



**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING
March 19, 2018
7:00 PM**

AGENDA

Call to Order

Roll Call

Hearing of Guests

Reading of Minutes: Regular Scheduled Meeting – February 19, 2018
 Personnel & Policy Committee Meeting – March 8, 2018

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

CORRESPONDENCE

OLD BUSINESS

Preston Park Equipment Installation
RTP Grant Update

COMMUNICATIONS

STAFF REPORTS

Superintendent of Recreation

Manager of Peck Farm Park

Superintendent of Parks and Properties

NEW BUSINESS

Personnel & Policy Committee Recommendations

EXECUTIVE SESSION

Land Acquisition – (5ILCS 120/2 (c) (5)) (Not anticipated)

Personnel – (5ILCS 120/2 (c) (1))

Litigation – (5ILCS 120/2 (c) (11)) (Not anticipated)

ADJOURN

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
February 19, 2018
7:00 p.m.**

CALL TO ORDER

President VanderVeen called the meeting to order at 7:00 p.m.

ROLL CALL

President VanderVeen called for the roll. Vice President John Frankenthal, Commissioner Pat Lenski, Commissioner Jay Moffat & President VanderVeen all answered present. Commissioner Condon arrived at 7:08 p.m.

Staff members present were Executive Director Sheavoun Lambillotte, Accounts Payable & Payroll Manager Linda Fox, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Larry Gabriel, Supt. of Finance & Personnel Christy Powell, Manager of Peck Farm Trish Burns, Facility Manager Elliott Bortner, Sunset Facility Manager Joann Able, SCC Customer Service Manager Hannah Sterricker and SPRC Customer Service Manager Mike Hay.

Press: None

Guests: None

HEARING OF GUESTS

N/A

READING OF MINUTES

Commissioner Lenski made a motion to approve the minutes from the Regular Scheduled Meeting of January 15, 2018 as presented. Commissioner Moffat seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Moffat made a motion to approve the claims and accounts as presented. Commissioner Lenski seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Superintendent of Finance & Personnel Christy Powell reviewed the January financial reports. Ms. Powell stated that we are on target with being 75% through the budget year. The Park District once again earned the GFOA Award for 2017 for our excellence in financial reporting, which will be reflected in our 2018 audit. Also, that the Consumer Price Index (CPI) for the 2017 calendar year was released at 2.1%, which is the exact same as last year. This rate will be used to determine the growth in our 2018 tax levy, which is received in budget year 2019-2020. Commissioner Moffat made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Vice President Frankenthal seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Commissioner Lenski made a motion to approve the agenda as presented. Vice President Frankenthal seconded. All ayes. Motion carried.

CORRESPONDENCE

Press clippings book was passed around. A brochure for the Library was shared with the Board and staff. President VanderVeen stated that she received an email thanking the District for clearing the path of snow at Wheeler Park.

OLD BUSINESS

TAX ABATEMENT ORDINANCES

Supt. of Personnel & Finance Powell stated that the tax levy associated with the Alternative Revenue Bonds must be abated annually. The tax levies for Series 2010 and 2014 must be abated annually as these bonds are paid from the General and Recreation Funds. Abatement ordinances must be filed with Kane County by March 1.

TAX ABATEMENT ORDINANCE #2018-01 (Series 2010)

Commissioner Moffat made the motion to approve the Tax Abatement Ordinance #2018-01 for Series 2010 Bond Issue. Commissioner Lenski seconded. Roll call vote was taken. Condon-aye, Frankenthal-aye, Lenski-aye, Moffat-aye, VanderVeen-aye. All ayes were recorded. Motion carried.

TAX ABATEMENT ORDINANCE #2018-02 (Series 2014)

Commissioner Moffat made a motion to approve the Tax Abatement Ordinance #2018-02 for Series 2014 Bond Issue. Commissioner Lenski seconded. Roll call vote was taken. Condon-aye, Frankenthal-aye, Lenski-aye, Moffat-aye, VanderVeen-aye. All ayes were recorded. Motion carried.

INTERGOVERNMENTAL AGREEMENT WITH CITY OF GENEVA, LAND/CASH ORDINANCE

A copy of the final updated Land/Cash Ordinance along with the IGA with the City of Geneva for the Land Cash Ordinance were presented to the Board. Executive Director Lambillotte reviewed the pertinent updates to the document, which include: the increase in the amount per acre, the addition of a three year review period, that senior housing developments are included and that there will be use of new school multipliers. Commissioner Moffat made a motion to approve the Intergovernmental Agreement with the City of Geneva as presented. Vice President Frankenthal seconded. All ayes. Motion carried.

STAFF PRESENTATION

Mr. Bortner, Mrs. Able, Mr. Hay & Ms. Sterricker gave a progress report on our new campaign for BestLife Fitness. Black Friday 2017 was the kick-off of the new campaign & Mrs. Able reviewed those numbers. 67 memberships were sold and 40% of those were non-residents. Community signage, signage around our facilities, word of mouth, social media posts & direct email “e-blasts” were all utilized for this promotion contributing to a great success. Mr. Hay reviewed the new and updated internal documents that staff has put into place to help streamline the process with all staff members. He discussed the process in detail & the points of contact that staff make with the interested patrons, as well as with those that have signed up for the memberships. Vice President Frankenthal asked about the number of tours being given. Ms. Sterricker & Mr. Hay both agreed that the number of tours has increased significantly at both facilities. Mr. Bortner reviewed the micro site that was created for BestLife Fitness. Ms. Sterricker gave an overview of the “Join Now” portion of the campaign that allowed us to get more people interested and in the door through providing a 10-day free trial for potential members. Since December approximately 300 trials have been issued with over 500 combined visits, there have been 76 online requests and 30% of the free trials have resulted in the purchase of a membership, with 63% being residents of Geneva. Mr. Bortner reviewed the January campaign, as well as the campaign that is currently running from February through the end of March. Staff are proud to report that as of January 31st we hit the 300 membership mark that we were hoping for. Sunset saw a 23% increase in memberships, SPRC saw 9% and Gold was 14% over last year’s totals.

COMMUNICATIONS

Residents surrounding Peck Farm North that attended our public meeting shared their comments on the plans and many expressed concern as to how close the trail will be to their property lines. Since the meeting residents have emailed additional comments to Mrs. Lambillotte. The Park District is currently in the process of applying for grant funding for the mowed trails, sundial and solstice only and will proceed with both the grant application and the plans for development with the Board’s support. In response to resident feedback, an updated proposed plan will move the “pinch points” to a minimum distance of 50 feet, instead of 35. With this change the Board supports the proposed development plan.

Staff would like to disconnect all utilities from the newly acquired property on the Peterson parcel. This should be a consideration if the park district's intention is still to demolish it at some point. The Board supports disconnection of all utilities.

A meeting was held with the school district to discuss the future plans for 4th Street and Marjory Murray Park as both are reaching replacement age. Possible upcoming Foundation projects were also discussed and the school district was open to discussion in regards to those as well.

Director Lambillotte attended the Legislative Breakfast where the OSLAD grant funding was discussed, as well as the increase of FOIA requests for commercial use that have been submitted over the past couple of years.

FUTURE MEETINGS

Personnel & Policy Committee Meeting (Jay Moffat & John Frankenthal)	March 8, 2018	4:30 PM
Regular Scheduled Foundation Meeting	March 13, 2018	7:00 PM
Regular Scheduled Meeting	March 19, 2018	7:00 PM
Finance Committee – Budget Meeting (Peggy Condon & Susan VanderVeen)	April, 2017	TBD

SUPERINTENDENT OF PARKS AND PROPERTIES

Supt. of Parks and Properties Larry Gabriel reviewed his report. Supt. Gabriel gave kudos to his staff for their coordination and execution of snow removal with the large snowfall we had, as well as their hard work in preparing for and helping with the Super Shuffle event. Due to the recent warmer temperatures the ice rinks are now closed and dismantling will soon begin. Park sign reinstallation will be done early in March, as the varnishing is now being completed. Our horticulturist, Rich Kator, met with Supt. Gabriel and Director Lambillotte to review the design plans for the flower beds and landscaping throughout the Park District and it's looking to be a very successful year. Soccer will be starting up April 7th, so staff is wrapping up the winter projects in preparation for the spring season.

SUPERINTENDENT OF RECREATION

Supt. of Recreation Nicole Vickers reviewed her report. Staff is busy preparing for spring and summer programs. Our Senior Coordinator Diane Rowe has retired & her Supervisor Beth Keen will be taking over her duties moving forward. The Super Shuffle was successfully held on February 4. The Just Dad 'n Me Dance was held last night with over 1200 dads and daughters registered. The SPRC & SRFC facility revenue & expense reports were also reviewed.

MANAGER OF PECK FARM PARK

Manager of Peck Farm Park Trish Burns reviewed her report. Staff is busy preparing for the summer. A major focus this spring will be addressing the natural areas south of Kaneville Rd along the bike path and we have hired a contractor to eradicate some invasives. Ms. Burns stated that we have received our burn permit and will be updating our burn plan for this upcoming season due to staffing changes. A raptor program was held at Sunset in late January and it was very successful. The Butterfly House opens on May 19.

NEW BUSINESS

SUNSET POOL SPRAYGROUND CONCEPT PLAN

Director Lambillotte reviewed the design plans and a cost estimate for the sprayground at Sunset Pool. We are working with Water Odyssey to install the sprayground that will replace the sand play area. The Board approved moving forward with this project and going out to bid this fall. The Board was agreeable to bidding the color/stamped concrete as an alternate.

LIBRARY/PARK CONCEPT PLAN

Director Lambillotte shared the concept plan for the new playground on the Library site at 6th and Franklin. The Park District will be getting more land than originally planned, so we will be able to keep the swings along

with possibly a larger play structure. Commissioner Moffat asked about the budget for the project and if the landscaping could be done in-house to save on cost. Mrs. Lambillotte stated that this project is still currently in the conceptual stages, but that that will be considered as we move forward with the project.

EXECUTIVE SESSION

At 8:30 p.m., Commissioner Lenski made a motion to go into Executive Session for the purpose of discussing personnel. Commissioner Moffat seconded. All ayes. Motion carried.

The board returned to the regular meeting at 8:40 p.m.

ADJOURN

Commissioner Condon made a motion to adjourn the meeting at 8:40 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

Secretary, Board of Commissioners
Geneva Park District

Submitted By: Sheavoun Lambillotte / Amy McConnell

MINUTES OF PERSONNEL COMMITTEE MEETING

DATE: March 8, 2018

TIME: 4:30pm- 5:45pm

PLACE: Sunset Community Center

PRESENT: Vice President John Frankenthal, Commissioner Jay Moffat, Sheavoun Lambillotte and Christy Powell

The meeting was called to order at 4:30pm.

There were no guests present. The purpose of the committee meeting is to discuss salary and wage information for fiscal year 2018-19. Information to be covered included the revised salary policy; the compensation report (highlighting results from the IPRA salary and wage survey); 2017 agency accomplishments; organizational chart; survey of comparable park district 2018-19 salary and wage increases; 2018-19 proposed part-time and seasonal salary and wage ranges; 2018-19 proposed full time salary and wage ranges; 2018-19 proposed full time salary and wage recommendations.

At 4:31 p.m., Vice President Frankenthal made a motion to go into Executive Session. Commissioner Moffat seconded.

The board returned to the Personnel Committee Meeting at 5:45 p.m.

SALARY INCREASE RECOMMENDATIONS

The committee is recommending approval by the full board the following documents: revised salary policy; revised organizational chart, the proposed FY2018-19 salary range for part-time and seasonal employees, the proposed FY2018-19 salary range for full-time employees; the proposed FY2018-19 full-time salary and wage recommendations which includes five professional salary adjustments.

ADJOURN

Commissioner Moffat made a motion to adjourn the meeting at 5:45 p.m. Vice President Frankenthal seconded. All ayes. Motion carried.

Secretary

Submitted By: Christy Powell

DATE: 03/15/18
TIME: 09:44:37
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 031518

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CONSTRUCTION PAID

FROM CHECK # 114549 TO CHECK # 114557

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114549	ILL. DEPT. OF NATURAL RESOURCE	RTP GRANT APPLICATION FEE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	300.00
			CHECK TOTAL	300.00
114550	ALEXANDER EQUIPMENT CO., INC.	PREVENTATIVE MAINT-CHIPPER	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	2,410.18
			CHECK TOTAL	2,410.18
114551	AMI COMMUNICATIONS, INC.	REPLACEMENT BATTERY BACKUP	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	94.21
			CHECK TOTAL	94.21
114552	ANCEL,GLINK,DIAMOND,BUSH,	MISC LEGAL MATTERS-JANUARY	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	300.00
			CHECK TOTAL	300.00
114553	CHASE CARD SERVICES	TRASH BARRELS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,211.52
			CHECK TOTAL	1,211.52
114554	ENGINEERING RESOURCE ASSOC.INC	LG BRIDGE INSPECTION	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,890.00
			CHECK TOTAL	2,890.00
114555	G.L.I. SERVICES, INC DBA	SUNSET BALLFLD PROJ PAYMENT#2	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	3,580.83
		SUNSET BALLFLD PROJ PAYMENT#3	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	29,976.99
			CHECK TOTAL	33,557.82
114556	NUTOYS LEISURE PRODUCTS INC	BURGESS PK PLAY EQUIPMENT RPLC	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	48,603.00
			CHECK TOTAL	48,603.00
114557	WILLIAMS ARCHITECTS	WHLR PK/CONC BDLG PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	819.09
		SUNSET POOL SPRAYGROUND PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,445.76
			CHECK TOTAL	3,264.85
			WARRANT TOTAL	92,631.58

DATE: 03/15/18
TIME: 11:28:01
ID: AP490000.WOW

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CONSTRUCTION UNPAID

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FROM CHECK # 114558 TO CHECK # 114565

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114558	AMI COMMUNICATIONS, INC.	AMI-BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	511.54
			CHECK TOTAL	511.54
114559	ANCEL, GLINK, DIAMOND, BUSH,	MISC. LEGAL MATTERS-FEBRUARY	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	668.88
			CHECK TOTAL	668.88
114560	GENEVA SCHOOL DISTRICT #304	GENEVA SCHOOL 2017 CPI-U	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	15,315.00
			CHECK TOTAL	15,315.00
114561	HARRIS COMPUTER SYSTEMS, INC.	POSITIVE PAY PROGRAM FOR BMO	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	300.00
			CHECK TOTAL	300.00
114562	HITCHCOCK DESIGN GROUP CORP	SUNSET BALLFIELD PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	165.00
		BURGESS & ELM PK PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	90.00
			CHECK TOTAL	255.00
114563	PLAYTIME LLC	STARFISH & FLOWER CLIMBER-POOL	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	2,764.50
			CHECK TOTAL	2,764.50
114564	BOB RIDINGS, INC.	2018 FORD F350 CREW CAB TRUCK	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	42,973.00
		2018 FORD F350 DIESEL TRUCK	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	48,556.00
			CHECK TOTAL	91,529.00
114565	TERRACYCLE REGULATED WASTE LLC	BULB & BATTERY RECYCLING	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	716.25
			CHECK TOTAL	716.25
			WARRANT TOTAL	112,060.17

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GENERAL PAID

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FROM CHECK # 70755 TO CHECK # 70806

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70755	RAYMOND WIGGERS	KCCN PROGRAM INSTR FEE 2/24	CORPORATE / LEARN FROM THE EXPERTS	265.00
			CHECK TOTAL	265.00
			CHECK TOTAL	0.00
70757	JOANN ABLE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
70758	ALL STAR SPORTS INSTRUCTION	ALL STAR SPORTS INSTR FEE-WNTR	RECREATION / TINY SPORTS- ASSI	27,635.30
			CHECK TOTAL	27,635.30
70759	AT&T	AT&T INTERNET SVC-WHLR HUT	RECREATION / MINIATURE GOLF	110.00
			CHECK TOTAL	110.00
70760	AT&T	AT&T INTERNET SVC-MC POOL FEB	RECREATION / MILL CREEK POOL	70.49
		AT&T INTERNET SVC-MC POOL DEC	RECREATION / MILL CREEK POOL	70.41
			CHECK TOTAL	140.90
70761	AT&T	AT&T-SCC DSL & FAX LINE SVC	RECREATION / REC ADMINISTRATION	146.25
			CHECK TOTAL	146.25
70762	AT&T	AT&T INTERNET SVC-WHLR PK	CORPORATE / PARKS ADMINISTRATION	70.49
			CHECK TOTAL	70.49
70763	BATAVIA PARK DISTRICT	FALL COOP YTH/ADULT PROG	RECREATION / BATAVIA PARK DIST CLASSES	437.70
		FALL COOP TRIPS	RECREATION / ACTIVE OLDER ADULTS - TRIPS	2,013.90
			CHECK TOTAL	2,451.60
70764	BATTERIES PLUS BULBS	BATTERIES FOR EMERGENCY LIGHTS	RECREATION / SUNSET RACQUETBALL & FITNESS	27.90
			CHECK TOTAL	27.90
70765	ELLIOTT BORTNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	55.00
70766	TRISH BURNS	REIMB CELL PHONE USAGE	CORPORATE / PECK FARM	50.00
		REIMB MILEAGE	CORPORATE / PARKS ADMINISTRATION	125.00
			CHECK TOTAL	175.00

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GENEVA PARK DISTRICT
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FROM CHECK # 70755 TO CHECK # 70806

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70767	CHASE CARD SERVICES	SR. COORD FAREWELL FLOWERS	RECREATION / REC ADMINISTRATION	34.42
		CERTIFIED PLYGRND COURSE FEE	CORPORATE / PARKS ADMINISTRATION	704.00
		PT EQUIPMENT-FAT LOSS MONITOR	RECREATION / SPRC	65.39
		PT EQUIPMENT-FAT LOSS MONITOR	RECREATION / SUNSET RACQUETBALL & FITNESS	65.39
		POSTAGE TO MAIL GPDF LEAVES	RECREATION / REC ADMINISTRATION	7.90
		MASTER PLAN COPIES	CORPORATE / PARKS ADMINISTRATION	36.43
		MASTER PLAN COPIES	RECREATION / REC ADMINISTRATION	36.43
		REFUND-IPRA/IAPD ROOM-TRACI	RECREATION / REC ADMINISTRATION	-142.03
		REFUND-IPRA/IAPD ROOM-BRD MBR	CORPORATE / PARKS ADMINISTRATION	-142.05
		STAFF APPRECIATION SNOW DAY	RECREATION / REC ADMINISTRATION	54.38
		KZ WESTERN SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	470.97
		KZ WESTERN PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	441.92
		KZ WLMSBURG SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	385.35
		KZ WLMSBURG PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	496.46
		KZ HEARTLAND SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	60.52
		KZ HEARTLAND PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	156.17
		KZ FABYAN SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	139.99
		KZ FABYAN PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	332.19
		KZ MILL CREEK PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	212.05
		KZ MILL CREEK SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	180.90
		KZ HARRISON SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	217.73
		KZ HARRISON PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	163.33
		CONSTANT CONTACT ANL RENEWAL	RECREATION / PUBLIC INFORMATION	1,638.00
		FACEBOOK ADVERTISING FEE	RECREATION / PUBLIC INFORMATION	150.00
		PHOTO DEVELOP	RECREATION / PUBLIC INFORMATION	1.52
		BOOKS FOR SCIENCE ROOM	CORPORATE / PECK FARM	27.34
		ANIMAL FOOD	CORPORATE / PECK FARM	68.69
		PROGRAM SPLYs	CORPORATE / PECK FARM SCHOOL/SCOUT GROUPS	44.35
		PLATES FOR KID ZONE PROGRAM	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	19.90
		ONLINE WEBINAR FEE	CORPORATE / PARKS ADMINISTRATION	20.00
		TEEN PROG SPLYs-MARATHON CLUB	RECREATION / TEEN PROGRAMS & TRIPS	21.56
		KZ SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	86.87
		IPRA/IAPD CONF ROOM EXP	RECREATION / REC ADMINISTRATION	142.07
		PROGRAM CLASS SPLYs	RECREATION / YOUTH	124.29
		REPAIRS PARTS FOR SHOWERS	RECREATION / REC ADMINISTRATION	100.58
		KIDS IN THE KITCHEN SPLYs	RECREATION / TODDLERS	17.02
		LED LIGHTBULBS	RECREATION / REC ADMINISTRATION	1,417.50
		IPRA/IAPD CONF ROOM EXP	RECREATION / REC ADMINISTRATION	142.07

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FROM CHECK # 70755 TO CHECK # 70806

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70767	CHASE CARD SERVICES	SUPERVISOR SYMPOSIUM	RECREATION / REC ADMINISTRATION	80.00
		DANCE RECITAL COSTUMES	RECREATION / BALLET DANCE RECITAL	753.82
		DANCE COMPANY JACKETS/BAGS	RECREATION / SUNSET DANCE COMPANY	757.55
		DANCE COMPANY LEOTARDS	RECREATION / SUNSET DANCE COMPANY	139.95
		RETURN CHEER ITEMS	RECREATION / CHEERLEADING	-13.82
		DANCE COMPANY SHIRTS	RECREATION / SUNSET DANCE COMPANY	173.00
		GYMNASTIC MEET HOTEL EXP	RECREATION / GYMNASTICS	257.27
		PRESCHOOL PROGRAM SPLY	RECREATION / PARK DISTRICT PRESCHOOL	32.75
		OFFICE SPLY-BOOK	RECREATION / REC ADMINISTRATION	13.59
		SS RAFFLE PRIZES,DECORATIONS	RECREATION / SUPER BOWL SHUFFLE	358.50
		JUST DAD N ME SPLY	RECREATION / JUST DAD 'N ME	722.78
		IPRA/IAPD CONF ROOM EXP	RECREATION / SUNSET POOL	142.07
		IPRA/IAPD CONF-TRAIN TICKETS	RECREATION / REC ADMINISTRATION	16.00
		FITNESS EQUIP-DUMBBELLS	RECREATION / EXERCISE & AEROBICS	66.93
		FITNESS EQUIP-HANDWRAPS	RECREATION / EXERCISE & AEROBICS	56.00
		BIRTHDAY PARTY SPLY	RECREATION / SPRC BIRTHDAY PARTIES	87.48
		PIZZAS, JUICE	RECREATION / SPRC BIRTHDAY PARTIES	272.60
		IPRA/IAPD CONF TRAIN TICKET	RECREATION / REC ADMINISTRATION	16.00
		CAREER DEVELOPMENT SYMPOSIUM	RECREATION / REC ADMINISTRATION	75.00
		VENDING MACHINE PRODUCTS	RECREATION / SPRC	236.45
		VENDING MACHINE PRODUCTS	RECREATION / SUNSET RACQUETBALL & FITNESS	119.11
		BESTLIFT FITNESS PROMO SPLY	RECREATION / SPRC	132.79
		BESTLIFT FITNESS PROMO SPLY	RECREATION / SUNSET RACQUETBALL & FITNESS	66.89
		OFFICE SPLY	RECREATION / SPRC	11.68
		IPRA/IAPD TAXI & TRAIN FARES	RECREATION / REC ADMINISTRATION	28.25
		PH38 PLAY RIGHTS	RECREATION / PLAYHOUSE 38	304.51
		FLOOR SWEEPER	RECREATION / PLAYHOUSE 38	30.46
		PHOTO PAPER FOR PICTURES	RECREATION / EASTER EGG HUNT	97.00
		BESTLIFE FITNESS NAME TAGS	RECREATION / SUNSET RACQUETBALL & FITNESS	123.87
		BESTLIFE FITNESS NAME TAGS	RECREATION / SPRC	132.86
		SIRIUS MUSIC SVC	RECREATION / SPRC	15.99
		COFFEE,SANITIZER,CREAMER	RECREATION / SPRC	25.93
		LIGHT BULBS,BASKETBALL NETS	RECREATION / SPRC	110.78
		CUPCAKES	RECREATION / SPRC BIRTHDAY PARTIES	47.76
		PIZZAS-SNOW DAY APPRECIATION	RECREATION / REC ADMINISTRATION	87.99
		OFFICE SPLY	RECREATION / REC ADMINISTRATION	30.01
		REPLENISH IPASS	CORPORATE / PARKS ADMINISTRATION	19.99
		REPLENISH IPASS	RECREATION / REC ADMINISTRATION	19.99

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GENEVA PARK DISTRICT
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FROM CHECK # 70755 TO CHECK # 70806

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70767	CHASE CARD SERVICES	IPRA/IAPD CONF ROOM EXPENSE	CORPORATE / PARKS ADMINISTRATION	284.13
		ELECTRICAL BOX MOUNT BRACKETS	CORPORATE / PARKS ADMINISTRATION	26.27
		PARKS STAFF APPRECIATION-SNOW	CORPORATE / PARKS ADMINISTRATION	133.09
		IPRA/IAPD CONF RM EXP-SUPT REC	RECREATION / REC ADMINISTRATION	142.06
		IPRA/IAPD CONF RM EXP-DIRECTOR	RECREATION / REC ADMINISTRATION	142.06
		IPRA/IAPD CONF RM EXP-DIRECTOR	CORPORATE / PARKS ADMINISTRATION	142.06
		IPRA/IAPD CONF RM EXP-BOARD MB	CORPORATE / PARKS ADMINISTRATION	284.12
		IPRA/IAPD CONF STAFF DINNER	RECREATION / REC ADMINISTRATION	137.35
		IPRA/IAPD CONF STAFF DINNER	CORPORATE / PARKS ADMINISTRATION	137.35
			CHECK TOTAL	15,077.87
70768	CITY OF GENEVA	CITY WATER/SEWER-SCC	RECREATION / REC ADMINISTRATION	93.76
		CITY WATER/SEWER-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	218.79
		CITY WATER/SEWER-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	40.79
		CITY WATER/SEWER-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	66.13
		CITY WATER/SEWER-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	25.74
		CITY WATER/SEWER-WHLR NORTH	CORPORATE / PARKS ADMINISTRATION	28.53
		CITY WATER/SEWER-STH STR FLDS	CORPORATE / PARKS ADMINISTRATION	102.42
		CITY WATER/SEWER-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	44.63
		CITY WATER/SEWER-POOL	RECREATION / SUNSET POOL	296.69
		CITY WATER/SEWER-SPRC	RECREATION / SPRC	952.93
		CITY WATER/SEWER-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	72.68
		CITY ELECTRIC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	52.74
		CITY ELECTRIC-HARRISON	CORPORATE / PARKS ADMINISTRATION	61.50
		CITY ELECTRIC-JAYCEE PK	CORPORATE / PARKS ADMINISTRATION	18.30
		CITY ELECTRIC-WHLR PK	CORPORATE / PARKS ADMINISTRATION	99.80
		CITY ELECTRIC-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	717.38
		CITY ELECTRIC-PFP HOUSE	CORPORATE / PECK FARM	218.13
		CITY ELECTRIC-PFP MAINT	CORPORATE / PECK FARM	566.14
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	20.69
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	2,095.67
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	229.90
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	1,084.58
		CITY ELECTRIC-POOL	RECREATION / SUNSET POOL	360.97
		CITY ELECTRIC-SUNSET BALLFLDS	RECREATION / ADULT SOFTBALL	93.79
		CITY ELECTRIC-SPRC	RECREATION / SPRC	5,251.61
		CITY ELECTRIC-PH38	RECREATION / PLAYHOUSE 38	63.66
			CHECK TOTAL	12,877.95

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70769	CINTAS FIRE 636525	FIRE EXTINGUISHERS SVC	CORPORATE / PARKS ADMINISTRATION	312.50
		FIRE EXTINGUISHERS SVC	CORPORATE / PARKS ADMINISTRATION	129.40
		FIRE EXTINGUISHERS SVC	CORPORATE / PARKS ADMINISTRATION	180.55
		FIRE EXTINGUISHERS SVC	CORPORATE / PECK FARM	109.44
		FIRE EXTINGUISHERS SVC	RECREATION / SPRC	116.00
			CHECK TOTAL	847.89
70770	COM ED	COMED-MILL CREEK COMM PK	CORPORATE / PARKS ADMINISTRATION	23.95
			CHECK TOTAL	23.95
70771	CONSERV FS, INC.	DIESEL FUEL	CORPORATE / PARKS ADMINISTRATION	711.10
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,190.85
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	132.32
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	177.91
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	19.77
		DIESEL FUEL	CORPORATE / PARKS ADMINISTRATION	314.24
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	736.54
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	81.84
			CHECK TOTAL	3,364.57
70772	COMCAST CABLE	COMCAST-PH38 INTERNET	RECREATION / PLAYHOUSE 38	69.95
			CHECK TOTAL	69.95
70773	DAILY HERALD	DAILY HERALD PAPER 2/14-4/10	CORPORATE / PARKS ADMINISTRATION	17.00
		DAILY HERALD PAPER 2/14-4/10	RECREATION / REC ADMINISTRATION	17.00
			CHECK TOTAL	34.00
70774	BECKY HARLING	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	70.00
70775	DREYER MEDICAL GROUP, LTD.	EMPLOYEE PHYSICAL	RECREATION / REC ADMINISTRATION	65.00
			CHECK TOTAL	65.00
70776	FUNTOPIA	FUNTOPIA DAY OFF TRIP 3/2	RECREATION / IN SERVICE DAYS PROGRAMS	473.75
			CHECK TOTAL	473.75
70777	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MAINT SCC	RECREATION / REC ADMINISTRATION	432.70

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70777	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MAINT-SCC	CORPORATE / PARKS ADMINISTRATION	288.47
		GORDON FLESCH MAINT-SPRC	RECREATION / REC ADMINISTRATION	195.26
		GORDON FLESCH MAINT-SPRC	RECREATION / SPRC	75.00
		GORDON FLESCH MAINT-PRESCHOOL	RECREATION / PARK DISTRICT PRESCHOOL	98.00
			CHECK TOTAL	1,089.43
70778	W.W. GRAINGER CORP.	MOWER KNOBS	CORPORATE / PARKS ADMINISTRATION	47.84
		KEY RINGS	CORPORATE / PARKS ADMINISTRATION	4.01
			CHECK TOTAL	51.85
70779	ILLINOIS DEPT. OF AGRICULTURE	PEST CONTROL OPERATOR-NICK F.	CORPORATE / PARKS ADMINISTRATION	15.00
		PEST CONTROL APPLICATOR-KEN K.	CORPORATE / PARKS ADMINISTRATION	40.00
			CHECK TOTAL	55.00
70780	IPDDC	CHEER & POM STATE MEET 4/14&15	RECREATION / CHEERLEADING	442.00
			CHECK TOTAL	442.00
70781	KANE COUNTY CHRONICLE	SPRC-CHRONICLE PAPER	RECREATION / REC ADMINISTRATION	32.50
		SPRC-CHRONICLE PAPER	CORPORATE / PARKS ADMINISTRATION	32.50
			CHECK TOTAL	65.00
70782	BETH KEEN	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
70783	SHEAVOUN LAMBILLOTTE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70784	FRANCOTYP-POSTALIA, INC.	POSTAGE METER QUARTERLY	RECREATION / REC ADMINISTRATION	24.00
		POSTAGE METER QUARTERLY	CORPORATE / PARKS ADMINISTRATION	24.00
		POSTAGE METER QUARTERLY	RECREATION / SPRC	24.00
		POSTAGE METER QUARTERLY	RECREATION / SUNSET RACQUETBALL & FITNESS	24.00
			CHECK TOTAL	96.00
70785	MENARDS	THERMOSTATS FOR GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	100.94
		LYSOL & CLOROX DISINFECTANTS	CORPORATE / PARKS ADMINISTRATION	54.18
		PFP MAINT REMODEL PROJ SPLYS	CORPORATE / PARKS ADMINISTRATION	64.00
		DUCT TAPE,CONNECTORS,3-N-1 OIL	RECREATION / SPRC	13.65
		DRAIN VALVE & TEFLON TAPE	CORPORATE / PARKS ADMINISTRATION	12.97

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70785	MENARDS	PFP MAINT REMODEL PROJECT	CORPORATE / PARKS ADMINISTRATION	105.35
		PRINTER CABLES	CORPORATE / PARKS ADMINISTRATION	21.27
		ADAPTER BIT SET	CORPORATE / PARKS ADMINISTRATION	3.00
		LUMBER FOR PORT-O-LET SCREENS	CORPORATE / PARKS ADMINISTRATION	282.18
		LUMBER FOR PROPS	RECREATION / PLAYHOUSE 38	75.04
			CHECK TOTAL	732.58
70786	M.I.P.E.	MIPE LUNCH MTG 3/7 (4)	CORPORATE / PARKS ADMINISTRATION	40.00
			CHECK TOTAL	40.00
70787	M.I.P.E.	MIPE MBRSHF FEE-FOREMAN PFP	CORPORATE / PARKS ADMINISTRATION	25.00
			CHECK TOTAL	25.00
70788	MIDLAND PAPER CORP.	WHITE COPIER PAPER	RECREATION / REC ADMINISTRATION	658.80
		WHITE COPIER PAPER	CORPORATE / PARKS ADMINISTRATION	219.60
		WHITE COPIER PAPER	RECREATION / SPRC	219.60
			CHECK TOTAL	1,098.00
70789	NICOR GAS	NICOR-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	196.91
		NICOR-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	209.77
		NICOR-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	57.45
		NICOR-PFP HOUSE	CORPORATE / PECK FARM	77.06
		NICOR-PFP BARN	CORPORATE / PECK FARM	114.71
		NICOR-PFP MAINT	CORPORATE / PECK FARM	115.41
		NICOR-SCC	RECREATION / REC ADMINISTRATION	309.21
		NICOR-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	103.97
		NICOR-SPRC	RECREATION / SPRC	534.87
		NICOR-POOL	RECREATION / SUNSET POOL	298.34
		NICOR-MC POOL	RECREATION / MILL CREEK POOL	331.64
		NICOR-PH38	RECREATION / PLAYHOUSE 38	127.96
			CHECK TOTAL	2,477.30
70790	NORTH AMERICAN CORP	SANITATION SPLYS	RECREATION / SUNSET RACQUETBALL & FITNESS	269.84
		SANITATION SPLYS	RECREATION / REC ADMINISTRATION	269.85
		SANITATION SPLYS	RECREATION / SPRC	717.37
			CHECK TOTAL	1,257.06
70791	CASH	MOM N SON NITE REGISTR CHANGE	RECREATION / ADMINISTRATIVE	200.00
			CHECK TOTAL	200.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70792	SCOTT PINER	MAGIC PERFORMANCE FEE	RECREATION / SPRC BIRTHDAY PARTIES	150.00
			CHECK TOTAL	150.00
70793	CHRISTY POWELL	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70794	QUICKSCORES LLC	VOLLEYBALL LEAGUE SCHEDULING	RECREATION / SPRC ADULT LEAGUES	112.00
		MEN'S BASKETBALL SCHEDULING	RECREATION / SPRC ADULT LEAGUES	56.00
			CHECK TOTAL	168.00
70795	KELLY WALES	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
70796	SANTA'S VILLAGE	SANTA VILLAGE DEP 7/17 (2706)	RECREATION / ADMINISTRATIVE	281.25
			CHECK TOTAL	281.25
70797	KEITH SCHMERER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	15.00
			CHECK TOTAL	15.00
70798	STEVE SLIVKA	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
70799	SARAH SIELISCH	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
70800	STATE STREET COLLISION	OIL CHANGE SVC-SUPT PKS TRUCK	CORPORATE / PARKS ADMINISTRATION	34.99
			CHECK TOTAL	34.99
70801	BUMPER TO BUMPER	SPARK PLUGS	CORPORATE / PARKS ADMINISTRATION	21.80
		BEARING FOR SALT SPREADER	CORPORATE / PARKS ADMINISTRATION	66.19
		MOWER DECK BELT	CORPORATE / PARKS ADMINISTRATION	56.99
		AIR FILTERS	CORPORATE / PARKS ADMINISTRATION	43.24
		MOWER DECK BELT	CORPORATE / PARKS ADMINISTRATION	56.99
		MOWER DECK BELT	CORPORATE / PARKS ADMINISTRATION	56.99
		GASKET MATERIAL,SILICONE SEAL	CORPORATE / PARKS ADMINISTRATION	20.17
		HOSE CLAMPS	CORPORATE / PARKS ADMINISTRATION	18.80
		OIL DRY FOR SHOP	CORPORATE / PARKS ADMINISTRATION	24.78
			CHECK TOTAL	365.95

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70802	T.J. OFFICIAL FINDERS	OFFICIALS 2/3-2/4	RECREATION / BOYS BASKETBALL	713.00
		SCOREKEEPERS 2/3-2/4	RECREATION / BOYS BASKETBALL	168.00
		OFFICIALS 2/3-2/4	RECREATION / GIRLS BASKETBALL	155.00
		SCOREKEEPERS 2/3-2/4	RECREATION / GIRLS BASKETBALL	36.00
		OFFICIALS 2/10-2/11	RECREATION / BOYS BASKETBALL	1,393.00
		SCOREKEEPERS 2/10-2/11	RECREATION / BOYS BASKETBALL	288.00
		SCOREKEEPERS 2/10-2/11	RECREATION / GIRLS BASKETBALL	36.00
		OFFICIALS 2/10-2/11	RECREATION / GIRLS BASKETBALL	93.00
		OFFICIALS 2/17-2/18	RECREATION / BOYS BASKETBALL	1,585.00
		SCOREKEEPERS 2/17-2/18	RECREATION / BOYS BASKETBALL	324.00
		OFFICIALS 2/17-2/18	RECREATION / GIRLS BASKETBALL	155.00
		SCOREKEEPERS 2/17-2/18	RECREATION / GIRLS BASKETBALL	48.00
			CHECK TOTAL	4,994.00
70803	FRANK VAN AELST & ASSOC INC	MONTHLY ACCOUNTING SVC	RECREATION / REC ADMINISTRATION	400.00
		MONTHLY ACCOUNTING SVC	CORPORATE / PARKS ADMINISTRATION	400.00
			CHECK TOTAL	800.00
70804	VERIZON WIRELESS	VERIZON CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	1.84
		VERIZON CELL PHONE USAGE	CORPORATE / PECK FARM	56.01
		VERIZON CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	168.03
		VERIZON CELL PHONE USAGE	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	70.90
			CHECK TOTAL	296.78
70805	NICOLE VICKERS	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70806	PREVENTATIVE MAINTENANCE SYS	SAFTEY LANE TEST	CORPORATE / PARKS ADMINISTRATION	36.00
		SAFETY LANE TESTS	CORPORATE / PARKS ADMINISTRATION	170.00
			CHECK TOTAL	206.00
			WARRANT TOTAL	79,313.56

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70807	AACVB	TANNER HOUSE TOUR TRIP 2/27	RECREATION / ACTIVE OLDER ADULTS - TRIPS	162.00
			CHECK TOTAL	162.00
70808	ABLE PEST CONTROL, INC.	PEST CONTROL SVC-JANUARY	RECREATION / SPRC	105.00
		WOMENS LOCKER RM ANT TREATMENT	RECREATION / SUNSET RACQUETBALL & FITNESS	125.00
			CHECK TOTAL	230.00
70809	GENEVA ACE HARDWARE	PAINT BRUSH,TAPE,NOZZLE	CORPORATE / PARKS ADMINISTRATION	82.14
		MISC FASTENERS,U-BOLTS	CORPORATE / PARKS ADMINISTRATION	51.30
		PAINT FOR TRASH BARRELS	CORPORATE / PARKS ADMINISTRATION	74.19
		SCREWDRIVER TO INSTALL LIGHTS	RECREATION / REC ADMINISTRATION	8.99
		FLOOR TAPE	RECREATION / SPRC	8.99
		PAINT SPLYS,TAPE,BATTERIES	RECREATION / PLAYHOUSE 38	54.93
			CHECK TOTAL	280.54
70810	ACTION PRINTING CORP	SPRING 2018 BROCHURE	RECREATION / PUBLIC INFORMATION	10,952.34
			CHECK TOTAL	10,952.34
70811	ALL STAR SPORTS INSTRUCTION	ALL STAR SPORT INSTR-WNTR CMP	RECREATION / SPORTS CAMPS - ASSI	940.80
		ALL STAR SPORT INSTR FEE-WNTR	RECREATION / TINY SPORTS- ASSI	1,612.80
			CHECK TOTAL	2,553.60
70812	ALL SERVICE HVAC	ROOFTOP HVAC UNIT REPAIRS	RECREATION / SUNSET RACQUETBALL & FITNESS	773.10
			CHECK TOTAL	773.10
70813	AMI COMMUNICATIONS, INC.	AMI-MONTHLY EMAIL SVC	RECREATION / REC ADMINISTRATION	50.00
		AMI-MONTHLY ANTIVIRUS SVC	RECREATION / REC ADMINISTRATION	53.00
		AMI-MONTHLY ANTIVIRUS SVC	CORPORATE / PARKS ADMINISTRATION	53.00
		AMI-MONTHLY COMPUTER MAINT	RECREATION / REC ADMINISTRATION	1,498.95
		AMI-MONTHLY SERVER MAINT	RECREATION / REC ADMINISTRATION	715.00
			CHECK TOTAL	2,369.95
70814	AT&T	AT&T PFP MAINT INTERNET SVC	CORPORATE / PECK FARM	40.30
			CHECK TOTAL	40.30
70815	CINDY BEITZEL	SEWING INSTRUCTOR-2/1 CLASS	RECREATION / YOUTH	65.00
		SEWING INSTRUCTOR FEE-2/12	RECREATION / YOUTH	195.00
		SEWING INSTRUCTOR FEE-2/12	RECREATION / ADULT	30.00

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70815	CINDY BEITZEL	SEWING INSTRUCTOR-2/19 CLASS	RECREATION / YOUTH	175.00
			CHECK TOTAL	465.00
70816	BLOOMING COLOR	PRINTING FEE FOR DAY PASSES	RECREATION / PUBLIC INFORMATION	204.11
		PERSONAL TRAINER CARDS	RECREATION / PUBLIC INFORMATION	29.87
		BIKE TRAIL MAPS	RECREATION / PUBLIC INFORMATION	1,457.00
			CHECK TOTAL	1,690.98
70817	CARLIN HORTICULTURAL SUPPLIES	GREENHOUSE SPLYS-SOIL/FERTILZR	CORPORATE / PARKS ADMINISTRATION	3,481.44
		GREENHOUSE-WATERING TOOLS	CORPORATE / PARKS ADMINISTRATION	93.81
			CHECK TOTAL	3,575.25
70818	CALL ONE	CALL ONE MONTHLY SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	72.15
		CALL ONE MONTHLY SVC	RECREATION / REC ADMINISTRATION	384.78
		CALL ONE MONTHLY SVC	RECREATION / SUNSET POOL	132.33
		CALL ONE MONTHLY SVC	RECREATION / SPRC	640.60
		CALL ONE MONTHLY SVC	CORPORATE / PARKS ADMINISTRATION	204.58
		CALL ONE MONTHLY SVC	RECREATION / MINIATURE GOLF	51.14
		CALL ONE MONTHLY SVC	CORPORATE / PECK FARM	107.78
			CHECK TOTAL	1,593.36
70819	CARRICO AQUATIC RESOURCES INC.	CERTIFICATION FOR AQUATIC SPVR	RECREATION / SUNSET POOL	300.00
			CHECK TOTAL	300.00
70820	CHASEWOOD LEARNING	CHASEWOOD LEARNING INSTR WNTR	RECREATION / YOUTH	1,020.00
			CHECK TOTAL	1,020.00
70821	CITY OF GENEVA	PH38 CITY LIQUOR LICENSE	RECREATION / PLAYHOUSE 38	500.00
		PFP OUTDOOR SEATING	CORPORATE / PARKS ADMINISTRATION	200.00
			CHECK TOTAL	700.00
70822	CITY OF GENEVA	CITY ELECTRIC-ESPING PK FLAG	CORPORATE / PARKS ADMINISTRATION	24.41
		CITY WATER/SEWER-MOORE SPRY PK	CORPORATE / MOORE SPRAY PARK	67.08
		CITY ELECTRIC-MOORE SPRY PK	CORPORATE / MOORE SPRAY PARK	18.97
		CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	56.51
			CHECK TOTAL	166.97
70823	CINTAS FIRE 636525	FIRE EXTINGUISHER INSPECTION	CORPORATE / PECK FARM	104.80
			CHECK TOTAL	104.80

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70824	COM ED	COMED-MC POOL	RECREATION / MILL CREEK POOL	381.33
		COMED-PETERSON PROPERTY	CORPORATE / PARKS ADMINISTRATION	34.24
		COMED-PFP BALLFIELDS-JAN	RECREATION / ADULT SOFTBALL	60.63
		COMED PFP BALLFIELDS-FEB	RECREATION / ADULT SOFTBALL	55.28
			CHECK TOTAL	531.48
70825	CONSERV FS, INC.	UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,287.83
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	143.10
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	440.56
		TECH DAY TRAINING-MARK G	CORPORATE / PARKS ADMINISTRATION	60.00
			CHECK TOTAL	1,931.49
70826	COMCAST CABLE	COMCAST-SCC CABLE SVC	RECREATION / REC ADMINISTRATION	275.64
		COMCAST-SRFC INTERNET SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	544.97
		COMCAST SPRC INTERNET	RECREATION / SPRC	725.61
			CHECK TOTAL	1,546.22
70827	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN WATER SVC-JAN	RECREATION / SPRC	25.00
		CULLIGAN WATER SVC-FEBRUARY	RECREATION / SPRC	25.00
		CULLIGAN MONTHLY WATER SVC	RECREATION / REC ADMINISTRATION	41.00
		CULLIGAN MONTHLY WATER SVC	CORPORATE / PECK FARM	25.00
			CHECK TOTAL	116.00
70828	DEKANE EQUIPMENT CORPORATION	PLOW CONTROLLER-KUBOTA RTV	CORPORATE / PARKS ADMINISTRATION	704.35
		BUSHINGS & DAMPENER-MOWERS	CORPORATE / PARKS ADMINISTRATION	199.59
			CHECK TOTAL	903.94
70829	EVP ACADEMIES, LLC	EVP VOLLEYBALL WINTER 2018	RECREATION / YOUTH VOLLEYBALL-INDOOR	764.40
			CHECK TOTAL	764.40
70830	FEDEX	POSTAGE-ENVELOPE TO IRS	CORPORATE / PARKS ADMINISTRATION	8.26
		POSTAGE-ENVELOPE TO IRS	RECREATION / REC ADMINISTRATION	8.25
			CHECK TOTAL	16.51
70831	GENEVA CHAMBER OF COMMERCE	CHAMBER BUSINESS DIRECTORY	RECREATION / PUBLIC INFORMATION	100.00
			CHECK TOTAL	100.00
70832	GENEVA SCHOOL DISTRICT #304	GMS 2017 ANNUAL UTILITIES	RECREATION / PARK DISTRICT PRESCHOOL	1,313.53

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FROM CHECK # 70807 TO CHECK # 70865

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70832	GENEVA SCHOOL DISTRICT #304	GMS 2017 ANNUAL UTILITIES	RECREATION / PARK DISTRICT PRESCHOOL	6,753.25
		WESTERN 2017 ANNUAL UTILITIES	RECREATION / WESTERN AVENUE GYM	1,817.96
		WESTERN 2017 ANNUAL UTILITIES	RECREATION / WESTERN AVENUE GYM	5,618.87
		HARRISON 2017 ANNUAL UTILITIES	RECREATION / HARRISON STREET GYM	2,241.77
		HARRISON 2017 ANNUAL UTILITIES	RECREATION / HARRISON STREET GYM	9,269.51
		MILL CREEK TEEN CAMP	RECREATION / TEEN EXTREME CAMP	1,276.25
		PRESCHOOL CUSTODIAL FEE	RECREATION / PARK DISTRICT PRESCHOOL	27,953.05
			CHECK TOTAL	56,244.19
70833	GENEVA PARK DISTRICT FOUNDATIO	MCALISTERS DONATE-AUTUMN FAIR	CORPORATE / PECK FARM	100.00
			CHECK TOTAL	100.00
70834	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MAINT AGREEMENT	RECREATION / PARK DISTRICT PRESCHOOL	98.00
		GORDON FLESCH MAINT-SPRC	RECREATION / REC ADMINISTRATION	66.47
		GORDON FLESCH MAINT-SPRC	RECREATION / SPRC	99.69
		GORDON FLESCH MAINT-SCC	RECREATION / REC ADMINISTRATION	420.31
		GORDON FLESCH MAINT-SCC	CORPORATE / PARKS ADMINISTRATION	280.21
			CHECK TOTAL	964.68
70835	GROOT, INC.	REFUSE DISPOSAL	RECREATION / REC ADMINISTRATION	85.40
		REFUSE DISPOSAL	CORPORATE / PECK FARM	298.32
		REFUSE DISPOSAL	RECREATION / SPRC	152.08
		REFUSE DISPOSAL	CORPORATE / PARKS ADMINISTRATION	422.31
		REFUSE DISPOSAL	RECREATION / REC ADMINISTRATION	119.32
			CHECK TOTAL	1,077.43
70836	HARRIS COMPUTER SYSTEMS, INC.	MSI & TCP ANNUAL MAINTENANCE	CORPORATE / PARKS ADMINISTRATION	3,368.82
		MSI & TCP ANNUAL MAINTENANCE	RECREATION / REC ADMINISTRATION	3,368.83
			CHECK TOTAL	6,737.65
70837	INTERSTATE GAS SUPPLY, INC.	IGS ENERGY-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	399.79
		IGS ENERGY-SPRC	RECREATION / SPRC	1,725.58
		IGS ENERGY-POOL	RECREATION / SUNSET POOL	160.53
		IGS ENERGY-PFP MAINT	CORPORATE / PECK FARM	352.87
		IGS ENERGY-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	238.86
		IGS ENERGY-PFP HOUSE	CORPORATE / PECK FARM	125.25
		IGS ENERGY-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	369.93
		IGS ENERGY-WHLR PK	CORPORATE / PARKS ADMINISTRATION	39.16

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GENEVA PARK DISTRICT
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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70837	INTERSTATE GAS SUPPLY, INC.	IGS ENERGY-SCC	RECREATION / REC ADMINISTRATION	1,051.64
			CHECK TOTAL	4,463.61
70838	LINTFIGHTERS OF CENTRAL	CLEANED 2 DRYERS & VENT	RECREATION / SPRC	440.00
			CHECK TOTAL	440.00
70839	LISA LOMBARDI COACHING INC.	INSTR-WACKY SCIENCE 1/28	RECREATION / YOUTH	27.30
			CHECK TOTAL	27.30
70840	CHARLES LORENCE	TEACHING INTRO TO BEEKEEPING	CORPORATE / PECK FARM GENERAL PROGRAMS	400.00
			CHECK TOTAL	400.00
70841	MAGIC OF GARY KANTOR	INSTR FEE-MAGIC CLASS 1/24/18	RECREATION / YOUTH	64.00
			CHECK TOTAL	64.00
70842	MENARDS	ALL PURPOSE BRUSH	RECREATION / SPRC	3.99
		PORCELAIN SOCKET	RECREATION / MILL CREEK POOL	3.79
		SNOW SHOVELS (2)	CORPORATE / PECK FARM	43.94
		RETURNED FINISHING NAILS	CORPORATE / PARKS ADMINISTRATION	-8.99
		PH38 SPLYS-PAINT,PIPE	RECREATION / PLAYHOUSE 38	198.88
		PH38 PROP SPLYS-BAREFOOT	RECREATION / PLAYHOUSE 38	7.58
		PFP MAINT SHOP PROJECT SPLYS	CORPORATE / PARKS ADMINISTRATION	73.59
		DUCT TAPE	CORPORATE / PECK FARM	33.44
		LUMBER FOR SINGAGE	CORPORATE / PARKS ADMINISTRATION	12.18
		LIGHT BULBS,TOILET RPR KIT	RECREATION / MILL CREEK POOL	25.80
		BULBS AND PICTURE HANGERS	CORPORATE / PECK FARM	19.66
		SANITATION SPLY	CORPORATE / PECK FARM	11.84
		PICNIC TABLE LUMBER-ADA UPGRAD	SPECIAL RECREATION / SPECIAL RECREATION	658.79
		CASTERS	RECREATION / PLAYHOUSE 38	31.96
		PAINT & STAIN FOR SIGNS	CORPORATE / PARKS ADMINISTRATION	224.82
		SHELF	SPECIAL RECREATION / SPECIAL RECREATION	24.99
		ADA UPGRADE PFP SHOP BATHROOM	SPECIAL RECREATION / SPECIAL RECREATION	39.99
		PROP SPLYS-PH38 BAREFOOT	RECREATION / PLAYHOUSE 38	53.28
		CONNECTORS FOR GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	59.56
		GARGABE CAN-WHLR PLAYGROUND	CORPORATE / PARKS ADMINISTRATION	23.99
		PAINT & BRUSH	CORPORATE / PARKS ADMINISTRATION	46.96
		STORAGE BAGS & TOTES	RECREATION / PLAYHOUSE 38	45.18
		CAPS & SCREWS FOR POSTS	CORPORATE / PARKS ADMINISTRATION	17.09
			CHECK TOTAL	1,652.31

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GENEVA PARK DISTRICT
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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70843	NEXT GENERATION, INC	SUPER SHUFFLE SWEATSHIRTS	RECREATION / SUPER BOWL SHUFFLE	1,325.33
			CHECK TOTAL	1,325.33
70844	OFFICE DEPOT BUSINESS CREDIT	TONER CARTRIDGE,BINDERS,TAPE	RECREATION / REC ADMINISTRATION	308.14
		TONER CARTRIDGE, LABELS	RECREATION / SUNSET RACQUETBALL & FITNESS	153.33
		TONER CARTRIDGE, CARD STOCK	CORPORATE / PECK FARM SCHOOL/SCOUT GROUPS	190.42
		BINDERS,CLIPS,TAPE	CORPORATE / PARKS ADMINISTRATION	35.92
		PROTECTOR SHEETS	RECREATION / REC ADMINISTRATION	43.97
		INK CARTRIDGES	CORPORATE / PECK FARM	56.46
		PLASTIC ENVELOPES,LABELS	RECREATION / SPRC	131.57
			CHECK TOTAL	919.81
70845	PDRMA	PDRMA HEALTH INSURANCE PREMIUM	RECREATION / REC ADMINISTRATION	27,007.12
		PDRMA HEALTH INSURANCE PREMIUM	CORPORATE / PARKS ADMINISTRATION	26,814.45
		PDRMA LIFE INSURANCE PREMIUM	CORPORATE / ADMINISTRATIVE	154.50
			CHECK TOTAL	53,976.07
70846	RAYCO STAMPS	GPD ADDRESS STAMP & INK	RECREATION / REC ADMINISTRATION	47.50
			CHECK TOTAL	47.50
70847	RALPH HELM INC.	CHAINSAW CHAINS (4)	CORPORATE / PARKS ADMINISTRATION	91.80
			CHECK TOTAL	91.80
70848	R.J. O'NEIL, INC.	R.J. O'NEIL PREVENTATIVE MAINT	RECREATION / SPRC	1,780.00
		R.J. O'NEIL PREVENTATIVE MAINT	RECREATION / SUNSET RACQUETBALL & FITNESS	700.00
		R.J. O'NEIL PREVENTATIVE MAINT	RECREATION / REC ADMINISTRATION	1,495.00
		R.J. O'NEIL PREVENTATIVE MAINT	CORPORATE / PARKS ADMINISTRATION	994.00
			CHECK TOTAL	4,969.00
70849	ROCK 'N' KIDS, INC.	ROCK'N'KIDS INSTR-WNTR SESS I	RECREATION / TODDLERS	1,266.00
		ROCK'N'KIDS INSTR-WNTR SESS II	RECREATION / TODDLERS	1,600.00
			CHECK TOTAL	2,866.00
70850	RUSSO'S POWER EQUIP INC.	ENGINE HOUR METER	CORPORATE / PARKS ADMINISTRATION	40.61
		2 CYCLE OIL	CORPORATE / PARKS ADMINISTRATION	61.92
			CHECK TOTAL	102.53
70851	SAM'S CLUB	SUPER SHUFFLE FOOD PRODUCTS	RECREATION / SUPER BOWL SHUFFLE	599.34

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70851	SAM'S CLUB	CHEESE	RECREATION / JUST DAD 'N ME	99.80
		KZ SNACK SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	325.84
		KZ PROGRAM SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	190.66
			CHECK TOTAL	1,215.64
70852	SOUNDS LIKE MUSIC LLC	MUSIC LESSONS-WINTER 2017	RECREATION / YOUTH	475.00
			CHECK TOTAL	475.00
70853	STEVENS STREET PROPERTIES	PH38 MONTHLY RENTAL FEE	RECREATION / PLAYHOUSE 38	1,648.00
		PH38 MONTHLY STORAGE FEE	RECREATION / PLAYHOUSE 38	200.00
			CHECK TOTAL	1,848.00
70854	STARFISH AQUATICS INSTITUTE	STARGUARD INSTR COURSE (2)	RECREATION / SUNSET POOL	750.00
		STARFISH SWIM INSTR COURSE-2	RECREATION / SUNSET POOL	530.00
			CHECK TOTAL	1,280.00
70855	BUMPER TO BUMPER	FUEL LINE & CONNECTOR	CORPORATE / PARKS ADMINISTRATION	5.37
		AIR FILTERS, WIPER BLADES	CORPORATE / PARKS ADMINISTRATION	218.48
		OIL & AIR FILTERS	CORPORATE / PARKS ADMINISTRATION	27.38
		STOP LEAK	CORPORATE / PARKS ADMINISTRATION	13.99
		OIL FILTER	CORPORATE / PARKS ADMINISTRATION	4.24
			CHECK TOTAL	269.46
70856	T.J. OFFICIAL FINDERS	SCOREKEEPERS 1/16-1/17	RECREATION / SPRC ADULT LEAGUES	126.00
		OFFICIALS 1/16-1/17	RECREATION / SPRC ADULT LEAGUES	217.00
		SCOREKEEPERS 1/23-1/30	RECREATION / SPRC ADULT LEAGUES	252.00
		OFFICIALS 1/23-1/30	RECREATION / SPRC ADULT LEAGUES	434.00
		OFFICIALS 2/6-2/11	RECREATION / SPRC ADULT LEAGUES	497.00
		SCOREKEEPERS 2/6-2/11	RECREATION / SPRC ADULT LEAGUES	126.00
		OFFICIALS 2/13-2/14	RECREATION / SPRC ADULT LEAGUES	404.00
		SCOREKEEPERS 2/13-2/14	RECREATION / SPRC ADULT LEAGUES	90.00
		OFFICIALS 2/20-2/25	RECREATION / SPRC ADULT LEAGUES	497.00
		SCOREKEEPERS 2/20-2/25	RECREATION / SPRC ADULT LEAGUES	126.00
		OFFICIALS 2/24-2/25	RECREATION / BOYS BASKETBALL	1,523.00
		SCOREKEEPERS 2/24-2/25	RECREATION / BOYS BASKETBALL	300.00
		OFFICIALS 2/24-2/25	RECREATION / GIRLS BASKETBALL	93.00
		SCOREKEEPERS 2/24-2/25	RECREATION / GIRLS BASKETBALL	36.00
		OFFICIALS 2/26	RECREATION / BOYS BASKETBALL	272.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70856	T.J. OFFICIAL FINDERS	SCOREKEEPERS 2/26	RECREATION / BOYS BASKETBALL	48.00
			CHECK TOTAL	5,041.00
70857	TONY & FRIENDS ART STUDIO	KIDS CARTOONING CLS #1221513-6	RECREATION / YOUTH	309.60
		KIDS CARTOONING CLS #1221513-7	RECREATION / YOUTH	309.60
			CHECK TOTAL	619.20
70858	UNIVERSITY OF IL EXTENSION	GARDENING WKSHIP INSTR FEE	CORPORATE / PECK FARM GENERAL PROGRAMS	62.50
			CHECK TOTAL	62.50
70859	VALLEY LOCK CO., INC.	SCC BACK DOOR REPAIR	RECREATION / REC ADMINISTRATION	140.00
			CHECK TOTAL	140.00
70860	FRANK VAN AELST & ASSOC INC	MONTHLY ACCOUNTING SVC FEE	RECREATION / REC ADMINISTRATION	400.00
		MONTHLY ACCOUNTING SVC FEE	CORPORATE / PARKS ADMINISTRATION	400.00
			CHECK TOTAL	800.00
70861	VALLEY FIRE PROTECTION SYSTEMS	FIRE SPRINKLER INSPECTION-SCC	RECREATION / REC ADMINISTRATION	205.00
		FIRE SPRINKLER INSPECTION-SPRC	RECREATION / SPRC	255.00
		FIRE SPRINKLER INSPECTION-WHLR	CORPORATE / PARKS ADMINISTRATION	205.00
			CHECK TOTAL	665.00
70862	MEREDITH VANDRE	PH38 SECRET GARDEN SPLYS	RECREATION / PLAYHOUSE 38	204.95
			CHECK TOTAL	204.95
70863	PREVENTATIVE MAINTENANCE SYS	SAFETY LANE TESTS	CORPORATE / PARKS ADMINISTRATION	103.00
			CHECK TOTAL	103.00
70864	WEE HEART MUSIC, INC.	WEEHEART MUSIC INSTR-WNTR SESS	RECREATION / TODDLERS	4,422.90
			CHECK TOTAL	4,422.90
70865	HAWK FORD OF ST. CHARLES	SPARE KEYS FOR TRUCK	CORPORATE / PARKS ADMINISTRATION	8.98
			CHECK TOTAL	8.98
			WARRANT TOTAL	186,513.07

Geneva Park District Board Meeting

Superintendent of Finance and Personnel Report

Submitted by Christy Powell

March 19, 2018

Monthly Reports

Attached are the February Investment Report and Revenue & Expenditure Reports for your review.

GENEVA PARK DISTRICT
INVESTMENTS
February 28, 2018

Blended Rate

1.23%

General Account

Checking Account	Harris Bank Checking	\$	291,714.11	0.81%
MM Acct.	Harris Bank Money Market	\$	584,366.70	1.36%
		\$	876,080.81	

Upcoming Bond Payments:

Rec 2014	6/15/18	\$	89,633
Ltd B&I 2017	6/15/18	\$	5,944
Debt Certificate	2/1/18	\$	117,646
Corp 2010	6/15/18	\$	30,765
Total		\$	243,988

CD MBS	8 mos	Bloomsdale Bank	\$	175,000.00	1.25%	03/21/18
CD MBS	7 mos	Saco & Biddeford Savings	\$	245,000.00	1.25%	04/20/18
CD MBS	11 mos	ZB NA	\$	248,000.00	1.30%	05/21/18
CD#99650085		State Bank of Geneva	\$	58,636.36	1.00%	06/09/18
CD MBS	10 mos	Merrick Bk, Utah	\$	100,000.00	1.29%	07/20/18
CD MBS	11 mos	Safra Natl Bk, NY	\$	100,000.00	1.29%	08/29/18
CD MBS	12 mos	Santander Bank NA	\$	245,000.00	1.45%	09/20/18
CD MBS	12 mos	Kemba Financial, OH	\$	245,000.00	1.55%	10/11/18
CD MBS	12 mos	CBC Federal Credit Union	\$	245,000.00	1.50%	10/19/18
CD MBS	12 mos	Morgan Stanley	\$	150,000.00	1.50%	11/09/18
CD MBS	12 mos	Sharonview Federal Credit Union	\$	100,000.00	1.70%	12/07/18
CD MBS	18 mos	Goldman Sachs USA	\$	245,000.00	1.60%	04/11/19
IPDLAF MM		IPDLAF+ (#2627)	\$	9,956.46	1.23%	
IMET		Convenience Fund		1,922,698.98	1.38%	
IMET		1-3 Year Fund		545,387.92	0.26%	
		TOTAL	\$	4,634,679.72		
		Grand Total General	\$	5,510,760.53		

Construction Account

Harris Checking	Harris Bank Checking	\$	243,638.71	0.81%
Harris MM	Harris Money Market	\$	122,385.43	1.36%
		\$	366,024.14	

MBS CD	6 mos	Rockford Bank & Trust	\$	245,000.00	1.20%	3/20/2018
CD#99650085		State Bank of Geneva	\$	18,794.67	1.00%	06/09/18
CD 8001108037	12 mos.	MB Financial	\$	103,031.63	1.50%	06/27/18
MBS CD	12 mos.	Compass Bk, ALA	\$	245,000.00	1.45%	09/21/18
184136		Harris Trust & Savings Bank	\$	854,000.00	0.00%	Compensating Balance Account
GPD Bonds		S2015 Limited Bonds	\$	792,535.00	1.47%	12/15/18
IPDLAF MM		IPDLAF+ Fund (#2619)	\$	4,194.28	1.23%	n/a
IMET		Convenience Fund		289,547.22	1.38%	n/a
IMET		1-3 Year Fund		406,311.71	0.26%	
		SUBTOTAL	\$	2,958,414.51		
		Grand Total Construction	\$	3,324,438.65		

GPD/GSD304 Western Ave. Gym

CD 354520692998	11 mo	U.S. Bank	\$	135,310.52	1.50%	05/14/19
		GPD Portion of CD	\$	67,655.26		

GPD/GSD304 Harrison St. Gym

CD 354570040635	11 10	U.S. Bank	\$	87,228.67	1.50%	05/14/19
		GPD Portion of CD	\$	43,614.34		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

**Geneva Park District
Revenue and Expenditure Report
For February 28, 2018**

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget	
GENERAL FUND REVENUES					
Real Estate Taxes	\$ -	\$ 3,654,571	\$ 3,613,090	101%	(a)
Replacement Taxes	-	22,837	36,500	63%	
Investment Income	2,662	26,041	8,000	326%	
Reimbursements	2,850	7,666	7,000	110%	
Rentals & Leases	153	3,510	2,500	140%	
Peck Farm Receipts	40	20,069	22,000	91%	
Camp Coyote- Peck Farm Camp	-	25,279	20,000	126%	(b)
Camp Adventure - Peck Farm Camp	-	10,523	14,000	75%	(b)
Birthday Parties- Peck Farm	-	6,363	7,500	85%	
Learn from the Experts- Peck Farm	845	12,905	7,000	184%	
Peck Farm General Programs	70	8,861	10,000	89%	
Community Garden	-	3,090	5,500	56%	
Peck Farm School/Scout Groups	-	6,495	7,500	87%	
Total Revenues	\$ 6,620	\$ 3,808,211	\$ 3,760,590	101%	
GENERAL FUND EXPENDITURES					
Administration	\$ 148,435	\$ 3,088,979	\$ 3,606,140	86%	(c)
Peck Farm	6,008	79,665	105,800	75%	
Camp Coyote- Peck Farm Camp	-	18,209	13,300	137%	
Camp Adventure- Peck Farm Camp	-	6,255	9,000	69%	
Birthday Parties- Peck Farm	-	1,982	3,000	66%	
Learn from the Experts- Peck Farm	265	1,782	5,550	32%	
Peck Farm General Programs	-	1,623	2,800	58%	
Community Garden	73	3,425	3,800	90%	
Peck Farm School/Scout Groups	44	763	600	127%	
Moore Spray Park	88	6,253	10,600	59%	
Total Expenditures	\$ 154,912	\$ 3,208,935	\$ 3,760,590	85%	
Total General Fund Net Surplus (Deficit)	\$ (148,292)	\$ 599,275	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For February 28, 2018**

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget	
RECREATION FUND REVENUES					
Real Estate Taxes	\$ -	\$ 1,489,178	\$ 1,468,000	101%	(a)
Replacement Taxes	-	22,837	36,500	63%	
Investment Income	2,662	25,988	8,000	325%	
Public Information- Advertising & Sponsorships	-	14,948	12,000	125%	
Community Center Rentals	2,180	9,253	9,000	103%	
General Recreation	861	190,177	248,000	77%	
Playhouse 38	4,168	59,186	70,700	84%	
Preschool/ Toddler	32,063	237,568	340,000	70%	(d)
Active Older Adults	961	21,206	24,500	87%	
Dance	1,769	93,806	154,100	61%	
Camps	-	364,870	333,000	110%	(b)
Contracted & Co-op	100	14,630	18,200	80%	
Special Events	16,659	67,760	73,550	92%	
Tennis	-	14,377	16,000	90%	
Tumbling/ Gymnastics/Cheerleading	3,758	124,083	168,700	74%	
Baseball/ Softball	1,914	86,692	63,650	136%	
General Athletics	6,930	368,155	383,750	96%	
Sunset Racquetball & Fitness	25,026	162,740	195,927	83%	
Pool	-	559,234	553,400	101%	(e)
Mini Golf	-	115,603	89,800	129%	
After School Programs	105,761	744,231	765,000	97%	
Scholarships	-	-	7,000	0%	(f)
SPRC	66,222	514,109	644,100	80%	
Total Revenues	\$ 271,033	\$ 5,300,632	\$ 5,682,877	93%	
RECREATION FUND EXPENDITURES					
Administration	\$ 94,382	\$ 1,871,679	\$ 2,231,565	84%	(c)
Public Information	11,254	99,958	123,500	81%	
Community Center Rentals	-	615	1,500	41%	
General Recreation	7,117	93,057	138,225	67%	
Playhouse 38	4,041	56,701	64,250	88%	
Preschool/ Toddler	22,331	213,829	311,900	69%	
Active Older Adults	2,843	14,295	20,300	70%	
Dance	5,752	39,047	80,600	48%	
Camps	491	237,659	258,750	92%	
Contracted & Co-op	6,020	8,531	13,600	63%	
Special Events	13,002	39,126	55,650	70%	
Tennis	-	6,411	11,000	58%	
Tumbling/ Gymnastics/Cheerleading	8,095	95,474	125,150	76%	
Baseball/ Softball	149	33,224	25,000	133%	
General Athletics	40,642	233,781	258,625	90%	
Ice Rinks	150	350	1,500	23%	
Gymnasiums	1,621	13,332	40,500	33%	
Sunset Racquetball & Fitness	11,999	105,816	127,412	83%	
Pool	3,976	506,718	519,000	98%	
Mini Golf	161	33,639	34,100	99%	
After School Programs	42,236	366,132	703,850	52%	
Scholarships	-	4,552	7,000	65%	(f)
SPRC	39,342	413,341	529,900	78%	
Total Expenditures	\$ 315,601	\$ 4,487,269	\$ 5,682,877	79%	
Total Recreation Fund Net Surplus (Deficit)	\$ (44,569)	\$ 813,363	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For February 28, 2018

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget	
LIABILITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 148,279	\$ 146,250	101%	(a)
Replacement Taxes	-	3,128	5,000	63%	
Investment Income	21	208	250	83%	
PDRMA Reimbursements	-	1,500	1,500	100%	
Transfer from Fund Balance	-	-	20,000	0%	
Total Revenues	\$ 21	\$ 153,115	\$ 173,000	89%	
LIABILITY FUND EXPENDITURES					
Liability Insurance	\$ -	\$ 113,459	\$ 155,000	73%	(g)
State Unemployment	-	-	18,000	0%	
Total Expenditures	\$ -	\$ 113,459	\$ 173,000	66%	
Total Liability Fund Net Surplus (Deficit)	\$ 21	\$ 39,656	\$ -	n/a	

IMRF FUND REVENUES					
Real Estate Taxes	\$ -	\$ 253,084	\$ 250,500	101%	(a)
Replacement Taxes	-	10,636	17,000	63%	
Investment Income	125	1,250	1,500	83%	
Transfer from Recreation Programs & Fund Balance	-	-	26,000	0%	
Total Revenues	\$ 125	\$ 264,970	\$ 295,000	90%	
IMRF FUND EXPENDITURES					
IMRF Expense	\$ 21,876	\$ 232,662	\$ 295,000	79%	
Total Expenditures	\$ 21,876	\$ 232,662	\$ 295,000	79%	
Total IMRF Fund Net Surplus (Deficit)	\$ (21,751)	\$ 32,308	\$ -	n/a	

AUDIT FUND REVENUES					
Real Estate Taxes	\$ -	\$ 9,777	\$ 9,350	105%	(a)
Replacement Taxes	\$ -	2,127	3,400	63%	
Transfer from Fund Balance	-	-	-	n/a	
Total Revenues	\$ -	\$ 11,905	\$ 12,750	93%	
AUDIT FUND EXPENDITURES					
Audit Expense	\$ -	\$ 12,750	\$ 12,750	100%	
Total Expenditures	\$ -	\$ 12,750	\$ 12,750	100%	
Total Audit Fund Net Surplus (Deficit)	\$ -	\$ (845)	\$ -	n/a	

SOCIAL SECURITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 225,653	\$ 223,500	101%	(a)
Replacement Taxes	-	8,759	14,000	63%	
Investment Income	208	2,083	2,500	83%	
Transfer from Recreation Programs	-	-	25,000	0%	
Transfer from Fund Balance	-	-	55,000	0%	
Total Revenues	\$ 208	\$ 236,495	\$ 320,000	74%	
SOCIAL SECURITY FUND EXPENDITURES					
FICA/ Medicare	\$ 20,353	\$ 261,894	\$ 320,000	82%	
Total Expenditures	\$ 20,353	\$ 261,894	\$ 320,000	82%	
Total Social Security Fund Net Surplus (Deficit)	\$ (20,144)	\$ (25,399)	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For February 28, 2018**

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ -	\$ 418,977	\$ 416,000	101% (a)
Total Revenues	\$ -	\$ 418,977	\$ 416,000	101%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ 1,494	\$ 29,454	\$ 55,000	54%
ADA Structural Improvements	-	-	105,464	0%
FVSRA- Program Payments	-	255,536	255,536	100% (h)
Total Expenditures	\$ 1,494	\$ 284,990	\$ 416,000	69%
Total FVSRA Fund Net Surplus (Deficit)	\$ (1,494)	\$ 133,987	\$ -	n/a
BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ -	\$ 1,622,330	\$ 1,610,216	101% (a)
Total Revenues	\$ -	\$ 1,622,330	\$ 1,610,216	101%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ -	\$ 1,610,216	\$ 1,610,216	100% (i)
Total Expenditures	\$ -	\$ 1,610,216	\$ 1,610,216	100%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ -	\$ 12,114	\$ -	n/a
CONSTRUCTION FUND REVENUES				
Reimbursements	\$ -	\$ 39,320	\$ 76,000	52%
Bond Issue	-	-	-	0%
Farming Revenue	-	-	1,000	0%
Grant Revenue	-	-	-	0%
Donations	-	-	40,000	0%
Land Cash Revenue	6,537	271,442	60,286	450%
Investment Income	913	33,037	27,000	122%
Audit Transfer	-	-	550,000	0%
Total Revenues	\$ 7,450	\$ 343,799	\$ 754,286	46%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 9,375	\$ 89,185	\$ 167,000	53%
Buildings & Improvements	186,192	579,738	915,000	63%
Parks/ Playground Improvements/ Acquisitions	83,672	1,343,653	1,505,417	89%
Landscaping & Groundskeeping	-	30,258	50,000	61%
Operating Equipment & Vehicles	3,016	77,374	196,425	39%
Recreation Equipment/ Repairs	-	-	1,000	0%
Emergency Repairs/ Replacements	12,970	29,221	70,530	41%
Total Expenditures	\$ 295,225	\$ 2,149,429	\$ 2,905,372	74%
Total Construction Fund Net Surplus (Deficit)	\$ (287,775)	\$ (1,805,629)	\$ (2,151,086)	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr of 2017, the prior fiscal year, for camps held in the Summer of 2017 have been accrued and recognized as revenue in May 2017. Likewise, revenue collected in Mar & Apr 2018 will be deferred until FY2018-19.

(c) Includes 100% of the total S2010 and S2014 debt service payments. Without these expenditures administrative expenses are under budget in the corporate fund at 77% and in the recreation fund at 75% of budget.

(d) Program revenue for the Preschool program is received during the school year Sep - May. Whereas expenditures remain level throughout the year.

(e) Pool Membership Pass revenue collected in Mar & Apr of 2017, the prior fiscal year, for Summer 2017 have been accrued and recognized as revenue. Likewise, membership pass revenue collected in Mar & Apr of 2018 will be deferred until FY2018-19.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded throughout the year to reflect program expense whereby scholarship participants have participated.

(g) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

(h) FVSRA payments are scheduled to be made in the months of June and November.

Geneva Park District
Revenue and Expenditure Report
For February 28, 2018

Monthly % of Annual Budget 83%

	February Actual	YTD Actual	Annual Budget	% of Budget
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(i) Bond payments are made in the months of June and December.

GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	476.00	27,507.00	35,000.00	7,493.0
02-2313-4-0000-23	TICKET SALES	3,510.00	28,952.80	31,500.00	2,547.2
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	0.00	2,000.00	2,000.0
02-2313-4-0000-77	CONCESSIONS	181.62	2,726.60	2,200.00	(526.6
TOTAL RECEIPTS		4,167.62	59,186.40	70,700.00	11,513.60
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	1,389.91	22,396.53	24,000.00	1,603.4
TOTAL SALARIES & WAGES		1,389.91	22,396.53	24,000.00	1,603.47
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.0
02-2313-6-0000-06	NATURAL GAS	222.14	409.39	900.00	490.6
02-2313-6-0000-07	ELECTRIC	63.66	1,126.63	1,500.00	373.3
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	495.00	800.00	305.0
02-2313-6-0000-11	PROFESSIONAL SERVICES	374.46	8,166.64	6,100.00	(2,066.6
02-2313-6-0000-12	RENTAL FEES	1,848.00	18,480.00	21,600.00	3,120.0
TOTAL CONTRACTUAL SERVICES		2,508.26	28,677.66	30,900.00	2,222.34
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	100.00	100.0
02-2313-7-0000-18	CLOTHING	0.00	0.00	150.00	150.0
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	142.39	4,723.40	7,700.00	2,976.6
02-2313-7-0000-28	CONCESSION SUPPLIES	0.00	903.23	1,400.00	496.7
TOTAL COMMODITIES		142.39	5,626.63	9,350.00	3,723.37
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.0
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
EXPENSES					
DEPT. SUMMARY:					
TOTAL REVENUE		4,167.62	59,186.40	70,700.00	11,513.60
TOTAL EXPENSE		4,040.56	56,700.82	64,250.00	7,549.18
NET SURPLUS(DEFICIT)		127.06	2,485.58	6,450.00	3,964.42

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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

PAGE: 2
F-YR: 18

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TOTAL FUND REVENUES		4,167.62	59,186.40	70,700.00	11,513.60
TOTAL FUND EXPENSES		4,040.56	56,700.82	64,250.00	7,549.18
FUND SURPLUS (DEFICIT)		127.06	2,485.58	6,450.00	3,964.42

FUND: CORPORATE
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

PARKS ADMINISTRATION					
REVENUES					
RECEIPTS		6,620	3,808,210	3,760,590	(47,620)
EXPENSES					
SALARIES / WAGES		105,225	1,236,413	1,440,500	204,086
CONTRACTUAL SERVICES		37,785	339,136	526,950	187,813
COMMODITIES		10,154	69,912	121,550	51,637
MAINTENANCE / CAPITAL INVEST.		1,746	1,563,472	1,671,590	108,117
TOTAL EXPENSES: PARKS ADMINISTRATION		154,912	3,208,935	3,760,590	551,654
NET SURPLUS(DEFICIT)		(148,292)	599,275	0	(599,275)
TOTAL FUND REVENUES		6,620	3,808,210	3,760,590	(47,620)
TOTAL FUND EXPENSES		154,912	3,208,935	3,760,590	551,654
SURPLUS (DEFICIT)		(148,292)	599,275	0	(599,275)

FUND: RECREATION

ADMINISTRATIVE/OPERATIONS					
REVENUES					
RECEIPTS		2,661	1,552,951	1,524,500	(28,451)
EXPENSES					
SALARIES / WAGES		51,990	605,895	772,000	166,104
CONTRACTUAL SERVICES		47,742	475,509	658,700	183,190
COMMODITIES		2,162	12,201	23,300	11,098
MAINTENANCE / CAPITAL INVEST.		3,739	878,031	901,065	23,033
TOTAL EXPENSES: ADMINISTRATIVE/OPERATIONS		105,635	1,971,636	2,355,065	383,428
NET SURPLUS(DEFICIT)		(102,973)	(418,685)	(830,565)	(411,879)
COMMUNITY CENTER RENTALS					
REVENUES					
RECEIPTS		2,180	9,252	9,000	(252)
EXPENSES					
SALARIES / WAGES		0	614	1,500	885
CONTRACTUAL SERVICES		0	0	0	0
TOTAL EXPENSES: COMMUNITY CENTER RENTALS		0	614	1,500	885
NET SURPLUS(DEFICIT)		2,180	8,637	7,500	(1,137)
GENERAL RECREATION					
REVENUES					
RECEIPTS		5,028	249,363	318,700	69,336
EXPENSES					
SALARIES / WAGES		8,168	92,170	131,100	38,929

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
GENERAL RECREATION					
	CONTRACTUAL SERVICES	2,508	48,783	58,500	9,716
	COMMODITIES	481	8,803	12,875	4,071
	MAINTENANCE / CAPITAL INVEST.	0	0	0	0
	TOTAL EXPENSES: GENERAL RECREATION	11,157	149,758	202,475	52,717
	NET SURPLUS(DEFICIT)	(6,129)	99,605	116,225	16,619
PRESCHOOL					
	REVENUES				
	RECEIPTS	32,062	237,567	340,000	102,432
	EXPENSES				
	SALARIES / WAGES	19,754	192,807	273,000	80,192
	CONTRACTUAL SERVICES	0	12,035	30,850	18,814
	COMMODITIES	2,576	8,478	7,300	(1,178)
	MAINTENANCE / CAPITAL INVEST.	0	508	750	241
	TOTAL EXPENSES: PRESCHOOL	22,330	213,829	311,900	98,070
	NET SURPLUS(DEFICIT)	9,731	23,738	28,100	4,361
ACTIVE OLDER ADULTS					
	REVENUES				
	RECEIPTS	961	21,206	24,500	3,293
	EXPENSES				
	SALARIES / WAGES	600	5,823	5,800	(23)
	CONTRACTUAL SERVICES	2,213	7,173	13,000	5,826
	COMMODITIES	29	1,298	1,500	201
	TOTAL EXPENSES: ACTIVE OLDER ADULTS	2,842	14,295	20,300	6,004
	NET SURPLUS(DEFICIT)	(1,881)	6,911	4,200	(2,711)
DANCE					
	REVENUES				
	RECEIPTS	1,769	93,806	154,100	60,293
	EXPENSES				
	SALARIES / WAGES	2,759	23,647	47,500	23,852
	CONTRACTUAL SERVICES	1,168	3,729	7,100	3,370
	COMMODITIES	1,824	11,670	26,000	14,329
	TOTAL EXPENSES: DANCE	5,751	39,047	80,600	41,552
	NET SURPLUS(DEFICIT)	(3,982)	54,759	73,500	18,740
CAMPS					
	REVENUES				
	RECEIPTS	0	364,870	333,000	(31,870)
	EXPENSES				

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

CAMPS					
	SALARIES / WAGES	490	177,244	187,000	9,755
	CONTRACTUAL SERVICES	0	49,747	58,900	9,152
	COMMODITIES	0	10,666	12,850	2,183
	TOTAL EXPENSES: CAMPS	490	237,659	258,750	21,090

	NET SURPLUS(DEFICIT)	(490)	127,211	74,250	(52,961)

CONTRACTED					
REVENUES					
	RECEIPTS	100	12,789	13,200	410
EXPENSES					
	CONTRACTUAL SERVICES	5,581	7,195	9,200	2,004
	NET SURPLUS(DEFICIT)	(5,481)	5,594	4,000	(1,594)

CO-OPS					
REVENUES					
	RECEIPTS	0	1,841	5,000	3,159
	RECEIPTS	0	1,841	5,000	3,159
EXPENSES					
	CONTRACTUAL SERVICES	437	1,336	4,400	3,063
	TOTAL EXPENSES: CO-OPS	437	1,336	4,400	3,063

	NET SURPLUS(DEFICIT)	(437)	504	600	95

SPECIAL EVENTS					
REVENUES					
	RECEIPTS	16,659	67,760	73,550	5,790
	RECEIPTS	16,659	67,760	73,550	5,790
EXPENSES					
	SALARIES / WAGES	108	450	1,850	1,400
	CONTRACTUAL SERVICES	4,260	14,977	16,900	1,922
	COMMODITIES	8,633	23,698	35,700	12,001
	--- UNDEFINED CODE ---	0	0	1,200	0
	NET SURPLUS(DEFICIT)	3,656	28,634	17,900	(10,734)

TENNIS					
REVENUES					
	RECEIPTS	0	14,376	16,000	1,623
	RECEIPTS	0	14,376	16,000	1,623
EXPENSES					

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TENNIS					
	SALARIES / WAGES	0	0	0	0
	CONTRACTUAL SERVICES	0	6,410	11,000	4,589
	TOTAL EXPENSES: TENNIS	0	6,410	11,000	4,589

	NET SURPLUS(DEFICIT)	0	7,965	5,000	(2,965)

GYMNASTICS/TUMBLING					
REVENUES					
	RECEIPTS	3,758	124,083	168,700	44,616
	RECEIPTS	3,758	124,083	168,700	44,616
EXPENSES					
	SALARIES / WAGES	7,409	83,254	102,500	19,245
	CONTRACTUAL SERVICES	699	7,437	17,500	10,062
	COMMODITIES	(13)	3,540	4,150	609
	MAINTENANCE / CAPITAL INVEST.	0	1,242	1,000	(242)
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	8,095	95,473	125,150	29,676

	NET SURPLUS(DEFICIT)	(4,337)	28,609	43,550	14,940

BASEBALL & SOFTBALL					
REVENUES					
	RECEIPTS	1,913	58,266	63,650	5,383
	RECEIPTS	1,913	58,266	63,650	5,383
EXPENSES					
	SALARIES / WAGES	0	3,163	4,000	836
	CONTRACTUAL SERVICES	149	9,844	10,400	555
	COMMODITIES	0	5,178	10,600	5,421
	EQUIPMENT REPAIR	0	0	0	0
	TOTAL EXPENSES: BASEBALL & SOFTBALL	149	18,187	25,000	6,812

	NET SURPLUS(DEFICIT)	1,764	40,079	38,650	(1,429)

GENERAL ATHLETICS					
REVENUES					
	RECEIPTS	6,929	396,579	383,750	(12,829)
	RECEIPTS	6,929	396,579	383,750	(12,829)
EXPENSES					
	SALARIES / WAGES	9,314	43,532	47,425	3,892
	CONTRACTUAL SERVICES	30,802	200,744	203,900	3,155

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

GENERAL ATHLETICS					
COMMODITIES		524	4,541	7,300	2,758
TOTAL EXPENSES: GENERAL ATHLETICS		40,641	248,818	258,625	9,806

NET SURPLUS(DEFICIT)		(33,711)	147,761	125,125	(22,636)
ICE RINKS					
EXPENSES					
SALARIES / WAGES		150	350	1,500	1,150
COMMODITIES		0	0	0	0
TOTAL EXPENSES: ICE RINKS		150	350	1,500	1,150

NET SURPLUS(DEFICIT)		(150)	(350)	(1,500)	(1,150)
GYMNASIUMS					
EXPENSES					
SALARIES / WAGES		1,620	13,332	19,000	5,667
CONTRACTUAL SERVICES		0	0	21,500	0
TOTAL EXPENSES: GYMNASIUMS		1,620	13,332	40,500	27,167

NET SURPLUS(DEFICIT)		(1,620)	(13,332)	(40,500)	(27,167)
FITNESS CENTER					
REVENUES					
RECEIPTS		25,026	162,739	195,927	33,187
RECEIPTS		25,026	162,739	195,927	33,187
EXPENSES					
SALARIES / WAGES		6,714	67,119	66,100	(1,019)
CONTRACTUAL SERVICES		2,633	28,698	40,702	12,003
COMMODITIES		1,185	5,734	10,610	4,875
MAINTENANCE / CAPITAL INVEST.		1,465	4,263	10,000	5,736
TOTAL EXPENSES: FITNESS CENTER		11,998	105,815	127,412	21,596

NET SURPLUS(DEFICIT)		13,027	56,923	68,515	11,591
POOL					
REVENUES					
RECEIPTS		0	559,233	553,400	(5,833)
RECEIPTS		0	559,233	553,400	(5,833)
EXPENSES					
SALARIES / WAGES		0	326,264	330,150	3,885
CONTRACTUAL SERVICES		3,950	111,608	114,050	2,441

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

POOL					
COMMODITIES		0	63,333	64,050	716
MAINTENANCE / CAPITAL INVEST.		25	5,511	10,750	5,238
TOTAL EXPENSES: POOL		3,975	506,718	519,000	12,281
NET SURPLUS(DEFICIT)		(3,975)	52,515	34,400	(18,115)

MINI GOLF					
REVENUES					
RECEIPTS		0	115,602	89,800	(25,802)
RECEIPTS		0	115,602	89,800	(25,802)
EXPENSES					
SALARIES / WAGES		0	22,861	23,350	488
CONTRACTUAL SERVICES		160	3,116	4,150	1,033
COMMODITIES		0	7,166	6,300	(866)
MAINTENANCE / CAPITAL INVEST.		0	495	300	(195)
TOTAL EXPENSES: MINI GOLF		160	33,639	34,100	460
NET SURPLUS(DEFICIT)		(160)	81,963	55,700	(26,263)

AFTER SCHOOL PROGRAMS					
REVENUES					
RECEIPTS		105,761	744,230	772,000	27,769
RECEIPTS		105,761	744,230	772,000	27,769
EXPENSES					
SALARIES/WAGES		30,213	248,960	365,500	116,539
CONTRACTUAL SERVICES		8,035	90,141	301,650	211,508
COMMODITIES		3,986	26,998	35,800	8,801
MAINTENANCE/CAPITAL INVESTMTS		0	4,583	7,900	3,316
TOTAL EXPENSES: AFTER SCHOOL PROGRAMS		42,235	370,684	710,850	340,165
NET SURPLUS(DEFICIT)		63,525	373,546	61,150	(312,396)

UNDEFINED GROUP					
REVENUES					
RECEIPTS		66,221	514,109	644,100	129,990
RECEIPTS		66,221	514,109	644,100	129,990
EXPENSES					
SALARIES/ WAGES		23,510	253,168	323,250	70,081
CONTRACTUAL SERVICES		12,484	129,278	164,600	35,321

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

UNDEFINED GROUP					
COMMODITIES		3,223	18,110	27,550	9,439
MAINTENANCE/ CAPITAL INVEST.		124	12,783	14,500	1,716
TOTAL EXPENSES: UNDEFINED GROUP		39,342	413,340	529,900	116,559

NET SURPLUS(DEFICIT)		26,879	100,768	114,200	13,431

TOTAL FUND REVENUES		271,032	5,300,631	5,682,877	382,245
TOTAL FUND EXPENSES		315,601	4,487,268	5,682,877	1,195,608
SURPLUS (DEFICIT)		(44,568)	813,362	0	(813,362)

FUND: LIABILITY INSURANCE

LIABILITY INSURANCE					
REVENUES					
RECEIPTS		20	153,115	173,000	19,884
RECEIPTS		20	153,115	173,000	19,884
EXPENSES					
SPECIAL FUND EXPENSE		0	113,459	173,000	59,540
TOTAL EXPENSES: LIABILITY INSURANCE		0	113,459	173,000	59,540

NET SURPLUS(DEFICIT)		20	39,656	0	(39,656)

TOTAL FUND REVENUES		20	153,115	173,000	19,884
TOTAL FUND EXPENSES		0	113,459	173,000	59,540
SURPLUS (DEFICIT)		20	39,656	0	(39,656)

FUND: IMRF

IMRF					
REVENUES					
RECEIPTS		125	264,970	295,000	30,029
RECEIPTS		125	264,970	295,000	30,029
EXPENSES					
SPECIAL FUND EXPENSE		21,876	232,662	295,000	62,337
TOTAL EXPENSES: IMRF		21,876	232,662	295,000	62,337

NET SURPLUS(DEFICIT)		(21,751)	32,307	0	(32,307)

TOTAL FUND REVENUES		125	264,970	295,000	30,029
TOTAL FUND EXPENSES		21,876	232,662	295,000	62,337
SURPLUS (DEFICIT)		(21,751)	32,307	0	(32,307)

FUND: IMRF
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

FUND: AUDIT					
AUDIT					
REVENUES					
RECEIPTS		0	11,904	12,750	845
RECEIPTS		0	11,904	12,750	845
EXPENSES					
SPECIAL FUND EXPENSE		0	12,750	12,750	0
TOTAL EXPENSES: AUDIT		0	12,750	12,750	0
NET SURPLUS(DEFICIT)		0	(845)	0	845
TOTAL FUND REVENUES		0	11,904	12,750	845
TOTAL FUND EXPENSES		0	12,750	12,750	0
SURPLUS (DEFICIT)		0	(845)	0	845
FUND: SOCIAL SECURITY					
SOCIAL SECURITY					
REVENUES					
RECEIPTS		208	236,495	320,000	83,504
RECEIPTS		208	236,495	320,000	83,504
EXPENSES					
SPECIAL FUND EXPENSE		20,352	261,893	320,000	58,106
TOTAL EXPENSES: SOCIAL SECURITY		20,352	261,893	320,000	58,106
NET SURPLUS(DEFICIT)		(20,144)	(25,398)	0	25,398
TOTAL FUND REVENUES		208	236,495	320,000	83,504
TOTAL FUND EXPENSES		20,352	261,893	320,000	58,106
SURPLUS (DEFICIT)		(20,144)	(25,398)	0	25,398
FUND: SPECIAL RECREATION					
SPECIAL RECREATION					
REVENUES					
RECEIPTS		0	418,977	416,000	(2,977)
RECEIPTS		0	418,977	416,000	(2,977)

FUND: SPECIAL RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

SPECIAL RECREATION					
EXPENSES					
	CONTRACTUAL SERVICES	1,494	29,454	55,000	25,545
	CAPITAL IMPROVEMENTS	0	0	105,464	0
	SPECIAL FUND EXPENSE	0	255,536	255,536	0
TOTAL EXPENSES: SPECIAL RECREATION		1,494	284,990	416,000	131,009

NET SURPLUS(DEFICIT)		(1,494)	133,987	0	(133,987)

TOTAL FUND REVENUES		0	418,977	416,000	(2,977)
TOTAL FUND EXPENSES		1,494	284,990	416,000	131,009
SURPLUS (DEFICIT)		(1,494)	133,987	0	(133,987)

FUND: BOND AND INTEREST FUND

BOND AND INTEREST					
REVENUES					
	RECEIPTS	0	1,622,329	1,610,216	(12,113)
	RECEIPTS	0	1,622,329	1,610,216	(12,113)
EXPENSES					
	CONTRACTUAL SERVICES	0	1,610,216	1,610,216	(0)
TOTAL EXPENSES: BOND AND INTEREST		0	1,610,216	1,610,216	(0)

NET SURPLUS(DEFICIT)		0	12,113	0	(12,113)

TOTAL FUND REVENUES		0	1,622,329	1,610,216	(12,113)
TOTAL FUND EXPENSES		0	1,610,216	1,610,216	(0)
SURPLUS (DEFICIT)		0	12,113	0	(12,113)

FUND: CONSTRUCTION / CAPITAL IMPROV.

PROJECT REVENUE					
REVENUES					
	PROJECT REVENUE	7,450	343,799	754,286	410,486
	PROJECT REVENUE	7,450	343,799	754,286	410,486
NET SURPLUS(DEFICIT)		7,450	343,799	754,286	410,486

PLANNING/CONSTRUCTION/GRANTS					
EXPENSES					
	CONTRACTUAL SERVICES	9,374	89,184	167,000	77,815

FUND: CONSTRUCTION / CAPITAL IMPROV.
 FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<hr/>					
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		9,374	89,184	167,000	77,815
NET SURPLUS(DEFICIT)		(9,374)	(89,184)	(167,000)	(77,815)
<hr/>					
BUILDINGS & IMPROVEMENTS EXPENSES					
CONTRACTUAL SERVICES		186,191	579,737	915,000	335,262
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		186,191	579,737	915,000	335,262
NET SURPLUS(DEFICIT)		(186,191)	(579,737)	(915,000)	(335,262)
<hr/>					
PARKS/PLAYGROUNDS IMPRV/ACQ EXPENSES					
CONTRACTUAL SERVICES		83,672	1,343,652	1,505,417	161,764
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		83,672	1,343,652	1,505,417	161,764
NET SURPLUS(DEFICIT)		(83,672)	(1,343,652)	(1,505,417)	(161,764)
<hr/>					
LANDSCAPING & GROUNDSKEEPING EXPENSES					
CONTRACTUAL SERVICES		0	30,258	50,000	19,741
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		0	30,258	50,000	19,741
NET SURPLUS(DEFICIT)		0	(30,258)	(50,000)	(19,741)
<hr/>					
OPERATING EQUIP. & VEHICLES EXPENSES					
CONTRACTUAL SERVICES		3,015	77,374	196,425	119,050
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		3,015	77,374	196,425	119,050
NET SURPLUS(DEFICIT)		(3,015)	(77,374)	(196,425)	(119,050)
<hr/>					
RECREATION EQUIP. REPAIRS EXPENSES					
CONTRACTUAL SERVICES		0	0	1,000	0
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	0	1,000	0
NET SURPLUS(DEFICIT)		0	0	(1,000)	0
<hr/>					
EMERGENCY REPAIRS/REIMB. EXPENSES					
CONTRACTUAL SERVICES		12,970	29,220	70,530	41,309
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		12,970	29,220	70,530	41,309
NET SURPLUS(DEFICIT)		(12,970)	(29,220)	(70,530)	(41,309)
<hr/>					
TOTAL FUND REVENUES		7,450	343,799	754,286	410,486
TOTAL FUND EXPENSES		295,224	2,149,428	2,905,372	755,943
SURPLUS (DEFICIT)		(287,774)	(1,805,629)	(2,151,086)	(345,456)

DATE: 03/14/2018
TIME: 13:58:48
ID: GL480000.CGP

GENEVA PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 11
F-YR: 18

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 10 PERIODS ENDING FEBRUARY 28, 2018

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte, Larry Gabriel, and Nicole Vickers

From: Ken Kerfoot

CC: Christy Powell

Date: 3/15/2018

Re: Preston Park Playground Renovation

The composite playground near the shelter at Preston Park is in need of replacement.

The proposal from Hacienda Landscaping for \$13,800 was the lowest proposal. A comparable proposal was submitted by E. Hoffman for \$18,270. Kids Around The World will remove the existing playground for use in another country. Geneva Park District staff will install construction fence around the site and arrange the installation of loose fill playground surfacing.

Staff would ask for a motion to approve the installation of the composite playground at Preston Park by Hacienda Landscaping for \$13,800.

**DIRECTOR'S
MONTHLY AGENDA AND REPORT
March 19, 2018**

PRESTON PARK EQUIPMENT INSTALLATION

Enclosed in your packet is a memo from Ken Kerfoot outlining plans for the installation of the small piece of playground equipment at Preston Park. Staff will be available to answer questions. Staff would ask for a motion to approve the replacement of the composite playground at Preston Park by Hacienda Landscaping for \$13,800.

RTP GRANT UPDATE

We have prepared and submitted a grant application for the sundial, the solstice and the mowed trails at Peck Farm North. We should know soon, whether our application will move forward to the next step in the process. Staff will keep the board informed of the progress as we have that information. A final decision will not be made for 6-9 months as the review process is quite lengthy. We do know they received more applications than are typical.

COMMUNICATIONS

Construction will soon begin on our spring playground replacement sites. We hope to have Preston Park, Elm Park & Frank K. Burgess Park all complete by Memorial Day weekend.

Enclosed in your packet is a letter from Microgrid Energy. They are interested in the GPD hosting a solar energy grid at Peck Farm North. Staff does not feel this is a proper use for our newly restored natural prairie, but wanted to bring it before the board for review.

The Geneva Park District Foundation has five board members renewing their three year term in May and we are presently in search of one additional member.

Staff has completed annual evaluations as well as salary surveys and recommendations for the upcoming budget year.

Playhouse 38 has a new adult theatre director. His name is Frank Del Guidice and he comes with many years of experience in the Theatre. We look forward to his first show "A Mother's Gift" opening on April 26th.

Staff is in the midst of completing our 2018 PDRMA risk management review. It is a long and arduous process similar in scope to Distinguished Agency.

The Mill Creek spray ground is near complete and we will be testing the system later this month.

The publicity is out for the Superintendent of Parks and Properties position and we have received resumes from numerous qualified candidates. I hope to start the interview process in early April.

Staff is finalizing the 2018/19 proposed budget and will present it for the Finance Committee to review (Peggy Condon & Susan VanderVeen) early next month followed by a presentation to the full Board on April 16th.

Please be on the lookout for your statements of economic interest which need to be filed by May 1st, 2018.

I will be out of the office on vacation March 23th-April 2nd. Larry, Nicole and Christy will be in charge of their respective departments during my absence.

Enclosed is a copy of minutes from a recent FVSRA board meeting.

Enclosed in your packet is the board calendar including important meeting, event and continuing education dates.

FUTURE MEETINGS

Finance Committee-Budget Meeting (Peggy Condon & Susan VanderVeen)	April, 2018	TBD
Regular Scheduled Board Meeting	April 16	7:00 PM
GPD Foundation Meeting (Regular & Annual)	May 3	7:00 PM
Recreation Committee Meeting (TBD)	TBD	

PERSONNEL & POLICY COMMITTEE RECOMMENDATIONS

The Personnel & Policy Committee met on March 8 to discuss recommendations for salary and wage proposals in preparation of the 2018-19 budget. The Committee (Jay Moffat & John Frankenthal) reviewed the proposal, and minutes of that meeting are enclosed. Staff would ask for a motion to approve the salary and wage recommendations for the 2018-19 fiscal year.



Microgrid Energy

February 26, 2018

GENEVA PARK DISTRICT
710 WESTERN AVE
GENEVA 60134, IL 60134

To Whom It May Concern,

My name is Eric Phillips and I work for Microgrid Energy, a solar developer with locations in Chicago, Denver, and St. Louis. We're participating in the Illinois Community Solar Program, and we're looking for several land sites in Kane County to build our solar arrays.

Your parcel(s) of land adjacent to the nearby substation is an ideal location for our solar array. The flat land, with its proximity to the distribution grid is optimal for solar development. The parcel we'd like to pursue further is listed below:

- 1207401001

Hosting a solar array is easy – we maintain the leased land inside of our fence, which you would no longer need to farm or maintain. Our leases are for 20 - 30 years with the option to extend. We cover any increase in property taxes that result from the installation of our project. You will receive a steady, hassle free, predictable stream of income for the next couple of decades. The solar array operates quietly with no pollution, emissions, onsite employees, or lighting. We are quiet, revenue producing use of your land and you'll probably forget it's there after a little while! We take care of all studies, approvals, permits, and other requirements to operate a fully entitled project. After construction has ended, we will only visit the site 2 – 4 times annually for maintenance after the array is operating. We're a great renter!

We are limited to how large we can build our array, and are seeking approximately 10-20 acres. If you're interested in learning more details about hosting a solar array on all or a portion of your land, my contact information is provided below. I look forward to discussing this opportunity with you.

Sincerely,

Eric Phillips
Solar Land Development Manager
734-474-8885
ephillips@microgridenergy.com



Microgrid Energy

Why lease with Microgrid Energy?

Microgrid Energy is a nationwide developer of community solar, small scale utility scale solar, and commercial solar projects. Our experienced team of solar development professionals has a long track record of success leasing land, acquiring all permits, and building projects. In Illinois, we are developing community solar, which allows both residential and commercial customers the option to subscribe to an off-site garden and receive electricity bill credits from the Utility. Please read below for some additional information about leasing your land for a solar project. We look forward to working with you!

Frequently Asked Questions

Q: How long is the lease term, and how do I get paid?

A: We offer a three-year Option, and a 20 year Operations Lease, with additional extensions. Landowners are paid annually at a \$/acre/year rate.

Q: Can I continue to use my land?

A: During the Option period, you may continue using your land. Upon installation, anything outside the lease boundary can be used.

Q: Will there be a glare from the system?

A: The panels installed utilize a non-reflective technology. The panels will absorb, not reflect, sunlight.

Q: Will there be any noise during operations?

A: The system will operate during daylight hours. The tracker motors and inverters cannot be heard from outside the project fence.

Q: What happens after the contract?

A: Microgrid Energy will restore your land to its original condition and remove the equipment.

How Does it Work?

1. Microgrid Energy and the landowner agree to the solar installation on a parcel of land.
2. Microgrid Energy develops and constructs the community solar garden and interconnects to the electrical distribution system.
3. Electricity generated from solar panels is distributed by the Utility for homeowners and businesses.
4. Microgrid Energy owns and operates the community solar garden for the life of the system.



Colby College, Maine - 1.8 MW Ground Mount

For more information, please call 888-734-3033 or visit us at www.microgridenergy.com

SearchByList

Parcel Search

1207276001

Query

Property Information

Geneva

Parcel 12-07-276-001

Street

City

TaxCode GE005

UseCode 8000

TaxMap

PropInfo

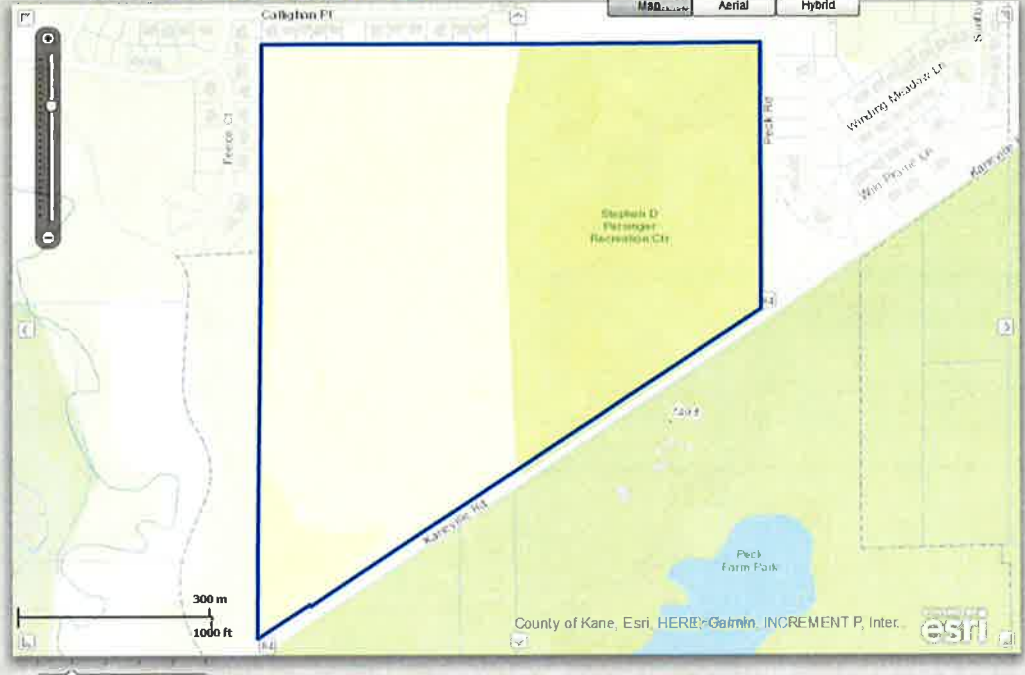
TaxBill

BirdsEye

BufferDist

250

Buffer





**Fox Valley Special Recreation Association
Minutes of the
Annual Board and Staff Dinner Meeting
January 22, 2018
6:00pm
Francesca's by the River
200 South Second Street
St. Charles, IL 60174**

**CALL TO
ORDER:**

Chairman Wascher called the meeting to order at 6:10pm, and the Executive Director called the roll.

Present:

Kim Wascher, Chairman	South Elgin Parks & Recreation Department
Robert Thomson, Vice Chairman	St. Charles Park District
Carolyn J. Nagle, Treasurer	Fox Valley Special Recreation Association
Karen Pritchard	Sugar Grove Park District
Allison Niemela	Batavia Park District
Sheavoun Lambillotte	Geneva Park District
Jim Pilmer	Fox Valley Park District
Dan Leahy (Alternate)	Fox Valley Park District
Shane Hamilton (Alternate)	South Elgin Parks & Recreation Department

Absent:

Rich Zielke, Secretary	Oswegoland Park District
------------------------	--------------------------

Staff Present: Alex Engelhardt, Keith Zalewski, Jamie Spiva, Tammy Kearbey

Changes to the Agenda

- Chairman Wascher requested the Board to remove the following Consent Agenda Items.
 - 4.2 Approval of Balance Sheet, November 30 and December 31, 2017
 - 4.3 Approval of Profit & Loss Budget Performance Report, November 30 and December 31, 2017
 - 4.4 Approval of IPDLAF Consolidated Summary Statement, November 30 and December 31, 2017
 - 4.5 Approval of St. Charles Bank & Trust CD, November 30 and December 31, 2017
 - 4.6 Approval of Check Detail, October 19, 2017 through January 15, 2018
 - 4.7 Approval of A/P Summary, as of December 31, 2017

ACTION ITEM

Board Member Lambillotte made a motion to approve the changes to the Consent Agenda; Board Member Thomson seconded, and the motion passed unanimously.

RECOGNITION OF GUESTS

Jackie Pierce – PDRMA Risk Management Consultant
Holly Cabel – St. Charles Park District Executive Director
Laura Rudow – FVSR Foundation Board Member
Tony Abbott – FVSR Foundation Board Member
Nancy Vaughn – FVSR Foundation Board Member

CORRESPONDENCE

Correspondence was routed

CONSENT AGENDA

Board Member Lambillotte made a motion to approve the Consent Agenda; Board Member Thomson seconded, and the motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

As presented in the Board Packet and additionally, the Executive Director highlighted the hiring of Tammy Kearbey as the new Business Manager. Tammy is working on the financials for the Board and learning the different processes for the Association. The Executive Director also informed the Board of her upcoming presentation on February 22nd, at the St. Charles 708 Mental Health Board. She reminded the Board that she is available to attend upcoming Park District Board Meetings to provide an annual update on FVSRA.

Jackie Pierce, Risk Management Consultant from PDRMA, gave a brief overview of the Loss Control Review that FVSRA recently completed. FVSRA did a fantastic job and Jackie was able to attend a few programs. The Review takes place every 4 years. This year FVSRA again received an Excellent Level A (99.78% which is the accredited status). FVSRA will be awarded \$1,500 and staff will receive a PDRMA Jacket.

ADMINISTRATIVE TEAM REPORT

Recreation:

The Superintendent of Recreation met with the Aurora University Therapeutic Recreation Programming Class to introduce them to the Stars 1 participants and discuss the class programming projects. Students will be planning a one hour program in line with the STARS program goals throughout this upcoming semester. She also highlighted the trip to Colorado with Breckenridge Outdoor Education Center. Participants may use this opportunity as another practice before they compete in the Special Olympics Alpine Competition. All Skiers will go to State.

FOUNDATION REPORT

FVSR Foundation hired a new Development Intern, Kayla Polivka, a Junior at NIU, who began on January 9, 2018. A new summer internship will be in partnership with Benedictine University who will reimburse us \$7.50 per hour for the intern's time. 100 Women Who Care Fox Valley surprised the Fox Valley Special Recreation Association with a donation of \$12,000. The donation was made January 15 at a meeting of the Aktion Club, a division of Kiwanis for adults with developmental disabilities, at the Fox Valley Special Recreation Association in Aurora. Around 40 members of the Aktion Club were able to watch the unexpected event unfold.

Northern Nights, Trees, and Lights

- This event was very successful.
- Moving forward FVSRF will be working toward developing more sponsorships and implementing best practices.
- The goal will be to increase net revenue in part by reducing costs of consignment.
- A follow up survey was sent out and FVSRF received 37 responses.

#ILGive and #GivingTuesday

- This year 15 donors gave \$1,017 to the 2017 campaign. This campaign took place a week after NNTL.

Year-end Campaign

- This year FVSRF received \$3,965 from 19 donors during our year end campaign.
- This was the first direct mail effort by the Foundation, so net proceeds of \$2,686.73 are a success.

BBQ and Basket Raffle

- The 2018 BBQ and Basket Raffle will take place on April 11, 2018 at the Prisco Community Center.
- We invite each of the Park Districts to join our sponsorship and basket committees.
- More details will be sent out soon.

MEMBER AGENCY REPORT (PARK DISTRICT AND DEPARTMENT UPDATES)

St. Charles Park District

The St. Charles Park District recently launched a new website. The Park District also recently purchased the Sportsplex Soccer Complex.

South Elgin Parks and Recreation Department

The South Elgin FUNdation is hosting the Harlem Wizards for a fundraising event. FVSRA is encouraged to send staff to the event on February 9.

Geneva Park District

Sheavoun Lambillotte would like FVSRA to work together with Member Agencies to host a Community Feedback Forum. This Forum would bring together families with special needs to engage them in what they would like to see in their communities. The idea would be to host 3 different meetings offering a different location and time to try and cover all districts.

Batavia Park District

Dean Hoskins has left to become the Executive Director of Westchester Park District. Batavia has begun accepting applications to replace his position.

ACTION ITEMS

- Item 9.1** **Board Member Pilmer made a motion to approve Resolution Number 2018-1, to amend FVSRA's Policy on Non-Discrimination and Anti-Harassment to establish and conform the policy to the requirements of the Public Act 100-554. Board Member Niemela seconded, and the motion passed unanimously.**

UNFINISHED BUSINESS

Item 10.1 Amended Joint Agreement

All documents approving the Amended Joint Agreement have been submitted by the Member Agencies. Carolyn will work on consolidating the signatures onto fewer pages by bringing them to each Agency prior to their next Board Meetings.

Item 10.2 IMRF Audit Status

The Audit is complete and all follow up items have been submitted to IMRF. No further action is required at this time.

NEW BUSINESS

Item 11.1 Yorkville Parks and Recreation Department Inquiry

The Executive Director has had an initial discussion with Tim Evans, Director of Parks and Recreation, for Yorkville to learn about membership in FVSRA. Carolyn has asked him to provide her with some additional stats. She will have a more in-depth discussion with him to determine what Yorkville is really looking to do and will bring her findings back to the Board.

STRATEGIC PLAN

Item 12.1 2017 4th Quarter summary to be presented in February, 2018.

EXECUTIVE SESSION

None

ANNOUNCEMENTS

None

ADJOURNMENT

Board Member Lambillotte made a motion to adjourn. Board Member Leahy seconded and Chairman Wascher adjourned the meeting at 6:59pm.

Respectfully submitted,



Rich Zielke, Secretary

MAR 2018

SUN

MON

TUE

WED

THU

FRI

SAT

01

CAC Mtg 7 PM
Youth Auditions-
Singin' in the Rain Jr.
Barefoot in the Park
Performance

02

Parents Night Out
Barefoot in the
Park
Performance

03

Barefoot in the
Park
Performance

04

Barefoot in the
Park
Performance

05

City Council Mtg
@ 7

06

07

08

Plan Comm Mtg
@ 7

09

Film Festival

10

Mom & Son
Night
Film Festival

11

Comm of the Whole
Mtg @ 7
School Dist. Mtg @ 7
Adult Auditions-
Mom's Gift

12

GPD Foundation
Mtg @ 7 PM

13

Adult Auditions-
Mom's Gift

14

15

16

17

18

GPD Board
Meeting @ 7
City Council Mtg
@ 7

19

HPC Mtg @ 7

20

21

Plan Comm Mtg
@ 7
Library Mtg @ 7

22

23

The Egg-Mazing
Race & Night
Egg Hunt

24

Bunny Breakfast
Annual Egg
Hunt

25

Comm of the
Whole Mtg @ 7
School District
Mtg @ 7

26

27

28

29

30

Bunny Basket
Deliveries

31

Bunny Basket
Deliveries

APR 2018

SUN

MON

TUE

WED

THU

FRI

SAT

01

Opening Day:
Community
Gardens
SPRC & SCC
Closed-Easter

02

City Council Mtg
@ 7

03

04

CAC Mtg 7 PM

05

Parent's Night
Out

06

07

08

Comm of the
Whole Mtg @ 7
School Dist. Mtg
@ 7

09

10

11

Plan Comm Mtg
@ 7

12

13

14

15

**GPD Board
Meeting @ 7**
City Council Mtg
@ 7

16

HPC Mtg @ 7

17

18

19

20

21

Earth Day @ 11
AM
Bob Cox Field
Ribbon Cutting @
11 AM

22

Comm of the
Whole Mtg @ 7
School District
Mtg @ 7

23

24

25

Plan Comm Mtg
@ 7
Library Mtg @ 7
Mom's Gift
Performance

26

Mom's Gift
Performance

27

Mom's Gift
Performance

28

29

Mom's Gift
Performance

30

Screen Free
Week

**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
NICOLE VICKERS, CPRP
SUPERINTENDENT OF RECREATION
March 19, 2018**

I. INFORMATION

Spring registration has begun, with resident registration beginning March 6th, and non-resident registration beginning March 13th which included summer camps and swim lessons for the upcoming season. Registration for Kids Zone and Preschool is currently underway. Early bird pool passes are currently on sale and will remain available until April 30th.

II. PROGRAM HIGHLIGHTS

- a) Mom and Son Night was held March 10th at 6 pm at Geneva High School. This year attendance reached a record high with over 500 people in attendance! Staff did a great job organizing and creating a night filled with memories.



- b) Easter Events are on the horizon:

- Egg-Mazing Race; March 23rd – Wheeler Park
- Bunny Breakfast & Egg Hunt; March 24th – SPRC
- Bunny Basket Deliveries; March 30th & 31st

- c) Playhouse 38 hosted the adult production ‘Barefoot in the Park’ March 1st- 4th. The children’s production of ‘Singin’ in the Rain Jr.’ is currently in rehearsals with two casts.

III. FACILITY UPDATE

Preparation at Stone Creek Mini Golf, Sunset and Mill Creek Pools are underway for the opening of the pending 2018 season.

The fitness centers are currently offering the “Easy as 1, 2, 3” promotion which will last through the end of March. Staff continues to research and implement new methods for campaign sales, and also an emphasis being placed on retention.

IV. UPCOMING EVENTS

Programs/Special Events:

March 23rd:

March 24th:

March 30th & 31st:

The Egg-mazing Race @ Wheeler Park
Egg Hunt and Bunny Breakfast @ SPRC
Bunny Basket Deliveries

Trips:

March 20th:

April 4th:

April 20th:

Ikea, Schaumburg
Brunch & Cantigny, Winfield
GHS Culinary Lunch

INFORMATION:

I. SUNSET REPORT

Comparison figures for Sunset Racquetball and Fitness Center are as follows

SRFC February Totals		
	February 2017	February 2018
Annual Membership Revenue	\$12,535	\$15,413
EFT/Ongoing Revenue	\$2,592	\$7,083
Court Hours	\$313	\$485
Guests	\$618	\$560
Racquet Rentals	\$0	\$0
Vending	\$40	\$160
Total Revenue	\$16,098	\$23,701

	February 2017	February 2018
Resident SRFC Pre-Paid:		
New	11	7
Renew	29	26
Resident SRFC ONGOING:		
New	4	9
Renew	0	1
Non-Resident SRFC Pre-Paid:		
New	1	2
Renew	4	4
Non-Resident SRFC ONGOING:		
New	1	4
Renew	0	1
New	17	22
Renew	33	32
Totals	50	54

SRFC February Memberships Totals				
	February 2017		February 2018	
Total Membership Revenue	\$15,127		\$22,496	
Membership Retention Rate	73%		78%	
SRFC Usage Breakdown				
	February 2017		February 2018	
Members	4,334		4,653	
Guests	158		189	
Total Usage	4,492		4,842	
Weight room Usage	4,129		4,433	
Court Usage				
Reserved Court Time	107		97	
Walk-on Court Time	1		0	
Court Percentages				
Prime Time	34%		40%	
Non-Prime Time	23%		16%	
Racquetball	23%		19%	
Wally ball	4%		4%	
SRFC Year to Date Comparison				
	2016/2017		2017/2018	
Total EFT/Ongoing Memberships	87		107	
Total # of Memberships/Members (excludes Gold)	548	934	567	984
YTD Membership Retention Rate	64%		71%	
Total Membership Revenue	\$133,388		\$140,607	
Projected EFT/Ongoing Annual Rev.	\$5,184		\$14,166	

II. SPRC REPORT

Comparison figures for Stephen D. Persinger Recreation Center are as follows

SPRC General		
	February 2017	February 2018
Total Membership Revenue	\$38,889	\$50,184
Memberships	86	88
Track Passes	72	101
Guests	48	158
Monthly Membership Retention Rate	71%	81%

SPRC Membership Breakdown		
	February 2017	February 2018
Resident Gold Pre-Paid:		
New	1	3
Renew	4	6
Resident Gold ONGOING:		
New	1	2
Renew	1	1
Non-Resident Gold Pre-Paid:		
New	0	0
Renew	0	0
Non-Resident Gold ONGOING:		
New	0	1
Renew	0	0
Resident SPRC Pre-Paid:		
New	17	14
Renew	40	33
Resident SPRC ONGOING:		
New	3	9
Renew	3	4
Non-Resident SPRC Pre-Paid:		
New	1	2
Renew	13	6
Non-Resident SPRC ONGOING:		
New	2	5
Renew	0	2
New	25	36
Renew	61	52
Totals	86	88

SPRC Usage Breakdown				
	February 2017		February 2018	
Members	10,514		11,268	
Guests	48		158	
Total Usage	10,562		11,426	
Member Usage:				
Mon.-Fri. (Avg)	Avg. 422		Avg. 439	
Sat.-Sun. (Avg)	Avg. 317		Avg. 337	
Morning Nursery	513	Avg. 23	649	Avg. 24
12-4 pm Nursery	237	Avg. 14	359	Avg. 13
Evening Nursery	190	Avg. 13	245	Avg. 9
TOTAL NURSERY	940		1,253	
Open Gym Youth	399		988	
Open Gym Adult	470		265	
SPRC February Totals				
	February 2017		February 2018	
Annual Membership Revenue:	\$26,101		\$33,073	
EFT/Ongoing Membership Revenue:	\$10,984		\$14,603	
Monthly Memberships	0	\$0	0	\$0
Track Pass	72	\$1,804	101	\$2,508
Total Membership Revenue	\$38,889		\$50,184	
Kidz Korral Revenue	\$2,037		\$3,310	
Birthday Parties	10	\$2,211	11	\$2,891
Guest Fees	48	\$242	158	\$578
Open Gym Youth	399	\$667	988	\$1,390
Open Gym Adult	470	\$1,071	265	\$728
Vending	\$201		\$393	
Total Additional Revenue	\$6,429		\$9,290	
SPRC Year to Date Comparisons				
	2016/2017		2017/2018	
Current Memberships/Members	1,236	2,698	1,334	2,828
Gold Annual	137	341	142	343
Gold Ongoing	71	166	72	181
SPRC Annual	721	1,435	788	1,495
SPRC Ongoing	307	756	332	809
Track Passes	576		678	
YTD Membership Retention Rate	63%		69%	
Total Membership Revenue	\$361,228		\$358,164	
Projected EFT/Ongoing Annual Rev.	\$21,968		\$29,206	

Peck Farm Park Report

by

Trish Burns

Manager of Peck Farm Park Interpretive Center

March 19, 2018

Natural Areas / Site Management

1. Peck House Basement and Windows: Contractors recently provided quotes on the repairs to the Peck House basement and restoration of the historic windows. The basement has been quoted at \$90,000. The work would include tuckpointing, installing a drain tile, and repair of cracks. The restoration of the historic windows quote came in at \$86,000. That work would include all necessary fabrication, hardware replacement, glass repair or replacement, priming and painting and installation. As an alternate, an interchangeable glass storm and screen panel could be added to the bottom sash of each window, for an additional \$3,510.
2. Natural Areas: The district has begun to do prescribed burns. We have completed burns at Peck Farm Park near the Silo and Orientation Barn, River, Wheeler and Sandholm Parks. We are scheduled to burn the week of spring break, March 26-March 30. If the weather cooperates, we will continue to do as many burns as possible. Most of Peck North is scheduled to burn as well as Mill Creek Community Park and the School District Sites.
3. Earth Day: Earth Day is scheduled for Saturday, April 21 from 11 am-3 pm. The Alpacas and baby goats will be at the event this year, along with the Geneva Library, Usborne Books and electric bikes and cars. We will have the usual paper shredding, plastic recycling, textile recycling and bicycle tune ups. This is a city-wide event sponsored by the Natural Resources Committee and the Park District.

Interpretation / Programs

1. Upcoming Events & Programs
Tales about Tails: April 3-24
Eggs-traordinary: April 4
Bunny Hop: April 5
Geneva Library Storytime: April 11
Science in the Springtime: April 12
STEAM - Recycled: April 19- May 10
Earth Day: April 21
2. Program report (February):

2018	2017		2018	2017	
8	11	Family Programs	110	180	Participants
10	6	Adult Program	373	152	Participants (KCCN)
8	9	Children's Programs	127	117	Participants
2	0	Birthday Parties	90	0	Participants
0	0	On-site Field Trips – Staff Led	0	0	Students/teachers/chaperons

0	0	Outreach Programs	0	0	Participants
0	1	Scout Programs	0	23	Participants
0	0	On-site Field Trip – Visit Only	0	0	Participants
4	4	KidsZone	232	208	
1	1	Partnered Programs	58	47	FVAS Star Party
3	3	LFE	135	68	
0	1	In-house Meetings (OB)	0	30	
1	1	OB Rentals	50	45	
0	0	Picnic Shelter Rental	0		
0	0	3-Sided Barn Rental	0		
0	0	Facility Rental	0		
1	1	Facility Use	600	750	Super Bowl Shuffle
1	0	Special Event	25	0	PFP/North Public Meeting
		Walk in Attendance	265	198	Includes Special Exhibit
39	38	Total Events	2065	1818	Total Tracked Participants

3. Program Comparison (4-Years)

2016		2015		2014		2013	
Events	Participants	Events	Participants	Events	Participants	Events	Participants
39	1595	36	1637	30	1460	40	1998

GENEVA PARK DISTRICT

PARKS AND PROPERTIES BOARD REPORT

Larry Gabriel, Superintendent of Parks and Properties

March 19, 2018

- Staff members are busy wrapping up the winter maintenance activities including picnic table and refuse barrel refurbishing, park sign refinishing, and completion of items on the Winter Maintenance List. Staff has also refinished the tennis court practice boards.
- Prescribed burns are in motion. Staff members are acclimating quite well with Mandy Morgan as the burn boss. PFP south has been completed, and we are targeting River Park as the next site for completion. Mandy has prepared a list of park sites based on priority, but wind and weather will still be a deciding factor.
- The skate park opened on March 1 much to the delight of the enthusiasts.
- Soccer will begin on April 7, and baseball and lacrosse will not be far behind. Staff members are well versed in confronting any challenges that may lie ahead and I have full confidence that all field areas will be ready on time.
- Staff members and I will be focusing on getting the Bob Cox Field in tip-top shape for the ribbon cutting on April 21.
- We are in anticipation of the renovation work to begin at both Frank K. Burgess Park and Elm Park. The pre-construction meeting has taken place and we are working harmoniously with Hacienda Landscape and Kids Around the World to get the projects rolling.
- Staff is in anticipation of opening facilities as schedules dictate. First up will be getting Stone Creek ready. Additionally, we will open the outdoor restroom facilities as weather conditions improve, and attention will be given to general park site clean-up as well.
- Greenhouse work is going well. Rich Kator is doing an excellent job in his first year, and staff members are assisting with transplanting of seedlings and other critical tasks.
- Mandy Morgan and I have identified 8 more locations west of Randall Road for installation of pollinator garden areas. It is very exciting for me to see this project coming into fruition.
- Ice rinks have been de-constructed, and staff already has many good ideas for expanding this recreational opportunity.
- I have begun preparing the 2018 Park Project List.

- Please find a memo in your packet relative to the Preston Park playground installation contractor.
- Finally, a few “techno tidbits”. I recently ran into a problem with the Ford that I drive in that the wipers would not get out of the interval wipe cycle. It was embarrassing on a beautiful 80 degree day to have the wipers going on and off. I “googled” the problem and I was not the only one who had experienced this. Interestingly, there was a “You Tube” video with a person explaining what the problem was and how to fix it for less than \$30.00. I had Bill Braun, our mechanic, view the video, and he was able to correct the problem in short order. It certainly was much better than going through a dealer service ordeal.

As President of MIPE, one of my goals is to improve interest in the organization and perhaps viewing of the web site. I put the thought of creating a Facebook page out to the members, and I have received an offer from a member to not only set up the page but also link it to Instagram. I have Mandy taking pictures of our prescribed burn activities to get the page rolling....Who would have thought, right?

On behalf of the Parks staff, I wish all Board members and Staff a Happy Easter!

March 19, 2018

TO: Geneva Park District Board of Commissioners

FROM: Personnel and Policy Committee (John Frankenthal and Jay Moffat)

RE: Salary and Wage Proposals

Enclosed for your review are materials for FY2018-19 salary and wage proposals. Open session minutes from the committee meeting are included in board packet and closed session minutes are included in executive session packet.

The committee was presented with a recommended average merit increase of 2.59% and five professional salary adjustments.

Enclosed for your review are the following:

1. Memo to the Personnel and Policy Committee
2. Revised Salary Policy
3. Compensation Report (analyze results from IPRA Compensation Survey)-**Included in Executive Session Packet**
4. 2017 Agency Accomplishments
5. Organizational Chart
6. Survey of Comparable District 2018-19 Salary Increases
7. 2018-19 Proposed Part-Time and Seasonal Salary and Wage Ranges (**Included in Executive Session Packet**)
8. 2018-19 Proposed Full-Time Salary and Wage Ranges (**Included in Executive Session Packet**)
9. 2018-19 Proposed Full Time Salary and Wage Recommendations (**Included in Executive Session Packet**)

TO: Personnel and Policy Committee (John Frankenthal and Jay Moffat)

FROM: Sheavoun Lambillotte and Christy Powell

DATE: March 8, 2018

RE: 2018-19 Salary and Wage Proposals

Enclosed for your review are materials for the upcoming Personnel Committee Meeting scheduled for March 8, 2018 at 4:30 pm. These materials include the following:

- Revised Salary Policy
- Compensation Report (analyze results from IPRA Compensation Survey)
- 2017 Agency Accomplishments
- Organizational Chart
- Survey of Comparable District 2018-19 Salary Increases
- 2018-19 Proposed Part-Time and Seasonal Salary and Wage Ranges
- 2018-19 Proposed Full-Time Salary and Wage Ranges
- 2018-19 Proposed Full-Time Salary and Wage Recommendations.

In fiscal year 2017-18, the average merit increase was 2.48%. For fiscal year 2018-19, staff requests the committee to consider an average merit increase of 2.59% along with five professional salary adjustments and the elimination of the senior coordinator salary. The professional salary adjustments total \$22,543 and \$9,726 in FY2018-19 and FY2019-20. The elimination of the senior coordinator position reduces salaries expense in FY2018-19 by - \$19,000. In total, the proposed merit increases, professional adjustments along with the elimination of the senior coordinator position total an increase of 2.8% over the prior year.

Staff will be prepared to discuss any questions the committee may have at the meeting.



Geneva Park District

Salary Policy

**March 2018
Draft**

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2.0	Objectives
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5.0	Annual Wage & Salary Increases
6.0	Responsibilities

Appendix
GPD Salary Range

1.0 INTRODUCTION

This wage and salary policy provides a common framework from which all salaries of the district are determined.

2.0 OBJECTIVES

The Objectives of this salary policy are as follows:

1. To attract the best qualified people available to achieve the District's mission.
2. To provide equitable and consistent remuneration to employees in accordance with their assigned duties and responsibilities.
3. To motivate and stimulate employees to achieve a high level of performance.
4. To encourage the retention and productivity of qualified personnel.
5. To communicate to staff the basic parameters for setting salary.

3.0 COMPONENTS

1. The District shall maintain Job Descriptions for each full-time position which includes the employees' responsibilities, the reporting relationship and the level of education and experience required.
2. The District shall maintain a current organizational chart.
3. The District shall maintain a salary range for all full-time positions. A market analysis of park district salary ranges for similar jobs in park districts with like demographics should be completed no less than once every three years. The District must remain cognizant of the market to ensure that it remains competitive and retains qualified, experienced staff. This analysis can be completed by a number of methods, such as, utilizing IPRA's salary survey information, contacting like park districts for their salary information or contracting a private firm for a compensation study.
4. Consideration will be given to ensure salary ranges are wide enough to account for professional growth and or promotions.
5. The minimum of the salary range is the lowest salary the District will pay for the position. The maximum of the range reflects the highest salary the District will pay for the position. For new personnel hired, staff has the authority to employ a person in a position for a salary within the range upon approval of the Director. Any salaries offered outside of the range needs board approval prior to hiring.
6. Individuals whose salaries fall below a newly established or adjusted range minimum will be increased to the new minimum when resources permit. Incumbents whose salaries fall above the maximum are not entitled to receive merit increases until their salaries fall within the range as a result of adjustments to the range. However, if funding is available, employees whose salaries fall above the range may receive a cost of living adjustment (COLA) or a portion of a COLA as measured by the most current Consumer Price Index (CPI).
7. Attention will be given to the starting salary in each salary range to ensure equity across the District. Ranges will be based on the levels of accountability and responsibility related to the job description. Both experience and academic background will be considered and used as a basis for the starting salary of a new employee.

8. It is important to recognize that annual wage and salary increases for employees are contingent upon the District's overall good financial health as well as the overall health of the District's resident economy. Thus, employees may not receive annual merit or COLA increases.

4.0 PERFORMANCE APPRAISAL

1. Formal performance appraisals shall be conducted annually to assist in determining salary adjustments.
2. A standard form is to be used when evaluating performance to ensure accuracy and consistency regarding factors to be appraised and performance level definitions and measures.
3. Appraisals are to be made by the immediate supervisor having first-hand knowledge of the person being appraised, the circumstances under which they work and the nature of the work in order to obtain the most satisfactory results.
4. The performance appraisal process should include completion of the appraisal form and a performance appraisal interview to review the employee's performance to determine progress, potential and areas requiring improvement.
5. Upon establishment of the overall performance level and in conjunction with the salary increase budget and the employee's position within the salary range, a salary adjustment is recommended.

5.0 ANNUAL WAGE AND SALARY INCREASES

1. Salary Recommendations

A recommended salary adjustment must be initiated by the Executive Director. A summary of all proposed salary adjustments will be prepared each March and presented to the Personnel Policy Committee and then to the Park Board of Commissioners for approval.

2. Merit Increases

A merit increase may be awarded to those employees who meet expectations as reflected in their annual performance review conducted in January of each year for the previous year's performance. ~~Merit increases will not be awarded to those employees who have exceeded the salary range for their job position.~~

3. Cola Increases

A COLA increase may be awarded to employees who meet expectations as reflected in their annual performance review conducted in January of each year for the previous year's performance. COLA increases are tied to the annual average consumer price index as reported by the U.S. Department of Labor in January of each year for the prior year's 12 months.

4. Promotional Increases

A promotional increase is a permanent reassignment from a position evaluated in a lower salary range to another position evaluated in a higher salary range. When an employee is promoted, the new salary shall be at least at the salary range minimum of the higher salary range when resources permit.

5. Salary Adjustments for Demotions

A demotion is a permanent reassignment from a position evaluated in a higher salary range to another position evaluated in a lower salary range.

6. Downgrades

It is not the district's practice to reduce an employee's salary simply because of position re-evaluation into a lower salary range. This action is not considered a demotion and the employee's existing salary shall continue when resources permit, if approved by the Park Board of Commissioners.

7. Salary Range Adjustments

Individuals whose salaries fall below a newly established or adjusted range minimum will be increased to the new minimum when resources permit.

8. Adjustments above Salary Range Maximums

The salary range maximum does not in itself limit rewards to an employee whose performance is clearly well above position expectations. Accordingly, consideration may be given to adjusting an individual's salary above the range maximum of the salary range in which the position is classified provided that:

- a) No promotional opportunity exists for the incumbent and the individual has demonstrated, beyond doubt, truly outstanding ability in the present position.
- b) The incumbent has not received a salary adjustment in the last 12 months.
- c) All such adjustments are authorized by the Park Board of Commissioners.
- d) The salary increase will not cause the employee's salary to exceed the range maximum of the next higher salary range.
- e) A merit bonus may be issued in lieu of a salary merit increase for those salaries that exceed the range maximum and do not require a salary adjustment. A merit bonus will be awarded for that year and doesn't become part of the aggregate salary.

9. New Hires

For new personnel hired, staff has the authority to employ a person in a position for a salary within the range upon approval of the Director. Any salaries offered outside of the range needs board approval prior to hiring. Instances such as these occur when an employee's qualifications exceed those normally required. The individual may be hired at a salary above range or to a new or revised position. A tentative description and evaluation must have been prepared and the establishment of the position authorized by the Board of Commissioners.

6.0 RESPONSIBILITIES

In March of each year the Personnel & Policy Committee composed of two Board members and the Director and Superintendent of Finance & Personnel will meet to discuss the recommended salary increases for the new fiscal year. The Committee will review the list of district accomplishments along with the recommended salary ranges, and set percentages for merit and or COLA increases, if these are awarded. The committee reviews all of this information and then makes a final recommendation to the entire park district board. Below is a further outline of each's responsibilities.

1. Park Board of Commissioners

- a) Approve Salary Policy
- b) Approve overall salary structure increase percentages, salary policy ranges and total salary budget.
- c) Make disposition of salary policy exceptions.
- d) Provide annual performance evaluation for the Executive Director
- e) Approve annual salary increase for Executive Director

2. Executive Director

- a) Recommend overall salary structure increase percentages, salary ranges and total salary budget.
- b) Recommend revisions in salary budget.
- c) Forward to Park Board of commissioners recommended exceptions in district salary policy.

3. Superintendent of Finance & Personnel

- a) Develop data to support recommended overall salary structure increase percentages, total salary budget and revisions in salary policy or ranges.
- b) Advise the Executive Director regarding salary policy and the disposition of proposed exceptions.
- c) Maintain equitable relationships among all salary positions.
 - a. Provide guidance to management in the development, analysis and evaluation of positions.
 - b. Audit position relationships and organizations salary structure annually.
 - c. Complete relevant salary surveys periodically.
- d) Annually submit recommendations supported by cost information for revision of salary structure.
- e) Review all salary actions for consistency with district policies and forward exceptions according to policy.
- f) Recommend revisions in salary policy or procedures to maintain the program on a current basis.
- g) Summarize each period all salary adjustments.
- h) Communicate salary policy and range changes to appropriate management throughout the organization.

GPD Goals & Accomplishments

2017

Earth Day: Continued partnership with NRC, successful event with 700 visitors, worked closely with NRC to get community involvement in electronic recycling.

Autumn Fair: Excellent visitation with over 3000, our highest to date.

Rewrote Natural Areas Plan: Assessed critical areas, developed a plan of action for each area, worked with the Natural Areas Committee to develop a quarterly plan of attack, developed excel document to keep track of work completed, and implemented a more accelerated burn plan.

Transferred our entire computer software system to RecTrac

Introduced new GPD website

Introduced new fitness only website

Successfully turned around pool and concession budget for a combined net revenue of close to \$50,000

Brought snack vending in-house and have seen increased net profit each month

Introduced new fitness center campaigns

Renamed/re-branded fitness centers

Overall 5-star audit for the pools

Increased satisfaction ratings with the pool surveys

Completed sprayground at Mill Creek Pool

Successfully separated from the school district preschool program

Implemented a successful enrichment program at preschool

Began process of implementing LED lighting at Sunset Community Center & SPRC

Completed energy audit, and identified areas of conservation

Issued \$1.59M in Limited Bond purchased by the District versus selling in the open market. This saved the District \$30,000 in bond issuance costs and created interest income instead of interest expense of \$29,459.

Implemented second year of District's participation in Health Savings Accounts

Received seventh consecutive year award in GFOA's Certificate of Achievement for Excellence in Financial Reporting

Employee "Ideas Count" program was implemented

Removal of old bridge at Good Templar Acquisition and replacement with new all metal structure, all in-house by staff, saving the District over \$50,000

Bidding and acquisition of Volt electric car, our first electric fleet vehicle

Managed the Esping, Lovett & Arbizzani park replacement projects

Completion of Bob Cox Field construction

Continued "Oaktober" tradition with the installation of two large caliper oak trees

Partnering with school district on the successful renovations of the GHS tennis courts

Island Park flood clean up and restoration, and successful evacuation and closing of Island during flood

Invasive species removal and control progress at all natural areas throughout the District

Replaced all disc golf tees with all brick tees

Successful management of acquired Peterson house

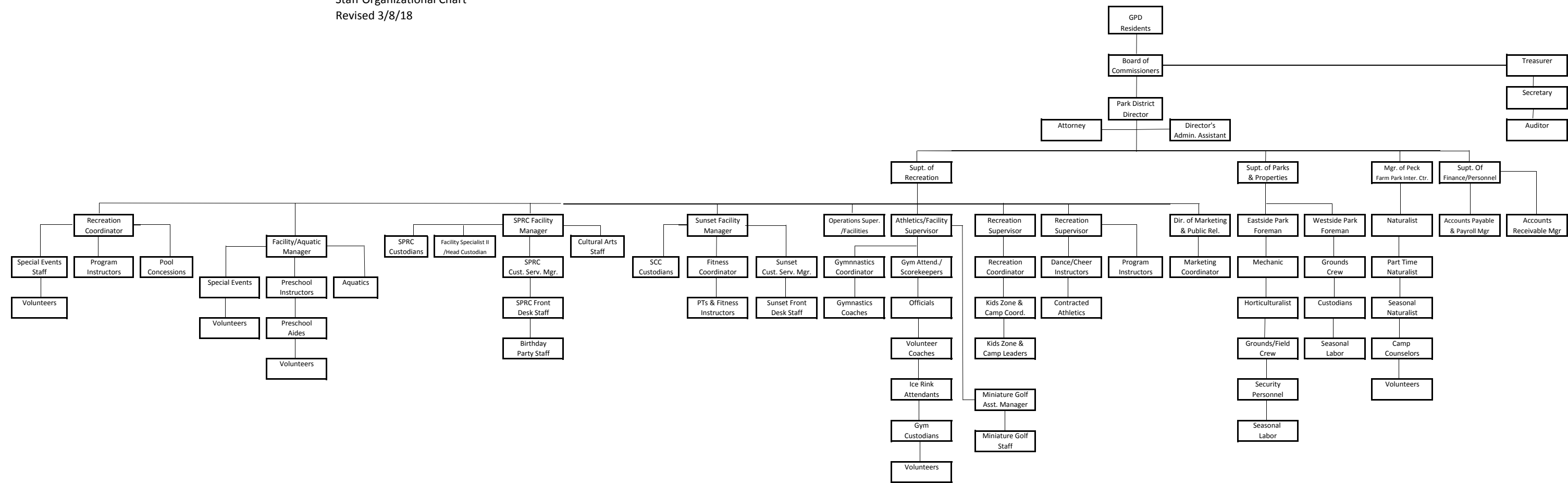
Successful GPD bike trail map creation

PFP parking lot completion and staff installation of all landscape

Resurfacing of Esping parking lot

Successful addition of 8 pollinator gardens with interpretive signage throughout the District

Geneva Park District
Staff Organizational Chart
Revised 3/8/18



District	Performance Increase 2018 or FY18/19	
Addison	3.0%	Proposed
Batavia	3.0%	
Bloomingtondale	2-3%	
Bolingbrook	2.0%	
Buffalo Grove	3% to 3.5%	
Carol Stream	2.5%	
Champaign	3.5%	Proposed
Champaign County Forest Preserve	2%	
Deerfield	3.0%	
Des Plaines	3.0%	Proposed
Elk Grove	2.75%	
Elmhurst	0-4%	
Glenview	3.0%	
Gurnee	3.0%	
Highland Park	3.0%	Proposed
Lisle	3.0%	
Medinah	1.75%	
Mount Prospect	3.0%	
Mundelein	3.0%	
Oak Park	3.2%	
Oswego	3%	
Palatine	3.0%	
Park Ridge	3.0%	
Plainfield	2.5%	
Prospect Heights	3.0%	Proposed
Rockford	2.0%	
Rolling Meadows	3.0%	Proposed
Roselle	2.5%	
St. Charles	3.5%	
Warrenville	3.0%	Proposed
Waukegan	3.0%	Proposed
WDSRA	2.5%	
West Chicago	2.5%	Proposed
Wheaton	3.0%	
Wheeling	3.0%	
Winnetka	4.0%	
Woodridge	3.0%	Proposed