restoration work next Spring, along with placement of fresh limestone screenings on the warning track.
- A final round of mowing and leaf mulching has been completed.
- Construction of skating rinks will take place beginning December 6. The warming shelter within the Stone Creek hut will also be prepared at this time.
- Staff members are occupied with picnic table and refuse barrel repairs and maintenance. Many park signs have also been brought in for refinishing.
- Snow removal and salting equipment is ready to go.
- Garden designs for the 2018 season are being readied.
- Soccer and Lacrosse seasons are finished.
- Elm Park and Frank K. Burgess Park projects are out for bid. Please find a memo in your packet seeking approval for GPD to purchase the playground equipment.
- Please find a memo in your packet requesting approval for the purchase of equipment to replace a portion of the play features at Preston Park. This will replace the composite structure originally installed in 2003. Since then, an additional slide feature was installed in 2005 and another larger NRG climbing feature was installed in 2013.
- Please find a letter of intent in your packet.
- Please find a letter of recommendation for the Dryden Tennis court renovations in your packet.

The Parks Department wishes everyone a Merry Christmas and a wonderful and prosperous New Year!!



December 11, 2017

Dear Members of the Board,

I would like to formally proclaim my intention to retire from my position as Superintendent of Parks and Properties with Geneva Park District. My last day of work will be Friday, June 22, 2018.

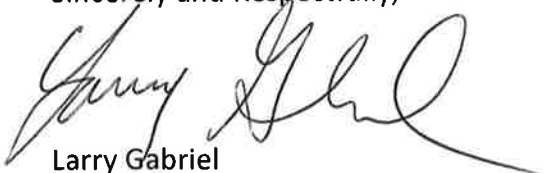
I would like to not only thank the Board for the multitude of opportunities that have been presented to me, but also for the trust and confidence that the Board has placed in my wisdom and abilities throughout my career. I am truly grateful for the privilege of having been able to provide service to the community; indeed, over 38 years of projects, accomplishments, and achievements and the fulfillment that they provide is something that few people ever experience in their lifetimes.

I intend to duly follow protocol as it applies to the abdication of responsibility and authority. I will do my very best in sharing knowledge and experience based commentary with the next person to take the helm as Superintendent.

The closing of my career does not resound with the thud of a voluminous novel, nor is there the bang of the gavel to provide a signal of closure. Rather, the transition for me is solemn and gratifying, especially in recollection of events that have transpired over the last 4 decades; nearly two thirds of my life! Although the physical bond between the Park District and I will be disjoined, the spiritual bond will always exist, and with it, the willingness on my behalf to provide any assistance that may be deemed useful and helpful.

As this volume closes, a new one opens for me and beckons to be filled with new experiences and attainments of lifetime goals. I don't know what the future holds, but I do know Who holds the future.

Sincerely and Respectfully,



Larry Gabriel

**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
NICOLE VICKERS
SUPERINTENDENT OF RECREATION
December 11, 2017**

UPDATE:

I. PROGRAMS

Special Events

Hello Santa

On December 12th, Santa will be surprising over 60 children by calling and asking about their holiday wish-list.

Polar Express Storytime Train

Polar Express Story Train was held December 2nd and 3rd with over 500 people enjoying the Metra Train to the “North Pole.” Staff did a remarkable job and received many compliments over the course of the two days!



II. UPDATES

Winter Brochure

Registration for winter programs began December 5th, with non-resident registration taking place on December 12th.

MILL CREEK & SUNSET POOL

The 2017 Mill Creek Pool and Sunset Pool Annual Report is enclosed for board review. Sarah Sielisch will be present to review the report and answer any questions you may have. Please note the recommendations for the 2018 season.

PLAYHOUSE 38

Please mark your calendars for the adult production of ‘It’s A Wonderful Life, A Live Radio Play’ which will take stage December 14th – 17th.

FITNESS CENTERS

The fitness centers held a Black Friday sale – ‘Finish 2017 for \$17’ (provided access to both facilities). In total 68 memberships were sold; 53 of the memberships were brand new. The remaining 15 was comprised of track pass holders and previous members who had since let their membership lapse. Staff is currently focusing on retaining these members with the goal of transitioning them into an annual membership with the January campaign. We asked patrons as they registered how they had heard of the sale, and the overwhelming result was through social media and eblasts.

As of November 21st, snack machine vending became an in-house operation. Staff is hopeful with more control, we will be able to increase the revenue stream.

Staff continues to work diligently in preparation for the new year, and the unveiling of BestLife Fitness. Over the next couple of weeks several new forms of advertising will be coming to fruition, including the new website, signage, radio ad, social media, and print advertisements. Staff is optimistic as we enter the fitness season.

III. UPCOMING EVENTS

Programs/Special Events:

December 12:	Hello Santa
December 14-17:	It’s A Wonderful Life, A Live Radio Play- Playhouse 38
December 17:	Dance Recital - GHS

Trips:

December 14:	Christkindlmarket - Naperville
December 19:	Holiday Lights Delight – North Aurora
January 3:	Elf, the Musical – Aurora
January 11:	The Centre & Paul’s Restaurant - Elgin

INFORMATION:

IV. SUNSET REPORT

Comparison figures for Sunset Racquetball and Fitness Center are as follows

SRFC November Totals		
	November 2016	November 2017
Annual Membership Revenue	\$15,127	\$10,991
EFT/Ongoing Revenue	\$2,940	\$3,123
Court Hours	\$340	\$311
Guests	\$493	\$653
Racquet Rentals	\$4	\$0
Vending	\$153	\$23
Total Revenue	\$19,057	\$15,101

	November 2016	November 2017
Resident SRFC Pre-Paid:		
New	12	3
Renew	38	30
Resident SRFC ONGOING:		
New	5	2
Renew	3	3
Non-Resident SRFC Pre-Paid:		
New	1	1
Renew	2	2
Non-Resident SRFC ONGOING:		
New	2	0
Renew	0	0
New	20	6
Renew	43	35
Totals	63	41

SRFC October Memberships Totals		
	November 2016	November 2017
Total Membership Revenue	\$17,027	\$14,114
Annual Member Retention Rate	80%	72%
SRFC Usage Breakdown		
	November 2016	November 2017
Members	3,794	4,058
Guests	<u>116</u>	<u>177</u>
Total Usage	3,910	4,235
Weight room Usage	3,629	3,862
Court Usage		

Reserved Court Time	86	83
Walk-on Court Time	0	2
Court Percentages		
Prime Time	24%	27%
Non-Prime Time	19%	17%
Racquetball	18%	15%
Wally ball	2%	6%
SRFC Year to Date Comparison		
	2016/2017	2017/2018
Total EFT/Ongoing Memberships	89	88
Total # of Memberships/Members (excludes Gold)	576	984
YTD Total Retention Rate	79%	77%
Total Membership Revenue	\$84,973	\$81,595
Projected EFT/Ongoing Annual Rev.	\$14,700	\$15,615

V. **SPRC REPORT**

Comparison figures for Stephen D. Persinger Recreation Center are as follows

SPRC General		
	November 2016	November 2017
Total Membership Revenue	\$43,323	\$42,874
Memberships	104	116
Track Passes	68	89
Guests	37	79
Annual Member Retention Rate	64%	92%
SPRC Membership Breakdown		
	November 2016	November 2017
Resident Gold Pre-Paid:		
New	4	2
Renew	7	11
Resident Gold ONGOING:		
New	0	4
Renew	1	0
Non-Resident Gold Pre-Paid:		
New	0	0
Renew	0	0
Non-Resident Gold ONGOING:		
New	1	1
Renew	0	1
Resident SPRC Pre-Paid:		
New	24	19
Renew	45	57

Resident SPRC ONGOING:				
New	6		8	
Renew	4		4	
Non-Resident SPRC Pre-Paid:				
New	2		1	
Renew	7		7	
Non-Resident SPRC ONGOING:				
New	1		1	
Renew	2		0	
New	38		36	
Renew	66		80	
Totals	104		116	
SPRC Usage Breakdown				
	November 2016		November 2017	
Members	8,457		11,967	
Guests	37		79	
Total Usage	8,494		12,046	
Member Usage:				
Mon.-Fri. (Avg.)	Avg. 389		Avg. 481	
Sat.-Sun. (Avg.)	Avg. 278		Avg. 341	
Morning Nursery	545	Avg. 24	643	Avg. 24
12-4 pm Nursery	237	Avg. 13	361	Avg. 13
Evening Nursery	176	Avg. 9	280	Avg. 10
TOTAL NURSERY	958		1,284	
Open Gym Youth	593		585	
Open Gym Adult	432		519	
SPRC November Totals				
	November 2016		November 2017	
Annual Membership Revenue:	\$30,406		\$28,292	
EFT/Ongoing Membership Revenue:	\$11,268		\$12,357	
Monthly Memberships	0	\$0	0	\$0
Track Pass	68	\$1,649	89	\$2,225
Total Membership Revenue	\$43,323		\$42,874	
Kidz Korral Revenue	\$3,454		\$3,552	
Birthday Parties	10	\$1,690	11	\$3,108
Guest Fees	37	\$426	79	\$636
Open Gym Youth	593	\$1,078	585	\$2,144
Open Gym Adult	432	\$963	519	\$1,171
Vending	\$293		\$69	
Total Additional Revenue	\$7,904		\$10,680	
SPRC Year to Date Comparisons				
	2016/2017		2017/2018	
Current Memberships/Members	1,297	2,817	1,214	2,597

Gold Annual	137	345	130	309
Gold Ongoing	64	149	61	154
SPRC Annual	787	1,569	742	1,438
SPRC Ongoing	309	754	281	696
Track Passes	602		602	
YTD Membership Retention Rate	72%		74%	
Total Membership Revenue	\$222,236		\$215,902	
Projected EFT/Ongoing Annual Rev.	\$56,340		\$61,785	

Memo

To: Board of Commissioners

From: Nicole Vickers, Superintendent of Recreation

cc: Sheavoun Lambillotte, Executive Director

Date: December 4, 2017

Re: Mill Creek Pool Survey Results

Attached you will find the results of the Mill Creek Pool Facility Surveys from Summer 2017. The survey was completed online and in person being sent to 230 participants with 56, or 24.3% responding. The overall top box score for the entire survey was 87.6%, which is exactly the same as last year.

As you will see in the attached results, the highest top box score of 98%-100% was seen in Staff Appearance and Staff Approachability. Lowest top box scores were seen in Cleanliness of Floors and Toilets within the locker rooms. Overall the top box score for cleanliness of the club house increased, however, staff is still focused and motivated on increasing user satisfaction. Most notably, in the off-season the locker rooms are being professionally tiled which should have a significant impact on cleanliness and satisfaction.

Please note, one of the largest differentials from last year was in regards to the playground. It is with great excitement we anticipate a warmer reception to this area as the new spray ground will be opening next season.

In regards to the concession stand, staff is researching the feasibility of increasing menu selections at Mill Creek Pool in hopes of satisfying the needs of users. Although somewhat limited by space, staff feels confident the food choices can expand slightly.

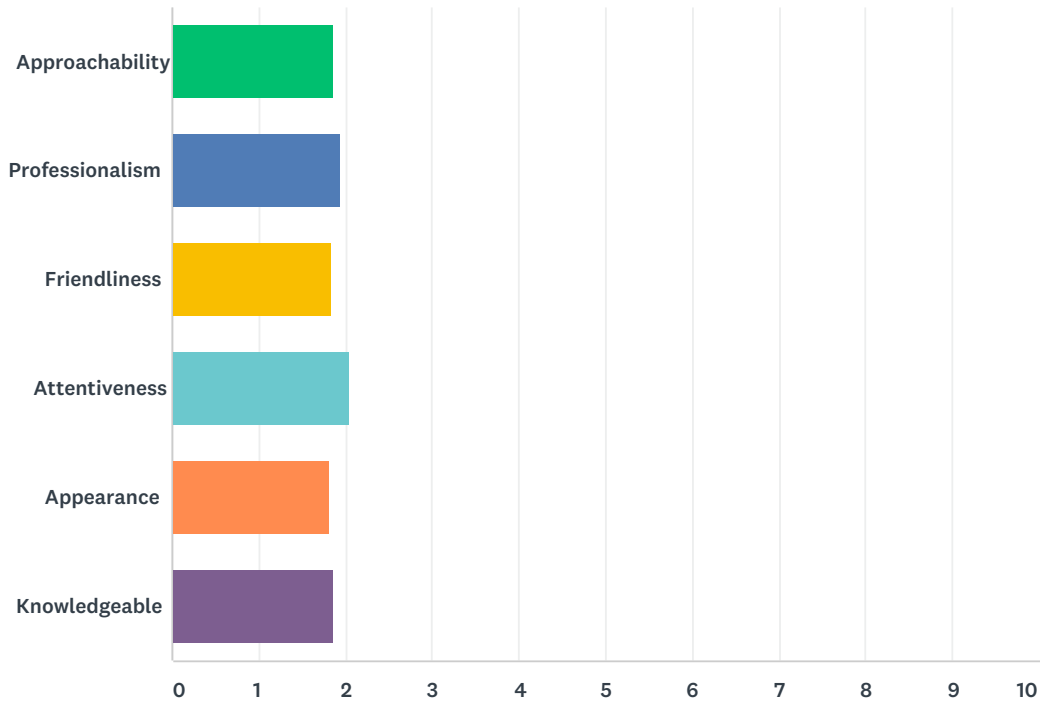
Although Mill Creek Pool is closed for the season, staff is working on preparation for the 2018 season.

Mill Creek Pool Evaluation Comparison

Season	2014	2015	2016	2017
Evaluations Sent	151	310	308	230
Evaluations Received	64	73	53	56
Return Percentage	42%	23.5%	17.2%	24.3%
Overall Program Top Box Score	93.7%	93.5%	87.6%	87.6%
Please Rate the Mill Creek Pool Admissions Staff	95.6%	96.1%	92.3%	95.3%
Approachability	98.4%	98.3%	92.0%	98.1%
Professionalism	96.8%	93.3%	92.0%	94.5%
Friendliness	91.9%	95.0%	96.0%	96.3%
Attentiveness	96.6%	95.0%	90.0%	87.2%
Appearance	98.3%	100%	98.0%	100%
Knowledgeable	91.8%	94.9%	86.0%	96.2%
Please Rate the Mill Creek Pool Lifeguard Staff	96.2%	96.1%	93.5%	91.3%
Approachability	95.0%	95.5%	94.1%	90.3%
Professionalism	95.1%	95.5%	91.4%	88.8%
Friendliness	93.4%	93.9%	92.2%	88.8%
Attentiveness	95.0%	95.5%	89.3%	87.2%
Appearance	100%	98.5%	100%	96.3%
Knowledgeable	98.3%	95.5%	96.0%	97.8%
Safety	96.6%	98.5%	92.0%	90.3%
Please Rate the Cleanliness of Mill Creek Pool	91.5%	89.2%	N/A	N/A
Pool Deck	98.3%	93.0%	N/A	N/A
Water	86.7%	88.7%	N/A	N/A
Locker Rooms	84.5%	67.2%	N/A	N/A
Grass Areas	98.2%	98.6%	N/A	N/A
Playground Area	89.8%	98.4%	N/A	N/A
Please Rate the Cleanliness of Mill Creek Pool's Outdoor Areas	N/A	N/A	92.1%	85.2%
Pool Deck	N/A	N/A	88.5%	83.6%
Water	N/A	N/A	90.4%	83.6%
Grass Area	N/A	N/A	98.0%	91.8%
Playground Area	N/A	N/A	91.3%	81.8%
Please Rate the Cleanliness of Mill Creek Pool's Clubhouse	N/A	N/A	72.0%	79.2%
Showers	N/A	N/A	72.1%	81.8%
Toilets	N/A	N/A	68.8%	73.5%
Floors	N/A	N/A	62.0%	69.8%
Lockers/Changing Areas	N/A	N/A	80.4%	80.8%
Sinks	N/A	N/A	83.3%	83.0%
Paper/Soap in Stock	N/A	N/A	66.7%	83.0%
Hallways	N/A	N/A	70.6%	83.0%
Please Rate the Concession Area, Food, and Staff	89.8%	91.6%	87.9%	87.2%
Food Selection	59.6%	80.1%	83.3%	76.3%
Food Quality	80.0%	92.9%	80.6%	73.9%
Price of Food	82.6%	92.9%	87.1%	89.1%
Area Cleanliness	95.9%	95.5%	93.5%	91.3%
Staff Approachability	100%	91.1%	90.9%	87.5%
Staff Professionalism	100%	91.1%	88.2%	89.7%
Staff Appearance	100%	97.8%	94.1%	100%
Staff Friendliness	100%	91.3%	85.3%	89.5%
Do you feel that there is enough shade at Mill Creek Pool?				
Yes	N/A	N/A	41.9%	52.3%
No	N/A	N/A	58.1%	47.7%

Q1 Please Rate the Mill Creek Pool Admissions Desk Staff

Answered: 39 Skipped: 1

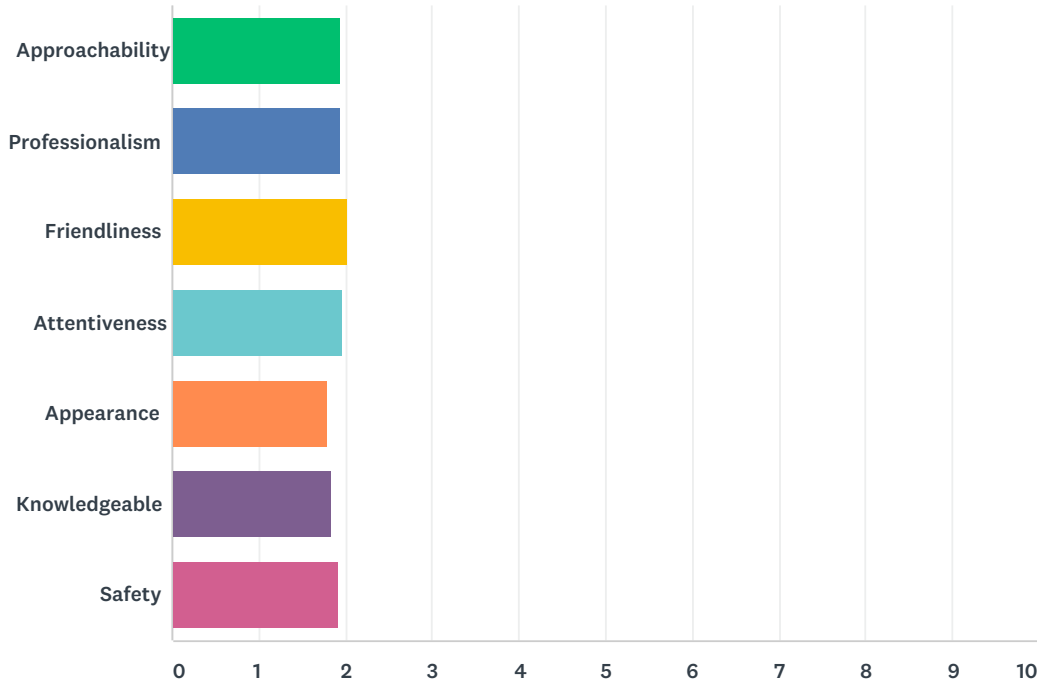


	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	UNABLE TO EVALUATE	TOTAL	WEIGHTED AVERAGE
Approachability	15.38% 6	82.05% 32	2.56% 1	0.00% 0	0.00% 0	39	1.87
Professionalism	12.82% 5	79.49% 31	7.69% 3	0.00% 0	0.00% 0	39	1.95
Friendliness	20.51% 8	74.36% 29	5.13% 2	0.00% 0	0.00% 0	39	1.85
Attentiveness	12.82% 5	69.23% 27	17.95% 7	0.00% 0	0.00% 0	39	2.05
Appearance	17.95% 7	82.05% 32	0.00% 0	0.00% 0	0.00% 0	39	1.82
Knowledgeable	18.42% 7	73.68% 28	5.26% 2	0.00% 0	2.63% 1	38	1.86

#	ADDITIONAL COMMENTS	DATE
1	Always smiling and helpful	8/7/2017 10:37 PM
2	So sad....the desk staff was the ONLY average employees.	8/7/2017 9:26 PM
3	Much better at sunset	8/7/2017 9:12 PM
4	Always friendly and responsive.	8/7/2017 8:15 PM
5	Very unpleasant staff this year	8/7/2017 8:04 PM

Q2 Please Rate the Mill Creek Pool Lifeguard Staff

Answered: 39 Skipped: 1

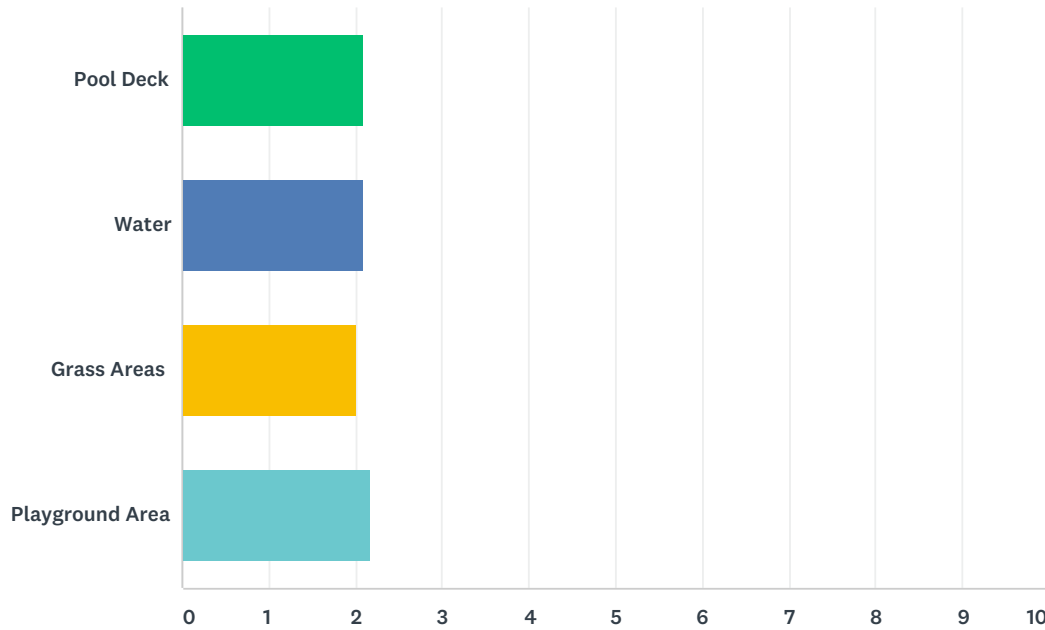


	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	UNABLE TO EVALUATE	TOTAL	WEIGHTED AVERAGE
Approachability	20.51% 8	58.97% 23	10.26% 4	2.56% 1	7.69% 3	39	1.94
Professionalism	20.51% 8	64.10% 25	10.26% 4	2.56% 1	2.56% 1	39	1.95
Friendliness	17.95% 7	64.10% 25	10.26% 4	5.13% 2	2.56% 1	39	2.03
Attentiveness	23.08% 9	58.97% 23	15.38% 6	2.56% 1	0.00% 0	39	1.97
Appearance	28.21% 11	66.67% 26	2.56% 1	2.56% 1	0.00% 0	39	1.79
Knowledgeable	17.95% 7	58.97% 23	0.00% 0	2.56% 1	20.51% 8	39	1.84
Safety	23.08% 9	56.41% 22	10.26% 4	2.56% 1	7.69% 3	39	1.92

#	ADDITIONAL COMMENTS	DATE
1	There always seems to be lifeguard staff, many of them just sitting at a table socializing. They do not make eye contact, talk to guests, they talk amongst each other and play cards.	8/7/2017 10:36 PM
2	Never blew the whistle EVER!!!! They let kids do whatever they wanted...so disturbing!	8/7/2017 9:26 PM
3	One day there was one lifeguard only watching a pool full of 30 plus people. The other guard was by the cafe... but every other time I've gone, it's felt super closely monitored and safe... just this once seemed off..	8/7/2017 9:14 PM
4	Very attentive to those in the pool and around it as well as baby pool and playground.	8/7/2017 8:15 PM

Q3 Please Rate the Cleanliness of Mill Creek Pool's outdoor areas

Answered: 39 Skipped: 1



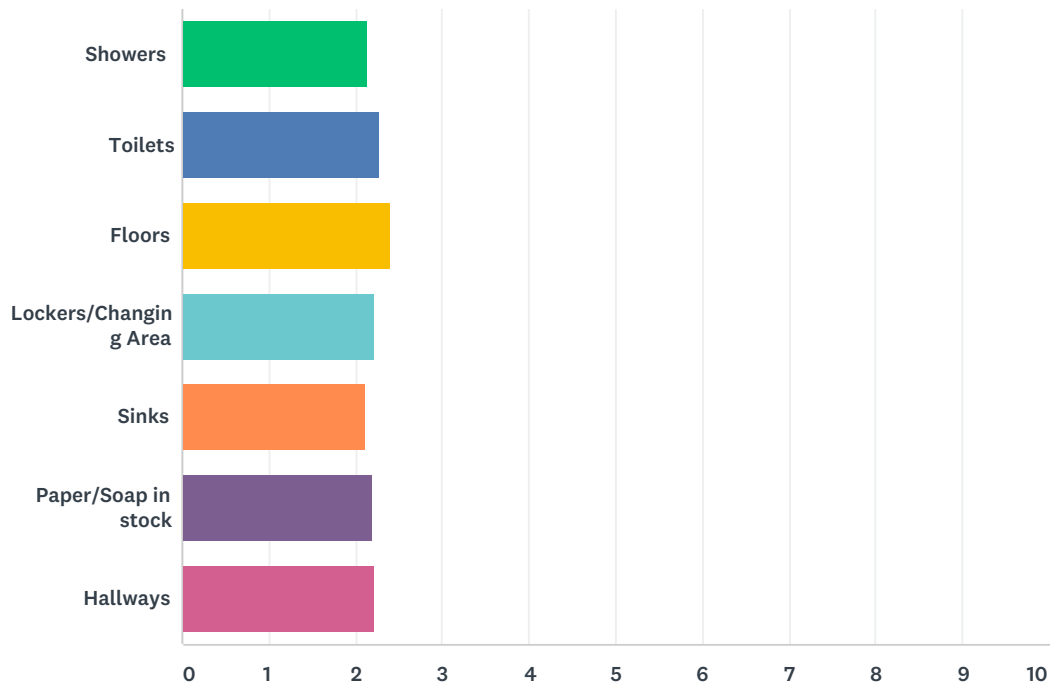
	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	NOT UTILIZED	TOTAL	WEIGHTED AVERAGE
Pool Deck	17.95% 7	58.97% 23	17.95% 7	5.13% 2	0.00% 0	39	2.10
Water	17.95% 7	58.97% 23	17.95% 7	5.13% 2	0.00% 0	39	2.10
Grass Areas	12.82% 5	61.54% 24	7.69% 3	2.56% 1	15.38% 6	39	2.00
Playground Area	12.82% 5	41.03% 16	15.38% 6	5.13% 2	25.64% 10	39	2.17

#	ADDITIONAL COMMENTS	DATE
1	Every single area of this club needs attention. The entire place, including the pergola should be painted. The tiles in the pool are falling off. Totally unacceptable for what we pay to be members.	8/16/2017 12:35 PM
2	There continues to be trash littered, there are leaves, bandaids, misc in pool. It seems like no one skims out the pool daily, which should be done. There are also sharp rocks in the bottom of the pool. The playground has very unstable fences .	8/9/2017 4:58 PM
3	The pool is consistently littered with leaves, debris and used bandaids. Pretty gross.	8/8/2017 6:58 PM
4	Multiple times the pool had debris in it and no one took initiative to clean it up.	8/8/2017 9:11 AM
5	Bigger park would be nice for more ages	8/7/2017 10:01 PM
6	The garbage would go for days without being emptied & chairs were never reorganized from the previous day....lazy, lazy!!	8/7/2017 9:26 PM
7	Broken tile section on stairs in pool. Not enough umbrellas at tables nearer to pool. Plastic tables in eating area look bad.	8/7/2017 9:14 PM
8	Get rid of playground and put in splash pad or something water related. Ground of playground is gross	8/7/2017 8:56 PM

9	Very well maintained facility.	8/7/2017 8:15 PM
10	The bottom of the pool is always dirty this year.	8/7/2017 8:08 PM
11	Very dirty and not kept up well at all. Broken tiles, dirty water and pool area. Play ground floor peeling off and dirty.	8/7/2017 8:02 PM

Q4 Please Rate the Cleanliness of Mill Creek Pool's Locker Rooms and Hallways

Answered: 39 Skipped: 1



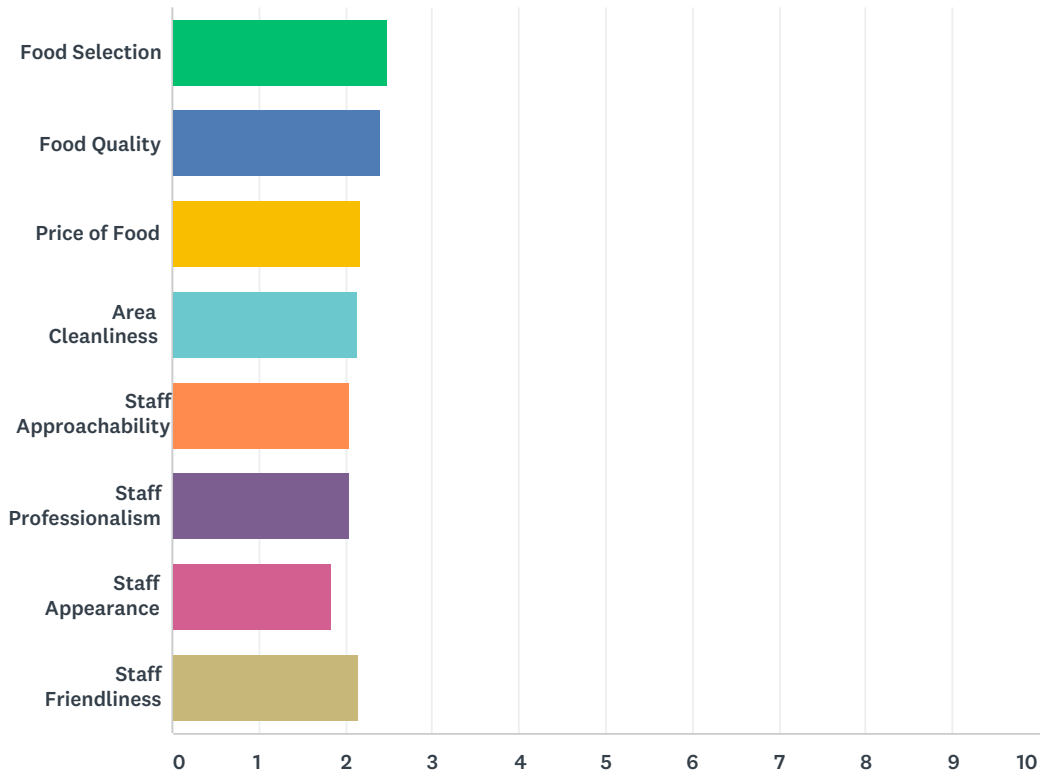
	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	NOT UTILIZED	TOTAL	WEIGHTED AVERAGE
Showers	12.82% 5	41.03% 16	17.95% 7	2.56% 1	25.64% 10	39	2.14
Toilets	12.82% 5	46.15% 18	33.33% 13	2.56% 1	5.13% 2	39	2.27
Floors	12.82% 5	41.03% 16	30.77% 12	10.26% 4	5.13% 2	39	2.41
Lockers/Changing Area	10.26% 4	51.28% 20	17.95% 7	5.13% 2	15.38% 6	39	2.21
Sinks	12.82% 5	58.97% 23	23.08% 9	0.00% 0	5.13% 2	39	2.11
Paper/Soap in stock	10.26% 4	61.54% 24	17.95% 7	5.13% 2	5.13% 2	39	2.19
Hallways	12.82% 5	61.54% 24	12.82% 5	10.26% 4	2.56% 1	39	2.21

#	ADDITIONAL COMMENTS	DATE
1	Bathroom floors are VERY slippery.	8/21/2017 9:34 PM
2	The bathrooms are DISGUSTING and rarely is there toilet paper, soap or paper towels. The floor should be squeegeed by a staff member every so often on busy days. The hallways are too slippery and need a rubber mat of some sort. It's a complete safety hazard.	8/16/2017 12:35 PM

3	There is always a stall with no toilet paper. When staff is told, they act like it is a big deal to refill. In addition, there should be rubber mats down the main hallway, and over the complete bathroom floor. The floors are too slippery.	8/9/2017 4:58 PM
4	The temperature of the locker rooms is so incredibly cold my children complain when one of them has to use the bathroom because it is so uncomfortable. I was happy to see the addition of the noslip mats in a few areas but I wish the entire floor were safer and not just three small areas.	8/8/2017 6:58 PM
5	Choosing the slipperiest surface for floors in a pool facility is ridiculous. I know it's easier to clean but it's deadly.	8/8/2017 1:09 PM
6	Thank you for the rubber mats.	8/8/2017 9:11 AM
7	This is the first year it felt soo swampy in the halls and bathrooms. Wet and dirty everything for a pool that's never crazy busy. This year i tried to avoid the bathrooms at all costs. Floors were the grossest.	8/7/2017 9:14 PM
8	Floors are always slippery and wet	8/7/2017 8:56 PM
9	Weird smell in hall	8/7/2017 8:53 PM
10	The hallway is very slippery - I feel like more can be done with the floors	8/7/2017 8:51 PM
11	Signs are always posted if floors are slippery. Signs are also posted to alert about rain or thunderstorms.	8/7/2017 8:15 PM
12	Only one working shower, floor was wet all over and slippery even though nobody was using the lockers. Not clean.	8/7/2017 8:10 PM
13	Very dirty and not cleaned well!	8/7/2017 8:02 PM
14	Both the locker rooms and the hallway from the front door to the pool need to be COMPLETELY covered with those rubber mats with the holes you added during the season. My daughter has fallen 3 times between the 2 areas - luckily she is small and did not hurt herself but if I would have fallen while walking slowly, I could have hurt myself.	8/7/2017 7:48 PM

Q5 Please Rate the Concession Area, Food, and Staff

Answered: 39 Skipped: 1



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	NOT UTILIZED	TOTAL	WEIGHTED AVERAGE
Food Selection	2.56% 1	35.90% 14	35.90% 14	2.56% 1	23.08% 9	39	2.50
Food Quality	2.56% 1	43.59% 17	28.21% 11	2.56% 1	23.08% 9	39	2.40
Price of Food	2.56% 1	61.54% 24	10.26% 4	2.56% 1	23.08% 9	39	2.17
Area Cleanliness	5.13% 2	61.54% 24	10.26% 4	2.56% 1	20.51% 8	39	2.13
Staff Approachability	12.82% 5	53.85% 21	12.82% 5	2.56% 1	17.95% 7	39	2.06
Staff Professionalism	10.26% 4	58.97% 23	10.26% 4	2.56% 1	17.95% 7	39	2.06
Staff Appearance	12.82% 5	69.23% 27	0.00% 0	0.00% 0	17.95% 7	39	1.84
Staff Friendliness	5.13% 2	64.10% 25	7.69% 3	5.13% 2	17.95% 7	39	2.16

#	ADDITIONAL COMMENTS	DATE
1	The food prices are ok, in fact I would pay more for a better product. There should be better options for eating lunch or dinner there and not just snack food. Burgers, chicken sandwiches...stuff like that.	8/16/2017 12:35 PM

2	Consistently out of almost everything.	8/8/2017 6:58 PM
3	My son was told the ice cream was out when it wasn't. I sent him back to exchange the candy for ice cream and the attendant refused saying there were no refunds. I had to intervene and it was still a struggle.	8/8/2017 1:09 PM
4	Definitely could be more selection	8/8/2017 10:46 AM
5	It'd be nice to see some healthier options in the snack area. Fruit (like bananas) or yogurt cups as examples	8/7/2017 10:37 PM
6	The staff was the the most unfriendly I've ever witnessed & I've been a member since day one. Lifeguards did absolutely nothing to keep any kind of safety....parents were the ones that would tell kids not to run on the wet pavement & then jump in?????. I was NEVER greeted inside the pool with a hello & I was there often....would leave after witnessing the lack of safety from the lifeguards with kids doing whatever they wanted.	8/7/2017 9:26 PM
7	The candy was \$1 for 5 small Swedish fish and they were hard. The dip n dots cost too much at \$4	8/7/2017 9:24 PM
8	Why are they out of food, have broken machines (popcorn and pop machine) for most of summer? This happens every year here, but is never like this at Sunset Pool.	8/7/2017 8:56 PM
9	I moved to Mill Creek last fall. I got a season pass and go to the pool about 3-4 times per week. Very satisfied. I am from California and would like the pool open in May and September but realize the guards are going back to school.	8/7/2017 8:15 PM
10	Always out of stock	8/7/2017 8:02 PM
11	The food choices are limited and the microwave pizza offered for \$10 family of 4 special was extremely disgusting	8/7/2017 7:48 PM

Q6 Do you have any suggestions for additional amenities and/or the overall improvement of the Mill Creek Pool?

Answered: 23 Skipped: 17

#	RESPONSES	DATE
1	Longer hours, don't close.	8/21/2017 9:34 PM
2	Better organization, more quality and better trained life guards, cleaner bathrooms that have well stocked paper products.	8/17/2017 1:51 PM
3	Please consider putting in a grill type station off the clubhouse. Also, towel service would be a great amenity.	8/16/2017 12:35 PM
4	There needs to be more shade areas. Add a couple of tables with umbrellas, or move the tables under the pergola to the grass area and add umbrellas.	8/9/2017 4:58 PM
5	lots of land there - can't it be expanded? Would be great if Geneva could get an indoor pool!	8/9/2017 7:27 AM
6	SHADE. The lone table with an umbrella is a coveted spot wish there were 2-3 more available.	8/8/2017 6:58 PM
7	New chairs	8/8/2017 11:14 AM
8	Please ADD a pool. Take out the playground that no one uses... or some of the grass area. Create a pool with a small slide or something fun (climbing walls like at sunset) and convert the current pool into a lap pool only (or at least more lanes).	8/7/2017 10:37 PM
9	It is so unappealing. The price that residents of mill creek pay it should be high caliber. Not some dumpy park district pool.	8/7/2017 10:36 PM
10	Instead of townhomes going up, build into the pool with an area for diving boards and slides. This would attract more people and make sunset less crowded.	8/7/2017 10:01 PM
11	Hire people that really care about safety & are pleasant to the people there! Simple as that! The popcorn machine was broke day one....really?!?	8/7/2017 9:26 PM
12	Add a sand volleyball we're the grass is. Nothing for preteen or teenagers to do. I've lived here 12 years and have never seen anyone on the play set because it gets too hot.	8/7/2017 9:24 PM
13	Keep it clean and updated! This year it felt dilapidated compared to sunset. Heater wasn't working for 3 weeks... just felt neglected. And I love this pool, always have bc it's quieter and quaint. Just has gone very downhill this past year... when owned by mill creek it was quite pristine. I'm just surprised with it being park district, it's gotten worse not better. But I keep going bc I love its size and it's break from crazy busy sunset! I can relax more with my kids here...	8/7/2017 9:14 PM
14	Make this pool a priority like Sunset! It is treated like it doesn't matter. Concessions are a mess every year (out of certain items all summer). The deck area needs shade! More umbrellas on the pool deck tables so people can be shaded. Possibly lounge chairs with umbrellas. Remove playground and put in splash area or something to add to the pool.	8/7/2017 8:56 PM
15	More lounge chairs with umbrellas Let people buy Mill Creek pass without having to buy Sunset. So expensive when you are only going to Mill Creek.	8/7/2017 8:53 PM
16	Better playground area - needs to be updated	8/7/2017 8:51 PM
17	Fix the popcorn maker and have a little more variety in the snack bar.	8/7/2017 8:15 PM
18	Fix the locker room and deep clean or replace the deck chairs.	8/7/2017 8:10 PM
19	It would be nice if the day wasn't interrupted by swim lessons in the middle of the day.	8/7/2017 8:08 PM
20	Better food selection and better trained lifeguards	8/7/2017 8:04 PM
21	Keep the pools clean! Very disgusting and unacceptable considering how much I pay for a pool pass.	8/7/2017 8:02 PM

22	Don't offer the pizza dinner if it's cooked in a microwave. The floor mats covering the entire walkway from the front door to the pool and in the locker rooms is a must. I walk slowly and carefully and have still slipped.	8/7/2017 7:48 PM
23	It would be awesome if the pool could be open all day without the middle of the day closed period.	8/7/2017 7:44 PM

Q7 What could Geneva Park District do to increase your overall satisfaction of the Mill Creek Pool Operations

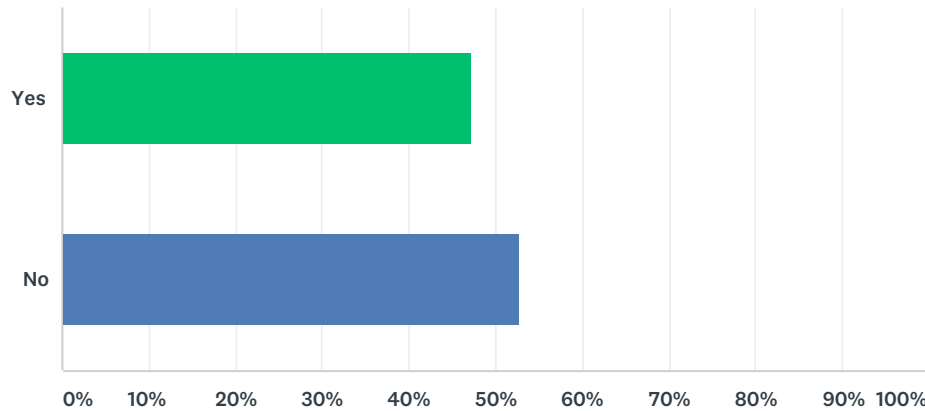
Answered: 25 Skipped: 15

#	RESPONSES	DATE
1	Very expensive to have a pass here. I think the price keeps a lot of the crowd away, but I do wish it was more reasonably priced. Not sure if I will get a pass there next year.	8/21/2017 9:34 PM
2	Prior to the season, GPD needs to spruce up this pool club. It all needs to be painted. The pool tiles need to be ALL in place and secure. Rubberized mats in the hallways should be put in. During the season, better food options would be nice. The bathrooms should be tended to on the half hour (staff pretty much sits around there...this can be done). The phone should be answered when someone calls.	8/16/2017 12:35 PM
3	All of the above suggestions I have made	8/9/2017 4:58 PM
4	clean the pools better and more often	8/9/2017 7:27 AM
5	I wish the hours were not affected by swim lessons.	8/8/2017 6:58 PM
6	1. Remove the Sunset membership requirement, even if you charge us a bit more for the MC only option. Then offer me an "upcharge" rate for Sunset for the 2-3 x we go there. 2. It is outdated that you do not offer a care provider membership option. We've lived in 3 states in 4 years and belonged to 4 pools in those places. Each of them offered this option which cost less than the daily rate and was an adult add-on to the membership. Often this person "resides" in the home more hours/day than the parent.	8/8/2017 1:09 PM
7	Open at 10 or 11am on weekends, at least for pass holders.	8/8/2017 11:14 AM
8	It would be great if all mill creek residents could get the resident fee. Needs to be an exception. If I live a block from the pool... I consider myself a resident. Membership would increase. Non resident fees for some of the mill creek residents is a huge turnoff.	8/8/2017 10:46 AM
9	I really wish there was a season pass you could purchase for just Mill Creek. We live in the neighborhood and I have 3 very small children. We have not used Sunset at all this summer and paid for a pass at almost 300\$ because we just moved here and missed the early bird. I see there is a sunset only pass- the same should be available for Mill Creek. Thank you	8/8/2017 10:45 AM
10	Earlier/later hours- open earlier like 9:30/10 so u can keep the swim lessons in afternoon. More swimming options (another pool/slide (as suggested above)	8/7/2017 10:37 PM
11	Lower the price for mill creek residents. Talk to your employees about professionalism.	8/7/2017 10:36 PM
12	Opening hours in the morning on weekends	8/7/2017 9:40 PM
13	Lower the price substantially....it's ridiculously priced for what we get.	8/7/2017 9:26 PM
14	Lower the price for daily admission! Half of mill creek are Batavia park district so they live next door to me but have to pay double the price in a season pass which is ridiculous. More people would buy season passes if they were cheaper.	8/7/2017 9:24 PM
15	See above. Update, clean, repair.. keep heat working...	8/7/2017 9:14 PM
16	Maybe make it larger?	8/7/2017 9:12 PM
17	-More shade/umbrellas -Concessions being stocked all summer -Make it seem like you care about this pool as much as Sunset -Stay open longer into summer for those that want to swim after school on warm days (or those with younger kids that swim while school age children are at school)	8/7/2017 8:56 PM
18	Lifeguards need to be more alert and could be friendly to people.	8/7/2017 8:53 PM
19	Not charge so much admission. Mill creek residents that are in Batavia have to pay 10 dollars to use a pool that is .5 miles from our home...	8/7/2017 8:51 PM
20	See comments above.	8/7/2017 8:15 PM

21	Allow residents of mill creek to not have to buy access to both pools and only use the one.	8/7/2017 8:08 PM
22	We have been forced to buy passes for both Sunset and MC when we live in Mill creek and never utilize Sunset anymore since the kids are older and don't want all the water slides, etc. It was built as a neighborhood pool and while it's been a good thing the park district took over management, residents of Mill Creek should not have to buy a season pass for both pools and should be given the option of a season pass at just Mill Creek.	8/7/2017 8:08 PM
23	Offer separate passes for mill creek pool ONLY!!! Stop making people buy a dual pass. Or offer a punch card for 10 uses at either mill creek or sunset pool. Give us more (better) buying options.	8/7/2017 8:04 PM
24	Keep it clean. Fix the tiles. Fix the play ground floor.	8/7/2017 8:02 PM
25	As above	8/7/2017 7:48 PM

Q8 Do you feel that there is enough shade at Mill Creek Pool?

Answered: 36 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	47.22%	17
No	52.78%	19
TOTAL		36

#	IF NO, WHERE WOULD YOU LIKE TO SEE MORE SHADE ADDED?	DATE
1	North and west end of the pool	8/21/2017 9:34 PM
2	Added umbrellas by chairs	8/17/2017 1:51 PM
3	I prefer sun, but for those who prefer shade, some umbrellas with the option to open would be nice.	8/16/2017 12:35 PM
4	Either another pergola with complete roof for shade, or more umbrellas on the tables.	8/9/2017 4:58 PM
5	Tables	8/9/2017 12:16 PM
6	Along the sides of the main pool.	8/9/2017 7:59 AM
7	In the eating table area and by the kids pool	8/9/2017 7:27 AM
8	See above.	8/8/2017 6:58 PM
9	Side opposite of concession stand	8/8/2017 1:09 PM
10	A couple umbrellas around the pool would be great	8/8/2017 10:46 AM
11	Maybe a few more umbrellas close to the pool. There are plenty of tables that have umbrellas but not close enough to the pool	8/8/2017 10:45 AM
12	yes	8/8/2017 6:46 AM
13	In the small pool area	8/7/2017 11:13 PM
14	Anywhere, as a pool that charges a ridiculous amount, the park district should be able to figure this one out.	8/7/2017 10:36 PM
15	A few more umbrellas	8/7/2017 10:01 PM
16	Corner tables, 1-2 unmtellas in baby area as it had years ago	8/7/2017 9:14 PM
17	Umbrellas on every table for patron use. Instead of the trellace put up a structure with an actual roof, not slotted top whrre sun still shines in. More tables or chair/umbrellas throughtout pool deck	8/7/2017 8:56 PM
18	By some lounge chairs, maybe in the corners of the pool deck	8/7/2017 8:53 PM

19	Big umbrellas on the long sides of the pools	8/7/2017 8:08 PM
20	Shade to more of the chair areas	8/7/2017 7:48 PM

Memo

To: Board of Commissioners

From: Nicole Vickers, Superintendent of Recreation

cc: Sheavoun Lambillotte, Executive Director

Date: December 4, 2017

Re: Sunset Pool Survey Results

Attached you will find the results of the Sunset Pool Facility Surveys from Summer 2017. The survey was completed online and in-person being sent to 1,311 participants with 234, or 18% responding. The overall top box score for the entire survey was 93.4%, which is an increase from last year at 91.7%.

Highest top box scores ranged from 99%-100% which included Staff Approachability, Staff Appearance, Staff Knowledge and satisfaction with several amenities. Lowest scores were seen within Cleanliness of Locker Rooms, specifically in relation to the floors and toilets. Throughout the past season, staff implemented a comprehensive cleaning checklist and increased the level of accountability; the result was an approximate increase of 10% satisfaction within the categories of floors and toilets. Overall cleanliness of the locker rooms increased 9.2% compared to last year. Locker rooms will remain a top focus next season, as staff continues to find methods of improvement to increase customer satisfaction.

In regards to the operations of the concession stand, scores remained relatively similar to last year. Staff has intentions to continue analyzing and tweaking the menu in an effort to meet the needs of patrons and increase sales.

Although Sunset Pool is closed for the season, staff is working on preparations for the 2018 season.

2011 - 2017 Sunset Pool Evaluation Comparison

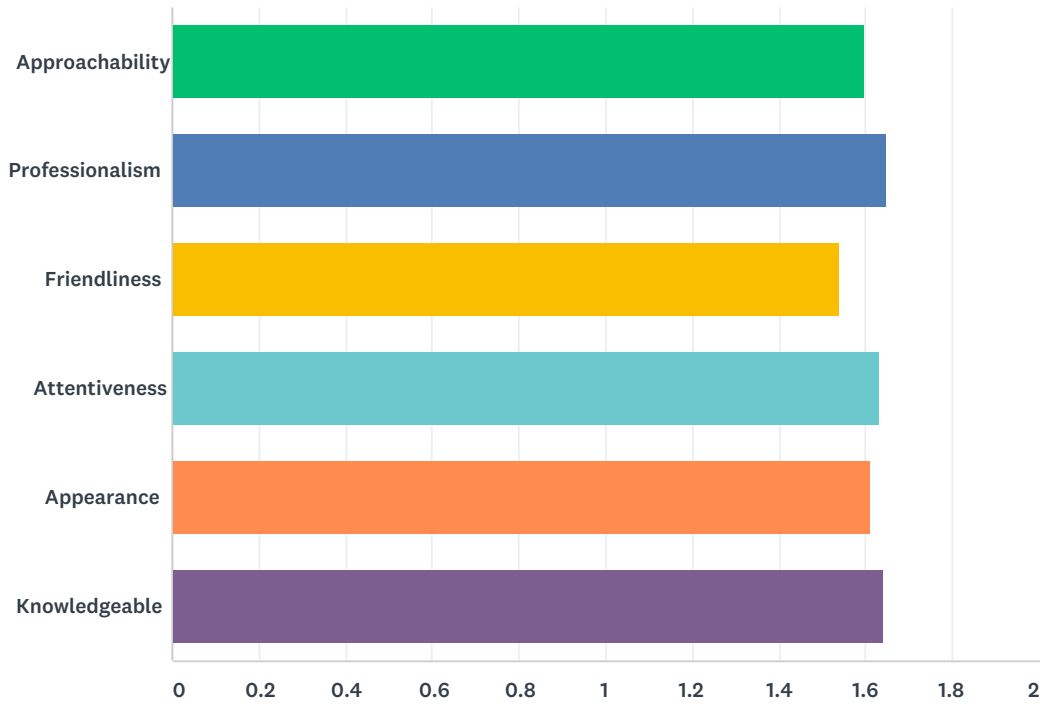
Season	2011	2012	2013	2014	2015	2016	2017
Evaluations Sent	1,469	1,583	973	1,096	1,432	1,383	1,311
Evaluations Received	475	464	246	345	377	209	234
Return Percentage	32%	29%	25%	31%	21%	15%	18%
Overall Program Top Box Score	93.2%	94.9%	95.6%	95.3%	94.5%	91.7%	93.4%
Please Rate the Sunset Pool Front Office Staff	97.0%	97.5%	98.0%	96.7%	98.0%	96.9%	98.6%
Approachability	98.0%	98.2%	98.8%	96.9%	97.6%	98.0%	99.6%
Professionalism	97.1%	97.1%	97.9%	96.3%	97.8%	96.6%	98.7%
Friendliness	96.3%	96.7%	97.9%	93.4%	97.0%	96.6%	98.7%
Attentiveness	95.6%	96.7%	97.1%	96.9%	98.4%	96.1%	97.8%
Appearance	98.0%	99.1%	99.6%	99.1%	99.2%	97.5%	99.1%
Knowledgeable	97.2%	96.9%	96.9%	97.4%	97.7%	96.4%	97.8%
Please Rate the Sunset Pool Lifeguard Staff	96.3%	97.1%	97.6%	96.8%	96.4%	96.9%	96.2%
Approachability	95.8%	96.4%	97.4%	97.2%	96.4%	98.5%	96.9%
Professionalism	96.9%	96.9%	96.7%	96.4%	94.0%	95.1%	95.7%
Friendliness	92.7%	95.5%	96.6%	93.6%	94.4%	95.5%	95.2%
Attentiveness	96.5%	95.8%	96.7%	96.4%	96.7%	96.1%	93.5%
Appearance	98.9%	98.9%	100%	99.4%	99.2%	99.0%	97.4%
Knowledgeable	97.4%	97.6%	98.7%	97.8%	97.7%	98.4%	99.0%
Safety	96.0%	98.4%	97.0%	96.6%	96.4%	96.0%	96.0%
Please Rate the Cleanliness of Sunset Pool	87.9%	93.1%	91.7%	91.4%	89.7%	N/A	N/A
Pool Deck	95.0%	97.6%	95.1%	96.8%	95.4%	N/A	N/A
Water	84.9%	92.0%	88.9%	91.8%	89.5%	N/A	N/A
Locker Rooms	67.6%	82.1%	80.0%	79.5%	78.6%	N/A	N/A
Grass Areas	97.2%	98.5%	100%	99.0%	97.9%	N/A	N/A
Sand Play Area	94.8%	92.3%	94.3%	89.8%	87.0%	N/A	N/A
Please Rate the Cleanliness of Sunset Pool's Outdoor Areas						94.7%	93.5%
Pool Deck	N/A	N/A	N/A	N/A	N/A	97.1%	96.6%
Water	N/A	N/A	N/A	N/A	N/A	93.5%	91.8%
Grass Area	N/A	N/A	N/A	N/A	N/A	100%	98.6%
Sand Play Area	N/A	N/A	N/A	N/A	N/A	88.2%	86.9%
Please Rate the Cleanliness of Sunset Pool's Locker Rooms						70.6%	79.8%
Showers	N/A	N/A	N/A	N/A	N/A	78.9%	84.1%
Tolietts	N/A	N/A	N/A	N/A	N/A	61.6%	71.3%
Floors	N/A	N/A	N/A	N/A	N/A	63.9%	73.2%
Sinks	N/A	N/A	N/A	N/A	N/A	74.6%	83.8%
Paper/Soap Stock	N/A	N/A	N/A	N/A	N/A	68.6%	81.7%
Lockers/Changing Area	N/A	N/A	N/A	N/A	N/A	75.8%	84.5%
Please Rate the Concession Area, Food, and Staff	90.0%	91.3%	93.5%	95.1%	92.6%	95.4%	94.8%
Food Selection	87.2%	87.7%	89.9%	91.7%	87.4%	95.7%	92.9%
Food Quality	87.1%	86.8%	88.4%	91.6%	86.5%	89.6%	92.8%
Price of Food	70.9%	77.4%	78.4%	82.3%	81.9%	89.6%	90.0%
Area Cleanliness	84.8%	93.4%	96.9%	98.0%	94.2%	95.1%	94.4%
Staff Approachability	96.9%	96.1%	98.7%	99.5%	97.9%	97.9%	95.7%
Staff Professionalism	97.6%	96.1%	98.0%	99.5%	97.9%	97.9%	96.2%
Staff Appearance	98.6%	97.5%	100%	100%	98.7%	99.3%	98.8%
Staff Friendliness	96.5%	95.7%	97.4%	98.4%	96.6%	97.9%	97.5%
Please Rate the amenities at Sunset Pool						95.8%	97.2%
Lap Lanes	N/A	N/A	N/A	N/A	N/A	94.3%	98.4%
Zero Depth Entry Pool	N/A	N/A	N/A	N/A	N/A	94.6%	97.8%
Water Playground	N/A	N/A	N/A	N/A	N/A	97.8%	99.1%
12' Climbing Wall	N/A	N/A	N/A	N/A	N/A	97.9%	98.9%
5' Climbing Wall	N/A	N/A	N/A	N/A	N/A	98.6%	99.5%
Toddler Swings	N/A	N/A	N/A	N/A	N/A	98.2%	99.3%

2011 - 2017 Sunset Pool Evaluation Comparison

Flume Water Slides	N/A	N/A	N/A	N/A	N/A	97.6%	98.1%
Drop Water Slides	N/A	N/A	N/A	N/A	N/A	100%	98.4%
Sand Volleyball	N/A	N/A	N/A	N/A	N/A	98.8%	100%
Sand Playground	N/A	N/A	N/A	N/A	N/A	87.9%	89.4%
Shade Structures	N/A	N/A	N/A	N/A	N/A	88.5%	90.5%
Do you feel that there is enough shade at Sunset Pool?							
Yes	N/A	N/A	N/A	N/A	N/A	57.5%	59.2%
No	N/A	N/A	N/A	N/A	N/A	42.5%	40.8%

Q1 Please Rate the Sunset Pool Front Office Staff

Answered: 146 Skipped: 1



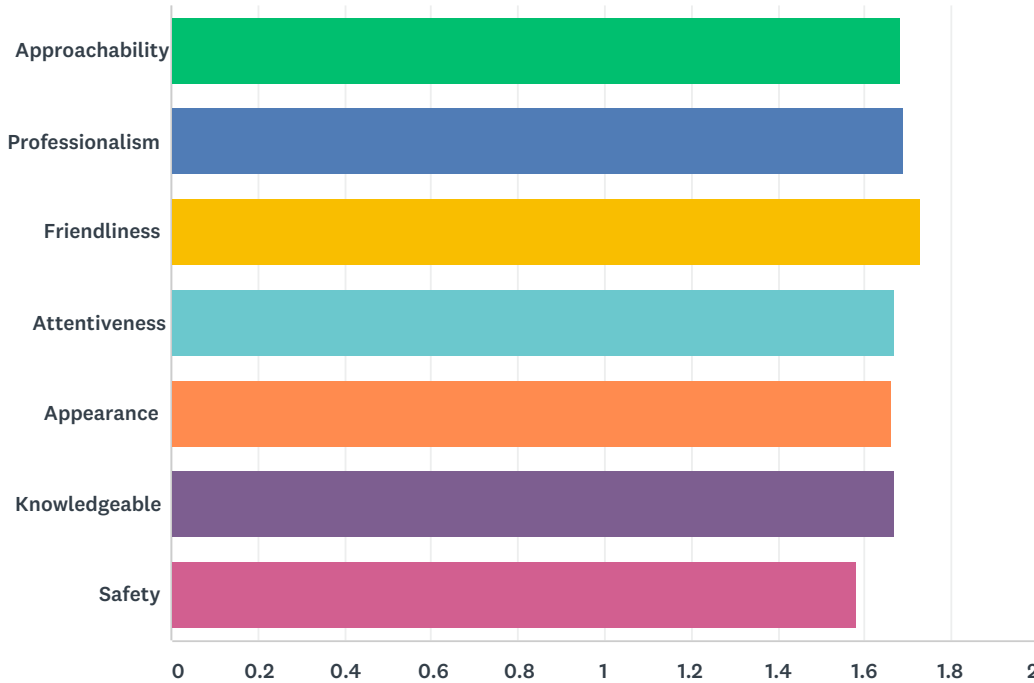
	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	UNABLE TO EVALUATE	TOTAL	WEIGHTED AVERAGE
Approachability	40.41% 59	57.53% 84	0.68% 1	0.00% 0	1.37% 2	146	1.60
Professionalism	36.99% 54	59.59% 87	2.05% 3	0.00% 0	1.37% 2	146	1.65
Friendliness	47.26% 69	50.00% 73	2.05% 3	0.00% 0	0.68% 1	146	1.54
Attentiveness	40.41% 59	54.79% 80	3.42% 5	0.00% 0	1.37% 2	146	1.63
Appearance	40.00% 58	57.93% 84	1.38% 2	0.00% 0	0.69% 1	145	1.61
Knowledgeable	36.30% 53	52.74% 77	3.42% 5	0.00% 0	7.53% 11	146	1.64

#	ADDITIONAL COMMENTS	DATE
1	Much improved from last year. Super friendly staff	8/18/2017 10:43 PM
2	The staff acts like they are bored and really unresponsive. They sometimes act like they don't know what they are doing.	8/9/2017 5:09 PM
3	We've asked multiple times about pool events at the front desk (i.e. Flick'n Float) and they couldn't answer us about time, etc.	8/8/2017 1:15 PM
4	staff needs to help enforce the rules by walking the pool and reminding people they are not allowed to eat poolside. Staff should also monitor the sand areas as adult swim ends to enforce kids cleaning themselves before entering the pool, unfortunately parents are not doing this. desk workers have been extremely friendly and helpful.	8/8/2017 7:06 AM

5	Always welcoming and patient with my little boys	8/7/2017 9:10 PM
6	Kid puked in the pool right in front of the lifeguard and nothing was done about it. I informed her and it was business as usual.	8/6/2017 5:13 PM
7	Khaki shorts might be dress code but they should cover at least part of your butt. It's not like the show more than a swimsuit, but they do not look professional.	8/6/2017 1:36 PM
8	Our family is especially happy when Cindy Stuewe is working.	8/5/2017 6:11 AM
9	Loved seeing Mrs. Steuwe, my daughter's former Preschool teacher!	8/4/2017 3:24 PM
10	Great when signing up .. we did leave our large pool bag filled with pool toys, goggles, sunscreen and a towel at the end of the day. I didn't realize one of the kids left it behind .. we returned the next day only to find one or two water toys and a towel. It would've been exceptional had an employee taken my bag and put it aside from the regular lost and found.	8/4/2017 9:11 AM
11	They are very nice and informative and helpful. I can't think of any expectation I would have in terms of appearance for a front office staff at a pool.	8/4/2017 9:03 AM
12	They are always so helpful and let my 4 year old help scan passes!	8/4/2017 8:46 AM
13	some diving time for the kids would be fun in the deep water. They enjoy diving.	8/4/2017 8:34 AM

Q2 Please Rate the Sunset Pool Lifeguard Staff

Answered: 145 Skipped: 2



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	UNABLE TO EVALUATE	TOTAL	WEIGHTED AVERAGE
Approachability	36.11% 52	56.25% 81	3.47% 5	0.69% 1	3.47% 5	144	1.68
Professionalism	37.93% 55	53.10% 77	6.21% 9	0.69% 1	2.07% 3	145	1.69
Friendliness	33.33% 48	56.25% 81	6.25% 9	0.69% 1	3.47% 5	144	1.73
Attentiveness	44.14% 64	44.83% 65	7.59% 11	2.07% 3	1.38% 2	145	1.67
Appearance	39.31% 57	56.55% 82	1.38% 2	2.07% 3	0.69% 1	145	1.66
Knowledgeable	31.25% 45	48.61% 70	3.47% 5	0.00% 0	16.67% 24	144	1.67
Safety	46.21% 67	42.07% 61	5.52% 8	0.69% 1	5.52% 8	145	1.58

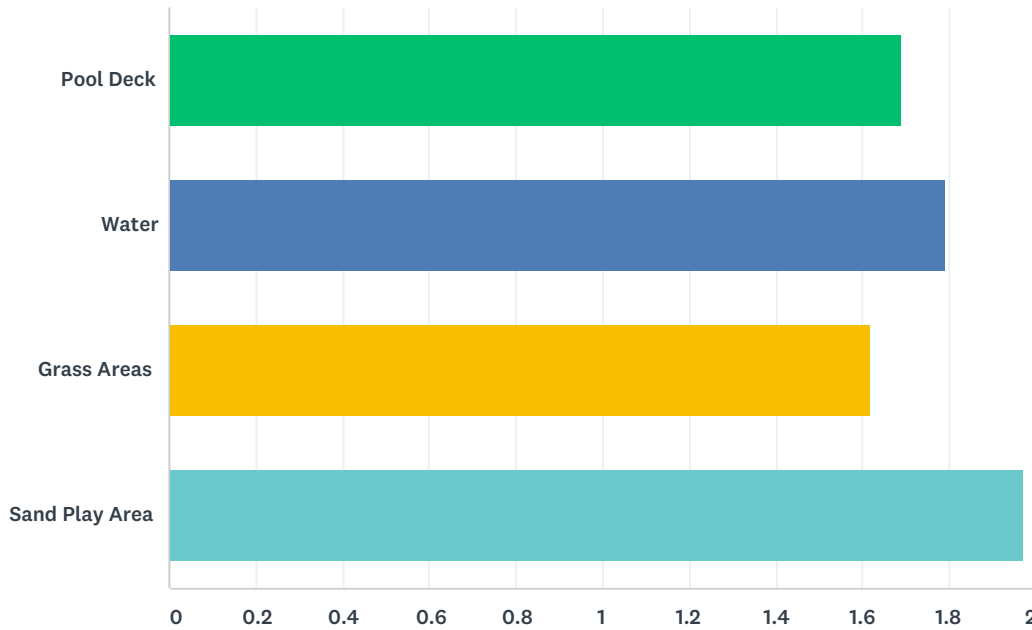
#	ADDITIONAL COMMENTS	DATE
1	There was one time when a manager was loudly reprimanding a lifeguard where people could clearly hear/see when walking by	8/28/2017 1:46 PM
2	Always very attentive. Especially on water slides. Some are so fun with the kids on the water slides and kick water down at them from the top. Kids love that !	8/18/2017 10:43 PM
3	A guy was jamming to some music not paying attention. A girl in the tube slide pool had a very low sense of urgency to get a non swimmer toddler when a dad came down soon after right into the toddler. Thank god no one was hurt...just shook up.	8/12/2017 8:17 PM

4	When patrons are swimming laps in the designated lanes during open swim, lifeguards do not pay attention to keeping children out of the lanes. This is very dangerous. Lap lanes during the day are appreciated, but lap swimmers need to be able to use them without children in them, especially those who can barely swim or worse, wearing floating devices.	8/10/2017 3:21 PM
5	Several times this summer I have noticed guards not paying attention to the pool/daydreaming. Also witnessed a drill during pool hours (fake baby floating face down in pool) and it took the guard what seemed like several minutes to notice it. Not very reassuring for a parent to see that!	8/10/2017 6:48 AM
6	I feel our lifeguards need to be instructed the importance of speaking up rather than blowing the whistle all the time. If a kid or group of kids is/are in the lane line while a swimmer is swimming laps, the life guard needs to tell them rather than blow the whistle. Maybe a sign at the lane lines will educate all viatoria what the rules are. They seem to change Day to day year to year.	8/9/2017 8:35 PM
7	There was one young man that I had to talk to the manager about. He kicked water at us when we were on the tube slide. This scared my children. After talking to the manager, I did see the manager talk to the young man, but he continued to kick water at all of the people going down the slide. From that time on, my children would not go on the slide.	8/9/2017 5:09 PM
8	Overall the lifeguards are excellent, however because of ONE individual I felt it necessary to give below standard ratings. This individual when working the slides would kick water on unsuspecting children and adults for no reason other than to taunt/tease them. I have a shy and timid seven year old who witnessed this behavior while in line for the slides and she became panicked and so frightened this lifeguard was going to do that to her that she immediately left the line in tears. I spoke to the manager on duty, who in turn spoke to the guard but the behavior continued that day and we have seen it occur several times since. My daughter will no longer ride the slides because of this one idiot guard.	8/8/2017 7:15 PM
9	In my visits, these are CONSTANTLY happening. 1. kids running, both into the pool and around the pool. often times running into the zero depth area, right in front of multiple life guards past kids who can hardly walk, yet nothing is said. 2. throwing objects in the pool that are not soft and often time hitting other people. objects that are not soft should be asked to be removed from the pool. 3. kids coming from the sand area covered in sand and going into the pool or allowed to go down the slide covered in sand. 4. kids WAY too old in the toddler sections 5. rock wall rules are never enforced. the rules are CLEARLY printed on the board by the wall, but at any given time you will have multiple rules broken and no discipline given. The lifeguards are way too relaxed on enforcing the rules of the pool.	8/8/2017 7:06 AM
10	This years lifeguard were very lackadaisical and lack basic skills. Simple things escaped them on a daily basis. Children can be hurt in these instances and their lack of interest puts kids at risk.	8/7/2017 8:00 PM
11	Allow a lot of horseplay in the pool that bothers others- we've been hit a few times by small balls in the head Female attire is not appropriate; males are fine	8/7/2017 1:22 PM
12	I asked one if the staff if the sand area was closed because there was a cone in front of it and she didn't know. Had to go to the office where they informed me it was open. Needs to be better communication throughout the staff.	8/6/2017 5:13 PM
13	I don't find them particularly approachable or interactive. They don't all follow the Same rules. They tend to be a bit clicky. As long as they are keeping the kids safe, I can deal with the rest.	8/6/2017 1:36 PM
14	It seems the female bathing suits didn't cover as much of the buttocks as they did last year.	8/5/2017 9:49 PM
15	My daughter was at a Sunday birthday party where the lifeguards went in 2 times to make sure everything was ok1 by the wall where a kid landed on another by accident and 1 by drop slide where it looked like the child was struggling. The parents were very impressed by the staff!	8/4/2017 3:24 PM
16	The majority of the time they were very attentive to the pool, Sometimes the lifeguards seemed busy flirting and goofing around. Even if they aren't actively on a post they still represent the lifeguards and staff. I saw a lifeguard drill with the baby left in the green toddler area, two lifeguards walked by without noticing, when the third saw the baby he laughed at another lifeguard who put it in the toddler are and held it up then walked away. That disturbed me.	8/4/2017 1:05 PM
17	During flick and float there was a name life guard watching the movie- not watching the kids in the pool. This occurred for several minutes on several occasions that night.	8/4/2017 12:49 PM

18	Great attentiveness and friendliness when I needed some small first aid attention for my daughter... However, I don't feel "Lifeguard swim time" should devolve into lifeguards showing off jumps on the drop slides... things, I believe, they wouldn't let pool patrons get away with... On the job, they all seem to be taking their positions seriously, so this is really just about protecting their otherwise professional reputation.	8/4/2017 11:05 AM
19	The girls swimsuits this year are downright offensive. I've spent too much time looking at their Butt cheeks hanging out. It's not a flattering style for most of your female guards. And my husband is horrified that some of the girls almost look like a thong because their butts aren't covered.	8/4/2017 10:32 AM
20	I noticed an increase in the number of lifeguards on duty this year. That's wonderful. As a parent of three young children, I feel much safer!	8/4/2017 10:01 AM
21	During a rescue ALL guards stood up and pointed at/faced the rescue. They did not focus on their patrons at all.	8/4/2017 9:14 AM
22	Lifeguard staff is impressive- always plenty of them around. I do not approach them and try not to distract them from their focus, so I can't state on "friendliness" etc... they seem to do a great job.	8/4/2017 9:03 AM
23	There was a day when a dummy was in the water for a practice in the shallow part of 0 depth. I am not sure what they were trying to do/ practice but it was there for 15 minutes before it was taken out. Little ones were touching it and it appeared no guard noticed. This was very unsettling as a parent and former lifeguard/swimmer.	8/4/2017 8:46 AM
24	They always look attentive and ready for action, they all look very professional. They make it less stressful going to the pool with three kids	8/4/2017 8:31 AM
25	I have two issues with the life guard staff this year. First of all Geneva should hold the women they employ to a higher standard then letting the life guards walking around with their entire butts out of their swimsuits. This occurred the entire summer. This is a family pool and these girls should be held accountable to wear their uniforms appropriately. Secondly, I had to mention to the life guard supervisor that guards at the edge of the shallow end weren't even looking in the pool. Walking back and forth and not even once glanced toward the pool. My children swim in this pool and good forbid they need assistance, the guard wouldn't even have known. Definitely different from all the previous years we've been coming and I don't think we will be renewing our passes next year.	8/4/2017 8:29 AM
26	On occasion it appeared that the lifeguards were not assertive enough when dealing with situations that needed to be addressed (i.e. adult swim when children remain in the pool, when adults brought in flotation devices not allowed, etc) It seemed they were shy and awkward with addressing these situations.	8/4/2017 8:21 AM

Q3 Please Rate the Cleanliness of Sunset Pool's outdoor areas

Answered: 146 Skipped: 1



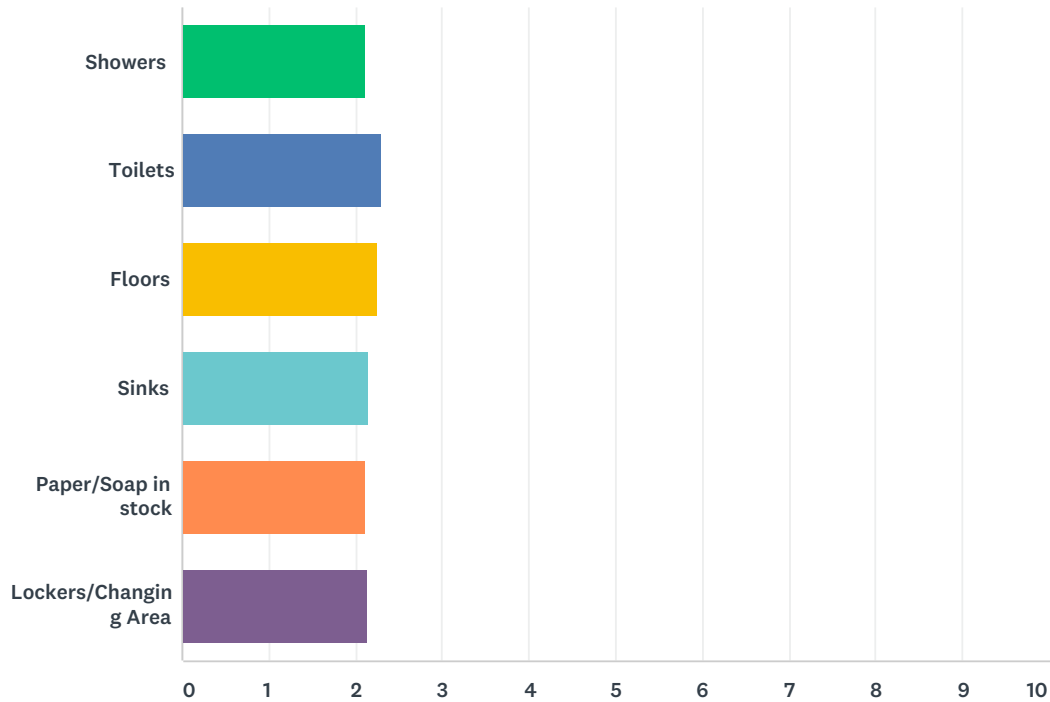
	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	NOT UTILIZED	TOTAL	WEIGHTED AVERAGE
Pool Deck	36.30% 53	57.53% 84	3.42% 5	1.37% 2	1.37% 2	146	1.69
Water	32.19% 47	55.48% 81	11.64% 17	0.00% 0	0.68% 1	146	1.79
Grass Areas	34.25% 50	50.00% 73	1.37% 2	0.00% 0	14.38% 21	146	1.62
Sand Play Area	15.07% 22	43.15% 63	11.64% 17	0.68% 1	29.45% 43	146	1.97

#	ADDITIONAL COMMENTS	DATE
1	A couple of times there was quite a bit of sand in the pool in the shallow area	8/20/2017 6:15 PM
2	Not sure how often the pool is vacuumed, but was at pool right when it opened a few times and there was a lot of sand in the pool - not just close to sand play area but in main pool area.	8/10/2017 6:48 AM
3	We paid for the pool and use of sand area. Over 3 years the sand area cleanliness and amount of sand has declined. Now the sand play area is closed? A note at front desk would be helpful to be informed of the reason. Thank you	8/9/2017 8:35 PM
4	There are swarms of wasps in the sand play area.	8/9/2017 5:09 PM
5	The sand area seemed to be closed fairly often this summer, and the overall deck area had a lot more garbage than in year's past.	8/9/2017 9:26 AM
6	The wasp situation is a little out of control in the sand pit.	8/8/2017 7:15 PM
7	too much sand in the pool	8/8/2017 7:06 AM
8	Chairs are old and need to be replaced. Water always sandy on the bottom with leaves and band aids floating around. Rim also full of band aids and small debris.	8/7/2017 8:22 PM
9	The times we used this area the sand toys were broken and garbage was in the sand	8/4/2017 5:13 PM

10	The sand was closed every time my kids wanted to use it- not sure why	8/4/2017 1:27 PM
11	Lots of bandaids floating around the drains on multiple visits.	8/4/2017 1:21 PM
12	Sometimes there was trash and the pool filtered out gross items that hung out at the edge of the water.	8/4/2017 1:05 PM
13	The sand is always in the pool. Maybe eliminate the sand and put a splash pad for younger kids where the sand area is now.	8/4/2017 12:43 PM
14	50% of our visits Simone pooped in the pool. The upper water slide area smelled like urine.	8/4/2017 9:14 AM
15	we love it all!!!	8/4/2017 9:03 AM
16	I really wish something more could be done about small children in diapers. Perhaps another pool made (I understand this costs money), however, 90% of the time we have been to the pool this year there has been a poop in the pool incident. This does not happen this often at Otter Cove as they have a designated pool for those 3 and below. This is REALLY disgusting and I know you shock the pool, but it makes me rethink the facilities. The old Geneva pool may have had it right with the three different pools.	8/4/2017 8:53 AM
17	Could use more chairs	8/4/2017 8:49 AM
18	The sand was often closed this summer and the boards by shower broken with water pooling there.	8/4/2017 8:46 AM
19	The pool is often really high chlorine.	8/4/2017 8:42 AM
20	I know it's outside your control by those bandaids floating in the pool get nasty.	8/4/2017 8:36 AM
21	Pool was much cleaner this year.	8/4/2017 8:29 AM
22	Pool bottom was dirtier this year and the screen edge drain always had lots of debris in it, such as leaves, but what was with the bandages this year?	8/4/2017 8:23 AM
23	Sand area has been closed the last few times we've been there. Pool deck and lawn are typically littered when we're there.	8/4/2017 8:16 AM

Q4 Please Rate the Cleanliness of Sunset Pool's Locker Rooms?

Answered: 146 Skipped: 1



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	NOT UTILIZED	TOTAL	WEIGHTED AVERAGE
Showers	13.70% 20	56.85% 83	17.81% 26	3.42% 5	8.22% 12	146	2.12
Toilets	8.97% 13	53.79% 78	24.14% 35	6.21% 9	6.90% 10	145	2.30
Floors	10.27% 15	57.53% 84	25.34% 37	5.48% 8	1.37% 2	146	2.26
Sinks	8.90% 13	65.07% 95	15.07% 22	4.11% 6	6.85% 10	146	2.15
Paper/Soap in stock	12.33% 18	59.59% 87	17.81% 26	2.74% 4	7.53% 11	146	2.12
Lockers/Changing Area	9.59% 14	56.16% 82	16.44% 24	2.05% 3	15.75% 23	146	2.13

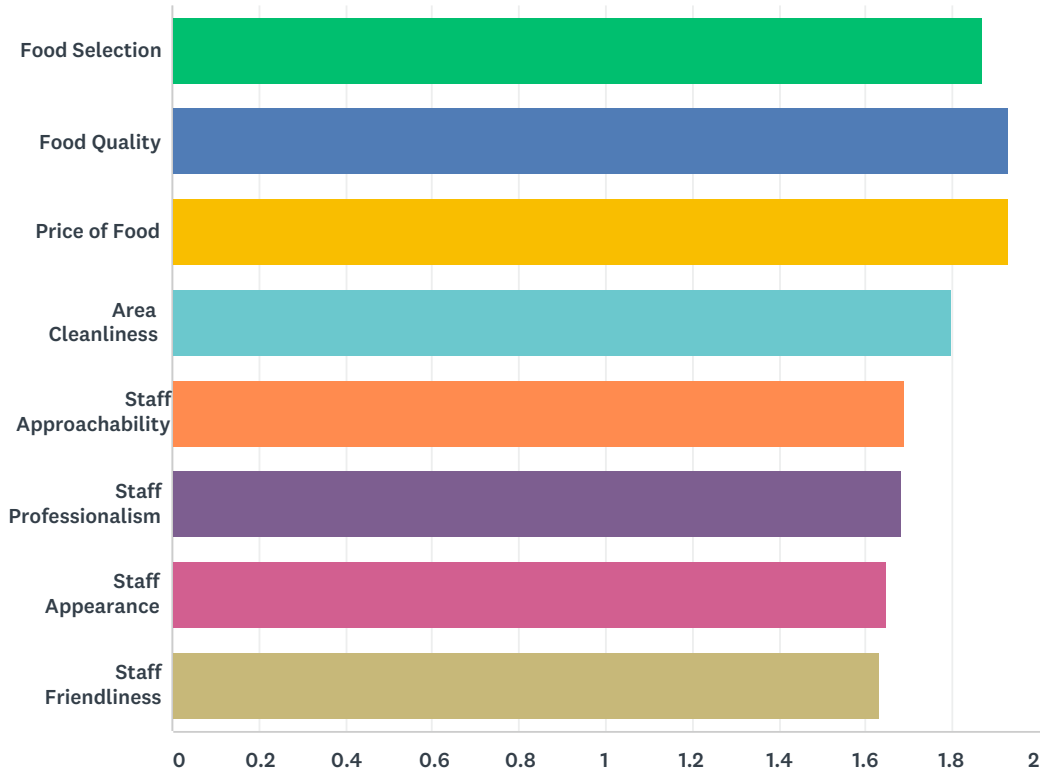
#	ADDITIONAL COMMENTS	DATE
1	Baby changing table frequently wet or dirty	8/28/2017 1:46 PM
2	The bathrooms were constantly a mess. I never once saw any one in there cleaning up water, dirty floors, replacing toilet paper, cleaning the sinks or anything. Very disappointing.	8/20/2017 8:57 AM
3	Locker room leaves much to be desired. It could use a face lift. Shower water was luke warm at best all summer. My son wouldn't shower there like last year. A bench or two would be Wonderful on the wall across from the showers to put bags on while in the shower. I have to use the top of the trash cans.	8/18/2017 10:43 PM
4	This year was cleaner than last year.	8/9/2017 8:35 PM

5	Again, lots of trash in the women's locker room and a lot of toilet issues - clogged, etc. I cannot speak to the men's locker room.	8/9/2017 9:26 AM
6	Every time we're here the stalls are out of toilet paper.	8/8/2017 1:15 PM
7	Locker rooms are always in disarray. No paper towels, numerous toilets out of order, tp all over floor, etc.	8/8/2017 7:29 AM
8	wow, what a difference! I've been so pleased on how great the lockers have been this year. great job.	8/8/2017 7:06 AM
9	I feel like the locker room floors need to be cleaned up more often. There is often wet toilet paper and towels on the floor and it is very slippery	8/7/2017 8:54 PM
10	Very dirty	8/7/2017 7:41 PM
11	curtains frequently have missing rungs	8/7/2017 1:22 PM
12	The floor and sides of the walls are not as good as they could be. I guarded for years and we had to bleach those areas every night. It doesn't look like that happens there.	8/6/2017 1:36 PM
13	More than once, at least one toilet wasn't working.	8/5/2017 9:49 PM
14	We go to the pool several times per week and almost every time we ate at the pool the bathroom stalls are missing toilet paper and the stalls are messy with tissue on the floors. The sinks often are missing soap and/or paper towels.	8/4/2017 3:29 PM
15	Floor tends to be slippery	8/4/2017 3:24 PM
16	For weeks this summer the same gob of hair was in the shower! I feel that the floors were disgusting. They should be washed on a daily basis so if they were, you need to hire someone else. There is black yucky stuff growing up the walls near the base boards. Toilets are always pretty dirty and some flush continuously. All that water going down the drain, in this situation the toilet should be shut off until it can be fixed.	8/4/2017 1:56 PM
17	The floors need to be squeegeed more frequently for safety. There were always multiple toilets constantly flushing	8/4/2017 1:27 PM
18	Would be nice for the changing areas to have a better curtain, that would close all the way.	8/4/2017 1:21 PM
19	Soap dispensers are not always filled with soap	8/4/2017 12:53 PM
20	This area needs a major overhaul...drainage is poor..and the smell-dirty locker room smell-use stronger cleaners so it "smells" clean.	8/4/2017 12:42 PM
21	please redo the bathrooms, they always feel dirty	8/4/2017 10:39 AM
22	The grossest locker rooms of any pool in the area. I never see anyone in there cleaning unless it's to put yet another out of order sign up. They are disgusting.	8/4/2017 10:32 AM
23	We could use an additional sink in the women's locker room	8/4/2017 10:01 AM
24	The sink is often backed up. The changing areas could use a more heavy duty commercial grade curtain and rings.	8/4/2017 9:07 AM
25	My family often goes in the evening- after a long day of heavy locker room traffic, so it's a bit rough by then, but I've seen much worse, so I can't complain.	8/4/2017 9:03 AM
26	The locker rooms constantly smell like urine. I'm not sure much more can be done about this beyond people actually going to the restroom in the toilets, but it is pretty gross.	8/4/2017 8:53 AM
27	At 11:00 the facilities are usually okay but unless there is an accident there are no checks or cleaning during the day especially when busy. As a pregnant woman I am in there at least twice an hour.	8/4/2017 8:46 AM
28	Ok -- but really could use an update. The mirrors are messed up. It is always wet -- understandable but puddles of water -- drainage?	8/4/2017 8:42 AM
29	I've seen stuff in the floors I cannot identify that doesn't come up in the daily cleaning routine. Still there in the men's side.	8/4/2017 8:36 AM
30	Multiple times I noticed pool smeared in the floors in the women's locker room.	8/4/2017 8:29 AM

31	Sunset should have made the guy who installed those floors in 2016 do them again and THIS TIME... add some grit. Putting a sign up that they are slippery is unacceptable. They are as slippery as butter and a danger to anyone not familiar with the feel.	8/4/2017 8:23 AM
32	there is always stuff on the shower floor (hair tyes, empty shampoo bottles). there is always toilet paper (wet toilet paper) in the bathroom stalls and half the time the paper towel holder is empty with paper towel sitting on top of the actual holder.	8/4/2017 8:21 AM
33	Bathrooms and toilets are always messy in the afternoon when we're there. Toilet paper dispensers are broken, personal waste bins are missing pieces. One sink always seems to be broken.	8/4/2017 8:16 AM

Q5 Please Rate the Sunset Pool Concession Area, Food, and Staff

Answered: 145 Skipped: 2



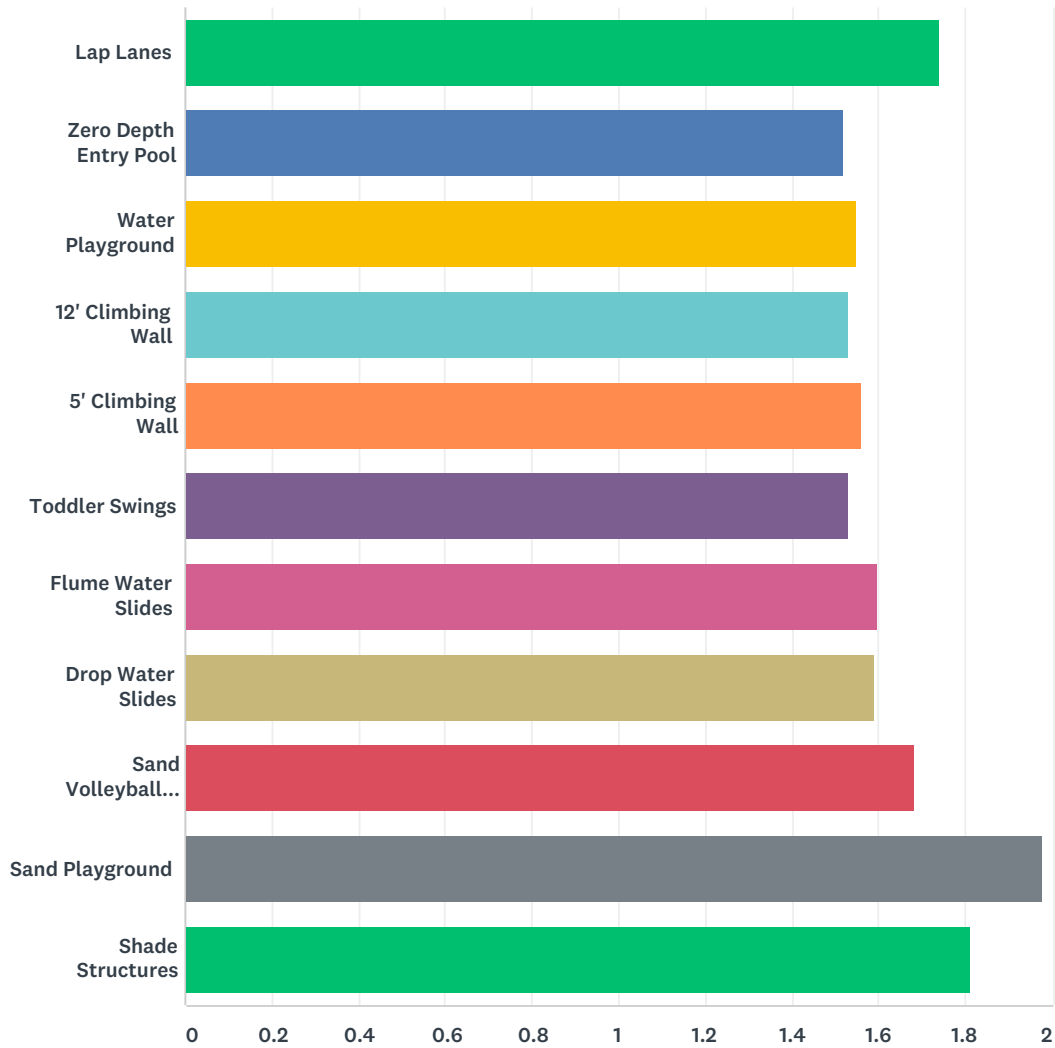
	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	NOT UTILIZED	TOTAL	WEIGHTED AVERAGE
Food Selection	13.79% 20	37.24% 54	6.21% 9	0.00% 0	42.76% 62	145	1.87
Food Quality	11.89% 17	38.46% 55	6.29% 9	0.70% 1	42.66% 61	143	1.93
Price of Food	12.77% 18	37.59% 53	5.67% 8	1.42% 2	42.55% 60	141	1.93
Area Cleanliness	15.38% 22	44.06% 63	2.80% 4	0.00% 0	37.76% 54	143	1.80
Staff Approachability	21.68% 31	37.06% 53	2.80% 4	0.00% 0	38.46% 55	143	1.69
Staff Professionalism	22.54% 32	36.62% 52	2.82% 4	0.00% 0	38.03% 54	142	1.68
Staff Appearance	22.38% 32	39.16% 56	0.70% 1	0.00% 0	37.76% 54	143	1.65
Staff Friendliness	24.48% 35	35.66% 51	1.40% 2	0.00% 0	38.46% 55	143	1.63

#	ADDITIONAL COMMENTS	DATE
1	Again, tables weren't wiped clean. I was always throwing out garbage that was left out and blowing around. Not sure what was happening here.	8/20/2017 8:57 AM

2	My mother bought a pretzel and it was microwaved for too long. The pretzel became tough to eat. Reduce the time of cooking.	8/9/2017 8:35 PM
3	Great job!	8/9/2017 9:26 AM
4	I was a little disappointed that your facility was always out of the Freeze pops, I'm talking about since the beginning of the season, middle of season and until now. Every time I went they only would have only 1 flavor available and once I was told that they aren't allowed to open all the boxes...which I find confusing, since they are frozen and could keep for a long time, they won't spoil...	8/8/2017 8:59 AM
5	A few healthy options would be great... like fresh fruit, melon, string cheese, veggies or things like that would be a really nice addition. Not a requirement, but it's nice to have more than chips candy ice cream.	8/6/2017 1:36 PM
6	Lots of junk food, but that is everywhere these days.	8/6/2017 12:32 PM
7	Would be nice if there were healthier options and more affordable options. Would love to be able to send the kids up with \$1 and know they could pick something at that price point for a treat.	8/4/2017 4:04 PM
8	Love the flavor ice!	8/4/2017 3:24 PM
9	Prices for candy are higher than expected	8/4/2017 12:49 PM
10	Awesome soft serve	8/4/2017 9:14 AM
11	Some additional fresh items would be nice, even just apples and bananas.	8/4/2017 9:07 AM
12	the pizza should be taken off the menu- it's too gross. I'd prefer a better selection of quality, healthy food.	8/4/2017 9:03 AM
13	Some food items are overpriced, but for the most part the prices are reasonable.	8/4/2017 8:57 AM
14	My son is at the pool for camp and I send him with money. He is not great at counting change yet and the staff always help him out. They are patient with young children and it is very appreciated.	8/4/2017 8:53 AM
15	I wish there were healthier options. Last year there seemed to be more. I waited 5 minutes yesterday to get a drink with no line and 4 teenage workers standing around.	8/4/2017 8:46 AM
16	Some issues with running out of specific food selections.	8/4/2017 8:42 AM
17	This is an area where patrons could easily be gouged and you don't. Thanks!	8/4/2017 8:36 AM
18	The freeze pops were a nice addition this year	8/4/2017 8:34 AM
19	My largest complaint about the concessions is the length of lines and how slow the staff is to take orders. Spent 25-30 minutes in line during breaks more than once.	8/4/2017 8:17 AM
20	Would be nice to have healthier options at the snack bar.	8/4/2017 8:16 AM

Q6 Please Rate the amenities at Sunset Pool

Answered: 146 Skipped: 1



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	NOT UTILIZED	TOTAL	WEIGHTED AVERAGE
Lap Lanes	21.92% 32	52.74% 77	2.05% 3	0.00% 0	23.29% 34	146	1.74
Zero Depth Entry Pool	48.63% 71	43.84% 64	2.74% 4	0.00% 0	4.79% 7	146	1.52
Water Playground	43.84% 64	50.00% 73	1.37% 2	0.00% 0	4.79% 7	146	1.55
12' Climbing Wall	34.93% 51	34.93% 51	1.37% 2	0.00% 0	28.77% 42	146	1.53
5' Climbing Wall	34.25% 50	41.10% 60	0.68% 1	0.00% 0	23.97% 35	146	1.56
Toddler Swings	26.03% 38	26.71% 39	0.68% 1	0.00% 0	46.58% 68	146	1.53

2017 Sunset Pool Facility Evaluation

SurveyMonkey

Flume Water Slides	39.73% 58	47.26% 69	1.37% 2	1.37% 2	10.27% 15	146	1.60
Drop Water Slides	36.30% 53	43.15% 63	1.37% 2	0.68% 1	18.49% 27	146	1.59
Sand Volleyball Courts	11.03% 16	23.45% 34	0.00% 0	0.00% 0	65.52% 95	145	1.68
Sand Playground	12.33% 18	36.99% 54	5.48% 8	2.74% 4	42.47% 62	146	1.98
Shade Structures	26.90% 39	53.10% 77	9.66% 14	0.00% 0	10.34% 15	145	1.81

#	ADDITIONAL COMMENTS	DATE
1	More of these would be nice	8/21/2017 9:28 PM
2	Amazing pool and water slides. Love the zero depth pool. My son learned to swim from it ! Great pool ! Could use more 2 person rafts for the slides. There was always a wait as there were normally only a few available.	8/18/2017 10:43 PM
3	More chairs and shade needed	8/13/2017 6:30 PM
4	More tubes would be nice.	8/12/2017 8:17 PM
5	see above	8/10/2017 3:21 PM
6	The addition of two permanent lap lanes was a great solution.	8/10/2017 1:05 PM
7	I feel it is important to have functioning tubes every day for guests. There should always be a reserve for replacing broken tubes and staff trained in preparing them for use. It was a 2 week period once where no double tubes were available. Only 2! Asdor the blue single tubes they flung me off because they are too wide for the slide!	8/9/2017 8:35 PM
8	a few more double tubes would be nice or some type of system where you can properly wait for the tubes. you have kids standing at the pool exit hounding you for a tube a lot and then the people who wait for the tubes to be returned properly end up waiting longer since they never get there.	8/8/2017 7:06 AM
9	Lap swimming was improved over last year. Please keep access to a lap lane at all times, that was helpful.	8/7/2017 8:22 PM
10	Not enough chairs and umbrellas a lot of the time when we were there	8/7/2017 1:22 PM
11	Would be nice to have some deck chairs or benches in the grass as well.	8/6/2017 1:36 PM
12	The 12' foot climbing wall is set so close the slides that the slide and the wall can not be used at the same time. Moving the wall to different location in the same pool would allow the 2 slides and the wall to be used at the same time. One slide is always hung up waiting for the wall. The pool is big enough for all to operate at one time.	8/6/2017 12:32 PM
13	Would love if there were a few more options for shaded areas! Thanks!	8/5/2017 12:47 PM
14	New features needed...lazy river, lily pads, water obstacle course features	8/5/2017 10:10 AM
15	I appreciated the lifeguard staff keeping the older kids who were roughhousing off of the jungle play area this year. It made it so much easier for my 3 year old to play there.	8/5/2017 6:50 AM
16	Very disappointed that the double tubs all have holes and they are not going to fix them. This is discrimination to the younger kids who meet the height requirement but are not old enough to go on their own. I have asked many times if they can patch or order new double tubes and I get a run around answer every time.	8/4/2017 8:00 PM
17	Need more areas	8/4/2017 5:13 PM
18	Need more shaded areas	8/4/2017 3:32 PM
19	My Sister In Law drives her kids out from Arlington Heights as she loves our Geneva pool!	8/4/2017 3:24 PM
20	It would be nice to get to use a lap lane during the pool hours, not just for adult swim	8/4/2017 1:27 PM
21	Would like to hear the music throughout the pool. Hard to hear unless near speaker.	8/4/2017 1:21 PM

22	Would like to see more tubes, particularly double tubes.	8/4/2017 1:00 PM
23	additional shade areas would be nice around the pool	8/4/2017 12:53 PM
24	Lack of 2-person tubes is disappointing	8/4/2017 11:05 AM
25	Why is the sand area so gross and constantly closed? There is a major issue to be fixed.	8/4/2017 10:32 AM
26	The crab in the toddler area is cracked.	8/4/2017 10:01 AM
27	The paint at the bottom of the pool is chipped and faded, a fresh coat would go a long way.	8/4/2017 9:07 AM
28	we're new to this community- this is our first year at Sunset pool. LOVE IT!! Best pool ever! Thank you so much Geneva park District!!!	8/4/2017 9:03 AM
29	at the water playground one of the "sprayers" is alittle over the top, it sprays the lounge chairs	8/4/2017 9:01 AM
30	I am hoping you will offer a pass to just Mill Creek next year. I just moved to Mill Creek and will have a 4 year old and two 9 mos olds, I won't get to the pool as much and would prefer smaller closer at Mill Creek but not sure the cost would make it worth while.	8/4/2017 8:46 AM
31	Could use more shady areas. The sand volleyball area is very hot usually.	8/4/2017 8:42 AM
32	I find it completely unacceptable that there was only 1 double raft available. If the condition of the rafts were so bad a purchase of new ones should have been made.	8/4/2017 8:41 AM
33	A third lap lane would be cool.	8/4/2017 8:36 AM
34	We enjoy the volleyball area. Near the end of the season, the bees are around.. is there anyway to minimize them?	8/4/2017 8:34 AM
35	Keep the tubes inflated ALL season long, otherwise another good season.	8/4/2017 8:23 AM
36	Sand area was closed frequently.	8/4/2017 8:16 AM

Q7 Do you have any suggestions for additional amenities and/or the overall improvement of Sunset Pool?

Answered: 54 Skipped: 93

#	RESPONSES	DATE
1	More seating would be appreciated	8/21/2017 9:28 PM
2	None	8/20/2017 6:15 PM
3	Keep it clean please. With so much on internet about kids/people getting sick at public pools these days I know a lot of families that did not want to get pool passes this year. You did not do yourselves any favors by not having a clean facility.	8/20/2017 8:57 AM
4	More shaded areas/ umbrellas. Benches in locker rooms by showers. Warmer water in locker room. More 2 person rafts for the slides	8/18/2017 10:43 PM
5	Allow rafts during evening swim (after 6).	8/13/2017 4:12 PM
6	The pool could use more attractions for older students (ages 12-16+)	8/10/2017 3:21 PM
7	Family locker room. And probably wishful thinking, but another pool or facility would be awesome. There are days that Sunset is so crowded that it seems almost impossible for the guards to keep an eye on everything.	8/10/2017 6:48 AM
8	It would be wonderful if a grant could purchase a diving well! I would love to read about the reason for and against a diving well at Sunset.	8/9/2017 8:35 PM
9	I feel that there need to be more small and tall chairs available. Having back problems, the chairs that you now have are in need of repair and there aren't enough of them.	8/9/2017 5:09 PM
10	add a lazy river	8/9/2017 7:15 AM
11	Keep water slide intertubes filled and more available	8/8/2017 9:32 PM
12	Invest in some better quality chairs. I estimate that there are less than 20 low chairs and high back chairs total and of those 20, only two have adequate seat straps.	8/8/2017 7:15 PM
13	Upgrade the women's locker room a bit.	8/8/2017 11:17 AM
14	More lounge chairs	8/8/2017 7:29 AM
15	member hours on weekends would be nice. it is very crowded and having an extra hour would be nice.	8/8/2017 7:06 AM
16	No	8/7/2017 9:10 PM
17	Time for some new chairs. Perhaps upgrading 30 at a time if it's too expensive to replace all.	8/7/2017 8:22 PM
18	Never used this pool. Disappointed that we had to pay for this pool.	8/7/2017 8:11 PM
19	Train the staff (especially lifeguards) to be more professional and take that type of job seriously. Lives could be lost by their poor attitude towards being there	8/7/2017 8:00 PM
20	We have passes that go to both Sunset and Mill Creek. I am extremely disappointed in the Mill Creek facility. It is always dirty, there are bandaids and wrappers on the floor, there are pool tiles missing, and the floors in the play ground are not kept up well. In addition there are broken fences that don't close properly so that small children can open themselves.	8/7/2017 7:41 PM
21	more umbrellas over chairs, more chairs	8/7/2017 12:37 PM
22	Healthy foods in snack shop. More chairs. Cleaner locker rooms. More engaging guards.	8/6/2017 1:36 PM
23	New features in place of sand volley ball court	8/5/2017 10:10 AM
24	Locker rooms are dirty and congested by the showers. Sand area has broken toys and needs weeding.	8/5/2017 9:18 AM
25	locker room floors need cleaned thru out the day,	8/4/2017 8:00 PM

26	More umbrella shades and better chair wuality	8/4/2017 5:02 PM
27	Feels very overcrowded during camp hours, would be nice to know there is one day when camps weren't attending?	8/4/2017 4:04 PM
28	Water/Fountain in the sand area	8/4/2017 3:50 PM
29	More slides and a lazy river	8/4/2017 3:39 PM
30	We usually visit the pool from 11-2, and when we arrive, the chairs are often in disarray, making it difficult to maneuver the stroller through any walkways with my toddlers in tow. It would really be helpful to have the chairs re-organized each night into clear rows with walking space if at all possible.	8/4/2017 3:29 PM
31	No!....Sarah S does a great job!	8/4/2017 3:24 PM
32	Earlier hours for toddlers/young children like mill creek.	8/4/2017 2:59 PM
33	Please keep the locker area cleaner. Other then that it's a great facility.	8/4/2017 1:56 PM
34	No recommendations at this time	8/4/2017 12:58 PM
35	more shaded areas	8/4/2017 12:53 PM
36	The shade umbrellas are very nice. However it would be great if there were more areas that provided shade. Most people want to sit in the shade these days.	8/4/2017 12:49 PM
37	Th lifeguards should be more attentitive to the bigger kids getting on the playground and hurting younger children. They should put an age limit on these areas and enforce the limit.	8/4/2017 12:45 PM
38	My only complaint is the number of older children that play in the "baby" area where the turtle, crab and treasure chest slide are. I have 2 little girls and many times I've had to tell older children that they should be playing elsewhere. They stand on the objects, throw balls forcefully, and run around knocking little kids over. There should be an age limit for that area for safety. Otherwise we love Sunset Pool!	8/4/2017 12:43 PM
39	Family restroom/changing area for dad's with daughters or Mom's with sons.	8/4/2017 11:40 AM
40	Get rid of the sand by the play area. It's disgusting. I don't. Allow my children in there.	8/4/2017 11:27 AM
41	More shade structures would also be appreciated	8/4/2017 11:05 AM
42	more umbrellas for shaded areas would be great	8/4/2017 10:39 AM
43	The locker rooms are awful. What about creating an entrance/exit where the chain link gate is to the east of the main entrance? Then people wouldn't have to travel through the locker room. If an entrance doesn't work what about a revolving door just an exit? I hate leaving at the end of the day and carrying all my junk through that nasty locker room.	8/4/2017 10:32 AM
44	Update website to match park district book with opening dates.	8/4/2017 9:14 AM
45	no	8/4/2017 9:03 AM
46	None	8/4/2017 8:57 AM
47	Yes, please build a separate infant/child pool when funds are available to try and cut down fecal matter in the pool or find some way to enforce the rules regarding swim diapers more heavily.	8/4/2017 8:53 AM
48	New slides. As the kids get older they grow out of Sunset pool.	8/4/2017 8:49 AM
49	Geneva really needs a larger public pool -- it is often very crowded. A lazy river would be awesome. Maybe a separate baby pool to keep some of the icky issues out of the other pool.	8/4/2017 8:42 AM
50	Make sure your rafts for the slide pools are available	8/4/2017 8:41 AM
51	the sand volleyball pit is rarely used and it would be better served as an extension of the deep end of the pool for diving board usage.	8/4/2017 8:21 AM
52	Not sure what/if anything can be done to make the water clearer. Always has a cloudiness to it.	8/4/2017 8:17 AM
53	Please have a cleaning staff, instead of relying on the lifeguards to do it.	8/4/2017 8:16 AM
54	More shade	8/4/2017 8:10 AM

Q8 What could Geneva Park District do to increase your overall satisfaction of the Sunset Pool Operations

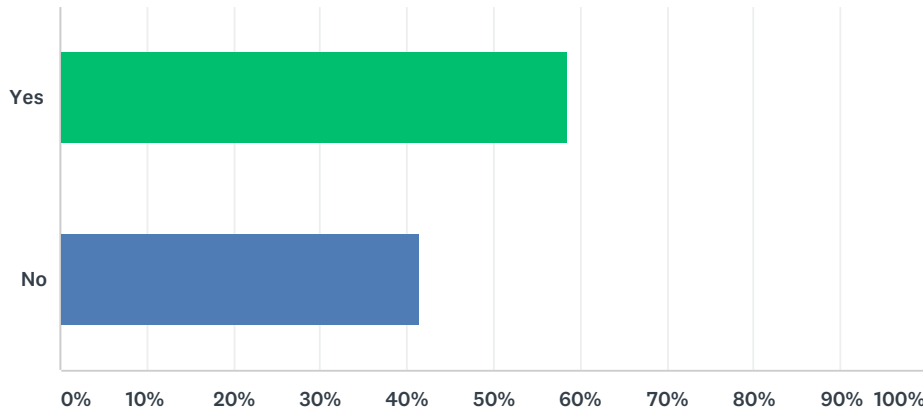
Answered: 45 Skipped: 102

#	RESPONSES	DATE
1	Not have adult swim time. Every hour kids have to exit pool for 15 min. That is a lot of time overall that kids are not allowed in pool when we are paying a lot of money to be there.	8/29/2017 9:35 AM
2	None	8/20/2017 6:15 PM
3	Keep it clean, make sure guards are watching kids and breaking up stupid conduct in the water. I see kids getting dunked and stuff all the time. The kids getting dunked and held under water do not think it's funny even when its their 'friends' doing it. I ASSURE YOU! My kids are proof of this. Stop rough housing in the water. Someone will get hurt. If I can see I assume the guards can too.	8/20/2017 8:57 AM
4	Offer a discount for Mill Creek residents so we can join our own pool at a reasonable rate.	8/17/2017 7:30 PM
5	Check the bathroom stalls and garbage area more frequently. Often stalls were gross and garbage overflowing near sink and no soap was in dispenser.	8/16/2017 9:19 PM
6	Fix the PA system. We couldn't find my daughter for about 20 minutes one day and though everything turned out OK (she was with a friend and her mother) the PA system was not able to be utilized had it been an actual emergency.	8/13/2017 4:12 PM
7	Train the lifeguards to be as alert as other pools. Examples would be otter cove, bartlett park district, and the extreme is raging waves.	8/12/2017 8:17 PM
8	Cleaner/updated locker rooms, family locker rooms	8/10/2017 6:48 AM
9	STOP the adult swim time. Do a survey to see how many adults take advantage of this time. Most adults have small children who have to get out of the pool during this time. I have NEVER seen this time period used by more than 1-2 adults. I have been a member of a lot of community pools, and they never have a time out for anyone. This pool is for everyone, everyone pays the same amount and should have the pool available to them regardless of age, during the pools operating hours.	8/9/2017 5:09 PM
10	expand - very crowded at times	8/9/2017 7:15 AM
11	Training staff on rules and regulations and importance of sticking to times to let general public in. Season pass perk is early entry.	8/8/2017 9:32 PM
12	For gods sake GET RID OF ADULT SWIM. 99% of people who go to Sunset have kids, we can't leave our kids alone on the pool deck for 15 minutes to swim laps. It's ridiculous.	8/8/2017 7:15 PM
13	Open at 10 or 11am on the weekends, at least for season pass holders.	8/8/2017 11:17 AM
14	Increase seating and clean restrooms	8/8/2017 7:29 AM
15	ENFORCE THE RULES!	8/8/2017 7:06 AM
16	Nothing	8/7/2017 9:10 PM
17	Sunset pool is a lovely facility!	8/7/2017 8:22 PM
18	Not make us pay for this pool when we NEVER use this pool!!	8/7/2017 8:11 PM
19	Clean up both pools primarily Mill Creek or we will not renew our membership again. There are several residence with the same opinion.	8/7/2017 7:41 PM
20	Open earlier on weekends.	8/7/2017 7:37 PM
21	as stated above, lifeguards should call out rough play females should have their bottoms covered more-they are setting an example for young girls	8/7/2017 1:22 PM
22	lazy river... hah!	8/7/2017 12:37 PM
23	Fix the entrance to the sand so there doesn't have to be a caution cone.	8/6/2017 5:13 PM
24	See above.	8/6/2017 1:36 PM

25	Ban the use of spray sunscreen on the pool deck.	8/6/2017 7:44 AM
26	Decrease the cost for non residents. I expect to pay a little more as a non resident, but yikes! Rethinking my decision for next year.	8/5/2017 9:49 PM
27	Expanding More things to do, lazy river, more slides etc	8/4/2017 5:02 PM
28	It bothers me that older children are allowed to play in the toddler area. Can't there be an off limits area for kids that are being boisterous and splashing all over?	8/4/2017 1:56 PM
29	Friendlier front office staff. Early hours for pass members on the weekend. More events for younger children.	8/4/2017 1:05 PM
30	Highly satisfied. No recommendations	8/4/2017 12:58 PM
31	Add more shade umbrellas.	8/4/2017 12:49 PM
32	Allow pass holders to enter an hour earlier on the weekends.	8/4/2017 12:42 PM
33	redo the locker rooms, they always feel dirty	8/4/2017 10:39 AM
34	The locker room and the girl swimsuits are my two biggest complaints. As I talk with neighbors no one loves Sunset. Everyone prefers otter cove. It's cleaner and offers way more. But our kids friends are at sunset. We've started talking that we might convince everyone to suck it up and buy passes at otter cove next year instead.	8/4/2017 10:32 AM
35	The staff have been fantastic! Very friendly and approachable, kind, respectful. It's a pleasure to see this kind of behavior with a group of young adults! Well done!!	8/4/2017 9:07 AM
36	great job, keep it up please. I love the availability of shady areas throughout the day. Thanks!!!	8/4/2017 9:03 AM
37	None	8/4/2017 8:57 AM
38	See above, also for a family of four we generally look for one chair for all of us. On most days this is hard to find. I would suggest adding more chairs or taking out some of the grass area to add more chairs.	8/4/2017 8:53 AM
39	Offer an are that is separate for older kids. Or add a baby pool.	8/4/2017 8:42 AM
40	Increase hours of operation	8/4/2017 8:41 AM
41	Expanded hours, earlier opening in the spring, later closing in the fall.	8/4/2017 8:36 AM
42	We love the pool and have enjoyed it for years!! Thanks for all you do!!!	8/4/2017 8:34 AM
43	The volume of people was often overwhelming. The large groups of campers didn't help. It was hard to enjoy our time there trying to maneuver through the crowds. Obviously volume brings in money but it was just not enjoyable. I'm not sure if we will get a season pass next year.	8/4/2017 8:21 AM
44	offer a bigger pool/addition to the deep end that would be able to accommodate a couple diving boards. The sand volleyball pit is rarely if ever used.	8/4/2017 8:21 AM
45	Do a better job of cleaning. Put in extra money to fix up the locker rooms and bathrooms. Add healthy options at the snack bar.	8/4/2017 8:16 AM

Q9 Sunset Pool currently offers ten shaded areas, have you been able to find shade when you were looking for it?

Answered: 116 Skipped: 31



ANSWER CHOICES	RESPONSES	
Yes	58.62%	68
No	41.38%	48
TOTAL		116

#	IF NO, WHERE WOULD YOU LIKE TO SEE GENEVA PARK DISTRICT ADD SHADE AT SUNSET POOL?	DATE
1	Add more umbrellas near volleyball courts	8/29/2017 9:35 AM
2	Along the south side of the pool and at the east end of the pool	8/21/2017 9:28 PM
3	On the side by the sand area.	8/20/2017 8:57 AM
4	In the pool area next to the sand area.	8/18/2017 10:43 PM
5	More umbrellas everywhere	8/13/2017 6:30 PM
6	In the grassy areas.	8/13/2017 4:12 PM
7	Not sure - people who get there at opening time seem to grab almost all of the spots under umbrellas.	8/10/2017 6:48 AM
8	All around the pool. The side near the sand playground should have more shade,	8/9/2017 5:09 PM
9	Rather than offer more shade, perhaps a seat holding rule should be used?	8/9/2017 9:26 AM
10	anywhere	8/9/2017 7:15 AM
11	We need some shaded areas on the long stretch in front of the sand pit	8/8/2017 7:15 PM
12	The seats were always full, even shortly after the pool opened	8/8/2017 7:26 AM
13	In the grass areas especially on crowded days when NO chairs are available	8/7/2017 8:00 PM
14	Grass area	8/7/2017 7:41 PM
15	over chairs, or add chairs under umbrellas on grass	8/7/2017 12:37 PM
16	I am. It sure. On cold days you don't want more shade. Maybe just more in the grass.	8/6/2017 1:36 PM
17	Although I do not use the shade areas, they are often already "in use" by the families who have been allowed access for swimming lessons. They leave and return later to the chairs that they reserved earlier.	8/6/2017 7:44 AM

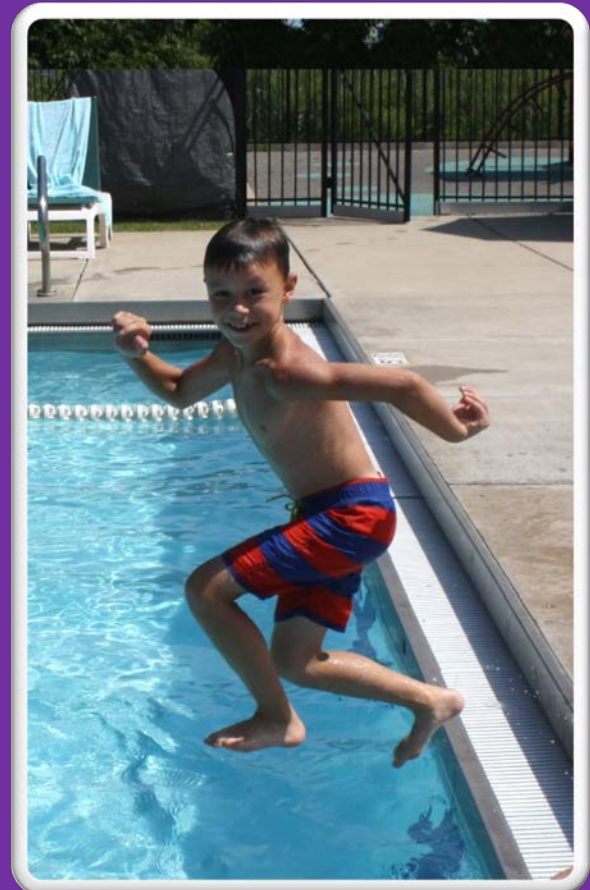
18	Wherever there is an open spot- perhaps by the deep end?	8/5/2017 9:49 PM
19	Some shade on the East side!	8/5/2017 12:47 PM
20	More umbrellas	8/5/2017 7:46 AM
21	Yes, we can't find it every time	8/4/2017 8:00 PM
22	Maybe on the grass hill	8/4/2017 5:13 PM
23	More in grass area	8/4/2017 5:02 PM
24	Maybe shade all areas over north side chairs?	8/4/2017 4:04 PM
25	Sure	8/4/2017 3:39 PM
26	Along toddler area	8/4/2017 2:59 PM
27	An extra large umbrella or two would be nice since those are the most popular spots.	8/4/2017 1:27 PM
28	Only on busy days has it been an issue, but it is not a big deal. :)	8/4/2017 1:21 PM
29	More shade by the slides.	8/4/2017 1:05 PM
30	right around the pool deck area	8/4/2017 12:53 PM
31	Add more of the large blue umbrellas on the pool deck. Also in the grass.	8/4/2017 12:49 PM
32	More shade to the pool itself.	8/4/2017 11:40 AM
33	Provide options for portable shade structures/umbrellas	8/4/2017 11:05 AM
34	anywhere that more umbrellas would fit	8/4/2017 10:39 AM
35	The east and south sides of the pool	8/4/2017 10:01 AM
36	More umbrellas by the 3 large umbrellas in the chair area	8/4/2017 9:58 AM
37	Options near deep end	8/4/2017 9:45 AM
38	See above, take out some grass area to add more chairs and umbrellas.	8/4/2017 8:53 AM
39	Have to get there right when it opens to get those spots.	8/4/2017 8:49 AM
40	That would be great!	8/4/2017 8:46 AM
41	more shade on 5 ft side	8/4/2017 8:27 AM
42	It could use one, maybe two more spots however.	8/4/2017 8:23 AM
43	All over	8/4/2017 8:17 AM



2017

Geneva Park District Aquatics Annual Report

Sarah Sielisch, Recreation/Aquatic Supervisor



Introduction:	4
Sunset Pool Days/Hours of Operation:	4
Table 1 – Sunset Pool Hours of Operation	4
Mill Creek Pool Days/Hours of Operation:.....	5
Table 2 – Mill Creek Pool Hours of Operation	5
Swim Passes:	6
Table 3 – Total Sunset Pool & Gold Issued Memberships	6
Table 4 – Total Sunset Pool & Gold Issued Passes Swim Pass Yearly Comparison	6
Table 5 – Total Sunset Pool & Gold Membership History.....	6
Early-Bird Pass Sales:.....	6
Membership Fee History:	7
Table 6 – Season Pass Fee History	7
Price Comparison:	8
Table 7 – Res Early Bird Season Membership Comparison	8
Table 8 – Res Regular Season Membership Comparison.....	8
Table 9 – Non-Resident Early Bird Membership Comparison	8
Table 10 – Non-Res Season Membership Comparison	8
Daily Admissions:	9
Table 11 – Sunset Pool Daily Admissions Fee History.....	9
Table 12 – Mill Creek Pool Daily Admissions	9
Table 13 – Daily Admissions Fee Comparison.....	9
Season Attendance:	10
Swim Lesson Attendance:	11
Table 14 – Swim Lesson and Program Attendance Comparison	11
Swim Lesson Program & Fees:	11
Table 15 – Swim Lesson Fee Comparison	12
Season Meteorology:.....	12
Table 16 – Average Weather Conditions	12
Lap Swim:	12
Teen Night:.....	12
Rental/Parties:	13
Flick and Float:	13
Sunset Pool Revenue & Expenses:.....	14

Table 17 – Sunset Pool Revenue	14
Table 18 – Sunset Pool Expenses	14
Table 19 – Sunset Pool Revenue/Expenses Net Gain	14
Mill Creek Pool Revenue & Expenses:	15
Table 20 – Mill Creek Pool Revenue	15
Table 21 – Mill Creek Pool Expenses.....	15
Table 22 – Mill Creek Pool Revenue/Expenses Net Gain	15
Revenue:	16
Table 23 – Comparison of Revenue Sources.....	16
Pool Concessions:.....	16
Table 24 – Concessions Revenue/Expense Report	16
Operational Expenditures:	17
Table 25 – Comparison of Expenditures	17
Table 26 – Net Gain Comparison	17
Capital Expenditures:	18
Table 27 – Capital Repairs and Improvements	18
Aquatics Season Summary:.....	19
Operations:	19
Lessons:.....	19
Concessions:.....	19
Recommendations for the 2018 Season:.....	20-21

Introduction:

The 2017 Aquatic Report is based on the operating year March 1, 2017 through February 28, 2018 rather than the Geneva Park District fiscal year. The summer of 2017 was Sunset Pool’s twenty first summer of operation and Mill Creek Pool’s eleventh summer of operation; fourth summer managed by Geneva Park District. Pool staff receives three audits throughout the season; staff is scored on safety protocols, responsiveness, and attentiveness. The combination of all three audits resulted in a 5-star season, which is the highest possible! In addition, pool staff received a 4th place finish in the IPRA Lifeguard Games. Geneva Park District staff that made this season possible were Sarah Sielisch – Recreation/Aquatic Supervisor, Tammy Huber and Susie Adams–Office/Concessions Manager, Sean Berry – Lead Manager, and Madelyn Starr, Jenna Jezek, Gwen Fuesz and Kathryn Baughman– Swim Lesson Coordinators.

Sunset Pool Days/Hours of Operation:

The 2017 Sunset Pool season ran from May 27, 2017 to September 4, 2017 allowing for 101 days of operation. Sunset Pool experienced 8 partial days and no full days that required closures due to weather. Sunset Pool also closed early on Memorial Day, Independence Day, Labor Day, and three days for Geneva River Rat swim meets.

Sunset Pool’s open swim hours of operation were extended to Noon – 8:00 pm daily beginning in 2015 season and the extended hours were well received by the community and continued into the 2017 season. Sunset Pool also extended to open at 11:00 am on weekdays for all patrons who hold season passes. Geneva Park District policy states that the pools may cease normal operation in the event that the air temperature drops to or below 68 degrees, inclement weather, or threat of lightning and/or thunder.

Table 1 - Sunset Pool Hours of Operation

Period/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6:30 AM							
7:00 AM							
7:30 AM							
8:00 AM							
8:30 AM	Lessons	Lessons	Lessons	Lessons	Lessons	Swim Lessons	
9:00 AM	Swim Team Practice	Swim Team Practice	Swim Team Practice	Swim Team Practice	Swim Team Practice	Swim Team Practice	
9:30 AM							
10:00 AM							
10:30 AM							
11:00 AM							
11:30 AM							
12:00 PM	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim	
2:30 PM	Camps	Camps	Camps	Camps	Camps		
3:00 PM							
3:30 PM							
7:30 PM							
8:00 PM							

 Open swim for season pass holders

Mill Creek Pool Days/Hours of Operation:

The 2017 Mill Creek Pool season ran from June 3, 2017 – August 20, 2017 allowing for 79 days of operation. Mill Creek Pool experienced 5 partial day and no full days that required closures due to weather. Mill Creek Pool was closed on days when Geneva Schools were in session.

Mill Creek Pool’s open swim hours of operation are Noon – 8:00 pm daily extended to open at 11:00 am on weekdays for all patrons who hold season passes and closing from 4:00 – 6:00 pm on weekdays to allow for evening swimming lessons. Geneva Park District policy states that the pools may cease normal operation in the event that the air temperature drops to or below 68 degrees, inclement weather, or threat of lightning and/or thunder.

Table 2 - Mill Creek Pool Hours of Operation

Period/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:30 AM	Lap Swim	Lap Swim	Lap Swim	Lap Swim	Lap Swim	Lap Swim	
9:00 AM	Swim Lessons	Swim Lessons	Swim Lessons	Swim Lessons	Swim Lessons	Swim Lessons	
9:30 AM	Parent & Tot Swim	Parent & Tot Swim	Parent & Tot Swim	Parent & Tot Swim	Parent & Tot Swim	Parent & Tot Swim	
10:00 AM							
10:30 AM							
11:00 AM	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim	
11:30 AM							
3:00 PM							
3:30 PM							
4:00 PM	Swim Lessons	Swim Lessons	Swim Lessons	Swim Lessons	Swim Lessons	Swim Lessons	
4:30 PM	Parent & Tot Swim	Parent & Tot Swim	Parent & Tot Swim	Parent & Tot Swim	Parent & Tot Swim	Parent & Tot Swim	
5:00 PM							
5:30 PM	Swim Lessons	Swim Lessons	Swim Lessons	Swim Lessons	Swim Lessons	Swim Lessons	
6:00 PM	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim	
6:30 PM							
7:00 PM							
7:30 PM	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim	
8:00 PM							Open Swim

Swim Passes:

The Geneva Park District sold a total of 1,423 resident season passes and 249 non-resident season passes for the 2017 season. 856 passes were sold as early-bird passes and 816 were sold at the season rate for a total of 1,672 season passes. We saw an increase of 165 memberships in comparison to last year. The information provided encompasses season passes for both Sunset Pool and Mill Creek Pool.

Table 3 – Total Sunset Pool & Gold Issued Memberships

Memberships	Res Early Bird		Res Regular		Non-Res Early Bird		Non-Res Regular		Total	
	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017
Family	632	567	434	537	84	91	62	68	1212	1263
Senior	65	46	27	17	12	11	9	8	113	82
Individual	52	112	95	144	20	29	15	42	182	327
Total	749	725	556	698	116	131	86	118	1507	1672

Table 4 – Total Sunset Pool & Gold Issued Passes Swim Pass Yearly Comparison:

Passes	Res Early Bird		Res Regular		Non-Res Early Bird		Non-Res Regular		Total	
	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017
Family	2439	2324	1625	2141	335	375	238	261	4637	5101
Senior	65	46	27	17	12	11	9	8	113	82
Individual	52	112	95	144	20	29	15	42	182	327
Total	2556	2482	1747	2302	367	415	262	311	4932	5510

Table 5 – Total Sunset Pool & Gold Membership History

	2010	2011	2012	2013	2014	2015	2016	2017
Individual	148	142	148	150	137	155	113	327
Family	1278	1296	1279	1116	1198	1261	1212	1263
Senior	59	78	77	78	80	118	182	82
Total	1485	1516	1504	1344	1415	1534	1507	1672

Early-Bird Pass Sales:

Early-Bird membership sales took place until April 30, 2017. As in years past, early-bird pool passes are a popular option to the Geneva Park District Community because of the savings offered.

Membership Fee History:

Sunset Pool season membership fees were last increased for the 2009 season. Staff recommends increasing Sunset Pool Memberships which includes Individual, Senior, and Families (up to 4 people) by \$5 (residents and non-residents). In addition, staff recommends increasing the Additional Family Member to come more in line with competitive standards.

With the addition of the new spray ground, and in reaction to user comment, staff recommends offering a Mill Creek Only pass. The pricing structure, as outlined on the next page, is a 25% increase compared to Sunset.

Table 6 – Season Pass Fee History

	2005 - 2006	2007 - 2008	2009	2010 - 2017	2014 - 2017
	Sunset Pool	Sunset Pool	Sunset Pool	Sunset Pool	Aquatic Gold
Resident	Early Bird	Early Bird	Early Bird	Early Bird	Early Bird
Individual	\$65.00	\$65.00	\$70.00	\$70.00	\$115.00
Senior	\$50.00	\$50.00	\$55.00	\$55.00	\$90.00
Family (2)	\$120.00	\$120.00	\$130.00	\$130.00	\$205.00
Family (3)	\$138.00	\$140.00	\$150.00	\$150.00	\$235.00
Family (4)	\$149.00	\$160.00	\$170.00	\$170.00	\$265.00
Additional Family	\$13.00	\$15.00	\$20.00	\$18.00	\$30.00
Resident	Regular	Regular	Regular	Regular	Regular
Individual	\$70.00	\$70.00	\$85.00	\$85.00	\$130.00
Senior	\$55.00	\$55.00	\$65.00	\$65.00	\$100.00
Family (2)	\$130.00	\$130.00	\$150.00	\$150.00	\$225.00
Family (3)	\$150.00	\$150.00	\$170.00	\$170.00	\$255.00
Family (4)	\$161.00	\$170.00	\$190.00	\$190.00	\$285.00
Additional Family	\$14.00	\$20.00	\$20.00	\$20.00	\$30.00
Non-Resident				Early Bird	Early Bird
Individual				\$135.00	\$190.00
Senior				\$105.00	\$145.00
Family (2)				\$245.00	\$340.00
Family (3)				\$280.00	\$385.00
Family (4)				\$315.00	\$430.00
Additional Family				\$33.00	\$45.00
Non-Resident				Regular	Regular
Individual				\$150.00	\$205.00
Senior				\$115.00	\$155.00
Family (2)				\$265.00	\$360.00
Family (3)				\$300.00	\$405.00
Family (4)				\$335.00	\$450.00
Additional Family				\$35.00	\$45.00

Price Comparison:

Memberships in orange and green signify memberships that allow access to one pool, memberships in blue and yellow show prices for memberships to multiple pools. Please note the comparison below is displayed showing the recommended new rates.

Table 7 – Res Early Bird Season Membership Comparison

Resident Early Bird	West Chicago	Batavia	Carol Stream	Swanson Pool	Sunset Pool	Otter Cove	Oswegoland	Geneva Gold	MCP
Individual	\$50	\$48	\$77	\$60	\$75	\$95	\$49	\$115	\$95
Senior	\$50	\$20	\$77	\$54	\$60	\$85	\$49	\$90	\$75
2-Family	\$100	\$85	\$127	\$110	\$135	\$170	\$98	\$205	\$170
3-Family	\$150	\$130	\$149	\$155	\$155	\$225	\$147	\$235	\$195
4-Family	\$200	\$170	\$171	\$195	\$175	\$275	\$196	\$265	\$220
Additional	\$50	\$30	\$67	\$35	\$30	\$45	\$49	\$35	\$30

Table 8 – Res Regular Season Membership Comparison

Resident Season	West Chicago	Batavia	Carol Stream	Swanson Pool	Sunset Pool	Otter Cove	Oswegoland	Geneva Gold	MCP
Individual	\$60	\$67	\$95	\$67	\$90	\$102	\$79	\$130	\$115
Senior	\$60	\$20	\$95	\$61	\$70	\$92	\$79	\$100	\$90
Couple	\$120	\$125	\$145	\$120	\$155	\$183	\$150	\$225	\$195
3-Family	\$180	\$185	\$175	\$157	\$175	\$240	\$221	\$255	\$220
4-Family	\$240	\$248	\$205	\$194	\$195	\$297	\$292	\$285	\$245
Additional	\$60	\$30	\$30	\$37	\$30	\$57	\$71	\$35	\$30

Table 9 – Non-Resident Early Bird Membership Comparison

Non-Res Early-Bird	West Chicago	Batavia	Carol Stream	Swanson Pool	Sunset Pool	Otter Cove	Oswegoland	Geneva Gold	MCP
Individual	\$60	\$75	\$112	\$78	\$140	\$143	\$99	\$190	\$175
Senior	\$60	\$30	\$112	\$78	\$110	\$128	\$99	\$145	\$140
Couple	\$120	\$130	\$197	\$135	\$250	\$255	\$198	\$340	\$315
3-Family	\$180	\$200	\$229	\$188	\$285	\$388	\$297	\$385	\$355
4-Family	\$240	\$270	\$261	\$237	\$320	\$413	\$396	\$430	\$400
Additional	\$60	\$30	\$87	\$43	\$35	\$67	\$99	\$45	\$35

Table 10 – Non-Res Season Membership Comparison

Non-Res Season	West Chicago	Batavia	Carol Stream	Swanson Pool	Sunset Pool	Otter Cove	Oswegoland	Geneva Gold	MCP
Individual	\$70	\$96	\$135	\$85	\$155	\$128	\$99	\$205	\$195
Senior	\$70	\$30	\$135	\$85	\$120	\$118	\$99	\$155	\$150
Couple	\$140	\$180	\$245	\$153	\$270	\$230	\$188	\$360	\$340
3-Family	\$210	\$267	\$290	\$200	\$305	\$301	\$277	\$405	\$380
4-Family	\$280	\$358	\$335	\$247	\$340	\$372	\$366	\$450	\$425
Additional	\$70	\$45	\$45	\$47	\$35	\$71	\$89	\$45	\$35

Daily Admissions:

Below is the Daily Admission Fee History, and also a comparison to surrounding pools. Staff would recommend increasing the daily admission fee for residents by \$1.

Table 11 – Sunset Pool Daily Admissions Fee History

	2007 - 2008		2009 - 2014		2015 – 2017		2018
	Res	N/R	Res	N/R	Res	N/R	Res
Toddler (0 - 2 yrs.)	Free	Free	Free	Free	Free	Free	Free
Youth (3 - 17 yrs.)	\$6.00	\$10.00	\$7.00	\$12.00	\$7.00	\$12.00	\$8.00
Adult (18 - 59 yrs.)	\$7.00	\$12.00	\$8.00	\$14.00	\$8.00	\$14.00	\$9.00
Senior (60+ yrs.)	\$6.00	\$10.00	\$7.00	\$12.00	\$7.00	\$12.00	\$8.00

Table 12 – Mill Creek Pool Daily Admissions

	Prior to 2014		2014		2015 – 2017		2018
	Res	N/R	Res	N/R	Res	N/R	Res
Toddler (0 - 2 yrs.)	\$6.00	\$6.00	Free	Free	Free	Free	Free
Youth (3 - 17 yrs.)	\$6.00	\$6.00	\$6.00	\$8.00	\$6.00	\$8.00	\$7.00
Adult (18 - 59 yrs.)	\$8.00	\$8.00	\$7.00	\$10.00	\$7.00	\$10.00	\$8.00
Senior (60+ yrs.)	\$8.00	\$8.00	\$6.00	\$8.00	\$6.00	\$8.00	\$7.00

Table 13 – Daily Admissions Fee Comparison

Batavia		
	Resident	NonResident
Child	\$8.00	\$11.00
Adult	\$8.00	\$11.00
Senior	\$8.00	\$11.00

St Charles (Otter Cove)		
	Resident	NonResident
Child	\$9.00	\$14.00
Adult	\$9.00	\$14.00
Senior	\$9.00	\$14.00

Carol Stream		
	Resident	NonResident
Child	\$7.00	\$10.00
Adult	\$7.00	\$10.00
Senior	\$7.00	\$10.00

St Charles (Swanson)		
	Resident	NonResident
Child	\$7.00	\$11.00
Adult	\$7.00	\$11.00
Senior	\$7.00	\$11.00

West Chicago		
	Resident	NonResident
Child	\$6.00	\$8.00
Adult	\$8.00	\$10.00
Senior	\$6.00	\$8.00

Oswegoland (Civic Center)		
	Resident	NonResident
Child	\$8.00	\$8.00
Adult	\$8.00	\$8.00
Senior	\$8.00	\$8.00

Season Attendance:

Sunset Pool Annual Attendance				
	Total	Season Passes	Resident Daily	Non-Resident Daily
2015				
May/June		14,620	2,912	796
July		16,500	4,309	1,154
Aug/Sep		11,533	3,107	830
Season	55,761	42,653	10,328	2,780
2016				
May/June		18,072	4,473	1,210
July		13,239	3,648	1,006
Aug/Sep		11,494	3,147	860
Season	57,149	42,805	11,268	3,076
2017				
May/June		16,179	4,574	845
July		11,517	4,938	1,583
Aug/Sep		6,686	2,946	316
Season	49,584	34,382	12,458	2,744
Mill Creek Pool Annual Attendance				
	Total	Season Passes	Resident Daily	Non-Resident Daily
2015				
May/June		810	406	34
July		1,020	833	60
Aug/Sep		585	798	24
Season	4,570	2,415	2,037	118
2016				
May/June		1,029	652	36
July		979	768	48
Aug/Sep		561	439	91
Season	4,603	2,569	1,859	175
2017				
May/June		2,193	904	57
July		2,475	1,505	69
Aug/Sep		1,170	408	17
Season	8,798	5,838	2,817	143
2017 Total Combined Attendance				
	Total	Season Passes	Resident Daily	Non-Resident Daily
2017				
May/June		18,372	5,478	902
July		13,992	6,443	1,652
Aug/Sep		7,856	3,354	333
Season	58,382	40,220	15,275	2,887

Total Annual Attendance Comparison					
	2013	2014	2015	2016	2017
Total	43,878	50,904	60,331	61,752	58,382

Swim Lesson Attendance:

Sunset Pool and Mill Creek Pool offered several swim lesson options to the community for the 2017 season, five sessions were available on weekdays and two sessions were available on Saturday mornings. Mill Creek Pool also provided evening swim lessons to the community which included five weekday options. For the 2015 season, private swimming lessons were restructured to allow parents to register for a specific timeslot. This change drastically increased participation in private swim lessons and was continued for the 2017 season. In an effort to increase participant satisfaction, and following more in line with the guidelines of Starfish Swim School, overall staff training increased both pre-season, and throughout the summer. In addition a new evaluation process was added to the program in 2017 to help show instructors areas of improvement, and also to use as an affirmation tool.

Table 14 – Swim Lesson and Program Attendance Comparison

	2010	2011	2012	2013	2014	2015	2016	2017
Sunset Session 1	342	336	355	351	255	202	158	166
Sunset Session 2	410	402	350	364	289	217	164	189
Sunset Session 3	407	363	354	330	261	174	141	141
Sunset Session 4	326	306	292	269	194	165	122	132
Sunset Session 5	251	271	205	206	130	118	110	64
Saturday Session 1	206	223	258	275	175	141	115	112
Saturday Session 2	N/A	N/A	N/A	N/A	173	141	118	119
Mill Creek Session 1	N/A	N/A	N/A	N/A	60	95	81	85
Mill Creek Session 2	N/A	N/A	N/A	N/A	55	74	80	94
Mill Creek Session 3	N/A	N/A	N/A	N/A	24	84	83	95
Mill Creek Session 4	N/A	N/A	N/A	N/A	25	72	81	90
Mill Creek Session 5	N/A	N/A	N/A	N/A	30	48	55	90
Mill Creek Session 6	N/A	N/A	N/A	N/A	28	N/A	N/A	N/A
Mill Creek Session 7	N/A	N/A	N/A	N/A	30	N/A	N/A	N/A
Saturday Session 1	N/A	N/A	N/A	N/A	21	14	17	16
Saturday Session 2	N/A	N/A	N/A	N/A	22	16	18	32
Private Swim Lessons	360	328	296	252	148	604	724	744
Teen Night	192	124	44	34	27	23	5	17
Adult Lap Swim	344	376	410	391	282	485	492	373
	2838	2729	2564	2472	2229	2673	2564	2559

Swim Lesson Program & Fees

Swim lesson fees were last increased in 2014. Staff would recommend an increase of 5% to all lessons, which would result in an increase of \$2 for residents and \$3 for non-residents. See chart for comparison.

Table 15 – Swim Lesson Fee Comparison

	Resident	Non-Resident
Geneva Park District	\$47.00	\$68.00
Carol Stream Park District	\$52.00	\$72.00
Oswegoland Park District	\$55.00	\$65.00
St Charles Park District	\$44.00	\$66.00
Batavia Park District	\$39.00	\$51.00
West Chicago Park District	\$56.00	\$67.00

Season Meteorology:

Geneva Park District Aquatics ceased operations due to unsafe weather conditions for 8 partial days and no full days. This does not include any temporary closures due to lightning or heavy rain.

Table 16 – Average Weather Conditions

	Average High Temperature				Average Low Temperature				Total Precipitation			
	2014	2015	2016	2017	2014	2015	2016	2017	2014	2015	2016	2017
June	82	78	82	81	59	59	60	56	8.16	3.92	2.28	4.34
July	80	82	84	84	59	61	65	61	4.81	2.45	2.31	4.39
August	82	80	84	82	65	60	66	58	5.81	2.03	5.93	4.38
Summer	81	81	83	82	61	61	63	58	18.78	9.12	10.52	13.11

Lap Swim:

Lap Swim continued to be offered from 10:45 to 11:45 am Monday through Saturday at Sunset Pool and 8:00 to 9:00 am Monday through Saturday at Mill Creek Pool. In 2015, Sunset Pool was able to increase the amount of available lap lanes for morning lap swim. This addition continued to be well received by the lap swimmers during the 2017 season. With the increase in swim lesson participation at Mill Creek Pool, staff would recommend changing lap swim time to 7:30 – 8:30 am to decrease the overlap of programs and allow ample room for participants.

Teen Night:

Teen Nights were scheduled throughout the summer for middle school age children. There were a total of three scheduled teen nights in 2017. In an effort to attract more teens staff increased the activities which included a pizza party/float theme, red ribbon awareness/Olympic games, and a flick-n-float.

Rental/Parties:

Birthday parties begin at 12:00 pm each day. The lawn area is blocked off for parties and birthday staff members are on hand to supervise activities. An hourly rate according to group size is assessed for larger group rentals and groups also have the option to rent out the pool during evening hours. A total of 6 rentals, 32 group day outings and 72 birthday parties were held at Sunset Pool and Mill Creek Pool in the 2017 season. In comparison a total of 5 evening rentals, 23 group day outings and 53 birthday parties were held at Sunset Pool and Mill Creek Pool in the 2016 season.

Flick and Float:

This year Sunset Pool offered four Flick & Float special events. Over 200 people came out for each event, and enjoyed Sing and Finding Dory. The July Flick & Float, The Lego Batman movie was cancelled due to inclement weather.

Sunset Pool Revenue & Expenses:

Table 17 – Sunset Pool Revenue

Source	2013	2014	2015	2016	2017
Sunset Daily Fees	\$89,070.00	\$78,040.45	\$102,824.62	\$112,442.27	\$92,278.01
Sunset Res. Season Pass	\$182,323.00	\$168,750.00	\$182,171.57	\$175,624.60	\$175,738.60
Sunset N/R. Season Pass	\$37,870.00	\$32,624.00	\$43,494.00	\$50,081.72	\$54,770.00
Replace Pass/Res. ID	\$9.00	\$9.00	\$6.00	\$12.00	\$0.00
Birthday Party	\$4,820.00	\$5,125.00	\$5,200.00	\$5,540.00	\$5,608.70
Swim Team Rental	\$5,840.00	\$5,485.00	\$5,600.00	\$5,600.00	\$5,740.00
Lap Swim	\$1,004.00	\$782.00	\$1,145.00	\$1,157.65	\$1,065.00
Sunset Pool Rental	\$6,358.00	\$5,768.00	\$4,218.00	\$4,447.50	\$5,872.75
Locker Rental	\$212.50	\$80.00	\$106.00	\$140.40	\$69.00
Sunset Food Sales	\$7,976.05	\$6,290.60	\$7,409.42	\$65,009.18	\$ 57,542.06
Lesson Fees	\$84,880.50	\$74,608.81	\$60,044.93	\$53,751.00	\$ 50,717.75
TOTAL	\$420,363.05	\$377,562.86	\$412,219.54	\$473,806.32	\$449,401.87

Table 18 – Sunset Pool Expenses

Account	2013	2014	2015	2016	2017
Sunset Operational Salaries	\$198,437.70	\$184,449.52	\$203,198.62	\$229,665.01	\$201,830.49
Sunset Contractual*	\$74,285.43	\$82,845.11	\$73,071.21	\$78,332.75	\$75,592.12
Sunset Commodities	\$22,065.74	\$26,047.09	\$20,797.26	\$24,125.16	\$23,940.68
Sunset Repairs/Maintenance/ Capital Inv.	\$7,940.02	\$2,668.19	\$5,347.50	\$9,021.80	\$4,337.41
Swim Lessons	\$53,100.17	\$74,608.81	\$48,720.26	\$45,556.10	\$46,708.88
Concessions	N/A	N/A	N/A	\$61,130.05	\$45,078.92
TOTAL	\$355,829.06	\$370,618.72	\$351,134.85	\$447,830.87	\$397,488.50

Table 19 – Sunset Pool Revenue/Expenses Net Gain

	2013	2014	2015	2016	2017
Revenue	\$420,363.05	\$377,562.86	\$412,219.54	\$473,806.32	\$449,401.87
Expense	\$355,829.06	\$353,016.78	\$351,134.85	\$447,830.87	\$397,488.50
Net Gain	\$64,533.99	\$24,546.08	\$61,084.69	\$25,975.45	\$51,913.37

Mill Creek Pool Revenue & Expenses:

Table 20 – Mill Creek Pool Revenue

Source	2013	2014	2015	2016	2017
Mill Creek Daily Fees	N/A	\$9,171.75	\$10,382.75	\$11,111.19	\$13,685.05
Mill Creek Res. Season Pass	N/A	\$34,647.00	\$41,204.00	\$40,190.00	\$47,728.50
Mill Creek N/R Season Pass	N/A	\$11,995.00	\$4,140.00	\$4,892.59	\$7,491.00
Mill Creek Pool Rental	N/A	\$1,944.98	\$370.00	\$1,052.50	\$1,865.00
Mill Creek Food Sales	N/A	\$4,072.51	\$4,610.59	\$6,157.50	\$6,350.01
Lesson Fees	N/A	\$11,148.44	\$26,665.75	\$26,754.09	\$32,712.50
TOTAL	\$0.00	\$72,979.68	\$87,373.09	\$90,157.87	\$109,832.06

Table 21 – Mill Creek Pool Expenses

Account	2013	2014	2015	2016	2017
Mill Creek Operational Salaries	N/A	\$40,589.67	\$34,192.40	\$38,500.00	\$40,104.31
Mill Creek Contractual	N/A	\$16,630.98	\$15,161.02	\$17,526.20	\$21,246.61
Mill Creek Commodities	N/A	\$6,596.02	\$6,979.53	\$7,779.50	\$6,653.39
Mill Creek Repairs/Maint/Capital Inv.	N/A	\$1,993.22	\$2,555.42	\$1,406.00	\$988.93
Swim Lessons	N/A	\$11,148.44	\$21,888.82	\$22,743.90	\$24,788.65
Total	N/A	\$76,958.33	\$80,777.19	\$87,955.60	\$93,781.89

Table 22 – Mill Creek Pool Revenue/Expenses Net Gain

	2014	2015	2016	2017
Revenue	\$72,979.68	\$87,373.09	\$90,157.87	\$109,832.06
Expense	\$74,328.16	\$80,777.19	\$87,955.60	\$93,781.89
Net Gain	(\$1,348.48)	\$6,595.90	\$2,202.27	\$16,050.17

Revenue:

Pool revenue is received through daily fees, season passes, swim lessons, swim programs, rental fees and concessions. Total revenue for 2017 was \$559,233.93. This figure includes early bird memberships and swim lesson registrations that are purchased during fiscal year 2016 - 2017.

Table 23 – Comparison of Revenue Sources

Source	2013	2014	2015	2016	2017
Sunset Daily Fees	\$89,070.00	\$78,040.45	\$102,824.62	\$112,442.27	\$92,278.01
Mill Creek Daily Fees	N/A	\$9,171.75	\$10,706.75	\$11,111.19	\$13,579.05
Sunset Res. Season Pass	\$182,323.00	\$168,750.00	\$182,171.57	\$175,624.60	\$175,738.60
Mill Creek Res. Season Pass	N/A	\$34,647.00	\$41,204.00	\$40,190.00	\$47,728.50
Sunset N/R. Season Pass	\$37,870.00	\$32,624.00	\$43,494.00	\$50,081.72	\$54,770.00
Mill Creek N/R Season Pass	N/A	\$11,995.00	\$4,140.00	\$4,892.59	\$7,491.00
Replace Pass/Res. ID	\$9.00	\$9.00	\$6.00	\$12.00	\$0.00
Birthday Party	\$4,820.00	\$5,125.00	\$5,200.00	\$5,540.00	\$6,913.70
Swim Team Rental	\$5,840.00	\$5,485.00	\$5,600.00	\$5,600.00	\$5,740.00
Lap Swim	\$1,004.00	\$782.00	\$1,145.00	\$1,157.65	\$1,171.00
Sunset Pool Rental	\$6,358.00	\$5,768.00	\$4,218.00	\$4,447.50	\$5,872.75
Mill Creek Pool Rental	N/A	\$1,944.98	\$370.00	\$1,052.50	\$560.00
Locker Rental	\$212.50	\$80.00	\$106.00	\$140.40	\$69.00
Sunset Food Sales	\$7,976.05	\$6,290.60	\$7,409.42	\$65,009.18	\$57,542.06
Mill Creek Food Sales	N/A	\$4,072.51	\$4,610.59	\$6,157.50	\$6,350.01
Lesson Fees	\$84,880.50	\$85,757.25	\$86,710.68	\$80,505.09	\$83,430.25
TOTAL	\$420,363.05	\$450,542.54	\$499,916.63	\$563,964.19	\$559,233.93

Sunset Pool Concessions:

Geneva Park District took over operations of the Sunset Pool food service in the 2016 season. Pre-season staff evaluated and adjusted the menu offerings and pricing to come more in-line with industry standards. In addition, new control procedures helped reduce spoilage and maximize staff efficiency.

Table 24 – Sunset Pool Concessions Revenue/Expense Report

	2013	2014	2015	2016	2017
Total Revenue	\$7,976.05	\$6,290.60	\$7,419.42	\$65,009.18	\$57,542.06
Salaries	\$0.00	\$0.00	\$0.00	\$19,720.02	\$14,996.32
Contractual Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Food Related Supply	\$0.00	\$0.00	\$0.00	\$212.59	\$903.02
Food/Drink Supply	\$0.00	\$0.00	\$0.00	\$40,849.78	\$29,019.52
Repair Expenses	\$0.00	\$0.00	\$0.00	\$347.66	\$160.06
Total Expense	\$0.00	\$0.00	\$0.00	\$61,130.05	\$45,078.92
Concessions Net Gain	\$7,976.05	\$6,290.60	\$7,419.42	\$3,879.13	\$12,463.14

Operational Expenditures:

Expenditures for the 2017 season totaled \$491,270.39 as of November 30, 2017. Salaries are the single largest expenditure and in a continued effort to control the increased cost of staffing, annual salary increases will be based on merit rather than years of service for the 2017 season. Merit based salary increases were implemented for pool staff in 2013 and proved to be a successful endeavor both from the stance of cost savings as well as improved employee performance.

Please note capital costs are not included in the total below. Capital, maintenance, repair and improvements costs totaled \$48,710.77. Net revenue generated each season is distributed back into the capital account for future improvements and repairs.

Table 25 – Comparison of Expenditures

Account	2013	2014	2015	2016	2017
Sunset Operational Salaries	\$198,437.70	\$184,449.52	\$203,198.62	\$229,665.01	\$201,830.49
Mill Creek Operational Salaries	N/A	\$40,589.67	\$34,192.40	\$38,500.00	\$40,104.31
Sunset Contractual*	\$74,285.43	\$82,845.11	\$73,071.21	\$78,332.75	\$75,592.12
Mill Creek Contractual	N/A	\$16,630.98	\$15,161.02	\$17,526.20	\$21,246.61
Sunset Commodities	\$22,065.74	\$26,047.09	\$20,797.26	\$24,125.16	\$23,940.68
Mill Creek Commodities	N/A	\$6,596.02	\$6,979.53	\$7,779.50	\$6,653.39
Sunset Repairs/Maintenance/ Capital Inv.	\$7,940.02	\$2,668.19	\$5,347.50	\$9,021.80	\$4,337.41
Mill Creek Repairs/Maintenance/ Capital Inv.	N/A	\$1,993.22	\$2,555.42	\$1,406.00	\$988.93
Swim Lessons	\$53,100.17	\$65,525.14	\$70,609.08	\$68,300.00	\$71,497.53
Concessions	N/A	N/A	N/A	\$61,130.05	\$45,078.92
Total	\$355,829.06	\$427,344.94	\$431,912.04	\$535,786.47	\$491,270.39

Table 26 – Net Gain Comparison

	2013	2014	2015	2016	2017
Revenue	\$420,363.05	\$450,542.54	\$499,916.63	\$563,964.19	\$559,233.93
Expense	\$355,829.06	\$427,344.94	\$431,912.04	\$535,786.47	\$491,270.39
Net Gain	\$64,533.99	\$23,197.60	\$68,004.59	\$28,177.72	\$67,963.54

Capital Expenditures:

Table 27 – Capital Repairs and Improvements

Item	Cost
ADA Locker Room Benches	\$638.90
Shower Sensors	\$616.64
Pool Floor Repair and Painting	\$8,250.00
Replace Covers on Crab & Turtle	\$2,938.00
Rebuild Pool Pump	\$7,000.00
Vacuum Heads (3)	\$1,784.00
Replace Concession Water Heater Valves	\$636.78
Replace Chemical Controller	\$9,318.42
Electrical Repairs in Pump Room	\$1,063.40
Pump Room Concrete	\$640.00
Pump Replacement	\$15,161.36
Exhaust Fan Motor	\$663.27
Total:	\$48,710.77

Aquatics Season Summary:

Operations:

- The total open swim attendance for the 2017 pool season was 58,382 which was a decrease from the 2016 total of 61,752.
- Total memberships for the 2017 pool season was 1,672 which was an increase from 2016 which had 1,507 memberships.
- Early-Bird passes accounted for 51% of all season passes including aquatic gold passes.
- 2017 was the tenth year using StarGuard for the lifeguard certification. It is the staff's opinion the service continues to be exceptional.
- 5 Star Overall Audits.
- In-service trainings were conducted from pre-season to pool closing. CPR, First Aid, Lifeguard Drills and Emergency Action Management were covered weekly by all pool lifeguards. In most cases, the lifeguards were compiling 6-8 hours of continued training by conducting additional practice sessions during swimming "break times" or inclement weather days. This additional training for all guards proved to be a positive factor when Sunset & Mill Creek Pool.
- The 2017 season was the ninth season to offer season passes to non-residents at an increased rate and the sixth year offering early-bird non-resident passes. This venture continued to be successful in increasing revenue and was well received by the community.
- Implemented new cleaning procedures and increased accountability. Most notably, cleaning checklists were created which covered tasks to be completed throughout the entirety of the day (included were locker rooms, deck area, pools, and concessions). The new position of Assistant Manager, was accountable to approving completed tasks before staff could take a break, or leave for the day. The Aquatic Supervisor was required to do random checks throughout the day, and also verify logs were completed.

Lessons:

- The implementation of the Starfish Swim Lesson Program proved to be a successful venture insuring that the curricula taught in the Geneva Park District program is in line with the national standard.
- Increased staff training.

Concessions:

- Geneva Park District took over operations of the Sunset Pool food service in the 2016 season. Pre-season staff evaluated and adjusted the menu offerings and pricing to come more in-line with industry standards. In addition, new control procedures helped reduce spoilage and maximize staff efficiency.

Recommendations for the 2018 Season:

General:

- Maintain Sunset Pools hours of operation to reflect the following:
 - Weekdays
 - 8:30 am – 10:45 am: Swim Lessons
 - 10:45 am – 11:45 am: Adult Lap Swim
 - 11:00 am – Noon: Member Open Swim
 - Noon – 8:00 pm: Public Open Swim
 - Saturdays
 - 8:30 am – 11:50 am: Swim Lessons
 - 10:45 am – 11:45 am: Adult Lap Swim
 - 12:00 pm – 8:00 pm: Public Open Swim
 - Sundays
 - 12:00 pm – 8:00 pm: Public Open Swim
- Maintain Mill Creek Pools hours of operation to reflect the following:
 - Weekdays
 - 8:00 am - 9:00 am Adult Lap Swim
 - 9:00 am – 11:50 am: Swim Lessons & Parent Toddler Swim in the activity pool and lap swim in one lane of the main pool
 - 11:00 am – Noon: Member Open Swim
 - Noon – 4:00 pm: Public Open Swim
 - 4:00 pm – 6:00 pm: Swim Lessons
 - 6:00 pm – 8:00 pm: Twilight Open Swim in all pools
 - Saturdays
 - 7:30 am - 8:30 am Adult Lap Swim
 - 8:30 am – 11:50 am: Swim Lessons & Parent Toddler Swim in the activity pool
 - 12:00 pm – 8:00 pm: Public Open Swim
 - Sundays
 - 12:00 pm – 8:00 pm: Public Open Swim
- Continue to close Mill Creek Pool on days when Geneva schools are in session.
- Continue to open Sunset Pool from 4:00 pm – 7:00 pm on all days when Geneva schools are in session through Labor Day.
- Continue using StarGuard as the lifeguard certification program as it has proven to be successful and a cost savings to the Park District.
- Continue having maintenance staff backwash and providing maintenance support on weekend mornings and as needed throughout the week.
- Change Mill Creek Pools Saturday Lap Swim hours to 7:30am-8:30am
- Based on survey comments, staff intends to continue having custodial staff during operating hours at Sunset Pool to increase standards of cleanliness, but will also implement regular quality control inspections to insure that cleanliness is meeting expectations.
- Tile locker rooms at Mill Creek Pool.
- Purchase new lounge, upright and sand chairs for Sunset Pool; purchase new concession tables and chairs for Mill Creek Pool in the amount of \$36,000.
- Research implementing “no toy” zone.
- In an effort to control salary expenses, continue same procedure as 2017 summer. Research increasing minimum wage to remain competitive.

- Successfully open and operate new spray ground at Mill Creek Pool.
- Research feasibility of re-surfacing pool slides at Sunset Pool.
- Paint locker rooms.
- Implement new special events throughout each month.
- Research the feasibility of adding additional shade at Sunset Pool.
- Increase membership fees, swim lesson fees, and daily admission fees as outlined within the report.
- Purchase new slide tubes which would include an inventory to have on hand. In addition, staff will inventory and repair tubes on a weekly basis.



December, 2017

In compliance with section 42.02 of the Illinois Open Meetings Act, the following dates are scheduled for the Geneva Park District regular board meetings for 2018, which are held at the **Geneva Community Center, 710 Western Avenue, Geneva, IL at 7:00 p.m. except for the December 10, 2018 meeting will be held at 6:00 p.m.:**

January 15, 2018

February 19, 2018

March 19, 2018

April 16, 2018

May 21, 2018

June 18, 2018

July 16, 2018

August 20, 2018 – Held at Peck Farm Park Orientation Barn

September 17, 2018

October 15, 2018

November 19, 2018

December 10, 2018 6:00 p.m.

Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte, Larry Gabriel, and Nicole Vickers

From: Ken Kerfoot

CC: Christy Powell

Date: 12/6/2017

Re: Dryden Park Tennis Court Renovation

The Dryden Park tennis courts are in need of renovation.

Bids were opened and the lowest Alternate Bid was \$47,962 from MTJ Sports. The alternate bid was for TitanTrax TN installed over the courts to extend the life of the courts. It is the same product that was installed over the Geneva High School tennis courts this past summer and is far superior to the base bid for Armor Crack Repair System installed over cracks and control joints.

Staff would ask for a motion to approve the renovation of the Dryden Park tennis courts by MTJ Sports for \$47,962.

Ken Kerfoot
Foreman of Parks and Properties
Geneva Park District
710 Western Ave.
Geneva, IL 60134
December 6, 2017

Geneva Park District Board of Commissioners
710 Western Ave.
Geneva, IL 60134

Dear Geneva Park District Board of Commissioners:

Fred Kolkmann was hired as a consultant for the renovation of the Dryden Park tennis courts. During Fred's 40+ years of experience with tennis courts and sports surface design and construction, he has directed the construction and renovation of more than 2,500 courts. This past summer, Fred directed the renovation of the Geneva High School tennis courts.

Fred's experience qualifies his recommendation that we accept the Alternate Bid for TitanTrax TN from MTJ Sports for \$47,962. Fred has worked with MTJ Sports and can attest to their quality of work. Fred has worked with both Armor Crack Repair System and TitanTrax TN making him very familiar with both. TitanTrax TN offers a much longer life expectancy, requires less annual maintenance and comes with a 5 year warranty against cracking from the manufacturer.

Geneva Park District holds tennis lessons for all ages on the Dryden courts. Renovations will be scheduled to begin in July, 2018 after the early summer lessons have concluded and are expected to take a few weeks.

With the Alternate Bid for TitanTrax TN from MTJ Sports, being within our budget along with Fred Kolkmann's recommendation, I recommend we award the contract to MTJ Sports for \$47,962.

Sincerely,

Ken Kerfoot

Memo

To: Geneva Park District Board of Commissioners, Sheavoun Lambillotte
From: Trish Burns, Manager of Peck Farm Park
CC: Christy Powell
Date: 12/11/2017
Re: Prairie Stewardship for Peck Farm Park

We have solicited proposals for the stewardship on the prairie at Peck Farm Park for the area to the east of Hawks Hollow to the athletic fields. That area of prairie needs some attention due to the influx of invasive plants such as phragmites, reed canary grass, and cat tails. The intention is to restore that section of prairie in order to have viable open space that is sustainable and allows for increase biological diversity of both plants and animals.

Staff is recommending V3 Construction Group at a cost of \$11,100.00. V3 has an ecologist on staff that will monitor the effectiveness of each visit. They will work in phases and have agreed to remove 90% of the targeted species.

Thank you.

Trish Burns
Manager, Peck Farm Park



CONTRACT PROPOSAL

To: Geneva Park District Address: 4038 Kaneville Road Geneva, Illinois 60134	Contact: Ms. Trish Burns Phone: 630-262-8244 Email: tburns@genevaparks.com
Project Name: Peck Farm Park Weed Control - 2018 Project Address: 4038 Kaneville Road Geneva, Illinois 60134	Ref Number: PER17605 Date: 10/26/2017 Revised: 11/21/2017

V3 Companies proposes to execute the following work:


Item	Description	Quantity	Unit	Unit Price	Total Price
2018					
1.0	Reed Canary Grass Control	1.0	LS	\$ 5,400.00	\$ 5,400.00
2.0	Common Reed & Cattail Control	1.0	LS	\$ 5,700.00	\$ 5,700.00
TOTAL PRICE:					\$ 11,100.00

Notes & Qualifications:

- 1.0 This proposal has been revised based on a November 13, 2017 meeting with Park District staff.
- 2.0 V3 will control reed canary grass, common reed and cattail within the weed control area as shown on Exhibit A during the 2018 growing season.
- 3.0 Exhibit B indicates the schedule of activities.
- 4.0 V3 will achieve a 90% kill (determined by a visual estimate of aerial coverage) of target species following the completion of the control activities.

Contract Terms:

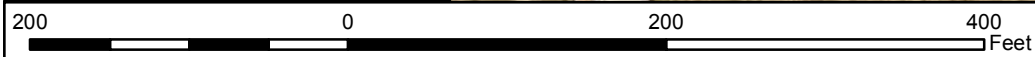
- 5.0 This proposal constitutes the entire agreement between the purchaser and V3 Construction Group, Ltd.
- 6.0 Net payment is due upon receipt of invoice.
- 7.0 Final payment, including any retained monies, is due immediately upon satisfactory completion of the work and receipt by purchaser of the final invoice.
- 8.0 Unless otherwise specified, the quantities for the items listed above are estimated only. Payment will be based on the final quantities installed and the applicable unit prices.
- 9.0 Purchaser warrants that he/she has the authority to make this agreement.
- 10.0 This contract is limited to the work identified. Any additional work will be agreed to by change order and made a part of this agreement.
- 11.0 This contract shall be interpreted under the laws of the State of Illinois.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.	CONFIRMED: V3 Companies
Purchaser: <u>GENEVA PARK DISTRICT</u>	Authorized Signature: 
Signature _____	Printed Name: <u>Mike Famiglietti - Vice President</u>
Printed Name: _____	
Date: _____	



Legend

- Project Boundary
- Weed Control Area



V3 Companies
 7325 Janes Avenue
 Woodridge, Illinois 60517
 630.724.9200 phone
 630.724.9202 fax
 www.v3co.com
Visio, Vertere, Virtute... "The Vision To Transform With Excellence"

BASE LAYER:
 Kane County World Imagery
 (2016)

SITE:
 Peck Farm
 Geneva, Kane County, Illinois

TITLE:
PECK FARM WEED CONTROL AREA

DATE:
 11/15/2017
SCALE:
 See Scale Bar

MEMORANDUM

TO: Geneva Park District Board of Commissioners

From: Christy Powell, Superintendent of Finance

C: Sheavoun Lambillotte, Executive Director

Date: December 11, 2017

RE: Sexual Harassment Prohibition Information

On November 16, 2017 the State of Illinois passed PA 100-0554. This law amends several statues including the State Officials and Employee Ethics Act and the Illinois Human Rights Act. One of these amendments specifically applies to any “governmental entity” requiring adoption of an ordinance that establishes a policy to prohibit sexual harassment. This ordinance must be adopted on or before January 15, 2018.

The District has had a long-established written policy of prohibiting sexual (and other forms of) harassment, discrimination and/or retaliation. The District ensures all staff (e.g., full-time, part-time, seasonal) receives a copy of the policy upon hire and at regular intervals and for seasonal employees at the start of each season. Employees are required to review the written policy and return a signed acknowledgement indicating they received, reviewed and will abide by the policy. This signed acknowledgement form is kept in their personnel file. Sexual harassment and discrimination training is also provided on a regular basis for all employees.

While the District’s current policy meets all standards of the new law, the District is required to pass an ordinance to accompany the policy. Staff would ask the Board to approve an ordinance adopting a policy prohibiting sexual harassment. Staff will be happy to answer any questions you have in regards to the policy.

ORDINANCE NUMBER #2017-11

**AN ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT
FOR GENEVA PARK DISTRICT**

WHEREAS, the Illinois General Assembly has recently enacted Public Act 100-0554, an Act concerning government, which became effective immediately, dated November 16, 2017;

WHEREAS, pursuant to the Act, each governmental unit shall adopt an ordinance or resolution establishing a policy to prohibit sexual harassment;

WHEREAS, all prior existing sexual harassment policies of Geneva Park District shall be superseded by the Policy Prohibiting Sexual Harassment adopted by this Ordinance; and

WHEREAS, should any section or provision of this Ordinance or the adopted Policy Prohibiting Sexual Harassment be declared to be invalid, that decision shall not affect the validity of this Ordinance or adopted Policy Prohibiting Sexual Harassment as a whole or any part thereof, other than the part so declared to be invalid;

NOW, THEREFORE, be it ordained by the corporate authorities of Geneva Park District the following:

Section 1. The Policy Prohibiting Sexual Harassment, included as Exhibit A to this Ordinance, is hereby adopted.

Section 2. This ordinance shall be in full force and effect on December 11, 2017.

PASSED THIS ____ day of _____, ____.

AYES:

NAYS:

ABSENT:

APPROVED THIS ____ day of _____, ____.

ATTEST:

Susan VanderVeen, Board President

Sheavoun Lambillotte, Board Secretary

54.0 NON-DISCRIMINATION AND ANTI-HARASSMENT

The Geneva Park District is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that prohibits discriminatory practices, including harassment. Therefore, the Geneva Park District expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.

It is the responsibility of each and every employee, officer, official, park commissioner, agent, volunteer, and vendor of the Geneva Park District as well as anyone using the Geneva Park District's facilities, to refrain from sexual and other harassment. The Geneva Park District will not tolerate sexual or any other type of harassment of or by any of its employees and elected officials. Actions, words, jokes, or comments based on an individual's sex, race, national origin, age, religion, sexual orientation, or any other legally protected characteristic will not be tolerated.

This policy may not be used as a basis for excluding or separating individuals of a particular gender, or any other protected characteristic, or from participating in business or work-related social activities or discussions in order to avoid allegations of harassment. The law and policies of the park district prohibit disparate treatment on the basis of sex or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibition against harassment, discrimination and retaliation are intended to complement & further these policies, not to form the basis of an exception to them.

54.01 Definitions of Harassment:

1. Sexual harassment may occur whenever there are unwelcome sexual advances, requests for sexual favors, or any other verbal, physical, or visual conduct of a sexual nature when:
 - A. Submission to the conduct is made either implicitly or explicitly a condition of the individual's employment;
 - B. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee; or
 - C. The harassment has the purpose or effect of interfering with the employee's work performance or creating an environment that is intimidating, hostile, or offensive to the employee.
2. Sexual harassment may include a range of subtle and not so subtle behaviors and may involve

individuals of the same or different gender. Depending on the circumstances, these behaviors may include, but are not limited to: unwanted sexual advances or requests for sexual favors; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess or sexual deficiencies; leering; catcalls or touching; insulting or obscene comments or gestures; display or circulation in the workplace of sexually suggestive objects or pictures (including through e-mail); and other physical, verbal or visual conduct of a sexual nature.

3. Harassment on the basis of any other protected characteristic is also strictly prohibited. Under this policy, harassment is verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her race, color, religion, sex, age, national origin, disability, sexual orientation or any other characteristic protected by law or that of his/her relatives, friends or associates, and that; (i) has the purpose or effect of creating an intimidating, hostile or offensive work environment; (ii) has the purpose or effect of unreasonably interfering with an individual's work performance; or (iii) otherwise adversely affects an individual's employment opportunities.
4. Harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes and display or circulation in the workplace of written or graphic material that denigrates or shows hostility or aversion toward an individual or group (including through e-mail).
5. Conduct prohibited by these policies is unacceptable in the workplace and in any work-related setting outside the workplace, such as during business trips, professional conferences, business meetings and business-related social events.
6. Note: Any employee engaging in practices or conduct constituting sexual harassment, discrimination or harassment of any kind shall be subject to disciplinary action, up to and including discharge.

54.02 Retaliation Is Prohibited: The Geneva Park District prohibits retaliation against any individual who reports discrimination or harassment, participates in an investigation of such reports, or files a charge of discrimination or harassment. Retaliation against an individual for reporting harassment or discrimination, for participating in an investigation of a claim of harassment or discrimination, or for filing a charge of discrimination or harassment is a serious violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action.

54.03 Reporting Procedure: The Geneva Park District strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment or discrimination. Therefore, while no fixed reporting period has been established, the Geneva Park District strongly urges the prompt reporting of complaints or concerns so that rapid and constructive action can be taken.

The availability of this reporting procedure does not preclude individuals who believe they are being subjected to harassing or discriminatory conduct from promptly advising the offender that his or her behavior is unwelcome and requesting that it be discontinued.

If you experience or witness harassment or discrimination of any kind, you should deal with the incident(s) as directly and firmly as possible by clearly communicating your position to the offending person, your immediate supervisor, your department head, and/or the Executive Director. You should also document or record each incident (what was said or done, by whom, the date, time and place, and any witnesses to the incident). Written records such as letters, notes, memos, e-mails, and telephone messages can strengthen documentation. It is not necessary that the harassment be directed at you to make a complaint.

54.04 Direct Communication with Offender: If there is harassing or discriminatory behavior in the workplace, you should directly and clearly express your objection to the offending person(s) regardless of whether the behavior is directed at you. If you are the harassed employee, you should clearly state that the conduct is unwelcome and the offending behavior must stop. However, you are not required to directly confront the person who is the source of your report, question, or complaint before notifying any of those individuals listed below. The initial message may be oral or written, but documentation of the notice should be made. If subsequent messages are needed, they should be put in writing.

- 54.05 Report to Supervisory and Administrative Personnel: At the same time direct communication is undertaken, or in the event you feel threatened or intimidated by the offending person, you should promptly report the offending behavior to your immediate supervisor, department head or the Executive Director. If you feel uncomfortable doing so, or if your immediate supervisor and/or department head is the source of the problem, condones the problem or ignores the problem, report directly to the Executive Director. If the Executive Director is the source of the problem, condones the problem, or ignores the problem, you should contact the President of the Board of Park Commissioners.
- 54.06 Report to Executive Director/President of the Board of Park Commissioners: An employee may also report incidents of harassment or discrimination directly to the Executive Director. The Executive Director or his designee will promptly investigate the facts and take corrective action when an allegation is determined to be valid. If your complaint alleges harassment by the Executive Director, or if the Executive Director condones the problem or ignores the problem, you should immediately report the incident or incidents in writing directly to the President of the Board of Park Commissioners. An investigation will be conducted and appropriate action will be taken when an allegation is determined to be valid. At no time will personnel involved in the alleged harassment conduct the investigation.
- 54.07 Harassment Allegations Against Non-Employees/Third Parties: If you make a complaint alleging harassment or discrimination against an agent, vendor, supplier, contractor, volunteer or person using Geneva Park District programs or facilities, the Executive Director will investigate the incident(s) and determine the appropriate action, if any. The Geneva Park District will make reasonable effort to protect you from further contact with such persons. Please recognize, however, that the Geneva Park District has limited control over the actions of non-employees.
- 54.08 Important Notice To All Employees: Employees who have experienced conduct they believe is contrary to this policy have an obligation to take advantage of this reporting procedure. An employee's failure to fulfill this obligation could affect his or her rights in pursuing legal action.
- 54.09 Responsibility of Supervisors and Witnesses: Any supervisor who becomes aware of any possible sexual or other harassment or discrimination of or by any employee should immediately advise the Executive Director who will investigate the conduct and resolve the matter as soon as possible. All employees are encouraged to report incidents of harassment, regardless of who the offender may be or whether or not you are the intended victim.

- 54.10 The Investigation: Any reported allegations of harassment, discrimination or retaliation will be investigated promptly. The Geneva Park District will make every reasonable effort to conduct and investigation in a responsible and confidential manner. However, it is impossible to guarantee absolute confidentiality. The investigation may include individual interviews with the parties involved, and where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge. The Geneva Park District reserves the right and hereby provides notice that third parties may be used to investigate claims of harassment. You must cooperate in any investigation of workplace wrongdoing or risk disciplinary action, up to and including termination.
- 54.11 Responsive Action: The Geneva Park District will determine what constitutes harassment, discrimination or retaliation based on a review of the facts and circumstances of each situation. Misconduct constituting harassment, discrimination or retaliation will be dealt with appropriately. Responsive action may include, for example, training, referral to counseling and/or disciplinary action such as warning, reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay or termination, as the Geneva Park District believes appropriate under the circumstances.
- 54.12 False and Frivolous Complaints: Given the possibility of serious consequences for an individual accused of sexual harassment, complaints made in bad faith or otherwise false and frivolous charges are considered severe misconduct and may result in disciplinary action, up to and including dismissal.
- 54.13 Contacting the Illinois Department of Human Rights: While we hope to be able to resolve any complaints of harassment within the Geneva Park District, we acknowledge your right to contact the Illinois Department of Human Rights (IDHR) at the James R. Thompson Center, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601, about filing a formal complaint, and, if it determines that there is sufficient evidence of harassment to proceed further, it will file a complaint with the Illinois Human Rights Commission (HRC), located at the same address on the fifth floor. If the IDHR does not complete its investigation within 365 days, you may file a complaint directly with the HRC between the 365th and the 395th day.

54.14 Acknowledgement of Non-Discrimination And Anti-Harassment Policy

I have read and understand the Geneva Park District's Non-Discrimination And Anti-Harassment Policy.

Signature

Date

Printed Name

Title