



REGULAR SCHEDULED MEETING
January 15, 2018
7:00 P.M.

AGENDA

Call to Order

Roll Call

Hearing of Guests:

Reading of Minutes: Regular Scheduled Meeting – December 11, 2018
Public Hearing (Tax Levy Ordinance) – December 11, 2018
Long Range Planning Committee – January 10, 2018

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

CORRESPONDENCE

OLD BUSINESS

Safety Committee Report Review

Frank Burgess Park & Elm Park Playground Replacements Bid Results

Consulting Services for Roof & Rooftop HVAC at Sunset

COMMUNICATIONS

STAFF REPORTS

Superintendent of Parks and Properties

Superintendent of Recreation

Manager of Peck Farm Park

NEW BUSINESS

2017 Stone Creek Miniature Golf/Disc Golf Annual Report

2018 Short & Long Range Plan Annual Goals & Objectives and 2018 Master Plan Update Details

2018 Budget & Personnel Evaluation Calendar

Peck Farm North Development

EXECUTIVE SESSION

Land Acquisition – (5ILCS 120/2 (c) (5)) *(Not anticipated)*

Personnel - (5ILCS 120/2 (c) (1)) *(Not anticipated)*

Litigation – (5ILCS 120/2 (c) (11))

Consideration and possible vote on authorizing Executive Director to execute an amendment to Tolling Agreement with Illinois Metropolitan Investment Fund

ADJOURN

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
December 11, 2017
6:00 p.m.**

CALL TO ORDER

President VanderVeen called the meeting to order at 6:02 p.m.

ROLL CALL

President Vander Veen called for the roll. Commissioner Condon, Commissioner Lenski, Commissioner Moffat and President VanderVeen all answered present. Vice President Frankenthal was absent.

Staff members present were Director Sheavoun Lambillotte, Administrative Assistant Amy McConnell, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Larry Gabriel, Supt. of Finance & Personnel Christy Powell, Manager of Peck Farm Park Trish Burns and Recreation/Aquatic Supervisor Sarah Sielisch.

Press: None

Guests: None

HEARING OF GUESTS

N/A

READING OF MINUTES

Commissioner Lenski made a motion to approve the minutes from the Regular Scheduled Meeting of November 20, 2017 as presented. Commissioner Moffat seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Moffat made a motion to approve the claims and accounts as presented. Commissioner Condon seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Superintendent of Finance & Personnel Powell reviewed the November financial reports & we have made budget on all funds. Commissioner Moffat made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Lenski seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Commissioner Moffat made a motion to approve the agenda with moving the Tax Levy Ordinance #2017-10 to after New Business. Commissioner Lenski seconded. All ayes. Motion carried.

CORRESPONDENCE

Press book was passed around for the Board to review.

OLD BUSINESS

TAX LEVY ORDINANCE #2017-10

Supt. of Finance & Personnel Powell stated this is the third draft of the ordinance presented to the board and it has remained the same. There have been no changes made to the ordinance since the October board meeting. The ordinance will be filed with the Kane County Clerk before the last Tuesday in December. Commissioner Moffat made a motion to approve the Tax Levy Ordinance #2017-10 as presented. Commissioner Lenski seconded. Roll call vote was taken. Condon-aye, Frankenthal-absent, Lenski-aye, Moffat-aye, VanderVeen-aye. Four ayes, one absent. Motion carried.

2018 PARK RENOVATIONS PLAYGROUND EQUIPMENT PURCHASE REQUEST

Designs for Burgess and Elm Parks that were selected through the resident meeting process were presented to the Board at the November meeting. In an effort to avoid additional mark ups on equipment we typically order the equipment ourselves as opposed to including it in the bid process. The total cost for the selected equipment is \$121,894.00. Commissioner Moffat made a motion to approve the purchase of the aforementioned

equipment in the total amount of \$121,894.00. Commissioner Lenski seconded. All ayes. Motion carried. Commissioner Moffat made a motion to approve the purchase of a small piece of play equipment for Preston Park in the total amount of \$39,723.00. Commissioner Lenski seconded. All ayes. Motion carried.

COMMUNICATIONS

Director Lambillotte stated the Annual Short and Long Range Plan Committee meeting will need to be scheduled in January with staff and two board representatives, John Frankenthal and Peggy Condon. A meeting was set for January 10, 2018 at 4:30 p.m.

Staff is meeting with the Library staff again this week to continue discussions on the details of the new park site and the new IGA that will accompany it.

Staff is looking into the possibility of tapping a water line at Garden Club Park to assist with the watering of the gardens there.

Staff is in the process of reviewing the final draft of the updated land cash ordinance prepared by the City of Geneva.

FUTURE MEETINGS

Long Range Plan Committee (John Frankenthal & Peggy Condon)	January 10, 2018	4:30 PM
Regular Scheduled Meeting	January 15, 2018	7:00 PM
Regular Scheduled Foundation Meeting	January 23, 2018	7:00 PM

STAFF REPORTS

MANAGER OF PECK FARM PARK

Manager of Peck Farm Park Burns reviewed her report. The volunteer recognition dinner last week was well attended & went very well. The Kane County Naturalist Program continues to be very popular and there are a total of about 50 people signed up for the classes being offered.

SUPERINTENDENT OF PARKS AND PROPERTIES

Supt. of Parks Gabriel reviewed his report. Staff members are finishing up final details on the Bob Cox Field. There will be some turf restoration work next spring, along with placement of fresh limestone screenings on the warning track. Staff members are currently working on winter projects such as picnic table repair, sign refinishing and refuse barrel maintenance. Ice rink construction has started and depending on the weather may be finished up once cooler temperatures arrive. Mr. Gabriel read his letter of intent to retire and resign from his position June 2018 to the board.

SUPERINTENDENT OF RECREATION

Supt. of Recreation Vickers reviewed her report. Winter registration was held on December 5. Ms. Vickers noted that the Polar Express Story Train event was held on December 2 & 3 and that holding the lunch portion at Aurelio's pizza was once again hugely successful this year. Staff did a wonderful job. SRFC and SPRC membership and revenue were reviewed.

NEW BUSINESS

2017 SUNSET POOL & MILL CREEK POOL SURVEYS

Supt. Vickers reviewed the surveys for both pools. The overall top box score for the entire survey at Sunset Pool was 93.4% and for Mill Creek Pool it was 87.6%. As typical with all surveys, staff evaluates the results and makes adjustments where necessary to elevate the facilities. We are excited to report that our scores in overall cleanliness of locker rooms increased by over 9%. Cleanliness of the pools will continue to be one of the main focuses for the upcoming season.

2017 SUNSET POOL & MILL CREEK POOL ANNUAL REPORTS

Recreation/Aquatic Supervisor Sarah Sielisch was present to review the report. Ms. Sielisch reviewed the 2017 Annual Pool Report based on the operating year being March 1, 2017 through February 28, 2018. The 2017 pool season ran from May 28, 2017 to September 5, 2017. This allowed 101 days of operation with eight

partial days that required closures due to weather. Ms. Sielisch also reviewed the season pass fees and daily fees and stated that staff is recommending a change on pricing for the upcoming season, which is detailed in the report. The revenue and expenses were reviewed. Ms. Sielisch reviewed the recommendations for the 2018 season. The board commended Ms. Sielisch for her hard work & dedication this past season. Commissioner Moffat made a motion to approve the Geneva Park District 2017 Sunset Pool & Mill Creek Pool Annual Reports with the recommendations for the 2018 season as presented. Commissioner Lenski seconded. All ayes. Motion carried.

TEMPORARY ADJOURNMENT TO PUBLIC HEARING

Commissioner Lenski made a motion to temporarily adjourn from the regular meeting at 7:04 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

The Board came back into the Regular Meeting at 7:09 p.m. President VanderVeen called for the roll. Commissioner Condon, Commissioner Lenski, Commissioner Moffat and President Vander Veen all answered present. Vice President Frankenthal was absent.

2018 BOARD MEETING SCHEDULE

The regular scheduled board meetings will be held on the third Monday of the month at 7:00 p.m. except for the December board meeting, which will be held at 6:00 p.m. on the second Monday. The 2018 board meeting schedule needs to be approved and will be sent to local media as required by law. Commissioner Moffat made a motion to approve the 2018 Board Meeting Schedule as presented. Commissioner Lenski seconded. All ayes. Motion carried.

DRYDEN TENNIS COURT RENOVATION BID RESULTS

The tennis courts at Dryden Park are slated for resurfacing spring of 2018. Commissioner Moffat made a motion to approve MTJ Sports with the low bid amount of \$47,962.00 for the Dryden Park tennis court resurfacing project. Commissioner Lenski seconded. All ayes. Motion carried.

PRAIRIE RESTORATION CONTRACT

Staff reviewed the maintenance plan to restore compromised areas of the prairie where invasives have undermined the quality of prairie plants and natural habitat, as well as, our accelerated burn plan. While staff have removed some invasives and done some extensive tree removal, we are now in need of additional resources. Commissioner Lenski made a motion to approve the V3 contract in the amount of \$11,100.00 for prairie restoration. Commissioner Moffat seconded. All ayes. Motion carried.

ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT #2017-11

On November 16, 2017 the State of Illinois passed PA 100-0554. This law amends several statutes including the State Officials and Employee Ethics Act and the Illinois Human Rights Act. One of these amendments specifically applies to any “governmental entity” requiring adoption of an ordinance that establishes a policy to prohibit sexual harassment. Commissioner Moffat made a motion to approve the ordinance adopting a policy prohibiting sexual harassment. Commissioner Condon seconded. Roll call vote was taken. Condon-aye, Frankenthal-absent, Lenski-aye, Moffat-aye, VanderVeen-aye. Four ayes, one absent. Motion carried.

EXECUTIVE SESSION

None

ADJOURN

Commissioner Moffat made a motion to adjourn the meeting at 7:16 p.m. Commissioner Lenski seconded. All ayes. Motion carried.

Secretary

Submitted By: Sheavoun Lambillotte / Amy McConnell

**GENEVA PARK DISTRICT
PUBLIC HEARING
Tax Levy Ordinance #2017-10
December 11, 2017
7:00 P.M.**

CALL TO ORDER

President VanderVeen called the meeting to order at 7:04 p.m.

ROLL CALL

President Vander Veen called for the roll. Commissioner Condon, Commissioner Lenski, Commissioner Moffat and President VanderVeen all answered present. Vice President Frankenthal was absent.

Staff members present were Executive Director Sheavoun Lambillotte, Administrative Assistant Amy McConnell, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Larry Gabriel, Supt. of Finance & Personnel Christy Powell, Manager of Peck Farm Park Trish Burns.

Press: None

Guests: None

TAX LEVY ORDINANCE #2017-10

President VanderVeen opened up the floor for questions regarding the ordinance.

HEARING OF GUESTS

None

At 7:09 p.m. Commissioner Moffat made a motion to adjourn from the public hearing meeting. Commissioner Lenski seconded. All ayes. Motion carried.

With no further public comment, President VanderVeen closed the Public Hearing at 7:09 p.m.

Secretary

Submitted By: Sheavoun Lambillotte / Amy McConnell

MINUTES OF LONG RANGE PLANNING COMMITTEE

DATE: January 10, 2018

TIME: 4:30 p.m.

PLACE: Sunset Community Center

PRESENT: President VanderVeen, Commissioner Condon, Executive Director Sheavoun Lambillotte, Supt. of Parks & Properties Larry Gabriel, Superintendent of Recreation Nicole Vickers, Manager of Peck Farm Park Trish Burns, Supt. of Finance & Personnel Christy Powell and Accounts Payable/Payroll Manager Linda Fox. Vice President Frankenthal was absent.

PRESS: None

GUESTS: None

SUBJECT MATTER DISCUSSED:

Executive Director Lambillotte went over the purpose of the committee meeting which was to discuss the short and long range plans of the Park District. Each year the Geneva Park District updates and revises the Short and Long Range Plan Annual Goals and Objectives of the District. These plans are reviewed by the Long Range Planning Committee and presented to the full Board for approval. Once approved by the Board, the plan is posted to the District's website. Input and direction for this process comes from program surveys, comment forms, Park District staff, the Board of Commissioners, the Master Plan, and the most recent Community Survey results. She provided a listing of items that were completed and removed on the Long Range Planning Committee memo.

Mr. Gabriel highlighted several completed projects done by the Parks Department. These include the Monarch/Bee gardens installed at several of our East side parks, the replacement of the Good Templar Bridge along the Fox River Trail, continuation and expansion of greenhouse programming, the restoration of the Sunset/Bob Cox ballfield and the installation of White Oaks into several of our parks for the "Oak-tober" planting program.

Ms. Burns highlighted several completed projects at Peck Farm Park. These include the parking lot expansion & improvements, STEM programming has expanded thanks to the donation of equipment from the Foundation and a few of the shutters for the Peck House were restored. Many structural updates will need to be made at the facility due to the age of the buildings over the next few years. Commissioner Condon asked about the replacement of the Peck House windows and the process of restoring those was discussed with staff.

Ms. Vickers highlighted several completed projects done in the Recreation Department. These include the construction of the new sprayground at Mill Creek Pool, the redesign of our website last spring, our new fitness website and the new marking campaign for our fitness centers. We are now a year into the conversion of the RecTrac software. Staff continues to learn new things and customize it for our specific usage. Our preschool is going very well after having separating from the school district last fall. On the horizon is the next PDRMA Risk Management Review, as well as researching the feasibility of constructing a new Mini Golf hut, installing a new sprayground at Sunset Pool and also replacing the HVAC and roof system here at Sunset Community Center. Some smaller projects we are looking at doing are expanding our preschool offerings with more full-day options, the improvement of our on-boarding and off-boarding

program for staff, as well as, looking at the energy efficiency audit done to work on lowering our utility bills.

Ms. Powell highlighted several administrative items that have changed over the past year. The IL Travel Expense Act Ordinance was passed and we are now approving travel expenses for board members at board meetings and ensuring staff expenses stay in compliance with the new law. We successfully implemented a lot of the seasonal equipment this past year for RecTrac. The phone system at the Peck Farm Maintenance building was integrated with the phone system here along with all of our other facilities. Moving forward we are looking to implement a multi-year (two) operating budget to give us a better idea of future budgetary needs.

Ms. Lambillotte updated the committee on several projects that have been heavily focused on this past year. These include the work done in our natural areas to remove any invasive species, specifically Peck Farm North and South. There is quite a bit of work left to do in this area. Our goal of revamping our fitness centers and pool is coming along very well. The implementation of our new registration software has greatly improved the way our accounts payable & receivable function, as well as seeing a noticeable improvement in the Recreation Department.

Ms. Lambillotte briefly mentioned several items that were completed and removed from the Long/Short Range Plan. Commissioner Condon asked about the natural areas plan moving forward. Ms. Lambillotte & Mr. Gabriel both explained more specific details on the areas that we will be focused on and what will be done in those areas to eradicate any invasives. We plan on being very aggressive to gain control through burning, plantings and removals. Ms. Lambillotte also mentioned that in our plan to finish the Peck Farm Park North bike trail we are looking to capture as much grant funding as possible for these projects. Details for the timeline of the process of grant application, were discussed.

Ms. Lambillotte discussed projects that were identified as detailed in the Capital Improvement Plan (CIP). Those projects include: completing the PDRMA Review, building new restrooms at PFP, finishing up the sprayground at Mill Creek Pool, installing a sprayground at Sunset Pool, developing the Bennett North property, rebuilding the Mini Golf hut, replacement of the roof and HVAC at Sunset Community Center, expansion of our preschool, on-boarding and off-boarding for employees, installation of hand dryers to replace paper towels at all of our facilities and continuing to institute processes for energy savings.

Ms. Lambillotte reviewed the 2017 Master Plan Details. This document mirrors much of what is in the Long and Short Range Plan. It provides CIP project descriptions, highlights fixed cost items, the vehicle replacement schedule, five year technology budget, and park playground replacement schedule.

Ms. Lambillotte highlighted several items on the construction fund summary (CIP). Under revenues, we have been very conservative in our estimates for investment income, as we anticipate it being higher than what we have reflected. Also, the land/cash revenue is expected to increase between years 2020-2023. Lastly, the fund balance shows a significant increase after the next budget year due to paying off some debt, including the Series 2010 Revenue Bonds that will free up more money in the operating budget to devote to the audit transfer. Revenue sources, as well as unfunded projects were also discussed.

Mr. Gabriel stated that staff are constantly reassessing the vehicles and equipment to keep the numbers as consistent as possible each year. Working with Obenauf auctions to sell our vehicles

that have outlived their useful lives for us has proven monetarily beneficial as well. Looking at the replacement schedule we are hoping to keep the Dodge van in our fleet a bit longer. We would like to replace it with an electric vehicle once more options become available. The Ford bus is up for replacement next year and staff has discussed eliminating the lift option in the next bus purchased, as we are able to borrow a bus with a lift from FVSRA if needed.

Ms. Lambillotte reviewed the playground replacement schedule. Some properties that are on hold or that have been pushed back are Marjorie Murray Park and Fourth Street Park due to us not yet knowing what the school district's final plan is moving forward for either site. Seventh Street Park is still on tap for replacement with the construction of the new library. Residents have voiced their concerns in favor of keeping a park there and the library is in agreement with the park district to do so.

With no further discussion, Commissioner Condon made a motion to adjourn the committee meeting at 6:02 PM. President VanderVeen seconded. All ayes. Motion carried.

Secretary

Submitted By: Christy Powell

DATE: 01/12/18
TIME: 10:32:05
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 112118

CONSTRUCTION PAID

FROM CHECK # 114514 TO CHECK # 114514

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114514	CHASE CARD SERVICES	RENEWAL 2 DOMAIN NAMES	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	629.82
		PFP MAINT FURNITURE/DESKS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,176.00
			CHECK TOTAL	1,805.82
			WARRANT TOTAL	1,805.82

DATE: 01/12/18
TIME: 10:36:47
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011218

PAGE: 1

CONSTRUCTION UNPAID

FROM CHECK # 114515 TO CHECK # 114530

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114515	ANCEL, GLINK, DIAMOND, BUSH,	MISC LEGAL MATTERS-NOVEMBER	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	153.75
			CHECK TOTAL	153.75
114516	D & R TRUCKING COMPANY	TOPSOIL FOR SUNSET FIELDS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,350.00
			CHECK TOTAL	1,350.00
114517	ENGINEERING RESOURCE ASSOC. INC	PFP PARKING LOT/RESTROOM PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	500.00
			CHECK TOTAL	500.00
114518	HITCHCOCK DESIGN GROUP CORP	BURGESS & ELM PK PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,312.80
			CHECK TOTAL	1,312.80
114519	MIDWEST GROUNDCOVERS CORP	PERENNIALS FOR SUNSET FIELDS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	419.80
			CHECK TOTAL	419.80
114520	MUELLERMIST IRRIGATION COMPANY	HH IRRIGATION SVC AGREEMENT	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	558.00
			CHECK TOTAL	558.00
114521	POOL FURNITURE SUPPLY	POOL CHAIR REPLACEMENTS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	20,000.00
			CHECK TOTAL	20,000.00
114522	PRESTIGE GROUT & TILE INC.	MC POOL LOCKER ROOM TILE	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	3,375.00
			CHECK TOTAL	3,375.00
114523	RECYCLE DESIGN INC.	BENCH AT ISLAND PARK	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,378.00
			CHECK TOTAL	1,378.00
114524	R.J. O'NEIL, INC.	MINI GOLF BACKFLOW TESTING	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	460.00
		REPAIRS TO DRINKING FOUNTAINS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	1,397.90
		HVAC REPAIR PFP MAINT	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	904.12
			CHECK TOTAL	2,762.02
114525	RUSSO'S POWER EQUIP INC.	2-SCAG MOWERS	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	22,894.00
			CHECK TOTAL	22,894.00
114526	UPLAND DESIGN LTD	MILLBRIDGE DEV PK PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	470.00
		PFP TRAIL EXPANSION PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,657.97
		GENEVA PUBLIC LIBRARY PK PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	676.99
			CHECK TOTAL	2,804.96

DATE: 01/12/18
TIME: 10:36:47
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011218

PAGE: 2

FROM CHECK # 114515 TO CHECK # 114530

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114527	WILLIAMS ARCHITECTS	MC POOL PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	655.09
			CHECK TOTAL	655.09
114528	AMI COMMUNICATIONS, INC.	AMI-BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	511.54
			CHECK TOTAL	511.54
114529	PAULINE PETERSON TRUSTEE OF	ANNUAL DEBT PAY-PETERSON	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	117,646.24
			CHECK TOTAL	117,646.24
114530	RENTAL MAX, L.L.C.	SOD CUTTER RENTAL-SUNSET FLDS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	103.00
		SOD CUTTER RENTAL-SUNSET FLDS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	259.84
		SOD CUTER RENTAL-SUNSET FLDS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	78.00
		CREDIT OF RENTAL-SUNSET FLDS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	-28.95
			CHECK TOTAL	411.89
			WARRANT TOTAL	176,733.09

		FROM CHECK # 70385 TO CHECK # 70537		GENERAL PAID
CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70385	CHASE TAG INC.	TRIP EXPENSE 11-20-17	RECREATION / IN SERVICE DAYS PROGRAMS	765.00
			CHECK TOTAL	765.00
70386	ORBIT SKATE CENTER	TRIP EXPENSE 11-21-17	RECREATION / IN SERVICE DAYS PROGRAMS	321.50
			CHECK TOTAL	321.50
70387	ROCKIN JUMP	TRIP EXPENSE 11-22-17	RECREATION / IN SERVICE DAYS PROGRAMS	390.00
			CHECK TOTAL	390.00
70388	JOANN ABLE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
70389	JOANN ABLE	VENDING MACHINE START-UP	RECREATION / SPRC	54.00
		VENDING MACHINE START-UP	RECREATION / SUNSET RACQUETBALL & FITNESS	27.00
			CHECK TOTAL	81.00
70390	PENNY ALEXANDER	GFS MUSIC ENTERTAINER	RECREATION / AOA PROGRAMS	100.00
			CHECK TOTAL	100.00
70391	AT&T	AT&T MC POOL INTERNET SVC	RECREATION / MILL CREEK POOL	70.41
			CHECK TOTAL	70.41
70392	BLUE LION SYSTEMS, INC	BLUE LION MONTHLY CAMERA SVC	CORPORATE / PECK FARM	98.00
			CHECK TOTAL	98.00
70393	ELLIOTT BORTNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	55.00
70394	TRISH BURNS	REIMB CELL PHONE USAGE	CORPORATE / PECK FARM	50.00
		REIMB FOR MILEAGE	CORPORATE / PARKS ADMINISTRATION	125.00
			CHECK TOTAL	175.00
70395	CITY OF GENEVA	CITY WATER/SEWER-SCC	RECREATION / REC ADMINISTRATION	37.09
		CITY WATER/SEWER-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	86.55
		CITY WATER/SEWER-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	158.96
		CITY WATER/SEWER-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	66.13
		CITY WATER/SEWER-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	60.39

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70395	CITY OF GENEVA	CITY WATER/SEWER-WHLR NORTH	CORPORATE / PARKS ADMINISTRATION	34.73
		CITY WATER/SEWER-STH STR FLDS	CORPORATE / PARKS ADMINISTRATION	102.42
		CITY WATER/SEWER-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	111.64
		CITY WATER/SEWER-POOL	RECREATION / SUNSET POOL	316.33
		CITY WATER/SEWER-SPRC	RECREATION / SPRC	1,414.68
		CITY WATER/SEWER-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	72.68
		CITY ELECTRIC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	53.78
		CITY ELECTRIC-HARRISON CRTS	CORPORATE / PARKS ADMINISTRATION	67.47
		CITY ELECTRIC-JAYCEE PK	CORPORATE / PARKS ADMINISTRATION	18.30
		CITY ELECTRIC-WHLR PK	CORPORATE / PARKS ADMINISTRATION	79.07
		CITY ELECTRIC-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	844.22
		CITY ELECTRIC-PFP HOUSE	CORPORATE / PECK FARM	176.46
		CITY ELECTRIC-PFP MAINT	CORPORATE / PECK FARM	416.14
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	23.86
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	2,389.71
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	207.54
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	991.55
		CITY ELECTRIC-POOL	RECREATION / SUNSET POOL	863.15
		CITY ELECTRIC-SPRC	RECREATION / SPRC	6,276.79
		CITY ELECTRIC-PH38	RECREATION / PLAYHOUSE 38	84.12
			CHECK TOTAL	14,953.76
70396	CITI CARDS	LAUNDRY DETERGENT, FABRIC SOFT	RECREATION / SUNSET RACQUETBALL & FITNESS	175.47
			CHECK TOTAL	175.47
70397	COMCAST CABLE	COMCAST-PH38 INTERNET	RECREATION / PLAYHOUSE 38	69.95
			CHECK TOTAL	69.95
70398	BECKY HARLING	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	70.00
70399	FIREHOUSE PIZZA & GRILL	PIZZAS-BDAY PARTIES	RECREATION / SPRC BIRTHDAY PARTIES	112.00
		PIZZAS-PH38	RECREATION / PLAYHOUSE 38	69.95
			CHECK TOTAL	181.95
70400	GORDON FLESCH COMPANY, INC.	GORDON FLESCH-COPIER SPRC	RECREATION / SPRC	75.00
		GORDON FLESCH-COPIER SPRC	RECREATION / REC ADMINISTRATION	99.10

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70400	GORDON FLESCH COMPANY, INC.	GORDON FLESCH-COPIER SPRC	CORPORATE / PARKS ADMINISTRATION	66.07
		GORDON FLESCH-COLOR COPIER SCC	RECREATION / REC ADMINISTRATION	360.06
		GORDON FLESCH-COLOR COPIER SCC	CORPORATE / PARKS ADMINISTRATION	240.93
		COPIER STAPLES	RECREATION / REC ADMINISTRATION	34.00
		COPIER STAPLES	CORPORATE / PARKS ADMINISTRATION	34.00
			CHECK TOTAL	909.16
70401	THE HOME DEPOT	STORAGE CONTAINERS	RECREATION / REC ADMINISTRATION	35.87
		TAPE MEASURER, FITTINGS	CORPORATE / PARKS ADMINISTRATION	38.53
			CHECK TOTAL	74.40
70402	BETH KEEN	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
70403	SHEAVOUN LAMBILLOTTE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70404	MILL CREEK WRD	WATER & SEWER MILL CREEK POOL	RECREATION / MILL CREEK POOL	139.02
			CHECK TOTAL	139.02
70405	CHRISTY POWELL	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70406	KELLY WALES	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
70407	JUAN SANTIAGO	FY 17/18 BOOT ALLOWANCE	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
70408	KEITH SCHMERER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
70409	STEVE SLIVKA	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
70410	SARAH SIELISCH	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70411	VERIZON WIRELESS	VERIZON MONTHLY CELL PHONE	RECREATION / REC ADMINISTRATION	1.65
		VERIZON MONTHLY CELL PHONE	CORPORATE / PECK FARM	55.26
		VERIZON MONTHLY CELL PHONE	CORPORATE / PARKS ADMINISTRATION	165.78
		VERIZON MONTHLY CELL PHONE	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	56.90
			CHECK TOTAL	279.59
70412	NICOLE VICKERS	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70413	AURELIO'S OF GENEVA	POLAR EXPRESS FOOD EXPENSE	RECREATION / NORTH POLE TRAIN	4,233.00
			CHECK TOTAL	4,233.00
70414	CHASE CARD SERVICES	THANKSGIVING LUNCHEON	RECREATION / AOA PROGRAMS	214.50
		PRACTICE JERSEYS	RECREATION / BOYS BASKETBALL	52.43
		AIR PUMPS,NUMBERS	RECREATION / BOYS BASKETBALL	278.10
		HANDICAP DOOR REPAIR PART	RECREATION / REC ADMINISTRATION	119.20
		PARK COOKOUT SPLYs	CORPORATE / PARKS ADMINISTRATION	42.83
		DEPOSIT ANNUAL HOLIDAY EVENT	CORPORATE / PARKS ADMINISTRATION	100.00
		DEPOSIT ANNUAL HOLIDAY EVENT	RECREATION / REC ADMINISTRATION	100.00
		CHAMBER ANNUAL AWARD DINNER	CORPORATE / PARKS ADMINISTRATION	67.50
		CHAMBER ANNUAL AWARD DINNER	RECREATION / REC ADMINISTRATION	67.50
		FVSRA FUNDRAISER SPONSOR TABLE	SPECIAL RECREATION / SPECIAL RECREATION	1,000.00
		CAPITAL PLANNING MTG EXPENSE	CORPORATE / PARKS ADMINISTRATION	40.37
		CAPITAL PLANNING MTG EXPENSE	RECREATION / REC ADMINISTRATION	40.37
		GREAT LAKES PKS TRAINING CONF	CORPORATE / PARKS ADMINISTRATION	745.00
		KZ WILLIAMSBURG-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	591.59
		KZ WILLIAMSBURG-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	204.20
		KZ MILL CREEK-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	158.40
		KZ FABYAN-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	264.56
		KZ FABYAN-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	216.75
		KZ WAS-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	343.11
		KZ WAS-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	415.65
		KZ HARRISON-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	65.10
		KZ HARRISON-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	236.62
		KZ HEARTLAND-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	101.09
		KZ HEARTLAND-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	225.58
		PH38 MURDER MYSTERY ADVERTISNG	RECREATION / PUBLIC INFORMATION	120.00
		BOOK	CORPORATE / PECK FARM	5.99

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70414	CHASE CARD SERVICES	SHIRTS FOR GIFT SHOP	CORPORATE / PECK FARM	552.30
		ANIMAL FOOD	CORPORATE / PECK FARM	34.58
		PIZZAS	CORPORATE / BIRTHDAY PARTIES - PECK FARM	260.88
		PROGRAM SPLYs	CORPORATE / PECK FARM SCHOOL/SCOUT GROUPS	51.51
		KZ PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	603.52
		KZ SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	123.34
		KIDS IN KITCHEN CLASS SPLYs	RECREATION / TODDLERS	52.90
		PAINT & SPLYs	RECREATION / FAMILY PROGRAM/TRIP	24.62
		CLASS PROGRAM SPLYs	RECREATION / YOUTH	119.60
		DANCE RECITAL COSTUMES	RECREATION / HOLIDAY DANCE RECITAL	488.88
		HAYDAY CARNIVAL SPLYs	RECREATION / HALLOWEEN EVENT	130.48
		FIRST AID CLASS SPLYs	RECREATION / REC ADMINISTRATION	114.00
		CPR CLASS SPLYs	RECREATION / REC ADMINISTRATION	114.00
		PRESCHOOL CLASS PROGRAM SPLYs	RECREATION / PARK DISTRICT PRESCHOOL	448.20
		PIZZA PALOOZA EVENT SPLYs	RECREATION / NEW SPECIAL EVENTS	196.29
		HALLOWEEN DECORATIONS	RECREATION / HALLOWEEN EVENT	161.90
		POLAR EXPRESS SPLYs-BELLS,ETC	RECREATION / NORTH POLE TRAIN	480.79
		BDAY PARTY SPLYs-NAPKINS,ETC.	RECREATION / SPRC BIRTHDAY PARTIES	226.75
		HALLOWEEN HAYDAY SPLYs	RECREATION / HALLOWEEN EVENT	68.96
		SANITATION SPLYs	RECREATION / SPRC	41.95
		CUPCAKES,PIZZAS,JUICE	RECREATION / SPRC BIRTHDAY PARTIES	337.64
		CUPS	RECREATION / SPRC	13.96
		ATHLETIC BUSINESS SEMINAR EXP	RECREATION / REC ADMINISTRATION	350.16
		PAINT SPLYs	RECREATION / PLAYHOUSE 38	53.74
		CONCESSION SPLYs	RECREATION / PLAYHOUSE 38	192.96
		HALLOWEEN EVENT SPLYs	RECREATION / HALLOWEEN HIKES	472.26
		FIRE MARSHALL ANNUAL RECERT	RECREATION / SPRC	127.94
		SIRIUS MUSIC SVC	RECREATION / SPRC	15.99
		NECK AND HAND TOWELS	RECREATION / SPRC	383.50
		LIGHT BULBS	RECREATION / SPRC	44.14
		BATH SCALES & CARPET CLEANER	RECREATION / SPRC	516.80
		2018 MEMBERSHIP DUE-SRFC MGR	RECREATION / REC ADMINISTRATION	254.00
		SHADES FOR LIGHT FIXTURES	RECREATION / REC ADMINISTRATION	59.22
		SCC LED BULBS	RECREATION / REC ADMINISTRATION	1,406.56
		SCC FITNESS YOGA BLOCKS,BANDS	RECREATION / EXERCISE & AEROBICS	154.97
		PH38 CONCESSION SPLYs	RECREATION / PLAYHOUSE 38	31.78
		RETURN TO SAM'S	RECREATION / HALLOWEEN HIKES	-43.98
		HALLOWEEN EVNT-MAD SCIENCE SPL	RECREATION / HALLOWEEN EVENT	157.10

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70414	CHASE CARD SERVICES	DIGITAL SCALE,GRAB BARS	RECREATION / SUNSET RACQUETBALL & FITNESS	59.43
		MENDEL PLUMBING TOILET	RECREATION / SUNSET RACQUETBALL & FITNESS	720.00
		RISK MGMNT SEMINAR (3)	CORPORATE / PARKS ADMINISTRATION	195.00
			CHECK TOTAL	15,615.06
70415	ABLE PEST CONTROL, INC.	PEST CONTROL SVC-NOVEMBER	RECREATION / SPRC	105.00
			CHECK TOTAL	105.00
70416	GENEVA ACE HARDWARE	SANDPAPER,STAPLES,FLOOR KNIFE	CORPORATE / PARKS ADMINISTRATION	73.83
		CONDUIT PIPE, COUPLER	CORPORATE / PARKS ADMINISTRATION	26.62
		MISC. FASTENERS,WIRE CONNECTOR	CORPORATE / PARKS ADMINISTRATION	37.86
		SNAP BOLT	CORPORATE / PARKS ADMINISTRATION	10.78
		FLOURESCENT LAMPHOLDER	RECREATION / REC ADMINISTRATION	24.90
		LIQUID NAILS,RETRACT KNIFE	RECREATION / PLAYHOUSE 38	46.87
		FLOORING KNIFE-CUT SOD	CORPORATE / PARKS ADMINISTRATION	16.18
		GROUT	CORPORATE / PARKS ADMINISTRATION	4.49
			CHECK TOTAL	241.53
70417	ACTION PRINTING CORP	WINTER 2018 BROCHURE	RECREATION / PUBLIC INFORMATION	11,083.07
			CHECK TOTAL	11,083.07
70418	AMI COMMUNICATIONS, INC.	AMI-MONTHLY EMAIL SVC	RECREATION / REC ADMINISTRATION	50.00
		AMI-MONTHLY ANTIVIRUS SVC	CORPORATE / PARKS ADMINISTRATION	53.00
		AMI-MONTHLY ANTIVIRUS SVC	RECREATION / REC ADMINISTRATION	53.00
		AMI-MONTHLY COMPUTER MAINT	RECREATION / REC ADMINISTRATION	1,498.95
		AMI-MONTHLY SERVER MAINT	RECREATION / REC ADMINISTRATION	715.00
			CHECK TOTAL	2,369.95
70419	AQUA PURE ENTERPRISES, INC.	ANTIFREEZE FOR POOL CLOSING	RECREATION / SUNSET POOL	164.92
		SUNSET ANNUAL POOL CLOSING	RECREATION / SUNSET POOL	2,995.00
			CHECK TOTAL	3,159.92
70420	AQUAJoy SPAS & POOLS INC.	SAUNA ROCK	RECREATION / SUNSET RACQUETBALL & FITNESS	384.00
			CHECK TOTAL	384.00
70421	AT&T	AT&T SCC FAX & DSL SVC	RECREATION / REC ADMINISTRATION	142.03
			CHECK TOTAL	142.03

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70422	AT&T	AT&T WHLR HUT INTERNET	RECREATION / MINIATURE GOLF	100.58
			CHECK TOTAL	100.58
70423	AT&T	AT&T WHLR INTERNET	CORPORATE / PARKS ADMINISTRATION	70.41
			CHECK TOTAL	70.41
70424	AMERICAN VENDING SALES, INC.	3-SNACK VENDING MACHINE	RECREATION / REC ADMINISTRATION	12,597.00
			CHECK TOTAL	12,597.00
70425	BANNER UP SIGNS	SIGNAGE-PFP RESTROOM	CORPORATE / PECK FARM	56.00
		SIGNAGE-NOW HIRING	RECREATION / PUBLIC INFORMATION	93.00
		BIRTHDAY PARTY SANDWICH BOARD	RECREATION / PUBLIC INFORMATION	69.00
			CHECK TOTAL	218.00
70426	CINDY BEITZEL	INSTR FEE-SEW DOLL CLOTHES	RECREATION / YOUTH	60.00
		INSTR FEE-SEWING CLASSES	RECREATION / YOUTH	180.00
			CHECK TOTAL	240.00
70427	BLOOMING COLOR	BUSINESS CARDS	RECREATION / REC ADMINISTRATION	208.98
		BUSINESS CARDS	CORPORATE / PARKS ADMINISTRATION	65.80
			CHECK TOTAL	274.78
70428	TRISH BURNS	HOLIDAY LIGHTS FOR PFP HOUSE	CORPORATE / PECK FARM	60.56
			CHECK TOTAL	60.56
70429	AUTUMN BURNS	CAST PARTY PIZZAS	RECREATION / PLAYHOUSE 38	111.64
			CHECK TOTAL	111.64
70430	CHRONICLE MEDIA, LLC	TRUTH & TAXATION NOTICE	CORPORATE / PARKS ADMINISTRATION	120.00
		TRUTH & TAXATION NOTICE	RECREATION / REC ADMINISTRATION	120.00
			CHECK TOTAL	240.00
70431	CITY OF GENEVA	CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	56.57
			CHECK TOTAL	56.57
70432	COM ED	COMED ELECTRIC-MC POOL	RECREATION / MILL CREEK POOL	347.98
			CHECK TOTAL	347.98

FROM CHECK # 70385 TO CHECK # 70537				
CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70433	CONSERV FS, INC.	UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,182.65
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	131.40
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	661.80
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	73.54
			CHECK TOTAL	2,049.39
70434	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN MONTHLY WATER SVC	CORPORATE / PECK FARM	25.00
		CULLIGAN MONTHLY WATER SVC	RECREATION / REC ADMINISTRATION	41.00
			CHECK TOTAL	66.00
70435	DAILY HERALD	DAILY HERALD PAPER 10/26-12/20	CORPORATE / PARKS ADMINISTRATION	17.00
		DAILY HERALD PAPER 10/26-12/20	RECREATION / REC ADMINISTRATION	17.00
			CHECK TOTAL	34.00
70436	DREYER MEDICAL GROUP, LTD.	PRE EMPLOYMENT PHYSICAL	RECREATION / REC ADMINISTRATION	65.00
			CHECK TOTAL	65.00
70437	DUNHAM WOODS FARM, INC.	INSTR FEE-HORSEMANSHIP	RECREATION / YOUTH	230.00
			CHECK TOTAL	230.00
70438	ELEVATOR TECHNICIANS, INC.	DEC-JAN ELEVATOR MAINTENANCE	RECREATION / SPRC	161.92
			CHECK TOTAL	161.92
70439	EVP ACADEMIES, LLC	INDOOR VOLLEYBALL INSTR FEE	RECREATION / YOUTH VOLLEYBALL-INDOOR	1,146.60
			CHECK TOTAL	1,146.60
70440	FAMILY LANDSCAPING & TREEWERKS	BENNETT NORTH-TREE REMOVAL	CORPORATE / PARKS ADMINISTRATION	795.00
			CHECK TOTAL	795.00
70441	FOX VALLEY SPECIAL RECREATION	SPONSORSHIP AD-QUARTER PAGE	RECREATION / PUBLIC INFORMATION	100.00
			CHECK TOTAL	100.00
70442	FUN EXPRESS LLC	CRAFT SPLYS FOR POLAR EXPRESS	RECREATION / NORTH POLE TRAIN	272.55
		SANTA SACK FOR POLAR EXPRESS	RECREATION / NORTH POLE TRAIN	13.00
			CHECK TOTAL	285.55
70443	GENEVA LIONS CLUB	LIONS CLUB MEMBERSHIP	RECREATION / REC ADMINISTRATION	95.00
		LIONS CLUB MEMBERSHIP	CORPORATE / PARKS ADMINISTRATION	95.00
			CHECK TOTAL	190.00

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70444	W.W. GRAINGER CORP.	LED TRAILER LIGHTS	CORPORATE / PARKS ADMINISTRATION	94.14
		ANTIFREEZE PUMP-WINTERIZING	CORPORATE / PARKS ADMINISTRATION	15.68
		BOLT & LOCK NUT-SNOWPLOW	CORPORATE / PARKS ADMINISTRATION	10.30
		BATTERY-SURGE PROTECTOR	CORPORATE / PARKS ADMINISTRATION	43.43
		BATTERY-EMERGENCY LIGHT	CORPORATE / PARKS ADMINISTRATION	45.87
			CHECK TOTAL	209.42
70445	GRAPHIC EDGE CORP.	SUMMER JR. GYM CAMP T-SHIRTS	RECREATION / TUMBLING	500.00
			CHECK TOTAL	500.00
70446	LAKESHORE RECYCLING SYSTEM	PORTOLET SVC-PFP NORTH SOCCER	RECREATION / REC ADMINISTRATION	114.29
		PORTOLET SVC-SKATE PARK	RECREATION / REC ADMINISTRATION	90.00
		PORTOLET SVC-PFP BALLFIELDS	RECREATION / REC ADMINISTRATION	34.29
		PORTOLET SVC-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	16.07
		PORTOLET SVC-PFP NORTH FIELDS	RECREATION / REC ADMINISTRATION	64.29
			CHECK TOTAL	318.94
70447	JDS PRINTING, INC.	WINDOW & SECURITY ENVELOPES	CORPORATE / PARKS ADMINISTRATION	98.26
		WINDOW & SECURITY ENVELOPES	RECREATION / REC ADMINISTRATION	147.39
		WINDOW & SECURITY ENVELOPES	RECREATION / SPRC	35.10
		WINDOW & SECURITY ENVELOPES	RECREATION / SUNSET RACQUETBALL & FITNESS	35.10
		WINDOW & SECURITY ENVELOPES	CORPORATE / PECK FARM	35.10
			CHECK TOTAL	350.95
70448	KIRHOFER'S SPORTS, INC.	BASKETBALL JERSEYS	RECREATION / GIRLS BASKETBALL	395.25
			CHECK TOTAL	395.25
70449	MARTENSON TURF PRODUCTS INC.	SALT-EAST SIDE PARKS	CORPORATE / PARKS ADMINISTRATION	1,153.50
		SALT/ICE MELT-WESTSIDE PKS	CORPORATE / PARKS ADMINISTRATION	1,719.90
			CHECK TOTAL	2,873.40
70450	FRANCOTYP-POSTALIA, INC.	POSTAGE METER INK CARTRIDGE	RECREATION / REC ADMINISTRATION	100.61
		POSTAGE METER INK CARTRIDGE	CORPORATE / PARKS ADMINISTRATION	100.61
		POSTAGE METER QUARTERLY FEE	RECREATION / REC ADMINISTRATION	24.00
		POSTAGE METER QUARTERLY FEE	CORPORATE / PARKS ADMINISTRATION	24.00
		POSTAGE METER QUARTERLY FEE	RECREATION / SPRC	24.00
		POSTAGE METER QUARTERLY FEE	RECREATION / SUNSET RACQUETBALL & FITNESS	24.00
			CHECK TOTAL	297.22

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70451	MENARDS	LIGHT BULBS	RECREATION / SPRC	4.99
		PUSH BROOM,LIGHT BULBS	CORPORATE / PECK FARM	55.94
		LAWN FOOD FERTILIZER	CORPORATE / PARKS ADMINISTRATION	31.95
		ANITIFREEZE	CORPORATE / PARKS ADMINISTRATION	29.76
		FITTINGS FOR SPRAYER	CORPORATE / PARKS ADMINISTRATION	39.57
		ANTIFREEZE	CORPORATE / PARKS ADMINISTRATION	14.88
		MARKERS	CORPORATE / PARKS ADMINISTRATION	10.48
		SANITATION SPLYs	RECREATION / REC ADMINISTRATION	21.72
		LIGHT FOR SUNSET BUILDING	RECREATION / REC ADMINISTRATION	56.34
		BATTERIES	RECREATION / SPRC	25.92
		BATTERIES	RECREATION / SPRC	10.99
		STAKE POUNDERS	CORPORATE / PECK FARM	15.25
			CHECK TOTAL	317.79
70452	M.I.P.E.	MIPE LUNCH/MTG 12/14	CORPORATE / PARKS ADMINISTRATION	105.00
			CHECK TOTAL	105.00
70453	NICOR GAS	NICOR-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	263.55
		NICOR-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	143.06
		NICOR-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	44.74
		NICOR-PFP HOUSE	CORPORATE / PECK FARM	57.26
		NICOR-PFP MAINT	CORPORATE / PECK FARM	63.43
		NICOR-SCC	RECREATION / REC ADMINISTRATION	174.88
		NICOR-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	83.36
		NICOR-SPRC	RECREATION / SPRC	303.99
		NICOR-SUNSET POOL	RECREATION / SUNSET POOL	328.22
		NICOR-PFP BARN	CORPORATE / PECK FARM	67.13
		NICOR-MC POOL	RECREATION / MILL CREEK POOL	40.12
		NICOR-PH38	RECREATION / MILL CREEK POOL	54.04
			CHECK TOTAL	1,623.78
70454	NOVA COMMUNICATIONS, INC.	PHONE REPAIR-WHLR MAINT	RECREATION / REC ADMINISTRATION	184.00
			CHECK TOTAL	184.00
70455	NORTH AMERICAN CORP	2-RESPIRATOR MASKS	CORPORATE / PARKS ADMINISTRATION	40.86
			CHECK TOTAL	40.86
70456	PDRMA	PDRMA HEALTH INSURANCE PREMIUM	CORPORATE / PARKS ADMINISTRATION	24,292.59

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70456	PDRMA	PDRMA HEALTH INSURANCE PREMIUM	RECREATION / REC ADMINISTRATION	26,204.72
		PDRMA LIFE INSURANCE PREMIUM	CORPORATE / ADMINISTRATIVE	147.50
			CHECK TOTAL	50,644.81
70457	LISA PIVARONAS	PH38 SPLYS-MURDER MYSTERY	RECREATION / PLAYHOUSE 38	39.79
			CHECK TOTAL	39.79
70458	POWER SYSTEMS	STORAGE RACKS	RECREATION / EXERCISE & AEROBICS	269.17
			CHECK TOTAL	269.17
70459	QUICKSCORES LLC	BOYS BASKETBALL SCHEDULE SVC	RECREATION / BOYS BASKETBALL	174.00
			CHECK TOTAL	174.00
70460	RANDALL PRESSURE SYSTEMS, INC.	HYDRAULIC HOSE FOR MOWER	CORPORATE / PARKS ADMINISTRATION	110.51
			CHECK TOTAL	110.51
70461	ROCK 'N' KIDS, INC.	FALL 2017 KID ROCK CLS INSTR	RECREATION / TODDLERS	1,668.00
			CHECK TOTAL	1,668.00
70462	RUSSO'S POWER EQUIP INC.	SALT SPREADER	CORPORATE / PARKS ADMINISTRATION	899.98
			CHECK TOTAL	899.98
70463	SUNSHINE CLEANING SERVICE	PFP HOUSE MONTHLY CLNING SVC	CORPORATE / PECK FARM	690.00
			CHECK TOTAL	690.00
70464	BUMPER TO BUMPER	AIR FILTERS, WIPER BLADES	CORPORATE / PARKS ADMINISTRATION	155.52
		BATTERY FOR TRUCK	CORPORATE / PARKS ADMINISTRATION	133.39
		CREDIT FOR BATTERY CORE	CORPORATE / PARKS ADMINISTRATION	-11.00
		WIPER BLADES	CORPORATE / PARKS ADMINISTRATION	119.90
		WINDSHIELD WASHER FLUID	CORPORATE / PARKS ADMINISTRATION	16.74
		HITCH PINS	CORPORATE / PARKS ADMINISTRATION	15.37
		FUEL FILTERS, SPARK PLUGS	CORPORATE / PARKS ADMINISTRATION	74.40
		PRESS PUNCH KIT & BENCH PRESS	CORPORATE / PARKS ADMINISTRATION	469.90
			CHECK TOTAL	974.22
70465	T.J. OFFICIAL FINDERS	OFFICIALS 4/4-4/5	RECREATION / SPRC ADULT LEAGUES	180.00
		OFFICIALS 10/17-10/22	RECREATION / SPRC ADULT LEAGUES	489.00
		SCOREKEEPER 10/17-10/18	RECREATION / SPRC ADULT LEAGUES	180.00

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70465	T.J. OFFICIAL FINDERS	OFFICIALS 10/16-10/18	RECREATION / GIRLS SOFTBALL	64.00
		OFFICIALS 10/17-10/19	RECREATION / ADULT SOFTBALL	456.00
		OFFICIALS 10/24-10/29	RECREATION / SPRC ADULT LEAGUES	489.00
		SCOREKEEPERS 10/24-10/25	RECREATION / SPRC ADULT LEAGUES	180.00
		OFFICIALS 11/7-11/12	RECREATION / SPRC ADULT LEAGUES	427.00
		SCOREKEEPERS 11/7-11/8	RECREATION / SPRC ADULT LEAGUES	126.00
		OFFICIALS 11/14-11/19	RECREATION / SPRC ADULT LEAGUES	396.00
		SCOREKEEPER 11/14-11/15	RECREATION / SPRC ADULT LEAGUES	108.00
		OFFICIALS 11/18	RECREATION / BOYS BASKETBALL	68.00
		SCOREKEEPER 11/18	RECREATION / BOYS BASKETBALL	12.00
		OFFICIALS 11/18	RECREATION / GIRLS BASKETBALL	182.00
		SCOREKEEPER 11/18-11/19	RECREATION / GIRLS BASKETBALL	36.00
		OFFICIALS 10/31	RECREATION / ADULT SOFTBALL	225.00
		SCOREKEEPERS 11/28-11/29	RECREATION / SPRC ADULT LEAGUES	162.00
		OFFICIALS 11/28-11/29	RECREATION / SPRC ADULT LEAGUES	248.00
			CHECK TOTAL	4,028.00
70466	VALLEY LOCK CO., INC.	REKEYING WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	204.72
		ISLAND PK MEN'S RESTROOM LOCK	CORPORATE / PARKS ADMINISTRATION	133.50
			CHECK TOTAL	338.22
70467	MEREDITH VANDRE	REIMB TOYLAND & DR EVIL SPLYS	RECREATION / PLAYHOUSE 38	178.52
			CHECK TOTAL	178.52
70468	ADAM VANDRE	LIGHTING & SOUND SETUP-MYSTERY	RECREATION / PLAYHOUSE 38	200.00
			CHECK TOTAL	200.00
70469	VESSEL, INC.	MULCH-FORNI PK & SCC FIELD	CORPORATE / PARKS ADMINISTRATION	148.75
		MULCH FOR LEVELING ICE RINK	CORPORATE / PARKS ADMINISTRATION	1,080.00
			CHECK TOTAL	1,228.75
70470	JOANN ABLE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
70471	ALL SEASON ICE RINK	ALL SEASON ICE RINK TRIP 1/2	RECREATION / HOLIDAY CAMPS	210.00
			CHECK TOTAL	210.00
70472	AT&T	AT&T MC POOL INTERNET	RECREATION / MILL CREEK POOL	70.41

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70472	AT&T	AT&T PFP MAINT INTERNET	CORPORATE / PECK FARM	55.32
			CHECK TOTAL	125.73
70473	BLUE LION SYSTEMS, INC	BLUE LION CAMERA SVC	CORPORATE / PECK FARM	98.00
			CHECK TOTAL	98.00
70474	ELLIOTT BORTNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	55.00
70475	TRISH BURNS	REIMB CELL PHONE USAGE	CORPORATE / PECK FARM	50.00
		REIMB MILEAGE	CORPORATE / PARKS ADMINISTRATION	125.00
			CHECK TOTAL	175.00
70476	CALL ONE	CALL ONE MONTHY SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	68.14
		CALL ONE MONTHY SVC	RECREATION / REC ADMINISTRATION	363.42
		CALL ONE MONTHY SVC	RECREATION / SUNSET POOL	125.31
		CALL ONE MONTHY SVC	RECREATION / SPRC	608.79
		CALL ONE MONTHY SVC	CORPORATE / PARKS ADMINISTRATION	195.25
		CALL ONE MONTHY SVC	RECREATION / MINIATURE GOLF	48.81
		CALL ONE MONTHY SVC	CORPORATE / PECK FARM	101.99
			CHECK TOTAL	1,511.71
70477	CITY OF GENEVA	CITY WATER/SEWER-SCC	RECREATION / REC ADMINISTRATION	37.09
		CITY WATER/SEWER-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	86.55
		CITY WATER/SEWER-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	52.81
		CITY WATER/SEWER-WHR HUT	CORPORATE / PARKS ADMINISTRATION	66.13
		CITY WATER/SEWER-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	25.57
		CITY WATER/SEWER-WHLR NORTH PK	CORPORATE / PARKS ADMINISTRATION	28.53
		CITY WATER/SEWER-STH STR FLDS	CORPORATE / PARKS ADMINISTRATION	102.42
		CITY WATER/SEWER-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	44.63
		CITY WATER/SEWER-POOL	RECREATION / SUNSET POOL	296.52
		CITY WATER/SEWER-MOORE PK	CORPORATE / MOORE SPRAY PARK	70.91
		CITY WATER/SEWER-SPRC	RECREATION / SPRC	798.90
		CITY WATER/SEWER-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	72.68
		CITY ELECTRIC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	67.17
		CITY ELECTRIC-ESPING PK	CORPORATE / PARKS ADMINISTRATION	24.53
		CITY ELECTRIC-HARRISON	CORPORATE / PARKS ADMINISTRATION	72.55

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70477	CITY OF GENEVA	CITY ELECTRIC-JAYCEE PK	CORPORATE / PARKS ADMINISTRATION	18.30
		CITY ELECTRIC-WHLR PK	CORPORATE / PARKS ADMINISTRATION	109.77
		CITY ELECTRIC-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	862.83
		CITY ELECTRIC-PFP HOUSE	CORPORATE / PECK FARM	193.64
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	364.22
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	2,683.56
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	266.99
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	1,145.76
		CITY ELECTRIC-SUNSET POOL	RECREATION / SUNSET POOL	478.34
		CITY ELECTRIC-MOORE PK	CORPORATE / MOORE SPRAY PARK	21.05
		CITY ELECTRIC-SPRC	RECREATION / SPRC	5,483.93
		CITY ELECTRIC-SPRC	RECREATION / PLAYHOUSE 38	74.06
			CHECK TOTAL	13,549.44
70478	CITI CARDS	VOLUNTEER APPRECIATION SPLYS	CORPORATE / PECK FARM	116.68
			CHECK TOTAL	116.68
70479	COM ED	COMED ELECTRIC-MC COMM PK	CORPORATE / PARKS ADMINISTRATION	21.27
		COMED ELECTRIC-PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	56.29
			CHECK TOTAL	77.56
70480	COMCAST CABLE	COMCAST-SCC INTERNET SVC	RECREATION / REC ADMINISTRATION	274.64
		COMCAST-SRFC CABLE SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	543.98
			CHECK TOTAL	818.62
70481	COMCAST CABLE	COMCAST-SPRC CABLE & INTERNET	RECREATION / SPRC	361.81
		COMCAST-SPRC CABLE & INTERNET	RECREATION / REC ADMINISTRATION	361.81
		COMCAST PH38 INTERNET SVC	RECREATION / PLAYHOUSE 38	69.95
			CHECK TOTAL	793.57
70482	BECKY HARLING	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	70.00
70483	EPIC AIR	EPIC AIR WNTR BRK TRIP 12/26	RECREATION / HOLIDAY CAMPS	142.19
			CHECK TOTAL	142.19
70484	FOX VALLEY SPECIAL RECREATION	INCLUSION SVC-NOVEMBER	SPECIAL RECREATION / SPECIAL RECREATION	1,754.08
			CHECK TOTAL	1,754.08

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70485	FRONTLINE TECHNOLOGIES GROUP,	APPLITRACK ANNUAL PAYMENT	CORPORATE / PARKS ADMINISTRATION	380.00
		APPLITRACK ANNUAL PAYMENT	RECREATION / REC ADMINISTRATION	380.00
			CHECK TOTAL	760.00
70486	GENEVA CHAMBER OF COMMERCE	2018 ANNUAL CHAMBER MBRSHIP	CORPORATE / PARKS ADMINISTRATION	210.00
		2018 ANNUAL CHAMBER MBRSHIP	RECREATION / REC ADMINISTRATION	210.00
			CHECK TOTAL	420.00
70487	GROOT INDUSTRIES, INC.	REFUSE DISPOSAL	RECREATION / REC ADMINISTRATION	82.12
		REFUSE DISPOSAL	CORPORATE / PECK FARM	286.85
		REFUSE DISPOSAL	RECREATION / SPRC	146.24
		REFUSE DISPOSAL	CORPORATE / PARKS ADMINISTRATION	406.07
		REFUSE DISPOSAL	RECREATION / REC ADMINISTRATION	114.73
			CHECK TOTAL	1,036.01
70488	INTERSTATE GAS SUPPLY, INC.	IGS ENERGY- WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	42.35
		IGS ENERGY- SPRC	RECREATION / SPRC	662.60
		IGS ENERGY- POOL	RECREATION / SUNSET POOL	382.04
		IGS ENERGY- PFP MAINT	CORPORATE / PECK FARM	32.71
		IGS ENERGY- WHLR PK	CORPORATE / PARKS ADMINISTRATION	5.87
		IGS ENERGY- SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	102.76
		IGS ENERGY- PFP HOUSE	CORPORATE / PECK FARM	29.78
		IGS ENERGY- GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	49.90
		IGS ENERGY- SCC	RECREATION / REC ADMINISTRATION	157.27
			CHECK TOTAL	1,465.28
70489	KANE COUNTY HEALTH DEPARTMENT	FOOD HANDLING PERMIT	RECREATION / MILL CREEK POOL	396.00
			CHECK TOTAL	396.00
70490	KANE COUNTY HEALTH DEPARTMENT	FOOD HANDLING PERMIT	RECREATION / SUNSET POOL CONCESSIONS	396.00
			CHECK TOTAL	396.00
70491	BETH KEEN	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
70492	SUSAN KENNY	REIMB PROGRAM SPLYS	CORPORATE / PECK FARM GENERAL PROGRAMS	90.59
			CHECK TOTAL	90.59

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70493	SHEAVOUN LAMBILLOTTE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70494	MAIN EVENT	MAIN EVENT WNTR BREAK TRIP 1/3	RECREATION / HOLIDAY CAMPS	660.45
			CHECK TOTAL	660.45
70495	MAGIC OF GARY KANTOR	MAGIC CLASS INSTRUCTOR FEE	RECREATION / YOUTH	112.00
			CHECK TOTAL	112.00
70496	MENARDS	SANITATION SPLYS	RECREATION / REC ADMINISTRATION	51.71
		PFP MAINT OFFICE/BREAK RM	CORPORATE / PARKS ADMINISTRATION	876.49
		CHRISTMAS DECORATIONS	CORPORATE / PECK FARM	3.98
		MAILBOXES	RECREATION / PARK DISTRICT PRESCHOOL	71.94
		REMOTE CONTROL REPLACED	RECREATION / PARK DISTRICT PRESCHOOL	7.99
		DRILL BITS,JIGSAW BLADE SET	CORPORATE / PARKS ADMINISTRATION	46.56
		PFP BREAK ROOM REMODEL	CORPORATE / PARKS ADMINISTRATION	501.99
		PFP SHOP SPLYS	CORPORATE / PARKS ADMINISTRATION	106.45
		PFP MAINT OFFICE DOOR LOCK	CORPORATE / PARKS ADMINISTRATION	31.96
		OFFICE ORGANIZER BINS	CORPORATE / PARKS ADMINISTRATION	26.44
			CHECK TOTAL	1,725.51
70497	MILL CREEK WRD	MILL CREEK POOL WATER/SEWER	RECREATION / MILL CREEK POOL	251.18
			CHECK TOTAL	251.18
70498	MERRITT NEMCEK	KIDS IN KITCHEN SPLYS	RECREATION / TODDLERS	39.20
			CHECK TOTAL	39.20
70499	NICOR GAS	NICOR-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	174.87
		NICOR-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	170.99
		NICOR-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	43.77
		NICOR-PFP HOUSE	CORPORATE / PECK FARM	71.00
		NICOR-PFP MAINT	CORPORATE / PECK FARM	78.76
		NICOR-SCC	RECREATION / REC ADMINISTRATION	236.60
		NICOR-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	94.21
		NICOR-SPRC	RECREATION / SPRC	342.27
		NICOR-POOL	RECREATION / SUNSET POOL	274.98
			CHECK TOTAL	1,487.45

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70500	NICKLE CITY	NICKLE CITY TRIP 12/27/17	RECREATION / HOLIDAY CAMPS	132.00
			CHECK TOTAL	132.00
70501	OFFICE DEPOT BUSINESS CREDIT	COLORED PAPER & CARTRIDGE	RECREATION / REC ADMINISTRATION	280.27
		HP CARTRIDGES	CORPORATE / PARKS ADMINISTRATION	178.66
		CLIPBOARDS	RECREATION / SUNSET RACQUETBALL & FITNESS	56.55
		PFP MAINT OFFICE DESK CHAIRS	CORPORATE / PARKS ADMINISTRATION	199.98
			CHECK TOTAL	715.46
70502	PADDOCK PUBLICATIONS, INC.	LEGAL NOTICE PLAYGROUNDS BID	CORPORATE / PARKS ADMINISTRATION	131.10
			CHECK TOTAL	131.10
70503	CHRISTY POWELL	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70504	KELLY WALES	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
70505	R.J. O'NEIL, INC.	HVAC REPAIRS-SPRC	RECREATION / SPRC	1,695.16
		PREVENTATIVE MAINT AGREEMENT	RECREATION / SPRC	1,780.00
		PREVENTATIVE MAINT AGREEMENT	RECREATION / SUNSET RACQUETBALL & FITNESS	900.00
		PREVENTATIVE MAINT AGREEMENT	CORPORATE / PARKS ADMINISTRATION	993.80
		PREVENTATIVE MAINT AGREEMENT	RECREATION / REC ADMINISTRATION	1,295.20
		HVAC REPAIRS-SPRC	RECREATION / SPRC	391.50
			CHECK TOTAL	7,055.66
70506	MEGAN RUSH	PRODUCED VIDEOS FOR PROMO	RECREATION / PUBLIC INFORMATION	500.00
			CHECK TOTAL	500.00
70507	SAM'S CLUB	KZ SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	560.15
		KZ PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	137.94
		COFFEE & SPLYs	CORPORATE / PARKS ADMINISTRATION	17.28
		COFFEE & SPLYs	RECREATION / REC ADMINISTRATION	17.29
			CHECK TOTAL	732.66
70508	SAFEGUARD INC.	PAYROLL CHECKS	RECREATION / REC ADMINISTRATION	179.74
		PAYROLL CHECKS	CORPORATE / PARKS ADMINISTRATION	119.83

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70508	SAFEGUARD INC.	PAYROLL CHECKS	RECREATION / SPRC	42.80
		PAYROLL CHECKS	RECREATION / SUNSET RACQUETBALL & FITNESS	42.80
		PAYROLL CHECKS	CORPORATE / PECK FARM	42.80
			CHECK TOTAL	427.97
70509	KEITH SCHMERER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
70510	SHAW MEDIA	HOLIDAY HAPPENINGS ADVERTISING	RECREATION / PUBLIC INFORMATION	599.00
			CHECK TOTAL	599.00
70511	SHEDD AQUARIUM	SHEDD AQUARIUM WNTR BRK 1/4/18	RECREATION / HOLIDAY CAMPS	849.45
			CHECK TOTAL	849.45
70512	STEVE SLIVKA	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
70513	SARAH SIELISCH	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
70514	THE BANK OF NEW YORK MELLON	PAYING AGENT FEE-S2014	CORPORATE / PARKS ADMINISTRATION	750.00
			CHECK TOTAL	750.00
70515	T.J. OFFICIAL FINDERS	OFFICIALS 11/1 & 11/5	RECREATION / SPRC ADULT LEAGUES	334.00
		SCOREKEEPERS 11/1	RECREATION / SPRC ADULT LEAGUES	90.00
			CHECK TOTAL	424.00
70516	FRANK VAN AELST & ASSOC INC	MONTHLY ACCOUNTING SVC FEE	RECREATION / REC ADMINISTRATION	400.00
		MONTHLY ACCOUNTING SVC FEE	CORPORATE / PARKS ADMINISTRATION	400.00
			CHECK TOTAL	800.00
70517	NICOLE VICKERS	REIMB FOR CPRP APP/EXAM FEE	RECREATION / REC ADMINISTRATION	365.00
		REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	415.00
70518	HOLLIS ZELESKY	FANTASTIC 50'S TRIP DEPOSIT	RECREATION / ACTIVE OLDER ADULTS - TRIPS	100.00
			CHECK TOTAL	100.00

FROM CHECK # 70385 TO CHECK # 70537				
CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70519	CITY OF GENEVA	CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	22.68
			CHECK TOTAL	22.68
70520	COM ED	COMED-PETERSON PROPERTY	CORPORATE / PARKS ADMINISTRATION	29.17
			CHECK TOTAL	29.17
70521	CINDY BEITZEL	MOM & ME SEW INSTR 12/4	RECREATION / FAMILY PROGRAM/TRIP	75.00
			CHECK TOTAL	75.00
70522	CENTRAL STATES BUS SALES, INC	BUS DOOR & LIFT REPAIRS	CORPORATE / PARKS ADMINISTRATION	542.19
			CHECK TOTAL	542.19
70523	CHASE CARD SERVICES	DESSERTS STAFF HOLIDAY EVENT	CORPORATE / PARKS ADMINISTRATION	31.48
		DESSERTS STAFF HOLIDAY EVENT	RECREATION / REC ADMINISTRATION	31.48
		OFFICE SPLYS	RECREATION / REC ADMINISTRATION	153.49
		DIRECTOR'S LUNCHEON-FVSRA	CORPORATE / PARKS ADMINISTRATION	20.00
		DIRECTOR'S LUNCHEON-FVSRA	RECREATION / REC ADMINISTRATION	20.00
		IPRA/IAPD CONF REG	CORPORATE / PARKS ADMINISTRATION	947.95
		IPRA/IAPD CONF REG	RECREATION / REC ADMINISTRATION	2,872.95
		GREAT LAKES PK TRAINING	CORPORATE / PARKS ADMINISTRATION	989.58
		IPRA MBRSHP RENEWAL-KERFOOT	CORPORATE / PARKS ADMINISTRATION	254.00
		FVSRA EVENT-REIMB	RECREATION / REC ADMINISTRATION	65.00
		GFS CHRISTMAS LUNCHEON	RECREATION / AOA PROGRAMS	178.94
		POINSETTIAS, GIFT CARDS	RECREATION / AOA PROGRAMS	49.97
		TRIP DEPOSIT FOR 2/27/18	RECREATION / ACTIVE OLDER ADULTS - TRIPS	225.00
		TRIP DEPOSIT FOR 6/11/18	RECREATION / ACTIVE OLDER ADULTS - TRIPS	275.00
		TRIP DEPOSIT FOR 12/5/18	RECREATION / ACTIVE OLDER ADULTS - TRIPS	155.85
		GYMNASTICS AAU MBRSHP FEE	RECREATION / GYMNASTICS	340.00
		IPRA ANNUAL MBRSHP-ATHL SPVR	RECREATION / REC ADMINISTRATION	254.00
		IPRA MBRSHIP-HANNAH STERRICKER	RECREATION / REC ADMINISTRATION	290.00
		STAFF HOLIDAY EVENT	RECREATION / REC ADMINISTRATION	462.95
		STAFF HOLIDAY EVENT	CORPORATE / PARKS ADMINISTRATION	462.95
		KZ WLMSBRG-SNACK SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	21.08
		KZ WLMSBRG-PROGRAM SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	160.56
		KZ FABYAN-SNACK SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	61.55
		KZ FABYAN-PROGRAM SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	181.59
		KZ WESTERN-SNACK SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	305.27
		KZ WESTERN-PROGRAM SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	189.42

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70523	CHASE CARD SERVICES	KZ HARRISON-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	189.20
		KZ HARRISON-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	159.11
		KZ HEARTLAND-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	15.16
		KZ HEARTLAND-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	104.63
		IPRA ANNUAL MBRSHIP FEE-MKTING	RECREATION / REC ADMINISTRATION	254.00
		VOLUNTEER DINNER SPLYs	CORPORATE / PECK FARM	45.97
		AGENCY SHOWCASE FEE	RECREATION / PUBLIC INFORMATION	95.00
		BOOKS	CORPORATE / PECK FARM	37.32
		ANIMAL FOOD	CORPORATE / PECK FARM	107.48
		TEALIGHTS & BAGS-VOLUNTEER	CORPORATE / PECK FARM	39.36
		STAND UP DESK	CORPORATE / PECK FARM	168.98
		CUPCAKES, JUICE, PIZZAS	CORPORATE / BIRTHDAY PARTIES - PECK FARM	244.83
		RETURNED MARKERS	CORPORATE / PECK FARM SCHOOL/SCOUT GROUPS	-3.94
		PFP MAINT-WHITE BOARD	CORPORATE / PARKS ADMINISTRATION	25.99
		IPRA MBRSHp RENEWAL-NATURALIST	CORPORATE / PARKS ADMINISTRATION	254.00
		HOLIDAY DECORATIONS	CORPORATE / PECK FARM	49.06
		VOLUNTEER DINNER SPLYs & EXP	CORPORATE / PECK FARM	422.32
		FILE FOLDERS FOR SMR CAMP	RECREATION / TRADITIONAL YOUTH CAMPS	103.91
		KZ PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	114.27
		KZ SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	210.76
		IPRA MBRSHp RENEWAL-REC HARLIN	RECREATION / REC ADMINISTRATION	254.00
		YOUTH COOKING PROGRAM SPLYs	RECREATION / YOUTH	165.46
		TODDLER PROGRAM SPLYs	RECREATION / TODDLERS	97.31
		IPRA MBRSHp RENEWAL-REC KEEN	RECREATION / REC ADMINISTRATION	254.00
		PRIZES HOLIDAY GAMES	CORPORATE / PARKS ADMINISTRATION	52.50
		PRIZES HOLIDAY GAMES	RECREATION / REC ADMINISTRATION	52.50
		DANCE COMPANY HOLIDAY PARTY	RECREATION / SUNSET DANCE COMPANY	51.20
		HOLIDAY RECITAL SPLYs	RECREATION / HOLIDAY DANCE RECITAL	27.25
		HOLIDAY RECITAL COSTUME	RECREATION / HOLIDAY DANCE RECITAL	276.38
		CHEER UNIFORMS	RECREATION / CHEERLEADING	1,437.25
		DANCE COMPANY COSTUMES	RECREATION / SUNSET DANCE COMPANY	1,322.94
		POM SHOES	RECREATION / CHEERLEADING	385.50
		POLAR EXPRESS SPLYs	RECREATION / NORTH POLE TRAIN	217.17
		PRESCHOOL PROGRAM SPLYs	RECREATION / PARK DISTRICT PRESCHOOL	41.40
		BOOKS	RECREATION / PARK DISTRICT PRESCHOOL	164.00
		IPRA MBRSHp RENEWAL-REC SIELIS	RECREATION / REC ADMINISTRATION	254.00
		IPRA ANNUAL MBRSHp-REC WALES	RECREATION / REC ADMINISTRATION	254.00
		KZ MILL CREEK SCHOOL-SNACK SPL	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	126.38

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70523	CHASE CARD SERVICES	KZ MILL CREEK SCHOOL-PROG SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	8.45
		BIRTHDAY BANNERS,PLATES,NAPKIN	RECREATION / SPRC BIRTHDAY PARTIES	114.21
		LAUNDRY DETERGENT & BLEACH	RECREATION / SPRC	51.42
		CUPCAKES,PIZZAS,JUICE	RECREATION / SPRC BIRTHDAY PARTIES	282.72
		CONCESSION SPLYs	RECREATION / PLAYHOUSE 38	56.16
		IPRA MEMBERSHIP-SPRC HAY	RECREATION / REC ADMINISTRATION	290.00
		VENDING MACHINE PRODUCTS	RECREATION / SPRC	455.98
		VENDING MACHINE PRODUCTS	RECREATION / SUNSET RACQUETBALL & FITNESS	229.70
		COSTUMES-BABES IN TOYLAND	RECREATION / PLAYHOUSE 38	295.00
		CAST STAFF PIZZAS	RECREATION / PLAYHOUSE 38	120.50
		HOLE PUNCH AND CONDUCTOR HAT	RECREATION / NORTH POLE TRAIN	25.20
		POSTAGE	RECREATION / SPRC	1.47
		FLOOR TAPE-PICKLEBALL CRTS	RECREATION / OPEN GYM- NEW BLDG	94.63
		SIRIUS MUSIC SVC FEE	RECREATION / SPRC	15.99
		CLUTCH PULLEY ASSEMBLY	RECREATION / SPRC	49.88
		SALT SPREADER	RECREATION / REC ADMINISTRATION	9.99
		KITCHEN TOWELS, LUNCH MTG	RECREATION / REC ADMINISTRATION	155.38
		BALLASTS,LIGHT FIXTURE DIFFUSR	RECREATION / REC ADMINISTRATION	1,222.49
		POWER CORDS	RECREATION / EXERCISE & AEROBICS	15.98
		SANITATION SPLYs	RECREATION / SUNSET RACQUETBALL & FITNESS	31.05
		FRONT DESK STAFF APPRECIATION	RECREATION / SUNSET RACQUETBALL & FITNESS	100.00
		ROPE	RECREATION / SUNSET RACQUETBALL & FITNESS	23.23
		PUBLIC SALARY ANNUAL MBRSHp	RECREATION / REC ADMINISTRATION	175.00
		PUBLIC SALARY ANNUAL MBRSHp	CORPORATE / PARKS ADMINISTRATION	175.00
		REPLENISH IPASS	CORPORATE / PARKS ADMINISTRATION	20.00
		REPLENISH IPASS	RECREATION / REC ADMINISTRATION	20.00
		IPRA MBRSHp RENEWAL-SUPT FIN	RECREATION / REC ADMINISTRATION	127.00
		IPRA MBRSHp RENEWAL-SUPT FIN	CORPORATE / PARKS ADMINISTRATION	127.00
		IPRA ANNUAL MBRSHp-SUPT REC	RECREATION / REC ADMINISTRATION	254.00
			CHECK TOTAL	21,618.14
70524	CHASEWOOD LEARNING	INSTR FEE-LEGO CLASS	RECREATION / YOUTH	840.00
		INSTR FEE-STEM CLASS	RECREATION / YOUTH	780.00
			CHECK TOTAL	1,620.00
70525	CLASSIC LANDSCAPE, LTD	LAWN MAINTENANCE-NOVEMBER	CORPORATE / PARKS ADMINISTRATION	2,358.32
			CHECK TOTAL	2,358.32

FROM CHECK # 70385 TO CHECK # 70537

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70526	MTL TENNIS MGMNT GROUP	INDOOR TENNIS INSTR FEE-FALL	RECREATION / INDOOR TENNIS- SPRC	2,640.30
			CHECK TOTAL	2,640.30
70527	FIRST STUDENT	BUS SVC-LAZER TAG 11/20	RECREATION / IN SERVICE DAYS PROGRAMS	225.50
		BUS SVC-ORBIT SKATE 11/21	RECREATION / IN SERVICE DAYS PROGRAMS	222.75
		BUS SVC-ROCKIN JUMP 11/22	RECREATION / IN SERVICE DAYS PROGRAMS	196.90
		BUS SVC-POLAR EXPRESS	RECREATION / NORTH POLE TRAIN	434.00
		BUS SVC-POLAR EXPRESS	RECREATION / NORTH POLE TRAIN	480.50
			CHECK TOTAL	1,559.65
70528	TRACY LAPSHIN	FENCING INSTR FEE-SEPT TO DEC	RECREATION / MARTIAL ARTS	1,400.00
			CHECK TOTAL	1,400.00
70529	LISA LOMBARDI COACHING INC.	INSTR FEE-SCIENCE LAB 12/9	RECREATION / YOUTH	81.90
			CHECK TOTAL	81.90
70530	MAGIC OF GARY KANTOR	INSTR FEE MAGIC CLASS-11/16	RECREATION / YOUTH	80.00
			CHECK TOTAL	80.00
70531	M.I.P.E.	MIPE LUNCHEON (3)	CORPORATE / PARKS ADMINISTRATION	90.00
			CHECK TOTAL	90.00
70532	MUELLERMIST IRRIGATION COMPANY	POOL MAINT SERVICE CONTRACT	RECREATION / SUNSET POOL	1,189.00
			CHECK TOTAL	1,189.00
70533	OAK FOREST PARK DISTRICT	CHEER/POM MEET ENTRY FEE 1/12	RECREATION / CHEERLEADING	204.00
			CHECK TOTAL	204.00
70534	POOL FURNITURE SUPPLY	POOL CHAIR REPLACEMENTS	RECREATION / REC ADMINISTRATION	15,710.00
			CHECK TOTAL	15,710.00
70535	QUICKSCORES LLC	GIRLS BASKETBALL SCHEDULE	RECREATION / GIRLS BASKETBALL	36.00
			CHECK TOTAL	36.00
70536	RUSO'S POWER EQUIP INC.	PARKING LOT MARKERS	CORPORATE / PARKS ADMINISTRATION	69.00
			CHECK TOTAL	69.00
70537	SHOOT90	INSTR FEE SHOOTING CAMP-FALL	RECREATION / SPRC GENERAL ATHLETICS	160.00
			CHECK TOTAL	160.00
			WARRANT TOTAL	236,689.23

DATE: 01/12/18
TIME: 11:16:01
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011218

PAGE: 1

GENERAL UNPAID

FROM CHECK # 70538 TO CHECK # 70597

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70538	JIM'S AUTO BODY	TRUCK REPAIRS	CORPORATE / PARKS ADMINISTRATION	881.98
			CHECK TOTAL	881.98
70539	GENEVA ACE HARDWARE	CLEANING SPLYS	CORPORATE / PARKS ADMINISTRATION	9.88
		MISC FASTENERS	CORPORATE / PARKS ADMINISTRATION	8.71
		STAPLE GUN & STAPLES	CORPORATE / PARKS ADMINISTRATION	47.22
		PROPANE TORCH	CORPORATE / PARKS ADMINISTRATION	26.99
		PH38 PROP SPLYS	RECREATION / PLAYHOUSE 38	102.72
			CHECK TOTAL	195.52
70540	ADDISON PARK DISTRICT	CHEER/POM MEET 3-10-18	RECREATION / CHEERLEADING	204.00
			CHECK TOTAL	204.00
70541	ALL STAR SPORTS INSTRUCTION	ALL STAR SPORTS FALL SESSION	RECREATION / TINY SPORTS- ASSI	19,272.00
		ALL STAR SPORTS CAMP FALL SESS	RECREATION / SPORTS CAMPS - ASSI	2,030.00
			CHECK TOTAL	21,302.00
70542	AMI COMMUNICATIONS, INC.	AMI MONTHLY EMAIL SVC	RECREATION / REC ADMINISTRATION	50.00
		AMI MONTHLY ANTIVIRUS SVC	RECREATION / REC ADMINISTRATION	53.00
		AMI MONTHLY ANTIVIRUS SVC	CORPORATE / PARKS ADMINISTRATION	53.00
		AMI MONTHLY COMPUTER MAINT	RECREATION / REC ADMINISTRATION	1,498.95
		AMI MONTHLY SERVER MAINT	RECREATION / REC ADMINISTRATION	715.00
			CHECK TOTAL	2,369.95
70543	ARENDT HOGAN WALKER LLC	SPARE KEY FOR SKIDSTEER	CORPORATE / PARKS ADMINISTRATION	8.50
			CHECK TOTAL	8.50
70544	AT&T	AT&T WHLR MAINT INTERNET SVC	CORPORATE / PARKS ADMINISTRATION	70.41
			CHECK TOTAL	70.41
70545	AT&T	AT&T WHLR HUT INTERNET SVC	RECREATION / MINIATURE GOLF	100.58
			CHECK TOTAL	100.58
70546	AT&T	AT&T FAX & DSL SVC	RECREATION / REC ADMINISTRATION	142.03
			CHECK TOTAL	142.03
70547	AT&T	AT&T PFP MAINT INTERNET	CORPORATE / PECK FARM	55.32
			CHECK TOTAL	55.32

DATE: 01/12/18
TIME: 11:16:03
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011218

PAGE: 2

FROM CHECK # 70538 TO CHECK # 70597

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70548	BANNER UP SIGNS	HARVEST HUSTLE SIGNAGE	RECREATION / PUBLIC INFORMATION	486.00
		BLACK FRIDAY SIGNAGE	RECREATION / PUBLIC INFORMATION	72.00
		WINDOW CLINGS,SS BANNERS	RECREATION / PUBLIC INFORMATION	681.00
		FLEX WAVE BANNERS (6)	RECREATION / PUBLIC INFORMATION	1,710.00
			CHECK TOTAL	2,949.00
70549	BEST VAC	UPRIGHT VACUUM-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	249.99
			CHECK TOTAL	249.99
70550	CINDY BEITZEL	HOLIDAY SEW INSTR FEE 12/19	RECREATION / YOUTH	30.00
			CHECK TOTAL	30.00
70551	BLOOMING COLOR	SUPER SHUFFLE POST CARDS	RECREATION / PUBLIC INFORMATION	741.65
			CHECK TOTAL	741.65
70552	CALL ONE	CALL ONE MONTHLY SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	67.74
		CALL ONE MONTHLY SVC	RECREATION / REC ADMINISTRATION	361.30
		CALL ONE MONTHLY SVC	RECREATION / SUNSET POOL	125.30
		CALL ONE MONTHLY SVC	RECREATION / SPRC	612.74
		CALL ONE MONTHLY SVC	CORPORATE / PARKS ADMINISTRATION	199.02
		CALL ONE MONTHLY SVC	RECREATION / MINIATURE GOLF	49.76
		CALL ONE MONTHLY SVC	CORPORATE / PECK FARM	102.78
			CHECK TOTAL	1,518.64
70553	BILL CHO, INC.	TAEKWONDO INSTR FEE	RECREATION / MARTIAL ARTS	245.00
			CHECK TOTAL	245.00
70554	CHICAGO TRIBUNE	BEST LIFE FITNESS PROMO AD	RECREATION / PUBLIC INFORMATION	2,078.54
		PH38 AD SPECIAL SECTION	RECREATION / PLAYHOUSE 38	495.00
			CHECK TOTAL	2,573.54
70555	CITY OF GENEVA	CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	55.58
			CHECK TOTAL	55.58
70556	COM ED	COMED-PETERSON PROPERTY	CORPORATE / PARKS ADMINISTRATION	34.42
		COMED-MC POOL	RECREATION / MILL CREEK POOL	440.68
			CHECK TOTAL	475.10

DATE: 01/12/18
TIME: 11:16:05
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011218

PAGE: 3

FROM CHECK # 70538 TO CHECK # 70597

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70557	CONSERV FS, INC.	UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	892.38
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	99.15
		DIESEL FUEL	CORPORATE / PARKS ADMINISTRATION	507.48
		DIESEL FUEL	CORPORATE / PARKS ADMINISTRATION	429.67
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,036.31
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	115.15
			CHECK TOTAL	3,080.14
70558	PHIL COOPER	FOLK MUSIC ENTERTAINER 1/12/18	RECREATION / LIBRARY SEMINARS	200.00
			CHECK TOTAL	200.00
70559	COMCAST CABLE	COMCAST-SCC INTERNET SVC	RECREATION / REC ADMINISTRATION	275.64
		COMCAST-SRFC CABLE SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	544.97
			CHECK TOTAL	820.61
70560	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN MONTHLY WATER SVC	RECREATION / REC ADMINISTRATION	41.00
		CULLIGAN MONTHLY WATER SVC	CORPORATE / PECK FARM	25.00
			CHECK TOTAL	66.00
70561	DEKANE EQUIPMENT CORPORATION	HYDRAULIC CYLINDER FOR MOWER	CORPORATE / PARKS ADMINISTRATION	314.34
		REPLACED MIRROR HEAD	CORPORATE / PARKS ADMINISTRATION	46.09
			CHECK TOTAL	360.43
70562	ERASISTABLE VINTAGE RENTALS	RENTAL OF VINTAGE PROPS	RECREATION / PLAYHOUSE 38	100.00
			CHECK TOTAL	100.00
70563	FUNWAY ENTERTAINMENT CENTER	FUNWAY DAY OFF TRIP 1-15-18	RECREATION / IN SERVICE DAYS PROGRAMS	300.00
			CHECK TOTAL	300.00
70564	FUNTOPIA	FUNTOPIA DEPOSIT 3/2/18	RECREATION / IN SERVICE DAYS PROGRAMS	100.00
			CHECK TOTAL	100.00
70565	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MAINT-SCC	RECREATION / REC ADMINISTRATION	549.17
		GORDON FLESCH MAINT-SCC	CORPORATE / PARKS ADMINISTRATION	366.12
		GORDON FLESCH MAINT-SPRC	RECREATION / SPRC	75.00
		GORDON FLESCH MAINT-SPRC	RECREATION / REC ADMINISTRATION	82.22
			CHECK TOTAL	1,072.51

DATE: 01/12/18
TIME: 11:16:07
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011218

PAGE: 4

FROM CHECK # 70538 TO CHECK # 70597

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70566	W.W. GRAINGER CORP.	PKING LOT LIGHT BULBS	CORPORATE / PARKS ADMINISTRATION	15.58
		PKING LOT LIGHT BULBS	CORPORATE / PARKS ADMINISTRATION	31.16
		SANDING BELTS-REFINISH SIGN	CORPORATE / PARKS ADMINISTRATION	150.66
		MASKS FOR SANDING	CORPORATE / PARKS ADMINISTRATION	146.39
			CHECK TOTAL	343.79
70567	GRAPHIC EDGE CORP.	CHEER UNIFORM-SWEATHSIRTS	RECREATION / CHEERLEADING	260.37
			CHECK TOTAL	260.37
70568	THE HOME DEPOT	EXTENSION CORDS	RECREATION / REC ADMINISTRATION	13.76
			CHECK TOTAL	13.76
70569	LAKESHORE RECYCLING SYSTEM	POROLET SVC-SKATE PK 11/24-30	RECREATION / REC ADMINISTRATION	22.50
			CHECK TOTAL	22.50
70570	IDEAL FENCE INC.	PFP BASEBALL FENCE REPAIRS	CORPORATE / PARKS ADMINISTRATION	9,100.00
		SUNSET FENCE REPAIRS	CORPORATE / PARKS ADMINISTRATION	650.00
			CHECK TOTAL	9,750.00
70571	ILLINOIS ASSOCIATION OF PARK D	IAPD ANNUAL MBRSHIP DUES-2018	CORPORATE / PARKS ADMINISTRATION	3,163.45
		IAPD ANNUAL MBRSHIP DUES-2018	RECREATION / REC ADMINISTRATION	3,163.45
			CHECK TOTAL	6,326.90
70572	ILLINOIS AUDIO PRODUCTIONS	MESSAGE ON HOLD ANNUAL SVC	RECREATION / PUBLIC INFORMATION	1,500.00
			CHECK TOTAL	1,500.00
70573	INVEX DESIGN LLC	WEB DEVELOPMENT SVC	RECREATION / PUBLIC INFORMATION	2,050.00
			CHECK TOTAL	2,050.00
70574	JOLIET PARK DISTRICT	POM MEET ENTRY FEE 4/8/18	RECREATION / CHEERLEADING	153.00
			CHECK TOTAL	153.00
70575	MENARDS	PICNIC TABLE STAIN	CORPORATE / PARKS ADMINISTRATION	644.00
		PLYWOOD FOR ICE RINKS	CORPORATE / PARKS ADMINISTRATION	117.46
		PLYWOOD FOR ICE RINKS	CORPORATE / PARKS ADMINISTRATION	239.80
		BATTERIES	RECREATION / SPRC	3.85
		MATERIAL FOR SIGNAGE	CORPORATE / PARKS ADMINISTRATION	109.90
		MATERIAL-PICNIC TABLE/BARRELS	CORPORATE / PARKS ADMINISTRATION	91.43

DATE: 01/12/18
TIME: 11:16:11
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011218

PAGE: 5

FROM CHECK # 70538 TO CHECK # 70597

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70575	MENARDS	STAIN SPLYs-PARK SIGNAGE	CORPORATE / PARKS ADMINISTRATION	411.17
		SHOP VAC FILTER & ADAPTER	CORPORATE / PECK FARM	40.95
		BASEBOARD HEATERS	RECREATION / MINIATURE GOLF	97.98
		PLUMBING REPAIR PART	CORPORATE / PECK FARM	2.49
		CONDUIT FOR ICE RINKS	CORPORATE / PARKS ADMINISTRATION	84.76
		PFP MAINT REMODELING PROJECT	CORPORATE / PARKS ADMINISTRATION	788.48
		PICNIC TABLE BOARD	CORPORATE / PARKS ADMINISTRATION	13.87
			CHECK TOTAL	2,646.14
70576	M.I.P.E.	MIPE MBRSHp DUES-2018	CORPORATE / PARKS ADMINISTRATION	50.00
			CHECK TOTAL	50.00
70577	MIDLAND PAPER CORP.	CASES OF COLOR PAPER	RECREATION / PARK DISTRICT PRESCHOOL	335.00
			CHECK TOTAL	335.00
70578	NEXT GENERATION, INC	CAST TSHIRTS-BABES IN TOYLAND	RECREATION / PLAYHOUSE 38	198.00
		BOYS BASKETBALL SHIRTS	RECREATION / BOYS BASKETBALL	1,700.50
		KZ STAFF UNIFORMS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	1,653.75
		TRADITIONAL CAMP STAFF UNIFORM	RECREATION / TRADITIONAL YOUTH CAMPS	483.75
		TEEN CAMP STAFF UNIFORMS	RECREATION / TEEN EXTREME CAMP	100.00
		GIRLS BASKETBALL SHIRTS	RECREATION / GIRLS BASKETBALL	301.00
		BOYS BASKETBALL SHIRTS	RECREATION / BOYS BASKETBALL	803.25
			CHECK TOTAL	5,240.25
70579	NICOR GAS	NICOR-MC POOL	RECREATION / MILL CREEK POOL	278.94
		NICOR-PH38	RECREATION / PLAYHOUSE 38	38.10
		NICOR-PFP BARN	CORPORATE / PECK FARM	85.98
			CHECK TOTAL	403.02
70580	NORTH AMERICAN CORP	SANITATION SPLYs	RECREATION / SPRC	625.12
		SANITATION SPLYs	RECREATION / SUNSET RACQUETBALL & FITNESS	206.01
		SANITATION SPLYs	RECREATION / REC ADMINISTRATION	206.01
		SANITATION SPLYs	CORPORATE / PECK FARM	182.45
		SANITATION SPLYs	CORPORATE / PARKS ADMINISTRATION	158.14
		SANITATION SPLYs	RECREATION / SPRC	676.16
			CHECK TOTAL	2,053.89
70581	PDRMA	PDRMA-QUARTERLY LIABILITY INS	LIABILITY INSURANCE / LIABILITY INSURANCE	37,819.80
			CHECK TOTAL	37,819.80

DATE: 01/12/18
TIME: 11:16:13
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011218

PAGE: 6

FROM CHECK # 70538 TO CHECK # 70597

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70582	PDRMA	PDRMA HEALTH INSURANCE	CORPORATE / PARKS ADMINISTRATION	25,434.73
		PDRMA HEALTH INSURANCE	RECREATION / REC ADMINISTRATION	26,017.48
		LIFE INSURANCE PREMIUM	CORPORATE / ADMINISTRATIVE	147.49
			CHECK TOTAL	51,599.70
70583	QUICKSCORES LLC	MEN'S BASKETBALL SCHEDULE FEE	RECREATION / SPRC ADULT LEAGUES	36.00
			CHECK TOTAL	36.00
70584	REHM ELECTRIC SHOP INC.	RIVER PARK LIGHT REPAIRS	CORPORATE / PARKS ADMINISTRATION	388.35
			CHECK TOTAL	388.35
70585	R&M SPECIALITIES, LTD.	STAFF UNIFORMS	CORPORATE / PARKS ADMINISTRATION	1,616.00
			CHECK TOTAL	1,616.00
70586	SHAW MEDIA	CHRONICLE FRONT PAGE AD	RECREATION / PUBLIC INFORMATION	599.00
		DIGITAL CAMPAIGN ONLINE	RECREATION / PUBLIC INFORMATION	266.00
		DIGITAL CAMPAIGN ONLINE	RECREATION / REC ADMINISTRATION	133.00
			CHECK TOTAL	998.00
70587	STEVENS STREET PROPERTIES	PH38 MONTHLY RENT FEE	RECREATION / PLAYHOUSE 38	1,648.00
		PH38 STORAGE FEE	RECREATION / PLAYHOUSE 38	200.00
			CHECK TOTAL	1,848.00
70588	SUNSHINE CLEANING SERVICE	PFP HOUSE MNTHLY CLEANING SVC	CORPORATE / PECK FARM	690.00
			CHECK TOTAL	690.00
70589	BUMPER TO BUMPER	BALL BEARINGS FOR MOWERS	CORPORATE / PARKS ADMINISTRATION	41.88
		HYDRAULIC OIL	CORPORATE / PARKS ADMINISTRATION	29.88
		CUTOFF WHEEL	CORPORATE / PARKS ADMINISTRATION	17.49
		BATTERY CHARGER	CORPORATE / PARKS ADMINISTRATION	34.00
		OIL FILTERS	CORPORATE / PARKS ADMINISTRATION	45.96
		ELECTRICAL CONNECTORS	CORPORATE / PARKS ADMINISTRATION	3.09
		OIL FILTER	CORPORATE / PARKS ADMINISTRATION	4.03
		BATTERY	CORPORATE / PARKS ADMINISTRATION	98.69
		BRAKE KLEEN SPRAY	CORPORATE / PARKS ADMINISTRATION	39.84
		HOSE CLAMPS	CORPORATE / PARKS ADMINISTRATION	9.40
		ELECTRIC CONTACT CLEANER	CORPORATE / PARKS ADMINISTRATION	8.39
		AIR FILTERS & SPARK PLUGS	CORPORATE / PARKS ADMINISTRATION	65.22

DATE: 01/12/18
TIME: 11:16:15
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011218

PAGE: 7

FROM CHECK # 70538 TO CHECK # 70597

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
70589	BUMPER TO BUMPER	PIPE CLAMPS FOR HOCKEY GOALS	CORPORATE / PARKS ADMINISTRATION	9.40
		PIPE CLAMPS FOR HOCKEY GOALS	CORPORATE / PARKS ADMINISTRATION	9.40
			CHECK TOTAL	416.67
70590	T.J. OFFICIAL FINDERS	OFFICIALS 12/17	RECREATION / SPRC ADULT LEAGUES	140.00
		SCOREKEEPERS 12/12-12/13	RECREATION / SPRC ADULT LEAGUES	245.00
			CHECK TOTAL	385.00
70591	TRYAD SOLUTIONS, INC.	STAFF UNIFORMS	RECREATION / PARK DISTRICT PRESCHOOL	465.60
			CHECK TOTAL	465.60
70592	U.S. POSTMASTER	BULK PERMIT FEE #681 (2018)	RECREATION / PUBLIC INFORMATION	225.00
			CHECK TOTAL	225.00
70593	FRANK VAN AELST & ASSOC INC	MONTHLY ACCOUNTING SVC FEE	RECREATION / REC ADMINISTRATION	400.00
		MONTHLY ACCOUNTING SVC FEE	CORPORATE / PARKS ADMINISTRATION	400.00
			CHECK TOTAL	800.00
70594	VERIZON WIRELESS	VERIZON MONTHLY SVC	RECREATION / REC ADMINISTRATION	4.75
		VERIZON MONTHLY SVC	CORPORATE / PECK FARM	55.26
		VERIZON MONTHLY SVC	CORPORATE / PARKS ADMINISTRATION	165.78
		VERIZON MONTHLY SVC	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	54.43
			CHECK TOTAL	280.22
70595	VESSEL, INC.	MULCH FOR ICE RINKS	CORPORATE / PARKS ADMINISTRATION	760.00
		MULCH FOR ICE RINKS	CORPORATE / PARKS ADMINISTRATION	760.00
			CHECK TOTAL	1,520.00
70596	WEE HEART MUSIC, INC.	WEE HEART MUSIC INSTR FEE-DEC	RECREATION / YOUTH	1,356.60
			CHECK TOTAL	1,356.60
70597	CASH	IPRA CONFERENCE STIPENDS	CORPORATE / PARKS ADMINISTRATION	755.00
		IPRA CONFERENCE STIPENDS	RECREATION / REC ADMINISTRATION	1,676.00
			CHECK TOTAL	2,431.00
			WARRANT TOTAL	174,293.04

Geneva Park District Board Meeting

Superintendent of Finance and Personnel Report

Submitted by Christy Powell

January 15, 2018

Monthly Reports

Attached are the December Investment Report and Revenue & Expenditure Reports as well as the quarterly debt service report for your review.

Debt Service

Debt Service payments of \$2,822,746 were made in the month of December for the Districts various General Obligation and Alternative Revenue Bond issues. Of this amount, corporate bond payments totaled approximately \$2M and bond and interest fund payments totaled approximately \$818k.

2017 Loss Control Award

The District once again received a \$1500 award check from PDRMA for achieving accreditation in the Loss Control Review Process. These funds will be placed in the Liability Fund to offset liability costs.

**Geneva Park District
Revenue and Expenditure Report
For December 31, 2017**

Monthly % of Annual Budget

67%

	December Actual	YTD Actual	Annual Budget	% of Budget	
GENERAL FUND REVENUES					
Real Estate Taxes	\$ -	\$ 3,654,571	\$ 3,613,090	101%	(a)
Replacement Taxes	1,175	18,838	36,500	52%	
Investment Income	3,029	21,242	8,000	266%	
Reimbursements	-	4,566	7,000	65%	
Rentals & Leases	-	2,707	2,500	108%	
Peck Farm Receipts	-	19,771	22,000	90%	
Camp Coyote- Peck Farm Camp	-	25,279	20,000	126%	(b)
Camp Adventure - Peck Farm Camp	-	10,523	14,000	75%	(b)
Birthday Parties- Peck Farm	-	5,963	7,500	80%	
Learn from the Experts- Peck Farm	10	1,075	7,000	15%	
Peck Farm General Programs	1,619	6,331	10,000	63%	
Community Garden	585	3,090	5,500	56%	
Peck Farm School/Scout Groups	-	6,375	7,500	85%	
Total Revenues	\$ 6,418	\$ 3,780,331	\$ 3,760,590	101%	
GENERAL FUND EXPENDITURES					
Administration	\$ 1,514,836	\$ 2,779,528	\$ 3,606,140	77%	(c)
Peck Farm	4,587	69,567	105,800	66%	
Camp Coyote- Peck Farm Camp	-	18,174	13,300	137%	
Camp Adventure- Peck Farm Camp	60	6,289	9,000	70%	
Birthday Parties- Peck Farm	245	1,982	3,000	66%	
Learn from the Experts- Peck Farm	-	970	5,550	17%	
Peck Farm General Programs	91	1,153	2,800	41%	
Community Garden	89	3,280	3,800	86%	
Peck Farm School/Scout Groups	(4)	606	600	101%	
Moore Spray Park	92	6,079	10,600	57%	
Total Expenditures	\$ 1,519,995	\$ 2,887,628	\$ 3,760,590	77%	
Total General Fund Net Surplus (Deficit)	\$ (1,513,577)	\$ 892,703	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For December 31, 2017**

Monthly % of Annual Budget

67%

	December Actual	YTD Actual	Annual Budget	% of Budget	
RECREATION FUND REVENUES					
Real Estate Taxes	\$ -	\$ 1,489,178	\$ 1,468,000	101%	(a)
Replacement Taxes	1,175	18,838	36,500	52%	
Investment Income	3,029	21,190	8,000	265%	
Public Information- Advertising & Sponsorships	-	12,918	12,000	108%	
Community Center Rentals	150	5,478	9,000	61%	
General Recreation	47,006	181,863	248,000	73%	
Playhouse 38	5,022	48,528	70,700	69%	
Preschool/ Toddler	31,226	173,528	340,000	51%	(d)
Active Older Adults	1,858	18,123	24,500	74%	
Dance	33,362	81,502	154,100	53%	
Camps	-	364,870	333,000	110%	(b)
Contracted & Co-op	4,854	11,885	18,200	65%	
Special Events	5,439	38,992	73,550	53%	
Tennis	-	14,377	16,000	90%	
Tumbling/ Gymnastics/Cheerleading	24,093	110,037	168,700	65%	
Baseball/ Softball	19,178	50,398	63,650	79%	
General Athletics	61,428	364,971	383,750	95%	
Sunset Racquetball & Fitness	17,771	115,997	195,927	59%	
Pool	-	559,234	553,400	101%	(e)
Mini Golf	-	115,603	89,800	129%	
After School Programs	99,794	532,543	765,000	70%	
Scholarships	-	-	7,000	0%	(f)
SPRC	59,882	375,600	644,100	58%	
Total Revenues	\$ 415,267	\$ 4,705,651	\$ 5,682,877	83%	
RECREATION FUND EXPENDITURES					
Administration	\$ 840,051	\$ 1,676,479	\$ 2,231,565	75%	(c)
Public Information	15,507	73,943	123,500	60%	
Community Center Rentals	-	615	1,500	41%	
General Recreation	13,059	80,310	138,225	58%	
Playhouse 38	4,372	46,999	64,250	73%	
Preschool/ Toddler	29,652	173,242	311,900	56%	
Active Older Adults	1,876	11,032	20,300	54%	
Dance	5,495	28,556	80,600	35%	
Camps	1,436	236,093	258,750	91%	
Contracted & Co-op	-	2,312	13,600	17%	
Special Events	1,784	23,473	55,650	42%	
Tennis	-	6,411	11,000	58%	
Tumbling/ Gymnastics/Cheerleading	15,242	81,595	125,150	65%	
Baseball/ Softball	801	18,038	25,000	72%	
General Athletics	10,135	151,717	258,625	59%	
Ice Rinks	-	-	1,500	0%	
Gymnasiums	2,702	10,369	40,500	26%	
Sunset Racquetball & Fitness	13,270	85,023	127,412	67%	
Pool	7,565	501,338	519,000	97%	
Mini Golf	149	33,056	34,100	97%	
After School Programs	56,836	291,801	703,850	41%	
Scholarships	-	4,170	7,000	60%	(f)
SPRC	54,764	337,250	529,900	64%	
Total Expenditures	\$ 1,074,698	\$ 3,873,822	\$ 5,682,877	68%	
Total Recreation Fund Net Surplus (Deficit)	\$ (659,430)	\$ 831,829	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For December 31, 2017

Monthly % of Annual Budget

67%

	December Actual	YTD Actual	Annual Budget	% of Budget	
LIABILITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 148,279	\$ 146,250	101%	(a)
Replacement Taxes	161	2,581	5,000	52%	
Investment Income	21	167	250	67%	
PDRMA Reimbursements	-	-	1,500	0%	
Transfer from Fund Balance	-	-	20,000	0%	
Total Revenues	\$ 182	\$ 151,026	\$ 173,000	87%	
LIABILITY FUND EXPENDITURES					
Liability Insurance	\$ -	\$ 75,640	\$ 155,000	49%	(g)
State Unemployment	-	-	18,000	0%	
Total Expenditures	\$ -	\$ 75,640	\$ 173,000	44%	
Total Liability Fund Net Surplus (Deficit)	\$ 182	\$ 75,386	\$ -	n/a	

IMRF FUND REVENUES					
Real Estate Taxes	\$ -	\$ 253,084	\$ 250,500	101%	(a)
Replacement Taxes	547	8,774	17,000	52%	
Investment Income	125	1,000	1,500	67%	
Transfer from Recreation Programs & Fund Balance	-	-	26,000	0%	
Total Revenues	\$ 672	\$ 262,857	\$ 295,000	89%	
IMRF FUND EXPENDITURES					
IMRF Expense	\$ 31,886	\$ 189,471	\$ 295,000	64%	
Total Expenditures	\$ 31,886	\$ 189,471	\$ 295,000	64%	
Total IMRF Fund Net Surplus (Deficit)	\$ (31,214)	\$ 73,387	\$ -	n/a	

AUDIT FUND REVENUES					
Real Estate Taxes	\$ -	\$ 9,777	\$ 9,350	105%	(a)
Replacement Taxes	\$ 109	\$ 1,755	\$ 3,400	52%	
Transfer from Fund Balance	-	-	-	n/a	
Total Revenues	\$ 109	\$ 11,532	\$ 12,750	90%	
AUDIT FUND EXPENDITURES					
Audit Expense	\$ -	\$ 12,750	\$ 12,750	100%	
Total Expenditures	\$ -	\$ 12,750	\$ 12,750	100%	
Total Audit Fund Net Surplus (Deficit)	\$ 109	\$ (1,218)	\$ -	n/a	

SOCIAL SECURITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 225,653	\$ 223,500	101%	(a)
Replacement Taxes	451	7,225	14,000	52%	
Investment Income	208	1,667	2,500	67%	
Transfer from Recreation Programs	-	-	25,000	0%	
Transfer from Fund Balance	-	-	55,000	0%	
Total Revenues	\$ 659	\$ 234,545	\$ 320,000	73%	
SOCIAL SECURITY FUND EXPENDITURES					
FICA/ Medicare	\$ 29,440	\$ 222,615	\$ 320,000	70%	
Total Expenditures	\$ 29,440	\$ 222,615	\$ 320,000	70%	
Total Social Security Fund Net Surplus (Deficit)	\$ (28,782)	\$ 11,929	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For December 31, 2017**

Monthly % of Annual Budget

67%

	December Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ -	\$ 418,977	\$ 416,000	101% (a)
Total Revenues	\$ -	\$ 418,977	\$ 416,000	101%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ 1,754	\$ 27,960	\$ 55,000	51%
ADA Structural Improvements	-	-	105,464	0%
FVSRA- Program Payments	-	255,536	255,536	100% (h)
Total Expenditures	\$ 1,754	\$ 283,496	\$ 416,000	68%
Total FVSRA Fund Net Surplus (Deficit)	\$ (1,754)	\$ 135,481	\$ -	n/a
BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ -	\$ 1,622,330	\$ 1,610,216	101% (a)
Total Revenues	\$ -	\$ 1,622,330	\$ 1,610,216	101%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ 1,606,549	\$ 1,610,216	\$ 1,610,216	100% (i)
Total Expenditures	\$ 1,606,549	\$ 1,610,216	\$ 1,610,216	100%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ (1,606,549)	\$ 12,114	\$ -	n/a
CONSTRUCTION FUND REVENUES				
Reimbursements	\$ -	\$ 29,320	\$ 76,000	39%
Bond Issue	-	-	-	0%
Farming Revenue	-	-	1,000	0%
Grant Revenue	-	-	-	0%
Donations	-	-	40,000	0%
Land Cash Revenue	20,117	227,177	60,286	377%
Investment Income	18,910	31,954	27,000	118%
Audit Transfer	-	-	550,000	0%
Total Revenues	\$ 39,028	\$ 288,450	\$ 754,286	38%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 6,189	\$ 65,899	\$ 167,000	39%
Buildings & Improvements	11,600	367,386	915,000	40%
Parks/ Playground Improvements/ Acquisitions	109,586	1,103,271	1,505,417	73%
Landscaping & Groundskeeping	-	30,258	50,000	61%
Operating Equipment & Vehicles	1,268	49,746	196,425	25%
Recreation Equipment/ Repairs	-	-	1,000	0%
Emergency Repairs/ Replacements	(1,900)	15,347	70,530	22%
Total Expenditures	\$ 126,743	\$ 1,631,907	\$ 2,905,372	56%
Total Construction Fund Net Surplus (Deficit)	\$ (87,715)	\$ (1,343,457)	\$ (2,151,086)	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr of 2017, the prior fiscal year, for camps held in the Summer of 2017 have been accrued and recognized as revenue in May 2017. Likewise, revenue collected in Mar & Apr 2018 will be deferred until FY2018-19.

(c) Includes 100% of the total S2010 and S2014 debt service payments. Without these expenditures administrative expenses are under budget in the corporate fund at 63% and in the recreation fund at 62% of budget.

(d) Program revenue for the Preschool program is received during the school year Sep - May. Whereas expenditures remain level throughout the year.

(e) Pool Membership Pass revenue collected in Mar & Apr of 2017, the prior fiscal year, for Summer 2017 have been accrued and recognized as revenue. Likewise, membership pass revenue collected in Mar & Apr of 2018 will be deferred until FY2018-19.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded throughout the year to reflect program expense whereby scholarship participants have participated.

(g) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

(h) FVSRA payments are scheduled to be made in the months of June and November.

Geneva Park District
Revenue and Expenditure Report
For December 31, 2017

Monthly % of Annual Budget 67%

	December Actual	YTD Actual	Annual Budget	% of Budget
--	--------------------	---------------	------------------	----------------

(i) Bond payments are made in the months of June and December.

GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

FUND: RECREATION
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	2,711.00	22,427.00	35,000.00	12,573.00
02-2313-4-0000-23	TICKET SALES	1,910.00	23,837.80	31,500.00	7,662.20
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	0.00	2,000.00	2,000.00
02-2313-4-0000-77	CONCESSIONS	401.03	2,262.96	2,200.00	(62.96)
TOTAL RECEIPTS		5,022.03	48,527.76	70,700.00	22,172.24
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	3,179.75	20,281.29	24,000.00	3,718.71
TOTAL SALARIES & WAGES		3,179.75	20,281.29	24,000.00	3,718.71
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.00
02-2313-6-0000-06	NATURAL GAS	0.00	149.15	900.00	750.85
02-2313-6-0000-07	ELECTRIC	74.06	974.49	1,500.00	525.51
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	0.00	800.00	800.00
02-2313-6-0000-11	PROFESSIONAL SERVICES	269.95	5,973.55	6,100.00	126.45
02-2313-6-0000-12	RENTAL FEES	0.00	14,784.00	21,600.00	6,816.00
TOTAL CONTRACTUAL SERVICES		344.01	21,881.19	30,900.00	9,018.81
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	100.00	100.00
02-2313-7-0000-18	CLOTHING	0.00	0.00	150.00	150.00
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	792.32	3,974.86	7,700.00	3,725.14
02-2313-7-0000-28	CONCESSION SUPPLIES	56.16	861.37	1,400.00	538.63
TOTAL COMMODITIES		848.48	4,836.23	9,350.00	4,513.77
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
EXPENSES					
DEPT. SUMMARY:					
TOTAL REVENUE		5,022.03	48,527.76	70,700.00	22,172.24
TOTAL EXPENSE		4,372.24	46,998.71	64,250.00	17,251.29
NET SURPLUS(DEFICIT)		649.79	1,529.05	6,450.00	4,920.95

DATE: 01/10/2018
TIME: 13:19:10
ID: GL470002.CGP

GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

PAGE: 2
F-YR: 18

FUND: RECREATION
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TOTAL FUND REVENUES		5,022.03	48,527.76	70,700.00	22,172.24
TOTAL FUND EXPENSES		4,372.24	46,998.71	64,250.00	17,251.29
FUND SURPLUS (DEFICIT)		649.79	1,529.05	6,450.00	4,920.95

GENEVA PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

FUND: CORPORATE
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

PARKS ADMINISTRATION					
REVENUES					
RECEIPTS		6,417.98	3,780,331.36	3,760,590.00	(19,741.36)
EXPENSES					
SALARIES / WAGES		149,587.51	1,028,580.04	1,440,500.00	411,919.96
CONTRACTUAL SERVICES		35,533.42	263,330.35	526,950.00	263,619.65
COMMODITIES		4,062.95	53,244.45	121,550.00	68,305.55
MAINTENANCE / CAPITAL INVEST.		1,330,811.41	1,542,473.38	1,671,590.00	129,116.62
TOTAL EXPENSES: PARKS ADMINISTRATION		1,519,995.29	2,887,628.22	3,760,590.00	872,961.78

NET SURPLUS(DEFICIT)		(1,513,577.31)	892,703.14	0.00	(892,703.14)

TOTAL FUND REVENUES		6,417.98	3,780,331.36	3,760,590.00	(19,741.36)
TOTAL FUND EXPENSES		1,519,995.29	2,887,628.22	3,760,590.00	872,961.78
SURPLUS (DEFICIT)		(1,513,577.31)	892,703.14	0.00	(892,703.14)

FUND: RECREATION					
ADMINISTRATIVE/OPERATIONS					
REVENUES					
RECEIPTS		4,203.98	1,542,123.23	1,524,500.00	(17,623.23)
EXPENSES					
SALARIES / WAGES		83,515.60	499,966.51	772,000.00	272,033.49
CONTRACTUAL SERVICES		53,386.78	374,074.07	658,700.00	284,625.93
COMMODITIES		1,104.26	9,200.15	23,300.00	14,099.85
MAINTENANCE / CAPITAL INVEST.		717,551.17	867,181.61	901,065.00	33,883.39
TOTAL EXPENSES: ADMINISTRATIVE/OPERATIONS		855,557.81	1,750,422.34	2,355,065.00	604,642.66

NET SURPLUS(DEFICIT)		(851,353.83)	(208,299.11)	(830,565.00)	(622,265.89)

COMMUNITY CENTER RENTALS					
REVENUES					
RECEIPTS		150.00	5,477.50	9,000.00	3,522.50
EXPENSES					
SALARIES / WAGES		0.00	614.87	1,500.00	885.13
CONTRACTUAL SERVICES		0.00	0.00	0.00	0.00
TOTAL EXPENSES: COMMUNITY CENTER RENTALS		0.00	614.87	1,500.00	885.13

NET SURPLUS(DEFICIT)		150.00	4,862.63	7,500.00	2,637.37

GENERAL RECREATION					
REVENUES					
RECEIPTS		52,028.08	230,390.26	318,700.00	88,309.74
EXPENSES					
SALARIES / WAGES		13,529.68	79,248.35	131,100.00	51,851.65

FUND: RECREATION
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

GENERAL RECREATION					
	CONTRACTUAL SERVICES	2,670.91	40,455.89	58,500.00	18,044.11
	COMMODITIES	1,230.20	7,604.65	12,875.00	5,270.35
	MAINTENANCE / CAPITAL INVEST.	0.00	0.00	0.00	0.00
	TOTAL EXPENSES: GENERAL RECREATION	17,430.79	127,308.89	202,475.00	75,166.11
NET SURPLUS(DEFICIT)		34,597.29	103,081.37	116,225.00	13,143.63

PRESCHOOL					
REVENUES					
	RECEIPTS	31,226.01	173,528.44	340,000.00	166,471.56
EXPENSES					
	SALARIES / WAGES	27,598.11	155,973.26	273,000.00	117,026.74
	CONTRACTUAL SERVICES	1,832.00	11,975.03	30,850.00	18,874.97
	COMMODITIES	141.91	4,835.03	7,300.00	2,464.97
	MAINTENANCE / CAPITAL INVEST.	79.93	458.53	750.00	291.47
	TOTAL EXPENSES: PRESCHOOL	29,651.95	173,241.85	311,900.00	138,658.15
NET SURPLUS(DEFICIT)		1,574.06	286.59	28,100.00	27,813.41

ACTIVE OLDER ADULTS					
REVENUES					
	RECEIPTS	1,858.00	18,123.30	24,500.00	6,376.70
EXPENSES					
	SALARIES / WAGES	750.00	4,803.50	5,800.00	996.50
	CONTRACTUAL SERVICES	896.85	4,959.12	13,000.00	8,040.88
	COMMODITIES	228.91	1,269.59	1,500.00	230.41
	TOTAL EXPENSES: ACTIVE OLDER ADULTS	1,875.76	11,032.21	20,300.00	9,267.79
NET SURPLUS(DEFICIT)		(17.76)	7,091.09	4,200.00	(2,891.09)

DANCE					
REVENUES					
	RECEIPTS	33,362.00	81,501.53	154,100.00	72,598.47
EXPENSES					
	SALARIES / WAGES	3,817.72	19,568.35	47,500.00	27,931.65
	CONTRACTUAL SERVICES	0.00	1,344.07	7,100.00	5,755.93
	COMMODITIES	1,677.77	7,643.97	26,000.00	18,356.03
	TOTAL EXPENSES: DANCE	5,495.49	28,556.39	80,600.00	52,043.61
NET SURPLUS(DEFICIT)		27,866.51	52,945.14	73,500.00	20,554.86

CAMPS					
REVENUES					
	RECEIPTS	0.00	364,870.45	333,000.00	(31,870.45)
EXPENSES					

FUND: RECREATION
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
CAMPs					
	SALARIES / WAGES	1,332.07	176,262.90	187,000.00	10,737.10
	CONTRACTUAL SERVICES	0.00	49,747.65	58,900.00	9,152.35
	COMMODITIES	103.91	10,082.89	12,850.00	2,767.11
	TOTAL EXPENSES: CAMPs	1,435.98	236,093.44	258,750.00	22,656.56
	NET SURPLUS(DEFICIT)	(1,435.98)	128,777.01	74,250.00	(54,527.01)
CONTRACTED					
	REVENUES				
	RECEIPTS	4,079.00	10,142.75	13,200.00	3,057.25
	EXPENSES				
	CONTRACTUAL SERVICES	0.00	1,613.50	9,200.00	7,586.50
	NET SURPLUS(DEFICIT)	4,079.00	8,529.25	4,000.00	(4,529.25)
CO-OPS					
	REVENUES				
	RECEIPTS	775.00	1,742.00	5,000.00	3,258.00
	RECEIPTS	775.00	1,742.00	5,000.00	3,258.00
	EXPENSES				
	CONTRACTUAL SERVICES	0.00	698.40	4,400.00	3,701.60
	TOTAL EXPENSES: CO-OPS	0.00	698.40	4,400.00	3,701.60
	NET SURPLUS(DEFICIT)	775.00	1,043.60	600.00	(443.60)
SPECIAL EVENTS					
	REVENUES				
	RECEIPTS	5,439.00	38,992.00	73,550.00	34,558.00
	RECEIPTS	5,439.00	38,992.00	73,550.00	34,558.00
	EXPENSES				
	SALARIES / WAGES	342.00	342.00	1,850.00	1,508.00
	CONTRACTUAL SERVICES	0.00	8,856.82	16,900.00	8,043.18
	COMMODITIES	1,442.42	14,274.38	35,700.00	21,425.62
	--- UNDEFINED CODE ---	0.00	0.00	1,200.00	0.00
	NET SURPLUS(DEFICIT)	3,654.58	15,518.80	17,900.00	2,381.20
TENNIS					
	REVENUES				
	RECEIPTS	0.00	14,376.50	16,000.00	1,623.50
	RECEIPTS	0.00	14,376.50	16,000.00	1,623.50
	EXPENSES				

FUND: RECREATION
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TENNIS					
	SALARIES / WAGES	0.00	0.00	0.00	0.00
	CONTRACTUAL SERVICES	0.00	6,410.97	11,000.00	4,589.03
	TOTAL EXPENSES: TENNIS	0.00	6,410.97	11,000.00	4,589.03
NET SURPLUS(DEFICIT)		0.00	7,965.53	5,000.00	(2,965.53)

GYMNASTICS/TUMBLING					
REVENUES					
	RECEIPTS	24,093.21	110,036.86	168,700.00	58,663.14
	RECEIPTS	24,093.21	110,036.86	168,700.00	58,663.14
EXPENSES					
	SALARIES / WAGES	10,215.38	70,905.67	102,500.00	31,594.33
	CONTRACTUAL SERVICES	2,704.00	6,381.04	17,500.00	11,118.96
	COMMODITIES	2,322.75	3,066.17	4,150.00	1,083.83
	MAINTENANCE / CAPITAL INVEST.	0.00	1,242.00	1,000.00	(242.00)
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	15,242.13	81,594.88	125,150.00	43,555.12
NET SURPLUS(DEFICIT)		8,851.08	28,441.98	43,550.00	15,108.02

BASEBALL & SOFTBALL					
REVENUES					
	RECEIPTS	19,177.50	50,398.09	63,650.00	13,251.91
	RECEIPTS	19,177.50	50,398.09	63,650.00	13,251.91
EXPENSES					
	SALARIES / WAGES	64.00	3,163.50	4,000.00	836.50
	CONTRACTUAL SERVICES	737.29	9,695.15	10,400.00	704.85
	COMMODITIES	0.00	5,178.99	10,600.00	5,421.01
	EQUIPMENT REPAIR	0.00	0.00	0.00	0.00
	TOTAL EXPENSES: BASEBALL & SOFTBALL	801.29	18,037.64	25,000.00	6,962.36
NET SURPLUS(DEFICIT)		18,376.21	32,360.45	38,650.00	6,289.55

GENERAL ATHLETICS					
REVENUES					
	RECEIPTS	61,428.30	364,971.11	383,750.00	18,778.89
	RECEIPTS	61,428.30	364,971.11	383,750.00	18,778.89
EXPENSES					
	SALARIES / WAGES	5,174.97	18,133.72	47,425.00	29,291.28
	CONTRACTUAL SERVICES	4,714.69	132,379.09	203,900.00	71,520.91

FUND: RECREATION
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

GENERAL ATHLETICS					
COMMODITIES		245.25	1,204.29	7,300.00	6,095.71
TOTAL EXPENSES: GENERAL ATHLETICS		10,134.91	151,717.10	258,625.00	106,907.90

NET SURPLUS(DEFICIT)		51,293.39	213,254.01	125,125.00	(88,129.01)
ICE RINKS					
EXPENSES					
SALARIES / WAGES		0.00	0.00	1,500.00	0.00
COMMODITIES		0.00	0.00	0.00	0.00
TOTAL EXPENSES: ICE RINKS		0.00	0.00	1,500.00	0.00

NET SURPLUS(DEFICIT)		0.00	0.00	(1,500.00)	0.00
GYMNASIUMS					
EXPENSES					
SALARIES / WAGES		2,701.85	10,368.58	19,000.00	8,631.42
CONTRACTUAL SERVICES		0.00	0.00	21,500.00	0.00
TOTAL EXPENSES: GYMNASIUMS		2,701.85	10,368.58	40,500.00	30,131.42

NET SURPLUS(DEFICIT)		(2,701.85)	(10,368.58)	(40,500.00)	(30,131.42)
FITNESS CENTER					
REVENUES					
RECEIPTS		17,770.57	115,996.85	195,927.00	79,930.15
RECEIPTS		17,770.57	115,996.85	195,927.00	79,930.15
EXPENSES					
SALARIES / WAGES		8,982.65	54,601.76	66,100.00	11,498.24
CONTRACTUAL SERVICES		3,315.75	23,790.38	40,702.00	16,911.62
COMMODITIES		495.20	4,136.79	10,610.00	6,473.21
MAINTENANCE / CAPITAL INVEST.		476.12	2,493.70	10,000.00	7,506.30
TOTAL EXPENSES: FITNESS CENTER		13,269.72	85,022.63	127,412.00	42,389.37

NET SURPLUS(DEFICIT)		4,500.85	30,974.22	68,515.00	37,540.78
POOL					
REVENUES					
RECEIPTS		0.00	559,233.93	553,400.00	(5,833.93)
RECEIPTS		0.00	559,233.93	553,400.00	(5,833.93)
EXPENSES					
SALARIES / WAGES		0.00	326,264.90	330,150.00	3,885.10
CONTRACTUAL SERVICES		7,229.14	105,456.78	114,050.00	8,593.22

FUND: RECREATION
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

POOL					
COMMODITIES		335.92	64,130.24	64,050.00	(80.24)
MAINTENANCE / CAPITAL INVEST.		0.00	5,486.41	10,750.00	5,263.59
TOTAL EXPENSES: POOL		7,565.06	501,338.33	519,000.00	17,661.67
NET SURPLUS(DEFICIT)		(7,565.06)	57,895.60	34,400.00	(23,495.60)

MINI GOLF					
REVENUES					
RECEIPTS		0.00	115,602.55	89,800.00	(25,802.55)
RECEIPTS		0.00	115,602.55	89,800.00	(25,802.55)
EXPENSES					
SALARIES / WAGES		0.00	23,323.79	23,350.00	26.21
CONTRACTUAL SERVICES		149.39	2,631.14	4,150.00	1,518.86
COMMODITIES		0.00	6,605.66	6,300.00	(305.66)
MAINTENANCE / CAPITAL INVEST.		0.00	495.42	300.00	(195.42)
TOTAL EXPENSES: MINI GOLF		149.39	33,056.01	34,100.00	1,043.99
NET SURPLUS(DEFICIT)		(149.39)	82,546.54	55,700.00	(26,846.54)

AFTER SCHOOL PROGRAMS					
REVENUES					
RECEIPTS		99,794.40	532,543.08	772,000.00	239,456.92
RECEIPTS		99,794.40	532,543.08	772,000.00	239,456.92
EXPENSES					
SALARIES/WAGES		42,893.73	200,209.88	365,500.00	165,290.12
CONTRACTUAL SERVICES		11,397.21	73,403.32	301,650.00	228,246.68
COMMODITIES		2,545.52	18,187.90	35,800.00	17,612.10
MAINTENANCE/CAPITAL INVESTMTS		0.00	4,169.73	7,900.00	3,730.27
TOTAL EXPENSES: AFTER SCHOOL PROGRAMS		56,836.46	295,970.83	710,850.00	414,879.17
NET SURPLUS(DEFICIT)		42,957.94	236,572.25	61,150.00	(175,422.25)

UNDEFINED GROUP					
REVENUES					
RECEIPTS		59,882.18	375,600.46	644,100.00	268,499.54
RECEIPTS		59,882.18	375,600.46	644,100.00	268,499.54
EXPENSES					
SALARIES/ WAGES		37,911.98	206,467.64	323,250.00	116,782.36
CONTRACTUAL SERVICES		13,597.21	105,810.73	164,600.00	58,789.27

FUND: RECREATION
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

UNDEFINED GROUP					
COMMODITIES		1,113.77	12,581.05	27,550.00	14,968.95
MAINTENANCE/ CAPITAL INVEST.		2,141.53	12,390.27	14,500.00	2,109.73
TOTAL EXPENSES: UNDEFINED GROUP		54,764.49	337,249.69	529,900.00	192,650.31

NET SURPLUS(DEFICIT)		5,117.69	38,350.77	114,200.00	75,849.23

TOTAL FUND REVENUES		415,267.23	4,705,650.89	5,682,877.00	977,226.11
TOTAL FUND EXPENSES		1,074,697.50	3,873,821.75	5,682,877.00	1,809,055.25
SURPLUS (DEFICIT)		(659,430.27)	831,829.14	0.00	(831,829.14)

FUND: LIABILITY INSURANCE

LIABILITY INSURANCE					
REVENUES					
RECEIPTS		181.73	151,025.94	173,000.00	21,974.06
RECEIPTS		181.73	151,025.94	173,000.00	21,974.06
EXPENSES					
SPECIAL FUND EXPENSE		0.00	75,639.60	173,000.00	97,360.40
TOTAL EXPENSES: LIABILITY INSURANCE		0.00	75,639.60	173,000.00	97,360.40

NET SURPLUS(DEFICIT)		181.73	75,386.34	0.00	(75,386.34)

TOTAL FUND REVENUES		181.73	151,025.94	173,000.00	21,974.06
TOTAL FUND EXPENSES		0.00	75,639.60	173,000.00	97,360.40
SURPLUS (DEFICIT)		181.73	75,386.34	0.00	(75,386.34)

FUND: IMRF

IMRF					
REVENUES					
RECEIPTS		672.05	262,857.42	295,000.00	32,142.58
RECEIPTS		672.05	262,857.42	295,000.00	32,142.58
EXPENSES					
SPECIAL FUND EXPENSE		31,886.10	189,470.64	295,000.00	105,529.36
TOTAL EXPENSES: IMRF		31,886.10	189,470.64	295,000.00	105,529.36

NET SURPLUS(DEFICIT)		(31,214.05)	73,386.78	0.00	(73,386.78)

TOTAL FUND REVENUES		672.05	262,857.42	295,000.00	32,142.58
TOTAL FUND EXPENSES		31,886.10	189,470.64	295,000.00	105,529.36
SURPLUS (DEFICIT)		(31,214.05)	73,386.78	0.00	(73,386.78)

FUND: IMRF
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

FUND: AUDIT					
AUDIT					
REVENUES					
RECEIPTS		109.41	11,532.06	12,750.00	1,217.94
RECEIPTS		109.41	11,532.06	12,750.00	1,217.94
EXPENSES					
SPECIAL FUND EXPENSE		0.00	12,750.00	12,750.00	0.00
TOTAL EXPENSES: AUDIT		0.00	12,750.00	12,750.00	0.00
NET SURPLUS(DEFICIT)		109.41	(1,217.94)	0.00	1,217.94
TOTAL FUND REVENUES		109.41	11,532.06	12,750.00	1,217.94
TOTAL FUND EXPENSES		0.00	12,750.00	12,750.00	0.00
SURPLUS (DEFICIT)		109.41	(1,217.94)	0.00	1,217.94
FUND: SOCIAL SECURITY					
SOCIAL SECURITY					
REVENUES					
RECEIPTS		658.84	234,544.52	320,000.00	85,455.48
RECEIPTS		658.84	234,544.52	320,000.00	85,455.48
EXPENSES					
SPECIAL FUND EXPENSE		29,440.41	222,615.28	320,000.00	97,384.72
TOTAL EXPENSES: SOCIAL SECURITY		29,440.41	222,615.28	320,000.00	97,384.72
NET SURPLUS(DEFICIT)		(28,781.57)	11,929.24	0.00	(11,929.24)
TOTAL FUND REVENUES		658.84	234,544.52	320,000.00	85,455.48
TOTAL FUND EXPENSES		29,440.41	222,615.28	320,000.00	97,384.72
SURPLUS (DEFICIT)		(28,781.57)	11,929.24	0.00	(11,929.24)
FUND: SPECIAL RECREATION					
SPECIAL RECREATION					
REVENUES					
RECEIPTS		0.00	418,977.35	416,000.00	(2,977.35)
RECEIPTS		0.00	418,977.35	416,000.00	(2,977.35)

FUND: SPECIAL RECREATION
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

SPECIAL RECREATION					
EXPENSES					
	CONTRACTUAL SERVICES	1,754.08	27,960.01	55,000.00	27,039.99
	CAPITAL IMPROVEMENTS	0.00	0.00	105,464.00	0.00
	SPECIAL FUND EXPENSE	0.00	255,536.00	255,536.00	0.00
TOTAL EXPENSES: SPECIAL RECREATION		1,754.08	283,496.01	416,000.00	132,503.99
NET SURPLUS(DEFICIT)		(1,754.08)	135,481.34	0.00	(135,481.34)
TOTAL FUND REVENUES		0.00	418,977.35	416,000.00	(2,977.35)
TOTAL FUND EXPENSES		1,754.08	283,496.01	416,000.00	132,503.99
SURPLUS (DEFICIT)		(1,754.08)	135,481.34	0.00	(135,481.34)

FUND: BOND AND INTEREST FUND

BOND AND INTEREST					
REVENUES					
	RECEIPTS	0.00	1,622,329.75	1,610,216.00	(12,113.75)
	RECEIPTS	0.00	1,622,329.75	1,610,216.00	(12,113.75)
EXPENSES					
	CONTRACTUAL SERVICES	1,606,548.58	1,610,216.08	1,610,216.00	(0.08)
TOTAL EXPENSES: BOND AND INTEREST		1,606,548.58	1,610,216.08	1,610,216.00	(0.08)
NET SURPLUS(DEFICIT)		(1,606,548.58)	12,113.67	0.00	(12,113.67)
TOTAL FUND REVENUES		0.00	1,622,329.75	1,610,216.00	(12,113.75)
TOTAL FUND EXPENSES		1,606,548.58	1,610,216.08	1,610,216.00	(0.08)
SURPLUS (DEFICIT)		(1,606,548.58)	12,113.67	0.00	(12,113.67)

FUND: CONSTRUCTION / CAPITAL IMPROV.

PROJECT REVENUE					
REVENUES					
	PROJECT REVENUE	39,027.70	288,450.15	754,286.00	465,835.85
	PROJECT REVENUE	39,027.70	288,450.15	754,286.00	465,835.85
NET SURPLUS(DEFICIT)		39,027.70	288,450.15	754,286.00	465,835.85
PLANNING/CONSTRUCTION/GRANTS					
EXPENSES					
	CONTRACTUAL SERVICES	6,188.78	65,898.98	167,000.00	101,101.02

FUND: CONSTRUCTION / CAPITAL IMPROV.
 FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		6,188.78	65,898.98	167,000.00	101,101.02
NET SURPLUS(DEFICIT)		(6,188.78)	(65,898.98)	(167,000.00)	(101,101.02)
BUILDINGS & IMPROVEMENTS					
EXPENSES					
CONTRACTUAL SERVICES		11,600.00	367,386.31	915,000.00	547,613.69
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		11,600.00	367,386.31	915,000.00	547,613.69
NET SURPLUS(DEFICIT)		(11,600.00)	(367,386.31)	(915,000.00)	(547,613.69)
PARKS/PLAYGROUNDS IMPRV/ACQ					
EXPENSES					
CONTRACTUAL SERVICES		109,585.82	1,103,271.00	1,505,417.00	402,146.00
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		109,585.82	1,103,271.00	1,505,417.00	402,146.00
NET SURPLUS(DEFICIT)		(109,585.82)	(1,103,271.00)	(1,505,417.00)	(402,146.00)
LANDSCAPING & GROUNDSKEEPING					
EXPENSES					
CONTRACTUAL SERVICES		0.00	30,258.13	50,000.00	19,741.87
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		0.00	30,258.13	50,000.00	19,741.87
NET SURPLUS(DEFICIT)		0.00	(30,258.13)	(50,000.00)	(19,741.87)
OPERATING EQUIP. & VEHICLES					
EXPENSES					
CONTRACTUAL SERVICES		1,268.30	49,745.93	196,425.00	146,679.07
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		1,268.30	49,745.93	196,425.00	146,679.07
NET SURPLUS(DEFICIT)		(1,268.30)	(49,745.93)	(196,425.00)	(146,679.07)
RECREATION EQUIP. REPAIRS					
EXPENSES					
CONTRACTUAL SERVICES		0.00	0.00	1,000.00	0.00
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0.00	0.00	1,000.00	0.00
NET SURPLUS(DEFICIT)		0.00	0.00	(1,000.00)	0.00
EMERGENCY REPAIRS/REIMB.					
EXPENSES					
CONTRACTUAL SERVICES		(1,900.00)	15,346.64	70,530.00	55,183.36
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		(1,900.00)	15,346.64	70,530.00	55,183.36
NET SURPLUS(DEFICIT)		1,900.00	(15,346.64)	(70,530.00)	(55,183.36)
TOTAL FUND REVENUES		39,027.70	288,450.15	754,286.00	465,835.85
TOTAL FUND EXPENSES		126,742.90	1,631,906.99	2,905,372.00	1,273,465.01
SURPLUS (DEFICIT)		(87,715.20)	(1,343,456.84)	(2,151,086.00)	(807,629.16)

DATE: 01/10/2018
TIME: 13:15:08
ID: GL480000.CGP

GENEVA PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 11
F-YR: 18

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 8 PERIODS ENDING DECEMBER 31, 2017

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

Geneva Park District
Debt Service Payment Schedule

Alternative Revenue Bonds

Fiscal Year Ending	Refunded Series 2014		Refunded Series 2010		Total	Increase/(Decrease) Over Prior Year
	Principal	Interest	Principal	Interest		
4/30/2018	590,000	191,065	1,270,000	97,090	2,148,155	
4/30/2019	600,000	179,265	1,320,000	61,530	2,160,795	12,640
4/30/2020	365,000	164,265	775,000	23,250	1,327,515	(833,280)
4/30/2021	1,080,000	155,140	-	-	1,235,140	(92,375)
4/30/2022	1,005,000	122,740	-	-	1,127,740	(107,400)
4/30/2023	810,000	92,590	-	-	902,590	(225,150)
4/30/2024	790,000	68,290	-	-	858,290	(44,300)
4/30/2025	660,000	44,590	-	-	704,590	(153,700)
4/30/2026	490,000	24,790	-	-	514,790	(189,800)
4/30/2027	300,000	9,600	-	-	309,600	(205,190)
4/30/2028	-	-	-	-	-	(309,600)
Total	6,690,000	1,052,335	3,365,000	181,870	11,289,205	

Note: Alternative Revenue Bonds are abated annually and paid from the General and Recreation operating budgets.

Purpose: S2014: SPRC

S2010: Swimming Pool, Sunset Community Center

General Obligation Bonds

Fiscal Year Ending	Refunded Series 2012B		Series Limited		Total	Increase/(Decrease) Over Prior Year
	Principal	Interest	Principal	Interest		
4/30/2018	815,000	7,335	770,310	17,571	1,610,216	-
4/30/2019	-	-	792,535	11,888	804,423	(805,793)
4/30/2020	-	-	-	-	-	(804,423)
4/30/2021	-	-	-	-	-	-
4/30/2022	-	-	-	-	-	-
4/30/2023	-	-	-	-	-	-
4/30/2024	-	-	-	-	-	-
4/30/2025	-	-	-	-	-	-
4/30/2026	-	-	-	-	-	-
4/30/2027	-	-	-	-	-	-
4/30/2028	-	-	-	-	-	-
Total	815,000	7,335	1,562,845	29,459	822,335	

Note: General Obligation Bonds are paid from the Bond & Interest Fund tax levy.

Purpose: S2012B: Acquisition of land purchase for open space

Series Limited: Capital Projects Fund

Geneva Park District, Illinois**General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014**

Final

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/25/2014	-	-	-	-	-
12/15/2014	-	-	101,039.03	101,039.03	101,039.03
06/15/2015	-	-	106,982.50	106,982.50	-
12/15/2015	565,000.00	2.000%	106,982.50	671,982.50	778,965.00
06/15/2016	-	-	101,332.50	101,332.50	-
12/15/2016	580,000.00	2.000%	101,332.50	681,332.50	782,665.00
06/15/2017	-	-	95,532.50	95,532.50	-
12/15/2017	590,000.00	2.000%	95,532.50	685,532.50	781,065.00
06/15/2018	-	-	89,632.50	89,632.50	-
12/15/2018	600,000.00	2.500%	89,632.50	689,632.50	779,265.00
06/15/2019	-	-	82,132.50	82,132.50	-
12/15/2019	365,000.00	2.500%	82,132.50	447,132.50	529,265.00
06/15/2020	-	-	77,570.00	77,570.00	-
12/15/2020	1,080,000.00	3.000%	77,570.00	1,157,570.00	1,235,140.00
06/15/2021	-	-	61,370.00	61,370.00	-
12/15/2021	1,005,000.00	3.000%	61,370.00	1,066,370.00	1,127,740.00
06/15/2022	-	-	46,295.00	46,295.00	-
12/15/2022	810,000.00	3.000%	46,295.00	856,295.00	902,590.00
06/15/2023	-	-	34,145.00	34,145.00	-
12/15/2023	790,000.00	3.000%	34,145.00	824,145.00	858,290.00
06/15/2024	-	-	22,295.00	22,295.00	-
12/15/2024	660,000.00	3.000%	22,295.00	682,295.00	704,590.00
06/15/2025	-	-	12,395.00	12,395.00	-
12/15/2025	490,000.00	3.100%	12,395.00	502,395.00	514,790.00
06/15/2026	-	-	4,800.00	4,800.00	-
12/15/2026	300,000.00	3.200%	4,800.00	304,800.00	309,600.00
Total	\$7,835,000.00	-	\$1,570,004.03	\$9,405,004.03	-

Yield Statistics

Bond Year Dollars	\$54,114.86
Average Life	6.907 Years
Average Coupon	2.9012438%
Net Interest Cost (NIC)	2.4840226%
True Interest Cost (TIC)	2.4303117%
Bond Yield for Arbitrage Purposes	2.3676344%
All Inclusive Cost (AIC)	2.6002305%

IRS Form 8038

Net Interest Cost	2.3572468%
Weighted Average Maturity	6.883 Years

Geneva Park District, Illinois**General Obligation Refunding Bonds (Alternate Revenue Source)**

Series 2010 ***Final Revised***

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/01/2010	-	-	-	-	-
12/15/2010	-	-	76,032.22	76,032.22	76,032.22
06/15/2011	-	-	83,450.00	83,450.00	-
12/15/2011	215,000.00	2.000%	83,450.00	298,450.00	381,900.00
06/15/2012	-	-	81,300.00	81,300.00	-
12/15/2012	365,000.00	2.000%	81,300.00	446,300.00	527,600.00
06/15/2013	-	-	77,650.00	77,650.00	-
12/15/2013	375,000.00	2.000%	77,650.00	452,650.00	530,300.00
06/15/2014	-	-	73,900.00	73,900.00	-
12/15/2014	390,000.00	2.000%	73,900.00	463,900.00	537,800.00
06/15/2015	-	-	70,000.00	70,000.00	-
12/15/2015	690,000.00	2.300%	70,000.00	760,000.00	830,000.00
06/15/2016	-	-	62,065.00	62,065.00	-
12/15/2016	1,040,000.00	2.600%	62,065.00	1,102,065.00	1,164,130.00
06/15/2017	-	-	48,545.00	48,545.00	-
12/15/2017	1,270,000.00	2.800%	48,545.00	1,318,545.00	1,367,090.00
06/15/2018	-	-	30,765.00	30,765.00	-
12/15/2018	1,320,000.00	2.900%	30,765.00	1,350,765.00	1,381,530.00
06/15/2019	-	-	11,625.00	11,625.00	-
12/15/2019	775,000.00	3.000%	11,625.00	786,625.00	798,250.00
Total	\$6,440,000.00	-	\$1,154,632.22	\$7,594,632.22	-

Yield Statistics

Bond Year Dollars	\$42,678.78
Average Life	6.627 Years
Average Coupon	2.7054013%
Net Interest Cost (NIC)	2.7818839%
True Interest Cost (TIC)	2.7835525%
Bond Yield for Arbitrage Purposes	2.7110212%
All Inclusive Cost (AIC)	2.9438580%

IRS Form 8038

Net Interest Cost	2.7230112%
Weighted Average Maturity	6.616 Years

Geneva Park District, Illinois**General Obligation Refunding Bonds, Series 2012B**

Final

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
10/09/2012	-	-	-	-	-
06/30/2013	-	-	45,881.63	45,881.63	-
12/30/2013	700,000.00	2.000%	31,642.50	731,642.50	777,524.13
06/30/2014	-	-	24,642.50	24,642.50	-
12/30/2014	745,000.00	2.000%	24,642.50	769,642.50	794,285.00
06/30/2015	-	-	17,192.50	17,192.50	-
12/30/2015	760,000.00	2.000%	17,192.50	777,192.50	794,385.00
06/30/2016	-	-	9,592.50	9,592.50	-
12/30/2016	790,000.00	1.500%	9,592.50	799,592.50	809,185.00
06/30/2017	-	-	3,667.50	3,667.50	-
12/30/2017	815,000.00	0.900%	3,667.50	818,667.50	822,335.00
Total	\$3,810,000.00	-	\$187,714.13	\$3,997,714.13	-

Yield Statistics

Bond Year Dollars	\$12,562.25
Average Life	3.297 Years
Average Coupon	1.4942716%
Net Interest Cost (NIC)	0.7565961%
True Interest Cost (TIC)	0.7461284%
Bond Yield for Arbitrage Purposes	0.6539420%
All Inclusive Cost (AIC)	1.2135188%

IRS Form 8038

Net Interest Cost	0.6870322%
Weighted Average Maturity	3.289 Years

GENEVA PARK DISTRICT

"FINAL" \$1,562,845 TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2017 CAPITAL PROJECTS - 2 YEARS TO MATURITY

Date of Bonds: 06-Mar-17

Date	Principal	Final Interest Rate	Interest	Principal and Interest	Levy Year	Final Series 2017 Debt Service	DSEB	(Over)/Under DSEB
15-Dec-17	770,310	1.400%	\$17,571.08	\$787,881.08	2016	787,881.08	787,882.05	0.97
15-Jun-18			5,944.01	5,944.01				
15-Dec-18	792,535	1.500%	5,944.01	798,479.01	2017	804,423.02	804,427.57	4.55
Total	\$1,562,845		\$29,459.10	\$1,592,304.10		\$1,592,304.10	\$804,427.57	\$4.55

Net Interest Rate: 1.470%
Bond Years: 2,003.740
Average Life: 1.282

SPEER FINANCIAL, INC.

Premium
Discount

run date: 16-Feb-17
file name: genevapd 2017 ltd go/2017

Memo

To: Geneva Park District Board of Commissioners

From: Nicole Vickers, Superintendent of Recreation

cc: Sheavoun Lambillotte, Executive Director

Date: January 9, 2018

Re: Safety Report

A Look Back:

The following is an overview of safety related highlights during the timeframe of September through December:

- 29 accident reports were filed for patrons
- 2 accident reports were filed for employees
- 18 certificates of insurance were collected and filed

Safety Highlights:

- Aquatic staff closed the season safely, scoring an overall 5-star on the three audits
- Additional safety precautions were implemented for the Harvest Hustle since the weather was unseasonably hot; no accidents/incidents reported
- Several staff members attended the annual Risk Management Institute hosted by PDRMA
- Staff safely completed prescribed burns of some of our natural areas
- Reviewed accident/incident reporting procedures at the full-time staff meeting
- Purchased and implemented the use of new respirator masks
- Adopted the slogan – “If you see something, say something”

Safety Person of the Month:

September	Sheavoun Lambillotte	Freeing birds from soccer netting
October	Jason Black	Repairing Mini Golf lights
November	Sarah Sielisch	Addressing a safety concern at Zombie
December	Lori Katrakis	Identifying a fire hazard

A Look Ahead:

- Staff is, and will remain diligent during the colder months by addressing all weather related concerns such as ice/snow accumulations
- Preparation for seasonal trainings are already underway, including all aquatics staff and the addition of the new spray ground at Mill Creek Pool
- Continue to address ADA compliance standards as time and budget allows
- Continue safety related trainings throughout all departments
- Harassment training at the full-time staff meeting in February
- Successfully complete the PDRMA Loss Control Review

The Loss Control Review is a detailed review of park district safety operations which is performed every four years. The review consists of a series of forms, based on core risk-management and safety best practices, which assess key areas (including: administration, aquatics, park maintenance, recreation, operation risk, loss experience and prevention)



January 5, 2018

Sheavoun Lambillotte
Executive Director
Geneva Park District
710 Western Avenue
Geneva, Illinois 60134

RE: Burgess and Elm Park Playground Renovations

Dear Sheavoun,

After attending the bid opening on December 19, 2017, and reviewing the bids, Hacienda Landscaping is the apparent low bidder that meets the experience requirements as outlined in the project specifications. See the attached table for the bid results:

We contacted Hacienda Landscaping's references, and asked the following questions.

Communications

1. Were they easy to communicate with?
2. Did they initiate communications when problems arose?
3. Were they good problem solvers, did they want to be involved in the solution?
4. Did they follow standard procedures for RFIs, payout applications, etc?

Quality

1. Would you describe their work as detailed oriented?
2. Were there any quality/craftsmanship issues with their or their sub-contractors work?
3. Was any work removed and re-done due to poor quality or non-passing test results?

Budget/Schedule

1. Did they initiate a lot of change orders?
2. Was their pricing for Owner requested change orders reasonable?
3. Did they meet the project deadline? If no, why not?

Miscellaneous

1. If given the opportunity to hire or recommend them would you?

Our conclusions, after reviewing Hacienda Landscaping's bid and based on their references:

1. It appears that Hacienda Landscaping has completed many projects that feature good quality construction.
2. It appears that Hacienda Landscaping has good problem-solving skills and is good at coordinating and communicating with all the involved parties.
3. It appears that Hacienda Landscaping consistently completes their work on time.

Based on our review of the bids, we recommend accepting the Base Bid resulting in a contract amount of \$118,439.33.

We have reviewed the bid forms and found everything in order. Hacienda Landscaping has produced reasonable references, and has met the bidding and experience requirements. In addition, we have had successful projects with them in the past.

Please review the enclosed reference responses and advise us of your decision so we may prepare the AIA contract document and schedule the pre-construction meeting.

Sincerely,
Hitchcock Design Group

Joseph Brusseau
Principal

225 W. Jefferson Avenue
Naperville, Illinois 60540
630.961.1787

hitchcockdesigngroup.com

EXHIBIT A

11 January 2018

Ms. Sheavoun Lambillotte
Executive Director
Geneva Park District
710 Western Ave.
Geneva, IL 60134

Re: Geneva Park District
Architectural and Engineering Planning Services for Roof and Rooftop HVAC Unit Replacement
at Sunset Recreation Center, 710 Western Ave. Geneva, IL 60134
WA BD No. 2018-304

Dear Sheavoun:

It was a pleasure to visit with you to discuss moving forward with improvements to the Sunset Recreation Center roof and rooftop HVAC unit replacement, as an outcome of the study we completed earlier this year. Williams Architects is pleased to provide this proposal for related Architectural Planning Services.

BACKGROUND / PROJECT UNDERSTANDING

In accordance with the study completed in 2017 the Geneva Park District would like to develop documents for a phased implementation for the membrane roofing and RTU replacement:

1. Roof System
The current roof is made up of various roofing membranes of varying age and condition. This was substantially a result of the multiple additions to the building over its 40-year lifespan. The building has leaked and repairs are ongoing. The District wants to provide a complete new roof system throughout the building to alleviate the leaks and provide longevity to the system. The District is interested in coordinating the roof system replacement with the RTU replacement in a phased manner over several years. (See attached plan).
2. RTU HVAC Units
The building has numerous roof top units (RTU's) that provide the buildings heating, ventilating and air conditioning (HVAC) needs. The District is currently implementing an ongoing replacement plan for the RTU's based on age and condition. The District would like to consider a replacement plan that best aligns with the replacement of the roof system. (See attached plan). System controls to be upgraded with a new building energy management system.

BUDGET

Based on the cost estimates prepared in the previously completed study the budget for this work is \$1,258,000.

SCOPE OF SERVICES

We will meet with you and your key staff to review the previously prepared plans. We will review each of the specific areas of study to ensure we have a thorough understanding of your goals. As an outcome of

these meetings, we will begin development of the areas of improvement. We will communicate with you regularly throughout the planning process to review progress and gain your input.

We will include a mechanical / electrical engineer to review the current RTU conditions and assist in defining necessary replacement and phasing.

We will provide an analysis of the following:

1. Roof System
Based on the previous completed study and our recent discussions, we will prepare documents for a 2 phased implementation of the roof replacement.
2. RTU Replacement
Based on the previously completed study we will prepare documents for a phased implementation of the RTU replacement in coordination with the roof replacement plans.
3. Exclusions
Metal Roofs and the racquetball area are excluded from this project.

We will meet with you and your senior staff to review our progress and receive your input. We will make adjustments based on these meetings and finalize our documents accordingly.

We will make ourselves available to attend a Board meeting to update them on our progress and receive Board input and approval.

1. DESIGN PHASE

During this phase of the Project, we shall review the prepared program data and conceptual design and incorporate these findings into design criteria. We shall provide a meeting between Architect and City Building and Zoning Departments to review proposed designs and the review of a code analysis, as provided by our Team, for comments by the Geneva Park District. Our Team will follow through on decisions and determinations made by the City Zoning and Building Departments. We will conduct meetings to review system requirements, options, cost, lead time, etc. Prepare preliminary schedules, phasing plans, code and zoning analysis, construction and FF&E budgets.

Our Team will prepare plans, and other drawings to fully explain the design intent. Work during this phase would include further refinement of the cost estimate, and involvement of our full team of engineers and designers to review and determine the best roofing, mechanical, electrical, and other systems involved in the project. This phase will culminate in further refinement of the previously prepared documents / deliverables, along with a presentation to Geneva Park District staff and the Board for review and acceptance.

2. CONSTRUCTION DOCUMENTS PHASE

During this phase, we would work with our engineers to provide detailed drawings of every aspect of this project, including a project manual that has the bid forms, contracts, and the specifications for all aspects of the work. These documents will then be used for review and issuing of a building permit, as well as bidding by contractors. We also utilize and develop our drawings with an in-house computer aided design 3D in the BIM (Building Information Management) system. Our system allows us to provide you with highly accurate and consistent construction documents. We will also utilize numerous other computer systems to assist in the delivery of high quality technical / professional services. These systems include computerized rendering, specifications systems, keynoting, estimating, project reporting, and project accounting.

3. BIDDING AND NEGOTIATIONS PHASE (PHASE ONE IMPLEMENTATION ONLY)

During this phase, we would issue the documents to interested bidders, hold a pre-bid conference with all interested contractors, answer questions and issue addenda as necessary, attend the bid opening and tabulate the bid results, review the lowest bidders to determine which contractor or contractors are the lowest qualified bidders, and provide a recommendation to the Geneva Park District as to which contractor or contractors are the lowest qualified bidders for this Project. Once the Park District has accepted a contractor's bid, we would assist the Park District and their legal counsel in preparation of the contracts for signature by both the Park District and contractor.

4. CONSTRUCTION ADMINISTRATION PHASE/WARRANTY PHASE (PHASE ONE IMPLEMENTATION ONLY)

During this phase, we regularly visit the site and meet with the Owner and contractor to review all aspects of the Project, assisting the client in understanding the schedule and progress of the work, as well as issuing field reports for each of our visits, informing the client and contractor as to work that is acceptable and unacceptable. We also review the payout requests as submitted by the contractor and recommend payment to the Owner. We review, comment on and approve shop drawings as submitted by the contractor for the various systems and components. We provide information and clarification, and issue change orders throughout the construction phase to administer the contract. At the conclusion of the construction phase, we again visit the site to walk through the facility and provide a full and complete punch list of all the outstanding items that need to be completed and/or corrected, and assist the Owner in reviewing and accepting all of the as-built, warranty, and maintenance manuals provided by the contractor. Finally, as part of our Basic Services, we include a walk-through with the Owner 11 months after substantial completion to determine any outstanding warranty items so that the contractor can be notified prior to the expiration of the warranty.

We will continually strive to maintain open and ongoing communication with all members of the Project Team throughout the Project so that issues can be discussed and solved in a logical manner, thus avoiding problems and potential delays. This enables us to complete superior projects on time and within budget, in an environment marked by an excellent working relationship between the client and the architect.

FEES

We will provide the above defined services for a lump sum fee of **Fifty-TwoThousand Five Hundred Dollars (\$52,500)**.

This fee is based on all of the Phase One improvements being completed at the same time as part of a single bid package. Additional phases and related fees will be determined at the time those phases are implemented.

Hourly Rates

Any Additional Services requested in writing by the District for work not included, shall be provided on an hourly basis at the rates listed below. The engineer's rates are similar to ours and can be provided upon request. These rates shall be revised at the beginning of June each year. The following rates shall hold thru 31 May 2018.

RATE TABLE

Principal II	\$ 220.00/Hour
Principal I	\$ 203.00/Hour
Associate Principal.....	\$ 187.00/Hour
Senior Associate/Senior Project Mgr.	\$ 181.00/Hour
Associate / Project Manager	\$ 166.00/Hour
Architect III	\$ 146.00/Hour
Architect II	\$ 135.00/Hour
Architect I	\$ 121.00/Hour

Senior Project Coordinator II.....	\$ 146.00/Hour
Senior Project Coordinator I.....	\$ 135.00/Hour
Project Coordinator IV.....	\$ 110.00/Hour
Project Coordinator III.....	\$ 101.00/Hour
Project Coordinator II.....	\$ 85.00/Hour
Project Coordinator I.....	\$ 74.00/Hour
Project Technician II.....	\$ 57.00/Hour
Project Technician I.....	\$ 44.00/Hour
Aquatic Engineer II.....	\$ 174.00/Hour
Aquatic Engineer I.....	\$ 133.00/Hour
Director of Marketing.....	\$ 163.00/Hour
Marketing Coordinator.....	\$ 117.00/Hour
Accounting.....	\$ 156.00/Hour
Secretarial.....	\$ 110.00/Hour
Clerical.....	\$ 78.00/Hour
Director of Interior Design.....	\$ 148.00/Hour
Interior Designer V.....	\$ 115.00/Hour
Interior Designer IV.....	\$ 97.00/Hour
Interior Designer III.....	\$ 76.00/Hour
Interior Designer II.....	\$ 64.00/Hour
Interior Designer I.....	\$ 45.00/Hour

REIMBURSABLE EXPENSES

In addition to our professional services listed above, we shall also invoice the District for our reimbursable expenses times a 1.15 multiplier. Reimbursable expenses include project related expenses such as vehicle mileage, printing & photocopying, photography, renderings, telephone & fax, electronic documentation transfer, postage / messenger / FedEx, project related supplies, etc.

INVOICING

We shall invoice on a monthly basis for work performed in the previous month. Payment is due within 30 days of receipt of invoice.

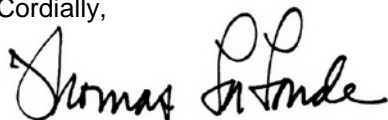
PROPOSAL QUALIFICATIONS

1. The Park District shall provide all necessary existing conditions documents including existing building and site drawings, documentation of existing HVAC and roofing systems, and other required documents for this study.
2. Roof cores or infrared scan are not included as part of this proposal.
3. Phase 2 CA services are not included at this time.

CONCLUSION

Thank you again for this wonderful opportunity to be of service to the Geneva Park District. We have truly enjoyed our relationship over the years and look forward to our continued association. If you have any questions or comments, please call.

Cordially,



Thomas G. LaLonde, AIA, LEED AP

Principal

xc: Sonia L. Sporleder / Williams Architects

M:\Busdev\2018\Recreation\Community Centers\2018-304 Geneva PD Roof & Roof Top HVAC Unit Replac\2018 01 09 Sunset Recreation Center HVAC Replacement.doc

DIRECTOR'S MONTHLY AGENDA AND REPORT January 15, 2018

SAFETY REPORT REVIEW BY NICOLE VICKERS

The board has requested that staff prepare reports for additional areas of park district operations not covered at our regularly scheduled board meetings in an effort to gain a better understanding of those operations. Staff will be available to answer any questions the board may have.

FRANK BURGESS PARK & ELM PARK PLAYGROUND REPLACEMENTS BID RESULTS

Enclosed in your packet are the final bid tabulations and recommendation memos for the playground replacements at Elm and Burgess parks. The apparent low bidder was Innovation Landscape Inc. but they do not have the experience requirements we specified and not all references were positive. Therefore, we are recommending the next lowest bid from Hacienda Landscaping who meet the bid specifications and have done good work for us in the past. Staff therefore recommends a motion to approve Hacienda Landscaping in the amount of \$124,105 for both parks.

CONSULTING SERVICES FOR ROOF & ROOFTOP HVAC FOR SUNSET

Enclosed in your packet is the contract for architectural and engineering services for the upcoming roof and HVAC replacements at Sunset Community Center from Williams Architects. We plan to start on phase one of the building which are the oldest areas of roof and oldest rooftop units this fall. Staff will be available to answer questions and would recommend a motion to approve the contract with Williams Architects in the amount of \$52,500.

COMMUNICATIONS

Staff and Committee met on January 10th to go over the Short/Long Range Plan. John Frankenthal was unable to attend so Susan Vanderveen attended in his place. Documents and minutes from the meeting are included in your packet.

Staff will be attending the Illinois Park and Recreation Association Conference January 18-20 in Chicago.

Final engineering and bid documents are being prepared for the Sunset Pool sprayground to replace the existing sand play area at the pool.

We may be making some headway in regard to the prefab restroom construction in that the State of Illinois and the manufacturer, CXT, have come to a tentative agreement to allow CXT to hire a licensed Illinois plumber to do the work at their plant. We are awaiting a letter from them that reflects their communication with the State of Illinois.

Staff attended the meeting of the Plan Commission on January 11th where they reviewed the updated Land/Cash Ordinance that the board had previously reviewed. It moves now to the Committee of the Whole.

A meeting was held between the City of Geneva, the Geneva Park District and the Geneva Library District to discuss future plans for the park site at 6th and Franklin.

The IAPD annual meeting will be held at the IPRA Conference Saturday, January 20 at 3:30 p.m. Jay Moffat is the assigned delegate for this meeting and Sheavoun Lambillotte is the alternate.

You will soon be receiving your Statements of Economic Interests by email. As in past years, you must complete the statement online by May 1, 2018. If your statement is not filed by the May 1 deadline you will be assessed a late fee penalty.

Enclosed in your packet is the board calendar including important meetings, event and continuing education dates.

FUTURE MEETINGS

Geneva Park District Foundation Meeting	January 23, 2018	7:00 P.M.
Regular Scheduled Meeting	February 19, 2018	7:00 P.M.
Personnel & Policy Committee (Jay Moffat & John Frankenthal)	March 12, 2018	TBD
Finance Committee – Budget Meeting (Peggy Condon & Susan VanderVeen)	April 9-11, 2018	TBD

2017 STONE CREEK MINIATURE GOLF/DISC GOLF ANNUAL REPORT

Enclosed is this year's report prepared by Athletics/Facility Supervisor Keith Schmerer. Please review the report as presented. Mr. Schmerer will answer any questions you have. Staff would request a motion to approve the report as presented.

2018 SHORT & LONG RANGE PLAN ANNUAL GOALS & OBJECTIVES AND 2018 MASTER PLAN UPDATE DETAILS

Enclosed are the updated plans reviewed and approved by the Long Range Plan Committee (John Frankenthal & Peggy Condon). The meeting was attended by Susan Vanderveen in place of Mr. Frankenthal. The minutes of the meeting are also included for your review and approval. Each year the staff presents this update to the board as a part of the overall Master Plan of the Park District. If you are in agreement with the committee's recommendations, please approve the updated goals and objectives and plan details as presented. I will review the documents and answer your questions at the meeting. The goals and objectives are placed on the Park District website after board approval.

2018 BUDGET AND PERSONNEL EVALUATION CALENDAR

Enclosed are the proposed calendars for committee meetings to discuss the personnel reviews and budget recommendations for 2018.

PECK FARM NORTH DEVELOPMENT

Staff have retained Michele Kelly from Upland Design Ltd to finalize the plans for the development of Peck North and prepare a cost estimate. Information is enclosed. We hope to realize grant funding for this project as well. Laura Ross-Stuart will be at our meeting along with Michele Kelly to review those plans in detail with our board. If the board approves, we will then schedule a public meeting with residents to get their feedback on the proposed plan. The plan is part of the original master plan for Peck Farm Park developed with extensive community input in 2002.

JAN 2018

SUN

MON

TUE

WED

THU

FRI

SAT

01

New Year's Day
SPRC & Sunset
Community
Center are both
closed

02

Youth Auditions
The Secret
Garden

03

Youth Auditions
The Secret
Garden
CAC Mtg 7 PM

04

05

06

07

School Board
Mtg 7 PM
Comm of Whole
Mtg 7 PM

08

09

Short/Long
Range Plan
Committee
Meeting @ 4:30

10

Plan Comm Mtg
7 PM

11

An Evening of
Folk Music

12

13

14

GPD Board
Meeting @ 7

15

HPC Mtg 7 PM
City Council Mtg
7 PM

16

17

IPRA
Conference

18

IPRA
Conference

19

IPRA
Conference

20

21

School Board
Mtg 7 PM
Comm of Whole
Mtg 7 PM

22

GPD Foundation
Meeting @ 7

23

24

Plan Comm Mtg
7 PM-If Needed
Library Board
Mtg 7 PM

25

26

27

28

29

30

31

FEB 2018

SUN

MON

TUE

WED

THU

FRI

SAT

01

CAC Mtg 7 PM

02

Parents Night Out
Geneva Film
Festival Sneak
Preview

03

04

Super Shuffle 5k

05

City Council Mtg
@ 7

06

07

Plan Comm Mtg
@ 7

08

09

10

11

Comm of the
Whole Mtg @ 7
School District
Mtg @ 7

12

13

Geneva Friendly
Seniors
Luncheon

14

15

16

17

18

Just Dad n' Me
Dance

19

**GPD Board
Meeting @ 7**
City Council Mtg
@ 7

20

HPC Mtg @ 7

21

Plan Comm Mtg
@ 7
Library Mtg @ 7

22

23

The Secret
Garden
Performance

24

The Secret
Garden
Performance

25

The Secret
Garden
Performance

26

Comm of the
Whole Mtg @ 7
School District
Mtg @ 7

27

Youth Auditions
– Singin' in the
Rain Jr.

28

GENEVA PARK DISTRICT

PARKS AND PROPERTIES BOARD REPORT

Larry Gabriel, Superintendent of Parks

January 15, 2018

- This will be the third January in a row whereby I am able to begin my report with staff members in the spotlight:

Ken Kerfoot and Mandy Morgan will both be recipients of MIPE Continuing Education Scholarships. These scholarships will be applied to their GLTPI training at Pokagon in February of this year.

Ken Kerfoot was also awarded the Eppley Institute Scholarship for continuing education. This scholarship is provided by the agency that sponsors GLTPI and is applied to the training as well.

I was sworn in as President of MIPE on January 11. I will be serving a one year term as President. This is the result of an evaluation goal, or should I say challenge, put forth by Director Lambillotte nearly six years ago for me to become more engaged in the field and increase my networking with other agencies. I think that this provides quantification of the achievement of that goal.

- The skating rinks at Wheeler Park got off to a good start thanks to below zero temperatures and tremendous resiliency on the part of staff members to be out on the rinks nearly nightly. Mill Creek continues to be a work in progress. We are finding that the topography of the parking lot area is much more challenging to retain water. We are not dismissing this location, but we are looking for alternative locations both on the Mill Creek Pool site as well as other potential areas for rink development.
- We have over 20 park site signs that have been brought in for refinishing; a daunting task to be sure. However, it is with great pride that I commend the PFP staff for re-thinking the project and concluding that rather than using a belt sander to remove the varnish, a table planer does the job much more efficiently and reduces the time spent on removal almost exponentially. I applaud this “out of the box” thinking and I also want to highlight the enthusiasm that Mandy has brought to this facility. Mandy was generous enough to let us use her personal planer, and I will be including the purchase of one in next years’ Capital Equipment account.
- Picnic table repair and refuse barrel maintenance is ongoing and nearly complete. Warmer temperatures may present the opportunity for staff members to venture out for tree trimming and invasive removals.

- I have completed the task of ordering the playground equipment for next year's renovation projects. We were able to save monies by ordering before the end of the year.
- Staff has completed the tree inventory of the new Bennett North site. ERA is now charged with a site survey that will include topography.
- We are forging ahead with the challenge of getting water to Garden Club Park. Staff met with COG Water Department representatives and also G. Snow and Sons, a private contractor. It was determined that the project is feasible, but we will not be doing directional boring under the parking lot. A hydrant or spigot type outlet will be located closer to the sidewalk and users will be able to attach a garden hose. The unit will also be able to be locked. This project will be on the agenda when weather breaks.
- We have acquired a drinking fountain to be installed at the northwest corner of the new PFP parking lot near the Dero bike station. Staff is getting quotes for running of the water line. The Foundation will likely help to support this project.
- Parks staff is in possession of the Winter Maintenance list generated by the Recreation Department, and we will be working on these items over the next several weeks.
- Initial garden designs have been completed by Rich Kator, and greenhouse work will commence very soon.
- I will be working with Mandy on identifying locations for the installation of pollinator gardens west of Randall Road.
- I will be working along with staff on evaluations and budget.
- Ken Kerfoot and I will be attending the IPRA conference January 18 – 20.
- Please find a memo in your packet regarding a contractor recommendation for the Elm and Frank K. Burgess park renovations.

**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
NICOLE VICKERS
SUPERINTENDENT OF RECREATION
January 15, 2018**

UPDATE:

I. WINTER PROGRAMS

Winter programs began the week of January 8th. Spring brochure development is well underway, and will go to print at the beginning of February.

II. PROGRAM HIGHLIGHTS

- a) The Super Shuffle 5K trail race is scheduled for February 4th. Registration numbers continue to grow; and staff is in the midst of finalizing all plans.
- b) Just Dad 'n Me Dance is scheduled for Sunday, February 18th at Geneva High School. Staff anticipates this ever-popular event to once again draw in 500 couples.
- c) Our staff will be attending educational sessions at the IPRA Conference on January 18th – 20th.
- d) The children's production of 'The Secret Garden' is currently in rehearsals with performances slated for February 23-25. The adult production of 'Barefoot in the Park' will take stage March 1-4.

III. FITNESS CENTERS

The first campaign of the year has begun which includes a free 30-minute personal training session, and a free first month. Staff has remained busy as we have seen the foot traffic throughout both fitness centers increasing.

Efforts in terms of marketing continue to expand. Staff continues to utilize social media, print advertisements, radio commercials, and increased signage.



IV. UPCOMING EVENTS

Programs/Special Events:

February 4:
February 18:

Super Bowl Shuffle 5K Run
Just Dad ‘N Me Dance, GHS

Trips:

January 16:
January 25:
January 28:
February 4:

Paramount Theater Tour – Aurora
Let’s Go Nuts – South Elgin
Chicago Steel Hockey - Geneva
From the Farm – Theatre at the Center

INFORMATION:

I. SUNSET REPORT

Comparison figures for Sunset Racquetball and Fitness Center are as follows

SRFC December Totals		
	December 2016	December 2017
Annual Membership Revenue	\$8,427	\$10,071
EFT/Ongoing Revenue	\$2,840	\$3,291
Court Hours	\$626	\$531
Guests	\$951	\$827
Monthly Memberships	\$296	\$0
Racquet Rentals	\$8	\$0
Vending	\$53	\$151
Total Revenue	\$13,201	\$14,871
	December 2016	December 2017
Resident SRFC Pre-Paid:		
New	7	12
Renew	25	24
Resident SRFC ONGOING:		
New	0	3
Renew	2	3
Non-Resident SRFC Pre-Paid:		
New	0	1
Renew	2	0
Non-Resident SRFC ONGOING:		
New	0	0
Renew	0	0
New	7	16
Renew	29	27
Totals	36	43

SRFC December Memberships Totals				
	December 2016		December 2017	
Total Membership Revenue	\$11,267		\$14,702	
Member Retention Rate	61%		77%	
SRFC Usage Breakdown				
	December 2016		December 2017	
Members	4,243		4,317	
Guests	182		194	
Total Usage	4,425		4,511	
Weight room Usage	4,051		4,158	
Court Usage				
Reserved Court Time	110		94	
Walk-on Court Time	2		1	
Court Percentages				
Prime Time	30%		27%	
Non-Prime Time	25%		15%	
Racquetball	23%		17%	
Wally ball	4%		2%	
SRFC Year to Date Comparison				
	2016/2017		2017/2018	
Total EFT/Ongoing Memberships	90		83	
Total # of Memberships/Members (excludes Gold)	578	982	520	867
YTD Total Retention Rate	71%		74%	
Total Membership Revenue	\$97,240		\$96,818	
Projected EFT/Ongoing Annual Rev.	\$11,360		\$13,164	

II. SPRC REPORT

Comparison figures for Stephen D. Persinger Recreation Center are as follows

SPRC General		
	December 2016	December 2017
Total Membership Revenue	\$45,390	\$44,803
Memberships	98	133
Track Passes	120	114
Guests	51	81
Member Retention Rate	62%	78%

SPRC Membership Breakdown		
	December 2016	December 2017
Resident Gold Pre-Paid:		
New	4	4
Renew	9	8
Resident Gold ONGOING:		

New	1	0
Renew	3	0
Non-Resident Gold Pre-Paid:		
New	2	0
Renew	2	1
Non-Resident Gold ONGOING:		
New	1	2
Renew	0	1
Resident SPRC Pre-Paid:		
New	35	45
Renew	40	41
Resident SPRC ONGOING:		
New	5	9
Renew	1	5
Non-Resident SPRC Pre-Paid:		
New	4	3
Renew	9	10
Non-Resident SPRC ONGOING:		
New	1	4
Renew	0	0
New	53	67
Renew	64	66
Totals	117	133
SPRC Usage Breakdown		
	December 2016	December 2017
Members	10,134	12,599
Guests	51	81
Total Usage	10,185	12,680
Member Usage:		
Mon.-Fri. (Avg.)	Avg. 402	Avg. 476
Sat.-Sun. (Avg.)	Avg. 311	Avg. 369
Morning Nursery	511	571
12-4 pm Nursery	351	369
Evening Nursery	213	205
TOTAL NURSERY	1,075	1,145
Open Gym Youth	850	1,542
Open Gym Adult	674	495
SPRC December Totals		
	December 2016	December 2017
Annual Membership Revenue:	\$30,120	\$28,099

EFT/Ongoing Membership Revenue:	\$11,542		\$12,583	
Monthly Memberships	0	\$0	0	\$0
Track Pass	120	\$3,023	114	\$2,850
Holiday – One Month	14	\$631	19	\$1,197
Holiday – Two Month	1	\$74	1	\$74
Total Membership Revenue	\$45,390		\$44,803	
Kidz Korral Revenue	\$2,699		\$3,056	
Birthday Parties	5	\$1,255	12	\$1,795
Guest Fees	51	\$680	81	\$730
Open Gym Youth	850	\$1,906	1,542	\$2,253
Open Gym Adult	674	\$1,702	495	\$1,175
Vending	\$125		\$384	
Total Additional Revenue	\$8,367		\$9,393	
SPRC Year to Date Comparisons				
	2016/2017		2017/2018	
Current Memberships/Members	1,267	2,726	1,165	2,504
Gold Annual	129	314	118	286
Gold Ongoing	62	151	61	152
SPRC Annual	764	1,502	699	1,354
SPRC Ongoing	312	759	287	712
Track Passes	572		573	
YTD Membership Retention Rate	61%		71%	
Total Membership Revenue	\$267,626		\$260,705	
Projected EFT/Ongoing Annual Rev.	\$46,168		\$50,332	

Peck Farm Park Report

by

Trish Burns

Manager, Peck Farm Park Interpretive Center

January 15, 2018

Natural Areas / Site Management

1. Natural Areas – Staff recently completed a review of the Natural Areas Plan, making updates as necessary. The Burn Plan will also need to be updated due to the staffing change. New maps will be added to the Burn Plan that will use the GIS program and be more accurate as a result.

Interpretation / Programs

1. KCCN Program: The Kane County Naturalist Program will begin on January 16 with a class of 50. We will be offering more Learn from the Experts programs because of the larger class in the next fiscal year.
2. Gardening Programs: The University of Illinois Extension is working with staff to offer a series of gardening classes for users of the community garden. The series includes four classes starting out with a planning class and including classes about maintenance, disease and canning.
3. Special Events: We will once again work with the Natural Resources Committee to host an Earth Day Event. The event will be held on Saturday, April 21.
4. Upcoming Events & Programs
 - Kane County Certified Naturalist: January 16 – February 27
 - Tale about Tails – January 16
 - Winnie the Pooh Day – January 18
 - Dino Mania _ January 23
 - Little Buds – January 25
 - Beginning Beekeeping – January 25
 - Starting out Right: Planning Your Community Garden Plot – January 26
 - Real Raptors – January 27
 - Backwards Day – January 30
5. Program report (December):

2017	2016		2017	2016	
5	6	Family Programs	51	68	Participants
4	5	Adult Program	138	135	Participants
6	8	Children's Programs	93	128	Participants
1	2	Birthday Parties	45	90	Participants
0	0	On-site Field Trips – Staff Led	0	0	Students/teachers/chaperons
0	0	Outreach Programs	0	0	Participants
1	0	Scout Programs	30	0	Participants
3	3	KidsZone	178	174	Participants

1	1	Community Group Meetings	65	56	FVAS
1	1	Partnered Programs	85	100	FVAS Star Party
0	0	In-house Meetings (OB)	0	0	
2	1	OB Rentals	125	45	
0	0	Picnic Shelter Rental	0	0	
0	0	3-Sided Barn Rental	0	0	
0	0	Facility Rental	0	0	Includes all buildings
1	1	Special Event	80	75	Volunteer Dinner
		Walk In Attendance	358	208	
27	28	Total Events	1,197	1,079	Total Tracked Participants

6. Program Comparison (4-Years)

2015		2014		2013		2012	
Events	Participants	Events	Participants	Events	Participants	Events	Participants
22	1,032	32	1,229	32	878	22	894

STONE CREEK MINIATURE GOLF



2017 ANNUAL REPORT

By: Keith Schmerer

TABLE OF CONTENTS

<i>Introduction.....</i>	<i>3</i>
<i>Days/Hours of Operation.....</i>	<i>3</i>
<i>Fees.....</i>	<i>3</i>
<i>Attendance</i>	
• <i>Table 1 -Monthly Attendance.....</i>	<i>4</i>
• <i>Table 2 - Group Rentals.....</i>	<i>4</i>
• <i>Table 3 – Camps, Bulk Cards, Special Events.....</i>	<i>5</i>
• <i>Table 4 – Coupon Redemption and Free Games.....</i>	<i>5</i>
• <i>Table 5 – Annual Attendance Comparisons.....</i>	<i>6</i>
<i>Revenue</i>	
• <i>Table 6 – Comparison of Revenue Sources.....</i>	<i>7</i>
<i>Expenditures</i>	
• <i>Table 7 – Comparison of Expenditures.....</i>	<i>7</i>
<i>Net Gain</i>	
• <i>Table 8 – Net Gain (Loss) Comparison.....</i>	<i>8</i>
<i>Repairs/Maintenance/Improvements.....</i>	<i>8</i>
<i>Inventory.....</i>	<i>8</i>
<i>Fee Comparison</i>	
• <i>Table 9 – Daily Admission Fees.....</i>	<i>9</i>
<i>Recommendation for Mini Golf.....</i>	<i>10</i>
<i>2016 .vs. 2017 Comparison of Disc Golf Revenue.....</i>	<i>11</i>

I. INTRODUCTION

The Stone Creek Miniature Golf Course Annual Report will document the 29th full season of operation. The report is based on operations from May through October.

II. DAYS/HOURS OF OPERATION

The actual course operation was from May 5th – October 1st.
Hours of Operation were as follows:

May 6th – May 28th and August 26th – October 1st

Friday 6:00pm-10:00pm

Saturday 11:00am-10:00pm

Sunday 11:00am-7:00pm

May 30th -August 22nd

Daily 11:00am-10:00pm

August 23rd – August 25th

Daily 6:00pm – 10:00pm

Memorial Day, July 4th and Labor Day

11:00am-6:00pm

III. FEES

The daily fees at Stone Creek were as follows for 2017.

RATES

Resident

Adult \$5

Youth/Senior \$5

Non-Resident

Adult \$6

Youth/Senior \$6

Group

Resident \$4

Non-Resident \$5

IV. ATTENDANCE

The total attendance for the 2017 season was 24,205 (refer to table 5 and chart 1). This number includes: daily admissions, groups, birthday parties, bulk cards, Groupon redemptions, free games, special events and programs. This is an increase of 4,911 from 2016.

Table 1

MONTHLY ATTENDANCE (Daily Fees)

	Res	NR	Total	Difference from 2016
May	550	777	1,327	186
June	1588	2162	3,750	8
July	1949	3,077	5,026	838
August	1542	2,016	3,558	474
September	495	818	1,313	76
TOTAL	6,124	8,850	14,974	1,582

In 2017, the daily attendance was 14,974 rounds; which is an increase of 1,582 daily rounds from 2016. Every month we saw marginal or large increases from 2016.

*This does not include any Groupon's or free rounds.

Table 2

GROUP RENTALS (Per Person)

	Resident	Non-Resident	Total	Difference from 2016
May	228	68	296	-476
June	79	138	217	-51
July	117	45	162	110
August	0	80	80	-122
September	25	0	25	3
TOTAL	449	331	780	-536

Group rounds are reserved through the Stone Creek Mini Golf Manager. A group must consist of a minimum of 10 and the fee is \$4 for resident groups and \$5 for non-resident groups. In 2016, there were 780 group rounds purchased which is a decrease of 536 from 2016. This is mainly due to Wheeler Park hosting the 2016 Geneva Middle School 8th grade party, which saw 528 kids go through Miniature Golf on May 25th, 2016. Most years the Middle School party is held at Sunset Pool, however, the pool had not yet opened for the season. In 2017, Sunset Pool resumed the hosting of the 8th Grade Party.

Table 3

CAMPS, BULK CARDS, SPECIAL EVENTS

	GPD Camp	Bulk Card	Special Events	Total	Difference from 2016
May	0	47	93	140	115
June	340	1	317	658	85
July	265	0	0	265	49
August	150	0	0	150	0
September	0	0	0	0	0
TOTAL	755	48	410	1,213	249

Table 4

COUPON REDEMPTION AND FREE GAMES

	Coupon/Free Round	Groupon	Total	Difference from 2016
May	124	260	384	49
June	126	1,208	1,334	229
July	375	1,984	2,359	948
August	122	1,780	1,902	895
September	47	1,212	1,259	725
TOTAL	794	6,444	7,238	2,846

*Free rounds include the Two for Tuesday promotion, direct mail coupons and free game coupons given out during the season during birthday parties, birthday putters club, fundraisers, and 18th hole winners.

Geneva Park District sold 2,383 Groupon offers which is up 1,114 from 2016. Of those purchased, 1,629 (68%) redeemed their coupon. The Groupon numbers above indicate the total number of users. This season we had one offering versus the three offers in 2016.

\$12 for mini-golf for four (\$24 value) – 2,383 sold

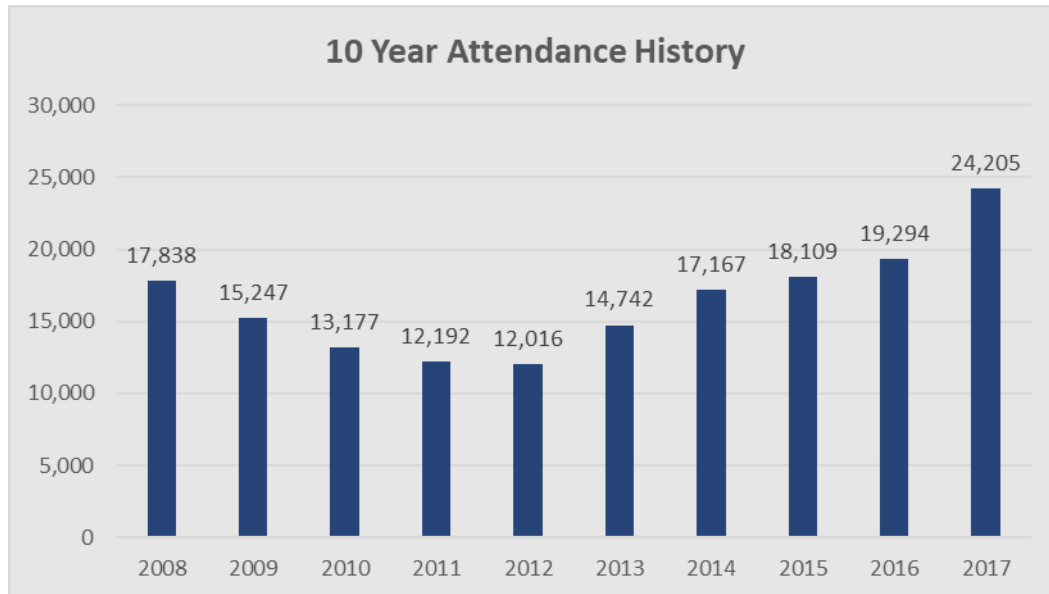
Table 5

ANNUAL ATTENDANCE COMPARISONS

	2013	2014	2015	2016	2017	2016-17 Difference
May	1,252	1,826	1,673	2,463	2,147	-316
June	3,738	3,840	4,315	5,301	5,959	658
July	4,334	5,945	5,774	5,459	7,812	2,353
August	4,344	4,182	4,596	4,279	5,690	1,411
September	1,074	1,374	1,751	1,792	2,597	805
TOTAL	14,742	17,167	18,109	19,294	24,205	4,911

The overall annual attendance for Stone Creek Miniature Golf Course for 2016 was 24,205 an increase of 4,911 from 2016. This increase can be contributed to weather, disc golf, wheeler park playground renovations, and Groupon sales.

Chart 1



The overall annual attendance was the highest it has been over the last ten seasons.

V. REVENUE

Revenue at Stone Creek Miniature Golf Course is received through daily admissions, program fees, rentals, birthday parties, special events and concessions. Total revenue for this season was \$113,452 an increase of \$14,541 from the 2016 season. Table 6 shows the revenue comparisons for the last five years and percentage figures for the current season.

Table 6

COMPARISON OF REVENUE SOURCES

	2013	2014	2015	2016	2017	% of REVENUE
Daily Use	\$75,460.00	\$82,879.00	\$81,446.00	\$84,751.03	\$96,180.15	85%
Concessions	\$7,713.00	\$5,992.00	\$6,496.00	\$9,185.69	\$10,921.42	9%
Birthday Parties	\$665.00	\$1,420.00	\$1,310.00	\$1,180.00	\$1,385.00	1%
Rentals	\$2,113.00	\$2,166.00	\$2,060.00	\$1,946.00	\$2,878.00	3%
Special Events	\$912.00	\$816.00	\$640.00	\$1,848.00	\$2,088.00	2%
Total Rev.	\$86,863.00	\$93,273.00	\$91,952.00	\$98,910.72	\$113,452.57	100%

VI. EXPENDITURES

Expenditures for the current season totaled \$33,007.20 which is a decrease of \$303.82 from 2016. Commodities were higher, due to the demand of concessions items, but revenue is in line with this trend.

Table 7

COMPARISON OF EXPENDITURES

	2013	2014	2015	2016	2017	% of Expenditures
Salaries	\$20,179.00	\$19,012.00	\$17,572.00	\$23,997.53	\$22,580.51	67%
Contractual	\$1,834.00	\$1,730.00	\$1,911.00	\$2,437.82	\$2,582.33	8%
Repr.& Maint.	\$43.00	\$212.00	\$462.05	\$462.07	\$495.42	1%
Commodities	\$4,584.00	\$3,072.00	\$3,101.00	\$5,556.32	\$6,340.82	19%
Birthday Parties	\$722.00	\$873.00	\$319.00	\$395.14	\$545.72	3%
Special Events	\$555.00	\$489.00	\$465.00	\$462.14	\$462.40	2%
Total Exp.	\$27,917.00	\$25,388.00	\$23,830.05	\$33,311.02	\$33,007.20	100%

VII. NET GAIN (LOSS)

Our current season proved to be yet another successful year. Per the unaudited revenue and expenditure breakdown for Stone Creek Miniature Golf Course operational budget, the net gain for the 2017 season was \$80,445.37. Table 8 shows net gain (loss) comparisons for the last five years.

Table 8

NET GAIN (LOSS) COMPARISON

	2013	2014	2015	2016	2017
Revenue	\$86,863.00	\$93,273.00	\$91,952.00	\$98,910.72	\$113,452.57
Expense	\$27,917.00	\$25,388.00	\$23,830.05	\$33,311.02	\$33,007.20
Net	\$58,946.00	\$67,885.00	\$68,121.95	\$65,599.70	\$80,445.37

VIII. REPAIRS/MAINTENANCE/IMPROVEMENTS

The Construction Fund Expenditures (Acct. C-1331) totaled \$497.05. The following is an itemized list of repairs and maintenance.

Light Fixture Replacement	\$188.57
Hole Replacement	\$497.05

IX. INVENTORY

Based on our ending inventory this year we should order additional putters, grips to repair deteriorated ones, golf balls to compensate for lost or stolen balls (including additional clear balls for Twilight Golf).

Colored Grips:	\$50
Colored Golf Balls:	\$450
Clear Golf Balls:	\$300
Golf Clubs:	\$400
Total:	\$1,200

X. FEE COMPARISON

Table 9

DAILY ADMISSION FEES

	Res. Adult	Res. Youth/Senior	N/R Adult	N/R Youth/Senior
Geneva	\$5	\$5	\$6	\$6
St Charles	\$6	\$5	\$6	\$5
Wheaton	\$4	\$3	\$5	\$3
Glen Ellyn	\$6.50	\$5.50	\$6.50	\$5.50
Carol Stream	\$5	\$4	\$5	\$5
Downers Grove	\$5	\$5	\$5	\$5

MINI GOLF RECOMMENDATIONS

1. Increase marketing and promotions for special events.
 - Increase exposure of special events through email marketing possibly incorporating a coupon to attract more participants
2. Continue to offer the Groupon deal.
3. Research the feasibility and cost of replacing the Mini Golf Hut for the 2019/20 season.
4. Mini Golf Hut upgrades if unable to replace the hut in 2019/20 season.
 - Install a dedicated circuit to the electrical panel to allow for a window air conditioning unit to operate without popping the breaker (\$400 LG Electronics Window Air Conditioner from Home Depot plus installation of new circuit to electrical panel and running of conduit)
 - Replace current gas furnace to a high efficiency operating one for both start/end of mini golf season and for the ice rink warming shelter (\$2,000-\$4,000).
5. Continue replacing overall course lighting to new high efficiency LED lights.
6. Research the feasibility of sound system replacement throughout the course.
7. Continue to promote miniature golf course and birthday parties to the public as well as market rentals to groups to promote picnics, playground and mini golf rentals.
8. Continue to offer special price days such as Grandparent Mondays and Two for Tuesdays.
9. Continue to advertise concessions and group rentals at Wheeler Park and The Links Disc Golf Course through permanent signage.
10. Continue to offer the Birthday Putters' Club.
11. Purchase the following inventory for the 2018 season: Colored Grips-\$200; Colored golf balls - \$300; Clear golf balls - \$300; additional golf clubs -\$400. Total: \$1,200
12. Continue to sell/rent discs for The Links Disc Golf.
13. Continue with a joint purchasing program with other park district golf courses in the area to assist in saving money on equipment such as clubs and golf balls.
14. Research a scorecard application for smart phones.
15. Keep the course open until Columbus Day versus our typical closing of the last weekend in September.
16. Research a new Hole 18 for possible implementation in 2019/20.

Disc Golf Revenue 2016 vs. 2017

2016			2017		
Revenue		2016	Revenue		2017
Item	Quantity	Total	Item	Quantity	Total
Discs Sold	122	\$1,772.00	Discs Sold	102	\$1497.00
Disc Rented	222	\$444.00	Disc Rented	318	\$636.00
Tournaments	2	\$180.00	Tournaments	1	\$90.00
League	257	\$257.00	League	0	\$0.00
Total		\$2,653.00	Total		\$2,149
Expenses			Expenses		
Item	Quantity	Total	Item	Quantity	Total
Discs Purchased	122	\$1,300.00	Discs Purchased	102	\$1,102.00
Tournaments	0	\$0.00	Tournaments	0	\$0.00
League	0	\$0.00	League	0	\$0.00
Total		\$1,300.00	Total		\$1,102.00
Net Profit		\$1,353.00	Net Profit		\$1,047
Profit Margin		51.00%	Profit Margin		51.00%



**GENEVA PARK DISTRICT
LONG RANGE PLAN COMMITTEE MEETING
JANUARY 10, 2018
4:30 PM**

Agenda

Review & Discussion of Annual Goals and Objectives for 2017 & 2018

Review & Discussion of Master Plan for 2018

Review & Discussion of Vehicle/Equipment Replacement Schedule

Review & Discussion of Five Year CIP

Public Comment

Adjourn

M E M O

TO: LONG RANGE PLANNING COMMITTEE (John Frankenthal & Peggy Condon)

FROM: GENEVA PARK DISTRICT STAFF

RE: ANNUAL REVIEW OF GOALS AND OBJECTIVES, MASTER PLAN UPDATE AND SUPPORTING MATERIALS

DATE: MEETING SCHEDULED FOR January 10, 2018 at 4:30 PM

Enclosed are the documents prepared by Park District staff which, in conjunction with the 2013 Master Plan, will help guide the future of the Geneva Park District. Any new items and any significantly altered items are highlighted throughout both documents. Below is a list of completed items that are being removed:

- Update & train staff in new mowing safety standards
- Install climbing structure at SPRC
- Expand PFP parking lot
- Install sprayground at Mill Creek Pool
- Install iongen system into Butterfly House and creek to east of courtyard at Peck Farm
- Expand the Community Gardens with additional plots as needed
- Investigate demolition or replacement of Racquetball Court
- Renovate Sunset ballfield
- Conversion from Class registration software
- Re-design website to upgrade functions and increase user satisfaction
- Develop fitness only website
- Work with Senior Center & FVSRA to develop Butterfly Gardens
- Continue monthly meetings with School District to enhance FSP and maintain open communication in regards to future plans
- Create & implement full time staff training program
- Create paperless employment files
- Develop a plan for a zero waste facility
- Implement new federal health care legislation updates effective January 1, 2014: (PPACA)...
- Maintain reserves in the General Fund

Staff will be present at the meeting to answer any questions and requests approval of the following documents from the committee in order to present them to the Board at the January meeting.

- Annotated Annual Goals and Objectives from 2017 & Annual Goals and Objectives for 2018 and beyond
- Master Plan Update for 2018
- Vehicle/Equipment Replacement Schedule
- Five Year Capital Improvement Plan

SUMMARY OF PROCESS

Each year the Geneva Park District updates and revises the Long Range Plan Annual Goals and Objectives of the district. Input and direction for this process comes from park district staff, the Board of Commissioners, the master plan, and the most recent community survey results. The park district attempts to plan for improvements to programs and facilities that will serve the majority of its residents.

The Mission Statement, Annual Goals and Objectives and the Master Plan are tools used to prepare budgets and finance plans. Each year's budget or funding availability will dictate what programs and projects we may be able to accomplish. The park district staff and board members will attempt to accomplish their goals to the best of their ability.



Geneva Park District

Short and Long Range Plan

Annual Goals & Objectives

2018/19 *Update*

Mission Statement

The mission of the Geneva Park District is to provide recreational programs, facilities, and open space that will enhance the quality of life for residents of all age groups and abilities.

Summary of Goals

1. The Geneva Park District will provide a safe environment at all programs, properties, and facilities.
2. The Geneva Park District will attempt to construct new facilities and acquire additional open space for park sites and facilities to meet the needs of District residents.
3. The Geneva Park District will provide and maintain a quality system of existing parks, trails and facilities by updating and improving each site as per recent surveys and the Master Plan.
4. The Geneva Park District will provide creative programs and facilities to meet the needs of its residents as influenced by evaluations, surveys, the Master Plan and other research tools.
5. The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Functioning as a best management organization requires strong partnerships as a way of developing value for the taxpayers.
6. The Geneva Park District will continue to meet population growth demands by hiring additional personnel as needed, by retaining competent present personnel, and by training new personnel accordingly. The District is an equal opportunity employer and provides equal employment opportunities to all qualified persons. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary.
7. The Geneva Park District will offer educational programs, classes, and stewardship opportunities that increase the environmental literacy of residents and will adopt environmentally friendly business practices that are fiscally responsible to conserve resources, educate the community and provide best practices in resource management and sustainability.
8. The Geneva Park District will strive to strengthen and maintain fiscal health and stability. Availability of funding and overall good financial health is a prerequisite for carrying out some of the goals and objectives of the District.

Goal #1

The Geneva Park District will provide a safe environment at all programs, properties, and facilities.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION	SHORT-TERM		
	• Update all staff on current CPR/AED standards.	2017-2018	Ongoing
	LONG-TERM		
	• N/A		
	ONGOING		
	• N/A		
PARKS	SHORT-TERM		
	• Complete required annual PDRMA trainings and develop required policies as recommended.	2016-2018	Ongoing
	• Continue installation of fibar and investigate alternative installation methods or safety surface applications.	2017-2018	Ongoing
	• Implement computer tracking program for facility inspection and repair.	2017-2019	PC
	• Update & train staff in new mowing safety standards.	2017-2018	€
	LONG-TERM		
	• Implement an ADA transition plan to obtain compliance for all facilities, parks and services.	2014-2018	PC
	ONGOING		
	• Complete defensive driving training twice per year for all staff driving park District vehicles that includes seasonal staff and follow up with winter weather conditions.	2017-2018	Ongoing
	• Continue to educate and certify certain full-time Parks Dept. employees concerning playground inspections, reports and maintenance.	2017-2018	Ongoing
	• Set facility & park inspection schedule and adhere to it throughout the year to ensure that all facilities and parks are inspected appropriately with documentation.	2017-2018	Ongoing
	• Include 1-3 safety trainings each full-time staff meeting.	2017-2018	Ongoing
	• Attend additional prescribed burn training as necessary.	2017-2018	Ongoing
	• Develop and implement invasive tree and plant species control plan.	2017-2019	PC
	• Continue to educate select parks staff in tree, turf and natural area maintenance.	2017-2018	Ongoing

RECREATION	SHORT-TERM		
	• Complete PDRMA Review.	2018	
	LONG-TERM		
	• N/A		
	ONGOING		
	• Perform and document spring storm drills, fall fire drills and annual intruder training at SPRC, GCC, PFP, Playhouse 38 and Friendship Station.	2017-2018	Ongoing
	• Provide Board with bi-annual Safety Committee Reports.	2017-2018	C/Ongoing
	• Continue to increase safety awareness among full-time staff and instructors by increased training and communication at meetings in addition to biannual full-time staff meetings.	2017-2018	Ongoing
	• Continue quarterly staff meetings for Recreation Dept., Parks Dept., and Front Office for special training sessions re: safety issues and awareness.	2017-2018	Ongoing
	• Maintain an efficient checklist to make sure all staff and volunteers have updated applicable certifications for First Aid, CPR and ASEP training as well as a completed background check.	2017-2018	Ongoing
FACILITIES	SHORT-TERM		
	• N/A		
	LONG-TERM		
	• Surveillance cameras at Mill Creek Pool.	2018-2019	Inc
	ONGOING		
	• Implement emergency response training at Park District facilities, Kids' Zone & Preschool.	2017-2018	Ongoing

Geneva Park District	Annual Goals and Objectives
----------------------	-----------------------------

Goal #2 The District will attempt to construct new facilities and acquire additional open space for new park sites and facilities to meet the needs of District residents.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
PARKS	SHORT-TERM		
	• Install climbing structure at SPRC.	2017-2018	€
	• Expand Peck Farm Park parking lot.	2017-2018	€
	• Build new restrooms at Peck Farm Park.	2018-2019	

RECREATION/ FACILITIES	<ul style="list-style-type: none"> Continue to develop all units of Phase III and IV at Peck Farm Park including paved trails. 	2016-2020	PC
	LONG-TERM		
	<ul style="list-style-type: none"> Research the possibility of developing an Art in the Park Program. 	2015-2018	PC
	<ul style="list-style-type: none"> Research the possibility of developing a dog park. 	2015-2018	PC
	<ul style="list-style-type: none"> Identify & pursue bike path connections such as Trout Farm (Batavia) bike path to the south across McKee Street to connect with Batavia Park District Trail, and west on Keslinger from Randall Rd. 	2015-2020	PC
	<ul style="list-style-type: none"> Develop Monarch & Honey Bee conservation areas at selected park sites. 	2017-2019	PC
	<ul style="list-style-type: none"> Connect Wheeler west bike path through to State St. 	2017-2020	PC
	<ul style="list-style-type: none"> Enhance & cover stage at Island Park. 	2018-2020	Inc
	<ul style="list-style-type: none"> Continue to accept donated parcels of land as they fit into overall park, land and open space footprint. 	2017-2018	Ongoing
	ONGOING		
	<ul style="list-style-type: none"> Continue to investigate opportunities to acquire open space for passive and active recreation. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> Construct additional bike/pedestrian trails per City of Geneva Strategic Plan & GPD Master Plan. 	2017-2018	Ongoing
	SHORT-TERM		
	<ul style="list-style-type: none"> Install Sprayground at Mill Creek Pool. 	2017-2018	€
	<ul style="list-style-type: none"> Review renovating & expanding Stone Creek Mini Golf to include expanded concessions, a program/party room and a game room. 	2016-2019	PC
	LONG-TERM		
	<ul style="list-style-type: none"> Outdoor pool third phase expansion to include lap lanes & activities for older children. 	2020-2022	
	<ul style="list-style-type: none"> Install Sprayground at Sunset Pool. 	2018-2019	
	<ul style="list-style-type: none"> Research options to replace the Kids Korral Indoor Playground at SPRC. 	2018-2020	PC
	ONGOING		
	<ul style="list-style-type: none"> New soccer fields. 	2016-2019	Ongoing
	<ul style="list-style-type: none"> New baseball fields. 	2016-2019	Ongoing
	<ul style="list-style-type: none"> New football fields. 	2016-2019	Ongoing
	<ul style="list-style-type: none"> New lacrosse fields. 	2016-2019	Ongoing

Goal #3

The District will provide and maintain a quality system of existing parks and facilities by updating and improving each site per the most recent Community Survey and Master Plan.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
PARKS	SHORT-TERM		
	• Develop a tree audit system to account for new plantings, maintenance & removals, as well as the location of all memorials.	2015-2018	PC
	• Develop Peterson property.	2018-2025	
	• Develop Bennett North property.	2018-2020	
	• Replace FRT signage per Kane County plan.	2017-2019	PC
	• Resurface Fox River Trail or portions thereof as necessary.	2017-2018	Ongoing
	• Restore historic windows & front door of Peck House (Phased Project).	2016-2018	PC
	• Update interpretive signage at Peck Farm Park.	2017-2018	PC
	• Investigate cost and work schedule to repair basement of Peck House.	2016-2018	PC
	• Restore Good Templar Acquisition Property.	2015-2018	PC
	• Reconstruct retaining wall between south access road at Island Park and railroad property.	2015-2018	PC
	• Install irrigation system into Butterfly House and creek to east of courtyard at Peck Farm.	2015-2018	PC
	LONG-TERM		
	• Expand the Community Gardens with additional plots as needed.	2018-2020	PC
	• Add Active Older Adult playground apparatuses where applicable.	2016-2018	INC
	• Investigate demolition or replacement of Racquetball Court.	2018	€
	• Investigate use of sustainable methods of technology for buildings & facilities (ie wind power, solar panels, green roofing).	2014-2018	PC
	ONGOING		
	• Remove and replace ash trees and other compromised trees and plants with native and Illinois hardy species.	2017-2018	Ongoing
	• Renovate Sunset Ballfield.	2017-2018	PC
	• Restore baseball infields and outfields as necessary.	2017-2019	Ongoing
	• Develop a natural area work plan inventory to gauge progress and implement maintenance and procedures.	2017-2018	PC
	• Continue development of prairie at River Park and other natural areas throughout district.	2017-2018	Ongoing

DEPARTMENT	OBJECTIVES	YEAR	STATUS
RECREATION / FACILITIES	SHORT-TERM		
	• Prepare sign audit and replacement at Stone Creek Miniature Golf.	2019-2020	
	LONG-TERM		
	• Miniature Golf Hut re-build.	2019-2020	
	ONGOING		
	• Seal surface at all Park District tennis courts and basketball courts as needed.	2017-2019	Ongoing
	• Implement a 2-3 year rotation of baseball field laser grading.	2017-2019	Ongoing
	• Make annual improvements to the Links Disc Golf Course, including new disc-tees artificial turf around baskets.	2017-2018	Ongoing
	• Investigate replacing SPRC batting cage with a divider for Court 1.	2017-2018	On Hold
	• Complete in depth Sunset Community Center Facility Satisfaction survey to increase customer satisfaction.	2017-2018	Ongoing
	• Research feasibility of SCC roof replacement.	2016-2020	Ongoing
	• Research feasibility of SCC HVAC replacement.	2016-2020	Ongoing

Geneva Park District	Annual Goals and Objectives
----------------------	-----------------------------

Goal #4 The Geneva Park District will provide creative programs and facilities to meet the needs of its residents per the surveys, Master Plan and other research tools.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION/ FINANCE	SHORT-TERM		
	• Conversion from Class registration software.	2016-2018	€
	LONG-TERM		
	• N/A		
	ONGOING		
	• Investigate the addition of social networking sites and other internet options to screen potential employees.	2017-2018	Ongoing
	• Review programs and the registration process for possible updates and computer technology upgrades.	2017-2018	Ongoing
	• Re-design website to upgrade functions and increase user satisfaction.	2017-2018	€
	• Develop fitness-only website.	2017-2018	€

	<ul style="list-style-type: none"> Develop procedures to utilize email/text messaging as a communication link with program participants. 	2017-2018	Ongoing
RECREATION	SHORT-TERM		
	<ul style="list-style-type: none"> Expand cultural arts program offerings to include all ages. 	2017-2018	C/O
	<ul style="list-style-type: none"> Increase overall benefits & awareness of facilities & trails per Community Survey results. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> Eliminate AOA variety programming and re-brand to be inclusive of all adults. 	2018-2019	
	<ul style="list-style-type: none"> Increase program offerings including nature and cooking classes for adults per Community Survey. 	2017-2018	
	<ul style="list-style-type: none"> Increase River Front programming by utilizing River Park & Island Park. 	2017-2018	
	<ul style="list-style-type: none"> Increase special interest programming for adults per Community Survey results. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> Increase programming and camp participation at Peck Farm Park to increase revenue by 10% per year. 	2016-2018	PC
	<ul style="list-style-type: none"> Expand pre-school including full day option. 	2017-2018	
	<ul style="list-style-type: none"> Increase tumbling and beginning gymnastics participation. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> Continue to communicate with parents and increase participant satisfaction of swim lesson program. 	2017-2018	C/O
	<ul style="list-style-type: none"> Consider newly acquired River Park for future outdoor programs and special events, including concerts. 	2017-2018	Ongoing
	LONG-TERM		
	<ul style="list-style-type: none"> Expand Kids' Zone. 	2015-2018	PC
	ONGOING		
	<ul style="list-style-type: none"> Continue to expand Family Programs. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> Continue to implement pricing program matrix for select programs and facilities. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> Increase customer satisfaction with times programs are offered per Community Survey results. 	2017-2019	Ongoing
	<ul style="list-style-type: none"> Work with Marketing/Public Relations Coordinator to increase promotions of programs and special events with decreased participation. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> Continue to expand High School Sports leagues. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> Continue to expand youth fitness programs. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> Expansion of Cultural Arts programs-most notably special events 	2017-2018	Ongoing

FACILITIES	<ul style="list-style-type: none"> • Increase variety of programming at PFP, Playhouse 38 & river front per Community Survey results. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> • Evaluate special events for future viability and growth. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> • Increase health & wellness programming for all ages per Community Survey results. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> • Streamline sponsorship efforts to fully realize sponsorship potential. 	2017-2018	Ongoing
	SHORT-TERM		
	<ul style="list-style-type: none"> • Work to maximize program space utilizing all facilities including Parks & Peck Farm. 	2017-2018	Ongoing
	LONG-TERM		
	<ul style="list-style-type: none"> • N/A 		
	ONGOING		
	<ul style="list-style-type: none"> • Continue to implement retention programs at SRFC & SPRC. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> • Introduce/Program TRX & additional small group fitness programs, and personal training. 	2017-2018	C/Ongoing
	<ul style="list-style-type: none"> • Increase marketing efforts for miniature golf course and Sunset Pool & Mill Creek Pool. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> • Expansion of girls sports leagues-investigate/implement "travel" teams. 	2017-2018	C/Ongoing
	<ul style="list-style-type: none"> • Increase participation at summer special events (concerts, cook-outs, movies) by creating a better awareness and incorporating more activities. 	2017-2018	Ongoing
	<ul style="list-style-type: none"> • Increase special events at pools. 	2018-2019	
	<ul style="list-style-type: none"> • Introduce new marketing campaign and staff training at fitness centers. 	2018	

Geneva Park District	Annual Goals and Objectives
----------------------	-----------------------------

Goal #5

The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Functioning as a best management organization requires strong partnerships as a way of developing value for the taxpayers.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION/ FINANCE	SHORT-TERM		
	<ul style="list-style-type: none"> • N/A 		
	LONG-TERM		
	<ul style="list-style-type: none"> • N/A 		

PARKS	ONGOING		
	• Continue to work with the City of Geneva regarding the Strategic Plan Bike/Pedestrian issues. Work should be financed between City, Park District, Forest Preserve & Township.	2017-2018	Ongoing
	• Continue to meet with legislators to inform them of park District issues.	2017-2018	Ongoing
	SHORT-TERM		
	• Work with Garden Club/install irrigation.	2017-2019	PC/Ongoing
	LONG-TERM		
	• Work with Senior Center & FVSRA to develop Butterfly Gardens.	2017-2019	€
	ONGOING		
	• Research land acquisition possibilities with Forest Preserve District, City and School District.	2017-2018	Ongoing
	RECREATION		
	SHORT-TERM		
	• N/A		
	LONG-TERM		
	• N/A		
	ONGOING		
	• Conduct joint programs with the Library, School District, Forest Preserve and other Park Districts.	2017-2018	Ongoing
	• Continue developing the Kane County Naturalist Network with the Forest Preserve and nearby Park Districts.	2018-2020	Ongoing
	• Continue to develop and maintain positive relationships with all affiliate organizations for the purpose of advancing opportunities for youth.	2017-2018	Ongoing
	• Reviewing & updating IGAs with School District.	2017-2018	Ongoing
	• Work with the School District to develop Intergovernmental Agreements as a way to enhance value for the taxpayers by sharing resources.	2017-2018	Ongoing
	• Work with the City of Geneva to develop Intergovernmental Agreements as a way to enhance value for the taxpayers by sharing resources.	2017-2018	Ongoing
	• Work with the Library District to develop Intergovernmental Agreements as a way to enhance value for the taxpayers by sharing resources.	2017-2018	Ongoing
	• Continue to cooperate with the Youth Coalition to promote positive choices.	2017-2018	Ongoing
	• Work with Chamber of Commerce on events and marketing of Geneva Park District.	2017-2018	Ongoing
	• Continue monthly meetings with School District to enhance FSP and maintain open communication in regards to future plans.	2017-2018	Ongoing

- Schedule quarterly meetings with School District to review programs and facility usage.

2018-2019

Ongoing

Geneva Park District

Annual Goals and Objectives

Goal #6

The Geneva Park District will continue to meet population growth demands by hiring additional personnel as needed, by retaining competent present personnel, and by training new personnel accordingly. The District is an equal opportunity employer and provides equal employment opportunities to all qualified persons. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION/ FINANCE	SHORT-TERM		
	• Create & implement full time staff training program.	2018-2019	INC
	LONG-TERM		
	• Create paperless employment files.	2018-2019	PC
	• Reduce paper in employment files by electronically storing files where possible.	2018-2019	Ongoing
	ONGOING		
	• Per law, new Board members need to complete electronic training on Open Meetings Act within 90 days of taking the Oath of Office.	2017-2018	Ongoing
	• Continue to schedule and improve the new employee orientation system whereby all employees are trained on Park District Customer Service Standards.	2018-2019	Ongoing
	• Update computer system software as necessary. Continue to update and improve website.	2017-2018	Ongoing
	• Develop new onboarding and offboarding employee programs.	2018-2019	
	• Assess the salaries and benefits for part-time and full-time employees.	2017-2018	Ongoing
	• Encourage continuing education and training for all full time staff.	2017-2018	Ongoing
	• Develop a culture of continuous improvements.	2018-2019	Ongoing
PARKS	SHORT-TERM		

- Investigate a phone app to outline Parks/Trails.

2017-2018

- Investigate a phone app for playground safety inspection record keeping.

2017-2019

LONG-TERM

- N/A

ONGOING

- Continue volunteer program for Peck Farm to operate butterfly house, assist with programs & operations.

2017-2018

Ongoing

- Expand volunteer program to include assistance with Natural Areas management.

2017-2018

Ongoing

- Hold staff training and communication meetings at least twice per year.

2017-2018

Ongoing

DEPARTMENT	OBJECTIVES	YEAR	STATUS
RECREATION	SHORT-TERM		
	• Continue to implement ID Badges for all GPD employees.	2016-2018	PC/O
	• Complete and implement intern program.	2019-2020	PC
	LONG-TERM		
	• Expand laptop computer use to recreation staff as replacement occurs.	2017-2018	Ongoing
	ONGOING		
	• Implement service quality task force standards and procedures to achieve service quality goals based on Community Survey Results.	2017-2018	Ongoing
FACILITIES	SHORT-TERM		
	• N/A		
	LONG-TERM		
	• N/A		
	ONGOING		
	• Continue training fitness center staff so they fully understand equipment, operations and safety measures.	2017-2018	Ongoing
	• Develop comprehensive pool inservice plan to ensure successful seasonal audits.	2017-2018	
	• Offer winter/spring training for Starguard lifeguard certification if necessary with additional staff for pool.	2017-2018	Ongoing
	• Hold staff training meetings for seasonal staff 2-3 times per season.	2017-2018	Ongoing
	• Evaluate seasonal staff at mid-point and end of season.	2017-2018	Ongoing
	• Evaluate all staff at least annually.	2017-2018	Ongoing
	• Continue to develop and implement fitness facility training program/manual consistent at both buildings.	2017-2018	Ongoing

- Prepare & implement Quality Assurance Program for locker room cleanliness at pools to increase customer satisfaction.

2018-2019

Ongoing

Geneva Park District

Annual Goals and Objectives

Goal #7

The Geneva Park District offers educational programs, classes and stewardship opportunities that increase environmental literacy of residents and will adopt environmentally friendly business practices that are fiscally responsible to conserve resources, educate the community and provide best practices in resource management.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
PARKS	SHORT-TERM		
	• Implement a composting demonstration at Peck Farm Park.	2017-2018	PC
	• Develop and implement public programs for recycling batteries and light bulbs.	2014-2018	Ongoing
	LONG-TERM		
	• Develop and implement plan for paperless office.	2016-2018	Ongoing
	ONGOING		
	• Actively seek and implement ways to conserve and protect water and soil, enhance air quality, limit the production and release of damaging pollutants, and protect wildlife.	2017-2018	Ongoing
	• Reduce waste production, reuse and recycle materials from facility and park operations, and handle hazardous and all other wastes according to lawful and safe procedures.	2017-2018	Ongoing
	• Actively seek and implement ways to conserve energy resources and investigate methods of applying alternative energy technologies.	2017-2018	Ongoing
	• Purchase products for use in facility and park operations, which minimize negative environmental impacts, taking into consideration the effects of product production, use, storage and disposal.	2017-2018	Ongoing
	• Protect and restore indigenous natural communities such as grass lands, woodlands & wetlands and promote the reclamation, acquisition, preservation & management of other open space areas, including river corridors, greenways, & trails.	2017-2018	Ongoing
	• Acquire electric and propane vehicles and equipment as opportunities present.	2017-2020	Ongoing
	• Research solar energy for summer pool operations.	2018-2019	

• Provide education and interpretative opportunities for staff and public to increase appreciation for the natural world & promote environmentally conscious lifestyles, emphasizing selective consumption & low-impact resource use.	2017-2018	Ongoing
• Continue to recycle paper, plastic and metals using waste hauler or scrap metal recyclers.	2017-2018	Ongoing
• Use LEED guidelines when fiscally prudent in the construct of new facilities.	2017-2018	Ongoing
• Develop a plan for a zero-waste facility.	2017-2018	Ongoing
• Implement Natural Areas Management Plan to establish long term goals.	2017-2018	C/O
• Burn natural areas 1 x per year, weather permitting.	2017-2020	Ongoing
• Implement improved energy use plans per energy audit.	2018-2020	PC

Geneva Park District	Annual Goals and Objectives
----------------------	-----------------------------

Goal #8 The Geneva Park District will strive to strengthen and maintain fiscal health and stability. Availability of funding and overall good financial health is a prerequisite for carrying out some of the goals and objectives of the District.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION/ FINANCE	SHORT-TERM		
	• Implement new federal health care legislation updates effective January 1, 2014: (PPACA) pay or play provision re: healthcare for employees with 30 or more hours per work week.	2016-2017	€
	• Implement DOL minimum salary amount for exempt employees Dec. 1, 2016 and update future minimum amounts with the update January 1, 2020 and overtime.	2017-2018	Pending
	• Approve Resolution to approve reimbursements for travel expense for board members according to the Illinois Local Government Travel Expenses.	2017-2018	
	LONG-TERM		
	• Develop a multi-year operating budget as a tool for future financial planning.	2018-2019	INC
	ONGOING		
	• Continue to implement formal pricing strategy and guidelines for all District programs and operations.	2017-2018	Ongoing

• Provide financial education to the board and public so as to provide a better understanding of the District's financial position and its relations to other micro-economic conditions.	2017-2018	Ongoing
• Provide monthly Investment Reports to the Board at the Regular Board Meeting.	2017-2018	Ongoing
• Provide monthly Revenue & Expenditure reports to the Board at the Regular Board Meeting.	2017-2018	Ongoing
• Ensure safety of District's cash and investments while maximizing rate of return on investments. Return on investment is of secondary importance compared to the safety of investments.	2017-2018	Ongoing
• Ensure annual tax levy includes new growth and inflationary increases to meet additional demand and maintain existing levels of services.	2017-2018	Ongoing
• Issue biennial Limited General Obligation Bonds to fund the District's Capital Improvement Plan. Consider purchase of bonds to provide savings in bond issuance costs and generate investment income revenue.	2017-2018	Ongoing
• Reduce dependence on Real Estate taxes by further diversifying revenue streams, reducing expenditures and/or introducing cost efficiencies where possible.	2017-2018	Ongoing
• Maintain or improve District's credit rating.	2017-2018	Ongoing
• Maintain Fund Balance Policy on an annual basis.	2017-2018	Ongoing
• Maintain reserves in the General Fund.	2017-2018	Ongoing
• Maintain our Certificate of Achievement Award from GFOA demonstrating transparency and full disclosure in the District's financial statements.	2017-2018	Ongoing
• Conduct quarterly departmental revenue/expense meetings to evaluate and control budget.	2017-2018	Ongoing



Geneva Park District

2018

Master Plan Update Details

January, 2018

GENEVA PARK DISTRICT- FIVE YEAR CIP

CONSTRUCTION FUND SUMMARY

	2018-19 BUDGET	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
<u>REVENUES</u>					
Investment Income	\$ 22,000	\$ 27,000	\$ 27,540	\$ 28,091	\$ 28,653
Bond Issues	1,606,658	-	1,638,951	-	1,688,489
Grant Revenue	-	-	750,000	-	-
Land Cash Revenue	728,498	147,000	50,000	50,000	50,000
Reimbursements	50,000	50,000	50,000	50,000	50,000
Farming Revenue	1,000	1,000	1,000	1,000	1,000
Donations- GPD Foundation	20,000	10,000	10,000	10,000	10,000
Audit Transfer	600,000	1,400,000	1,400,000	1,500,000	1,700,000
Fund Balance	-	-	-	-	-
Total Revenue	3,028,156	1,635,000	3,927,491	1,639,091	3,528,141

EXPENDITURES

C-1100- PLANNING, CONSULTING, GRANT CONSULTANTS

Landscape Architect C-1105	70,000	50,000	50,000	20,000	50,000
Architects/Engineers C-1106	30,000	30,000	30,000	20,000	30,000
Master Plan/Comm. Survey C-1108	-	45,000	-	-	-
Grant Consultant C-1120	12,000	12,360	12,731	13,113	13,506
Legal/ Bond Issue Expense C-1150	35,000	25,000	35,000	25,000	35,000

C-1200- BUILDINGS & IMPROVEMENTS

SPRC C-1210	50,000	50,000	50,000	50,000	50,000
Sunset Fitness & Comm Ctr. C-1220	550,000	550,000	550,000	50,000	50,000
Parking Lot Repairs C-1230	60,500	59,000	25,000	25,000	25,000
Wheeler Maint. Facility C-1240	25,000	5,000	5,000	5,000	5,000
Sunset Swimming Pool C-1250	75,000	575,000	75,000	75,000	75,000
Mill Creek Swimming Pool C-1260	10,000	10,000	10,000	10,000	10,000
Roof Repairs C-1270	37,000	12,000	12,000	12,000	12,000
Tennis Courts C-1280	90,000	15,000	15,000	15,000	15,000
Envrionmental Green Initiatives C-1290	1,200	1,200	1,200	1,200	1,200

C-1300- PARKS, PLAYGROUNDS IMPROVEMENTS & ACQUISITIONS

Skate Park C-1302	1,000	1,000	1,000	1,000	1,000
Bennett Pk Stream Stabiliz C-1304	2,500	2,500	2,500	2,500	2,500
Island Park C-1305	5,000	5,000	5,000	5,000	5,000
Island Park Bridge C-1306	2,000	2,000	2,000	2,000	2,000
Soccer Fields C-1307	2,500	2,500	2,500	2,500	2,500
Fox River Trail Repairs/Imp C-1308	30,000	30,000	30,000	30,000	30,000
Football & Lacrosse Fields C-1309	1,000	1,000	1,000	1,000	1,000
Baseball Fields & Parking C-1310	25,000	25,000	25,000	25,000	25,000
Park Trail Improvements C-1311	13,000	7,500	7,500	7,500	7,500
Play Equip Repairs/Replace C-1312	265,000	590,000	615,000	465,000	300,000
Community Gardens C-1313	5,000	5,000	5,000	5,000	5,000
Nature Playground C-1314	5,000	5,000	5,000	5,000	5,000
Stonecreek Mini Golf C-1331	8,000	750,000	8,000	8,000	8,000
Moore Park Sprayground C-1340	8,000	3,500	3,500	3,500	3,500
Land Acquisition C-1378	125,650	125,890	8,491	8,746	9,008

GENEVA PARK DISTRICT- FIVE YEAR CIP

CONSTRUCTION FUND SUMMARY

	2018-19 BUDGET	2019-20 BUDGET	2020-21 BUDGET	2021-22 BUDGET	2022-23 BUDGET
PF Maintenance Facility C-1398	2,000	10,000	10,000	10,000	10,000
Peck Farm C-1399	415,000	75,000	1,575,000	75,000	75,000
C-1400- LANDSCAPING & GROUNDSKEEPING					
Trees & Shrubs C-1450					
Natural Areas C-1455	10,000	10,000	10,000	10,000	10,000
Park Turf Treatment C-1457	40,000	40,000	40,000	40,000	40,000
C-1500- OPERATING EQUIPMENT & VEHICLES					
Vehicle & Maint Equipment C-1505	150,341	125,275	136,634	131,378	195,420
Office Equip Replacement C-1570	39,966	35,651	33,341	44,038	44,740
C-1600- RECREATION EQUIPMENT & REPAIRS					
Gymnastic Supplies C-1616	1,000	1,000	1,000	1,000	1,000
C-1900- CONSTRUCTION EMERGENCY REPAIRS & REIMBURSEMENT					
School/Park Facility Repairs C-1902	15,841	16,158	16,481	16,811	17,147
Emergency Maint & Repairs C-1903	50,000	50,000	50,000	50,000	50,000
WAS & HSS Gymnasiums C-1905	5,000	5,000	5,000	5,000	5,000
Total Expenditures	\$ 2,273,498	\$ 3,363,534	\$ 3,469,878	\$ 1,276,285	\$ 1,227,021
Surplus (Deficit)	754,658	(1,728,534)	457,614	362,805	2,301,120
Beginning Fund Balance	4,176,486	4,931,144	3,202,610	3,660,224	4,023,029
Plus YE Adjustments	-	-	-	-	-
Ending Fund Balance	4,931,144	3,202,610	3,660,224	4,023,029	6,324,149

GENEVA PARK DISTRICT
CAPITAL IMPROVEMENT FUND - PROJECT DESCRIPTIONS
JANUARY 2018

- C-1105 Landscape Architect - Retain landscape architects and engineers for the design, bidding and development phases of new park projects and renovating parks.
- C-1106 Architects/Engineers - Retain architect/engineer to review and determine grade elevation needs for park development, and to consult on new and existing facility/park design.
- C-1108 Master Plan/Community Survey/Consulting Fees – Retain consultants to assist in developing future master plans for growth and trends. Also to ensure current and future recreational and open space needs of the community are addressed as well as other planning and evaluation tools.
- C-1120 Grant Consultant – Retain grant consultant to prepare grant applications for County, State and Federal grants as they become available.
- C-1150 Legal and Bond Issue Expenses - Legal fees and bond issue expenses related toward capital improvements, land acquisition, etc. Includes Geneva Park District general counsel, bond counsel, and financial analysis firm.
- C-1210 Stephen D. Persinger Recreation Center – Maintenance, repairs and improvements for entire building and outdoor landscape areas including floor surfaces, locker rooms, weight room, and program rooms. Net revenue from this facility needed for future expansion and repairs.
- C-1220 Geneva Community Center/Sunset Racquetball & Fitness Center Repairs – Maintenance, repairs and improvements for entire building and outdoor landscape areas including floor surfaces, locker rooms, weight room, and program rooms. Net revenue from this facility needed for future expansion and repairs.
- C-1230 Parking Lot Repairs - Sealcoating, patching, resurfacing, and striping of parking lots, asphalt trails, certain basketball courts and replacement of parking barriers and lights as necessary.
- C-1240 Wheeler Park Maintenance Facility – Improvements and repairs to buildings and grounds, including greenhouses.
- C-1250 Sunset Swimming Pool – Repair, improve or expand Sunset Pool. Net revenue from this facility needed for future expansion and repairs.
- C-1260 Mill Creek Pool – Repair or improve Mill Creek Pool.
- C-1270 Roof Repairs – Roofing repairs to all Geneva Park District buildings.
- C-1280 Tennis Courts - New tennis courts and court repairs including lights.
- C-1290 Environmental Green Initiatives – Purchase materials or equipment to assist in achieving the Park District's goal to increase recycling and incorporate other energy efficient green initiatives.
- C-1302 Skate Park – Repairs, improvements and new amenities to skate facility.

- C-1304 Bennett Park –Improvements and restoration to the shoreline at Bennett Park, Good Templar acquisition and Bennett North.
- C-1305 Island Park & Old Mill Park - Vegetation protection & landscaping. Future wall replaced at Northeast section of Island. Erosion control measures at Island Park and Old Mill Park. Maintenance and repairs to Old Mill Park hardscape.
- C-1306 Island Park Bridges – Repairs/replacement of the Island Park bridges.
- C-1307 Soccer Fields –Repair existing and construct new soccer fields and parking.
- C-1308 Fox River Trail Improvements – Signage, asphalt or sealcoating to existing path system. Includes paths at the Nicor Trail and other regional trails.
- C-1309 Football Fields - Repair existing and construct new football fields and parking.
- C-1310 Baseball Fields & Parking – Repair existing and construct new baseball fields and parking.
- C-1311 Park Trail Improvement – Signage, asphalt or sealcoating to the Peck Farm Paths, small bike trails within neighborhood & community parks.
- C-1312 Repairs and Replacement of Park Amenities and Play Equipment – Repairs and replacement of existing park amenities and playground equipment as necessary per schedule including landscaping and Fibar playground surface.
- C-1313 Community Gardens – Funds for the development of Community Garden Plots in partnership with the City of Geneva and the Kane County Forest Preserve.
- C-1314 Nature Playground – Funds for the maintenance and repair of the Nature Playground at Peck Farm Park.
- C-1331 Stonecreek Mini Golf - Repairs or improvements to the miniature golf course. Net revenue from this facility needed for future expansion and repairs.
- C-1340 Moore Park Sprayground - Repairs to Moore Park and Sprayground.
- C-1378 Land Acquisition - Land acquisition and related items such as surveys, appraisals, etc.
- C-1398 Peck Farm Maintenance Facility - Improvements and repairs to the facility and grounds.
- C-1399 Peck Farm Park – Improvements to the lake, habitat restoration, tree plantings, path system. Phase III & IV including Units D and stewardship as dictated by 2002 Peck Farm Master Plan. Maintenance and repair of historic buildings.
- C-1450 New Trees and Shrubs - Replacement of trees and shrubs for any existing park as needed. Includes Ash tree replacement and GPD Foundation Living Tree Program projects.
- C-1455 Natural Areas – Repairs or improvements to natural areas throughout the district. Stewardship services for all parks other than Peck Farm Park.

- C-1457 Park Turf Treatment - Re-seed and fertilize parks. Contract with weed spraying company to control broadleaf weeds in all parks.
- C-1505 Vehicle and Maintenance Equipment - Replace existing and purchase new vehicles and operating equipment as per schedule. Major repairs to equipment.
- C-1570 Office Equipment Replacement – Purchase new office equipment, such as desks, file cabinets, printers, fax machines, computers and software and hardware for network system, etc.
- C-1616 Gymnastics Supplies - Purchase new equipment such as exercise mats and gymnastics apparatuses for the gymnastics program at the high school and tumbling equipment at the community center.
- C-1902 School District/Park District Facility Repairs - Joint capital improvement projects, and repair and maintenance of the Kids' Zone Before and After School Program sites as well as other school district buildings where Park District programs are conducted.
- C-1903 Emergency Maintenance and Repairs - Emergency maintenance and repairs to existing facilities, parks, etc. that are not anticipated or budgeted. Emergency tree removal due to storm damage is included in this account. Weather related phone, internet, cable emergency repair.
- C-1905 Western Avenue and Harrison St. Gymnasiums - Maintenance and repairs of Western Avenue School and Harrison Street School Gymnasiums. These improvements would be joint projects with the school district. Presently have a long-term interest-bearing account with school district for future major repairs. Includes bleacher improvements as required by State of Illinois.

SRA Fund - Member contribution for Special Recreation services through FVSRA including inclusion services and any other expenditures associated with special needs and/or ADA accessibility. Improvements to facilities and parks to implement and complete the Park District's ADA Transition Plan.

**GENEVA PARK
DISTRICT
CAPITAL IMPROVEMENT FUND - FIXED COST ITEMS
JANUARY 2018**

- Replace, repair and purchase additional playground equipment as needed.
- Replace, repair and purchase additional picnic tables, benches, bleachers, recycling containers, signs and drinking fountains as needed.
- Replace, repair and purchase additional vehicles as needed.
- Replace, repair and purchase additional maintenance equipment as needed.
- Resurface parking lots, replace lights and barriers as needed.
- Resurface tennis courts, repair fencing and lights as needed.
- Replace, repair and maintain buildings as needed.
- Replace, repair and maintain restrooms as needed.
- Replace and purchase additional trees as needed. Removal of Ash trees and other hazardous trees.
- Replace, repair and maintain ball diamond lights, fencing and grounds as needed.
- Replace, repair and maintain football fields & irrigation as needed.
- Replace, repair and maintain soccer & lacrosse fields as needed.
- Resurface, sealcoat and repair all bike/pedestrian trails as needed.
- Replace, repair and maintain office equipment as needed.
- Replace, repair and maintain computer system as needed.
- Provide payment for legal fees and bond issue expenses as needed.
- Provide consulting for Community Survey, Master Plan and other planning and evaluation tools.
- Provide payment for architectural and engineering expenses as needed.
- Replace and maintain Stone Creek Miniature Golf Course building and the Links Disc Course equipment & utilities, landscaping & golf holes as needed.
- Replace, repair and improve Wheeler Park Maintenance Garage as needed including painting and roof repairs and adding indoor space as needed.
- Repair & improve Peck Farm Park maintenance facility.
- Replace, repair and maintain Community Gardens as needed.

- Replace, repair and maintain Wheeler Greenhouses as needed.
- Replace, repair and maintain Western Avenue School Gym/Park, Harrison Street School Gym and Friendship Station Preschool, Kids' Zone Before and After School Program buildings, tennis courts, grounds and equipment as needed.
- Repair, replace and maintain Sunset Pool buildings, lighting, parking lot, equipment and landscaping as needed.
- Repair, replace and maintain Mill Creek building, lighting, parking lot, equipment and landscaping as needed.
- Replace, repair and maintain the Stephen D. Persinger Recreation Center and Sunset Community Center buildings, grounds and equipment as needed.
- Replace, repair and maintain the Peck Farm Park Interpretive Center, maintenance facility, buildings, grounds, and equipment and as needed including house windows, front door and cupola.
- Replace, repair and maintain Hawks Hollow facility and equipment as needed.
- Replace, repair and maintain Skate Park facility and equipment as needed.
- Replace, repair and maintain Moore Park Sprayground equipment, surfacing & landscaping as needed.
- Replace, repair, maintain and enhance natural areas and incorporate best practices for natural area maintenance including invasive species removal and controlled burning.
- Provide funds for grant projects to match secured grant funding received through grant consultant.
- Obtain surveys, appraisals etc. and incur any other expenditures associated with land acquisition.
- Repair, replace, maintain gymnastics equipment as needed.
- Purchase OSHA and other safety equipment as needed.
- Replace, repair or retrofit equipment and facilities per ADA requirements.
- Replace, repair and maintain permanent landscaped areas as needed.
- Replace, repair and maintain River Park property and amenities as needed
- Capital improvements associated with Playhouse 38
- Mill Creek Pool Sprayground

**GENEVA PARK DISTRICT 2018
YEAR BY YEAR VEHICLE REPLACEMENT SCHEDULE RECOMMENDATIONS**

Veh.#	Year	Vehicles	Location	Mileage	Estimated Replacement Date	Estimated Replacement Cost*
Vehicles						
200	2009	Ford 4x4 lift gate	Wheeler		2017-2018	\$32,562
208	2009	Ford F-450 dump	Wheeler		2017-2018	\$39,200
213	2009	Dodge van	Director		2018-2019	\$22,450
217	2004	Ford bus	Recreation		2018-2019	\$101,253
219	2014	Ford F-250 2wd	Wheeler		2019-2020	\$26,084
206	2010	Ford 15 Passenger van	Recreation		2019-2020	\$50,239
210	2011	Ford F-250 4 x 4	Wheeler		2020-2021	\$36,047
209	2010	Ford F-350 4x4 dump	Wheeler		2020-2021	\$41,560
205	2008	Ford F-450 flatbed	Wheeler		2021-2022	\$47,984
212	2014	Ford F-250 4x4 Crew Cab	Parks Supt.		2021-2022	\$35,621
218	2016	Ford F-150	Security		2021-2022	
201	2013	Chevrolet 2500 4 x 4	Wheeler		2022-2023	\$37,055
207	2013	Ford F250 4 x 4	Wheeler		2022-2023	\$34,839
202	2014	Ford 4x4	Wheeler		2022-2023	\$33,480
215	2014	Ford F-250 4x4 w/ Plow	Wheeler		2023-2024	\$34,901
214	2014	Ford 4x4	Peck fields		2023-2024	\$38,693
204	2015	Ford 4x4 liftgate	Peck		2023-2024	\$37,255
203	2015	Ford 4x4	Peck		2023-2024	\$36,249
216	2015	Ford 4x4 dump	Peck		2024-2025	\$35,683
221	2016	Ford F-150	Peck		2024-2025	
220	2017	Chevy Volt	Recreation/Peck		2025-2026	

Mowers/Trailers/Ballfield Machines

108	2012	Scag mower	Peck		2017-2018	\$8,274
109	2012	Scag mower	Peck		2017-2018	\$8,275
164	1999	Woods mower	Peck	NA	2018-2019	\$22,159
255	2004	Trailer	Wheeler	NA	2018-2019	\$1,384
249	2004	2-mower trailer	Wheeler	NA	2018-2019	\$3,094
248	2004	Trailer	Peck	NA	2018-2019	\$
133	2006	Morbark wood chipper	Wheeler		2019-2020	\$28,610
103	2014	Scag mower	Wheeler		2019-2020	\$10,171
106	2014	Scag mower	Wheeler		2019-2020	\$10,171
251	2006	Ballfield Trailer	Park/Recreation	NA	2020-2021	\$2,362
105	2015	Scag mower	Wheeler		2020-2021	\$10,359
100	2016	Smithco Ballfield Machine	Ballfields		2020-2021	\$17,977
101	2016	Smithco Ballfield Machine	Ballfields		2020-2021	\$18,756
110	2016	Scag mower	Wheeler		2022-2023	\$10,947
250	2008	Flatbed trailer	Wheeler	NA	2022-2023	\$7,721
113	2016	Scag 72" Mower	Peck		2022-2023	\$12,970
114	2016	Scag 72" Mower	Peck		2022-2023	\$12,970
254	2009	Flatbed trailer	Peck	NA	2023-2024	\$7,995
115	2017	Scag 72" Mower	Wheeler		2024-2025	
116	2017	Scag 72" Mower	Wheeler		2024-2025	
256	2011	Skid Steer trailer	Wheeler	NA	2025-2026	\$7,988
165	2008	Woods mower	Peck	NA	2027-2028	\$14,828
253	2015	Aluminum trailer	Wheeler	NA	2035-2036	\$6,469
252	2016	Atlas enclosed trailer	Ballfields	NA	2035-2036	\$12,220

Tractors

98	2006	Kubota RTV 900	Peck		2016-2017	\$11,024
162	2014	Laser Grader	Ballfields	NA	2020-2021	\$14,259
97	2012	Kubota RTV 1100	Peck		2021-2022	\$24,637
		Kubota M7040 Loader	Peck			
151	2012	Tractor			2022-2023	\$40,308
111	2016	Kubota RTV 1100-no plow	Peck		2025-2026	
112	2016	Kubota RTV 1100-with plow	Wheeler		2025-2026	
154	2015	Kubota tractor	Peck		2025-2026	\$13,861
161	2006	Befco overseeder	Peck	NA	2025-2026	\$17,093
152	2011	John Deere skidsteer	Wheeler		2041-2042	\$116,155
999	2010	Tracker Boat	Peck	NA	2049-2050	\$
99	2001	John Deere gator	Wheeler		NONE	<u>\$00,000</u>
						\$1,234,765

Estimated Replacement Cost is calculated using original cost plus a 3% annual inflation index over the estimated life less any trade value.

**GENEVA PARK DISTRICT PARK ACREAGE
JANUARY 2018**

<u>EXISTING</u>	<u>ACRES</u>	<u>OWNED</u>	<u>LEASED FROM</u>
1 7th Street Park	1.0		County
2 Arline "Kay" Lovett Park	5.0	X	
3 Batavia Highlands	1.0	X	
4 Bennett Park / Bennett North	3.4+	X	
5 Braeburn Park	5.5	X	
6 Bricher Park	1.96	X	
7 Carriage Crest Park	3.8	X	
8 Clover Hills Park	4.1	X	
9 Community Gardens	2.0		County/City
10 Deerpath Park	2.5	X	
11 Don Forni Park	8.5	X	
12 Dryden Park	5.7	X	
13 Eaglebrook Park	5.36	X	
14 Elm Street Park	4.2		City
15 Esping Park	8.0	X	
16 Fargo Park	1.39	X	
17 Fourth Street School/Park	2.0		Schools
18 Frank Burgess Park	2.2	X	
19 Garden Club Park/	.6		City
20 Good Templar Acquisition	6.0	X	
21 Harrison St. School/Park	8.0		Schools
22 Hathaway Park	13.84	X	
23 Island Park	11.5	X	
24 Jaycee Park	1.0	X	
25 Linden Park	1.2	X	
26 Lions Park	5.3	X	
27 Marjorie Murray Park and Courts	1.5		Schools
28 Meadows Park	1.5	X	
29 Michael Arbizzani Park	2.0	X	
30 Mill Creek Community Park	34.1	X	
31 Moore Park	13.7	X	
32 Old Mill Park	1.2	X	
33 Peck Farm Park	384.1	X	
34 Pepper Valley Park	8.59		Pepper Valley
35 Preston Park	1.0	X	
36 Randall Square Park	6.0	X	
37 River Park	2.7	X	
38 Sandholm Woods Park	5.5	X	
39 Shannon Park	1.8	X	
40 South Street Fields	17.0		City
41 Somerset Park	2.8	X	
42 Sterling Manor Park	4.9	X	
43 Sunrise Park	4.4	X	
44 Sunset Park	18.0	X	
45 Terney Park	1.0	X	
46 Washburn Park	2.8	X	
47 Weaver Park	2.0	X	
48 Wellington Park	.5	X	
49 Western Ave. School/Park	13.0		Schools
50 Wheeler Park	57.3	X	
51 Williamsburg Park	4.5	X	
	51	40	11
	706.94	646.35	60.59

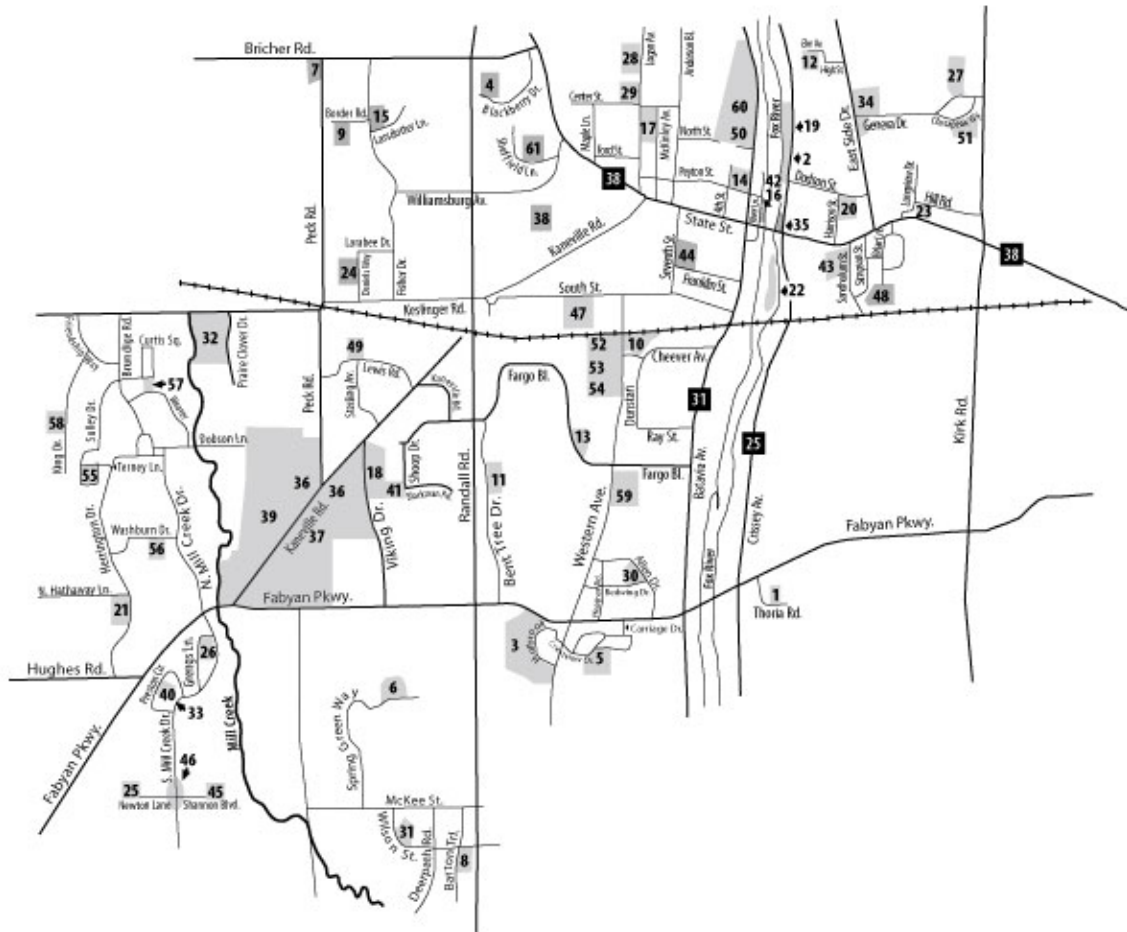
PROPOSED

- | | | |
|----|----------------------------------|------------------|
| 1. | Mill Creek Parks | TO BE DETERMINED |
| 2. | Settlements of La Fox Parks | TO BE DETERMINED |
| 3. | Landmeier Property – Batavia | TO BE DETERMINED |
| 4. | Land Acquisition per Master Plan | TO BE DETERMINED |

			ADA Accessible Parks	Administration Office	Baseball/Diamond	Basketball Court (Outdoor)	Fishing	Fitness Center	Football Field	Gymnasium	Horse Shoes	Ice Skating (Outdoor)	Meeting Room	Miniature Golf/Disc Golf	Natural Areas	Nature Center	Picnic Area	Playground	Racquetball	Rental Pavilion	Recreational Building	Skate Park	Water Sprayground	Soccer Field	Swimming	Tennis Courts (Outdoor)	Trail	Warming House (Ice Tank)
MAP	PARK NAME	ACREAGE																										
1	Batavia Highlands Park	1.0			•												•											
2	Bennett Park / Bennett North	3.4	•			•									•												•	
3	Braeburn Park	5.5			•										•												•	
4	Bricher Park	1.9													•													
5	Carriage Crest Park	3.8	•														•						•					
6	Clover Hills Park	4.1																•								•		
7	Community Gardens at Prairie Green	2.0	•											•														
8	Deerpath Park	2.5																•										
9	Don Forni Park	8.5			•		•											•					•				•	
10	Dryden Park	5.7			•		•																		•			
11	Eagle Brook Park	5.4	•															•										
12	Elm Street Park	4.2			•														•									
13	Fargo Park	1.4	•																									
14	Fourth Street School/Park	2.0																	•									
15	Frank K. Burgess Park	2.2																	•									
16	Garden Club Park	0.6													•													
17	Geneva Community High School		•							•																		
18	Geneva Middle School Campus		•		•					•																		
19	Good Templar Acquisition	6.0				•									•												•	
20	Harrison Street School/Park	8.0								•																		
21	Hathaway Park	13.8																•									•	
22	Island Park	11.5	•				•								•				•		•						•	
23	Jaycee Park	1.0	•			•													•								•	
24	Kay Lovett Park	5.0			•																						•	
25	Levi Newton Park	2.5																	•								•	
26	Linden Park	1.2																										
27	Lions Park	5.3	•		•	•													•							•		
28	Logan Street Fields				•																							
29	Marjorie Murray Park	1.5																										
30	Meadows Park	1.5	•		•														•									
31	Michael Arbizzani Park	2.0																		•							•	
32	Mill Creek Community Park	34.1	•		•	•			•										•							•		
33	Mill Creek Pool											•	•												•			
34	Moore Park	13.7																	•				•	•				
35	Old Mill Park	1.2																									•	
36	Peck Farm Park Athletic Fields		•		•																		•					
37	Peck Farm Park Interpretive Center	384.1											•								•						•	
	PFP - Butterfly House		•															•										
	PFP - Hawks Hollow Nature Playground		•															•										
38	Pepper Valley Park		•															•		•							•	
39	Stephen D. Persinger Recreation Center		•					•		•			•		•						•		•				•	
	SPRC - Foundation Park		•																								•	
40	Preston Park	1.0				•												•		•							•	
41	Randall Square Park	6.0	•		•														•				•				•	
42	River Park	2.7													•				•				•				•	
43	Sandholm Woods Park	5.5													•												•	
44	Seventh Street Park	1.0																									•	
45	Shannon Park	1.8																	•								•	
46	Somerset Park	2.8													•												•	
47	South Street Athletic Fields	17.0	•		•																•		•				•	
48	Stanley A. Esping Park	8.0				•							•					•								•	•	
49	Sterling Manor Park	4.9	•		•	•												•		•						•	•	
50	Stone Creek Miniature Golf/ Links Disc Golf		•											•													•	
51	Sunrise Park	4.4											•		•												•	
52	Sunset Park/Sunset Community Center	18.0	•	•	•								•								•							
53	Sunset Pool		•																						•			
54	Sunset Racquetball & Fitness Center		•					•											•									
55	Terney Park	1.0	•																•									
56	Washburn Park	2.8	•			•													•								•	
57	Weaver Park	2.0	•			•									•												•	
58	Wellington Park	0.5																	•								•	
59	Western Avenue School/Park	13.0	•		•	•				•									•								•	
60	Wheeler Park	57.3	•		•							•															•	
61	Williamsburg Park	4.5	•																•								•	

GENEVA PARK DISTRICT PARK MAP

JANUARY 2018



**GENEVA PARK DISTRICT PLAYGROUND
EQUIPMENT & FACILITIES JANUARY 2018**

Park	Estimated Replacement Year
Linden Park	2016-2017
Batavia Highlands Park	2016-2017
Don Forni Park	2016-2017
Shannon Park*	2016-2017
Pepper Valley Park	2016-2017
Stanley Esping Park	2017-2018
Arline "Kay" Lovett Park	2017-2018
Michael Arbizzani Park	2017-2018
SPRC Indoor Playground	2018-2019
Clover Hills Park	2019-2020
Bricher Park	2019-2020
Burgess Park	2018-2019
Elm Street Park	2018-2019
Preston Park	2018-2019
Seventh Street Park	2019-2020
Marjorie Murray Park	2020-2021
Fourth Street School Park	2020-2021
Dryden Park	2019-2020
Hathaway Park	2020-2021
Moore Park	2020-2021
Williamsburg Park	2020-2021
Harrison Street School Park	2020-2025
Western Street School Park	2020-2025
Carriage Crest Park*	2021-2022
Jay-Cee Park	2021-2022
Mill Creek Community Park	2021-2022
Randall Square Park	2022-2023
Sandholm Woods Park	2022-2023
Wellington Park	2022-2023
Braeburn Park*	2025-2026
Sterling Manor Park	2026-2027
Deerpath Park	2027-2028
Island Park	2027-2028
Fargo Park	2028-2029
Lions Park	2028-2029
Peck Farm Park / Hawks Hollow	2028-2029
Meadows Park	2029-2030
Washburn Park	2029-2030
Eagle Brook Park	2029-2030
Terney Park	2030-2031
Weaver Park	2030-2031
Wheeler Park	2030-2031

Bennett Park	TBD
Levi Newton Park*	TBD
Old Mill Park	TBD
Somerset Park*	TBD
Sunrise Park	TBD
*Shared Park with Batavia Park District	

Geneva Park District
Master Plan
Technology Needs

	FY 2017-18 BUDGET	FY 2018-19 BUDGET	FY 2019-20 BUDGET	FY 2020-21 BUDGET	FY 2021-22 BUDGET
Computers (7-10 Computers Replaced every 4-5 years)	\$ 22,000	\$ 19,000	\$ 9,500	\$ 11,500	\$ 22,000
Servers (replaced every 5 years if needed)					
SQL Server	\$ -	\$ -	\$ -	\$ -	\$ -
Exchange Server	\$ -	\$ -	\$ -	\$ -	\$ -
Econnect Server	\$ -	\$ -	\$ -	\$ -	\$ -
Offsite Backup Software	\$ 5,986	\$ 6,166	\$ 6,351	\$ 6,541	\$ 6,738
Hubs/Switches/Modems	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	\$ 6,986	\$ 7,166	\$ 7,351	\$ 7,541	\$ 7,738
Annual Expenses for Software Maintenance/ Licenses					
SSL Certificate (secure econnect access for users)	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Firewall/ Anti Virus Software	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
MSI Financial Software Maintenance	\$ 3,821	\$ 3,936	\$ 4,054	\$ 4,176	\$ 4,301
Time & Attendance Software	\$ 2,850	\$ 2,936	\$ 3,024	\$ 3,114	\$ 3,208
Recreation Software Maintenance	\$ 11,550	\$ 12,128	\$ 12,734	\$ 13,371	\$ 14,039
Website Employment Application Software	\$ 743	\$ 765	\$ 788	\$ 812	\$ 836
Microsoft SQL Server License	\$ -	\$ -	\$ -	\$ -	\$ -
Email Gateway Service (spam protection)	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650
Annual Internet Service	\$ 3,271	\$ 3,369	\$ 3,470	\$ 3,574	\$ 3,682
	\$ 24,885	\$ 25,784	\$ 26,720	\$ 27,697	\$ 28,716
Software Upgrades					
Software Program Upgrades	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Additional Hardware					
Fax Machines (replaced every 4 years or as needed)	\$ -	\$ -	\$ -	\$ -	\$ -
Small Copy Machines (2 replaced every 5-7 years or as needed)	\$ -	\$ -	\$ -	\$ -	\$ -
Large Copy Machine (replaced every 5-7 years or as needed)	\$ -	\$ -	\$ -	\$ -	\$ -
Printers Replacement (replaced every 4 years or as needed)	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
IPAD Chargers	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
Misc Equipment- Speakers, Sound Bars, Scanners, Pos Keys	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
DSL Equipment	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
Rectrac Hardware for Seasonal Facilities	\$ 32,000	\$ -	\$ -	\$ -	\$ -
Computer Hardwiring	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Computer Backup Batteries Replacement	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
ESI Phones Replacement	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	\$ 35,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800
IT Annual Maintenance Contract (AMI)	\$ 25,334	\$ 26,093	\$ 26,876	\$ 27,682	\$ 28,512
Estimated Total Per Fiscal Year	\$ 118,505	\$ 85,343	\$ 77,747	\$ 81,720	\$ 94,266
Total Operating Budget	\$ 50,219	\$ 51,877	\$ 53,596	\$ 55,379	\$ 57,228
Total Capital Budget	\$ 68,286	\$ 33,466	\$ 24,151	\$ 26,341	\$ 37,038

GENEVA PARK DISTRICT
NEW VEHICLES AND MAINTENANCE EQUIPMENT
2017-2018

The Board of Commissioners previously approved the 2017 auction and replacement of the following vehicles:

Veh.#	Year	Vehicles	Location	Mileage	Estimated Replacement Date
Vehicles					
220	2009	Chevy Impala	Peck	2017 Auction	2016-2017
200	2009	Ford F-250 4x4	Wheeler	2018 Auction	2017-2018
208	2009	Ford F-450 Dump	Wheeler	2018 Auction	2017-2018
Mowers/Trailers/Ballfield Machines					
107	2012	John Deere WAM	Wheeler	2017 Auction	2017-2018

The following vehicles may be presented for Board approval to be auctioned off and replaced during 2018:

Peck Farm Park - Replace #164, 1999 Woods mower with a new Woods mower of similar size
 Replace #248, 2004 Trailer with a new trailer of similar size

Recreation- Replace #213, 2009 Dodge van with a vehicle of similar size
 Replace #217, 2004 Ford bus with a bus of similar size

Wheeler Park - Replace #249, 2004 2-mower trailer with a trailer of similar size
 Replace #255, 2004 Trailer with a trailer of similar size

**GENEVA PARK DISTRICT
FUTURE FULL TIME AND PART TIME PERSONNEL
2018-2019**

Administration-Assistant Superintendent/Human Resources Manager

Recreation -Consider Recreation and Maintenance Supervisor, Assistant Superintendent

Peck Farm Park -Additional Part-time Naturalist/Program Specialist, Butterfly House Attendants & Museum Attendants, Part-time Custodian

Parks Department -Nothing at this time.

**GENEVA PARK DISTRICT
FUTURE OFFICE EQUIPMENT
2018-2019**

Facilities - ~~Add POS system to Sunset, concessions @ pools & mini-golf with purchase of RecTrac~~

Wheeler Park - Purchase playground/facility inspection tracking software and hardware.

Seasonal Facilities - Hardware related to registration software transition, **chip readers**.

Peck Farm Maintenance – **Redesign/organize Peck Maintenance Shop and Workroom.**

FUTURE FACILITY NEEDS

2018-2019

SUMMARY

- Remove red metal shed and build a new nature center at Peck Farm Park.
- Integrate Peterson property into Master Plan utilizing, repurposing or demolishing existing buildings.
- Construct or repurpose an additional storage building at Peck Farm Park Maintenance Facility.
- Implement plan for paths, picnic tables, natural areas, wildflower restoration, formal gardens, etc. throughout the Park District.
- Develop bike/pedestrian trails to link with existing paths. Consult City Strategic Plan/Kane County approved trail maps.
- Plan and budget accordingly to develop parks in Mill Creek development if space becomes available.
- Acquire land to develop new neighborhood & community parks in the future.
- Continue constructing new game and practice fields for soccer, lacrosse, baseball and football fields as necessary.
- Expand of Mini Golf Hut for year-around use.
- Expand SPRC fitness center.
- Restore Historic Windows of Peck House.
- Add bathroom building at Peck Farm Park.
- Develop plan for bike trail on Peck Farm Park North (this will complete bike trail from 2002 Master Plan).
- Mitigate basement leaking and structural integrity of Peck House
- Remove sand play area and replace with sprayground at Sunset Pool

FUTURE CAPITAL PROJECTS OR EQUIPMENT

2018-2019

(No specific order)

- Repair retaining wall at south Island Park access.
- Remove tree stumps in all parks.
- Maintain and expand natural areas and open spaces.
- Continue to develop the Community Garden plots including additional beds as needed.
- Complete Good Templar Acquisition restoration.
- Complete Peck Lake restoration, prairie restorations, boardwalks and storm water wetland mitigation.
- Complete Peck Farm Master Plan Phases III & IV, which includes Units D and formal gardens.
- Continue over-seeding prairie and wetlands at Peck Farm Park and other natural areas.
- Update the interpretive panels at Peck Farm Park and other natural and historic areas.
- Repair basement walls at the Peck house.
- Develop educational, office, storage and meeting spaces at Peck Farm Park.
- Implement plan for infield/outfield repairs on baseball fields including laser grading.
- Replace hut and replace carpet as needed at Stone Creek Mini Golf.
- Continue to upgrade outdoor Ice Rinks installed in 2010.
- Replace SPRC Kids Korral Playground structure.
- Replace/repair SCC roof and install power surge protection.
- Continue with annual pool repairs and research new slide towers and other play features at Sunset Pool & Mill Creek Pool.
- Replace HVAC at SCC with an updated energy efficient system.
- Restore windows of Peck House.
- Develop Bennett North property.
- Repair or replace racquetball courts.

FINANCE – REVENUES

2018

The Geneva Park District has determined the need to have user fees from programs and facilities financially assist the Capital Budget and Recreation Budget. For these two budgets to progress, this philosophy should continue into the future. For example, the Recreation Budget cannot and does not exist on taxes alone. A major portion of the Recreation Budget is supported by user fees from residents as well as non-residents. The Capital Budget has been supported each year from revenues generated from programs and facilities by transferring \$100,000 to \$750,000 to this fund prior to the audit. Revenues generated contribute greatly to the present success of the Geneva Park District and its citizens.

PECK FARM PARK MASTER PLAN

Current Peck Farm Park Master Plan was approved by the park board in 2002 for Phases III and IV, Units A-F and formal gardens.

-Formal Gardens, Boundary Markers, Sun Dial, Solstice & Peck Farm Park North

Peck Farm Park Master Plan was incorporated into the Geneva Park District Master Plan in 2014.

Future Development of Peterson Property.

GENEVA PARK DISTRICT MASTER PLAN

The Geneva Park District Master Plan will be updated in 2024.

PDRMA REVIEW 2014-2015 COMPLETED

The Geneva Park District will be up for reaccreditation in 2018.

GENEVA PARK DISTRICT COMMUNITY SURVEY

A new Community Survey will be distributed to residents pending board approval in 2020.

DISTINGUISHED AGENCY REVIEW

The Geneva Park District will be up for reaccreditation in 2022-2023.

2018 BUDGET CALENDAR

February 21, 22 & 23 (WEDNESDAY, THURSDAY, FRIDAY)

- First meeting of proposed budget review with Director
- Wednesday-Nicole
- Thursday-Trish
- Friday-Larry

February 28, March 1 & 2 (WEDNESDAY, THURSDAY, FRIDAY)

- Second meeting of proposed budget review with Director
- Wednesday-Trish & Larry
- Thursday-Nicole (a.m.)

March 7, 8 & 9 (WEDNESDAY, THURSDAY & FRIDAY)

- Third meeting of proposed budget review with Director
- Wednesday-Larry & Nicole
- Thursday-Nicole
- Friday-Nicole

March 14, 15 & 16 (WEDNESDAY, THURSDAY & FRIDAY)

- Fourth and final meeting of proposed budget review with Director if needed

March 21 & 22 (WEDNESDAY & THURSDAY)-If Necessary

PLEASE NOTE: March 26-30 is Spring Break

April 9-11

- Finance Committee meeting to review proposed budget
- Peggy Condon & Susan VanderVeen

April 16 (MONDAY)

- Finance Committee to present proposed budget at regular scheduled meeting for possible approval
- Review of Preliminary Budget Appropriation Ordinance at regular scheduled meeting

May 21 or June 18 (MONDAY)

- Budget Appropriation Ordinance hearing and approval at regular scheduled meeting

2018 PERSONNEL EVALUATION CALENDAR

January 8th-19th (MONDAY-FRIDAY)

- All Full-time evaluations given to Staff to complete 1/8/18 & return by 1/19/18
- Supervisors to review & comment January 22nd-February 9th
- Include a list of employee's accomplishments for the past year
- Includes employee succession status: promote, develop, retain, replace/remove

FEBRUARY 9TH-16TH (FRIDAY-FRIDAY)

- Evaluations review by the Director

MARCH 2 (FRIDAY)

- All evaluations complete & reviewed with employees
- Follow up meetings with Director as needed
- Department Heads provide recommendations to Director
- Director sets recommendations for committee

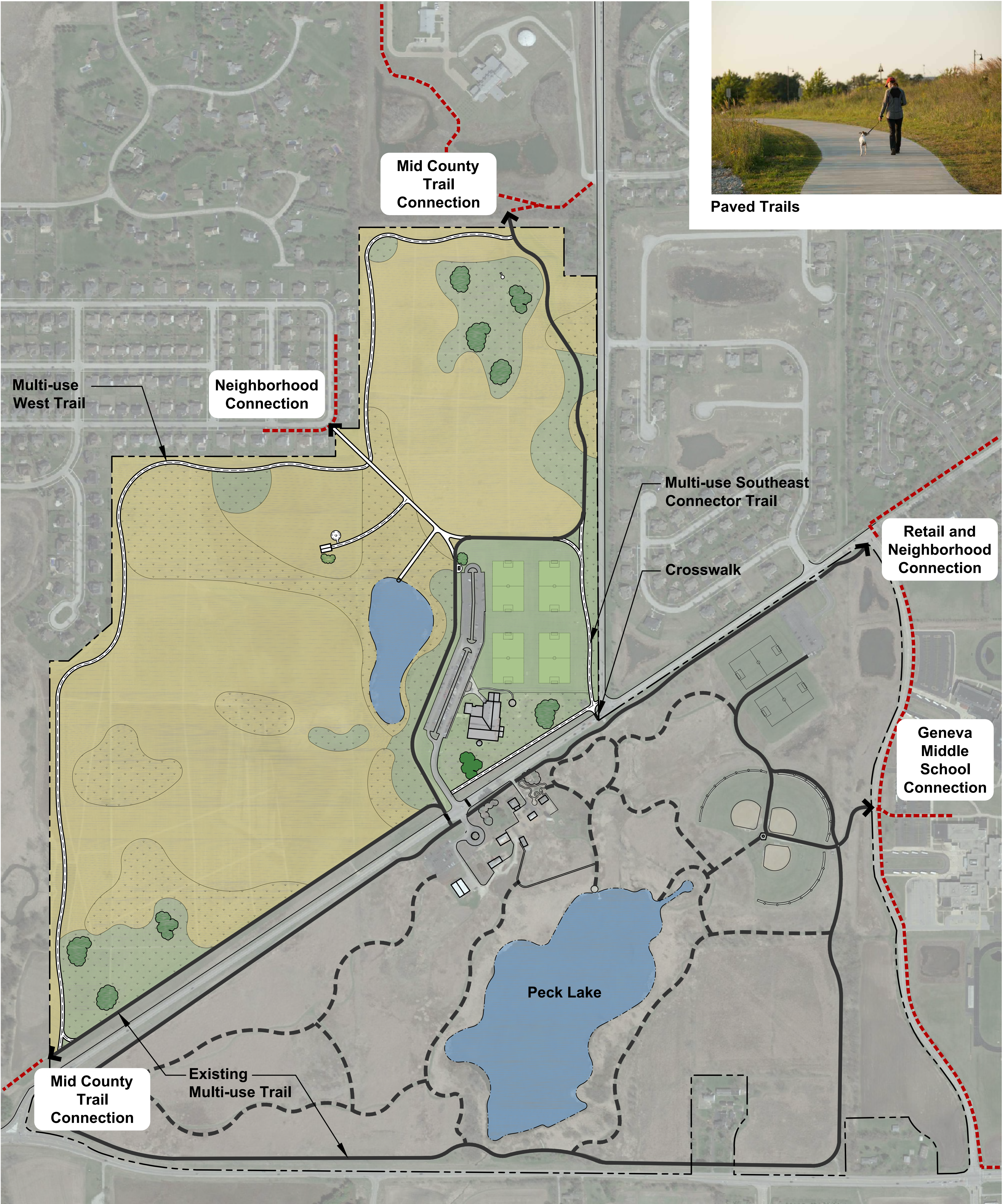
MARCH 12 (MONDAY)

- Personnel & Policy Committee meeting to review recommendations
- Jay Moffat & John Frankenthal

March 19 (MONDAY)

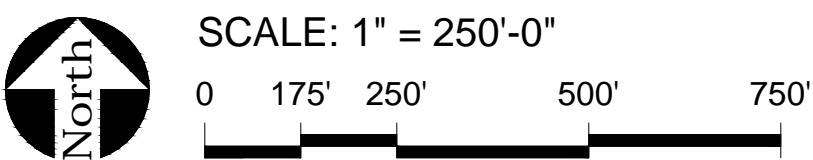
- Personnel & Policy Committee to present recommendations at the regular scheduled meeting in executive session

PECK FARM TRAIL EXPANSION



LEGEND

	New Multi-use Trail		Prairie
	Existing Paved Trail		Wet Prairie
	Existing Mowed Trail		Oak Savannah
	Existing Trail Connection		Lawn
			Lake



CONCEPT TRAIL PLAN



December 8, 2017
© Copyright 2017
Upland Design Ltd
Project #603
CMAC

PECK FARM TRAIL EXPANSION



Council Ring with a Sundial



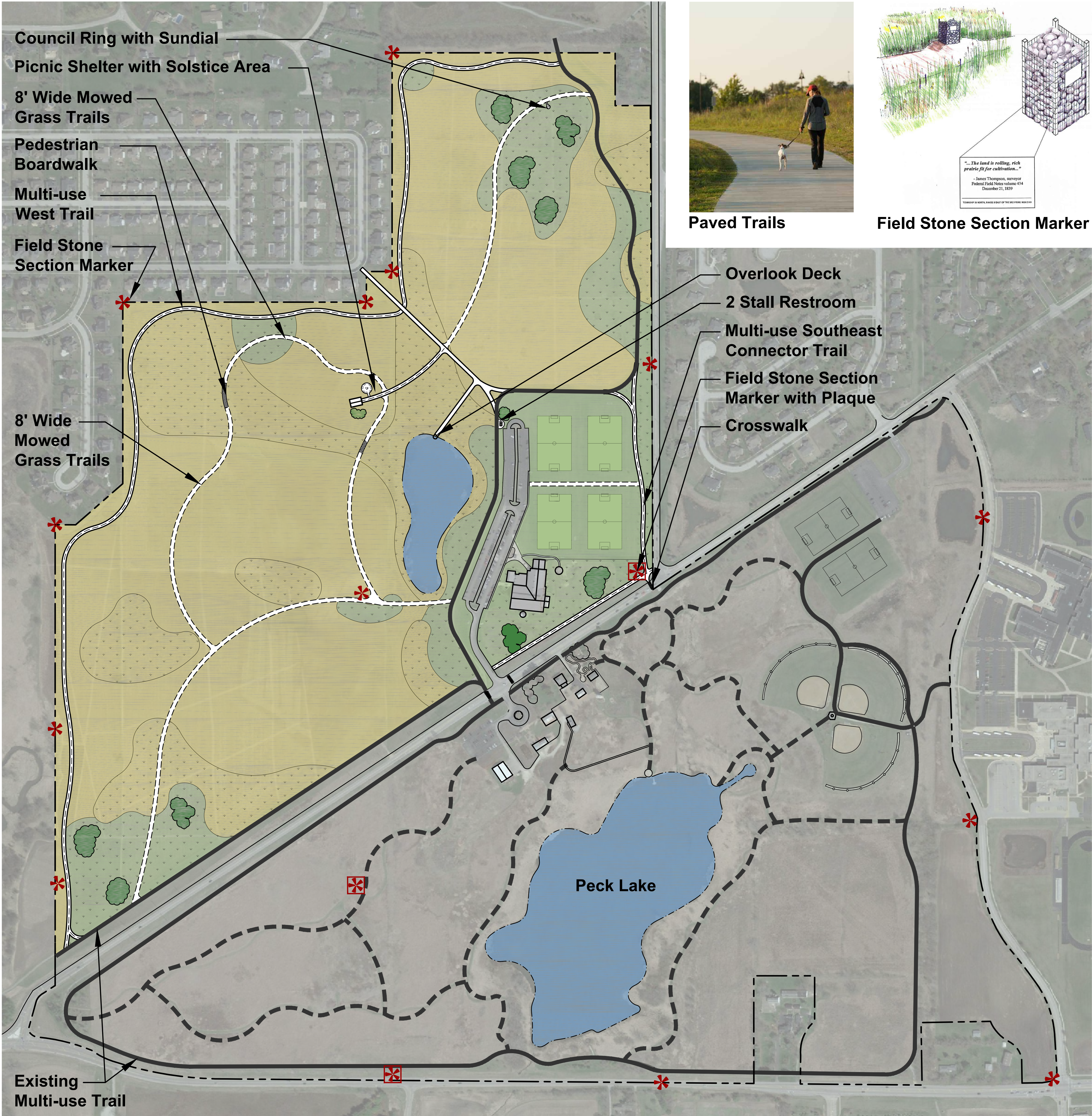
Boardwalk



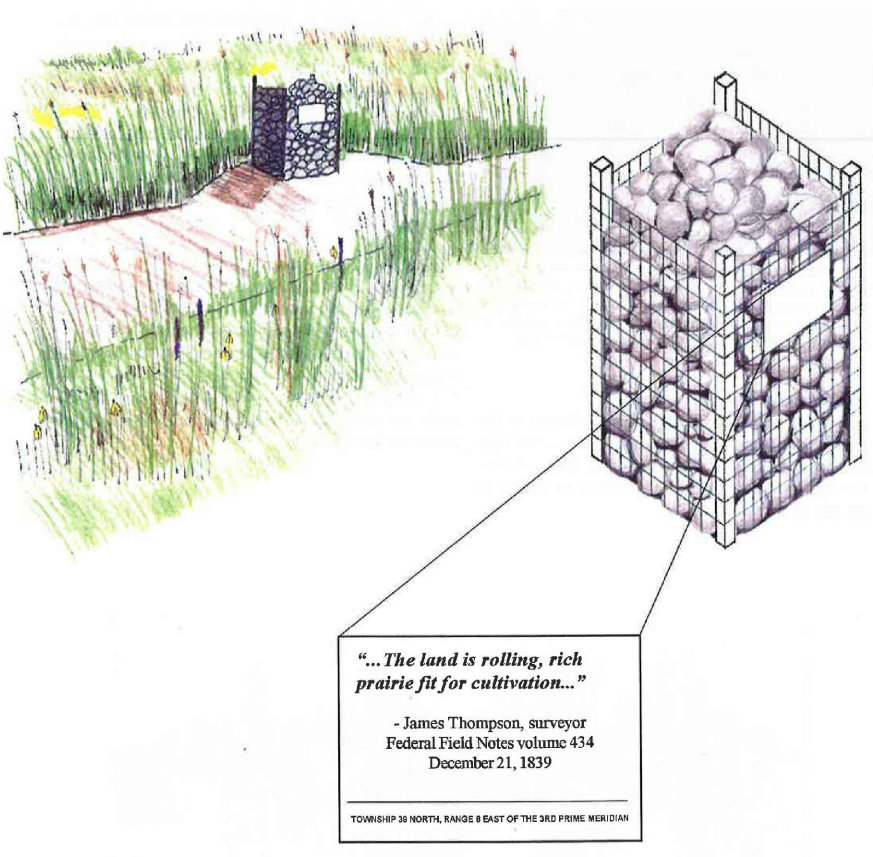
Mowed Trails



Overlook Deck



Paved Trails



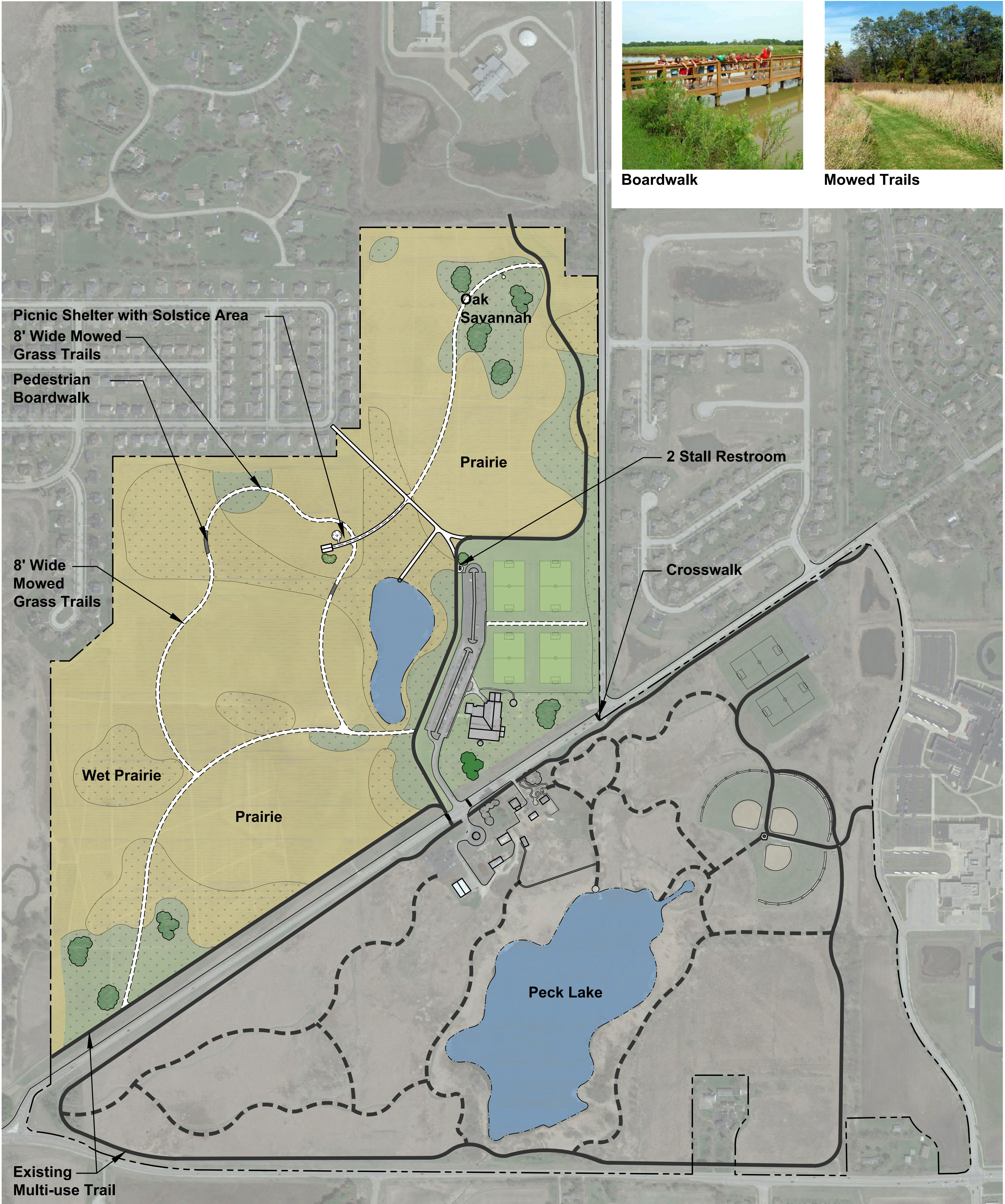
Field Stone Section Marker

	New Multi-use Trail		Prairie		Field Stone Section Marker
	Proposed Mowed Trail		Wet Prairie		Field Stone Section Marker with Plaque
	Proposed Boardwalk		Oak Savannah		
	Existing Paved Trail		Lawn		
	Existing Mowed Trail		Lake		



SCALE: 1" = 250'-0"
0 175' 250' 500' 750'

PECK FARM TRAIL EXPANSION

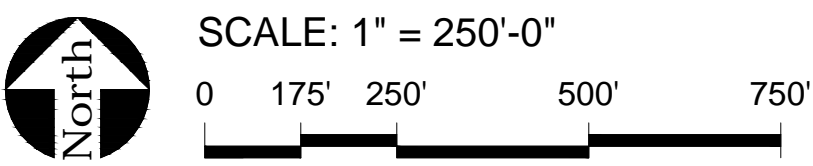


Boardwalk



Mowed Trails

LEGEND			
-----	Proposed Mowed Trail		Prairie
	Proposed Boardwalk		Wet Prairie
=====	Existing Paved Trail		Oak Savannah
- - - - -	Existing Mowed Trail		Lawn
			Lake



CONCEPT TRAIL PLAN



December 8, 2017
© Copyright 2017
Upland Design Ltd
Project #603
RTP



Peck Farm Trail Expansion

Geneva Park District

603

1/2/2018

ITEM	QUANTITY	UNIT	PRICE	SUB-TOTAL
Debris / Tree Removals	1	LS		Volunteers/By Owner
Picnic Shelter				
Earthwork	302	CY	\$ 42.00	\$ 12,684.00
8' Wide Asphalt Trail Connection - 526'	470	SY	\$ 42.00	\$ 19,740.00
Shelter 60' x 40'	1	EA	\$ 65,000.00	\$ 65,000.00
Concrete	3933	SF	\$ 8.50	\$ 33,430.50
Picnic Tables	6	EA	\$ 1,600.00	\$ 9,600.00
Landscape Restoration	470	SY	\$ 6.50	\$ 3,055.00
Subtotal with Mobilization & Contingency				\$ 169,341.21
Subtotal with Architectural, Engineering and Permit Fees				\$ 189,662.16
Council Ring and Sundial				
Earthwork	16	CY	\$ 42.00	\$ 672.00
Concrete	430	SF	\$ 11.00	\$ 4,730.00
Seat Wall	32	LF	\$ 300.00	\$ 9,600.00
Sundial	1	LS	\$ 10,000.00	\$ 10,000.00
Landscape Restoration	100	SY	\$ 6.50	\$ 650.00
Subtotal with Mobilization & Contingency				\$ 30,269.36
Subtotal with Architectural, Engineering and Permit Fees				\$ 33,901.68
Solstice				
Earthwork	98	CY	\$ 42.00	\$ 4,116.00
Boulders Formation	1	LS	\$ 8,500.00	\$ 8,500.00
Concrete	2672	SF	\$ 8.50	\$ 22,712.00
Landscape Restoration	300	SY	\$ 6.50	\$ 1,950.00
Subtotal with Mobilization & Contingency				\$ 43,988.04
Subtotal with Architectural, Engineering and Permit Fees				\$ 49,266.60
Asphalt Multi-Use West Trail - 7,103'				
Earthwork	2630	CY	\$ 42.00	\$ 110,460.00
10' Wide Asphalt	7892	SY	\$ 42.00	\$ 331,464.00
Landscape Restoration	1.6	ACRE	\$ 6,000.00	\$ 9,600.00
Subtotal with Mobilization & Contingency				\$ 532,798.32
Subtotal with Architectural, Engineering and Permit Fees				\$ 596,734.12
Southeast Connector Trail - 4,792'				
Earthwork	1420	CY	\$ 42.00	\$ 59,640.00
8' Wide Asphalt	4259	SY	\$ 42.00	\$ 178,878.00
Landscape Restoration	0.9	ACRE	\$ 6,000.00	\$ 5,400.00
Subtotal with Mobilization & Contingency				\$ 287,823.24
Subtotal with Architectural, Engineering and Permit Fees				\$ 322,362.03

Vault Restroom				
Earthwork	192	CY	\$ 42.00	\$ 8,064.00
2 Stall Unisex Vault Restroom	1	EA	\$ 75,000.00	\$ 75,000.00
Concrete	1474	SF	\$ 8.50	\$ 12,529.00
Landscape Restoration	164	SY	\$ 6.50	\$ 1,066.00
Subtotal with Mobilization & Contingency				\$ 114,057.62
Subtotal with Architectural, Engineering and Permit Fees				\$ 127,744.53
Overlook Deck				
Earthwork	106	CY	\$ 42.00	\$ 4,452.00
8' Wide Asphalt Trail Connection - 360'	320	SY	\$ 42.00	\$ 13,440.00
Deck	385	SF	\$ 165.00	\$ 63,525.00
Guardrail	35	LF	\$ 150.00	\$ 5,250.00
Landscape Restoration	320	SY	\$ 6.50	\$ 2,080.00
Subtotal with Mobilization & Contingency				\$ 104,721.46
Subtotal with Architectural, Engineering and Permit Fees				\$ 117,288.04
Field Stones				
Earthwork	18	CY	\$ 42.00	\$ 756.00
Field Stone Section Marker	13	EA	\$ 1,800.00	\$ 23,400.00
Field Stone Section Marker with Plaque	2	EA	\$ 2,700.00	\$ 5,400.00
Concrete Pad at Markers	468	SF	\$ 8.50	\$ 3,978.00
Interpretive Signage	1	LS	\$ 12,000.00	\$ 12,000.00
Landscape Restoration	320	SY	\$ 6.50	\$ 2,080.00
Subtotal with Mobilization & Contingency				\$ 56,184.52
Subtotal with Architectural, Engineering and Permit Fees				\$ 62,926.66
Mowed Trails - 8,102'				
8' Wide Mowed Trail Seed and Blanket	1.6	ACRE	\$ 6,000.00	\$ 9,600.00
8' Wide Pedestrian Boardwalk	160	LF	\$ 680.00	\$ 108,800.00
Detectable Warning	20	SF	\$ 96.00	\$ 1,920.00
Asphalt Striping at Crosswalk	1	LS	\$ 2,400.00	\$ 2,400.00
Subtotal with Mobilization & Contingency				\$ 144,809.60
Subtotal with Architectural, Engineering and Permit Fees				\$ 162,186.75

Total Cost \$ 1,662,072.57