

GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES

June 18, 2018

7:00 p.m.

CALL TO ORDER

President VanderVeen called the meeting to order at 7:00 p.m.

ROLL CALL

President VanderVeen called for the roll. Commissioner Peggy Condon, Vice President Frankenthal, Commissioner Lenski, Commissioner Jay Moffat and President Susan VanderVeen all answered present.

Staff members present were Executive Director Sheavoun Lambillotte, Administrative Assistant Amy McConnell, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Jerry Culp, Supt. of Finance & Personnel Christy Powell, Manager of Peck Farm Park Trish Burns, Director of Marketing/Public Relations Traci Wicks, SPRC Facility Manager Elliott Bortner & Athletic/Facility Manager Jim Huetson.

Guests: Kristin Bortner & Maureen Gabriel

Press: None

HEARING OF GUESTS

Jim Huetson, the Park District's new Athletic/Facility Supervisor, was introduced to the Board. Jerry Culp, the Park District's new Supt. of Parks & Properties, was also introduced to the Board. Current Supt. of Parks & Properties Larry Gabriel thanked the Board and staff for the many years of support.

READING OF MINUTES

Commissioner Moffat made a motion to approve the minutes from the Public Hearing Meeting, Regular Scheduled Meeting and Annual Meeting of May 21, 2018 as presented. Commissioner Condon seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Moffat made a motion to approve the claims and accounts as presented. Vice President Frankenthal seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Supt. of Finance & Personnel Christy Powell reviewed the May financial reports. Commissioner Lenski made a motion to approve the Treasurer's Report and Supt. of Finance's Report as presented. Commissioner Moffat seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Commissioner Lenski made a motion to approve the agenda as presented. Commissioner Moffat seconded. All ayes. Motion carried.

CORRESPONDENCE

Press clippings from this past month were passed around.

STAFF PRESENTATION

Director of Marketing Traci Wicks gave a short presentation on cross-marketing.

OLD BUSINESS

SOUTH STREET FIELDS INTERGOVERNMENTAL AGREEMENT RENEWAL

Commissioner Moffat made a motion to approve the renewal of the South Street Fields Intergovernmental Agreement between the City of Geneva and the Geneva Park District as presented. Commissioner Lenski seconded. All ayes. Motion carried.

COMMUNICATIONS

Director Lambillotte reviewed the possible future development of the Cetron property. Staff and the Board discussed the different options available for land/cash fees and the construction of a bike path connection. Additional information will be gathered by staff for the next board meeting.

Director Lambillotte updated the Board on the schedule for removal of the playground equipment at 7th Street Park. Also, the Park District has a letter that will soon be sent out to the nearby residents informing them of the removal.

Staff are preparing to go out to bid this month for the new sprayground at Sunset Pool and the roof/HVAC project here at Sunset Community Center.

Director Lambillotte updated the Board on the status of the repair of the overlook deck at Peck Farm Park. Staff will be moving in a different direction reducing the cost to be less than \$5,000.

Commissioner Frankenthal asked about the temperature of the water at the Mill Creek Pool sprayground and Supt. Vickers explained that it was kept in the low 80's.

STAFF REPORTS

SUPERINTENDENT OF RECREATION

Supt. of Recreation Nicole Vickers reviewed her report. She highlighted on the summer programs and events. Supt. Vickers gave kudos to her staff for the successful opening of both pools and recognized them for their dedication and hard work. Mini-golf numbers are slightly down from last year due to a very rainy start to the summer. Supt. Vickers reviewed the Sunset and SPRC reports.

MANAGER OF PECK FARM PARK

Manager of Peck Farm Park Trish Burns reviewed her report. V3 has been working on removing invasive plants on the south side of Peck Farm. Camp registration has increased 23% from last year in large part to our marketing campaign. The Butterfly House has been very busy despite the rainy weather.

SUPERINTENDENT OF PARKS AND PROPERTIES

Supt. of Parks & Properties Jerry Culp reviewed his report. Staff has been very busy with opening the seasonal facilities. Vice President inquired more about the oil spill at Sandholm Park and how it was being contained. Supt. Culp explained that the contractor (RLS Landscaping) is cleaning it up and performing tests to make sure the area is safe. Kids Around The World is going to be removing the playground equipment from 7th Street Park once the Library has a more firm date of breaking ground. Commissioner Moffat asked Supt. Culp about past projects of his and if any relate or would lend knowledge to the possible future bathroom project at Peck Farm.

NEW BUSINESS

PREVAILING WAGE ORDINANCE #2018-4

Supt. of Finance & Personnel Powell stated that by state law, this ordinance must be passed annually in June and is filed with the Illinois Department of Labor and Illinois Secretary of State. Commissioner Moffat made a motion to approve the Prevailing Wage Ordinance #2018-4 as presented. Commissioner Lenski seconded. A roll call vote was taken. Condon-aye, Frankenthal-aye, Lenski-aye, Moffat-nay, VanderVeen-nay. Three ayes, two nays. Motion carried.

PLAYHOUSE 38 ANNUAL REPORT

Facility Manager Elliott Bortner presented the annual Playhouse 38 report and recommendations. Commissioner Moffat asked about the fees for continuing to have a liquor license at this location. After some discussion, Vice President Frankenthal made a motion to approve the annual report for Playhouse 38 and the recommendations contained within. Commissioner Lenski seconded. All ayes. Motion carried.

EXECUTIVE SESSION

None

ADJOURN

Vice President Frankenthal made a motion to adjourn the meeting at 8:25 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

Secretary

Submitted By: Sheavoun Lambillotte / Amy McConnell