

## **RIVER PARK WEDDING CEREMONY RENTAL FEE & GENERAL INFORMATION**



River Park is available for rental for wedding ceremonies only. The park is available for rental approximately April 15 - October 15, weather dependent.



Alcohol is not permitted in any Geneva Park District park.



There are no restroom facilities available at River Park.



Rental reservations begin the third Monday in January for Geneva Park District Residents and the third Monday in February for Non-Residents. Rentals are currently being accepted for the 2020 and 2021 season. Only one rental per day is permitted in each park. Dates may not be held and reservation is on a first-come, first-served basis, based on receipt of completed permit request and payment in full.



All inquiries and arrangements for River Park rentals should be directed to Francesca Borman. She may be reached by phone at 630-232-4542, or via email at [fborman@genevaparks.com](mailto:fborman@genevaparks.com). No other Geneva Park District staff may address River Park rentals.



Refunds are not available for inclement weather. If rain date is desired, a second date must be reserved, all rental fees and rules apply and no refund is provided for an unused rental.



Individuals renting River Park agree to abide by the Rules and Guidelines set forth by the Geneva Park District and the Park Ordinance. Carefully read the Rules and Guidelines has been included in the River Park rental packet. The Park Ordinance is available on the Geneva Park District website at [www.genevaparks.org](http://www.genevaparks.org). Failure to adhere to all applicable rules may result in loss of deposit.



Please be aware that River Park is open to the public. All park amenities are available for use by Geneva Park District patrons. River Park is a natural area and open to the public and therefore is subject to the effects of use, wildlife, insects, etc.



A completed rental agreement, and applicable deposit and rental fee must be provided before a rental date may be reserved. Proof of residency must also be provided by Geneva Park District residents. Payment may be made by check, Visa, Mastercard, American Express or Discover only. After the rental date, if Geneva Park District determines that all rental requirements have been met the deposit will be refunded within 10 business days.



Fees:	<u>Deposit</u>	<u>Resident Rental</u>	<u>Non-Resident Rental</u>
	\$100	\$150/day	\$250/day



**REFUND POLICY:** If a refund is requested more than 2 weeks prior to the date reserved, a 20% service charge will be assessed. Absolutely no refund will be given if reservation is cancelled within 2 weeks of the date requested. NO REFUNDS WILL BE GIVEN FOR INC

# RIVER PARK WEDDING CEREMONY RULES AND GUIDELINES

**River Park is available for rental approximately April 15 through October 15.**

1. River Park is open to the public. All park amenities are available for use by Geneva Park District patrons. River Park is a natural area and open to the public and therefore is subject to the effects of use, wildlife, insects, etc.
2. There are no restroom facilities available at River Park.
3. There is no water available at River Park.
4. Only chairs and small canopy, trellis or arbor are permitted for wedding ceremonies. Geneva Park District does not provide these items.
5. Park District staff is not on the premises. In case of emergency only Geneva Park District staff may be reached until 1:30pm at 630-232-4542, and after 1:30pm at 630-921-0239.
6. Only one rental per day is permitted and rental is on a first-come, first-served basis based on receipt of completed rental permit request and payment in full.
7. No motorized or animal powered vehicles allowed in park.
8. No vehicles allowed on park grass or paths.
9. Limited electrical outlets are available.
10. Only live flower petals, birdseed, or biodegradable confetti and bubbles are permitted to be used during or after ceremony.
11. No tents allowed.
12. No balloons are allowed.
13. No inflatables are allowed.
14. No pyrotechnics or flammables allowed.
15. No gambling.
16. No obscene language, pictures or writing.
17. No alcoholic beverages or drugs allowed.
18. Any use of music must comply with Chapter 3 of the City Code of Geneva Illinois; Noise Control.
19. No food or beverages.
20. No soliciting.
21. No fundraising.
22. No advertisement of any kind.
23. No permit issued for monetary gain.
24. No food or concessions to be sold.
25. No selling goods, wares or merchandise.
26. Geneva Park District is not responsible for loss of personal property or personal injury.
27. Any damage to park, equipment or grounds will be charged to individual or group signing permit.
28. Park closing hour shall be 10:00 P.M. or as posted.
29. Shelter and surrounding area must be left clean.