



# 2020-21 SCHOOL YEAR

## Geneva Park District Kids' Zone Registration Packet

### Registration Procedure

All registration and payments will be accepted at Sunset Community Center, 710 Western Avenue ONLY. Online registration is not available for Kids' Zone.

- A \$50 registration fee is due at the time of registration.
- Currently enrolled students will be given first opportunity to register.
- Payment is due in full. You may pay the tuition in full at time of registration or sign up for EZ Pay; automatic monthly payments from a debit or credit card; Visa, MasterCard, Discover or American Express.
- Child must attend a Geneva District 304 school to participate.
- After September 7, 2020, participants must be registered by the Wednesday prior to the week they wish to begin attending, provided space is available.

You will be notified via email if your child has been registered or waitlisted.

Completed registration includes Detailed Participant Profile, Registration Form, \$50 registration fee and payment/arrangement.

### Cancellation & Payment Information

The Geneva Park District office must receive application for refund by the 20th of the month preceding the month the change is to become effective. An application for refund must be completed as cancellation verification. Refunds will be prorated. Refunds or credits will not be given for snow days, vacation, illness, extracurricular activities, disciplinary reasons or other temporary child care arrangements.

For EZ Pay payments, the first payment will be charged on **August 3, 2020**. Eight (8) additional monthly payments will be charged on the first business day of the month from September 1, 2020 through April 1, 2021. **Please note: we are no longer able to split payments between multiple credit cards or family members.**

Credit / Debit cards that are declined will be charged a \$25 service fee by the Geneva Park District. In addition, a late fee of \$10 will be charged. After the 10th of the month, the child will be suspended from the program until the account is brought up to date. After 30 days the child will be withdrawn from the program.

### Important Dates

- **March 3:** Priority Registration forms are due from currently enrolled Kids' Zone Participants. *(After March 3, you will no longer be guaranteed a spot in the Kids' Zone program and your registration will be placed in general registration to be randomly processed beginning March 19.)*  
*Current KZ participants: You are only guaranteed registration for the status your child is currently attending. If space is available we will randomly process additional requests.*
- **March 17:** New participant registration forms are due.
- **March 18:** Random processing of new participant registration forms begins. You will receive an email confirmation indicating your registration status of enrolled or waitlisted. \*Please allow up to 1 week for random processing to be completed.
- **August 3:** First payment charged for EZ Pay.

**Attention!**  
Registration packets received after August 1st will be placed on a waitlist and may not be eligible until September 7, provided space is available.



### 2020-21 Registration Fees

\* Times, prices, and dates are subject to change. Monthly fees are based on the total program fee divided by 9 equal monthly payments. If you enroll in our program after school begins your total amount due will be based on the remaining days left in the school year. Therefore, your first payment will be higher, and remaining payments will be in line with our monthly payments. We do not take payment in May, however the children attend thru the end of the school year.

#### AM ONLY

**\$50 Registration Fee  
(9 monthly payments)**

	1st child	*Additional Child
5 day	\$184/month	\$149/month
3 day	\$121/month	\$99/month

#### PM ONLY

**\$50 Registration Fee  
(9 monthly payments)**

	1st child	*Additional Child
5 day	\$328/month	\$265/month
3 day	\$217/month	\$175/month

#### AM & PM

**\$50 Registration Fee  
(9 monthly payments)**

	1st child	*Additional Child
5 day	\$439/month	\$354/month
3 day	\$285/month	\$229/month



## KIDS' ZONE 2020-21 SCHOOL YEAR

Registration must be done in person, by mail or fax, at Sunset Community Center.

710 Western Avenue, Geneva, IL 60134 630-232-4542 Fax 630-232-4569

(ONE FORM PER CHILD) \*Please note you must submit 2020-21 Detailed Participant Profile to complete your registration.

Participant Name \_\_\_\_\_ Birth Date \_\_\_\_\_ Age \_\_\_\_\_

Entering Grade (fall of 2020) ☐ K ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 Gender \_\_\_\_\_

School your child attends (please check one): ☐ Fabyan ☐ Harrison ☐ Heartland ☐ Mill Creek ☐ Western ☐ Williamsburg

AM OPTIONS:		1st child	2nd child	PM OPTIONS:		1st child	2nd child	AM & PM OPTIONS:		1st child	2nd child
<input type="checkbox"/> 5 day	6:30-8am	\$184/month	\$149/month	<input type="checkbox"/> 5 day	2:15-6pm	\$328/month	\$265/month	<input type="checkbox"/> 5 day	6:30-8am & 2:15-6pm	\$439/month	\$354/month
<input type="checkbox"/> 3 day	6:30-8am	\$121/month	\$99/month	<input type="checkbox"/> 3 day	2:15-6pm	\$217/month	\$175/month	<input type="checkbox"/> 3 day	6:30-8am & 2:15-6pm	\$285/month	\$229/month

If 3 day option was chosen, please indicate your 3 days: (must be consistent):

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Date: \_\_\_\_\_ Processed by: \_\_\_\_\_

☐ Enrolled ☐ WL #: \_\_\_\_\_

Parent / Guardian Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell / Other Phone # \_\_\_\_\_

Email \_\_\_\_\_ Work Phone \_\_\_\_\_

By enrolling my child in the Kids' Zone program for the 2020-21 school year, I understand the following:

- My child will attend: Mornings ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday  
Afternoons ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday
- The Kids' Zone program is open according to the official school calendar of School District 304 and is closed during inclement weather days. Field trips will be run on most school holidays and all institute days at additional costs to the participant.
- I am responsible for the payment of the \$50 registration fee, due at the time of registration.
- I am responsible for the payment of monthly fees, which are due by the first of each month. The payments will be made in nine installments. I authorize the Geneva Park District to charge the credit card listed below for Kids' Zone payments. \$50 registration fee will be charged at the time of registration. The first payment will be charged on August 3, 2020 and eight (8) additional payments will be charged on the first day of each month beginning September 1, 2020 through April 1, 2021. Payments that are denied due to insufficient funds or credit cards that are declined will be charged a \$25 service fee by the Geneva Park District. In addition, a late fee of \$10 will be charged. If a parent/guardian is delinquent on the child's account (payment has not been received by the 10th of the month that the payment was due), the child will be suspended from the program until the account is brought up to date. After 30 days the child will be withdrawn from the program.
- In the event of any absences during the program hours/activities, I will be responsible for fees for time reserved, not actual time spent at the program. I understand that it is my responsibility to call the site and inform them of any absences. Failure to do so may end up in dismissal of the program. Also, if my child/ward is ever picked up after 6pm, I agree to adhere to the policy and fees regarding late pick-up, as stated in the Kids' Zone Parent Manual.
- The Geneva Park District office must receive application for refund by the 20th of the month preceding the month the change is to become effective. An application for refund must be completed as cancellation verification. Refunds will be prorated. Refunds or credits will not be given for snow days, vacation, illness, extracurricular activities, disciplinary reasons or other temporary child care arrangements.

I agree to adhere to the stated policies and procedures of the Kids' Zone program as stated here and in the Parent Manual.

I give my child/ward permission to participate fully in this program.

**Payment Authorization** Credit/Debit: MasterCard Visa Discover Am-Ex Card # \_\_\_\_\_

Print Name as it appears on card \_\_\_\_\_ Expiration Date: \_\_\_\_\_ CVV: \_\_\_\_\_

**Payment Options:** ☐ Pay in full ☐ EZ Pay—automatic monthly payments from a debit or credit card

Please note: \$50 registration fee will be charged at the time of registration. Please note: we are no longer able to split payments between multiple credit cards or family members.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of Credit/Debit Cardholder: \_\_\_\_\_ Date \_\_\_\_\_  
(if different from Parent/Guardian)