



**PUBLIC HEARING**

**MAY 21, 2018**

**7:00 P.M.**

AGENDA

Call to Order

Roll Call

Hearing of Guests

Review of Budget and Appropriation Ordinance #2018-3

ADJOURN



## **REGULAR SCHEDULED MEETING**

**May 21, 2018**

**7:05 PM**

### **AGENDA**

Call to Order

Roll Call

Hearing of Guests      Employee Service Recognition

Reading of Minutes: Regular Scheduled Meeting – April 16, 2018  
Recreation Committee Meeting – May 15, 2018

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

### **CORRESPONDENCE**

**ANNUAL MEETING** – Temporary Adjournment to Annual Meeting

### **OLD BUSINESS**

Budget and Appropriation Ordinance #2018-3

ADA Audit Compliance Update

### **COMMUNICATIONS**

#### **STAFF REPORTS**

Superintendent of Parks and Properties

Superintendent of Recreation

Manager of Peck Farm Park

#### **NEW BUSINESS**

Recreation Committee Report

FVSRA Board Appointments

Vehicle/Mower Purchase Update

#### **EXECUTIVE SESSION**

Review Executive Session Minutes- Section 2.06 (5ILCS 120/2 (c) (21))

Land Acquisition – (5ILCS 120/2 (c) (5)) –

Personnel - (5ILCS 120/2 (c) (1)) – *not anticipated*

Litigation - (5ILCS 120/2 (c) (11)) - *not anticipated*

### **ADJOURN**

**GENEVA PARK DISTRICT  
REGULAR SCHEDULED MEETING MINUTES  
April 16, 2018  
7:00 p.m.**

CALL TO ORDER

President VanderVeen called the meeting to order at 7:02 p.m.

ROLL CALL

President VanderVeen called for the roll. Commissioner Peggy Condon, Commissioner Lenski, Commissioner Jay Moffat and President VanderVeen all answered present. Vice President Frankenthal was absent.

Staff members present were Director Sheavoun Lambillotte, Administrative Assistant Amy McConnell, Supt. of Parks & Properties Larry Gabriel, Supt. of Finance & Personnel Christy Powell, Manager of Peck Farm Park Trish Burns, and Foreman of Parks & Properties Mandy Morgan

Guests: Frank Bogner

Press: None

HEARING OF GUESTS

Mr. Bogner attended the meeting to formerly thank Elliott Bortner and staff for lining an additional court at SPRC for pickleball. He inquired about outdoor lining of the tennis courts & Director Lambillotte explained that we plan on lining a court at Mill Creek Park to start. Depending on the usage there we may choose to line additional courts.

READING OF MINUTES

Commissioner Moffat made a motion to approve the minutes from the Regular Scheduled Meeting of March 19, 2018 and the Finance Committee Meeting of April 10, 2018 as presented. Commissioner Condon seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Moffat made a motion to approve the claims and accounts as presented. Commissioner Condon seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Superintendent of Finance & Personnel Christy Powell reviewed the March financial reports. She reported that we are 92% of the way through the current fiscal year and the revenue expense report is in line with budget. Superintendent Powell reminded the board that the Statements of Economic Interest must be returned by May 1<sup>st</sup> or there will be a late filing fee. Commissioner Condon made a motion to approve the Treasurer's Report and Supt. of Finance Report as presented. Commissioner Moffat seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Commissioner Moffat made a motion to approve the agenda as presented. Commissioner Condon seconded. All ayes. Motion carried.

CORRESPONDENCE

The press binder was passed around.

**OLD BUSINESS**

## STAFF PRESENTATION

Foreman Morgan gave a presentation on the district's Natural Areas Burn Progress Report

## COMMUNICATIONS

Director Lambillotte congratulated staff on the number of very successful and well attended special events over the past month. Almost 100 participated in our teen Egg-mazing Race despite the cold temps.

This Saturday, April 21<sup>st</sup> at 11 a.m. here at Sunset is the ribbon cutting for Bob Cox Field.

This year's playground replacements are all well ahead of schedule and we anticipate them opening by Memorial Day.

An update on the Peck Farm North Trail Development was provided to the board for their review.

We have received requests from two new soccer groups who wish to be considered for affiliate status with the park district. Staff is presently reviewing those requests.

The Mill Creek spray ground is complete with only minor punch list items remaining. We are excited for our grand opening in June.

Staff are currently working on the PDRMA review and will continue to do so until it's completion this Fall.

Interviews for the Supt. of Parks & Properties position will begin next week.

Director Lambillotte attended a COG plan commission meeting where the proposed new development of the Cetron property was discussed and an overview was provided to the board. Also, there are presently two development projects underway with the COB that affect our district; the proposed development of the 69 acre Landmeier property as well as the proposed development of a senior care/living facility including 62 independent living units.

## FUTURE MEETINGS

Recreation Committee Meeting (Pat Lenski & Susan VanderVeen)	May 15, 2018	1:30 PM
Public Hearing	May 21, 2018	7:00 PM
Regular Scheduled Meeting	May 21, 2018	7:05 PM
Annual Meeting	May 21, 2018	

## MANAGER OF PECK FARM PARK

Manager of Peck Farm Park Trish Burns reviewed her report. The Butterfly House will open on May 19<sup>th</sup> with training starting on May 9<sup>th</sup>. A brief power point presentation on the replacement of the Peck House windows was given. The Earth Day event will be this Saturday, April 21<sup>st</sup> and Tesla will be there along with the other vendors.

## SUPERINTENDENT OF PARKS & PROPERTIES

Supt. of Parks & Properties Larry Gabriel reviewed his report. Spring activities are moving full speed ahead and we are gearing up for facility openings. Foreman Morgan ran a very successful burn season and moving forward additional staff will be getting trained as prescribed burn managers. The cooler temperatures and rainy season have delayed the start of soccer, baseball and the opening of our outdoor restroom facilities, however staff are closely monitoring the weather to ensure everything up and running as soon as possible. Staff continue to work on the Bob Cox Field and anticipate everything to be ready for the ribbon cutting this upcoming Saturday.

## SUPERINTENDENT OF RECREATION

Director Lambillotte reviewed the Supt. of Recreation's report. Spring programs have begun & Summer registration starts on May 8<sup>th</sup>. Mill Creek & Sunset pools are both gearing up to open, as well as mini-

golf. The Athletics/Facility Supervisor position is now open to be filled and the Sunset Facility Manager position will need to be filled in the coming months, as Joann Able will be retiring in June. Revenues for both Sunset & SPRC were reviewed. The Recreation Committee Meeting was set for May 15<sup>th</sup> at 1:30 p.m. Commissioner Moffat suggested we look into a mobile app for BestLife Fitness.

## **NEW BUSINESS**

### **PROPOSED BUDGET FY 2018-2019**

Christy Powell gave a power point presentation of the Proposed Budget FY 2018-2019 that started with our mission statement. She reviewed the calendar in regards to the budget, meetings, drafts, final drafts etc. The finance committee, consisting of Susan VanderVeen (remote attendance) and Peggy Condon, reviewed the budget on April 10th. Supt. of Finance & Personnel Powell summarized each section of the budget. She highlighted on various changes made in the budget from last year to this year and any increases/decreases in the various funds in this budget as compared to last year's budget. She went over the various revenue sources that make up the District's revenue budget. The budget is on public display for 30 days prior to approval/presentation to the board which will happen in May. She highlighted the many services that district offers, and the breakdown of the tax bill. In regards to the EAV, for the fourth year in a row, after 5 years of decline, we saw another increase this past year. Commissioner Moffat made a motion to approve the Proposed Budget FY 2018-2019 as presented. Commissioner Lenski seconded. All ayes. Motion carried.

### **BUDGET & APPROPRIATION ORDINANCE #2018-3 (Draft)**

Supt. Finance & Personnel Powell highlighted the draft ordinance and reviewed the information with the Board. The ordinance will be presented at a Public Hearing on May 21, 2018 at 7:00 PM and will be presented for approval at the May 21, 2018 Board Meeting. The budget ordinance will be available for public review for more than 30 days.

### **EXECUTIVE SESSION**

Commissioner Moffat made a motion to enter into Executive Session for the purpose of discussing Land Acquisition and Personnel at 8:24 p.m. Commissioner Lenski seconded. All ayes. Motion carried.

The board returned to regular session at 9:48 p.m. Commissioner Moffat made a motion to approve an annual salary increase for the Executive Director of 4% effective May 1, 2018. Commissioner Lenski seconded. All ayes. Motion carried.

### **ADJOURN**

Commissioner Lenski made a motion to adjourn the meeting at 9:48 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

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Secretary, Board of Commissioners  
Geneva Park District

Submitted By: Sheavoun Lambillotte / Amy McConnell

## Recreation Committee Meeting Minutes

1:30 pm

May 15, 2018

**Present:** President Susan VanderVeen & Commissioner Pat Lenski

**Staff:** Nicole Vickers, Kelly Wales, Becky Harling, Elliott Bortner, Sarah Sielisch, Mike Hay, Beth Keen, Jake Kaplan, Hannah Sterricker & Joann Able

- Supt. of Recreation Nicole Vickers welcomed Ms. VanderVeen and Mr. Lenski. She explained that the meeting would cover Fall 2017 and Winter 2017-18 seasons, as well as the yearly goals for the recreation department. Ms. Vickers then asked the supervisors to present their reports for both Fall and Winter.
- Sunset Facility Manager/Fitness Supervisor Joann Able: Ms. Able oversees facility operations at Sunset Community Center and Fitness programming. **Fall 2017/Winter 2017-18:** Ms. Able reported that revenue for both Fall and Winter was up from the prior year, with participation levels being higher in the Fall and a bit lower than last year's in the Winter. Ms. Able analyzed Fitness classes & their associated fees and raised those fees in certain areas last spring to better meet our revenue goals and to cover expenses. Mr. Lenski asked about the success thus far of the BestLife Fitness branding. Ms. Able explained that due to the promotions there is a significant increase in participation and revenue. Ms. VanderVeen asked how many personal trainers are on staff. Ms. Able explained that we have four regular trainers, one specific to yoga and one nutritionist on board. Mr. Lenski suggested offering golf fitness classes in the winter months.
- SPRC Customer Service Manager Mike Hay: Mr. Hay's responsibilities include managing the front desk staff at SPRC, overseeing the Parent's Night Out program, booking our Birthday Parties as well as managing that staff. Mr. Hay explained the December program saw some success. This program was included in the Winter brochure and it ran all three months with a steady increase in participation each time. Ms. VanderVeen asked if this event had pre-registration and the night of. Ms. Vickers explained that it is by pre-registration for staffing purposes. Ms. VanderVeen inquired as to how the Birthday Party program was doing. Mr. Hay expressed that this program is seeing a lot of success and there has been increased profit for both seasons.
- SCC Customer Service Manager Hannah Sterricker: Ms. Sterricker's responsibilities include managing the front desk staff at SCC and overseeing pavilion rentals.
- Recreation Supervisor Kelly Wales: Ms. Wales' responsibilities include Kids' Zone, Summer Camp, Day-off Trips, and supervises Ms. Harling's Teen program area.
- Recreation Coordinator Becky Harling: Ms. Harling oversees Teen programming, Day-off Trips & some Special Events. She also assists Ms. Wales with Kids' Zone, Specialty Camps and Summer Camps. **Fall 2017/Winter 2017-18:** Teen programming options increased. The Babysitting for Success course that we offer & our Marathon Club both continue to be very popular. The Day-off Trip program continues to be extremely popular with an increase in participation.
- Recreation Supervisor Elliott Bortner: Mr. Bortner's areas of responsibility are overseeing the Stephen D. Persinger Recreation Center, the Cultural Arts program, as well as Men's Basketball and co-ed Volleyball leagues, and some Special Events. **Fall 2017/Winter 2017-2018:** Hello Santa was successful as always & we were able to call 58 children. Zombie Apocalypse saw an increase in participation. Adult Basketball and Volleyball were both comparable to last year with consistent profit. Cultural Arts numbers are down due to last year's production of Elf Jr. being so popular. However, we do see a profit & great participation with several successful productions. Moving

forward we are focusing on more well-known productions. Ms. Vickers mentioned that we plan to incorporate more musicals moving forward and explore the idea of selling season tickets.

- Recreation Coordinator Jake Kaplan: Mr. Kaplan's areas of responsibility are Toddler, Youth, Adult, Family, AOA, concessions for the pools, as well as assisting with special events. **Fall 2017**: Toddler classes were down in both participation & profit due mainly to the loss of several instructors. However, we did see an increase in toddler contracted music classes this year. Youth programming numbers were comparable to the previous year with the in house art & cooking classes being very popular. Adult programming was up in revenue due in large part to the strength, balance & stretching class. **Winter 2017-2018**: Toddler classes were comparable to last year with again having increased participation in the contracted music classes. Youth classes were similar to last year, as the in house art and cooking classes continue to have high participation. Adult and AOA programming is steady as in past years. Ms. VanderVeen asked about how Toddler classes are going now that we are fully staffed in that area. Mr. Kaplan explained that we are seeing increased participation.
- Recreation/Aquatic Supervisor Sarah Sielisch: Ms. Sielisch is responsible for Friendship Station Preschool, for overseeing both Sunset & Mill Creek pools & many of our Special Events. **Fall 2017/Winter 2017-18**: Halloween Hayday had an increase in participation this past year & Harvest Hustle was a successful event even though we had a slight decrease in participation due to the extreme heat. The timing company continues to do a very good job. Our Polar Express Story Time Train event was again sold out with increased participation, it was profitable & extremely successful. Pizza Palooza participation saw an increase. The Super Shuffle went very well and we continue to explore ideas of enhancing the event. The registration process went better with having three staff members checking everyone in as opposed to just one. The Just Dad n' Me Dance continues to be one of our more popular events with another increase in participation this year. Mom & Son had a significant increase in participation & we again incorporated more activities including the robotics station. We continue to review our evaluations & take the suggestions of participants into consideration to increase popularity of our events.
- Recreation Supervisor Beth Keen: Ms. Keen is responsible for Dance, Cheer, Contracted Athletics and our Senior programming. **Fall 2017/Winter 2017-18**: Martial Arts programming continues along steadily as in prior years. Volleyball numbers were up, Golf numbers were very good in the Fall & wrestling ran again this past Winter. The Dance classes have been changed up with us offering a new program that students have to be invited to participate in, which has helped increase revenue. Winter Dance numbers were down, so we plan to add more recital classes moving forward. General Athletics participation and revenue was up slightly in the Fall. This area saw similar participation in the Winter as compared to last year, however it was a bit of a decrease in revenue. Allstar participation in the Fall was down, but we were up in revenue due to adding coop classes with St. Charles Park District. Winter Allstar participation was similar to last year's and revenue was up slightly. Senior participation and revenue was up and we are currently reviewing ideas for the Geneva Friendly Seniors programming.
- Ms. Vickers addressed the goals, commenting that, as is the case with the Master Plan, many items are retained from year to year in order to keep them ever-present in the minds of staff. She went on the review the goals from 2017-18, highlighting some specific items, and presented the 2018-19 goals. Ms. Vickers commented on how great of a job staff have done over this past year. Both Commissioner Lenski & President VanderVeen thanked the staff for their hard work & expressed that they should be proud of all they do. Ms. Vickers closed the meeting by thanking Ms. VanderVeen and Mr. Lenski for their time, attention and input.

DATE: 05/17/18  
TIME: 12:38:38  
ID: AP490000.WOW

GENEVA PARK DISTRICT  
WARRANT NUMBER 051718

PAGE: 1

**CONSTRUCTION PAID**

FROM CHECK # 114591 TO CHECK # 114599

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114591	CHASE CARD SERVICES	LED LIGHTS-MC POOL	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	479.96
		TRASH CAN LIDS-BURGESS & ELM	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	721.00
			CHECK TOTAL	1,200.96
114592	GOODMARK NURSERIES LLC	TREES PLANTED-MC POOL	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	525.00
			CHECK TOTAL	525.00
114593	HI-LITE ELECTRIC, INC.	WHEELER GREENHOUSE REPAIRS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	735.00
			CHECK TOTAL	735.00
114594	MENARDS	PLANTS FOR BOB COX FIELD	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	184.66
			CHECK TOTAL	184.66
114595	MIDWEST GROUNDCOVERS CORP	MILL CREEK POOL LANDSCAPING	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	2,001.35
			CHECK TOTAL	2,001.35
114596	PRESTIGE GROUT & TILE INC.	MILL CREEK POOL TILE WORK	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	6,624.00
			CHECK TOTAL	6,624.00
114597	RENTAL MAX, L.L.C.	RENTAL FEE-BALLFIELD ROLLER	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	286.00
			CHECK TOTAL	286.00
114598	TEAM REIL, INC.	ELM PARK PLAY EQUIPMENT	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	73,291.00
		PFP LAKE-DOCK SECTION REPLACED	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	647.00
			CHECK TOTAL	73,938.00
114599	RECYCLE DESIGN INC.	BENCHES-BURGESS & ELM PK PROJ	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	5,508.00
			CHECK TOTAL	5,508.00
			WARRANT TOTAL	91,002.97



DATE: 05/18/18  
TIME: 11:43:14  
ID: AP490000.WOW

GENEVA PARK DISTRICT  
WARRANT NUMBER 051818

CONSTRUCTION UNPAID

FROM CHECK # 114600 TO CHECK # 114613

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114600	AMI COMMUNICATIONS, INC.	AMI BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	598.00
			CHECK TOTAL	598.00
114601	HAICIENDA LANDSCAPING INC	PLAYGROUND SURFACE-PRESTON PK	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	5,000.00
		PLAYGROUND SURFACE-STERLING PK	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	5,000.00
			CHECK TOTAL	10,000.00
114602	KANE COUNTY TREASURER	PAULINE PETERSON PROPERTY TAX	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	2,316.36
			CHECK TOTAL	2,316.36
114603	KANE COUNTY TREASURER	PETERSON PROPERTY TAXES	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	4,592.26
			CHECK TOTAL	4,592.26
114604	MENARDS	ROOFING PANELS-BUTTERFLY HOUSE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	651.67
		PFP BH SCREEN MATERIALS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	106.96
			CHECK TOTAL	758.63
114605	PECOVER DECORATING SER., INC.	SUNSET POOL PAINTING PROJECT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	6,500.00
			CHECK TOTAL	6,500.00
114606	ANCEL, GLINK, DIAMOND, BUSH,	MISC LEGAL MATTERS-APRIL	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,820.00
			CHECK TOTAL	2,820.00
114607	CHICAGOLAND CONSTRUCTION, INC.	MC POOL SPRYGRND RETAINAGE FEE	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	10,953.45
		MC POOL SPRYGRND PROJECT PYMNT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	208,115.55
			CHECK TOTAL	219,069.00
114608	CROSSROAD CONSTRUCTION, INC.	MILL CREEK POOL LEAK REPAIR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	11,113.96
			CHECK TOTAL	11,113.96
114609	ENGINEERING RESOURCE ASSOC. INC	ISLAND PK SHORELINE ENG FEE	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,111.00
		SCC ENGINEER FEE	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	9,866.90
			CHECK TOTAL	11,977.90
114610	GENEVA SCHOOL DISTRICT #304	PTAB APPEALS	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	633.20
			CHECK TOTAL	633.20
114611	QUARLES & BRADY LLP	PAY OR PLAY ANALYSIS-MARCH	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	420.00
			CHECK TOTAL	420.00

DATE: 05/18/18  
TIME: 11:43:14  
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GENEVA PARK DISTRICT  
WARRANT NUMBER 051818

FROM CHECK # 114600 TO CHECK # 114613

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114612	THREE OAKS GROUND COVER CORP.	FIBAR INSTALLED-PRESTON PK	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,680.00
			CHECK TOTAL	1,680.00
114613	WILLIAMS ARCHITECTS	MILL CREEK POOL PROJECT-MARCH	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	293.78
		SUNSET POOL SPRAYGROUND PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	4,889.41
		SCC ROOF & HVAC PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	4,851.70
			CHECK TOTAL	10,034.89
			WARRANT TOTAL	282,514.20

DATE: 05/17/18  
TIME: 12:46:43  
ID: AP490000.WOW

GENEVA PARK DISTRICT  
WARRANT NUMBER 051718

GENERAL PAID

PAGE: 1

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70965	U.S. POSTMASTER	SUMMER BROCHURE POSTAGE	RECREATION / PUBLIC INFORMATION	4,000.00
			CHECK TOTAL	4,000.00
70966	JOANN ABLE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
70967	GENEVA ACE HARDWARE	ZIP TIES, MARKING PAINT, BRUSHES	CORPORATE / PARKS ADMINISTRATION	106.07
		SHARPIE MARKER	CORPORATE / PARKS ADMINISTRATION	2.69
		THREADED TAPE	CORPORATE / PARKS ADMINISTRATION	12.91
		KEYS FOR ORIENTATION BARN	CORPORATE / PECK FARM	10.04
		ELECTRICAL CONNECTORS	CORPORATE / PARKS ADMINISTRATION	5.65
		FASTENERS FOR BOLLARDS	CORPORATE / PARKS ADMINISTRATION	48.88
		WEEDING TOOL	CORPORATE / PARKS ADMINISTRATION	13.49
		TAPE	RECREATION / PLAYHOUSE 38	19.77
			CHECK TOTAL	219.50
70968	ALL AMERICAN FLAG COMPANY	FLAGS	CORPORATE / PARKS ADMINISTRATION	893.75
			CHECK TOTAL	893.75
70969	ALL STAR SPORTS INSTRUCTION	ALL STAR SPORTS-WNTR SESS II	RECREATION / TINY SPORTS- ASSI	2,887.50
			CHECK TOTAL	2,887.50
70970	AT&T	AT&T MINI GOLF INTERNET	RECREATION / MINIATURE GOLF	100.70
		AT&T WHEELER INTERNET	CORPORATE / PARKS ADMINISTRATION	70.49
			CHECK TOTAL	171.19
70971	BATAVIA PARK DISTRICT	WINTER COOP CLASSES	RECREATION / ACTIVE OLDER ADULTS - TRIPS	1,299.80
		TAI CHI CLASSES	RECREATION / BATAVIA PARK DIST CLASSES	18.00
		YOUTH VARIETY CLASSES	RECREATION / BATAVIA PARK DIST CLASSES	715.50
			CHECK TOTAL	2,033.30
70972	BARTLETT PARK DISTRICT	BARTLET PD DEPOSIT 8/9 (2706)	RECREATION / ADMINISTRATIVE	202.50
			CHECK TOTAL	202.50
70973	CINDY BEITZEL	SEWING INSTR FEE	RECREATION / YOUTH	45.00
		SEWING INSTR FEE	RECREATION / YOUTH	80.00
			CHECK TOTAL	125.00

DATE: 05/17/18  
TIME: 12:46:43  
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GENEVA PARK DISTRICT  
WARRANT NUMBER 051718

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70974	RICK BELL GOLF PRO	GOLF INSTR FEE-SPRING SESSION	RECREATION / GOLF LESSONS	224.00
			CHECK TOTAL	224.00
70975	BLOOMING COLOR	MINI GOLF FREE PASSES	RECREATION / PUBLIC INFORMATION	74.26
			CHECK TOTAL	74.26
70976	ELLIOTT BORTNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	55.00
70977	TRISH BURNS	REIMB CELL PHONE USAGE	CORPORATE / PECK FARM	50.00
		REIMB MILEAGE	CORPORATE / PARKS ADMINISTRATION	125.00
			CHECK TOTAL	175.00
70978	BILL CHO, INC.	TAEKWONDO INSTR WINTER SESS	RECREATION / MARTIAL ARTS	400.00
			CHECK TOTAL	400.00
70979	CHASEWOOD LEARNING	CHASEWOOD LEARNING INSTR FEE	RECREATION / YOUTH	1,940.00
			CHECK TOTAL	1,940.00
70980	CHICAGO DOGS BASEBALL	CHGO DOGS BASEBALL 6/26 (2704)	RECREATION / ADMINISTRATIVE	150.00
			CHECK TOTAL	150.00
70981	CITY OF GENEVA	CITY WATER/SEWER-SCC	RECREATION / REC ADMINISTRATION	184.02
		CITY WATER/SEWER-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	429.37
		CITY WATER/SEWER-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	48.03
		CITY WATER/SEWER-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	66.13
		CITY WATER/SEWER-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	25.59
		CITY WATER/SEWER-WHLR NORTH	CORPORATE / PARKS ADMINISTRATION	28.53
		CITY WATER/SEWER-STH STR FLDS	CORPORATE / PARKS ADMINISTRATION	102.42
		CITY WATER/SEWER-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	92.92
		CITY WATER/SEWER-SUNSET POOL	RECREATION / SUNSET POOL	296.01
		CITY WATER/SEWER-SPRC	RECREATION / SPRC	978.98
		CITY WATER/SEWER-COMM GRDNS	CORPORATE / COMMUNITY GARDEN	72.68
		CITY ELECTRIC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	61.41
		CITY ELECTRIC-HSS TENNIS CRTS	CORPORATE / PARKS ADMINISTRATION	78.75
		CITY ELECTRIC-JAYCEE PARK	CORPORATE / PARKS ADMINISTRATION	18.30
		CITY ELECTRIC-WHLR PK	CORPORATE / PARKS ADMINISTRATION	83.74

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70981	CITY OF GENEVA	CITY ELECTRIC-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	882.86
		CITY ELECTRIC-PFP HOUSE	CORPORATE / PECK FARM	264.76
		CITY ELECTRIC-PFP MAINT	CORPORATE / PECK FARM	615.38
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	21.25
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	2,051.19
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	265.21
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	1,197.40
		CITY ELECTRIC-SUNSET POOL	RECREATION / SUNSET POOL	429.09
		CITY ELECTRIC-SPRC	RECREATION / SPRC	6,275.80
		CITY ELECTRIC-PH38	RECREATION / PLAYHOUSE 38	89.03
			CHECK TOTAL	14,658.85
70982	COM ED	COMED-MC COMM PK	CORPORATE / PARKS ADMINISTRATION	24.04
			CHECK TOTAL	24.04
70983	CONSERV FS, INC.	GRASS SEED	CORPORATE / PARKS ADMINISTRATION	580.00
		TURF CHEMICALS	CORPORATE / PARKS ADMINISTRATION	881.85
		BASEBALL FIELD SUPPLIES	RECREATION / GIRLS SOFTBALL	500.00
		BASEBALL FIELD SUPPLIES	RECREATION / PECK FARM BASEBALL	500.00
		BASEBALL FIELD SUPPLIES	RECREATION / ADULT SOFTBALL	108.82
		HERBICIDES FOR BASEBALL FIELDS	RECREATION / FIELD MAINTENANCE	630.68
			CHECK TOTAL	3,201.35
70984	COMCAST CABLE	COMCAST-PH38 INTERNET SVC	RECREATION / PLAYHOUSE 38	69.95
			CHECK TOTAL	69.95
70985	COMPLIANCE SIGNS, INC.	ADA SIGNAGE	SPECIAL RECREATION / SPECIAL RECREATION	441.50
			CHECK TOTAL	441.50
70986	DEKANE EQUIPMENT CORPORATION	TIRE PATCHES AND PARTS	CORPORATE / PARKS ADMINISTRATION	223.85
			CHECK TOTAL	223.85
70987	BECKY HARLING	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	70.00
70988	DES PLAINES PARK DISTRICT	DES PLAINES PD 8/7 (2706)	RECREATION / ADMINISTRATIVE	50.00
			CHECK TOTAL	50.00

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70989	DUNHAM WOODS FARM, INC.	HORSMANSHIP INSTR FEE	RECREATION / YOUTH	345.00
			CHECK TOTAL	345.00
70990	EVP ACADEMIES, LLC	EVP SPRING BREAK VOLLEYBALL	RECREATION / YOUTH VOLLEYBALL-INDOOR	327.60
			CHECK TOTAL	327.60
70991	FOX VALLEY ICE ARENA	ICE SKATING LESSONS WINTER II	RECREATION / ICE SKATING LESSONS	1,225.00
			CHECK TOTAL	1,225.00
70992	FUNTOPIA	FUNTOPIA 8/8 (2701)	RECREATION / ADMINISTRATIVE	100.00
			CHECK TOTAL	100.00
70993	GENEVA PARK DISTRICT FOUNDATIO	TELSA DONATION TO GPDF	CORPORATE / PECK FARM	200.00
			CHECK TOTAL	200.00
70994	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MAINT AGREEMENT	RECREATION / PARK DISTRICT PRESCHOOL	98.00
		GORDON FLESCH MAINT AGREEMENT	RECREATION / SPRC	242.77
		GORDON FLESCH MAINT AGREEMENT	RECREATION / REC ADMINISTRATION	685.35
			CHECK TOTAL	1,026.12
70995	GOODMARK NURSERIES LLC	TREES	CORPORATE / PARKS ADMINISTRATION	1,670.00
			CHECK TOTAL	1,670.00
70996	W.W. GRAINGER CORP.	BALLFIELD MAINTENANCE SPLYS	RECREATION / FIELD MAINTENANCE	1,595.51
			CHECK TOTAL	1,595.51
70997	HAIGES MACHINERY, INC.	SCC DRYER REPAIRED	RECREATION / SUNSET RACQUETBALL & FITNESS	1,327.63
			CHECK TOTAL	1,327.63
70998	THE HOME DEPOT	LAUNDRY DETERGENT & BLEACH	RECREATION / SUNSET RACQUETBALL & FITNESS	29.91
			CHECK TOTAL	29.91
70999	LAKESHORE RECYCLING SYSTEM	PORTOLET SVC-WHLR PK	RECREATION / REC ADMINISTRATION	185.36
		PORTOLET SVC-PFP SOCCER NORTH	RECREATION / REC ADMINISTRATION	19.29
		PORTOLET SVC-SKATE PK	RECREATION / REC ADMINISTRATION	125.36
		PORTOLET SVC-ESPING PK	RECREATION / REC ADMINISTRATION	35.36
		PORTOLET SVC-WESTERN AVE	RECREATION / REC ADMINISTRATION	35.36
		PORTOLET SVC-FORNI PK	RECREATION / REC ADMINISTRATION	35.36

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70999	LAKESHORE RECYCLING SYSTEM	PORTOLET SVC-EAGLE BROOK PK	RECREATION / REC ADMINISTRATION	35.36
		PORTOLET SVC-MC COMM PK	RECREATION / REC ADMINISTRATION	35.36
		PORTOLET SVC-DRYDEN PK	RECREATION / REC ADMINISTRATION	35.36
		PORTOLET SVC-MOORE PK	RECREATION / REC ADMINISTRATION	19.29
		PORTOLET SVC-PFP BALLFIELDS	RECREATION / REC ADMINISTRATION	62.86
		PORTOLET SVC-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	38.57
		PORTOLET SVC-PFP NORTH FLDS	RECREATION / REC ADMINISTRATION	19.29
			CHECK TOTAL	682.18
71000	ILLINOIS SHOTOKAN KARATE	SHOTOKAN WINTER 2018	RECREATION / MARTIAL ARTS	10,722.40
			CHECK TOTAL	10,722.40
71001	ILLINI AUTOLIFT& EQUIPMENT,INC	BUS LIFT INSPECTION FEE	CORPORATE / PARKS ADMINISTRATION	250.00
			CHECK TOTAL	250.00
71002	JACKSON-HIRSH, INC.	11 x 17 LAMINATING SHEETS	RECREATION / REC ADMINISTRATION	87.75
			CHECK TOTAL	87.75
71003	JDS PRINTING, INC.	SECURITY & BUSINESS ENVELOPES	RECREATION / REC ADMINISTRATION	355.31
		SECURITY & BUSINESS ENVELOPES	CORPORATE / PARKS ADMINISTRATION	170.20
		SECURITY & BUSINESS ENVELOPES	RECREATION / SUNSET RACQUETBALL & FITNESS	75.08
		SECURITY & BUSINESS ENVELOPES	RECREATION / SPRC	75.08
		SECURITY & BUSINESS ENVELOPES	CORPORATE / PECK FARM	75.08
			CHECK TOTAL	750.75
71004	BETH KEEN	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
71005	MTL TENNIS MGMNT GROUP	TENNIS WINTER SESSION II	RECREATION / INDOOR TENNIS- SPRC	1,518.35
			CHECK TOTAL	1,518.35
71006	SHEAVOUN LAMBILLOTTE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
71007	FIRST STUDENT	DAY OFF TRIP	RECREATION / IN SERVICE DAYS PROGRAMS	371.25
			CHECK TOTAL	371.25
71008	TRACY LAPSHIN	FENCING WINTER SESS 1 & 2	RECREATION / MARTIAL ARTS	1,200.00
			CHECK TOTAL	1,200.00

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71009	LAFARGE NORTH AMERICA	LIMESTONE SCREENINGS	CORPORATE / PARKS ADMINISTRATION	41.34
		LIMESTONE SCREENINGS	CORPORATE / PARKS ADMINISTRATION	41.25
		LIMESTONE SCREENINGS	CORPORATE / PARKS ADMINISTRATION	120.14
			CHECK TOTAL	202.73
71010	LISA LOMBARDI COACHING INC.	YOUTH CLASS SPRING 2018	RECREATION / YOUTH	109.20
			CHECK TOTAL	109.20
71011	MAIN EVENT	MAIN EVENT TRIP 7/31 (2701)	RECREATION / ADMINISTRATIVE	348.75
			CHECK TOTAL	348.75
71012	MENARDS	PAIN T FOR PFP HOUSE SHUTTERS	CORPORATE / PECK FARM	127.92
		DRILL BITS	CORPORATE / PARKS ADMINISTRATION	21.97
		CORNER BRACE AND LUMBER	RECREATION / SPRC	83.98
		BLEACH	RECREATION / SUNSET RACQUETBALL & FITNESS	23.28
		PEANUTS FOR RIBBON CUTTING	RECREATION / REC ADMINISTRATION	13.98
		C-CLAMPS AND SCREWS	RECREATION / PLAYHOUSE 38	36.66
		LUMBER MATERIAL	RECREATION / SPRC	43.40
		EXTERIOR PAINT & SPLYS	CORPORATE / PECK FARM	62.61
		EXTERIOR PAINT FOR BH	CORPORATE / PECK FARM	23.48
		LP TANK REFILLED	CORPORATE / PECK FARM	31.64
		POTHOLE PATCH	CORPORATE / PARKS ADMINISTRATION	87.40
		EXTERIOR PAINT	CORPORATE / PECK FARM	46.98
		PINE CLEANER	CORPORATE / PECK FARM	15.94
		BOLT,WASHERS,LOCK NUTS	CORPORATE / PARKS ADMINISTRATION	22.63
		PAINT & SPLYS	RECREATION / PLAYHOUSE 38	27.31
		BASKETBALL NET,VELCRO STRIP	CORPORATE / PARKS ADMINISTRATION	23.95
		PICKET FENCE	CORPORATE / PECK FARM	71.84
		WIRE HOOKS	CORPORATE / PECK FARM	7.88
		LUMBER FOR PROP SPLYS	RECREATION / PLAYHOUSE 38	15.54
		RETRACTIBLE KNIFE, REFLECTORS	CORPORATE / PARKS ADMINISTRATION	17.23
		HAMMERS,PLIERS,WRENCH SETS	CORPORATE / PARKS ADMINISTRATION	181.01
		WORK GLOVES	CORPORATE / PARKS ADMINISTRATION	27.92
			CHECK TOTAL	1,014.55
71013	METALLO STUMP REMOVAL	STUMP GRINDING	CORPORATE / PARKS ADMINISTRATION	1,746.00
			CHECK TOTAL	1,746.00



FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71014	MIDWEST SALT	ROCK SALT	CORPORATE / PARKS ADMINISTRATION	1,043.70
			CHECK TOTAL	1,043.70
71015	NATIONAL SEED	CONDITIONER & CHALK FOR FLDS	RECREATION / FIELD MAINTENANCE	1,376.00
			CHECK TOTAL	1,376.00
71016	NEXT GENERATION, INC	PH38 CAST SHIRTS-SING IN RAIN	RECREATION / PLAYHOUSE 38	467.85
		PH38 CAST SHIRTS-BOYS CRY WOLF	RECREATION / PLAYHOUSE 38	51.00
			CHECK TOTAL	518.85
71017	NICOR GAS	NICOR-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	200.74
		NICOR-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	327.73
		NICOR-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	40.93
		NICOR-PFP HOUSE	CORPORATE / PECK FARM	74.36
		NICOR-PFP BARN	CORPORATE / PECK FARM	85.67
		NICOR-PFP MAINT	CORPORATE / PECK FARM	109.70
		NICOR-SCC	RECREATION / REC ADMINISTRATION	282.37
		NICOR-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	104.92
		NICOR-SPRC	RECREATION / SPRC	417.72
		NICOR-SUNSET POOL	RECREATION / SUNSET POOL	299.20
		NICOR-MILL CREEK POOL	RECREATION / MILL CREEK POOL	200.29
			CHECK TOTAL	2,143.63
71018	NORTH AMERICAN CORP	SANITATION SPLYS	RECREATION / SUNSET RACQUETBALL & FITNESS	281.68
		SANITATION SPLYS	RECREATION / REC ADMINISTRATION	281.67
		SANITATION SPLYS	CORPORATE / PARKS ADMINISTRATION	1,291.87
		SANITATION SPLYS	CORPORATE / PECK FARM	1,140.62
			CHECK TOTAL	2,995.84
71019	OFFICE DEPOT BUSINESS CREDIT	PRINTER CARTRIDGE	RECREATION / REC ADMINISTRATION	207.28
		POST ITS, COIN WRPRS, PAPER, CLIP	RECREATION / REC ADMINISTRATION	209.47
		PRINTER CARTRIDGES, SPLYS	CORPORATE / PARKS ADMINISTRATION	238.77
		COLORED PAPER, PLASTIC ENVELOPE	RECREATION / SPRC	136.00
		COLORED PAPER	RECREATION / SUNSET RACQUETBALL & FITNESS	110.97
		COFFEE & FILTER SPLYS	RECREATION / REC ADMINISTRATION	23.02
		COFFEE & FILTER SPLYS	CORPORATE / PARKS ADMINISTRATION	23.02
		PAPER, HIGHLIGHTERS, PAPER CLIP	RECREATION / SPRC	77.63
		PAPER TABLETS	CORPORATE / PARKS ADMINISTRATION	35.07

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71019	OFFICE DEPOT BUSINESS CREDIT	FOLDERS,HIGHLIGHTERS,CLIPS	RECREATION / REC ADMINISTRATION	76.54
			CHECK TOTAL	1,137.77
71020	CASH	IAPD LEGISLATIVE CONF STIPEND	CORPORATE / PARKS ADMINISTRATION	21.50
		IAPD LEGISLATIVE CONF STIPEND	RECREATION / REC ADMINISTRATION	21.50
		BAGS FOR PEANUTS	CORPORATE / PARKS ADMINISTRATION	4.50
		BAGS FOR PEANUTS	RECREATION / REC ADMINISTRATION	4.49
		POSTAGE FOR RETURN	RECREATION / REC ADMINISTRATION	15.15
		STATE CHEER SHIRTS	RECREATION / CHEERLEADING	30.00
		COFFEE SPLYs	RECREATION / REC ADMINISTRATION	15.99
		COFFEE SPLYs	CORPORATE / PARKS ADMINISTRATION	15.99
			CHECK TOTAL	129.12
71021	CASH	MINI GOLF START UP CASH	RECREATION / ADMINISTRATIVE	700.00
			CHECK TOTAL	700.00
71022	SCOTT PINER	MAGIC B-DAY PERFORMANCE 4/15	RECREATION / SPRC BIRTHDAY PARTIES	150.00
			CHECK TOTAL	150.00
71023	CHRISTY POWELL	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
71024	QUICKSCORES LLC	VOLLEYBALL LEAGUE SCHEDULE	RECREATION / MIDDLE SCHOOL VOLLEYBALL LEAGU	28.00
			CHECK TOTAL	28.00
71025	RALPH HELM INC.	AIR CLEANER HOUSING & COVER	CORPORATE / PARKS ADMINISTRATION	12.07
		MOWER BLADES	CORPORATE / PARKS ADMINISTRATION	594.00
		GEAR BOX GREASE	CORPORATE / PARKS ADMINISTRATION	19.98
			CHECK TOTAL	626.05
71026	KELLY WALES	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
71027	RUSSO'S POWER EQUIP INC.	SPADES,RAKES,SHOVELS	CORPORATE / PARKS ADMINISTRATION	720.17
			CHECK TOTAL	720.17
71028	KEITH SCHMERER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71029	SHAW MEDIA	FOX RIVER TRAIL GUIDE	RECREATION / REC ADMINISTRATION	413.00
			CHECK TOTAL	413.00
71030	SHOOT90	SHOOTING CAMP SPRING 2018	RECREATION / SPRC GENERAL ATHLETICS	260.00
			CHECK TOTAL	260.00
71031	SIGN TECH, INC.	PROMO SIGNAGE	RECREATION / SUNSET RACQUETBALL & FITNESS	550.00
		PROMO SIGNAGE	RECREATION / SPRC	272.50
		PROMO SIGNAGE	RECREATION / REC ADMINISTRATION	275.00
			CHECK TOTAL	1,097.50
71032	STEVE SLIVKA	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
71033	SARAH SIELISCH	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
71034	SITEONE LANDSCAPE SPLY, LLC	BROADCAST SPREADER	CORPORATE / PARKS ADMINISTRATION	434.99
		BROADCAST SPREADERS	CORPORATE / PARKS ADMINISTRATION	1,304.38
			CHECK TOTAL	1,739.37
71035	TEXON TOWEL & SUPPLY CO.	FITNESS TOWELS	RECREATION / SUNSET RACQUETBALL & FITNESS	1,334.00
			CHECK TOTAL	1,334.00
71036	BUMPER TO BUMPER	BREAKAWAY KIT	CORPORATE / PARKS ADMINISTRATION	74.29
		2-CYCLE FUEL	CORPORATE / PARKS ADMINISTRATION	25.95
		SPARK PLUGS	CORPORATE / PARKS ADMINISTRATION	36.80
		ELECTRICAL CONNECTORS	CORPORATE / PARKS ADMINISTRATION	7.25
		V-BELTS	CORPORATE / PARKS ADMINISTRATION	27.38
		HEAT SHRINK TUBING	CORPORATE / PARKS ADMINISTRATION	6.58
		PLIERS	CORPORATE / PARKS ADMINISTRATION	39.99
		SPARK PLUGS	CORPORATE / PARKS ADMINISTRATION	21.80
		AIR FILTER FOR TRIMMERS	CORPORATE / PARKS ADMINISTRATION	49.20
		WHEEL BEARING GREASE	CORPORATE / PARKS ADMINISTRATION	9.88
		PREMIX 2 CYCLE FUEL	CORPORATE / PARKS ADMINISTRATION	35.94
		TIRE PRESSURE GAUGES	CORPORATE / PARKS ADMINISTRATION	11.29
		SPARK PLUGS	CORPORATE / PARKS ADMINISTRATION	36.80
		BATTERIES	CORPORATE / PARKS ADMINISTRATION	255.78
			CHECK TOTAL	638.93

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71037	T.J. OFFICIAL FINDERS	SCOREKEEPERS 4/4	RECREATION / SPRC ADULT LEAGUES	36.00
		OFFICIALS 4/4	RECREATION / SPRC ADULT LEAGUES	62.00
		OFFICIALS 4/8-4/15	RECREATION / SPRC ADULT LEAGUES	490.00
			CHECK TOTAL	588.00
71038	TONY & FRIENDS ART STUDIO	TONY & FRIENDS INSTR FEE	RECREATION / YOUTH	825.60
		TONY & FRIENDS CARTOONING CLS	RECREATION / YOUTH	206.40
			CHECK TOTAL	1,032.00
71039	FRANK VAN AELST & ASSOC INC	MONTHLY ACCOUNTING SVC FEE	CORPORATE / PARKS ADMINISTRATION	400.00
		MONTHLY ACCOUNTING SVC FEE	RECREATION / REC ADMINISTRATION	400.00
			CHECK TOTAL	800.00
71040	VALUABLE RESOURCES, CO.	FINAL PAYOUT FT STAFF TRAINING	CORPORATE / PARKS ADMINISTRATION	300.00
		FINAL PAYOUT FT STAFF TRAINING	RECREATION / REC ADMINISTRATION	300.00
			CHECK TOTAL	600.00
71041	VESSEL, INC.	MULCH FOR HAWK'S HOLLOW	CORPORATE / PARKS ADMINISTRATION	795.00
			CHECK TOTAL	795.00
71042	NICOLE VICKERS	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
71043	ABLE PEST CONTROL, INC.	PEST CONTROL SVC-PAVILIONS	CORPORATE / PARKS ADMINISTRATION	1,100.00
			CHECK TOTAL	1,100.00
71044	CHASE CARD SERVICES	LEGISLATIVE CONF-BRD MBR	CORPORATE / PARKS ADMINISTRATION	195.00
		LEGISLATIVE CONF-SUPT OF REC	RECREATION / REC ADMINISTRATION	201.00
		FLAG BANNERS-COX FIELD	CORPORATE / PARKS ADMINISTRATION	39.65
		FLAG BANNERS-COX FIELD	RECREATION / REC ADMINISTRATION	39.64
		WOW AWARD GIFT CARD-MENARDS	CORPORATE / PARKS ADMINISTRATION	15.00
		WOW AWARD GIFT CARD-DUNKIN	RECREATION / REC ADMINISTRATION	15.00
		HOTEL EXP-GYMNASTIC MEET	RECREATION / GYMNASTICS	156.14
		VOLLEYBALL NETS AND BALLS	RECREATION / MIDDLE SCHOOL VOLLEYBALL LEAGU	112.64
		KZ MILL CREEK-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	127.72
		KZ MILL CREEK-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	153.48
		KZ WESTERN-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	416.28
		KZ WESTERN-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	613.91

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71044	CHASE CARD SERVICES	KZ WILLIAMSBURG-SNACK SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	223.64
		KZ WILILAMSBURG-PROGRAM SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	256.77
		KZ HEARTLAND-SNACK SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	134.34
		KZ HEARTLAND-PROGRAM SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	150.98
		KZ FABYAN-SNACK SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	279.93
		KZ FABYAN-PROGRAM SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	115.25
		KZ HARRISON-SNACK SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	263.98
		KZ HARRISON-PROGRAM SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	18.12
		ART IMAGES FOR MARKETING	RECREATION / PUBLIC INFORMATION	200.00
		ANNUAL RENEWAL-JOOMAG PROGRAM	RECREATION / REC ADMINISTRATION	479.40
		FACEBOOK ADVERTISING	RECREATION / PUBLIC INFORMATION	72.18
		TRAIL MAP DISPLAY HOLDERS	RECREATION / PUBLIC INFORMATION	157.30
		GPD/BESTLIFE TABLE RUNNER	RECREATION / PUBLIC INFORMATION	309.46
		PIZZA FOR BIRTHDAY PARTY	CORPORATE / BIRTHDAY PARTIES - PECK FARM	33.00
		CUPCAKES	CORPORATE / BIRTHDAY PARTIES - PECK FARM	47.33
		ANIMAL FOOD	CORPORATE / PECK FARM	44.17
		SUMMER CAMP FILING SPLY	RECREATION / TRADITIONAL YOUTH CAMPS	17.27
		TEEN EGG-MAZING RACE SPLYS	RECREATION / TEEN PROGRAMS & TRIPS	153.12
		KZ SNACK SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	34.95
		KZ PROGRAM SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	19.88
		CHGO MUSEUM SPRING BREAK TRIP	RECREATION / HOLIDAY CAMPS	232.00
		TODDLER PROGRAM SPLYS	RECREATION / TODDLERS	35.79
		YOUTH PROGRAM SPLYS	RECREATION / YOUTH	104.32
		BUNNY BASKET SUPPLIES	RECREATION / BUNNY BASKET DELIVERIES	487.84
		FIRST AID/CPR CERTIFICATIONS	RECREATION / REC ADMINISTRATION	740.00
		GFS LUNCH EXPENSE-APRIL	RECREATION / AOA PROGRAMS	24.40
		DANCE RECITAL COSTUMES	RECREATION / BALLET DANCE RECITAL	570.84
		PRESCHOOL PROGRAM SPLYS	RECREATION / PARK DISTRICT PRESCHOOL	195.48
		RETURN SPLYS	RECREATION / MOM & SON NIGHT	-42.43
		PARK PURSUIT-AQUATIC SPVSR	RECREATION / SUNSET POOL	120.00
		KZ CHAIRS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	38.97
		BIRTHDAY PARTY SPLYS	RECREATION / SPRC BIRTHDAY PARTIES	235.38
		BDAY PARTY PIZZAS & CUPCAKES	RECREATION / SPRC BIRTHDAY PARTIES	335.00
		VENDING MACHINE SPLYS	RECREATION / SPRC	135.06
		VENDING MACHINE SPLYS	RECREATION / SUNSET RACQUETBALL & FITNESS	64.39
		LAUNDRY DETERGENT	RECREATION / SPRC	17.52
		BUNNY BREAKFAST SPLYS	RECREATION / EASTER EGG HUNT	28.00
		PH38 ROYALTIES-MOM'S GIFT	RECREATION / PLAYHOUSE 38	320.00

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71044	CHASE CARD SERVICES	PH38 ROYALTIES-BOY CRIED WOLF	RECREATION / PLAYHOUSE 38	151.00
		PH38 MOM'S GIFT SCRIPTS	RECREATION / PLAYHOUSE 38	45.31
		PH38 PROP SPLYS	RECREATION / PLAYHOUSE 38	385.08
		RETURN BEVERAGE SPLYS	RECREATION / PLAYHOUSE 38	-116.22
		DECORATION SPLYS	RECREATION / EASTER EGG HUNT	634.74
		LAUNDRY DETERGENT	RECREATION / SUNSET RACQUETBALL & FITNESS	16.24
		EVENT SPLYS-BALLOONS,ETC	RECREATION / SUNSET RACQUETBALL & FITNESS	91.41
		SIRIUS MUSIC SVC	RECREATION / SPRC	15.99
		EVENT SPLYS-BALLOONS,ETC	RECREATION / SPRC	91.41
		BARBELL PADS	RECREATION / SPRC	25.90
		OPEN GYM-BASKETBALLS	RECREATION / OPEN GYM- NEW BLDG	79.55
		CUPS	RECREATION / SPRC BIRTHDAY PARTIES	25.76
		PDRMA-HELP COURSE REG FEE	RECREATION / SPRC	199.00
		OFFICE SPLYS	RECREATION / SUNSET RACQUETBALL & FITNESS	31.96
		BESTLIFE LANYARDS	RECREATION / SUNSET RACQUETBALL & FITNESS	275.78
		AMP FOR POOL	RECREATION / SUNSET POOL	259.99
		AMP FOR SCC RM #105	RECREATION / JAZZ & TAP CLASSES	150.00
		AMP FOR SCC RM #105	RECREATION / EXERCISE & AEROBICS	109.99
		PODIUM FOR SCC	RECREATION / REC ADMINISTRATION	115.43
		MESH LAUNDRY BAG & DUSTERS	RECREATION / SUNSET RACQUETBALL & FITNESS	28.85
		REPLENISH IPASS	CORPORATE / PARKS ADMINISTRATION	20.00
		REPLENISH IPASS	RECREATION / REC ADMINISTRATION	20.00
		IPRA JOB AD-SUPT OF PARKS	CORPORATE / PARKS ADMINISTRATION	165.00
		STOOL & CHAIRS-PFP MAINT	CORPORATE / PARKS ADMINISTRATION	593.48
			CHECK TOTAL	12,154.74
71045	CMS, INC	FITNESS CNTER CONSULTANT-MARCH	RECREATION / REC ADMINISTRATION	650.00
		FITNESS CNTER CONSULTANT-APRIL	RECREATION / REC ADMINISTRATION	650.00
			CHECK TOTAL	1,300.00
71046	CONSERV FS, INC.	UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,391.54
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	154.61
		DIESEL FUEL	CORPORATE / PARKS ADMINISTRATION	462.53
			CHECK TOTAL	2,008.68
71047	DREYER CLINIC, INC.	PRE EMPLOYMENT PHYSICALS	CORPORATE / PARKS ADMINISTRATION	280.00
			CHECK TOTAL	280.00

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GENEVA PARK DISTRICT  
 WARRANT NUMBER 051718

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71048	FOX VALLEY SPECIAL RECREATION	INCLUSION SVC-FEBRUARY FVSRA INCLUSION FEES-MARCH	SPECIAL RECREATION / SPECIAL RECREATION SPECIAL RECREATION / SPECIAL RECREATION	1,149.12 1,933.27 CHECK TOTAL 3,082.39
71049	GOLF CORE	STONE CREEK SCORE CARDS STONE CREEK SCORE CARDS	RECREATION / PUBLIC INFORMATION RECREATION / MINIATURE GOLF	200.00 800.00 CHECK TOTAL 1,000.00
71050	JACKSON-HIRSH, INC.	LAMINATOR LAMINATOR	CORPORATE / PARKS ADMINISTRATION RECREATION / REC ADMINISTRATION	108.11 108.12 CHECK TOTAL 216.23
71051	SUSAN KENNY	ANIMAL FOOD VARIOUS SPLYS FOR PROGRAMS	CORPORATE / PECK FARM CORPORATE / PECK FARM GENERAL PROGRAMS	5.36 124.23 CHECK TOTAL 129.59
71052	RUSSO'S POWER EQUIP INC.	ARBOR-PLEX ROPE 150'	CORPORATE / PARKS ADMINISTRATION	279.98 CHECK TOTAL 279.98
71053	VERIZON WIRELESS	VERIZON MONTHLY CELL PHONE VERIZON MONTHLY CELL PHONE VERIZON MONTHLY CELL PHONE VERIZON MONTHLY CELL PHONE	CORPORATE / PECK FARM CORPORATE / PARKS ADMINISTRATION RECREATION / REC ADMINISTRATION RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	55.90 167.70 1.86 59.24 CHECK TOTAL 284.70
71054	TURNER ADAMS	REISSUED CHECK #70072	RECREATION / SUNSET POOL	30.00 CHECK TOTAL 30.00
71055	ALARM DETECTION SYSTEMS, INC.	ALARM SVC MAY-JUNE-JULY ALARM SVC MAY-JUNE-JULY ALARM SVC MAY-JUNE-JULY ALARM SVC MAY-JUNE-JULY ALARM SVC MAY-JUNE-JULY	RECREATION / SPRC CORPORATE / PARKS ADMINISTRATION RECREATION / REC ADMINISTRATION CORPORATE / PECK FARM RECREATION / SUNSET POOL RECREATION / MINIATURE GOLF	1,072.89 134.88 535.53 809.25 139.23 73.71 CHECK TOTAL 2,765.49
71056	BLUE LION SYSTEMS, INC	PFP HOUSE CAMERA MNTHLY SVC	CORPORATE / PECK FARM	98.00 CHECK TOTAL 98.00

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GENEVA PARK DISTRICT  
WARRANT NUMBER 051718

FROM CHECK # 70965 TO CHECK # 71060

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71057	THE CONSERVATION FOUNDATION	CONSERVATION FOUNDATION MBRSH	CORPORATE / PARKS ADMINISTRATION	250.00
			CHECK TOTAL	250.00
71058	KRISTEN GAYMAN	REISSUED CHK #70311	RECREATION / YOUTH	7.57
			CHECK TOTAL	7.57
71059	STEVENS STREET PROPERTIES	PH38 MONTHLY RENTAL FEE	RECREATION / PLAYHOUSE 38	1,697.00
		PH38 MONTHLY STORAGE RENTAL	RECREATION / PLAYHOUSE 38	300.00
			CHECK TOTAL	1,997.00
71060	SUNSHINE CLEANING SERVICE	PFP HOUSE CLEANING SVC	CORPORATE / PECK FARM	690.00
			CHECK TOTAL	690.00
			WARRANT TOTAL	108,102.52



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GENEVA PARK DISTRICT  
 WARRANT NUMBER 051818

GENERAL UNPAID

FROM CHECK # 71061 TO CHECK # 71124

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71061	GENEVA ACE HARDWARE	KEYS & KEY RINGS, SCREWS SHUT OFF VALVE	CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION	19.98 8.09 CHECK TOTAL 28.07
71062	AREA BLACK SOIL	10 YDS SOIL	CORPORATE / COMMUNITY GARDEN	280.00 CHECK TOTAL 280.00
71063	AT&T	AT&T DSL & FAX LINE	RECREATION / REC ADMINISTRATION	142.73 CHECK TOTAL 142.73
71064	CARLIN HORTICULTURAL SUPPLIES	FERTILIZER	CORPORATE / PARKS ADMINISTRATION	151.22 CHECK TOTAL 151.22
71065	CITY OF GENEVA	CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	50.61 CHECK TOTAL 50.61
71066	CLASSIC LANDSCAPE, LTD	LAWN MAINTENANCE-APRIL	CORPORATE / PARKS ADMINISTRATION	2,126.55 CHECK TOTAL 2,126.55
71067	CONSERV FS, INC.	DIESEL FUEL	CORPORATE / PARKS ADMINISTRATION	190.04 CHECK TOTAL 190.04
71068	FAMILY LANDSCAPING & TREWERKS	TREE REMOVAL-WHLR PK	CORPORATE / PARKS ADMINISTRATION	850.00 CHECK TOTAL 850.00
71069	FORESTRY SUPPLIERS, INC.	PRESCRIBED FIRE SPLYS	CORPORATE / PARKS ADMINISTRATION	451.05 CHECK TOTAL 451.05
71070	W.W. GRAINGER CORP.	BRUSH CUTTER SHOP VACUUM	CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION	2,044.90 205.66 CHECK TOTAL 2,250.56
71071	INTERSTATE GAS SUPPLY, INC.	IGS-WHLR MAINT IGS-SPRC IGS-POOL IGS-PFP MAINT IGS-SRFC IGS-PFP HOUSE	CORPORATE / PARKS ADMINISTRATION RECREATION / SPRC RECREATION / SUNSET POOL CORPORATE / PECK FARM RECREATION / SUNSET RACQUETBALL & FITNESS CORPORATE / PECK FARM	312.24 971.48 101.12 260.52 205.34 93.79

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GENEVA PARK DISTRICT  
WARRANT NUMBER 051818

FROM CHECK # 71061 TO CHECK # 71124

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71071	INTERSTATE GAS SUPPLY, INC.	IGS-GREENHOUSE IGS-SCC	CORPORATE / PARKS ADMINISTRATION RECREATION / REC ADMINISTRATION	781.19 673.90 CHECK TOTAL 3,399.58
71072	JCB PRODUCTS	BATTERIES	RECREATION / SPRC	38.10 CHECK TOTAL 38.10
71073	KIRHOFER'S SPORTS, INC.	SOFTBALL JERSEYS 02-3303-7-18 SOFTBALLS 02-3303-7-29	RECREATION / ADMINISTRATIVE RECREATION / ADMINISTRATIVE	1,171.25 728.00 CHECK TOTAL 1,899.25
71074	THE LIFEGUARD STORE, INC.	LANYDS & WHISTLES 02-3801-6-16 LIFEGUARD FANNY PACS 3801-6-16	RECREATION / ADMINISTRATIVE RECREATION / ADMINISTRATIVE	412.50 215.00 CHECK TOTAL 627.50
71075	MENARDS	WD-40 O-RINGS MG WINDMILL SPLYs FOR REPAIRS	CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION	13.79 4.97 44.59 CHECK TOTAL 63.35
71076	NICOR GAS	NICOR GAS-PH38	RECREATION / PLAYHOUSE 38	149.32 CHECK TOTAL 149.32
71077	O.E.I. PRODUCTS, INC.	PERSONAL PROTECTIVE EQUIPMENT FIRST AID SPLYs-PARKS FIRST AID SPLYs-PFP FIRST AID SPLYs-MOORE PK	CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION CORPORATE / PECK FARM CORPORATE / MOORE SPRAY PARK	219.50 452.45 129.90 58.50 CHECK TOTAL 860.35
71078	PDRMA	HEALTH INSURANCE PREMIUM HEALTH INSURANCE PREMIUM LIFE INSURANCE PREMIUM	CORPORATE / PARKS ADMINISTRATION RECREATION / REC ADMINISTRATION CORPORATE / ADMINISTRATIVE	26,695.33 26,888.00 154.50 CHECK TOTAL 53,737.83
71079	SAM'S CLUB	KZ SNACK SPLYs KZ PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- RECREATION / B/A SCHOOL PROGRAMS-	KID ZONE 290.91 KID ZONE 71.65 CHECK TOTAL 362.56

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GENEVA PARK DISTRICT  
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FROM CHECK # 71061 TO CHECK # 71124

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71080	SHAW MEDIA	APRIL-FRONT PAGE AD BESTLIFE	RECREATION / PUBLIC INFORMATION	398.02
			CHECK TOTAL	398.02
71081	THERMASTER MECHANICAL	SPRC HVAC REPAIR	RECREATION / SPRC	504.00
			CHECK TOTAL	504.00
71082	VALLEY LOCK CO., INC.	10 KEY FOBS FOR ALARM LOCK	RECREATION / REC ADMINISTRATION	126.50
			CHECK TOTAL	126.50
71083	VESSEL, INC.	MULCH FOR RIVER PARK	CORPORATE / PARKS ADMINISTRATION	457.50
			CHECK TOTAL	457.50
71084	WILD GOOSE CHASE, INC.	GEESE CONTROL	CORPORATE / PARKS ADMINISTRATION	395.00
			CHECK TOTAL	395.00
71085	ACTION PRINTING CORP	SUMMER BROCHURE	RECREATION / PUBLIC INFORMATION	10,730.84
		SUMMER BROCHURE INSERT	RECREATION / PUBLIC INFORMATION	1,364.00
			CHECK TOTAL	12,094.84
71086	AMI COMMUNICATIONS, INC.	AMI-MONTHLY EMAIL SVC	RECREATION / REC ADMINISTRATION	50.00
		AMI-MONTHLY ANTIVIRUS SVC	CORPORATE / PARKS ADMINISTRATION	74.25
		AMI-MONTHLY ANTIVIRUS SVC	RECREATION / REC ADMINISTRATION	74.25
		AMI-MONTHLY COMPUTER MAINT	RECREATION / REC ADMINISTRATION	1,834.65
		AMI-MONTHLY SERVER MAINT	RECREATION / REC ADMINISTRATION	715.00
			CHECK TOTAL	2,748.15
71087	AT&T	AT&T-PFP MAINT INTERNET SVC	CORPORATE / PECK FARM	55.39
			CHECK TOTAL	55.39
71088	BLUE LION SYSTEMS, INC	PFP HOUSE CAMERA MAINT AGRMNT	CORPORATE / PECK FARM	98.00
			CHECK TOTAL	98.00
71089	CALL ONE	CALL ONE MONTHLY SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	70.92
		CALL ONE MONTHLY SVC	RECREATION / SUNSET POOL	128.84
		CALL ONE MONTHLY SVC	RECREATION / SPRC	618.52
		CALL ONE MONTHLY SVC	CORPORATE / PARKS ADMINISTRATION	214.02
		CALL ONE MONTHLY SVC	RECREATION / MINIATURE GOLF	53.51
		CALL ONE MONTHLY SVC	CORPORATE / PECK FARM	117.47

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GENEVA PARK DISTRICT  
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FROM CHECK # 71061 TO CHECK # 71124

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71089	CALL ONE	CALL ONE MONTHLY SVC	RECREATION / REC ADMINISTRATION	373.65
			CHECK TOTAL	1,576.93
71090	CHAD'S TOWING & RECOVERY, INC	TOWING SVC	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
71091	CITY OF GENEVA	CITY ELECTRIC-ESPING FLAG POLE	CORPORATE / PARKS ADMINISTRATION	23.22
		CITY ELECTRIC-MOORE SPRY PK	CORPORATE / MOORE SPRAY PARK	19.68
		CITY WATER/SEWER-MOORE SPRY PK	CORPORATE / MOORE SPRAY PARK	67.05
			CHECK TOTAL	109.95
71092	COM ED	COMED-MC POOL	RECREATION / MILL CREEK POOL	249.02
		COMED-MILL CREEK COMM PK	CORPORATE / PARKS ADMINISTRATION	23.95
		COMED-PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	81.70
		COMED-PETERSON HOUSE	CORPORATE / PARKS ADMINISTRATION	17.36
			CHECK TOTAL	372.03
71093	CONSERV FS, INC.	UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	575.14
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	63.90
			CHECK TOTAL	639.04
71094	COMCAST CABLE	COMCAST-SCC INTERNET SVC	RECREATION / REC ADMINISTRATION	275.64
		COMCAST-SRFC CABLE SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	544.97
		COMCAST-SPRC INTERNET	RECREATION / SPRC	725.61
			CHECK TOTAL	1,546.22
71095	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN MNTHLY WATER SVC	CORPORATE / PECK FARM	25.00
		CULLIGAN MNTHLY WATER SVC	RECREATION / SPRC	25.00
		CULLIGAN MNTHLY WATER SVC	RECREATION / REC ADMINISTRATION	41.00
			CHECK TOTAL	91.00
71096	EDIZON DAYAO	ENTERTAINER-ANNIVERSARY LUNCH	RECREATION / AOA PROGRAMS	175.00
			CHECK TOTAL	175.00
71097	DLM: DALE L. MARTIN	CONCESSION SPLYS	RECREATION / MINIATURE GOLF	705.60
			CHECK TOTAL	705.60
71098	FRONTLINE TECHNOLOGIES GROUP,	ANNUAL APPLITRACK SOFTWARE	CORPORATE / PARKS ADMINISTRATION	1,000.00

FROM CHECK # 71061 TO CHECK # 71124

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71098	FRONTLINE TECHNOLOGIES GROUP,	ANNUAL APPLITRACK SOFTWARE	RECREATION / REC ADMINISTRATION	1,000.00
			CHECK TOTAL	2,000.00
71099	GENEVA CHAMBER OF COMMERCE	2018 CHAMBER EVENT SPONSORSHIP	RECREATION / REC ADMINISTRATION	2,000.00
			CHECK TOTAL	2,000.00
71100	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MAINT AGREEMENT	RECREATION / PARK DISTRICT PRESCHOOL	98.00
		GORDON FLESCH MAINT AGREEMENT	RECREATION / SPRC	75.00
		GORDON FLESCH MAINT AGREEMENT	RECREATION / REC ADMINISTRATION	275.64
		GORDON FLESCH MAINT AGREEMENT	CORPORATE / PARKS ADMINISTRATION	183.75
		GORDONFLESCH MAINT AGRMNT-SPRC	RECREATION / REC ADMINISTRATION	155.58
			CHECK TOTAL	787.97
71101	W.W. GRAINGER CORP.	TRIMMER LINE	CORPORATE / PARKS ADMINISTRATION	48.02
			CHECK TOTAL	48.02
71102	GROOT, INC.	REFUSE DISPOSAL-RECYCLING	RECREATION / REC ADMINISTRATION	85.40
		REFUSE DISPOSAL	CORPORATE / COMMUNITY GARDEN	250.00
		REFUSE DISPOSAL	CORPORATE / PECK FARM	298.32
		REFUSE DISPOSAL	RECREATION / SPRC	152.08
		REFUSE DISPOSAL	CORPORATE / PARKS ADMINISTRATION	422.31
		REFUSE DISPOSAL	RECREATION / REC ADMINISTRATION	119.32
			CHECK TOTAL	1,327.43
71103	HERSHEY'S CREAMERY CO.	CONCESSION SPLYS	RECREATION / MINIATURE GOLF	354.28
			CHECK TOTAL	354.28
71104	ILLINOIS PUMP INC	MC POOL PUMP START UP	RECREATION / MILL CREEK POOL	500.00
			CHECK TOTAL	500.00
71105	JACKSON-HIRSH, INC.	LAMINATING SHEETS	CORPORATE / PECK FARM GENERAL PROGRAMS	74.65
			CHECK TOTAL	74.65
71106	KANE DUPAGE REGIONAL MUSEUM	KDRMA MEMBERSHIP DUES	CORPORATE / PARKS ADMINISTRATION	125.00
			CHECK TOTAL	125.00
71107	KIRHOFFER'S SPORTS, INC.	SOFTBALLS	RECREATION / GIRLS SOFTBALL	132.00
		SOFTBALL JERSEYS	RECREATION / GIRLS SOFTBALL	75.00
			CHECK TOTAL	207.00

FROM CHECK # 71061 TO CHECK # 71124

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71108	MENARDS	CRABGRASS PREVENTOR	CORPORATE / PARKS ADMINISTRATION	95.70
		RAID HOT SHOT INSECT REPELLENT	CORPORATE / PECK FARM	22.60
		CAULK GUN, ADHESIVE	RECREATION / MILL CREEK POOL	11.91
		PAINT & LUMBER-MG WINDMILL RPR	CORPORATE / PARKS ADMINISTRATION	69.49
		DRILL BIT SET	CORPORATE / PECK FARM	4.99
		GALLON SPRAYER	CORPORATE / PECK FARM	23.97
		TERRO PESTICIDE	CORPORATE / PECK FARM	14.07
		GOO GONE REMOVER	CORPORATE / PECK FARM	7.98
		REPAIR PARTS	CORPORATE / PECK FARM	6.35
		SCREEN REPAIR PARTS	CORPORATE / PECK FARM	38.19
		WIRE BRUSH, LANDSCAPE BRICK	CORPORATE / PARKS ADMINISTRATION	15.46
		REFLECTIVE LETTERS	RECREATION / MILL CREEK POOL	0.68
		PVC PIPES	CORPORATE / PECK FARM	62.06
		SCREEN-MOORE SPRAY GROUND	RECREATION / MILL CREEK POOL	9.94
		TANK LEVERS	CORPORATE / PECK FARM	27.48
		TAP-DIE SET	CORPORATE / PECK FARM	36.99
		ROPE	CORPORATE / PECK FARM	19.96
		REPAIR PARTS	RECREATION / SUNSET POOL	29.99
		BOLTS	CORPORATE / PECK FARM	2.58
		MURIATIC ACID	CORPORATE / PARKS ADMINISTRATION	23.94
		POST DRIVER	CORPORATE / PARKS ADMINISTRATION	19.99
		PAINT, BRUSHES, CLAY POTS	CORPORATE / PARKS ADMINISTRATION	27.34
			CHECK TOTAL	571.66
71109	MILL CREEK WRD	MILL CREEK POOL WATER/SEWER	RECREATION / MILL CREEK POOL	101.57
			CHECK TOTAL	101.57
71110	NEXT GENERATION, INC	MINI GOLF STAFF UNIFORMS	RECREATION / MINIATURE GOLF	214.25
			CHECK TOTAL	214.25
71111	NORTH AMERICAN CORP	SANITATION SPLYS	RECREATION / SPRC	604.45
			CHECK TOTAL	604.45
71112	CASH	DANCE RECITAL-CHANGE FOR SALES	RECREATION / ADMINISTRATIVE	250.00
			CHECK TOTAL	250.00
71113	CASH	MC POOL START UP MONEY	RECREATION / ADMINISTRATIVE	700.00
			CHECK TOTAL	700.00

FROM CHECK # 71061 TO CHECK # 71124

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71114	CASH	SUNSET POOL CONCESSION STARTUP	RECREATION / ADMINISTRATIVE	700.00
			CHECK TOTAL	700.00
71115	CASH	SUNSET POOL STARTUP MONEY	RECREATION / ADMINISTRATIVE	1,000.00
			CHECK TOTAL	1,000.00
71116	RAYCO STAMPS	STAMPER & INK PADS	RECREATION / REC ADMINISTRATION	65.05
			CHECK TOTAL	65.05
71117	RALPH HELM INC.	AIR FILTERS,GREASE FOR TRIMMER	CORPORATE / PARKS ADMINISTRATION	123.87
		VEHICLE PARTS	CORPORATE / PARKS ADMINISTRATION	208.64
		CHAIN SPROCKET	CORPORATE / PARKS ADMINISTRATION	49.04
			CHECK TOTAL	381.55
71118	RCG PHOTOGRAPHY	PHOTO RESTORATION FEE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
71119	STARFISH AQUATICS INSTITUTE	ANNUAL STAR RENEWAL FEE	RECREATION / SUNSET POOL	350.00
		SWIM INSTRUCTOR CERT & BOOKS	RECREATION / SUNSET POOL	6,101.84
		STAR STAFF TRAINING	RECREATION / SUNSET POOL	3,600.00
		SWIM LESSON REPORT CARDS	RECREATION / SWIM LESSONS	1,003.25
			CHECK TOTAL	11,055.09
71120	THE BANK OF NEW YORK MELLON	PAYING AGENT-S2010	CORPORATE / PARKS ADMINISTRATION	802.50
			CHECK TOTAL	802.50
71121	BUMPER TO BUMPER	VEHICLE PART	CORPORATE / PARKS ADMINISTRATION	4.69
		OIL FILTER	CORPORATE / PARKS ADMINISTRATION	5.14
		OIL FILTERS,WIPER BLADES	CORPORATE / PARKS ADMINISTRATION	26.45
		SPARK PLUGS	CORPORATE / PARKS ADMINISTRATION	22.08
		MOWER BELT	CORPORATE / PARKS ADMINISTRATION	59.29
		HEADLIGHT ASSEMBLY	CORPORATE / PARKS ADMINISTRATION	298.79
			CHECK TOTAL	416.44
71122	FRANK VAN AELST & ASSOC INC	MONTHLY ACCOUNTING FEES	RECREATION / REC ADMINISTRATION	410.00
		MONTHLY ACCOUNTING FEES	CORPORATE / PARKS ADMINISTRATION	410.00
			CHECK TOTAL	820.00

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GENEVA PARK DISTRICT  
WARRANT NUMBER 051818

FROM CHECK # 71061 TO CHECK # 71124

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71123	VERMONT SYSTEMS, INC.	VSI ANNUAL MAINTENANCE FEE	CORPORATE / PARKS ADMINISTRATION	5,395.40
		VSI ANNUAL MAINTENANCE FEE	RECREATION / REC ADMINISTRATION	5,395.40
			CHECK TOTAL	10,790.80
71124	WILD GOOSE CHASE, INC.	GEESE CONTROL(DOGS)-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	975.00
			CHECK TOTAL	975.00
			WARRANT TOTAL	126,774.55



## Geneva Park District Board Meeting

### Superintendent of Finance and Personnel Report

Submitted by Christy Powell

May 21, 2018

#### Monthly Reports

Attached are the April Investment Report and Revenue & Expenditure Reports for your review.

#### Approval of Board Member Travel Expenses

Per the Illinois Local Government Travel Expense Control Act all travel expenses incurred by board members related to official park district business must be approved by roll call vote in an open meeting. Below is a list of expenditures for board commissioner Jay Moffat's attendance at the IAPD Legislative conference and the IAPD Leadership Institute. Please make a motion to approve the below board member travel expenditures and conference registrations of \$900.83 along with approval of the Treasurer's Report.

<b>IAPD Legislative Conference, Springfield, IL 4/24/18-4/25/18</b>	<b>Travel Expense</b>	
Hotel Crowne Plaza (one night)	151.83	
Conference	195.00	
Mileage/Gas Reimbursement (estimated)	204.92	
	<u>551.75</u>	
<b>IAPD Leadership Institute, Hoffmann Estates, IL 5/10/18</b>		
Conference	325.00	
Mileage/Gas Reimbursement (estimated)	24.08	
	<u>349.08</u>	
<b>Total Expense to be Approved by Board</b>	<b>900.83</b>	

Note: meals provided at conference; Mileage/Gas is estimated using IRS 54.5cents per mile.

#### Public Hearing and Adoption of Annual Budget and Appropriation Ordinance (#2018-3)

A public hearing will be held at tonight's meeting to review the Budget and Appropriation Ordinance. Following the hearing the Budget and Appropriation Ordinance #2018-3 is scheduled for approval. The Budget Ordinance has been available for public inspection at the main office since the April 10 Finance Committee Meeting. A legal notice announcing the budget hearing was published in the Thursday, May 3rd issue of the Kane County Chronicle. The Adopted Ordinance and Certification of Estimated Revenues for the various funds will be filed with the Kane County Clerk.

GENEVA PARK DISTRICT  
INVESTMENTS  
April 30, 2018

Blended Rate

1.37%

**General Account**

Checking Account	Harris Bank Checking	\$	478,636.61	0.97%
MM Acct.	Harris Bank Money Market	\$	757,298.04	1.52%
		\$	<b>1,235,934.65</b>	
CD MBS	11 mos ZB NA	\$	248,000.00	1.30%
CD#99650085	State Bank of Geneva	\$	58,636.36	1.00%
CD MBS	10 mos Merrick Bk, Utah	\$	100,000.00	1.29%
CD MBS	11 mos Safra Natl Bk, NY	\$	100,000.00	1.29%
CD MBS	12 mos Santander Bank NA	\$	245,000.00	1.45%
CD MBS	12 mos Kemba Financial, OH	\$	245,000.00	1.55%
CD MBS	12 mos CBC Federal Credit Union	\$	245,000.00	1.50%
CD MBS	12 mos Morgan Stanley	\$	150,000.00	1.50%
CD MBS	12 mos Sharonview Federal Credit Union	\$	100,000.00	1.70%
CD MBS	18 mos Goldman Sachs USA	\$	245,000.00	1.60%
IPDLAF MM	IPDLAF+ (#2627)	\$	9,980.50	1.56%
IMET	Convenience Fund		1,139,033.34	1.64%
IMET	1-3 Year Fund		545,444.53	0.25%
	<b>TOTAL</b>	<b>\$</b>	<b>3,431,094.73</b>	
	<b>Grand Total General</b>	<b>\$</b>	<b>4,667,029.38</b>	

**Upcoming Bond Payments:**

Rec 2014	6/15/18	\$	89,633
Ltd B&I 2017	6/15/18	\$	5,944
Debt Certificate	2/1/19	\$	117,646
Corp 2010	6/15/18	\$	30,765
<b>Total</b>		<b>\$</b>	<b>243,988</b>

**Construction Account**

Harris Checking	Harris Bank Checking	\$	161,569.33	0.97%
Harris MM	Harris Money Market	\$	368,319.11	1.52%
		\$	<b>529,888.44</b>	
CD#99650085	State Bank of Geneva	\$	18,794.67	1.00%
CD 8001108037	12 mos. MB Financial	\$	103,031.63	1.50%
MBS CD	12 mos. Compass Bk, ALA	\$	245,000.00	1.45%
184136	Harris Trust & Savings Bank	\$	854,000.00	0.00%
GPD Bonds	S2015 Limited Bonds	\$	792,535.00	1.47%
IPDLAF MM	IPDLAF+ Fund (#2619)	\$	4,204.40	1.56%
IMET	Convenience Fund		1,279,422.16	1.64%
IMET	1-3 Year Fund		206,488.71	0.25%
	<b>SUBTOTAL</b>	<b>\$</b>	<b>3,503,476.57</b>	
	<b>Grand Total Construction</b>	<b>\$</b>	<b>4,033,365.01</b>	

**Compensating Balance Account**

	12/15/18		
	n/a		
	n/a		

**GPD/GSD304 Western Ave. Gym**

CD 354520692998	11 mo	U.S. Bank	\$	135,310.52	1.50%	05/14/19
		<b>GPD Portion of CD</b>	<b>\$</b>	<b>67,655.26</b>		

**GPD/GSD304 Harrison St. Gym**

CD 354570040635	11 10	U.S. Bank	\$	87,228.67	1.50%	05/14/19
		<b>GPD Portion of CD</b>	<b>\$</b>	<b>43,614.34</b>		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

Geneva Park District  
Revenue and Expenditure Report  
For April 30, 2018

Monthly % of Annual Budget

100%

	April Actual	YTD Actual	Annual Budget	% of Budget	
<b>GENERAL FUND REVENUES</b>					
Real Estate Taxes	\$ -	\$ 3,654,571	\$ 3,613,090	101%	(a)
Replacement Taxes	12,049	38,434	36,500	105%	
Investment Income	2,473	31,197	8,000	390%	
Reimbursements	-	8,350	7,000	119%	
Rentals & Leases	800	4,510	2,500	180%	
Peck Farm Receipts	127	20,326	22,000	92%	
Camp Coyote- Peck Farm Camp	-	25,279	20,000	126%	(b)
Camp Adventure - Peck Farm Camp	-	10,523	14,000	75%	(b)
Birthday Parties- Peck Farm	-	6,713	7,500	90%	
Learn from the Experts- Peck Farm	455	13,483	7,000	193%	
Peck Farm General Programs	95	10,490	10,000	105%	
Community Garden	-	3,090	5,500	56%	
Peck Farm School/Scout Groups	-	6,495	7,500	87%	
<b>Total Revenues</b>	<b>\$ 16,000</b>	<b>\$ 3,833,461</b>	<b>\$ 3,760,590</b>	<b>102%</b>	
<b>GENERAL FUND EXPENDITURES</b>					
Administration	\$ 159,870	\$ 3,387,725	\$ 3,606,140	94%	
Peck Farm	5,016	87,309	105,800	83%	
Camp Coyote- Peck Farm Camp	-	18,209	13,300	137%	
Camp Adventure- Peck Farm Camp	-	6,255	9,000	69%	
Birthday Parties- Peck Farm	80	2,256	3,000	75%	
Learn from the Experts- Peck Farm	282	2,064	5,550	37%	
Peck Farm General Programs	124	2,210	2,800	79%	
Community Garden	394	3,892	3,800	102%	
Peck Farm School/Scout Groups	-	953	600	159%	
Moore Spray Park	86	6,426	10,600	61%	
<b>Total Expenditures</b>	<b>\$ 165,852</b>	<b>\$ 3,517,297</b>	<b>\$ 3,760,590</b>	<b>94%</b>	
<b>Total General Fund Net Surplus (Deficit)</b>	<b>\$ (149,852)</b>	<b>\$ 316,164</b>	<b>\$ -</b>	<b>n/a</b>	

**Geneva Park District  
Revenue and Expenditure Report  
For April 30, 2018**

**Monthly % of Annual Budget**

**100%**

	April Actual	YTD Actual	Annual Budget	% of Budget	
<b>RECREATION FUND REVENUES</b>					
Real Estate Taxes	\$ -	\$ 1,489,178	\$ 1,468,000	101%	(a)
Replacement Taxes	12,049	38,434	36,500	105%	
Investment Income	2,473	31,144	8,000	389%	
Public Information- Advertising & Sponsorships	1,350	16,298	12,000	136%	
Community Center Rentals	2,408	12,376	9,000	138%	
General Recreation	5,787	235,443	248,000	95%	
Playhouse 38	5,974	79,135	70,700	112%	
Preschool/ Toddler	27,347	301,965	340,000	89%	
Active Older Adults	1,353	23,607	24,500	96%	
Dance	7,636	104,567	154,100	68%	
Camps	-	364,870	333,000	110%	(b)
Contracted & Co-op	258	15,007	18,200	82%	
Special Events	(1,517)	69,477	73,550	94%	
Tennis	-	14,377	16,000	90%	
Tumbling/ Gymnastics/Cheerleading	8,160	149,262	168,700	88%	
Baseball/ Softball	-	58,267	63,650	92%	
General Athletics	4,925	433,508	383,750	113%	
Sunset Racquetball & Fitness	20,188	202,106	195,927	103%	
Pool	-	559,234	553,400	101%	(c)
Mini Golf	250	115,853	89,800	129%	
After School Programs	54,528	928,614	765,000	121%	
Scholarships	2,377	2,377	7,000	34%	(d)
SPRC	55,381	621,335	644,100	96%	
<b>Total Revenues</b>	<b>\$ 210,926</b>	<b>\$ 5,866,436</b>	<b>\$ 5,682,877</b>	<b>103%</b>	
<b>RECREATION FUND EXPENDITURES</b>					
Administration	\$ 49,946	\$ 2,024,342	\$ 2,231,565	91%	
Public Information	7,543	122,254	123,500	99%	
Community Center Rentals	-	615	1,500	41%	
General Recreation	9,520	113,711	138,225	82%	
Playhouse 38	5,613	71,419	64,250	111%	
Preschool/ Toddler	18,675	293,279	311,900	94%	
Active Older Adults	1,864	17,554	20,300	86%	
Dance	2,919	50,438	80,600	63%	
Camps	508	240,030	258,750	93%	
Contracted & Co-op	1,959	10,490	13,600	77%	
Special Events	2,872	45,221	55,650	81%	
Tennis	-	6,411	11,000	58%	
Tumbling/ Gymnastics/Cheerleading	7,633	110,277	125,150	88%	
Baseball/ Softball	4,711	23,014	25,000	92%	
General Athletics	27,282	282,728	258,625	109%	
Ice Rinks	-	350	1,500	23%	
Gymnasiums	-	33,513	40,500	83%	
Sunset Racquetball & Fitness	15,565	133,262	127,412	105%	
Pool	3,271	513,183	519,000	99%	
Mini Golf	994	34,783	34,100	102%	
After School Programs	198,250	611,124	703,850	87%	
Scholarships	-	5,693	7,000	81%	(d)
SPRC	44,278	498,356	529,900	94%	
<b>Total Expenditures</b>	<b>\$ 403,403</b>	<b>\$ 5,242,046</b>	<b>\$ 5,682,877</b>	<b>92%</b>	
<b>Total Recreation Fund Net Surplus (Deficit)</b>	<b>\$ (192,477)</b>	<b>\$ 624,390</b>	<b>\$ -</b>	<b>n/a</b>	

Geneva Park District  
 Revenue and Expenditure Report  
 For April 30, 2018

Monthly % of Annual Budget

100%

	April Actual	YTD Actual	Annual Budget	% of Budget
<b>LIABILITY FUND REVENUES</b>				
Real Estate Taxes	\$ -	\$ 148,279	\$ 146,250	101% (a)
Replacement Taxes	1,651	5,265	5,000	105%
Investment Income	21	250	250	100%
PDRMA Reimbursements	-	1,500	1,500	100%
Transfer from Fund Balance	-	-	20,000	0%
<b>Total Revenues</b>	<b>\$ 1,671</b>	<b>\$ 155,294</b>	<b>\$ 173,000</b>	<b>90%</b>
<b>LIABILITY FUND EXPENDITURES</b>				
Liability Insurance	\$ 39,768	\$ 153,228	\$ 155,000	99% (e)
State Unemployment			18,000	0%
<b>Total Expenditures</b>	<b>\$ 39,768</b>	<b>\$ 153,228</b>	<b>\$ 173,000</b>	<b>89%</b>
<b>Total Liability Fund Net Surplus (Deficit)</b>	<b>\$ (38,097)</b>	<b>\$ 2,066</b>	<b>\$ -</b>	<b>n/a</b>

<b>IMRF FUND REVENUES</b>				
Real Estate Taxes	\$ -	\$ 253,084	\$ 250,500	101% (a)
Replacement Taxes	5,612	17,901	17,000	105%
Investment Income	125	1,500	1,500	100%
Transfer from Recreation Programs & Fund Balance	21,000	21,000	26,000	81%
<b>Total Revenues</b>	<b>\$ 26,737</b>	<b>\$ 293,484</b>	<b>\$ 295,000</b>	<b>99%</b>
<b>IMRF FUND EXPENDITURES</b>				
IMRF Expense	\$ 20,851	\$ 274,765	\$ 295,000	93%
<b>Total Expenditures</b>	<b>\$ 20,851</b>	<b>\$ 274,765</b>	<b>\$ 295,000</b>	<b>93%</b>
<b>Total IMRF Fund Net Surplus (Deficit)</b>	<b>\$ 5,886</b>	<b>\$ 18,719</b>	<b>\$ -</b>	<b>n/a</b>

<b>AUDIT FUND REVENUES</b>				
Real Estate Taxes	\$ -	\$ 9,777	\$ 9,350	105% (a)
Replacement Taxes	\$ 1,122	\$ 3,580	\$ 3,400	105%
Transfer from Fund Balance	-	-	-	n/a
<b>Total Revenues</b>	<b>\$ 1,122</b>	<b>\$ 13,357</b>	<b>\$ 12,750</b>	<b>105%</b>
<b>AUDIT FUND EXPENDITURES</b>				
Audit Expense	\$ -	\$ 12,750	\$ 12,750	100%
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 12,750</b>	<b>\$ 12,750</b>	<b>100%</b>
<b>Total Audit Fund Net Surplus (Deficit)</b>	<b>\$ 1,122</b>	<b>\$ 607</b>	<b>\$ -</b>	<b>n/a</b>

<b>SOCIAL SECURITY FUND REVENUES</b>				
Real Estate Taxes	\$ -	\$ 225,653	\$ 223,500	101% (a)
Replacement Taxes	4,622	14,742	14,000	105%
Investment Income	208	2,500	2,500	100%
Transfer from Recreation Programs	25,000	25,000	25,000	100%
Transfer from Fund Balance	-	-	55,000	0%
<b>Total Revenues</b>	<b>\$ 29,830</b>	<b>\$ 267,894</b>	<b>\$ 320,000</b>	<b>84%</b>
<b>SOCIAL SECURITY FUND EXPENDITURES</b>				
FICA/ Medicare	\$ 19,391	\$ 301,591	\$ 320,000	94%
<b>Total Expenditures</b>	<b>\$ 19,391</b>	<b>\$ 301,591</b>	<b>\$ 320,000</b>	<b>94%</b>
<b>Total Social Security Fund Net Surplus (Deficit)</b>	<b>\$ 10,439</b>	<b>\$ (33,697)</b>	<b>\$ -</b>	<b>n/a</b>

Geneva Park District  
Revenue and Expenditure Report  
For April 30, 2018

Monthly % of Annual Budget

100%

	April Actual	YTD Actual	Annual Budget	% of Budget
<b>FVSRA FUND REVENUES</b>				
Real Estate Taxes	\$ -	\$ 418,977	\$ 416,000	101% (a)
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 418,977</b>	<b>\$ 416,000</b>	<b>101%</b>
<b>FVSRA FUND EXPENDITURES</b>				
Contractual Services	\$ 3,082	\$ 32,537	\$ 55,000	59%
ADA Structural Improvements	442	4,683	105,464	4%
FVSRA- Program Payments	-	255,536	255,536	100% (f)
<b>Total Expenditures</b>	<b>\$ 3,524</b>	<b>\$ 292,756</b>	<b>\$ 416,000</b>	<b>70%</b>
<b>Total FVSRA Fund Net Surplus (Deficit)</b>	<b>\$ (3,524)</b>	<b>\$ 126,222</b>	<b>\$ -</b>	<b>n/a</b>

<b>BOND &amp; INTEREST FUND REVENUES</b>				
Real Estate Taxes	\$ -	\$ 1,622,330	\$ 1,610,216	101% (a)
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 1,622,330</b>	<b>\$ 1,610,216</b>	<b>101%</b>
<b>BOND &amp; INTEREST FUND EXPENDITURES</b>				
Bond Payments	\$ -	\$ 1,610,216	\$ 1,610,216	100% (g)
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 1,610,216</b>	<b>\$ 1,610,216</b>	<b>100%</b>
<b>Total Bond &amp; Interest Fund Net Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ 12,114</b>	<b>\$ -</b>	<b>n/a</b>

<b>CONSTRUCTION FUND REVENUES</b>				
Reimbursements	\$ 31,325	\$ 79,839	\$ 76,000	105%
Bond Issue	-	-	-	0%
Farming Revenue	-	1,400	1,000	140%
Grant Revenue	-	-	-	0%
Donations	86,560	86,560	40,000	216%
Land Cash Revenue	-	292,505	60,286	485%
Investment Income	1,706	36,599	27,000	136%
Audit Transfer	-	-	550,000	0%
<b>Total Revenues</b>	<b>\$ 119,591</b>	<b>\$ 496,903</b>	<b>\$ 754,286</b>	<b>66%</b>
<b>CONSTRUCTION FUND EXPENDITURES</b>				
Planning/ Architect/ Engineering	\$ 16,679	\$ 106,788	\$ 167,000	64%
Buildings & Improvements	9,199	521,898	915,000	57%
Parks/ Playground Improvements/ Acquisitions	141,530	1,485,183	1,505,417	99%
Landscaping & Groundskeeping	-	30,258	50,000	61%
Operating Equipment & Vehicles	(23,914)	146,061	196,425	74%
Recreation Equipment/ Repairs	-	-	1,000	0%
Emergency Repairs/ Replacements	(9,467)	35,594	70,530	50%
<b>Total Expenditures</b>	<b>\$ 134,028</b>	<b>\$ 2,325,782</b>	<b>\$ 2,905,372</b>	<b>80%</b>
<b>Total Construction Fund Net Surplus (Deficit)</b>	<b>\$ (14,437)</b>	<b>\$ (1,828,879)</b>	<b>\$ (2,151,086)</b>	<b>n/a</b>

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr of 2017, the prior fiscal year, for camps held in the Summer of 2017 have been accrued and recognized as revenue in May 2017. Likewise, revenue collected in Mar & Apr 2018 will be deferred until FY2018-19.

(c) Pool Membership Pass revenue collected in Mar & Apr of 2017, the prior fiscal year, for Summer 2017 have been accrued and recognized as revenue. Likewise, membership pass revenue collected in Mar & Apr of 2018 will be deferred until FY2018-19.

(d) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded throughout the year to reflect program expense whereby scholarship participants have participated.

(e) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

(f) FVSRA payments are scheduled to be made in the months of June and November.

(g) Bond payments are made in the months of June and December.

DATE: 05/15/2018  
 TIME: 16:41:40  
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GENEVA PARK DISTRICT  
 DETAILED REVENUE & EXPENSE REPORT  
 MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

PAGE: 1  
 F-YR: 18

FUND: RECREATION  
 FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<b>PLAYHOUSE 38</b>					
<b>REVENUES</b>					
<b>RECEIPTS</b>					
02-2313-4-0000-11	PROGRAM FEES	(83.00)	39,574.00	35,000.00	(4,574.00)
02-2313-4-0000-23	TICKET SALES	5,975.00	36,222.80	31,500.00	(4,722.80)
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	0.00	2,000.00	2,000.00
02-2313-4-0000-77	CONCESSIONS	82.42	3,338.05	2,200.00	(1,138.00)
<b>TOTAL RECEIPTS</b>		<b>5,974.42</b>	<b>79,134.85</b>	<b>70,700.00</b>	<b>(8,434.85)</b>
<b>SALARIES &amp; WAGES</b>					
02-2313-5-0000-10	SALARIES & WAGES	1,836.75	27,211.07	24,000.00	(3,211.00)
<b>TOTAL SALARIES &amp; WAGES</b>		<b>1,836.75</b>	<b>27,211.07</b>	<b>24,000.00</b>	<b>(3,211.07)</b>
<b>CONTRACTUAL SERVICES</b>					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.00
02-2313-6-0000-06	NATURAL GAS	0.00	472.21	900.00	427.70
02-2313-6-0000-07	ELECTRIC	89.03	1,303.45	1,500.00	196.50
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	495.00	800.00	305.00
02-2313-6-0000-11	PROFESSIONAL SERVICES	786.26	10,559.29	6,100.00	(4,459.20)
02-2313-6-0000-12	RENTAL FEES	1,848.00	22,176.00	21,600.00	(576.00)
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>2,723.29</b>	<b>35,005.95</b>	<b>30,900.00</b>	<b>(4,105.95)</b>
<b>COMMODITIES</b>					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	100.00	100.00
02-2313-7-0000-18	CLOTHING	0.00	0.00	150.00	150.00
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	1,169.10	8,056.23	7,700.00	(356.20)
02-2313-7-0000-28	CONCESSION SUPPLIES	(116.22)	1,145.95	1,400.00	254.00
<b>TOTAL COMMODITIES</b>		<b>1,052.88</b>	<b>9,202.18</b>	<b>9,350.00</b>	<b>147.82</b>
<b>MAINTENANCE / CAPITAL</b>					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.00
<b>TOTAL MAINTENANCE / CAPITAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENSES</b>					
<b>DEPT. SUMMARY:</b>					
<b>TOTAL REVENUE</b>		<b>5,974.42</b>	<b>79,134.85</b>	<b>70,700.00</b>	<b>(8,434.85)</b>
<b>TOTAL EXPENSE</b>		<b>5,612.92</b>	<b>71,419.20</b>	<b>64,250.00</b>	<b>(7,169.20)</b>
<b>NET SURPLUS(DEFICIT)</b>		<b>361.50</b>	<b>7,715.65</b>	<b>6,450.00</b>	<b>(1,265.65)</b>

DATE: 05/15/2018  
TIME: 16:41:40  
ID: GL470002.CGP

GENEVA PARK DISTRICT  
DETAILED REVENUE & EXPENSE REPORT  
MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

PAGE: 2  
F-YR: 18

FUND: RECREATION  
FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
TOTAL FUND REVENUES		5,974.42	79,134.85	70,700.00	(8,434.85)
TOTAL FUND EXPENSES		5,612.92	71,419.20	64,250.00	(7,169.20)
FUND SURPLUS (DEFICIT)		361.50	7,715.65	6,450.00	(1,265.65)



GENEVA PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FUND: CORPORATE  
 FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
PARKS ADMINISTRATION					
REVENUES					
	RECEIPTS	15,999	3,833,460	3,760,590	(72,870)
EXPENSES					
	SALARIES / WAGES	95,651	1,423,542	1,440,500	16,957
	CONTRACTUAL SERVICES	37,330	416,393	526,950	110,556
	COMMODITIES	11,605	89,571	121,550	31,978
	MAINTENANCE / CAPITAL INVEST.	21,264	1,587,789	1,671,590	83,800
	TOTAL EXPENSES: PARKS ADMINISTRATION	165,851	3,517,296	3,760,590	243,293
	NET SURPLUS(DEFICIT)	(149,852)	316,164	0	(316,164)
-----					
	TOTAL FUND REVENUES	15,999	3,833,460	3,760,590	(72,870)
	TOTAL FUND EXPENSES	165,851	3,517,296	3,760,590	243,293
	SURPLUS (DEFICIT)	(149,852)	316,164	0	(316,164)

FUND: RECREATION

ADMINISTRATIVE/OPERATIONS					
REVENUES					
	RECEIPTS	15,872	1,575,053	1,524,500	(50,553)
EXPENSES					
	SALARIES / WAGES	43,901	702,726	772,000	69,273
	CONTRACTUAL SERVICES	6,196	538,068	658,700	120,631
	COMMODITIES	3,271	17,131	23,300	6,168
	MAINTENANCE / CAPITAL INVEST.	4,119	888,669	901,065	12,395
	TOTAL EXPENSES: ADMINISTRATIVE/OPERATIONS	57,488	2,146,595	2,355,065	208,469
	NET SURPLUS(DEFICIT)	(41,616)	(571,542)	(830,565)	(259,022)
-----					
COMMUNITY CENTER RENTALS					
REVENUES					
	RECEIPTS	2,407	12,376	9,000	(3,376)
EXPENSES					
	SALARIES / WAGES	0	614	1,500	885
	CONTRACTUAL SERVICES	0	0	0	0
	TOTAL EXPENSES: COMMUNITY CENTER RENTALS	0	614	1,500	885
	NET SURPLUS(DEFICIT)	2,407	11,761	7,500	(4,261)
-----					
GENERAL RECREATION					
REVENUES					
	RECEIPTS	11,761	314,578	318,700	4,121
EXPENSES					
	SALARIES / WAGES	7,005	110,434	131,100	20,665

FUND: RECREATION  
 FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<b>GENERAL RECREATION</b>					
	CONTRACTUAL SERVICES	6,662	61,721	58,500	(3,221)
	COMMODITIES	1,465	12,974	12,875	(99)
	MAINTENANCE / CAPITAL INVEST.	0	0	0	0
	<b>TOTAL EXPENSES: GENERAL RECREATION</b>	<b>15,133</b>	<b>185,130</b>	<b>202,475</b>	<b>17,344</b>
	<b>NET SURPLUS(DEFICIT)</b>	<b>(3,371)</b>	<b>129,447</b>	<b>116,225</b>	<b>(13,222)</b>
<b>PRESCHOOL</b>					
<b>REVENUES</b>					
	RECEIPTS	27,346	301,965	340,000	38,034
<b>EXPENSES</b>					
	SALARIES / WAGES	18,336	257,772	273,000	15,227
	CONTRACTUAL SERVICES	0	27,390	30,850	3,459
	COMMODITIES	339	7,607	7,300	(307)
	MAINTENANCE / CAPITAL INVEST.	0	508	750	241
	<b>TOTAL EXPENSES: PRESCHOOL</b>	<b>18,675</b>	<b>293,278</b>	<b>311,900</b>	<b>18,621</b>
	<b>NET SURPLUS(DEFICIT)</b>	<b>8,671</b>	<b>8,686</b>	<b>28,100</b>	<b>19,413</b>
<b>ACTIVE OLDER ADULTS</b>					
<b>REVENUES</b>					
	RECEIPTS	1,352	23,607	24,500	893
<b>EXPENSES</b>					
	SALARIES / WAGES	540	6,903	5,800	(1,103)
	CONTRACTUAL SERVICES	1,299	9,192	13,000	3,807
	COMMODITIES	24	1,458	1,500	41
	<b>TOTAL EXPENSES: ACTIVE OLDER ADULTS</b>	<b>1,864</b>	<b>17,554</b>	<b>20,300</b>	<b>2,745</b>
	<b>NET SURPLUS(DEFICIT)</b>	<b>(511)</b>	<b>6,052</b>	<b>4,200</b>	<b>(1,852)</b>
<b>DANCE</b>					
<b>REVENUES</b>					
	RECEIPTS	7,636	104,567	154,100	49,532
<b>EXPENSES</b>					
	SALARIES / WAGES	2,355	28,770	47,500	18,729
	CONTRACTUAL SERVICES	0	3,729	7,100	3,370
	COMMODITIES	563	17,937	26,000	8,062
	<b>TOTAL EXPENSES: DANCE</b>	<b>2,918</b>	<b>50,437</b>	<b>80,600</b>	<b>30,162</b>
	<b>NET SURPLUS(DEFICIT)</b>	<b>4,717</b>	<b>54,129</b>	<b>73,500</b>	<b>19,370</b>
<b>CAMPS</b>					
<b>REVENUES</b>					
	RECEIPTS	0	364,870	333,000	(31,870)
<b>EXPENSES</b>					

FUND: RECREATION  
 FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<b>CAMPS</b>					
	SALARIES / WAGES	490	178,226	187,000	8,773
	CONTRACTUAL SERVICES	0	49,747	58,900	9,152
	COMMODITIES	17	12,055	12,850	794
	TOTAL EXPENSES: CAMPS	508	240,029	258,750	18,720
	NET SURPLUS(DEFICIT)	(508)	124,840	74,250	(50,590)
<b>CONTRACTED</b>					
<b>REVENUES</b>					
	RECEIPTS	0	12,789	13,200	410
<b>EXPENSES</b>					
	CONTRACTUAL SERVICES	1,225	8,420	9,200	779
	NET SURPLUS(DEFICIT)	(1,225)	4,369	4,000	(369)
<b>CO-OPS</b>					
<b>REVENUES</b>					
	RECEIPTS	258	2,218	5,000	2,782
	RECEIPTS	258	2,218	5,000	2,782
<b>EXPENSES</b>					
	CONTRACTUAL SERVICES	733	2,069	4,400	2,330
	TOTAL EXPENSES: CO-OPS	733	2,069	4,400	2,330
	NET SURPLUS(DEFICIT)	(475)	148	600	451
<b>SPECIAL EVENTS</b>					
<b>REVENUES</b>					
	RECEIPTS	(1,517)	69,476	73,550	4,073
	RECEIPTS	(1,517)	69,476	73,550	4,073
<b>EXPENSES</b>					
	SALARIES / WAGES	300	798	1,850	1,052
	CONTRACTUAL SERVICES	300	15,277	16,900	1,622
	COMMODITIES	1,408	28,282	35,700	7,417
	--- UNDEFINED CODE ---	863	863	1,200	336
	NET SURPLUS(DEFICIT)	(4,389)	24,255	17,900	(6,355)
<b>TENNIS</b>					
<b>REVENUES</b>					
	RECEIPTS	0	14,376	16,000	1,623
	RECEIPTS	0	14,376	16,000	1,623
<b>EXPENSES</b>					

FUND: RECREATION  
 FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<b>TENNIS</b>					
	SALARIES / WAGES	0	0	0	0
	CONTRACTUAL SERVICES	0	6,410	11,000	4,589
	TOTAL EXPENSES: TENNIS	0	6,410	11,000	4,589
	NET SURPLUS(DEFICIT)	0	7,965	5,000	(2,965)
<b>GYMNASTICS/TUMBLING</b>					
<b>REVENUES</b>					
	RECEIPTS	8,159	149,261	168,700	19,438
	RECEIPTS	8,159	149,261	168,700	19,438
<b>EXPENSES</b>					
	SALARIES / WAGES	7,447	97,940	102,500	4,559
	CONTRACTUAL SERVICES	156	7,593	17,500	9,906
	COMMODITIES	30	3,500	4,150	649
	MAINTENANCE / CAPITAL INVEST.	0	1,242	1,000	(242)
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	7,633	110,277	125,150	14,872
	NET SURPLUS(DEFICIT)	526	38,984	43,550	4,565
<b>BASEBALL &amp; SOFTBALL</b>					
<b>REVENUES</b>					
	RECEIPTS	0	58,266	63,650	5,383
	RECEIPTS	0	58,266	63,650	5,383
<b>EXPENSES</b>					
	SALARIES / WAGES	0	3,163	4,000	836
	CONTRACTUAL SERVICES	0	9,960	10,400	439
	COMMODITIES	4,711	9,890	10,600	710
	EQUIPMENT REPAIR	0	0	0	0
	TOTAL EXPENSES: BASEBALL & SOFTBALL	4,711	23,014	25,000	1,985
	NET SURPLUS(DEFICIT)	(4,711)	35,252	38,650	3,397
<b>GENERAL ATHLETICS</b>					
<b>REVENUES</b>					
	RECEIPTS	4,924	433,508	383,750	(49,758)
	RECEIPTS	4,924	433,508	383,750	(49,758)
<b>EXPENSES</b>					
	SALARIES / WAGES	9,941	57,567	47,425	(10,142)
	CONTRACTUAL SERVICES	17,227	220,126	203,900	(16,226)

FUND: RECREATION  
 FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
GENERAL ATHLETICS					
	COMMODITIES	112	5,032	7,300	2,267
	TOTAL EXPENSES: GENERAL ATHLETICS	27,281	282,727	258,625	(24,102)
<hr/>					
	NET SURPLUS(DEFICIT)	(22,356)	150,780	125,125	(25,655)
ICE RINKS					
EXPENSES					
	SALARIES / WAGES	0	350	1,500	1,150
	COMMODITIES	0	0	0	0
	TOTAL EXPENSES: ICE RINKS	0	350	1,500	1,150
<hr/>					
	NET SURPLUS(DEFICIT)	0	(350)	(1,500)	(1,150)
GYMNASIUMS					
EXPENSES					
	SALARIES / WAGES	(14,565)	0	19,000	0
	CONTRACTUAL SERVICES	(18,948)	0	21,500	0
	TOTAL EXPENSES: GYMNASIUMS	(33,513)	0	40,500	0
<hr/>					
	NET SURPLUS(DEFICIT)	33,513	0	(40,500)	0
FITNESS CENTER					
REVENUES					
	RECEIPTS	20,188	202,106	195,927	(6,179)
	RECEIPTS	20,188	202,106	195,927	(6,179)
<hr/>					
EXPENSES					
	SALARIES / WAGES	6,259	79,901	66,100	(13,801)
	CONTRACTUAL SERVICES	2,896	35,128	40,702	5,573
	COMMODITIES	4,209	10,569	10,610	40
	MAINTENANCE / CAPITAL INVEST.	2,198	7,663	10,000	2,336
	TOTAL EXPENSES: FITNESS CENTER	15,565	133,262	127,412	(5,850)
<hr/>					
	NET SURPLUS(DEFICIT)	4,623	68,843	68,515	(328)
POOL					
REVENUES					
	RECEIPTS	0	559,233	553,400	(5,833)
	RECEIPTS	0	559,233	553,400	(5,833)
<hr/>					
EXPENSES					
	SALARIES / WAGES	0	326,405	330,150	3,744
	CONTRACTUAL SERVICES	2,548	117,179	114,050	(3,129)

FUND: RECREATION  
 FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<b>POOL</b>					
	COMMODITIES	0	63,233	64,050	816
	MAINTENANCE / CAPITAL INVEST.	723	6,363	10,750	4,386
	TOTAL EXPENSES: POOL	3,271	513,182	519,000	5,817
	NET SURPLUS(DEFICIT)	(3,271)	46,051	34,400	(11,651)
<b>MINI GOLF</b>					
<b>REVENUES</b>					
	RECEIPTS	250	115,852	89,800	(26,052)
	RECEIPTS	250	115,852	89,800	(26,052)
<b>EXPENSES</b>					
	SALARIES / WAGES	0	22,861	23,350	488
	CONTRACTUAL SERVICES	953	4,220	4,150	(70)
	COMMODITIES	0	7,166	6,300	(866)
	MAINTENANCE / CAPITAL INVEST.	39	535	300	(235)
	TOTAL EXPENSES: MINI GOLF	993	34,782	34,100	(682)
	NET SURPLUS(DEFICIT)	(743)	81,069	55,700	(25,369)
<b>AFTER SCHOOL PROGRAMS</b>					
<b>REVENUES</b>					
	RECEIPTS	56,905	930,991	772,000	(158,991)
	RECEIPTS	56,905	930,991	772,000	(158,991)
<b>EXPENSES</b>					
	SALARIES/WAGES	25,903	308,830	365,500	56,669
	CONTRACTUAL SERVICES	202,827	300,978	301,650	671
	COMMODITIES	3,031	34,796	35,800	1,003
	MAINTENANCE/CAPITAL INVESTMTS	0	5,723	7,900	2,176
	TOTAL EXPENSES: AFTER SCHOOL PROGRAMS	231,762	650,329	710,850	60,520
	NET SURPLUS(DEFICIT)	(174,857)	280,662	61,150	(219,512)
<b>UNDEFINED GROUP</b>					
<b>REVENUES</b>					
	RECEIPTS	55,380	621,335	644,100	22,764
	RECEIPTS	55,380	621,335	644,100	22,764
<b>EXPENSES</b>					
	SALARIES/ WAGES	26,605	306,037	323,250	17,212
	CONTRACTUAL SERVICES	13,789	155,888	164,600	8,711

FUND: RECREATION  
 FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
UNDEFINED GROUP					
	COMMODITIES	3,547	23,111	27,550	4,438
	MAINTENANCE/ CAPITAL INVEST.	335	13,318	14,500	1,181
TOTAL EXPENSES: UNDEFINED GROUP		44,278	498,355	529,900	31,544
NET SURPLUS(DEFICIT)		11,102	122,979	114,200	(8,779)
TOTAL FUND REVENUES		210,926	5,866,435	5,682,877	(183,558)
TOTAL FUND EXPENSES		403,402	5,242,046	5,682,877	440,830
SURPLUS (DEFICIT)		(192,476)	624,389	0	(624,389)

FUND: LIABILITY INSURANCE

LIABILITY INSURANCE					
REVENUES					
	RECEIPTS	1,671	155,293	173,000	17,706
	RECEIPTS	1,671	155,293	173,000	17,706
EXPENSES					
	SPECIAL FUND EXPENSE	39,768	153,227	173,000	19,772
TOTAL EXPENSES: LIABILITY INSURANCE		39,768	153,227	173,000	19,772
NET SURPLUS(DEFICIT)		(38,096)	2,065	0	(2,065)
TOTAL FUND REVENUES		1,671	155,293	173,000	17,706
TOTAL FUND EXPENSES		39,768	153,227	173,000	19,772
SURPLUS (DEFICIT)		(38,096)	2,065	0	(2,065)

FUND: IMRF

IMRF					
REVENUES					
	RECEIPTS	26,736	293,484	295,000	1,515
	RECEIPTS	26,736	293,484	295,000	1,515
EXPENSES					
	SPECIAL FUND EXPENSE	20,850	274,765	295,000	20,234
TOTAL EXPENSES: IMRF		20,850	274,765	295,000	20,234
NET SURPLUS(DEFICIT)		5,886	18,718	0	(18,718)
TOTAL FUND REVENUES		26,736	293,484	295,000	1,515
TOTAL FUND EXPENSES		20,850	274,765	295,000	20,234
SURPLUS (DEFICIT)		5,886	18,718	0	(18,718)

FUND: IMRF  
 FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
FUND: AUDIT					
AUDIT					
REVENUES					
	RECEIPTS	1,122	13,357	12,750	(607)
	RECEIPTS	1,122	13,357	12,750	(607)
EXPENSES					
	SPECIAL FUND EXPENSE	0	12,750	12,750	0
	TOTAL EXPENSES: AUDIT	0	12,750	12,750	0
	NET SURPLUS(DEFICIT)	1,122	607	0	(607)
	TOTAL FUND REVENUES	1,122	13,357	12,750	(607)
	TOTAL FUND EXPENSES	0	12,750	12,750	0
	SURPLUS (DEFICIT)	1,122	607	0	(607)

FUND: SOCIAL SECURITY

SOCIAL SECURITY					
REVENUES					
	RECEIPTS	29,829	267,894	320,000	52,105
	RECEIPTS	29,829	267,894	320,000	52,105
EXPENSES					
	SPECIAL FUND EXPENSE	19,390	301,591	320,000	18,408
	TOTAL EXPENSES: SOCIAL SECURITY	19,390	301,591	320,000	18,408
	NET SURPLUS(DEFICIT)	10,439	(33,696)	0	33,696
	TOTAL FUND REVENUES	29,829	267,894	320,000	52,105
	TOTAL FUND EXPENSES	19,390	301,591	320,000	18,408
	SURPLUS (DEFICIT)	10,439	(33,696)	0	33,696

FUND: SPECIAL RECREATION

SPECIAL RECREATION					
REVENUES					
	RECEIPTS	0	418,977	416,000	(2,977)
	RECEIPTS	0	418,977	416,000	(2,977)



FUND: SPECIAL RECREATION  
 FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
SPECIAL RECREATION EXPENSES					
	CONTRACTUAL SERVICES	3,082	32,536	55,000	22,463
	CAPITAL IMPROVEMENTS	441	4,683	105,464	100,780
	SPECIAL FUND EXPENSE	0	255,536	255,536	0
	TOTAL EXPENSES: SPECIAL RECREATION	3,523	292,755	416,000	123,244
<hr/>					
	NET SURPLUS(DEFICIT)	(3,523)	126,221	0	(126,221)
<hr/>					
	TOTAL FUND REVENUES	0	418,977	416,000	(2,977)
	TOTAL FUND EXPENSES	3,523	292,755	416,000	123,244
	SURPLUS (DEFICIT)	(3,523)	126,221	0	(126,221)

FUND: BOND AND INTEREST FUND

BOND AND INTEREST REVENUES					
	RECEIPTS	0	1,622,329	1,610,216	(12,113)
	RECEIPTS	0	1,622,329	1,610,216	(12,113)
EXPENSES					
	CONTRACTUAL SERVICES	0	1,610,216	1,610,216	(0)
	TOTAL EXPENSES: BOND AND INTEREST	0	1,610,216	1,610,216	(0)
<hr/>					
	NET SURPLUS(DEFICIT)	0	12,113	0	(12,113)
<hr/>					
	TOTAL FUND REVENUES	0	1,622,329	1,610,216	(12,113)
	TOTAL FUND EXPENSES	0	1,610,216	1,610,216	(0)
	SURPLUS (DEFICIT)	0	12,113	0	(12,113)

FUND: CONSTRUCTION / CAPITAL IMPROV.

PROJECT REVENUE REVENUES					
	PROJECT REVENUE	119,591	496,903	754,286	257,382
	PROJECT REVENUE	119,591	496,903	754,286	257,382
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	NET SURPLUS(DEFICIT)	119,591	496,903	754,286	257,382
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PLANNING/CONSTRUCTION/GRANTS EXPENSES					
	CONTRACTUAL SERVICES	16,679	106,788	167,000	60,211

FUND: CONSTRUCTION / CAPITAL IMPROV.  
 FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		16,679	106,788	167,000	60,211
NET SURPLUS(DEFICIT)		(16,679)	(106,788)	(167,000)	(60,211)
BUILDINGS & IMPROVEMENTS EXPENSES					
CONTRACTUAL SERVICES		9,198	521,897	915,000	393,102
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		9,198	521,897	915,000	393,102
NET SURPLUS(DEFICIT)		(9,198)	(521,897)	(915,000)	(393,102)
PARKS/PLAYGROUNDS IMPRV/ACQ EXPENSES					
CONTRACTUAL SERVICES		141,530	1,485,183	1,505,417	20,233
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		141,530	1,485,183	1,505,417	20,233
NET SURPLUS(DEFICIT)		(141,530)	(1,485,183)	(1,505,417)	(20,233)
LANDSCAPING & GROUNDSKEEPING EXPENSES					
CONTRACTUAL SERVICES		0	30,258	50,000	19,741
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		0	30,258	50,000	19,741
NET SURPLUS(DEFICIT)		0	(30,258)	(50,000)	(19,741)
OPERATING EQUIP. & VEHICLES EXPENSES					
CONTRACTUAL SERVICES		(23,913)	146,061	196,425	50,363
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		(23,913)	146,061	196,425	50,363
NET SURPLUS(DEFICIT)		23,913	(146,061)	(196,425)	(50,363)
RECREATION EQUIP. REPAIRS EXPENSES					
CONTRACTUAL SERVICES		0	0	1,000	0
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	0	1,000	0
NET SURPLUS(DEFICIT)		0	0	(1,000)	0
EMERGENCY REPAIRS/REIMB. EXPENSES					
CONTRACTUAL SERVICES		(9,467)	35,593	70,530	34,936
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		(9,467)	35,593	70,530	34,936
NET SURPLUS(DEFICIT)		9,467	(35,593)	(70,530)	(34,936)
TOTAL FUND REVENUES		119,591	496,903	754,286	257,382
TOTAL FUND EXPENSES		134,027	2,325,781	2,905,372	579,590
SURPLUS (DEFICIT)		(14,436)	(1,828,878)	(2,151,086)	(322,207)

FUND: CONSTRUCTION / CAPITAL IMPROV.  
FOR 12 PERIODS ENDING APRIL 30, 2018

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
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## **ANNUAL MEETING**

**May 21, 2018**

### **Agenda**

Call to Order

Roll Call

President's Annual Report

Election of President Pro-Tem

Election of Officers - President and Vice-President

Appointment of Treasurer and Secretary

Appointment of FOIA Officers, OMA Officers, ADA Coordinator, Safety & Alternate Safety Coordinator

Committee Appointments – See Recommendations per Attachment

Adjourn to Regular Meeting

## President's 2018 Letter

The expansion of our environmental initiatives influenced many of our highlights this year:

- Spring welcomed neighborhoods with new play structures at Elm, Frank K Burgess and Preston parks to the delight of the children. Some of the old equipment was donated to 'Kids around the World'. This organization refurbishes the equipment and sends it to 3<sup>rd</sup> world countries that are in need. It's recycling at its finest!
- Our newly introduced 'Oaktober' tree planting program has been enhanced with generous donations from the Geneva Park District Foundation, Natural Resources Committee and Geneva Garden Club. This program is helping reforest our parks that were devastated by the Emerald Ash Borer.
- The purchase of the Peterson property adjacent to Peck Farm Park adds .56 acres to the park. This addition adds more opportunity for environmental education, and to expand natural prairie habitat of indigenous wildlife.
- We have renewed efforts to complete prescribed burns to manage our many natural areas. These burns are necessary for the sustainable health of our prairies. With excellent planning and cooperative weather, we were able to accelerate our burn plan with close to 100% coverage this year.
- We plan to install 8 additional pollinator gardens in various west side parks. These create the environment for Monarch Butterflies & Honey Bees to develop and thrive. The gardens also add to a regional corridor for the Monarch Butterflies to move through the area.
- We continue to recycle old electronics and are systematically changing out light bulbs to LEDs in all our facilities to be more environmentally friendly.

Other Park District news includes:

- The completion of the Peck Farm Park parking lot expansion, which accommodates our many visitors to the park, the Butterfly House and to Hawks Hollow, our nature playground.
- A new sprayground was a very welcome addition at Mill Creek Pool.
- The renovation of the Bob Cox baseball field at Sunset Park was celebrated with a ribbon cutting on Geneva Baseball's opening day April, 21st and it was very well-attended.
- A collaborative agreement with the Geneva School District resulted in the resurfacing of the Geneva High School tennis courts and another with the City of Geneva for the transfer of the property North of Bennett Park which adds 5.5 acres to the Park District,

both of which are great examples of how intergovernmental partnerships benefit the residents of Geneva.

- A new bike trail map has been created by Park District staff that shows 69 miles of Geneva Park District trails, links to regional bike paths and places of interest in our city.

We are proud to report that we have received our 6<sup>th</sup> consecutive Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting.

We are in the process of completing the Park District Risk Management Agency risk management review, which we undergo every 4 years.

Larry Gabriel and JoAnn Able will be retiring after many years of dedicated service to the Geneva Park District. We thank them for their contributions and wish them well in their future endeavors.

Thank you for giving me the opportunity to serve this wonderful community and to work with the committed staff and volunteers.

Susan VanderVeen

# PROPOSED COMMITTEE APPOINTMENTS 2018-2019

## Finance

Pat Lenski  
Susan VanderVeen  
Sheavoun Lambillotte

## Land Acquisition, Building & Grounds, Facilities

Peggy Condon  
Jay Moffat  
Sheavoun Lambillotte

## Long Range Planning

Jay Moffat  
Peggy Condon  
Sheavoun Lambillotte

## Personnel and Policies

Pat Lenski  
John Frankenthal  
Sheavoun Lambillotte

## Recreation

Susan VanderVeen  
Jay Moffat  
Nicole Vickers

## Special Recreation Board

Sheavoun Lambillotte  
*Alternates: Nicole Vickers, Christy Powell*

## School / Park

John Frankenthal  
Susan VanderVeen  
Sheavoun Lambillotte

President	Susan VanderVeen
Vice President	Peggy Condon
Treasurer	John Frankenthal
Secretary	Sheavoun Lambillotte
	Pat Lenski
	Jay Moffat

Open Meetings Act & FOIA Officers: Executive Director, Supt. of Finance & Personnel & Administrative Assistant

Safety Coordinators: Supt. of Recreation & Supt. of Finance

ADA Coordinator: Supt. of Parks & Properties

**ORDINANCE NO. 2018-3**

**GENEVA PARK DISTRICT  
BUDGET AND APPROPRIATION ORDINANCE**

**AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE  
GENEVA PARK DISTRICT FOR THE FISCAL YEAR BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019**

WHEREAS, the Board of Commissioners desires to adopt the combined Annual Budget and Appropriation Ordinance to appropriate such sums of money as may be deemed necessary to defray all necessary expenses and liabilities for the operation of the Geneva Park District, Geneva, Illinois for the fiscal year beginning May 1, 2018 and ending April 30, 2019, and specifying the object and purpose for which appropriations are made, and the amount appropriated for each object or purpose, pursuant to Illinois Compiled Statutes, 70ILCS 1205/4-4.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Geneva Park District as follows:

SECTION 1: The Annual Budget and Appropriation Proposal for Fiscal Year May 1, 2018 thru April 30, 2019 as follows:

**GENERAL CORPORATE FUND**

	<b><u>BUDGET</u></b>	<b><u>APPROPRIATION</u></b>
ADMINISTRATION & EMPLOYEES SALARIES	\$1,444,000	\$1,732,800
CONTRACTUAL SERVICES		
Health Insurance Benefits	\$350,000	\$420,000
Telephone	\$6,900	\$8,280
Alarms	\$600	\$720
Water & Sewer	\$6,900	\$8,280
Natural Gas	\$9,500	\$11,400
Electricity	\$18,000	\$21,600
Postage	\$900	\$1,080
Advertising/Printing	\$3,000	\$3,600
Administrative Expense	\$4,000	\$4,800
Professional Services	\$6,900	\$8,280
Rental & Leases	\$1,600	\$1,920
Subscriptions/Books	\$300	\$360
Travel Expense	\$8,500	\$10,200
Professional Training/Conferences	\$13,000	\$15,600
Professional Membership Dues	\$8,000	\$9,600



Maintenance Agreements	\$28,000	\$33,600
Refuse Disposal	\$8,000	\$9,600
License/Background Checks	\$2,500	\$3,000
Pest Control	\$4,000	\$4,800
TOTAL CONTRACTUAL SERVICES	\$480,600	\$576,720

COMMODITIES

Office Supplies	\$3,000	\$3,600
Gas & Diesel Fuel For Vehicles	\$40,000	\$48,000
Oil, Grease, Antifreeze	\$2,850	\$3,420
Maintenance, Parts & Supplies	\$2,500	\$3,000
Mechanical Tools	\$700	\$840
Horticultural Tools & Supplies	\$400	\$480
Grounds Maintenance Tools	\$750	\$900
Plants & Seeds	\$3,750	\$4,500
Greenhouse Supplies	\$4,000	\$4,800
Grass Seed & Fertilizer	\$2,500	\$3,000
Chemical Supplies	\$1,500	\$1,800
Sanitation Supplies	\$3,900	\$4,680
Fire Extinguishers	\$1,350	\$1,620
Flags & Decals	\$1,150	\$1,380
Photography Equipment & Development	\$100	\$120
Clothing & Safety Equipment For Employees	\$4,000	\$4,800
First Aid Supplies	\$500	\$600
Trophies & Awards	\$500	\$600
TOTAL COMMODITIES	\$73,450	\$88,140

REPAIRS & MAINTENANCE -BUILDINGS/EQUIP & VEHICLES	\$108,000	\$129,600
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CAPITAL INVESTMENTS

Capital Purchases	\$11,000	\$13,200
Furnishings & Fixtures Purchase	\$300	\$360
Bond Retirement Payments	\$1,381,530	\$1,657,836
Capital Fund Projects	\$200,820	\$240,984
TOTAL CAPITAL INVESTMENTS	\$1,593,650	\$1,912,380

**PECK FARM PARK**

INSTRUCTOR & ATTENDANTS SALARIES	\$51,000	\$61,200
CONTRACTUAL SERVICES		
Telephone	\$5,500	\$6,600
Alarm Service	\$4,500	\$5,400
Water & Sewer	\$1,600	\$1,920
Natural Gas	\$5,000	\$6,000
Electricity	\$11,000	\$13,200
Postage	\$150	\$180
Advertising/Printing Materials	\$1,500	\$1,800
Professional Services	\$1,800	\$2,160
Rental & Leases	\$300	\$360
Subscriptions/Books	\$250	\$300
Refuse Disposal	\$5,500	\$6,600
Cleaning Service	\$8,400	\$10,080
Pest Control	\$100	\$120
PDRMA Rental Insurance	\$0	\$0
TOTAL CONTRACTUAL SERVICES	\$45,600	\$54,720
COMMODITIES		
Office Supplies	\$2,000	\$2,400
Maintenance Parts and Tools	\$1,500	\$1,800
Mechanical Tools	\$250	\$300
Horticultural Tools & Supplies	\$300	\$360
Grounds Maintenance Tools	\$300	\$360
Plants & Seeds	\$2,500	\$3,000
Grass Seed & Fertilizer	\$300	\$360
Chemical Supplies	\$1,000	\$1,200
Sanitation Supplies	\$1,500	\$1,800
Fire Extinguishers	\$300	\$360
Photography Supplies & Development	\$0	\$0
Clothing & Safety Equipment	\$2,400	\$2,880
First Aid Supplies	\$250	\$300
Program Operation Supplies	\$3,600	\$4,320
Gift Shop Supplies	\$2,000	\$2,400
Discovery/History Room Supplies	\$1,000	\$1,200
Holiday Decorations	\$300	\$360
Butterfly Operational Supplies	\$10,000	\$12,000

Butterfly Volunteer Supplies	\$1,500	\$1,800
TOTAL COMMODITIES	\$31,000	\$37,200
REPAIRS & MAINT TO BLDGS & EQUIP	\$7,500	\$9,000
CAPITAL INVESTMENTS		
Capital Equipment Purchase	\$2,300	\$2,760
Furnishings & Fixtures Purchased	\$200	\$240
TOTAL CAPITAL INVESTMENTS	\$2,500	\$3,000
NATURE PROGRAM SUPPLIES	\$7,000	\$8,400
BIRTHDAY PARTY SUPPLIES	\$3,000	\$3,600
<b><u>Moore Spray Park</u></b>		
CONTRACTUAL SERVICES		
Water and Sewer	\$2,000	\$2,400
Electric	\$2,400	\$2,880
Maintenance Agreements	\$2,200	\$2,640
TOTAL CONTRACTUAL SERVICES	\$6,600	\$7,920
COMMODITIES		
First Aid Supplies	\$100	\$120
Chemical and Supplies	\$2,200	\$2,640
TOTAL COMMODITIES	\$2,300	\$2,760
MAINTENANCE AND CAPITAL REPAIRS		
Building/ Equipment Contracted Repairs	\$500	\$600
Building/ Equipment Repair Parts	\$300	\$360
TOTAL MAINTENANCE AND CAPITAL REPAIRS	\$800	\$960
<b>TOTAL GENERAL CORPORATE FUND</b>	<b>\$3,857,000</b>	<b>\$4,628,400</b>

**RECREATION PROGRAM FUND**

	<b><u>Budget</u></b>	<b><u>Actual</u></b>
ADMINISTRATION & EMPLOYEES SALARIES	\$747,000	\$896,400
CONTRACTUAL SERVICES		
Health Insurance Benefits	\$312,000	\$374,400
Telephone	\$12,000	\$14,400
Alarm System	\$2,200	\$2,640
Water & Sewer	\$3,000	\$3,600
Natural Gas	\$9,000	\$10,800
Electricity	\$42,000	\$50,400
Postage	\$2,000	\$2,400
Advertising and Printing	\$14,000	\$16,800
Administrative Expense	\$4,500	\$5,400
Professional Services	\$5,400	\$6,480
Equipment Rental	\$5,000	\$6,000
Subscriptions/Books	\$7,000	\$8,400
Travel Expense	\$15,000	\$18,000
Professional Training/Conferences	\$12,900	\$15,480
Professional Membership Dues	\$9,000	\$10,800
Maintenance Agreements	\$35,000	\$42,000
Refuse Disposal	\$2,300	\$2,760
License/Background Checks	\$2,500	\$3,000
Credit Card Processing Costs	\$63,000	\$75,600
Internet Access	\$3,500	\$4,200
Web Page	\$0	\$0
TOTAL CONTRACTUAL SERVICES	<hr/> \$561,300	<hr/> \$673,560
COMMODITIES		
Office Supplies	\$7,000	\$8,400
Gasoline For Vehicles	\$3,000	\$3,600
Sanitation Supplies	\$5,000	\$6,000
Clothing & Safety Equipment	\$1,000	\$1,200
First Aid Supplies	\$5,500	\$6,600
Trophies & Awards	\$700	\$840
TOTAL COMMODITIES	<hr/> \$22,200	<hr/> \$26,640
REPAIRS & MAINT TO BLDGS & EQUIPMENT	\$46,000	\$55,200
CAPITAL INVESTMENTS		
Capital Purchases	\$109,333	\$131,200
Technology Upgrades	\$1,500	\$1,800
Bond Retirement Payments	\$779,265	\$935,118
TOTAL CAPITAL INVESTMENTS	<hr/> \$890,098	<hr/> \$1,068,118
PUBLIC INFORMATION		
SALARIES & WAGES	\$26,000	\$31,200

CONTRACTUAL SERVICES		
Postage	\$24,000	\$28,800
Advertising & Printing of Brochures	\$79,000	\$94,800
Professional Services	\$6,000	\$7,200
TOTAL CONTRACTUAL SERVICES	<u>\$109,000</u>	<u>\$130,800</u>
COMMODITIES		
Graphic Art	\$300	\$360
COMMUNITY CENTER RENTALS		
Custodian Salaries	\$1,500	\$1,800
Contractual Services	\$0	\$0
TOTAL COMMUNITY CENTER RENTALS	<u>\$1,500</u>	<u>\$1,800</u>
RECREATION PROGRAMS		
Youth Program Instructors	\$5,000	\$6,000
Youth Program Supplies	\$23,200	\$27,840
Teen Program Instructors	\$1,000	\$1,200
Teen Program Supplies	\$2,300	\$2,760
Adult Program Instructors	\$1,100	\$1,320
Adult Program Supplies	\$1,750	\$2,100
Exercise and Aerobics Programs Instructors	\$87,000	\$104,400
Exercise and Aerobics- Supplies and Maint	\$3,000	\$3,600
New General Recreations Programs Instructors	\$2,000	\$2,400
New General Recreations Programs Supplies	\$1,000	\$1,200
Family Program/ Trip Instructors	\$600	\$720
Family Program/ Trip Contractual Services & Supplies	\$1,425	\$1,710
Playhouse 38 Program Instructors	\$24,000	\$28,800
Playhouse 38 Program Supplies	\$42,150	\$50,580
Preschool Program Instructors	\$250,000	\$300,000
Preschool Contractual Service and Supplies	\$15,550	\$18,660
Toddlers Program Instructors	\$20,000	\$24,000
Toddlers -Contractual Services and Supplies	\$21,200	\$25,440
Active Older Adults-Trips Contract Serv & Supp	\$13,400	\$16,080
Active Older Adults Supplies	\$800	\$960
Ballet, Jazz, Tap Dance Programs Instructors	\$31,700	\$38,040
Ballet, Jazz, Tap Dance-Supplies & Contract Serv	\$26,100	\$31,320
Summer Camp Programs Instructors	\$196,000	\$235,200
Summer Camp- Supplies & Contractual Serv	\$71,750	\$86,100
Winter Activities Contractual Services & Supplies	\$0	\$0
Ice Skating Programs Contractual Services	\$9,000	\$10,800
New Contracted Programs Contractual Services	\$200	\$240
Batavia Park District Co-op -Contractual Serv	\$4,200	\$5,040
Library Seminars Contractl Services & Supplies	\$200	\$240
Special Summer Prog-Instruct, Supp & Cont Svcs	\$5,375	\$6,450
Halloween Event Instructors	\$1,000	\$1,200
Halloween Event Supplies and Contractl Services	\$2,750	\$3,300
Just Dad N Me Instructors	\$200	\$240
Just Dad N Me Contractual Services and Supp	\$6,000	\$7,200
Easter Programs Salaries	\$300	\$360
Easter Programs Contractual Services and Supp	\$2,050	\$2,460
New Special Events Instructors	\$50	\$60
New Special Events Contractual Serv and Supp	\$2,600	\$3,120
Mom N Son Event Instructors	\$0	\$0
Mom N Son Event Contractual Serv and Supp	\$2,000	\$2,400

North Pole Train Instructors	\$300	\$360
North Pole Train Contractual Services and Supplies	\$7,500	\$9,000
Movies in the Park Supplies	\$1,325	\$1,590
Harvest Hustle Contractual Services and Supplies	\$7,000	\$8,400
Super Bowl Shuffle Contractual Services & Supplies	\$13,100	\$15,720
Tennis Programs Instructors	\$0	\$0
Tennis Programs Supplies	\$11,000	\$13,200
Tumbling, Gymnastics & Cheerleading- Programs Instructors/Custodians	\$102,315	\$122,778
Tumbling, Gym & Cheer- Contract Serv & Supp	\$17,450	\$20,940
Softball and Baseball-Instructors/Coord/Crew	\$3,500	\$4,200
Softball and Baseball-Contract Serv and Supplies	\$21,000	\$25,200
Volleyball Programs Instructors	\$16,850	\$20,220
Volleyball Programs Contractual Serv and Supp	\$2,650	\$3,180
Tiny Sluggers Contractual Services	\$13,500	\$16,200
Youth Basketball Salaries	\$25,700	\$30,840
Youth Basketball Contractual Services and Supp	\$7,600	\$9,120
Youth Wrestling Salaries	\$275	\$330
Youth Wrestling- Contractual Services & Supp	\$175	\$210
Holiday Camps Instructors	\$7,000	\$8,400
Holiday Camps Contractual Services and Supplies	\$13,600	\$16,320
New General Athletic Programs Instructors	\$200	\$240
New General Athletic- Contract Serv and Supp	\$5,700	\$6,840
Tiny Sports Contractual Services	\$94,000	\$112,800
Three on Three Tournament Instructors	\$1,000	\$1,200
Three on Three Tournament Supplies	\$275	\$330
Golf Programs Contractual Services	\$3,100	\$3,720
Martial Arts Instructors	\$0	\$0
Martial Arts Programs Contractual Services	\$50,000	\$60,000
Beach Volleyball Salaries	\$0	\$0
Beach Volleyball Contractual Services & Supplies	\$300	\$360
Youth Track and Field Instructors	\$0	\$0
Youth Track and Field Supplies	\$0	\$0
Chicago Bulls Camp Contractual Services	\$4,200	\$5,040
Chicago White Sox Contractual Services	\$950	\$1,140
Lacrosse Contractual Services & Supplies	\$0	\$0
Ice Rinks Salaries	\$1,000	\$1,200
Western Avenue Gym Custodians	\$13,900	\$16,680
Western Avenue Gym Contractual Services	\$9,000	\$10,800
Harrison Street Gym Custodians	\$6,000	\$7,200
Harrison Street Gym Contractual Services	\$12,500	\$15,000
TOTAL RECREATION PROGRAMS	\$1,351,915	\$1,622,298
SUNSET RACQUETBALL AND FITNESS CENTER		
Administration & Employee Salaries	\$71,800	\$86,160
Contractual Services	\$39,502	\$47,402
Commodities	\$12,060	\$14,472
Repairs and Maintenance	\$9,000	\$10,800
Capital Investments - Equipment	\$1,000	\$1,200
TOTAL SUNSET RACQ AND FITNESS CENTER	\$133,362	\$160,034

SWIMMING POOLS		
Administration & Employee Salaries	\$354,650	\$425,580
Contractual Services	\$114,400	\$137,280
Commodities	\$64,500	\$77,400
Repairs and Maintenance	\$6,650	\$7,980
Capital Investments - Equipment	\$3,700	\$4,440
TOTAL SWIMMING POOLS	\$543,900	\$652,680
MINIATURE GOLF COURSE		
Administration & Employee Salaries	\$25,350	\$30,420
Contractual Services	\$4,150	\$4,980
Commodities	\$7,000	\$8,400
Repairs and Maintenance	\$200	\$240
Capital Investments - Equipment	\$100	\$120
TOTAL MINIATURE GOLF COURSE	\$36,800	\$44,160
KINDERZONE/ BEFORE/ AFTER SCHOOL / IN SERVICE DAY PROGRAMS		
Administration & Employee Salaries	\$373,000	\$447,600
Contractual Services	\$318,000	\$381,600
Commodities	\$40,000	\$48,000
Repairs and Maintenance	\$400	\$480
Capital Investments - Equipment	\$2,000	\$2,400
TOTAL KINDERZONE/ B/A SCHOOL/ IN SERVICE DAY	\$733,400	\$880,080
SCHOLARSHIPS		
Maintenance Capital Investment	\$7,000	\$8,400
STEPHEN PERSINGER RECREATION CENTER (SPRC)		
Administration & Employee Salaries	\$322,300	\$386,760
Contractual Services	\$163,000	\$195,600
Commodities	\$25,750	\$30,900
Repairs and Maintenance	\$13,000	\$15,600
Capital Investments- Equipment	\$1,500	\$1,800
TOTAL SPRC	\$525,550	\$630,660
TOTAL RECREATION FUND	\$5,735,325	\$6,882,390

**CONSTRUCTION FUND**

	<b>BUDGET</b>	<b>APPROPRIATION</b>
Professional Fees-Architect, Legal & Consultants	\$147,000	\$176,400
Buildings & Improvements-Community Center	\$1,398,700	\$1,678,440
Park Development & Acquisition	\$915,650	\$1,098,780
Facility Improvements-Landscaping	\$50,000	\$60,000
Equipment, Vehicles & Trucks-New Purchase	\$190,307	\$228,368
Recreation Equipment Repairs	\$1,000	\$1,200
School Building Repairs and Emergency Repairs to Facilities	\$70,841	\$85,009
<b>TOTAL CONSTRUCTION FUND</b>	<b>\$2,773,498</b>	<b>\$3,328,198</b>

**SECTION 2: As part of the annual budget it is stated:**

- (a) The estimated cash on hand at the beginning of the fiscal year is \$7,937,547
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$14,658,948.
- (c) That the estimated expenditures contemplated for the fiscal year are \$14,551,346.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$8,045,149.
- (e) That the estimated amount of taxes to be received by the Geneva Park District during the fiscal year is \$7,201,873

**SECTION 3: Handicapped Recreation Fund**

The sum of \$560,000 is hereby budgeted and the sum of \$672,000 is hereby appropriated to pay the contractual obligation of this Park District under agreement made pursuant to the Illinois Compiled Statutes 65 ILCS 5/11-95-14 "Joint Recreation Programs for Handicapped"; and 70 ILCS 1205/5-8 "Tax for Joint Recreational Programs for the Handicapped"; and 70 ILCS 1205/8-10b "Joint Recreational Programs for Handicapped" to provide for the establishment, maintenance and management of programs for the handicapped. Said tax shall also be in addition to the maximum of taxes authorized by Illinois Compiled Statutes 70 ILCS 1205/5-1 of the Park District Code.

**SECTION 4: Illinois Municipal Retirement Fund**

The sum of \$305,000 is hereby budgeted and the sum of \$366,000 is hereby appropriated to pay the obligation of this Park District pursuant to the Illinois Municipal Retirement Fund, Illinois Compiled Statutes 40 ILCS 5/7-101 et. Seq. Said tax shall also be in addition to the maximum of taxes authorized by the Illinois Compiled Statutes 70 ILCS 1205/5-1 of the Park District Code.



**SECTION 5: Insurance Fund**

That the sum of \$178,00 is hereby budgeted and the sum of \$213,600 is hereby appropriated to pay the obligation of the Park District pursuant to the Illinois Compiled Statutes 745 ILCS 10/9-103 "Insurance Contracts".

**SECTION 6: Audit Fund**

That the sum of \$13,100 is hereby budgeted and the sum of \$15,720 is hereby appropriated to pay the obligation of this Park District for an audit pursuant to Governmental Account Audit Act, Illinois Compiled Statutes 70 ILCS 1205/5-1 of the Park District Code.

**SECTION 7: Social Security Fund**

That the sum of \$325,000 is hereby budgeted and the sum of \$390,000 is hereby appropriated to pay the obligation of this Park District pursuant to the Social Security Enabling Act, Illinois Compiled Statutes 40 ILCS 5/21-110 "Tax Levy" in the amount necessary to meet the cost of participation in the Federal Social Security Insurance Program.

**SECTION 8: Bond and Interest Fund**

That the sum of \$804,423 is hereby budgeted and appropriated to pay the contractual obligation of the Park District for interest and principal under agreements for the purchase of real estate pursuant to the Illinois Compiled Statutes 70 ILCS 1205/8-15 "Purchase Contract or Refunding Loan Agreement".

**SECTION 9: RECAPITULATION**

	<b>BUDGET</b>	<b>APPROPRIATION</b>
General Corporate Fund	\$3,857,000	\$4,628,400
Recreation Program Fund	\$5,735,325	\$6,882,390
Special Recreation Fund	\$560,000	\$672,000
Illinois Municipal Retirement Fund	\$305,000	\$366,000
Insurance Fund	\$178,000	\$213,600
Audit Fund	\$13,100	\$15,720
Social Security Fund	\$325,000	\$390,000
Construction Fund	\$2,773,498	\$3,328,198
Bond and Interest Fund	\$804,423	\$804,423
Grand Total of All Funds	<u>\$14,551,346</u>	<u>\$17,300,731</u>

**SECTION 10:**

The receipts and revenues of the said Geneva Park District derived from sources other than taxation and not specifically appropriated and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall be added to the General Fund and shall first be placed to the credit of such fund.

**SECTION 11:**

This ordinance shall be in full force and effect from and after its passage and approval as required by law.

Adopted this 21st day of May, 2018 pursuant to a roll call vote as follows:

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ATTEST:

Signed \_\_\_\_\_  
Sheavoun Lambillotte, Secretary

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUE**

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: General Corporate Fund

Revenue estimate for fiscal year beginning May 1, 2018.

<b>Source of Revenue</b>	<b>Amount</b>
Funds available at beginning of the fiscal year.	\$1,034,600
Real Estate Taxes	3,700,000
Personal Property Replacement Taxes	25,000
Fees, Charges & Investments	132,000
Bond Issue	
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$4,891,600</b>

**CERTIFICATION**

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: \_\_\_\_\_  
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUE**

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Recreation Fund

Revenue estimate for fiscal year beginning May 1, 2018.

Source of Revenue	Amount
Funds available at beginning of the fiscal year.	\$1,537,035
Real Estate Taxes	1,500,000
Personal Property Replacement Taxes	25,000
Fees, Charges & Investments	4,210,325
Bond Issue	
<b>TOTAL ESTIMATED REVENUES</b>	<b>7,272,360</b>

**CERTIFICATION**

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: \_\_\_\_\_  
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUE**

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Liability Fund

Revenue estimate for fiscal year beginning May 1, 2018.

<b>Source of Revenue</b>	<b>Amount</b>
Funds available at beginning of the fiscal year.	\$59,552
Real Estate Taxes	146,250
Personal Property Replacement Taxes	4,000
Fees, Charges & Investments	1,750
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$211,552</b>

**CERTIFICATION**

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: \_\_\_\_\_  
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUE**

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: IMRF Fund

Revenue estimate for fiscal year beginning May 1, 2018.

<b>Source of Revenue</b>	<b>Amount</b>
Funds available at beginning of the fiscal year.	\$122,812
Real Estate Taxes	250,500
Personal Property Replacement Taxes	14,000
Fees, Charges & Investments	1,500
Interfund Transfers	21,000
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$409,812</b>

**CERTIFICATION**

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: \_\_\_\_\_  
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUE**

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Audit Fund

Revenue estimate for fiscal year beginning May 1, 2018.

<b>Source of Revenue</b>	<b>Amount</b>
Funds available at beginning of the fiscal year.	\$5,462
Real Estate Taxes	7,700
Personal Property Replacement Taxes	3,000
Fees, Charges & Investments	
Bond Issue	
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$16,162</b>

**CERTIFICATION**

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: \_\_\_\_\_  
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUE**

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Social Security Fund

Revenue estimate for fiscal year beginning May 1, 2018.

Source of Revenue	Amount
Funds available at beginning of the fiscal year.	\$137,774
Real Estate Taxes	233,000
Personal Property Replacement Taxes	13,000
Fees, Charges & Investments	2,500
Interfund Transfers	25,000
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$411,274</b>

**CERTIFICATION**

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: \_\_\_\_\_  
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)



**CERTIFICATION OF ESTIMATED REVENUE**

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Special Recreation Fund

Revenue estimate for fiscal year beginning May 1, 2018

<b>Source of Revenue</b>	<b>Amount</b>
Funds available at beginning of the fiscal year.	\$263,215
Real Estate Taxes	560,000
Personal Property Replacement Taxes	
Fees, Charges & Investments	
Bond Issue	
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$823,215</b>

**CERTIFICATION**

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: \_\_\_\_\_  
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUE**

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Bond & Interest Fund

Revenue estimate for fiscal year beginning May 1, 2018.

<b>Source of Revenue</b>	<b>Amount</b>
Funds available at beginning of the fiscal year.	\$164,524
Real Estate Taxes	804,423
Personal Property Replacement Taxes	
Fees, Charges & Investments	
Grants	
Bond Issue	
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$968,947</b>

**CERTIFICATION**

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: \_\_\_\_\_  
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

**CERTIFICATION OF ESTIMATED REVENUE**

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Construction Fund

Revenue estimate for fiscal year beginning May 1, 2018.

<b>Source of Revenue</b>	<b>Amount</b>
Funds available at beginning of the fiscal year.	\$4,612,573
Bond Issue	1,600,000
Fees, Charges & Investments	829,000
Grants	
Interfund Transfers	550,000
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$7,591,573</b>

**CERTIFICATION**

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: \_\_\_\_\_  
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

STATE OF ILLINOIS        )  
  ) ss.  
COUNTY OF KANE         )

CERTIFICATION OF ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Geneva Park District, Kane County, Illinois, and as such official I am the keeper of the records and files of the Geneva Park District.

I do further certify that the foregoing constitutes a full, true and complete copy of the Ordinance 2018-3 regarding the Annual Budget and Appropriation Ordinance as set forth in the minutes of the regular board meeting of the Geneva Park District held on the 21st day of May, 2018, insofar as same relates to the adoption of the Ordinance entitled:

Annual Budget and Appropriation Ordinance

a true, correct and complete copy of which said Ordinance as adopted at said meeting is attached hereto.

I do further certify that the deliberations of the Geneva Park District on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Geneva Park District has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Geneva Park District.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 21st day of May, 2018.

Board of Commissioners, Geneva Park District

(SEAL)

\_\_\_\_\_  
Sheavoun Lambillotte, Secretary

### **LEGAL NOTICE**

The Geneva Park District will conduct a public hearing to review the Budget and Appropriation Ordinance for fiscal year 2018-19 on Monday May 21, 2018 at the Geneva Park District Community Center, 710 Western Avenue, Geneva, IL at 7:00 PM. The Budget and Appropriation Ordinance is available for public review at the Geneva Park District Community Center Office between the hours of 9:00 am and 5:00 pm Monday – Friday.

Publish in the Kane County Chronicle Newspaper Thursday May 3, 2018



**TO: Geneva Park District Board of Commissioners**

**FROM: Sheavoun Lambillotte, Executive Director**

**SUBJECT: ADA COMPLIANCE**

**DATE: May 21, 2018**

---

### **Introduction**

The Americans with Disabilities Act (ADA) became effective January 26, 1992. This comprehensive federal civil rights law prohibits discrimination on the basis of disability. The ADA has changed the way the District allocates resources, uses the internet, hires staff, plans programs, makes policy, buys goods and services, and develops contracts.

### **Compliance Activity**

The Geneva Park District retained Recreation Accessibility Consultants, LLC to conduct access audits of all existing sites and facilities. The audit was completed in October of 2010.

We reviewed the access audit results carefully and applied the US Department of Justice guidelines, called the "program access test". In this approach, one-of-a-kind sites are likely to be made accessible, unless doing so is technically not feasible. For similar existing District sites, such as playgrounds and sports fields, we are striving to make at least one of every three such sites accessible, unless doing so is technically not feasible.

For new construction, the 2010 Standards became effective on March 15, 2012 and we will use those Standards for new construction. Guidance from Recreation Accessibility Consultants, LLC and the Department of Justice make it clear that corrective work at sites should be accomplished by the District as soon as is possible.

We therefore are taking the following steps:

1. We are integrating accessibility retrofits into other existing plans, such as our playground replacement schedule and capital improvement plan;
2. We are phasing other corrective work as financial and staff resources allow. That work has included but is not limited to:

- Foundation Park playground and Preston Park were completed in the Fall of 2017 at a cost of \$245,345.00. Frank K. Burgess and Elm Park will be completed later this month at a cost of \$245,999.00. Of this amount 10% or \$49,134.00 will be allocated towards ADA improvements.
  - Don Forni, Batavia Highlands & Pepper Valley Park were completed in the Spring of 2016 at a cost of \$180,879.50. Shannon and Linden Park were completed in Fall of 2016 at a cost of \$104,064.00. Michael Arbizzani, Kay Lovett & Stanley Esping Park were completed in the Spring of 2017 at a cost of \$240,796.85. Of the above amounts 10% or \$52,574.04 went towards ADA improvements.
  - Terney, Weaver and Wheeler Park Playgrounds were completed in Fall of 2015 at a cost of \$370,645.00. Of this amount 10% or \$37,065.00 of this cost went towards ADA improvements.
  - Eaglebrook Park Playground Renovation: This project was completed in the Spring of 2015 at a total cost of \$175,178.00. Of this amount 10% or \$17,517.00 of this cost went towards ADA improvements.
  - Washburn Park Playground Renovation: This project was completed in the Fall of 2014 at a total cost of \$108,083.00. Of this amount 10% or \$10,808.00 of this cost went towards ADA improvements.
  - Meadows Park Playground Renovation: This project was completed in the Fall of 2014 at a total cost of \$90,691.00. Of this amount 10% or \$9,069.00 of this cost went towards ADA improvements.
  - Peck Farm Outdoor Education Center (nature playground) completed summer of 2013 for a total budget of \$650,888.00. Of this amount 10% or \$65,088.00 of this cost went towards ADA expense.
  - Stephen D. Persinger Recreation Center completed Fall of 2008 for a total budget of \$9.5M. Of this amount \$712,289.00 of this cost went towards ADA expense.
  - Accessible picnic tables at various locations.
  - Handicap parking signs installed and adjusted at multiple parks.
  - Acquisition and installation of restroom signage with access symbols and braille.
  - Additional fibar surfacing added to achieve correct transfer heights.
  - Ordered and are prepared to install handicap drinking fountains at South Street Fields and Sunset Community Center.
  - Installed tactile warning strips at Elm Park and the Peck Farm South Bike Trail.
  - Installation of additional lined crosswalks at Peck Farm Park.
  - Removed washroom partitions at Wheeler north restrooms to achieve accessible dimensions.
  - Installation of signage at Peck Farm Maintenance Facility directing patrons in wheelchairs to accessible entry.
  - Installation of compliant doors and door hardware within the Peck Farm Park Maintenance Facility.
3. The public provides feedback on our ADA compliance initiatives on all playground replacements at scheduled park meetings. These meetings occur on an annual basis at the location of the construction projects.
  4. Our ADA transition work plan is available for review.

## **Conclusion**

Access to our sites and facilities by people with and without disabilities is consistent with our mission of service to all in our community.

By training our staff and making access a part of the culture, we believe compliance with the ADA is no different than other initiatives we have addressed, such as risk management, diversity, transparency, and fiscal accountability.

***Executive Director Recommendation:*** *that the Board accept this report and direct staff to continue compliance with ADA directives.*

Cc: Carolyn Nagle, Executive Director  
FVSRA



**DIRECTOR'S  
MONTHLY AGENDA AND REPORT  
May 21, 2018**

**EMPLOYEE SERVICE RECOGNITION**

A heartfelt thank you to Ken Kerfoot for his 20 years of dedicated service to the Geneva Park District!

**ANNUAL MEETING**

The Annual Meeting agenda and suggested committee appointments is enclosed. The President and Vice-President of the board are elected at this time. The President then appoints the Treasurer, Secretary, committees & other appointments.

**BUDGET AND APPROPRIATION ORDINANCE #2018-3**

Staff would recommend a motion to approve the ordinance as presented. The Budget Ordinance has been available for public inspection since the April board meeting. The budget was reviewed and approved by the Finance Committee and Board at the April meeting. A roll call vote is necessary.

**ADA AUDIT COMPLIANCE UPDATE AND REVIEW**

Each year in our capital plan, staff takes on a number of projects to continue to meet the requirements of our ADA accessibility audit. Enclosed in your packet is a memo summarizing that work and asking for the board's formal commitment to continued compliance.

**COMMUNICATIONS**

We have hired Jerry Culp as our new Superintendent of Parks and Properties. He has many years of senior management experience including time at Plainfield and Glen Ellyn Park Districts, as well as most recently the Kane County Forest Preserve District. His first day of employment with the district will be June 5<sup>th</sup>.

I attended the annual Geneva Garden Club luncheon where the Park District was awarded a \$3,500 donation to go toward tree planning within our parks.

The Annual Meeting of the Geneva Park District Foundation was held on May 3. Officers for the 2018-2019 term are now as follows: Don Manikas as Chair; Jim Lynch as Vice-Chair; Sandra Klimowski as Treasurer; Rick Razum as Assistant Treasurer; and Sheavoun Lambillotte as Secretary. Discussion also took place regarding the Autumn Fair which will be held this year on September 15 as well as the future direction of Foundation funded projects. The first Autumn Fair Committee meeting will be held on June 12.

Annually, Larry and I tour east and west side parks together to address any issues that have arisen over the winter and to identify any additional maintenance needs. Those tours are complete.

Work on Frank K. Burgess, Elm & Preston Park is complete. We are happy to have all work completed well before Memorial Day this year.

We have received a structural review and cost estimate for repair of the east side of the Island Park retaining wall. That estimate is \$660,000 and will, at some point, have to be added to our Capital Improvement Plan.

There is a grand opening/ribbon cutting ceremony scheduled at Mill Creek Pool on June 2<sup>nd</sup> at 11:45am. The invitation is enclosed. Hopefully, all board members are able to attend.

One of the overlook decks at Peck Farm Park has a bridge that is structurally compromised. We are in the process of reviewing proposals for its repair. We anticipate the repair costs to be approximately \$15,000.

A meeting was held with representatives of ShoDeen Inc. to discuss a possible development on the southwest side of the Mill Creek Pool parking lot.

A meeting was held with the City of Geneva to discuss details of the new spray ground at Sunset Pool in an effort to address any issues well in advance of the bidding of this project.

I continue to represent the FVSRA on their association board. We have been reviewing the proposed budget draft for the upcoming year.

Enclosed is the calendar of events.

### **FUTURE MEETINGS**

Foundation Autumn Fair Mtg	June 12, 2018	7:00 p.m.
Regular Scheduled Meeting	June 18, 2018	7:00 p.m.

### **RECREATION COMMITTEE REPORT**

Enclosed is the Recreation Committee packet of information and minutes from the Recreation Committee meeting held on May 15, 2018. The Recreation Committee (Susan VanderVeen & Pat Lenski) reviewed the information with staff and recommend approval of the committee report and all recommendations included in the report. Supt. of Recreation Vickers will be available to answer any questions from board members.

### **FVSRA BOARD APPOINTMENTS**

Each year, the FVSRA requires formal recognition of GPD's appointment to their board. Staff would ask for a motion to approve the appointment of Sheavoun Lambillotte to represent GPD on the FVSRA board with Christy Powell and Nicole Vickers appointed as alternates.

### **VEHICLE/MOWER PURCHASE UPDATE**

Enclosed in your packet is a memo and summary of our 2017/18 vehicle replacement budgeted vs actual costs. Through competitive bidding and auction, the park district saved \$17,550 over what was budgeted for vehicle replacement.

# You're Invited

The Geneva Park District Board of Commissioners and Staff  
cordially invite you to a

## **Ribbon Cutting Ceremony** for the new **Mill Creek Pool Sprayground** *39W125 S. Mill Creek Drive*

### **June 2, 2018 at 11:45 am**

*We encourage you to bring family, friends, swim suit and sunscreen.*

*Present this invitation at the pool admission counter prior to 12:00 pm on June 2 and receive FREE admission to Mill Creek Pool. Offer ends at 12:30 pm on June 2 and is limited to the first 100 people.*



# MAY 2018

SUN

MON

TUE

WED

THU

FRI

SAT

01

Screen Free  
Week Activity

02

CAC Mtg 7 PM

03

Parent's Night  
Out  
Screen Free  
Week Activity

04

Mini Golf  
Opening Day

05

06

City Council Mtg  
@ 7

07

08

IAPD Webinar-  
Agency  
Effectiveness –  
Essential  
Guidelines

09

IAPD "The  
Foundations of  
Leadership..."  
webinar 6-9 PM

10

11

Open House @  
Wheeler Park  
Greenhouse 8-  
11 AM

12

13

Comm of the  
Whole Mtg @ 7  
School Dist. Mtg  
@ 7

14

15

16

Plan Comm Mtg @ 7  
IAPD Webinar-Agency  
Effectiveness – Essential  
Guidelines

17

Singin' in the  
Rain Jr.  
Performance

18

Butterfly House  
Opens  
Singin' in the Rain  
Jr. Performance

19

20

Singin' in the Rain  
Jr. Performance  
Sunset Dance  
Recital

**GPD Board  
Meeting @ 7**  
City Council Mtg @ 7  
IAPD Golf Outing-  
Prospect Hts.

21

HPC Mtg @ 7

22

23

24

Singin' in the  
Rain Jr.  
Performance

25

Geneva's Got Talent  
Auditions  
Sunset Pool Opens  
Today  
Singin' in the Rain Jr.  
Performance

26

27

Singin' in the  
Rain Jr.  
Performance

Comm of the  
Whole Mtg @ 7  
School District  
Mtg @ 7

28

29

30

Plan Comm Mtg  
@ 7  
Library Mtg @ 7

31

# JUN 2018

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

Parent's Night  
Out

MCP Opening Day  
& Ribbon Cutting  
@ 11:45  
Moore Park  
Opening Day  
IAPD Golf Outing

03

04

05

06

07

08

09

City Council Mtg  
@ 7

High School  
Musical Jr  
Auditions

CAC Mtg 7 PM  
Movie @ Moore  
Park  
High School  
Musical Jr  
Auditions

Family Fun  
Night at MCP

National Get  
Outside Day  
Activities

10

11

12

13

14

15

16

Comm of the  
Whole Mtg @ 7  
School Dist. Mtg  
@ 7

GPD Foundation  
Mtg @ 7 PM  
Park Cookout @  
Burgess Park

IAPD Webinar:  
Public  
Relations

Plan Comm Mtg  
@ 7

Flick n Float @  
Sunset Pool  
Family Fun  
Night at MCP

17

18

19

20

21

22

23

Free Admission  
for Dads at  
Pools & Mini-  
Golf

GPD Board  
Meeting @ 7  
City Council Mtg  
@ 7

GGT Semi-  
Finals 6:30 PM

IAPD "Your  
'Someday' is now  
-The Power of  
Positivity"  
IAPD Webinar:  
Public Relations

Dodgeball  
Tourney @  
Wheeler  
Cosmic Golf  
Family Fun Night  
at MCP  
Kids Day-Mini Golf

GGT Finals  
@ 6 PM  
3 on 3 Tourney  
Campout @  
PFP  
Cosmic Golf

24

25

26

27

28

29

30

Swedish Days  
Parade

Comm of the  
Whole Mtg @ 7  
School District  
Mtg @ 7

HPC Mtg @ 7

National  
Sunglasses  
Day at Sunset  
Pool

Plan Comm Mtg  
@ 7  
Library Mtg @ 7  
Glow & Float  
Night @ Sunset  
Pool

Family Fun  
Night at MCP

## **GENEVA PARK DISTRICT**

### **PARKS AND PROPERTIES BOARD REPORT**

Larry Gabriel, Superintendent of Parks and Properties

May 21, 2018

- Staff members are occupied with typical Spring activities: Picnic table and refuse barrel distributions, cleanup of park sites, mowing and trimming. Some barrels in high profile areas are being fitted with dome lids to provide better cleanliness in the parks.
- All of our outdoor restrooms and pavilions are open. We have created a check list for the cleaning of the restrooms as well.
- We are very busy preparing for the opening of the pool. We are also replacing four ash trees in poor health near the parking lot.
- Rich Kator facilitated two greenhouse programs over the May 11/12 weekend. Both went very well. Rich is busy with spring flower planting beginning with the Butterfly House and sensory Gardens.
- Staff was able to prepare Stone Creek for its opening on May 4. Flowers will be installed over the coming weeks.
- Our contracted landscapers have been in to service various sites and are on schedule for targeted openings.
- Baseball, soccer, and lacrosse are all in full vigor.
- Wild Goose Chase has been retained for geese control measures at Island Park, and they have removed twelve nests to date and mobilized the collies several times.
- Weed control measures are taking place by both contractors and in-house staff.
- Renovations at Elm and Burgess Parks are nearly complete. The installation of the play structure at Preston Park is finished, and GPD is doing minor restoration work on the turf.
- We are not pleased with the results of the turf restoration at Lovett and Arbizanni parks, and we are using the retainage monies withheld from the contractor to install sod. This will be completed in early June.
- Staff will be working on preparing the Moore Park Spray Ground and the Mill Creek Spray Ground sites for their openings in June.
- All of our Summer and Seasonal staff have been hired; some have already started work.
- I am preparing for the acclimation of new Superintendent Jerry Culp.
- This will be my last Board report. I want to thank all of the Board members for your patience and support over all the years, and most of all for your tolerance of my attempts to consistently keep the meetings upbeat! ( Insert smiling emoticon here)

**GENEVA PARK DISTRICT  
RECREATION BOARD REPORT  
NICOLE VICKERS  
SUPERINTENDENT OF RECREATION  
May 21, 2018**

**UPDATE:**

**I. SPRING RECREATION COMMITTEE MEETING**

On Tuesday, May 15<sup>th</sup> the Recreation Committee met to discuss programs and participation during the Fall and Winter (2017-2018) seasons. We also reviewed the department's goals and objectives from the previous year, as well as the 2018-2019 goals and objectives. I will discuss the details later in the meeting.

**II. PROGRAM HIGHLIGHTS**

Screen Free Week was held the week of April 30<sup>th</sup> offering several families free events which included a treat night with entertainment, scavenger hunt, and a night of miniature golf.

The children's production of 'Singin' In The Rain Jr' debuted with the first cast the weekend of May 18<sup>th</sup>-20<sup>th</sup>; the second cast will be performing May 25<sup>th</sup>-27<sup>th</sup>—only a small number of tickets are still available.

**III. BROCHURE**

Resident registration began May 8<sup>th</sup> with Non-Resident beginning May 15<sup>th</sup>. Most summer programs are slated to begin the week of June 4<sup>th</sup>. Fall brochure production is in progress.

**IV. FACILITY UPDATE**

**A. SUNSET POOL/MILL CREEK POOL**

Preparations for the upcoming pool season are well underway. Early Bird Pool Pass sales did see an increase from last year. Sunset and Mill Creek Pools are staffed, and trainings have already begun.

**B. MINI GOLF**

Stone Creek Mini Golf opened May 5<sup>th</sup> with a successful first weekend. Mini golf will be open on weekends throughout the month of May and then transition to full time hours in June.

V. **UPCOMING EVENTS**

**Programs/Special Events:**

May 26:	Sunset Pool Opens
June 2:	Mill Creek Pool & Moore Park Spray Ground Open
June 7:	Movie in the Park – Moore Park
June 12:	Neighborhood Cook-Out – Rank Burgess Park
June 15:	Flick ‘n Float– Sunset Pool– “Lego,Batman Movie”

**Trips:**

May 23:	Funtastic 50’s - Elmhurst
May 24:	You’re a Good Man, Charlie Brown - Batavia
May 30:	Fair Oaks Farm - Indiana



**INFORMATION:**

**I. SUNSET REPORT**

Comparison figures for Sunset Racquetball and Fitness Center are as follows

<b>SRFC April Totals</b>		
	<b>April 2017</b>	<b>April 2018</b>
Annual Membership Revenue	\$9,275	\$13,725
EFT/Ongoing Revenue	\$3,800	\$3,893
Court Hours	\$560	\$490
Guests	\$509	\$607
Monthly Memberships	\$0	\$0
Racquet Rentals	\$0	\$0
Vending	\$41	\$171
<b>Total Revenue</b>	<b>\$14,185</b>	<b>\$18,886</b>

	<b>April 2017</b>	<b>April 2018</b>
<b>Resident SRFC Pre-Paid:</b>		
New	10	6
Renew	19	31
<b>Resident SRFC ONGOING:</b>		
New	0	3
Renew	0	1
<b>Non-Resident SRFC Pre-Paid:</b>		
New	4	0
Renew	1	1
<b>Non-Resident SRFC ONGOING:</b>		
New	0	1
Renew	0	0
<b>New</b>	<b>14</b>	<b>10</b>
<b>Renew</b>	<b>20</b>	<b>33</b>
<b>Totals</b>	<b>34</b>	<b>43</b>

<b>SRFC April Memberships Totals</b>		
	<b>April 2017</b>	<b>April 2018</b>
<b>Total Membership Revenue</b>	<b>\$13,075</b>	<b>\$17,618</b>
<b>Membership Retention Rate</b>	<b>57%</b>	<b>89%</b>
<b>SRFC Usage Breakdown</b>		
	<b>April 2017</b>	<b>April 2018</b>
Members	3,848	4,873
Guests	120	153
<b>Total Usage</b>	<b>3,968</b>	<b>5,026</b>

Weight room Usage	3,676		4,744	
<b>Court Usage</b>				
Reserved Court Time	88		65	
Walk-on Court Time	0		0	
<b>Court Percentages</b>				
Prime Time	28%		19%	
Non-Prime Time	18%		14%	
Racquetball	18%		11%	
Wally ball	3%		4%	
<b>SRFC Year to Date Comparison</b>				
	<b>2016/2017</b>		<b>2017/2018</b>	
Total EFT/Ongoing Memberships	89		107	
Total # of Memberships/Members (excludes Gold)	540	938	558	947
YTD Membership Retention Rate	61%		72%	
Total Membership Revenue	\$158,315		\$178,806	
Projected EFT/Ongoing Annual Rev.	\$0		\$0	

## II. SPRC REPORT

Comparison figures for Stephen D. Persinger Recreation Center are as follows

<b>SPRC General</b>		
	<b>April 2017</b>	<b>April 2018</b>
Total Membership Revenue	<b>\$36,701</b>	<b>\$40,817</b>
Memberships	82	85
Track Passes	33	55
Guests	150	159
Monthly Membership Retention Rate	71%	81%

<b>SPRC Membership Breakdown</b>		
	<b>April 2017</b>	<b>April 2018</b>
Resident Gold Pre-Paid:		
New	2	3
Renew	6	6
Resident Gold ONGOING:		
New	1	2
Renew	1	1
Non-Resident Gold Pre-Paid:		
New	0	0
Renew	0	0
Non-Resident Gold ONGOING:		
New	0	0
Renew	0	0
Resident SPRC Pre-Paid:		
New	14	16
Renew	37	35
Resident SPRC ONGOING:		
New	5	9
Renew	3	4
Non-Resident SPRC Pre-Paid:		
New	5	3
Renew	0	5
Non-Resident SPRC ONGOING:		
New	8	1
Renew	0	0
<b>New</b>	35	34
<b>Renew</b>	47	51
<b>Totals</b>	82	85

<b>SPRC Usage Breakdown</b>				
	<b>April 2017</b>		<b>April 2018</b>	
Members	8,654		11,272	
Guests	150		159	
<b>Total Usage</b>	<b>8,804</b>		<b>11,431</b>	
Member Usage:				
Mon.-Fri. (Avg.)	419 Avg.		472 Avg.	
Sat.-Sun. (Avg.)	321 Avg.		349 Avg.	
Morning Nursery	653	24 Avg.	1,076	40 Avg.
12-4 pm Nursery	269	10 Avg.	372	14 Avg.
Evening Nursery	243	9 Avg.	250	9 Avg.
<b>TOTAL NURSERY</b>	1,165		1,698	
Open Gym Youth	428		707	
Open Gym Adult	505		321	
<b>SPRC April Totals</b>				
	<b>April 2017</b>		<b>April 2018</b>	
Annual Membership Revenue:	\$23,676		\$24,975	
EFT/Ongoing Membership Revenue:	\$12,200		\$14,467	
Monthly Memberships	0	\$0	0	\$0
Track Pass	33	\$825	55	\$1,375
Summer Employee	0	\$0	0	\$0
<b>Total Membership Revenue</b>	<b>\$36,701</b>		<b>\$40,817</b>	
Kidz Korral Revenue	\$3,563		\$3,379	
Birthday Parties	12	\$2,920	16	\$3,300
Guest Fees	150	\$252	159	\$519
Open Gym Youth	428	\$927	707	\$1,063
Open Gym Adult	505	\$596	321	\$729
Vending	\$142		\$366	
<b>Total Additional Revenue</b>	<b>\$8,400</b>		<b>\$9,356</b>	
<b>SPRC Year to Date Comparisons</b>				
	<b>2016/2017</b>		<b>2017/2018</b>	
Current Memberships/Members	1,244	2,715	1,350	2,859
Gold Annual	131	330	158	376
Gold Ongoing	65	159	80	186
SPRC Annual	743	1,498	760	1,466
SPRC Ongoing	305	728	352	831
Track Passes	594		690	
YTD Membership Retention Rate	68%		74%	
Total Membership Revenue	\$435,230		\$437,232	
Projected EFT/Ongoing Annual Rev.	\$0		\$0	

# Peck Farm Park Report

by

Trish Burns

*Manager, Peck Farm Park Interpretive Center*

May 21, 2018

## Natural Areas / Site Management

1. Butterfly House: The Butterfly House opened on May 19 for the season. At the writing of the report, the screen is up and plant installation has begun. Training for the volunteers occurred on May 9, with over 50 people in attendance. We have close to 130 volunteers on the roster for the Butterfly House.
2. Invasive Removal: V3 is the restoration company hired to remove invasive weeds on Peck South to the east of the house. They have been very active in spraying for reed canary, phragmites and willow. There are large brown patches that are easily visible, which are the areas they have sprayed.

## Interpretation / Programs

1. Butterfly House: The Butterfly House opened for the season with the release party on May 19. The end of the school year is rapidly approaching, as a result we have at least one field trip a day until June 4.
2. Earth Day: We hosted 400 people at the Earth Day event on April 21 at Peck Farm. We had some rain, so that was a good turnout. We had over 2000 pounds of paper shredded. Electronics, shoes and textiles were also collected the day of that event. The Fox Valley Electric Auto Association was well represented. We also had two Tesla's, which were a major attraction.
3. KCCN Graduation: We will be hosting the Kane County Certified Naturalist graduation at Peck Farm this year. It is scheduled for May 23 at 6:00 pm. There are 30 people graduating and over 40 people recertifying.
4. Field Trips: We have a lot of field trips scheduled in the next couple of weeks prior to the end of school. Many of the schools are coming to visit the Butterfly House and will do an insect lesson.
5. Upcoming Events & Programs

▪ Butterfly Release Party	May 19
▪ Mud Pie Mess	May 22
▪ KCCN Graduation	May 23
▪ Ladybug Lunch	June 7
▪ Watermelon Seed	June 6
▪ Superhero's of the Sky	June 9
▪ Summer Vacation with Carl	June 13
6. Summer Hours – started on May 1

Monday – Saturday 9:00 am to 5:00 pm  
 Sunday Noon to 5:00 pm

7. Program report (April):

2018	2017		2018	2017	
14	7	Family Programs	175	125	
4	2	Adult Program	162	62	
9	11	Children’s Programs	85	91	
2	3	Birthday Parties	90	135	
0	0	On-site Field Trips – Staff Led	0	0	
1	1	Outreach Programs	185	185	Friendship Station
4	4	KidsZone	260	232	
1	2	Scout Programs	32	50	
0	0	On-site Field Trip- Self Guided	0	0	
1	1	Community Group Meetings	45	45	FVAS
1	1	Partnered Programs	47	53	FVAS Star Party
0	0	In-house OB Rental	0	0	
3	1	OB Rentals	135	65	
0	0	Picnic Shelter Rental	0	0	
0	0	3-Sided Barn Rental	0	0	
0	0	Facility Rental	0	0	Includes all buildings
1	1	Special Event	400	500	Earth Day
		Walk in Attendance	758	637	
<b>41</b>	<b>34</b>	<b>Total Events</b>	<b>2329</b>	<b>2180</b>	<b>Total Tracked Participants</b>

8. Program Comparison (4-Years)

2016		2015		2014		2013	
Events	Participants	Events	Participants	Events	Participants	Events	Participants
48	2811	46	2076	58	2748	39	2726

**Geneva Park District  
Recreation Committee Meeting**

**Tuesday, May 15<sup>th</sup>**

**1:30 pm**

AGENDA

Call to Order

- I. 2017-2018 Recreation Fund Summary of Revenue & Expenses
- II. Recreation Program/Participant Cost Analysis
  - A. Fall 2017
  - B. Winter 2017-2018

IV. Review of 2017-2018 Recreation Goals

V. Review of 2018-2019 Recreation Goals

VI. Additional discussion/questions

VII. Adjourn

## **MEMO**

To: Recreation Committee

From: Nicole Vickers, Superintendent of Recreation

Subject: Recreation Committee Report

Date: May 15, 2018

Attached are the recreation programs financial analysis and participation comparisons for the Fall and Winter 2017 seasons. Also, for reference, is the summary of revenue and expense for the recreation budget for the 2017-2018 fiscal year.

In regard to the remaining net balances in some of the program accounts, I wanted to remind the committee that this report reflects only direct costs associated with the programs. It does not include administrative costs, full time salaries, utilities, building repairs, maintenance, or the \$15,000, plus CPI, rent we pay to the school district each year for school use outside of Kid's Zone. When incorporating these costs into our programs, many are closer to breaking even than making a profit.

All program revenue generated assists in offsetting deficits produced by the Administrative and Public Information Operations along with the Park District's operations of Western Avenue and Harrison Street School gyms.



**Geneva Park District  
Recreation Fund  
Summary of Revenue and Expense  
May 2017 - April 2018**

	<u>Revenue</u>	<u>Expense</u>	<u>Surplus or (Deficit)</u>
Administrative Operations	1,512,500	2,231,565	(719,065)
Public Information	12,000	123,500	(111,500)
Community Center Rentals	9,000	1,500	7,500
General Recreation	248,000	138,225	109,775
Playhouse 38	70,700	64,250	6,450
Preschool/ Toddler	340,000	311,900	28,100
Active Older Adults	24,500	20,300	4,200
Dance	154,100	80,600	73,500
Camps	333,000	258,750	74,250
Contracted & Cooperative Programs	18,200	13,600	4,600
Special Events	73,550	55,650	17,900
Tennis	16,000	11,000	5,000
Tumbling/ Gymnastics/Cheerleading	168,700	125,150	43,550
Baseball/ Softball	63,650	25,000	38,650
General Athletics	383,750	258,625	125,125
Ice Rinks	-	1,500	(1,500)
Gymnasiums	-	40,500	(40,500)
Sunset Racquetball & Fitness Center	195,927	127,412	68,515
Pools	553,400	519,000	34,400
Stone Creek Miniature Golf	89,800	34,100	55,700
After School Programs	765,000	703,850	61,150
Scholarships	7,000	7,000	-
SPRC	644,100	529,900	114,200
<b>Total</b>	<b>5,682,877</b>	<b>5,682,877</b>	<b>-</b>
<b>Prior Year Totals</b>	<b>5,538,642</b>	<b>5,538,642</b>	<b>-</b>
<b>% Change</b>	<b>2.60%</b>		

**Geneva Park District  
Program/Participant Operating Cost Analysis  
Fall 2017**

SPECIAL EVENTS	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %		Eval. Top Box	
			2017	2016			2017	2016	2017	2016			2017	2016	2017	2016
PARENTS NIGHT OUT	9	0	9	35	\$35.25	\$75.00	\$39.75	\$284.76	53%	72%	1	1	50%	50%	NA	NA
HALLOWEEN HAYDAY	716	81	797	620	\$1,473.25	\$1,993.00	\$519.75	\$450.60	26%	26%	1	0	0%	0%	98%	94%
HARVEST HUSTLE	93	78	171	220	\$4,502.52	\$6,566.00	\$2,063.48	\$3,221.41	31%	39%	1	0	0%	0%	96%	97%
HELLO SANTA	58	0	58	62	\$0.00	\$0.00	\$0.00	\$0.00	0%	0%	1	0	0%	0%	NA	NA
POLAR EXPRESS STORY TIME	480	18	498	467	\$8,490.21	\$11,572.00	\$3,081.79	\$3,627.97	26%	33%	4	0	0%	0%	98%	96%
HALLOWEEN APOCALYPSE	182	78	260	249	\$1,786.00	\$2,931.00	\$1,145.00	\$1,369.99	39%	58%	1	0	0%	0%	93%	92%
PIZZA PALOOZA	133	0	133	129	\$556.42	\$0.00	-\$556.42	-\$416.79	0%	0%	1	0	0%	0%	100%	100%
<b>Totals</b>	<b>1671</b>	<b>255</b>	<b>1926</b>	<b>1782</b>	<b>\$16,843.65</b>	<b>\$23,137.00</b>	<b>\$6,293.35</b>	<b>\$8,537.94</b>	<b>27%</b>	<b>35%</b>	<b>10</b>	<b>1</b>	<b>9%</b>	<b>23%</b>	<b>97%</b>	<b>96%</b>

Programs	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %		Eval. Top Box	
			2017	2016			2017	2016	2017	2016			2017	2016	2017	2016
TEEN TRIPS/PROGRAMS	14	0	14	20	\$479.50	\$1,197.70	\$718.20	\$240.58	60%	34%	2	10	83%	20%	98%	100%
DANCE	168	54	222	293	\$16,408.00	\$31,384.03	\$14,976.03	\$17,606.71	48%	45%	33	20	38%	30%	96%	95%
FITNESS	714	86	800	929	\$25,706.50	\$66,216.66	\$40,510.16	\$29,293.53	61%	53%	62	27	30%	32%	95%	96%
GYMNASTICS/TUMBLING	208	31	239	282	\$26,482.94	\$39,352.38	\$12,869.44	\$20,764.24	28%	46%	30	10	25%	10%	94%	93%
GENERAL ATHLETICS	467	72	539	509	\$27,618.31	\$48,195.82	\$20,577.51	\$18,314.36	43%	40%	74	43	38%	33%	94%	96%
ADULT LEAGUES	114	192	306	318	\$8,602.50	\$15,400.00	\$6,797.50	\$6,447.51	44%	37%	4	1	25%	0%	NA	NA
ALL STAR SPORTS	580	71	651	698	\$41,046.20	\$59,162.46	\$18,116.26	\$16,655.50	31%	29%	69	42	38%	26%	98%	97%
TODDLER CLASSES	255	28	283	361	\$11,536.30	\$16,612.40	\$5,076.10	\$7,571.54	31%	36%	35	18	34%	37%	95%	97%
MARTIAL ARTS	169	11	180	154	\$15,570.80	\$22,379.10	\$6,808.30	\$6,367.50	30%	30%	35	14	29%	34%	97%	95%
YOUTH PROGRAMS	141	9	150	256	\$4,836.82	\$7,268.08	\$2,431.26	\$2,788.10	33%	27%	28	42	60%	46%	94%	97%
ADULT/FAMILY	46	20	66	66	\$1,578.65	\$2,321.00	\$742.35	\$426.72	32%	22%	18	31	63%	63%	99%	100%
CULTURAL ARTS	819	4	823	1609	\$10,609.15	\$16,970.00	\$6,360.85	\$18,206.13	37%	54%	6	6	50%	46%	94%	93%
SENIORS	754	4	758	645	\$4,354.12	\$5,718.00	\$1,363.88	\$1,732.72	24%	21%	6	0	0%	4%	98%	98%
DAY OFF TRIPS	894	15	909	949	\$14,533.50	\$20,893.00	\$6,359.50	\$8,664.20	30%	36%	39	0	0%	0%	96%	97%
<b>Totals</b>	<b>5343</b>	<b>597</b>	<b>5940</b>	<b>7089</b>	<b>\$209,363.29</b>	<b>\$353,070.63</b>	<b>\$143,707.34</b>	<b>\$155,079.34</b>	<b>40%</b>	<b>40%</b>	<b>441</b>	<b>264</b>	<b>37%</b>	<b>31%</b>	<b>96%</b>	<b>96%</b>

Summary	2017	2016
Total Programs Offered:	716	728
Total Programs Held:	447	524
Total Participants:	7,866	8,871
Total Expenses:	\$226,206.94	\$241,465.96
Total Revenue:	\$376,207.63	\$405,083.24
<b>Operating Net Gain</b>	<b>\$150,000.69</b>	<b>\$163,617.28</b>

**Geneva Park District  
Program/Participant Operating Cost Analysis  
Winter 2017-2018**

SPECIAL EVENTS	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %		Eval. Top Box	
			2017	2016			2017	2016	2017	2016			2017	2016	2017	2016
PARENTS NIGHT OUT	28	2	30	35	\$182.16	\$460.00	\$277.84	\$244.50	60%	46%	3	0	0%	28%	NA	NA
SUPER SHUFFLE	155	328	483	614	\$12,278.00	\$16,878.00	\$4,600.00	\$4,000.00	27%	38%	1	0	0%	0%	97%	92%
JUST DAD 'N ME DANCE	1065	150	1215	1131	\$5,088.76	\$12,913.00	\$7,824.24	\$6,839.45	60%	57%	1	0	0%	0%	91%	94%
MOM 'N SON	423	78	501	424	\$2,913.09	\$5,333.00	\$2,419.91	\$1,319.15	45%	31%	1	0	0%	0%	96%	94%
Totals	1671	558	2229	2204	\$20,462.01	\$35,584.00	\$15,121.99	\$12,403.10	42%	43%	6	0	0%	20%	95%	93%

Programs	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %		Eval. Top Box	
			2017	2016			2017	2016	2017	2016			2017	2016	2017	2016
TEEN TRIPS/PROGRAMS	9	0	9	25	\$294.06	\$583.20	\$289.14	\$979.94	49%	71%	2	7	77%	75%	97%	96%
DANCE	174	44	218	268	\$20,063.00	\$38,517.50	\$18,454.50	\$23,750.72	48%	50%	37	21	36%	27%	92%	94%
FITNESS	847	99	946	1094	\$18,039.00	\$48,817.45	\$30,778.45	\$27,663.19	63%	57%	74	24	24%	25%	95%	98%
GYMNASTICS/TUMBLING	224	34	258	267	\$17,420.76	\$29,360.30	\$11,939.54	\$11,862.63	33%	32%	36	5	13%	9%	93%	93%
GENERAL ATHLETICS	757	108	865	862	\$51,564.08	\$81,527.70	\$29,963.62	\$32,322.52	37%	39%	70	30	30%	27%	94%	94%
ADULT LEAGUES	7	112	119	163	\$6,787.00	\$7,500.00	\$713.00	\$2,871.00	9%	25%	2	1	33%	33%	93%	95%
ALL STAR SPORTS	434	58	492	486	\$31,849.60	\$46,713.60	\$14,864.00	\$13,627.10	32%	30%	48	22	31%	29%	95%	94%
TODDLER CLASSES	183	22	205	226	\$10,431.00	\$15,606.00	\$5,175.00	\$5,413.26	33%	31%	22	14	39%	37%	96%	98%
MARTIAL ARTS	158	12	170	173	\$12,206.40	\$17,831.25	\$5,624.85	\$5,403.25	32%	30%	34	12	26%	23%	94%	92%
YOUTH PROGRAMS	198	2	200	229	\$8,346.02	\$11,436.20	\$3,090.18	\$3,147.43	27%	25%	47	41	47%	47%	97%	99%
ADULT/FAMILY	28	16	44	35	\$2,582.00	\$3,505.00	\$923.00	\$352.26	26%	25%	15	50	77%	79%	98%	97%
CULTURAL ARTS	629	7	636	723	\$7,261.25	\$13,742.00	\$6,480.75	\$7,657.50	47%	47%	8	5	38%	38%	96%	95%
SENIORS	589	32	621	516	\$2,931.33	\$3,544.00	\$612.67	\$821.41	17%	25%	12	8	40%	22%	96%	94%
DAY OFF TRIPS AND CAMPS	627	11	638	588	\$8,458.29	\$14,720.00	\$6,261.71	\$4,813.39	43%	33%	24	0	0%	0%	97%	97%
<b>Totals</b>	<b>4864</b>	<b>557</b>	<b>5421</b>	<b>5655</b>	<b>\$198,233.80</b>	<b>\$333,404.20</b>	<b>\$135,170.40</b>	<b>\$140,685.60</b>	<b>40%</b>	<b>39%</b>	<b>431</b>	<b>240</b>	<b>36%</b>	<b>32%</b>	<b>95%</b>	<b>96%</b>

Summary	2017	2016
Total Programs Offered:	674	662
Total Programs Held:	437	448
Total Participants:	7,650	7,859
Total Expenses:	\$218,695.81	\$237,936.45
Total Revenue:	\$368,988.20	\$391,025.15
<b>Operating Net Gain:</b>	<b>\$150,292.39</b>	<b>\$153,088.70</b>

**GENEVA PARK DISTRICT  
RECREATION DEPARTMENT  
2017-2018 YEARLY GOALS**

**C=Complete O=Ongoing PC= Partially Complete I=Incomplete**

**PERSONNEL**

- Continue to assess full-time recreation staff's responsibilities to be the most effective and efficient as possible -- O
- Assess current custodial/maintenance staff workloads and offer recommendations for future staffing needs -- C
- Hire a new part-time registration assistant to support Kids' Zone, Friendship Station Preschool, and Summer Camps -- C
- Hire a new part-time receptionist for Friendship Station Preschool -- C

**GENERAL PROGRAMMING**

- Successfully take over Friendship Station Preschool and implement enrichment programs to help enhance the school experience -- C
- Increase offerings of evening/weekend programs in all areas as seen through the Community Survey -- O
- Research the feasibility of implementing a 3 brochure cycle, versus 4 -- C
- Analyze all program areas to compare fee structure -- PC/O
- Continue to increase recreational opportunities for seniors/adults of all ages -- O
- Prepare promotional plans for program areas that are new or struggling -- O
- Assess viability of all programs, maximizing registration revenue while minimizing expenses -- O
- Continue offering "Demo Days" for struggling program areas such as Dance -- O
- Evaluate fee structure associated with Contracted programs -- O
- Further develop the enrichment program for the Kids' Zone and seek creative methods for program expansion, most notably, in conjunction with the library -- PC/O
- Increase Birthday Party through expanding the offerings and re-vamping the pricing structure -- PC/O
- Increase volunteer database to assist with special events -- O

## **ATHLETICS**

- Continue to develop and grow high school athletic leagues – I/O
- Continue to evaluate and implement new athletic trends – PC/O
- Continue to design Athletic programs in line with non-competitive mission – C/O
- Continue to develop Super Shuffle and Harvest Hustle for increased participation – PC/O
- Expand upon Adult Leagues and increase participation in current Adult Leagues, most notably basketball – PC/O

## **SUNSET RACQUETBALL AND FITNESS CENTER/SPRC**

- Develop continual sales/renewal campaigns throughout the entirety of the year – PC/O
- Implement new member fitness orientations -- C
- Meet or exceed previous years overall revenue -- C
- Reduce staff hours at the front office, without sacrificing customer service -- C
- Research the possibility of implementing a special event surrounded around health & wellness -- I
- Increase Personal Training program in conjunction with new Nutrition Program -- C
- Continue to investigate repairs to the racquetball court, HVAC, and roof at Sunset Community Center -- O
- Identify and implement methods to reduce cost of sanitation supplies – C/O
- Continue to research available efficiencies through the use of Rec Trac -- O
- Implement vending operations in-house -- C
- Evaluate gym usage at SPRC to insure ample time is allotted to members while maintaining a high level of profitability through programming/open gym times – PC/O
- Develop an action plan based on feedback from the fitness consultant to assist with recruiting new members, as well as, retaining current members – PC/O

## **STONE CREEK MINI GOLF COURSE**

- Add a new amenity to one hole or a course upgrade each year – PC
- Track concessions inventory utilizing available software through Rec Trac while also implementing new Point of Sale system -- C

- Increase concession sales through expanded options -- PC
- Research replacement of the Stone Creek Mini Golf Hut -- O
- Research and implement methods to revitalize and/or add special events at Stone Creek -- O

### **SUNSET POOL/MILL CREEK POOL**

- Conduct survey of general use patrons to investigate satisfaction with present operations as well as to survey patrons regarding future expansion needs -- I
- Increase pool pass sales through additional marketing efforts -- PC
- Successfully pass all Starguard lifeguard audits throughout the summer -- C
- Continue to train managers to better supervise entire pool operation including maintenance, concession and front desk -- C/O
- Economize pool staff budget when applicable -- C/O
- Research future expansions including a spray ground at Sunset -- O
- Regularly review pool budget to meet budget goals for the year -- C/O
- Implement ADA Standards as defined in ADA Audit -- O
- Track concessions inventory utilizing available software through Rec Trac while also implementing new Point of Sale system -- C
- Implement checklists to insure proper standards are being met in terms of cleanliness and payroll tracking -- C
- Complete construction on the new spray ground at Mill Creek Pool -- C

### **MOORE PARK SPRAY GROUND**

- Monitor and reduce over-time hours by utilizing multiple staff members to open/close spray ground on a daily basis -- C/O

### **ACTIVE OLDER ADULTS/GENERAL TRIPS**

- Monitor supervisor/participant ratios for salary savings and improved bottom line -- O
- Continue to research eliminating AOA programs and creating an overall Adult program area which would be inclusive of all ages -- I/O

### **SAFETY PROGRAM**

- Implement quarterly online PDRMA courses for recreation staff -- I
- Successful completion of all safety audits -- C



- Incorporate PDRMA trainings into front office monthly meetings – C/O

### **STAFF TRAINING**

- Re-structure recreation staff meetings to better utilize time, and incorporate additional trainings – C/O
- Coordinate staff training topics to be included in meetings quarterly. Subjects could include customer service, time management, personal growth, etc. -- PC
- Implement the use of staff meetings for facility management staff on a regular basis -- C
- Cross training of all front line staff to ensure consistent customer service – C/O
- Continue training on Rec Trac as more efficiencies are found throughout use -- O

### **CAPITAL IMPROVEMENTS**

- All baseball/softball fields put on rotation to be laser graded every two(2) years (1/2 of the fields per year for 2 years) – C/O
- Reconstruct/update one mini golf hole per year -- PC
- Complete construction on new spray ground at Mill Creek Pool -- C
- Renovate Sunset ball fields -- C

### **MARKETING AND COMMUNICATIONS**

- Implement year-long marketing plan/campaign to exceed budget projections for both fitness centers – PC/O
- Continue to streamline sponsorship efforts to fully realize sponsor potential -- O
- Research the feasibility of creating a website specifically devoted to the fitness centers -- C
- Utilize Part-Time Coordinator to maximize advertising, marketing, social media, brochure and internal marketing assistance efficiencies -- O

**GENEVA PARK DISTRICT  
RECREATION DEPARTMENT  
2018-2019 YEARLY GOALS**

**PERSONNEL**

- Continue to assess full-time recreation staff's responsibilities to be the most effective and efficient as possible
- Assess current custodial/maintenance staff workloads and offer recommendations for future staffing needs
- Hire and train new Athletics/Facility Supervisor and Sunset Manager/Fitness Supervisor

**GENERAL PROGRAMMING**

- Continue with successful programming at Friendship Station Preschool, including the implementation of a new full-day option
- Increase offerings of evening/weekend programs in all areas as seen through the Community Survey
- Analyze all program areas to compare fee structure
- Continue to increase recreational opportunities for seniors/adults of all ages and re-brand
- Prepare promotional plans for program areas that are new or struggling
- Assess viability of all programs, maximizing registration revenue while minimizing expenses
- Create season ticket options for Playhouse 38
- Increase rentals and sponsorship opportunities for Playhouse 38
- Continue offering "Demo Days" for struggling program areas such as Dance
- Evaluate fee structure associated with Contracted programs
- Introduce more technology and STEM based programming for youth/toddlers
- Increase cooking classes for all age groups
- Increase birthday party program through expanding the offerings and re-vamping the pricing structure
- Increase volunteer database to assist with special events
- Make necessary adjustments to programs/events based on survey results

## **ATHLETICS**

- Continue to develop and grow high school athletic leagues
- Continue to evaluate and implement new athletic trends
- Continue to design Athletic programs in line with non-competitive mission
- Continue to develop Super Shuffle and Harvest Hustle for increased participation
- Expand upon Adult Leagues and increase participation in current Adult Leagues; implement a new pickleball league
- Research the feasibility of hosting bi-annual pickleball tournaments

## **SUNSET RACQUETBALL AND FITNESS CENTER/SPRC**

- Develop continual sales/renewal campaigns throughout the entirety of the year
- Meet or exceed previous years overall revenue
- Reduce staff hours at the front office, without sacrificing customer service
- Increase Personal Training program in conjunction with new Nutrition Program
- Continue to investigate repairs to the racquetball court, HVAC, and roof at Sunset Community Center
- Identify and implement methods to reduce cost of sanitation supplies
- Develop new BestLife Fitness newsletter
- Evaluate corporate membership structure and prepare/implement presentations to local businesses
- Continue to research available efficiencies through the use of Rec Trac
- Convert all lighting to high efficiency LED fixtures
- Evaluate gym usage at SPRC to insure ample time is allotted to members while maintaining a high level of profitability through programming/open gym times
- Develop an action plan based on feedback from the fitness consultant to assist with recruiting new members, as well as, retaining current members

### **STONE CREEK MINI GOLF COURSE**

- Add a new amenity to one hole or a course upgrade each year
- Track concessions inventory utilizing available software through Rec Trac while also implementing new Point of Sale system
- Increase concession sales through expanded options
- Continue research and plan for the replacement of the mini golf hut
- Research and implement methods to revitalize and/or add special events at Stone Creek

### **SUNSET POOL/MILL CREEK POOL**

- Conduct survey of general use patrons to investigate satisfaction with present operations as well as to survey patrons regarding future expansion needs
- Increase pool pass sales through additional marketing efforts
- Increase pool pass daily admission sales through additional marketing
- Revitalize pool special events in an effort to increase participation
- Successfully pass all Starguard lifeguard audits throughout the summer
- Continue to train managers to better supervise entire pool operation including maintenance, concession and front desk
- Economize pool staff budget when applicable
- Successfully complete the installation of a spray ground at Sunset Pool
- Regularly review pool budget to meet budget goals for the year
- Implement ADA Standards as defined in ADA Audit including the addition of a lift at Mill Creek Pool
- Track concessions inventory utilizing available software through Rec Trac while also implementing new Point of Sale system
- Implement checklists to insure proper standards are being met in terms of cleanliness and payroll tracking

### **MOORE PARK SPRAY GROUND**

- Monitor and reduce over-time hours by utilizing multiple staff members to open/close spray ground on a daily basis

## **ACTIVE OLDER ADULTS/GENERAL TRIPS**

- Monitor supervisor/participant ratios for salary savings and improved bottom line
- Research the viability of continuing to offer trips and make a recommendation for future plans

## **SAFETY PROGRAM**

- Implement quarterly online PDRMA courses for recreation staff
- Successful completion of all safety audits
- Incorporate PDRMA trainings into front office monthly meetings
- Successfully complete PDRMA review
- Evaluate the current safety program and offer recommendations for future improvements

## **STAFF TRAINING**

- Re-structure recreation staff meetings to better utilize time, and incorporate additional trainings
- Coordinate staff training topics to be included in meetings quarterly. Subjects could include customer service, time management, personal growth, etc.
- Update/revamp customer service training video
- Complete an onboarding/offboarding program for staff
- Continue training on Rec Trac as more efficiencies are found throughout use
- Continue to encourage staff to seek outside continuing education opportunities

## **CAPITAL IMPROVEMENTS**

- All baseball/softball fields put on rotation to be laser graded every two(2) years (1/2 of the fields per year for 2 years)
- Complete construction of the new spray ground at Sunset Pool
- Begin the construction on improvements to Sunset Community Center including HVAC and roof repairs/replacements
- Continue the research and planning for the replacement of the Stone Creek Mini Golf Hut

## **MARKETING AND COMMUNICATIONS**

- Implement year-long marketing plan/campaign to exceed budget projections for both fitness centers
- Continue to streamline sponsorship efforts to fully realize sponsor potential

- Research the feasibility of creating a website specifically devoted to the fitness centers
- Utilize Part-Time Coordinator to maximize advertising, marketing, social media, brochure and internal marketing assistance efficiencies
- Continue to brand and make marketing recommendations in regards to BestLife Fitness
- Research the feasibility of introducing a mobile app

# Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte, Larry Gabriel, and Nicole Vickers

From: Ken Kerfoot

CC: Christy Powell

Date: 5/18/2018

Re: Vehicle/Equipment Replacements and Auctions 2018 spreadsheet

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Please see the spreadsheet detailing expenditures pertaining to vehicles/equipment and auction proceeds for items being replaced. I prepare this document annually as a summary of the account activity. As noted we were \$17,550.77 under net budget primarily due to favorable auction proceeds.

## VEHICLE/EQUIPMENT REPLACEMENTS AND AUCTIONS 2018

VEHICLE/EQUIPMENT REPLACED	NEW VEHICLE/EQUIPMENT	BUDGET REPLACEMENT	BUDGET SALVAGE	BUDGET NET	ACTUAL REPLACEMENT	ACTUAL SALVAGE	ACTUAL NET
2009 Ford F-250 4x4 lift gate-Wheeler	2018 Ford F-350 Crew Cab 4x4	\$35,905.00	\$3,344.00	\$32,561.00	\$42,973.00	N/A*	\$42,973.00
2009 Ford F-450 Dump-Wheeler	2018 Ford F-350 Crew Cab 4x4 Dump	\$43,226.00	\$4,026.00	\$39,200.00	\$48,556.00	\$19,270.00	\$29,286.00
2012 Scag mower-Peck	2018 Scag mower	\$10,000.00	\$1,725.00	\$8,275.00	\$11,447.00	\$3,534.40	\$7,912.60
2012 Scag mower-Peck	2018 Scag mower	\$10,000.00	\$1,725.00	\$8,275.00	\$11,447.00	\$3,431.00	\$8,016.00
2012 John Deere 1600 WAM-Wheeler	2017 Scag 72" Turf Tiger mowers-qty. 2	\$48,000.00	\$8,172.00	\$39,828.00	\$24,622.00	N/A**	\$24,622.00
2009 Chevy Impala	N/A***	N/A***	N/A***	N/A***	N/A***	\$5,640.00	-\$5,640.00
N/A^	Rubber edge for plow	N/A^	N/A^	N/^	\$677.95	N/A^	\$677.95
N/A^^	Additional key fobs for Chevy Volt	N/A^^	N/A^^	N/A^^	\$330.50	N/A^^	\$330.50
N/A^^^	Preventative Maintenance-Chipper	N/A^^^	N/A^^^	N/A^^^	\$2,410.18	N/A^^^	\$2,410.18
<b>TOTALS</b>		<b>\$147,131.00</b>	<b>\$18,992.00</b>	<b>\$128,139.00</b>	<b>\$142,463.63</b>	<b>\$31,875.40</b>	<b>\$110,588.23</b>

\* 2009 Ford F-250 4x4 lift gate-Wheeler has been retained for summer 2018 as an extra vehicle with the influx of seasonal employees.

\*\* 2012 John Deere 1600 WAM-Wheeler was auctioned in FY17 while the replacement 2017 Scag 72" Turf Tiger mowers were purchased in FY18 according to our vehicle replacement schedule.

2009 Chevy Impala was retained for summer 2017 as an extra vehicle. It's replacement, our 2017 Chevy Volt was purchased in FY17 while the Impala was auctioned in FY18.

^ Rubber edge for plow was purchased to be used at Peck Farm Park to protect the bricks in the new parking lot while plowing snow.

^^ Additional key fobs were purchased for the Chevy Volt.

^^^ Preventative Maintenance-Chipper is a yearly expenditure in order to extend the life of our chipper.

### SUMMARY

1. Total Actual Replacement was **\$4,667.37 under** Total Budget Replacement.
2. Total Actual Salvage was **\$12,883.40 over** Total Budget Salvage.
3. Total Actual Net was **\$17,550.77 under** Total Budget Net.