



**GENEVA PARK DISTRICT  
REGULAR SCHEDULED MEETING  
November 19, 2018  
7:00 P.M.**

**AGENDA**

Call to Order

Roll Call

Hearing of Guests      Employee Service Recognition

Reading of Minutes      Capital Improvement Planning Meeting – October 10, 2018

Regular Scheduled Board Meeting – October 15, 2018

Recreation Committee Meeting – November 7, 2018

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

**CORRESPONDENCE**

**STAFF PRESENTATION**

**OLD BUSINESS**

Tax Levy Ordinance #2018-07 (2<sup>nd</sup> Draft)

Peck Farm Restroom Project Bid Results

**COMMUNICATIONS**

**STAFF REPORTS**

Superintendent of Recreation

Manager of Peck Farm Park Interpretive Center

Superintendent of Parks and Properties

**NEW BUSINESS**

Recreation Committee Meeting Report

6<sup>th</sup> Street Park Intergovernmental Lease Agreement

Surveys-Fall Events

**EXECUTIVE SESSION**

Review & Approve Executive Session Minutes- Section 2.06 (5ILCS 120/2 (c) (21))

Litigation – (5ILCS 120/2 © (11))

Land Acquisition – (5ILCS 120/2 (c) (5))

Personnel – (5ILCS 120/2 (c) (1)) (*Not anticipated*)

**ADJOURN**

**GENEVA PARK DISTRICT  
CAPITAL PLANNING MEETING MINUTES  
SUNSET COMMUNITY CENTER  
October 10, 2018  
5:00 PM**

CALL TO ORDER

The meeting was called to order at 5:04 p.m.

ROLL CALL

President VanderVeen called for the roll. Commissioner Condon, Vice President Frankenthal, Commissioner Lenski, Commissioner Moffat and President VanderVeen answered present. Vice President Frankenthal left at 6:18 p.m.

Staff members present were Executive Director Sheavoun Lambillotte, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Jerry Culp, Supt. of Finance & Personnel Christy Powell and Accounts Payable/Payroll Manager Linda Fox.

Guests: None

NEW BUSINESS

Ms. Lambillotte welcomed the board and staff to the annual Capital Planning Meeting, which helps plan the direction of future capital projects for the district. At this meeting new topics including the district's policies, procedures, mission, vision and values will also be discussed along with the timeline for future capital projects. While the District has a mission statement, and comprehensive set of goals and objectives, developing a mission, vision and values will allow us to express those to the public more clearly. This will better define our goals for our residents. Ms. Lambillotte reviewed the District's Mission Statement and stated that it is always up for review if the board and staff feel something should be added. Staff is looking to rebrand using "quality of life" from the mission statement, together with "BestLife" Fitness. Possible core values were discussed and after some dialog those chosen to focus on were Customer Driven, Fiscal Responsibility, Innovation, Partnerships, Safety and Sustainability, along with definitions for each. Options for possible visions were discussed and those mentioned were Best Life, World Class, Health Wellness, High Performance, National Leader, Value Driven Recreation Experiences and 1<sup>st</sup> Choice for Recreation.

Ms. Lambillotte stated that the district's capital projects are identified by the Master Plan and Community Survey, with the Long and Short Range Plan being developed from both. Other avenues for identifying capital projects are the Capital Planning Meeting, Program Evaluations, Board Member Input, Recreation Trend, Community Feedback, Revenue Generating Potential and Maintenance/Repair Projects. Ms. Lambillotte identified the most recent revenue generating project as the new sprayground at Mill Creek Pool. SPRC was driven by the Master Plan and also for revenue generation. The mini golf hut renovation is being driven by the potential for revenue, but mostly due to the need for maintenance and repairs.

Ms. Powell presented a power point presentation reviewing the future financial considerations including land cash, payoff of the Peterson Property in 2019, the maturity of the alternative revenue bonds and reduction in debt service payments. Other considerations include potential tax freeze legislation and the aging infrastructure of SPRC. Currently about \$2,000,000 is spent on capital projects each year.

Ms. Lambillotte asked the board if there are any funded smaller projects budgeted in the next three years, or any smaller unfunded projects listed that they feel should be removed, moved up or moved out further. Possible locations for a teen obstacle course and an adult fitness playground were discussed and both will stay on the list. The board would also like to keep the sculpture park and the Peck Farm ballfield lights as listed. They would like to remove the Pepper Valley tennis courts. Also, in lieu of the dog park staff will look into dog friendly initiatives within our existing parks.

Ms. Lambillotte discussed the larger projects for the district with the board. Various options for a new preschool site were reviewed. It was decided that this project needs to be moved up if the school district does not agree to extend the contract for the preschool space at the middle school. Ms. Lambillotte reviewed the 10 Year CIP Outlook overall and explained that several of the projects may receive funding from the Geneva Park District Foundation as well. Ms. Powell then explained that we have the mini golf hut expansion budgeted at \$500,000 and the Sunset Pool bath house remodel budgeted for \$300,000 in 2022. Ms. Vickers explained that the current bath house is large enough to add a family restroom along with the remodel. Ms. Lambillotte reviewed the future plan and budget for the acquisition of property in 2023. In 2025 our total expenditures decrease allowing us to budget \$4,000,000 for the expansion of Sunset Pool (Phase III) and demolition/site work at the Peterson property in the amount of \$300,000. Currently in 2026 we have budgeted the new preschool site. Finally, in 2028 we have budgeted for either an East Side Athletic Complex in the amount of \$5,000,000 or Nature Center at Peck Farm Park in the amount of \$6,000,000. At this time there are no additional projects the board would like to add to the list and the only project to possibly be moved up is the new Preschool site.

Ms. Lambillotte addressed some housekeeping items. Staff will use the board's input in rebranding the park district using "BestLife" from our fitness centers. Also, in the past the board has inquired about the possibility of incorporating apps and other tech tools into our district. Mr. Culp explained the different software options that he has researched. One includes allowing the public to login and report issues that need to be fixed, replaced or addressed throughout the district. This app would also allow for a more formal internal work order system. Ms. Lambillotte and Ms. Vickers addressed the district's research on a marketing app regarding our fitness centers and programming. At this time in staff's research they ask that the board further identify the goals of the app, as these apps are proving to be costly and time consuming, and if we are to devote those resources we want to be sure we have clear goals and outcomes. Ms. Vickers also explained that our newly designed website is more mobile friendly and may alleviate any issues in access that our old website did not accommodate. Commissioner Moffat further explained different ideas that he has in regards to this venture and the board discussed. The board and staff also reviewed the (10 p.m. closing) park hours of operation and after much conversation staff agreed to keep dialogue open on this subject. Lastly, it was brought to the board's attention that staff continue to receive requests by the public for special events and trail permitting for events such as a 5k run fundraiser through Wheeler Park, Peck and along the Fox River Trail. Staff has been working on a "special events permit" in the event the board is supportive of this.

ADJOURN

Commissioner Lenski made a motion to adjourn the meeting at 7:40 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

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Secretary

Submitted By: Sheavoun Lambillotte / Amy McConnell

**GENEVA PARK DISTRICT  
REGULAR SCHEDULED MEETING MINUTES  
October 15, 2018  
7:00 p.m.**

**CALL TO ORDER**

President Susan VanderVeen called the meeting to order at 7:02 p.m.

**ROLL CALL**

President VanderVeen called for the roll. Commissioner Lenski, Commissioner Moffat and President VanderVeen answered present. Vice President Frankenthal and Commissioner Condon were both absent.

Staff members present were Executive Director Sheavoun Lambillotte, Administrative Assistant Amy McConnell, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Jerry Culp, Supt. of Finance & Personnel Christy Powell & Manager of Peck Farm Park Trish Burns.

Guests: Red Ribbon Week co-sponsor Becky Furnish and GHS sophomore Kieran McCarthy.

Press: None

**HEARING OF GUESTS**

Geneva High School SADD Club member Kieran McCarthy spoke to the board about the purpose of the Red Ribbon Week program and thanked the board for their continued support.

**READING OF MINUTES**

Commissioner Moffat made a motion to approve the September 17, 2018 meeting minutes with the mentioned correction. Commissioner Lenski seconded. All ayes. Motion carried.

**CLAIMS AND ACCOUNTS**

Commissioner Moffat made a motion to approve the claims and accounts as presented. Commissioner Lenski seconded. All ayes. Motion carried.

**TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT**

Superintendent of Finance & Personnel Christy Powell reviewed the September financial reports and updated the board on the receipt of the 2<sup>nd</sup> real estate tax installment. Commissioner Lenski made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Moffat seconded. All ayes. Motion carried.

**APPROVAL OF THE AGENDA**

Commissioner Lenski made a motion to approve the agenda as presented. Commissioner Moffat seconded. All ayes. Motion carried.

**CORRESPONDENCE**

Press clippings were passed around.

**OLD BUSINESS**

**RED RIBBON WEEK RESOLUTION**

Representatives of Red Ribbon Week were present at the board meeting to present information to the board and staff. Commissioner Moffat made a motion to approve the resolution supporting Red Ribbon Week of 2018-2019 as presented. Commissioner Lenski seconded. All ayes. Motion carried.

**PLAYGROUND REPLACEMENT REVIEW FOR CLOVER HILLS PARK**

The final playground replacement design has been chosen for Clover Hills Park along with any other updates or ADA requirements. Commissioner Moffat made a motion to move forward with the project as proposed. Commissioner Lenski seconded. All ayes. Motion carried.

## COMMUNICATIONS

A public meeting took place at Clover Hills Park last week to share the conceptual plans for the playground replacement with residents. We will be moving forward with plans along with comments and suggestions we received from those residents. We will bid the project this winter in anticipation of spring construction.

A Foundation meeting will be held next week to discuss the annual Autumn Fair event. The Giving Tree fundraising letter will be mailed out later this month. The Foundation Board is still looking for one additional member. Also, the Foundation will be partnering with the Natural Resources Committee for the annual Wine, Cheese & Trees event in February 2019.

The IAPD/IPRA Soaring to New Heights Conference will be January 24-26, 2019. Board members are encouraged to attend.

A Recreation Committee meeting needs to be scheduled in November. Nicole Vickers has suggested Monday, November 12<sup>th</sup> or Tuesday, November 13<sup>th</sup>. Susan VanderVeen & Jay Moffat are presently on that committee.

The annual Chamber of Commerce dinner and awards banquet is scheduled for November 8<sup>th</sup> & the FVSRA annual fundraiser will be held on November 16<sup>th</sup>. Also, the Park District's holiday party is December 7<sup>th</sup>. Board members were invited to attend all three events.

A calendar of upcoming events was provided to the board.

## FUTURE MEETINGS

Recreation Committee Meeting (Susan VanderVeen & Jay Moffat)	November 7, 2018	4:30 PM
Regular Scheduled Meeting	December 10, 2018	6:00 PM
Public Hearing-Tax Levy	December 10, 2018	7:00 PM
Foundation Regular Scheduled Meeting	January 15, 2019	7:00 PM

## **STAFF REPORTS**

### SUPERINTENDENT OF PARKS AND PROPERTIES

Supt. of Parks & Properties Jerry Culp reviewed his report. Staff is busy with mowing, tree trimming and prepping for the fall events. The upcoming tree plantings include 124 Red Oak trees that were donated to the Park District. The ballfields at both Eagle Brook and Don Forni Park are going to soon be renovated to correct some drainage issues. Staff will be aerating and over-seeding the athletic fields and throughout several parks. The Dryden Tennis Court project is now done, as well as, the renovations at Burgess and Elm Park. Staff is obtaining cost estimates for replacing the roofs at both the Wheeler Park Maintenance Building and at one of the greenhouses. The Peck Farm Restroom project is now out to bid and the bid opening is on November 8<sup>th</sup>. Lastly, the pollinator beds planned for the west side parks are to soon be planted.

### SUPERINTENDENT OF RECREATION

Supt. of Recreation Nicole Vickers reviewed her report. The Recreation Committee Meeting was scheduled for November 7, 2018 at 4:30 p.m. Pizza Palooza is being held on October 22 to kick off Red Ribbon Week and staff is busy preparing for Halloween events at SPRC, Peck Farm and Wheeler Park. At Playhouse 38 the adult production of Social Security opened last week and the children's Christmas production of CSI: Christmas Scene Investigators has been cast and is in rehearsals. Mini-golf closed for the year and staff are looking over the plans to remodel the hut. Construction continues here at Sunset on the roof/HVAC project, as well as, at the pool for the new spray ground. Staff is preparing for our end of the year fitness campaigns to begin on Black Friday. SPRC & SRFC memberships & revenues were also reviewed.

### MANAGER OF PECK FARM PARK

Manager of Peck Farm Park Trish Burns reviewed her report. Planning has begun for the natural areas management plan for the 2018-2019. The Butterfly House closed for the season on September 15th and Ms. Burns reviewed the year-end report which shows 25,975 visitors for the 2018 season and donations for the year were \$9,350. The Community Garden closes at the end of this month and so far we have donated close to 2,000 pounds of excess produce to the food bank this year. Autumn Fair was held at Peck Farm on September 15<sup>th</sup> and we had around 3,800 visitors. The Halloween dog parade will be on October 27<sup>th</sup>.

### **NEW BUSINESS**

#### FVSRA MEMBER CONTRIBUTION REQUEST

Director Lambillotte stated the levy request for the Fox Valley Special Recreation Association for this year is being proposed with an increase of 0%. Staff feels this is fair. Commissioner Moffat made a motion to approve the proposed FVSRA member contribution increase of 0% for the 2019/20 budget year. Commissioner Lenski seconded. All ayes. Motion carried.

#### TAX LEVY ORDINANCE #2018-07 (first draft)

Superintendent of Finance & Personnel Powell advised that this is the first draft of the tentative levy ordinance for next year. She reviewed the timeline and how the numbers are calculated for this Tax Levy Ordinance. The levy will be available for public review and will be reviewed again by the board in November. It will be presented for final approval in December with a public hearing. The ordinance must be filed by the last Tuesday in December.

#### IAPD CREDENTIALS CERTIFICATE

The board and staff reviewed the resolution on credentials regarding attendance at the annual meeting of the Illinois Association of Park Districts on January 26, 2019 at the Hyatt Regency Chicago. Commissioner Moffat made a motion to approve the IAPD Credentials Certificate with Commissioner Moffat to be the District's delegate, President VanderVeen as our 1st alternate, and Director Lambillotte as our 2nd alternate. Commissioner Lenski seconded. All ayes. Motion carried. Commissioner Moffat requested that we request a receipt that the document was received by IAPD. Assistant McConnell will make that request.

#### 2018-2019 VEHICLE REPLACEMENT REQUEST

Supt. Culp reviewed a memo outlining the purchase of the majority of the vehicles budgeted for replacement in the 2018-19 fiscal year with the board. Additional research is being done on the proposed bus replacement to maximize both seating and usage. Commissioner Moffat made a motion to approve the 2018-2019 vehicle replacement request in the amount of \$135,976.00 as proposed. Commissioner Lenski seconded. All ayes. Motion carried.

#### AUDIT PROPOSAL

A proposal from Lauterbach & Amen to continue their auditing services through FY2021 was reviewed by staff and the board. Commissioner Moffat made a motion to approve retaining Lauterbach & Amen for auditing services for the next three fiscal years as proposed. Commissioner Lenski seconded. All ayes. Motion carried.

#### PECK FARM INTERPRETIVE SIGNAGE PROPOSAL

A proposal from Angrypops Exhibit Services to replace the interpretive signage at Peck Farm Park was reviewed by staff and the board. Commissioner Lenski made a motion to approve the proposal in the amount of \$12,809.00 for replacing interpretive signage at Peck Farm Park. Commissioner Moffat seconded. All ayes. Motion carried.

#### EXECUTIVE SESSION

None

ADJOURN

Commissioner Moffat made a motion to adjourn the meeting at 8:09 p.m. Commissioner Lenski seconded. All ayes. Motion carried.

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Secretary

Submitted By: Sheavoun Lambillotte / Amy McConnell



## Recreation Committee Meeting Minutes

4:30 pm

November 7, 2018

**Present:** Commissioner Susan VanderVeen & Commissioner Jay Moffat

**Staff:** Nicole Vickers, Sarah Sielisch, Beth Keen, Jake Kaplan, Cathy Burnham, Mike Hay, Jim Huetson, Claire Gornicki, Kelly Wales, Elliott Bortner

Supt. of Recreation Nicole Vickers welcomed Ms. VanderVeen and Mr. Moffat. She explained that the meeting would cover **Spring 2018** and **Summer 2018** participation, revenue & expenses. She referenced the memo explaining some of the details regarding how the program budget is calculated with regard to direct and indirect costs. Ms. Vickers then asked the supervisors to present their reports for both Spring and Summer.

Recreation Supervisor Beth Keen: Ms. Keen is responsible for Dance, Cheer, Martial Arts, Contracted Athletics and Senior Activities/Trips. **Spring 2018:** Dance numbers were down slightly, however the participation at the recital is comparable to last year. Registration for lacrosse was done directly through River City this year and Park District will be reimbursed. Profit will be comparable. General athletic classes and martial arts were both up. AllStar Sports programs were slightly down. Senior participation is slightly down. **Summer 2018:** Dance numbers are up from last year. General athletic classes were significantly up as well. Martial arts enrollment numbers are strong. Senior programming numbers are also up.

Recreation Coordinator Jake Kaplan: Mr. Kaplan is responsible for toddler, youth, adult and AOA programming, as well as some of the special events. **Spring 2018:** Toddler programming participation was strong, but a decrease in overall profit. Our goal is to offer more evening and weekend classes now that we have a solid group of instructors. Registration & profit for youth programming is up from last year due in part to offering additional classes. Family and adult programming was up slightly overall. We plan on introducing new program ideas in the future to increase numbers. AOA numbers were strong and numbers were up from last year. Our Strength, Balance & Stretch and Balance for Life classes both continue to be extremely popular. **Summer 2018:** Toddler programs were slightly down in profit and participation. Youth program registration and profit were down due to the sewing class popularity dropping drastically. We plan to add more popular technology classes moving forward. Adult and family programming participation was comparable to last year. We plan to change things up in the type of dance classes being offered and to offer more technology classes with this age group as well. Seniors saw a large increase due to the two classes mentioned above.

Facility Manager Elliott Bortner: Mr. Bortner is responsible for cultural arts programming, as well as some of the special events. **Spring 2018:** The bunny breakfast and egg hunt were both very successful and participation numbers were comparable to last year, with profit being up slightly. These continue to be very popular events. Cultural arts numbers are up due to the Singin' in The Rain production, which had two casts. Our new director Frank, did a very good job with Mom's Gift and the set was fantastic. He's brought a great dynamic to the program. **Summer 2018:** The Folk Fest ran this year with slightly lower attendance compared to previous years. Another double casted show, High School Musical Jr, brought in a significant amount of revenue with over 1000 participants (including ticket sales). Several one-week and two-week camps were added into our summer programming and all of them ran, which attributed to higher revenues. Ms. VanderVeen asked if we have considered offering cultural arts programs such as set building, lighting etc. Mr. Bortner expressed that we have offered a set building class, but it did not run.

Recreation Coordinator Claire Gornicki: Ms. Gornicki oversees Teen programming and Day-off Trips. She also assists Ms. Wales with Kids' Zone, Specialty Camps and Summer Camps. Ms. Wales reported, as Claire had not yet started employment with the District. **Spring/Summer 2018:** The Egg-mazing Race saw decreased participation this year due to less non-resident participation, as well as the weather.

Regardless of lower numbers it was still a successful event with many compliments given in the surveys. Teen participation was comparable in Spring, but down slightly in the Summer due to the cancellation of one of the babysitting courses. Participation for Spring & Summer Day-Off Trips and Camps are consistent with last year's numbers. We did see an increase in the Kids' Zone program participation and revenue.

SPRC Customer Service Manager Mike Hay: Mr. Hay oversees the Birthday Party program, as well as the Parent's Night Out program. **Spring 2018:** Participation in Parent's Night Out nearly doubled last year's participation and reduced costs resulting in a large increase in profit. It ran in April, May & June, continuing to grow each month. 28 birthday parties during the spring months were held on Friday evenings and the weekends at SPRC. **Summer 2018:** Birthday parties were offered during the week for this season and this was very successful with over 70 parties being booked.

Athletic Supervisor Jim Huetson: Mr. Huetson's responsibilities are Gymnastics, Tumbling, Youth Sports, Stone Creek Miniature Golf, and liaison for the Geneva Baseball Association, managing use of Western and Harrison gyms, overseeing outdoor athletic fields and assisting with special events. **Spring 2018:** Gymnastics enrollment & profit was slightly down. Mr. Huetson is working with the Gymnastics Coordinator in researching ways to increase participation. The youth softball season had a slight dip in registration, however numbers are looking better for this upcoming fall season. Adult softball is steady from last year. **Summer 2018:** The 3-on-3 Basketball Tournament was successful again this year with an increase of participants. Cosmic Mini Golf and Kid's day both saw a decrease in participation and revenue due to the weather. Summer tumbling enrollment was slightly higher, however gymnastics was lower due to several girls graduating out of the program.

Sunset Facility Manager Cathy Burnham: Ms. Burnham oversees facility operations at Sunset Community Center and Fitness programming. **Spring 2018:** Ms. Burnham reported that participation was slightly down, however revenue was comparable. 77% of classes that we held had double digits in regards to the number of participants. **Summer 2018:** We saw a slight decline in revenue, likely due to schedule changes and the loss of some instructors, causing a higher cancellation rate. Looking forward, we are excited about some new offerings in our next brochure, including some outdoor options.

Aquatic & Recreation Supervisor Sarah Sielisch: Ms. Sielisch oversees the operation of both Sunset & Mill Creek Pool, Preschool and several special events. **Spring 2018:** The TV Turnoff Week events had increased participation this year and everyone had a great time at each. Preschool student enrollment saw a decrease, however, the introduction of enrichment programming has been hugely successful. We added the full day program this year and increased the fees slightly in order to offset some of the additional expenses. Ms. VanderVeen asked Ms. Sielisch to explain the difference between preschool and the enrichment sessions. **Summer 2018:** The four Concerts in the Park were moved to River Park and all went well. This year we also added a beer garden, which was very successful. One of the Movies in the Park was cancelled, but the rest were well attended. The Neighborhood Park Cookouts continue to be very popular and were held at the newly renovated parks throughout the District.

Ms. VanderVeen inquired as to how the revenues and expenses for indirect costs are allocated and Ms. Vickers explained. Mr. Moffat verified the costs associated with the gym usage at Western and Harrison.

2018 Summer Camp Report by Recreation Supervisor Kelly Wales: Ms. Wales provided an overview of our traditional camps as well as our specialty camps. For traditional camps there were 4,091 participants with a profit of \$126,783.35. For specialty camps there were 451 participants with a profit of \$11,600.46. Ms. Wales explained that we are always looking for new ideas for our specialty camp program and in doing so we are seeing an increase in participation. We utilize direct email and our website to do newsletters & bios to keep the parents informed. Quotes and comments from several parents were shared with the committee. We continue to look for alternative space that has air conditioning. For 2019, we plan to evaluate the registration forms to see if they can be simplified; introduce a new camp for kids entering kindergarten; evaluate and research snack options due to an

increase in allergies and a parent's preference of diet; and evaluating better ways to offer information at our Meet the Counselors Night.

Mr. Moffat thanked the staff for their hard work and efforts.

Ms. Vickers shared a compliment from a participant at Halloween HayDay on how wonderful the recreation team is for putting on such a great event. She also thanked the Board for their time.

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Nicole Vickers / Amy McConnell

DATE: 11/14/18  
TIME: 13:03:50  
ID: AP490000.WOW

GENEVA PARK DISTRICT  
WARRANT NUMBER 111418

CONSTRUCTION PAID

PAGE: 1

FROM CHECK # 114730 TO CHECK # 114741

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114730	AMI COMMUNICATIONS, INC.	WIFI PORT	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	104.00
			CHECK TOTAL	104.00
114731	ANGRYPOP EXHIBIT SERVICES	FINAL PYMNT-GALLERY EXHIBIT	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	6,404.50
			CHECK TOTAL	6,404.50
114732	BURRIS EQUIPMENT	V-BLADE PLOW FOR KUBOTA	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	3,582.00
			CHECK TOTAL	3,582.00
114733	CHASE CARD SERVICES	RECYCLING FEE FOR ELECTRONICS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	75.00
		AUTOCAD-SUPT PKS	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	1,575.00
			CHECK TOTAL	1,650.00
114734	GENEVA SCHOOL DISTRICT #304	PTAB APPEALS-SEPTEMBER	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	988.26
			CHECK TOTAL	988.26
114735	W.W. GRAINGER CORP.	HARDWARE REPLACEMENT-FILTER RM	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	977.13
		HARDWARE REPLACEMENT-FILTER RM	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	214.68
		HARDWARE REPLACEMENT-FILTER RM	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	232.57
			CHECK TOTAL	1,424.38
114736	FRED KOLKMANN TENNIS & SPORTS	CONSULTANT SVC-DRYDEN TENNIS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	3,500.00
			CHECK TOTAL	3,500.00
114737	LIFE FITNESS CORP.	TREADMILL & CROSS TRAINER,RACK	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	12,394.87
			CHECK TOTAL	12,394.87
114738	MTJ SPORTS	DRYDEN TENNIS CRT RESURFACED	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	47,962.00
			CHECK TOTAL	47,962.00
114739	NOVA COMMUNICATIONS, INC.	PFP ORIENTATION BARN WIFI RPR	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	248.00
			CHECK TOTAL	248.00
114740	PIROK DESIGN INC.	MINI GOLF SIGN-FINAL PAYMENT	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	3,195.00
			CHECK TOTAL	3,195.00
114741	SR PRODUCTS	ROOF EVALUATION & REPORT SVC	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	500.00
			CHECK TOTAL	500.00
			WARRANT TOTAL	81,953.01

DATE: 11/15/18  
TIME: 08:57:09  
ID: AP490000.WOW

GENEVA PARK DISTRICT  
WARRANT NUMBER 111518

CONSTRUCTION UNPAID

PAGE: 1

FROM CHECK # 114742 TO CHECK # 114751

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114742	AMI COMMUNICATIONS, INC.	AMI BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	598.00
		VMWARE RENEWAL	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	171.60
			CHECK TOTAL	769.60
114743	ANCEL, GLINK, DIAMOND, BUSH,	MISC LEGAL MATTERS-OCTOBER	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,406.25
			CHECK TOTAL	1,406.25
114744	CROWTHER ROOFING & SHEET METAL	SCC ROOF & HVAC PROJ PAYMENT#1	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	162,270.00
		SCC ROOF & HVAC PROJ PAYMENT#2	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	151,830.00
			CHECK TOTAL	314,100.00
114745	FOUNTAIN PEOPLE, INC.	EMBEDS FOR SUNSET SPRAYGROUND	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	17,207.00
			CHECK TOTAL	17,207.00
114746	W.W. GRAINGER CORP.	HARDWARE FOR POOL FILTER BDLG	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	131.22
			CHECK TOTAL	131.22
114747	JENSEN ENVIRONMENTAL MGMNT, INC	PFP SOIL SAMPLING	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,515.00
			CHECK TOTAL	2,515.00
114748	NOVA COMMUNICATIONS, INC.	ESI PHONE CONF ROOM & INSTALL	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	359.00
		ORIENTATION BARN WIFI INSTALL	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	2,410.00
			CHECK TOTAL	2,769.00
114749	SPEER FINANCIAL, INC.	2018 ANNUAL SEC DISCLOSURE	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	700.00
			CHECK TOTAL	700.00
114750	UPLAND DESIGN LTD	CLOVER HILLS PK PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,885.07
			CHECK TOTAL	2,885.07
114751	WILLIAMS ARCHITECTS	SUNSET POOL SPRAYGROUND PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,569.49
		SUNSET ROOF & HVAC PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,646.55
		PFP RESTROOM PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	3,264.71
			CHECK TOTAL	6,480.75
			WARRANT TOTAL	348,963.89

DATE: 11/13/18  
TIME: 16:55:49  
ID: AP490000.WOW

GENEVA PARK DISTRICT  
WARRANT NUMBER 111418

GENERAL PAID

PAGE: 1

FROM CHECK # 71926 TO CHECK # 71932

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71926	VERIZON WIRELESS	VERIZON CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	1.78
		VERIZON CELL PHONE USAGE	CORPORATE / PECK FARM	56.04
		VERIZON CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	168.12
		VERIZON CELL PHONE USAGE	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	78.94
			CHECK TOTAL	304.88
71927	NICOLE VICKERS	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
71928	WINDY ACRES FARM	PUMPKINS-TODDLER CLASS PROJECT	RECREATION / TODDLERS	77.72
			CHECK TOTAL	77.72
71929	ILLINOIS SHOTOKAN KARATE	SUMMER KARATE INSTR FEE	RECREATION / MARTIAL ARTS	8,555.20
			CHECK TOTAL	8,555.20
71930	CHASE CARD SERVICES	COPIER TONER CARTRIDGE & DRUM	CORPORATE / PARKS ADMINISTRATION	250.79
		WOW AWARD-TARGET	CORPORATE / PARKS ADMINISTRATION	7.50
		WOW AWARD-TARGET	RECREATION / REC ADMINISTRATION	7.50
		SPECIAL MTG-10/10 DNR EXPENSE	RECREATION / REC ADMINISTRATION	41.75
		SPECIAL MTG-10/10 DNR EXPENSE	CORPORATE / PARKS ADMINISTRATION	41.74
		CLOVER HILLS COOK OUT SPLYs	CORPORATE / PARKS ADMINISTRATION	23.08
		CLOVER HILLS COOK OUT SPLYs	RECREATION / REC ADMINISTRATION	23.08
		PANDORA MUSIC SVC-SEPT	RECREATION / SUNSET POOL	26.95
		PUMPKIN DONATION/HELPER	RECREATION / PARK DISTRICT PRESCHOOL	79.94
		EGGS FOR HAYDAY EVENT	RECREATION / HALLOWEEN EVENT	139.00
		PHOTO PRINTER INK & PAPER	RECREATION / JUST DAD 'N ME	343.98
		AQUATIC CONF HOTEL EXPENSE	RECREATION / REC ADMINISTRATION	451.75
		12" SOFTBALLS	RECREATION / ADULT SOFTBALL	211.16
		RELAY FOR POOL SUMP PUMP	RECREATION / SUNSET POOL	83.03
		LOCK NUT FOR POOL HYDRANT	RECREATION / SUNSET POOL	13.66
		UNLEADED FUEL-NRPA CONF	CORPORATE / PARKS ADMINISTRATION	40.57
		NRPA CONF HOTEL EXP-SUP OF REC	RECREATION / REC ADMINISTRATION	395.46
		NRPA CONF HOTEL EXP-DIRECTOR	RECREATION / REC ADMINISTRATION	253.23
		NRPA CONF HOTEL EXP-DIRECTOR	CORPORATE / PARKS ADMINISTRATION	253.23
		KZ FABYAN PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	178.40
		KZ FABYAN SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	353.98
		KZ MILL CREEK-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	239.45
		KZ MILL CREEK-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	335.10

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71930	CHASE CARD SERVICES	KZ WILLIAMSBURG-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	283.60
		KZ WILLIAMSBURG-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	386.05
		JOHANSEN'S FARM TRIP 10/8	RECREATION / IN SERVICE DAYS PROGRAMS	520.49
		KZ HEARTLAND-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	380.44
		KZ HEARTLAND-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	397.93
		KZ WESTERN-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	149.83
		KZ WESTERN-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	6.35
		KZ MILL CREEK-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	102.77
		KZ MILL CREEK-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	95.05
		KZ HARRISON-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	141.51
		KZ HARRISON-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	196.43
		FACEBOOK POSTINGS	RECREATION / REC ADMINISTRATION	91.78
		PRINTER CARTRIDGE	CORPORATE / PECK FARM	121.96
		ANIMAL FOOD	CORPORATE / PECK FARM	3.65
		FIELD TRIP WORKSHOP	CORPORATE / PECK FARM SCHOOL/SCOUT GROUPS	285.00
		NAAEE CONF HOTEL EXP	CORPORATE / PARKS ADMINISTRATION	630.08
		REDEMPTION CREDIT	CORPORATE / ADMINISTRATIVE	-317.60
		DAY TIMER	CORPORATE / PECK FARM	22.49
		GIFT SHOP ITEMS	CORPORATE / PECK FARM	119.24
		ANIMAL FOOD	CORPORATE / PECK FARM	17.85
		CUPCAKES,PIZZAS,PLATES,CUPS	CORPORATE / BIRTHDAY PARTIES - PECK FARM	191.62
		PROGRAM SPLYs-PUMPKINS,PAPER	CORPORATE / PECK FARM SCHOOL/SCOUT GROUPS	16.71
		ELECTRIC CAR PUMP CHARGE/DEPOS	CORPORATE / PARKS ADMINISTRATION	10.00
		TEA LIGHTS FOR PROGRAM	CORPORATE / PECK FARM SCHOOL/SCOUT GROUPS	27.98
		KZ PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	51.51
		KZ SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	665.54
		INDEED-TRAINING REIMB	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	-501.74
		LED BULBS-SCC	RECREATION / REC ADMINISTRATION	523.20
		ART/CRAFT SPLYs	RECREATION / YOUTH	60.84
		CONCESSION SPLYs	RECREATION / PLAYHOUSE 38	213.46
		TODDLER PROGRAM SPLYs	RECREATION / TODDLERS	46.22
		HARVEST HUSTLE FOOD SPLYs	RECREATION / HARVEST HUSTLE	229.26
		HARVEST HUSTLE MEDALS	RECREATION / HARVEST HUSTLE	598.00
		KZ PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	29.64
		KZ SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	115.03
		STAFF PLANNING MTG	RECREATION / HOLIDAY DANCE RECITAL	25.31
		CELEBRATION CRUISE TRIP FEES	RECREATION / ACTIVE OLDER ADULTS - TRIPS	1,837.38
		DANCE ROOM PROPS	RECREATION / BALLET CLASSES	25.42

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71930	CHASE CARD SERVICES	DANCE ROOM PROPS	RECREATION / JAZZ & TAP CLASSES	20.00
		HOLIDAY DANCE RECITAL COSTUMES	RECREATION / HOLIDAY DANCE RECITAL	6,276.27
		BOOM BOX/ADAPTERS	RECREATION / CHEERLEADING	92.97
		IPRA JOB POSTING	RECREATION / REC ADMINISTRATION	165.00
		CREDIT CARD REIMBURSEMENT	RECREATION / ADMINISTRATIVE	222.98
		CREDIT CARD REIMBURSEMENT	RECREATION / ADMINISTRATIVE	222.98
		KZ PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	71.12
		KZ SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	53.17
		PAPER PLATES, CUPS	RECREATION / SPRC BIRTHDAY PARTIES	96.83
		CUPCAKES, JUICE	RECREATION / SPRC BIRTHDAY PARTIES	277.27
		SANITATION WIPES, BLEACH	RECREATION / SPRC	31.28
		KIDZ KORRAL SOCKS	RECREATION / NURSERY/ KIDS KORRAL	4.32
		SPRC VENDING MACHINE SPLYs	RECREATION / SPRC	109.76
		SRFC VENDING MACHINE SPLYs	RECREATION / SUNSET RACQUETBALL & FITNESS	55.30
		CUPCAKES, PIZZAS	RECREATION / MINI GOLF BIRTHDAY PARTIES	121.09
		PIZZA	CORPORATE / BIRTHDAY PARTIES - PECK FARM	28.00
		NRPA CONFERENCE HOTEL EXPENSE	RECREATION / REC ADMINISTRATION	429.46
		BLUETOOTH ADAPTERS	RECREATION / EXERCISE & AEROBICS	69.96
		SCRIPT/ROYALTIES XMAS SCENE	RECREATION / PLAYHOUSE 38	1,062.00
		PH38 PROP SPLYs	RECREATION / PLAYHOUSE 38	615.80
		CONCESSION SPLYs	RECREATION / PLAYHOUSE 38	97.05
		SPEAKER CORD	RECREATION / NEW SPECIAL EVENTS	49.97
		SIRIUS RADIO SVC	RECREATION / SPRC	15.99
		BATTERIES	RECREATION / SPRC	34.72
		STEP STOOL	RECREATION / SPRC	32.39
		SHOWER REPAIR ITEMS	RECREATION / SPRC	144.95
		CUPCAKES	RECREATION / SPRC BIRTHDAY PARTIES	27.68
		HAIR DRYERS FOR LOCKER RMS	RECREATION / SUNSET RACQUETBALL & FITNESS	29.98
		DUMBBELLS, AUDIO CABLES, TUBING	RECREATION / EXERCISE & AEROBICS	324.90
		REPLENISH I-PASS	RECREATION / REC ADMINISTRATION	20.00
		REPLENISH I-PASS	CORPORATE / PARKS ADMINISTRATION	20.00
		ARBORIST MEMBERSHIP FEES	CORPORATE / PARKS ADMINISTRATION	180.00
		FENCE REPAIR PARTS	CORPORATE / PARKS ADMINISTRATION	388.95
		NRPA CONF HOTEL EXP-SUPT PKS	CORPORATE / PARKS ADMINISTRATION	497.46
		NRPA CONF HOTEL EXP-PECK FOREM	RECREATION / REC ADMINISTRATION	497.46
		UNLEADED FUEL NRPA CONF	CORPORATE / PARKS ADMINISTRATION	71.13
		AUTUMN FAIR EXPENSE	RECREATION / REC ADMINISTRATION	43.17
			CHECK TOTAL	24,095.97



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71931	IPDDC	IPDDC MEMBERSHIP FEE 2018/19	RECREATION / CHEERLEADING	60.00
		IPDDC MEMBERSHIP FEE 2018/19	RECREATION / SUNSET DANCE COMPANY	20.00
			CHECK TOTAL	80.00
71932	M.I.P.E.	MIPE LUNCH/MTG 11/7	CORPORATE / PARKS ADMINISTRATION	90.00
			CHECK TOTAL	90.00
			WARRANT TOTAL	33,253.77

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71933	1000BULBS	LED BULBS	RECREATION / REC ADMINISTRATION	3,287.53
			CHECK TOTAL	3,287.53
71934	ABLE PEST CONTROL, INC.	ABLE PEST CONTROL-SPIDER,ANTS	RECREATION / SUNSET RACQUETBALL & FITNESS	195.00
		ABLE PEST CONTROL-PAVILIONS`	CORPORATE / PARKS ADMINISTRATION	905.00
			CHECK TOTAL	1,100.00
71935	GENEVA ACE HARDWARE	DUCT TAPE,ZIP TIES,PROPANE	CORPORATE / PARKS ADMINISTRATION	71.02
		MISC. FASTENERS	CORPORATE / PARKS ADMINISTRATION	10.48
		VINYL LETTERS	CORPORATE / PARKS ADMINISTRATION	15.00
		PH38 SPLYS	RECREATION / PLAYHOUSE 38	35.39
		DUCT TAPE	RECREATION / REC ADMINISTRATION	7.19
		SNOWBLOWER FOR PROMO RAFFLE	RECREATION / SUNSET RACQUETBALL & FITNESS	125.00
		SNOWBLOWER FOR PROMO RAFFLE	RECREATION / SPRC	125.00
			CHECK TOTAL	389.08
71936	AMI COMMUNICATIONS, INC.	AMI MONTHLY EMAIL SVC	RECREATION / REC ADMINISTRATION	50.00
		AMI MONTHLY ANTIVIRUS SVC	CORPORATE / PARKS ADMINISTRATION	74.25
		AMI MONTHLY ANTIVIRUS SVC	RECREATION / REC ADMINISTRATION	74.25
		AMI MONTHLY COMPUTER MAINT	RECREATION / REC ADMINISTRATION	1,834.65
		AMI MONTHLY SERVER MAINT	RECREATION / REC ADMINISTRATION	715.00
		WIFI EXTENDED THRU SCC	RECREATION / REC ADMINISTRATION	3,758.67
			CHECK TOTAL	6,506.82
71937	AQUA PURE ENTERPRISES, INC.	WINTERIZED SUNSET POOL	RECREATION / SUNSET POOL	2,995.00
			CHECK TOTAL	2,995.00
71938	AT&T	AT&T WHLR PK INTERNET SVC	CORPORATE / PARKS ADMINISTRATION	75.35
			CHECK TOTAL	75.35
71939	AT&T	AT&T-MC POOL INTERNET SVC	RECREATION / MILL CREEK POOL	75.53
			CHECK TOTAL	75.53
71940	AT&T	AT&T PFP MAINT INTERNET	CORPORATE / PECK FARM	55.39
			CHECK TOTAL	55.39
71941	AT&T	AT&T SCC DSL & FAX LINE	RECREATION / REC ADMINISTRATION	251.13
			CHECK TOTAL	251.13

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71942	ATHLETIC EQUIPMENT SOURCE INC	BALANCE BEAMS(SCHOOL PAY 50%)	RECREATION / REC ADMINISTRATION	3,000.00
			CHECK TOTAL	3,000.00
71943	BANNER UP SIGNS	BEST LIFE FITNESS WINDOW CLING	RECREATION / PUBLIC INFORMATION	126.00
			CHECK TOTAL	126.00
71944	BEST VAC	VACUUM BAGS	CORPORATE / PARKS ADMINISTRATION	31.98
			CHECK TOTAL	31.98
71945	BOB BOYLE	POLAR EXPRESS PERFORMING SANTA	RECREATION / NORTH POLE TRAIN	600.00
			CHECK TOTAL	600.00
71946	CALL ONE	CALL ONE MONTHLY SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	72.63
		CALL ONE MONTHLY SVC	RECREATION / REC ADMINISTRATION	387.36
		CALL ONE MONTHLY SVC	RECREATION / SUNSET POOL	133.10
		CALL ONE MONTHLY SVC	RECREATION / SPRC	638.63
		CALL ONE MONTHLY SVC	CORPORATE / PARKS ADMINISTRATION	225.90
		CALL ONE MONTHLY SVC	RECREATION / MINIATURE GOLF	56.48
		CALL ONE MONTHLY SVC	CORPORATE / PECK FARM	114.88
			CHECK TOTAL	1,628.98
71947	CITY OF GENEVA	CITY ELECTRIC-OLD MILL PARK	CORPORATE / PARKS ADMINISTRATION	55.63
		CITY WATER/SEWER-MOORE SPRYPK	CORPORATE / MOORE SPRAY PARK	84.40
		CITY ELECTRIC-MOORE PARK	CORPORATE / MOORE SPRAY PARK	98.57
		CITY ELECTRIC-ESPING PARK	CORPORATE / PARKS ADMINISTRATION	20.68
			CHECK TOTAL	259.28
71948	CITY OF GENEVA	FOLK FESTIVAL ELECTRIC SVC	RECREATION / FOX VALLEY FOLK FESTIVAL	1,421.88
			CHECK TOTAL	1,421.88
71949	CLASSIC LANDSCAPE, LTD	LAWN MAINTENANCE-OCTOBER	CORPORATE / PARKS ADMINISTRATION	8,708.08
			CHECK TOTAL	8,708.08
71950	COM ED	COMED-PETERSON PROPERTY	CORPORATE / PARKS ADMINISTRATION	16.23
		COMED-MC POOL	RECREATION / MILL CREEK POOL	163.80
		COMED-PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	245.26
		COMED-MILL CREEK COMM PK	CORPORATE / PARKS ADMINISTRATION	24.32
			CHECK TOTAL	449.61

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71951	CONSERV FS, INC.	ENGINE OIL	CORPORATE / PARKS ADMINISTRATION	277.29
			CHECK TOTAL	277.29
71952	COMCAST CABLE	COMCAST SCC INTERNET SVC	RECREATION / REC ADMINISTRATION	275.64
		COMCAST SRFC CABLE SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	544.95
		COMCAST SPRC CABLE/INTERNET	RECREATION / SPRC	725.59
			CHECK TOTAL	1,546.18
71953	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN MONTHLY MAINTENANCE	RECREATION / REC ADMINISTRATION	41.00
		CULLIGAN MONTHLY MAINTENANCE	RECREATION / SPRC	25.00
		CULLIGAN MONTHLY MAINTENANCE	CORPORATE / PECK FARM	25.00
			CHECK TOTAL	91.00
71954	DAILY HERALD	DAILY HERALD PAPER 9/26-11/20	RECREATION / REC ADMINISTRATION	18.60
		DAILY HERALD PAPER 9/26-11/20	CORPORATE / PARKS ADMINISTRATION	18.60
		LEGAL NOTICE-PFP RESTROOM	CORPORATE / PARKS ADMINISTRATION	285.20
			CHECK TOTAL	322.40
71955	DEERPATH NURSERIES, INC	TREES FOR GARDEN CLUB PK	CORPORATE / PARKS ADMINISTRATION	305.00
			CHECK TOTAL	305.00
71956	FRANK DELGIUDICE	PH38 SOCIAL SECURITY SPLYS	RECREATION / PLAYHOUSE 38	53.22
			CHECK TOTAL	53.22
71957	GENE DIAZ	FACEPAINTING-ZOMBIE APOCALYPSE	RECREATION / HALLOWEEN HIKES	325.00
			CHECK TOTAL	325.00
71958	DREYER CLINIC, INC.	PRE-EMPLOYMENT PHYSICAL	CORPORATE / PARKS ADMINISTRATION	140.00
			CHECK TOTAL	140.00
71959	ELMHURST PARK DISTRICT	SWING SHIFT TRIP EXPENSE 10/15	RECREATION / ACTIVE OLDER ADULTS - TRIPS	143.00
			CHECK TOTAL	143.00
71960	EMERGENCY CLOSING CENTER	ANNUAL EMERGENCY CLOSING INFO	RECREATION / PUBLIC INFORMATION	25.00
			CHECK TOTAL	25.00
71961	FARGO SKATEBOARDING	SKATEBOARDING INSTR FEE	RECREATION / NEW GENERAL ATHLETIC PROGRAMS	600.06
			CHECK TOTAL	600.06

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71962	FOX VALLEY SPECIAL RECREATION	INCLUSION SVC FEE-APRIL	SPECIAL RECREATION / SPECIAL RECREATION	1,674.52
			CHECK TOTAL	1,674.52
71963	FOX VALLEY SPECIAL RECREATION	FVSRA INCLUSION SVC-OCTOBER	SPECIAL RECREATION / SPECIAL RECREATION	1,699.41
			CHECK TOTAL	1,699.41
71964	FOX VALLEY SPECIAL RECREATION	50% ANNUAL FVSRA PAYMENT	SPECIAL RECREATION / SPECIAL RECREATION	128,169.50
			CHECK TOTAL	128,169.50
71965	TARA FROST	REIMB SPLYS-PH38	RECREATION / PLAYHOUSE 38	24.75
		STAGE MANAGER STIPEND	RECREATION / PLAYHOUSE 38	200.00
			CHECK TOTAL	224.75
71966	GOODMARK NURSERIES LLC	MAGNOLIA TREE-PFP	CORPORATE / PECK FARM	85.00
			CHECK TOTAL	85.00
71967	W.W. GRAINGER CORP.	SUNSET FLAG POLE LIGHT	RECREATION / REC ADMINISTRATION	68.43
			CHECK TOTAL	68.43
71968	GROOT, INC.	REFUSE DISPOSAL	RECREATION / REC ADMINISTRATION	111.02
		REFUSE DISPOSAL	CORPORATE / COMMUNITY GARDEN	261.70
		REFUSE DISPOSAL	CORPORATE / PECK FARM	312.01
		REFUSE DISPOSAL	RECREATION / SPRC	165.77
		REFUSE DISPOSAL	CORPORATE / PARKS ADMINISTRATION	438.80
		REFUSE DISPOSAL	RECREATION / REC ADMINISTRATION	119.32
			CHECK TOTAL	1,408.62
71969	HAIGES MACHINERY, INC.	WASHING MACHINE REPAIRED	RECREATION / SUNSET RACQUETBALL & FITNESS	286.70
			CHECK TOTAL	286.70
71970	HOME DEPOT CREDIT SERVICE	CLOROX BLEACH	RECREATION / SUNSET RACQUETBALL & FITNESS	23.88
		ELECTRICAL SAFETY CAPS	CORPORATE / PARKS ADMINISTRATION	7.06
			CHECK TOTAL	30.94
71971	LAKESHORE RECYCLING SYSTEM	PORTOLET SVC-WHLR PK	RECREATION / REC ADMINISTRATION	57.86
		PORTOLET SVC-SKATE PARK	RECREATION / REC ADMINISTRATION	90.00
		PORTOLET SVC-FORNI PARK	RECREATION / REC ADMINISTRATION	57.86
		PORTOLET SVC-EAGLEBROOK PK	RECREATION / REC ADMINISTRATION	22.50

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71971	LAKESHORE RECYCLING SYSTEM	PORTOLET SVC-MC COMMUNITY PK	RECREATION / REC ADMINISTRATION	57.86
		PORTOLET SVC-DRYDEN PK	RECREATION / REC ADMINISTRATION	86.79
		PORTOLET SVC-MOORE PARK	RECREATION / REC ADMINISTRATION	128.57
		PORTOLET SVC-PFP BALLFIELDS	RECREATION / REC ADMINISTRATION	160.00
		PORTOLET SVC-PFP	RECREATION / REC ADMINISTRATION	90.00
		PORTOLET SVC-COMMUNITY GARDEN	CORPORATE / COMMUNITY GARDEN	90.00
		PORTOLET SVC-SPRC	RECREATION / REC ADMINISTRATION	90.00
		PORTOLET SVC-HARRISON CRTS	RECREATION / REC ADMINISTRATION	80.36
			CHECK TOTAL	1,011.80
71972	INTERSTATE GAS SUPPLY, INC.	IGS-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	6.48
		IGS-SPRC	RECREATION / SPRC	339.48
		IGS-SUNSET POOL	RECREATION / SUNSET POOL	245.03
		IGS-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	157.06
		IGS-PFP HOUSE	CORPORATE / PECK FARM	6.48
		IGS-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	8.10
		IGS-SCC	RECREATION / REC ADMINISTRATION	46.41
			CHECK TOTAL	809.04
71973	IPRA	IPRA SEMINAR-EARLY CHILDHOOD	RECREATION / PARK DISTRICT PRESCHOOL	9.00
			CHECK TOTAL	9.00
71974	JACKSON-HIRSH, INC.	LAMINATING SHEETS	RECREATION / REC ADMINISTRATION	37.41
		LAMINATING SHEETS	RECREATION / SUNSET RACQUETBALL & FITNESS	37.41
		LAMINATING SHEETS	CORPORATE / PECK FARM GENERAL PROGRAMS	74.82
			CHECK TOTAL	149.64
71975	JOHNO'S / MIDWEST AWARDS	ADULT SOFTBALL AWARDS	RECREATION / ADULT SOFTBALL	199.70
		ZOMBIE APOCALYPSE DISCS	RECREATION / HALLOWEEN HIKES	322.50
			CHECK TOTAL	522.20
71976	KIRHOFFER'S SPORTS, INC.	SOFTBALLS	RECREATION / ADULT SOFTBALL	324.00
		SOFTBALLS	RECREATION / ADULT SOFTBALL	226.00
			CHECK TOTAL	550.00
71977	LANDSCAPE MATERIAL INC.	TOPSOIL FOR TURF RESTORATION	CORPORATE / PARKS ADMINISTRATION	160.00
			CHECK TOTAL	160.00

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FROM CHECK # 71933 TO CHECK # 72000

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71978	MENARDS	CONTAINERS FOR SHELF	RECREATION / REC ADMINISTRATION	39.99
		MATERIAL-INSTALL MINIGOLF SIGN	CORPORATE / PARKS ADMINISTRATION	68.95
		CONCRETE FOR DISC GOLF	CORPORATE / PARKS ADMINISTRATION	61.95
		SUNSET POOL BALL VALVE	RECREATION / SUNSET POOL	49.99
		ICE RINK MAINT PARTS	CORPORATE / PARKS ADMINISTRATION	152.97
		SANDBAPER	CORPORATE / PECK FARM SCHOOL/SCOUT GROUPS	2.17
		AIR FRESHNER	CORPORATE / PECK FARM	3.99
		BATTERIES	RECREATION / REC ADMINISTRATION	10.48
		SCREEN MESH	CORPORATE / PARKS ADMINISTRATION	19.99
		SENSOR SALT SPREADER	CORPORATE / PARKS ADMINISTRATION	15.99
		PART FOR SHOWER	RECREATION / SUNSET RACQUETBALL & FITNESS	29.74
		SHOWER HEAD REPLACED	RECREATION / SPRC	34.99
		HOSE CLAMP & COUPLING	CORPORATE / PARKS ADMINISTRATION	6.83
		BOLTS, WASHER	CORPORATE / PARKS ADMINISTRATION	10.75
		PVC PIPE-SPRAYGROUND	RECREATION / SUNSET POOL	27.25
		PUMPKINS FOR HALLOWEEN EVENT	RECREATION / HALLOWEEN EVENT	14.90
		ANTIFREEZE-WINTERIZING MG	CORPORATE / PARKS ADMINISTRATION	44.64
		GORILLA TAPE	CORPORATE / PARKS ADMINISTRATION	4.84
		LIGHT BULB	RECREATION / REC ADMINISTRATION	12.99
		PARTS FOR POOL LEAK	RECREATION / SUNSET POOL	65.84
		REPAIR PARTS-PLAYGROUND EQUIP	CORPORATE / PARKS ADMINISTRATION	13.29
		BRACE,BOLTS TO FIX KZ GAME	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	9.41
			CHECK TOTAL	701.94
71979	MIDWEST SALT	WINTER MELT-ROCK SALT	CORPORATE / PARKS ADMINISTRATION	1,871.80
			CHECK TOTAL	1,871.80
71980	MIDWEST DISC GOLF CORP	GOLF DISCS	RECREATION / MINIATURE GOLF	351.00
		GOLF DISCS	RECREATION / MINIATURE GOLF	113.00
			CHECK TOTAL	464.00
71981	NATURESCAPE DESIGN INC.	MOORE SPRAY PARK WINTERIZED	CORPORATE / MOORE SPRAY PARK	950.00
			CHECK TOTAL	950.00
71982	NICOR GAS	NICOR-PH38	RECREATION / PLAYHOUSE 38	30.03
			CHECK TOTAL	30.03
71983	NORTH AMERICAN CORP	SANITATION SPLYS	RECREATION / SUNSET RACQUETBALL & FITNESS	456.67

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GENEVA PARK DISTRICT  
WARRANT NUMBER 111518

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FROM CHECK # 71933 TO CHECK # 72000

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71983	NORTH AMERICAN CORP	SANITATION SPLYS	RECREATION / REC ADMINISTRATION	456.68
			CHECK TOTAL	913.35
71984	OFFICE DEPOT BUSINESS CREDIT	PRINTER CARTRIDGE	RECREATION / REC ADMINISTRATION	307.99
		11X17 PAPER, PLANNERS, MKRS, PENS	RECREATION / REC ADMINISTRATION	173.56
		PLANNER	CORPORATE / PARKS ADMINISTRATION	14.95
		BATTERIES, MOUSE PADS	RECREATION / SUNSET RACQUETBALL & FITNESS	27.98
		STAPLES, STAPLER, PAPER, POST-ITS	RECREATION / SPRC	169.32
			CHECK TOTAL	693.80
71985	PDRMA	PDRMA HEALTH INSURANCE	CORPORATE / PARKS ADMINISTRATION	24,391.34
		PDRMA HEALTH INSURANCE	CORPORATE / PARKS ADMINISTRATION	23,736.61
		PDRMA LIFE INSURANCE	CORPORATE / ADMINISTRATIVE	154.50
			CHECK TOTAL	48,282.45
71986	QUICKSCORES LLC	FALL BASKETBALL SCHEDULE	RECREATION / SPRC ADULT LEAGUES	49.00
			CHECK TOTAL	49.00
71987	PATRICIA RAY	BALLROOM DANCE INSTR FEE	RECREATION / ADULT	100.00
			CHECK TOTAL	100.00
71988	R.J. O'NEIL, INC.	HVAC REPAIRS	RECREATION / REC ADMINISTRATION	702.25
			CHECK TOTAL	702.25
71989	SAM'S CLUB	HALLOWEEN PUMPKIN BOOK	CORPORATE / PECK FARM	5.98
		SUPPLIES FOR HALLOWEEN EVENT	RECREATION / HALLOWEEN EVENT	168.86
			CHECK TOTAL	174.84
71990	SAFETY TRAINING ASSOC. CORP.	PADS & BATTERIES FOR AED	RECREATION / REC ADMINISTRATION	899.00
			CHECK TOTAL	899.00
71991	SHAW MEDIA	HALLOWEEN HAY DAY ADVERTISING	RECREATION / PUBLIC INFORMATION	199.00
		BEST LIFE FITNESS ADVERTISING	RECREATION / PUBLIC INFORMATION	888.00
			CHECK TOTAL	1,087.00
71992	SHAZAM RACING	HARVEST HUSTLE RACE TIMING	RECREATION / HARVEST HUSTLE	1,602.82
			CHECK TOTAL	1,602.82



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GENEVA PARK DISTRICT  
WARRANT NUMBER 111518

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FROM CHECK # 71933 TO CHECK # 72000

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
71993	SHOOT90	BASKETBALL CAMP INSTR FEE	RECREATION / SPRC GENERAL ATHLETICS	780.00
			CHECK TOTAL	780.00
71994	SOUNDS LIKE MUSIC LLC	FALL GROUP MUSIC INSTR FEE	RECREATION / YOUTH	315.00
			CHECK TOTAL	315.00
71995	SUPREME SPORTS CHICAGO CORP	ICE RINK LINER,BOARDS,BUMPERS	CORPORATE / PARKS ADMINISTRATION	4,251.00
			CHECK TOTAL	4,251.00
71996	SUNSHINE CLEANING SERVICE	PFP HOUSE MONTHLY CLNING SVC	CORPORATE / PECK FARM	690.00
			CHECK TOTAL	690.00
71997	T.J. OFFICIAL FINDERS	OFFICIALS 10/14-10/28	RECREATION / SPRC ADULT LEAGUES	691.00
		OFFICIALS-SEPT	RECREATION / GIRLS SOFTBALL	319.00
		OFFICIALS-SEPT/OCT	RECREATION / ADULT SOFTBALL	2,094.00
		OFFICIALS-SEPT/OCT	RECREATION / SPRC ADULT LEAGUES	1,170.00
		SCOREKEEPERS-SEPT/OCT	RECREATION / SPRC ADULT LEAGUES	702.00
			CHECK TOTAL	4,976.00
71998	TRYAD SOLUTIONS, INC.	PRESCHOOL STAFF UNIFORMS	RECREATION / PARK DISTRICT PRESCHOOL	474.00
			CHECK TOTAL	474.00
71999	WEE HEART MUSIC, INC.	INSTR FEE WEE HEART MUSIC-FALL	RECREATION / TODDLERS	2,790.00
			CHECK TOTAL	2,790.00
72000	THE WILSON BOHANNAN COMPANY	PADLOCKS	RECREATION / REC ADMINISTRATION	212.88
			CHECK TOTAL	212.88
			WARRANT TOTAL	244,660.50

## **Geneva Park District Board Meeting**

### **Superintendent of Finance and Personnel Report**

Submitted by Christy Powell

November 19, 2018

#### **Monthly Reports**

Attached are the October Investment Report and Revenue & Expenditure Reports for your review.

#### **Approval of Board Member Travel Expenses**

Per the Illinois Local Government Travel Expense Control Act all travel expenses incurred by board members related to official park district business must be approved by roll call vote in an open meeting. Below is a list of expenditures for two board members (VanderVeen and Moffat) to attend the IAPD/IPRA conference. Please make a motion to approve the below expenditures along with approval of the Treasurer's Report.

<b>IAPD/IPRA January 24-26, 2019</b>	<b>Travel Expense</b>
Hilton Hotel	369.00
Conference (full package)	600.00
Train, Cab & GSA Meals Stipend	269.00
Total Expense	<hr/> 1,238.00

Expenses for two board members

Note: excludes meals provided at conference

#### **2nd Draft of 2018 Tax Levy Ordinance (#2018-7)**

The second draft of the 2018 Tax Levy Ordinance is included in your packets for review. There were no changes made to the ordinance since the first draft.

#### **Upcoming 2019 Limited Bond Issuance Timeline**

Below is a timeline that shows the various steps for the issuance of limited bonds.

1. Bond Hearing Notice, Kane County Chronicle, Thursday January 3, 2019
2. BINA Hearing- at Regular Board Meeting, January 21, 2019
3. BINA Resolution- approved at Regular Board Meeting, January 21, 2019
3. Sale of Bonds, approximately \$1.6 million, February 18, 2019
4. Passage of Bond Ordinance, at Regular Board Meeting, February 18, 2019

GENEVA PARK DISTRICT  
INVESTMENTS  
October 31, 2018

Blended Rate

1.92%

**General Account**

Checking Account	Harris Bank Checking	\$	515,581.00	1.52%
MM Acct.	Harris Bank Money Market	\$	3,458,833.00	2.07%
		\$	<b>3,974,414.00</b>	

**Upcoming Bond Payments:**

Rec 2014	12/15/18	\$	689,633
Ltd B&I 2017	12/15/18	\$	798,479
Debt Certificate	2/1/19	\$	117,646
Corp 2010	12/15/18	\$	1,350,765
<b>Total</b>		\$	<b>2,956,523</b>

CD MBS	12 mos	Morgan Stanley	\$	150,000.00	1.50%	11/09/18
CD MBS	12 mos	Sharonview Federal Credit Union	\$	100,000.00	1.70%	12/07/18
CD MBS	7 mos	First Business Bank	\$	150,000.00	2.10%	01/28/19
CD MBS	4 mos	ZB National Association	\$	100,000.00	2.15%	02/19/19
CD MBS	9 mos	Synchrony Bank	\$	150,000.00	2.25%	03/29/19
CD MBS	18 mos	Goldman Sachs USA	\$	245,000.00	1.60%	04/11/19
CD MBS	7 mos	Bank Ozk	\$	100,000.00	2.25%	05/20/19
CD MBS	8 mos	Capital One Bk	\$	100,000.00	2.30%	06/07/19
CD	12 mos	State Bank of Geneva	\$	33,050.29	2.30%	06/09/19
CD MBS	9 mos	Sallie mae Bk, UT	\$	240,000.00	2.35%	07/17/19
CD MBS	10 mos	Israel Discount Bk of NY	\$	100,000.00	2.40%	08/19/19
CD MBS	11 mos	Comenity Cap Bk, UT	\$	125,000.00	2.47%	09/26/19
CD MBS	12 mos	First Technology Fed CU	\$	100,000.00	2.75%	10/17/19
IPDLAF		IPDLAF	\$	10,073.29	1.99%	
IMET		Convenience Fund		2,913,404.04	2.10%	
IMET		1-3 Year Fund		549,774.80	0.39%	
		<b>TOTAL</b>	<b>\$</b>	<b>5,166,302.42</b>		
		<b>Grand Total General</b>	<b>\$</b>	<b>9,140,716.42</b>		

**Construction Account**

Harris Checking	Harris Bank Checking	\$	208,074.58	1.52%
Harris MM	Harris Money Market	\$	1,177,449.18	2.07%
		\$	<b>1,385,523.76</b>	

CBA		Harris Trust & Savings Bank	\$	854,000.00	0.00%	Compensating Balance Account
GPD Bonds		S2017 Limited Bonds	\$	792,535.00	1.47%	12/15/18
CD		State Bank of Geneva	\$	45,157.95	2.30%	06/09/19
CD	12 mos.	MB Financial	\$	104,595.41	3.00%	06/27/19
IPDLAF		IPDLAF	\$	4,243.48	1.99%	n/a
IMET		Convenience Fund		787,198.15	2.10%	n/a
IMET		1-3 Year Fund		208,128.02	0.39%	
		<b>SUBTOTAL</b>	<b>\$</b>	<b>2,795,858.01</b>		
		<b>Grand Total Construction</b>	<b>\$</b>	<b>4,181,381.77</b>		

**GPD/GSD304 Western Ave. Gym**

CD	21 mo	U.S. Bank	\$	135,310.52	1.50%	05/14/19
		<b>GPD Portion of CD</b>	<b>\$</b>	<b>67,655.26</b>		

**GPD/GSD304 Harrison St. Gym**

CD	21 mo	U.S. Bank	\$	87,228.67	1.50%	05/14/19
		<b>GPD Portion of CD</b>	<b>\$</b>	<b>43,614.34</b>		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

**Geneva Park District  
Revenue and Expenditure Report  
For October 31, 2018**

**Monthly % of Annual Budget**

**50%**

	Oct Actual	YTD Actual	Annual Budget	% of Budget	
<b>GENERAL FUND REVENUES</b>					
Real Estate Taxes	\$ 649,101	\$ 3,745,256	\$ 3,700,000	101%	(a)
Replacement Taxes	4,804	17,463	25,000	70%	
Investment Income	10,444	33,647	20,000	168%	
Reimbursements	-	3,534	7,000	50%	
Rentals & Leases	-	3,750	3,000	125%	
Peck Farm Receipts	148	18,278	23,000	79%	
Camp Coyote- Peck Farm Camp	-	38,284	23,000	166%	(b)
Camp Adventure - Peck Farm Camp	-	11,632	14,000	83%	(b)
Birthday Parties- Peck Farm	375	4,445	8,000	56%	
Learn from the Experts- Peck Farm	130	1,504	9,000	17%	
Peck Farm General Programs	(14)	2,790	12,000	23%	
Community Garden	-	3,804	5,500	69%	
Peck Farm School/Scout Groups	-	5,634	7,500	75%	
<b>Total Revenues</b>	<b>\$ 664,989</b>	<b>\$ 3,890,022</b>	<b>\$ 3,857,000</b>	<b>101%</b>	
<b>GENERAL FUND EXPENDITURES</b>					
Administration	\$ 161,229	\$ 1,151,292	\$ 3,699,700	31%	
Peck Farm	6,967	61,880	105,600	59%	
Camp Coyote- Peck Farm Camp	-	16,916	15,800	107%	
Camp Adventure- Peck Farm Camp	-	10,553	9,000	117%	
Birthday Parties- Peck Farm	220	1,289	3,000	43%	
Learn from the Experts- Peck Farm	-	759	7,000	11%	
Peck Farm General Programs	-	(2,332)	2,800	-83%	
Community Garden	516	3,038	3,800	80%	
Peck Farm School/Scout Groups	330	444	600	74%	
Moore Spray Park	204	6,717	9,700	69%	
<b>Total Expenditures</b>	<b>\$ 169,466</b>	<b>\$ 1,250,556</b>	<b>\$ 3,857,000</b>	<b>32%</b>	
<b>Total General Fund Net Surplus (Deficit)</b>	<b>\$ 495,523</b>	<b>\$ 2,639,466</b>	<b>\$ -</b>	<b>n/a</b>	

**Geneva Park District  
Revenue and Expenditure Report  
For October 31, 2018**

**Monthly % of Annual Budget**

**50%**

	Oct Actual	YTD Actual	Annual Budget	% of Budget	
<b>RECREATION FUND REVENUES</b>					
Real Estate Taxes	\$ 266,233	\$ 1,535,626	\$ 1,500,000	102%	(a)
Replacement Taxes	4,804	17,463	25,000	70%	
Investment Income	10,444	33,657	20,000	168%	
Public Information- Advertising & Sponsorships	2,330	9,860	13,000	76%	
Community Center Rentals	1,263	4,456	9,000	50%	
General Recreation	1,370	104,791	244,000	43%	
Playhouse 38	6,923	51,386	72,700	71%	
Preschool/ Toddler	33,758	135,950	339,000	40%	(c)
Active Older Adults	1,651	12,090	18,750	64%	
Dance	4,581	55,299	115,800	48%	
Camps	42	348,722	344,000	101%	(b)
Contracted & Co-op	1,253	7,681	18,200	42%	
Special Events	4,066	39,078	72,450	54%	
Tennis	-	13,657	16,000	85%	
Tumbling/ Gymnastics/Cheerleading	8,092	77,498	164,500	47%	
Baseball/ Softball	1,500	51,586	61,500	84%	
General Athletics	40,113	239,770	378,700	63%	
Sunset Racquetball & Fitness	15,201	89,841	199,025	45%	
Pool	1,365	611,602	570,400	107%	(d)
Mini Golf	2,024	87,492	96,500	91%	
After School Programs	115,163	372,687	795,500	47%	(e)
Scholarships	-	-	7,000	0%	(f)
SPRC	53,203	283,633	654,300	43%	
<b>Total Revenues</b>	<b>\$ 575,379</b>	<b>\$ 4,183,826</b>	<b>\$ 5,735,325</b>	<b>73%</b>	
<b>RECREATION FUND EXPENDITURES</b>					
Administration	\$ 102,956	\$ 739,005	\$ 2,266,598	33%	
Public Information	7,893	56,470	135,300	42%	
Community Center Rentals	-	665	1,500	44%	
General Recreation	10,104	50,031	129,375	39%	
Playhouse 38	7,627	42,584	66,150	64%	
Preschool/ Toddler	22,638	131,401	306,750	43%	
Active Older Adults	2,407	8,843	14,200	62%	
Dance	9,258	20,592	57,800	36%	
Camps	1,088	210,315	267,750	79%	
Contracted & Co-op	-	2,199	13,600	16%	
Special Events	3,243	12,141	51,550	24%	
Tennis	1,147	9,218	11,000	84%	
Tumbling/ Gymnastics/Cheerleading	8,014	63,366	119,765	53%	
Baseball/ Softball	1,217	17,967	24,500	73%	
General Athletics	9,753	97,008	247,075	39%	
Ice Rinks	-	-	1,000	0%	
Gymnasiums	1,041	6,102	41,400	15%	
Sunset Racquetball & Fitness	13,468	72,529	133,362	54%	
Pool	6,361	512,999	543,900	94%	
Mini Golf	1,543	33,510	36,800	91%	
After School Programs	43,506	217,883	733,400	30%	
Scholarships	-	4,707	7,000	67%	(f)
SPRC	40,956	248,510	525,550	47%	
<b>Total Expenditures</b>	<b>\$ 294,218</b>	<b>\$ 2,558,046</b>	<b>\$ 5,735,325</b>	<b>45%</b>	
<b>Total Recreation Fund Net Surplus (Deficit)</b>	<b>\$ 281,161</b>	<b>\$ 1,625,781</b>	<b>\$ -</b>	<b>n/a</b>	

Geneva Park District  
Revenue and Expenditure Report  
For October 31, 2018

Monthly % of Annual Budget

50%

	Oct Actual	YTD Actual	Annual Budget	% of Budget	
<b>LIABILITY FUND REVENUES</b>					
Real Estate Taxes	\$ 25,696	\$ 148,215	\$ 146,250	101%	(a)
Replacement Taxes	769	2,794	4,000	70%	
Investment Income	21	125	250	50%	
PDRMA Reimbursements	-	-	1,500	0%	
Transfer from Fund Balance	-	-	26,000	0%	
<b>Total Revenues</b>	<b>\$ 26,486</b>	<b>\$ 151,134</b>	<b>\$ 178,000</b>	<b>85%</b>	
<b>LIABILITY FUND EXPENDITURES</b>					
Liability Insurance	\$ 39,768	\$ 79,537	\$ 163,000	49%	(g)
State Unemployment	-	-	15,000	0%	
<b>Total Expenditures</b>	<b>\$ 39,768</b>	<b>\$ 79,537</b>	<b>\$ 178,000</b>	<b>45%</b>	
<b>Total Liability Fund Net Surplus (Deficit)</b>	<b>\$ (13,283)</b>	<b>\$ 71,597</b>	<b>\$ -</b>	<b>n/a</b>	

<b>IMRF FUND REVENUES</b>					
Real Estate Taxes	\$ 43,953	\$ 253,518	\$ 250,500	101%	(a)
Replacement Taxes	2,690	9,779	14,000	70%	
Investment Income	125	750	1,500	50%	
Transfer from Recreation Programs & Fund Balance	-	-	39,000	0%	
<b>Total Revenues</b>	<b>\$ 46,768</b>	<b>\$ 264,048</b>	<b>\$ 305,000</b>	<b>87%</b>	
<b>IMRF FUND EXPENDITURES</b>					
IMRF Expense	\$ 22,306	\$ 145,637	\$ 305,000	48%	
<b>Total Expenditures</b>	<b>\$ 22,306</b>	<b>\$ 145,637</b>	<b>\$ 305,000</b>	<b>48%</b>	
<b>Total IMRF Fund Net Surplus (Deficit)</b>	<b>\$ 24,462</b>	<b>\$ 118,410</b>	<b>\$ -</b>	<b>n/a</b>	

<b>AUDIT FUND REVENUES</b>					
Real Estate Taxes	\$ 1,354	\$ 7,813	\$ 7,700	101%	(a)
Replacement Taxes	\$ 577	\$ 2,096	\$ 3,000	70%	
Transfer from Fund Balance	-	-	2,400	n/a	
<b>Total Revenues</b>	<b>\$ 1,931</b>	<b>\$ 9,908</b>	<b>\$ 13,100</b>	<b>76%</b>	
<b>AUDIT FUND EXPENDITURES</b>					
Audit Expense	\$ 2,000	\$ 13,100	\$ 13,100	100%	
<b>Total Expenditures</b>	<b>\$ 2,000</b>	<b>\$ 13,100</b>	<b>\$ 13,100</b>	<b>100%</b>	
<b>Total Audit Fund Net Surplus (Deficit)</b>	<b>\$ (69)</b>	<b>\$ (3,192)</b>	<b>\$ -</b>	<b>n/a</b>	

<b>SOCIAL SECURITY FUND REVENUES</b>					
Real Estate Taxes	\$ 41,415	\$ 238,879	\$ 233,000	103%	(a)
Replacement Taxes	2,498	9,081	13,000	70%	
Investment Income	208	1,250	2,500	50%	
Transfer from Recreation Programs	-	-	25,000	0%	
Transfer from Fund Balance	-	-	51,500	0%	
<b>Total Revenues</b>	<b>\$ 44,121</b>	<b>\$ 249,210</b>	<b>\$ 325,000</b>	<b>77%</b>	
<b>SOCIAL SECURITY FUND EXPENDITURES</b>					
FICA/ Medicare	\$ 20,830	\$ 180,163	\$ 325,000	55%	
<b>Total Expenditures</b>	<b>\$ 20,830</b>	<b>\$ 180,163</b>	<b>\$ 325,000</b>	<b>55%</b>	
<b>Total Social Security Fund Net Surplus (Deficit)</b>	<b>\$ 23,291</b>	<b>\$ 69,046</b>	<b>\$ -</b>	<b>n/a</b>	

**Geneva Park District  
Revenue and Expenditure Report  
For October 31, 2018**

**Monthly % of Annual Budget**

**50%**

	Oct Actual	YTD Actual	Annual Budget	% of Budget
<b>FVSRA FUND REVENUES</b>				
Real Estate Taxes	\$ 98,183	\$ 566,319	\$ 560,000	101% (a)
<b>Total Revenues</b>	<b>\$ 98,183</b>	<b>\$ 566,319</b>	<b>\$ 560,000</b>	<b>101%</b>
<b>FVSRA FUND EXPENDITURES</b>				
Contractual Services	\$ 1,498	\$ 27,215	\$ 55,000	49%
ADA Structural Improvements	-	5,456	248,661	2%
FVSRA- Program Payments	-	128,170	256,339	50% (h)
<b>Total Expenditures</b>	<b>\$ 1,498</b>	<b>\$ 160,841</b>	<b>\$ 560,000</b>	<b>29%</b>
<b>Total FVSRA Fund Net Surplus (Deficit)</b>	<b>\$ 96,686</b>	<b>\$ 405,478</b>	<b>\$ -</b>	<b>n/a</b>
<b>BOND &amp; INTEREST FUND REVENUES</b>				
Real Estate Taxes	\$ 139,947	\$ 807,212	\$ 804,423	100% (a)
<b>Total Revenues</b>	<b>\$ 139,947</b>	<b>\$ 807,212</b>	<b>\$ 804,423</b>	<b>100%</b>
<b>BOND &amp; INTEREST FUND EXPENDITURES</b>				
Bond Payments	\$ -	\$ 5,944	\$ 804,423	1% (i)
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 5,944</b>	<b>\$ 804,423</b>	<b>1%</b>
<b>Total Bond &amp; Interest Fund Net Surplus (Deficit)</b>	<b>\$ 139,947</b>	<b>\$ 801,268</b>	<b>\$ -</b>	<b>n/a</b>
<b>CONSTRUCTION FUND REVENUES</b>				
Reimbursements	\$ 8,855	\$ 11,535	\$ 50,000	23%
Bond Issue	-	-	1,600,000	0%
Farming Revenue	-	-	1,000	0%
Grant Revenue	-	-	-	0%
Donations	-	3,500	20,000	18%
Land Cash Revenue	-	108,948	730,000	15%
Investment Income	7,735	29,888	28,000	107%
Audit Transfer	-	-	550,000	0%
<b>Total Revenues</b>	<b>\$ 16,590</b>	<b>\$ 153,870</b>	<b>\$ 2,979,000</b>	<b>5%</b>
<b>CONSTRUCTION FUND EXPENDITURES</b>				
Planning/ Architect/ Engineering	\$ 28,235	\$ 97,335	\$ 147,000	66%
Buildings & Improvements	80,490	161,986	1,398,700	12%
Parks/ Playground Improvements/ Acquisitions	15,627	144,583	915,650	16%
Landscaping & Groundskeeping	-	19,975	50,000	40%
Operating Equipment & Vehicles	3,956	41,555	190,307	22%
Recreation Equipment/ Repairs	-	-	1,000	0%
Emergency Repairs/ Replacements	3,379	27,262	70,841	38%
<b>Total Expenditures</b>	<b>\$ 131,687</b>	<b>\$ 492,697</b>	<b>\$ 2,773,498</b>	<b>18%</b>
<b>Total Construction Fund Net Surplus (Deficit)</b>	<b>\$ (115,097)</b>	<b>\$ (338,826)</b>	<b>\$ 205,502</b>	<b>n/a</b>

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr of 2018, the prior fiscal year, for camps held in the Summer of 2018 have been accrued and recognized as revenue in May 2018. Likewise, revenue collected in Mar & Apr 2019 will be deferred until FY2019-20.

(c) Program revenue for the Preschool program is received during the school year Sep - May. Whereas expenditures remain level throughout the year.

(d) Pool Membership Pass revenue collected in Mar & Apr of 2018, the prior fiscal year, for Summer 2018 have been accrued and recognized as revenue. Likewise, membership pass revenue collected in Mar & Apr of 2019 will be deferred until FY2019-20.

(e) Revenue for the before and after school program is received during the school year Sep thru Apr.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded thru out the year to reflect program expense whereby scholarship participants have participated throughout the year.

(g) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

(h) FVSRA payments are scheduled to be made in the months of June and November.

(i) Bond payments are made in the months of June and December.

DATE: 11/05/2018  
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GENEVA PARK DISTRICT  
DETAILED REVENUE & EXPENSE REPORT  
MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

PAGE: 1  
F-YR: 19

FUND: RECREATION  
FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	3,534.67	29,128.67	35,000.00	5,871.3
02-2313-4-0000-23	TICKET SALES	2,765.00	19,600.00	32,500.00	12,900.0
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	0.00	2,000.00	2,000.0
02-2313-4-0000-77	CONCESSIONS	622.97	2,657.69	3,200.00	542.3
TOTAL RECEIPTS		6,922.64	51,386.36	72,700.00	21,313.64
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	1,732.66	15,770.78	24,000.00	8,229.2
TOTAL SALARIES & WAGES		1,732.66	15,770.78	24,000.00	8,229.22
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.0
02-2313-6-0000-06	NATURAL GAS	0.00	165.62	700.00	534.3
02-2313-6-0000-07	ELECTRIC	96.18	756.84	1,500.00	743.1
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	0.00	800.00	800.0
02-2313-6-0000-11	PROFESSIONAL SERVICES	1,131.95	4,343.55	9,000.00	4,656.4
02-2313-6-0000-12	RENTAL FEES	1,997.00	13,979.00	22,000.00	8,021.0
TOTAL CONTRACTUAL SERVICES		3,225.13	19,245.01	34,000.00	14,754.99
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	100.00	100.0
02-2313-7-0000-18	CLOTHING	0.00	0.00	150.00	150.0
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	2,145.42	6,258.42	6,500.00	241.5
02-2313-7-0000-28	CONCESSION SUPPLIES	524.18	1,309.46	1,400.00	90.5
TOTAL COMMODITIES		2,669.60	7,567.88	8,150.00	582.12
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.0
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
EXPENSES					
DEPT. SUMMARY:					
TOTAL REVENUE		6,922.64	51,386.36	72,700.00	21,313.64
TOTAL EXPENSE		7,627.39	42,583.67	66,150.00	23,566.33
NET SURPLUS(DEFICIT)		(704.75)	8,802.69	6,550.00	(2,252.69)



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GENEVA PARK DISTRICT  
DETAILED REVENUE & EXPENSE REPORT  
MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

PAGE: 2  
F-YR: 19

FUND: RECREATION  
FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
TOTAL FUND REVENUES		6,922.64	51,386.36	72,700.00	21,313.64
TOTAL FUND EXPENSES		7,627.39	42,583.67	66,150.00	23,566.33
FUND SURPLUS (DEFICIT)		(704.75)	8,802.69	6,550.00	(2,252.69)

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GENEVA PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 1  
F-YR: 19

FUND: CORPORATE  
FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
PARKS ADMINISTRATION					
REVENUES					
RECEIPTS		664,989	3,890,021	3,857,000	(33,021)
EXPENSES					
SALARIES / WAGES		104,279	829,520	1,495,000	665,479
CONTRACTUAL SERVICES		34,500	202,242	537,800	335,557
COMMODITIES		8,180	57,110	111,750	54,639
MAINTENANCE / CAPITAL INVEST.		22,506	161,682	1,712,450	1,550,767
TOTAL EXPENSES: PARKS ADMINISTRATION		169,465	1,250,556	3,857,000	2,606,443
-----					
NET SURPLUS(DEFICIT)		495,523	2,639,465	0	(2,639,465)
-----					
TOTAL FUND REVENUES		664,989	3,890,021	3,857,000	(33,021)
TOTAL FUND EXPENSES		169,465	1,250,556	3,857,000	2,606,443
SURPLUS (DEFICIT)		495,523	2,639,465	0	(2,639,465)

FUND: RECREATION

ADMINISTRATIVE/OPERATIONS					
REVENUES					
RECEIPTS		283,811	1,596,606	1,558,000	(38,606)
EXPENSES					
SALARIES / WAGES		56,628	363,921	773,000	409,078
CONTRACTUAL SERVICES		46,048	272,039	670,300	398,260
COMMODITIES		357	10,364	22,500	12,135
MAINTENANCE / CAPITAL INVEST.		7,814	149,149	936,098	786,948
TOTAL EXPENSES: ADMINISTRATIVE/OPERATIONS		110,848	795,474	2,401,898	1,606,423
-----					
NET SURPLUS(DEFICIT)		172,963	801,131	(843,898)	(1,645,029)
-----					
COMMUNITY CENTER RENTALS					
REVENUES					
RECEIPTS		1,262	4,456	9,000	4,543
EXPENSES					
SALARIES / WAGES		0	665	1,500	834
CONTRACTUAL SERVICES		0	0	0	0
TOTAL EXPENSES: COMMUNITY CENTER RENTALS		0	665	1,500	834
-----					
NET SURPLUS(DEFICIT)		1,262	3,790	7,500	3,709
-----					
GENERAL RECREATION					
REVENUES					
RECEIPTS		8,292	156,177	316,700	160,522
EXPENSES					
SALARIES / WAGES		8,038	52,634	120,700	68,065

FUND: RECREATION  
FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
GENERAL RECREATION					
CONTRACTUAL SERVICES		6,567	31,026	61,700	30,673
COMMODITIES		3,125	8,953	13,125	4,171
MAINTENANCE / CAPITAL INVEST.		0	0	0	0
TOTAL EXPENSES: GENERAL RECREATION		17,731	92,614	195,525	102,910
-----					
NET SURPLUS(DEFICIT)		(9,438)	63,562	121,175	57,612
PRESCHOOL					
REVENUES					
RECEIPTS		33,757	135,950	339,000	203,049
EXPENSES					
SALARIES / WAGES		20,211	118,859	270,000	151,140
CONTRACTUAL SERVICES		1,527	7,451	28,750	21,298
COMMODITIES		653	4,842	7,300	2,457
MAINTENANCE / CAPITAL INVEST.		246	246	700	453
TOTAL EXPENSES: PRESCHOOL		22,638	131,400	306,750	175,349
-----					
NET SURPLUS(DEFICIT)		11,119	4,549	32,250	27,700
ACTIVE OLDER ADULTS					
REVENUES					
RECEIPTS		1,651	12,090	18,750	6,659
EXPENSES					
SALARIES / WAGES		570	3,360	6,300	2,940
CONTRACTUAL SERVICES		1,837	5,137	7,100	1,962
COMMODITIES		0	344	800	455
TOTAL EXPENSES: ACTIVE OLDER ADULTS		2,407	8,842	14,200	5,357
-----					
NET SURPLUS(DEFICIT)		(756)	3,247	4,550	1,302
DANCE					
REVENUES					
RECEIPTS		4,581	55,298	115,800	60,501
EXPENSES					
SALARIES / WAGES		2,911	13,015	31,700	18,684
CONTRACTUAL SERVICES		0	1,243	5,600	4,356
COMMODITIES		6,347	6,332	20,500	14,167
TOTAL EXPENSES: DANCE		9,258	20,592	57,800	37,207
-----					
NET SURPLUS(DEFICIT)		(4,677)	34,706	58,000	23,293
CAMPS					
REVENUES					
RECEIPTS		42	348,722	344,000	(4,722)
EXPENSES					

FUND: RECREATION  
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
CAMPS					
	SALARIES / WAGES	1,110	168,861	196,000	27,138
	CONTRACTUAL SERVICES	(22)	31,192	58,900	27,707
	COMMODITIES	0	10,261	12,850	2,588
	TOTAL EXPENSES: CAMPS	1,087	210,315	267,750	57,434
	NET SURPLUS(DEFICIT)	(1,045)	138,406	76,250	(62,156)
-----					
CONTRACTED					
	REVENUES				
	RECEIPTS	1,253	7,522	13,200	5,677
	EXPENSES				
	CONTRACTUAL SERVICES	0	1,617	9,200	7,583
	NET SURPLUS(DEFICIT)	1,253	5,905	4,000	(1,905)
-----					
CO-OPS					
	REVENUES				
	RECEIPTS	0	158	5,000	4,842
	RECEIPTS	0	158	5,000	4,842
	EXPENSES				
	CONTRACTUAL SERVICES	0	582	4,400	3,817
	TOTAL EXPENSES: CO-OPS	0	582	4,400	3,817
	NET SURPLUS(DEFICIT)	0	(424)	600	1,024
-----					
SPECIAL EVENTS					
	REVENUES				
	RECEIPTS	4,066	39,078	72,450	33,371
	RECEIPTS	4,066	39,078	72,450	33,371
	EXPENSES				
	SALARIES / WAGES	0	0	1,950	0
	CONTRACTUAL SERVICES	400	6,388	17,300	10,911
	COMMODITIES	2,842	5,752	31,100	25,347
	--- UNDEFINED CODE ---	0	0	1,200	0
	NET SURPLUS(DEFICIT)	823	26,937	20,900	(6,037)
-----					
TENNIS					
	REVENUES				
	RECEIPTS	0	13,657	16,000	2,343
	RECEIPTS	0	13,657	16,000	2,343
	EXPENSES				

FUND: RECREATION  
FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
TENNIS					
	SALARIES / WAGES	0	0	0	0
	CONTRACTUAL SERVICES	1,146	9,217	11,000	1,782
	TOTAL EXPENSES: TENNIS	1,146	9,217	11,000	1,782
		-----			
	NET SURPLUS(DEFICIT)	(1,146)	4,439	5,000	560
GYMNASTICS/TUMBLING					
	REVENUES				
	RECEIPTS	8,092	77,497	164,500	87,002
	RECEIPTS	8,092	77,497	164,500	87,002
	EXPENSES				
	SALARIES / WAGES	7,646	56,968	102,315	45,346
	CONTRACTUAL SERVICES	0	5,230	12,400	7,169
	COMMODITIES	367	1,167	4,050	2,882
	MAINTENANCE / CAPITAL INVEST.	0	0	1,000	0
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	8,014	63,366	119,765	56,398
		-----			
	NET SURPLUS(DEFICIT)	77	14,131	44,735	30,603
BASEBALL & SOFTBALL					
	REVENUES				
	RECEIPTS	1,500	51,586	61,500	9,914
	RECEIPTS	1,500	51,586	61,500	9,914
	EXPENSES				
	SALARIES / WAGES	297	2,540	3,500	959
	CONTRACTUAL SERVICES	429	6,850	10,400	3,549
	COMMODITIES	489	8,575	10,600	2,024
	EQUIPMENT REPAIR	0	0	0	0
	TOTAL EXPENSES: BASEBALL & SOFTBALL	1,216	17,966	24,500	6,533
		-----			
	NET SURPLUS(DEFICIT)	283	33,619	37,000	3,380
GENERAL ATHLETICS					
	REVENUES				
	RECEIPTS	40,113	239,770	378,700	138,929
	RECEIPTS	40,113	239,770	378,700	138,929
	EXPENSES				
	SALARIES / WAGES	197	13,464	51,025	37,560
	CONTRACTUAL SERVICES	9,556	82,977	188,850	105,872

FUND: RECREATION  
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
GENERAL ATHLETICS					
COMMODITIES		0	566	7,200	6,634
TOTAL EXPENSES: GENERAL ATHLETICS		9,753	97,008	247,075	150,066
NET SURPLUS(DEFICIT)		30,359	142,762	131,625	(11,137)
-----					
ICE RINKS					
EXPENSES					
SALARIES / WAGES		0	0	1,000	0
COMMODITIES		0	0	0	0
TOTAL EXPENSES: ICE RINKS		0	0	1,000	0
NET SURPLUS(DEFICIT)		0	0	(1,000)	0
-----					
GYMNASIUMS					
EXPENSES					
SALARIES / WAGES		1,040	6,102	19,900	13,797
CONTRACTUAL SERVICES		0	0	21,500	0
TOTAL EXPENSES: GYMNASIUMS		1,040	6,102	41,400	35,297
NET SURPLUS(DEFICIT)		(1,040)	(6,102)	(41,400)	(35,297)
-----					
FITNESS CENTER					
REVENUES					
RECEIPTS		15,201	89,841	199,025	109,183
RECEIPTS		15,201	89,841	199,025	109,183
EXPENSES					
SALARIES / WAGES		7,678	47,793	71,800	24,006
CONTRACTUAL SERVICES		2,474	17,540	39,502	21,961
COMMODITIES		1,151	4,514	12,060	7,545
MAINTENANCE / CAPITAL INVEST.		2,163	2,682	10,000	7,317
TOTAL EXPENSES: FITNESS CENTER		13,467	72,529	133,362	60,832
NET SURPLUS(DEFICIT)		1,733	17,311	65,663	48,351
-----					
POOL					
REVENUES					
RECEIPTS		1,365	611,601	570,400	(41,201)
RECEIPTS		1,365	611,601	570,400	(41,201)
EXPENSES					
SALARIES / WAGES		0	338,946	354,650	15,703
CONTRACTUAL SERVICES		5,641	86,371	114,400	28,028

FUND: RECREATION  
 FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
POOL					
	COMMODITIES	92	76,979	64,500	(12,479)
	MAINTENANCE / CAPITAL INVEST.	627	10,701	10,350	(351)
	TOTAL EXPENSES: POOL	6,360	512,999	543,900	30,900
	NET SURPLUS(DEFICIT)	(4,995)	98,602	26,500	(72,102)
-----					
MINI GOLF					
	REVENUES				
	RECEIPTS	2,024	87,492	96,500	9,007
	RECEIPTS	2,024	87,492	96,500	9,007
	EXPENSES				
	SALARIES / WAGES	1,149	23,055	25,350	2,294
	CONTRACTUAL SERVICES	231	2,402	4,150	1,747
	COMMODITIES	162	7,863	7,000	(863)
	MAINTENANCE / CAPITAL INVEST.	0	188	300	111
	TOTAL EXPENSES: MINI GOLF	1,542	33,510	36,800	3,289
	NET SURPLUS(DEFICIT)	481	53,981	59,700	5,718
-----					
AFTER SCHOOL PROGRAMS					
	REVENUES				
	RECEIPTS	115,163	372,687	802,500	429,812
	RECEIPTS	115,163	372,687	802,500	429,812
	EXPENSES				
	SALARIES/WAGES	31,188	149,334	373,000	223,665
	CONTRACTUAL SERVICES	7,569	51,317	318,000	266,682
	COMMODITIES	4,284	16,708	40,000	23,291
	MAINTENANCE/CAPITAL INVESTMTS	462	5,229	9,400	4,170
	TOTAL EXPENSES: AFTER SCHOOL PROGRAMS	43,505	222,589	740,400	517,810
	NET SURPLUS(DEFICIT)	71,657	150,097	62,100	(87,997)
-----					
UNDEFINED GROUP					
	REVENUES				
	RECEIPTS	53,202	283,633	654,300	370,666
	RECEIPTS	53,202	283,633	654,300	370,666
	EXPENSES				
	SALARIES/ WAGES	23,003	149,143	322,300	173,156
	CONTRACTUAL SERVICES	12,805	80,630	163,000	82,369

FUND: RECREATION  
FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
UNDEFINED GROUP					
COMMODITIES		3,003	13,726	25,750	12,023
MAINTENANCE/ CAPITAL INVEST.		2,143	5,008	14,500	9,491
TOTAL EXPENSES: UNDEFINED GROUP		40,955	248,509	525,550	277,040
-----					
NET SURPLUS(DEFICIT)		12,246	35,123	128,750	93,626
TOTAL FUND REVENUES		575,378	4,183,826	5,735,325	1,551,498
TOTAL FUND EXPENSES		294,218	2,558,045	5,735,325	3,177,279
SURPLUS (DEFICIT)		281,160	1,625,780	0	(1,625,780)

FUND: LIABILITY INSURANCE

LIABILITY INSURANCE					
REVENUES					
RECEIPTS		26,485	151,133	178,000	26,866
RECEIPTS		26,485	151,133	178,000	26,866
EXPENSES					
SPECIAL FUND EXPENSE		39,768	79,536	178,000	98,463
TOTAL EXPENSES: LIABILITY INSURANCE		39,768	79,536	178,000	98,463
-----					
NET SURPLUS(DEFICIT)		(13,282)	71,597	0	(71,597)
TOTAL FUND REVENUES		26,485	151,133	178,000	26,866
TOTAL FUND EXPENSES		39,768	79,536	178,000	98,463
SURPLUS (DEFICIT)		(13,282)	71,597	0	(71,597)

FUND: IMRF

IMRF					
REVENUES					
RECEIPTS		46,768	264,047	305,000	40,952
RECEIPTS		46,768	264,047	305,000	40,952
EXPENSES					
SPECIAL FUND EXPENSE		22,306	145,637	305,000	159,362
TOTAL EXPENSES: IMRF		22,306	145,637	305,000	159,362
-----					
NET SURPLUS(DEFICIT)		24,461	118,410	0	(118,410)
TOTAL FUND REVENUES		46,768	264,047	305,000	40,952
TOTAL FUND EXPENSES		22,306	145,637	305,000	159,362
SURPLUS (DEFICIT)		24,461	118,410	0	(118,410)



FUND: IMRF  
FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
FUND: AUDIT					
AUDIT					
REVENUES					
	RECEIPTS	1,931	9,908	13,100	3,191
	RECEIPTS	1,931	9,908	13,100	3,191
EXPENSES					
	SPECIAL FUND EXPENSE	2,000	13,100	13,100	0
TOTAL EXPENSES: AUDIT		2,000	13,100	13,100	0
NET SURPLUS(DEFICIT)		(68)	(3,191)	0	3,191
TOTAL FUND REVENUES		1,931	9,908	13,100	3,191
TOTAL FUND EXPENSES		2,000	13,100	13,100	0
SURPLUS (DEFICIT)		(68)	(3,191)	0	3,191

FUND: SOCIAL SECURITY

SOCIAL SECURITY					
REVENUES					
	RECEIPTS	44,121	249,209	325,000	75,790
	RECEIPTS	44,121	249,209	325,000	75,790
EXPENSES					
	SPECIAL FUND EXPENSE	20,830	180,163	325,000	144,836
TOTAL EXPENSES: SOCIAL SECURITY		20,830	180,163	325,000	144,836
NET SURPLUS(DEFICIT)		23,290	69,046	0	(69,046)
TOTAL FUND REVENUES		44,121	249,209	325,000	75,790
TOTAL FUND EXPENSES		20,830	180,163	325,000	144,836
SURPLUS (DEFICIT)		23,290	69,046	0	(69,046)

FUND: SPECIAL RECREATION

SPECIAL RECREATION					
REVENUES					
	RECEIPTS	98,183	566,318	560,000	(6,318)
	RECEIPTS	98,183	566,318	560,000	(6,318)

FUND: SPECIAL RECREATION  
FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
-----					
SPECIAL RECREATION					
EXPENSES					
	CONTRACTUAL SERVICES	1,497	27,215	55,000	27,785
	CAPITAL IMPROVEMENTS	0	5,456	248,661	243,205
	SPECIAL FUND EXPENSE	0	128,169	256,339	128,169
	TOTAL EXPENSES: SPECIAL RECREATION	1,497	160,840	560,000	399,159
-----					
	NET SURPLUS(DEFICIT)	96,685	405,478	0	(405,478)
-----					
	TOTAL FUND REVENUES	98,183	566,318	560,000	(6,318)
	TOTAL FUND EXPENSES	1,497	160,840	560,000	399,159
	SURPLUS (DEFICIT)	96,685	405,478	0	(405,478)

FUND: BOND AND INTEREST FUND

BOND AND INTEREST					
REVENUES					
	RECEIPTS	139,947	807,212	804,423	(2,789)
	RECEIPTS	139,947	807,212	804,423	(2,789)
EXPENSES					
	CONTRACTUAL SERVICES	0	5,944	804,423	798,478
	TOTAL EXPENSES: BOND AND INTEREST	0	5,944	804,423	798,478
-----					
	NET SURPLUS(DEFICIT)	139,947	801,268	0	(801,268)
-----					
	TOTAL FUND REVENUES	139,947	807,212	804,423	(2,789)
	TOTAL FUND EXPENSES	0	5,944	804,423	798,478
	SURPLUS (DEFICIT)	139,947	801,268	0	(801,268)

FUND: CONSTRUCTION / CAPITAL IMPROV.

PROJECT REVENUE					
REVENUES					
	PROJECT REVENUE	16,589	153,870	2,979,000	2,825,129
	PROJECT REVENUE	16,589	153,870	2,979,000	2,825,129
-----					
	NET SURPLUS(DEFICIT)	16,589	153,870	2,979,000	2,825,129
PLANNING/CONSTRUCTION/GRANTS					
EXPENSES					
	CONTRACTUAL SERVICES	28,234	97,334	147,000	49,665

FUND: CONSTRUCTION / CAPITAL IMPROV.  
FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		28,234	97,334	147,000	49,665
NET SURPLUS(DEFICIT)		(28,234)	(97,334)	(147,000)	(49,665)
BUILDINGS & IMPROVEMENTS					
EXPENSES					
CONTRACTUAL SERVICES		80,489	161,985	1,398,700	1,236,714
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		80,489	161,985	1,398,700	1,236,714
NET SURPLUS(DEFICIT)		(80,489)	(161,985)	(1,398,700)	(1,236,714)
PARKS/PLAYGROUNDS IMPRV/ACQ					
EXPENSES					
CONTRACTUAL SERVICES		15,627	144,583	915,650	771,066
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		15,627	144,583	915,650	771,066
NET SURPLUS(DEFICIT)		(15,627)	(144,583)	(915,650)	(771,066)
LANDSCAPING & GROUNDSKEEPING					
EXPENSES					
CONTRACTUAL SERVICES		0	19,975	50,000	30,024
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		0	19,975	50,000	30,024
NET SURPLUS(DEFICIT)		0	(19,975)	(50,000)	(30,024)
OPERATING EQUIP. & VEHICLES					
EXPENSES					
CONTRACTUAL SERVICES		3,956	41,555	190,307	148,751
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		3,956	41,555	190,307	148,751
NET SURPLUS(DEFICIT)		(3,956)	(41,555)	(190,307)	(148,751)
RECREATION EQUIP. REPAIRS					
EXPENSES					
CONTRACTUAL SERVICES		0	0	1,000	0
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	0	1,000	0
NET SURPLUS(DEFICIT)		0	0	(1,000)	0
EMERGENCY REPAIRS/REIMB.					
EXPENSES					
CONTRACTUAL SERVICES		3,379	27,262	70,841	43,578
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		3,379	27,262	70,841	43,578
NET SURPLUS(DEFICIT)		(3,379)	(27,262)	(70,841)	(43,578)
TOTAL FUND REVENUES		16,589	153,870	2,979,000	2,825,129
TOTAL FUND EXPENSES		131,686	492,696	2,773,498	2,280,801
SURPLUS (DEFICIT)		(115,096)	(338,826)	205,502	544,328

DATE: 11/06/2018  
TIME: 09:41:25  
ID: GL480000.CGP

GENEVA PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 11  
F-YR: 19

FUND: CONSTRUCTION / CAPITAL IMPROV.  
FOR 6 PERIODS ENDING OCTOBER 31, 2018

ACCOUNT NUMBER	DESCRIPTION	OCTOBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
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# Geneva Park District 2018 Social Media & Website Review

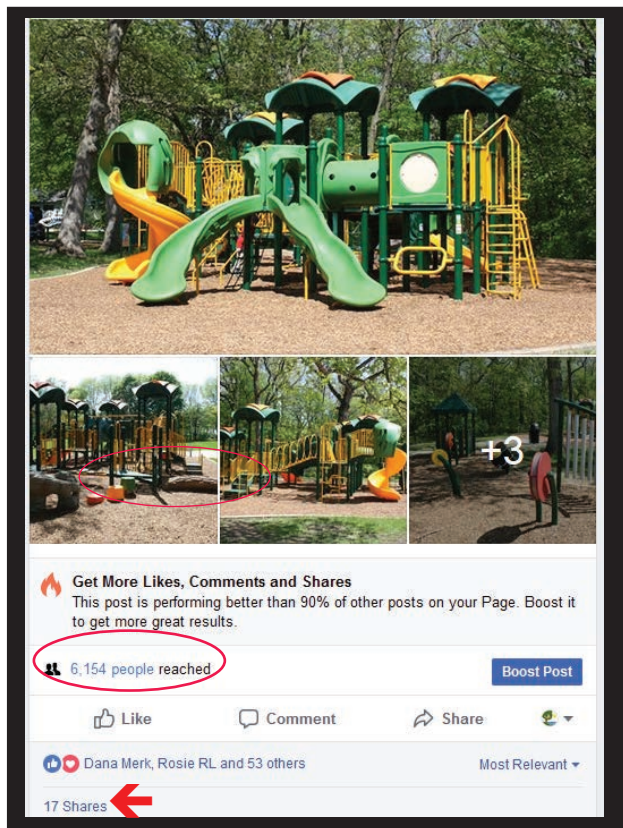
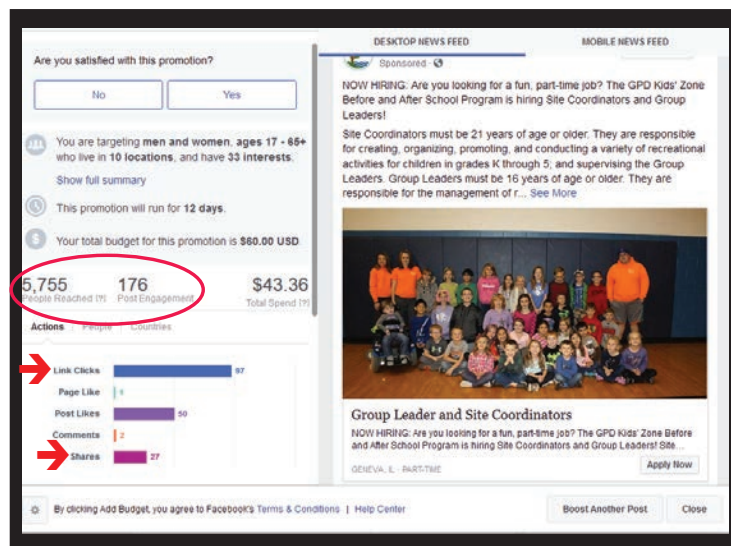
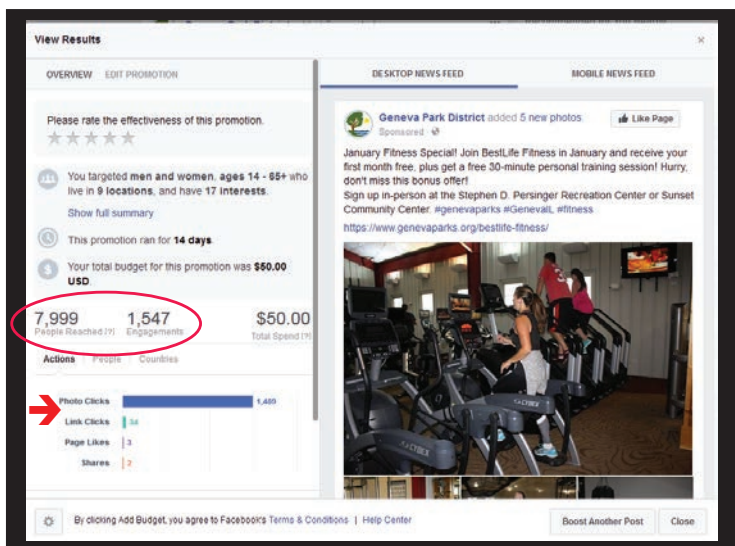
## Geneva Park District



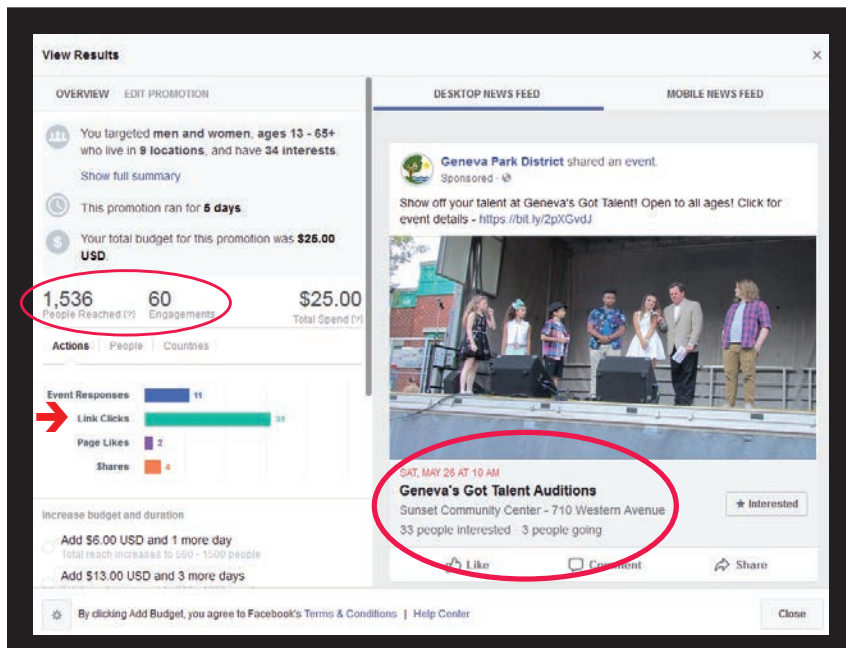
## Playhouse38



## Geneva Park District



Directly Target Our Audience  
Increase Awareness and Community Support  
Drive Ticket Sales & Memberships

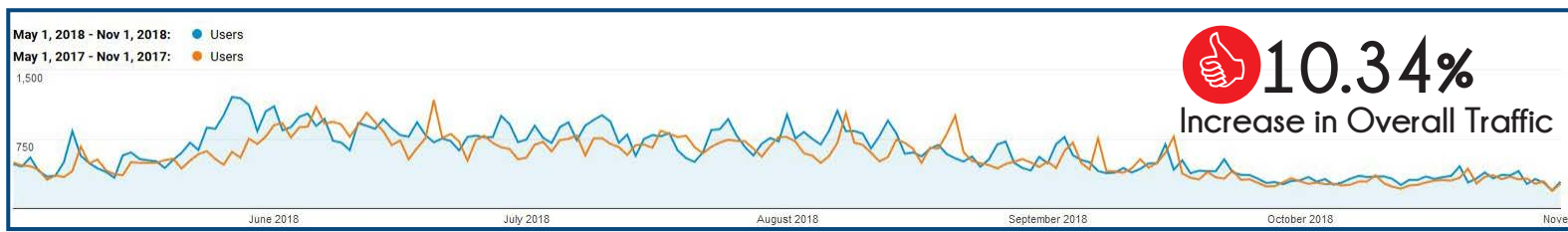




# Geneva Park District 2018 Social Media & Website Review

## Website Users & Mobile Statistics

Comparison of May 1, 2018-November 1, 2018 to May 1, 2017- November 1, 2017







### 72,712

Website Users


Up from 65,897



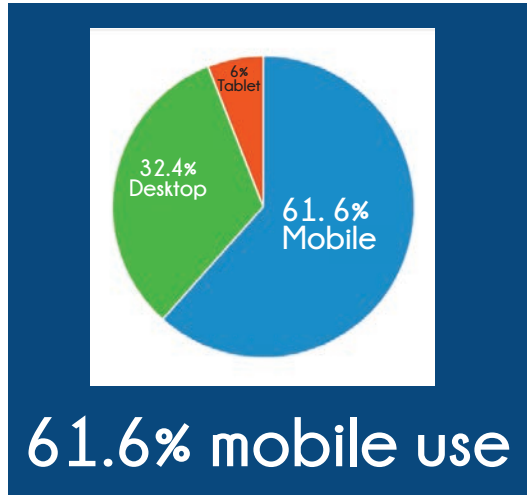
9.61%  
Increase in First Time Users




3.04%  
Increase in Total Pageviews



-8.44%  
Decrease in time on-site, viewing a particular page/looking for info



## Google rankings - How does BestLife Fitness rank?



Google BestLife Fitness

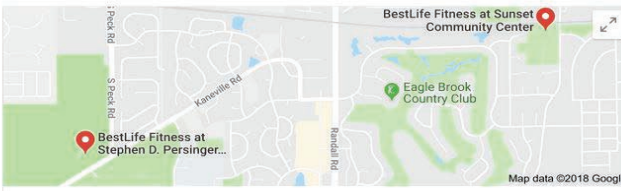
All Maps Images Shopping News More Settings Tools

About 11,700,000 results (0.83 seconds)

Did you mean: **Best Life Fitness**

**BestLife Fitness - Geneva Park District | Geneva, IL | We Make It Happen!**  
<https://www.genevaparks.org/bestlife-fitness/>  
Live your BestLife at Geneva Park District! The fitness centers at Stephen D. Persinger Recreation Center and Sunset Community Center are now BestLife ...


**Top 5+**



BestLife Fitness at Stephen D. Persinger Recreation Center  
4.8 ★★★★★ (42) - Recreation Center  
2589, 3507 Kaneville Rd - (630) 232-4501  
Open - Closes 9:30PM

BestLife Fitness at Sunset Community Center  
5.0 ★★★★★ (3) - Gym  
710 Western Ave - (630) 232-4542  
Open - Closes 9:30PM

BestLife Fitness Memberships - Geneva Park District | Geneva, IL | We ...  
<https://www.genevaparks.org/bestlife-fitness/membership-options/>  
BestLife Fitness offers affordable gym memberships! Our two fitness center locations are open to



### Goal

Improve SEO rankings - focus primarily on BestLife Fitness

Google Stephen Persinger Recreation Center

All News Maps Images Shopping More Settings Tools

About 27,000 results (0.72 seconds)

**Stephen D. Persinger Recreation Center - Geneva Park District ...**  
<https://www.genevaparks.org/bestlife-fitness/stephen-d-persinger-recreation-center/>  
Live your BestLife at Geneva Park District! The fitness centers at Stephen D. Persinger Recreation Center (SPRC) should be the easiest step in reaching your health and wellness ...

**Open Gym**  
Open Gym Calendar: Open Gym  
Schedule - 10:22-11:4 Member

**Kidz Korral Childcare**  
Kidz Korral Childcare at SPRC: Ages 3 months - 11 years, Kidz ...

**Indoor Track**  
Indoor Track: Geneva Park District  
Residents have the option to ...

**Photo Gallery**  
Photo Gallery: Facebook icon, Instagram icon, Give Feedback ...  
More results from genevaparks.org


**Membership Options - Geneva Park District | Geneva, IL | We Make It ...**  
<https://www.genevaparks.org/bestlife-fitness/membership-options/>  
Gold Memberships include membership to BOTH of our BestLife full service fitness centers: Stephen D. Persinger Recreation Center and Sunset Racquetball ...

**BestLife Fitness - Geneva Park District | Geneva, IL | We Make It Happen!**  
<https://www.genevaparks.org/bestlife-fitness/>  
Live your BestLife at Geneva Park District! The fitness centers at Stephen D. Persinger Recreation Center and Sunset Community Center are now BestLife ...

**Stephen D. Persinger Recreation Center - Geneva Park District ...**  
<https://www.genevaparks.org/facilities/rentals/stephen-d-persinger-recreation-center/>  
The Stephen Persinger Recreation Center is the perfect balance between honoring history and providing modern recreational opportunities. The gymnasium ...

**BestLife Fitness at Stephen D. Persinger Recreation Center ...**  
<https://www.yelp.com + Active Life + Fitness + Instruction + Gyms>  
★★★★★ Rating: 4.8 reviews  
A review of BestLife Fitness at Stephen D. Persinger Recreation Center "The Sunset fitness center is closed for a week so I migrated over to the Stephen ...

**Stephen D. Persinger Recreation Center, Geneva, IL | Metromix Chicago**  
chicago.metromix.com + Parks & Recreation + Geneva



**BestLife Fitness at Stephen D. Persinger Recreation Center**

Address: 2589, 3507 Kaneville Rd, Geneva, IL 60134  
Hours: Open - Closes 9:30PM  
Phone: (630) 232-4501

Suggest an edit

Questions & answers  
See all questions (1)

Popular times  
2 PM Usually not too busy

Plan your visit  
People usually spend 45 mins to 1.5 hr here

**ORDINANCE NO. 2018-07**  
**AN ORDINANCE LEVYING AND ASSESSING TAXES OF**  
**THE GENEVA PARK DISTRICT**  
**OF KANE COUNTY, ILLINOIS**

WHEREAS, on the 21st day of May, 2018, the Board of Commissioners of the GENEVA PARK DISTRICT passed the annual budget & appropriation ordinance of said District for the fiscal year beginning MAY 1, 2018 and ending APRIL 30, 2019, and upon said date the said ordinance was duly signed and approved by the President of the Board of Commissioners of said District and signed by the Secretary of said Board;

WHEREAS, not less than 20 days prior to the date of this Ordinance, the Board of Commissioners established an estimate of levy in compliance with Section 18-60 of the Property Tax Code, and determined that a public hearing was not required because the levy herein described is less than 105% of the amount extended or abated by the District on the final aggregate levy for the preceding year.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE GENEVA PARK DISTRICT, KANE COUNTY, ILLINOIS AS FOLLOWS:

**SECTION ONE**

That, pursuant to the authority granted by Sections 5-1 and 5-3 of the Park District Code and Public Act 97-974, the sum of THREE MILLION NINE HUNDRED FIFTY SIX THOUSAND DOLLARS (\$3,956,000) is hereby levied and assessed for general corporate purposes upon all property subject to taxation within the GENEVA PARK DISTRICT.



## **SECTION TWO**

That, pursuant to the authority granted by Sections 5-2 and 5-3a of the Park District Code and Public Act 97-974, there is levied and assessed for the planning, establishing and maintaining recreational programs for the said District, the sum of ONE MILLION SIX HUNDRED FOUR THOUSAND DOLLARS (\$1,604,000) upon property subject to taxation within the said District.

## **SECTION THREE**

That, pursuant to Section 7-171 of the Pension Code, there is hereby levied and assessed the sum of TWO HUNDRED FOURTY THREE THOUSAND DOLLARS (\$243,000) upon all property subject to taxation within the said District, for the said District's contribution to the Illinois Municipal Retirement Fund. Said tax shall be in addition to the several sums herein levied and assessed and shall be in addition to all other taxes authorized by law.

## **SECTION FOUR**

That, pursuant to Section 21-110 of the Pension Code, there is hereby levied and assessed the sum of THREE HUNDRED ONE THOUSAND DOLLARS (\$301,000) upon all property subject to taxation within the said District, for the District's contribution to the SOCIAL SECURITY FUND. Said tax shall be in addition to the several sums herein levied and assessed and shall be in addition to all other taxes authorized by law.

## **SECTION FIVE**

That, pursuant to Section 9-107 of the Tort Immunity Act, there is hereby levied and assessed the sum of ONE HUNDRED SEVENTY FIVE THOUSAND DOLLARS (\$175,000) upon all property subject to taxation within the said District, to pay costs of purchasing insurance to protect against any loss or liability which may be incurred by the said District, claims services and for risk management directly attributable to loss prevention and loss reduction. Said tax shall be in addition to the several other sums herein levied and assessed and shall be in addition to all other taxes authorized by law.

## **SECTION SIX**

That, pursuant to Section 5-8 of the Park District Code, there is hereby levied and assessed the sum of FIVE HUNDRED SEVENTY THOUSAND DOLLARS (\$570,000) upon all property subject to taxation within the said District, to pay the cost of funding the District's



share of expenses of providing joint recreation programs for the persons with disabilities. Said tax shall be in addition to the several other sums herein levied and assessed and shall be in addition to all other taxes authorized by law.

#### **SECTION SEVEN**

That, pursuant to Section 2 of the Governmental Account Audit Act, there is hereby levied and assessed the sum of ELEVEN THOUSAND DOLLARS (\$11,000) upon all property subject to taxation within the said District, to pay the cost of the annual audit. Said tax shall be in addition to the several sums herein levied and assessed and shall be in addition to all other taxes authorized by law.

#### **SECTION EIGHT**

That each of said sums and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, to defray necessary expenses and liabilities of said park district.

#### **SECTION NINE**

The taxes so levied and assessed as aforesaid by this Ordinance upon the taxable property subject to taxes within the Geneva Park District, Kane County, Illinois, shall be collected and enforced in the same manner and by the same officers as for other purposes in the County of Kane, State of Illinois, under the laws of the State of Illinois, and shall be paid over by the officers so collecting the same, to the Treasurer of said Geneva Park District.

#### **SECTION TEN**

That the Secretary of the Board of Park Commissioners of Geneva Park District, be and is hereby directed to file a duly certified copy of this Tax Levy Ordinance with the County Clerk of Kane County, Illinois, on or before the last Tuesday of December 2018 A.D., whereupon the County Clerk of Kane County, State of Illinois, be and is hereby directed as provided by law to ascertain the rate per centum which upon the total value of all property subject to taxation within the Geneva Park District as the same assessed and equalized for State and County purposes, will produce a net amount as herein legally levied and to extend such tax pursuant to the statute to the greatest extent permitted by law.

## **SECTION ELEVEN**

If any item or portion thereof in this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

## **SECTION TWELVE**

Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

## **SECTION THIRTEEN**

The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

## **SECTION FOURTEEN**

All ordinances or parts of ordinances in conflict herewith, or any section thereof, are hereby modified or repealed.

### **Summary of 2018 Tax Levy**

General Corporate Fund	\$3,956,000
Recreation Fund	\$1,604,000
IMRF Fund	\$243,000
Social Security Fund	\$301,000
Liability Insurance Fund	\$175,000
Special Recreation Fund	\$570,000
Audit Fund	\$11,000
<b>Total</b>	<b>\$6,860,000</b>

PASSED BY THE BOARD OF PARK COMMISSIONERS OF THE GENEVA PARK DISTRICT, KANE COUNTY, ILLINOIS ON THE 10th DAY OF DECEMBER, 2018 BY THE FOLLOWING VOTE.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_

File with the undersigned this 10<sup>th</sup> day of December, 2018

Sheavoun Lambillotte, Secretary

APPROVED BY THE PRESIDENT OF THE GENEVA PARK DISTRICT, KANE COUNTY, ILLINOIS ON THE 10TH DAY OF DECEMBER, 2018.

\_\_\_\_\_  
Susan VanderVeen, President

CERTIFICATE OF COMPLIANCE  
WITH TRUTH IN TAXATION

The undersigned, Presiding Officer of the Geneva Park District, hereby certifies that I am the presiding officer of the Geneva Park District, and as such presiding officer I hereby certify that the levy ordinance, a copy of which is appended hereto, was adopted pursuant to, and in all respects in compliance with, the provisions of the "Truth in Taxation Law." P.A. 88-455. Illinois Compiled Statutes, 35 ILCS 200/18-60 through 200/18-85.

Geneva Park District  
Kane County, Illinois

Date\_\_\_\_\_

\_\_\_\_\_  
Susan VanderVeen, President  
Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS )

SS

COUNTY OF KANE )

I, SHEAVOUN LAMBILLOTTE, Secretary of the Board of Commissioners of the Geneva Park District in the County of Kane and State of Illinois, do hereby certify that attached hereto is a true and correct copy of that certain Ordinance now on file in my office entitled:

**Ordinance #2018-07**

**An Ordinance Levying and Assessing Taxes of the Geneva Park District of Kane County,  
Illinois for the Fiscal Year beginning May 1, 2018 and ending April 30, 2019**

which Ordinance was duly adopted and approved by the Board of Commissioners of the Geneva Park District at a regular meeting held on the Tenth Day of December 2018.

I do further certify that a quorum of said Board of Commissioners was present at said meeting, and that the Board complied with all requirements of the Illinois Open Meetings Act.

I do further certify that the ordinance of which the foregoing is a true and correct copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of said Geneva Park District this Tenth Day of December, 2018.

(SEAL)

---

Sheavoun Lambillotte, Secretary

STATE OF ILLINOIS )

SS

COUNTY OF KANE )

CERTIFICATE

I, John A. Cunningham, do hereby certify that I am Clerk of the County of Kane, in the State of Illinois, and as such I am the keeper of Records, Ordinances and the Seal of said County.

I further certify that the attached Certificate of Compliance with the Truth in Taxation Law and Tax Levy Ordinance of the Board of Park Commissioners of the Geneva Park District and affidavit of the Secretary of the Board of Park Commissioners of the Geneva Park District, were filed in my office on this 11th day of December, 2018.

IN WITNESS THEREOF, I hereunto set my hand and the seal of said County of Kane this 11th day of December, 2018.

---

John A. Cunningham, County Clerk  
Kane County Illinois

(SEAL)

**NOTICE OF PUBLIC HEARING TO APPROVE PROPOSED PROPERTY TAX LEVY  
FOR THE GENEVA PARK DISTRICT**

A public hearing to approve a proposed tax levy for the Geneva Park District, Kane County, Illinois for 2018 will be held on December 10, 2018 at 7:00 p.m. at Geneva Park District Offices, 710 Western Avenue, Geneva, Illinois. Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Sheavoun Lambillotte, Secretary of the Board, Geneva Park District, 710 Western Avenue, Geneva, Illinois 60134 or phone 630-232-4542.

The taxing district has estimated its equalized assessed valuation to secure new growth revenue and must adhere to the Property Tax Extension Limitation Law (PTELL or “tax cap” law). PTELL limits the increase over the prior year in the property tax extension of this taxing district to the percentage increase in the Consumer Price Index (CPI), which is 2.1%.

Publish in the Kane County Chronicle Newspaper Thursday November 29, 2018

EAV	EAV Estimated 2018	Estimated Percent Increase	EAV Actual 2017	Percent Increase	EAV Actual 2016	Percent Increase	EAV Actual 2015	Percent Increase	EAV Actual 2014	Percent Increase
Farm	7,788,913	0.0572	7,367,557	0.0114	7,284,710	0.0534	6,915,198	-0.0605	7,360,564	0.0159
Residential	1,175,833,769	0.0408	1,129,767,886	0.0374	1,089,001,160	0.0724	1,015,481,786	0.0375	978,752,038	0.0060
Commercial	271,441,781	0.0611	255,802,390	0.0073	253,940,564	0.0538	240,968,720	-0.0484	253,236,352	0.0632
Industrial	124,918,640	0.0422	119,862,768	0.0044	119,339,631	0.0366	115,127,183	0.0127	113,678,283	-0.0148
Railroad	1,729,996	0.0000	1,729,996	0.0187	1,698,183	0.0160	1,671,371	0.3024	1,283,337	0.0000
Total Value	1,581,713,099	0.0444	1,514,530,597	0.0294	1,471,264,248	0.0660	1,380,164,258	0.0191	1,354,310,574	0.0145
Growth in Total EAV %	4.44%		2.94%		6.60%		1.91%		1.45%	
Growth in EAV \$	\$67,182,472		\$43,266,349		\$91,099,990		\$25,853,684		\$19,301,737	
New Property as a % of EAV	0.73%		0.84%		0.94%		0.95%		0.74%	
New Property \$	\$11,514,448		\$12,767,003		\$13,856,372		\$13,058,918		\$9,963,439	
CPI	2.10%		2.10%		0.70%		0.80%		1.50%	
Tax Cap Extension	\$6,136,617		\$5,966,645		\$5,794,721		\$5,700,216		\$5,601,425	
Growth in Extension	\$169,972		\$171,923		\$94,505		\$98,792		\$129,090	
Growth in Extension %	2.85%		2.97%		1.66%		1.76%		2.36%	
Tax Rate	0.475936		0.485241		0.532945		0.559914		0.566712	

EAV	EAV Actual 2013	Percent Increase	EAV Actual 2012	Percent Increase	EAV Actual 2011	Percent Increase	EAV Actual 2010	Percent Increase	EAV Actual 2009	Percent Increase
Farm	7,245,167	0.3771	5,261,072	-0.0555	5,570,433	-0.0347	5,770,455	-0.3603	9,021,244	0.1245
Residential	972,916,298	-0.0424	1,015,977,831	-0.0493	1,068,665,389	-0.0479	1,122,401,102	-0.0413	1,170,753,557	-0.0011
Commercial	238,178,900	-0.0409	248,327,871	0.0223	242,921,755	-0.1058	271,673,618	-0.0467	284,983,247	-0.0377
Industrial	115,385,135	-0.0107	116,630,963	-0.0033	117,021,924	-0.0686	125,639,780	-0.0069	126,506,924	-0.0041
Railroad	1,283,337	0.2358	1,038,505	0.1315	917,812	0.0627	863,636	0.2509	690,393	0.2050
Total Value	1,335,008,837	-0.0376	1,387,236,242	-0.0334	1,435,097,313	-0.0598	1,526,348,591	-0.0412	1,591,955,365	-0.0074
Growth in Total EAV %	-3.76%		-3.34%		-5.98%		-4.12%		-0.74%	
Growth in EAV \$	-\$52,227,405		-\$47,861,071		-\$91,251,278		-\$65,606,774		-\$11,823,832	
New Property as a % of EAV	0.75%		0.94%		0.63%		0.82%		1.06%	
New Property \$	\$9,981,488		\$13,099,235		\$9,101,788		\$12,567,058		\$16,921,821	
CPI	1.70%		3.00%		1.50%		2.70%		0.10%	
Tax Cap Extension	\$5,472,335		\$5,340,582		\$5,136,070		\$5,028,098		\$4,854,031	
Growth in Extension	\$131,753		\$204,512		\$107,972		\$174,066		\$56,326	
Growth in Extension %	2.47%		3.98%		2.15%		3.59%		1.17%	
Tax Rate	0.559493		0.526615		0.4948		0.4573		0.4207	

EAV	EAV Actual 2008	Percent Increase	EAV Actual 2007	Percent Increase	EAV Actual 2006	Percent Increase	EAV Actual 2005	Percent Increase	EAV Actual 2004	Percent Increase
Farm	8,022,611	-0.0707	8,632,543	0.0787	8,002,830	0.3001	6,155,779	0.0190	6,041,272	0.0260
Residential	1,172,020,175	0.0576	1,108,174,962	0.0848	1,021,590,955	0.1057	923,894,374	0.1146	828,889,654	0.0818
Commercial	296,140,598	0.0429	283,960,198	0.0935	259,683,385	0.1298	229,844,425	0.1417	201,315,453	0.1633
Industrial	127,022,896	0.0469	121,326,875	0.1135	108,962,523	0.0819	100,710,811	-0.0189	102,649,975	0.2288
Railroad	572,917	0.0936	523,887	-0.0019	524,910	-0.0031	526,541	-0.0581	559,002	0.1277
Total Value	1,603,779,197	0.0533	1,522,618,465	0.0885	1,398,764,603	0.1091	1,261,131,930	0.1068	1,139,455,356	0.1071
Growth in Total EAV %	5.33%		8.85%		10.91%		10.68%		10.71%	
Growth in EAV \$	\$81,160,732		\$123,853,862		\$137,632,673		\$121,676,574		\$110,263,513	
New Property as a % of EAV	1.24%		2.52%		2.96%		3.23%		4.54%	
New Property \$	\$19,866,256		\$38,426,596		\$41,469,814		\$40,756,646		\$51,755,036	
CPI	4.10%		2.50%		3.40%		3.30%		1.90%	
Tax Cap Extension	\$4,797,705		\$4,551,716		\$4,328,337		\$4,058,449		\$3,748,124	
Growth in Extension	\$245,990		\$223,378		\$269,889		\$310,324		\$236,522	
Growth in Extension %	5.40%		5.16%		6.65%		8.28%		6.74%	
Tax Rate	0.4097		0.4135		0.4297		0.4384		0.4644	



TAX CAP EXTENSION

Prior Year Aggregate Ext. Base X (1+Limit) X Rate Increase Factor = Numerator

5,966,645 1.021 1.0 6,091,944

Est. 2018 EAV - Annexations + Disconnections= Adjusted Est. 2018 EAV

1,581,713,099 0 0 1,581,713,099

Adjusted Est. 2018 EAV - (New Property x State Multiplier) - TIF Recovery - EZ Recovery = Denominator

1,581,713,099 11,514,448 1.000000 0 0 1,570,198,651

Numerator / Denominator = Limited Rate

6,091,944 1,570,198,651 0.387973

Limited Rate X Est. 2017 EAV = Total Est. Aggregate Ext.

0.387973 1,581,713,099 6,136,617

	2017 Extension	Est. 2018 Extension	2018 Levy Request	
Corporate	3,768,379	3,853,969	3,956,000	MAX RATE BY LAW= .35
Recreation	1,545,624	1,562,006	1,604,000	MAX RATE BY LAW= .12
IMRF	255,168	239,928	243,000	NO LIMIT
Liability Insurance	149,181	173,001	175,000	NO LIMIT
Audit	7,860	10,203	11,000	MAX RATE BY LAW= .005
Social Security	240,432	297,511	301,000	NO LIMIT
Total Capped	5,966,645	6,136,617	6,290,000	
	← 2.85% Increase →			
Special Recreation	570,009	570,000	570,000	MAX RATE BY LAW= .04
Bond & Interest	812,470	821,321	821,321	NO LIMIT
Total Uncapped	1,382,479	1,391,321	1,391,321	
	← .64% Increase →			
	2017 Tax Rate	Est. 2018 Tax Rate		
Limited Rate (Capped)	0.393960	0.387973		
Non Limiting Rate (Uncapped)	0.091281	0.087963		
Total Tax Rate	0.485241	0.475936		

## Comparison of 2018 & 2019 Tax Bills

**Scenario: A tax levy increase of CPI 2.1%, plus \$8M residential new growth, a overall 3.3% increase in EAV.**

	<b>\$200,000 Fair Market Value Home</b>		<b>\$300,000 Fair Market Value Home</b>	
	<i>Tax Year 2018</i>	<i>Tax Year 2019</i>	<i>Tax Year 2018</i>	<i>Tax Year 2019</i>
Fair Market Value	\$ 200,000	\$ 200,000	\$ 300,000	\$ 300,000
Equalized Assessed Valuation (33 1/3%)	\$ 66,667	\$ 66,667	\$ 100,000	\$ 100,000
Assuming 3.3% rise in EAV home value*		\$ 68,867		\$ 103,300
Geneva Park District Tax Rate	0.00485241	0.00475936	0.00485241	0.00475936
Tax Bill	\$ 323.49	\$ 327.76	\$ 485.24	\$ 491.64
Tax Increase (Decrease) from prior year		\$ 4.27		\$ 6.40
Percentage Tax Increase (Decrease from prior year)		1.32%		1.32%

Assumes estimated EAV provided by county of \$1,581,713,099.

\*Rise in residential EAV determined by taking overall increase in residential EAV of 4% less new growth in residential of \$8M equals 3.3% rise in home value.

# Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte

From: Jerry Culp

CC: Christy Powell

Date: 11/16/2018

Re: Peck Farm Park Restroom Project.

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## Purpose:

The purpose of this memorandum is to provide The Board of Commissioners with information to consider the approval of the bid for the new restroom construction at Peck Farm Park.

## Background

The Board approved \$250,000 for the construction of the new restroom at Peck Farm Park. Peck Farm Park is a very heavily used park and being home to the historic Peck Farm House, The Orientation Barn, Hawks Hollow and many special events makes this park a very popular place. Currently the site has only one restroom to serve the users of the park. The Board approved the funds to construct additional restrooms to accommodate the need at the facility. Staff worked with Williams Architects to prepare the drawings and the specification to bid and construct new restrooms at the facility.

The District received five bids for the construction of the restroom. The lowest qualified bid was from Lite Construction of Montgomery, IL with a base bid of \$234,700. Staff has reviewed the bid with Lite Construction and checked their references and found them to be acceptable.

### Bid Details

Base Bid		\$234,700.00
Alternate #1A	Concrete Floor Balance of Building	\$100,000.00
Alternate #1B	Upgrade Boiler	\$ 4,000.00
Alternate #2	Metal Siding Replacement	\$ 6,000.00
Alternate #3	Finishes	\$ 10,300.00
Alternate #4	Deduct Heating System	\$ -40,000.00

The alternates give the District some options to consider.

Alt 1A - The concrete floor option will complete the entire building floor and make it usable for storage or program space for an additional cost of \$100,000.

Alt. 1B – The boiler upgrade could be done at any time depending on when the District decides that the additional building space needs to be heated. For now, it will only be used for parks maintenance and storage.

Alt. 2 - The metal siding includes reinstalling the metal siding were the existing garage door will be removed.

Alt. 3 - The finishes include painting the walls, doors, door frames, tiling and sealing the concrete floor. District staff can coordinate with the contractor to complete these items.

Alt. 4 – The deduct heating system could be done to save on project costs, but the restrooms would need to be shut down in the fall and winterized.

To complete the restrooms under budget, Staff would recommend accepting the base bid plus the metal siding replacement alternate for an additional \$6,000. This would make the total cost of this contract \$240,700.

## **Financial**

Funds totaling \$250,000 were budgeted in the 2018-19 fiscal year for the construction of the restrooms at Peck Farm Park. Sufficient funds totaling \$250,000 are available in the Capital Improvement Account # 30-1300-6-1399-11 for this expense totaling \$240,700.

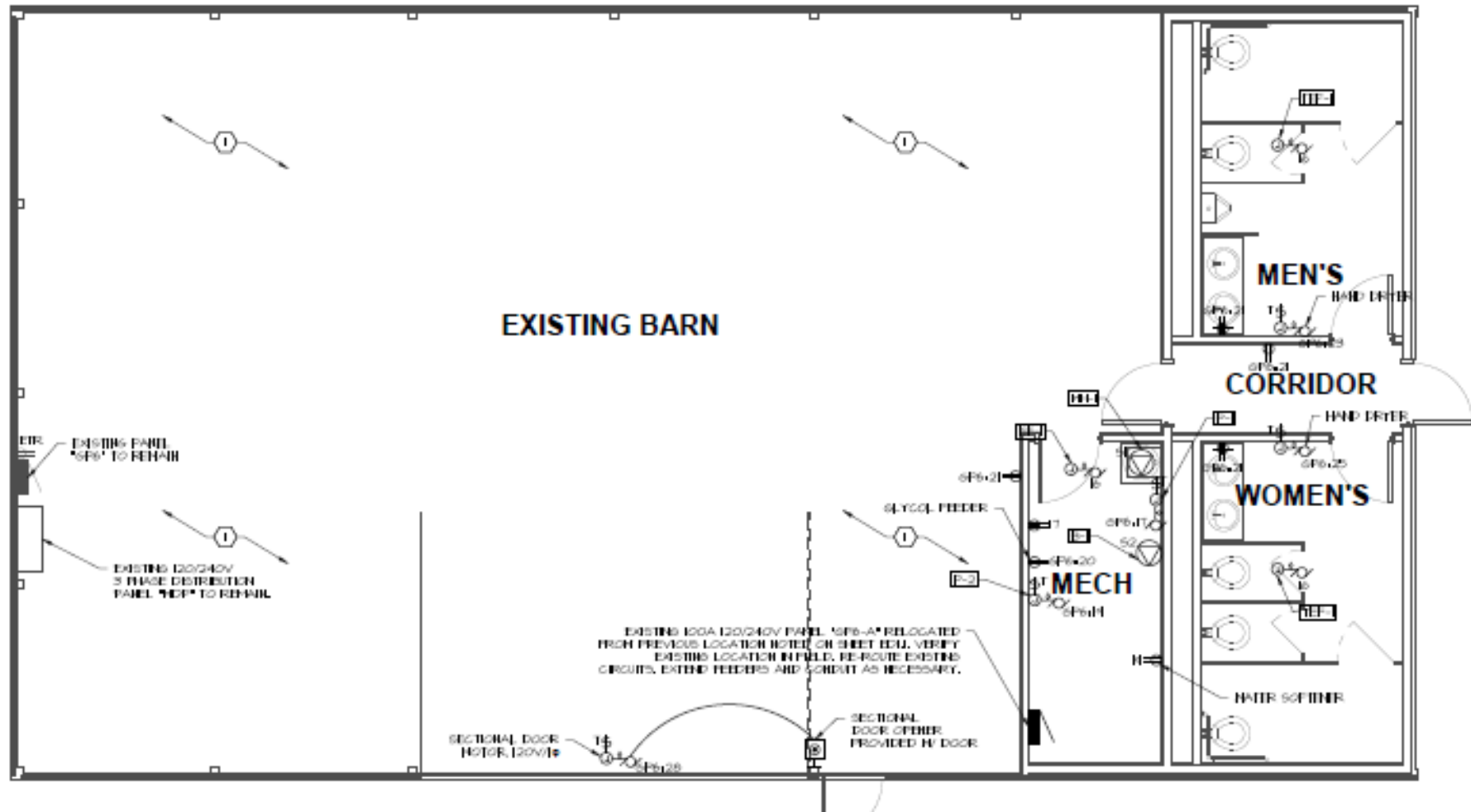
## **Recommendation**

Staff recommends approving the base bid from Lite Construction in the amount of \$234,700 plus the \$6,000 for Alt. #2 for a total of \$240,700 to complete the restroom construction at Peck Farm Park.

Staff also recommends the Board consider the Alt. #1A to complete the concrete floor for the remainder of the building for an additional \$100,000 and Alt. #1B to upgrade the boiler for and additional \$4,000 for a total cost of \$104,000.

**Project:** Geneva Park District - Peck Farm Restroom  
**Bid Date:** 8 November, 2018





# **DIRECTOR'S MONTHLY AGENDA AND REPORT November 19, 2018**

## **EMPLOYEE SERVICE RECOGNITION**

Congratulations to Traci Wicks, our Marketing Director on 10 years of valuable service to the GPD.

## **STAFF PRESENTATION**

Traci Wicks, our Director of Marketing will be giving a presentation on social media and web based marketing for the District.

## **TAX LEVY ORDINANCE #2018-07 (2<sup>nd</sup> Draft)**

The Tax Levy Ordinance is enclosed for the second board meeting review. Any questions you may have will be answered by Christy Powell. The public hearing for the tax levy will be held at 7:00 p.m. on December 10<sup>th</sup> during the regularly scheduled board meeting. The legal notice for the meeting is published in early December.

## **PECK FARM RESTROOM PROJECT BID RESULTS**

The Peck Farm Park restroom bid results were very favorable. Enclosed in your packet is a memo from Jerry Culp outlining the results of the bid and staff recommendations. Staff will be available to answer any questions the board may have about the project.

## **COMMUNICATIONS**

The Park District was recognized at the Chamber of Commerce Awards Dinner for their support of 2018 events and our sponsorship of Swedish Days.

Staff attended the annual Legal Symposium and reviewed many pertinent topics and legislation that affect our district.

Staff attended the School District's Community Leadership Breakfast last week.

Staff are in the process of updating our short and long range goals and objectives.

A meeting was held with the new Chamber of Commerce Director to discuss future partnership opportunities for both agencies.

A meeting was held with staff to continue to develop our mission, vision and value statements.

The first planning meeting was held with the GPD Foundation and the NRC to begin planning for our partnership on the Wine, Cheese and Trees fundraising event.

Enclosed in your packet is the board calendar including important meeting, event and continuing education dates.

## **FUTURE MEETINGS**

Regular Scheduled Meeting	December 10	6:00 P.M.
Public Hearing – Tax Levy	December 10	7:00 P.M.
Foundation Regular Scheduled Meeting	January 15	7:00 P.M.

### **RECREATION COMMITTEE MEETING REPORT**

The Recreation Committee Report and Minutes from the November 7th meeting are enclosed. The committee included board members Jay Moffat and Susan VanderVeen as well as all Recreation staff. Staff will review the report and answer your questions. The committee and staff recommend approval of the Recreation Committee Report as presented.

### **6<sup>TH</sup> STREET PARK INTERGOVERNMENTAL LEASE AGREEMENT**

The new intergovernmental agreement between the Library and the Park District is ready for your review. We anticipate beginning the planning process of the new playground upon completion of the new library. The new library is scheduled to be complete by the fall of 2019 which would put our new park opening in the spring of 2020. The agreement has been reviewed by our attorney. Staff would recommend a motion to approve the new IGA with the library at this time.

### **SURVEYS-FALL EVENTS**

Enclosed in your packet are survey results from our fall events for your review.



# NOV2018

SUN

MON

TUE

WED

THU

FRI

SAT

01

CAC Mtg 7 PM

02

Parent's Night  
Out

03

04

City Council Mtg  
@ 7

05

06

Recreation  
Committee  
Meeting

07

IAPD Legal  
Symposium  
Chamber Dinner  
Plan Comm Mtg  
@ 7

08

09

10

11

Comm of the  
Whole Mtg @ 7  
School Dist. Mtg  
@ 7

12

13

14

Library Mtg @ 7

15

Northern Nights,  
Trees & Lighs

16

17

18

GPD Board  
Meeting @ 7  
City Council Mtg  
@ 7

19

HPC Mtg @ 7

20

21

Thanksgiving  
SPRC & SCC  
both closed

22

23

24

25

Comm of the  
Whole Mtg @ 7  
School District  
Mtg @ 7

26

27

28

Plan Comm Mtg  
@ 7

29

Playhouse 38's  
CSI: Christmas  
Scene  
Investigators

30

# DEC2018

SUN

MON

TUE

WED

THU

FRI

SAT

01

Polar Express

02

Polar Express

03

City Council Mtg  
@ 7

04

05

CAC Mtg 7 PM

06

Parent's Night Out  
CSI: Christmas  
Scene  
Investigators  
Holiday Party @  
4:30-7

07

08

CSI: Christmas  
Scene  
Investigators

09

CSI: Christmas  
Scene  
Investigators

10

GPD Board  
Meeting @ 6  
Comm of the  
Whole Mtg @ 7  
School Dist. Mtg  
@ 7

11

12

Plan Comm Mtg  
@ 7

13

14

Holiday Variety  
Show

15

Holiday Variety  
Show  
Christmas on the  
Farm  
FREE Fitness  
Demo Day

16

Sunset Dance  
Company –  
Holiday Jingle  
Ball Showcase

17

City Council Mtg  
@ 7

18

HPC Mtg @ 7

19

Library Mtg @ 7

20

21

22

23

SPRC & SCC  
both close at  
1:00 PM

24

SPRC & SCC  
both closed  
today

25

26

Plan Comm Mtg  
@ 7

27

28

29

30

SPRC & SCC  
both close at  
1:00 PM

31

**GENEVA PARK DISTRICT  
RECREATION BOARD REPORT  
NICOLE VICKERS, CPRP  
SUPERINTENDENT OF RECREATION  
November 19, 2018**

**I. PROGRAMS**

**Brochure**

The winter brochure has been released and debuts the new design which includes full color throughout its entirety. Staff did a great job throughout the process and the finished product turned out great!

**Special Events**

**Halloween Hayday/Zombie Apocalypse**

This was the sixth year we held the Zombie Apocalypse at Wheeler Park. The cold weather and early snow presented some challenges, however, the staff did a great job accommodating nearly 200 participants. The Halloween Hayday experienced growth in participation with nearly 800 people enjoying the spook-tacular event!

**Holiday Events**

The Polar Express Storytime Train will once again make its way to Geneva. Staff is finalizing plans for this ever-popular event. In an effort to accommodate as many participants as possible, staff again is offering four sessions and currently all events are filled.

**Playhouse 38**

Playhouse 38 will be debuting the children's production of 'Crime Scene Investigation' December 7<sup>th</sup> – 9<sup>th</sup>. Please mark your calendar for the upcoming Holiday Variety Show which will take place December 14<sup>th</sup> – 15<sup>th</sup>.

**Recreation Committee Meeting**

The Recreation Committee meeting was held November 7<sup>th</sup>. Staff reviewed Spring and Summer Cost Analysis along with the annual Summer Camp report. The full report, including minutes, is included in the board packet.



## **II.     UPCOMING EVENTS**

### **Special Events:**

December 1 & 2:	Polar Express Storytime Train
December 11:	Hello Santa

### **Trips:**

November 20:	Illumination at the Morton Arboretum - Lisle
November 28:	Wizard of Oz - Aurora
December 5:	Christmas Forever - Romeoville
December 11:	Museum of Science of Industry – Chicago

## INFORMATION:

### **III. SUNSET REPORT**

Comparison figures for Sunset Racquetball and Fitness Center are as follows:

<b>SRFC October Totals</b>		
	<b>October 2017</b>	<b>October 2018</b>
Annual Membership Revenue	\$8,859	\$8,391
EFT/Ongoing Revenue	\$3,142	\$3,923
Court Hours	\$454	\$164
Guests	\$431	\$481
Monthly Memberships	\$0	\$0
Racquet Rentals	\$0	\$0
Vending	\$303	\$356
<b>Total Revenue</b>	<b>\$13,189</b>	<b>\$13,315</b>

	<b>October 2017</b>	<b>October 2018</b>
Resident SRFC Pre-Paid:		
New	8	7
Renew	19	16
Resident SRFC ONGOING:		
New	1	1
Renew	2	3
Non-Resident SRFC Pre-Paid:		
New	0	2
Renew	3	3
Non-Resident SRFC ONGOING:		
New	0	2
Renew	0	0
<b>New</b>	9	12
<b>Renew</b>	24	22
<b>Totals</b>	33	34

<b>SRFC October Memberships Totals</b>		
	<b>October 2017</b>	<b>October 2018</b>
<b>Total Membership Revenue</b>	<b>\$12,001</b>	<b>\$12,314</b>
<b>Annual Member Retention Rate</b>	<b>87%</b>	<b>83%</b>
<b>SRFC Usage Breakdown</b>		
	<b>October 2017</b>	<b>October 2018</b>
Members	3,800	4,374
Guests	109	121
<b>Total Usage</b>	<b>3,909</b>	<b>4,495</b>

Weight room Usage	3,637	4,255
<b>Court Usage</b>		
Reserved Court Time	79	59
Walk-on Court Time	0	3
<b>Court Percentages</b>		
Prime Time	23%	19%
Non-Prime Time	15%	11%
Racquetball	14%	11%
Wallyball	4%	2%
<b>SRFC Year to Date Comparison</b>		
	<b>2017/2018</b>	<b>2018/2019</b>
Total EFT/Ongoing Memberships	86	104
Total # of Memberships/Members (excludes Gold)	524	886
	562	926
<b>YTD Total Retention Rate</b>	81%	83%
Total Membership Revenue	\$67,481	\$71,226
Projected EFT/Ongoing Annual Rev.	\$18,852	\$23,538

#### IV. **SPRC REPORT**

Comparison figures for Stephen D. Persinger Recreation Center are as follows:

<b>SPRC General</b>		
	<b>October 2017</b>	<b>October 2018</b>
Total Membership Revenue	<b>\$40,386</b>	<b>\$37,003</b>
Memberships	96	93
Track Passes	44	53
Guests	27	138
Monthly Membership Retention Rate	84%	87%

<b>SPRC Membership Breakdown</b>		
	<b>October 2017</b>	<b>October 2018</b>
Resident Gold Pre-Paid:		
New	3	0
Renew	6	2
Resident Gold ONGOING:		
New	2	1
Renew	0	1
Non-Resident Gold Pre-Paid:		
New	0	0
Renew	1	0
Non-Resident Gold ONGOING:		
New	0	0
Renew	1	0

Resident SPRC Pre-Paid:				
New	17	15		
Renew	50	47		
Resident SPRC ONGOING:				
New	4	5		
Renew	1	12		
Non-Resident SPRC Pre-Paid:				
New	3	1		
Renew	6	5		
Non-Resident SPRC ONGOING:				
New	2	3		
Renew	0	1		
New	31	25		
Renew	65	68		
Totals	96	93		
SPRC Usage Breakdown				
	October 2017	October 2018		
Members	8,773	9,327		
Guests	27	138		
Total Usage	8,800	9,465		
Member Usage:				
Mon.-Fri. (Avg.)	Avg. 407	Avg. 424		
Sat. (Avg.)	Avg. 283	Avg. 307		
Morning Nursery	618	Avg. 23	794	Avg. 29
12-4 pm Nursery	284	Avg. 11	231	Avg. 9
Evening Nursery	216	Avg. 8	147	Avg. 5
TOTAL NURSERY	1,118		1,172	
Open Gym Youth	227		288	
Open Gym Adult	361		95	
SPRC October Totals				
	October 2017		October 2018	
Annual Membership Revenue:	\$26,792		\$21,022	
EFT/Ongoing Membership Revenue:	\$12,494		\$14,582	
Monthly Memberships	0	\$0	1	\$79
Track Pass	44	\$1,100	53	\$1,320
Total Membership Revenue	\$40,386		\$37,003	
Kidz Korral Revenue	\$2,997		\$2,953	
Birthday Parties	11	\$1,965	10	\$2,650
Guest Fees	27	\$270	138	\$276
Open Gym Youth	227	\$816	288	\$924
Open Gym Adult	361	\$523	95	\$379

Vending	\$439		\$366	
Holiday Guest Pass	NA	NA	NA	NA
<b>Total Additional Revenue</b>	<b>\$7,010</b>		<b>\$7,548</b>	
<b>SPRC Year to Date Comparisons</b>				
	<b>2017/2018</b>		<b>2018/2019</b>	
Current Memberships/Members	1,209	2,605	1,371	2,880
Gold Annual	129	308	174	396
Gold Ongoing	55	136	78	177
SPRC Annual	741	1,452	767	1,487
SPRC Ongoing	284	709	352	820
Track Passes	590		716	
YTD Membership Retention Rate	72%		79%	
Total Membership Revenue	\$173,748		\$186,289	
Projected EFT/Ongoing Annual Rev.	\$74,964		\$87,492	

Please note all new BestLife Memberships, regardless of location, paid \$10 for the first month for October as part of the promotional campaign.



**Peck Farm Park Report**  
**by**  
Trish Burns  
*Manager of Peck Farm Park Interpretative Center*  
November 19, 2018

**Natural Areas / Site Management**

1. Natural Area Plan – The Natural Area Plan has been updated to reflect the work done during the growing season. A new burn plan rotation was added in order to keep track of each areas burn schedule. Burn season is approaching and staff will begin to do burns as conditions and weather allow.
2. Volunteer Appreciation – Staff will be hosting a volunteer appreciation event on December 5 starting at 5:30 pm, at the Peck House. We had over 120 volunteers help with a variety of events at Peck Farm this year. The event this year will be catered by Deans Market. Lois Benson is one of our longest serving volunteers, she recently celebrated her 90<sup>th</sup> birthday. In the past Lois has given us over 80 hours of her time each season, primarily in the Butterfly House. Staff would like to recognize her contribution and will dedicate one of the benches in the Butterfly House to Lois this coming summer. Staff and volunteers will recognize her at the December 5 appreciation event.

**Interpretation / Programs**

1. Winter Hours – As of November 1<sup>st</sup>, the House, Observation Silo and Orientation Barn at Peck Farm Park are closed on Sundays for the winter season.
2. Upcoming Events & Programs:

Reading the Earth's Vital Signs	November 29
Illinois Bicentennial	November 30
Illinois Bison-ennial	December 2
KCCN Information Sessions	December 4
Volunteer Appreciation Dinner	December 5
Geology 101	December 11

3. Program report (October):

2018	2017		2018	2017	
6	10	Family Programs	72	127	Participants
3	4	Adult Program	105	174	Participants
8	16	Children's Programs	82	162	Participants
4	6	Birthday Party Programs	180	270	Participants
2	3	On-site Field Trips – Staff led	78	172	Students/teachers/chaperons
3	1	On-site Field Trips – Visit only	90	15	Students/teachers/chaperons
4	4	KidsZone/KinderZone	248	256	Participants
1	3	Scout Programs	27	152	Participants
1	1	Community Group	45	45	FVAS

		Mtgs.			
3	3	Partnered Programs	635	657	FVAS Public Star Party, Geneva Middle School Cross Country Meets,)
0	4	OB Rentals	0	177	
1	2	Picnic Shelter Rental	175	250	
2	0	3-Sided Barn Rental	140	0	
0	0	Facility Rental	0	0	
1	1	Special Event	175	130	Dog Parade, Prairie Girl Dedication (2016)
		Walk in Attendance	1223	1487	Visitors
<b>39</b>	<b>58</b>	<b>Total Events</b>	<b>3275</b>	<b>4047</b>	<b>Total Tracked Participants</b>

4. Program Comparison (4-Years):

October Programs							
2016		2015		2014		2013	
Events	Participants	Events	Participants	Events	Participants	Events	Participants
44	4025	46	3895	32	2917	51	4467

**GENEVA PARK DISTRICT**  
**PARKS AND PROPERTIES BOARD REPORT**

November 19, 2018

**Operations**

- Mowing has wrapped up, staff is busy cleaning up leaves.
- Staff continues to handle tree trimming and removal as the need arises.
- Fall stump grinding has been completed, staff is restoring the areas where the stumps were removed.
- Staff is also working on tree inventory and documenting the number of trees that are dead or in poor health and preparing a plan to do more removals during winter.
- As the growing season comes to an end, staff is preparing the natural areas management plan for the fall, including the burn schedule.
- Fall cleanup of the annual beds is complete, staff will also be cleaning up the pollinator gardens and perennial beds.
- Gearing up for ice and snow control. Setting up a new system where we will be applying a liquid pretreatment before projected storms to speed up the recovery during and after a snow storm.
- Gearing up for burn season. Attended a preseason burn session with the Forest Preserve and scheduling a staff training and review of this year's designated burn sites.

**Events**

- Staff is preparing for Christmas on the Farm.

**Baseball/Softball**

- Field preparation has slowed as we move into winter, but still continuing with preps as the fall season continues.
- Eagle Brook infield restoration has started and is scheduled to be completed by the end of November.
- Don Forni infield restoration has started. This field is being converted to a grass infield and is scheduled to be completed by the end of November.
- Fencing and backstop repairs are also on the list for this year at Deer Path, Wheeler and Don Forni Park.

## **Soccer**

- Soccer is winding down, staff is preparing to start turf maintenance on the soccer and lacrosse fields.
- Fall turf maintenance is in the works. Staff has started aerating fields. Once that is complete topdressing and over-seeding is next on the list.

## **Playgrounds**

- Playground replacement planning continues. The Clover Hills playground final design is complete and staff is working with Upland Design on preparing the plans for bidding this winter.

## **Park Projects**

- The renovation of the Dryden tennis courts is complete.
- Skate Park repairs are complete.
- Pollinator bed installations planned for Don Forni, Kay Lovett, Randall Square, Clover Hills, Hathaway, Washburn, Weaver and Sterling Manor Park have started and are scheduled to be completed by mid-November.
- Staff is continuing with fall tree planting. To date over 100 oak trees have been planted in various locations. Staff is also working on the installation of memorial trees and replacement trees within the parks.
- Staff is working with a roofing consultant to complete an evaluation of the Wheeler Maintenance facility roof.
- The roof on the east green house at Wheeler is scheduled for replacement. Staff is getting proposals from contractors to complete the work this fall.

## **Peck Restrooms**

- Bids for the restroom project are in, staff has submitted the results and recommendations to the Board of Commissioners for review and approval.

**Geneva Park District**  
**Recreation Committee Meeting**

**Wednesday, November 7<sup>th</sup>**

**4:30 pm**

**AGENDA**

**Call to Order**

- I. 2018-2019 Recreation Fund Summary of Revenue & Expenses
- II. Recreation Program/Participant Cost Analysis
  - A. Spring 2018
  - B. Summer 2018
- III. Summer Day Camp Revenue and Expenditure Breakdown
- IV. Summer Day Camp Recommendations
- V. Additional discussion/questions
- VI. Adjourn

## **MEMO**

To: Recreation Committee

From: Nicole Vickers, Superintendent of Recreation

Subject: Recreation Committee Report

Date: November 7, 2018

Attached are the recreation programs financial analysis and participation comparisons for the Spring and Summer 2018 seasons. Also, for reference, is the summary of revenue and expense for the recreation budget for the current fiscal year.

In regard to the remaining net balances in some of the program accounts, I wanted to remind the committee that this report reflects only direct costs associated with the programs. It does not include administrative costs, full time salaries, utilities, building repairs, maintenance, or the \$15,000, plus CPI, rent we pay to the school district each year for school use outside of Kid's Zone. When incorporating these costs into our programs, many are closer to breaking even than making a profit and some are even subsidized by tax revenue. Our pricing analysis has given us a more accurate indication of each program subsidy level.

All program revenue generated assists in offsetting deficits produced by the Administrative and Public Information Operations along with the Park District's operations of Western Avenue and Harrison Street School gyms.

**Geneva Park District**  
**Program/Participant Operating Cost Analysis**  
**Spring 2018**

SPECIAL EVENTS	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %		Eval. Top Box	
			2018	2017			2018	2017	2018	2017			2018	2017	2018	2017
Parents Night Out	30	7	37	14	\$177.00	\$590.00	\$413.00	\$52.00	70%	25%	3	0	0%	50%	NA	NA
Breakfast with Bunny/Egg Hunt	1334	61	1395	1408	\$1,378.00	\$2,438.00	\$1,060.00	\$946.00	43%	41%	1	0	0%	0%	97%	98%
Egg-Mazing Race	70	16	86	106	\$198.71	\$553.00	\$354.29	\$675.53	64%	74%	1	0	0%	0%	98%	99%
Bunny Baskets	59	0	59	62	\$787.00	\$880.00	\$93.00	\$124.00	11%	12%	1	0	0%	0%	98%	98%
TV Turn Off Week	251	0	251	228	\$408.59	\$0.00	-\$408.59	-\$300.00	0%	0%	1	0	0%	0%	NA	NA
Totals	1744	84	1828	1818	\$2,949.30	\$4,461.00	\$1,511.70	\$1,497.53	34%	33%	7	0	0%	15%	98%	98%

Programs	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %		Eval. Top Box	
			2018	2017			2018	2017	2018	2017			2018	2017	2018	2017
TEEN TRIPS/PROGRAMS	5	0	5	4	\$180.00	\$295.00	\$115.00	\$129.80	39%	38%	1	4	83%	83%	91%	90%
DANCE	1281	55	1336	1364	\$17,250.32	\$26,388.00	\$9,137.68	\$10,141.88	35%	37%	11	8	42%	24%	94%	93%
FITNESS	694	91	785	820	\$14,719.70	\$36,777.17	\$22,057.47	\$22,004.25	60%	58%	56	27	33%	22%	95%	96%
GYMNASTICS/TUMBLING	166	18	184	224	\$9,272.00	\$19,751.00	\$10,479.00	\$7,031.66	53%	29%	28	9	24%	22%	95%	96%
GENERAL ATHLETICS	338	36	374	398	\$18,088.47	\$35,923.60	\$17,835.13	\$19,243.54	50%	43%	47	35	45%	30%	92%	94%
ALL STAR SPORTS	289	30	319	331	\$18,871.40	\$27,722.55	\$8,851.15	\$9,516.45	32%	32%	39	15	28%	29%	97%	96%
TODDLER CLASSES	122	21	143	219	\$7,891.80	\$11,664.00	\$3,772.20	\$5,434.92	32%	40%	19	4	17%	30%	93%	95%
MARTIAL ARTS	152	19	171	159	\$9,530.60	\$14,570.00	\$5,039.40	\$3,708.90	35%	27%	31	15	33%	28%	98%	99%
YOUTH PROGRAMS	124	44	168	107	\$5,450.49	\$7,828.80	\$2,378.31	\$1,197.40	30%	34%	35	24	41%	45%	95%	97%
ADULT/FAMILY	33	9	42	18	\$991.00	\$1,509.40	\$518.40	\$132.60	34%	26%	16	22	58%	77%	95%	94%
SENIORS	440	13	453	550	\$2,182.96	\$2,771.00	\$588.04	\$1,220.59	21%	25%	12	5	29%	14%	98%	98%
DAY OFF TRIPS/CAMPS	400	9	409	408	\$4,796.42	\$8,791.00	\$3,994.58	\$2,841.71	45%	29%	15	0	0%	0%	97%	96%
PRE-SCHOOL/ENRICHMENT*	298	43	341	220	\$256,026.33	\$260,210.27	\$4,183.94	\$53,540.17	2%	19%	35	1	16%	0%	99%	98%
KIDS ZONE BEFORE AND AFTER	388	0	388	376	\$624,907.75	\$898,429.28	\$273,521.53	\$256,435.41	30%	30%	6	0	0%	0%	92%	90%
CULTURAL ARTS	1092	14	1106	1004	\$10,010.00	\$22,134.00	\$12,124.00	\$11,404.00	55%	61%	4	5	56%	83%	93%	91%
Totals	5822	402	6224	6202	\$1,000,169.24	\$1,374,765.07	\$374,595.83	\$403,983.28	27%	35%	355	174	33%	32%	95%	95%

\*additional costs associated with separation from the school district (salary, equipment, technology, etc.)

Summary		2018	2017
Total Programs Offered:		536	535
Total Programs Held:		362	363
Total Participants:		8,052	8,088
Total Revenue:		\$1,379,226.07	\$1,389,884.40
Total Expenses:		\$1,003,118.54	\$984,403.59
Operating Net Gain/(Loss):		\$376,107.53	\$405,480.81
Administrative/Facility Costs:		(\$55,331.00)	(\$54,442.00)
Net Gain/(Loss):		\$320,776.53	\$351,038.81



**Geneva Park District**  
**Program/Participant Operating Cost Analysis**  
**Summer 2018**

SPECIAL EVENTS	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %	
			2018	2017			2018	2017	2018	2017			2018	2017
Twilight Mini Golf	190	0	190	261	\$683.00	\$1,520.00	\$837.00	\$1,409.60	55%	67%	2	0	0%	0%
Mini Golf Kids Day	15	0	15	67	\$0.00	\$30.00	\$30.00	\$134.00	100%	100%	1	0	0%	0%
3 on 3 B-Ball Tourney	61	48	109	102	\$1,178.00	\$2,151.00	\$973.00	\$1,109.14	45%	50%	4	1	20%	0%
Geneva's Got Talent	500	0	500	475	\$1,000.00	\$913.00	-\$87.00	-\$265.00	0%	0%	1	0	0%	0%
Concerts in the Park	750	0	750	600	\$5,249.38	\$7,766.00	\$2,516.62	\$1,000.00	32%	20%	4	0	0%	33%
Movie in the Park	200	0	200	300	\$1,373.87	\$607.00	-\$766.87	\$566.25	0%	31%	3	0	0%	0%
Neighborhood Cookouts	600	0	600	550	\$471.67	\$0.00	-\$471.67	-\$649.57	0%	0%	3	0	0%	0%
Folk Fest*	4000	0	4000	0	\$1,307.00	\$1,441.50	\$134.50	\$0.00	9%	0%	1	0	0%	100%
<b>Totals</b>	<b>6316</b>	<b>48</b>	<b>6364</b>	<b>2355</b>	<b>\$11,262.92</b>	<b>\$14,428.50</b>	<b>\$3,165.58</b>	<b>\$3,304.42</b>	<b>22%</b>	<b>27%</b>	<b>19</b>	<b>1</b>	<b>5%</b>	<b>10%</b>

\*Cancelled due to flood in 2017

Programs	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %		Eval. Top Box	
			2018	2017			2018	2017	2018	2017			2018	2017	2018	2017
TEEN TRIPS/PROGRAMS	3	1	4	12	\$180.00	\$259.00	\$79.00	\$1,413.30	31%	70%	1	8	88%	67%	NA	NA
DANCE	122	33	155	96	\$4,136.50	\$11,146.00	\$7,009.50	\$3,463.00	63%	44%	25	17	40%	54%	97%	98%
FITNESS	514	53	567	606	\$14,708.65	\$30,944.68	\$16,236.03	\$20,356.24	52%	56%	44	15	25%	39%	97%	97%
GYMNASTICS/TUMBLING	247	40	287	293	\$19,809.10	\$32,651.30	\$12,842.20	\$13,926.37	39%	36%	39	12	24%	22%	96%	94%
GENERAL ATHLETICS	444	157	601	504	\$35,096.16	\$63,275.60	\$28,179.44	\$18,705.65	45%	40%	77	53	41%	40%	94%	95%
ALL STAR SPORTS	545	80	625	576	\$26,549.80	\$47,376.50	\$20,826.70	\$15,740.50	44%	31%	61	35	36%	34%	97%	96%
TODDLER CLASSES	126	14	140	173	\$5,554.05	\$8,617.20	\$3,063.15	\$3,998.68	36%	40%	25	13	34%	47%	95%	96%
MARTIAL ARTS	121	11	132	132	\$9,932.30	\$13,755.00	\$3,822.70	\$4,362.70	28%	30%	27	19	41%	37%	97%	95%
YOUTH PROGRAMS	174	3	177	201	\$7,591.04	\$11,592.00	\$4,000.96	\$5,025.35	35%	30%	38	32	44%	31%	93%	94%
ADULT/FAMILY	19	8	27	24	\$744.20	\$1,075.00	\$330.80	\$391.60	31%	25%	10	13	57%	78%	94%	94%
SENIORS	585	24	609	576	\$3,138.86	\$4,598.00	\$1,459.14	\$1,094.50	32%	26%	14	11	44%	0%	98%	96%
CAMPS/DAY OFF TRIPS	4141	401	4542	4555	\$210,338.19	\$348,722.00	\$138,383.81	\$130,714.26	40%	35%	84	15	14%	11%	95%	94%
CULTURAL ARTS	1136	13	1149	598	\$9,442.50	\$23,691.00	\$14,248.50	\$2,346.00	60%	16%	9	10	53%	64%	95%	96%
Totals	8177	838	9015	8346	\$347,221.35	\$597,703.28	\$250,481.93	\$221,538.15	42%	36%	454	253	34%	40%	96%	95%

Summary		2018	2017
Total Programs Offered:		727	746
Total Programs Held:		473	479
Total Participants:		15,379	10,987
Total Revenue:		\$612,131.78	\$638,240.45
Total Expenses:		\$358,484.27	\$413,397.88
Operating Net Gain/(Loss):		\$253,647.51	\$224,842.57
Administrative/Facility Costs:		(\$55,331.00)	(\$54,442.00)
Net Gain/(Loss):		\$198,316.51	\$170,400.57

## MEMO

To: Nicole Vickers, Superintendent of Recreation

From: Kelly Wales, Recreation Supervisor

Subject: 2018 Day Camp Report

Date: November 1, 2018

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The 2018 Day Camp Report outlines the financials and participation numbers for Traditional Camps (Safari, Voyager, Explorer, Adventure, Teen X-treme Camps) and our Specialty Camps.

As an overview our traditional camps had 4,091 participants with a profit of \$126,783.35. Our Specialty Camps had 451 participants with a profit of \$11,600.46

Included are recommendations for the 2019 summer season, which we are currently preparing.

# Summer Day Camp Report 2018

	2013	2014	2015	2016	2017	2018	2013	2014	2015	*2016	2017	2018
<b>Traditional Camps</b>												
Safari Camp (ages 3-5)	234	239	157	247	299	266	\$5,620.20	\$4,563.74	\$1,763.91	\$1,096.20	\$3,425.76	\$4,093.87
Voyager Camp (Grades K-1)	493	420	384	555	572	588	\$19,261.51	\$23,152.07	\$17,337.19	\$23,862.90	\$28,440.32	\$33,642.15
Extra Hours	267	261	202	371	632	502						
Ext AM					221	184						
Ext PM					411	318						
Explorer Camp (Grades 2-3)	737	674	613	606	623	587	\$28,794.59	\$23,152.05	\$31,784.48	\$26,065.10	\$36,231.09	\$36,610.57
Extra Hours	480	358	366	361	602	623						
Ext AM					229	231						
Ext PM					373	392						
Adventure Camp (Grades 4-5)	640	573	506	466	500	476	\$25,004.80	\$23,152.05	\$23,116.16	\$20,330.20	\$28,090.04	\$28,694.78
Extra Hours	453	374	320	291	534	440	Leadership Camp included with Adventure Camp					
Ext AM					209	180						
Ext PM					325	260						
Junior Xtreme Camp (6th grade)			225	113	208	158	see below one budget for Teens					
Extra Hours			162	61	247	160						
Ext AM					106	67						
Ext PM					141	93						
Teen X-treme Camp (Grades 7-8)	441	461	193	256	151	129	\$31,122.55	\$28,802.05	\$25,016.73	\$16,681.13	\$24,354.63	\$23,741.98
Extra Hours	107	138	106	137	107	162						
Ext AM					47	61						
Ext PM					60	101						
<b>Total Traditional Camps</b>	<b>3852</b>	<b>3498</b>	<b>3234</b>	<b>3464</b>	<b>3852</b>	<b>4091</b>	<b>\$109,803.65</b>	<b>\$102,821.96</b>	<b>\$99,018.47</b>	<b>\$88,035.54</b>	<b>\$120,541.84</b>	<b>\$126,783.35</b>
*Please note: 2017 Daily Day Off Trips were offered the week before camps started and the week before school began to accommodate the school schedule, as well as to offer flexibility and wider selection to the participants. The revenue was realized in the Day Off budget and resulted in an additional net profit of \$6,012.							<b>45%</b>	<b>48%</b>	<b>32%</b>	<b>30%</b>	<b>37%</b>	<b>39%</b>
Percent of Profit:												
*2018 Daily Day Off Trips were only held the week before camps started.												
<b>Specialty Camps</b>												
Wacky Water Camp	39	30	43	51	31	n/a	\$2,224.95	\$2,217.00	\$1,604.03	\$1,460.04	\$488.16	
Pretty Princess Camp	26	31	15	15	14	31	\$1,483.30	\$1,743.42	\$1,367.56	\$426.30	\$210.64	\$812.03
Nothing But Sports Camp	22	40	41	29	34	30	\$1,225.10	\$2,154.12	\$1,388.39	\$1,652.61	\$555.05	\$429.51
Science Discovery Camp	63	28	44	34	14	n/a	\$3,594.15	\$1,396.34	\$2,721.29	\$1,065.76	\$208.64	
X-treme Adventure Camp (Road Trip!)	28	32	30	42	19	n/a	\$1,597.40	\$1,834.59	\$2,503.33	\$1,278.91	\$242.53	
Zoopers Camp	30	28	23	0	18	n/a	\$1,711.50	\$53.67	-\$229.38		\$242.53	
Harry Potter Camp	29	n/a	n/a	n/a	n/a	n/a	\$1,654.45					
Top Chef Camp	25	19	29	n/a	n/a	n/a	\$1,426.25	\$48.88	\$3,089.47			
CIT Program	31	10	n/a	n/a	n/a	n/a	\$1,768.55					
My Little Princess Camp	26	26	26	28	29	31	\$1,483.30	-\$253.15	\$683.70	\$852.61	\$503.16	\$933.26
Cool Construction Camp	26	39	31	29	24	25	\$1,482.45	\$1,159.01	\$930.54	\$905.90	\$359.41	\$856.98

Storybook Adventures	9	12	14	13	9		\$107.02	\$49.76	\$426.30	\$215.64	\$232.01	
Short Sports Camp	17	39	27	24	20		\$583.42	\$161.89	\$799.32	\$359.41	\$464.02	
Crafty Kids	33	19	26	0	11		-\$229.99	-\$111.16	\$772.68	\$0.00	\$208.94	
Messy Business	34	28	24	26	21		\$393.49	\$55.54	\$719.39	\$431.28	\$516.32	
Sweet Treats	29	17	n/a	n/a	n/a		\$978.08	\$66.76				
Everyday Heroes					23						\$580.02	
Fun STEMs from Science					12						\$764.22	
Fun-2-Play			140	69	91							
Fun-2-Play Ext hrs			99	82	115				\$7,394.98	\$2,394.78	\$5,064.04	
AM hours				31	43							
PM hours				51	72							
Artsy Camp			7	7	8				\$213.15	\$143.76	\$212.65	
Lil' Crafty Campers			22	23	10				\$639.47	\$359.41	\$178.44	
Zombie Outbreak Camp				15	14					\$287.51	\$348.02	
Total Specialty Camps	345	405	397	587	442	451	\$19,651.40	\$12,185.90	\$14,281.72	\$18,607.42	\$7,001.91	\$11,600.46
			Percent of Profit:				44%	31%	29%	34%	20%	40%
Total Traditional Camps	3852	3498	3234	3464	3852	4091	\$109,803.65	\$102,821.96	\$97,118.16	\$88,035.54	\$120,541.84	\$126,783.35
Total Specialty Camps	345	405	397	587	442	451	\$19,681.40	\$12,185.90	\$14,281.72	\$18,607.42	\$7,001.91	\$11,600.46
Total For All Camps	4197	3903	3631	4051	4294	4542	\$129,485.05	\$115,007.86	\$111,399.88	\$106,642.96	\$127,543.75	\$138,383.81
			Percent of Profit:				35%	34%	32%	30%	35%	39%
							2013	2014	2015	2016	2017	2018
Total Camp Revenue							\$370,718.23	\$338,213.90	\$348,149.69	\$351,476.90	\$364,862.45	\$348,722.00
Total Camp Expenses							\$241,233.18	\$223,206.04	\$236,749.81	\$244,833.94	\$237,318.70	\$210,338.19
Total Profit							\$129,485.05	\$115,007.86	\$111,399.88	\$106,642.96	\$127,543.75	\$138,383.81

### **Summary of Participant Evaluations:**

Overall we continue to provide safe camps for children to attend. Our use of the camp page of the park district's website continues to be very beneficial for families. In addition, providing online postings of newsletters and calendars, as well as, direct emails to parents to notify them of the availability of information has greatly assisted families in communication and being sure the participants are prepared for the day. We continue to provide hard copies on site for those who do not have access to the internet or just prefer a hard copy. Our staff's interaction with the participants is great! They continue to excel in implementing activities throughout the day, giving children direction and guidance, as well as, creating a fun environment for our participants while being aware of the children's needs and interests. We will continue to offer training opportunities for our camp staff and work together to build on our strengths and improve our camp program based on parent feedback and our experiences.

#### Safari Camp

"Wonderful program – my son loved it!"

"This is a terrific program. Staff is professional, friendly & responsive. A great opportunity for children. "

#### Voyager Camp

"My daughter begged me to be in camp for one week, so we got on a waiting list and got in. She loved the experience and even though I am off in the summer, I will try to sign her up for a couple of weeks next summer!"

"My daughter got a tree scrape and came home with a note and bandaid (very minor injury) so very attentive."

"My son loves the program so much he didn't want to leave at the end of the day and was very sad when the summer was over."

#### Explorer Camp

"This is our first year at camp and my son really enjoyed himself. I have to say that Alyssa was fantastic! Very informative and great with the kids. She was smiling every morning and my son really enjoyed her and the staff. I couldn't have asked for a better summer for my son!"

#### Adventure Camp

"My daughter loves the staff members. They are always friendly. I enjoy talking to them."

"My daughter loves it. Most of the time she is sad if I pick her up early. Especially, in the middle of a game or making something."

"Needs to be held in a facility with air."

#### Junior X-treme Camp & Teen X-treme Camp

"Only safety issue is how hot it is at the Mill Creek location. Temps reached 110 degrees in the gym. Kids were very hot and uncomfortable."

"My son was injured at the pool this summer and the staff contacted me right away and took care of the situation, I was very pleased with their support!"

"This was our first year and my son was loving every minute! It kept him busy and moving. He didn't sit on his phone or in front of the TV every day. The counselors were active with the kids and had a good balance of "friend" and counselor!"

#### Specialty Camps

"This camp was awesome. Great for boys. Would take again if offered." - Short Sports Camp

"My child has attended this camp for 3 years in a row, and she loves it!" – My Little Princess Camp

"Thank you for providing these wonderful opportunities for our little ones and the amazing staff!" – Storybook Adventures Camp

## Summary of each camp is outlined below.

### **Safari Camp (3-5 years)**

Safari Camp is held at Friendship Station Preschool facility. All activities are onsite. Safari Camp is designed to mirror our preschool program. We offer two options for families; Monday, Wednesday, Friday participation and/or Tuesday, Thursday participation. Families also have the option to enroll in both options to have their child participate Monday thru Friday. The goal of this camp is to keep consistent schedules for preschoolers who had just attended our preschool and to assist with the introduction of preschool for new or younger participants.

*Traditional Camps: Voyager, Explorer, Adventure, Junior Xtreme, and Teen Xtreme.*

*These camps continued with one week sessions. During the final week before school resumed we offered Fun-2-Play Camp for participants entering K-6<sup>th</sup> grade. This allowed us time to prepare and train staff for our Kids' Zone Program while continuing to provide child care for families.*

### **Voyager Camp (K-1<sup>st</sup> grade)**

Voyager Camp is held at Sunset Community Center. We provided weekly local field trips, visited Moore Park once a week, as well as alternating mini golf and water days.

### **Explorer Camp (2<sup>nd</sup>-3<sup>rd</sup> grade)**

Explorer Camp is held at Western Avenue School Gymnasium. They visit Sunset Pool 2 days per week. They attend one weekly field trip and one weekly local park visit.

### **Adventure Camp (4<sup>th</sup> -5<sup>th</sup> grade)**

Adventure Camp is held at Harrison Street School Gymnasium. They visit Sunset Pool 2 days per week. They attend one weekly field trip and one weekly local park visit.

### **Junior X-treme Camp (6<sup>th</sup> grade)**

Our Junior Extreme Camp was held at Mill Creek School Gymnasium. They visit Sunset Pool 2 days per week, attend 2 weekly field trips and visit one local park per week. Due to lower enrollment, they participated in field trips with the Teen X-treme Camp. Extended hours were intentionally programmed with Teen X-treme Camp due to anticipated lower enrollment.

### **Teen X-treme Camp (7<sup>th</sup> – 8<sup>th</sup> grade)**

Teen X-treme Camp was held at Mill Creek School Gymnasium. They visit Sunset Pool 2 days per week, attend 2 weekly field trips and visit one local park per week.

### **Leadership Camp (9<sup>th</sup>-10<sup>th</sup> grade)**

Our Leadership Camp was scheduled at SCC. This program was designed to give older campers a more mature camp and offer them leadership opportunities, gain information from local speakers and focus on teamwork. Due to low enrollment we had to cancel all sessions offered for this camp.

### **Specialty Camps (Ages Vary)**

Locations of our Specialty Camps vary. We utilized school and park district gymnasiums and rooms. We offered a total of 19 camps that were for children ages 3-15. Of the 19 camps, 6 were cancelled. We will continue to watch the trends, to see what new specialty camps we can incorporate in the future.



## **Recommendations for 2019:**

1. Continue to utilize school gymnasium space where camps have an indoor location for inclement weather and have access to utilize supplies from Kids' Zone.
  - a. Investigate school space and park district space that has air conditioning for our use for extreme heat days.
  - b. Purchase additional fans to assist in circulating air in gymnasiums, in addition to the fans we currently have.
2. Keep Traditional and Specialty Camps to one-week sessions.
3. Continue to offer Kids' Zone participants priority registration for camps.
4. Continue to implement online registration for camps.
5. Evaluate the registration form and process to see if we can simplify the information families need to provide us for their child to participate in our camps.
6. Continue to offer Leadership Camp and increase registration by marketing to last summer's 8<sup>th</sup> grade participants as well as school district online backpack and promoting information to this year's special event volunteer data base.
  - a. Look into options to rename the camp to be a "service camp" and look into volunteer opportunities that can be counted as volunteer service credit for students to meet their high school requirements.
7. Introduce a NEW camp for children who will be entering Kindergarten. The intention of this camp is to provide an onsite experience for children who have not yet attended Kindergarten and need more of an adjustment for full day care. Field trips will not be offered at this camp, but we would bring entertainment to the camp.
8. Continue "green" means of communication with parents, via online newsletters.
  - a. Continue to provide hard copies onsite for families that do not have access to online documents.
  - b. Continue to include photos on the weekly newsletters for parents, showcasing the fun we have at camp!
9. Continue to offer training opportunities for our camp staff and work together to build on our strengths and improve our camp program based on parent feedback and our experiences.
10. Continue to work with FVSRA in expanding our staff training with inclusion participants and staff.
  - a. Work with FVSRA to have their companions attend our general camp staff training and/or certain components of our training.
  - b. Work with FVSRA to attend their staff training to offer a component of inclusion from the park district perspective...making us all one team!
11. Continue research of offering swim lesson program for campers.
12. Continue to work with the school district to keep summer camp (and KZ) behavior management plans in line with expectations during the school year.
13. Continue to work on staff development and relating to high school and college age staff regarding technology.
  - a. Utilize google docs for camp activity planning.
  - b. Staff to create segments of training videos for those who cannot attend training due to school commitments.
14. Research educational and health driven activity components to strengthen our program.
  - a. Continue to work with Library, Peck Farm Park, Aurora University.
15. Focus on current trends to incorporate into our daily planning.
  - a. Continue to implement activities that relate to STEM and STEAM educational opportunities in a fun and recreational manner.
16. Offer a summer family night event for camp participants and their families.
17. Evaluate and research snack options that can accommodate a wide range of food allergies.

18. Send out parent expectation survey to those who are enrolled by May 1<sup>st</sup> to gain an updated insight as to parents' expectations for the summer so we can be aware and incorporate that information into our staff training and activity planning.
19. Research the needs for adjusting staff to participant ratios (within budget), focusing on younger camps (Safari & Voyager).
20. Evaluate and research ways to enhance the format of our Meet the Counselors Night.
  - a. Arrange to have all Traditional, Specialty, Peck and Gymnastics Camps in attendance.
  - b. Create one craft per station and one activity to showcase the camp experience. (Use indoor gym and outdoor space).
  - c. Provide more handouts to parents – "cliff notes" of camp.
21. Research bus costs of other companies to be sure we are receiving the best deal from First Student Bus Company.
22. Create a staff recognition program for returning camp staff.
23. Create a camper recognition program for returning campers.
  - a. As campers get older it is no longer "cool" to go to camp. We are looking for ways to make aging in our camp program exciting and rewarding for kids. Especially those who attend camp all summer.
24. Increase program fees 5-10% in an effort to cover rising expenses; looming increases in minimum wage remains imminent. In an effort to remain competitive, staff intends to continue to budget a higher starting hourly wage for next season.
25. Monitor budgets to insure an overall net profit between 30-40%.

November 14, 2018

**INTERGOVERNMENTAL LEASE AGREEMENT BETWEEN GENEVA PUBLIC LIBRARY DISTRICT  
AND GENEVA PARK DISTRICT FOR SIXTH STREET PARK**

THIS INTERGOVERNMENTAL LEASE AGREEMENT (Lease) is between the GENEVA PARK DISTRICT, a unit of local government ("Park District") and the GENEVA PUBLIC LIBRARY DISTRICT, a unit of local government ("Library").

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, 70 ILCS 1205/8-16 provides authority for the Park District to lease real estate for a period not to exceed 99 years and to improve the same in such manner as may be required for corporate purposes by the construction of capital improvements thereon when so authorized by the affirmative vote of two-thirds of the governing board of the Park District; and

WHEREAS, 75 ILCS 16/30-55.30 provides authority for the Library to lease to others any real property not immediately useful to the Library but for which plans for ultimate use have been adopted; and

WHEREAS, the Library is the owner of a certain parcel of real estate to be known as 227 S. Seventh Street, Geneva, Illinois, 60134 (formerly the Sixth Street School) ("Library Property"), and legally described as follows:

Block 65 of the Original Town to Geneva, City of Geneva, Kane County, Illinois.

WHEREAS, the Park District desires to lease and occupy a portion of the Library Property for park and recreational purposes (the "Playground") and to construct, maintain, operate and repair recreational equipment and other improvements thereon, said Playground depicted on the attached Landscape Site Plan prepared by Lannert Group.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the Library and Park District agree as follows:

1. LEASED PREMISES: Library leases the Playground to the Park District.
2. TERM:\* Subject to termination as stated in the following Paragraph 3:
  - a. Unless a commencement date prior to March 1, 2020 is established in accordance with the following Paragraph 2(b), the Lease shall commence on March 1, 2020;
  - b. A commencement date earlier than March 1, 2020 may be established by the Library upon 30 days advance notice from the Library to the Park District of the date of commencement;
  - c. This Lease shall automatically renew for successive one (1 year) intervals provided the aggregate length of the term and all renewal terms shall not exceed twenty (20) years.
3. TERMINATION OF LEASE: Either party may terminate this Lease upon one (1) year written notice given to the other and specifying the date of termination. This Lease may otherwise be terminated or modified at any time with written consent of the parties.
4. IMPROVEMENTS AND USE: The Park District shall not install, construct or allow any structures or facilities to be placed on the Playground without prior written consent of the Library.

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\* The provisions of this Paragraph 2 are intended to address the interests and needs of the Library and the Park District vis-à-vis construction of a new library building on the Library Property and Park District improvements to the Playground, i.e.:

- a. Until completion of the new library building, the Library will be utilizing the Playground for Library purposes/construction purposes;
- b. Expectations are the new library building will be completed by the end of 2019;
- c. Park District plans for improvements to the Playground likely will await Park District approval relatively close to the commencement date;
- d. A commencement date sooner than March 1, 2020 seems probable assuming completion of the new library building as expected by the end of 2019.

5. MAINTENANCE: The Park District, at its own cost and without any expense to Library, shall maintain the Playground as follows:

- (i) mow the grass on Playground;
- (ii) trim shrubs and prune trees on the Playground;
- (iii) keep in safe condition and repair structures/equipment on the Playground.

Except for the foregoing maintenance obligations, the Park District shall have no duties and responsibilities with respect to the maintenance, operation and repair of the Library Property.

6. INSURANCE: The Park District shall at all times during the term of this Lease, at its sole expense, maintain liability insurance and property damage insurance on an Occurrence basis covering the Playground and its structures/equipment and naming the Library and Library Trustees, Officers, agents and employees as additional insureds. The Park District shall provide the Library with evidence of coverage consistent with the provisions of this paragraph. The Library will maintain liability insurance on the Library Property.

7. INDEMNIFICATION AND HOLD HARMLESS: The Library shall not be liable for any loss, injury, death or damage to persons or property which at any time may be suffered or sustained by the Park District or by any other person whosoever at any time may be using the Playground. The Park District shall defend and indemnify and hold harmless the Library and Library Trustees, Officers, agents and employees from and against any and all claims, liability, loss or damage whatsoever including reasonable attorney fees, expert witness fees, and court costs, related to injury, death, loss or damage to property arising out of use of the Playground for which the Park District's negligence is the proximate cause. Notwithstanding the foregoing allocation of liability between the parties, nothing herein shall be construed to create, diminish, expand or enhance any duty provided by law nor result in the waiver or release of any defenses and immunities provided by law, including but not limited to the Tort Immunity Act. The terms of this Paragraph 7 shall survive the expiration or termination of this Lease for a period of one (1) year.

8. DISPOSITION of STRUCTURES/EQUIPMENT: Upon the termination or expiration of this Lease, the Park District shall, at the Park District's cost, remove from the Playground any equipment or structures.

9. NOTICES: All notices, demands, or other writings which may be given or made or sent by either party shall be deemed to have been given or made or sent when made in writing

and deposited in the United States mail, registered and postage prepaid, and addressed as follows:

If to the Library:	Board President
	Geneva Public Library District
	127 James Street
	Geneva, IL 60134

If to the Park District:	Executive Director
	Geneva Park District
	710 Western Avenue
	Geneva, Illinois 60134

*The remainder of this page is intentionally blank*

The address to which any notice, demand, or other writing may be given or made or sent to any party as above provided may be changed by written notice by such party as above provided.

GENEVA PARK DISTRICT

\_\_\_\_\_  
President, Board of Park Commissioners

Date signed:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Secretary, Board of Park Commissioners

Date signed:\_\_\_\_\_

GENEVA PUBLIC LIBRARY DISTRICT

\_\_\_\_\_  
President, Board of Library Trustees

Date signed:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Secretary, Board of Library Trustees

Date signed:\_\_\_\_\_

# Memo

To: Board of Commissioners

From: Nicole Vickers, Superintendent of Recreation

cc: Sheavoun Lambillotte, Executive Director

Date: November 11, 2018

Re: Fall Event Survey Results

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## **Harvest Hustle**

The survey was sent to 137 participants with 43 responding, or 31%.

As you will see in the attached results most top box scores were in the 90<sup>th</sup> percentiles. The overall top box score for the entire survey was 98% satisfaction. Highest scores (100%) were seen in a variety of categories including registration, chip timing, preparation, and overall satisfaction. The lowest score was seen in food selection (83%). Staff will continue to research different food options in an effort to increase offerings. In addition, staff has been brainstorming ideas on improvements to the after party such as additional games/activities.

## **Zombie Apocalypse**

The survey was sent to 46 participants with 13 responding, or 28%.

As you will see in the attached results, most top box scores were in the 90-100<sup>th</sup> percentiles. The overall top box score for the entire survey was 96%. Highest scores (100%) were seen in course layout, preparation, and professionalism. The lowest score was seen in value for fee paid (77%). While staff believes this event was a success, we also have been researching methods to keep it relevant and exciting. Preparations have begun for revamping this event for next year.



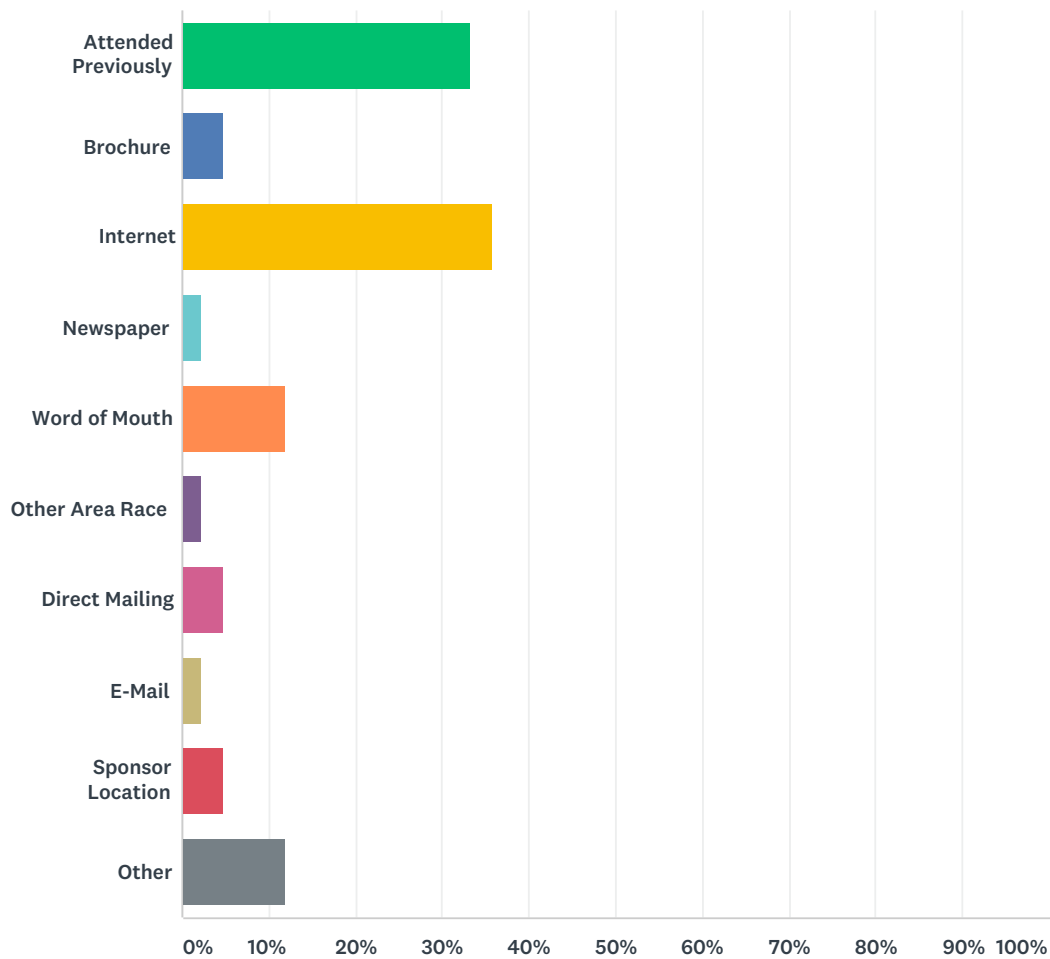
### **Halloween Hayday**

The survey was sent to 154 participants with 27 responding, or 18%.

As you will see in the attached results, all top box scores were between 93-100<sup>th</sup> percentiles. The overall top box score for the entire survey was 99%. Highest scores (100%) were seen in a variety of categories including value, time, cleanliness, and professionalism. The lowest score was seen in activities (93%). As is typical every year, staff evaluates the survey results and also brainstorms new ideas to add to the event to keep it fresh and fun.

Q1 How did you hear about the Harvest Hustle 5K Run?

Answered: 42    Skipped: 1

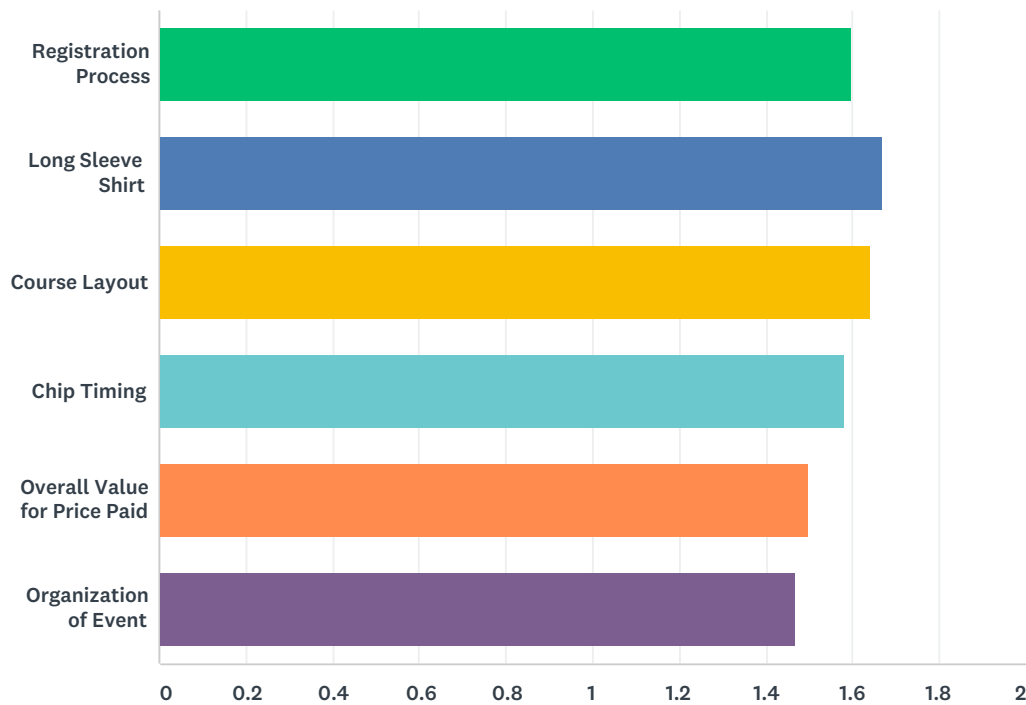


ANSWER CHOICES	RESPONSES	
Attended Previously	33.33%	14
Brochure	4.76%	2
Internet	35.71%	15
Newspaper	2.38%	1
Word of Mouth	11.90%	5
Other Area Race	2.38%	1
Direct Mailing	4.76%	2
E-Mail	2.38%	1
Sponsor Location	4.76%	2
Other	11.90%	5
Total Respondents: 42		

#	IF OTHER (PLEASE SPECIFY)	DATE
1	Local run search	10/2/2018 7:52 AM
2	Friend	9/24/2018 6:46 PM
3	Active.com	9/24/2018 4:12 PM
4	Posters/Signs	9/24/2018 2:09 PM
5	Google search for local races	9/24/2018 1:59 PM
6	Live nearby	9/24/2018 1:58 PM
7	signs at Peck farm	9/24/2018 1:56 PM

## Q2 Please rate the following event items:

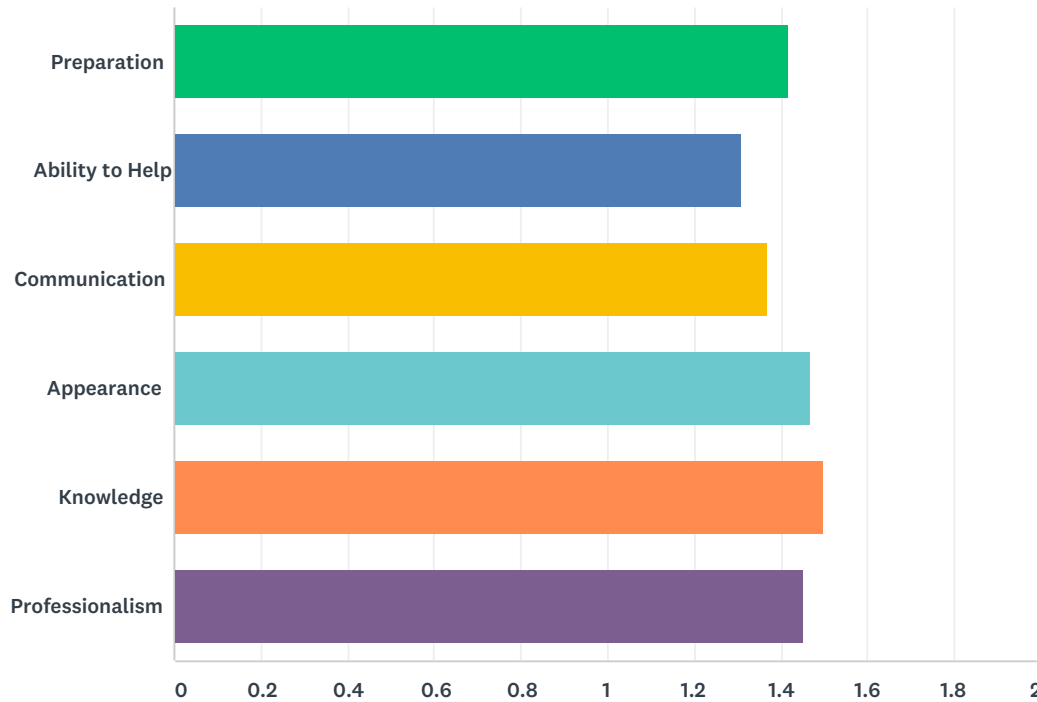
Answered: 43   Skipped: 0



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	N/A	TOTAL	WEIGHTED AVERAGE
Registration Process	39.53% 17	60.47% 26	0.00% 0	0.00% 0	0.00% 0	43	1.60
Long Sleeve Shirt	30.23% 13	44.19% 19	0.00% 0	2.33% 1	23.26% 10	43	1.67
Course Layout	44.19% 19	44.19% 19	9.30% 4	0.00% 0	2.33% 1	43	1.64
Chip Timing	41.86% 18	58.14% 25	0.00% 0	0.00% 0	0.00% 0	43	1.58
Overall Value for Price Paid	51.16% 22	44.19% 19	2.33% 1	0.00% 0	2.33% 1	43	1.50
Organization of Event	53.49% 23	46.51% 20	0.00% 0	0.00% 0	0.00% 0	43	1.47

## Q3 Please rate the event staff:

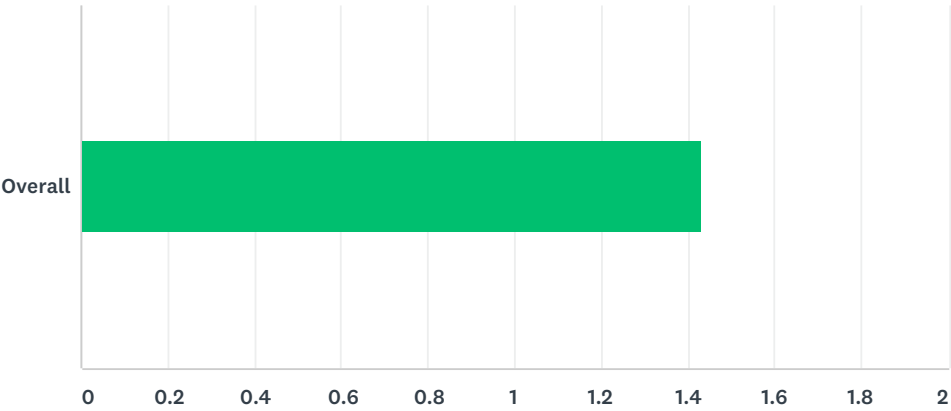
Answered: 43 Skipped: 0



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	N/A	TOTAL	WEIGHTED AVERAGE
Preparation	58.14% 25	41.86% 18	0.00% 0	0.00% 0	0.00% 0	43	1.42
Ability to Help	64.29% 27	28.57% 12	0.00% 0	0.00% 0	7.14% 3	42	1.31
Communication	62.79% 27	37.21% 16	0.00% 0	0.00% 0	0.00% 0	43	1.37
Appearance	53.49% 23	46.51% 20	0.00% 0	0.00% 0	0.00% 0	43	1.47
Knowledge	48.84% 21	48.84% 21	0.00% 0	0.00% 0	2.33% 1	43	1.50
Professionalism	54.76% 23	45.24% 19	0.00% 0	0.00% 0	0.00% 0	42	1.45

Q4 Please rate your overall satisfaction of the Harvest Hustle 5K Run:

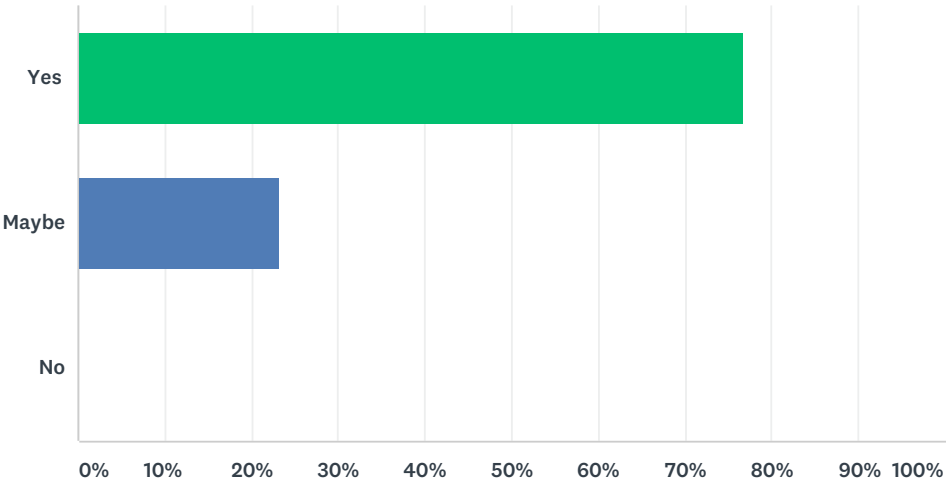
Answered: 42    Skipped: 1



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	N/A	TOTAL	WEIGHTED AVERAGE
Overall	57.14% 24	42.86% 18	0.00% 0	0.00% 0	0.00% 0	42	1.43

Q5 Do you plan to participate in this event in the future?

Answered: 43    Skipped: 0

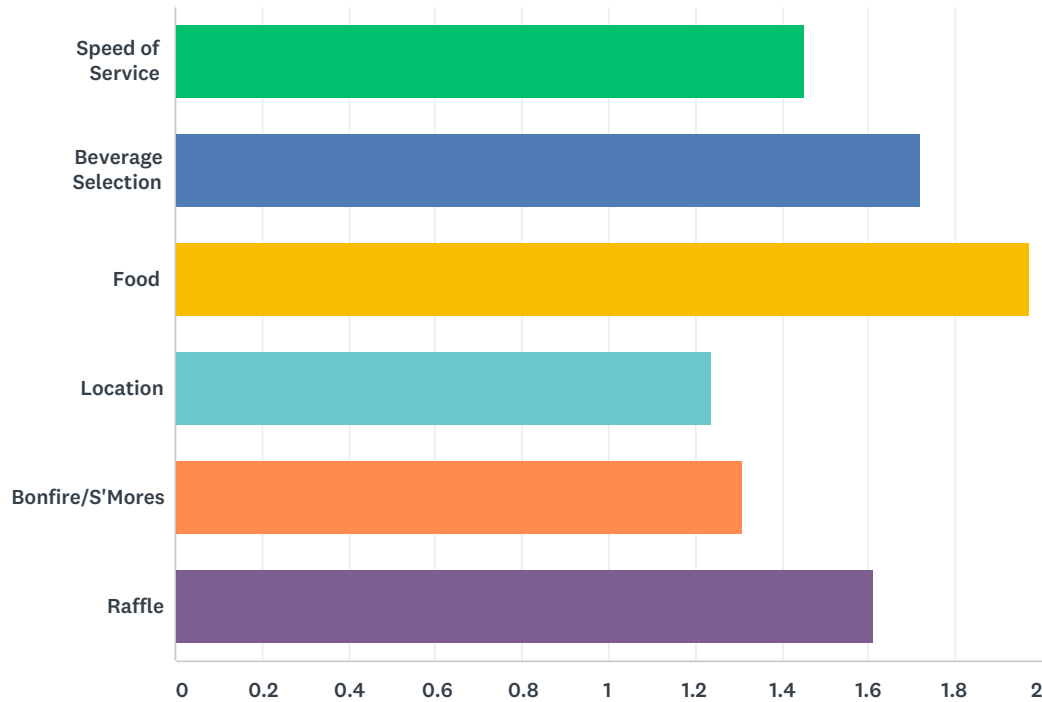


ANSWER CHOICES		RESPONSES	
Yes		76.74%	33
Maybe		23.26%	10
No		0.00%	0
TOTAL			43

#	IF NO, WHY	DATE
1	Course was a little challenging with all the hills! Might be best to communicate that a little more.	9/24/2018 4:19 PM

## Q6 Please rate the following regarding the post race party:

Answered: 42 Skipped: 1



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	DID NOT ATTEND	TOTAL	WEIGHTED AVERAGE
Speed of Service	45.24% 19	30.95% 13	2.38% 1	0.00% 0	21.43% 9	42	1.45
Beverage Selection	30.95% 13	38.10% 16	4.76% 2	2.38% 1	23.81% 10	42	1.72
Food	16.67% 7	45.24% 19	9.52% 4	2.38% 1	26.19% 11	42	1.97
Location	63.41% 26	19.51% 8	0.00% 0	0.00% 0	17.07% 7	41	1.24
Bonfire/S'Mores	50.00% 21	16.67% 7	2.38% 1	0.00% 0	30.95% 13	42	1.31
Raffle	30.95% 13	30.95% 13	4.76% 2	0.00% 0	33.33% 14	42	1.61

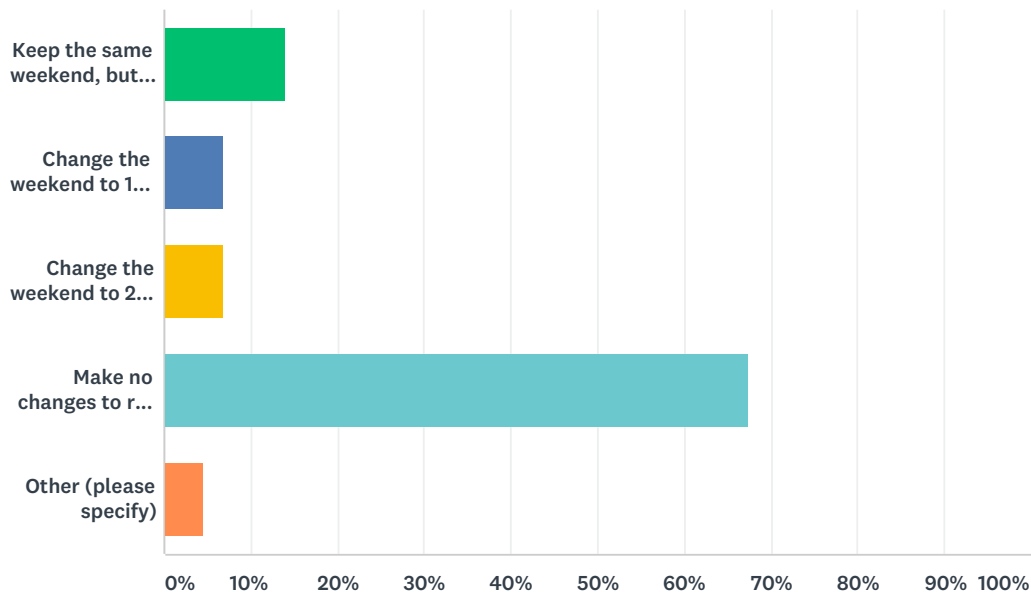
#	ADDITIONAL COMMENTS	DATE
1	Should offer vegetarian options	9/28/2018 8:10 AM
2	Why not an alternative for those who don't drink beer, such as white claw or truly spiked water? Not everyone drinks beer!!!!!!	9/25/2018 9:55 AM
3	Needed an American beer	9/24/2018 10:29 PM
4	The catering, bonfire/s'mores, raffle, and location all made this race a delight for me, even if the course itself was also absolutely beautiful. Well done!	9/24/2018 4:12 PM
5	I went over to the party area but found nothing, so I left.	9/24/2018 3:59 PM
6	I would have stayed but I had to get my kids to bed.	9/24/2018 3:55 PM



7	Location of registration, awards could have been better marked.	9/24/2018 2:02 PM
8	My daughter loves the s'mores. It helped make the race less boring for a toddler waiting for her mom to run.	9/24/2018 1:59 PM
9	Wish we didn't have to be present to win	9/24/2018 1:57 PM

**Q7 The Park District is already considering some changes to this event for 2019. Let us know what your preference would be for the future. Please note these are just ideas our staff have come up with.**

Answered: 43 Skipped: 0



ANSWER CHOICES	RESPONSES	
Keep the same weekend, but change race time to a morning run.	13.95%	6
Change the weekend to 1 week later and make no change to the time of race (5:30pm)	6.98%	3
Change the weekend to 2-3 weeks later and make it more of a Halloween Themed Run.	6.98%	3
Make no changes to race time or weekend of the event.	67.44%	29
Other (please specify)	4.65%	2
TOTAL		43

#	OTHER (PLEASE SPECIFY)	DATE
1	Early September (9/07/2019 but make no change to the time of the race - 5:30) whenever Geneva, Batavia, and St. Charles do not have their homecomings	9/26/2018 10:02 PM
2	I liked the time of the race, which weekend is less important to me.	9/24/2018 1:56 PM

## Q8 What was your favorite part of the event?

Answered: 27   Skipped: 16

#	RESPONSES	DATE
1	The path was beautiful	9/28/2018 8:10 AM
2	My favorite part of the event was how friendly the people were there. I liked talking to the people before and after the race. Another thing was the AWESOME MEDAL!!!! I LOVED THE MEDALS!!! The design gets better and better every year I have ran this race! The course was perfectly well set up and saw nothing wrong with the course. Keep up the good work on the finisher medal and race in general!	9/26/2018 10:02 PM
3	the supper after the event	9/26/2018 3:23 PM
4	It was well organized. Unfortunately, I didn't any after party events due to other plans for the evening.	9/25/2018 5:29 PM
5	Usually the after party at this race is pretty nice with Portillos or Chick-fil-a, but this year's food was really bad.	9/25/2018 9:55 AM
6	Evening, great weather, location	9/25/2018 4:30 AM
7	Fire and vendors	9/24/2018 10:57 PM
8	It was all good	9/24/2018 10:29 PM
9	Scenic run	9/24/2018 9:17 PM
10	Beautiful evening! Fun event! Thank you!	9/24/2018 9:01 PM
11	Time of year	9/24/2018 6:46 PM
12	The race itself. I like option to buy or not buy a shirt!	9/24/2018 5:32 PM
13	enjoyed the trail through the fields...not just concrete path	9/24/2018 5:23 PM
14	The finisher medals were really nice.	9/24/2018 4:19 PM
15	My favorite part of the race is tied with the course itself and the afterparty (simple but effective use of catering, raffle, and bonfire to make the event loads of fun for kids and adults alike). I would also like to mention the EXCELLENT inclusion of pace markers at the beginning of the race to help distribute runners on a continuum of slower to faster.	9/24/2018 4:12 PM
16	Ease of access, parking, very low key.	9/24/2018 3:55 PM
17	The course and packet pickup/registration area are very much in keeping with the harvest theme and season!	9/24/2018 3:17 PM
18	The surroundings and post party	9/24/2018 3:10 PM
19	Beer	9/24/2018 2:44 PM
20	Cross country section followed by steep uphill at mile 2	9/24/2018 2:31 PM
21	The local event with family participation.	9/24/2018 2:24 PM
22	Watching the runners!	9/24/2018 2:17 PM
23	Great course	9/24/2018 2:09 PM
24	Finish time and fun location. Nice surprise having s'mores	9/24/2018 2:02 PM
25	Course was a mix of paved path and grassy trail. I like trail running, but there aren't many local true trails, so this was a nice compromise. I liked the time of day since I'm not a morning person and too hard to get out of the house early with a toddler and baby. Liked the family friendly location. Liked the Solemn Oath beer. Everything was very nice. I didn't get a shirt because I registered too late but they looked nice!	9/24/2018 1:59 PM
26	The view	9/24/2018 1:59 PM

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27	the coarse	9/24/2018 1:56 PM
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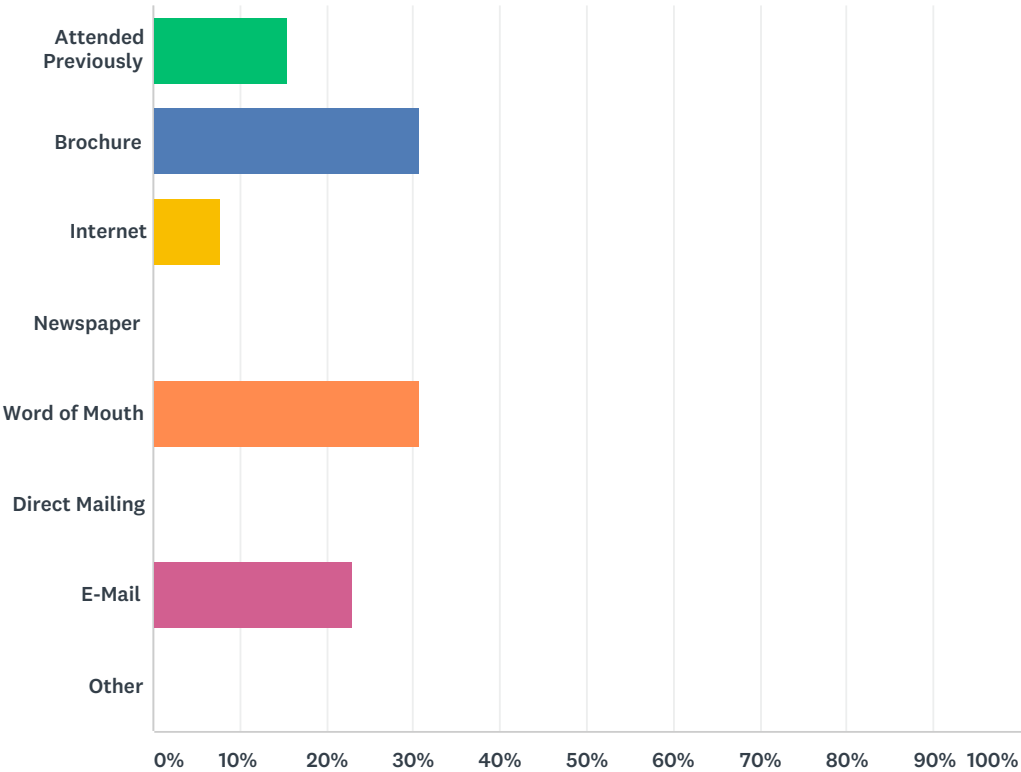
## Q9 What area(s) of the event would you like to see improved upon?

Answered: 25   Skipped: 18

#	RESPONSES	DATE
1	There should be course marshals, or better signs telling people where to go. At one point of the race, the cones were moved and multiple people went the wrong way.	9/28/2018 8:10 AM
2	The thing I want to see improve is move the event to very early September because a lot of times one of the high schools in the Tri-Cities hold their homecomings on race weekend. Like for instance I saw Batavia High School kids getting photos at Peck Farm this year and their dance was held on the night the Harvest Hustle 5k was held. In fact I could not attend in 2016 because of my senior homecoming dance being on the same day. So I think we should hold it on a weekend in September that none of the Tri-Cities high schools have their homecoming so that we can possibly get a much better turn out for future events.	9/26/2018 10:02 PM
3	more people on the course for directions	9/26/2018 3:23 PM
4	I would really like to see a spiked water such as Truly or White Claw offered for those of us who don't drink beer.	9/25/2018 9:55 AM
5	Can't think of anything	9/25/2018 4:30 AM
6	I know people at the back were having issues with the markings of directions. This was my first running race and was very pleased with the event.	9/24/2018 10:29 PM
7	Keep it as is! Fun local event and easy to participate in!	9/24/2018 9:01 PM
8	Different food	9/24/2018 6:46 PM
9	Better beer selection	9/24/2018 5:32 PM
10	the food was mediocre at best hot dogs were terrible. The s'mores were a nice touch for the kids	9/24/2018 5:23 PM
11	It was a tad challenging with all the homecoming photos going on at the same time as the racers getting there.	9/24/2018 4:19 PM
12	My only complaint, and it is hardly a complaint at all-I would like to have had a shirt with a smaller neck opening. However, altogether this was an excellent rustic race, well organized, and positioned at a beautiful location.	9/24/2018 4:12 PM
13	None.	9/24/2018 3:55 PM
14	A cleaner trail...no animal feces	9/24/2018 3:10 PM
15	Time given at each mile	9/24/2018 2:44 PM
16	You may wish to award the top three in each age group	9/24/2018 2:31 PM
17	course ..more on the paved portion	9/24/2018 2:24 PM
18	Online registration	9/24/2018 2:17 PM
19	Possibly stagger the start a bit. Since you have chip timing, this is easy and would relieve congestion on the small trail.	9/24/2018 2:09 PM
20	Better marked registration and awards area	9/24/2018 2:02 PM
21	None!	9/24/2018 1:59 PM
22	An alternative food option.	9/24/2018 1:58 PM
23	none	9/24/2018 1:56 PM
24	The shirts were a very awkward fit. I didn't even want to wear it	9/24/2018 1:52 PM
25	Nothing, my family has been running 5k, 10k, 1/2 and full marathons in the area for 10+ years. This was our first Harvest Hustle and I regret not participating in this race sooner! Love love love the 5:30pm start time, so nice to be able to enjoy the evening atmosphere at the post race party. A change from the norm. S'mores were a great addition for the kids especially.	9/24/2018 1:50 PM

Q1 How did you hear about the Zombie Apocalypse?

Answered: 13 Skipped: 0

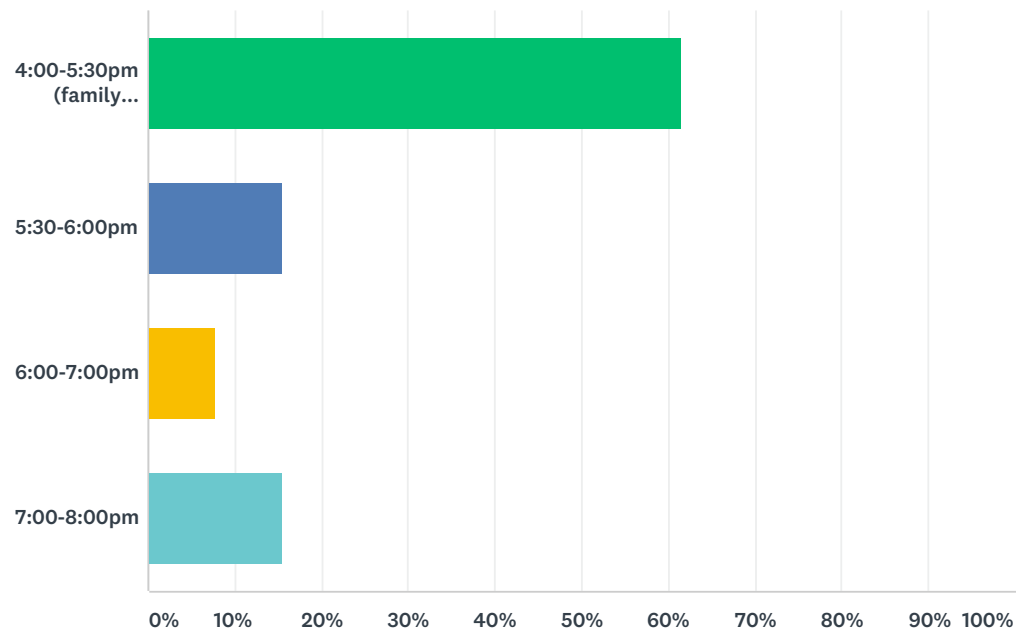


ANSWER CHOICES		RESPONSES	
Attended Previously		15.38%	2
Brochure		30.77%	4
Internet		7.69%	1
Newspaper		0.00%	0
Word of Mouth		30.77%	4
Direct Mailing		0.00%	0
E-Mail		23.08%	3
Other		0.00%	0
Total Respondents: 13			

#	IF OTHER (PLEASE SPECIFY)	DATE
	There are no responses.	

Q2 What time frame did you participate in the event?

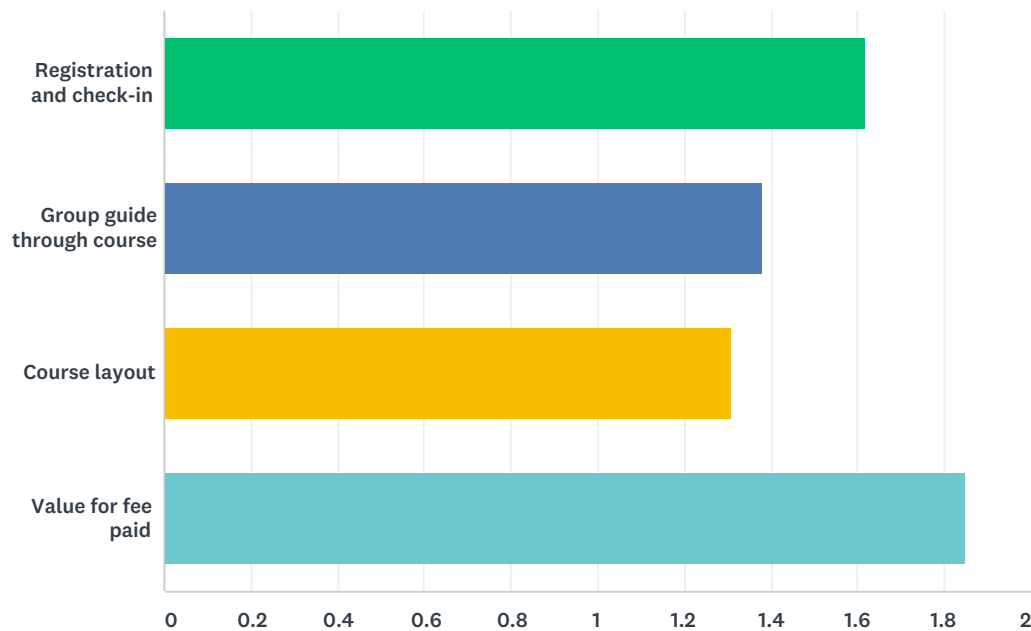
Answered: 13    Skipped: 0



ANSWER CHOICES	RESPONSES	
4:00-5:30pm (family friendly hour)	61.54%	8
5:30-6:00pm	15.38%	2
6:00-7:00pm	7.69%	1
7:00-8:00pm	15.38%	2
TOTAL		13

### Q3 Please rate the following event items:

Answered: 13   Skipped: 0

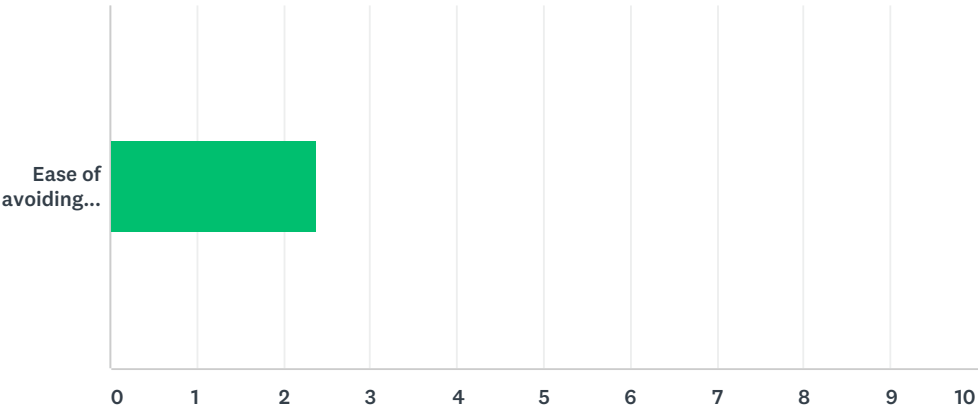


	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	N/A	TOTAL	WEIGHTED AVERAGE
Registration and check-in	46.15% 6	46.15% 6	7.69% 1	0.00% 0	0.00% 0	13	1.62
Group guide through course	61.54% 8	38.46% 5	0.00% 0	0.00% 0	0.00% 0	13	1.38
Course layout	69.23% 9	30.77% 4	0.00% 0	0.00% 0	0.00% 0	13	1.31
Value for fee paid	38.46% 5	38.46% 5	23.08% 3	0.00% 0	0.00% 0	13	1.85



Q4 How difficult was it to avoid the zombies?

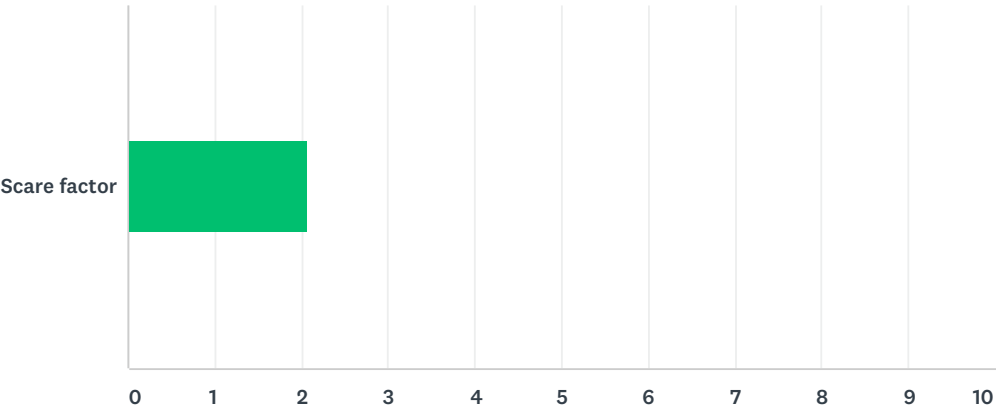
Answered: 13 Skipped: 0



	VERY EASY	EASY	ADEQUATE	DIFFICULT	VERY DIFFICULT	TOTAL	WEIGHTED AVERAGE
Ease of avoiding zombies	7.69% 1	46.15% 6	46.15% 6	0.00% 0	0.00% 0	13	2.38

Q5 Was the event as scary as you expected?

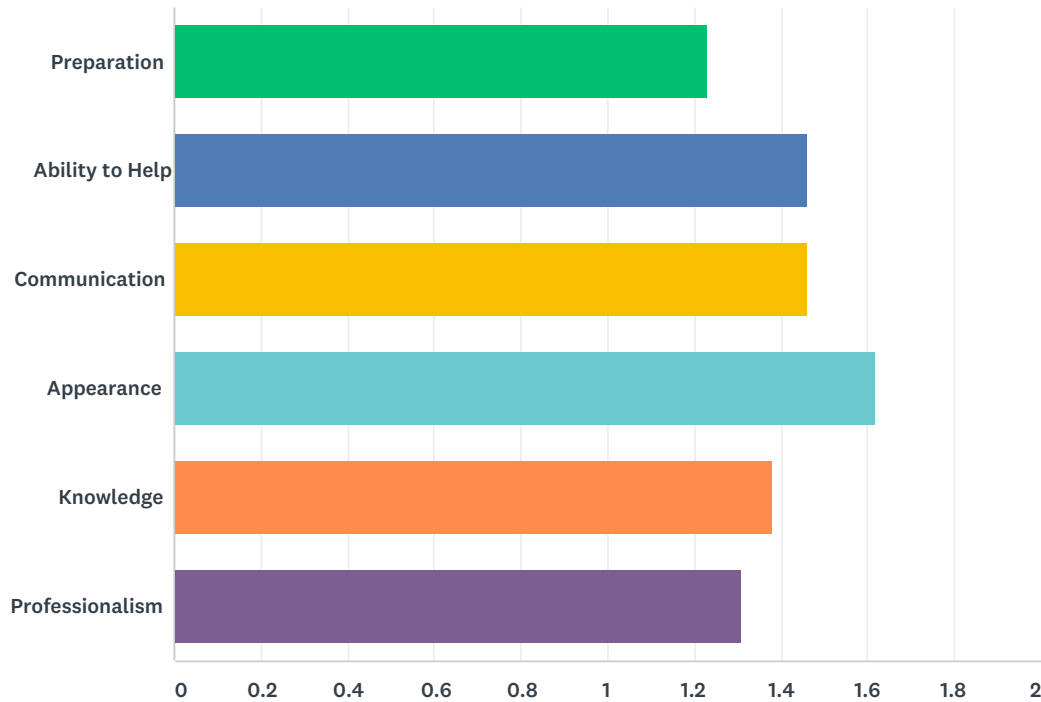
Answered: 13    Skipped: 0



	EXCEEDED STANDARDS	MET STANDARDS	BELOW STANDARDS	NEEDS IMPROVEMENT	TOTAL	WEIGHTED AVERAGE
Scare factor	15.38% 2	69.23% 9	7.69% 1	7.69% 1	13	2.08

## Q6 Please rate the event staff:

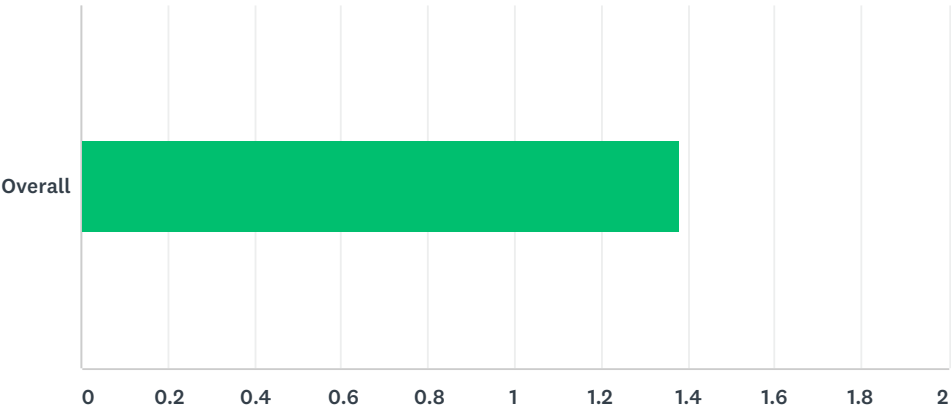
Answered: 13 Skipped: 0



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	N/A	TOTAL	WEIGHTED AVERAGE
Preparation	76.92% 10	23.08% 3	0.00% 0	0.00% 0	0.00% 0	13	1.23
Ability to Help	53.85% 7	46.15% 6	0.00% 0	0.00% 0	0.00% 0	13	1.46
Communication	53.85% 7	46.15% 6	0.00% 0	0.00% 0	0.00% 0	13	1.46
Appearance	53.85% 7	30.77% 4	15.38% 2	0.00% 0	0.00% 0	13	1.62
Knowledge	61.54% 8	38.46% 5	0.00% 0	0.00% 0	0.00% 0	13	1.38
Professionalism	69.23% 9	30.77% 4	0.00% 0	0.00% 0	0.00% 0	13	1.31

Q7 Please rate your overall satisfaction of the Zombie Apocalypse:

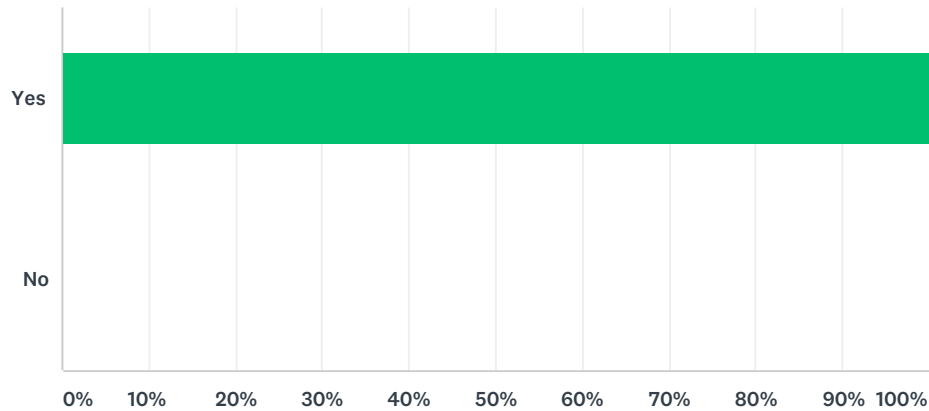
Answered: 13    Skipped: 0



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	UNACCEPTABLE	N/A	TOTAL	WEIGHTED AVERAGE
Overall	61.54% 8	38.46% 5	0.00% 0	0.00% 0	0.00% 0	13	1.38

## Q8 Would you recommend this program to a friend?

Answered: 13 Skipped: 0

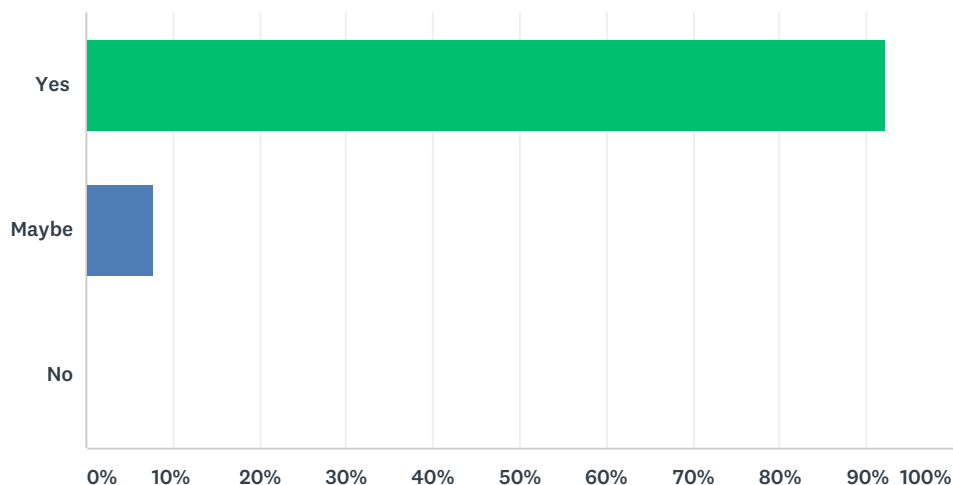


ANSWER CHOICES		RESPONSES	
Yes		100.00%	13
No		0.00%	0
TOTAL			13

#	IF NOT PLEASE EXPLAIN WHY:	DATE
1	This was a great program for kids! I brought my sons 5 & 8 and although my 5 year old was a bit young the guides we had were absolutely wonderful and the zombies obviously knew not to take it too far with him. What a nice program for Halloween!	10/22/2018 7:47 AM

## Q9 Do you plan to participate in this event in the future?

Answered: 13 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	92.31%	12
Maybe	7.69%	1
No	0.00%	0
TOTAL		13

#	IF NOT, PLEASE EXPLAIN WHY:	DATE
1	For a family of 5 it is very expensive. I understand paying at night but during family friendly I'm wondering if parents could be free. Since we have done it twice (only 2 members of the family) I'm not sure I would pay again only \$20 for us but \$40 for my sisters fam and my nephew was very scared.	10/30/2018 8:40 AM

## Q10 What was your favorite part of the event?

Answered: 8 Skipped: 5

#	RESPONSES	DATE
1	Watching my daughter (5 years old) interact and get into it, she just loves this and loves staying away from Zombies. However, she would be upset if she lost football flags. It's nice they don't try too hard with little ones	10/30/2018 8:40 AM
2	The game itself was great!	10/22/2018 3:36 PM
3	Being able to do something semi-scary as a family, this was a very nice program. Thank you!	10/22/2018 7:47 AM
4	My daughter and her friends had a great time. They loved it and want to go back next year.	10/21/2018 10:07 PM
5	running	10/21/2018 11:29 AM
6	One respondent says first part, one says "all"	10/21/2018 11:00 AM
7	The chase. Being able to run for your life as a family.	10/21/2018 9:14 AM
8	Walking in the woods	10/21/2018 8:53 AM

## Q11 What area(s) of the event would you like to see improved upon?

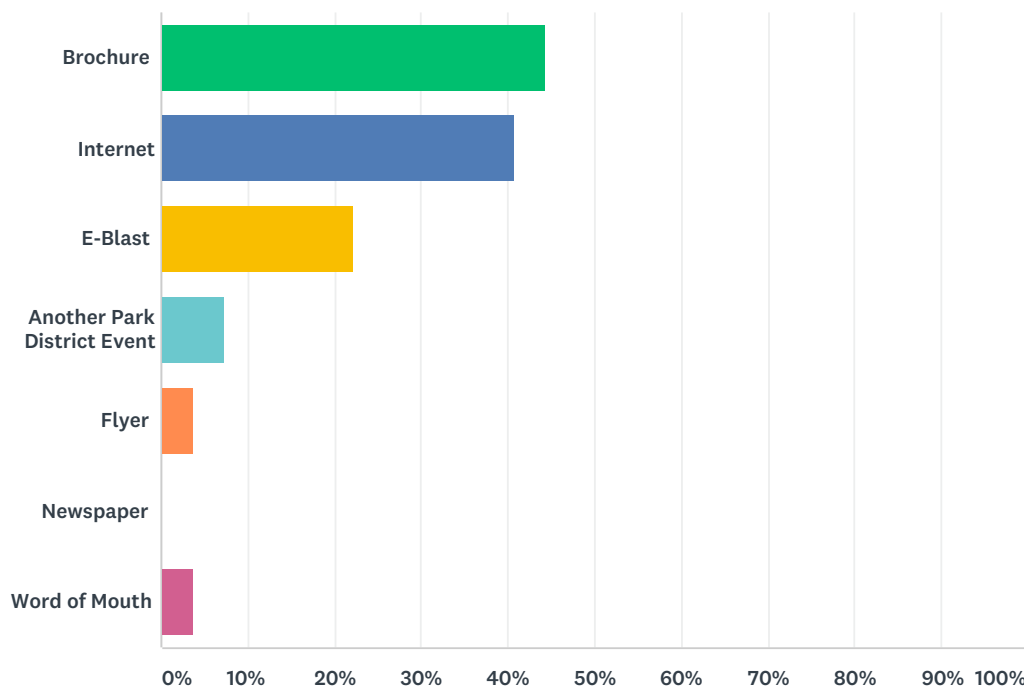
Answered: 7   Skipped: 6

#	RESPONSES	DATE
1	Maybe it could be a little longer?	10/22/2018 3:36 PM
2	It seems like there were so many more decorations in past years. Wonder if thus was a weather related issue this year? Missed the fog machine and items like that this year. Loved the zombie rolling heads this year.	10/22/2018 10:36 AM
3	its great, no areas of improvement are needed	10/21/2018 11:29 AM
4	One area, none of the zombies really tried to chase anyone. They seemed not too interested in being zombies	10/21/2018 11:07 AM
5	More scary things in the fields	10/21/2018 11:00 AM
6	More guidelines for age appropriateness	10/21/2018 8:53 AM
7	More interacting with the zombies. During some of the runs to the safe zones there were barely an zombies or uninvolved zombies that didn't even give chase.	10/21/2018 8:17 AM



## Q1 How did you hear about this event?

Answered: 27 Skipped: 3

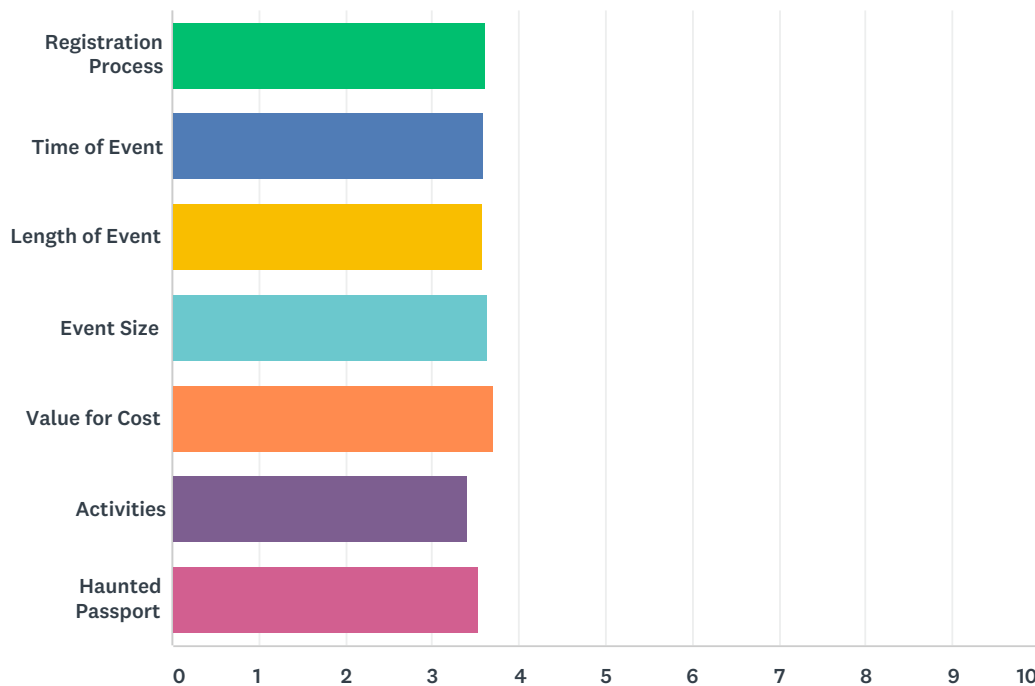


ANSWER CHOICES	RESPONSES	
Brochure	44.44%	12
Internet	40.74%	11
E-Blast	22.22%	6
Another Park District Event	7.41%	2
Flyer	3.70%	1
Newspaper	0.00%	0
Word of Mouth	3.70%	1
Total Respondents: 27		

#	OTHER (PLEASE SPECIFY)	DATE
1	School Online backpack	10/31/2018 5:51 AM
2	I attended last year	10/30/2018 7:48 PM
3	Catalog	10/30/2018 6:14 PM
4	Went to it last year!	10/30/2018 5:13 PM

## Q2 Please Rate the Event Content:

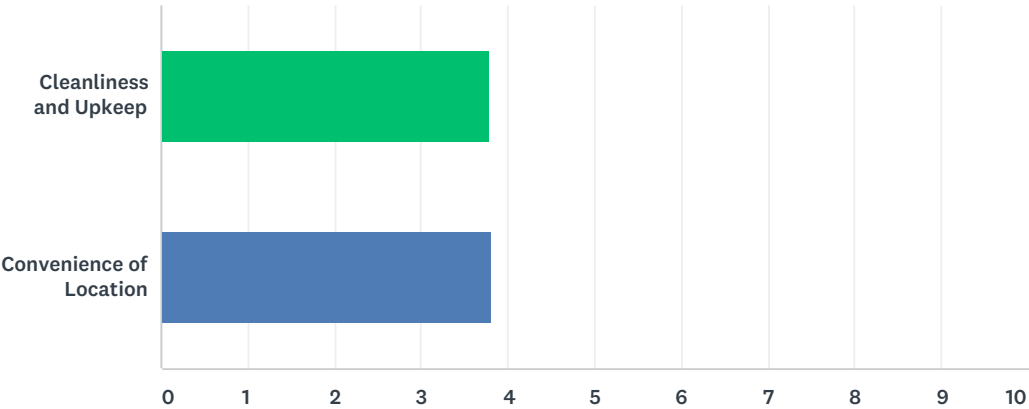
Answered: 30 Skipped: 0



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	NEEDS IMPROVEMENT	N/A	TOTAL	WEIGHTED AVERAGE
Registration Process	60.00% 18	36.67% 11	0.00% 0	0.00% 0	3.33% 1	30	3.62
Time of Event	60.00% 18	40.00% 12	0.00% 0	0.00% 0	0.00% 0	30	3.60
Length of Event	60.00% 18	36.67% 11	3.33% 1	0.00% 0	0.00% 0	30	3.57
Event Size	63.33% 19	36.67% 11	0.00% 0	0.00% 0	0.00% 0	30	3.63
Value for Cost	70.00% 21	30.00% 9	0.00% 0	0.00% 0	0.00% 0	30	3.70
Activities	53.33% 16	40.00% 12	0.00% 0	6.67% 2	0.00% 0	30	3.40
Haunted Passport	60.00% 18	36.67% 11	0.00% 0	3.33% 1	0.00% 0	30	3.53

Q3 Please Rate the Event Facility Conditions:

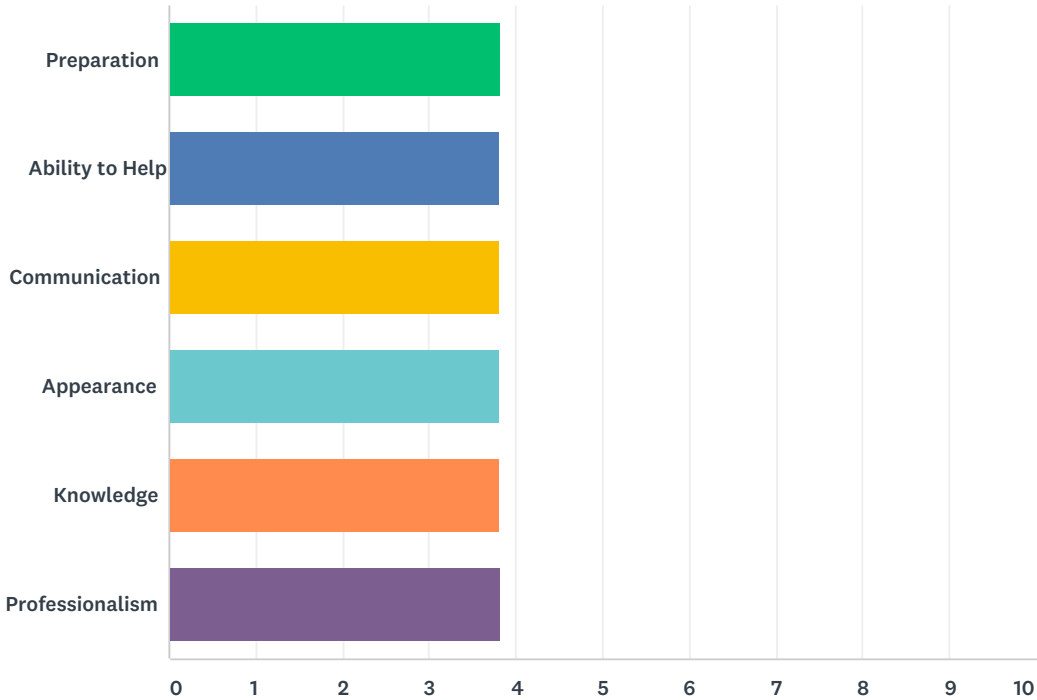
Answered: 30    Skipped: 0



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	NEEDS IMPROVEMENT	N/A	TOTAL	WEIGHTED AVERAGE
Cleanliness and Upkeep	79.31% 23	20.69% 6	0.00% 0	0.00% 0	0.00% 0	29	3.79
Convenience of Location	80.00% 24	20.00% 6	0.00% 0	0.00% 0	0.00% 0	30	3.80

Q4 Please Rate the Event Staff:

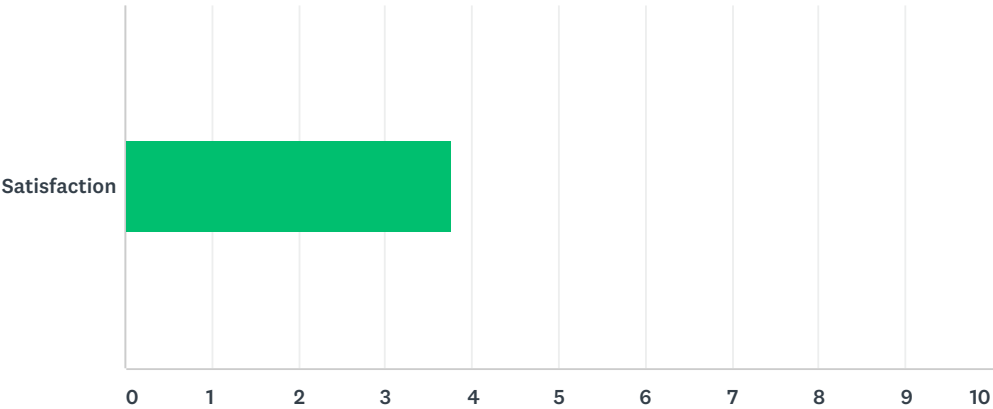
Answered: 30    Skipped: 0



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	NEEDS IMPROVEMENT	N/A	TOTAL	WEIGHTED AVERAGE
Preparation	83.33% 25	16.67% 5	0.00% 0	0.00% 0	0.00% 0	30	3.83
Ability to Help	80.00% 24	20.00% 6	0.00% 0	0.00% 0	0.00% 0	30	3.80
Communication	80.00% 24	20.00% 6	0.00% 0	0.00% 0	0.00% 0	30	3.80
Appearance	80.00% 24	20.00% 6	0.00% 0	0.00% 0	0.00% 0	30	3.80
Knowledge	80.00% 24	20.00% 6	0.00% 0	0.00% 0	0.00% 0	30	3.80
Professionalism	83.33% 25	16.67% 5	0.00% 0	0.00% 0	0.00% 0	30	3.83

Q5 Please Rate your Overall Satisfaction with this Event:

Answered: 30 Skipped: 0



	EXCEEDS STANDARDS	MEETS STANDARDS	BELOW STANDARDS	NEEDS IMPROVEMENT	TOTAL	WEIGHTED AVERAGE
Satisfaction	76.67% 23	23.33% 7	0.00% 0	0.00% 0	30	3.77

## Q6 What did you like most about the program?

Answered: 20   Skipped: 10

#	RESPONSES	DATE
1	The science demonstration room and the carnival games were great!	11/13/2018 11:24 AM
2	All of the fun activities for families to do together.	11/7/2018 6:28 AM
3	It's just a fun day for the kids to do fun things in their costumes.	11/6/2018 9:12 AM
4	Wide variety of activities	11/4/2018 2:40 PM
5	We enjoyed the Halloween family pictures (with scarecrows).	11/3/2018 9:18 PM
6	It was indoors	10/31/2018 9:00 AM
7	Just that my kids had fun.	10/31/2018 7:36 AM
8	The variety of activities, inclusiveness for all age groups	10/31/2018 7:13 AM
9	Variety of activities	10/31/2018 5:51 AM
10	The fact that there were two distinct bounce houses available grouped by age so that the "bigger kids" had their own to avoid issue. Very smart thinking! The craft room upstairs was great too.	10/30/2018 8:03 PM
11	Largely indoors.	10/30/2018 7:48 PM
12	Announcements were made alerting participants to various activities like the egg hunt and costume contest.	10/30/2018 5:54 PM
13	Event was well organized. Never felt crowded or congested. Staff did a good job of keeping activities organized (bounce house, games, etc) and communicating upcoming events (egg hunt, parade, etc) Passport was effective in encouraging people to visit all areas of the event.	10/30/2018 5:22 PM
14	It's so fun for the kids! It's very organized too!	10/30/2018 5:13 PM
15	i thought it was very well organized!	10/30/2018 5:04 PM
16	My son enjoyed the egg hunt and the bouncy house the most	10/30/2018 4:26 PM
17	Mr Steve show	10/30/2018 4:17 PM
18	Perfect activities for my young kids!	10/30/2018 4:14 PM
19	This was such a wonderful program. So reasonable in cost and such a great diversity of activities for my little one.	10/30/2018 3:47 PM
20	games were very organized	10/30/2018 3:46 PM

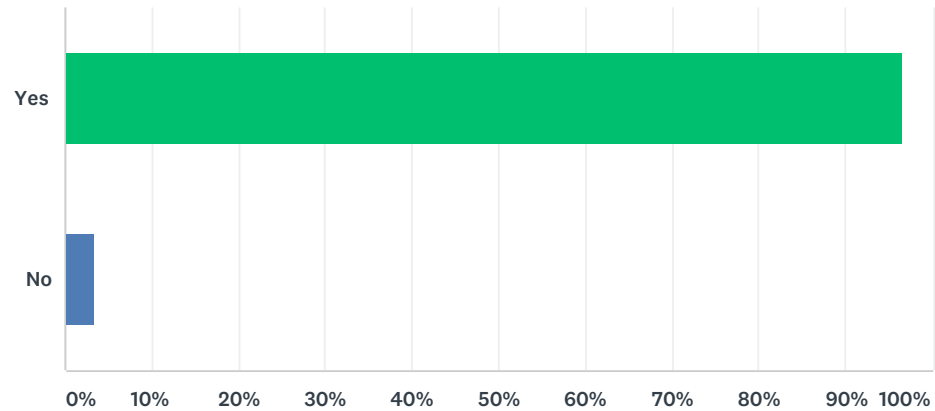
## Q7 Please offer any suggestions that you feel would help the Geneva Park District improve this event.

Answered: 9 Skipped: 21

#	RESPONSES	DATE
1	Loved it! Thank you!	11/7/2018 6:28 AM
2	Many of the prizes and candies were choking hazards for kids under 3 so my 2.5 year old didn't get to keep many of his prizes because of this	11/4/2018 2:40 PM
3	The egg hunt was a nice idea, but too many kids in a small space made it really difficult for small/timid children to get any eggs. Even in the toddler age group.	10/31/2018 7:13 AM
4	Add different games to vary from year to year	10/31/2018 6:21 AM
5	More food and concession options available for purchase that are a "fall theme" like cider, apple cider donuts, etc.	10/30/2018 8:03 PM
6	I'm not sure if was was actually longer last year, but it felt short this year. I got there right at 10 and felt as though I had to rush through the stations to get done by 11 for the little kids egg hunt. Quick tractor ride after the eggs and the stations were over. Hold at least one additional egg hunt to thin the crowd. I suggest: *Children escorted by parents (toddlers and older children who are timid) * <5 years (or whatever the current age cutoff was) alone with no parents * > 5 years alone with no parents I got there on time for the little kids hunt and my 3 year old lined up on the fence by himself as instructed. People kept piling in and later parents came in with their children and then made a wall in front of my 3 year old and the other kids that got there first. This left him boxed in such that when all the kids went running he was stuck behind a bunch of adults and only got 1 egg.	10/30/2018 7:48 PM
7	I missed the raffle guessing game this year.	10/30/2018 5:13 PM
8	Wish they said kids under 1 were free so I could preregistration the other ones	10/30/2018 4:14 PM
9	an egg hunt divided up into smaller age groups 3 yrs and under, 4-7 years old, etc 5 and under is hard for the little ones	10/30/2018 3:46 PM

Q8 Will you attend this event again in the future?

Answered: 30 Skipped: 0



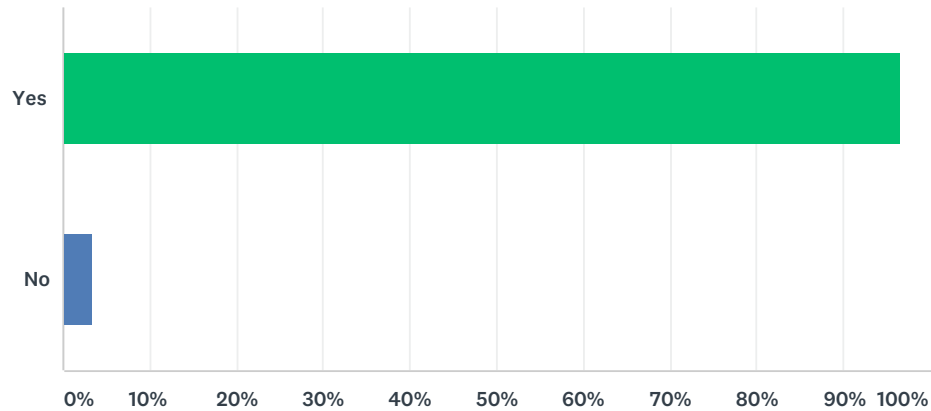
ANSWER CHOICES		RESPONSES	
Yes		96.67%	29
No		3.33%	1
TOTAL			30

#	IF NOT PLEASE EXPLAIN WHY:	DATE
	There are no responses.	



Q9 Would you recommend this program to a friend?

Answered: 30 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		96.67%	29
No		3.33%	1
TOTAL			30

#	IF NOT PLEASE EXPLAIN WHY:	DATE
	There are no responses.	

## Q10 Additional Comments:

Answered: 6 Skipped: 24

#	RESPONSES	DATE
1	We had a great time!	11/3/2018 9:18 PM
2	I paid cash this year because I had my credit card # stolen a week or two after I wrote my number down on the paper form to pay for the event last year. I'm not certain my number was taken from the park district, but the stolen card was used to buy large ticket items that were delivered to my home, presumably to be stolen off of the porch by someone local (something someone who stole my card from an online purchase probably wouldn't do).	10/30/2018 7:48 PM
3	Nice event. Enjoyed the sponsor booths also.	10/30/2018 5:54 PM
4	Well done event. Great job organizing & good value.	10/30/2018 5:22 PM
5	This was our second year going and it's so fun!	10/30/2018 5:13 PM
6	We've been coming for years, but as my son is now six, I almost feel like he's getting too old for it. There isn't much to do for the school aged kids.	10/30/2018 4:26 PM