

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING
March 18, 2019
7:00 PM**

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
February 18, 2019
7:00 p.m.**

CALL TO ORDER

President VanderVeen called the meeting to order at 7:02 p.m.

ROLL CALL

President VanderVeen called for the roll. Commissioner Condon, Vice President John Frankenthal, Commissioner Pat Lenski (remote), Commissioner Jay Moffat & President VanderVeen all answered present.

Staff members present were Executive Director Sheavoun Lambillotte, Administrative Assistant Amy McConnell, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Jerry Culp, Supt. of Finance & Personnel Christy Powell, Manager of Peck Farm Trish Burns, Recreation/Aquatic Supervisor Sarah Sielisch.

Press: None

Guests: Aaron Gold, Dan Forbes & Dave Phillips with Speer Financial.

HEARING OF GUESTS

N/A

READING OF MINUTES

Commissioner Moffat made a motion to approve the minutes from the Regular Scheduled Meeting of January 21, 2019 and the BINA Hearing Minutes from January 21, 2019 as presented. Vice President Frankenthal seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Moffat made a motion to approve the claims and accounts as presented. Commissioner Condon seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Superintendent of Finance & Personnel Christy Powell reviewed the January financial reports. Ms. Powell stated that we are on target with being 75% through the budget year. Also, that the Consumer Price Index (CPI) for the 2019 calendar year was released at 1.9%. This rate will be used to determine the growth in our 2019 tax levy, which is received in budget year 2020-2021. Commissioner Moffat made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Vice President Frankenthal seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Commissioner Moffat made a motion to approve the agenda as presented. Commissioner Condon seconded. All ayes. Motion carried.

CORRESPONDENCE

Press clippings book was passed around.

OLD BUSINESS

TAX ABATEMENT ORDINANCES

Supt. of Personnel & Finance Powell stated that the tax levy associated with the Alternative Revenue Bonds must be abated annually. The tax levies for Series 2010 and 2014 must be abated annually as these bonds are paid from the General and Recreation Funds. Abatement ordinances must be filed with Kane County by March 1.

TAX ABATEMENT ORDINANCE #2019-02 (Series 2010)

Commissioner Moffat made the motion to approve the Tax Abatement Ordinance #2019-02 for Series 2010 Bond Issue. Vice President Frankenthal seconded. A roll call vote was taken. Condon-aye, Frankenthal-aye, Lenski-aye, Moffat-aye, VanderVeen-aye. All ayes. Motion carried.

TAX ABATEMENT ORDINANCE #2019-03 (Series 2014)

Commissioner Moffat made a motion to approve the Tax Abatement Ordinance #2019-03 for Series 2014 Bond Issue. Vice President Frankenthal seconded. A roll call vote was taken. Condon-aye, Frankenthal-aye, Lenski-aye, Moffat-aye, VanderVeen-aye. All ayes. Motion carried.

CLOVER HILLS PARK RENOVATION PLAYGROUND EQUIPMENT PURCHASE REQUEST/BID RESULTS

Commissioner Moffat made a motion to approve the low bidder, D & J Landscape Inc., in the amount of \$74,136.66, for the playground equipment to be replaced at Clover Hills Park. Vice President Frankenthal seconded. All ayes. Motion carried.

LIMITED BOND ORDINANCE #2019-04

The sale of the #2019-04 limited bonds of \$1.6m will finalize today, Monday, February 18, 2019. The district is purchasing its own bonds at a rate of 2.885%. The bond sale award information and term sheet provided by Speer Financial were shared with the board. Possible capital projects include: Sunset Community Center HVAC and Roof Replacement, Wheeler Maintenance Roof Replacement, Peck Farm Trail Expansion, Playground & Equipment Replacement, Vehicles & Equipment, Building Improvements, Parking Lot Repairs, Park Trail Improvements, etc. Commissioner Moffat made a motion to approve the Limited Bond Ordinance #2019-04 as presented. Commissioner Condon seconded. A roll call vote was taken. Condon-aye, Frankenthal-aye, Lenski-aye, Moffat-aye, VanderVeen-aye. All ayes. Motion carried.

STAFF PRESENTATION

Sarah Sielisch, the district's Aquatic/Preschool Supervisor, delivered a presentation on Friendship Station Preschool.

COMMUNICATIONS

Staff will be increasing the minimum wage here at the district to \$10.00/hour to stay in line with other starting positions in the area and to prepare for future legislation changes.

Staff is extremely excited to report that we have been awarded \$400,000 in OSLAD grant funding for the Peck Farm North Master Plan Project. Our first meeting was held last week to begin planning for construction of the path and other park amenities.

A meeting was held with representatives from the UP Railroad to finalize our agreements with them for the Temporary Construction Easement they are requesting. Once completed, those documents will be brought to the board for approval.

Carolyn Nagle, long time Executive Director of the Fox Valley Special Recreation Association has announced her retirement effective April 30th of this year. Staff will miss her strong leadership and dedication to accessibility and inclusion for everyone. As an FVSRA Board Member, Director Lambillotte is assisting in the search for a new Executive Director to lead the organization.

Lee Perington, the district's Attorney for many years, has announced he is retiring from his duties as Registered Agent for the Geneva Park District Foundation. We have transitioned to the Park District's corporate counsel, Ancel Glink, to take on these responsibilities.

Staff is in the process of completing annual full time staff evaluations to be completed by the end of February in preparation for our Personnel & Policy Committee Meeting on February 28, 2019. Pat Lenski & John Frankenthal are on that committee. The date for the Finance Committee Meeting was set for April 9, 2019.

FUTURE MEETINGS

Personnel & Policy Committee Meeting (Pat Lenski & John Frankenthal)	February 26, 2019	4:00 PM
Regular Scheduled Meeting	March 18, 2019	7:00 PM
Regular Scheduled Foundation Meeting	March 19, 2019	7:00 PM
Finance Committee – Budget Meeting (Pat Lenski & Susan VanderVeen)	April 9, 2019	4:00 PM

SUPERINTENDENT OF PARKS AND PROPERTIES

Supt. of Parks and Properties Jerry Culp reviewed his report. Supt. Culp explained that staff have been focusing a lot on the coordination and execution of snow and ice removal. Recent temperatures have allowed the ice rinks to stay open to the public. Staff is also working on the winter maintenance projects in preparation for the spring season, as well as, organizing the maintenance shops. Staff has completed the conversion of the interior lights at both Peck and Wheeler shops to LED and starting to work on converting exterior security lighting. Construction is under way on the Peck Farm Restroom Project and the foundations/frost walls are completed. The contractor is currently working through frost to get the excavation completed and ready for the stone base. Mowing specifications are complete and bids are out and due March 7th. Staff will review the results and present to the board for review at March Board meeting. Path and drainage issues for the Peck Farm South Trail were discussed.

SUPERINTENDENT OF RECREATION

Supt. of Recreation Nicole Vickers reviewed her report. Staff is busy preparing for spring and summer programs. The Super Shuffle was successfully held on February 3. The Just Dad 'n Me Dance was held last night with over 1031 dads and daughters registered. The SPRC & SRFC facility revenue & expense reports were also reviewed. The BestLife Fitness campaigns have been popular and retention numbers are up.

MANAGER OF PECK FARM PARK

Manager of Peck Farm Park Trish Burns reviewed her report. Again this spring a major focus for staff will be addressing the natural areas south of Kaneville Rd along the bike path and V3 will once again assist in eradicating additional invasive plants. Volunteers have been recruited to work in the natural areas around the district, starting with Bennett and Wheeler Park. Ms. Burns stated that we have received our burn permit and plan to start spring burns once weather permits. The Butterfly House opens on May 17.

NEW BUSINESS

PERSONNEL POLICY MANUEL UPDATE

Commissioner Moffat made a motion to approve the updated Full Time Personnel Policy Manual as presented. Vice President Frankenthal seconded. All ayes. Motion carried.

DEERPATH PARK FENCE REPLACEMENT

Commissioner Moffat made a motion to approve Ideal Fence, Inc., in the amount of \$17,380.00, for the replacement of the fence. Commissioner Condon seconded. All ayes. Motion carried.

EXECUTIVE SESSION

None

ADJOURN

Commissioner Lenski made a motion to adjourn the meeting at 8:16 p.m. Vice President Frankenthal seconded. All ayes. Motion carried.

Secretary, Board of Commissioners
Geneva Park District

Submitted By: Sheavoun Lambillotte/Amy McConnell

MINUTES OF PERSONNEL COMMITTEE MEETING

DATE: February 28, 2019

TIME: 4:00pm- 4:50pm

PLACE: Sunset Community Center

PRESENT: Vice President John Frankenthal, Treasurer Pat Lenski (via remote attendance skype), Sheavoun Lambillotte and Christy Powell

The meeting was called to order at 4:05pm.

There were no guests present. The purpose of the committee meeting is to discuss salary and wage information for fiscal year 2019-20. Information to be covered included 2018 agency accomplishments; organizational chart; survey of comparable park district 2019-20 salary increases; 2019-20 proposed part-time and seasonal salary and wage ranges; minimum wage law impact memo; 2019-20 full time salary and wage ranges; 2019-20 proposed full time salary and wage recommendations.

At 4:05 p.m., Vice President Frankenthal made a motion to go into Executive Session. Treasurer Lenski seconded.

The board returned to the Personnel Committee Meeting at 4:50 p.m.

SALARY INCREASE RECOMMENDATIONS

The committee is recommending approval by the full board the following documents: organizational chart, the proposed FY2019-20 salary range for part-time and seasonal employees, the FY2019-20 salary range for full-time employees; the proposed FY2019-20 full-time salary and wage recommendations.

ADJOURN

Commissioner Frankenthal made a motion to adjourn the meeting at 4:50 p.m. Treasurer Lenski seconded. All ayes. Motion carried.

Secretary

Submitted By: Christy Powell

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TIME: 12:28:20
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CONSTRUCTION PAID

FROM CHECK # 114800 TO CHECK # 114807

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114800	ANCEL GLINK, P.C.	MISC LEGAL MATTERS-JANUARY	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,866.25
			CHECK TOTAL	1,866.25
114801	CHASE CARD SERVICES	WHLR LED LIGHTS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	453.59
		NETTING FOR BUTTERFLY HOUSE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	739.99
			CHECK TOTAL	1,193.58
114802	MENARDS	PFP LOFT PROJECT SPLYS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	21.67
		WHLR MAINT GARAGE PROJ SPLYS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	15.95
		PFP LOFT PROJECT SPLYS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	34.02
		PFP LOFT PROJECT SPLYS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	360.90
		PFP LOFT PROJECT SPLYS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	40.08
		PFP LOFT PROJECT SPLYS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	30.55
		PFP LOFT PROJECT SPLYS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	160.86
		WHLR MAINT GARAGE PROJ SPLYS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	37.46
			CHECK TOTAL	701.49
114803	MIDWEST METER INC	MC POOL WATER METERS	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	1,025.00
			CHECK TOTAL	1,025.00
114804	SEGAL CONSULTING	LEGAL SERVICE-OPEB	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,500.00
			CHECK TOTAL	2,500.00
114805	BUMPER TO BUMPER	RUNNING BOARD FOR TRAILER	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	129.99
			CHECK TOTAL	129.99
114806	WILLIAMS ARCHITECTS	SUNSET POOL SPRAYGROUND PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	764.14
		PFP RESTROOM PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	4,776.14
			CHECK TOTAL	5,540.28
114807	PLAYTIME LLC	SUNSET POOL TURTLE FEATURE RPR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	2,085.00
			CHECK TOTAL	2,085.00
			WARRANT TOTAL	15,041.59

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CONSTRUCTION UNPAID

FROM CHECK # 114808 TO CHECK # 114818

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
114808	GENEVA ACE HARDWARE	AIR COMPRESSOR INSTALLED	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	58.63
			CHECK TOTAL	58.63
114809	ANCEL GLINK, P.C.	MISC LEGAL MATTERS-FEB,2019	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,550.58
			CHECK TOTAL	2,550.58
114810	AQUA-SEAL RESURFACING, LLC	INSTALL SLIDE PAD-POOL 60% PAY	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	2,982.00
			CHECK TOTAL	2,982.00
114811	BLACK LINE FOX VALLEY LLC	BLACK LINE/AMI BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	598.00
		WIFI ACCESS POINTS-WHLR, PFP	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	1,465.15
			CHECK TOTAL	2,063.15
114812	LITE CONSTRUCTION, INC.	PFP RESTROOM PROJ PAY #3	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	20,700.00
			CHECK TOTAL	20,700.00
114813	MENARDS	WHLR MAINT PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	226.96
		WHLR MAINT PROJ-STEEL SHELF	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	79.99
		WHLR MAINT PROJECT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	79.09
		WHLR MAINT PROJ-CONCRETE MIX	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	12.50
			CHECK TOTAL	398.54
114814	MILLER, CANFIELD, PADDOCK	LIMITED TAX BONDS, SERIES 2019	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	3,500.00
			CHECK TOTAL	3,500.00
114815	QUARLES & BRADY LLP	REVIEW IRS FILINGS	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	150.00
			CHECK TOTAL	150.00
114816	SPEER FINANCIAL, INC.	LIMITED TAX BONDS,SERIES 2019	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	5,350.00
			CHECK TOTAL	5,350.00
114817	TDH MECHANICAL INC.	MC POOL BOILER REPLACED-DEP	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	8,990.00
			CHECK TOTAL	8,990.00
114818	TERRACYCLE REGULATED WASTE LLC	LIGHT BULBS/BATTERIES RECYCLE	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	706.80
			CHECK TOTAL	706.80
			WARRANT TOTAL	47,449.70

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GENERAL PAID

FROM CHECK # 72350 TO CHECK # 72412

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72350	IPDDC	DANCE COMPETITION 4/14/19	RECREATION / SUNSET DANCE COMPANY	725.00
		CHEER COMPETITION 4/13/19	RECREATION / CHEERLEADING	390.00
			CHECK TOTAL	1,115.00
72351	SHEDD AQUARIUM	SHEDD AQUARIUM TRIP 3/1	RECREATION / IN SERVICE DAYS PROGRAMS	697.05
			CHECK TOTAL	697.05
72352	ABLE PEST CONTROL, INC.	MONTHLY PEST CONTROL SVC	RECREATION / SPRC	105.00
			CHECK TOTAL	105.00
72353	ALARM DETECTION SYSTEMS, INC.	SMOKE DETECTOR CLEAN-ELEVATOR	RECREATION / SPRC	343.25
			CHECK TOTAL	343.25
72354	AT&T	AT&T MINI GOLF INTERNET	RECREATION / MINIATURE GOLF	111.80
			CHECK TOTAL	111.80
72355	AT&T	AT&T WHLR MAINT INTERNET SVC	CORPORATE / PARKS ADMINISTRATION	86.16
			CHECK TOTAL	86.16
72356	CINDY BEITZEL	SEWING INSTR FEE	RECREATION / YOUTH	150.00
			CHECK TOTAL	150.00
72357	BLUE LION SYSTEMS, INC	BLUE LION SECURITY CAMERA	CORPORATE / PECK FARM	98.00
			CHECK TOTAL	98.00
72358	ELLIOTT BORTNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	55.00
72359	BOWLERO	BOWLERO DEPOSIT 3/25 DOT	RECREATION / HOLIDAY CAMPS	77.45
			CHECK TOTAL	77.45
72360	TRISH BURNS	REIMB CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	50.00
		REIMB MILEAGE	CORPORATE / PARKS ADMINISTRATION	125.00
			CHECK TOTAL	175.00
72361	CHICAGO SKY	CHICAGO SKY DEP 6/26 (2704)	RECREATION / ADMINISTRATIVE	209.00
			CHECK TOTAL	209.00

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FROM CHECK # 72350 TO CHECK # 72412

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72362	CHASEWOOD LEARNING	ROBOTICS/STEM INSTR FEE WINTR	RECREATION / YOUTH	780.00
			CHECK TOTAL	780.00
72363	CHICAGO DOGS BASEBALL	CHICAGO DOGS DEP 6/25 (2704)	RECREATION / ADMINISTRATIVE	250.00
			CHECK TOTAL	250.00
72364	CITY OF GENEVA	CITY WATER/SEWER-SCC	RECREATION / REC ADMINISTRATION	31.34
		CITY WATER/SEWER-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	73.11
		CITY WATER/SEWER-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	50.26
		CITY WATER/SEWER-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	66.13
		CITY WATER/SEWER-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	26.19
		CITY WATER/SEWER-WHLR NORTH	CORPORATE / PARKS ADMINISTRATION	29.03
		CITY WATER/SEWER-STH STR	CORPORATE / PARKS ADMINISTRATION	104.45
		CITY WATER/SEWER-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	334.00
		CITY WATER/SEWER-RIVER PK	CORPORATE / PARKS ADMINISTRATION	41.86
		CITY WATER/SEWER-SUNSET POOL	RECREATION / SUNSET POOL	302.50
		CITY WATER/SEWER-SPRC	RECREATION / SPRC	1,026.18
		CITY WATER/SEWER-COMM GRDNS	CORPORATE / COMMUNITY GARDEN	74.18
		CITY ELECTRIC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	57.36
		CITY ELECTRIC-HSS TENNIS CRTS	CORPORATE / PARKS ADMINISTRATION	72.78
		CITY ELECTRIC-JAYCEE PK	CORPORATE / PARKS ADMINISTRATION	18.30
		CITY ELECTRIC-WHLR PK	CORPORATE / PARKS ADMINISTRATION	18.30
		CITY ELECTRIC-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	708.29
		CITY ELECTRIC-PFP HOUSE	CORPORATE / PECK FARM	237.52
		CITY ELECTRIC-PFP MAINT	CORPORATE / PECK FARM	496.51
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	2,228.33
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	21.61
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	294.43
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	1,226.77
		CITY ELECTRIC-SUNSET POOL	RECREATION / SUNSET POOL	446.50
		CITY ELECTRIC-SUNSET BALLFIELD	RECREATION / ADULT SOFTBALL	18.30
		CITY ELECTRIC-SPRC	RECREATION / SPRC	4,932.81
		CITY ELECTRIC-PH38	RECREATION / PLAYHOUSE 38	63.68
			CHECK TOTAL	13,000.72
72365	CITY OF BATAVIA	BLDNG PERMIT FEE-DEERPATH PK	CORPORATE / PARKS ADMINISTRATION	37.50
			CHECK TOTAL	37.50

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72366	CITI CARDS	COSTCO-COFFEE & SPLYS	RECREATION / REC ADMINISTRATION	16.55
		COSTCO-COFFEE & SPLYS	CORPORATE / PARKS ADMINISTRATION	16.54
			CHECK TOTAL	33.09
72367	COM ED	COMED-ELECTRIC MC COMM PK	CORPORATE / PARKS ADMINISTRATION	21.55
			CHECK TOTAL	21.55
72368	COMCAST CABLE	COMCAST-PH38 INTERNET SVC	RECREATION / PLAYHOUSE 38	69.95
			CHECK TOTAL	69.95
72369	CODE CRAZE	INSTR FEE CODE CRAZE YOUTH	RECREATION / YOUTH	100.00
		INSTR FEE CODE CRAZE ADULT	RECREATION / ADULT	120.00
			CHECK TOTAL	220.00
72370	DONLEYS WILD WEST TOWN	WILD WEST TOWN DEP 6/19(2701)	RECREATION / ADMINISTRATIVE	100.00
			CHECK TOTAL	100.00
72371	DREYER CLINIC, INC.	PRE-EMPLOYMENT PHYSICAL	CORPORATE / PARKS ADMINISTRATION	140.00
			CHECK TOTAL	140.00
72372	ENCHANTED CASTLE	ENCHANTED CASTLE 7/31(2701)	RECREATION / ADMINISTRATIVE	279.13
			CHECK TOTAL	279.13
72373	FOX VALLEY PARK DISTRICT	BLACKBERRY FARM DEP 6/26(2701)	RECREATION / ADMINISTRATIVE	50.00
			CHECK TOTAL	50.00
72374	FUNWAY ENTERTAINMENT CENTER	FUNWAY DEPOSIT 6/13 (2704)	RECREATION / ADMINISTRATIVE	100.00
			CHECK TOTAL	100.00
72375	GENEVA CHAMBER OF COMMERCE	GENEVA CHAMBER DIRECTORY AD	RECREATION / REC ADMINISTRATION	100.00
			CHECK TOTAL	100.00
72376	CLAIRE GORNICKI	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	70.00
72377	HARRIS COMPUTER SYSTEMS, INC.	MSI & TCP ANNUAL MAINT FEE	CORPORATE / PARKS ADMINISTRATION	3,618.65
		MSI & TCP ANNUAL MAINT FEE	RECREATION / REC ADMINISTRATION	3,618.66
			CHECK TOTAL	7,237.31

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72378	JIM HUETSON	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
72379	KANE COUNTY COUGARS	KANE CO COUGARS DEP. 6/12(2701	RECREATION / ADMINISTRATIVE	855.00
			CHECK TOTAL	855.00
72380	BETH KEEN	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
72381	KONEMATIC	2-GARAGE DOORS REPAIRED	CORPORATE / PECK FARM	1,106.28
			CHECK TOTAL	1,106.28
72382	SHEAVOUN LAMBILLOTTE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
72383	LIFE FITNESS CORP.	HEADPHONE JACK CABLE ASSY	RECREATION / SPRC	56.60
			CHECK TOTAL	56.60
72384	LISA LOMBARDI COACHING INC.	YTH INSTR FEE CLS #1221504-01	RECREATION / YOUTH	112.70
			CHECK TOTAL	112.70
72385	MAGIC OF GARY KANTOR	MAGIC CLASS INSTR FEE	RECREATION / YOUTH	64.00
			CHECK TOTAL	64.00
72386	FRANCOTYP-POSTALIA, INC.	QTRLY POSTAGE METER	RECREATION / REC ADMINISTRATION	24.00
		QTRLY POSTAGE METER	CORPORATE / PARKS ADMINISTRATION	24.00
		QTRLY POSTAGE METER	RECREATION / SUNSET RACQUETBALL & FITNESS	24.00
		QTRLY POSTAGE METER	RECREATION / SPRC	24.00
			CHECK TOTAL	96.00
72387	MENARDS	INSULATION WRAP	RECREATION / REC ADMINISTRATION	41.04
		PAINT FOR GARBAGE CANS	CORPORATE / PARKS ADMINISTRATION	15.92
		CAMERA CONTROL MOUNT	CORPORATE / PARKS ADMINISTRATION	8.99
		LED LIGHT BULBS	CORPORATE / PECK FARM	18.57
		PH38 PROP SPLYS	RECREATION / PLAYHOUSE 38	54.75
			CHECK TOTAL	139.27
72388	M.I.P.E.	MIPE MBRSHF FEE-KATOR	CORPORATE / PARKS ADMINISTRATION	25.00

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72388	M.I.P.E.	MIPE MBRSHF FEE-CULP	CORPORATE / PARKS ADMINISTRATION	25.00
			CHECK TOTAL	50.00
72389	NEXT GENERATION, INC	ADULT VOLLEYBALL SHIRTS	RECREATION / SPRC ADULT LEAGUES	136.00
			CHECK TOTAL	136.00
72390	NICOR GAS	NICOR-PFP BARN	CORPORATE / PECK FARM	136.57
		NICOR-PH38	RECREATION / PLAYHOUSE 38	84.64
		NICOR-MC POOL	RECREATION / MILL CREEK POOL	242.47
			CHECK TOTAL	463.68
72391	OFFICE DEPOT BUSINESS CREDIT	COLOR PAPER,INK CARTRIDGES	RECREATION / REC ADMINISTRATION	235.63
		DRY ERASE BOARD,INK CARTRIDGES	CORPORATE / PARKS ADMINISTRATION	105.26
		PLASTIC CUPS	RECREATION / REC ADMINISTRATION	24.45
		PLASTIC CUPS	CORPORATE / PARKS ADMINISTRATION	24.45
		COLOR PAPER-MBRSHF FORMS	RECREATION / SUNSET RACQUETBALL & FITNESS	89.58
		COLOR PAPER-MBRSHF FORMS	RECREATION / SPRC	104.76
		INDEX CARDS	CORPORATE / PECK FARM GENERAL PROGRAMS	7.68
			CHECK TOTAL	591.81
72392	CASH	COFFEE FILTERS,CARD,PAPER BOWL	RECREATION / REC ADMINISTRATION	12.13
		COFFEE FILTERS,CARD,PAPER BOWL	CORPORATE / PARKS ADMINISTRATION	12.14
		WOW AWARD	CORPORATE / PARKS ADMINISTRATION	15.00
		TODDLER PROGRAM SPLYs	RECREATION / TODDLERS	26.13
		POSTAGE-PKG MAILED	RECREATION / REC ADMINISTRATION	7.32
			CHECK TOTAL	72.72
72393	CHRISTY POWELL	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
72394	PATRICIA RAY	MANNERS & MORE INSTR FEE	RECREATION / YOUTH	248.62
			CHECK TOTAL	248.62
72395	KELLY WALES	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
72396	RENTAL MAX, L.L.C.	LIFT RENTAL-INSTALL CABLE	CORPORATE / PECK FARM	24.00
			CHECK TOTAL	24.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72397	MULTIPLE FUNDING SOLUTIONS,INC	KID ROCK INSTR FEE-WNTR SESS	RECREATION / TODDLERS	1,470.00
			CHECK TOTAL	1,470.00
72398	SCITECH HANDS ON MUSEUM	SCITECH MUSEUM DEP. 7/31(2701)	RECREATION / ADMINISTRATIVE	200.00
			CHECK TOTAL	200.00
72399	SCHAUMBURG BOOMERS	SCHAUM BOOMERS DEP 6/20 (2704)	RECREATION / ADMINISTRATIVE	121.95
			CHECK TOTAL	121.95
72400	STEVE SLIVKA	REIMB BOOTS FY 18/19	CORPORATE / PARKS ADMINISTRATION	100.00
		REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	130.00
72401	SARAH SIELISCH	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
72402	SOUNDS LIKE MUSIC LLC	GROUP MUSIC INST FEE	RECREATION / YOUTH	420.00
			CHECK TOTAL	420.00
72403	TOBY STEURER	REIMB-COACH'S JERSEYS	RECREATION / GIRLS SOFTBALL	125.00
			CHECK TOTAL	125.00
72404	T.J. OFFICIAL FINDERS	SCOREKEEPERS 11/6-11/17/2018	RECREATION / SPRC ADULT LEAGUES	126.00
		OFFICIALS 11/6-11/17/2018	RECREATION / SPRC ADULT LEAGUES	210.00
			CHECK TOTAL	336.00
72405	TOP GOLF	TOP GOLF DEP 6/11 (2704)	RECREATION / ADMINISTRATIVE	450.00
			CHECK TOTAL	450.00
72406	PAULA TURNER	PICKLEBALL INSTR 1/17 & 2/12	RECREATION / FITNESS CENTER PROG- NEW BLDG	80.00
			CHECK TOTAL	80.00
72407	TWIN LAKES	TWIN LAKES DEP 7/25 (2704)	RECREATION / ADMINISTRATIVE	50.00
			CHECK TOTAL	50.00
72408	NICOLE VICKERS	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72409	PREVENTATIVE MAINTENANCE SYS	TRUCK/TRAILER SAFETY LANE TEST	CORPORATE / PARKS ADMINISTRATION	102.00
		CHECK TOTAL		102.00
72410	CHASE CARD SERVICES	10 YR STAFF RECOGNITION-FOUST	RECREATION / REC ADMINISTRATION	100.51
		WOW PROGRAM AWARDS	RECREATION / REC ADMINISTRATION	37.50
		WOW PROGRAM AWARDS	CORPORATE / PARKS ADMINISTRATION	37.50
		IPRA/IAPD CONFERENCE-DIRECTOR	RECREATION / REC ADMINISTRATION	150.59
		IPRA/IAPD CONFERENCE-DIRECTOR	CORPORATE / PARKS ADMINISTRATION	150.59
		IPRA/IAPD CONFERENCE-2 REC	RECREATION / REC ADMINISTRATION	312.26
		IPRA/IAPD CONFERENCE-2 REC	RECREATION / REC ADMINISTRATION	357.78
		LUNCH EXPENSE-SPRINGFIELD	CORPORATE / PARKS ADMINISTRATION	19.56
		IPRA/IAPD STAFF CONFERENCE DNR	CORPORATE / PARKS ADMINISTRATION	140.65
		IPRA/IAPD STAFF CONFERENCE DNR	RECREATION / REC ADMINISTRATION	140.64
		KZ MILL CREEK-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	498.32
		KZ MILL CREEK-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	598.65
		KZ WESTERN-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	198.13
		KZ WESTERN-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	169.93
		KZ FABYAN-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	385.44
		KZ FABYAN-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	214.12
		KZ HEARTLAND-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	292.45
		KZ HEARTLAND-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	172.47
		KZ WLMSBRG-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	367.16
		KZ WLMSBRG-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	409.86
		DOT TRIP EXPENSE	RECREATION / IN SERVICE DAYS PROGRAMS	9.50
		KZ HARRISON-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	67.30
		KZ HARRISON-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	173.64
		JUST DAD N ME REFRESHMENTS	RECREATION / JUST DAD 'N ME	300.00
		FACEBOOK AD-SUPER SHUFFLE	RECREATION / PUBLIC INFORMATION	120.25
		STOCK IMAGES	RECREATION / PUBLIC INFORMATION	100.00
		ONLINE BROCHURE-JOOMAG SVC	RECREATION / PUBLIC INFORMATION	50.00
		ANIMAL FOOD	CORPORATE / PECK FARM	16.54
		STORAGE BAG FOR TABLECLOTHS	CORPORATE / BIRTHDAY PARTIES - PECK FARM	15.99
		CRAFT PROGRAM SPLYs	CORPORATE / PECK FARM GENERAL PROGRAMS	89.41
		CHGO WILDERNESS CONF-2/23	CORPORATE / PARKS ADMINISTRATION	77.38
		SENSORS FOR TOILETS	RECREATION / SUNSET RACQUETBALL & FITNESS	343.62
		KZ PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	286.08
		KZ SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	113.68
		FILE BOXES	RECREATION / REC ADMINISTRATION	11.83

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72410	CHASE CARD SERVICES	IPRA/IAPD CONFERENCE-HUESTON	RECREATION / REC ADMINISTRATION	288.78
		5-HAND DRYERS REPLACED	RECREATION / REC ADMINISTRATION	2,000.00
		TODDLER PROGRAM SPLYs	RECREATION / TODDLERS	135.77
		SUPER SHUFFLE FOOD SPLYs	RECREATION / SUPER BOWL SHUFFLE	690.69
		MAMA MIA TICKETS-2/27 TRIP	RECREATION / ACTIVE OLDER ADULTS - TRIPS	259.75
		DANCE RECITAL COSTUMES	RECREATION / BALLET DANCE RECITAL	7,014.33
		DANCE COMPANY CLOTHING-RETURN	RECREATION / SUNSET DANCE COMPANY	-121.15
		CHEER CLOTHING	RECREATION / CHEERLEADING	124.45
		HOLIDAY PROGRAM SPLYs	RECREATION / PARK DISTRICT PRESCHOOL	111.48
		SUPER SHUFFLE DECORATIONS,CUPS	RECREATION / SUPER BOWL SHUFFLE	616.60
		JUST DAD N ME DECORATION SPLYs	RECREATION / JUST DAD 'N ME	830.45
		FILE BOXES	RECREATION / REC ADMINISTRATION	17.00
		SPRC WALL MOUNT TV'S (3)	RECREATION / SPRC	867.00
		SRFC VENDING MACHINE SPLYs	RECREATION / SUNSET RACQUETBALL & FITNESS	33.26
		SPRC VENDING MACHINE SPLYs	RECREATION / SPRC	66.03
		PIZZAS, CUPCAKES, WATER	RECREATION / SPRC BIRTHDAY PARTIES	432.34
		BDAY PARTY DECORATION SPLYs	RECREATION / SPRC BIRTHDAY PARTIES	194.42
		IPRA CONF.TRAIN FARE	RECREATION / REC ADMINISTRATION	16.50
		LED BULBS	RECREATION / REC ADMINISTRATION	383.98
		PH38 SCRIPTS-MARY POPPINS	RECREATION / PLAYHOUSE 38	303.75
		PH38 SPLY-CD'S/BASSET TRAINING	RECREATION / PLAYHOUSE 38	40.23
		SIRIUS MUSIC SVC	RECREATION / SPRC	15.99
		BATTERIES	RECREATION / SPRC	66.24
		TOWELS,SQUEEGEE,VACUUM BAGS	RECREATION / SPRC	349.59
		KIDZ KORRAL PROGRAM SPLY	RECREATION / SPRC	19.90
		WATER HEATER IGNITOR & PARTS	RECREATION / SPRC	102.85
		VOLLEYBALL NET SPLYs	RECREATION / SPRC	102.39
		PICKLEBALLS	RECREATION / OPEN GYM- NEW BLDG	29.90
		SPLYs-REIMB	RECREATION / REC ADMINISTRATION	8.25
		CUPCAKES & JUICE	RECREATION / SPRC BIRTHDAY PARTIES	164.34
		RETURNED YOGA BOLSTERS	RECREATION / SUNSET RACQUETBALL & FITNESS	-529.94
		DRYER SHEETS,VACUUM BAGS	RECREATION / SUNSET RACQUETBALL & FITNESS	96.00
		RETIREMENT GIFT-DAVE PHILLIPS	RECREATION / REC ADMINISTRATION	10.99
		RETIREMENT GIFT-DAVE PHILLIPS	CORPORATE / PARKS ADMINISTRATION	10.99
		FVSRA DIRECTOR JOB AD-REIMB	RECREATION / REC ADMINISTRATION	664.00
		SKILLS DEVELOPMENT WEBINARS	CORPORATE / PARKS ADMINISTRATION	125.00
		SKILLS DEVELOPMENT WEBINARS	RECREATION / REC ADMINISTRATION	125.00
		2019 PARK DISTRICT CODE-BOOK	RECREATION / REC ADMINISTRATION	61.50

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72410	CHASE CARD SERVICES	2019 PARK DISTRICT CODE-BOOK	CORPORATE / PARKS ADMINISTRATION	61.50
		IPAD CASES RETURNED	RECREATION / REC ADMINISTRATION	-187.55
		IPRA/IAPD CONFERENCE-SUPT PKS	CORPORATE / PARKS ADMINISTRATION	178.89
		WATER METER BRASS FITTINGS	CORPORATE / PARKS ADMINISTRATION	24.71
		SECURITY CAMERA SUBSCRIPTION	CORPORATE / PARKS ADMINISTRATION	53.98
		UNLEADED FUEL-SPRINGFIELD	CORPORATE / PARKS ADMINISTRATION	55.85
		YELLOW FLAGS	CORPORATE / PARKS ADMINISTRATION	23.80
		PROPANE GAS	CORPORATE / PARKS ADMINISTRATION	18.47
		SPORTS TURF WORKSHOP(2 STAFF)	CORPORATE / PARKS ADMINISTRATION	156.00
		SRFC CUSTOMER SVC MGR JOB AD	RECREATION / REC ADMINISTRATION	265.00
		IAPD/IPRA CONFERENCE-SUPT REC	RECREATION / REC ADMINISTRATION	288.78
			CHECK TOTAL	23,197.41
72411	BALLOON ENDEAVOR	MOM N SON HELIUM	RECREATION / MOM & SON NIGHT	80.00
			CHECK TOTAL	80.00
72412	VERIZON WIRELESS	VERIZON CELL PHONE SVC	RECREATION / REC ADMINISTRATION	1.80
		VERIZON CELL PHONE SVC	CORPORATE / PECK FARM	56.10
		VERIZON CELL PHONE SVC	RECREATION / REC ADMINISTRATION	168.30
		VERIZON CELL PHONE SVC	CORPORATE / PARKS ADMINISTRATION	67.03
			CHECK TOTAL	293.23
			WARRANT TOTAL	57,134.23

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72413	ACE HARDWARE GENEVA	PAINT, GLUE, MARKERS, KEYS	CORPORATE / PARKS ADMINISTRATION	97.78
		PROPANE REFILLS-3	CORPORATE / PARKS ADMINISTRATION	59.97
		SMALL SPRAYER	CORPORATE / PARKS ADMINISTRATION	7.19
		PADLOCK & KEYS	RECREATION / SUNSET POOL	16.69
		LIGHT BULBS, THERMOMETER	RECREATION / SUNSET RACQUETBALL & FITNESS	39.21
			CHECK TOTAL	220.84
72414	ACTION PRINTING CORP	2019 SPRING BROCHURE	RECREATION / PUBLIC INFORMATION	11,072.22
			CHECK TOTAL	11,072.22
72415	ACCURATE INDUSTRIES, INC.	SPRC STEAMROOMS MAINTENANCE	RECREATION / SPRC	696.00
		PARTS FOR STEAMROOM MAINT	RECREATION / SPRC	413.35
			CHECK TOTAL	1,109.35
72416	ARENDT HOGAN WALKER LLC	BUCKET LATCH REPAIRED	CORPORATE / PARKS ADMINISTRATION	569.84
			CHECK TOTAL	569.84
72417	AT&T	AT&T MC POOL INTERNET SVC	RECREATION / MILL CREEK POOL	76.91
			CHECK TOTAL	76.91
72418	AT&T	AT&T PFP MAINT INTERNET SVC	CORPORATE / PECK FARM	56.40
			CHECK TOTAL	56.40
72419	BALL HORTICULTURAL COMPANY	FLOWER SEEDS	CORPORATE / PARKS ADMINISTRATION	2,132.14
		FLOWER SEEDS	CORPORATE / PARKS ADMINISTRATION	53.08
		FLOWER SEEDS	CORPORATE / PARKS ADMINISTRATION	27.22
			CHECK TOTAL	2,212.44
72420	BLOOMING COLOR	BUSINESS CARDS	RECREATION / REC ADMINISTRATION	53.63
		BUSINESS CARDS	CORPORATE / PARKS ADMINISTRATION	53.63
			CHECK TOTAL	107.26
72421	BLACK LINE FOX VALLEY LLC	BLACK LINE MONTHLY EMAIL SVC	RECREATION / REC ADMINISTRATION	50.00
		BLACK LINE ANTIVIRUS SVC	RECREATION / REC ADMINISTRATION	74.25
		BLACK LINE ANTIVIRUS SVC	CORPORATE / PARKS ADMINISTRATION	74.25
		BLACK LINE COMPUTER MAINT	RECREATION / REC ADMINISTRATION	1,834.65
		BLACK LINE SERVER MAINT	RECREATION / REC ADMINISTRATION	715.00
			CHECK TOTAL	2,748.15

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72422	CARLIN HORTICULTURAL SUPPLIES	GREENHOUSE SUPPLIES	CORPORATE / PARKS ADMINISTRATION	2,421.01
		GREENHOUSE SUPPLIES	CORPORATE / PARKS ADMINISTRATION	239.18
			CHECK TOTAL	2,660.19
72423	CITY OF GENEVA	CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	58.71
			CHECK TOTAL	58.71
72424	CITY OF GENEVA	CITY LIQUOR LICENSE-PH38	RECREATION / PLAYHOUSE 38	500.00
		CITY LIQUOR LICENSE-PFP	CORPORATE / PARKS ADMINISTRATION	200.00
		CITY LIQUOR LICENSE-RIVER PK	CORPORATE / PARKS ADMINISTRATION	200.00
			CHECK TOTAL	900.00
72425	CONSERV FS, INC.	DIESEL FUEL	CORPORATE / PARKS ADMINISTRATION	402.96
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,132.25
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	125.80
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	833.73
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	92.64
			CHECK TOTAL	2,587.38
72426	COMCAST CABLE	COMCAST-SCC INTERNET SVC	RECREATION / REC ADMINISTRATION	278.64
		COMCAST-SRFC CABLE SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	547.52
		COMCAST-SPRC CABLE SVC	RECREATION / SPRC	731.16
			CHECK TOTAL	1,557.32
72427	CRANE MERCHANDISING SYSTEMS	VENDING MACHINE CC PROCESS FEE	RECREATION / SUNSET RACQUETBALL & FITNESS	44.75
		VENDING MACHINE CC PROCESS FEE	RECREATION / SPRC	89.50
			CHECK TOTAL	134.25
72428	CROWN TROPHY	BASKETBALL AWARDS	RECREATION / BOYS BASKETBALL	236.88
			CHECK TOTAL	236.88
72429	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN MONTHLY SVC	CORPORATE / PECK FARM	25.00
		CULLIGAN MONTHLY SVC	RECREATION / SPRC	25.00
		CULLIGAN MONTHLY SVC	RECREATION / REC ADMINISTRATION	41.00
			CHECK TOTAL	91.00
72430	DAUFENBACH ELECTRIC, INC.	HAND DRYERS INSTALLED-WHLR/PFP	RECREATION / REC ADMINISTRATION	2,100.00
			CHECK TOTAL	2,100.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72431	ELEVATOR TECHNICIANS, INC.	ELEVATOR REPAIR SVC	RECREATION / SPRC	675.00
			CHECK TOTAL	675.00
72432	FEDEX	FEDEX SVC-DARYL DAVIDSON	CORPORATE / PARKS ADMINISTRATION	6.83
		FEDEX SVC-DARYL DAVIDSON	RECREATION / REC ADMINISTRATION	6.83
			CHECK TOTAL	13.66
72433	FOX VALLEY SPECIAL RECREATION	FVSRA BBQ FUNDRAISER DONATION	RECREATION / PUBLIC INFORMATION	300.00
			CHECK TOTAL	300.00
72434	FOX VALLEY SPECIAL RECREATION	FVSRA INCLUSION HRS-FEBRUARY	SPECIAL RECREATION / SPECIAL RECREATION	1,255.94
			CHECK TOTAL	1,255.94
72435	FUN EXPRESS LLC	MOM N SON NIGHT DECORATIONS	RECREATION / MOM & SON NIGHT	629.72
			CHECK TOTAL	629.72
72436	GENEVA SCHOOL DISTRICT #304	MCS EXIT SIGN REPLACED	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	187.95
			CHECK TOTAL	187.95
72437	GROOT, INC.	REFUSE DISPOSAL-RECYCLE	RECREATION / REC ADMINISTRATION	135.44
		REFUSE DISPOSAL	CORPORATE / PECK FARM	290.60
		REFUSE DISPOSAL	RECREATION / SPRC	122.43
		REFUSE DISPOSAL	CORPORATE / PARKS ADMINISTRATION	422.43
		REFUSE DISPOSAL	RECREATION / REC ADMINISTRATION	137.22
			CHECK TOTAL	1,108.12
72438	INVEX DESIGN LLC	WEB DEVELOPMENT-EVENT CALENDAR	RECREATION / PUBLIC INFORMATION	765.00
			CHECK TOTAL	765.00
72439	INTERSTATE GAS SUPPLY, INC.	IGS-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	483.27
		IGS-SPRC	RECREATION / SPRC	1,677.76
		IGS-POOL	RECREATION / SUNSET POOL	170.69
		IGS-PFP MAINT	CORPORATE / PECK FARM	301.20
		IGS-WHLR PK	CORPORATE / PARKS ADMINISTRATION	17.78
		IGS-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	273.46
		IGS-PFP HOUSE	CORPORATE / PECK FARM	131.22
		IGS-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	739.67
		IGS-SCC	RECREATION / REC ADMINISTRATION	1,286.59
			CHECK TOTAL	5,081.64

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72440	G. KLEMM ROOFING, CO.	OLD MILL PK GAZEBO ROOF-DEP	CORPORATE / PARKS ADMINISTRATION	5,875.00
			CHECK TOTAL	5,875.00
72441	FIRST STUDENT	DOT BUS EXPENSE 12/27	RECREATION / IN SERVICE DAYS PROGRAMS	500.38
		DOT BUS EXPENSE 12/28	RECREATION / IN SERVICE DAYS PROGRAMS	301.62
		DOT BUS EXPENSE 1/2	RECREATION / IN SERVICE DAYS PROGRAMS	393.70
		DOT BUS EXPENSE 1/3	RECREATION / IN SERVICE DAYS PROGRAMS	201.30
		DOT BUS EXPENSE 1/4	RECREATION / IN SERVICE DAYS PROGRAMS	247.65
			CHECK TOTAL	1,644.65
72442	LAFARGE AGGREGATES ILLINOS,INC	CRUSHED LIMESTONE	CORPORATE / PARKS ADMINISTRATION	85.88
			CHECK TOTAL	85.88
72443	LINTFIGHTERS OF CENTRAL	ANNUAL DRYER MAINTENANCE	RECREATION / SPRC	430.00
		ANNUAL DRYER MAINTENANCE	RECREATION / SUNSET RACQUETBALL & FITNESS	250.00
			CHECK TOTAL	680.00
72444	LISA LOMBARDI COACHING INC.	INSTR FEE-YTH WINTER CLASS	RECREATION / YOUTH	70.00
			CHECK TOTAL	70.00
72445	MENARDS	ALL PURPOSE SPRAYER	CORPORATE / PARKS ADMINISTRATION	19.99
		STORAGE BOX FOR PARTS	CORPORATE / PARKS ADMINISTRATION	17.95
		PEGBOARD AND HOOKS	RECREATION / FIELD MAINTENANCE	28.97
		SOCKET TRAYS	CORPORATE / PARKS ADMINISTRATION	25.95
		BALLFIELD TOOLS	RECREATION / FIELD MAINTENANCE	7.11
		MC POOL PUMP RM REPAIR PARTS	RECREATION / MILL CREEK POOL	117.38
		OUTLET PLATE	CORPORATE / PARKS ADMINISTRATION	0.49
		PH38 PROP SPLYs	RECREATION / PLAYHOUSE 38	42.96
		PFP LIGHT BULBS	CORPORATE / PECK FARM	7.26
		CABLE TIES	CORPORATE / PARKS ADMINISTRATION	6.49
		CORNER BRACE,S-HOOKS,CABLE	RECREATION / SPRC	88.09
		WALLPLATE SCREWS	CORPORATE / PECK FARM	1.94
		PAINT & SPLYs	CORPORATE / PECK FARM	19.64
		SURGE PROTECTORS-COMPUTERS	CORPORATE / PARKS ADMINISTRATION	49.77
		ENTRY DOOR LOCKSET	CORPORATE / PECK FARM	28.68
		POTHOLE PATCH	CORPORATE / PARKS ADMINISTRATION	69.92
		AAA BATTERIES	CORPORATE / PECK FARM	6.94
			CHECK TOTAL	539.53

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GENEVA PARK DISTRICT
WARRANT NUMBER 031519

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FROM CHECK # 72413 TO CHECK # 72471

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72446	M.I.P.E.	MIPE-JANUARY AWARDS MTG	CORPORATE / PARKS ADMINISTRATION	180.00
			CHECK TOTAL	180.00
72447	MIDWEST SALT	LIQUID PRETREAT	CORPORATE / PARKS ADMINISTRATION	354.75
		ROCK SALT	CORPORATE / PARKS ADMINISTRATION	1,019.20
			CHECK TOTAL	1,373.95
72448	MIDLAND PAPER CORP.	WHITE COPIER PAPER	RECREATION / REC ADMINISTRATION	577.79
		WHITE COPIER PAPER	CORPORATE / PARKS ADMINISTRATION	152.05
		WHITE COPIER PAPER	RECREATION / SPRC	121.64
		WHITE COPIER PAPER	RECREATION / SUNSET RACQUETBALL & FITNESS	121.64
		WHITE COPIER PAPER	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	121.64
		WHITE COPIER PAPER	RECREATION / PARK DISTRICT PRESCHOOL	121.64
			CHECK TOTAL	1,216.40
72449	MOSELEY SERVICES	FITNESS EQUIP FABRIC REPAIRS	RECREATION / SPRC	900.00
			CHECK TOTAL	900.00
72450	NEXT GENERATION, INC	SUPER SHUFFLE SWEATSHIRTS	RECREATION / SUPER BOWL SHUFFLE	846.50
		BOYS BASKETBALL SHIRTS	RECREATION / BOYS BASKETBALL	27.78
		PH38 STAFF SHIRTS-MARY POPPINS	RECREATION / PLAYHOUSE 38	528.75
		PICKLEBALL TOURNAMENT SHIRTS	RECREATION / FITNESS CENTER PROG- NEW BLDG	190.80
		KIDZ KORRAL STAFF UNIFORMS	RECREATION / NURSERY/ KIDS KORRAL	85.25
			CHECK TOTAL	1,679.08
72451	NICOR GAS	NICOR-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	245.76
		NICOR-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	341.20
		NICOR-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	52.71
		NICOR-PFP MAINT	CORPORATE / PECK FARM	122.93
		NICOR-SCC	RECREATION / REC ADMINISTRATION	440.13
		NICOR-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	121.54
		NICOR-SPRC	RECREATION / SPRC	634.53
		NICOR-SUNSET POOL	RECREATION / SUNSET POOL	285.38
		NICOR-PFP HOUSE	CORPORATE / PECK FARM	83.59
			CHECK TOTAL	2,327.77
72452	NORTH AMERICAN CORP	UPRIGHT VACUUM	RECREATION / REC ADMINISTRATION	262.38
		SANITATION SPLYS	RECREATION / SUNSET RACQUETBALL & FITNESS	238.57

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GENEVA PARK DISTRICT
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FROM CHECK # 72413 TO CHECK # 72471

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72452	NORTH AMERICAN CORP	SANITATION SPLYS	RECREATION / REC ADMINISTRATION	238.57
		SANITATION SPLYS	RECREATION / SPRC	668.55
			CHECK TOTAL	1,408.07
72453	N.T.I. LINEN INC.	FITNESS TOWELS	RECREATION / SPRC	905.05
			CHECK TOTAL	905.05
72454	PDRMA	PDRMA HEALTH INSURANCE PREMIUM	RECREATION / REC ADMINISTRATION	24,521.24
		PDRMA HEALTH INSURANCE PREMIUM	CORPORATE / PARKS ADMINISTRATION	22,931.16
		PDRMA LIFE INSURANCE PREMIUM	CORPORATE / ADMINISTRATIVE	165.40
			CHECK TOTAL	47,617.80
72455	PRIORITY PRODUCTS	PICNIC TABLE HARDWARE	CORPORATE / PARKS ADMINISTRATION	34.69
			CHECK TOTAL	34.69
72456	QUICKSCORES LLC	OFFICIALS 1/5-1/6	RECREATION / GIRLS BASKETBALL	49.00
		SCOREKEEPERS 1/15-1/16	RECREATION / SPRC ADULT LEAGUES	105.00
		BOYS BASKETBALL SCHEDULING	RECREATION / BOYS BASKETBALL	182.00
		HS BASKETBALL SCHEDULING	RECREATION / BOYS BASKETBALL	154.00
		SCOREKEEPERS 2/17	RECREATION / SPRC ADULT LEAGUES	35.00
			CHECK TOTAL	525.00
72457	RANDALL PRESSURE SYSTEMS, INC.	HOSE & FITTINGS-SNOW PLOW	CORPORATE / PARKS ADMINISTRATION	52.09
			CHECK TOTAL	52.09
72458	RALPH HELM INC.	CHAINSAW LEVER & AIR FILTER	CORPORATE / PARKS ADMINISTRATION	11.73
		CHAINSAW FUEL CAP	CORPORATE / PARKS ADMINISTRATION	5.89
		SHARPEN SAW CHAINS	CORPORATE / PARKS ADMINISTRATION	130.00
		2 CYCLE MIX BAR & CHAIL OIL	CORPORATE / PARKS ADMINISTRATION	356.93
		CHAINSAW BAR OIL	CORPORATE / PARKS ADMINISTRATION	71.96
			CHECK TOTAL	576.51
72459	REHM ELECTRIC SHOP INC.	SPRC PKING LIGHTS CONVERTED	RECREATION / REC ADMINISTRATION	8,995.00
			CHECK TOTAL	8,995.00
72460	RIVER CITY LACROSSE LLC	LACROSSE INSTR FEE-SMR	RECREATION / LACROSSE	1,278.00
			CHECK TOTAL	1,278.00

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GENEVA PARK DISTRICT
WARRANT NUMBER 031519

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FROM CHECK # 72413 TO CHECK # 72471

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72461	RUSSO'S POWER EQUIP INC.	NEW SKIDSTEER TIRES	CORPORATE / PARKS ADMINISTRATION	1,099.96
		GEAR BOX/MOTOR-SALT SPREADER	CORPORATE / PARKS ADMINISTRATION	149.99
			CHECK TOTAL	1,249.95
72462	SAFETY TRAINING ASSOC. CORP.	AED BATTERY	RECREATION / REC ADMINISTRATION	152.00
		AED DEFIBRILLATOR PADS	RECREATION / REC ADMINISTRATION	98.00
			CHECK TOTAL	250.00
72463	SHAZAM RACING	SHAZAM TIMING COMPANY FEE	RECREATION / SUPER BOWL SHUFFLE	2,411.21
		PA SYSTEM FEE	RECREATION / SUPER BOWL SHUFFLE	200.00
			CHECK TOTAL	2,611.21
72464	SIGN TECH, INC.	SIGNAGE-WALK,JOG,RUN	RECREATION / SPRC	300.00
			CHECK TOTAL	300.00
72465	SUNSHINE CLEANING SERVICE	PFP HOUSE MONTHLY CLEANING SVC	CORPORATE / PECK FARM	690.00
			CHECK TOTAL	690.00
72466	BUMPER TO BUMPER	BATTERY MAINTAINERS	CORPORATE / PARKS ADMINISTRATION	144.00
		SALT SPREADER PARTS	CORPORATE / PARKS ADMINISTRATION	10.87
		HEADLIGHTS FOR TRUCKS	CORPORATE / PARKS ADMINISTRATION	18.38
		RTV OIL FILTER	CORPORATE / PARKS ADMINISTRATION	5.35
		HYDRAULIC OIL	CORPORATE / PARKS ADMINISTRATION	32.28
		BRAKE AWAY ON TRAILER	CORPORATE / PECK FARM	32.00
			CHECK TOTAL	242.88
72467	T.J. OFFICIAL FINDERS	SCOREKEEPERS-FEB	RECREATION / SPRC ADULT LEAGUES	312.00
		SCOREKEEPERS-FEB	RECREATION / GIRLS BASKETBALL	169.00
		SCOREKEEPERS-FEB	RECREATION / BOYS BASKETBALL	1,274.00
		OFFICIALS-FEB	RECREATION / GIRLS BASKETBALL	544.00
		OFFICIALS-FEB	RECREATION / SPRC ADULT LEAGUES	198.00
		OFFICIALS-FEB	RECREATION / BOYS BASKETBALL	6,075.00
		SCOREKEEPERS JAN-FEB	RECREATION / SPRC ADULT LEAGUES	558.00
			CHECK TOTAL	9,130.00
72468	PREVENTATIVE MAINTENANCE SYS	SAFETY LANE TESTS-VEHICLES	CORPORATE / PARKS ADMINISTRATION	207.00
		SAFETY LANE TEST-TRAILER	CORPORATE / PARKS ADMINISTRATION	31.00
			CHECK TOTAL	238.00

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GENEVA PARK DISTRICT
WARRANT NUMBER 031519

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FROM CHECK # 72413 TO CHECK # 72471

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
72469	WEE HEART MUSIC, INC.	TODDLER INSTR FEE-WINTER	RECREATION / TODDLERS	3,607.00
			CHECK TOTAL	3,607.00
72470	WILD GOOSE CHASE, INC.	PROPERTY INSPECTION-GOOSE CONT	CORPORATE / PARKS ADMINISTRATION	975.00
			CHECK TOTAL	975.00
72471	HAWK FORD OF ST. CHARLES	TRUCK TOWING SVC	CORPORATE / PARKS ADMINISTRATION	110.00
			CHECK TOTAL	110.00
			WARRANT TOTAL	135,884.68

Geneva Park District Board Meeting

Superintendent of Finance and Personnel Report

Submitted by Christy Powell

March 18, 2019

Monthly Reports

Attached are the February Investment Report, and Revenue & Expenditure Reports for your review.

GENEVA PARK DISTRICT
INVESTMENTS
February 28, 2019

Blended Rate

2.15%

General Account

Checking Account	Harris Bank Checking	\$	466,401.92	1.92%	Upcoming Bond Payments:		
MM Acct.	Harris Bank Money Market	\$	641,998.43	2.47%	Rec 2014	6/15/19	\$ 82,133
		\$	1,108,400.35		Ltd B&I 2017		\$ -
					Debt Certificate	2/1/19	\$ 117,646
					Corp 2010	6/15/19	\$ 11,625
					Total		\$ 211,404

CD MBS	9 mos	Synchrony Bank	\$	150,000.00	2.25%	03/29/19
CD MBS	18 mos	Goldman Sachs USA	\$	245,000.00	1.60%	04/11/19
CD MBS	7 mos	Bank Ozk	\$	100,000.00	2.25%	05/20/19
CD MBS	8 mos	Capital One Bk	\$	100,000.00	2.30%	06/07/19
CD	12 mos	State Bank of Geneva	\$	36,007.12	2.30%	06/09/19
CD MBS	9 mos	Sallie mae Bk, UT	\$	240,000.00	2.35%	07/17/19
CD MBS	10 mos	Israel Discount Bk of NY	\$	100,000.00	2.40%	08/19/19
CD MBS	11 mos	Comenity Cap Bk, UT	\$	125,000.00	2.47%	09/26/19
CD MBS	12 mos	First Technology Fed CU	\$	100,000.00	2.75%	10/17/19
CD MBS	12 mos	Affinity Federal CU	\$	240,000.00	2.90%	11/15/19
CD MBS	12 mos	Parkway Bank & Trust	\$	100,000.00	2.80%	12/20/19
CD MBS	12 mos	JP Morgan Chase	\$	100,000.00	2.60%	01/18/20
IPDLAF		IPDLAF	\$	10,146.86	2.30%	
IMET		Convenience Fund		2,134,008.59	2.34%	
IMET		1-3 Year Fund		556,171.15	0.58%	
		TOTAL	\$	4,336,333.72		
		Grand Total General	\$	5,444,734.07		

Construction Account

Harris Checking	Harris Bank Checking	\$	300,131.73	1.92%
Harris MM	Harris Money Market	\$	282,716.77	2.47%
		\$	582,848.50	

CBA	Harris Trust & Savings Bank	\$	854,000.00	0.00%	Compensating Balance Account
GPD Bonds	S2017 Limited Bonds	\$	-	1.47%	12/15/18
CD	State Bank of Geneva	\$	42,201.12	2.30%	06/09/19
CD	12 mos. MB Financial	\$	104,595.41	3.00%	06/27/19
IPDLAF	IPDLAF	\$	4,274.47	2.30%	n/a
IMET	Convenience Fund		1,593,644.94	2.34%	n/a
IMET	1-3 Year Fund		210,549.48	0.58%	
	SUBTOTAL	\$	2,809,265.42		
	Grand Total Construction	\$	3,392,113.92		

GPD/GSD304 Western Ave. Gym

CD	21 mo	U.S. Bank	\$	135,310.52	1.50%	05/14/19
		GPD Portion of CD	\$	67,655.26		

GPD/GSD304 Harrison St. Gym

CD	21 mo	U.S. Bank	\$	87,228.67	1.50%	05/14/19
		GPD Portion of CD	\$	43,614.34		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

**Geneva Park District
Revenue and Expenditure Report
For February 28, 2019**

Monthly % of Annual Budget

83%

	Feb Actual	YTD Actual	Annual Budget	% of Budget	
GENERAL FUND REVENUES					
Real Estate Taxes	\$ -	\$ 3,765,307	\$ 3,700,000	102%	(a)
Replacement Taxes	-	22,577	25,000	90%	
Investment Income	4,978	58,697	20,000	293%	
Reimbursements	497	8,126	7,000	116%	
Rentals & Leases	550	4,775	3,000	159%	
Peck Farm Receipts	214	19,586	23,000	85%	
Camp Coyote- Peck Farm Camp	-	38,284	23,000	166%	(b)
Camp Adventure - Peck Farm Camp	-	11,632	14,000	83%	(b)
Birthday Parties- Peck Farm	550	5,170	8,000	65%	
Learn from the Experts- Peck Farm	(260)	9,399	9,000	104%	
Peck Farm General Programs	153	7,415	12,000	62%	
Community Garden	-	3,804	5,500	69%	
Peck Farm School/Scout Groups	-	5,804	7,500	77%	
Total Revenues	\$ 6,681	\$ 3,960,576	\$ 3,857,000	103%	
GENERAL FUND EXPENDITURES					
Administration	\$ 136,473	\$ 3,106,689	\$ 3,699,700	84%	(c)
Peck Farm	5,189	82,490	105,600	78%	
Camp Coyote- Peck Farm Camp	-	18,636	15,800	118%	
Camp Adventure- Peck Farm Camp	-	8,833	9,000	98%	
Birthday Parties- Peck Farm	-	1,522	3,000	51%	
Learn from the Experts- Peck Farm	-	1,167	7,000	17%	
Peck Farm General Programs	8	866	2,800	31%	
Community Garden	74	4,165	3,800	110%	
Peck Farm School/Scout Groups	-	559	600	93%	
Moore Spray Park	89	8,125	9,700	84%	
Total Expenditures	\$ 141,832	\$ 3,233,054	\$ 3,857,000	84%	
Total General Fund Net Surplus (Deficit)	\$ (135,151)	\$ 727,522	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For February 28, 2019**

Monthly % of Annual Budget

83%

	Feb Actual	YTD Actual	Annual Budget	% of Budget	
RECREATION FUND REVENUES					
Real Estate Taxes	\$ -	\$ 1,543,850	\$ 1,500,000	103%	(a)
Replacement Taxes	-	22,577	25,000	90%	
Investment Income	4,978	58,697	20,000	293%	
Public Information- Advertising & Sponsorships	-	13,390	13,000	103%	
Community Center Rentals	-	6,841	9,000	76%	
General Recreation	(2,029)	153,579	244,000	63%	
Playhouse 38	5,256	72,968	72,700	100%	
Preschool/ Toddler	38,931	289,132	339,000	85%	(d)
Active Older Adults	660	16,025	18,750	85%	
Dance	8,960	120,241	115,800	104%	
Camps	-	348,722	344,000	101%	(b)
Contracted & Co-op	751	13,537	18,200	74%	
Special Events	14,455	68,631	72,450	95%	
Tennis	-	13,657	16,000	85%	
Tumbling/ Gymnastics/Cheerleading	5,064	124,164	164,500	75%	
Baseball/ Softball	-	56,979	61,500	93%	
General Athletics	6,254	344,813	378,700	91%	
Sunset Racquetball & Fitness	17,871	167,625	199,025	84%	
Pool	-	611,821	570,400	107%	(e)
Mini Golf	-	87,494	96,500	91%	
After School Programs	152,346	862,318	795,500	108%	(f)
Scholarships	-	-	7,000	0%	(g)
SPRC	57,330	550,005	654,300	84%	
Total Revenues	\$ 310,825	\$ 5,547,065	\$ 5,735,325	97%	
RECREATION FUND EXPENDITURES					
Administration	\$ 98,623	\$ 1,887,566	\$ 2,266,598	83%	(c)
Public Information	3,259	93,609	135,300	69%	
Community Center Rentals	-	665	1,500	44%	
General Recreation	7,994	82,832	129,375	64%	
Playhouse 38	3,638	60,288	66,150	91%	
Preschool/ Toddler	22,052	231,197	306,750	75%	
Active Older Adults	510	14,336	14,200	101%	
Dance	3,855	47,288	57,800	82%	
Camps	950	222,352	267,750	83%	
Contracted & Co-op	1,750	4,664	13,600	34%	
Special Events	7,237	39,644	51,550	77%	
Tennis	-	9,218	11,000	84%	
Tumbling/ Gymnastics/Cheerleading	6,494	93,380	119,765	78%	
Baseball/ Softball	179	22,137	24,500	90%	
General Athletics	8,972	176,009	247,075	71%	
Ice Rinks	-	-	1,000	0%	
Gymnasiums	1,076	10,877	41,400	26%	
Sunset Racquetball & Fitness	9,787	116,454	133,362	87%	
Pool	1,902	526,300	543,900	97%	
Mini Golf	165	34,701	36,800	94%	
After School Programs	39,718	406,720	733,400	55%	
Scholarships	-	6,150	7,000	88%	(g)
SPRC	39,541	411,674	525,550	78%	
Total Expenditures	\$ 257,703	\$ 4,498,060	\$ 5,735,325	78%	
Total Recreation Fund Net Surplus (Deficit)	\$ 53,122	\$ 1,049,006	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For February 28, 2019

Monthly % of Annual Budget

83%

	Feb Actual	YTD Actual	Annual Budget	% of Budget	
LIABILITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 149,009	\$ 146,250	102%	(a)
Replacement Taxes	-	3,612	4,000	90%	
Investment Income	21	208	250	83%	
PDRMA Reimbursements	-	1,500	1,500	100%	
Transfer from Fund Balance	-	-	26,000	0%	
Total Revenues	\$ 21	\$ 154,329	\$ 178,000	87%	
LIABILITY FUND EXPENDITURES					
Liability Insurance	\$ -	\$ 119,305	\$ 163,000	73%	(h)
State Unemployment	475	475	15,000	3%	
Total Expenditures	\$ 475	\$ 119,780	\$ 178,000	67%	
Total Liability Fund Net Surplus (Deficit)	\$ (454)	\$ 34,549	\$ -	n/a	

IMRF FUND REVENUES					
Real Estate Taxes	\$ -	\$ 254,876	\$ 250,500	102%	(a)
Replacement Taxes	-	12,643	14,000	90%	
Investment Income	125	1,250	1,500	83%	
Transfer from Recreation Programs & Fund Balance	-	-	39,000	0%	
Total Revenues	\$ 125	\$ 268,769	\$ 305,000	88%	
IMRF FUND EXPENDITURES					
IMRF Expense	\$ 16,187	\$ 234,192	\$ 305,000	77%	
Total Expenditures	\$ 16,187	\$ 234,192	\$ 305,000	77%	
Total IMRF Fund Net Surplus (Deficit)	\$ (16,062)	\$ 34,577	\$ -	n/a	

AUDIT FUND REVENUES					
Real Estate Taxes	\$ -	\$ 7,855	\$ 7,700	102%	(a)
Replacement Taxes	\$ -	2,709	3,000	90%	
Transfer from Fund Balance	-	-	2,400	n/a	
Total Revenues	\$ -	\$ 10,564	\$ 13,100	81%	
AUDIT FUND EXPENDITURES					
Audit Expense	\$ -	\$ 13,100	\$ 13,100	100%	
Total Expenditures	\$ -	\$ 13,100	\$ 13,100	100%	
Total Audit Fund Net Surplus (Deficit)	\$ -	\$ (2,536)	\$ -	n/a	

SOCIAL SECURITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 240,158	\$ 233,000	103%	(a)
Replacement Taxes	-	11,740	13,000	90%	
Investment Income	208	2,083	2,500	83%	
Transfer from Recreation Programs	-	-	25,000	0%	
Transfer from Fund Balance	-	-	51,500	0%	
Total Revenues	\$ 208	\$ 253,981	\$ 325,000	78%	
SOCIAL SECURITY FUND EXPENDITURES					
FICA/ Medicare	\$ 20,733	\$ 272,453	\$ 325,000	84%	
Total Expenditures	\$ 20,733	\$ 272,453	\$ 325,000	84%	
Total Social Security Fund Net Surplus (Deficit)	\$ (20,524)	\$ (18,471)	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For February 28, 2019**

Monthly % of Annual Budget

83%

	Feb Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ -	\$ 569,351	\$ 560,000	102% (a)
Total Revenues	\$ -	\$ 569,351	\$ 560,000	102%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ 1,844	\$ 34,932	\$ 55,000	64%
ADA Structural Improvements	-	5,456	248,661	2%
FVSRA- Program Payments	-	256,339	256,339	100% (i)
Total Expenditures	\$ 1,844	\$ 296,727	\$ 560,000	53%
Total FVSRA Fund Net Surplus (Deficit)	\$ (1,844)	\$ 272,624	\$ -	n/a
BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ -	\$ 811,535	\$ 804,423	101% (a)
Total Revenues	\$ -	\$ 811,535	\$ 804,423	101%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ -	\$ 804,423	\$ 804,423	100% (j)
Total Expenditures	\$ -	\$ 804,423	\$ 804,423	100%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ -	\$ 7,112	\$ -	n/a
CONSTRUCTION FUND REVENUES				
Reimbursements	\$ -	\$ 12,940	\$ 50,000	26%
Bond Issue	-	-	1,600,000	0%
Farming Revenue	-	1,400	1,000	140%
Grant Revenue	-	-	-	0%
Donations	-	3,500	20,000	18%
Land Cash Revenue	-	128,056	730,000	18%
Investment Income	4,218	53,052	28,000	189%
Audit Transfer	-	-	550,000	0%
Total Revenues	\$ 4,218	\$ 198,949	\$ 2,979,000	7%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 9,907	\$ 151,325	\$ 147,000	103%
Buildings & Improvements	1,636	661,981	1,398,700	47%
Parks/ Playground Improvements/ Acquisitions	62,048	370,357	915,650	40%
Landscaping & Groundskeeping	-	19,975	50,000	40%
Operating Equipment & Vehicles	767	78,754	190,307	41%
Recreation Equipment/ Repairs	-	-	1,000	0%
Emergency Repairs/ Replacements	3,795	27,271	70,841	38%
Total Expenditures	\$ 78,153	\$ 1,309,663	\$ 2,773,498	47%
Total Construction Fund Net Surplus (Deficit)	\$ (73,934)	\$ (1,110,714)	\$ 205,502	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr of 2018, the prior fiscal year, for camps held in the Summer of 2018 have been accrued and recognized as revenue in May 2018. Likewise, revenue collected in Mar & Apr 2019 will be deferred until FY2019-20.

(c) Includes 100% of the total S2010 and S2014 debt service payments. Without these expenditures administrative expenses are under budget in the corporate fund at 74% and in the recreation fund at 75% of budget.

(d) Program revenue for the Preschool program is received during the school year Sep - May. Whereas expenditures remain level throughout the year.

(e) Pool Membership Pass revenue collected in Mar & Apr of 2018, the prior fiscal year, for Summer 2018 have been accrued and recognized as revenue. Likewise, membership pass revenue collected in Mar & Apr of 2019 will be deferred until FY2019-20.

(f) Revenue for the before and after school program is received during the school year Sep thru Apr.

(g) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded thru out the year to reflect program expense whereby scholarship participants have participated throughout the year.

(h) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

Geneva Park District
Revenue and Expenditure Report
For February 28, 2019

Monthly % of Annual Budget 83%

	Feb Actual	YTD Actual	Annual Budget	% of Budget
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- (i) FVSRA payments are scheduled to be made in the months of June and November.
- (j) Bond payments are made in the months of June and December.

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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

PAGE: 1
F-YR: 19

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	(49.20)	40,600.47	35,000.00	(5,600.4
02-2313-4-0000-23	TICKET SALES	5,220.00	29,555.13	32,500.00	2,944.8
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	0.00	2,000.00	2,000.0
02-2313-4-0000-77	CONCESSIONS	84.85	2,812.54	3,200.00	387.4
TOTAL RECEIPTS		5,255.65	72,968.14	72,700.00	(268.14
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	1,361.00	22,477.78	24,000.00	1,522.2
TOTAL SALARIES & WAGES		1,361.00	22,477.78	24,000.00	1,522.22
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.0
02-2313-6-0000-06	NATURAL GAS	84.64	464.66	700.00	235.3
02-2313-6-0000-07	ELECTRIC	63.68	1,033.71	1,500.00	466.2
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	0.00	800.00	800.0
02-2313-6-0000-11	PROFESSIONAL SERVICES	69.95	5,363.35	9,000.00	3,636.6
02-2313-6-0000-12	RENTAL FEES	1,997.00	21,967.00	22,000.00	33.0
TOTAL CONTRACTUAL SERVICES		2,215.27	28,828.72	34,000.00	5,171.28
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	100.00	100.0
02-2313-7-0000-18	CLOTHING	0.00	0.00	150.00	150.0
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	62.19	7,515.39	6,500.00	(1,015.3
02-2313-7-0000-28	CONCESSION SUPPLIES	0.00	1,465.85	1,400.00	(65.8
TOTAL COMMODITIES		62.19	8,981.24	8,150.00	(831.24
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.0
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
EXPENSES					
DEPT. SUMMARY:					
TOTAL REVENUE		5,255.65	72,968.14	72,700.00	(268.14
TOTAL EXPENSE		3,638.46	60,287.74	66,150.00	5,862.26
NET SURPLUS(DEFICIT)		1,617.19	12,680.40	6,550.00	(6,130.40

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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/VARIANCE

PAGE: 2
F-YR: 19

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TOTAL FUND REVENUES		5,255.65	72,968.14	72,700.00	(268.14
TOTAL FUND EXPENSES		3,638.46	60,287.74	66,150.00	5,862.26
FUND SURPLUS (DEFICIT)		1,617.19	12,680.40	6,550.00	(6,130.40

FUND: CORPORATE
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

PARKS ADMINISTRATION					
REVENUES					
RECEIPTS		6,681	3,960,575	3,857,000	(103,575)
EXPENSES					
SALARIES / WAGES		105,385	1,251,405	1,495,000	243,594
CONTRACTUAL SERVICES		33,520	341,969	537,800	195,830
COMMODITIES		1,759	71,658	111,750	40,091
MAINTENANCE / CAPITAL INVEST.		1,166	1,568,020	1,712,450	144,429
TOTAL EXPENSES: PARKS ADMINISTRATION		141,832	3,233,053	3,857,000	623,946

NET SURPLUS(DEFICIT)		(135,150)	727,521	0	(727,521)

TOTAL FUND REVENUES		6,681	3,960,575	3,857,000	(103,575)
TOTAL FUND EXPENSES		141,832	3,233,053	3,857,000	623,946
SURPLUS (DEFICIT)		(135,150)	727,521	0	(727,521)

FUND: RECREATION

ADMINISTRATIVE/OPERATIONS					
REVENUES					
RECEIPTS		4,977	1,638,513	1,558,000	(80,513)
EXPENSES					
SALARIES / WAGES		57,282	631,614	773,000	141,385
CONTRACTUAL SERVICES		41,167	465,156	670,300	205,143
COMMODITIES		690	16,525	22,500	5,974
MAINTENANCE / CAPITAL INVEST.		2,740	867,878	936,098	68,219
TOTAL EXPENSES: ADMINISTRATIVE/OPERATIONS		101,881	1,981,174	2,401,898	420,723

NET SURPLUS(DEFICIT)		(96,903)	(342,660)	(843,898)	(501,237)

COMMUNITY CENTER RENTALS					
REVENUES					
RECEIPTS		0	6,841	9,000	2,158
EXPENSES					
SALARIES / WAGES		0	665	1,500	834
CONTRACTUAL SERVICES		0	0	0	0
TOTAL EXPENSES: COMMUNITY CENTER RENTALS		0	665	1,500	834

NET SURPLUS(DEFICIT)		0	6,175	7,500	1,324

GENERAL RECREATION					
REVENUES					
RECEIPTS		3,226	226,547	316,700	90,152
EXPENSES					
SALARIES / WAGES		6,795	82,722	120,700	37,977

FUND: RECREATION
 FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

GENERAL RECREATION					
CONTRACTUAL SERVICES		4,745	48,218	61,700	13,481
COMMODITIES		92	12,179	13,125	945
MAINTENANCE / CAPITAL INVEST.		0	0	0	0
TOTAL EXPENSES: GENERAL RECREATION		11,632	143,120	195,525	52,404
NET SURPLUS(DEFICIT)		(8,406)	83,426	121,175	37,748

PRESCHOOL					
REVENUES					
RECEIPTS		38,931	289,132	339,000	49,867
EXPENSES					
SALARIES / WAGES		20,448	209,739	270,000	60,260
CONTRACTUAL SERVICES		1,470	14,962	28,750	13,787
COMMODITIES		134	6,247	7,300	1,052
MAINTENANCE / CAPITAL INVEST.		0	246	700	453
TOTAL EXPENSES: PRESCHOOL		22,052	231,196	306,750	75,553
NET SURPLUS(DEFICIT)		16,879	57,935	32,250	(25,685)

ACTIVE OLDER ADULTS					
REVENUES					
RECEIPTS		660	16,025	18,750	2,724
EXPENSES					
SALARIES / WAGES		510	5,520	6,300	780
CONTRACTUAL SERVICES		0	8,426	7,100	(1,326)
COMMODITIES		0	389	800	410
TOTAL EXPENSES: ACTIVE OLDER ADULTS		510	14,335	14,200	(135)
NET SURPLUS(DEFICIT)		150	1,689	4,550	2,860

DANCE					
REVENUES					
RECEIPTS		8,960	120,240	115,800	(4,440)
EXPENSES					
SALARIES / WAGES		2,763	24,234	31,700	7,465
CONTRACTUAL SERVICES		1,092	8,948	5,600	(3,348)
COMMODITIES		0	14,104	20,500	6,395
TOTAL EXPENSES: DANCE		3,855	47,287	57,800	10,512
NET SURPLUS(DEFICIT)		5,104	72,953	58,000	(14,953)

CAMPS					
REVENUES					
RECEIPTS		0	348,722	344,000	(4,722)
EXPENSES					

FUND: RECREATION
 FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	\$ REMAINING

CAMPS					
	SALARIES / WAGES	950	173,336	196,000	22,663
	CONTRACTUAL SERVICES	0	38,754	58,900	20,145
	COMMODITIES	0	10,261	12,850	2,588
	TOTAL EXPENSES: CAMPS	950	222,352	267,750	45,397
	NET SURPLUS(DEFICIT)	(950)	126,369	76,250	(50,119)

CONTRACTED					
	REVENUES				
	RECEIPTS	731	12,998	13,200	201
	EXPENSES				
	CONTRACTUAL SERVICES	1,750	3,367	9,200	5,833
	NET SURPLUS(DEFICIT)	(1,019)	9,631	4,000	(5,631)

CO-OPS					
	REVENUES				
	RECEIPTS	20	538	5,000	4,462
	RECEIPTS	20	538	5,000	4,462
	EXPENSES				
	CONTRACTUAL SERVICES	0	1,297	4,400	3,102
	TOTAL EXPENSES: CO-OPS	0	1,297	4,400	3,102
	NET SURPLUS(DEFICIT)	20	(759)	600	1,359

SPECIAL EVENTS					
	REVENUES				
	RECEIPTS	14,455	68,631	72,450	3,818
	RECEIPTS	14,455	68,631	72,450	3,818
	EXPENSES				
	SALARIES / WAGES	400	760	1,950	1,189
	CONTRACTUAL SERVICES	1,225	16,956	17,300	343
	COMMODITIES	5,611	21,927	31,100	9,172
	--- UNDEFINED CODE ---	0	0	1,200	0
	NET SURPLUS(DEFICIT)	7,218	28,987	20,900	(8,087)

TENNIS					
	REVENUES				
	RECEIPTS	0	13,657	16,000	2,343
	RECEIPTS	0	13,657	16,000	2,343
	EXPENSES				

FUND: RECREATION
 FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	\$ REMAINING

TENNIS					
	SALARIES / WAGES	0	0	0	0
	CONTRACTUAL SERVICES	0	9,217	11,000	1,782
	TOTAL EXPENSES: TENNIS	0	9,217	11,000	1,782

	NET SURPLUS(DEFICIT)	0	4,439	5,000	560
GYMNASTICS/TUMBLING					
	REVENUES				
	RECEIPTS	5,064	124,164	164,500	40,335
	RECEIPTS	5,064	124,164	164,500	40,335
	EXPENSES				
	SALARIES / WAGES	5,806	83,356	102,315	18,958
	CONTRACTUAL SERVICES	687	6,554	12,400	5,845
	COMMODITIES	0	3,469	4,050	580
	MAINTENANCE / CAPITAL INVEST.	0	0	1,000	0
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	6,493	93,380	119,765	26,384

	NET SURPLUS(DEFICIT)	(1,429)	30,783	44,735	13,951
BASEBALL & SOFTBALL					
	REVENUES				
	RECEIPTS	0	56,978	61,500	4,521
	RECEIPTS	0	56,978	61,500	4,521
	EXPENSES				
	SALARIES / WAGES	0	3,067	3,500	433
	CONTRACTUAL SERVICES	54	9,619	10,400	780
	COMMODITIES	125	9,449	10,600	1,150
	EQUIPMENT REPAIR	0	0	0	0
	TOTAL EXPENSES: BASEBALL & SOFTBALL	179	22,136	24,500	2,363

	NET SURPLUS(DEFICIT)	(179)	34,841	37,000	2,158
GENERAL ATHLETICS					
	REVENUES				
	RECEIPTS	6,253	344,812	378,700	33,887
	RECEIPTS	6,253	344,812	378,700	33,887
	EXPENSES				
	SALARIES / WAGES	8,818	31,347	51,025	19,677
	CONTRACTUAL SERVICES	77	140,569	188,850	48,280

FUND: RECREATION
 FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

GENERAL ATHLETICS					
COMMODITIES		76	4,092	7,200	3,107
TOTAL EXPENSES: GENERAL ATHLETICS		8,971	176,009	247,075	71,065
NET SURPLUS(DEFICIT)		(2,718)	168,803	131,625	(37,178)

ICE RINKS					
EXPENSES					
SALARIES / WAGES		0	0	1,000	0
COMMODITIES		0	0	0	0
TOTAL EXPENSES: ICE RINKS		0	0	1,000	0
NET SURPLUS(DEFICIT)		0	0	(1,000)	0

GYMNASIUMS					
EXPENSES					
SALARIES / WAGES		1,076	10,876	19,900	9,023
CONTRACTUAL SERVICES		0	0	21,500	0
TOTAL EXPENSES: GYMNASIUMS		1,076	10,876	41,400	30,523
NET SURPLUS(DEFICIT)		(1,076)	(10,876)	(41,400)	(30,523)

FITNESS CENTER					
REVENUES					
RECEIPTS		17,870	167,625	199,025	31,399
RECEIPTS		17,870	167,625	199,025	31,399
EXPENSES					
SALARIES / WAGES		6,801	75,669	71,800	(3,869)
CONTRACTUAL SERVICES		2,529	28,371	39,502	11,130
COMMODITIES		455	7,438	12,060	4,621
MAINTENANCE / CAPITAL INVEST.		0	4,974	10,000	5,025
TOTAL EXPENSES: FITNESS CENTER		9,786	116,453	133,362	16,908
NET SURPLUS(DEFICIT)		8,084	51,171	65,663	14,491

POOL					
REVENUES					
RECEIPTS		0	611,820	570,400	(41,420)
RECEIPTS		0	611,820	570,400	(41,420)
EXPENSES					
SALARIES / WAGES		0	339,069	354,650	15,581
CONTRACTUAL SERVICES		1,864	98,731	114,400	15,668

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	\$ REMAINING

POOL					
	COMMODITIES	0	77,036	64,500	(12,536)
	MAINTENANCE / CAPITAL INVEST.	36	11,463	10,350	(1,113)
	TOTAL EXPENSES: POOL	1,901	526,299	543,900	17,600
	NET SURPLUS(DEFICIT)	(1,901)	85,520	26,500	(59,020)

MINI GOLF					
	REVENUES				
	RECEIPTS	0	87,494	96,500	9,005
	RECEIPTS	0	87,494	96,500	9,005
	EXPENSES				
	SALARIES / WAGES	0	23,055	25,350	2,294
	CONTRACTUAL SERVICES	165	3,112	4,150	1,037
	COMMODITIES	0	8,344	7,000	(1,344)
	MAINTENANCE / CAPITAL INVEST.	0	188	300	111
	TOTAL EXPENSES: MINI GOLF	165	34,700	36,800	2,099
	NET SURPLUS(DEFICIT)	(165)	52,793	59,700	6,906

AFTER SCHOOL PROGRAMS					
	REVENUES				
	RECEIPTS	152,345	862,317	802,500	(59,817)
	RECEIPTS	152,345	862,317	802,500	(59,817)
	EXPENSES				
	SALARIES/WAGES	31,623	290,673	373,000	82,326
	CONTRACTUAL SERVICES	8,094	90,807	318,000	227,192
	COMMODITIES	0	24,717	40,000	15,282
	MAINTENANCE/CAPITAL INVESTMTS	0	6,672	9,400	2,727
	TOTAL EXPENSES: AFTER SCHOOL PROGRAMS	39,718	412,870	740,400	327,529
	NET SURPLUS(DEFICIT)	112,627	449,447	62,100	(387,347)

UNDEFINED GROUP					
	REVENUES				
	RECEIPTS	57,329	550,005	654,300	104,294
	RECEIPTS	57,329	550,005	654,300	104,294
	EXPENSES				
	SALARIES/ WAGES	24,597	256,193	322,300	66,106
	CONTRACTUAL SERVICES	13,829	126,264	163,000	36,735

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

UNDEFINED GROUP					
COMMODITIES		929	19,963	25,750	5,786
MAINTENANCE/ CAPITAL INVEST.		183	9,252	14,500	5,247
TOTAL EXPENSES: UNDEFINED GROUP		39,540	411,673	525,550	113,876

NET SURPLUS(DEFICIT)		17,788	138,331	128,750	(9,581)

TOTAL FUND REVENUES		310,825	5,547,065	5,735,325	188,259
TOTAL FUND EXPENSES		257,703	4,498,059	5,735,325	1,237,265
SURPLUS (DEFICIT)		53,122	1,049,005	0	(1,049,005)

FUND: LIABILITY INSURANCE

LIABILITY INSURANCE					
REVENUES					
RECEIPTS		20	154,329	178,000	23,670
RECEIPTS		20	154,329	178,000	23,670
EXPENSES					
SPECIAL FUND EXPENSE		475	119,780	178,000	58,219
TOTAL EXPENSES: LIABILITY INSURANCE		475	119,780	178,000	58,219

NET SURPLUS(DEFICIT)		(454)	34,549	0	(34,549)

TOTAL FUND REVENUES		20	154,329	178,000	23,670
TOTAL FUND EXPENSES		475	119,780	178,000	58,219
SURPLUS (DEFICIT)		(454)	34,549	0	(34,549)

FUND: IMRF

IMRF					
REVENUES					
RECEIPTS		125	268,769	305,000	36,230
RECEIPTS		125	268,769	305,000	36,230
EXPENSES					
SPECIAL FUND EXPENSE		16,186	234,192	305,000	70,807
TOTAL EXPENSES: IMRF		16,186	234,192	305,000	70,807

NET SURPLUS(DEFICIT)		(16,061)	34,576	0	(34,576)

TOTAL FUND REVENUES		125	268,769	305,000	36,230
TOTAL FUND EXPENSES		16,186	234,192	305,000	70,807
SURPLUS (DEFICIT)		(16,061)	34,576	0	(34,576)

FUND: IMRF
 FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

FUND: AUDIT					
AUDIT					
REVENUES					
RECEIPTS		0	10,563	13,100	2,536
RECEIPTS		0	10,563	13,100	2,536
EXPENSES					
SPECIAL FUND EXPENSE		0	13,100	13,100	0
TOTAL EXPENSES: AUDIT		0	13,100	13,100	0
NET SURPLUS(DEFICIT)		0	(2,536)	0	2,536
TOTAL FUND REVENUES		0	10,563	13,100	2,536
TOTAL FUND EXPENSES		0	13,100	13,100	0
SURPLUS (DEFICIT)		0	(2,536)	0	2,536

FUND: SOCIAL SECURITY

SOCIAL SECURITY					
REVENUES					
RECEIPTS		208	253,981	325,000	71,018
RECEIPTS		208	253,981	325,000	71,018
EXPENSES					
SPECIAL FUND EXPENSE		20,732	272,452	325,000	52,547
TOTAL EXPENSES: SOCIAL SECURITY		20,732	272,452	325,000	52,547
NET SURPLUS(DEFICIT)		(20,524)	(18,471)	0	18,471
TOTAL FUND REVENUES		208	253,981	325,000	71,018
TOTAL FUND EXPENSES		20,732	272,452	325,000	52,547
SURPLUS (DEFICIT)		(20,524)	(18,471)	0	18,471

FUND: SPECIAL RECREATION

SPECIAL RECREATION					
REVENUES					
RECEIPTS		0	569,351	560,000	(9,351)
RECEIPTS		0	569,351	560,000	(9,351)

FUND: SPECIAL RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

SPECIAL RECREATION					
EXPENSES					
	CONTRACTUAL SERVICES	1,844	34,931	55,000	20,068
	CAPITAL IMPROVEMENTS	0	5,456	248,661	243,205
	SPECIAL FUND EXPENSE	0	256,339	256,339	0
	TOTAL EXPENSES: SPECIAL RECREATION	1,844	296,726	560,000	263,273

	NET SURPLUS(DEFICIT)	(1,844)	272,624	0	(272,624)

TOTAL FUND REVENUES					
		0	569,351	560,000	(9,351)
TOTAL FUND EXPENSES					
		1,844	296,726	560,000	263,273
SURPLUS (DEFICIT)					
		(1,844)	272,624	0	(272,624)

FUND: BOND AND INTEREST FUND

BOND AND INTEREST					
REVENUES					
	RECEIPTS	0	811,535	804,423	(7,112)
	RECEIPTS	0	811,535	804,423	(7,112)
EXPENSES					
	CONTRACTUAL SERVICES	0	804,423	804,423	(0)
	TOTAL EXPENSES: BOND AND INTEREST	0	804,423	804,423	(0)

	NET SURPLUS(DEFICIT)	0	7,112	0	(7,112)

TOTAL FUND REVENUES					
		0	811,535	804,423	(7,112)
TOTAL FUND EXPENSES					
		0	804,423	804,423	(0)
SURPLUS (DEFICIT)					
		0	7,112	0	(7,112)

FUND: CONSTRUCTION / CAPITAL IMPROV.

PROJECT REVENUE					
REVENUES					
	PROJECT REVENUE	4,218	198,948	2,979,000	2,780,051
	PROJECT REVENUE	4,218	198,948	2,979,000	2,780,051

	NET SURPLUS(DEFICIT)	4,218	198,948	2,979,000	2,780,051

PLANNING/CONSTRUCTION/GRANTS					
EXPENSES					
	CONTRACTUAL SERVICES	9,906	151,324	147,000	(4,324)

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		9,906	151,324	147,000	(4,324)
NET SURPLUS(DEFICIT)		(9,906)	(151,324)	(147,000)	4,324
BUILDINGS & IMPROVEMENTS					
EXPENSES					
CONTRACTUAL SERVICES		1,635	661,981	1,398,700	736,718
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		1,635	661,981	1,398,700	736,718
NET SURPLUS(DEFICIT)		(1,635)	(661,981)	(1,398,700)	(736,718)
PARKS/PLAYGROUNDS IMPRV/ACQ					
EXPENSES					
CONTRACTUAL SERVICES		62,048	370,356	915,650	545,293
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		62,048	370,356	915,650	545,293
NET SURPLUS(DEFICIT)		(62,048)	(370,356)	(915,650)	(545,293)
LANDSCAPING & GROUNDSKEEPING					
EXPENSES					
CONTRACTUAL SERVICES		0	19,975	50,000	30,024
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		0	19,975	50,000	30,024
NET SURPLUS(DEFICIT)		0	(19,975)	(50,000)	(30,024)
OPERATING EQUIP. & VEHICLES					
EXPENSES					
CONTRACTUAL SERVICES		766	78,754	190,307	111,552
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		766	78,754	190,307	111,552
NET SURPLUS(DEFICIT)		(766)	(78,754)	(190,307)	(111,552)
RECREATION EQUIP. REPAIRS					
EXPENSES					
CONTRACTUAL SERVICES		0	0	1,000	0
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	0	1,000	0
NET SURPLUS(DEFICIT)		0	0	(1,000)	0
EMERGENCY REPAIRS/REIMB.					
EXPENSES					
CONTRACTUAL SERVICES		3,795	27,270	70,841	43,570
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		3,795	27,270	70,841	43,570
NET SURPLUS(DEFICIT)		(3,795)	(27,270)	(70,841)	(43,570)
TOTAL FUND REVENUES		4,218	198,948	2,979,000	2,780,051
TOTAL FUND EXPENSES		78,152	1,309,662	2,773,498	1,463,835
SURPLUS (DEFICIT)		(73,934)	(1,110,714)	205,502	1,316,216

DATE: 03/06/2019
TIME: 16:59:17
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GENEVA PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 11
F-YR: 19

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 10 PERIODS ENDING FEBRUARY 28, 2019

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

Subject: FW: ? Online Form Submittal: Customer Service Survey

From: noreply@civicplus.com <noreply@civicplus.com>

Sent: Saturday, February 23, 2019 7:52 AM

To: Dawkins, Stephanie <sdawkins@geneva.il.us>

Subject: ? Online Form Submittal: Customer Service Survey

Customer Service Survey

How would you rate our customer service?

Staff courtesy	Excellent
Staff knowledge	Excellent
Response time	Excellent
Staff/Office Appearance	Excellent
Overall satisfaction	Excellent
Are you a Geneva ...?	Non-resident
Reason for contact with the City of Geneva?	<p>I love Geneva but moved away in 2012 after 15 years of residency. I was off work and was in the area so took a run through Peck Farm which I love. I lost my car keys on the run. I was completely stranded. My purse and phone were all locked in the car & I now live in Bolingbrook. While I searched the Peck Farm trail, two men drove down the path in a white Geneva Park District Pick-up truck with a snow plow attached. Jimmy and Adam told me that a construction worker at Peck Farm found my keys and they looked to find me. Their kindness and efforts were truly appreciated and I hope they are recognized for their sincere care for the citizens of Geneva. They went out of their way to help me and both are truly an asset to your City and Park District. Maribeth Fromm</p>
Department contacted?	Geneva Park District
Date of contact:	2/22/2019 10:45 AM
Name of person who assisted you:	Jimmy and Adam with Geneva Park District White Pickup Truck with snowplow attached
Contact was made by:	In person

How can we improve
service?

Service was outstanding and these men should be recognized
for their kindness and care to citizens

Email not displaying correctly? [View it in your browser.](#)

**DIRECTOR'S
MONTHLY AGENDA AND REPORT
March 18, 2019**

STAFF PRESENTATION-CUSTOMER SERVICE ORIENTATION VIDEO

As part of our onboarding process, staff has prepared a video for all new staff to watch in an effort to help staff gain a better perspective of the district as a whole. Elliott Bortner and Hannah Sterricker were integral in putting the video together.

COMMUNICATIONS

Construction will soon begin on our spring playground replacement at Clover Hills Park. We hope to have it complete by Memorial Day weekend.

We are preparing to go out to bid on the second phase of the HVAC/roof replacement at Sunset later this spring.

The Geneva Park District Foundation partnered with the City of Geneva's Natural Resource Committee on this year's Wine, Cheese and Trees event. It was a successful fundraiser for both organizations and we look forward to continuing the partnership.

Staff has been negotiating with a number of developers on land/cash contributions including Winding Creek in Batavia, Greenhouse Pointe in Geneva, Hamilton Place in Geneva and a new development of townhomes near Mill Creek Pool.

The Geneva Park District Foundation has three board members renewing their three year term in May and we are presently in search of two additional members.

Staff has completed annual evaluations, as well as, salary surveys and recommendations for the upcoming budget year.

Staff is finalizing the 2019/20 proposed budget and will present it to the Finance Committee on April 9th at 4pm for review, (Pat Lenski & Susan VanderVeen) followed by a presentation to the full Board on April 15th.

Please be on the lookout for your statements of economic interest which need to be filed by May 1st, 2019.

Enclosed in your packet are the meeting minutes from a recent FVSRA board meeting for your review.

Enclosed in your packet is the board calendar including important meeting, event and continuing education dates.

FUTURE MEETINGS

Regular Scheduled Board Meeting	March 18, 2019	7:00 PM
GPD Foundation Meeting (Regular)	March 19, 2019	7:00 PM
Finance Committee-Budget Meeting (Pat Lenski & Susan VanderVeen)	April 9, 2019	4:00 PM
Recreation Committee Meeting (TBD)	TBD	

GREENHOUSE ROOF REPLACEMENT PROPOSAL

Enclosed in your packet is a memo outlining information regarding the greenhouse roof replacement project. The roof on the old greenhouse is in disrepair and in need of replacement. Jerry Culp will be available to answer any questions the board may have on the project. Staff would recommend a motion to approve Carlin Horticultural Supplies for the work in the amount of \$17,593.93.

CONTRACTED MOWING SERVICES BID RESULTS

Enclosed in your packet is a memo outlining the bid results for contractual mowing services at 21 park locations for this fiscal year. Four bids were submitted with Americana Landscape Group providing the lowest bid. Jerry Culp will be available to answer any questions the board may have on the contract. Staff would recommend a motion to approve the mowing contract to Americana Landscape Group in the amount of \$43,703.00.

PERSONNEL & POLICY COMMITTEE RECOMMENDATIONS

The Personnel & Policy Committee met on February 28 to discuss recommendations for salary and wage proposals in preparation of the 2019-20 budget. The Committee (Pat Lenski & John Frankenthal) reviewed the proposal, and minutes of that meeting are enclosed. Staff would ask for a motion to approve the salary and wage recommendations for the 2019-20 fiscal year.



Fox Valley Special Recreation Association
Minutes of the
Annual Board of Directors and Staff Dinner Meeting
January 28, 2019
6:00pm
Cooper's Hawk Winery & Restaurant
3710 E. Main Street
St. Charles, IL 60174

**CALL TO
ORDER:**

Chairman Wascher called the meeting to order at 6:10pm, and the Executive Director called the roll.

Present:

Kim Wascher, Chairman	South Elgin Parks & Recreation Department
Carolyn J. Nagle, Treasurer	Fox Valley Special Recreation Association
Robert Thomson, Vice Chairman	St. Charles Park District
Sheavoun Lambillotte	Geneva Park District
Karen Pritchard, FVSRA Rep.	Sugar Grove Park District
Allison Niemela	Batavia Park District

Absent:

Jim Pilmer	Fox Valley Park District
Richard Zielke, Secretary	Oswegoland Park District

Staff Present: Leticia Bedoya, Kevin Bixenmann, Alex Engelhardt

RECOGNITION OF GUESTS

Holly Cabel – Executive Director of Parks and Recreation, St. Charles Park District

Foundation Board Members

Anthony Abbott, Chairman
Mark Lucas, Board Member
Laura Rudow, Treasurer
Karen Pritchard, FVSRA Board Representative

FVSRA Staff

BreAnn Albin
Brian Houzenga
Brianna Gute
Claire Howes
Jackie Salemi
Janae Winston
Jason Posluszny

Jennifer Wisneski
Kendall McEvilly
Leticia Favela
Michelle Livingston
Patrick Hastings
Rania Samawi
Rebecca Fredrickson

CORRESPONDENCE

Correspondence was routed

CONSENT AGENDA

- **Board Member Lambillotte made a motion to approve the Consent Agenda; Board Member Niemela seconded, and the motion passed unanimously.**

EXECUTIVE DIRECTOR'S REPORT

No additional items were presented.

ADMINISTRATIVE TEAM REPORT**Recreation****IPRA Soaring to New Heights Conference-January 2019**

Superintendent Engelhardt reported that FVSRA was awarded Outstanding Program and Special Event for Dick Pond's Walk 2 Run program. Becky Fredrickson, Outreach Coordinator, was sworn as Therapeutic Recreation Section Treasurer for 2019. Jackie Salemi, Inclusion Manager, was recognized for her achievements in the field of Therapeutic Recreation and received the ITRS Section Professional of the Year award.

Sensory Room:

The Sensory Room is near completion. Training of staff will take place the beginning of February with sessions to begin on February 11, 2019. A ribbon cutting ceremony and open house will be scheduled in the coming months.

Human Resources

2018 year-end performance evaluations are complete and staff is now working on goal setting for 2019. Staff will have goal setting plans completed by January 31, 2019. Recruiting for Summer 2019 has begun with several job fairs and school visits already secured to promote FVSRA.

Business Manager

K. Bixenmann reported that the fieldwork for FY17-18 audit was conducted the week of 1/14/19. The budget process is underway with budget assumptions being presented in February. There will be a special budget meeting in March with approval of the budget in April. W-2's and 1099's were sent out ahead of the 01/31/19 deadline for 2018.

FVSR Foundation:**Northern Nights, Trees, and Lights**

The 2018 event was a success with increased profit, attendees and sponsorships. After the event, a survey was sent out to all attendees to receive feedback regarding the event. Results have been reviewed and will be used in planning for this year's event. The event this year will be held on Friday, November 15, 2019 at the Q Center.

#ILGive and #GivingTuesday

Tuesday, November 27, 2018 was #GivingTuesday and 15 donors gave \$872.71 to the campaign.

Year-end Donations

A total of \$4,770 from 8 donors was received in the last few days of 2018.

Grants

The Geneva Community Chest awarded \$4,100 to provide a Traveling Summer Camp Kit with sensory items, board games, a wall partition and 5 iPads. DayOne Alliance awarded \$4,250 with no restrictions or stipulations on the fund use. A grant proposal was submitted to the Helen Brach Foundation in December.

BBQ and Basket Raffle

The 2019 BBQ and Basket Raffle will be held on Wednesday, April 10th from 4:00pm-7:00pm at Prisco Community Center in Aurora. Please consider sponsoring the BBQ and or donating pool, golf or mini-golf passes to the basket raffle. Volunteers are also needed for the event.

MEMBER AGENCY REPORT (PARK DISTRICT AND DEPARTMENT UPDATES)

None

ACTION ITEMS

None

UNFINISHED BUSINESS**Item 10.1 – FVSRA FY2017-18 Audit**

FVSRA FY2017-18 Audit with Sikich commenced on-site on January 14, 2019. Both the Association and Foundation financial records are being audited. Audit is expected to be ready for the Board in March.

Item 10.2 – iCan Shine (I Can Bike or Lose the Training Wheels) 2019 Program Agreement

FVSRA is awaiting a revised agreement from PDRMA to send to iCan Shine for approval. An update will be provided at the next Board meeting.

Item 10.3 – St. Charles Park District Facility Lease Agreement with FVSRA

Staff has reviewed, signed and returned the Amendment to the License Agreement to complete the original Lease Agreement with the St. Charles Park District.

NEW BUSINESS**Item 11.1 – Economic Interest Statement Responsibilities**

Names and contact information for public officials has been submitted to Kane County. FVSRA Board Members will receive filing information from the County Clerk's office in March 2019.

Item 11.2 – IAPD/IPRA Legislative Breakfast

The 2019 Annual Legislative Breakfast for IAPD and IPRA will be held on Friday, March 8, 2019 at 10:30am at the Vaughan Athletic Center in Aurora. Please share the date and time of the Legislative Breakfast with agency Commissioners and Staff.

STRATEGIC PLAN

No Update

EXECUTIVE SESSION

None

ANNOUNCEMENTS

None

ADJOURNMENT

A motion was made by Board Member Pritchard to adjourn. Board Member Thomson seconded and Chairman Wascher adjourned the meeting at 6:41pm.

Respectfully submitted,



Rich Zielke, Secretary

MAR 2019

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

Parents' Night
Out

Legislative
Breakfast @
Buffalo Grove PD

03

04

05

06

07

08

09

Adult Auditions-
Proof

City Council Mtg
@ 7
Adult Auditions-
Proof
Leg. Breakfast @
Tinley Park PD

CAC Mtg 7 PM
Improv Night

Improv Night
Leg. Breakfast
@ Wheaton &
Fox Valley PDs

Mom & Son
Night
Improv Night

10

11

12

13

14

15

16

Comm of the
Whole Mtg @ 7
School Dist. Mtg
@ 7
Leg. Breakfast @
Urbana PD

Spring
Registration Day
Legislative
Breakfast @
Springfield PD

Plan Comm Mtg
@ 7

PH 38 Mary
Poppins Jr
Performance

PH 38 Mary
Poppins Jr
Performance

17

18

19

20

21

22

23

PH 38 Mary
Poppins Jr
Performance

**GPD Board
Meeting @ 7**
City Council Mtg
@ 7

HPC Mtg @ 7
GPD Foundation
Mtg @ 7

PH 38 Mary
Poppins Jr
Performance

PH 38 Mary
Poppins Jr
Performance

24

25

26

27

28

29

30

PH 38 Mary
Poppins Jr
Performance

Comm of the
Whole Mtg @ 7

Library Mtg @ 7
Plan Comm Mtg
@ 7

31

APR 2019

SUN

MON

TUE

WED

THU

FRI

SAT

01

City Council Mtg
@ 7

02

Youth Auditions-
Anne of Green
Gables

03

CAC Mtg 7 PM
Youth Auditions-
Anne of Green
Gables

04

Parents' Night
Out

05

06

07

Comm of the
Whole Mtg @ 7
SD Board Mtg
@ 7

08

09

10

Plan Comm Mtg
@ 7

11

The Egg-Mazing
Race & Night
Egg Hunt

12

Bunny Breakfast
Annual Egg
Hunt
Earth Day
Celebration @
Peck Farm

13

14

**GPD Board
Meeting @ 7**
City Council Mtg
@ 7

15

HPC Mtg @ 7

16

17

Library Board Mtg
@ 7

18

Bunny Basket
Deliveries

19

Bunny Basket
Deliveries

20

21

Comm of the
Whole Mtg @ 7
SD Board Mtg
@ 7

22

23

24

Plan Comm Mtg
@ 7

25

26

27

28

Special Comm
of the Whole
Mtg @ 7
Screen Free
Week

29

Parks Day @ the
Capital
Legislative
Reception
Screen Free Week

30

**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
NICOLE VICKERS, CPRP
SUPERINTENDENT OF RECREATION
March 18, 2019**

I. INFORMATION

Spring registration has begun, with resident registration beginning March 12th, and non-resident registration beginning March 19th which included summer camps and swim lessons for the upcoming season. Registration for Kids Zone and Preschool is currently underway. Early bird pool passes are currently on sale and will remain available until April 30th.

II. PROGRAM HIGHLIGHTS

- a) Mom and Son Night was held March 9th at 6 pm at Geneva High School. Staff did a great job organizing and creating a night filled with memories.
- b) Easter events are on the horizon, and given the dates are later than usual staff is anticipating high attendance and warmer temperatures!
- c) The children's production of 'Mary Poppins Jr.' will take stage to sold-out crowds the weekends of March 15th-17th and March 22nd-24th.
- d) The inaugural pickleball tournament was held in February which hosted 20 players. The pickleball program has seen immense growth over the past year; in 2018 we had over 1,600 users.

III. FACILITY UPDATE

Preparation for seasonal facilities are well underway. Construction for the spray ground at Sunset Pool continues, in addition, updates/upgrades/repairs are currently a major focus.

Staff has met with the architect and continue to make progress on the renovation of the hut at Stone Creek Miniature Golf.

IV. UPCOMING EVENTS

Programs/Special Events:

April 12:	The Egg-mazing Race @ Wheeler Park
April 13:	Egg Hunt and Bunny Breakfast @ SPRC
April 19 & 20:	Bunny Basket Deliveries

Trips:

March 19:	Potawatomi Casino, Milwaukee
April 10:	Nick's Pizza, Fisher Nuts, Andy's Custard, Elgin
April 24:	August Rush, Aurora

INFORMATION:

I. SUNSET REPORT

Comparison figures for Sunset Racquetball and Fitness Center are as follows

SRFC February Totals		
	February 2018	February 2019
Annual Membership Revenue	\$15,413	\$10,029
EFT/Ongoing Revenue	\$4,352	\$4,197
Court Hours	\$485	\$466
Guests	\$560	\$779
Racquet Rentals	\$0	\$0
Vending	\$160	\$226
Total Revenue	\$20,970	\$15,697

	February 2018	February 2019
Resident SRFC Pre-Paid:		
New	7	12
Renew	26	23
Resident SRFC ONGOING:		
New	9	0
Renew	1	2
Non-Resident SRFC Pre-Paid:		
New	2	1
Renew	4	6
Non-Resident SRFC ONGOING:		
New	4	0
Renew	1	1
New	22	13
Renew	32	32
Totals	54	45

SRFC February Memberships Totals		
	February 2018	February 2019
Total Membership Revenue	\$22,496	\$14,226
Membership Retention Rate	78%	84%
SRFC Usage Breakdown		
	February 2018	February 2019
Members	4,653	4,775
Guests	189	192
Total Usage	4,842	4,967
Weight room Usage	4,433	4,584

Court Usage		
Reserved Court Time	97	93
Walk-on Court Time	0	1
Court Percentages		
Prime Time	34%	29%
Non-Prime Time	16%	21%
Racquetball	19%	18%
Wally ball	4%	5%
SRFC Year to Date Comparison		
	2017/2018	2018/2019
Total EFT/Ongoing Memberships	107	110
Total # of Memberships/Members (excludes Gold)	567	984
YTD Membership Retention Rate	71%	84%
Total Membership Revenue	\$140,607	\$135,502
Projected EFT/Ongoing Annual Rev.	\$8,704	\$8,394

II. **SPRC REPORT**

Comparison figures for Stephen D. Persinger Recreation Center are as follows

SPRC General		
	February 2018	February 2019
Total Membership Revenue	\$50,184	\$37,025
Memberships	88	109
Track Passes	101	103
Guests	158	217
Monthly Membership Retention Rate	81%	87%

SPRC Membership Breakdown		
	February 2018	February 2019
Resident Gold Pre-Paid:		
New	3	3
Renew	6	8
Resident Gold ONGOING:		
New	2	2
Renew	1	2
Non-Resident Gold Pre-Paid:		
New	0	1
Renew	0	0
Non-Resident Gold ONGOING:		
New	1	0
Renew	0	0

Resident SPRC Pre-Paid:		
New	14	24
Renew	33	40
Resident SPRC ONGOING:		
New	9	10
Renew	4	2
Non-Resident SPRC Pre-Paid:		
New	2	8
Renew	6	3
Non-Resident SPRC ONGOING:		
New	5	5
Renew	2	1
New	36	53
Renew	52	56
Totals	88	109

SPRC Usage Breakdown				
	February 2018		February 2019	
Members	11,268		12,853	
Guests	158		217	
Total Usage	11,426		13,070	
Morning Nursery	649	Avg. 24	808	Avg. 30
12-4 pm Nursery	359	Avg. 13	334	Avg. 12
Evening Nursery	245	Avg. 9	233	Avg. 9
TOTAL NURSERY	1,253		1,375	
Open Gym Youth	988		729	
Open Gym Adult	265		494	
SPRC February Totals				
	February 2018		February 2019	
Annual Membership Revenue:	\$33,073		\$18,751	
EFT/Ongoing Membership Revenue:	\$14,603		\$15,694	
Monthly Memberships	0	\$0	0	\$0
Track Pass	101	\$2,508	103	\$2,580
Total Membership Revenue	\$50,184		\$37,025	
Kidz Korral Revenue	\$3,310		\$3,470	
Birthday Parties	11	\$2,891	11	\$2,708
Guest Fees	158	\$578	217	\$659
Open Gym Youth	988	\$1,390	729	\$1,828
Open Gym Adult	265	\$728	494	\$745
Vending	\$393		\$637	
Total Additional Revenue	\$9,290		\$10,047	
SPRC Year to Date Comparisons				
	2017/2018		2018/2019	

Current Memberships/Members	1,334	2,828	1,478	2,999
Gold Annual	142	343	157	333
Gold Ongoing	72	181	90	213
SPRC Annual	788	1,495	855	1,626
SPRC Ongoing	332	809	376	827
Track Passes	678		703	
YTD Membership Retention Rate	69%		81%	
Total Membership Revenue	\$358,164		\$373,262	
Projected EFT/Ongoing Annual Rev.	\$29,206		\$31,388	

Please note the following in regards to membership campaigns that have directly impacted revenues:

- The campaign in January 2018 was all new members received the first month free which resulted in an influx of revenue in February 2018.
- The campaign in January 2019 was all new members receive the first two months free which will result in a realization of that revenue in March 2019, in addition, the February 2019 campaign granted all new members the first month free which again will be realized in March 2019. Staff is estimating these campaigns to result in \$29,000 for SPRC/Gold and \$7,500 for Sunset to be deposited in March which will be reflected in my April board report.

Peck Farm Park Report

by

Trish Burns

Manager of Peck Farm Park Interpretive Center

March 18, 2019

Natural Areas / Site Management

1. Oven in the Peck Kitchen: The oven in the Peck kitchen was recently restored. This is the original oven Erdene Peck placed in the kitchen and is estimated to be from 1954. It is in very good condition considering its age. The oven needed some maintenance to keep it in working order.
2. Natural Areas: As the weather improves, the district will do some prescribed burns. Just over 140 acres is planned to be burned this spring with the area at Peck east of the house as the highest priority. That area will also be the focus of V3 to continue removing the invasive plants found in that area. This will continue the work V3 started last year.
3. Earth Day: Earth Day is scheduled for Saturday, April 13 from 11 am-3 pm. We will have the usual paper shredding, plastic recycling, textile recycling and bicycle tune ups. Electronic Recycling will be provided by Kane County at the St Charles location on Randall Road that same day and we will not be excepting electronics. Earth Day is a city-wide event sponsored by the Natural Resources Committee and the Park District.

Interpretation / Programs

1. Upcoming Events & Programs
Animal Babies: March 30
Bunny Hop: March 28
Escape Room – Dinosaur Extinction: April 6
Geneva Library Storytime: April 10
Science in the Springtime: April 12
Earth Day: April 13
Eggs-traordinary: April 16
STEAM – Blast Off to Mars: April 2-May 7
2. Program report (February):

2019	2018		2019	2018	
6	8	Family Programs	87	110	Participants
9	13	Adult Program	324	508	Participants (KCCN)
9	8	Children's Programs	116	127	Participants
1	2	Birthday Parties	45	90	Participants
0	0	On-site Field Trips – Staff Led	0	0	Students/teachers/chaperons
0	0	Outreach Programs	0	0	Participants
1	0	Scout Programs	10	0	Participants
0	0	On-site Field Trip – Visit Only	0	0	Participants
4	4	KidsZone	252	232	

1	1	Partnered Programs	56	58	FVAS Star Party
0	0	In-house Meetings (OB)	0	0	
0	1	OB Rentals	0	50	
0	0	Picnic Shelter Rental	0	0	
0	0	3-Sided Barn Rental	0	0	
0	0	Facility Rental	0	0	
1	1	Facility Use	575	600	Super Bowl Shuffle
0	1	Special Event	0	25	PFP/North Public Meeting
		Walk in Attendance	212	265	Includes Special Exhibit
32	39	Total Events	1677	2065	Total Tracked Participants

3. Program Comparison (4-Years)

2017		2016		2015		2014	
Events	Participants	Events	Participants	Events	Participants	Events	Participants
38	1818	36	1595	36	1637	30	1460

GENEVA PARK DISTRICT
PARKS AND PROPERTIES BOARD REPORT

March 18, 2019

Operations

- Aside from some freezing rain and icy mornings, the snow and ice removal has slowed considerably.
- Staff is completing general repairs around the shops preparing for spring.
- Staff has been clearing invasive species along the creek at Stanley A. Esping Park and Peck South, preparing for burning.
- Staff has been clearing brush at Peck South and the Nicor Bike Trail.
- Inspecting and going through mowers and other maintenance equipment preparing for growing season.
- When time allows, staff is cleaning up and reorganizing shops to prepare for spring.
- Ice Rinks finally closed due to the warm weather. The rinks were open for over 6 weeks.
- Mowing bids are in, staff is reviewing the results and will present to the board at the March meeting.
- Staff is reviewing contracts for spring cleanup and weed control.
- Scheduled chainsaw training for the end of February was rescheduled for the end of March due to weather issues.
- Contract for the Deerpath Park fence replacement has been approved, staff is working with the contractor to schedule the work as soon as weather permits.

Events

- Staff assisted with the Daddy/Daughter and Mother/Son events.

Baseball/Softball

- Staff is inventorying materials and equipment for the ballfields and preparing for the start of the season. The ballfield crews will be operated out of the Peck Farm Operations building this year.

Soccer

- Staff met with the soccer organizations in preparation for spring season.

Playgrounds

- Bids are in and approved for the Clover Hills Playground Replacement. Staff is working with the contractor to get all necessary paperwork in before construction begins. All equipment has been ordered and manufacturers are ready to ship as soon as contractor is ready.

Facilities

- Staff is replacing light fixtures with LED fixtures as repair is needed.
- Staff is currently scheduling the contractor to replace the pool heaters at Mill Creek Pool.
- Repair of the damage from the freezing pipes at Mill Creek Pool is almost complete.
- Working on winter pool preventative maintenance, replacing valves, fittings and flanges that are damaged or that have corroded.
- Hand dryers are scheduled to be replaced the week of March 18th in the Sunset Pool locker rooms.
- Staff replaced the lower pool heater pump at Sunset Pool.
- Staff is working on the roofing replacement specifications for Wheeler Operations building roof.
- Staff completed a preseason check at Moore Park Spray Ground and is putting together a list of work needed before opening.

Park Projects

- Preparing for spring, staff has been mulching shrub beds when time and weather allows.
- The roof on the east green house at Wheeler is scheduled for replacement. Staff has received proposals for the replacement and will be presenting to the board for approval.
- Staff has received proposals for the roof replacements on the two pavilions at Wheeler, Staff is reviewing and will present to the board for approval.
- Work Order/Asset Management System – At our last Board Meeting the Board approved the contract with Dude Solutions for the implementation of a new Work Order/Asset Management system. After the orientation meeting with Dude Solutions implementation staff, it was discovered that the pricing structure was calculated incorrectly. Dude Solutions explained that a third party vendor that calculates the cost for the service made an error in the calculation and the cost for the Park District increased to over double the original cost. Dude Solutions also informed the Park District that they were discontinuing the GIS connect service and if the District wanted that service it would need to be provided through an outside vendor. This change in the

service provided and price now put Pubworks as the leading vendor for the work order asset management system. Staff is working with Pubworks to prepare a contract to proceed with a vendor change. We anticipate the cost for 2019-2020 not to exceed the approved amount of \$13,285.00. Annual maintenance will remain consistent, but we will need to phase in some services that exceeded our budget constraints in the future.

Peck Restrooms

- Construction is under way, foundations/frost walls are completed. Contractor is waiting for frost to come out of the ground before finalizing underground utility and under slab work before beginning to pour the concrete floor.

Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte, and Jerry Culp
From: Ken Kerfoot
CC: Christy Powell
Date: 3/14/2019
Re: Wheeler Park Greenhouse Roof Replacement Project

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider the approval of the proposal to replace the roof on the older greenhouse in Wheeler Park.

Background

The polycarbonate roof on the older greenhouse in Wheeler Park is over 20 years old and has become discolored as a result of damage caused by UV rays. In addition, there are numerous holes throughout the roof. The discoloration reduces the amount of sunlight our flowers receive during the growing season. Due to the age of the roof and its continued degradation, the determination was made in 2018 for the roof to be replaced during the 2018-19 fiscal year.

Three contractors submitted proposals for the replacement. Carlin Horticultural Supplies of Milwaukee, WI submitted the lowest proposal of \$17,593.93. The proposal included the following specs:

- Furnish 38 polycarbonate sheets of Thermoclear Plus 8mm 1700g Twinwall Clear
- Installation labor will be subcontracted to Greenhouse A-Fex of Round Lake Beach, IL

Financial

Sufficient funds totaling \$20,000 were allocated and are available in the 2018-19 fiscal year Wheeler Maintenance Facility Construction Fund Account C-1240.

Recommendation

Staff recommends the Board of Commissioners approve the proposal from Carlin Horticultural Supplies in the amount of \$17,593.93 for the replacement of the Wheeler Park greenhouse roof.



8170 N. Granville Woods Rd. 3454 W. Mound Rd. 1375 Trout Brook Circle
Milwaukee, WI 53223 Joliet, IL 60436 St. Paul, MN 55117
(414) 355-2300 Ph (815) 744-7333 Ph (651) 487-8108 Ph
(414) 355-3107 Fx (815) 744-7342 Fx (651) 487-3963 Fx

16680 Cleveland Ave.
New Berlin, WI 53151
(262) 789-9550 Ph
(262) 789-9509 Fx

Remit To:
Carlin Sales Corporation
PO. Box 8755
Carol Stream, IL 60197-8755

QUOTE

* Please see www.carlinsales.com for Terms & Conditions *

Cust #: 28153

Bill To	GENEVA PARK DISTRICT 710 WESTERN AVENUE GENEVA, IL 60134	Ship To	GENEVA PARK DISTRICT 710 WESTERN AVENUE GENEVA, IL 60134
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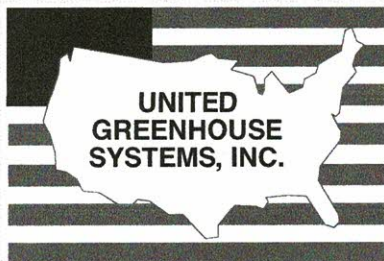
Order #	352315-00
Page #	1
Cust Ph #	(630)232-4542/
Ship Point	Carlin Sales Corp. - Wisconsin
Via	Delivery-OT
Terms	Net 30 Days
Sales In	Chris McKeller
Sales Out	Vince Kuyvenhoven
D Quote	09/28/18
A Shipped	10/01/18
T	
E	
S Printed	01/24/19 09:35

Taken By	cjm	Placed by		Customer P/O	Thermoclear
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Instructions

Ln#	Product And Description	Quantity Ordered	Quantity B.O.	Quantity Shipped	Qty UOM	Net Price	Net Price Extended	List Price	List Price Extended
1	32-4005 Thermoclear Plus 8mm 1700g Twinwall Clear Custom Cut 38 sheets each cut 18'x6'	4104		4104	sqft	2.17001	8905.70	2.96	12,147.84
3	30-8999 O- Labor f/ Construction ##### Includes all labor for replacement of 38 polycarbonate sheets, hardware, and sealant. Customer is responsible for disposal of old polycarbonate. #####	1		1	dolr	8,688.23	8688.23	8688.23	8,688.23

2 Lines Total	Qty Shipped Total	4105	NET PRICE	LIST PRICE
	Total		17593.93	20836.07
	Invoice Total		17593.93	20836.07



UNITED GREENHOUSE SYSTEMS, Inc. PROPOSAL

Reply to : Justin Bilhorn

Post Office Box 249

Edgerton, WI 53534

Date : 800-433-6834 • Fax 608-884-6137

Page Number : February 18, 2019

1 of 1

6302328670

Rich Kator

Geneva Park District

Bid JT# 31224

710 Western Ave.

Geneva

IL

60134

NA

MATERIALS & LABOR PROPOSAL - PROJECT A (2019) **"Existing Greenhouse Roof ONLY Reglaze Project"**

We propose to furnish materials & labor to re-glaze (1) roof ONLY of the existing ~ 32 ft. wide x ~ 135 ft. long A-Frame greenhouse with [new clear 8mm twinwall polycarbonate panels for the rear ~ 115 ft. long "greenhouse portion" & with new white 8mm twinwall polycarbonate panels for the front ~ 20 ft. long "headhouse portion"], including all necessary fasteners & sealants. NOTE: To re-use all existing aluminum glazing extrusions / gaskets.

NOTE: Dumpster for refuse to be provided BY OTHERS.

NOTE: All site preparation, concrete, plumbing & electrical are not included in this proposal, and to be provided BY OTHERS.

NOTE: All field labor is based on work being done by experienced greenhouse builders (independent contractors) who are non-union, unless otherwise noted. Prevailing wage rates do not apply.

OPTION # 1: To add materials & installation for NEW "thin" aluminum caps, designed for 8mm PCSS panels on the existing ~ 115 ft. long "greenhouse portion" (existing "headhouse portion" already has "thin" caps, designed for PCSS panels & are to be re-used), please add \$ 1,037.00 to the price below [JT 31225]. NOTE: Confirmation that these recommended caps are compatible with use of the existing bars is required on pre-construction re-con visit.

Taxes : Sales tax not applicable.

Freight : Included, to Geneva, IL.

Terms : With approved credit, 50% down with order, 25% prior to shipment, balance due upon invoicing as materials are shipped & labor is performed. Payment for all invoices must be received within 15 days of the invoice date.

Price: \$19,722.00

This proposal is subject to the general terms and conditions of sale shown on the final page of this proposal

CUSTOMER ACCEPTANCE

Firm : _____

By : _____

Date : _____

UNITED GREENHOUSE SYSTEMS, Inc.

Prepared By : _____

Accepted By : _____

Date Accepted : _____

This quote is valid for no more than thirty days from the date of quotation.

HGC, Inc
2263 4th Street
Shelbyville, MI 49344
6168137982
greg@hgcstructures.com

Estimate

**ADDRESS**

Rich Kator
Geneva Park District
710 Western Ave
Geneva, IL 601342986 USA

ESTIMATE #	DATE
1126	03/04/2019

ACTIVITY	QTY	RATE	AMOUNT
Services Labor to remove and reinstall 38 - 6' x 18' sheets of polycarbonate on an existing greenhouse	1	14,250.00	14,250.00

Customer is to provide dumpster or dispose of waste, pull any necessary permits that might be required, supply all the material necessary to complete the job.

TOTAL

\$14,250.00

This is a labor only quote.

Payment to be made in full upon completion.

Accepted By

Accepted Date



8170 N. Granville Woods Rd.
Milwaukee, WI 53223
(414) 355-2300 Ph
(414) 355-3107 Fx

16680 Cleveland Ave.
New Berlin, WI 53151
(262) 789-9550 Ph
(262) 789-9509 Fx

3454 W. Mound Rd.
Joliet, IL 60436
(815) 744-7333 Ph
(815) 744-7342 Fx

1375 Trout Brook Circle
St. Paul, MN 55117
(651) 487-8108 Ph
(651) 487-3963 Fx

Remit To:
Carlin Sales Corporation
P.O. Box 8755
Carol Stream, IL 60197-8755

QUOTE

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D Quote	09/28/18
A T Shipped	10/01/18
E S	
Printed	09/28/18 16:28

Taken By	cjm	Placed by		Customer P/O	Thermoclear
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1	Lines Total	Qty Shipped Total	4104	NET PRICE	LIST PRICE
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		Invoice Total		8905.70	12147.84

Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte, and Jerry Culp
From: Ken Kerfoot
CC: Christy Powell
Date: 3/14/2019
Re: Contracted mowing services

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider the approval of the proposal for contracted mowing services in several parks.

Background

The Park District currently contracts out the mowing of 22 park locations consisting of 74.4 acres of land. Staff reviewed the existing mowing process and found it could be more efficient by selecting locations geographically that would make it more efficient for the contracted mowing and the in-house mowing crews. The results of that review has allowed staff to reduced the number of contracted mowing locations to 21 sites consisting of 72.4 acres. Staff prepared specifications and advertised the proposed contracted mowing sites for bid.

Four bids were submitted and opened March 7, 2019 for the contractual mowing services of 21 locations with three alternate locations we may have serviced in spring and fall in the absence of summer employees. Americana Landscape Group, Inc. of Elgin, IL submitted the lowest bid of \$43,703 for the season. Their bid was based on the following specs:

- Services to be completed for 29 weeks April 15, 2019—November 1, 2019
- Mowing of turf at 3" in height
- Weed trimming and blowing grass clippings off trails, sidewalks, etc. included

Staff has check the references from Americana Landscape Group Inc. and found them to be acceptable.

Financial

Contractual mowing services are paid from our 01-1001-8-0000-15 Grounds/Maintenance Contracted account which had a balance of \$62,000 to start the 2018-2019 fiscal year. The proposed 2019-2020 budget includes \$62,000 in the account which would be sufficient for the proposed bid amount of \$43,703.00.

Recommendation

Staff recommends the Board of Commissioners approve the proposal from Americana Landscape Group, Inc. in the amount of \$43,703.00 for contractual mowing service of 21 locations.

- Services to begin April 15th through November 1th, 2019, unless noted otherwise.

<u>Parks</u>	<u>Location</u>	<u>Acreage</u>	<u>Cost Per Mowing</u>	<u>Annual Cost</u>
Old Mill/Island Flower Beds*	State St. & Water St.	0.7		
Bennett Park/Good Templar**	Rte. 25 (Bennett St.)	8.4		
Elm Park	Elm Ave. & Fifth Ave.	2.5		
Moore Park	Geneva Dr. & East Side Dr.	13.5		
Lions Park	Geneva Dr. & Joshel Ct.	4.3		
Sunrise Park	Chesapeake Way. & Potomac Ct.	3.0		
Jay-Cee Park	Longview Dr. & Hill Rd.	0.7		
Stanley Esping Park**	Briar Ln.	5.5		
Sandholm Woods Park	Sandholm St.	5.7		
Highlands Park	Thoria Rd. & Prairie St.	0.9		
Carriage Crest Park	Carriage Dr. & Robin Dr.	3.7		
Deerpath Park	Wilson St. & Barton Trail	1.6		
Michael Arbizzani Park	Wilson St. & Duncan Ln.	1.6		
Clover Hills Park**	Spring Green Way	2.6		
Linden Park	Ellithorp Ln. & McNair Dr.	1.0		
Mill Creek Pool*	S. Mill Creek Dr. & Preston Cir.	0.7		
Preston Park	Preston Cir. & Brannon Ln.	0.9		
Somerset Park	S. Mill Creek Dr.	6.4		
Shannon Park	E. Mallory Dr. & Shannon Sq.	2.0		
Randall Square Park	Blackman Rd. & Shoop Dr.	6.0		
Sunset Pool*	Western Ave. & Cheever Ave.	0.7		
Total		72.4		

* Old Mill/Island Flower Beds, Mill Creek Pool and Sunset Pool clippings to be bagged and removed.

** Excludes creek or river bank trimming.

Alternative Parks to be serviced as requested by Owner primarily Spring (Apr./May) and Fall (Sept./Oct.).

Fabyan Soccer Fields	Rte. 25 & Fabyan Pkwy		_____
Mill Creek Community Park	Keslinger Rd. & Prairie Clover	13.1	_____
Hathaway Park	Herrington Ln. & Hathaway Dr.	7.9	_____

BID OPENING

GENEVA PARK DISTRICT

Project: 2019 Mowing Bid

Date/Time: Thursday, March 7, 2019 at 2:00 PM

Bid Results

<u>Company</u>	<u>Bid Bond</u>	<u>Base Bid</u> Fabryan	MCC	Hathaway
1. Classic Landscaping Ltd.	\$52,964.00	\$202.00	\$274.60	\$134.80
2. Americana Landscape Group Inc.	\$43,703.00	\$180.00	\$300.00	\$190.00
3. The RLS Company	\$68,875.00	\$175.00	\$375.00	\$200.00
4. Uno Mas Landscaping	\$52,490.00	\$150.00	\$280.00	\$180.00
5.				
6.				
7.				
8.				
9.				
10.				

March 18, 2019

TO: Geneva Park District Board of Commissioners

FROM: Personnel and Policy Committee (John Frankenthal and Pat Lenski)

RE: Salary and Wage Proposals

Enclosed for your review are materials for FY2019-20 salary and wage proposals. Open session minutes from the committee meeting are included in board packet and closed session minutes are included in executive session packet.

The committee was presented with a recommended average merit increase of 3% and two professional salary adjustments that were part of a two year phase in with the final adjustment of \$8,900 in FY19-20.

Enclosed for your review are the following:

1. Memo to the Personnel and Policy Committee
2. 2018 Agency Accomplishments
3. Organizational Chart
4. Survey of Comparable Park District 2019-20 Salary Increases
5. 2019-20 Proposed Part-Time and Seasonal Salary and Wage Ranges-**(Included in Executive Session Packet)**
6. Minimum Wage Law Impact Memo
7. 2019-20 Full-Time Salary and Wage Ranges- **(Included in Executive Session Packet)**
8. 2019-20 Proposed Full-Time Salary and Wage Increases **(Included in Executive Session Packet)**

TO: Personnel and Policy Committee (John Frankenthal and Pat Lenski)

FROM: Sheavoun Lambillotte and Christy Powell

DATE: February 28, 2019

RE: 2019-20 Salary and Wage Proposals

Enclosed for your review are materials for the upcoming Personnel Committee Meeting scheduled for February 28, 2019 at 4:00 pm. These materials include the following:

- 2018 Agency Accomplishments
- Organizational Chart
- Survey of Comparable Park District 2019-20 Salary Increases
- 2019-20 Proposed Part-Time and Seasonal Salary and Wage Ranges
- Minimum Wage Law Impact Memo
- 2019-20 Full-Time Salary and Wage Ranges
- 2019-20 Proposed Full-Time Salary and Wage Recommendations.

This year staff focused on updating part-time salary and wage ranges to ensure they are in line with market. Part-time/seasonal salary ranges were compared with the 2019 IPRA Compensation Survey. Adjustments were made to better align with market. These salary ranges will be further adjusted annually as changes to the minimum wage law go into effect.

In fiscal year 2018-19, the average merit increase was 2.59%. For fiscal year 2019-20, staff requests the committee to consider an average merit increase of 3%. In 2018, the board approved professional salary adjustments over the next two years totaling \$22,543 and \$8,900 in FY2018-19 and FY2019-20.

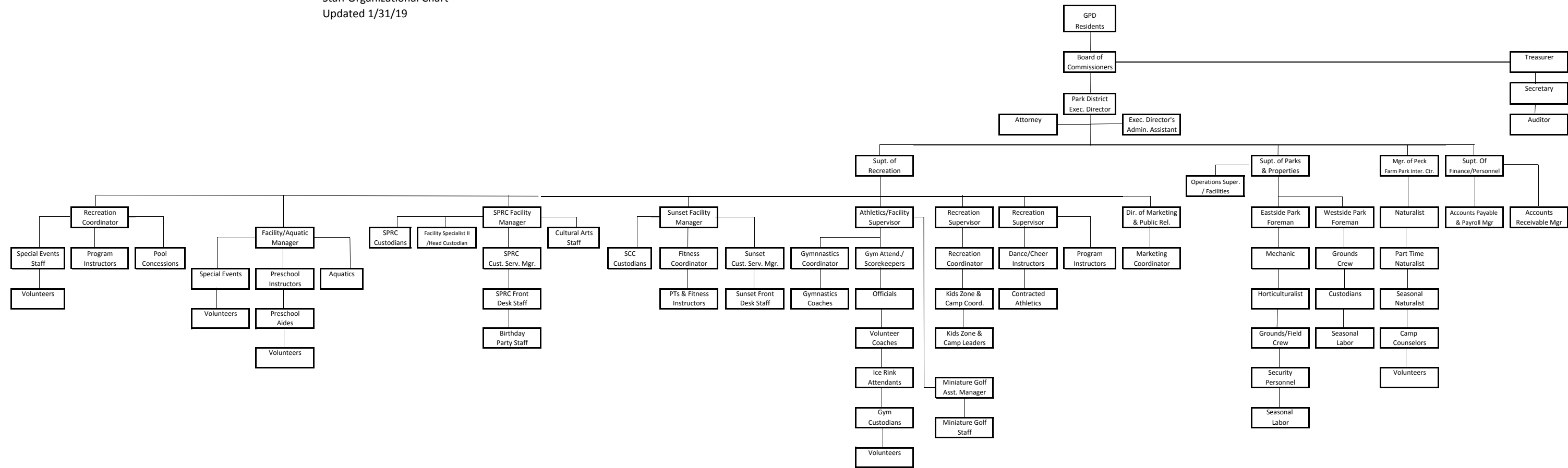
Staff will be prepared to discuss any questions the committee may have at the meeting.

Geneva Park District Accomplishments 2018

- Completed PDRMA Loss Control Review to earn reaccreditation with an overall score of 98%
- Completed onboarding campaign for new employees
- Completed new marketing fitness campaign to increase revenues at fitness centers
- Completed construction of Mill Creek Sprayground
- Began construction of Sunset Pool Sprayground
- Awarded \$400k in OSLAD grant funding to complete the Peck Farm Phase III and IV master plan including trails
- Successfully relocated the concert series to River Park
- Completed Fox River Trail signage installation
- Completed annual improvements at Wheeler Park including turf restoration and disc golf hole restoration
- Completed Peck Farm restroom redesign
- Reduced use of salt for winter ice control by developing a pretreatment system for ice control
- Completed selection of a parks work order asset management software (Dude Solutions)
- Completed the Bob Cox Field renovations and held grand opening
- Completed the Dryden tennis court renovations
- Assisted in the development of the Wheeler to State Street trail
- Realized savings of \$32,000 by utilizing an auction service vs vehicle trade ins
- Presented safety trainings for high risk tasks and equipment, includes: 30 second site safety, PDRMA Injury Prevention Program, brush chipper, and plowing and salting
- Completed 12 prescribed burns
- Planted 16 pollinator gardens throughout the District with interpretive signage
- Designed and constructed the Peck Maintenance Facility remodel of break room, office and bathroom
- Refurbished and reinstalled 21 park signs
- Removed and replaced all landscaping from the Mill Creek Pool
- Replaced the butterfly house vestibule roofs
- Continued to replace all GPD lighting with energy saving LED lighting
- Received 125 Red Oak trees from the Forest Preserve and planted all of them throughout our parks
- Completed the restoration of Eagle Brook and Forni ballfields
- Completed the Burgess and Elm playground replacement
- Completed the Clover Hill playground replacement design

- Relocated ice rink to more viable location
- Community Gardens donated over 800 pounds of food to the Illinois Food Bank
- Increased the number of garden plots rented at the Community Gardens
- Added Peck Farm program “Christmas on the Farm” which had an estimated 450 visitors
- Increased attendance at Peck Farm summer camps
- Updated the Natural Areas Plan for the District
- Completed design of interpretive signs at Peck Farm Park
- Developed a multi-year (3 year) operating budget for District for future financial planning
- No findings in Management Letter for fiscal year 2017-18 audit
- Began annual recognition program to recognize full time employees accomplishments in continuing education and certifications
- Received eight consecutive year award in GFOA’s Certificate of Achievement for Excellence in Financial Reporting
- Completed third year of District’s participation in Health Savings Accounts, by increasing the PPO deductible and instead utilizing HSA funds this saved the District approximately \$12,000 in 2018
- Investments earned a blended annual average rate of return of 1.62% despite being in a difficult interest rate environment, this rate was higher than the benchmark fed funds rate
- Completed expansion of Wifi services at SCC to provide better coverage in conference room and expanded coverage in dance rooms and racquetball area, also completed Wifi expansion at Peck Farm Orientation barn

Geneva Park District
Staff Organizational Chart
Updated 1/31/19



MEMORANDUM

TO: Geneva Park District Board

From: Christy Powell, Superintendent of Finance & Personnel

C: Sheavoun Lambillotte, Executive Director

Date: February 28, 2019

RE: Minimum Wage Law Impact

Illinois has passed the new minimum wage law which changes the minimum wage from \$8.25 to \$15.00 per hour by 2025. The first wage increase to impact our budget is in FY19-20 when the minimum wage increases to \$9.25 per hour on January 1, 2020. Below is a copy of the minimum wage table.

	Adult Minimum Wage	Teen Sub- Minimum Wage	Exemption Amount	Exemption Percentage
2019	\$8.25	\$7.75	\$0.50	6.06%
January 1, 2020	\$9.25	\$8.00	\$1.25	13.51%
July 1, 2020	\$10.00	\$8.00	\$2.00	20.00%
January 1, 2021	\$11.00	\$8.50	\$2.50	22.73%
January 1, 2022	\$12.00	\$9.25	\$2.75	22.92%
January 1, 2023	\$13.00	\$10.50	\$2.50	19.23%
January 1, 2024	\$14.00	\$12.00	\$2.00	14.29%
January 1, 2025	\$15.00	\$13.00	\$2.00	13.33%

Employee may not exceed 650 hours per calendar

The law does allow a teen sub minimum wage as long as the employee does not exceed 650 hours per calendar year. Workers under 18 years of age may be paid less than the adult minimum wage. However, this may not be a viable option as we compete with local employers for employees who may pay the adult minimum wage to those under 18.

Currently, many of our part-time/seasonal employees are paid under \$9.25 per hour. To prepare for the possibility of this forthcoming legislation in 2018-19 staff budgeted part-time/seasonal employees at \$9 per hour, although many are paid less than this

rate. For 2019-20 staff has been directed to budget their par-time/seasonal employees at \$10 per hour although again many will be paid less than this amount.

The impact of the minimum wage law will have implications to all staff as the compression between pay rates and salary ranges tightens. In the coming years, salary ranges will need to be adjusted annually to comply with the minimum wage law and compression issues. Initially, impacts on part-time wages are estimated to increase 10% per year over the next 5 years. Full time wages will be impacted in the later years as the minimum wage narrows the gap between part-time and full time salary ranges. To prepare for these changes the district will need to look at its operations to see how best to plan for these cost increases.