

**GENEVA PARK DISTRICT
CAPITAL PLANNING MEETING MINUTES
STEPHEN PERSINGER RECREATION CENTER
October 8th, 2019
5:30 PM**

CALL TO ORDER

The meeting was called to order at 5:42 p.m.

ROLL CALL

President VanderVeen called for the roll. Commissioner Cullen, Vice President Frankenthal, Commissioner Lenski, Commissioner Moffat and President VanderVeen answered present.

Staff members present were Executive Director Sheavoun Lambillotte, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Jerry Culp, Supt. of Finance & Personnel Christy Powell, Director of Marketing & Public Relations Traci Wicks and Accounts Payable/Payroll Manager Linda Fox.

Guests: None

NEW BUSINESS

Ms. Lambillotte welcomed the board and staff to the annual Capital Planning Meeting, which helps plan the direction of future capital projects for the district. At this meeting new topics including the district's policies, procedures, mission, vision and values will also be discussed along with the timeline for future capital projects. Identifying unmet needs, revenue generating potential and maintenance and repairs are ways that Capital Projects have been identified. A Community survey will be sent out in 2020, which was last done in 2015. The survey results will give the District more direction. The District anticipates that there will be recommendations for more pickle ball courts due to the popularity of the sport.

Ms. Lambillotte stated that the district's capital projects are identified by the Master Plan and Community Survey, with the Long and Short Range Plan being developed from both. Other avenues for identifying capital projects are the Capital Planning Meeting, Program Evaluations, Board Member Input, Recreation Trend, Community Feedback, Revenue Generating Potential and Maintenance/Repair Projects.

Ms. Powell presented a power point presentation reviewing the future financial considerations including land cash, payoff of the Peterson Property in February 2019, the maturity of the alternative revenue bonds and reduction in debt service payments. Other considerations include potential tax freeze legislation and the aging infrastructure of SPRC. Currently about \$2,000,000 is spent on capital projects each year.

Ms. Lambillotte discussed some of the smaller funded projects that have been identified in the past. The Peck house basement is budgeted to get repaired, the Sunset bath house is on the list to get remodeled, mini golf hut expansion to include a restroom, SPRC indoor playground, Peck house windows will need to be replaced due to the windows rotting, Peterson property development, Moore spray ground resurfacing and to add more pickle ball courts are all among the smaller funded projects. Then Ms. Lambillotte listed some of the smaller unfunded projects that have been identified in the past.

Addition of a zip line at Bricher Park, teen obstacle course, sculpture park, adult fitness playground, Wheeler turf restoration, Peck farm ballfield lights and Sunset ballfield lights are among the smaller unfunded projects. Ms. Lambillotte asked the board if there are any funded smaller projects budgeted in the next three years, or any smaller unfunded projects listed that they feel should be removed, moved up or moved out further. An outdoor pickle ball court was identified as a need.

Ms. Lambillotte discussed the larger projects for the district with the board. Ms. Lambillotte reviewed the 10 Year CIP Outlook overall and explained that several of the projects may receive funding from the Geneva Park District Foundation as well. There is 1.5M budgeted for Phase III of Sunset Community Center renovation in 2020. Phase III would include making the front entrance ADA accessible, renovation of the racquetball court, garage, stretching area and the parking lot. Discussion was had about the use of the racquetball court. Using the racquetball area for something different may be a way to bring in additional revenue as the decline in racquetball use continues. Ms. Powell then explained that we have the mini golf hut expansion budgeted at \$340,000 and the Sunset Pool bath house remodel budgeted for \$300,000 in 2022. Ms. Lambillotte reviewed the future plan and budget for the acquisition of property in 2023. Currently in 2027 we have budgeted the new preschool site. Finally, in 2029 we have budgeted for either a West Side Athletic Complex in the amount of \$5,000,000 or Nature Center at Peck Farm Park in the amount of \$6,000,000.

In the past the board has inquired about the possibility of incorporating apps and other tech tools into our district. Director Wicks presented a demonstration on mobile applications. In addition, a discussion was held on further marketing opportunities throughout the District. Finally, a brainstorm session was held on future programs related to punch passes/drop in classes.

EXECUTIVE SESSION

President Vanderveen made a motion to move into Executive Session for the purpose of discussing Land Acquisition at 8:22 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

The board returned to the regular meeting at 8:35 p.m.

ADJOURN

Vice President Frankenthal made a motion to adjourn the meeting at 8:35 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

Secretary

Submitted By: Sheavoun Lambillotte / Brynn Pattermann