



REGULAR SCHEDULED MEETING
January 20, 2020
7:00 P.M.

AGENDA

Call to Order

Roll Call

Hearing of Guests:

Reading of Minutes: Regular Scheduled Meeting – December 9, 2019
Public Hearing (Tax Levy Ordinance) – December 9, 2019
Long Range Planning Committee – January 15, 2020

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

CORRESPONDENCE

OLD BUSINESS

Safety Committee Report Review
Fleet Vehicle Purchase

COMMUNICATIONS

STAFF REPORTS

Superintendent of Parks and Properties
Superintendent of Recreation
Manager of Peck Farm Park

NEW BUSINESS

2019 Stone Creek Miniature Golf/Disc Golf Annual Report
2020 Short & Long Range Plan Annual Goals & Objectives and 2020 Master Plan Update Details
2020 Budget & Personnel Evaluation Calendar
Harassment Policy Update Resolution #2020-01
Peck Farm Window Replacement Resolution #2020-02
Peck Farm Park Rental Fee Proposal

EXECUTIVE SESSION

Land Acquisition – (5ILCS 120/2 (c) (5))
Personnel - (5ILCS 120/2 (c) (1)) (*Not anticipated*)
Litigation – (5ILCS 120/2 (c) (11)) (*Not anticipated*)

ADJOURN

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
December 9, 2019
7:05 p.m.**

CALL TO ORDER

President VanderVeen called the meeting to order at 7:05 p.m.

ROLL CALL

President VanderVeen called for the roll. Commissioner Cullen, Vice President Frankenthal, Commissioner Lenski, Commissioner Moffat and President VanderVeen all answered present.

Staff members present were Executive Director Sheavoun Lambillotte, Administrative Assistant Brynn Pattermann, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Jerry Culp, Supt. of Finance & Personnel Christy Powell and Manager of Peck Farm Park Trish Burns.

Press: None

Guests: Christine Pakan

HEARING OF GUESTS

Christine Pakan spoke to the Board and staff members about her involvement with the upcoming 2020 Census and asked for assistance in getting the word out. Executive Director Lambillotte and the Board exclaimed the District would be happy to support and assist with the upcoming 2020 Census.

READING OF MINUTES

Commissioner Lenski made a motion to approve the minutes from the Regular Scheduled Meeting of November 18, 2019 with one correction President VanderVeen mentioned. Vice President Frankenthal seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Moffat made a motion to approve the claims and accounts as presented. Vice President Frankenthal seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Superintendent of Finance & Personnel Powell reviewed the November financial reports & stated the blended investment rate is now at 2.07%. Ms. Powell stated that we received the last installment from the real estate taxes. Ms. Powell also mentioned that she included information from the Legal Symposium that staff attended in November. Commissioner Moffat made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Lenski seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Vice President Frankenthal made a motion to approve the agenda as presented. Commissioner Lenski seconded. All ayes. Motion carried.

CORRESPONDENCE

Press book clippings were passed around for the Board to review.

OLD BUSINESS

TAX LEVY ORDINANCE #2019-09

Supt. of Finance & Personnel Powell stated this is the third draft of the ordinance presented to the board and it has remained the same. There have been no changes made to the ordinance since the October board meeting. The ordinance will be filed with the Kane County Clerk before the last Tuesday in December. Commissioner Moffat made a motion to approve the Tax Levy Ordinance #2019-09 as presented. Commissioner Lenski seconded. Roll call vote was taken. Cullen-aye, Frankenthal-aye, Lenski-aye, Moffat-aye, VanderVeen-aye. Five ayes. Motion carried.

COMMUNICATIONS

Director Lambillotte stated that the City of Geneva's Planning Commission is in the process of updating and reviewing the Affordable Housing Plan. There is a meeting this Thursday, Dec 12th that Director Lambillotte will be attending to gather more information.

Director Lambillotte stated the Annual Short and Long Range Plan Committee meeting will need to be scheduled in January with staff and two board representatives, Jay Moffat and Bre Cullen. A meeting was set for January 15th, 2020 at 12:30 p.m.

The Northern Nights FVSRA fundraiser was a huge success.

The Peck North project will go out to bid December 10th with construction commencing the spring of 2020.

A final meeting was held in preparation for Bricher, Fourth Street and Library Park to go out to bid. The results will be shared with the board at the January and February meetings.

FUTURE MEETINGS

Regular Scheduled Foundation Meeting	January 14, 2020	7:00 PM
Long Range Plan Committee (Jay Moffat & Bre Cullen)	January 15, 2020	12:30 PM
Regular Scheduled Meeting	January 20, 2020	7:00 PM

STAFF REPORTS

MANAGER OF PECK FARM PARK

Manager of Peck Farm Park Burns reviewed her report. The volunteer recognition dinner took place last week and was well attended & fun was had by everyone. Many long time volunteers were recognized for their service at Peck. Christmas on the Farm is the next big event at Peck and Ms. Burns invited the Board to attend.

SUPERINTENDENT OF PARKS AND PROPERTIES

Supt. of Parks Jerry Culp reviewed his report. Staff members have been busy tree planting. This year 150 trees have been planted. Staff members are working on ice rink construction and preparing for the Christmas on the Farm event. Staff partnered with the Kane County Forest Preserve to collect, clean and distribute seed. The Peterson House demolition is done. Contractors are working to put down seed and blanket to complete the finishing work at the Peterson Property as weather permits. Staff has been busy working on the winter maintenance list. Weather permitting, staff still plans to complete fall prescribed burns.

SUPERINTENDENT OF RECREATION

Supt. of Recreation Vickers reviewed her report. Winter registration starts on December 10. Ms. Vickers noted that the Polar Express Story Train event was held on December 7 & 8 and that once again hugely successful this year. The Hello Santa calls will be made this week. The Holiday Movie Night will be featuring the Polar Express at Playhouse 38 is upcoming. The movie is a great addition to have in order to accommodate many residents that were unable to attend the Polar Express Story Train. SRFC and SPRC membership and revenue were reviewed.

NEW BUSINESS

2019 SUNSET POOL & MILL CREEK POOL SURVEYS

Supt. Vickers reviewed the surveys for both pools. The overall top box score for the entire survey at Sunset Pool was 92.7% and for Mill Creek Pool it was 91.9%. As typical with all surveys, staff evaluates the results and makes adjustments where necessary to elevate the facilities. Cleanliness of the pools and locker rooms will continue to be one of the main focuses for the upcoming season.

2019 SUNSET POOL & MILL CREEK POOL ANNUAL REPORTS

Supt. Vickers was present to review the reports. Ms. Vickers reviewed the 2019 Annual Pool Report based on the operating year being March 1, 2019 through February 29, 2020. The 2019 pool season ran from May 25, 2019 to September 2, 2019. This allowed 101 days of operation with 18 partial days and 5 full days that required closures due to weather. Ms. Vickers reviewed the season pass fees and daily fees. Staff recommends increasing swim lesson fees for the upcoming season. She also noted that Adult Swim times were added on weekends which proved to be a success. Staff recommends offering the sale of memberships online for the upcoming season. In addition, staff would recommend selling pool passes in January with an incentive, aside from early-bird rates, to encourage participants to purchase early. The revenue and expenses were reviewed. Ms. Vickers reviewed the recommendations for the 2020 season. Staff and the Board brainstormed new ideas for the upcoming pool season. Commissioner Moffat made a motion to approve the Geneva Park District 2019 Sunset Pool & Mill Creek Pool Annual Reports with the recommendations for the 2020 season as presented. Vice President Frankenthal seconded. All ayes. Motion carried.

2020 BOARD MEETING SCHEDULE

The regular scheduled board meetings will be held on the third Monday of the month at 7:00 p.m. except for the December board meeting, which will be held at 7:00 p.m. on the second Monday. The 2020 board meeting schedule needs to be approved and will be sent to local media as required by law. Vice President Frankenthal made a motion to approve the 2020 Board Meeting Schedule as presented. Commissioner Moffat seconded. All ayes. Motion carried.

PUBLIC REVIEW OF MINI GOLF HUT RENOVATION

As part of the Park Districts' Capital Improvement Plan, board and staff have identified the Mini Golf Concession/Recreation area as a facility in need of replacement due to its age and poor condition. As part of that process, plans are presented tonight for public review and comment. The new concession/recreation building will include a larger concession area to service all participants of the 57 acre park including tennis players, mini golfers, disc golfers, baseball and softball players, soccer players, ice skaters, senior center visitors, picnic shelter renters and general park and trail users. The building will also include a covered recreation pavilion for programming, parties and rentals. Architectural renderings of the new building along with the interior layout were included in the packet. Initial projections reflect project costs of \$300,000-\$400,000 as referenced in the Park District's Capital Improvement Plan, however, the first cost estimate has come in at \$500,000.

PARC GRANT RESOLUTION OF AUTHORIZATION FOR MINI GOLF CONCESSION/RECREATION FACILITY

Executive Director Lambillotte stated that with the Mini Golf renovation, the Park District has an opportunity to apply for an Illinois PARC (Park and Recreational Facility Construction) grant. This grant, if awarded, would cover 75% of the cost of the new building. A draft resolution, along with the grant application was discussed and reviewed. After review and consideration of board and public comment, Commissioner Moffat made a motion to approve moving forward toward the final project plan by applying for the PARC Grant. Vice President Frankenthal seconded. Roll call vote was taken. Cullen-aye, Frankenthal-aye, Lenski-aye, Moffat-aye, VanderVeen-aye. Five ayes. Motion carried.

ADJOURN

Vice President Frankenthal made a motion to adjourn the meeting at 8:35 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

Secretary

Submitted By: Sheavoun Lambillotte / Brynn Pattermann

**GENEVA PARK DISTRICT
PUBLIC HEARING
Tax Levy Ordinance #2019-09
December 9, 2019
7:00 P.M.**

CALL TO ORDER

President VanderVeen called the meeting to order at 7:00 p.m.

ROLL CALL

President VanderVeen called for the roll. Commissioner Cullen, Vice President Frankenthal, Commissioner Lenski, Commissioner Moffat and President VanderVeen all answered present.

Staff members present were Executive Director Sheavoun Lambillotte, Administrative Assistant Brynn Pattermann, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Jerry Culp, Supt. of Finance & Personnel Christy Powell and Manager of Peck Farm Park Trish Burns.

Press: None

Guests: None

TAX LEVY ORDINANCE #2019-09

President VanderVeen opened up the floor for questions regarding the ordinance. Supt. Powell reviewed the changes in this year's ordinance.

HEARING OF GUESTS

None

At 7:05 p.m. Commissioner Lenski made a motion to adjourn from the public hearing meeting. Commissioner Moffat seconded. All ayes. Motion carried.

With no public comment, President VanderVeen closed the Public Hearing at 7:05 p.m.

Secretary

Submitted By: Sheavoun Lambillotte / Brynn Pattermann

MINUTES OF LONG RANGE PLANNING COMMITTEE

DATE: January 15th, 2020

TIME: 12:30 p.m.

PLACE: Sunset Community Center

PRESENT: Commissioner Moffat, Commissioner Cullen, Executive Director Sheavoun Lambillotte, Supt. of Parks & Properties Jerry Culp, Supt. of Recreation Nicole Vickers, Manager of Peck Farm Park Trish Burns, Supt. of Finance & Personnel Christy Powell and Administrative Assistant Brynn Pattermann.

PRESS: None

GUESTS: None

SUBJECT MATTER DISCUSSED:

Executive Director Lambillotte went over the purpose of the committee meeting which was to discuss the short and long range plans of the Park District. Each year the Geneva Park District updates and revises the Short and Long Range Plan Annual Goals and Objectives of the District. This year the leadership team changed the format to make it more user friendly for the staff and the Board. Short/Long term goals are listed first and include past completed goals as well as specific goals staff plans to tackle next fiscal year. Ongoing goals are listed next, as a guideline for forming short/long term goals in the future. Also added were the District's Vision and Value Statements. These plans are reviewed by the Long Range Planning Committee and presented to the full Board for approval. Once approved by the Board, the plan is posted to the District's website. Input and direction for this process comes from program surveys, comment forms, Park District staff, the Board of Commissioners, the Master Plan, and the most recent Community Survey results.

Ms. Burns highlighted several ongoing and completed projects at Peck Farm Park. These include invasive removal at Peck South, restoring historic windows and front door of Peck House and offering full day camp options at Peck. Another focus is going to be on maximizing programming at Peck with potential program space in the Red Barn. Ms. Burns stated that installation and updated interpretive signage at Peck Farm Park is complete. Staff also plans to provide programs/training regarding the changes to recycling standards.

Ms. Vickers highlighted several ongoing and completed projects done in the Recreation Department. These include the completion of the sprayground at Sunset Pool; the Sunset Community Center roof replacement and HVAC replacement; implementing "drop-in" options for fitness classes; expanding pre-school including full day options and evaluating Halloween events for future viability and growth. On the horizon is the renovation of the Mini Golf hut; working with PDRMA to create spreadsheets for incident/accident report reporting; complete BASSETT training for the entire Recreation Department; research adding/constructing pickleball courts at Don Forni Park; Sunset Phase III improvements including parking lot and addressing ADA issues in front walkway; utilizing email/text messaging as a communication link with program participants; review programs and the registration process for possible updates and computer technology upgrades to help minimize and reduce paper; develop partnerships with private businesses to increase participation and awareness and incorporate event specific training for volunteers. Commissioner Moffat mentioned that utilizing the texting options for residents is

the new tech savvy way that people are moving towards. Ms. Vickers agreed and said that we would do more research on implementing texting as a way to communicate with residents for class availability and new offers.

Ms. Powell highlighted several administrative items that will be addressed over the next year. We plan to complete and implement Reasonable Suspicion training for staff with the legalization of marijuana. She stated that we have begun implementing the IL minimum wage law which began on Jan 1, 2020 and will continue through Jan 1, 2025. With that, comes analyzing the budgetary impact of increased minimum wage rates and wage compression. The District plans to provide cost recovery training to employees to ensure proper financial management of programs. Ms. Powell stated that we will conduct a salary survey of all full-time employees to ensure we are in alignment with market rates and compliance with exempt employee legislation and minimum wage.

Mr. Culp highlighted several partially completed projects and ongoing projects that the Parks Department are working on and will continue to work on. These include removing Osage Orange and Ash trees from Washburn Park, continuing removing invasives throughout the parks, research replacing the orientation barn ceiling, research plans to renovate the Gray Barn at Peck Farm to be used for storage to free up the Red Barn so it can be used for programming, research adding exercise stations or an adult playground at parks, dedicating a dog friendly area at Wheeler Park, complete renovation plan for Skate Park, redesign of Garden Club Park, utilize the Greenhouse to offer propagation classes, enforce “No Idling” policy, purchase new vehicles and equipment with idle shutdown, continue with researching applications for ice/snow control to reduce the use of salt, installing motion activated light sensors in shops and continue with LED replacements throughout the District. Also mentioned was completing a tree audit system to account for new plantings, memorials and tree removals and a fuel monitoring system for fleet vehicles. Some other projects include partnering with the Geneva Park District Foundation to add a play/climbing structure out at Peck Ball Fields and planting an Oak Savannah at Peck North. Continued trainings will be offered to new and seasonal staff on all equipment to ensure safety measures are being met. Staff will also be partnering with other districts and agencies to do trainings for prescribed burns, proper use of equipment and the use of chainsaws with these agencies.

Ms. Lambillotte discussed projects that were identified as detailed in the Capital Improvement Plan (CIP). She reviewed the eight goals and the projects within each. The projects mentioned include: working with architects on the completion of Phase III of the Sunset Fitness and Community Center, researching outdoor surveillance cameras, the trail connection at Wheeler Park, acquiring land west of Randall Road for a future Community Park site, working with the UP Railroad on the details of the third rail and replacing the original sign at Sunset Community Center with an digital scrolling sign. Commissioner Moffat asked about the timeline for the new sign and suggested having an open discussion with neighbors to ask questions and address concerns. Director Lambillotte explained that the District will have to get a permit from the City first and would be open for residents to ask questions. Additional projects discussed were: completing a community survey this year since it has been 5 years since the last one was completed, continue training and promoting a strong work place culture including inter-department interactions and investigating the resurfacing of Moore Park, Sunset bathhouse and the Sunset sprayground with a tuff coat surface that provides a non-slip surface and bright colors.

Ms. Lambillotte reviewed the 2019 Master Plan Details. This document mirrors much of what is in the Long and Short Range Plan. It provides CIP project descriptions, highlights fixed cost

items, the vehicle replacement schedule, five year technology budget, and park playground replacement schedule.

Ms. Lambillotte highlighted several projects on the construction fund summary (CIP). Under expenditures, the numbers were explained for the following: Sunset Fitness & Community Center, Play Equipment Repairs/Replace, Stone Creek Mini Golf, Land Acquisition and Peck Farm Bike Path in conjunction with the OSLAD grant funding. She also mentioned that the District plans to adapt the red metal barn into program space at Peck Farm, integrate the Peterson property into the Master Plan, repurpose an additional storage building at Peck Farm, a small ballfield renovation at Sunset, updating the Geneva Park District Master Plan in 2024 and Distinguished Agency reaccreditation in 2022-2023.

Supt. Culp reviewed some upcoming changes in the Parks Department. Staff will continue with the centralized mowing operation. This upcoming year, we plan to replace two smaller mowers with a larger one to make the District more efficient. The District also plans to incorporate a fuel monitoring system for fleet vehicles to reduce costs.

Commissioner Moffat noted that the format change was a great idea and that the report was very detailed and well put together.

With no further discussion, Commissioner Moffat made a motion to adjourn the committee meeting at 2:10 PM. Commissioner Cullen seconded. All ayes. Motion carried.

Secretary

Submitted By: Sheavoun Lambillotte / Brynn Pattermann

DATE: 01/16/20
TIME: 08:59:03
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011720

CONSTRUCTION PAID

PAGE: 1

FROM CHECK # 115087 TO CHECK # 115096

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
115087	ANCEL GLINK DIAMOND BUSH &	MISC LEGAL MATTERS-NOVEMBER	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	411.25
			CHECK TOTAL	411.25
115088	BLACK LINE FOX VALLEY LLC	UPGRADE EXCHANGE SERVER	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	700.00
			CHECK TOTAL	700.00
115089	AMY COTTER	TRUE COLORS WORKSHOP 11/8	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	600.00
			CHECK TOTAL	600.00
115090	GENEVA SCHOOL DISTRICT #304	PTAB APPEALS SEPT-OCT-NOV	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	402.07
			CHECK TOTAL	402.07
115091	W.W. GRAINGER CORP.	SWITCH-DUST COLLECTION SYSTEM	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	32.51
			CHECK TOTAL	32.51
115092	MARTENSON TURF PRODUCTS INC.	PECK BALLFIELDS DRAINAGE PROJ	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	265.00
			CHECK TOTAL	265.00
115093	MENARDS	PAVILION DOOR LOCKS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	143.34
		BOARDS FOR PICNIC TABLES	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	847.07
			CHECK TOTAL	990.41
115094	G. SNOW & SONS, INC.	PIPED BORED FOR WATER	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	1,050.00
			CHECK TOTAL	1,050.00
115095	VALLEY LOCK CO., INC.	REKEYED WHLR SHOP, ISLAND PK	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	505.50
			CHECK TOTAL	505.50
115096	WILLIAMS ASSOCIATES ARCHITECTS	SCC REC CENTER PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	4,999.71
			CHECK TOTAL	4,999.71
			WARRANT TOTAL	9,956.45

DATE: 01/16/20
TIME: 16:02:13
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011720

CONSTRUCTION UNPAID

PAGE: 1

FROM CHECK # 115097 TO CHECK # 115105

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
115097	ANCEL GLINK DIAMOND BUSH &	MISC LEGAL MATTERS-DECEMBER	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	415.00
			CHECK TOTAL	415.00
115098	BLACK LINE FOX VALLEY LLC	BLACK LINE-BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	602.00
		COMPUTER BACK-UP BATTERY	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	66.52
		EXCHANGE SERVER UPGRADE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	800.00
			CHECK TOTAL	1,468.52
115099	DRIESSEN CONSTRUCTION CO.INC.	COMMUNITY GARDEN SHELTER	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	7,895.00
			CHECK TOTAL	7,895.00
115100	FOWLER ENTERPRISES LLC	PETERSON HOUSE DEMOLITION	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	19,850.00
			CHECK TOTAL	19,850.00
115101	ILLINOIS PUMP INC	SUNSET POOL-SENSORS/CONTROL	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	2,292.59
			CHECK TOTAL	2,292.59
115102	MENARDS	PFP MAINT ORGANIZATIONAL SPLYS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	180.10
			CHECK TOTAL	180.10
115103	TEAM REIL, INC.	MARJORIE MURRAY SLIDE REPLACED	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	3,741.00
			CHECK TOTAL	3,741.00
115104	SEGAL CONSULTING	ACTUARIAL VALUATION (OPEB)	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,500.00
			CHECK TOTAL	2,500.00
115105	UPLAND DESIGN LTD	GENEVA LIBRARY PLAYGROUND PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	7,495.79
		PFP NORTH OSLAD PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	25,394.35
		GARDEN PARK PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,900.00
		FORNI PK-PICKLEBALL CRTS PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	3,398.50
			CHECK TOTAL	39,188.64
			WARRANT TOTAL	77,530.85

DATE: 01/16/20
TIME: 08:47:04
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011720

GENERAL PAID

PAGE: 1

FROM CHECK # 73727 TO CHECK # 73821

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
			CHECK TOTAL	0.00
73728	NADEAU ICE SCULPTURES	ICE SCULPTURING 12/14/19	CORPORATE / PECK FARM GENERAL PROGRAMS	1,775.00
			CHECK TOTAL	1,775.00
73729	BETH PAPPAS	REFUND KICKBOXING & 20/20/20	RECREATION / EXERCISE & AEROBICS	80.00
		REFUND FOR BOOT CAMP	RECREATION / RACQUETBALL/FITNESS LEAGUES	60.00
			CHECK TOTAL	140.00
73730	20060 DIGITAL CHICAGO	BESTLIFE DIGITAL ADVERTISING	RECREATION / PUBLIC INFORMATION	1,500.00
			CHECK TOTAL	1,500.00
73731	ABLE PEST CONTROL, INC.	MONTHLY PEST CONTROL-NOVEMBER	RECREATION / SPRC	105.00
			CHECK TOTAL	105.00
73732	ACE HARDWARE GENEVA	AIR FRESHNERS FOR TRUCK	CORPORATE / PARKS ADMINISTRATION	2.69
		PARTS FOR SPRAYER, FASTENERS	CORPORATE / PARKS ADMINISTRATION	28.98
		MISC. FASTENERS	RECREATION / SUNSET RACQUETBALL & FITNESS	5.37
		PAINT	RECREATION / PLAYHOUSE 38	10.80
			CHECK TOTAL	47.84
73733	ALL STAR SPORTS INSTRUCTION	ASSI INSTR FEE-FALL 1	RECREATION / TINY SPORTS- ASSI	19,768.20
		TINY SLUGGERS INSTR FEE-FALL 1	RECREATION / TINY SLUGGERS- ASSI	2,130.00
		TINY SPORTS INSTR FEE-FALL II	RECREATION / TINY SPORTS- ASSI	23,203.60
		ALL STAR SPORTS CAMP-FALL II	RECREATION / SPORTS CAMPS - ASSI	2,440.20
			CHECK TOTAL	47,542.00
73734	AT&T	AT&T-MC POOL INTERNET	RECREATION / MILL CREEK POOL	87.78
			CHECK TOTAL	87.78
73735	AT&T	AT&T- PFP MAINT INTERNET	CORPORATE / PECK FARM	68.06
			CHECK TOTAL	68.06
73736	AURELIO'S OF GENEVA	POLAR EXPRESS LUNCHEON	RECREATION / NORTH POLE TRAIN	4,250.00
			CHECK TOTAL	4,250.00
73737	BANNER UP SIGNS	SIGNAGE-NO DOGS & RESTROOMS	CORPORATE / PECK FARM	264.00
		NOW HIRING BANNER	RECREATION / PUBLIC INFORMATION	182.00
			CHECK TOTAL	446.00

DATE: 01/16/20
TIME: 08:47:04
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011720

PAGE: 2

FROM CHECK # 73727 TO CHECK # 73821

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73738	POWER UP BATTERIES LLC	6V BATTERY	RECREATION / SUNSET RACQUETBALL & FITNESS	24.95
			CHECK TOTAL	24.95
73739	CINDY BEITZEL	SEWING CLASS INSTR FEE 10/8	RECREATION / YOUTH	75.00
		YTH SEWING INSTR FEE 12/12	RECREATION / YOUTH	90.00
			CHECK TOTAL	165.00
73740	BLOOMING COLOR	SPRC ADVERTISING BANNERS	RECREATION / REC ADMINISTRATION	552.00
		SUPER SHUFFLE BANNERS	RECREATION / REC ADMINISTRATION	240.00
			CHECK TOTAL	792.00
73741	ELLIOTT BORTNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	55.00
73742	TRISH BURNS	REIMB CELL PHONE USAGE	CORPORATE / PECK FARM	50.00
		REIMB MILEAGE	CORPORATE / PARKS ADMINISTRATION	125.00
			CHECK TOTAL	175.00
			CHECK TOTAL	0.00
73744	BILL CHO, INC.	TAEKWONDO INSTR FEE-FALL	RECREATION / MARTIAL ARTS	294.00
			CHECK TOTAL	294.00
73745	CHICAGO TRIBUNE	GENEVA HOUSE WALK SECTION AD	RECREATION / PUBLIC INFORMATION	289.00
			CHECK TOTAL	289.00
73746	CITY OF GENEVA	CITY ELECTRIC-ESPING FLAG POLE	CORPORATE / PARKS ADMINISTRATION	23.68
		CITY WATER/SEWER-MOORE SPRYPK	CORPORATE / MOORE SPRAY PARK	68.45
		CITY ELECTRIC-MOORE SPRYPK	CORPORATE / MOORE SPRAY PARK	17.14
			CHECK TOTAL	109.27
73747	COM ED	COMED-PETERSON PROPERTY	CORPORATE / PARKS ADMINISTRATION	16.45
		COMED-MC COMM PARK	CORPORATE / PARKS ADMINISTRATION	21.94
		COMED-MC POOL	RECREATION / MILL CREEK POOL	313.73
		COMED-PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	122.60
			CHECK TOTAL	474.72

DATE: 01/16/20
TIME: 08:47:04
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 011720

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FROM CHECK # 73727 TO CHECK # 73821

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73748	COMCAST CABLE	COMCAST-SPRC INTERNET/CABLE	RECREATION / SPRC	731.17
			CHECK TOTAL	731.17
73749	COMCAST CABLE	COMCAST-SCC INTERNET SVC	RECREATION / REC ADMINISTRATION	278.64
		COMCAST-SRFC CABLE SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	547.53
			CHECK TOTAL	826.17
73750	RYAN COFFLAND	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
73751	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN MONTHLY WATER SVC	RECREATION / SPRC	25.00
		CULLIGAN MONTHLY WATER SVC	RECREATION / REC ADMINISTRATION	41.00
		CULLIGAN MONTHLY WATER SVC	CORPORATE / PECK FARM	25.00
			CHECK TOTAL	91.00
73752	ANNIE CULLEN	REIMB HOLIDAY CLASS SPLYS	RECREATION / TODDLERS	26.65
			CHECK TOTAL	26.65
73753	DAILY HERALD	DAILY HERALD-BID NOTICE OSLAD	CORPORATE / PARKS ADMINISTRATION	87.40
			CHECK TOTAL	87.40
73754	DUNHAM WOODS FARM, INC.	HORSEMANSHIP INSTR FEE-NOV	RECREATION / YOUTH	360.00
			CHECK TOTAL	360.00
73755	EMERGENT SAFETY SUPPLY	RAIN JACKETS & PANTS	CORPORATE / PARKS ADMINISTRATION	1,385.20
			CHECK TOTAL	1,385.20
73756	ENDEAVOR TREE EXPERTS	TREE TRIMMING-MEADOWS PK	CORPORATE / PARKS ADMINISTRATION	2,250.00
			CHECK TOTAL	2,250.00
73757	EVP ACADEMIES, LLC	VOLLEYBALL INSTR FEE FALL 2	RECREATION / YOUTH VOLLEYBALL-INDOOR	764.40
			CHECK TOTAL	764.40
73758	FUN EXPRESS LLC	POLAR EXPRESS COSTUMES	RECREATION / NORTH POLE TRAIN	268.15
			CHECK TOTAL	268.15
73759	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MONTHLY MAINT	RECREATION / TODDLERS	119.00
		GORDON FLESCH MONTHLY MAINT	RECREATION / SPRC	222.26

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73759	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MONTHLY MAINT	RECREATION / REC ADMINISTRATION	352.71
		GORDON FLESCH MONTHLY MAINT	CORPORATE / PARKS ADMINISTRATION	352.71
			CHECK TOTAL	1,046.68
73760	CLAIRE GORNICKI	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	70.00
73761	GROOT, INC.	REFUSE DISPOSAL	CORPORATE / PECK FARM	275.80
			CHECK TOTAL	275.80
73762	KEN HARRIS	PICKLEBALL INSTRUCTOR-FALL	RECREATION / FITNESS CENTER PROG- NEW BLDG	364.00
			CHECK TOTAL	364.00
73763	MICHAEL HESEK	PH38 TINY TIM SET BUILDER	RECREATION / PLAYHOUSE 38	250.00
			CHECK TOTAL	250.00
73764	HOME DEPOT CREDIT SERVICE	16 GAUGE WIRE	CORPORATE / PECK FARM	19.96
		VACUUM PARTS,SANDPAPER	CORPORATE / PECK FARM	39.88
		STORAGE CONTAINERS	RECREATION / REC ADMINISTRATION	39.96
		EQUIPMENT PARTS	RECREATION / SUNSET RACQUETBALL & FITNESS	50.94
			CHECK TOTAL	150.74
73765	JIM HUETSON	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
73766	ILL. DEPT. OF NATURAL RESOURCE	PRESCRIBED BURN LICENSE-ETHAN	CORPORATE / PARKS ADMINISTRATION	50.00
			CHECK TOTAL	50.00
73767	ILLINOIS ASSOCIATION OF PARK D	IAPD ANNUAL DUES	CORPORATE / PARKS ADMINISTRATION	3,163.45
		IAPD ANNUAL DUES	RECREATION / REC ADMINISTRATION	3,163.45
			CHECK TOTAL	6,326.90
73768	JOEY KALWAT	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
73769	BETH KEEN	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00

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73770	EMMA KORNICK	REPLACED PAYROLL CHK #70573	RECREATION / ADMINISTRATIVE	34.96
			CHECK TOTAL	34.96
73771	MTL TENNIS MGMNT GROUP	INDOOR TENNIS INSTR FEE FALL 2	RECREATION / INDOOR TENNIS- SPRC	2,479.10
			CHECK TOTAL	2,479.10
73772	SHEAVOUN LAMBILLOTTE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
73773	FIRST STUDENT	BUS SHUTTLE-POLAR EXPRESS 12/7	RECREATION / NORTH POLE TRAIN	438.75
		BUS SHUTTLE-POLAR EXPRESS 12/8	RECREATION / NORTH POLE TRAIN	438.75
			CHECK TOTAL	877.50
73774	TRACY LAPSHIN	FENCING INSTR FEE-FALL	RECREATION / MARTIAL ARTS	1,470.00
			CHECK TOTAL	1,470.00
73775	LIFE FITNESS CORP.	STEP REAR SHAFT	RECREATION / SPRC	49.67
		STEP SHAFT BEARINGS	RECREATION / SPRC	3.52
			CHECK TOTAL	53.19
73776	LISA LOMBARDI COACHING INC.	SLIME CLASS INSTR FEE 12/10	RECREATION / YOUTH	175.00
			CHECK TOTAL	175.00
73777	MAGIC OF GARY KANTOR	MAGIC CLASS INSTR FEE-FALL	RECREATION / YOUTH	82.50
			CHECK TOTAL	82.50
73778	MENARDS	GALV BUSHINGS, VALVE	CORPORATE / PARKS ADMINISTRATION	21.50
		PICNIC TABLE STAIN	CORPORATE / PARKS ADMINISTRATION	12.34
		PICNIC TABLE STAIN	CORPORATE / PARKS ADMINISTRATION	332.00
		HOLIDAY LIGHTS	CORPORATE / PECK FARM	68.51
		POTS FOR DONATED TREES	CORPORATE / PECK FARM	58.95
		POTHOLE PATCH	CORPORATE / PARKS ADMINISTRATION	26.22
		FLOURESCENT FLAG	CORPORATE / PECK FARM	6.99
		AIR COMPRESSOR PARTS	CORPORATE / PARKS ADMINISTRATION	13.93
		ELECTRICAL REPAIR PARTS	CORPORATE / PECK FARM	5.68
		BATTERIES	CORPORATE / PECK FARM	23.33
		POTS FOR TREES	CORPORATE / PECK FARM	18.98
		DETERGENT	RECREATION / SPRC	12.96

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73778	MENARDS	WHEELBARROW	CORPORATE / PECK FARM	28.99
		AA BATTERIES	CORPORATE / PARKS ADMINISTRATION	19.99
		CHRISTMAS ON FARM DECORATIONS	CORPORATE / PECK FARM	51.86
		CHRISTMAS ON FARM DECORATIONS	CORPORATE / PECK FARM GENERAL PROGRAMS	143.82
		BUSHINGS & COUPLINGS	RECREATION / SPRC	7.88
		CHRISTMAS DECORATIONS	CORPORATE / PECK FARM	111.42
		LUMBER FOR WORK BENCH	CORPORATE / PARKS ADMINISTRATION	12.35
		PAINT FOR OFFICES	RECREATION / SUNSET RACQUETBALL & FITNESS	25.98
		DIMMER SWITCH	CORPORATE / PECK FARM	17.99
		BLEACH	RECREATION / SPRC	14.34
		WHEELER WATER HEATER	CORPORATE / PARKS ADMINISTRATION	549.00
		WHLR MAINT GARAGE DOOR	CORPORATE / PARKS ADMINISTRATION	1,774.52
		CHRISTMAS PARTY GAME SPLYS	RECREATION / REC ADMINISTRATION	9.49
		CHRISTMAS PARTY GAME SPLYS	CORPORATE / PARKS ADMINISTRATION	9.49
		WELDING MATERIAL	CORPORATE / PARKS ADMINISTRATION	17.99
		CONCRETE AND REBAR-ICE RINKS	CORPORATE / PARKS ADMINISTRATION	129.45
		CONCRETE MIX-ICE RINKS	CORPORATE / PARKS ADMINISTRATION	18.83
		CONCRETE & SPLYS FOR BENCH PAD	CORPORATE / PARKS ADMINISTRATION	306.58
		FIRELOG & PLUG ADAPTER	CORPORATE / PECK FARM GENERAL PROGRAMS	9.20
		REBAR FOR ICE RINKS	CORPORATE / PARKS ADMINISTRATION	10.47
			CHECK TOTAL	3,871.03
73779	METRO FIBERNET LLC	METRONET-WHLR INTERNET SVC	CORPORATE / PARKS ADMINISTRATION	112.20
			CHECK TOTAL	112.20
73780	M.I.P.E.	MIPE DEC. LUNCHEON MTG	CORPORATE / PARKS ADMINISTRATION	160.00
			CHECK TOTAL	160.00
73781	MILL CREEK WRD	WATER/SEWER MC POOL	RECREATION / MILL CREEK POOL	107.99
			CHECK TOTAL	107.99
73782	NATIONAL CINEMEDIA, LLC	BESTLIFE FITNESS MOVIE AD	RECREATION / REC ADMINISTRATION	1,262.50
		BESTLIFE FITNESS MOVIE AD	RECREATION / REC ADMINISTRATION	1,260.00
			CHECK TOTAL	2,522.50
73783	NEXT GENERATION, INC	CUSTODIAN UNIFORMS	RECREATION / SPRC	158.00
		T-SHIRTS PH38 TINY TIM	RECREATION / PLAYHOUSE 38	309.20
			CHECK TOTAL	467.20

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73784	NORTH AMERICAN CORP	SANITATION SPLYs	RECREATION / SPRC	683.47
		BRUSH ASSEMBLY	RECREATION / SPRC	38.96
			CHECK TOTAL	722.43
73785	NUTOYS LEISURE PRODUCTS INC	PLAYGROUND RPR PARTS-FABYAN	CORPORATE / PARKS ADMINISTRATION	55.03
		PLAYGROUND RPR PARTS-WLMSBG	CORPORATE / PARKS ADMINISTRATION	128.85
			CHECK TOTAL	183.88
73786	OFFICE DEPOT BUSINESS CREDIT	DRY ERASE BOARD,BULLETIN BOARD	RECREATION / REC ADMINISTRATION	314.74
		POST ITS, CALENDAR, BOARD	CORPORATE / PARKS ADMINISTRATION	157.16
		LABEL MAKER TAPE, POST ITS	RECREATION / SPRC	69.95
		LABEL MAKER TAPE	RECREATION / SUNSET RACQUETBALL & FITNESS	36.62
		BINDERS FOR PRESS RELEASE	RECREATION / REC ADMINISTRATION	73.43
		PRINTER COLOR CARTRIDGES	CORPORATE / PECK FARM	317.21
		FEDEX PACKAGE	RECREATION / REC ADMINISTRATION	15.02
			CHECK TOTAL	984.13
73787	SCOTT PINER	BDAY PARTY MAGIC SHOW 12/7	RECREATION / SPRC BIRTHDAY PARTIES	150.00
			CHECK TOTAL	150.00
73788	CHRISTY POWELL	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
73789	KELLY WALES	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
73790	RENTAL MAX, L.L.C.	AUGER RENTAL-ICE RINK LIGHTS	CORPORATE / PARKS ADMINISTRATION	101.00
			CHECK TOTAL	101.00
73791	RIVERSIDE BROOKFIELD	GYMNASTIC MEET RIVERSIDE 1/11	RECREATION / GYMNASTICS	1,195.00
			CHECK TOTAL	1,195.00
73792	R&M SPECIALITIES, LTD.	DANCE RECITAL SHIRTS	RECREATION / HOLIDAY DANCE RECITAL	1,000.00
			CHECK TOTAL	1,000.00
73793	MULTIPLE FUNDING SOLUTIONS,INC	FALL SESS II TOT ROCK CLASSES	RECREATION / TODDLERS	1,582.00
			CHECK TOTAL	1,582.00

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CHECK TOTAL	0.00
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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73817	CALL ONE	CALL ONE MONTHLY SVC-DEC	RECREATION / SUNSET RACQUETBALL & FITNESS	98.82
		CALL ONE MONTHLY SVC-DEC	RECREATION / REC ADMINISTRATION	527.05
		CALL ONE MONTHLY SVC-DEC	RECREATION / SUNSET POOL	149.69
		CALL ONE MONTHLY SVC-DEC	RECREATION / SPRC	669.01
		CALL ONE MONTHLY SVC-DEC	CORPORATE / PARKS ADMINISTRATION	233.91
		CALL ONE MONTHLY SVC-DEC	RECREATION / MINIATURE GOLF	58.48
		CALL ONE MONTHLY SVC-DEC	CORPORATE / PECK FARM	119.10
		CALL ONE MONTHLY SVC-DEC	RECREATION / REC ADMINISTRATION	287.19
		CALL ONE MONTHLY SVC-NOV	RECREATION / SUNSET RACQUETBALL & FITNESS	84.47
		CALL ONE MONTHLY SVC-NOV	RECREATION / REC ADMINISTRATION	450.53
		CALL ONE MONTHLY SVC-NOV	RECREATION / SUNSET POOL	144.91
		CALL ONE MONTHLY SVC-NOV	RECREATION / SPRC	675.23
		CALL ONE MONTHLY SVC-NOV	CORPORATE / PARKS ADMINISTRATION	233.21
		CALL ONE MONTHLY SVC-NOV	RECREATION / MINIATURE GOLF	58.30
		CALL ONE MONTHLY SVC-NOV	CORPORATE / PECK FARM	124.15
			CHECK TOTAL	3,914.05
73818	CHASE CARD SERVICES	PRESCHOOL RECOGNITION AWARD	RECREATION / REC ADMINISTRATION	50.00
		EVENT BUNDT CAKES	CORPORATE / PARKS ADMINISTRATION	11.44
		EVENT BUNDT CAKES	RECREATION / REC ADMINISTRATION	11.45
		GOVERNMENT PERFORMANCE NETWORK	RECREATION / REC ADMINISTRATION	50.00
		GOVERNMENT PERFORMANCE NETWORK	CORPORATE / PARKS ADMINISTRATION	50.00
		IAPD CONF REG-BURNS/CULP	CORPORATE / PARKS ADMINISTRATION	466.00
		IAPD CONF REG-COFFLAND/KALWAT	RECREATION / REC ADMINISTRATION	505.00
		IPRA MBRSH-PCOFFLAND/KALWAT	RECREATION / REC ADMINISTRATION	528.00
		KOHLER GIFT CARD-GPDF REIMB	RECREATION / REC ADMINISTRATION	1,000.00
		STAFF HOLIDAY EVENT	CORPORATE / PARKS ADMINISTRATION	520.70
		STAFF HOLIDAY EVENT	RECREATION / REC ADMINISTRATION	520.70
		KZ MILL CREEK-PROGRAM SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	545.55
		KZ MILL CREEK-SNACK SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	445.09
		KZ FABIAN-PROGRAM SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	78.24
		KZ FABIAN-SNACK SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	320.36
		KZ HARRISON-PROGRAM SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	239.73
		KZ HARRISON-SNACK SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	231.53
		DOT-BOUNCETOWN, 11/27	RECREATION / IN SERVICE DAYS PROGRAMS	234.00
		KZ WLMSBURG-PROGRAM SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	365.18
		KZ WLMSBURG-SNACK SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	336.21
		KZ DAY OFF TRIP-DUPAGE MUSEUM	RECREATION / IN SERVICE DAYS PROGRAMS	119.25

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73818	CHASE CARD SERVICES	KZ HEARTLAND-PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	87.33
		KZ HEARTLAND-SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	108.23
		FACEBOOK ADVERTISING	RECREATION / PUBLIC INFORMATION	42.89
		PFP VOLUNTEER APPRECIATION DNR	CORPORATE / PECK FARM	286.20
		PROMO KNIT BEANIE HATS	RECREATION / REC ADMINISTRATION	920.45
		PROMO KNIT BEANIE HATS	RECREATION / PUBLIC INFORMATION	920.44
		DISH SOAP	CORPORATE / PECK FARM	3.62
		ANIMAL FOOD	CORPORATE / PECK FARM	91.55
		HOLIDAY DECORATION	CORPORATE / PECK FARM	39.90
		CUPCAKES, PIZZAS	CORPORATE / BIRTHDAY PARTIES - PECK FARM	107.47
		PROGRAM CRAFT SPLYs	CORPORATE / PECK FARM GENERAL PROGRAMS	59.62
		STAFF EVENT SPLYs	RECREATION / REC ADMINISTRATION	38.86
		STAFF EVENT SPLYs	CORPORATE / PARKS ADMINISTRATION	38.86
		CHRISTMAS LIGHTS	CORPORATE / PECK FARM GENERAL PROGRAMS	59.96
		WATER CARGO FOR ATV	CORPORATE / PECK FARM	49.99
		VOLUNTEER EVENT SPLYs	CORPORATE / PECK FARM	107.94
		BASKETBALLS	RECREATION / BOYS BASKETBALL	152.10
		KZ SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	354.61
		DAY OFF TRIP-11/19,11/20,11/21	RECREATION / IN SERVICE DAYS PROGRAMS	649.00
		MARY POPPINS TICKETS & LUNCH	RECREATION / ACTIVE OLDER ADULTS - TRIPS	510.87
		DANCE COSTUMES	RECREATION / SUNSET DANCE COMPANY	1,106.45
		HOLIDAY RECITAL PROPS	RECREATION / HOLIDAY DANCE RECITAL	285.61
		TIGHTS	RECREATION / HOLIDAY DANCE RECITAL	52.70
		CANDY CANES, FLOWERS-RECITAL	RECREATION / HOLIDAY DANCE RECITAL	366.43
		CHEER CLOTHING	RECREATION / CHEERLEADING	64.97
		PRESCHOOL PROGRAM HOLIDAY SPLY	RECREATION / PARK DISTRICT PRESCHOOL	422.38
		COSTUMES RETURNED	RECREATION / SUNSET DANCE COMPANY	-205.99
		FLOWERS FOR DANCE TEACHERS	RECREATION / SUNSET DANCE COMPANY	300.00
		KZ PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	621.15
		KZ OFFICE SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	156.29
		KZ SITES UPDATE EQUIPMENT	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	1,722.94
		PRETREATMENT SPRAYER PARTS	CORPORATE / PARKS ADMINISTRATION	68.33
		EXIT DOOR REPAIR PART	RECREATION / SUNSET RACQUETBALL & FITNESS	65.30
		SONOTUBE FOR LIGHT POLES	CORPORATE / PARKS ADMINISTRATION	107.40
		ICE RINK LIGHT POLE SPLYs	CORPORATE / PARKS ADMINISTRATION	2,556.40
		BIRTHDAY PARTY PLATES, CUPS, ETC	RECREATION / SPRC BIRTHDAY PARTIES	99.12
		BIRTHDAY PARTY CUPCAKES, JUICE	RECREATION / SPRC BIRTHDAY PARTIES	296.79
		SPRC VENDING MACHINE SPLYs	RECREATION / SPRC	280.16

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73818	CHASE CARD SERVICES	SRFC VENDING MACHINE SPLYs	RECREATION / SUNSET RACQUETBALL & FITNESS	141.15
		PH38 CAST SPLYs	RECREATION / PLAYHOUSE 38	135.00
		LOCKER REMINDER STICKY NOTES	RECREATION / SPRC	32.73
		CONCESSION SPLYs	RECREATION / PLAYHOUSE 38	191.80
		PH38 TINY TIM PROPS & COSTUMES	RECREATION / PLAYHOUSE 38	353.47
		POLAR EXPRESS SPLYs	RECREATION / NORTH POLE TRAIN	239.06
		ELEVATOR CERTIFICATES	RECREATION / SPRC	127.81
		BATTERIES	RECREATION / SPRC	70.74
		TOILET SENSOR KITS	RECREATION / SPRC	240.70
		PICKLEBALLS	RECREATION / OPEN GYM- NEW BLDG	49.35
		TV FOR FITNESS ROOM	RECREATION / SUNSET RACQUETBALL & FITNESS	129.99
		SOFTBALL MEDALS	RECREATION / GIRLS SOFTBALL	5.00
		DRY ICE	RECREATION / PLAYHOUSE 38	10.06
		REGISTRATION DAY SPLYs	RECREATION / SUNSET RACQUETBALL & FITNESS	13.49
		PUBLIC SALARY MBRSHp	CORPORATE / PARKS ADMINISTRATION	175.00
		PUBLIC SALARY MBRSHp	RECREATION / REC ADMINISTRATION	175.00
		I-PASS REPLENISHED	CORPORATE / PARKS ADMINISTRATION	20.00
		I-PASS REPLENISHED	RECREATION / REC ADMINISTRATION	20.00
		SKILLS DEVELOPMENT WEB SERIES	CORPORATE / PARKS ADMINISTRATION	125.00
		SKILLS DEVELOPMENT WEB SERIES	RECREATION / REC ADMINISTRATION	125.00
		CAFR-GFOA AWARD APP	RECREATION / REC ADMINISTRATION	280.00
		CAFR-GFOA AWARD APP	CORPORATE / PARKS ADMINISTRATION	280.00
		PRE-TREATMENT SPRAYER	CORPORATE / PARKS ADMINISTRATION	68.69
		TRAINING LUNCH EXPENSE	CORPORATE / PARKS ADMINISTRATION	19.78
		OFFICE SPLY CALENDAR	CORPORATE / PARKS ADMINISTRATION	12.99
		PALLET RACK STORAGE SYSTEM	CORPORATE / PARKS ADMINISTRATION	305.33
		CHAINSAW CHAPS	CORPORATE / PARKS ADMINISTRATION	439.44
		AIR COMPRESSOR REGULATOR	CORPORATE / PARKS ADMINISTRATION	250.77
			CHECK TOTAL	23,662.10
73819	PHILLIP COOPER	JAN. 10 PERFORMANCE FEE	RECREATION / LIBRARY SEMINARS	200.00
			CHECK TOTAL	200.00
73820	ILL. DEPT. OF NATURAL RESOURCE	CERTIFICATION BURN MGR-CULP	CORPORATE / PARKS ADMINISTRATION	50.00
			CHECK TOTAL	50.00
73821	CITY OF GENEVA	CITY WATER/SEWER-SCC	RECREATION / REC ADMINISTRATION	165.47
		CITY WATER/SEWER-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	386.09

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73821	CITY OF GENEVA	CITY WATER/SEWER-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	38.29
		CITY WATER/SEWER-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	66.13
		CITY WATER/SEWER-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	31.03
		CITY WATER/SEWER-WHLR NORTH	CORPORATE / PARKS ADMINISTRATION	29.03
		CITY WATER/SEWER-STH STR FIELD	CORPORATE / PARKS ADMINISTRATION	104.45
		CITY WATER/SEWER-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	44.63
		CITY WATER/SEWER-RIVER PARK	CORPORATE / PARKS ADMINISTRATION	40.69
		CITY WATER/SEWER-SUNSET POOL	RECREATION / SUNSET POOL	302.94
		CITY WATER/SEWER-MOORE PK	CORPORATE / MOORE SPRAY PARK	68.45
		CITY WATER/SEWER-SPRC	RECREATION / SPRC	924.50
		CITY WATER/SEWER-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	74.18
		CITY ELECTRIC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	68.42
		CITY ELECTRIC-ESPING PK	CORPORATE / PARKS ADMINISTRATION	24.16
		CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	53.31
		CITY ELECTRIC-HARRISON	CORPORATE / PARKS ADMINISTRATION	99.92
		CITY ELECTRIC-JAYCEE PK	CORPORATE / PARKS ADMINISTRATION	18.30
		CITY ELECTRIC-WHLR PK	CORPORATE / PARKS ADMINISTRATION	72.67
		CITY ELECTRIC-PFP MAINT	CORPORATE / PECK FARM	909.14
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	22.81
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	1,441.28
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	263.32
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	1,083.02
		CITY ELECTRIC-POOL	RECREATION / SUNSET POOL	449.00
		CITY ELECTRIC-SUNSET BALLFIELD	RECREATION / ADULT SOFTBALL	18.30
		CITY ELECTRIC-MOORE PK	CORPORATE / MOORE SPRAY PARK	17.42
		CITY ELECTRIC-SPRC	RECREATION / SPRC	4,440.98
		CITY ELECTRIC-PH38	RECREATION / PLAYHOUSE 38	76.47
		CITY ELECTRIC-PFP HOUSE	CORPORATE / PECK FARM	225.41
		CITY ELECTRIC-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	537.05
			CHECK TOTAL	12,096.86
			WARRANT TOTAL	136,082.81

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GENEVA PARK DISTRICT
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GENERAL UNPAID

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FROM CHECK # 73862 TO CHECK # 73931

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73862	ABLE PEST CONTROL, INC.	PEST CONTROL-PFP HOUSE	CORPORATE / PECK FARM	85.00
			CHECK TOTAL	85.00
73863	ACE HARDWARE GENEVA	DRILL BITS,SCREWS, CLEANING SP	CORPORATE / PARKS ADMINISTRATION	77.35
		FLAT STEEL PLATE	CORPORATE / PARKS ADMINISTRATION	11.69
		CAULK, SCREWS-ICE RINK	CORPORATE / PARKS ADMINISTRATION	35.96
		PH38 PROP SPLYs	RECREATION / PLAYHOUSE 38	51.93
			CHECK TOTAL	176.93
73864	TRICIA ALDAY EVANS	EMBROIDERY ON UNIFORMS	RECREATION / SUNSET DANCE COMPANY	150.00
			CHECK TOTAL	150.00
73865	ALLEGIANFIRE PROTECTION	ANNUAL SPRINKLER INSPECTION	CORPORATE / PARKS ADMINISTRATION	205.00
		ANNUAL SPRINKLER INSPECTION	RECREATION / SPRC	255.00
		ANNUAL SPRINKLER INSPECTION	RECREATION / SUNSET RACQUETBALL & FITNESS	205.00
			CHECK TOTAL	665.00
73866	AT&T	AT&T INTERNET-MINI GOLF	RECREATION / MINIATURE GOLF	104.71
			CHECK TOTAL	104.71
73867	AT&T	AT&T INTERNET-MC POOL	RECREATION / MILL CREEK POOL	74.69
			CHECK TOTAL	74.69
73868	AT&T	AT&T INTERNET-PFP MAINT	CORPORATE / PECK FARM	68.06
			CHECK TOTAL	68.06
73869	BALLOON ENDEAVOR	BALLOONS-DAD/DAUGHTER DANCE	RECREATION / JUST DAD 'N ME	715.00
		BALLOONS-MON/SON NIGHT	RECREATION / MOM & SON NIGHT	425.00
		BALLOONS-SUPER SHUFFLE	RECREATION / SUPER BOWL SHUFFLE	247.00
			CHECK TOTAL	1,387.00
73870	POWER UP BATTERIES LLC	BATTERIES-FITNESS EQUIPMENT	RECREATION / SUNSET RACQUETBALL & FITNESS	43.90
		BULB REPLACEMENT	RECREATION / REC ADMINISTRATION	15.90
			CHECK TOTAL	59.80
73871	BLUE LION SYSTEMS, INC	BLUE LION CAMERA SVC-DEC	CORPORATE / PECK FARM	98.00
		BLUE LION CAMERA SVC-JANUARY	CORPORATE / PECK FARM	98.00
			CHECK TOTAL	196.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73872	BLOOMING COLOR	SUPER SHUFFLE POSTCARD MAILING	RECREATION / PUBLIC INFORMATION	885.62
			CHECK TOTAL	885.62
73873	BLACK LINE FOX VALLEY LLC	BLACK LINE-EMAIL SVC	RECREATION / REC ADMINISTRATION	50.00
		BLACK LINE-ANTIVIRUS SVC	RECREATION / REC ADMINISTRATION	92.13
		BLACK LINE-ANTIVIRUS SVC	CORPORATE / PARKS ADMINISTRATION	92.13
		BLACK LINE-COMPUTER MAINT	RECREATION / REC ADMINISTRATION	2,130.67
		BLACK LINE-COMPUTER SVR MAINT	RECREATION / REC ADMINISTRATION	820.00
			CHECK TOTAL	3,184.93
73874	PEG BOEHM	ART SUPPLIES	RECREATION / YOUTH	75.24
			CHECK TOTAL	75.24
73875	CALL ONE	CALL ONE-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	83.49
		CALL ONE-SCC	RECREATION / REC ADMINISTRATION	445.30
		CALL ONE-SUNSET POOL	RECREATION / SUNSET POOL	143.39
		CALL ONE-SPRC	RECREATION / SPRC	661.22
		CALL ONE-WHLR	CORPORATE / PARKS ADMINISTRATION	228.43
		CALL ONE-MINI GOLF	RECREATION / MINIATURE GOLF	57.11
		CALL ONE-PFP	CORPORATE / PECK FARM	117.13
			CHECK TOTAL	1,736.07
73876	CHICAGO TRIBUNE	PH38-KIDS CABARET ADVERTISING	RECREATION / PUBLIC INFORMATION	264.00
			CHECK TOTAL	264.00
73877	COM ED	COMED-MC POOL	RECREATION / MILL CREEK POOL	341.62
		COMED-PETERSON HOUSE 12/3-1/6	CORPORATE / PARKS ADMINISTRATION	15.82
		COMED-PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	42.76
			CHECK TOTAL	400.20
73878	CONSERV FS, INC.	UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	328.83
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	36.54
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,285.82
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	142.87
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,048.71
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	116.52
			CHECK TOTAL	2,959.29

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73879	COMCAST CABLE	COMCAST-SPRC INTERNET/CABLE	RECREATION / SPRC	739.72
		COMCAST-SCC INTERNET	RECREATION / REC ADMINISTRATION	282.92
		COMCAST-SRFC CABLE	RECREATION / SUNSET RACQUETBALL & FITNESS	551.80
		COMCAST-PH38	RECREATION / PLAYHOUSE 38	69.95
			CHECK TOTAL	1,644.39
73880	CRANE MERCHANDISING SYSTEMS	SRFC VENDING MACHINE SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	8.95
		SPRC VENDING MACHINE SVC	RECREATION / SPRC	17.90
			CHECK TOTAL	26.85
73881	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN WATER SVC	RECREATION / REC ADMINISTRATION	41.00
		CULLIGAN WATER SVC	RECREATION / SPRC	25.00
		CULLIGAN WATER SVC	CORPORATE / PECK FARM	25.00
			CHECK TOTAL	91.00
73882	DAILY HERALD	DAILY HERALD 12/25-2/18	RECREATION / REC ADMINISTRATION	18.60
		DAILY HERALD 12/25-2/18	CORPORATE / PARKS ADMINISTRATION	18.60
			CHECK TOTAL	37.20
73883	DIRECT FITNESS SOLUTIONS CORP	FITNESS EQUIPMENT REPAIR	RECREATION / SPRC	115.00
			CHECK TOTAL	115.00
73884	DOTY NURSERIES LLC	DONATION TREES	CORPORATE / PECK FARM	490.00
			CHECK TOTAL	490.00
73885	EMERGENT SAFETY SUPPLY	SAFETY GLASSES	CORPORATE / PARKS ADMINISTRATION	127.59
		SAFETY GLASSES & GLOVES	CORPORATE / PARKS ADMINISTRATION	132.39
		SAFETY GLASSES & GLOVES	CORPORATE / PARKS ADMINISTRATION	211.23
			CHECK TOTAL	471.21
73886	ENDEAVOR TREE EXPERTS	TREE TRIMMING-WHEELER	CORPORATE / PARKS ADMINISTRATION	475.00
			CHECK TOTAL	475.00
73887	ENVIRONMENTAL MATERIALS GROUP	DISPOSAL OF OLD CHEMICALS	CORPORATE / PARKS ADMINISTRATION	1,325.00
			CHECK TOTAL	1,325.00
73888	EVP ACADEMIES, LLC	EVP VOLLEYBALL WINTER BREAK	RECREATION / YOUTH VOLLEYBALL-INDOOR	352.80
			CHECK TOTAL	352.80

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73889	FEDEX	FEDEX PACKAGE	RECREATION / REC ADMINISTRATION	58.34
			CHECK TOTAL	58.34
73890	FOX VALLEY SPECIAL RECREATION	FVSRA INCLUSION HRS-DECEMBER	SPECIAL RECREATION / SPECIAL RECREATION	748.50
		FVSRA INCLUSION HRS-NOVEMBER	SPECIAL RECREATION / SPECIAL RECREATION	890.70
			CHECK TOTAL	1,639.20
73891	GENEVA CHAMBER OF COMMERCE	CHAMBER ANNUAL DUES	CORPORATE / PARKS ADMINISTRATION	210.00
		CHAMBER ANNUAL DUES	RECREATION / REC ADMINISTRATION	210.00
			CHECK TOTAL	420.00
73892	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MONTHLY MAINT	RECREATION / PARK DISTRICT PRESCHOOL	119.00
		GORDON FLESCH MONTHLY MAINT	RECREATION / SPRC	211.76
		GORDON FLESCH MONTHLY MAINT	RECREATION / REC ADMINISTRATION	324.03
		GORDON FLESCH MONTHLY MAINT	CORPORATE / PARKS ADMINISTRATION	274.03
			CHECK TOTAL	928.82
73893	W.W. GRAINGER CORP.	RED BARN BATHROOM SPLYS	CORPORATE / PECK FARM	149.85
		PUMP FOR PRETREATMENT	CORPORATE / PARKS ADMINISTRATION	37.61
		HALF MASK RESPIRATOR FILTERS	CORPORATE / PARKS ADMINISTRATION	89.13
			CHECK TOTAL	276.59
73894	GROOT, INC.	REFUSE DISPOSAL-DEC	RECREATION / REC ADMINISTRATION	92.98
		REFUSE DISPOSAL-JAN	RECREATION / REC ADMINISTRATION	102.98
		REFUSE DISPOSAL	CORPORATE / PECK FARM	275.80
		REFUSE DISPOSAL	RECREATION / SPRC	140.60
		REFUSE DISPOSAL	CORPORATE / PARKS ADMINISTRATION	390.44
			CHECK TOTAL	1,002.80
73895	WM. HORN STRUCTURAL STEEL CO.	RACK FOR TRAILER CHAINS	CORPORATE / PARKS ADMINISTRATION	64.00
			CHECK TOTAL	64.00
73896	LAKESHORE RECYCLING SYSTEM	PORTOLET SKATE PK 11/22-12/2	RECREATION / REC ADMINISTRATION	35.36
			CHECK TOTAL	35.36
73897	ILLINOIS SHOTOKAN KARATE	FALL 2019 SHOTOKAN INSTR FEE	RECREATION / MARTIAL ARTS	11,445.60
			CHECK TOTAL	11,445.60

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73898	INTERSTATE GAS SUPPLY, INC.	IGS-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	274.10
		IGS-SPRC	RECREATION / SPRC	1,037.31
		IGS-POOL	RECREATION / SUNSET POOL	117.16
		IGS-PFP MAINT	CORPORATE / PECK FARM	177.72
		IGS-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	177.00
		IGS-PFP HOUSE	CORPORATE / PECK FARM	96.38
		IGS-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	481.57
		IGS-SCC	RECREATION / REC ADMINISTRATION	863.17
			CHECK TOTAL	3,224.41
73899	IPDDC	COMPETITION FEE 4/18 & 4/19	RECREATION / CHEERLEADING	598.00
		COMPETITION FEE 4/18 & 4/19	RECREATION / SUNSET DANCE COMPANY	889.00
			CHECK TOTAL	1,487.00
73900	JOLIET PARK DISTRICT	COMPETITION FEE 2/23	RECREATION / CHEERLEADING	276.00
		COMPETITION FEE 2/23	RECREATION / SUNSET DANCE COMPANY	429.00
			CHECK TOTAL	705.00
73901	JUNE'S GOT THE CASH	CONCERT DEPOSIT-7/29(3004)	RECREATION / ADMINISTRATIVE	150.00
			CHECK TOTAL	150.00
73902	KANE COUNTY HEALTH DEPARTMENT	SPECIAL EVENTS FOOD PERMIT	RECREATION / NEW SPECIAL EVENTS	406.00
			CHECK TOTAL	406.00
73903	FIRST STUDENT	BUS SVC-ADLER PLANET 11/26	RECREATION / IN SERVICE DAYS PROGRAMS	466.05
		BUS SVC-ROCKIN JUMP 11/27	RECREATION / IN SERVICE DAYS PROGRAMS	274.30
		BUS SVC-CHG CHILD MUSEUM 11/25	RECREATION / IN SERVICE DAYS PROGRAMS	461.50
			CHECK TOTAL	1,201.85
73904	LAFARGE AGGREGATES ILLINOS,INC	GRAVEL FOR BENCH PADS	CORPORATE / PARKS ADMINISTRATION	33.33
			CHECK TOTAL	33.33
73905	LIFE FITNESS CORP.	TREADMILL REPAIR PARTS	RECREATION / SPRC	192.76
		PARTS FOR TREADMILL	RECREATION / SPRC	207.94
		PEDAL FOR RECUMBENT BIKE	RECREATION / SPRC	56.96
			CHECK TOTAL	457.66
73906	LIFTWORKS, INC.	LIFT RENTAL-ICE RINK LIGHTS	CORPORATE / PARKS ADMINISTRATION	225.00
			CHECK TOTAL	225.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73907	KAYLA MAY	HARRISON PROGRAM SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	60.25
			CHECK TOTAL	60.25
73908	MENARDS	ADAPTER FOR DRILL	CORPORATE / PECK FARM	13.98
		SINK STRAINER	RECREATION / SPRC	14.99
		VEHICLE PARTS-DIMMER SWITCH	CORPORATE / PARKS ADMINISTRATION	63.50
		STORAGE BINS-XMAS DECORATIONS	CORPORATE / PECK FARM	16.98
		CONCRETE FOR BENCH PADS	CORPORATE / PARKS ADMINISTRATION	126.00
		FENCE STAPLES	RECREATION / FIELD MAINTENANCE	29.99
		ZIP TIES	CORPORATE / PECK FARM	7.53
		SPRAY PAINT-CHAIN HOLDERS	CORPORATE / PARKS ADMINISTRATION	40.39
		CONNECTORS FOR WELDER	CORPORATE / PARKS ADMINISTRATION	6.29
		WATER HEATER BREAKER	CORPORATE / PARKS ADMINISTRATION	72.88
		WHLR WATER HEATER RPR PARTS	CORPORATE / PARKS ADMINISTRATION	136.04
		PFP PLUMBING REPAIR PARTS	CORPORATE / PECK FARM	28.50
		DRILL BIT, ANCHORS & BOLTS	CORPORATE / PARKS ADMINISTRATION	32.29
		3-IN-OIL,TIMER	RECREATION / SPRC	18.45
		SHOWER REPAIR PARTS	RECREATION / SUNSET RACQUETBALL & FITNESS	7.72
			CHECK TOTAL	615.53
73909	MENDEL PLUMBING & HEATING, INC	WATER FOUNTAIN REPAIRED	RECREATION / SPRC	178.00
			CHECK TOTAL	178.00
73910	M.I.P.E.	MIPE ANNUAL AWARDS BANQUET	CORPORATE / PARKS ADMINISTRATION	120.00
			CHECK TOTAL	120.00
73911	M.I.P.E.	MIPE MEMBERSHIP DUES (4)	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
73912	MIDWEST SALT	ICE A WAY-ROCK SALT	CORPORATE / PARKS ADMINISTRATION	1,024.10
			CHECK TOTAL	1,024.10
73913	M & M PATIO STONE, CO.	SPRC PARKING BARRIERS	CORPORATE / PARKS ADMINISTRATION	2,821.25
			CHECK TOTAL	2,821.25
73914	NEXT GENERATION, INC	COACHES SHIRTS	RECREATION / BOYS BASKETBALL	538.00
			CHECK TOTAL	538.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73915	NICOR GAS	NICOR-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	226.35
		NICOR-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	307.04
		NICOR-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	49.10
		NICOR-PFP HOUSE	CORPORATE / PECK FARM	83.59
		NICOR-PFP BARN	CORPORATE / PECK FARM	133.53
		NICOR-PFP MAINT	CORPORATE / PECK FARM	108.87
		NICOR-SCC	RECREATION / REC ADMINISTRATION	384.78
		NICOR-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	109.95
		NICOR-PH38	RECREATION / PLAYHOUSE 38	68.98
		NICOR-SUNSET POOL	RECREATION / SUNSET POOL	240.15
		NICOR-MC POOL	RECREATION / MILL CREEK POOL	192.19
		NICOR-MC POOL	RECREATION / SPRC	504.01
			CHECK TOTAL	2,408.54
73916	NORTH AMERICAN CORP	SANITATION SPLYs	CORPORATE / PARKS ADMINISTRATION	445.84
		SANITATION SPLYs	CORPORATE / PECK FARM	242.45
		SANITATION SPLYs	RECREATION / REC ADMINISTRATION	361.51
		SANITATION SPLYs	RECREATION / SUNSET RACQUETBALL & FITNESS	361.51
			CHECK TOTAL	1,411.31
73917	PDRMA	PDRMA QTRLY LIABILITY INS	LIABILITY INSURANCE / LIABILITY INSURANCE	39,662.07
		PDRMA HEALTH INSURANCE	CORPORATE / PARKS ADMINISTRATION	23,773.45
		PDRMA HEALTH INSURANCE	RECREATION / REC ADMINISTRATION	25,606.61
		PDRMA LIFE INSURANCE	CORPORATE / ADMINISTRATIVE	165.40
			CHECK TOTAL	89,207.53
73918	CASH	IPRA CONFERENCE STIPENDS	CORPORATE / PARKS ADMINISTRATION	796.00
		IPRA CONFERENCE STIPENDS	RECREATION / REC ADMINISTRATION	2,118.00
			CHECK TOTAL	2,914.00
73919	CASH	START UP CASH-SUPER SHUFFLE	RECREATION / ADMINISTRATIVE	500.00
			CHECK TOTAL	500.00
73920	POWER PRO CLEANING SERVICES	PFP HOUSE MONTHLY CLEANING SVC	CORPORATE / PECK FARM	680.00
			CHECK TOTAL	680.00
73921	RANDALL PRESSURE SYSTEMS, INC.	PLOW REPAIR PART	CORPORATE / PECK FARM	51.25
			CHECK TOTAL	51.25

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73922	RALPH HELM INC.	AIR FILTERS, CHAINS	CORPORATE / PARKS ADMINISTRATION	101.94
		AIR FILTERS	CORPORATE / PARKS ADMINISTRATION	44.14
		SHARPENED CHAIN	CORPORATE / PARKS ADMINISTRATION	80.00
		SNOWBLOWER	CORPORATE / PARKS ADMINISTRATION	530.00
			CHECK TOTAL	756.08
73923	REHM ELECTRIC SHOP INC.	PARKING LOT LIGHT REPAIR	RECREATION / REC ADMINISTRATION	650.00
			CHECK TOTAL	650.00
73924	SHAW MEDIA	BEST LIFE FITNESS ADVERTISING	RECREATION / PUBLIC INFORMATION	300.00
			CHECK TOTAL	300.00
73925	BUMPER TO BUMPER	BATTERY CHARGERS	CORPORATE / PARKS ADMINISTRATION	82.00
		HYDRAULIC FILTER	CORPORATE / PARKS ADMINISTRATION	22.72
		SPARK PLUGS, BEARINGS	CORPORATE / PARKS ADMINISTRATION	56.61
		GEAR OIL	CORPORATE / PARKS ADMINISTRATION	86.39
		OIL SEALS	CORPORATE / PARKS ADMINISTRATION	52.83
		OIL FILTERS	CORPORATE / PARKS ADMINISTRATION	13.19
		MOTOR OIL	CORPORATE / PARKS ADMINISTRATION	65.37
		GREASE FITTINGS	CORPORATE / PARKS ADMINISTRATION	22.25
		FUSES	CORPORATE / PARKS ADMINISTRATION	13.72
		SANITATION SPLYS	CORPORATE / PARKS ADMINISTRATION	12.89
		TRAILER PART	CORPORATE / PARKS ADMINISTRATION	28.99
		TRAILER PLUGS	CORPORATE / PARKS ADMINISTRATION	19.78
		LED MARKER LIGHT	CORPORATE / PARKS ADMINISTRATION	14.83
		ELECTRICAL CONNECTORS	CORPORATE / PARKS ADMINISTRATION	9.79
		FRONT BRAKE PADS	CORPORATE / PARKS ADMINISTRATION	37.80
		BRAKE GREASE	CORPORATE / PARKS ADMINISTRATION	8.59
			CHECK TOTAL	547.75
73926	T.J. OFFICIAL FINDERS	OFFICIALS NOVEMBER	RECREATION / ADULT SOFTBALL	490.00
		OFFICIALS 12/4-12/16	RECREATION / SPRC ADULT LEAGUES	396.00
		OFFICIALS 12/4-12/16	RECREATION / SPRC ADULT LEAGUES	750.00
			CHECK TOTAL	1,636.00
73927	VALLEY LOCK CO., INC.	ALARM LOCK REPAIRED	RECREATION / REC ADMINISTRATION	32.00
			CHECK TOTAL	32.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
73928	FRANK VAN AELST & ASSOC INC	ACCOUNTING SVC-DECEMBER	RECREATION / REC ADMINISTRATION	415.00
		ACCOUNTING SVC-DECEMBER	CORPORATE / PARKS ADMINISTRATION	415.00
			CHECK TOTAL	830.00
73929	VERIZON WIRELESS	VERIZON CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	1.70
		VERIZON CELL PHONE USAGE	CORPORATE / PECK FARM	56.71
		VERIZON CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	170.13
		VERIZON CELL PHONE USAGE	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	52.46
			CHECK TOTAL	281.00
73930	WESTERNETTES BATON TEAM	IPDDC COMPETITION FEE 3/15	RECREATION / CHEERLEADING	276.00
		IPDDC COMPETITION FEE 3/15	RECREATION / SUNSET DANCE COMPANY	429.00
			CHECK TOTAL	705.00
73931	WOODRIDGE PARK DISTRICT	SHOOTOUT TOURNAMENT FEE 2/17	RECREATION / BOYS BASKETBALL	420.00
			CHECK TOTAL	420.00
			WARRANT TOTAL	150,049.54

Geneva Park District Board Meeting

Superintendent of Finance and Personnel Report

Submitted by Christy Powell

January 20, 2020

Monthly Reports

Attached is the December Investment Report, Revenue & Expenditure Reports as well as the quarterly debt service report for your review.

Approval of Board Member Travel Expenses

In November 2019, the Board approved four board members travel expenses to attend the IPRA/IAPD conference to be held January 23-25, 2020. Since that time two board members schedules have changed. Please make a motion to approve an additional \$328 in travel expense along with approval of the Treasurer's Report.

IMET Recovery Distribution

In December, the District received a check from IMET in the amount of \$79,097.96 as part of the recovery from the First Farmers Fraud. With this check the district has now received approximately 57% of the total loss. Ultimately the District expects to receive approximately 58% of the total loss.

Debt Service

Debt Service payments of \$2,055,077 were made in the month of December for the Districts various General Obligation and Alternative Revenue Bond issues. Of this amount, corporate bond payments totaled approximately \$1.2M and bond and interest fund payments totaled approximately \$800k.

2019 Loss Control Award

The District once again received a \$1500 award check from PDRMA for achieving accreditation in the Loss Control Review Process. These funds will be placed in the Liability Fund to offset liability costs.

GENEVA PARK DISTRICT
INVESTMENTS
December 31, 2019

Blended Rate

1.82%

General Account

Checking Account	Harris Bank Checking	\$	278,755.00	1.26%
MM Acct.	Harris Bank Money Market	\$	3,080,105.00	1.66%
		\$	3,358,860.00	

Upcoming Bond Payments:

Rec 2014	12/15/19	\$	447,133
Ltd B&I 2019	12/15/19	\$	821,319
Corp 2010	12/15/19	\$	786,625
Total		\$	2,055,077

CD	12 mos	State Bank of Geneva	\$	76,145.53	2.25%	06/09/20
MBS CD	6 mos	Hancock Whitney Bank	\$	200,000.00	1.65%	07/16/20
MBS CD	9 mos	Wells Fargo Bank	\$	100,000.00	1.70%	10/19/20
MBS CD	12 mos	Morgan Stanley Bank	\$	100,000.00	1.70%	01/15/21
IPDLAF		IPDLAF	\$	10,319.24	1.59%	
IMET		Convenience Fund		3,174,219.16	1.68%	
IMET		1-3 Year Fund		572,699.77	3.38%	
		TOTAL	\$	4,233,383.70		
		Grand Total General	\$	7,592,243.70		

Construction Account

Harris Checking	Harris Bank Checking	\$	274,452.00	1.26%
Harris MM	Harris Money Market	\$	1,123,314.55	1.66%
		\$	1,397,766.55	

CBA	Harris Trust & Savings Bank	\$	854,000.00	0.00%	Compensating Balance Account
GPD Bonds	S2019 Limited Bonds	\$	813,340.00	2.89%	12/15/19
CD	State Bank of Geneva	\$	3,877.08	2.25%	06/09/19
IPDLAF	IPDLAF	\$	4,347.10	1.59%	n/a
IMET	Convenience Fund		205,623.87	1.68%	n/a
IMET	1-3 Year Fund		216,806.71	3.38%	
	SUBTOTAL	\$	2,097,994.76		
	Grand Total Construction	\$	3,495,761.31		

GPD/GSD304 Western Ave. Gym

CD	21 mo	U.S. Bank	\$	138,880.82	2.35%	02/14/20
		GPD Portion of CD	\$	69,440.41		

GPD/GSD304 Harrison St. Gym

CD	21 mo	U.S. Bank	\$	89,530.28	2.35%	02/14/20
		GPD Portion of CD	\$	44,765.14		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

**Geneva Park District
Revenue and Expenditure Report
For December 31, 2019**

Monthly % of Annual Budget

67%

	December Actual	YTD Actual	Annual Budget	% of Budget	
GENERAL FUND REVENUES					
Real Estate Taxes	\$ -	\$ 3,837,847	\$ 3,775,000	102%	(a)
Replacement Taxes	1,520	25,458	22,000	116%	
Investment Income	7,372	63,753	40,000	159%	
Reimbursements	-	5,206	9,000	58%	
Rentals & Leases	-	3,335	4,000	83%	
Peck Farm Receipts	366	21,723	23,800	91%	
Camp Coyote- Peck Farm Camp	-	38,461	30,000	128%	(b)
Camp Adventure - Peck Farm Camp	-	12,114	12,000	101%	(b)
Birthday Parties- Peck Farm	-	2,850	7,000	41%	
Learn from the Experts- Peck Farm	600	7,089	9,000	79%	
Peck Farm General Programs	934	9,098	10,000	91%	
Community Garden	-	3,930	5,500	71%	
Peck Farm School/Scout Groups	-	5,455	7,500	73%	
Total Revenues	\$ 10,792	\$ 4,036,319	\$ 3,954,800	102%	
GENERAL FUND EXPENDITURES					
Administration	\$ 938,538	\$ 2,357,040	\$ 3,797,850	62%	
Peck Farm	5,898	77,274	105,600	73%	
Camp Coyote- Peck Farm Camp	-	23,304	20,000	117%	
Camp Adventure- Peck Farm Camp	-	5,136	7,000	73%	
Birthday Parties- Peck Farm	107	684	2,500	27%	
Learn from the Experts- Peck Farm	-	641	7,000	9%	
Peck Farm General Programs	2,298	5,405	800	676%	
Community Garden	100	3,174	3,800	84%	
Peck Farm School/Scout Groups	-	63	600	10%	
Moore Spray Park	1,121	6,063	9,650	63%	
Total Expenditures	\$ 948,062	\$ 2,478,783	\$ 3,954,800	63%	
Total General Fund Net Surplus (Deficit)	\$ (937,271)	\$ 1,557,536	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For December 31, 2019**

Monthly % of Annual Budget

67%

	December Actual	YTD Actual	Annual Budget	% of Budget	
RECREATION FUND REVENUES					
Real Estate Taxes	\$ -	\$ 1,559,354	\$ 1,530,000	102%	(a)
Replacement Taxes	1,520	25,458	22,000	116%	
Investment Income	7,372	63,760	40,000	159%	
Public Information- Advertising & Sponsorships	1,317	13,044	13,500	97%	
Community Center Rentals	190	5,295	9,000	59%	
General Recreation	39,295	145,891	238,500	61%	
Playhouse 38	11,649	64,361	78,700	82%	
Preschool/ Toddler	44,775	229,375	356,000	64%	(c)
Active Older Adults	362	5,493	19,500	28%	
Dance	35,603	112,914	120,000	94%	
Camps	-	391,498	345,000	113%	(b)
Contracted & Co-op	2,278	7,888	18,200	43%	
Special Events	3,890	48,652	74,150	66%	
Tennis	-	19,063	16,000	119%	
Tumbling/ Gymnastics/Cheerleading	19,489	112,897	160,900	70%	
Baseball/ Softball	665	55,051	62,500	88%	
General Athletics	58,937	303,376	374,000	81%	
Sunset Racquetball & Fitness	32,300	141,055	209,800	67%	
Pool	-	583,258	591,900	99%	(d)
Mini Golf	-	96,100	97,200	99%	
After School Programs	114,840	601,493	830,500	72%	(e)
Scholarships	-	-	7,000	0%	(f)
SPRC	95,485	443,324	669,500	66%	
Total Revenues	\$ 469,966	\$ 5,028,600	\$ 5,883,850	85%	
RECREATION FUND EXPENDITURES					
Administration	\$ 554,188	\$ 1,435,706	\$ 2,345,588	61%	
Public Information	19,540	54,636	136,800	40%	
Community Center Rentals	-	443	1,500	30%	
General Recreation	7,122	68,425	123,525	55%	
Playhouse 38	5,723	61,296	70,850	87%	
Preschool/ Toddler	23,861	215,426	323,000	67%	
Active Older Adults	510	4,980	14,800	34%	
Dance	6,561	39,519	59,800	66%	
Camps	521	262,511	263,250	100%	
Contracted & Co-op	-	2,104	13,600	15%	
Special Events	6,527	28,225	52,250	54%	
Tennis	-	12,221	11,000	111%	
Tumbling/ Gymnastics/Cheerleading	8,905	82,468	106,800	77%	
Baseball/ Softball	146	27,833	24,200	115%	
General Athletics	50,966	144,253	240,275	60%	
Ice Rinks	-	-	-	0%	
Gymnasiums	1,099	9,197	48,400	19%	
Sunset Racquetball & Fitness	10,279	95,718	133,462	72%	
Pool	2,375	573,534	563,850	102%	
Mini Golf	117	35,784	37,700	95%	
After School Programs	44,356	338,825	776,600	44%	
Scholarships	-	6,983	7,000	100%	(f)
SPRC	40,330	362,078	529,600	68%	
Total Expenditures	\$ 783,126	\$ 3,862,165	\$ 5,883,850	66%	
Total Recreation Fund Net Surplus (Deficit)	\$ (313,160)	\$ 1,166,435	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For December 31, 2019

Monthly % of Annual Budget

67%

	December Actual	YTD Actual	Annual Budget	% of Budget	
LIABILITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 172,226	\$ 171,250	101%	(a)
Replacement Taxes	276	4,629	4,000	116%	
Investment Income	21	167	250	67%	
PDRMA Reimbursements	1,500	1,500	1,500	100%	
Transfer from Fund Balance	-	-	5,000	0%	
Total Revenues	\$ 1,797	\$ 178,522	\$ 182,000	98%	
LIABILITY FUND EXPENDITURES					
Liability Insurance	\$ -	\$ 79,324	\$ 162,000	49%	(g)
State Unemployment	-	5,225	20,000	26%	
Total Expenditures	\$ -	\$ 84,549	\$ 182,000	46%	
Total Liability Fund Net Surplus (Deficit)	\$ 1,797	\$ 93,973	\$ -	n/a	

IMRF FUND REVENUES					
Real Estate Taxes	\$ -	\$ 238,737	\$ 237,500	101%	(a)
Replacement Taxes	967	16,201	14,000	116%	
Investment Income	125	1,000	1,500	67%	
Transfer from Recreation Programs & Fund Balance	-	-	52,000	0%	
Total Revenues	\$ 1,092	\$ 255,937	\$ 305,000	84%	
IMRF FUND EXPENDITURES					
IMRF Expense	\$ 16,451	\$ 146,608	\$ 305,000	48%	
Total Expenditures	\$ 16,451	\$ 146,608	\$ 305,000	48%	
Total IMRF Fund Net Surplus (Deficit)	\$ (15,359)	\$ 109,330	\$ -	n/a	

AUDIT FUND REVENUES					
Real Estate Taxes	\$ -	\$ 10,698	\$ 10,100	106%	(a)
Replacement Taxes	\$ 207	\$ 3,472	\$ 3,000	116%	
Transfer from Fund Balance	-	-	-	n/a	
Total Revenues	\$ 207	\$ 14,170	\$ 13,100	108%	
AUDIT FUND EXPENDITURES					
Audit Expense	\$ -	\$ 13,000	\$ 13,100	99%	
Total Expenditures	\$ -	\$ 13,000	\$ 13,100	99%	
Total Audit Fund Net Surplus (Deficit)	\$ 207	\$ 1,170	\$ -	n/a	

SOCIAL SECURITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 296,066	\$ 294,500	101%	(a)
Replacement Taxes	898	15,043	13,000	116%	
Investment Income	208	1,667	2,500	67%	
Transfer from Recreation Programs	-	-	25,000	0%	
Transfer from Fund Balance	-	-	-	0%	
Total Revenues	\$ 1,106	\$ 312,776	\$ 335,000	93%	
SOCIAL SECURITY FUND EXPENDITURES					
FICA/ Medicare	\$ 20,682	\$ 244,735	\$ 335,000	73%	
Total Expenditures	\$ 20,682	\$ 244,735	\$ 335,000	73%	
Total Social Security Fund Net Surplus (Deficit)	\$ (19,576)	\$ 68,041	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For December 31, 2019

Monthly % of Annual Budget

67%

	December Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ -	\$ 567,251	\$ 560,000	101% (a)
Total Revenues	\$ -	\$ 567,251	\$ 560,000	101%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ -	\$ 25,206	\$ 55,000	46%
ADA Structural Improvements	-	-	253,162	0%
FVSRA- Program Payments	125,919	251,838	251,838	100% (h)
Total Expenditures	\$ 125,919	\$ 277,044	\$ 560,000	49%
Total FVSRA Fund Net Surplus (Deficit)	\$ (125,919)	\$ 290,207	\$ -	n/a
BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ -	\$ 825,508	\$ 821,319	101% (a)
Total Revenues	\$ -	\$ 825,508	\$ 821,319	101%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ 821,319	\$ 821,319	\$ 821,319	100% (i)
Total Expenditures	\$ 821,319	\$ 821,319	\$ 821,319	100%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ (821,319)	\$ 4,189	\$ -	n/a
CONSTRUCTION FUND REVENUES				
Reimbursements	\$ 7,000	\$ 10,072	\$ 50,000	20%
Bond Issue	-	-	-	0%
Farming Revenue	-	1,400	1,000	140%
Grant Revenue	-	200,000	400,000	50%
Donations	8,071	11,571	10,000	116%
Land Cash Revenue	-	8,223	147,000	6%
Investment Income	37,344	64,833	38,760	167%
Audit Transfer	-	-	1,400,000	0%
Total Revenues	\$ 52,416	\$ 296,099	\$ 2,046,760	14%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 6,413	\$ 68,422	\$ 202,000	34%
Buildings & Improvements	1,028	1,140,817	1,135,997	100%
Parks/ Playground Improvements/ Acquisitions	1,793	309,652	2,044,977	15%
Landscaping & Groundskeeping	2,508	36,686	50,000	73%
Operating Equipment & Vehicles	13,286	142,200	225,407	63%
Recreation Equipment/ Repairs	-	-	3,000	0%
Emergency Repairs/ Replacements	6,085	20,033	70,774	28%
Total Expenditures	\$ 31,112	\$ 1,717,809	\$ 3,732,155	46%
Total Construction Fund Net Surplus (Deficit)	\$ 21,303	\$ (1,421,710)	\$ (1,685,395)	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr of 2019, the prior fiscal year, for camps held in the Summer of 2019 have been accrued and recognized as revenue in May 2019. Likewise, revenue collected in Mar & Apr 2020 will be deferred until FY2020-21.

(c) Program revenue for the Preschool program is received during the school year Sep - May. Whereas expenditures remain level throughout the year.

(d) Pool Membership Pass revenue collected in Mar & Apr of 2019, the prior fiscal year, for Summer 2019 have been accrued and recognized as revenue. Likewise, membership pass revenue collected in Mar & Apr of 2020 will be deferred until FY2020-21.

(e) Revenue for the before and after school program is received during the school year Sep thru Apr.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded thru out the year to reflect program expense whereby scholarship participants have participated throughout the year.

(g) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

(h) FVSRA payments are scheduled to be made in the months of June and November.

(i) Bond payments are made in the months of June and December.

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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/\$ REMAINING

PAGE: 1
F-YR: 20

FUND: RECREATION
FOR 8 PERIODS ENDING DECEMBER 31, 2019

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	9,651.00	36,352.69	41,000.00	4,647.31
02-2313-4-0000-23	TICKET SALES	1,856.80	26,114.90	33,500.00	7,385.10
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	0.00	1,000.00	1,000.00
02-2313-4-0000-77	CONCESSIONS	141.38	1,893.24	3,200.00	1,306.76
TOTAL RECEIPTS		11,649.18	64,360.83	78,700.00	14,339.17
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	2,035.99	22,720.04	26,000.00	3,279.96
TOTAL SALARIES & WAGES		2,035.99	22,720.04	26,000.00	3,279.96
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.00
02-2313-6-0000-06	NATURAL GAS	0.00	232.62	700.00	467.38
02-2313-6-0000-07	ELECTRIC	76.47	895.22	1,500.00	604.78
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	0.00	500.00	500.00
02-2313-6-0000-11	PROFESSIONAL SERVICES	450.00	11,711.91	9,000.00	(2,711.91)
02-2313-6-0000-12	RENTAL FEES	2,057.00	18,513.00	25,000.00	6,487.00
TOTAL CONTRACTUAL SERVICES		2,583.47	31,352.75	36,700.00	5,347.25
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	100.00	100.00
02-2313-7-0000-18	CLOTHING	0.00	0.00	150.00	150.00
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	911.71	5,910.20	6,500.00	589.80
02-2313-7-0000-28	CONCESSION SUPPLIES	191.80	1,313.20	1,400.00	86.80
TOTAL COMMODITIES		1,103.51	7,223.40	8,150.00	926.60
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
TOTAL REVENUES: PLAYHOUSE 38		11,649.18	64,360.83	78,700.00	14,339.17
EXPENSES					
DEPT. SUMMARY:					
TOTAL REVENUE		11,649.18	64,360.83	78,700.00	14,339.17
TOTAL EXPENSE		5,722.97	61,296.19	70,850.00	9,553.81
NET SURPLUS (DEFICIT)		5,926.21	3,064.64	7,850.00	4,785.36

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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/\$ REMAINING

PAGE: 2
F-YR: 20

FUND: RECREATION
FOR 8 PERIODS ENDING DECEMBER 31, 2019

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TOTAL FUND REVENUES		11,649.18	64,360.83	78,700.00	14,339.17
TOTAL FUND EXPENSES		5,722.97	61,296.19	70,850.00	9,553.81
FUND SURPLUS (DEFICIT)		5,926.21	3,064.64	7,850.00	4,785.36

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GENEVA PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 1
F-YR: 20

FUND: CORPORATE
FOR 8 PERIODS ENDING 31, 2019

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

PARKS ADMINISTRATION					
REVENUES					
	RECEIPTS	10,791	4,036,318	2,636,533	(1,399,785)
EXPENSES					
	SALARIES / WAGES	105,311	1,093,769	1,010,199	(83,570)
	CONTRACTUAL SERVICES	39,841	275,443	333,199	57,755
	COMMODITIES	2,136	63,908	74,699	10,791
	MAINTENANCE / CAPITAL INVEST.	800,772	1,045,661	755,432	(290,228)
	TRANSFERS	0	0	463,000	0
TOTAL EXPENSES: PARKS ADMINISTRATION		948,062	2,478,783	2,636,531	157,748
NET SURPLUS (DEFICIT)		(937,270)	1,557,535	1	(1,557,534)
TOTAL FUND REVENUES		10,791	4,036,318	2,636,533	(1,399,785)
TOTAL FUND EXPENSES		948,062	2,478,783	2,636,531	157,748
SURPLUS (DEFICIT)		(937,270)	1,557,535	1	(1,557,534)

FUND: CORPORATE

ADMINISTRATIVE/OPERATIONS					
REVENUES					
	RECEIPTS	10,208	1,661,616	1,070,333	(591,282)
EXPENSES					
	SALARIES / WAGES	60,771	512,756	524,333	11,576
	CONTRACTUAL SERVICES	60,967	352,272	441,466	89,194
	COMMODITIES	404	12,606	16,333	3,726
	MAINTENANCE / CAPITAL INVEST.	451,583	612,706	458,125	(154,581)
	TRANSFERS	0	0	214,666	0
TOTAL EXPENSES: ADMINISTRATIVE/OPERATIONS		573,727	1,490,341	1,654,924	164,583
NET SURPLUS (DEFICIT)		(563,518)	171,274	(584,591)	(755,866)
COMMUNITY CENTER RENTALS					
REVENUES					
	RECEIPTS	190	5,295	6,000	705
EXPENSES					
	SALARIES / WAGES	0	442	1,000	557
	CONTRACTUAL SERVICES	0	0	0	0
TOTAL EXPENSES: COMMUNITY CENTER RENTALS		0	442	1,000	557
NET SURPLUS (DEFICIT)		190	4,852	5,000	147
GENERAL RECREATION					
REVENUES					
	RECEIPTS	50,943	210,251	211,466	1,214
EXPENSES					

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GENEVA PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

PAGE: 2
F-YR: 20

FUND: CORPORATE
FOR 8 PERIODS ENDING 31, 2019

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
GENERAL RECREATION					
	SALARIES / WAGES	8,065	73,123	78,266	5,142
	CONTRACTUAL SERVICES	3,675	47,426	42,566	(4,860)
	COMMODITIES	1,103	9,170	8,749	(420)
	MAINTENANCE / CAPITAL INVEST.	0	0	0	0
	TOTAL EXPENSES: GENERAL RECREATION	12,844	129,720	129,582	(137)
	NET SURPLUS (DEFICIT)	38,099	80,531	81,883	1,352
PRESCHOOL					
	REVENUES				
	RECEIPTS	43,856	210,794	237,333	26,538
	EXPENSES				
	SALARIES / WAGES	21,188	184,486	191,333	6,846
	CONTRACTUAL SERVICES	1,582	9,014	19,333	10,319
	COMMODITIES	579	6,727	4,199	(2,527)
	MAINTENANCE / CAPITAL INVEST.	0	638	466	(171)
	TOTAL EXPENSES: PRESCHOOL	23,350	200,866	215,333	14,466
	NET SURPLUS (DEFICIT)	20,505	9,928	22,000	12,071
ACTIVE OLDER ADULTS					
	REVENUES				
	RECEIPTS	1,281	24,072	13,000	(11,072)
	EXPENSES				
	SALARIES / WAGES	510	4,980	4,200	(780)
	CONTRACTUAL SERVICES	510	14,559	5,666	(8,893)
	COMMODITIES	0	0	0	0
	TOTAL EXPENSES: ACTIVE OLDER ADULTS	1,020	19,539	9,866	(9,673)
	NET SURPLUS (DEFICIT)	260	4,533	3,133	(1,399)
DANCE					
	REVENUES				
	RECEIPTS	35,602	112,913	79,999	(32,914)
	EXPENSES				
	SALARIES / WAGES	3,655	21,168	21,133	(35)
	CONTRACTUAL SERVICES	0	1,822	3,466	1,644
	COMMODITIES	2,905	16,527	15,266	(1,261)
	TOTAL EXPENSES: DANCE	6,560	39,518	39,866	347
	NET SURPLUS (DEFICIT)	29,042	73,395	40,133	(33,261)
CAMPS					
	REVENUES				
	RECEIPTS	0	391,498	229,999	(161,498)
	EXPENSES				

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GENEVA PARK DISTRICT
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		FUND: CORPORATE			
		FOR 8 PERIODS ENDING		31, 2019	
ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
CAMP					
	SALARIES / WAGES	521	207,564	131,333	(76,231)
	CONTRACTUAL SERVICES	0	43,612	35,933	(7,679)
	COMMODITIES	0	11,333	8,233	(3,100)
	TOTAL EXPENSES: CAMP	521	262,511	175,499	(87,011)
	NET SURPLUS (DEFICIT)	(521)	128,986	54,500	(74,486)
CONTRACTED					
	REVENUES				
	RECEIPTS	2,238	6,887	8,799	1,912
	EXPENSES				
	CONTRACTUAL SERVICES	0	1,247	6,133	4,885
	NET SURPLUS (DEFICIT)	2,238	5,639	2,666	(2,972)
CO-OPS					
	REVENUES				
	RECEIPTS	40	1,001	3,333	2,332
	RECEIPTS	40	1,001	3,333	2,332
	EXPENSES				
	CONTRACTUAL SERVICES	0	856	2,933	2,076
	TOTAL EXPENSES: CO-OPS	0	856	2,933	2,076
	NET SURPLUS (DEFICIT)	40	144	400	255
SPECIAL EVENTS					
	REVENUES				
	RECEIPTS	3,889	48,651	49,433	781
	RECEIPTS	3,889	48,651	49,433	781
	EXPENSES				
	SALARIES / WAGES	742	982	1,299	317
	CONTRACTUAL SERVICES	150	11,745	11,899	153
	COMMODITIES	5,634	15,496	20,833	5,336
	--- UNDEFINED CODE ---	0	0	800	0
	NET SURPLUS (DEFICIT)	(2,637)	20,426	14,600	(5,826)
TENNIS					
	REVENUES				
	RECEIPTS	0	19,063	10,666	(8,396)
	RECEIPTS	0	19,063	10,666	(8,396)
	EXPENSES				

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		FUND: CORPORATE			
		FOR 8 PERIODS ENDING		31, 2019	
ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TENNIS					
	SALARIES / WAGES	0	0	0	0
	CONTRACTUAL SERVICES	0	12,220	7,333	(4,887)
	TOTAL EXPENSES: TENNIS	0	12,220	7,333	(4,887)

	NET SURPLUS (DEFICIT)	0	6,842	3,333	(3,509)

GYMNASTICS/TUMBLING					
REVENUES					
	RECEIPTS	19,489	112,896	107,266	(5,630)
	RECEIPTS	19,489	112,896	107,266	(5,630)
EXPENSES					
	SALARIES / WAGES	7,645	73,513	60,666	(12,847)
	CONTRACTUAL SERVICES	1,195	5,909	6,733	824
	COMMODITIES	64	3,045	3,466	421
	MAINTENANCE / CAPITAL INVEST.	0	0	333	0
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	8,905	82,467	71,199	(11,267)

	NET SURPLUS (DEFICIT)	10,583	30,429	36,066	5,637

BASEBALL & SOFTBALL					
REVENUES					
	RECEIPTS	665	55,051	41,666	(13,384)
	RECEIPTS	665	55,051	41,666	(13,384)
EXPENSES					
	SALARIES / WAGES	0	5,958	2,333	(3,624)
	CONTRACTUAL SERVICES	140	7,937	6,733	(1,204)
	COMMODITIES	5	13,937	7,066	(6,870)
	EQUIPMENT REPAIR	0	0	0	0
	TOTAL EXPENSES: BASEBALL & SOFTBALL	145	27,832	16,133	(11,699)

	NET SURPLUS (DEFICIT)	519	27,218	25,533	(1,684)

GENERAL ATHLETICS					
REVENUES					
	RECEIPTS	58,936	303,376	249,333	(54,043)
	RECEIPTS	58,936	303,376	249,333	(54,043)
EXPENSES					
	SALARIES / WAGES	743	12,864	34,233	21,368
	CONTRACTUAL SERVICES	50,070	124,820	121,633	(3,186)

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FUND: CORPORATE
FOR 8 PERIODS ENDING 31, 2019

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
GENERAL ATHLETICS					
COMMODITIES		152	6,568	4,316	(2,252)
TOTAL EXPENSES: GENERAL ATHLETICS		50,965	144,253	160,182	15,929
NET SURPLUS (DEFICIT)		7,970	159,123	89,150	(69,972)
ICE RINKS					
EXPENSES					
SALARIES / WAGES		0	0	0	0
COMMODITIES		0	0	0	0
TOTAL EXPENSES: ICE RINKS		0	0	0	0
NET SURPLUS (DEFICIT)		0	0	0	0
GYMNASIUMS					
EXPENSES					
SALARIES / WAGES		1,098	9,196	17,933	8,736
CONTRACTUAL SERVICES		0	0	14,333	0
TOTAL EXPENSES: GYMNASIUMS		1,098	9,196	32,266	23,069
NET SURPLUS (DEFICIT)		(1,098)	(9,196)	(32,266)	(23,069)
FITNESS CENTER					
REVENUES					
RECEIPTS		32,300	141,055	139,866	(1,189)
RECEIPTS		32,300	141,055	139,866	(1,189)
EXPENSES					
SALARIES / WAGES		7,044	62,350	49,333	(13,016)
CONTRACTUAL SERVICES		2,719	24,737	25,334	596
COMMODITIES		212	5,702	7,639	1,937
MAINTENANCE / CAPITAL INVEST.		302	2,928	6,666	3,738
TOTAL EXPENSES: FITNESS CENTER		10,279	95,718	88,974	(6,744)
NET SURPLUS (DEFICIT)		22,020	45,337	50,891	5,554
POOL					
REVENUES					
RECEIPTS		0	583,257	394,599	(188,658)
RECEIPTS		0	583,257	394,599	(188,658)
EXPENSES					
SALARIES / WAGES		0	403,516	245,399	(158,116)
CONTRACTUAL SERVICES		2,437	95,256	76,199	(19,057)

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		FUND: CORPORATE			
		FOR 8 PERIODS ENDING		31, 2019	
ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

POOL					
	COMMODITIES	(62)	70,360	46,366	(23,994)
	MAINTENANCE / CAPITAL INVEST.	0	4,400	7,933	3,533
	TOTAL EXPENSES: POOL	2,375	573,534	375,899	(197,635)

	NET SURPLUS (DEFICIT)	(2,375)	9,723	18,700	8,977

MINI GOLF					
REVENUES					
	RECEIPTS	0	96,100	64,799	(31,300)
	RECEIPTS	0	96,100	64,799	(31,300)
EXPENSES					
	SALARIES / WAGES	0	25,026	16,899	(8,126)
	CONTRACTUAL SERVICES	116	2,644	2,633	(11)
	COMMODITIES	0	7,994	5,366	(2,628)
	MAINTENANCE / CAPITAL INVEST.	0	118	233	114
	TOTAL EXPENSES: MINI GOLF	116	35,784	25,133	(10,651)

	NET SURPLUS (DEFICIT)	(116)	60,315	39,666	(20,649)

AFTER SCHOOL PROGRAMS					
REVENUES					
	RECEIPTS	114,840	601,492	558,333	(43,159)
	RECEIPTS	114,840	601,492	558,333	(43,159)
EXPENSES					
	SALARIES/WAGES	29,526	243,988	261,333	17,344
	CONTRACTUAL SERVICES	8,722	72,746	223,999	151,252
	COMMODITIES	4,384	20,366	30,799	10,433
	MAINTENANCE/CAPITAL INVESTMTS	1,722	8,705	6,266	(2,439)
	TOTAL EXPENSES: AFTER SCHOOL PROGRAMS	44,356	345,807	522,399	176,591

	NET SURPLUS (DEFICIT)	70,483	255,685	35,933	(219,751)

UNDEFINED GROUP					
REVENUES					
	RECEIPTS	95,485	443,323	446,333	3,009
	RECEIPTS	95,485	443,323	446,333	3,009
EXPENSES					
	SALARIES/ WAGES	26,368	231,462	215,733	(15,729)
	CONTRACTUAL SERVICES	11,701	100,879	109,533	8,654

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FUND: CORPORATE
FOR 8 PERIODS ENDING 31, 2019

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

UNDEFINED GROUP					
COMMODITIES		1,847	17,299	17,799	500
MAINTENANCE/ CAPITAL INVEST.		411	12,436	10,000	(2,436)
TOTAL EXPENSES: UNDEFINED GROUP		40,330	362,078	353,066	(9,012)

NET SURPLUS (DEFICIT)		55,155	81,245	93,266	12,021

TOTAL FUND REVENUES		469,966	5,028,599	3,922,564	(1,106,035)
TOTAL FUND EXPENSES		783,125	3,862,164	3,922,560	60,396
SURPLUS (DEFICIT)		(313,159)	1,166,435	3	(1,166,431)

FUND: CORPORATE

LIABILITY INSURANCE
REVENUES

RECEIPTS	1,797	178,521	121,333	(57,188)
RECEIPTS	1,797	178,521	121,333	(57,188)

EXPENSES

SPECIAL FUND EXPENSE	0	84,549	121,333	36,784
TOTAL EXPENSES: LIABILITY INSURANCE	0	84,549	121,333	36,784

NET SURPLUS (DEFICIT)	1,797	93,972	(0)	(93,972)
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TOTAL FUND REVENUES	1,797	178,521	121,333	(57,188)
TOTAL FUND EXPENSES	0	84,549	121,333	36,784
SURPLUS (DEFICIT)	1,797	93,972	(0)	(93,972)

FUND: CORPORATE

IMRF

REVENUES

RECEIPTS	1,091	255,937	203,333	(52,604)
RECEIPTS	1,091	255,937	203,333	(52,604)

EXPENSES

SPECIAL FUND EXPENSE	16,450	146,607	203,333	56,725
TOTAL EXPENSES: IMRF	16,450	146,607	203,333	56,725

NET SURPLUS (DEFICIT)	(15,358)	109,329	(0)	(109,329)
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TOTAL FUND REVENUES	1,091	255,937	203,333	(52,604)
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GENEVA PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT

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FUND: CORPORATE
FOR 8 PERIODS ENDING 31, 2019

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
TOTAL FUND EXPENSES		16,450	146,607	203,333	56,725
SURPLUS (DEFICIT)		(15,358)	109,329	(0)	(109,329)

FUND: CORPORATE

AUDIT

REVENUES					
RECEIPTS		207	14,169	8,733	(5,436)
RECEIPTS		207	14,169	8,733	(5,436)
EXPENSES					
SPECIAL FUND EXPENSE		0	13,000	8,733	(4,266)
TOTAL EXPENSES: AUDIT		0	13,000	8,733	(4,266)
NET SURPLUS (DEFICIT)		207	1,169	0	(1,169)
TOTAL FUND REVENUES		207	14,169	8,733	(5,436)
TOTAL FUND EXPENSES		0	13,000	8,733	(4,266)
SURPLUS (DEFICIT)		207	1,169	0	(1,169)

FUND: CORPORATE

SOCIAL SECURITY

REVENUES					
RECEIPTS		1,106	312,775	223,333	(89,442)
RECEIPTS		1,106	312,775	223,333	(89,442)
EXPENSES					
SPECIAL FUND EXPENSE		20,682	244,734	223,333	(21,401)
TOTAL EXPENSES: SOCIAL SECURITY		20,682	244,734	223,333	(21,401)
NET SURPLUS (DEFICIT)		(19,576)	68,040	(0)	(68,040)
TOTAL FUND REVENUES		1,106	312,775	223,333	(89,442)
TOTAL FUND EXPENSES		20,682	244,734	223,333	(21,401)
SURPLUS (DEFICIT)		(19,576)	68,040	(0)	(68,040)

FUND: CORPORATE

SPECIAL RECREATION
REVENUES

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		FUND: CORPORATE			
		FOR 8 PERIODS ENDING		31, 2019	
ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

SPECIAL RECREATION					
RECEIPTS		0	567,250	373,333	(193,917)
RECEIPTS		0	567,250	373,333	(193,917)
EXPENSES					
CONTRACTUAL SERVICES		0	25,205	36,666	11,460
CAPITAL IMPROVEMENTS		0	0	168,774	0
SPECIAL FUND EXPENSE		125,919	251,838	167,892	(83,946)
TOTAL EXPENSES: SPECIAL RECREATION		125,919	277,043	373,333	96,289
NET SURPLUS (DEFICIT)		(125,919)	290,207	0	(290,206)

TOTAL FUND REVENUES		0	567,250	373,333	(193,917)
TOTAL FUND EXPENSES		125,919	277,043	373,333	96,289
SURPLUS (DEFICIT)		(125,919)	290,207	0	(290,206)

FUND: CORPORATE

BOND AND INTEREST					
REVENUES					
RECEIPTS		0	825,507	547,546	(277,961)
RECEIPTS		0	825,507	547,546	(277,961)
EXPENSES					
CONTRACTUAL SERVICES		821,318	821,318	547,546	(273,772)
TOTAL EXPENSES: BOND AND INTEREST		821,318	821,318	547,546	(273,772)
NET SURPLUS (DEFICIT)		(821,318)	4,189	0	(4,189)

TOTAL FUND REVENUES		0	825,507	547,546	(277,961)
TOTAL FUND EXPENSES		821,318	821,318	547,546	(273,772)
SURPLUS (DEFICIT)		(821,318)	4,189	0	(4,189)

FUND: CORPORATE

PROJECT REVENUE					
REVENUES					
PROJECT REVENUE		52,415	296,098	1,364,506	1,068,407
PROJECT REVENUE		52,415	296,098	1,364,506	1,068,407
NET SURPLUS (DEFICIT)		52,415	296,098	1,364,506	1,068,407

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FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 8 PERIODS ENDING 31, 2019

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

PLANNING/CONSTRUCTION/GRANTS					
EXPENSES					
	CONTRACTUAL SERVICES	6,413	68,422	134,666	66,244
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		6,413	68,422	134,666	66,244
NET SURPLUS (DEFICIT)		(6,413)	(68,422)	(134,666)	(66,244)

BUILDINGS & IMPROVEMENTS					
EXPENSES					
	CONTRACTUAL SERVICES	1,027	1,140,816	757,331	(383,485)
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		1,027	1,140,816	757,331	(383,485)
NET SURPLUS (DEFICIT)		(1,027)	(1,140,816)	(757,331)	383,485

PARKS/PLAYGROUNDS IMPRV/ACQ					
EXPENSES					
	CONTRACTUAL SERVICES	1,793	309,651	1,363,317	1,053,666
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		1,793	309,651	1,363,317	1,053,666
NET SURPLUS (DEFICIT)		(1,793)	(309,651)	(1,363,317)	(1,053,666)

LANDSCAPING & GROUNDSKEEPING					
EXPENSES					
	CONTRACTUAL SERVICES	2,507	36,685	33,333	(3,352)
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		2,507	36,685	33,333	(3,352)
NET SURPLUS (DEFICIT)		(2,507)	(36,685)	(33,333)	3,352

OPERATING EQUIP. & VEHICLES					
EXPENSES					
	CONTRACTUAL SERVICES	13,286	142,200	150,271	8,071
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		13,286	142,200	150,271	8,071
NET SURPLUS (DEFICIT)		(13,286)	(142,200)	(150,271)	(8,071)

RECREATION EQUIP. REPAIRS					
EXPENSES					
	CONTRACTUAL SERVICES	0	0	2,000	0
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	0	2,000	0
NET SURPLUS (DEFICIT)		0	0	(2,000)	0

EMERGENCY REPAIRS/REIMB.					
EXPENSES					
	CONTRACTUAL SERVICES	6,084	20,032	47,182	27,150
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		6,084	20,032	47,182	27,150

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FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 8 PERIODS ENDING 31, 2019

ACCOUNT NUMBER	DESCRIPTION	DECEMBER ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
NET SURPLUS (DEFICIT)		(6,084)	(20,032)	(47,182)	(27,150)
TOTAL FUND REVENUES		52,415	296,098	1,364,506	1,068,407
TOTAL FUND EXPENSES		31,112	1,717,809	2,488,102	770,293
SURPLUS (DEFICIT)		21,303	(1,421,710)	(1,123,596)	298,114

Geneva Park District
Debt Service Payment Schedule

Alternative Revenue Bonds

Fiscal Year Ending	Refunded Series 2014		Refunded Series 2010		Total	Increase/(Decrease) Over Prior Year
	Principal	Interest	Principal	Interest		
4/30/2019	600,000	179,265	1,320,000	61,530	2,160,795	12,640
4/30/2020	365,000	164,265	775,000	23,250	1,327,515	(833,280)
4/30/2021	1,080,000	155,140	-	-	1,235,140	(92,375)
4/30/2022	1,005,000	122,740	-	-	1,127,740	(107,400)
4/30/2023	810,000	92,590	-	-	902,590	(225,150)
4/30/2024	790,000	68,290	-	-	858,290	(44,300)
4/30/2025	660,000	44,590	-	-	704,590	(153,700)
4/30/2026	490,000	24,790	-	-	514,790	(189,800)
4/30/2027	300,000	9,600	-	-	309,600	(205,190)
4/30/2028	-	-	-	-	-	(309,600)
Total	6,100,000	861,270	2,095,000	84,780	9,141,050	

Note: Alternative Revenue Bonds are abated annually and paid from the General and Recreation operating budgets.

Purpose: S2014: SPRC

S2010: Swimming Pool, Sunset Community Center

General Obligation Bonds

Fiscal Year Ending	Series Limited		Total	Increase/(Decrease) Over Prior Year
	Principal	Interest		
4/30/2019	792,535	11,888	804,423	(805,793)
4/30/2020	785,435	35,884	821,319	16,895
4/30/2021	813,340	23,587	836,927	15,608
4/30/2022	-	-	-	(836,927)
4/30/2023	-	-	-	-
4/30/2024	-	-	-	-
4/30/2025	-	-	-	-
4/30/2026	-	-	-	-
4/30/2027	-	-	-	-
4/30/2028	-	-	-	-
Total	2,391,310	71,358	2,462,668	

Note: General Obligation Bonds are paid from the Bond & Interest Fund tax levy.

Purpose: Series Limited: Issued biennially to fund Capital Projects Fund

Geneva Park District, Illinois**General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014**

Final

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/25/2014	-	-	-	-	-
12/15/2014	-	-	101,039.03	101,039.03	101,039.03
06/15/2015	-	-	106,982.50	106,982.50	-
12/15/2015	565,000.00	2.000%	106,982.50	671,982.50	778,965.00
06/15/2016	-	-	101,332.50	101,332.50	-
12/15/2016	580,000.00	2.000%	101,332.50	681,332.50	782,665.00
06/15/2017	-	-	95,532.50	95,532.50	-
12/15/2017	590,000.00	2.000%	95,532.50	685,532.50	781,065.00
06/15/2018	-	-	89,632.50	89,632.50	-
12/15/2018	600,000.00	2.500%	89,632.50	689,632.50	779,265.00
06/15/2019	-	-	82,132.50	82,132.50	-
12/15/2019	365,000.00	2.500%	82,132.50	447,132.50	529,265.00
06/15/2020	-	-	77,570.00	77,570.00	-
12/15/2020	1,080,000.00	3.000%	77,570.00	1,157,570.00	1,235,140.00
06/15/2021	-	-	61,370.00	61,370.00	-
12/15/2021	1,005,000.00	3.000%	61,370.00	1,066,370.00	1,127,740.00
06/15/2022	-	-	46,295.00	46,295.00	-
12/15/2022	810,000.00	3.000%	46,295.00	856,295.00	902,590.00
06/15/2023	-	-	34,145.00	34,145.00	-
12/15/2023	790,000.00	3.000%	34,145.00	824,145.00	858,290.00
06/15/2024	-	-	22,295.00	22,295.00	-
12/15/2024	660,000.00	3.000%	22,295.00	682,295.00	704,590.00
06/15/2025	-	-	12,395.00	12,395.00	-
12/15/2025	490,000.00	3.100%	12,395.00	502,395.00	514,790.00
06/15/2026	-	-	4,800.00	4,800.00	-
12/15/2026	300,000.00	3.200%	4,800.00	304,800.00	309,600.00
Total	\$7,835,000.00	-	\$1,570,004.03	\$9,405,004.03	-

Yield Statistics

Bond Year Dollars	\$54,114.86
Average Life	6.907 Years
Average Coupon	2.9012438%
Net Interest Cost (NIC)	2.4840226%
True Interest Cost (TIC)	2.4303117%
Bond Yield for Arbitrage Purposes	2.3676344%
All Inclusive Cost (AIC)	2.6002305%

IRS Form 8038

Net Interest Cost	2.3572468%
Weighted Average Maturity	6.883 Years

Geneva Park District, Illinois**General Obligation Refunding Bonds (Alternate Revenue Source)**

Series 2010 ***Final Revised***

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/01/2010	-	-	-	-	-
12/15/2010	-	-	76,032.22	76,032.22	76,032.22
06/15/2011	-	-	83,450.00	83,450.00	-
12/15/2011	215,000.00	2.000%	83,450.00	298,450.00	381,900.00
06/15/2012	-	-	81,300.00	81,300.00	-
12/15/2012	365,000.00	2.000%	81,300.00	446,300.00	527,600.00
06/15/2013	-	-	77,650.00	77,650.00	-
12/15/2013	375,000.00	2.000%	77,650.00	452,650.00	530,300.00
06/15/2014	-	-	73,900.00	73,900.00	-
12/15/2014	390,000.00	2.000%	73,900.00	463,900.00	537,800.00
06/15/2015	-	-	70,000.00	70,000.00	-
12/15/2015	690,000.00	2.300%	70,000.00	760,000.00	830,000.00
06/15/2016	-	-	62,065.00	62,065.00	-
12/15/2016	1,040,000.00	2.600%	62,065.00	1,102,065.00	1,164,130.00
06/15/2017	-	-	48,545.00	48,545.00	-
12/15/2017	1,270,000.00	2.800%	48,545.00	1,318,545.00	1,367,090.00
06/15/2018	-	-	30,765.00	30,765.00	-
12/15/2018	1,320,000.00	2.900%	30,765.00	1,350,765.00	1,381,530.00
06/15/2019	-	-	11,625.00	11,625.00	-
12/15/2019	775,000.00	3.000%	11,625.00	786,625.00	798,250.00
Total	\$6,440,000.00	-	\$1,154,632.22	\$7,594,632.22	-

Yield Statistics

Bond Year Dollars	\$42,678.78
Average Life	6.627 Years
Average Coupon	2.7054013%
Net Interest Cost (NIC)	2.7818839%
True Interest Cost (TIC)	2.7835525%
Bond Yield for Arbitrage Purposes	2.7110212%
All Inclusive Cost (AIC)	2.9438580%

IRS Form 8038

Net Interest Cost	2.7230112%
Weighted Average Maturity	6.616 Years

GENEVA PARK DISTRICT

Final \$1,598,775 TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2019
CAPITAL PROJECTS - 2 YEARS TO MATURITY

Date of Bonds: 04-Mar-19

Date	Principal	Final Interest Rate	Interest	Principal and Interest	Levy Year	Final Series 2019 Debt Service	DSEB	(Over)/Under DSEB
15-Dec-19	785,435	2.850%	\$35,883.51	\$821,318.51	2018	821,318.51	821,320.55	2.04
15-Jun-20			11,793.43	11,793.43				
15-Dec-20	813,340	2.900%	11,793.43	825,133.43	2019	836,926.86	836,925.64	(1.22)
Total	\$1,598,775		\$59,470.37	\$1,658,245.37		\$1,658,245.37	\$1,658,246.19	\$0.82

Net Interest Rate: 2.885%
Bond Years: 2,061.273
Average Life: 1.289

Premium
Discount

SPEER FINANCIAL, INC.
run date: 12-Feb-19
file name: genevapt 2019 ltd go/2019

Memo

To: Geneva Park District Board of Commissioners

From: Nicole Vickers, Superintendent of Recreation

cc: Sheavoun Lambillotte, Executive Director

Date: January 15, 2020

Re: Safety Report

The following is an overview of safety related highlights during the timeframe of July - December:

- 46 accident reports were filed for patrons
- 5 accident reports were filed for employees
- 1 property damage report filed
- 44 certificates of insurance were collected and filed

Safety Highlights:

- Completed basic chainsaw training
- Began participation in assisting PDMRA with re-vamping Loss Control Review
- Ongoing AED replacements/upgrades
- District wide light replacements
- Completed brush chipper training
- Refresher training in snow plowing and salting
- Replacement of damaged park amenities
- Completed prescribed burns
- Replaced personal protective equipment
- Continued armed intruder training
- Paved the parking lot at SPRC
- Reinforced parking lot lights at SPRC

Safety Person of the Month:

July	Parks Dept.	Removing/trimming dangerous trees
August	Kim Bohannon	Making incident forms accessible
September	Harvest Hustle Staff	Assisting an impaired patron
October	Steve Slivka	Installation of security light
November	Mandy Morgan	Removal of dangerous tree
December	Ethan Peterson	Achieving Burn Boss certification

Future Safety Goals:

- Implement new spreadsheet for all accident/incident reports
- Reasonable Suspicion Training
- Complete BASSETT training
- Implement updated facility safety checklists
- Research additional outdoor surveillance cameras
- Increased aquatic trainings in conjunction with the fire department

Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte

From: Jerry Culp

CC: Christy Powell

Date: 1/17/2020

Re: Equipment transactions/replacements

Purpose

The Purpose of this memorandum is to provide information to The Board of Commissioners for the approval of the replacement of the 2010 Ford Dump Truck as part of the 2019-20 Vehicle/Equipment Replacement Program.

Background

The Geneva Park District Vehicle/Equipment Replacement Schedule lists the following equipment scheduled for replacement in the 2019-20 fiscal year:

Asset #	Description	Replacement Budget
#100	2016 Smith-Co Ballfield Machine	\$16,392
#103	2014 Scag Mower	\$26,445
#106	2014 Scag Mower	\$26,445
#133	2006 Morbark Wood Chipper	\$42,915
#209	2010 Ford Dump Truck	<u>\$41,560</u>
Total		\$153,757

Based on the schedule, total net replacement for these vehicles is not to exceed \$153,757. The District has completed the replacement of the following equipment including auctioning off surplus equipment and the results are as follows:

New Asset	Description	Replacement Cost
#100	2019 ABI Force Ballfield Machine	\$22,270.47
#103	John Deere 1600 Wide Area Mower	\$47,488.28
#103	Vermeer Wood Chipper BC 1500	<u>\$45,995.20</u>
Total		\$115,753.95
Balance		\$ 38,003.05
Auction Revenue		\$ 21,521.24
Total fund balance		\$ 59,524.29

The final piece of equipment that is on the replacement list is the 2010 F-350 dump truck. Staff has received a quote from the Suburban Purchasing Co-op (SPC) in the amount of \$57,951.00 to replace the truck which includes a specialized chipper body set up to work with the District's chipper.

Financial

The current balance in the Vehicle/Equipment Replacement Fund is \$59,524.29 for the 2019-20 fiscal year. Sufficient Funds are available in the Capital Vehicle and Maintenance Equipment Account #30-1500-6-1505-11 for this expense totaling \$ 57,951.00.

Recommendation

Staff recommends the Board of Commissioners approve the purchase of the 2020 Ford Dump Truck in the amount of \$57,951.00 from The Suburban Purchasing Co-op to replace the 2010 Ford Dump Truck.

Prepared for: , Geneva Park District

2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Price Level: 35



Client Proposal

Prepared by:
THOMAS SULLIVAN
Office: 815-464-9200
Quote ID: geneva
Date: 01/15/2020



Prepared for:

Geneva Park District

Prepared by: THOMAS SULLIVAN

01/15/2020



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Price Level: 35 | Quote ID: geneva

Major Equipment

(Based on selected options, shown at right)

7.3L V-8 OHV w/SMPI 350hp

TorqShift 10 speed automatic w/OD

- * 4-wheel ABS
- * Traction control
- * Battery with run down protection
- * Air conditioning
- * AM/FM stereo with seek-scan, external memory control
- * Daytime running
- * Variable intermittent wipers
- * Dual front airbags w/passenger cancel
- * SecuriLock immobilizer
- * Message Center
- * Vinyl seats
- * Audio control on steering wheel
- * Rear axle capacity: 13660 lbs.
- * Rear spring rating: 12880 lbs.
- * Frame Yield Strength 50000 psi
- * Axle to end of frame: 47.2"

Exterior: Oxford White

Interior: Medium Earth Gray

- * Brake assistance
- * LT 225/70R19.5 G BSW AS S-rated tires
- * Firm suspension
- * Tinted glass
- * Bluetooth streaming audio
- * Dual power remote heated mirrors
- * 19.5 x 6 steel wheels
- * Driver and front passenger seat mounted side airbags
- * Tachometer
- * Reclining front split-bench seats
- * Side steps
- * Front axle capacity: 7000 lbs.
- * Front spring rating: 4800 lbs.
- * Frame section modulus: 12.7 cu.in.
- * Cab to axle: 60"

Fuel Economy

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE	\$42,165.00
Order Code 650A	N/C
Monotone Paint Application	STD
145" Wheelbase	STD
50-State Emissions System	STD
Oxford White	N/C
Medium Earth Gray	N/C
Power Equipment Group	\$915.00
Engine Block Heater	\$100.00
Programmable Engine Idle Shutdown - 5 Minute	\$250.00
Trailer Brake Controller	\$270.00
Platform Running Boards	\$320.00
Rear View Camera & Prep Kit	\$415.00
Exterior Backup Alarm (Pre-Installed)	\$140.00
Transmission: TorqShift 10-Speed Automatic	Included
GVWR: 16,500 lb Payload Package	Included
Tires: 225/70Rx19.5G BSW A/P	Included
Wheels: 19.5" Argent Painted Steel	Included
HD Vinyl 40/20/40 Split Bench Seat	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

Geneva Park District

Prepared by: THOMAS SULLIVAN

01/15/2020



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Price Level: 35 | Quote ID: geneva

City

N/A

**Hwy**

N/A

As Configured Vehicle**MSRP**

Radio: AM/FM Stereo w/MP3 Player Included

SYNC Communications & Entertainment System Included

Engine: 7.3L 2V DEVCT NA PFI V8 Gas STD

Accessory Delay Included

Advanced Security Pack Included

Trailer Tow Mirrors w/Power Heated Glass Included

MyKey Included

Power Front Side Windows Included

Power Locks Included

Remote Keyless Entry Included

Limited Slip w/4.88 Axle Ratio \$360.00

SUBTOTAL \$44,935.00

Destination Charge \$1,595.00

TOTAL \$46,530.00

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Prepared for:

Geneva Park District

Prepared by: THOMAS SULLIVAN

01/15/2020



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Price Level: 35 | Quote ID: geneva

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
F4H	Base Vehicle Price (F4H)	\$42,165.00
Packages		
650A	Order Code 650A <i>Includes:</i> - Engine: 7.3L 2V DEVCT NA PFI V8 Gas - Transmission: TorqShift 10-Speed Automatic <i>Includes selectable drive modes: normal, tow/haul, eco and deep sand/snow.</i> - GVWR: 16,500 lb Payload Package - Tires: 225/70Rx19.5G BSW A/P <i>Optional spare is 225/70Rx19.5G BSW A/P.</i> - Wheels: 19.5" Argent Painted Steel <i>Hub covers/center ornaments not included.</i> - HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i> - Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i> - SYNC Communications & Entertainment System <i>Includes enhanced voice recognition, 911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB-C port and steering wheel audio controls.</i>	N/C
Powertrain		
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas	STD
44G	Transmission: TorqShift 10-Speed Automatic <i>Includes selectable drive modes: normal, tow/haul, eco and deep sand/snow.</i>	Included
X8L	Limited Slip w/4.88 Axle Ratio	\$360.00
STDGV	GVWR: 16,500 lb Payload Package	Included
Wheels & Tires		
TGJ	Tires: 225/70Rx19.5G BSW A/P <i>Optional spare is 225/70Rx19.5G BSW A/P.</i>	Included
64Z	Wheels: 19.5" Argent Painted Steel <i>Hub covers/center ornaments not included.</i>	Included
Seats & Seat Trim		
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>	Included
Other Options		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

Geneva Park District

Prepared by: THOMAS SULLIVAN

01/15/2020



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Price Level: 35 | Quote ID: geneva

As Configured Vehicle (cont'd)

Code	Description	MSRP
PAINT	Monotone Paint Application	STD
145WB	145" Wheelbase	STD
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i> <i>Includes:</i> <i>- SYNC Communications & Entertainment System</i> <i>Includes enhanced voice recognition, 911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB-C port and steering wheel audio controls.</i>	Included
90L	Power Equipment Group <i>Deletes passenger side lock cylinder. Includes upgraded door-trim panel.</i> <i>Includes:</i> <i>- Accessory Delay</i> <i>- Advanced Security Pack</i> <i>Includes SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors.</i> <i>- Trailer Tow Mirrors w/Power Heated Glass</i> <i>Includes manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals.</i> <i>- MyKey</i> <i>Includes owner controls feature.</i> <i>- Power Front Side Windows</i> <i>Includes 1-touch up/down driver/passenger window.</i> <i>- Power Locks</i> <i>- Remote Keyless Entry</i>	\$915.00
41H	Engine Block Heater	\$100.00
86A	Programmable Engine Idle Shutdown - 5 Minute <i>After a predetermined period, the engine PCM automatically shuts down the engine and triggers the accessory module to shutdown power to the accessories to minimize battery drain.</i>	\$250.00
52B	Trailer Brake Controller <i>Includes smart trailer tow connector. Verified to be compatible with electronic actuated drum brakes only.</i>	\$270.00
18B	Platform Running Boards	\$320.00
872	Rear View Camera & Prep Kit Upfitters kit includes camera with mounting bracket, 14' jumper wire and camera mounting and aiming instructions. Kit requires video display option to be added to unit. Reference order guide for additional information. Related option content: 872, 585 and 96V. <i>Includes loose camera and wiring bundle.</i>	\$415.00
76C	Exterior Backup Alarm (Pre-Installed) <i>Custom accessory.</i>	\$140.00

Emissions

425	50-State Emissions System	STD
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Interior Colors

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

Geneva Park District

Prepared by: THOMAS SULLIVAN

01/15/2020



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Price Level: 35 | Quote ID: geneva

As Configured Vehicle (cont'd)

Code	Description	MSRP
AS_01	Medium Earth Gray	N/C
Primary Colors		
Z1_01	Oxford White	N/C
Upfit Options		
Bo-001	Chipper Body	\$19,894.00
	9' GALION E/H DRIVE MODEL 130U CROSSMEMBERLESS RIGID SIDE GENEVA PARKS 9' X 84", 2-3 cu. yd, 13" 10ga sides/19" ends-94" O.S. width, 3/16" floor, **Tapered** 1/4 cabshield w/window, ICC lights and flaps. POWDER COAT BLACK, 10T cap., hoist elec/hyd pump - - 2" trailer hitch receiver installed on 1/2" plate with chain guides. Add to paint body white. - 7-way trailer light plug 8" Bolt on spreader apron Removable chipper shroud. 48" above permanent sides of dump body. (Chipper chute is 104" from ground to top.) Chipper shroud would be secured in body cheater board pockets. Primed and painted white.	
L-0011	4-Corner LED Strobes	\$895.00
P-01	Municipal Plates/Title-Shipped	\$203.00
SUBTOTAL		\$65,927.00
Destination Charge		\$1,595.00
TOTAL		\$67,522.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:
Geneva Park District
Prepared by: THOMAS SULLIVAN
01/15/2020



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2020 F-450 Chassis 4x4 SD Regular Cab 145" WB DRW XL (F4H)

Price Level: 35 | Quote ID: geneva

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$42,165.00
Options & Colors	\$2,770.00
Upfitting	\$20,992.00
Destination Charge	\$1,595.00
<i>Discount Adjustments</i>	
Discount	-\$9,571.00
Total	\$57,951.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

DIRECTOR'S MONTHLY AGENDA AND REPORT January 20, 2020

SAFETY REPORT REVIEW BY NICOLE VICKERS

Superintendent of Recreation, Nicole Vickers, will present our safety report reviewing the last 6 months of activity in this area. Staff will be available to answer any questions the board may have.

FLEET VEHICLE PURCHASE

Enclosed in your packet is information summarizing the final vehicle purchase of this fiscal year. Jerry Culp will review the information and be available to answer any questions the board may have. Staff would recommend a motion to approve the dump truck purchase from Currie Motors in the amount of \$57,951.00.

COMMUNICATIONS

Staff and Committee met on January 15th to go over the Short/Long Range Plan. Documents and minutes from the meeting are included in your packet.

Staff will be attending the Illinois Park and Recreation Association Conference January 23-25 in Chicago.

Staff is presently working on annual full-time staff evaluations in preparation for our Personnel Policy Committee Meeting in March.

There are presently no candidate positions up for reelection this year on our Park Board. John Frankenthal will be up next in 2021.

Staff attended Reasonable Suspicion Training to address the recent legalization of cannabis.

The Bricher and Fourth Street playground replacement projects are presently out to bid. Results will be shared with the board in February. We will likely go out to bid for Library Park in March.

After conferring with the Illinois Department of Natural Resources regarding our possible PARC Grant project submission for Mini Golf, we were informed that the project did not meet the specifications for this grant. The exercise did give us a better idea of the application process should we decide to apply in the future.

The Park District has received word from Union Pacific Railroad that they will likely begin cutting back the tree line at Dryden Park for the upcoming third rail project within the next few weeks.

The construction of the bike path connection from Rt. 31 to Rt. 38 is on hold as the Cetron property development known as "Hamilton Place" has been withdrawn.

Bids are due for the Peck Farm North Trail development project on January 28th. We will have those results for the board at our February board meeting.

The GPD Foundation has been working hard in cooperation with the NRC in preparation for the upcoming Wine, Cheese and Trees Fundraiser.

The IAPD annual meeting will be held at the IPRA Conference Saturday, January 25 at 3:30 p.m. Bre Cullen is the assigned delegate for this meeting and Jay Moffat is the alternate.

You will soon be receiving your Statements of Economic Interests by email. As in past years, you must complete the statement online by May 1, 2020. If your statement is not filed by the May 1 deadline you will be assessed a late fee penalty.

Enclosed in your packet is the board calendar including important meetings, events and continuing education dates.

FUTURE MEETINGS

Regular Scheduled Meeting	February 17, 2020	7:00 P.M.
Personnel & Policy Committee (Pat Lenski & Susan VanderVeen)	TBD	TBD
Geneva Park District Foundation Meeting	March 24, 2020	7:00 P.M.
Finance Committee – Budget Meeting (Pat Lenski & Jay Moffat)	April ???, 2020	TBD

2019 STONE CREEK MINIATURE GOLF/DISC GOLF ANNUAL REPORT

Enclosed is this year's report prepared by Jim Huetson and Ryan Coffland. Please review the report as presented. Staff will answer any questions you have. Staff would request a motion to approve the report upon the Park Board's review and comment.

2020 SHORT & LONG RANGE PLAN ANNUAL GOALS & OBJECTIVES AND 2020 MASTER PLAN UPDATE DETAILS

Enclosed are the updated plans reviewed and approved by the Long Range Plan Committee (Jay Moffat & Bre Cullen). The minutes of the meeting are also included for your review and approval. Each year the staff presents this update to the board as a part of the overall Master Plan of the Park District. If the Park board agrees with the committee's recommendations, please approve the updated goals and objectives and plan details as presented. Staff will review the documents and answer any questions at the meeting. The goals and objectives are placed on the Park District website after Board approval.

2020 BUDGET AND PERSONNEL EVALUATION CALENDAR

Enclosed are the proposed calendars for committee meetings to discuss the personnel reviews and budget recommendations for 2020.

HARASSMENT POLICY UPDATE RESOLUTION # 2020-01

Enclosed in your packet is a memo from Christy Powell outlining changes the district needs to make based on new legislation regarding the handling of harassment claims by elected officials. Staff would recommend a motion to approve Resolution # 2020-01.

PECK FARM WINDOW REPLACEMENT RESOLUTION # 2020-02

Enclosed in your packet is a Resolution Authorizing a Contract for Procurement of Specialty Windows for a Historic Structure. This resolution is requested as a result of the specific and specialized nature of the work to preserve the historic authenticity of the windows in the Peck House. Trish has provided additional information regarding the project detail as well. Staff would ask the board to consider a motion to approve Resolution # 2020-02 authorizing a contract with TMC Windows in an amount not to exceed \$86,000.

PECK FARM PARK RENTAL FEE PROPOSAL

Enclosed in your packet is information regarding a proposed fee increase and other policy changes as they relate to the rental of the Peck Farm core. The facility has become a very popular rental destination and the new fees and policy changes will help the district capture more rental revenue as well as utilize the facility to its greatest potential. Staff would recommend a motion to approve the new rental rates and rental policy changes as presented.

JAN 2020

SUN

MON

TUE

WED

THU

FRI

SAT

01

SCC & SPRC
Closed Today

02

CAC Mtg 7 PM

03

Parents' Night
Out

04

05

National Bird
Day

06

City Council Mtg
@ 7

07

Youth Auditions
– Aladdin, Jr.

08

09

Plan Comm Mtg
@ 7
Youth Auditions –
Aladdin, Jr.
NRPA Webinar

10

An Evening of
Folk Music

11

12

13

Comm of the
Whole Mtg @ 7
School Dist. Mtg
@ 7

14

HPC Mtg @ 7
GPD Foundation
Board Mtg @ 7
FSP Open
House Night

15

16

17

Parents' Night
Out

18

19

Lunar Eclipse
Viewing Party

20

**GPD Board
Meeting @ 7**
City Council Mtg
@ 7

21

City Council Mtg
@ 7

22

23

Plan Comm Mtg
@ 7
Library Mtg @ 7pm
IAPD Conference

24

IAPD
Conference

25

IAPD
Conference
Real Raptors

26

27

Comm of the
Whole Mtg @ 7
School Dist Mtg
@ 7

28

29

30

31

Kids Cabaret

FEB 2020

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

Super Shuffle
5K

03

City Council &
Comm of the
Whole Mtg @ 7

04

05

06

CAC Mtg 7 PM

07

Parents' Night
Out

08

09

10

School District
Mtg @ 7

11

Legislative
Breakfast @
Joliet Park
District

12

13

Plan Comm Mtg
@ 7
Legislative
Breakfast @
Pekin Park
District

14

Legislative
Breakfast @
Glenview Park
District

15

16

Viking Classic
Pickleball
Tournament
Just Dad n' Me
Dance

17

GPD Board
Meeting @ 7

18

City Council Mtg
@ 7
Comm of the
Whole Mtg @ 7
HPC Mtg @ 7

19

20

21

Parents' Night
Out
Playhouse 38:
He & She
Legislative
Breakfast @
Gurnee PD

22

Legislative
Breakfast @
Schaumburg
PD

Playhouse 38:
He & She

23

AfterImage Film
Fest Oscar Pre-
Party
Playhouse 38:
He & She

24

School Dist Mtg
@ 7

25

Legislative
Breakfast @
Springfield Park
District

26

27

Library Mtg @ 7
Plan Comm Mtg
@ 7

28

Playhouse 38:
He & She

29

Wine, Cheese &
Trees Fundraiser
Playhouse 38:
He & She

GENEVA PARK DISTRICT
PARKS AND PROPERTIES BOARD REPORT

January 20, 2020

Operations

- Repaired walkway light at River Park.
- Ice rinks are set up waiting for cold weather.
- Staff attended MIPE meeting. Andy Rauchmiller received the Ralph Voris award which includes a \$550 scholarship. Andy will be attending the Great Lakes Park Training institute.
- Cleaning up and prepping landscape beds.
- Winter maintenance on equipment.
- Completed the winter greenhouse supply order (seed and soil for annual plants).
- Snow and ice control as needed.
- Completed skate park repairs.
- Removed Christmas decorations from Peck and SPRC.
- Installed 10 bug hotels from an Eagle Scout project.
- Working on refinishing several park signs.
- Power raked and graded Community Garden parking lot and drive.
- Working on kiosk panel replacement at Old Mill Park.
- Picnic table maintenance and repairs are completed.
- Staff replaced over 100 parking bumpers at SPRC, Sunset and Wheeler Parks.

Baseball/Softball

- Working on renovation plans for next season.
- Peck ballfield grading and seeding is complete for the year. Staff will finish in the spring.
- The north field at South Street Athletic Fields is under construction. Excavation and topsoil placement is complete, staff will continue work as weather permits.

Soccer

- Soccer and lacrosse seasons are over for the year. Equipment is stored for the winter.

Facilities

Sunset Park

- Pool light conversion completed.

- Staff is getting proposals for replacing the main entrance sign at Sunset Community Center.

Moore Park

- Monitoring the spray ground sump periodically throughout the winter.

Peck Farm

- Installed Hose bib at the Peck Operations Building.
- Staff is working on installing an automatic lock timer on the door to the new restrooms.
- Replaced the timer for the silo light.

Wheeler Park

- Re-routing electrical for welder and vehicle lift.
- Installed electrical to prepare for water heater installation.

SPRC

- Worked with Mendel Plumbing to complete the replacement of water heaters at SPRC.

Natural Resource Work

- Fall prescribed burn crews accomplished four burns that included over 100 acres of prairie.
- Staff is also working on removing woody material from the burn areas.



Park Projects

- PubWorks – After visiting the Palatine Park District to discuss their utilization of PubWorks, staff re-organized the location and feature data to create a more efficient data entry process. Work entry is going well.
- Lions Park tennis court resurfacing is rescheduled for next spring.
- Wheeler Tennis Courts renovation project is out to bid and scheduled to open January 30th.
- Staff has installed one solar light for the Mill Creek Ice Rink and will install one at Wheeler next.
- Staff is working on a new park sign design and will present to the Board in February.
- Installation of Memorial Benches this round were completed by staff.



- Ordered replacement slide for Marjorie Murray and staff has installed.



Tree Planting 2019

- All 150 trees were planted.

**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
NICOLE VICKERS, CPRP
SUPERINTENDENT OF RECREATION
January 20, 2020**

UPDATE:

I. WINTER PROGRAMS

Winter programs began the week of January 6th. Spring brochure development is well underway, and will go to print at the beginning of February.

II. PROGRAM HIGHLIGHTS

- a) The Super Shuffle 5K trail race is scheduled for February 2nd. Registration numbers continue to grow; and staff is in the midst of finalizing all plans.

This year marks the 10th anniversary of the race, and staff has been planning fun activities to commemorate this decade-long event.



- b) Just Dad 'n Me Dance is scheduled for Sunday, February 16th at Geneva High School. Staff anticipates this ever-popular event to once again draw in 500 couples.
- c) Our staff will be attending educational sessions at the IPRA Conference on January 23rd – 25th.
- d) Staff is preparing to begin accepting/processing registrations for preschool and kid's zone for next school year.

III. FACILITIES

The 2019 Stone Creek Miniature Golf report is enclosed in your packet. Jim Huetson and Ryan Coffland will be presenting the report and answering any questions that might arise.

Plans for summer of 2020 are underway in regards to seasonal facilities. Our new aquatic supervisor, Joey Kalwat, is off to a great start as he brings fresh ideas and a strong passion for all aspects of pool operations.

IV. UPCOMING EVENTS

Programs/Special Events:

February 2:

Super Shuffle 5K Run

February 16:

Just Dad 'N Me Dance, GHS

Trips:

January 21:

Heritage Woods of Batavia

February 4:

Sweet Repeat – St. Charles

February 13:

An American in Paris – Drury Lane

INFORMATION:

I. SUNSET REPORT

Comparison figures for Sunset Racquetball and Fitness Center are as follows

SRFC December Totals		
	December 2018	December 2019
Annual Membership Revenue	\$9,435	\$23,845
EFT/Ongoing Revenue	\$3,834	\$4,219
Court Hours	\$443	\$275
Guests	\$986	\$828
Monthly Memberships	\$0	\$0
Racquet Rentals	\$0	\$0
Vending	\$187	\$83
Total Revenue	\$14,885	\$29,250
	December 2018	December 2019
Resident SRFC Pre-Paid:		
New	8	19
Renew	23	71
Resident SRFC ONGOING:		
New	4	2
Renew	0	5
Non-Resident SRFC Pre-Paid:		
New	0	2
Renew	4	7
Non-Resident SRFC ONGOING:		
New	1	0
Renew	1	0
New	13	23
Renew	28	83
Totals	41	106

SRFC December Memberships Totals				
	December 2018		December 2019	
Total Membership Revenue	\$13,269		\$28,064	
Member Retention Rate	89%		92%	
SRFC Usage Breakdown				
	December 2018		December 2019	
Members	4,688		5,000	
Guests	142		206	
Total Usage	4,830		5,206	
Weight room Usage	4,529		4,850	
Court Usage				
Reserved Court Time	90		40	
Walk-on Court Time	1		21	
Court Percentages				
Prime Time	19%		19%	
Non-Prime Time	24%		11%	
Racquetball	16%		11%	
Wally ball	6%		3%	
SRFC Year to Date Comparison				
	2018/2019		2019/2020	
Total EFT/Ongoing Memberships	106		110	
Total # of Memberships/Members (excludes Gold)	572	939	588	1,041
YTD Total Retention Rate	82%		83%	
Total Membership Revenue	\$99,935		\$110,594	
Projected EFT/Ongoing Annual Rev.	\$15,336		\$16,876	

Members were notified of the pending fee increase (effective January 1) and were given the option to renew early prior to the increase. Sunset had a total of 83 renewals during the month of December, 45 of which were set to expire at future dates.

II. SPRC REPORT

Comparison figures for Stephen D. Persinger Recreation Center are as follows

SPRC General		
	December 2018	December 2019
Total Membership Revenue	\$49,379	\$73,235
Memberships	125	216
Track Passes	107	79
Guests	286	150
Member Retention Rate	88%	64%

SPRC Membership Breakdown		
	December 2018	December 2019
Resident Gold Pre-Paid:		
New	1	10
Renew	4	11
Resident Gold ONGOING:		
New	1	5
Renew	0	2
Non-Resident Gold Pre-Paid:		
New	0	0
Renew	1	1
Non-Resident Gold ONGOING:		
New	1	0
Renew	0	0
Resident SPRC Pre-Paid:		
New	30	53
Renew	59	80
Resident SPRC ONGOING:		
New	9	11
Renew	2	5
Non-Resident SPRC Pre-Paid:		
New	9	7
Renew	10	27
Non-Resident SPRC ONGOING:		
New	2	2
Renew	1	2
New	53	88
Renew	77	128

Totals	130		216	
SPRC Usage Breakdown				
	December 2018		December 2019	
Members	12,665		12,487	
Guests	286		150	
Total Usage	12,951		12,637	
Member Usage:				
Mon.-Fri. (Avg.)	Avg. 492		Avg. 461	
Sat.-Sun. (Avg.)	Avg. 381		Avg. 352	
Morning Nursery	717	Avg. 27	541	Avg. 20
12-4 pm Nursery	275	Avg. 10	372	Avg. 14
Evening Nursery	178	Avg. 7	285	Avg. 11
TOTAL NURSERY	1,170		1,198	
Open Gym Youth	934		757	
Open Gym Adult	625		530	
SPRC December Totals				
	December 2018		December 2019	
Annual Membership Revenue:	\$30,728		\$54,181	
EFT/Ongoing Membership Revenue:	\$14,913		\$16,256	
Monthly Memberships	0	\$0	0	\$0
Track Pass	107	\$2,675	79	\$1,987
Holiday – One Month	17	\$915	21	\$811
Holiday – Two Month	2	\$148	0	\$0
Total Membership Revenue	\$49,379		\$73,235	
Kidz Korral Revenue	\$2,685		\$4,810	
Birthday Parties	9	\$1,820	7	\$793
Guest Fees	286	\$664	150	\$1,280
Open Gym Youth	934	\$2,491	757	\$1,942
Open Gym Adult	625	\$1,243	530	\$824
Vending	\$399		\$243	
Total Additional Revenue	\$9,302		\$9,892	
SPRC Year to Date Comparisons				
	2018/2019		2019/2020	
Current Memberships/Members	1,392	2,885	1,554	3,182
Gold Annual	165	367	190	419
Gold Ongoing	80	182	90	204
SPRC Annual	790	1,522	892	1,687
SPRC Ongoing	357	814	382	872
Track Passes	725		686	
YTD Membership Retention Rate	79%		81%	
Total Membership Revenue	\$280,226		\$314,264	
Projected EFT/Ongoing Annual Rev.	\$59,652		\$65,024	

Members were notified of the pending fee increase (effective January 1) and were given the option to renew early prior to the increase. SPRC had a total of 128 renewals during the month of December, 83 of which were set to expire at future dates.

Peck Farm Park Report
by
Trish Burns
Manager, Peck Farm Park Interpretive Center
January 20, 2020

Natural Areas / Site Management

1. Peck House Windows – The Peck House Windows are over 150 years old. They require rehabilitation. The work required is extremely specialized and there are a limited number of companies that are able to do the necessary work. A resolution is being presented that would allow a contract for the specialized labor and materials.
2. Peck Farm Rental Rates – The rental rates at Peck Farm will be increased starting on May 1, 2020 if approved by the board. Rental demands at Peck Farm are such that the rate change is warranted. The change will bring rental rates into line with other nearby similar facilities. The rental rate changes are attached, along with a comparison chart of local rates.
3. Butterfly House Permit – A permit from the USDA is required to operate the Butterfly House for a three-year period. Ours has expired and a new permit application was submitted. The permit has been awarded as of January 16, 2020. A physical inspection of the Butterfly House is required when a new permit is issued.

Interpretation / Programs

1. KCCN Program - The Kane County Naturalist Program began on January 14 with a class of 25. The program is a valuable resource in recruiting volunteers each year.
2. Summer Staff - We are currently working on recruiting new staff for the summer season at Peck Farm. We have about a 40% return rate from last summer.
3. Wine, Cheese and Trees - The Annual Wine, Cheese, and Trees fundraiser will be hosted by the Natural Resources Committee of Geneva and the Geneva Park District Foundation. The event will be held on February 29 at the Persinger Center.
4. Upcoming Events & Programs
 - Kane County Certified Naturalist: January 14 – February 25
 - Winnie the Pooh Day – January 17
 - Great Lakes Wildlife – January 21
 - Beginning Beekeeping – January 23-March 14
 - Real Raptors – January 25
 - Winter Tree ID – January 25
 - After School Adventure Club – January 30
5. Program report (December):

2019	2018		2019	2018	
3	3	Family Programs	38	48	Participants
3	4	Adult Program	93	223	Participants
8	7	Children's Programs	52	56	Participants

0	2	Birthday Parties	0	90	Participants
0	0	On-site Field Trips – Staff Led	0	0	Students/teachers/chaperons
0	0	Outreach Programs	0	0	Participants
0	0	Scout Programs	0	0	Participants
3	3	KidsZone	174	180	Participants
1	1	Community Group Meetings	36	80	FVAS
1	1	Partnered Programs	70	67	FVAS Star Party
0	0	In-house Meetings (OB)	0	0	
0	1	OB Rentals	0	45	Participants
0	0	Picnic Shelter Rental	0	0	
0	0	3-Sided Barn Rental	0	0	
0	0	Facility Rental	0	0	Includes all buildings
2	2	Special Event	450	520	Volunteer Dinner/Christmas on Farm
		Walk in Attendance	395	415	
21	24	Total Events	1,308	1,724	Total Tracked Participants

6. Program Comparison (4- Years)

2017		2016		2015		2014	
Events	Participants	Events	Participants	Events	Participants	Events	Participants
27	1,197	32	1,079	32	1,032	32	1,229

STONE CREEK MINIATURE GOLF



2019 ANNUAL REPORT

By: Jim Huetson and Ryan Coffland

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I. INTRODUCTION

The Stone Creek Miniature Golf Course Annual Report will document the 30th full season of operation. The report is based on operations from May through October.

II. DAYS/HOURS OF OPERATION

The actual course operation was from May 4th- October 7th
Hours of Operation were as follows:

May 4th – June 2nd

Friday	6:00pm-10:00pm
Saturday	11:00am-10:00pm
Sunday	11:00am-7:00pm

June 3rd – August 22nd

Daily	11:00am-10:00pm
-------	-----------------

August 23rd – October 7th

Daily	6:00pm – 10:00pm
-------	------------------

Memorial Day, July 4th, Labor Day, and Columbus Day
11:00am-6:00pm

III. FEES

The daily fees at Stone Creek were as follows for 2019

RATES

Resident

Adult	\$5
Youth/Senior	\$5

Non-Resident

Adult	\$6
Youth/Senior	\$6

Group

Resident	\$4
Non-Resident	\$5

IV. ATTENDANCE

The total attendance for the 2019 season was 22,882 (refer to table 8 and chart 1). This number includes: daily admissions, groups, birthday parties, bulk cards, Groupon redemptions, free games, special events and programs. This is an increase of 3,775 participants.

Table 1

MONTHLY ATTENDANCE (Daily Fees)

	Res	NR	Total	Difference from 2018
May	532	610	1,142	140
June	1,667	1,914	3,581	764
July	1,960	2,274	4,234	242
August	1,949	2,065	4,014	1,512
September	386	581	967	105
October	45	73	118	-3
TOTAL	6,539	7,517	14,056	2,760

Table 2

Attendance By Year (Daily Fees)

2014	2015	2016	2017	2018	2019
12,023	12,197	13,392	14,979	11,296	14,056

In 2019, the daily attendance was 14,056 rounds; which is an increase of 2,760 daily rounds from 2018. There were increases in attendance in every month from 2018 except for October.

*This does not include any Groupon's or free rounds.

Table 3

GROUP RENTALS (Per Person)

	Resident	Non-Resident	Total	Difference from 2018
May	99	0	99	-90
June	3	101	104	-103
July	67	211	278	164
August	54	44	98	-17
September	47	63	110	95
TOTAL	270	419	689	49

Group rounds are reserved through the Stone Creek Mini Golf Manager. A group must consist of a minimum of 10 and the fee is \$4 for resident groups and \$5 for non-resident groups. In 2019, there were 689 group rounds purchased which is an increase of 49 from 2018.

Table 4

CAMPS, SPECIAL EVENTS

	GPD Camp	Special Events	Total	Difference from 2018
May	0	0	0	-
June	265	228	493	12
July	280	0	280	27
August	98	0	98	-23
September	0	0	0	-
TOTAL	643	228	871	16

Table 5

COUPON REDEMPTION AND FREE GAMES

	Coupon/Free Round	Groupon	Total	Difference from 2018
May	223	212	435	175
June	406	1,220	1,626	336
July	467	1,968	2,435	39
August	314	1,684	1,998	575
September	47	472	519	-128
October	25	228	253	-47
TOTAL	1,482	5,784	7,266	950

Groupon redemption increased by 840 in comparison to the previous year.

Staff began tracking the distribution of free passes:

Over 700 passes were given out in conjunction with pool pass sales, and an additional 500 were distributed in relation to special events. Free rounds also include the Two for Tuesday promotion.

Table 6

Groupon Revenue History

2014	2015	2016	2017	2018	2019
\$8,838.00	\$9,964.41	\$6,332.16	\$13,869.96	\$6,879.20	\$8,025.12

Geneva Park District sold 2,238 Groupon offers in 2019; of those purchased, 64% redeemed their coupon.

Table 7

ANNUAL ATTENDANCE COMPARISONS

	2014	2015	2016	2017	2018	2019	Difference from 2018
May	1,826	1,673	2,463	2,147	1,451	1,676	225
June	3,840	4,315	5,301	5,959	4,795	5,804	1,009
July	5,945	5,774	5,459	7,812	6,755	7,227	472
August	4,182	4,596	4,279	5,690	4,161	6,208	2,047
September	1,374	1,751	1,792	2,597	1,524	1,596	72
October					421	371	-50
TOTAL	17,167	18,109	19,294	24,205	19,107	22,882	3,775

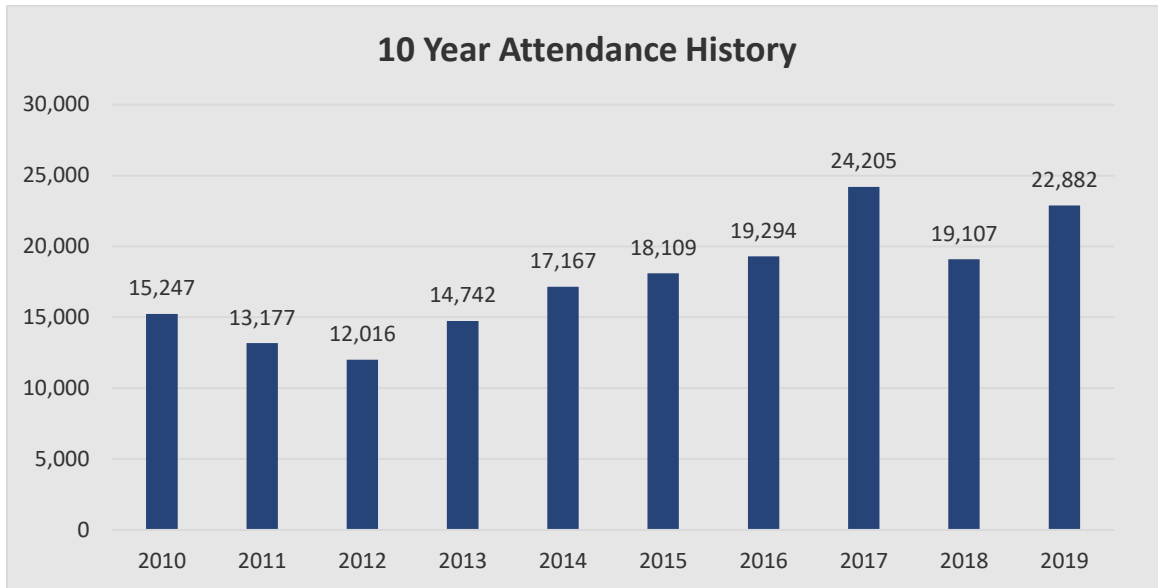
Table 8

10 Year Annual Attendance Comparison

2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
13,177	12,192	12,516	14,740	17,167	18,109	19,294	24,205	19,107	22,882

The overall annual attendance for Stone Creek Miniature Golf Course for 2019 was 22,882; an increase of 3,775 from 2018.

Chart 1



V. REVENUE

Revenue at Stone Creek Miniature Golf Course is received through daily admissions, program fees, rentals, birthday parties, special events and concessions. Total revenue for this season was \$94,647.63; an increase of \$9,440.32 from the 2018 season. Table 10 shows the revenue comparisons and percentage figures for the current season.

Table 9

COMPARISON OF REVENUE SOURCES

	2014	2015	2016	2017	2018	2019	% of REVENUE
Daily Use	\$82,879.00	\$81,446.00	\$84,751.03	\$96,180.15	\$71,168.31	\$80,653.95	85%
Concessions	\$5,992.00	\$6,496.00	\$9,185.69	\$10,921.42	\$8,755.00	\$8,631.68	8%
Birthday Parties	\$1,420.00	\$1,310.00	\$1,180.00	\$1,385.00	\$1,453.00	\$783.00	1%
Rentals	\$2,166.00	\$2,060.00	\$1,946.00	\$2,878.00	\$2,281.00	\$3,075.00	3%
Special Events	\$816.00	\$640.00	\$1,848.00	\$2,088.00	\$1,550.00	\$1,504.00	3%
Total Rev.	\$93,273.00	\$91,952.00	\$98,910.72	\$113,452.57	\$85,207.31	\$94,647.63	

VI. EXPENDITURES

Expenditures for the current season totaled \$32,643.13 which is a decrease of \$1,561.90 from 2018.

Table 10

COMPARISON OF EXPENDITURES

	2015	2016	2017	2018	2019	% of Expenditures
Salaries	\$17,572.00	\$23,997.53	\$22,580.51	\$22,661.29	\$24,821.58	76%
Contractual	\$1,911.00	\$2,437.82	\$2,582.33	\$2,616.67	\$805.71	2%
Repr.& Maint.	\$462.05	\$462.07	\$495.42	\$188.25	\$55.05	1%
Commodities	\$3,101.00	\$5,556.32	\$6,340.82	\$7,503.52	\$6,254.01	19%
Birthday Parties	\$319.00	\$395.14	\$545.72	\$851.65	\$455.89	1%
Special Events	\$465.00	\$462.14	\$462.40	\$383.65	\$250.89	1%
Total Expenses	\$23,830.05	\$33,311.02	\$33,007.20	\$34,205.03	\$32,643.13	

Note- increased salary costs are a direct result of raising minimum starting salary.

VII. NET GAIN (LOSS)

Per the unaudited revenue and expenditure breakdown for Stone Creek Miniature Golf Course operational budget, the net gain for the 2019 season was \$62,004.50. Table 12 shows net gain (loss) comparisons for the last five years.

Table 11

NET GAIN (LOSS) COMPARISON

	2014	2015	2016	2017	2018	2019
Revenue	\$93,273.00	\$91,952.00	\$98,910.72	\$113,452.57	\$85,207.31	\$94,647.63
Expense	\$25,388.00	\$23,830.05	\$33,311.02	\$33,007.20	\$34,205.03	\$32,643.13
Net	\$67,885.00	\$68,121.95	\$65,599.70	\$80,445.37	\$51,002.28	\$62,004.50

Table 12

10 Year Net Gain Comparison

2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
\$43,914	\$36,864	\$45,207	\$58,946	\$67,885	\$68,122	\$65,600	\$80,445	51,002.28	\$62,004.50

VIII. REPAIRS/MAINTENANCE/IMPROVEMENTS

The Construction Fund Expenditures (Acct. C-1331) totaled \$716.13. The following is an itemized list of repairs and maintenance.

Barring for Water Wheel	\$179.56
Golf Putters and balls	\$563.57

IX. INVENTORY

Based on our ending inventory this year we should order additional putters, grips to repair deteriorated ones, golf balls to compensate for lost or stolen balls (including additional clear balls for Twilight Golf).

Colored Grips:	\$50
Colored Golf Balls:	\$450
Clear Golf Balls:	\$300
Golf Clubs:	\$400
Total:	\$1,200

X. FEE COMPARISON

Table 13

DAILY ADMISSION FEES

	Res. Adult	Res. Youth/Senior	N/R Adult	N/R Youth/Senior
Geneva	\$5	\$5	\$6	\$6
St Charles	\$6	\$5	\$6	\$5
Wheaton	\$4	\$3	\$5	\$3
Glen Ellyn	\$6.50	\$5.50	\$6.50	\$5.50
Carol Stream	\$5	\$4	\$5	\$5
Downers Grove	\$5	\$5	\$5	\$5

MINI GOLF RECOMMENDATIONS

1. Increase marketing and promotions for special events.
 - Increase exposure of special events through email marketing possibly incorporating a coupon to attract more participants
2. Continue to offer the Groupon deal.
3. Research the feasibility of sound system replacement throughout the course.
4. Continue to offer special price days such as Grandparent Mondays and Two for Tuesdays.
5. Purchase the following inventory for the 2020 season: Colored Grips-\$200; Colored golf balls - \$300; Clear golf balls - \$300; additional golf clubs -\$400. Total: \$1,200
6. Research a scorecard application for smart phones.
7. Keep the course open until Columbus Day versus our typical closing of the last weekend in September.
8. Add new course obstacle/feature for 2020.
9. Purchase additional equipment to assist with cleanliness of facility.
10. Increase amount of disc golf tournaments and leagues.
11. Research the possibility of implementing new special events at Stone Creek.
12. Streamline concessions offerings.
13. Increase group rental sales by 15%.
14. Revise employee policy and procedure manual to ensure best practices are being implemented at all levels of staff.
15. Research the implementation of a frequent customer card program. (Buy 9 rounds and get your 10th free, as an example.)
16. Market directly with, or collaborate with, local golf courses.
17. Run a Mini Golf Tournament.

Disc Golf Revenue 2018 vs. 2019

2018			2019		
Revenue			Revenue		2019
Item	Quantity	Total	Item	Quantity	Total
Discs Sold	66	\$973.00	Discs Sold	67	\$989.00
Disc Rented	171	\$342.00	Disc Rented	170	\$340.00
Tournaments	0	0	Tournaments	1	124.00
League	0	0	League	1	426.00
Total		\$1,315.00	Total		\$1,879.00
Expenses			Expenses		
Item	Quantity	Total	Item	Quantity	Total
Discs Purchased	126	\$780.00	Discs Purchased	135	808.38
Tournaments	0	0	Tournaments	0	\$0.00
League	0	0	League	0	\$0.00
Total		\$780.00	Total		\$808.38
Net Profit		\$535.00	Net Profit		\$1,070.62
Profit Margin		51%	Profit Margin		57%



**GENEVA PARK DISTRICT
LONG RANGE PLAN COMMITTEE MEETING
JANUARY 15th, 2020
12:30 PM**

Agenda

Review & Discussion of Annual Goals and Objectives for 2019 & 2020

Review & Discussion of Master Plan for 2020

Review & Discussion of Vehicle/Equipment Replacement Schedule

Review & Discussion of Five Year CIP

Public Comment

Adjourn

MEMO

TO: LONG RANGE PLANNING COMMITTEE (Jay Moffat & Bre Cullen)

FROM: GENEVA PARK DISTRICT STAFF

RE: ANNUAL REVIEW OF GOALS AND OBJECTIVES, MASTER PLAN UPDATE AND SUPPORTING MATERIALS

DATE: MEETING SCHEDULED FOR January 15th, 2020 at 12:30 PM

Enclosed are the documents prepared by Park District staff which, in conjunction with the 2013 Master Plan, will help guide the future of the Geneva Park District.

The leadership team has changed the format to make it more user friendly for the staff and Board. Short/Long term goals are listed first. They include past completed goals as well as specific goals we plan to tackle next fiscal year. Ongoing goals are listed next, as a guideline for forming short/long term goals in the future. Short/Long term goals are also generated by reviewing staff goals, budget and the Capital Improvement Plan.

Staff will be present at the meeting to review highlights and answer any questions. Staff requests approval of the following documents from the committee in order to present them to the Board at the January meeting.

- Annotated Short & Long Range Goals and Objectives 2019-2021 and Ongoing Goals and Objectives for the District.
- Master Plan Update for 2020
- Vehicle/Equipment Replacement Schedule
- Five Year Capital Improvement Plan

SUMMARY OF PROCESS

Each year the Geneva Park District updates and revises the Long Range Plan Annual Goals and Objectives of the district. Input and direction for this process comes from park district staff, the Board of Commissioners, the master plan, and the most recent community survey results. The park district attempts to plan for improvements to programs and facilities that will serve the majority of its residents.

The Mission Statement, Annual Goals and Objectives and the Master Plan are tools used to prepare budgets and finance plans. Each year's budget or funding availability will dictate what programs and projects we may be able to accomplish. The park district staff and board members will attempt to accomplish their goals to the best of their ability.



Geneva Park District

Short and Long Range Plan

Annual Goals & Objectives

2020/21 Update

Mission Statement

The mission of the Geneva Park District is to provide recreational programs, facilities, and open space that will enhance the quality of life for residents of all age groups and abilities.

Vision Statement

We aspire to enhance the quality of our community by providing exceptional recreation programs, facilities, and open space which inspire residents to live their Best Life.

Value Statements**I. Customer Commitment**

We will strive to exceed customers' expectations by delivering professional, helpful, efficient, and friendly service during all interactions.

II. Responsible Leadership

We will strive to hire and retain quality employees through the promotion of staff development and continuing education in the pursuit of maintaining professional staff.

III. Fiscal Responsibility

We will earn the public's trust by maintaining financial health, stability, and transparency in providing cost effective services that maximize value to the taxpayer.

IV. Safety

We will provide a safe environment through exceptional training and constant evaluation of risk management practices.

V. Community Collaboration

We will work collaboratively with all community partners, both public and private, to share resources and ideas that will build strategic alliances to enhance our community.

VI. Innovation

We will remain steadfast in continuously evolving to meet the needs of the community by providing relevant and innovative programs, events, facilities, and parks.

VII. Stewardship & Sustainability

We will minimize our impact on the environment by implementing best practices, and by promoting environmental education leading to a lifelong commitment to conservation.

Summary of Goals

1. The Geneva Park District will provide a safe environment at all programs, properties, and facilities.
2. The Geneva Park District will attempt to construct new facilities and acquire additional open space for park sites and facilities to meet the needs of District residents.
3. The Geneva Park District will provide and maintain a quality system of existing parks, trails and facilities by updating and improving each site as per recent surveys and the Master Plan.
4. The Geneva Park District will provide creative programs and facilities to meet the needs of its residents as influenced by evaluations, surveys, the Master Plan and other research tools.
5. The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Functioning as a best management organization requires strong partnerships as a way of developing value for the taxpayers.
6. The Geneva Park District will continue to meet population growth demands by hiring additional personnel as needed, by retaining competent present personnel, and by training new personnel accordingly. The District is an equal opportunity employer and provides equal employment opportunities to all qualified persons. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary.
7. The Geneva Park District will offer educational programs, classes, and stewardship opportunities that increase the environmental literacy of residents and will adopt environmentally friendly business practices that are fiscally responsible to conserve resources, educate the community and provide best practices in resource management and sustainability.
8. The Geneva Park District will strive to strengthen and maintain fiscal health and stability. Availability of funding and overall good financial health is a prerequisite for carrying out the goals and objectives of the District.

Short/Long Range Goals & Objectives

Geneva Park District		Annual Goals and Objectives	
Goal #1	The Geneva Park District will provide a safe environment at all programs, properties, and facilities.		
DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION	SHORT-TERM		
	• Create spreadsheet for incident/accident report recording.	2020-2021	
	• Complete and implement reasonable suspicion training.	2020-2021	
	• Maintain annual files in conjunction with the PDRMA loss review.	2020-2021	
	LONG-TERM		
	• Prepare for PDRMA Review in 2022.	2022-2024	
PARKS	SHORT-TERM		
	• Implement electronic work order and asset management system for facility inspection and repair.	2017-2021	PC
	• Remove Osage Orange and Ash trees from Washburn Park.	2020-2022	
	• Confined Space Training.	2020-2021	
	LONG-TERM		
	• Address water intrusion issues at Island Park.	2020-2022	
	• Plant more diverse trees to replace trees removed.	2020-2025	
	• Implement a new ADA transition plan to obtain compliance for all facilities, parks and services.	2014-2021	PC
RECREATION	SHORT-TERM		
	• Complete BASSETT training for entire Recreation Department.	2020-2021	-
	• Revise safety program in-line with PDRMA Review and Recommendations.	2020-2021	-
	• Implement updated monthly facility checklists at Community Centers.	2020-2021	-
	• Incorporate additional Aquatic Trainings with Fire Department.	2020-2021	-
	LONG-TERM		
	• N/A		
FACILITIES	SHORT-TERM		
	• Install surveillance cameras at Parks fuel stations.	2019-2020	C
	• Implement Master Key system for buildings.	2020-2021	
	• Customize facility inspection checklist for preventative maintenance.	2020-2021	
	LONG-TERM		
	• Research outdoor surveillance cameras at facilities.	2020-2021	

Geneva Park District	Annual Goals and Objectives
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Goal #2 The District will attempt to construct new facilities and acquire additional open space for new park sites and facilities to meet the needs of District residents.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
PARKS	SHORT-TERM		
	• Complete construction of new restrooms at Peck Farm Park.	2018-2020	C
	• Research orientation barn ceiling replacement.	2020-2021	
	• Complete develop of all units of Phase III and IV at Peck Farm Park including paved trails.	2016-2021	PC
	• Complete Clover Hills playground replacement.	2019-2020	C
	• Complete Fourth Street Park playground replacement.	2019-2021	PC
	• Complete Bricher Park playground replacement.	2019-2020	PC
	• Research Skate Park replacement.	2019-2022	
	• Aquire land west of Randall Rd for future Community Park site.	2020-2021	
	• Complete Library Park playground.	2019-2020	PC
	• Complete Garden Club Park redesign and Phase I.	2020-2021	
	LONG-TERM		
	• Research development of Art in the Park Program at Bennett North.	2015-2021	PC
	• Research new dog friendly elements at some parks.	2019-2021	PC
	• Identify & pursue bike path connections such as Trout Farm (Batavia) bike path to the south across McKee Street to connect with Batavia Park District Trail, and west on Keslinger from Randall Rd.	2015-2021	PC
	• Research plans to renovate Gray Barn @ Peck Farm Maintenance.	2020-2023	
	• Complete Wheeler west bike path through to State St.	2017-2021	Inc
RECREATION / FACILITIES	SHORT-TERM		
	• Review renovating & expanding Stone Creek Mini Golf to include expanded concessions.	2018-2023	PC
	• Complete SRFC sign replacement.	2020-2021	
	LONG-TERM		
	• Outdoor pool third phase expansion to include lap lanes & activities for older children.	2020-2023	PC
	• Install Sprayground at Sunset Pool.	2018-2020	C
	• Renovate locker rooms @ Sunset Pool, include family restroom.	2021-2022	
	• Research options to replace the Kids Korral Indoor Playground at SPRC.	2018-2023	PC

Geneva Park District	Annual Goals and Objectives
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Goal #3 The District will provide and maintain a quality system of existing parks and facilities by updating and improving each site per the most recent Community Survey and Master Plan.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
PARKS	SHORT-TERM		
	• Add play/climbing area to Peck Ball Fields.	2020-2021	
	• Map all memorial trees with GIS and develop maintenance plan.	2020-2021	
	• Complete new park sign design and replace as needed.	2020-2021	
	• Restore historic windows & front door of Peck House (Phased Project).	2016-2021	PC
	• Update interpretive signage at Peck Farm Park.	2017-2019	C
	• Investigate resurfacing Moore Park, Sunset bathhouse and Sprayground.	2020-2021	
	• Investigate cost and work schedule to repair basement of Peck House.	2019-2020	C
	• Invasive removal at Peck South, including area around silo and orientation barn.	2020-2021	PC
	• Research adding Pickleball courts to Don Forni Park.	2019-2021	
	LONG-TERM		
	• Complete a tree audit system to account for new plantings, maintenance & removals, as well as the location of all memorials.	2015-2021	PC
	• Plant Oak Savannah at Peck North.	2020-2023	
	• Develop Peterson property.	2018-2025	
	• Exercise stations at parks and adult playground or fitness centers.	2020-2025	
	• Construct pickleball courts @ Don Forni Park.	2020-2022	
	• Final plan for Bennett North property.	2018-2021	
	• Restore Good Templar Acquisition Property.	2015-2021	PC
	• Work with UP on retaining wall between south access road at Island Park and railroad property.	2015-2023	PC
RECREATION / FACILITIES	SHORT-TERM		
	• Prepare sign audit and replacement at Stone Creek Miniature Golf.	2020-2021	
	• SCC roof replacement.	2016-2021	C
	• SCC HVAC replacement.	2016-2021	C
	• Sunset Phase 3 Improvements including parking lot and addressing ADA issues in front walkway.	2020-2021	PC
	• Wheeler Park Recreational Support Facility.	2019-2022	PC
	LONG-TERM		
	• Install pickleball lines on some tennis courts.	2019-2021	C
	• Update Sunset Pool locker rooms.	2019-2022	

Geneva Park District	Annual Goals and Objectives
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Goal #4

The Geneva Park District will provide creative programs and facilities to meet the needs of its residents per the surveys, Master Plan and other research tools.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION/ FINANCE	SHORT-TERM		
	• Review programs and the registration process for possible updates and computer technology upgrades.	2019-2021	PC
	• Utilize widely used email/text messaging as a communication link with program participants.	2018-2021	PC
	LONG-TERM		
	• N/A		
RECREATION	SHORT-TERM		
	• Increase search engine optimization for all facilities.	2020-2022	
	• Eliminate AOA variety programming and re-brand to be inclusive of all adults.	2018-2020	PC
	• Increase program offerings including nature and cooking classes for adults per Community Survey.	2017-2021	PC
	• Increase River Front programming by utilizing River Park & Island Park as per the Community Survey.	2017-2021	PC
	• Increase programming and camp participation at Peck Farm Park to increase revenue by 10% per year.	2016-2021	PC
	• Offer Full day camp option @ Peck Farm.	2020-2021	C
	• Research "drop-in" option for fitness programs.	2019-2021	C
	• Offer outdoor pickleball league.		
	• Expand pre-school including full day option.	2019-2020	C
	• Continue to communicate with parents and increase participant satisfaction of swim lesson program.	2019-2021	C/O
	• Increase birthday party revenue at all facilities.	2020-2021	
	• Increase STEAM based programming.	2020-2021	C
	• Evaluate Halloween events for future viability and growth.	2019-2020	C
	• Maximize programming at Peck with potential program space in Red Barn.	2020-2022	
	• Re-brand entire district to "BestLife".	2020-2021	Ongoing
	LONG-TERM		
	• Expand Kids' Zone.	2018-2021	PC/Ongoing
FACILITIES	SHORT-TERM		
	• Complete District wide community survey.	2020-2021	
	• Increase focus & marketing of our corporate memberships.	2019-2021	C/Ongoing
	• Expansion of girls sports leagues and/or "Travel".	2017-2020	PC
	• Increase participation at summer special events (concerts, cook-outs, movies) by creating a better awareness and incorporating more activities.	2019-2021	C/Ongoing
	• Introduce new marketing campaign & staff training at fitness centers.	2018-2021	C/Ongoing
	• Complete renovation plan for Skate Park.	2020-2022	
	• Increase special events at pools.	2019-2021	
	LONG-TERM		
	• Complete 10 year Master Plan.	2023-2024	
PARKS	SHORT-TERM		
	• Greenhouse propagation classes.	2019-2021	C
	• Research a volunteer stewardship program for parks & natural areas that will enlist volunteers in Natural Areas Management.	2019-2020	C

Geneva Park District	Annual Goals and Objectives
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Goal #5 The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Functioning as a best management organization requires strong partnerships as a way of developing value for the taxpayers.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION-FINANCE	SHORT-TERM		
	• N/A		
	LONG-TERM		
PARKS	• N/A		
	SHORT-TERM		
	• Chainsaw Training.	2020-2021	
	• Work with Garden Club on re-design of park.	2019-2021	PC
	• Burn Training.	2020-2021	
	LONG-TERM		
	• Promote cooperative training with other "like" agencies.	2019-2021	C/Ongoing
	• Research cooperative use of equipment between "like" agencies.	2019-2021	C/Ongoing
RECREATION	• Equipment Training.	2020-2021	
	SHORT-TERM		
	• Develop partnerships with private businesses to increase participation and awareness.	2020-2022	
	• Increase presence/awareness at community wide events.	2020-2021	
	LONG-TERM		
	• N/A		

Geneva Park District	Annual Goals and Objectives
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Goal #6 The Geneva Park District will continue to meet population growth demands by hiring additional personnel as needed, by retaining competent present personnel, and by training new personnel accordingly. The District is an equal opportunity employer and provides equal employment opportunities to all qualified persons. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION-FINANCE	SHORT-TERM		
	• Update employee policies, procedures and training concerning legalization of cannabis on Jan 1, 2020.	2019-2021	PC
	• Develop new onboarding & offboarding employee programs.	2018-2020	C
	• Continue training and promoting a strong work place culture including inter-department interactions.	2020-2021	
	LONG-TERM		
	• N/A		

PARKS	SHORT-TERM		
	• Train Park II staff in the trades.	2020-2022	
	• Investigate a phone app for playground safety inspection record keeping.	2019-2021	
	LONG-TERM		
	• Tablets with data plan to get real time work recorded.	2020-2023	
	• Research GIS planning intern.	2020-2023	
RECREATION	SHORT-TERM		
	• Continue to implement ID Badges for all GPD employees.	2019-2021	PC/O
	• Incorporate event specific training for volunteers.	2020-2021	
	• Complete and implement intern program.	2019-2021	PC
	LONG-TERM		
	• Research reorganization of Recreation Department to include Assistant Superintendent position.	2020-2022	
FACILITIES	SHORT-TERM		
	• Cross-train front office staff at both facilities.	2019-2021	C/Ongoing
	• Develop comprehensive pool inservice plan to ensure successful seasonal audits.	2019-2021	C/Ongoing
	LONG-TERM		
	• N/A		

Geneva Park District	Annual Goals and Objectives
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Goal #7 The Geneva Park District offers educational programs, classes and stewardship opportunities that increase environmental literacy of residents and will adopt environmentally friendly business practices that are fiscally responsible to conserve resources, educate the community and provide best practices in resource management.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION-FINANCE	SHORT-TERM		
	• Implement paperless employee packets.	2020-2022	
PARKS	SHORT-TERM		
	• Research adding idle shutdown to existing vehicles.	2020-2021	
	• New vehicles and equipment with idle shutdown.	2020-2021	
	• Implement a composting demonstration at Peck Farm Park.	2017-2021	PC
	• Enforce "No idling" policy.	2020-2021	
	• Training on reduction of salt use for winter ice control-develop signage explaining environmental impacts of salt.	2019-2020	C
	• Research changing completely to liquid application for ice/snow control. (Combination is the best option)	2019-2020	C
	• Provide programs/training regarding changes to recycling standards.	2019-2021	PC
	LONG-TERM		
	• Replace ballfield lights with upgrade to better automation and reduced energy. (Automated @ Peck, now Bob Cox Field)	2019-2022	PC
	• Research solar energy for summer pool operations.	2020-2021	
	• Implement improved energy use plans per energy audit.	2019-2021	PC
	• Install motion activated light sensors in shops.	2020-2021	

Geneva Park District		Annual Goals and Objectives	
Goal #8	The Geneva Park District will strive to strengthen and maintain fiscal health and stability. Availability of funding and overall good financial health is a prerequisite for carrying out some of the goals and objectives of the District.		
DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION/	SHORT-TERM		
	• Fuel Monitoring System for fleet vehicles.	2020-	
	• Implement IL minimum wage law beginning Jan 1, 2020 thru Jan 1, 2025. Analyze budgetary impact of increased minimum wage rates and wage compression.	2020-2025	PC
	• Provide cost recovery training to employees to ensure proper financial management of programs.	2020-2021	
	• Conduct salary survey of all full-time employees to ensure alignment with market rates and compliance with exempt employee legislation, and minimum wage.	2020-2021	
	LONG-TERM		
	• N/A		

Ongoing Goals & Objectives

Geneva Park District		Annual Goals and Objectives	
Goal #1	The Geneva Park District will provide a safe environment at all programs, properties, and facilities.		
DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION	ONGOING		
	<ul style="list-style-type: none">Update all staff on current CPR/AED standards.	2020-2021	Ongoing
PARKS	<ul style="list-style-type: none">Complete required annual PDRMA trainings and develop required policies as recommended.	2020-2021	Ongoing
	<ul style="list-style-type: none">Seasonal refresher courses for training and current procedures.	2020-2021	Ongoing
	<ul style="list-style-type: none">Continue installation of fibar and investigate alternative installation methods for safety surface applications.	2020-2021	Ongoing
	<ul style="list-style-type: none">Complete defensive driving training twice per year for all staff driving Park District vehicles that includes seasonal staff and follow up with winter weather conditions.	2020-2021	Ongoing
	<ul style="list-style-type: none">Continue to educate and certify certain full-time Parks Dept. employees concerning playground inspections, reports and maintenance.	2020-2021	Ongoing
	<ul style="list-style-type: none">Set facility & park inspection schedule and adhere to it throughout the year to ensure that all facilities and parks are inspected appropriately with documentation.	2020-2021	Ongoing
	<ul style="list-style-type: none">Include 1-3 safety trainings @ each full-time staff meeting.	2020-2021	Ongoing
	<ul style="list-style-type: none">Attend additional prescribed burn training as necessary.	2020-2021	Ongoing
	<ul style="list-style-type: none">Pre-project awareness training.	2020-2021	Ongoing
	<ul style="list-style-type: none">Continue to educate parks staff in tree, turf and natural area maintenance.	2020-2021	Ongoing
RECREATION	ONGOING		
	<ul style="list-style-type: none">Water intrusion/drainage plans for Park District properties.	2020-2021	Ongoing
	<ul style="list-style-type: none">Perform and document spring storm drills, fall fire drills and annual intruder training at Kids' Zone, SPRC, GCC, PFP, Playhouse 38 and Friendship Station.	2020-2021	Ongoing
	<ul style="list-style-type: none">Provide Board with bi-annual Safety Committee Reports.	2020-2021	Ongoing
	<ul style="list-style-type: none">Continue to increase safety awareness among full-time staff and instructors by increased training and communication at meetings in addition to biannual full- time staff meetings.	2020-2021	Ongoing
	<ul style="list-style-type: none">Maintain an efficient checklist to make sure all staff and volunteers have updated applicable certifications for First Aid, CPR and Coaches training as well as a completed background check.	2020-2021	Ongoing
FACILITIES	ONGOING		
	<ul style="list-style-type: none">Implement emergency response training at Park District facilities, Kids' Zone & Preschool.	2020-2021	Ongoing
	<ul style="list-style-type: none">Train and implement winter ice control process including pre-treatment.	2020-2021	Ongoing

Geneva Park District		Annual Goals and Objectives	
Goal #2		The District will attempt to construct new facilities and acquire additional open space for new park sites and facilities to meet the needs of District residents.	
DEPARTMENT	OBJECTIVES	YEAR	STATUS
PARKS	ONGOING		
	• N/A		
RECREATION-FACILITIES	ONGOING		
	• Continue to accept donated parcels of land as they fit into overall park, land and open space footprint.	2020-2021	Ongoing
	• Continue to investigate opportunities to acquire open space for passive and active recreation.	2020-2021	Ongoing
	• Construct additional bike/pedestrian trails per City of Geneva Strategic Plan & GPD Master Plan.	2020-2021	Ongoing
	• Update and renovate soccer fields.	2020-2021	Ongoing
	• Update and renovate baseball fields.	2020-2021	Ongoing
	• Update and renovate football fields.	2020-2021	Ongoing
	• Update and renovate lacrosse fields.	2020-2021	Ongoing

Geneva Park District		Annual Goals and Objectives	
Goal #3	The District will provide and maintain a quality system of existing parks and facilities by updating and improving each site per the most recent Community Survey and Master Plan.		
DEPARTMENT	OBJECTIVES	YEAR	STATUS
PARKS	ONGOING		
	• Resurface Fox River Trail or portions thereof as necessary.	2020-2021	Ongoing
	• Investigate use of sustainable methods of technology for buildings & facilities (ie wind power, solar panels, green roofing, etc).	2020-2023	Ongoing
	• Remove and replace ash trees and other compromised trees and plants with native and Illinois hardy species.	2020-2021	Ongoing
	• Implement a natural area work plan inventory to gauge progress and implement maintenance and procedures to promote healthy sustainable landscapes.	2019-2021	C/Ongoing
	• Continue development of prairie at River Park and other natural areas throughout district.	2020-2021	Ongoing
RECREATION / FACILITIES	ONGOING		
	• Seal surface at all Park District tennis courts and basketball courts as needed.	2020-2021	Ongoing
	• Implement a 2-3 year rotation of baseball field laser grading.	2020-2021	Ongoing
	• Make annual improvements to the Links Disc Golf Course.	2020-2021	Ongoing
	• Evaluate all roofing systems and create preventative maintenance and replacement plans.	2020-2021	Ongoing

Geneva Park District		Annual Goals and Objectives	
Goal #4	The Geneva Park District will provide creative programs and facilities to meet the needs of its residents per the surveys, Master Plan and other research tools.		
DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION/ FINANCE	ONGOING		
	• Investigate the addition of social networking sites and other internet options to screen potential employees.	2020-2021	Ongoing
	• Increase "wellness" focused programs.	2020-2021	Ongoing
RECREATION	ONGOING		
	• Increase overall benefits & awareness of facilities & trails per Community Survey results.	2020-2021	Ongoing
	• Expand program offerings with a focus on evenings and weekends for working parents.	2020-2021	Ongoing
	• Increase special interest programming for adults per Community Survey results.	2020-2021	Ongoing
	• Increase tumbling and beginning gymnastics participation.	2020-2021	Ongoing
	• Continue to communicate with parents and increase participant satisfaction of swim lesson programs.	2019-2021	C/O
	• Expand Kids' Zone.	2018-2021	PC/Ongoing
	• Consider preschool before/after care.	2020-2021	Ongoing
	• Continue to expand Family Programs.	2020-2021	Ongoing
	• Continue growth of all athletic leagues.	2020-2021	Ongoing
	• Expand Toddler and Youth programs.	2020-2021	Ongoing
	• Increase marketing efforts for general programs.	2020-2021	Ongoing
	• Continue to implement pricing program matrix for select programs and facilities.	2020-2021	Ongoing
	• Increase customer satisfaction with times programs are offered per Community Survey results.	2020-2021	Ongoing
	• Work with Marketing/Public Relations Coordinator to increase promotions of programs and special events.	2020-2021	Ongoing
	• Expansion of Cultural Arts programs.	2020-2021	Ongoing
	• Increase variety of programming at PFP and Playhouse 38 per Community Survey results.	2020-2021	Ongoing
	• Increase fitness, health & wellness programming for all ages per Community Survey results.	2020-2021	Ongoing
	• Streamline sponsorship efforts to fully realize sponsorship potential.	2020-2021	Ongoing
	FACILITIES	ONGOING	
• Work to maximize program space utilizing all facilities including Parks & Peck Farm.		2020-2021	Ongoing
• Continue to implement retention programs at SRFC & SPRC, along with marketing campaigns.		2020-2021	Ongoing
• Continue growth in small group fitness programs, and personal training.		2019-2021	C/Ongoing
• Increase marketing efforts for all seasonal facilities.		2020-2021	Ongoing
• Increase focus and marketing on corporate memberships.		2019-2021	C/Ongoing
• Increase participation at special events.		2019-2021	C/Ongoing
• Increase special events at pools.		2019-2021	C/Ongoing
PARKS	ONGOING		
	• N/A		

Geneva Park District	Annual Goals and Objectives
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Goal #5 The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Functioning as a best management organization requires strong partnerships as a way of developing value for the taxpayers.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION/ FINANCE	ONGOING		
	<ul style="list-style-type: none"> Continue to work with the City of Geneva regarding the Strategic Plan Bike/Pedestrian issues. Work should be financed between City, Park District, Forest Preserve & Township. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Continue to meet with legislators to inform them of park District issues. 	2020-2021	Ongoing
PARKS	ONGOING		
	<ul style="list-style-type: none"> Promote cooperative training with other "like" agencies. 	2019-2021	C/Ongoing
	<ul style="list-style-type: none"> Research cooperative use of equipment between "like" agencies. 	2019-2021	C/Ongoing
RECREATION	<ul style="list-style-type: none"> Research land acquisition possibilities with Forest Preserve District, City and School District. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Conduct joint programs with the Library, School District, Forest Preserve and other Park Districts. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Continue developing the Kane County Naturalist Network with the Forest Preserve and nearby Park Districts. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Continue to develop and maintain positive relationships with all affiliate organizations for the purpose of advancing opportunities for youth. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Reviewing & updating IGAs with School District and other organizations. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Work with the School District, City of Geneva and the Library District to develop Intergovernmental Agreements as a way to enhance value for the taxpayers by sharing resources. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Continue to cooperate with the Youth Coalition to promote positive choices. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Work with Chamber of Commerce on events and marketing of Geneva Park District. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Schedule quarterly meetings with School District to review programs and facility usage. 	2020-2021	Ongoing

Geneva Park District	Annual Goals and Objectives
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Goal #6 The Geneva Park District will continue to meet population growth demands by hiring additional personnel as needed, by retaining competent present personnel, and by training new personnel accordingly. The District is an equal opportunity employer and provides equal employment opportunities to all qualified persons. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION/ FINANCE	ONGOING		
	• Reduce paper in employment files by electronically storing files where possible.	2020-2025	Ongoing
	• Per law, new Board members need to complete electronic training on Open Meetings Act within 90 days of taking the Oath of Office.	2020-2021	Ongoing
	• Continue to schedule and improve the new employee orientation system whereby all employees are trained on Park District Customer Service Standards.	2020-2021	Ongoing
	• Update computer system software as necessary. Continue to update and improve website.	2020-2021	Ongoing
	• Assess the salaries and benefits for part-time and full-time employees.	2018-2021	Ongoing
	• Encourage continuing education and training for all full time staff.	2020-2021	Ongoing
	• Develop a culture of continuous improvements.	2020-2021	Ongoing
PARKS	ONGOING		
	• Continue volunteer program for Peck Farm to operate butterfly house, assist with programs & operations.	2020-2021	Ongoing
	• Expand volunteer program to include assistance with Natural Areas management.	2020-2021	Ongoing
	• Hold staff training and communication meetings at least twice per year.	2020-2021	Ongoing
	• Continue to research new ideas for park maintenance and equipment to improve efficiencies.	2020-2021	Ongoing
RECREATION	ONGOING		
	• Continue to implement ID Badges for all GPD employees.	2019-2021	PC/O
	• Develop Culture Committee to improve work place culture.	2019-2021	Ongoing
	• Implement service quality task force standards and procedures to achieve service quality goals based on Community Survey Results.	2020-2021	Ongoing
FACILITIES	ONGOING		
	• Cross-train front office staff at both facilities.	2019-2021	C/Ongoing
	• Continue training fitness center staff so they fully understand equipment, operations and safety measures.	2020-2021	Ongoing
	• Develop comprehensive pool inservice plan.	2019-2021	C/Ongoing
	• Hold staff training meetings for seasonal staff 2-3 times per season.	2020-2021	Ongoing

- Evaluate all staff including seasonal, at least annually.
- Continue to develop and implement fitness facility training program.
- Prepare & implement Quality Assurance Program for locker room cleanliness at pools.

2020-2021	Ongoing
2020-2021	Ongoing
2020-2021	Ongoing

Geneva Park District	Annual Goals and Objectives
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Goal #7 The Geneva Park District offers educational programs, classes and stewardship opportunities that increase environmental literacy of residents and will adopt environmentally friendly business practices that are fiscally responsible to conserve resources, educate the community and provide best practices in resource management.

DEPARTMENT	OBJECTIVES	YEAR	STATUS
PARKS	ONGOING		
	• Develop and implement plan for paperless office.	2020-2021	Ongoing
	• Actively seek and implement ways to conserve and protect water and soil, enhance air quality, limit the production and release of damaging pollutants, and protect wildlife.	2020-2021	Ongoing
	• Office Green Initiatives: Reduce waste production, reuse and recycle materials from facility and park operations, and handle hazardous and all other wastes according to lawful and safe procedures.	2020-2021	Ongoing
	• Actively seek and implement ways to conserve energy resources and investigate methods of applying alternative energy technologies.	2020-2021	Ongoing
	• Purchase products for use in facility and park operations, which minimize negative environmental impacts, taking into consideration the effects of product production, use, storage and disposal.	2020-2021	Ongoing
	• Protect and restore indigenous natural communities such as grass lands, woodlands & wetlands and promote the reclamation, acquisition, preservation & management of other open space areas, including river corridors, greenways & trails.	2020-2021	Ongoing
	• Acquire electric and propane vehicles and equipment as opportunities present.	2020-2021	Ongoing
	• Attend training on pesticide/herbicide reduction.	2020-2021	Ongoing
	• Continued LED replacements.	2020-2021	Ongoing
	• Provide education and interpretative opportunities for staff and public to increase appreciation for the natural world & promote environmentally conscious lifestyles, emphasizing selective consumption & low-impact resource use.	2020-2021	Ongoing
	• Continue to recycle paper, plastic and metals using waste hauler or scrap metal recyclers.	2020-2021	Ongoing
	• Use LEED guidelines when fiscally prudent in the construct of new facilities.	2020-2021	Ongoing
	• Implement Natural Areas Management Plan to establish long term goals.	2020-2021	Ongoing
	• Burn natural areas 1/3 each burn season, weather permitting.	2020-2021	Ongoing

Geneva Park District		Annual Goals and Objectives	
Goal #8	The Geneva Park District will strive to strengthen and maintain fiscal health and stability. Availability of funding and overall good financial health is a prerequisite for carrying out some of the goals and objectives of the District.		
DEPARTMENT	OBJECTIVES	YEAR	STATUS
ADMINISTRATION/	ONGOING		
FINANCE	<ul style="list-style-type: none"> Review Full & Part time salaries based on minimum wage & Exempt Employee Legislation. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Develop multi-year operating budget as a tool for future financial planning. 	2018-2021	Ongoing
	<ul style="list-style-type: none"> Continue to implement formal pricing strategy and guidelines for all District programs and operations. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Provide financial education to the board and public so as to provide a better understanding of the District's financial position and its relations to other micro- economic conditions. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Provide monthly Investment Reports to the Board at the Regular Board Meeting. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Provide monthly Revenue & Expenditure reports to the Board at the Regular Board Meeting. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Ensure safety of District's cash and investments while maximizing rate of return on investments. Return on investment is of secondary importance compared to the safety of investments. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Ensure annual tax levy includes new growth and inflationary increases to meet additional demand and maintain existing levels of services. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Issue biennial Limited General Obligation Bonds to fund the District's Capital Improvement Plan. Consider purchase of bonds to provide savings in bond issuance costs and generate investment income revenue. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Reduce dependence on Real Estate taxes by further diversifying revenue streams, reducing expenditures and/or introducing cost efficiencies where possible. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Maintain or improve District's credit rating. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Maintain Fund Balance Policy on an annual basis. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Maintain our Certificate of Achievement Award from GFOA demonstrating transparency and full disclosure in the District's financial statements. 	2020-2021	Ongoing
	<ul style="list-style-type: none"> Conduct quarterly departmental revenue/expense meetings to evaluate and control budget. 	2020-2021	Ongoing



Geneva Park District

2020

Master Plan Update Details

January, 2020

GENEVA PARK DISTRICT- FIVE YEAR CIP					
CONSTRUCTION FUND SUMMARY					
	2020-21	2021-22	2022-23	2023-24	2024-25
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES					
Investment Income	\$ 39,535	\$ 40,326	\$ 41,132	\$ 41,955	\$ 42,794
Bond Issues	1,647,098	-	1,696,882	-	1,748,170
Grant Revenue	200,000	225,000	-	-	-
Land Cash Revenue	50,000	50,000	50,000	50,000	50,000
Reimbursements	75,000	75,000	75,000	75,000	75,000
Farming Revenue	1,000	1,000	1,000	1,000	1,000
Donations- GPD Foundation	10,000	160,000	10,000	10,000	10,000
Audit Transfer	1,400,000	1,500,000	1,700,000	1,800,000	1,900,000
Fund Balance	-	-	-	-	-
Total Revenue	3,422,633	2,051,326	3,574,014	1,977,955	3,826,964
EXPENDITURES					
C-1100- PLANNING, CONSULTING, GRANT CONSULTANTS					
Landscape Architect C-1105	60,000	30,000	50,000	50,000	50,000
Architects/Engineers C-1106	200,000	60,000	60,000	60,000	60,000
Master Plan/Comm. Survey C-1108	-	-	-	45,000	45,000
Grant Consultant C-1120	7,000	7,000	7,000	7,000	7,000
Legal/ Bond Issue Expense C-1150	35,000	25,000	35,000	25,000	35,000
C-1200- BUILDINGS & IMPROVEMENTS					
SPRC C-1210	50,000	50,000	50,000	200,000	50,000
Sunset Fitness & Comm Ctr. C-1220	1,750,000	50,000	50,000	50,000	50,000
Parking Lot Repairs C-1230	58,000	112,989	217,946	139,348	150,000
Wheeler Maint. Facility C-1240	5,000	5,000	5,000	5,000	5,000
Sunset Swimming Pool C-1250	75,000	375,000	75,000	75,000	75,000
Mill Creek Swimming Pool C-1260	10,000	10,000	10,000	10,000	10,000
Roof Repairs C-1270	12,000	12,000	12,000	12,000	12,000
Tennis Courts C-1280	300,000	15,000	15,000	15,000	15,000
Envrionmental Green Initiatives C-1290	5,000	5,000	5,000	5,000	5,000
C-1300- PARKS, PLAYGROUNDS IMPROVEMENTS & ACQUISITIONS					
Skate Park C-1302	1,000	1,000	1,000	1,000	1,000
Bennett Pk Stream Stabiliz C-1304	2,500	2,500	2,500	2,500	2,500
Island Park C-1305	20,000	5,000	50,000	50,000	50,000
Island Park Bridge C-1306	2,000	2,000	2,000	2,000	2,000
Soccer Fields C-1307	2,500	2,500	2,500	2,500	2,500
Fox River Trail Repairs/Imp C-1308	30,000	30,000	30,000	30,000	30,000
Football & Lacrosse Fields C-1309	1,000	1,000	1,000	1,000	1,000
Baseball Fields & Parking C-1310	25,000	25,000	25,000	25,000	25,000
Park Trail Improvements C-1311	76,439	74,847	75,404	73,604	75,000
Play Equip Repairs/Replace C-1312	500,000	450,000	300,000	300,000	300,000
Community Gardens C-1313	5,000	5,000	5,000	5,000	5,000
Nature Playground C-1314	25,000	5,000	5,000	5,000	5,000
Stonecreek Mini Golf C-1331	10,000	10,000	350,000	10,000	10,000
Moore Park Sprayground C-1340	15,000	5,000	5,000	5,000	5,000
Land Acquisition C-1378	8,000	308,240	308,487	308,742	309,004

GENEVA PARK DISTRICT- FIVE YEAR CIP					
CONSTRUCTION FUND SUMMARY					
	2020-21	2021-22	2022-23	2023-24	2024-25
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
PF Maintenance Facility C-1398	10,000	10,000	10,000	10,000	10,000
Peck Farm C-1399	1,475,000	75,000	75,000	75,000	75,000
C-1400- LANDSCAPING & GROUNDSKEEPING					
Trees & Shrubs C-1450					
Natural Areas C-1455	10,000	10,000	10,000	10,000	10,000
Park Turf Treatment C-1457	40,000	40,000	40,000	40,000	40,000
C-1500- OPERATING EQUIPMENT & VEHICLES					
Vehicle & Maint Equipment C-1505	155,080	153,190	158,537	159,316	165,365
Office Equip Replacement C-1570	53,341	48,763	55,697	38,143	40,000
C-1600- RECREATION EQUIPMENT & REPAIRS					
Gymnastic Supplies C-1616	3,000	3,000	3,000	3,000	3,000
C-1900- CONSTRUCTION EMERGENCY REPAIRS & REIMBURSEMENT					
School/Park Facility Repairs C-1902	16,090	16,412	16,740	17,075	17,417
Emergency Maint & Repairs C-1903	50,000	50,000	50,000	50,000	50,000
WAS & HSS Gymnasiums C-1905	15,000	5,000	5,000	5,000	5,000
Total Expenditures	\$5,117,950	\$2,095,441	\$2,178,811	\$1,927,227	\$ 1,807,786
Surplus (Deficit)	(1,695,317)	(44,115)	1,395,203	50,728	2,019,178
Beginning Fund Balance	4,834,111	3,138,794	3,094,679	4,489,883	4,540,611
Plus YE Adjustments	-	-	-	-	-
Ending Fund Balance	3,138,794	3,094,679	4,489,883	4,540,611	6,559,789

**GENEVA PARK DISTRICT
CAPITAL IMPROVEMENT FUND - PROJECT DESCRIPTIONS
JANUARY 2020**

- C-1105 Landscape Architect - Retain landscape architects and engineers for the design, bidding and development phases of new park projects and renovating parks.
- C-1106 Architects/Engineers - Retain architect/engineer to review and determine grade elevation needs for park development, and to consult on new and existing facility/park design.
- C-1108 Master Plan/Community Survey/Consulting Fees – Retain consultants to assist in developing future master plans for growth and trends. Also to ensure current and future recreational and open space needs of the community are addressed as well as other planning and evaluation tools.
- C-1120 Grant Consultant – Retain grant consultant to prepare grant applications for County, State and Federal grants as they become available.
- C-1150 Legal and Bond Issue Expenses - Legal fees and bond issue expenses related toward capital improvements, land acquisition, etc. Includes Geneva Park District general counsel, bond counsel, and financial analysis firm.
- C-1210 Stephen D. Persinger Recreation Center – Maintenance, repairs and improvements for entire building and outdoor landscape areas including floor surfaces, locker rooms, weight room, and program rooms. Net revenue from this facility needed for future expansion and repairs.
- C-1220 Geneva Community Center/Sunset Racquetball & Fitness Center Repairs – Maintenance, repairs and improvements for entire building and outdoor landscape areas including floor surfaces, locker rooms, weight room, and program rooms. Net revenue from this facility needed for future expansion and repairs.
- C-1230 Parking Lot Repairs - Sealcoating, patching, resurfacing, and striping of parking lots, asphalt trails, certain basketball courts and replacement of parking barriers and lights as necessary.
- C-1240 Wheeler Park Maintenance Facility – Improvements and repairs to buildings and grounds, including greenhouses.
- C-1250 Sunset Swimming Pool – Repair, improve or expand Sunset Pool. Net revenue from this facility needed for future expansion and repairs.
- C-1260 Mill Creek Pool – Repair or improve Mill Creek Pool.
- C-1270 Roof Repairs – Roofing repairs to all Geneva Park District buildings.
- C-1280 Tennis Courts - New tennis courts and court repairs including lights.
- C-1290 Environmental Green Initiatives – Purchase materials or equipment to assist in achieving the Park District's goal to increase recycling and incorporate other energy efficient green initiatives.
- C-1302 Skate Park – Repairs, improvements and new amenities to skate facility.

- C-1304 Bennett Park –Improvements and restoration to the shoreline at Bennett Park, Good Templar acquisition and Bennett North.
- C-1305 Island Park & Old Mill Park - Vegetation protection & landscaping. Future wall replaced at Northeast section of Island. Erosion control measures at Island Park and Old Mill Park. Maintenance and repairs to Old Mill Park hardscape.
- C-1306 Island Park Bridges – Repairs/replacement of the Island Park bridges.
- C-1307 Soccer Fields –Repair existing and construct new soccer fields and parking.
- C-1308 Fox River Trail Improvements – Signage, asphalt or sealcoating to existing path system. Includes paths at the Nicor Trail and other regional trails.
- C-1309 Football Fields - Repair existing and construct new football fields and parking.
- C-1310 Baseball Fields & Parking – Repair existing and construct new baseball fields and parking.
- C-1311 Park Trail Improvement – Signage, asphalt or sealcoating to the Peck Farm Paths, small bike trails within neighborhood & community parks.
- C-1312 Repairs and Replacement of Park Amenities and Play Equipment – Repairs and replacement of existing park amenities and playground equipment as necessary per schedule including landscaping and Fibar playground surface.
- C-1313 Community Gardens – Funds for the development of Community Garden Plots in partnership with the City of Geneva and the Kane County Forest Preserve.
- C-1314 Nature Playground – Funds for the maintenance and repair of the Nature Playground at Peck Farm Park.
- C-1331 Stonecreek Mini Golf - Repairs or improvements to the miniature golf course. Net revenue from this facility needed for future expansion and repairs.
- C-1340 Moore Park Sprayground - Repairs to Moore Park and Sprayground.
- C-1378 Land Acquisition - Land acquisition and related items such as surveys, appraisals, etc.
- C-1398 Peck Farm Maintenance Facility - Improvements and repairs to the facility and grounds.
- C-1399 Peck Farm Park – Improvements to the lake, habitat restoration, tree plantings, path system. Phase III & IV including Units D and stewardship as dictated by 2002 Peck Farm Master Plan. Maintenance and repair of historic buildings.
- C-1450 New Trees and Shrubs - Replacement of trees and shrubs for any existing park as needed. Includes Ash tree replacement and GPD Foundation Living Tree Program projects.
- C-1455 Natural Areas – Repairs or improvements to natural areas throughout the district. Stewardship services for all parks other than Peck Farm Park.

- C-1457 Park Turf Treatment - Re-seed and fertilize parks. Contract with weed spraying company to control broadleaf weeds in all parks.
- C-1505 Vehicle and Maintenance Equipment - Replace existing and purchase new vehicles and operating equipment as per schedule. Major repairs to equipment.
- C-1570 Office Equipment Replacement – Purchase new office equipment, such as desks, file cabinets, printers, fax machines, computers and software and hardware for network system, etc.
- C-1616 Gymnastics Supplies - Purchase new equipment such as exercise mats and gymnastics apparatuses for the gymnastics program at the high school and tumbling equipment at the community center.
- C-1902 School District/Park District Facility Repairs - Joint capital improvement projects, and repair and maintenance of the Kids' Zone Before and After School Program sites as well as other school district buildings where Park District programs are conducted.
- C-1903 Emergency Maintenance and Repairs - Emergency maintenance and repairs to existing facilities, parks, etc. that are not anticipated or budgeted. Emergency tree removal due to storm damage is included in this account. Weather related phone, internet, and cable emergency repair.
- C-1905 Western Avenue and Harrison St. Gymnasiums - Maintenance and repairs of Western Avenue School and Harrison Street School Gymnasiums. These improvements would be joint projects with the school district. Presently have a long-term interest-bearing account with school district for future major repairs. Includes bleacher improvements as required by State of Illinois.

SRA Fund - Member contribution for Special Recreation services through FVSRA including inclusion services and any other expenditures associated with special needs and/or ADA accessibility. Improvements to facilities and parks to implement and complete the Park District's ADA Transition Plan.

**GENEVA PARK
DISTRICT
CAPITAL IMPROVEMENT FUND - FIXED COST ITEMS
JANUARY 2020**

- Replace, repair and purchase additional playground equipment as needed.
- Replace, repair and purchase additional picnic tables, benches, bleachers, recycling containers, signs and drinking fountains as needed.
- Replace, repair and purchase additional vehicles as needed.
- Replace, repair and purchase additional maintenance equipment as needed.
- Resurface parking lots, replace lights and barriers as needed.
- Resurface tennis courts, repair fencing and lights as needed.
- Replace, repair and maintain buildings as needed.
- Replace, repair and maintain restrooms as needed.
- Replace and purchase additional trees as needed. Removal of Ash trees and other hazardous trees.
- Replace, repair and maintain ball diamond lights, fencing and grounds as needed.
- Replace, repair and maintain football fields & irrigation as needed.
- Replace, repair and maintain soccer & lacrosse fields as needed.
- Resurface, sealcoat and repair all bike/pedestrian trails as needed.
- Replace, repair and maintain office equipment as needed.
- Replace, repair and maintain computer system as needed.
- Provide payment for legal fees and bond issue expenses as needed.
- Provide consulting for Community Survey, Master Plan and other planning and evaluation tools.
- Provide payment for architectural and engineering expenses as needed.
- Replace and maintain Stone Creek Miniature Golf Course building and the Links Disc Course equipment & utilities, landscaping & golf holes as needed.
- Replace, repair and improve Wheeler Park Maintenance Garage as needed including painting and roof repairs and adding indoor space as needed.
- Replace, repair and maintain Community Gardens as needed.

- Replace, repair and maintain Wheeler Greenhouses as needed.
- Replace, repair and maintain Western Avenue School Gym/Park, Harrison Street School Gym and Friendship Station Preschool, Kids' Zone Before and After School Program buildings, tennis courts, grounds and equipment as needed.
- Repair, replace and maintain Sunset Pool buildings, lighting, parking lot, equipment and landscaping as needed.
- Repair, replace and maintain Mill Creek building, lighting, parking lot, equipment and landscaping as needed.
- Replace, repair and maintain the Stephen D. Persinger Recreation Center and Sunset Community Center buildings, grounds and equipment as needed.
- Replace, repair and maintain the Peck Farm Park Interpretive Center, maintenance facility, buildings, grounds, and equipment and as needed including house windows, front door, basement and cupola.
- Replace, repair and maintain Hawks Hollow facility and equipment as needed.
- Repair/replace 3-Sided Barn and Orientation Barn siding.
- Replace, repair and maintain Skate Park facility and equipment as needed.
- Replace, repair and maintain Moore Park Sprayground equipment, surfacing & landscaping as needed.
- Replace, repair, maintain and enhance natural areas and incorporate best practices for natural area maintenance including invasive species removal and controlled burning.
- Provide funds for grant projects to match secured grant funding received through grant consultant.
- Obtain surveys, appraisals etc. and incur any other expenditures associated with land acquisition.
- Repair, replace and maintain gymnastics equipment as needed.
- Purchase OSHA and other safety equipment as needed.
- Replace, repair or retrofit equipment and facilities per ADA requirements.
- Replace, repair and maintain permanent landscaped areas as needed.
- Replace, repair and maintain River Park property and amenities as needed.
- Capital improvements associated with Playhouse 38.

GENEVA PARK DISTRICT																	
VEHICLE/ EQUIPMENT REPLACEMENT SCHEDULE																	
									FY								
			YEAR	ORIG					REPLACE	REPLACE							
DESCRIPTION	ASSET#	LOC	ACQ	COST	MILES	SALVAGE	LIFE/YRS	RESERVE	DATE	COST	NET	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Vehicles																	
2010 Ford 15 Passenger Van	206	Rec	2010	40,730	24,200	3,566	13	4,327	2023	59,813	56,248			56,248			
2014 Ford F250 4x4 w/ plow & gate	214	Peck Fields	2014	31,370	15,400	3,465	10	3,869	2024	42,159	38,693				38,693		
2018 Ford F450 Dump Truck	208	Wheeler	2018	33,129	14,700	3,660	10	4,086	2028	44,523	40,863						
2009 Dodge Van	213	Rec	2009	18,201	80,100	1,409	15	1,797	2024	28,357	26,948				26,948		
2016 Ford F150 (security)	218	Security	2016	25,180	22,400	4,455	6	4,269	2022	30,066	25,611		25,611				
2010 Ford 4X4 Dump	209	Wheeler	2010	33,694	14,900	3,722	10	4,156	2020	45,282	41,560						
2019 Ford F450 Bus (26 passenger)	217	Rec	2019	107,000	-	8,282	15	10,561	2034	166,703	158,421						
2013 Ford F250 Pickup 4x4 with snow	207	Wheeler	2013	28,245	18,500	2,865	11	3,294	2024	39,098	36,233				36,233		
2018 Ford 4x4	200	Wheeler	2018	27,519	35,000	3,344	9	3,618	2027	35,906	32,562						
2015 Ford Dump	216	Peck	2015	39,085	5,300	3,964	11	3,276	2026	40,000	36,036						36,036
2013 Chevy 2500 4x4	201	Wheeler	2013	30,042	19,000	3,651	9	3,950	2022	39,198	35,547		35,547				
2014 Ford F250 4x4 w/ snow plow	202	Wheeler	2014	28,295	10,000	3,438	9	3,720	2023	36,919	33,480			33,480			
2015 Ford 4x4	203	Peck	2015	30,635	8,900	3,384	10	3,779	2025	41,171	37,787					37,787	
2015 Ford 4x4 liftgate	204	Peck	2015	31,485	14,200	3,478	10	3,884	2025	42,313	38,835					38,835	
2014 Ford F250 4x4 Super Cab	219	Wheeler	2014	25,645	32,400	3,471	8	3,627	2022	32,486	29,015		29,015				
2016 Ford F150	221	Peck	2016	25,180	9,300	3,060	9	3,310	2025	32,854	29,794					29,794	
2008 Ford F-450 Flatbed	205	Wheeler	2008	33,544	11,800	2,937	13	3,563	2021	49,260	46,324	46,324					
2017 Chevy Volt	220	Rec/Peck	2017	31,441	1,900	4,256	8	4,447	TBD	39,829	35,573						
2014 Ford F250 4x4 Crew Cab	212	Parks Supt	2014	31,484	31,500	3,826	9	4,139	2023	41,079	37,254			37,254			
2014 Ford F-250 4x4 w/snow plow	215	Wheeler	2014	28,295	17,500	2,870	11	3,300	2025	39,167	36,297					36,297	
2011 Ford F-250 4X4	210	Wheeler	2011	30,464	30,900	3,090	11	3,553	2022	42,169	39,080		39,080				
Facility Manager Truck							10										
Tractors																	
					Hrs												
2001 John Deere gator	99	Wheeler	2001	7,428	2,000	-	no replace	-	TBD	-	-						
2011 Skidsteer	152	Wheeler	2011	48,757	1,750	2,975	20	4,254	2031	88,061	85,086						
ABI Force Ballfield Machine	100	Ballfields	2019	22,270	-	3,940	6	3,775	2025	26,592	22,652					22,652	
2016 Smithco Ballfield Machine	101	Ballfields	2016	19,763	150	4,154	5	3,751	2021	22,910	18,756	18,756					21,743
2014 Laser Grader	162	Ballfields	2014	13,244	n/a	2,028	7	2,037	2021	16,288	14,259	40,000					
2015 Kubota Tractor	154	Peck	2015	10,805	300	1,096	11	1,260	2026	14,957	13,861						13,861
2012 Kubota M7040 Loader Tractor	151	Peck	2012	31,422	600	2,580	14	3,211	2026	47,529	44,949						44,949
2006 Belfco overseeder	161	Peck	2006	9,795	n/a	575	21	840	2027	18,222	17,647						
2018 (polaris) Ranger 900	97	Peck	2018	18,779	1,350	2,074	10	2,316	2028	25,237	23,163						
Mowers																	
2018 Land Pride Flex Mower	164	Peck	2018	13,250	n/a	808	20	1,156	2038	23,931	23,123						
2015 Scag mower	105	Wheeler	2015	10,185	725	1,802	6	1,727	2021	12,161	10,359	25,000					
2016 Scag mower	110	Wheeler	2016	10,167	700	2,137	5	1,930	2021	11,787	9,649	25,000					28,982
2016 Kubota RTV 1100- no plow	111	Peck	2016	21,697	100	2,937	8	3,068	2024	27,484	24,548				24,548		
2016 Kubota RTV 1100- with plow	112	Wheeler	2016	21,697	100	2,201	11	2,530	2027	30,034	27,833						
2016 Scag 72" Mower	113	Wheeler	2016	12,046	325	2,131	6	2,042	2022	14,384	12,252		12,252				
2016 Scag 72" Mower	114	Wheeler	2016	12,046	1,025	1,845	7	1,853	2023	14,815	12,970			12,970			
2017 Scag 72" mower	115	Wheeler	2017	12,311	425	1,886	7	1,894	2024	15,141	13,255				13,255		
2017 Scag 72" mower	116	Wheeler	2017	12,311	375	2,588	5	2,337	2022	14,272	11,684		11,684				
2018 Scag mower	108	Peck	2018	11,447	1	2,025	6	1,941	2024	13,668	11,643				11,643		
2018 Scag mower	109	Peck	2018	11,447	1	2,406	5	2,173	2023	13,270	10,864			10,864			
John Deere WAM 1600	106	Wheeler	2019	47,488	1	8,402	6	8,050	2025	56,703	48,302						48,302
2019 Vermeer C1500 Wood Chipper	133	Wheeler	2018	45,995	10	3,776	14	4,700	2032	69,572	65,795						
2008 Woods mower	165	Peck	2008	8,497	n/a	518	20	741	2028	15,347	14,828						
2009 Flat bed trailer	254	Peck	2009	5,400	n/a	418	15	533	2024	8,413	7,995				7,995		
2015 Aluminum Trailer	253	Wheeler	2015	3,591	n/a	211	21	308	2036	6,680	6,469						
2016 Atlas Enclosed Trailer	252	Ballfields	2016	6,766	n/a	-	20	611	2036	12,220	12,220						
2019 Richland Mow Trailer	249	Wheeler	2019	5,795	n/a	449	15	572	2034	9,028	8,580						
2011 Skid Steer Trailer	256	Wheeler	2011	5,395	n/a	418	15	533	2026	8,405	7,988						7,988
2004 trailer	255	Wheeler	2004	935	n/a	72	15	92	TBD	1,457	1,384						
2006 Ballfield Trailer	251	Peck	2006	1,595	n/a	123	15	157	TBD	2,485	2,362						
2008 Flatbed Trailer	250	Wheeler	2008	5,215	n/a	404	15	515	2023	8,125	7,721			7,721			
TOTALS (C-1505)																	
				\$ 1,178,200		\$ 133,169		\$ 145,431		\$ 1,617,527	\$ 1,484,358	\$ 155,080	\$ 153,190	\$ 158,537	\$ 159,316	\$ 165,365	\$ 201,860

**GENEVA PARK DISTRICT PARK ACREAGE
JANUARY 2020**

<u>EXISTING</u>	<u>ACRES</u>	<u>OWNED</u>	<u>LEASED FROM</u>
1 7th Street Park	1.0		Library
2 Arline "Kay" Lovett Park	5.0	X	
3 Batavia Highlands	1.0	X	
4 Bennett Park / Bennett North	9.57	X	
5 Braeburn Park	5.5	X	
6 Bricher Park	1.96	X	
7 Carriage Crest Park	3.8	X	
8 Clover Hills Park	4.1	X	
9 Community Gardens	2.0		County/City
10 Deerpath Park	2.5	X	
11 Don Forni Park	8.5	X	
12 Dryden Park	5.7	X	
13 Eaglebrook Park	5.36	X	
14 Elm Street Park	4.2		City
15 Esping Park	8.0	X	
16 Fargo Park	1.39	X	
17 Fourth Street School/Park	2.0		Schools
18 Frank Burgess Park	2.2	X	
19 Garden Club Park/	.6		City
20 Good Templar Acquisition	6.0	X	
21 Harrison St. School/Park	8.0		Schools
22 Hathaway Park	13.84	X	
23 Island Park	11.5	X	
24 Jaycee Park	1.0	X	
25 Linden Park	1.2	X	
26 Lions Park	5.3	X	
27 Marjorie Murray Park and Courts	1.5		Schools
28 Meadows Park	1.5	X	
29 Michael Arbizzani Park	2.0	X	
30 Mill Creek Community Park	34.1	X	
31 Moore Park	13.7	X	
32 Old Mill Park	1.2	X	
33 Peck Farm Park	384.1	X	
34 Pepper Valley Park	8.59		Pepper Valley
35 Preston Park	1.0	X	
36 Randall Square Park	6.0	X	
37 River Park	2.7	X	
38 Sandholm Woods Park	5.5	X	
39 Shannon Park	1.8	X	
40 South Street Fields	17.0		City
41 Somerset Park	2.8	X	
42 Sterling Manor Park	4.9	X	
43 Sunrise Park	4.4	X	
44 Sunset Park	18.0	X	
45 Terney Park	1.0	X	
46 Washburn Park	2.8	X	
47 Weaver Park	2.0	X	
48 Wellington Park	.5	X	
49 Western Ave. School/Park	13.0		Schools
50 Wheeler Park	57.3	X	
51 Williamsburg Park	4.5	X	
	51	40	11
	713.11	652.52	60.59

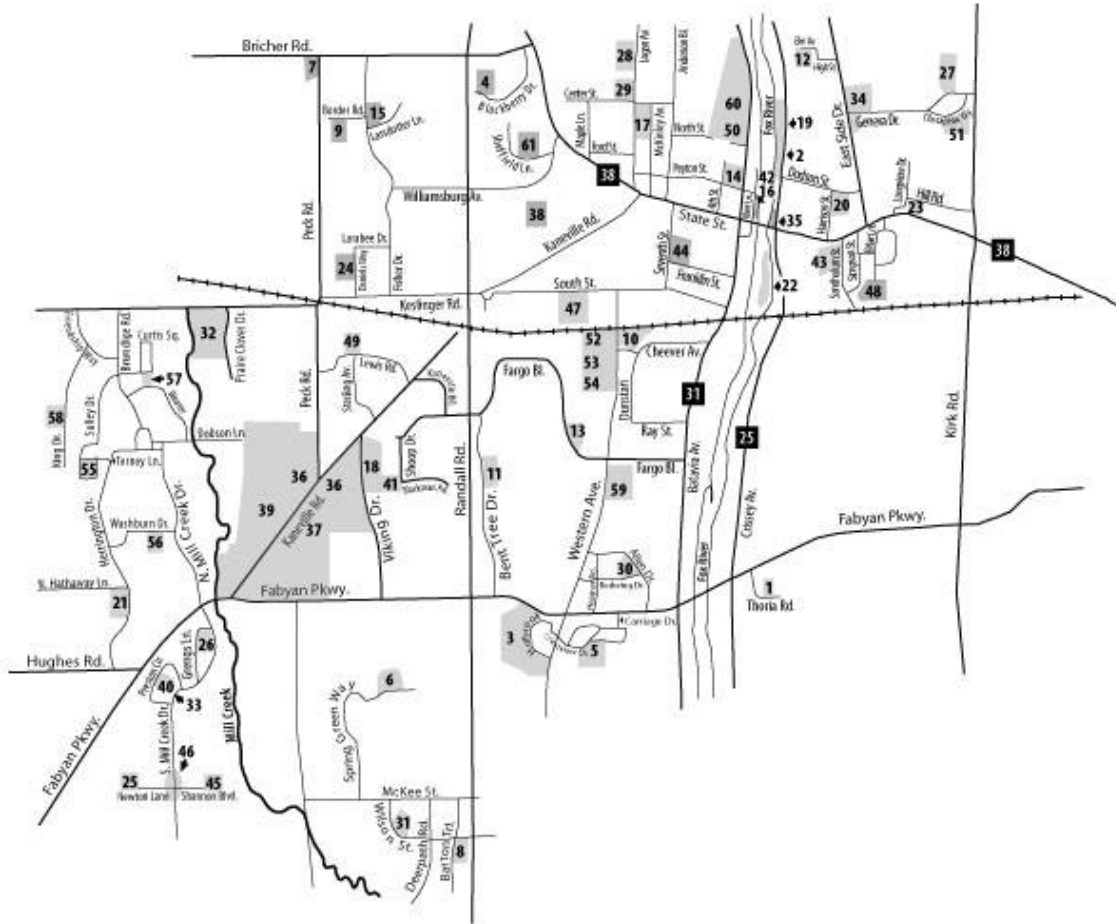
PROPOSED

- | | | |
|----|----------------------------------|------------------|
| 1. | Mill Creek Parks | TO BE DETERMINED |
| 2. | Settlements of La Fox Parks | TO BE DETERMINED |
| 3. | Landmeier Property – Batavia | TO BE DETERMINED |
| 4. | Land Acquisition per Master Plan | TO BE DETERMINED |

MAP	PARK NAME	ACREAGE	ADA Accessible Parks	Administration Office	Baseball Diamond	Basketball Court (Outdoor)	Fishing	Fitness Center	Football Field	Gymnasium	Horse Shoes	Ice Skating (Outdoor)	Meeting Room	Miniature Golf/Disc Golf	Natural Areas	Nature Center	Picnic Area	Playground	Racquetball	Rental Pavilion	Recreational Building	Skate Park	Water Sprayground	Soccer Field	Swimming	Tennis Courts (Outdoor)	Trail	Warming House (Ice Risk)
1	Batavia Highlands Park	1.0																										
2	Bennett Park / Bennett North	3.4																										
3	Braeburn Park	5.5																										
4	Bricher Park	1.9																										
5	Carriage Crest Park	3.8																										
6	Clover Hills Park	4.1																										
7	Community Gardens at Prairie Green	2.0																										
8	Deerpath Park	2.5																										
9	Don Forni Park	8.5																										
10	Dryden Park	5.7																										
11	Eagle Brook Park	5.4																										
12	Elm Street Park	4.2																										
13	Fargo Park	1.4																										
14	Fourth Street School/Park	2.0																										
15	Frank K. Burgess Park	2.2																										
16	Garden Club Park	0.6																										
17	Geneva Community High School																											
18	Geneva Middle School Campus																											
19	Good Templar Acquisition	6.0																										
20	Harrison Street School/Park	8.0																										
21	Hathaway Park	13.8																										
22	Island Park	11.5																										
23	Jaycee Park	1.0																										
24	Kay Lovett Park	5.0																										
25	Levi Newton Park	2.5																										
26	Linden Park	1.2																										
27	Lions Park	5.3																										
28	Logan Street Fields																											
29	Marjorie Murray Park	1.5																										
30	Meadows Park	1.5																										
31	Michael Arbizzani Park	2.0																										
32	Mill Creek Community Park	34.1																										
33	Mill Creek Pool																											
34	Moore Park	13.7																										
35	Old Mill Park	1.2																										
36	Peck Farm Park Athletic Fields																											
37	Peck Farm Park Interpretive Center	384.1																										
	PFP - Butterfly House																											
	PFP - Hawks Hollow Nature Playground																											
38	Pepper Valley Park																											

GENEVA PARK DISTRICT PARK MAP

JANUARY 2020



GENEVA PARK DISTRICT PLAYGROUND
EQUIPMENT AND FACILITIES JANUARY 2020

Playground	Year Installed	Estimated Replacement Year
Linden Park	2016	2030-2031
Batavia Highlands Park	2016	2029-2030
Don Forni Park	2016	2030-2031
Shannon Park*	2016	2031-2032
Pepper Valley Park	2016	2033-2034
Stanley Esping Park	2017	2036-2037
Arline "Kay" Lovett Park	2017	2037-2038
Michael Arbizzani Park	2017	2037-2038
SPRC Indoor Playground	2008	2022-2023
Clover Hills Park	2019	2039-2040
Bricher Park	2004	2019-2020
Burgess Park	2018	2036-2037
Elm Street Park	2018	2038-2039
Preston Park	2018	2038-2039
Seventh Street Park	2000	2019-2020
Marjorie Murray Park	2003	2021-2022
Fourth Street School Park	1999	2019-2020
Dryden Park	2003	2021-2022
Hathaway Park	2005	2023-2024
Moore Park	2005	2023-2024
Williamsburg Park	2005	2024-2025
Harrison Street School Park	1996	2019-2020
Western Street School Park	2003	2022-2023
Carriage Crest Park*	2006	2025-2026
Jay-Cee Park	2006	2025-2026
Mill Creek Community Park	2006	2026-2027
Randall Square Park	2007	2026-2027
Wellington Park	2007	2027-2028
Braeburn Park*		TBD
Sterling Manor Park	2011	2029-2030
Deerpath Park	2012	2032-2034
Island Park	2012	2031-2032
Fargo Park	2013	2033-2-34
Lions Park	2013	2032-2033
Peck Farm Park / Hawks Hollow	2013	2027-2028
Meadows Park	2014	2034-2-35
Washburn Park	2014	2034-2035
Eagle Brook Park	2014	2028-2029
Terney Park	2015	2035-2036
Weaver Park	2015	2035-2036
Wheeler Park	2015	2028-2029
Bennett Park		TBD

GENEVA PARK DISTRICT PLAYGROUND
EQUIPMENT AND FACILITIES JANUARY 2020

Levi Newton Park*		TBD
Old Mill Park		TBD
Somerset Park*		TBD
Sunrise Park		TBD
Winding Creek Park	2020	2039-2040
* Shared Park with Batavia Park District		

Geneva Park District						
Master Plan						
Technology Needs						
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Computers						
<i>(7-10 Computers Replaced every 4-5 years)</i>		\$ 19,000	\$ 23,000	\$ 28,000	\$ 34,500	\$ 16,500
Servers						
<i>(replaced every 5 years if needed)</i>						
SQL Server		\$ -	\$ -	\$ -	\$ -	\$ -
Exchange Server		\$ -	\$ -	\$ -	\$ -	\$ -
Econnect Server		\$ -	\$ -	\$ -	\$ -	\$ -
Offsite Backup Software		\$ 6,351	\$ 6,541	\$ 6,738	\$ 6,940	\$ 7,148
Hubs/Switches/Modems		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
		\$ 7,351	\$ 7,541	\$ 7,738	\$ 7,940	\$ 8,148
Annual Expenses for Software Maintenance/ Licenses						
SSL Certificate (secure econnect access for users)		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Firewall/ Anti Virus Software		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
MSI Financial Software Maintenance		\$ 4,054	\$ 4,176	\$ 4,301	\$ 4,430	\$ 4,563
Time & Attendance Software		\$ 3,024	\$ 3,114	\$ 3,208	\$ 3,304	\$ 3,403
Recreation Software Maintenance		\$ 12,734	\$ 13,371	\$ 14,039	\$ 14,741	\$ 15,478
Website Employment Application Software		\$ 788	\$ 812	\$ 836	\$ 861	\$ 887
Time Clock Plus Upgrade		\$ -	\$ 10,000	\$ -	\$ -	\$ -
Microsoft SQL Server License		\$ -	\$ -	\$ -	\$ -	\$ -
Email Gateway Service (spam protection)		\$ 650	\$ 650	\$ 650	\$ 650	\$ 650
Annual Internet Service		\$ 3,470	\$ 3,574	\$ 3,682	\$ 3,792	\$ 3,906
		\$ 26,720	\$ 37,697	\$ 28,716	\$ 29,778	\$ 30,887
Software Upgrades						
Windows 10 Computer Upgrade		\$ 12,500	\$ 10,000	\$ -	\$ -	\$ -
Server and Outlook Upgrade		\$ 18,500				
Software Program Upgrades		\$ 3,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
		\$ 34,000	\$ 11,500	\$ 1,500	\$ 1,500	\$ 1,500
Additional Hardware						
Fax Machines (replaced every 4 years or as needed)		\$ -	\$ -	\$ -	\$ -	\$ -
Small Copy Machines (2 replaced every 5-7 years or as needed)		\$ -	\$ -	\$ -	\$ -	\$ -
Large Copy Machine (replaced every 5-7 years or as needed)		\$ -	\$ -	\$ -	\$ -	\$ -
Printers Replacement (replaced every 4 years or as needed)		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
IPAD Chargers		\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
Off Site File Backup System		\$ 7,500	\$ 7,500	\$ 7,725	\$ 7,957	\$ 8,195
Misc Equipment- Speakers, Sound Bars, Scanners, PCs		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
DSL Equipment		\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
Rectrac Hardware for Seasonal Facilities		\$ -	\$ -	\$ -	\$ -	\$ -
Computer Hardwiring		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Computer Backup Batteries Replacement		\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
ESI Phones Replacement		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
		\$ 11,300	\$ 11,300	\$ 11,525	\$ 11,757	\$ 11,995
IT Annual Maintenance Contract (AMI)		\$ 37,000	\$ 38,110	\$ 39,253	\$ 40,431	\$ 41,644
Estimated Total Per Fiscal Year		\$ 135,371	\$ 129,148	\$ 116,732	\$ 125,906	\$ 110,674
Total Operating Budget		\$ 63,720	\$ 75,807	\$ 67,969	\$ 70,209	\$ 72,531
Total Capital Budget		\$ 71,651	\$ 53,341	\$ 48,763	\$ 55,697	\$ 38,143

**GENEVA PARK DISTRICT
NEW VEHICLES AND MAINTENANCE EQUIPMENT
2019-2020**

The Board of Commissioner previously approved the 2019 auction and replacement of the following:

<u>Veh #</u>	<u>Year</u>	<u>Description</u>	<u>Location</u>	<u>MILES</u>	<u>Estimated Replacement Date</u>
<u>Vehicles</u>					
209	2009	Ford F-450 4X4 Dump	Wheeler	17,398	2019-2020
<u>Equipment</u>					
103	2014	Mower (Scag)	Wheeler	n/a	2019-2020
106	2014	Mower (Scag)	Wheeler	n/a	2019-2020
133	2006	Morbark Wood Chipper	Wheeler	n/a	2019-2020
100	2016	Smithco Ballfield Machine	Peck	n/a	2019-2020

The Following vehicles may be presented for Board approval to be auctioned off and replaced during 2020.

#205	2008 Ford F-450 Flatbed
#101	2016 Smith-Co Ballfield Machine
#162	2014 Laser Grader
#105	2015 Scag Zero Turn Mower
#110	2016 Scag Zero Turn Mower

**GENEVA PARK DISTRICT
FUTURE FULL TIME AND PART TIME PERSONNEL
2020-2021**

Administration-Assistant Superintendent of Finance & Personnel

Recreation-Assistant Superintendent of Recreation

Peck Farm Park-Additional Part-time Naturalist/Program Specialist, Butterfly House Attendants & Museum Attendants

Parks Department-Nothing at this time.

**GENEVA PARK DISTRICT
FUTURE OFFICE EQUIPMENT
2020-2021**

Facilities - Nothing at this time.

FUTURE FACILITY NEEDS

2020-2021

SUMMARY

- Adopt red metal barn into Nature Center at Peck Farm Park or Program/Rental Space.
- Integrate Peterson property into Master Plan utilizing, repurposing or demolishing existing buildings.
- Construct or repurpose an additional storage building at Peck Farm Park Maintenance Facility.
- Implement plan for paths, picnic tables, natural areas, wildflower restoration, formal gardens, etc. throughout the Park District.
- Develop bike/pedestrian trails to link with existing paths. Consult City Strategic Plan/Kane County approved trail maps.
- Plan and budget accordingly to develop parks in Mill Creek development if space becomes available.
- Acquire land to develop new neighborhood & community parks in the future.
- Continue constructing new game and practice fields for soccer, lacrosse, baseball and football fields as necessary.
- Expand Mini Golf Hut for year round use.
- Restore Historic Windows of Peck House.
- Implement plan for bike trail on Peck Farm Park North (this will complete bike trail from 2002 Master Plan).
- Mitigate basement leaking and structural integrity of Peck House.
- Pre-school.
- Landmeier farm property development.
- Family Restrooms – Sunset Pool
- Sunset Community Center Racquetball Court renovation.

FUTURE CAPITAL PROJECTS OR EQUIPMENT
2020-2021

(No specific order)

- Repair retaining wall at south Island Park access.
- Remove tree stumps in all parks.
- Maintain and expand natural areas and open spaces.
- Continue to develop the Community Garden plots including additional beds as needed.
- Complete Good Templar Acquisition restoration.
- Complete Peck Lake restoration, prairie restorations, boardwalks and storm water wetland mitigation.
- Complete Peck Farm Master Plan Phases III & IV, which includes Units D and formal gardens.
- Continue over-seeding prairie and wetlands at Peck Farm Park and other natural areas.
- Repair basement walls at the Peck house.
- Develop educational, office, storage and meeting spaces at Peck Farm Park.
- Implement plan for infield/outfield repairs on baseball fields including laser grading.
- Replace hut and replace carpet as needed at Stone Creek Mini Golf.
- Continue to upgrade outdoor Ice Rinks installed.
- Replace SPRC Kids Korral Playground structure.
- Phase III Sunset.
- Continue with annual pool repairs and research new slide towers and other play features at Sunset Pool & Mill Creek Pool.
- Restore windows of Peck House.
- Develop Bennett North property.
- Repair or replace racquetball courts.
- Small ballfield renovation @ Sunset \$40,000.
- Island Restroom Renovation.

FINANCE – REVENUES

2020

The Geneva Park District has determined the need to have user fees from programs and facilities financially assist the Capital Budget and Recreation Budget. For these two budgets to progress, this philosophy should continue into the future. For example, the Recreation Budget cannot and does not exist on taxes alone. A major portion of the Recreation Budget is supported by user fees from residents as well as non-residents. The Capital Budget has been supported each year from revenues generated from programs and facilities by transferring \$100,000 to \$750,000 to this fund prior to the audit. Revenues generated contribute greatly to the present success of the Geneva Park District and its citizens.

PECK FARM PARK MASTER PLAN

Current Peck Farm Park Master Plan was approved by the park board in 2002 for Phases III and IV, Units A-F and formal gardens.

-Formal Gardens, Boundary Markers, Sun Dial, Solstice & Peck Farm Park North Trail.

Peck Farm Park Master Plan was incorporated into the Geneva Park District Master Plan in 2014.

Future Development of Peterson Property.

GENEVA PARK DISTRICT MASTER PLAN

The Geneva Park District Master Plan will be updated in 2024.

PDRMA REVIEW 2014-2015 COMPLETED

The Geneva Park District will be up for reaccreditation in 2023.

GENEVA PARK DISTRICT COMMUNITY SURVEY

A new Community Survey will be distributed to residents pending board approval in 2020.

DISTINGUISHED AGENCY REVIEW

The Geneva Park District will be up for reaccreditation in 2022-2023.

2020 BUDGET CALENDAR

February 19, 20 & 21 (WEDNESDAY, THURSDAY, FRIDAY)

- First meeting of proposed budget review with Director
- Wednesday-Nicole
- Thursday-Trish
- Friday-Jerry

February 26, 27 & 28 (WEDNESDAY, THURSDAY & FRIDAY)

- Second meeting of proposed budget review with Director
- Wednesday-Nicole
- Thursday-Trish/Jerry
- Friday-Nicole

March 11, 12 & 13 (WEDNESDAY, THURSDAY & FRIDAY)

- Third meeting of proposed budget review with Director
- Wednesday-Jerry & Nicole
- Thursday-Nicole & Trish
- Friday-Nicole

March 18, 19 & 20 (WEDNESDAY, THURSDAY & FRIDAY)

- Fourth and final meeting of proposed budget review with Director if needed

March 23 - 27 (MONDAY – FRIDAY)

- Christy Finalize Budget

PLEASE NOTE: March 30-April 3 is Spring Break

April 6-10

- Finance Committee meeting to review proposed budget
- Pat Lenski & Jay Moffat

April 20 (MONDAY)

- Finance Committee to present proposed budget at regular scheduled meeting for possible approval
- Review of Preliminary Budget Appropriation Ordinance at regular scheduled meeting

May 18 or June 15 (MONDAY)

- Budget Appropriation Ordinance hearing and approval at regular scheduled meeting

2020 PERSONNEL EVALUATION CALENDAR

January 6th-17th (MONDAY-FRIDAY)

- All Full-time evaluations given to Staff to complete 1/6/20 & return by 1/17/20
- Supervisors to review & comment January 20th -February 7th
- Include a list of employee's accomplishments for the past year
- Includes employee succession status: promote, develop, retain, replace/remove

FEBRUARY 7th-14th (FRIDAY-FRIDAY)

- Evaluations review by the Director

FEBRUARY 28th (FRIDAY)

- All evaluations complete & reviewed with employees
- Follow up meetings with Director as needed
- Department Heads provide recommendations to Director
- Director sets recommendations for committee

MARCH 12th (THURSDAY)

- Personnel & Policy Committee meeting to review recommendations
- Pat Lenski & Susan VanderVeen

March 16th (MONDAY)

- Personnel & Policy Committee to present recommendations at the regular scheduled meeting in executive session

MEMORANDUM

TO: Geneva Park District Board of Commissioners

From: Christy Powell, Superintendent of Finance

C: Sheavoun Lambillotte, Executive Director

Date: January 20, 2020

RE: Resolution and Update to Sexual Harassment Policy

Changes made in 2019 to the State Officials and Employees Ethics Act now mandate all local governments to adopt an ordinance or resolution amending their existing sexual harassment policies to incorporate a mechanism for reporting and independent review of allegations of sexual harassment made against an elected official of the governmental unit by another elected official of a governmental unit (SB 75 Public Act 101-0221).

Included in your packets is the resolution and language to be included in the policy manual. This language is required to go in the sexual harassment policy of the personnel manual. Staff would ask the Board to approve the resolution and language addition to the personnel policy manual.

GENEVA PARK DISTRICT

RESOLUTION NO. #2020-01

**A RESOLUTION ADOPTING A POLICY FOR HANDLING COMPLAINTS OF
SEXUAL HARASSMENT MADE BY ONE ELECTED OFFICIAL AGAINST
ANOTHER ELECTED OFFICIAL**

WHEREAS, the District is mandated by the Illinois State Officials and Employees Ethics Act to adopt a resolution amending its sexual harassment policy to include a reporting and independent review procedure for allegations of sexual harassment by elected officials against other elected officials; and

WHEREAS, the Corporate Authorities recognize the need to prevent all forms of sexual harassment; and

WHEREAS, the Corporate Authorities intend to adopt a reporting and independent review policy which is attached hereto as Exhibit “A” and which shall be included in the District’s sexual harassment policy; and

NOW, THEREFORE, be it resolved by the Corporate Authorities of the Geneva Park District, as follows:

SECTION 1: The Corporate Authorities hereby adopt the attached procedure (Exhibit “A”) for the reporting and investigation of sexual harassment complaints made by an elected official against an elected official; and

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval according to law.

Adopted by the Board of Park Commissioners of the Geneva Park District, Illinois
this 20th day of January, 2020.

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this
_____ day of _____, 2020.

President

Attest:

Secretary

EXHIBIT “A”

Elected Officials

Any allegation of harassment by an elected official against another elected official may be reported to the board president. If the board president is the person making the allegation or is the person alleged to have committed the harassment, then the report may be made to any other board member. Complaints should be submitted in writing with as much detail as possible regarding the nature of the incident(s) and who is responsible for the alleged harassment, when the incident(s) occurred, where they occurred, whether or not they were witnessed and by whom and whether or not there is any physical evidence (video, audio, text, email, social media etc.) that needs to be identified and preserved. While there is a preference for complete and detailed written complaints, all complaints, including verbal complaints, will be thoroughly investigated. Upon receipt of an allegation of harassment pursuant to this policy, the person to whom the report is made shall immediately refer the complaint to the Agency’s legal counsel for review. The Agency’s legal counsel shall then appoint a qualified independent attorney or consultant to review and investigate all allegations set forth in the complaint.



Geneva Park District Personnel Policy Manual

Board Approved 2/2019
Draft 01/2020 _Modified Section 55.03

55.0 NON-DISCRIMINATION AND ANTI-HARASSMENT

The Geneva Park District is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that prohibits discriminatory practices, including harassment. Therefore, the Geneva Park District expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.

It is the responsibility of each and every employee, officer, official, park commissioner, agent, volunteer, and vendor of the Geneva Park District as well as anyone using the Geneva Park District's facilities, to refrain from sexual and other harassment. The Geneva Park District will not tolerate sexual or any other type of harassment of or by any of its employees and elected officials. Actions, words, jokes, or comments based on an individual's sex, race, national origin, age, religion, sexual orientation, or any other legally protected characteristic will not be tolerated.

This policy may not be used as a basis for excluding or separating individuals of a particular gender, or any other protected characteristic, or from participating in business or work-related social activities or discussions in order to avoid allegations of harassment. The law and policies of the park district prohibit disparate treatment on the basis of sex or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibition against harassment, discrimination and retaliation are intended to complement & further these policies, not to form the basis of an exception to them.

55.01 Definitions of Harassment:

1. Sexual harassment may occur whenever there are unwelcome sexual advances, requests for sexual favors, or any other verbal, physical, or visual conduct of a sexual nature when:
 - A. Submission to the conduct is made either implicitly or explicitly a condition of the individual's employment;
 - B. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee; or
 - C. The harassment has the purpose or effect of interfering with the employee's work performance or creating an environment that is intimidating, hostile, or offensive to the employee.
2. Sexual harassment may include a range of subtle and not so subtle behaviors and may involve individuals of the same or different gender. Depending on the circumstances, these behaviors

- may include, but are not limited to: unwanted sexual advances or requests for sexual favors; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess or sexual deficiencies; leering; catcalls or touching; insulting or obscene comments or gestures; display or circulation in the workplace of sexually suggestive objects or pictures (including through e-mail); and other physical, verbal or visual conduct of a sexual nature.
3. Harassment on the basis of any other protected characteristic is also strictly prohibited. Under this policy, harassment is verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her race, color, religion, sex, age, national origin, disability, sexual orientation or any other characteristic protected by law or that of his/her relatives, friends or associates, and that; (i) has the purpose or effect of creating an intimidating, hostile or offensive work environment; (ii) has the purpose or effect of unreasonably interfering with an individual's work performance; or (iii) otherwise adversely affects an individual's employment opportunities.
 4. Harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes and display or circulation in the workplace of written or graphic material that denigrates or shows hostility or aversion toward an individual or group (including through e-mail).
 5. Conduct prohibited by these policies is unacceptable in the workplace and in any work-related setting outside the workplace, such as during business trips, professional conferences, business meetings and business-related social events.
 6. Note: Any employee engaging in practices or conduct constituting sexual harassment, discrimination or harassment of any kind shall be subject to disciplinary action, up to and including discharge.
- 55.02 Retaliation Is Prohibited: The Geneva Park District prohibits retaliation against any individual who reports discrimination or harassment, participates in an investigation of such reports, or files a charge of discrimination or harassment. Retaliation against an individual for reporting harassment or discrimination, for participating in an investigation of a claim of harassment or discrimination, or for filing a charge of discrimination or harassment is a serious violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action.
- 55.03 Reporting Procedure: The Geneva Park District strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Early

reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment or discrimination. Therefore, while no fixed reporting period has been established, the Geneva Park District strongly urges the prompt reporting of complaints or concerns so that rapid and constructive action can be taken.

The availability of this reporting procedure does not preclude individuals who believe they are being subjected to harassing or discriminatory conduct from promptly advising the offender that his or her behavior is unwelcome and requesting that it be discontinued.

If you experience or witness harassment or discrimination of any kind, you should deal with the incident(s) as directly and firmly as possible by clearly communicating your position to the offending person, your immediate supervisor, your department head, and/or the Director. You should also document or record each incident (what was said or done, by whom, the date, time and place, and any witnesses to the incident). Written records such as letters, notes, memos, e-mails, and telephone messages can strengthen documentation. It is not necessary that the harassment be directed at you to make a complaint.

Any allegation of harassment by an elected official against another elected official may be reported to the board president. If the board president is the person making the allegation or is the person alleged to have committed the harassment, then the report may be made to any other board member. Complaints should be submitted in writing with as much detail as possible regarding the nature of the incident(s) and who is responsible for the alleged harassment, when the incident(s) occurred, where they occurred, whether or not they were witnessed and by whom and whether or not there is any physical evidence (video, audio, text, email, social media etc.) that needs to be identified and preserved. While there is a preference for complete and detailed written complaints, all complaints, including verbal complaints, will be thoroughly investigated. Upon receipt of an allegation of harassment pursuant to this policy, the person to whom the report is made shall immediately refer the complaint to the Agency's legal counsel for review. The Agency's legal counsel shall then appoint a qualified independent attorney or consultant to review and investigate all allegations set forth in the complaint.

- 55.04 Direct Communication with Offender: If there is harassing or discriminatory behavior in the workplace, you should directly and clearly express your objection to the offending person(s) regardless of whether the behavior is directed at you. If you are the harassed employee, you should

clearly state that the conduct is unwelcome and the offending behavior must stop. However, you are not required to directly confront the person who is the source of your report, question, or complaint before notifying any of those individuals listed below. The initial message may be oral or written, but documentation of the notice should be made. If subsequent messages are needed, they should be put in writing.

- 55.05 Report to Supervisory and Administrative Personnel: At the same time direct communication is undertaken, or in the event you feel threatened or intimidated by the offending person, you should promptly report the offending behavior to your immediate supervisor, department head or the Director. If you feel uncomfortable doing so, or if your immediate supervisor and/or department head is the source of the problem, condones the problem or ignores the problem, report directly to the Director. If the Director is the source of the problem, condones the problem, or ignores the problem, you should contact the President of the Board of Park Commissioners.
- 55.06 Report to Director/President of the Board of Park Commissioners: An employee may also report incidents of harassment or discrimination directly to the Director. The Director or his designee will promptly investigate the facts and take corrective action when an allegation is determined to be valid. If your complaint alleges harassment by the Director, or if the Director condones the problem or ignores the problem, you should immediately report the incident or incidents in writing directly to the President of the Board of Park Commissioners. An investigation will be conducted and appropriate action will be taken when an allegation is determined to be valid. At no time will personnel involved in the alleged harassment conduct the investigation.
- 55.07 Harassment Allegations Against Non-Employees/Third Parties: If you make a complaint alleging harassment or discrimination against an agent, vendor, supplier, contractor, volunteer or person using Geneva Park District programs or facilities, the Director will investigate the incident(s) and determine the appropriate action, if any. The Geneva Park District will make reasonable effort to protect you from further contact with such persons. Please recognize, however, that the Geneva Park District has limited control over the actions of non-employees.
- 55.08 Important Notice To All Employees: Employees who have experienced conduct they believe is contrary to this policy have an obligation to take advantage of this reporting procedure. An employee's failure to fulfill this obligation could affect his or her rights in pursuing legal action.
- 55.09 Responsibility of Supervisors and Witnesses: Any supervisor who becomes aware of any possible sexual or other harassment or discrimination of or by any employee should immediately advise the

Director who will investigate the conduct and resolve the matter as soon as possible. All employees are encouraged to report incidents of harassment, regardless of who the offender may be or whether or not you are the intended victim.

- 55.10 The Investigation: – Any reported allegations of harassment, discrimination or retaliation will be investigated promptly. The Geneva Park District will make every reasonable effort to conduct an investigation in a responsible and confidential manner. However, it is impossible to guarantee absolute confidentiality. The investigation may include individual interviews with the parties involved, and where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge. The Geneva Park District reserves the right and hereby provides notice that third parties may be used to investigate claims of harassment. You must cooperate in any investigation of workplace wrongdoing or risk disciplinary action, up to and including termination.
- 55.11 Responsive Action: The Geneva Park District will determine what constitutes harassment, discrimination or retaliation based on a review of the facts and circumstances of each situation. Misconduct constituting harassment, discrimination or retaliation will be dealt with appropriately. Responsive action may include, for example, training, referral to counseling and/or disciplinary action such as warning, reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay or termination, as the Geneva Park District believes appropriate under the circumstances.
- 55.12 False and Frivolous Complaints: Given the possibility of serious consequences for an individual accused of sexual harassment, complaints made in bad faith or otherwise false and frivolous charges are considered severe misconduct and may result in disciplinary action, up to and including dismissal.

55.13 Transgender Rights

Discrimination Prohibited:

This policy is designed to create a safe, inclusive working environment in which staff can be honest and open about who they are. It will act as a guideline; each situation that occurs will need to be evaluated on a case by case basis. It is the District's policy to treat all of its employees with dignity and respect and to provide a workplace that is free of discrimination whether that discrimination is based upon race, color, religion, gender (including pregnancy, gender identity, gender expression, gender change, gender orientation, gender stereotyping, or transgender status), national origin, disability, parental status, political

affiliation, genetic information, marital status, membership in an employee organization, age, reprisal, or other non-merit factors. All District employees are expected to conduct themselves in the workplace in such a manner that is consistent with their obligation to maintain a work environment that is free of discrimination, including discrimination that is based upon gender identity or perceived gender non-conformity.

The following definitions are not provided to label individuals but rather to assist in understanding this policy and the obligations of Staff. These terms may or may not be used by transgender individuals to describe themselves.

- “Gender identity” or “Affirmed Gender” is a person’s deeply held sense or psychological knowledge of their own gender, regardless of the gender they were assigned at birth. Gender identity is also defined as an individual’s internal sense of being male or female or something else. It is not based on physical anatomy. The District understands that gender identity is a very personal matter that should be respected by all fellow employees and supervisors.
- “Assigned Gender” refers to the gender assigned to a child at birth based on physical anatomy.
- “Transgender” describes people whose gender identity is different from their gender assigned at birth
- “Transgender Man” is a term used to describe an individual who currently identifies as a man.
- “Transgender Woman” is a term used to describe an individual who currently identifies as a woman.
- “Gender nonconforming” describes people whose gender expression differs from stereotypical societal expectations related to gender.
- “Gender expression” refers to the way a person expresses gender identity to others, such as clothing, hairstyles, activities, voice or body characteristics, behavior or mannerisms.
- “Transition” is the time when a person begins to live as the gender with which they identify instead of the gender that they were assigned at birth. This may include changing one’s name, dressing and grooming differently. Transitioning may also include such medical and legal aspects as taking hormones, having surgery or changing identity documents to reflect one’s gender identity.

Transitioning Employee Responsibilities

Any employee planning a transition should notify the employer at least sixty (60) days prior to the planned transition so that the employer can prepare a transition plan and address the necessary logistics of the transition. Employees may speak with their direct supervisor, human resource manager or upper level

administrative staff. Remember the employer may not be educated about what an employee may need during the transition time. The employee should be prepared to educate the employer to the best of their ability.

The District recommends creating a Transition Plan as part of the transition process. This can assist the employer to create the necessary support system and plan for how the transition will occur. A Transition Plan should essentially be a detailed time line. Items to include are transitioning milestones, dates such as legal name change, when appearances will change and when the use of gender-specific facilities will change. Consider all the people in the District who will need to be engaged in the transition. Be sure to allow time for education and engagement of staff. Consider possible challenges such as lag time with payroll, insurance paperwork, etc.

Co-Worker Responsibilities

Be open, honest and supportive. If a co-worker is divulging information confidentially, be sure to keep the information confidential. Feel free to ask questions and allow the co-worker to educate you, but only do so if the co-worker expresses a willingness or desire to speak about the transition or gender identification. Employees shall not question other employees about suspected gender identity issues. Employees should use the appropriate male or female pronouns and the appropriate name in all official and unofficial communications. Employees must also be aware of the District's anti-harassment and discrimination policies. Co-workers must remember that discrimination based upon gender identity or expression is prohibited by the District. This prohibition applies not only to discrimination but also to harassment based upon an individual's gender identity or expression, as part of the prohibition based on gender. Failure to adhere to the District's non-discrimination policy may result in disciplinary action up to and including dismissal. If a co-worker is uncomfortable the District can assist them in learning more about the transition process or transgender issues in general.

District Responsibilities

The District will remain supportive of a transitioning employee and his/her needs. The District enforces its non-discrimination policies uniformly.

The District, its managers and supervisors are prepared to listen and be open-minded to transgender, non-conforming and transitioning employee issues. Conversations will be kept confidential from anyone who is not directly involved with the issues.

Personnel Documentation

All employees should be in the payroll system with their assigned gender and legal name. Once an employee has proof of changing their gender marker in the Social Security Administration records it may be changed in payroll. Health insurance records should also include the assigned gender until a medical provider approves the affirmed gender to be used. However, preferred names can be used for name tags, phone lists and other internal documents. The District will make every effort to recognize a transgender employee's preferred name.

Names/Pronouns

Employees should be addressed by a name and pronoun that corresponds to their affirmed gender. This name does not need to be the name under which the person is employed. Intentional or persistent refusal to respect an individual's gender identity through the use of names and pronouns not correlated with the affirmed gender is a violation of this policy and may lead to disciplinary action up to and including dismissal.

Restroom/Locker Room Accessibility

Once a transitioning employee begins living and working full-time in the gender that reflects the employee's gender identity and presentation, the employee may choose to use the restrooms and (if provided to other employees) locker rooms that correspond to the employees full-time gender identity. Reasonable accommodations which provide access to restrooms or locker rooms may be necessary to ensure the privacy, dignity, and respect of all employees. The objection of co-workers to a transgender or non-conforming gender employee using the same restroom or locker room facility shall not be the basis for denying the transgender or non-conforming gender employee use of that facility. Rather, the District may designate a different restroom or locker room facility for the objecting co-worker if available and reasonable.

Dress Code

Transgender and non-conforming gender individuals are entitled to dress as their affirmed gender within the District dress code. A transitioning employee's attire should remain professional and in conformance with required District dress code standards. Dress codes shall be applied to all employees equally.

Discrimination/Harassment

Complaints received regarding discrimination and/or harassment involving transgender or non-conforming gender individuals will be handled in the same manner as any other discrimination or harassment complaints. Procedure details are described in the District's Harassment Policy.

55.14 Contacting the Illinois Department of Human Rights: While we hope to be able to resolve any complaints of harassment within the Geneva Park District, we acknowledge your right to contact the Illinois Department of Human Rights (IDHR) at the James R. Thompson Center, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601, about filing a formal complaint, and, if it determines that there is sufficient evidence of harassment to proceed further, it will file a complaint with the Illinois Human Rights Commission (HRC), located at the same address on the fifth floor. If the IDHR does not complete its investigation within 365 days, you may file a complaint directly with the HRC between the 365th and the 395th day.

55.15 Acknowledgement of Non-Discrimination And Anti-Harassment Policy

I have read and understand the Geneva Park District's Non-Discrimination And Anti-Harassment Policy, including the Transgender Rights Policy contained within it.

Signature

Date

Printed Name

Title

GENEVA PARK DISTRICT

RESOLUTION NO. #2020-02

RESOLUTION AUTHORIZING A CONTRACT FOR PROCUREMENT OF SPECIALTY WINDOWS FOR A HISTORIC STRUCTURE

WHEREAS, the Geneva Park District (“Park District”) is an Illinois Park District governed by the Illinois Park District Code, 70 ILCS 1205/1 et seq. and other applicable laws; and

WHEREAS, Section 8-1(c) of the Park District Code governs contracts involving expenditures in excess of \$25,000.00 and generally requires that such contracts be let to the lowest responsible bidder after due advertisement of a competitive bid; and

WHEREAS, under the provisions of Section 8-1(c), contracts which by their nature are not adapted to award by competitive bidding are not subject to competitive bidding; and

WHEREAS, the Park District is in need of specialized labor and materials to repair and rehabilitate the windows at the historic home in Peck Farm Park which was constructed originally in 1865 (“Project”); and

WHEREAS, to maintain the historic designation of the Peck house the antique windows must be rehabilitated rather than replaced and such rehabilitation work requires a specific type of custom quality craftsmanship; and

WHEREAS, such custom quality craftsmanship requires a high degree of professional skill where the ability or fitness of the individual plays an important part; and

WHEREAS, the rehabilitation work requires high quality woods and antique glass that meets unique specifications to qualify as a sufficient replacement for materials used on the original historic house; and

WHEREAS, the wood and glass which meets such specifications is not commonly available; and

WHEREAS, the Park District’s Board of Park Commissioners (“Board”) finds the contract to procure the labor and materials for the Project to be not well adapted to competitive bidding as a result of the foregoing conditions and limitations; and

WHEREAS, the Park District's Board finds it to be necessary and in the best interest of the Park District and its residents to award a contract for the Project without competitive bidding;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Geneva Park District, Kane County, Illinois, as follows:

SECTION 1. The recitals set forth above are incorporated into this Resolution as the material legislative findings of the Board as though fully restated herein.

SECTION 2. The Board finds and determines that for the foregoing reasons the Project is not subject to competitive bidding.

SECTION 3. The Executive Director or her designee is hereby authorized and directed to enter into a contract with **TMC Windows, Inc.** in an amount not to exceed **\$86,000** for the completion of the Project.

SECTION 5. All resolutions and ordinances that conflict with this Resolution are hereby waived to the extent of such conflict.

PRESENTED to and **PASSED** by the Geneva Park District Board of Park Commissioners, this _____ day of _____, 2020.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

President

ATTEST:

Secretary

Memo

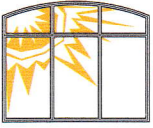
To: GPD Board of Commissioners
From: Trish Burns
CC: Sheavoun Lambillotte
Date: 1/17/2020
Re: Rehabilitation of the Peck House Windows

The Peck House is 150 years old. The Peck Homestead is listed on the Kane County register of Historic Places. The building needs rehabilitation work done on the windows. The windows are original to the house and require very specific, detailed work in order to continue to meet the historic places requirements. A Certificate of Authenticity is required from the Kane County Historic Preservation committee once the project is complete.

After considerable research, staff recommends that we use TMC Windows, Inc., out of Skokie, IL. They have the skills and experience required for this type of work and come with excellent references. The work will be done in phases with the schedule to start this winter and be completed by 2021. To provide minimum disruption to our summer program season, limited work will be done during the summer. The total cost of the project is not to exceed \$86,000. The details and cost breakdown of the work are included in their price quote, which is attached.

Each window is expected to take 6-8 weeks for the work to be completed and the necessary safeguards will be taken to protect the house from the elements and minimize program disruption during that time.

Trish Burns
Manager, Peck Farm Park



TMC Windows, Inc.

8041 Ridgeway Ave. • Skokie, IL 60076-3408 • 847.329.8000

www.tmcwindows.com

Trish Burns
Manager of Peck Farm Park
4038 Kaneville Road
Geneva, IL 60134
tburns@genevaparks.com
630-262-8244
January 17, 2020

FULL WINDOW RESTORATION

Provide dust protection in the work area around the window unit as needed. Remove the upper sash, lower sash, and window stop from the opening and haul to TMC shop. Secure the existing storm windows during the restoration.

- Remove the existing weather stripping on the jambs and sills. Remove loose paint and caulk at the jambs and sills. The exterior millwork is not included in this proposal.
- Repair or replace the existing exterior sills as required.
- Repair the existing jambs and replace the vault covers as required.
- Remove the existing parting stop. Fabricate and install new parting stop. Adjust parting stop size as required.
- Remove the existing pulleys or and hardware. Remove the paint or finish and lubricate as required. The existing hardware to be reinstalled unless otherwise specified. Missing hardware- sash locks and sash lifts, to be replaced with stock hardware as required. Special finishes to be addressed in a written Change Order.
- Using the steam stripping method remove the existing putty, glass, and paint from the window sashes. Remove the paint from the existing window stops.
- Disassemble the sashes. Mill the flat surfaces, glazing rabbet, muntins and rail profiles as required. Sand all surfaces smooth.
- Reassemble the sashes as required.
- Clamp the existing joints tight and fasten with glue and dowels or screws. Sand all surfaces of the sashes until ready for decorating.
- Make repairs using epoxy or inlays as required. Trim or add on to the sashes to create a custom fit in the existing openings.
- Clean and reuse the existing glass. Replace broken glass as required.
- Prepare, prime, and paint the interior and exterior of the sashes at TMC shop prior to installation. Color and finish to match the existing.
- Prepare the sashes as required for weather stripping. Apply weather strip at the perimeter of the sashes and at the meeting rail. At the double hung openings furnish and install brass interlocking rails.
- Reinstall the refurbished pulleys. Provide and install sash chains or ropes and hardware as required. Reinstall window sashes in the existing opening. The top sash to be fixed in place.

1st Floor - 11 Double Hung Windows	\$35,090
2nd Floor - 14 Double Hung Windows	\$44,600
Basement - 4 Awning Windows	\$ 5,720

PROJECT TOTAL **\$85,410**

Memo

To: Geneva Park District Board of Commissioners, Sheavoun Lambillotte
From: Trish Burns, Manager of Peck Farm Park
Date: 1/17/2020
Re: Rental Rate Increase for Peck Farm Park.

We would like to propose an increase in the rental rates at Peck Farm Park. The demand has increased significantly. There are often days we have only one rental booked for the length of the day but the facility is only used for a few hours. We are proposing that each area be booked for a minimum of four hours with an hourly fee added for each additional hour. I have included a comparison chart of other facility rates along with the proposed changes in the board packet.

Thank you.

Trish Burns
Manager, Peck Farm Park

Proposed Rental Fee Changes Peck Farm Park



Rental Area

Resident Rates

Non-Resident Rates

Picnic Shelter (Includes George's Circle)	\$125 for first 4 hours \$50 per hour afterward	\$150 for first 4 hours \$75 per hour afterward
3-Sided Barn (Includes Courtyard)	\$125 for first 4 hours \$50 per hour afterward	\$175 for first 4 hours \$75 per hour afterward
Orientation Barn	\$120 for first 4 hours \$30 per hour afterward	\$160 for first 4 hours \$40 per hour afterward
Full Facility Rental (Includes: Picnic Shelter, 3-Sided Barn, Orientation Barn, Courtyard, Peck House Kitchen) *Grounds remain open to Public	\$600 for first 4 hours \$100 per hour afterward	\$800 for first 4 hours \$150 per hour afterward

Security Deposit

\$100/ \$500 with Alcohol for all hours

All fees must be paid in full to secure the rental dates. Events and dates will not be held without full payment.

Parties with alcohol extending **past 7 pm must pay for a police officer** to be onsite until 10 pm. Cost will be determined by the Geneva Police Department.

All events must conclude no later than 10:00 p.m., meaning the facility must be cleaned, cleared and vacated. The facility should appear as you found it when you arrived. Please plan your event start/end times, accordingly.

There is a \$25 fee/per hour for all events that extend past 5 pm.

Peck House Kitchen is only available with full facility rental.

The above rates are subject to change at any time. Rates should only be considered final when a deposit has been received by the Geneva Park District, and rental paperwork has been submitted.
For additional information or to make a reservation, call 630-262-8244.

Rental Comparisons	Facility Type	Cost	Time	Additional Cost	Deposits	Capacity
Geneva Park District						
Peck Farm Park	Picnic Shelter (includes fire pit)	\$75/\$125	per day	\$25 per hour after 5 pm	\$100/\$500	150
(current rates)	3 Sided Barn	\$50/\$100	per day	\$25 per hour after 5 pm	\$100/\$500	125
	Orientation Barn	\$20/\$40 M-F	per hour	\$25 per hour after 5 pm	\$100/\$500	45 people
		\$40/\$60 S-Su	per hour	\$25 per hour after 5 pm	\$100/\$500	45 people
	Full Facility	\$1,000	per day	\$25 per hour after 5 pm	\$100/\$500	150+ people
Fox Valley PD						
Red Oak Nature Center	Acorn Room	\$40/\$50	2 hours		\$100/\$200	30 people
	Maple Room	\$60/\$80	2 hours			40 people
	Maple & Acorn	\$95/\$120	2 hours			70 people
	Full Facility	\$250/\$310	2 hours			with Exhibits
	Fire Pit	\$50/\$50	2 hours			
Blackberry Farm	Performance Pavilion	\$60/\$90	per hour		\$100	100 people
	Boat House Shelter	\$30/\$45	per hour		\$100 for Alcohol	40 people
	Picnic Area 1	\$40/\$60	per hour			256 people
	Picnic Area 2	\$25/\$40	per hour			144 people
	Picnic Area 3	\$25/\$40	per hour			84 people
	Picnic Area 4	\$40/\$60	per hour			320 people
extra at Blackberry	Train/Carousel/Wagon/PaddleBoat	\$75				
	Security Fee	\$35	per hour			
Bartlett Park District						
Nature Center	Auditorium	\$65/\$75	per hour			70 people
State Park	Grand Praire Room	\$35/\$40	per hour			50 people
	Multi-Purpose Room	\$55/\$60	per hour			100 people
	Whole Building	\$150	per hour			220 people
	Picnic Shelters	\$70	5 hours	\$10 per hour		
St Charles Park District						
Hickory Knolls	Twin Leaf	\$35/49	per hour	Weekday	\$150	60-75 people
	(East or West)	\$50/\$70	per hour	Weekend		
	Twin Leaf/ Both	\$70/\$98	per hour	Weekday		120-150 people
		\$100/\$140	per hour	Weekend		
	Entire Facility	\$900/\$1000	4 hours			200 people
		\$1,600/\$1,800	8 hours			
	Wahoo Room	\$25/\$35	per hour			25 people
	Picnic Shelter	\$50/\$75	per day			
	Primrose Farm Pavilion	\$50/\$75	per day			
	Pottawatomie Pavilion (small)	\$75/\$188	per day			
	Pottawatomie Pavilion	\$200/\$300	per day	Weekday		
	(Historic)	\$300/\$450	per day	Weekend/Holiday		

Rental Comparisons	Facility Type	Cost	Time	Additional Cost	Deposits	Capacity
Naperville Park District						
Knock Knolls Nature Center	River Room	\$100	per hour	3 hr minimum	\$50	46 people
	Full Facitliy	\$200	per hour	3 hr minimum	\$300	100 people
Kane County Forest Preserve						
Brewster Creek	Oak Room	\$200/\$300	4 hours	\$40/\$65 per hour	\$200	60 people
	Acorn Room	\$80/\$100	4 hours	\$15/\$20 per hour		30 people
	Full Facility	\$400/\$500	4 hours	\$75/\$100		60+ people
Creek Bend Nature Center	Savana Room	\$300/\$360	4 hours	\$60/\$75 per hour	\$300	
	Prairie Room	\$200/\$240	4 hours	\$50/\$60 per hour		
	Meadow Room	\$200/\$240	4 hours	\$40/\$50 per hour		
	Full Facility	\$600/\$800	4 hours	\$100/\$125 per hours		