



**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING
March 16, 2020
7:00 PM**

AGENDA

Call to Order

Roll Call

Hearing of Guests Steve Cooper – 20 Years

Reading of Minutes: Regular Scheduled Meeting – February 17, 2020
 Personnel & Policy Committee Meeting – March 6, 2020

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

CORRESPONDENCE

OLD BUSINESS

COMMUNICATIONS

STAFF REPORTS

Superintendent of Recreation

Manager of Peck Farm Park

Superintendent of Parks and Properties

NEW BUSINESS

Contracted Mowing Services Bid Results

Sunset Sign Replacement Proposal

Park Sign Replacement Proposal

Spring Landscape Cleanup Bid Results

Library Park Bid Results

Personnel & Policy Committee Recommendations

EXECUTIVE SESSION

Land Acquisition – (5ILCS 120/2 (c) (5)) (Not anticipated)

Personnel – (5ILCS 120/2 (c) (1))

Litigation – (5ILCS 120/2 (c) (11)) (Not anticipated)

ADJOURN

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
February 17, 2020
7:00 p.m.**

CALL TO ORDER

Vice President Frankenthal called the meeting to order at 7:00 p.m.

ROLL CALL

Vice President Frankenthal called for the roll. Commissioner Bre Cullen, Vice President John Frankenthal, Commissioner Jay Moffat & President Susan VanderVeen (remote) all answered present. Commissioner Pat Lenski was absent.

Staff members present were Executive Director Sheavoun Lambillotte, Administrative Assistant Brynn Pattermann, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Jerry Culp, Supt. of Finance & Personnel Christy Powell, Manager of Peck Farm Trish Burns, Accounting/Customer Service Representative Dawn Flesvig, Youth & Adult Art Instructor Peg Boehm and Recreation Coordinator Jake Kaplan.

Press: None

Guests: Frank Parisi from Williams Architect, Matt and Dezirae Brunns and Bill Flesvig.

HEARING OF GUESTS

Matt and Dezirae Brunns are residents of Geneva. Matt Brunns thanked the Park District for the fantastic work and beautiful parks. He also shared his thoughts about the fees for using charging stations for electric cars and asked the District to consider minimizing the cost for charging cars to help promote green initiatives. Executive Director Lambillotte stated the District is currently looking into adding more charging stations at the District and would also look into options to reduce the cost for charging stations. Executive Director Lambillotte, congratulated and thanked Accounting/Customer Service Representative Dawn Flesvig for 15 years of service and also Youth and Adult Art Instructor Peg Boehm for 35 years of service. Dawn Flesvig and Peg Boehm thanked the Board and staff for the opportunity and for the many years of continued support.

READING OF MINUTES

Commissioner Moffat made a motion to approve the minutes from the Regular Scheduled Meeting of January 20, 2020 as presented. Commissioner Cullen seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Moffat made a motion to approve the claims and accounts as presented. Commissioner Cullen seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Superintendent of Finance & Personnel Powell reviewed the January financial reports. Ms. Powell reported the blended rate is currently at 1.83%. Ms. Powell stated that we are on target with being 75% through the budget year. Ms. Powell stated the Consumer Price Index (CPI) for the 2019 calendar year was released at 2.3%. This rate will be used to determine the growth in our 2020 tax levy, which is received in budget year 2020-2021. Commissioner Moffat made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Cullen seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Commissioner Moffat made a motion to approve the agenda as presented. Commissioner Cullen seconded. All ayes. Motion carried.

CORRESPONDENCE

Press clipping book was passed around. Executive Director Lambillotte noted there were great articles about the

Real Raptors and the 10 year anniversary of the Super Shuffle.

OLD BUSINESS

SUNSET RACQUETBALL & FITNESS CENTER RENOVATION PROPOSALS

Executive Director Lambillotte stated that one of the outcomes from the annual board/staff planning meeting was to revisit the racquetball court renovation/remodel. The District had previously reviewed a plan to renovate and remodel the courts to include one remaining court and additional fitness center space. This project also included redesigning the front entrance to comply with present ADA accessibility standards and repaving and redesigning the Sunset Recreation Facility Center parking lot. Frank Parisi from Williams Architect presented several options relating to the redesign. After some discussion about the different designs and options available, Executive Director Lambillotte stated that staff and board members should take some time and evaluate the needs for the District. Staff and Board members will revisit the Sunset Racquetball and Fitness Center Renovations in March.

TAX ABATEMENT ORDINANCE #2020-03 (SERIES 2014)

Supt. of Personnel & Finance Powell stated the tax levy associated with the Alternative Revenue Bonds must be abated annually. The tax levy for Series 2014 must be abated annually as these bonds are paid from the General and Recreation Funds. Abatement ordinances must be filed with Kane County by March 1. Commissioner Moffat made a motion to approve the Tax Abatement Ordinance #2020-03 for Series 2014 Bond Issue. Commissioner Cullen seconded. A roll call vote was taken. Condon-aye, Frankenthal-aye, Lenski-absent, Moffat-aye, VanderVeen-aye (via telephone). Four ayes. One absent. Motion carried.

OSLAD – PECK NORTH TRAIL BID RESULTS

Executive Director Lambillotte reviewed the bid results for the Peck Farm North OSLAD Development and recommended that the low bid from Hacienda Landscaping be accepted and to consider the three alternates on their merit for an additional amount not to exceed \$87,300. Ms. Lambillotte stated that Hacienda Landscape has been awarded work in the past for the Park District and comes with excellent references. Commissioner Moffat made a motion to approve the low bidder, Hacienda Landscaping, out of Minooka, IL in the amount of \$878,975.50 and all three alternates in the amount of \$87,300 bringing a total of \$966,275.50 for the Peck Farm North OSLAD Development. Commissioner Cullen seconded. All ayes. Motion carried. Supt. Culp stated that the District is waiting to hear from the county about the location of the Alternate including the Becan Crosswalk. Mr. Culp wanted to note that it will still be part of the OSLAD Development plan, but the location of the Becan Crosswalk may need to be moved.

BRICHER & 4TH STREET PARK PLAYGROUND BID RESULTS

Supt. of Parks and Properties Culp reviewed the bid results for the Bricher Park and Fourth Street Park Playground Renovations and recommended that the low bid from Innovation Landscape Inc be accepted. Commissioner Moffat made a motion to approve the low bidder, Innovation Landscape Inc., out of Plainfield, IL in the amount of \$156,573.76 plus \$2,494.80 for Alternate #1 in the amount of \$159,068.56, for the installation of playground equipment to be replaced at Bricher Park and Fourth Street Park Playground and to approve the purchase of the playground equipment through a purchasing Co-Op in the amount of \$91,035.20. Commissioner Cullen seconded. All ayes. Motion carried.

COMMUNICATIONS

Staff is researching firms to complete our 2020 Community Needs Assessment Survey.

Meetings continue in the planning of the Wine, Cheese and Trees event which will take place on February 29th at SPRC. Board members are encourage and invited to attend.

Staff and Board need to set dates for our Personnel & Policy Committee Meeting and our Finance Committee Meeting.

Staff is in the process of completing annual full time staff evaluations to be completed by the end of February in preparation for our Personnel & Policy Committee Meeting. Pat Lenski & Susan VanderVeen are on that committee.

FUTURE MEETINGS

Personnel & Policy Committee Meeting (Pat Lenski & Susan VanderVeen)	March 6, 2020	4:00 PM
Regular Scheduled Meeting	March 16, 2020	7:00 PM
Regular Scheduled Foundation Meeting	March 24, 2020	7:00 PM
Finance Committee – Budget Meeting (Pat Lenski & Jay Moffat)	April 14, 2020	3:30 PM

SUPERINTENDENT OF PARKS AND PROPERTIES

Supt. of Parks and Properties Culp reviewed his report. Supt. Culp stated ice rinks were up and in use for a couple of days. Staff continues to monitor rinks with the recent temperature changes and weather conditions. Four projects are currently out to bid. Those bids include the Peck Farm House Drain Installation, Parks Mowing, Spring Landscape Cleanup and Library Park. Staff recently refurbished many of the park signs and are in the process of getting proposals to replace the main entrance sign at Sunset Community Center. Staff is also working on the winter maintenance projects in preparation for the spring season, as well as, organizing the maintenance shops. The Wheeler Park Tennis Court Renovation Bids have come in and will be presented to the Board tonight. Solar lights have been installed at the ice rinks and can be used this summer to light the pools and parking lots. Staff has repaired lights at Island Park. Tree trimming has been an ongoing process and will continue throughout the winter. The green house is starting up, staff has received the materials to start the germination process for spring plants.

SUPERINTENDENT OF RECREATION

Supt. of Recreation Vickers reviewed her report. Staff is busy preparing for spring and summer programs. The Super Shuffle held its 10th annual event this year on February 2nd with over 700 participants. Executive Director Lambillotte mentioned that the feedback from the Super Shuffle has been great. The Just Dad ‘n Me Dance was held last night with over 1050 dads and daughters registered. The SPRC & SRFC facility revenue & expense reports were also reviewed. The BestLife Fitness campaigns have been popular and retention numbers are up.

MANAGER OF PECK FARM PARK

Manager of Peck Farm Park Burns reviewed her report. Ms. Burns stated that the restoration project for windows began today. A recent program, Real Raptors, had over 170 participants and was well received. Staff has begun preparation for the Earth Day Event which will take place on April 25th at Peck Farm. The Annual Wine, Cheese and Trees event is scheduled for February 29th at the Stephen Persinger Recreation Center. The District hosted a network with the Fox Valley Ecosystem Partnership (FREPP) last week with over 60 participants. A panel discussion was held focusing on lake and pond stream stabilization. FREPP is a regional group that is overseen by the Illinois Department of Natural Resources to focus on an integrated management plan for the Fox River watershed.

NEW BUSINESS

WHEELER PARK TENNIS COURT RENOVATION BID RESULTS

Supt. of Parks and Properties Culp reviewed the bid results for the Wheeler Park Tennis Court Renovation and recommends the Board of Commissioners approve the low bid from Midwest Sport Surfaces, LLC in the amount of \$99,575.00 for the resurfacing of the Wheeler Park tennis courts as well as the alternate bids of \$8,000.00 for removal and replacement of the net posts and concrete footings and \$1,240.00 for installation of a wind screen on the north perimeter fence of the Wheeler Park tennis courts bringing the total cost of the project to \$108,815.00. Mr. Culp noted that Midwest Sport Surfaces has done work with the Park District in the past and comes with great references. Commissioner Moffat made a motion to approve Midwest Sport Surfaces in the amount of \$99,575 for the Wheeler Park Tennis Court Renovation and to approve Alternates 1 & 2 in the amount of \$9,240 bringing the total to \$108,815.00 for the Wheeler Park Tennis Court Renovation Project. Commissioner Cullen seconded. All ayes. Motion carried.

MOORE PARK PLAYGROUND SAFETY SURFACE REPLACEMENT

Supt. of Parks and Properties Culp stated that the surfacing at Moore Park has required a high level of maintenance since it was installed and the constant deterioration of the surface material is causing pieces of the

rubber surfacing to get caught in the water pumping system which is clogging up the pumps, valves and the spray features. Staff has researched and found a new product called Tuff Coat. Tuff Coat is a rubberized paint that will eliminate the surface material breaking down and getting into the water filtration system. Tuff Coat comes with a five year warranty and can easily be applied by staff to complete repairs. Staff recommends the Board of Commissioners approve the proposal for Tuff Coat in the amount of \$16,830.00 for the Moore Park Playground Safety Surface Replacement. Commissioner Moffat made a motion to approve Tuff Coat, in the amount of \$16,830.00, for the Moore Park Sprayground Surface Replacement. Commissioner Condon seconded. All ayes. Motion carried.

EXECUTIVE SESSION

None

ADJOURN

Commissioner Cullen made a motion to adjourn the meeting at 8:45 p.m. Commissioner Moffat seconded. All ayes. Motion carried.

Secretary, Board of Commissioners
Geneva Park District

Submitted By: Sheavoun Lambillotte/Brynn Pattermann

MINUTES OF PERSONNEL COMMITTEE MEETING

DATE: March 6, 2020

TIME: 4:00pm- 4:45pm

PLACE: Sunset Community Center

PRESENT: President VanderVeen, Treasurer Pat Lenski, Sheavoun Lambillotte (via telephone), Christy Powell and Nicole Vickers

The meeting was called to order at 4:00pm.

There were no guests present. The purpose of the committee meeting is to discuss salary and wage information for fiscal year 2020-21. Information to be covered included the IPRA Compensation Survey; 2019 agency accomplishments; proposed organizational chart; survey of comparable park districts 2020-21 salary increases; 2020-21 proposed full-time salary and wage ranges; and 2020-21 proposed full-time salary and wage recommendations.

At 4:01 p.m., Commissioner Lenski made a motion to go into Executive Session. President VanderVeen seconded.

The board returned to the Personnel Committee Meeting at 4:45 p.m.

SALARY INCREASE RECOMMENDATIONS

The committee is recommending approval by the full board the following documents: proposed organizational chart; 2020-21 proposed full-time salary and wage ranges; 2020-21 proposed full-time salary and wage recommendations which includes three professional salary adjustments.

ADJOURN

Commissioner Lenski made a motion to adjourn the meeting at 4:45 p.m. President VanderVeen seconded. All ayes. Motion carried.

Secretary

Submitted By: Christy Powell

DATE: 03/10/20
TIME: 15:39:45
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 030920

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CONSTRUCTION PAID

FROM CHECK # 115122 TO CHECK # 115125

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
115122	ANCEL GLINK DIAMOND BUSH &	MISC LEGAL MATTERS-FEBRUARY	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,835.59
			CHECK TOTAL	2,835.59
115123	CHASE CARD SERVICES	FUNBRELLA PARTS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	780.00
		PFP MAINT GARAGE DOOR EQUIP	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	248.94
			CHECK TOTAL	1,028.94
115124	BUMPER TO BUMPER	HOSE REEL-PFP MAINT	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	204.79
			CHECK TOTAL	204.79
115125	WILLIAMS ASSOCIATES ARCHITECTS	SUNSET REC CENTER PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	591.40
			CHECK TOTAL	591.40
			WARRANT TOTAL	4,660.72

DATE: 03/10/20
TIME: 15:58:06
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 031220

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CONSTRUCTION UNPAID

FROM CHECK # 115126 TO CHECK # 115132

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
115126	ANCEL GLINK DIAMOND BUSH &	MISC LEGAL MATTERS-FEBRUARY	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,973.75
			CHECK TOTAL	1,973.75
115127	BLACK LINE FOX VALLEY LLC	BLACKLINE BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	602.00
			CHECK TOTAL	602.00
115128	GENEVA SCHOOL DISTRICT #304	IGA TAX APPEALS	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	206.15
			CHECK TOTAL	206.15
115129	PECOVER DECORATING SER., INC.	SAFETY RED AND YELLOW PAINT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	315.00
			CHECK TOTAL	315.00
115130	TRIANGLE MECHANICAL SVC., INC.	HVAC UNIT REPAIRS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	913.80
			CHECK TOTAL	913.80
115131	UPLAND DESIGN LTD	PFP NORTH OSLAD PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,975.78
		GARDEN PARK CONCEPT PLAN PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,412.00
			CHECK TOTAL	4,387.78
115132	VALLEY FIRE PROTECTION SYSTEMS	RECHARGED SPRINKLER SYSTEM	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	1,980.00
			CHECK TOTAL	1,980.00
			WARRANT TOTAL	10,378.48

DATE: 03/10/20
TIME: 15:45:08
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GENEVA PARK DISTRICT
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GENERAL PAID

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FROM CHECK # 74047 TO CHECK # 74096

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74047	ACCURATE INDUSTRIES, INC.	WOMEN'S SAUNA REPAIRS	RECREATION / SUNSET RACQUETBALL & FITNESS	292.00
			CHECK TOTAL	292.00
74048	ALARM DETECTION SYSTEMS, INC.	SPRC ALARM BATTERIES REPLACED	RECREATION / SPRC	341.99
			CHECK TOTAL	341.99
74049	ARENDS HOGAN WALKER LLC	MOWER REPAIR PARTS	CORPORATE / PARKS ADMINISTRATION	589.55
			CHECK TOTAL	589.55
74050	AT&T	AT&T MINI GOLF INTERNET	RECREATION / MINIATURE GOLF	113.96
			CHECK TOTAL	113.96
74051	MACLAINE BARTLELT	KIDS IN KITCHEN SPLYS-REIMB	RECREATION / TODDLERS	16.89
			CHECK TOTAL	16.89
74052	BLOOMING COLOR	TEEN PROGRAMS & DAY OFF TRIP	RECREATION / REC ADMINISTRATION	184.00
			CHECK TOTAL	184.00
74053	ELLIOTT BORTNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	55.00
74054	TRISH BURNS	REIMB CELL PHONE USAGE	CORPORATE / PECK FARM	50.00
		REIMB MILEAGE	CORPORATE / PARKS ADMINISTRATION	125.00
			CHECK TOTAL	175.00
74055	CALL ONE	CALL ONE-SCC	RECREATION / SUNSET RACQUETBALL & FITNESS	92.76
		CALL ONE-SRFC	RECREATION / REC ADMINISTRATION	494.71
		CALL ONE-SUNSET POOL	RECREATION / SUNSET POOL	157.01
		CALL ONE-SPRC	RECREATION / SPRC	743.25
		CALL ONE-WHEELER	CORPORATE / PARKS ADMINISTRATION	227.39
		CALL ONE-MINI GOLF	RECREATION / MINIATURE GOLF	56.85
		CALL ONE-PFP	CORPORATE / PECK FARM	118.75
			CHECK TOTAL	1,890.72
74056	CITY OF GENEVA	CITY WATER/SEWER-SCC	RECREATION / REC ADMINISTRATION	200.92
		CITY WATER/SEWER-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	468.80
		CITY WATER/SEWER-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	38.67

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GENEVA PARK DISTRICT
WARRANT NUMBER 030920

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FROM CHECK # 74047 TO CHECK # 74096

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74056	CITY OF GENEVA	CITY WATER/SEWER-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	66.13
		CITY WATER/SEWER-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	26.06
		CITY WATER/SEWER-WHLR NORTH	CORPORATE / PARKS ADMINISTRATION	29.03
		CITY WATER/SEWER-STH STR FLDS	CORPORATE / PARKS ADMINISTRATION	104.45
		CITY WATER/SEWER-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	266.89
		CITY WATER/SEWER-GARDEN CLUB	CORPORATE / PARKS ADMINISTRATION	40.69
		CITY WATER/SEWER-SCC POOL	RECREATION / SUNSET POOL	302.52
		CITY WATER/SEWER-SPRC	RECREATION / SPRC	1,022.68
		CITY WATER/SEWER-COM GARDENS	CORPORATE / COMMUNITY GARDEN	74.18
		CITY ELECTRIC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	69.34
		CITY ELECTRIC-HSS TENNIS CRTS	CORPORATE / PARKS ADMINISTRATION	150.70
		CITY ELECTRIC-JAYCEE PK	CORPORATE / PARKS ADMINISTRATION	18.41
		CITY ELECTRIC-WHLR PK	CORPORATE / PARKS ADMINISTRATION	55.98
		CITY ELECTRIC-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	628.19
		CITY ELECTRIC-PFP HOUSE	CORPORATE / PECK FARM	224.39
		CITY ELECTRIC-PFP MAINT	CORPORATE / PECK FARM	1,014.90
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	20.30
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	1,463.29
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	204.68
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	1,047.44
		CITY ELECTRIC-SCC POOL	RECREATION / SUNSET POOL	334.12
		CITY ELECTRIC-SUNSET FIELDS	RECREATION / ADULT SOFTBALL	18.30
		CITY ELECTRIC-SPRC	RECREATION / SPRC	5,040.58
		CITY ELECTRIC-PH38	RECREATION / PLAYHOUSE 38	80.30
			CHECK TOTAL	13,011.94
74057	COM ED	COMED ELECTRIC-MC PARK	CORPORATE / PARKS ADMINISTRATION	19.78
		COMED ELECTRIC-PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	42.35
			CHECK TOTAL	62.13
74058	COMCAST CABLE	COMCAST SPRC CABLE-INTERNET	RECREATION / SPRC	739.72
			CHECK TOTAL	739.72
74059	RYAN COFFLAND	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
74060	DAILY HERALD	DAILY HERALD 2/19-4/14	CORPORATE / PARKS ADMINISTRATION	20.40
		DAILY HERALD 2/19-4/14	RECREATION / REC ADMINISTRATION	20.40
			CHECK TOTAL	40.80

DATE: 03/10/20
TIME: 15:45:09
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 030920

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FROM CHECK # 74047 TO CHECK # 74096

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74061	DAILY HERALD	LEGAL NOTICE LIBRARY PK PROJ	CORPORATE / PARKS ADMINISTRATION	85.10
			CHECK TOTAL	85.10
74062	ELEVATOR TECHNICIANS, INC.	ELEVATOR MAINT DEC-JAN	RECREATION / SPRC	171.36
			CHECK TOTAL	171.36
74063	FOX VALLEY SPECIAL RECREATION	FVSRA INCLUSION HRS-JANUARY	SPECIAL RECREATION / SPECIAL RECREATION	2,039.21
			CHECK TOTAL	2,039.21
74064	FUN EXPRESS LLC	JUST DAD N ME DECORATIONS,SPLY	RECREATION / JUST DAD 'N ME	1,070.61
		JUST DAD N ME GOODY BAG SPLY	RECREATION / JUST DAD 'N ME	195.15
		JUST DAD N ME GOODY BAG SPLY	RECREATION / JUST DAD 'N ME	94.06
		JUST DAD N ME GOODY BAGS SPLY	RECREATION / JUST DAD 'N ME	172.04
			CHECK TOTAL	1,531.86
74065	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MAINT AGREEMENT	RECREATION / PARK DISTRICT PRESCHOOL	119.00
		GORDON FLESCH MAINT AGREEMENT	RECREATION / REC ADMINISTRATION	477.41
		GORDON FLESCH MAINT AGREEMENT	RECREATION / REC ADMINISTRATION	480.19
		GORDON FLESCH MAINT AGREEMENT	CORPORATE / PARKS ADMINISTRATION	320.13
			CHECK TOTAL	1,396.73
74066	CLAIRE GORNICKI	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	70.00
74067	KEN HARRIS	PICKLEBALL LESSONS (3)	RECREATION / FITNESS CENTER PROG- NEW BLDG	80.50
			CHECK TOTAL	80.50
74068	JIM HUETSON	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
74069	JOHNO'S / MIDWEST AWARDS	MEDALS FOR YOUTH BASKETBALL	RECREATION / BOYS BASKETBALL	204.00
		MEDALS FOR YOUTH BASKETBALL	RECREATION / GIRLS BASKETBALL	81.60
			CHECK TOTAL	285.60
74070	JOEY KALWAT	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00

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GENEVA PARK DISTRICT
WARRANT NUMBER 030920

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FROM CHECK # 74047 TO CHECK # 74096

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74071	BETH KEEN	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
74072	SHEAVOUN LAMBILLOTTE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
74073	FRANCOTYP-POSTALIA, INC.	POSTAGE METER	RECREATION / REC ADMINISTRATION	24.00
		POSTAGE METER	CORPORATE / PARKS ADMINISTRATION	24.00
		POSTAGE METER	RECREATION / SUNSET RACQUETBALL & FITNESS	24.00
		POSTAGE METER	RECREATION / SPRC	24.00
			CHECK TOTAL	96.00
74074	MENARDS	SCREWS FOR ICE RINK MC POOL	CORPORATE / PARKS ADMINISTRATION	7.92
		MATERIAL FOR SIGNAGE	CORPORATE / PARKS ADMINISTRATION	86.97
		WHLR SHOP GARAGE DOOR SPLYS	CORPORATE / PARKS ADMINISTRATION	95.32
		WHLR WATER HEATER SPLYS	CORPORATE / PARKS ADMINISTRATION	256.72
		WHLR STORAGE PROJECT SPLYS	CORPORATE / PARKS ADMINISTRATION	133.64
		GORILLA GLUE & CLEAR TAPE	RECREATION / SPRC	21.44
		TWINE FOR PROPS	RECREATION / PLAYHOUSE 38	9.99
		WHLR WATER HEATER SPLYS	CORPORATE / PARKS ADMINISTRATION	26.97
		BOLTS & SCREWS-ICE RINKS	CORPORATE / PARKS ADMINISTRATION	13.72
		HOSE REEL PARTS	CORPORATE / PECK FARM	10.58
		PAINT SPLYS	CORPORATE / PARKS ADMINISTRATION	48.15
		WHLR WORK RM PROJECT SPLYS	CORPORATE / PARKS ADMINISTRATION	263.63
		WHLR WATER HEATER PART	CORPORATE / PARKS ADMINISTRATION	10.58
		WHLR WORK ROOM PROJECT SPLYS	CORPORATE / PARKS ADMINISTRATION	257.25
		VEHICLE CLEANER & SEAL	CORPORATE / PARKS ADMINISTRATION	26.91
		ELECTRICAL WIRE, SWITCH-WHLR	CORPORATE / PARKS ADMINISTRATION	97.32
		MOUSE TRAPS	CORPORATE / PARKS ADMINISTRATION	11.96
		SPLYS TO BUILD GAMES	RECREATION / TRADITIONAL YOUTH CAMPS	82.41
		SCREWS FOR DOORS	RECREATION / SPRC	8.38
		PLYWOOD FOR REVOLVING PROP	RECREATION / PLAYHOUSE 38	322.88
		GAS LINE SPLYS-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	27.27
		PROP MATERIAL SPLYS	RECREATION / PLAYHOUSE 38	54.99
		BATTERIES	CORPORATE / PARKS ADMINISTRATION	99.76
		WHLR WORK RM ELECTRICAL SPLYS	CORPORATE / PARKS ADMINISTRATION	153.45
			CHECK TOTAL	2,128.21

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FROM CHECK # 74047 TO CHECK # 74096

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74075	MENDEL PLUMBING & HEATING, INC	SPRC WATER HEATERS REPAIRS	RECREATION / SPRC	1,175.30
			CHECK TOTAL	1,175.30
74076	METRO FIBERNET LLC	METRONET-WHLR MAINT INTERNET	CORPORATE / PARKS ADMINISTRATION	102.20
			CHECK TOTAL	102.20
74077	MILL CREEK WRD	WATER/SEWER-MC POOL	RECREATION / MILL CREEK POOL	100.54
		WATER/SEWER-MC POOL	RECREATION / MILL CREEK POOL	8.00
			CHECK TOTAL	108.54
74078	MIDWEST MECHANICAL	MIDWEST MECHANICAL MAINT	CORPORATE / PARKS ADMINISTRATION	282.00
		MIDWEST MECHANICAL MAINT	RECREATION / SPRC	2,346.00
		MIDWEST MECHANICAL MAINT	RECREATION / REC ADMINISTRATION	129.00
		MIDWEST MECHANICAL MAINT	RECREATION / REC ADMINISTRATION	1,290.00
		MIDWEST MECHANICAL MAINT	CORPORATE / PARKS ADMINISTRATION	903.00
			CHECK TOTAL	4,950.00
74079	NEXT GENERATION, INC	SUPER SHUFFLE SWEATSHIRTS	RECREATION / SUPER BOWL SHUFFLE	1,426.50
			CHECK TOTAL	1,426.50
74080	NICOR GAS	NICOR-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	250.59
		NICOR-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	377.71
		NICOR-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	48.96
		NICOR-PFP HOUSE	CORPORATE / PECK FARM	91.27
		NICOR-PFP BARN	CORPORATE / PECK FARM	156.27
		NICOR-PFP MAINT	CORPORATE / PECK FARM	138.79
		NICOR-SCC	RECREATION / REC ADMINISTRATION	426.74
		NICOR-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	121.51
		NICOR-SPRC	RECREATION / SPRC	614.17
		NICOR-PH38	RECREATION / PLAYHOUSE 38	37.61
		NICOR-SUNSET POOL	RECREATION / SUNSET POOL	259.11
		NICOR-MC POOL	RECREATION / MILL CREEK POOL	203.35
			CHECK TOTAL	2,726.08
74081	NORTH AMERICAN CORP	SANITATION SPLYS	RECREATION / SUNSET RACQUETBALL & FITNESS	370.47
			CHECK TOTAL	370.47
74082	CHRISTY POWELL	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74083	RALPH HELM INC.	REPLACEMENT CHAINS FOR SAWS	CORPORATE / PARKS ADMINISTRATION	49.90
		HEDGE TRIMMER GREASE	CORPORATE / PARKS ADMINISTRATION	129.97
		SAW CHAINS SHARPENED	CORPORATE / PARKS ADMINISTRATION	40.00
			CHECK TOTAL	219.87
74084	KELLY WALES	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
74085	KEN SCHULTZ	ENTERTAINER-MOM N SON NIGHT	RECREATION / MOM & SON NIGHT	425.00
			CHECK TOTAL	425.00
74086	SCENTCERELY YOURS	INSTR FEE-2/16/20	RECREATION / YOUTH	136.08
			CHECK TOTAL	136.08
74087	STEVE SLIVKA	REIMB CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	40.00
			CHECK TOTAL	40.00
74088	SOUNDS LIKE MUSIC LLC	INSTR FEE-WINTER SESSION	RECREATION / YOUTH	735.00
		INSTR FEE-WINTER SESSION	RECREATION / ADULT	420.00
			CHECK TOTAL	1,155.00
74089	BUMPER TO BUMPER	TIRE INFLATOR GAUGE,FITTINGS	CORPORATE / PARKS ADMINISTRATION	67.47
		EYE BOLT	CORPORATE / PARKS ADMINISTRATION	6.29
			CHECK TOTAL	73.76
74090	T.J. OFFICIAL FINDERS	OFFICIALS 2/3-2/16	RECREATION / BOYS BASKETBALL	3,604.00
		OFFICIALS 2/3-2/16	RECREATION / GIRLS BASKETBALL	204.00
		SCOREKEEPERS 2/3-2/26	RECREATION / BOYS BASKETBALL	728.00
		SCOREKEEPERS 2/3-2/26	RECREATION / GIRLS BASKETBALL	78.00
		OFFICIALS 2/3-2/16	RECREATION / SPRC ADULT LEAGUES	922.00
		SCOREKEEPERS 2/3-2/16	RECREATION / SPRC ADULT LEAGUES	306.00
			CHECK TOTAL	5,842.00
74091	TRYAD SOLUTIONS, INC.	BIRTHDAY PARTY STAFF UNIFORMS	RECREATION / SPRC BIRTHDAY PARTIES	192.00
			CHECK TOTAL	192.00
74092	ULTIMATE CLASSES	INSTR FEE- 11/25/20	RECREATION / FAMILY PROGRAM/TRIP	182.00
			CHECK TOTAL	182.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74093	FRANK VAN AELST & ASSOC INC	ACCOUNTING SVC-JANUARY	RECREATION / REC ADMINISTRATION	415.00
		ACCOUNTING SVC-JANUARY	CORPORATE / PARKS ADMINISTRATION	415.00
			CHECK TOTAL	830.00
74094	NICOLE VICKERS	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
74095	CHASE CARD SERVICES	FVSRA FUNDRAISER BASKET SPLY	RECREATION / REC ADMINISTRATION	12.41
		FVSRA FUNDRAISER BASKET SPLY	CORPORATE / PARKS ADMINISTRATION	12.41
		LONG RANGE PLAN MTG EXPENSE	CORPORATE / PARKS ADMINISTRATION	38.31
		LONG RANGE PLAN MTG EXPENSE	RECREATION / REC ADMINISTRATION	38.31
		IPRA/IAPD CONF ROOM EXPENSES	CORPORATE / PARKS ADMINISTRATION	733.70
		STAFF RECOGNITION AWARDS	CORPORATE / PARKS ADMINISTRATION	145.00
		STAFF RECOGNITION AWARDS	RECREATION / REC ADMINISTRATION	145.00
		POSTAGE-GIVING TREE LEAVES	RECREATION / REC ADMINISTRATION	8.69
		IPRA/IAPD CONF ROOM EXPENSE	CORPORATE / PARKS ADMINISTRATION	313.25
		IPRA/IAPD CONF STAFF DINNER	CORPORATE / PARKS ADMINISTRATION	332.56
		KZ WESTERN-PROGRAM SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	98.84
		KZ WESTERN-SNACK SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	208.84
		KZ MILL CREEK-PROGRAM SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	119.35
		KZ MILL CREEK-SNACK SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	405.23
		PRINTER INK CARTRIDGE	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	36.84
		KZN WLMSBURG-PROGRAM SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	360.48
		KZN WLMSBURG-SNACK SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	381.41
		FOLDING TABLE	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	49.98
		KZ HEARTLAND-PROGRAM SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	207.20
		KZ HEARTLAND-SNACK SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	333.95
		KZ FABYAN-PROGRAM SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	95.69
		KZ FABYAN-SNACK SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	277.69
		KZN HARRISON-PROGRAM SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	289.57
		KZN HARRISON-SNACK SPLY	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	329.88
		STORAGE BINS	RECREATION / SUPER BOWL SHUFFLE	75.59
		FOOTBALL STRESS BALL PROMO	RECREATION / PUBLIC INFORMATION	525.77
		DISTRICT POINT & SHOOT CAMERAS	RECREATION / REC ADMINISTRATION	976.00
		MICROSOFT PUBLISHER SOFTWARE	RECREATION / REC ADMINISTRATION	279.98
		CONSTANT CONTACT SVC	RECREATION / PUBLIC INFORMATION	1,879.50
		INVEX WEB DESIGN FEE	RECREATION / PUBLIC INFORMATION	152.00
		FACEBOOK ADVERTISING SVC	RECREATION / REC ADMINISTRATION	173.32

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74095	CHASE CARD SERVICES	JUST DAD N ME BUNDTLETS	RECREATION / JUST DAD 'N ME	300.00
		STOCK IMAGES FOR BROCHURE	RECREATION / PUBLIC INFORMATION	200.00
		GIFT SHOP ITEMS-BUILD BIRDHOUS	CORPORATE / PECK FARM	68.80
		SCITECH MUSEUM DEP 1005-7-25	RECREATION / ADMINISTRATIVE	300.00
		STAMP PAD	CORPORATE / PECK FARM GENERAL PROGRAMS	7.89
		ICE RINK FLAGS	CORPORATE / PARKS ADMINISTRATION	18.49
		IPRA/IAPD CONF HOTEL EXPENSE	CORPORATE / PARKS ADMINISTRATION	146.74
		MORTON ARBORETUM MBRSHIP (6)	CORPORATE / PARKS ADMINISTRATION	180.00
		BASSET TRAINING	RECREATION / REC ADMINISTRATION	13.99
		IPRA/IAPD CONF ROOM EXPENSE	RECREATION / REC ADMINISTRATION	316.96
		POSSESSION ARROWS	RECREATION / GIRLS BASKETBALL	13.94
		SCHEDULING SOFTWARE-GIRLS BBAL	RECREATION / GIRLS BASKETBALL	14.00
		DAY OFF TRIP-MAIN EVENT 1/16	RECREATION / IN SERVICE DAYS PROGRAMS	146.95
		DAY OFF TRIP-MAIN EVENT 1/20	RECREATION / IN SERVICE DAYS PROGRAMS	146.57
		KZ SNACK SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	150.82
		KZ PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	17.63
		BASSET TRAINING	RECREATION / REC ADMINISTRATION	14.94
		CONF PARKING-REIMB	CORPORATE / PARKS ADMINISTRATION	1.82
		BACKDROP WITH LOGO	RECREATION / REC ADMINISTRATION	620.47
		SUPER SHUFFLE SPLYs	RECREATION / SUPER BOWL SHUFFLE	319.15
		JUST DAD N ME SPLYs	RECREATION / JUST DAD 'N ME	340.14
		BASSET TRAINING	RECREATION / REC ADMINISTRATION	14.94
		TODDLER PROGRAM SPLYs	RECREATION / TODDLERS	37.08
		SUPER SHUFFLE FOOD SPLYs	RECREATION / SUPER BOWL SHUFFLE	1,169.82
		SUPER SHUFFLE MEDALS	RECREATION / SUPER BOWL SHUFFLE	1,989.00
		DRURY LANE TICKETS 1/27	RECREATION / ACTIVE OLDER ADULTS - TRIPS	985.56
		DANCE RECITAL COSTUMES	RECREATION / BALLET DANCE RECITAL	7,524.73
		DANCE COMPANY CLOTHING	RECREATION / SUNSET DANCE COMPANY	371.25
		DANCE COMPANY COMPETITION FEES	RECREATION / SUNSET DANCE COMPANY	6,159.00
		CHEER CLOTHING	RECREATION / CHEERLEADING	921.12
		IPRA/IAPD CONF ROOM EXPENSE	CORPORATE / PARKS ADMINISTRATION	293.48
		BASSET TRAINING	RECREATION / REC ADMINISTRATION	14.94
		KZ PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	113.30
		BASSET CERTIFICATION	RECREATION / REC ADMINISTRATION	13.99
		CONCRETE ANCHORS-ICE RINKS	CORPORATE / PARKS ADMINISTRATION	28.00
		HVAC TRAINING	CORPORATE / PARKS ADMINISTRATION	1,100.00
		CREDIT FORTHCOMING	RECREATION / ADMINISTRATIVE	769.98
		BIRTHDAY PARTY SPLYs	RECREATION / SPRC BIRTHDAY PARTIES	196.50

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74095	CHASE CARD SERVICES	BIRTHDAY PARTY CUPCAKES, JUICE	RECREATION / SPRC BIRTHDAY PARTIES	132.50
		SPRC VENDING MACHINE SPLYS	RECREATION / SPRC	257.83
		SRFC VENDING MACHINE SPLYS	RECREATION / SUNSET RACQUETBALL & FITNESS	129.89
		KIDS KORRAL HAND SANITIZER	RECREATION / NURSERY/ KIDS KORRAL	5.97
		BLEACH, HAND SANITIZER	RECREATION / SPRC	27.61
		CARD FILE BOX, MSGE LOG BOOK	RECREATION / SPRC	13.28
		PH38 ALADDIN JR SCRIPTS	RECREATION / PLAYHOUSE 38	187.75
		PH38 PROPS & COSTUMES	RECREATION / PLAYHOUSE 38	305.71
		NAPKINS FOR SUPER SHUFFLE	RECREATION / SUPER BOWL SHUFFLE	19.85
		NEW ANTENNA-SCOREBOARDS	RECREATION / SPRC	348.72
		METRA TRAIN TICKETS-REIMB	CORPORATE / PARKS ADMINISTRATION	16.50
		BASSET CERTIFICATION	RECREATION / REC ADMINISTRATION	14.94
		IPRA/IAPD CONF ROOM EXPENSE	CORPORATE / PARKS ADMINISTRATION	293.48
		HOTDOG WARMERS	RECREATION / SUPER BOWL SHUFFLE	109.98
		SUPER SHUFFLE-ORANGES	RECREATION / SUPER BOWL SHUFFLE	83.76
		HEADPHONE JACK-FITNESS MACHINE	RECREATION / SUNSET RACQUETBALL & FITNESS	41.19
		MEDICINE BALLS	RECREATION / SUNSET RACQUETBALL & FITNESS	542.46
		LAUNDRY CART	RECREATION / SUNSET RACQUETBALL & FITNESS	116.25
		PHONE LABELS	RECREATION / REC ADMINISTRATION	36.00
		REPLENISHED I-PASS	RECREATION / REC ADMINISTRATION	20.00
		REPLENISHED I-PASS	CORPORATE / PARKS ADMINISTRATION	20.00
		SECURITY CAMERA ANNUAL FEE	CORPORATE / PARKS ADMINISTRATION	53.98
		IPRA/IAPD CONF ROOM EXPENSE	CORPORATE / PARKS ADMINISTRATION	183.24
		PFP SHOP COMPRESSOR PARTS	CORPORATE / PARKS ADMINISTRATION	95.96
		REPAIR KIT FOR AIR HOSE	CORPORATE / PARKS ADMINISTRATION	54.94
		NRPA CPRP REGISTRATION-MANDY	CORPORATE / PARKS ADMINISTRATION	270.00
		CREDIT RETURN	CORPORATE / PARKS ADMINISTRATION	-119.00
		BASSET CERTIFICATION	RECREATION / REC ADMINISTRATION	13.95
			CHECK TOTAL	37,355.48
74096	STEVENS STREET PROPERTIES	PH38 MONTHLY RENTAL FEE	RECREATION / PLAYHOUSE 38	1,748.00
		PH38 MONTHLY STORAGE FEE	RECREATION / PLAYHOUSE 38	309.00
			CHECK TOTAL	2,057.00
			WARRANT TOTAL	85,155.55

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74097	ABLE PEST CONTROL, INC.	PFP HOUSE PEST CONTROL	CORPORATE / PECK FARM	85.00
		SPRC PEST CONTROL	RECREATION / SPRC	105.00
			CHECK TOTAL	190.00
74098	ACE HARDWARE GENEVA	CONNECTORS, PAINT THINNER	CORPORATE / PARKS ADMINISTRATION	44.01
		ELECTRICAL PARTS	CORPORATE / PARKS ADMINISTRATION	7.73
		PAINT-RECYCLE BARRELS	CORPORATE / PARKS ADMINISTRATION	28.79
		REPAIR PART FOR PLOW	CORPORATE / PARKS ADMINISTRATION	3.58
		INSECT PESTICIDE	CORPORATE / PARKS ADMINISTRATION	35.98
		VINYL LETTERS, PAINT-CAMP GAME	RECREATION / TRADITIONAL YOUTH CAMPS	32.33
		PH38 PROP SPLYs	RECREATION / PLAYHOUSE 38	17.08
			CHECK TOTAL	169.50
74099	ACTION PRINTING CORP	SPRING 2020 BROCHURE	RECREATION / PUBLIC INFORMATION	10,268.18
			CHECK TOTAL	10,268.18
74100	ALLEGIANFIRE PROTECTION	ANNUAL FIRE EXTINGUISHER SVC	RECREATION / REC ADMINISTRATION	265.52
		ANNUAL FIRE EXTINGUISHER SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	265.51
		ANNUAL FIRE EXTINGUISHER SVC	RECREATION / SPRC	1,389.79
		ANNUAL FIRE EXTINGUISHER SVC	CORPORATE / PECK FARM	300.00
		ANNUAL FIRE EXTINGUISHER SVC	CORPORATE / PARKS ADMINISTRATION	429.68
		ANNUAL FIRE EXTINGUISHER SVC	CORPORATE / PARKS ADMINISTRATION	759.46
			CHECK TOTAL	3,409.96
74101	ALARIC DESIGNS LLC	INTERIOR DESIGN INSTR FEE	RECREATION / ADULT	105.00
			CHECK TOTAL	105.00
74102	AT&T	AT&T PFP MAINT INTERNET	CORPORATE / PECK FARM	68.06
			CHECK TOTAL	68.06
74103	BALL HORTICULTURAL COMPANY	PLANT SEEDS	CORPORATE / PARKS ADMINISTRATION	2,718.77
		PLANT SEEDS	CORPORATE / PARKS ADMINISTRATION	121.85
		PLANT SEEDS	CORPORATE / PARKS ADMINISTRATION	42.84
			CHECK TOTAL	2,883.46
74104	POWER UP BATTERIES LLC	BATTERIES-SUNSET EXIT SIGNS	RECREATION / SUNSET RACQUETBALL & FITNESS	13.95
			CHECK TOTAL	13.95

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74105	BLUE LION SYSTEMS, INC	BLUE LION CAMERA MAINTENANCE	CORPORATE / PECK FARM	98.00
			CHECK TOTAL	98.00
74106	BLACK LINE FOX VALLEY LLC	BLACKLINE EMAIL SVC	RECREATION / REC ADMINISTRATION	150.00
		BLACKLINE ANTIVIRUS SVC	CORPORATE / PARKS ADMINISTRATION	92.13
		BLACKLINE ANTIVIRUS SVC	RECREATION / REC ADMINISTRATION	92.12
		BLACKLINE COMPUTER MAINT	RECREATION / REC ADMINISTRATION	2,130.68
		BLACKLINE SERVER MAINT	RECREATION / REC ADMINISTRATION	820.00
			CHECK TOTAL	3,284.93
74107	CITY OF GENEVA	PH38-CITY LIQUOR LICENSE	RECREATION / PLAYHOUSE 38	500.00
		PFP CITY LIQUOR LICENSE	CORPORATE / PARKS ADMINISTRATION	200.00
		RIVER PK CITY LIQUOR LICENSE	CORPORATE / PARKS ADMINISTRATION	200.00
			CHECK TOTAL	900.00
74108	CITY OF GENEVA	CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	53.02
		CITY ELECTRIC-ESPING FLAG POLE	CORPORATE / PARKS ADMINISTRATION	23.40
		CITY WATER/SEWER-MOORE SPRYPK	CORPORATE / MOORE SPRAY PARK	68.44
		CITY ELECTRIC-MOORE SPRYPK	CORPORATE / MOORE SPRAY PARK	17.18
			CHECK TOTAL	162.04
74109	COM ED	COMED-MC POOL	RECREATION / MILL CREEK POOL	318.13
			CHECK TOTAL	318.13
74110	COMCAST CABLE	COMCAST-SCC INTERNET	RECREATION / REC ADMINISTRATION	275.02
		COMCAST-SRFC CABLE & INTERNET	RECREATION / SUNSET RACQUETBALL & FITNESS	543.91
			CHECK TOTAL	818.93
74111	CODE CRAZE	COMPUTER ANIMATION CLASS INSTR	RECREATION / YOUTH	450.00
			CHECK TOTAL	450.00
74112	AMY COTTER	TRUE COLORS WORKSHOP 2/21/20	RECREATION / REC ADMINISTRATION	600.00
			CHECK TOTAL	600.00
74113	CRANE MERCHANDISING SYSTEMS	SRFC VENDING MACHINE SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	8.95
		SPRC VENDING MACHINE SVC	RECREATION / SPRC	17.90
			CHECK TOTAL	26.85

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74114	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN WATER SVC	RECREATION / REC ADMINISTRATION	41.00
		CULLIGAN WATER SVC	RECREATION / SPRC	25.00
		CULLIGAN WATER SVC	CORPORATE / PECK FARM	25.00
			CHECK TOTAL	91.00
74115	EVP ACADEMIES, LLC	EVP VOLLEYBALL INSTR FEE	RECREATION / YOUTH VOLLEYBALL-INDOOR	884.80
			CHECK TOTAL	884.80
74116	FOX VALLEY ICE ARENA	ICE SKATING LESSONS(8/2/19-1/4	RECREATION / ICE SKATING LESSONS	1,487.50
		ICE SKATING LESSONS(1/7-3/7)	RECREATION / ICE SKATING LESSONS	2,695.70
			CHECK TOTAL	4,183.20
74117	FOX VALLEY SPECIAL RECREATION	BBQ PLACEMENT ADVERTISING	RECREATION / PUBLIC INFORMATION	150.00
			CHECK TOTAL	150.00
74118	FUN EXPRESS LLC	MOM N SON NIGHT SUPPLIES	RECREATION / MOM & SON NIGHT	740.91
			CHECK TOTAL	740.91
74119	GENEVA CHAMBER OF COMMERCE	CHAMBER DIRECTORY RENEWAL FEE	RECREATION / REC ADMINISTRATION	100.00
			CHECK TOTAL	100.00
74120	GOLDEN GYMNASTICS	GOLDEN'S GYM MEET 5/15-5/17	RECREATION / GYMNASTICS	1,950.00
			CHECK TOTAL	1,950.00
74121	GROOT, INC.	REFUSE DISPOSAL	RECREATION / REC ADMINISTRATION	102.98
		REFUSE DISPOSAL	CORPORATE / PECK FARM	275.80
		REFUSE DISPOSAL	RECREATION / SPRC	140.60
		REFUSE DISPOSAL	CORPORATE / PARKS ADMINISTRATION	390.44
			CHECK TOTAL	909.82
74122	KEN HARRIS	PICKLEBALL INSTRUCTOR FEE	RECREATION / FITNESS CENTER PROG- NEW BLDG	182.00
			CHECK TOTAL	182.00
74123	HOME DEPOT CREDIT SERVICE	LYSOL DISINFECTANT	RECREATION / SUNSET RACQUETBALL & FITNESS	41.88
		TOOLS & PARTS-AIR COMPRESSOR	CORPORATE / PARKS ADMINISTRATION	49.72
			CHECK TOTAL	91.60
74124	INTERSTATE GAS SUPPLY, INC.	IGS-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	354.08

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74124	INTERSTATE GAS SUPPLY, INC.	IGS-SPRC	RECREATION / SPRC	1,337.88
		IGS-SUNSET POOL	RECREATION / SUNSET POOL	169.13
		IGS-PFP MAINT	CORPORATE / PECK FARM	292.91
		IGS-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	211.22
		IGS-PFP HOUSE	CORPORATE / PECK FARM	122.70
		IGS-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	687.29
		IGS-SCC	RECREATION / REC ADMINISTRATION	967.96
			CHECK TOTAL	4,143.17
74125	FIRST STUDENT	LINCOLN PK ZOO TRIP 8-30-19	RECREATION / IN SERVICE DAYS PROGRAMS	498.55
			CHECK TOTAL	498.55
74126	LIFTWORKS, INC.	RENTAL OF LIFT-LED BULBS	CORPORATE / PARKS ADMINISTRATION	225.00
			CHECK TOTAL	225.00
74127	MARTENSON TURF PRODUCTS INC.	CHEMICAL SPLYS	CORPORATE / PECK FARM	602.61
			CHECK TOTAL	602.61
74128	MENARDS	MOUSE BAIT AND TRAPS	CORPORATE / PECK FARM	19.22
		HOSE NOZZLE AND ADAPTOR	CORPORATE / PECK FARM	16.36
		HAIR DRYER, 3-WIRE PLUG	RECREATION / SUNSET RACQUETBALL & FITNESS	15.83
		SNOW SHOVEL	RECREATION / REC ADMINISTRATION	28.97
		UTILITY KNIVES	CORPORATE / PARKS ADMINISTRATION	45.98
		CLEANOUT PLUG	CORPORATE / PECK FARM	7.29
		CLEANER & DEGREASER PRODUCTS	CORPORATE / PECK FARM	16.43
		TERRY CLOTH TOWELS	CORPORATE / PECK FARM	4.99
		REFLECTOR	CORPORATE / PARKS ADMINISTRATION	1.87
		SANITATION SPLYS	CORPORATE / PARKS ADMINISTRATION	19.19
		MARKING PAINT	CORPORATE / PARKS ADMINISTRATION	97.96
		SPRAY GUN FOR FIELD LINER	CORPORATE / PARKS ADMINISTRATION	104.00
		LEAF RAKES, SHOVELS	CORPORATE / PARKS ADMINISTRATION	467.44
			CHECK TOTAL	845.53
74129	MIDWEST SALT	PRE-TREATMENT FOR PKING LOTS	CORPORATE / PARKS ADMINISTRATION	348.30
			CHECK TOTAL	348.30
74130	NEXT GENERATION, INC	AWARDS T-SHIRTS	RECREATION / SPRC ADULT LEAGUES	77.00
		PH38 T-SHIRTS (ALADDIN)	RECREATION / PLAYHOUSE 38	417.25

DATE: 03/12/20
TIME: 15:42:35
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GENEVA PARK DISTRICT
WARRANT NUMBER 031220

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FROM CHECK # 74097 TO CHECK # 74145

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74130	NEXT GENERATION, INC	PH38 T-SHIRTS (INTO THE WOODS)	RECREATION / PLAYHOUSE 38	212.05
		AWARDS T-SHIRTS	RECREATION / BOYS BASKETBALL	254.00
			CHECK TOTAL	960.30
74131	NICOR GAS	NICOR-PH38	RECREATION / PLAYHOUSE 38	77.26
			CHECK TOTAL	77.26
74132	NORTH AMERICAN CORP	SANITATION SPLYS	RECREATION / SPRC	816.86
		SANITATION SPLYS	RECREATION / SUNSET RACQUETBALL & FITNESS	247.24
		SANITATION SPLYS	RECREATION / REC ADMINISTRATION	247.24
		SANITATION SPLYS	RECREATION / SPRC	950.35
			CHECK TOTAL	2,261.69
74133	PDRMA	PDRMA HEALTH INSURANCE	CORPORATE / PARKS ADMINISTRATION	25,187.47
		PDRMA HEALTH INSURANCE	RECREATION / REC ADMINISTRATION	26,110.83
		PDRMA LIFE INSURANCE	CORPORATE / ADMINISTRATIVE	191.40
			CHECK TOTAL	51,489.70
74134	PADDOCK PUBLICATIONS, INC	LEGAL BID NOTICE-PARKS MOWING	CORPORATE / PARKS ADMINISTRATION	128.80
		LEGAL BID NOTICE-SPRING LANDSC	CORPORATE / PARKS ADMINISTRATION	128.80
		LEGAL BID NOTICE-PFP PROJECT	CORPORATE / PARKS ADMINISTRATION	115.00
			CHECK TOTAL	372.60
74135	POWER PRO CLEANING SERVICES	PFP HOUSE CLEANING SVC	CORPORATE / PECK FARM	680.00
			CHECK TOTAL	680.00
74136	RALPH HELM INC.	TENSION SPRINGS-CHAINSAW	CORPORATE / PARKS ADMINISTRATION	54.71
		CHAIN/TRIMMER LINE REPLACEMENT	CORPORATE / PARKS ADMINISTRATION	85.85
			CHECK TOTAL	140.56
74137	SHAW MEDIA	FRONT PAGE AD 2/13	RECREATION / PUBLIC INFORMATION	199.00
			CHECK TOTAL	199.00
74138	SOLEMN OATH BREWERY LLC	SUPER SHUFFLE BEVERAGE	RECREATION / SUPER BOWL SHUFFLE	300.00
			CHECK TOTAL	300.00
74139	BUMPER TO BUMPER	OIL FILTERS, PROTECTANT SPRAY	CORPORATE / PARKS ADMINISTRATION	42.83
		BRAKE PADS AND ROTORS	CORPORATE / PARKS ADMINISTRATION	137.58

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GENEVA PARK DISTRICT
WARRANT NUMBER 031220

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FROM CHECK # 74097 TO CHECK # 74145

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74139	BUMPER TO BUMPER	1/2" DRIVE TORQUE WRENCH	CORPORATE / PARKS ADMINISTRATION	206.99
			CHECK TOTAL	387.40
74140	T.J. OFFICIAL FINDERS	VBALL OFFICIALS 12/17-12/22	RECREATION / SPRC ADULT LEAGUES	144.00
		OFFICIALS 2/17-3/1	RECREATION / BOYS BASKETBALL	3,390.00
		OFFICIALS 2/17-3/1	RECREATION / GIRLS BASKETBALL	204.00
		SCOREKEEPERS 2/17-3/1	RECREATION / BOYS BASKETBALL	702.00
		SCOREKEEPERS 2/17-3/1	RECREATION / GIRLS BASKETBALL	78.00
		OFFICIALS 2/17-3/1	RECREATION / SPRC ADULT LEAGUES	878.00
		SCOREKEEPERS 2/17-3/1	RECREATION / SPRC ADULT LEAGUES	342.00
			CHECK TOTAL	5,738.00
74141	TRIANGLE MECHANICAL SVC., INC.	WHLR OFFICE FURNACE REPAIR	CORPORATE / PARKS ADMINISTRATION	627.00
			CHECK TOTAL	627.00
74142	VERIZON WIRELESS	VERIZON CELL PHONE SVC	CORPORATE / PECK FARM	56.34
		VERIZON CELL PHONE SVC	RECREATION / REC ADMINISTRATION	1.70
		VERIZON CELL PHONE SVC	CORPORATE / PARKS ADMINISTRATION	169.02
		VERIZON CELL PHONE SVC	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	105.05
			CHECK TOTAL	332.11
74143	VERMEER-ILLINOIS, INC.	CHIPPER YEARLY SVC MAINT	CORPORATE / PARKS ADMINISTRATION	798.65
			CHECK TOTAL	798.65
74144	PREVENTATIVE MAINTENANCE SYS	SAFETY LANE TEST	CORPORATE / PARKS ADMINISTRATION	82.00
			CHECK TOTAL	82.00
74145	HAWK FORD OF ST. CHARLES	#212 FORD F250 TRUCK REPAIRS	CORPORATE / PARKS ADMINISTRATION	246.41
			CHECK TOTAL	246.41
			WARRANT TOTAL	104,406.16

Geneva Park District Board Meeting

Superintendent of Finance and Personnel Report

Submitted by Christy Powell

March 16, 2020

Monthly Reports

Attached is the February Investment Report and Revenue & Expenditure Reports for your review.

Blended Rate	1.77%
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Checking Account	Harris Bank Checking	\$	481,019.36	1.19%	Upcoming Bond Payments:		
MM Acct.	Harris Bank Money Market	\$	2,387,902.21	1.59%	Rec 2014	6/15/20	\$ 77,570
		\$	2,868,921.57		Ltd B&I 2019	6/15/20	\$ 11,793
					Total		\$ 89,363

CD	12 mos	State Bank of Geneva	\$	74,176.44	2.25%	06/09/20
MBS CD	6 mos	Hancock Whitney Bank	\$	200,000.00	1.65%	07/16/20
MBS CD	6 mos	Umpqua Bank	\$	100,000.00	1.65%	08/21/20
MBS CD	9 mos	Wells Fargo Bank	\$	100,000.00	1.70%	10/19/20
MBS CD	12 mos	Morgan Stanley Bank	\$	100,000.00	1.70%	01/15/21
IPDLAF		IPDLAF	\$	10,344.75	1.48%	
IMET		Convenience Fund		3,182,509.86	1.63%	
IMET		1-3 Year Fund		580,624.45	3.63%	
		TOTAL	\$	4,347,655.50		
		Grand Total General	\$	7,216,577.07		

Harris Checking	Harris Bank Checking	\$	138,639.61	1.19%
Harris MM	Harris Money Market	\$	1,126,021.95	1.59%
		\$	1,264,661.56	

CBA	Harris Trust & Savings Bank	\$	854,000.00	0.00%	Compensating Balance Account
GPD Bonds	S2019 Limited Bonds	\$	813,340.00	2.89%	12/15/20
CD	State Bank of Geneva	\$	5,846.17	2.25%	06/09/20
IPDLAF	IPDLAF	\$	4,357.84	1.48%	
IMET	Convenience Fund		206,160.95	1.63%	
IMET	1-3 Year Fund		219,806.76	3.63%	
	SUBTOTAL	\$	2,103,511.72		
	Grand Total Construction	\$	3,368,173.28		

CD	21 mo	U.S. Bank	\$	141,338.62	1.55%	11/14/20
		<i>GPD Portion of CD</i>	\$	<i>70,669.31</i>		

CD	21 mo	U.S. Bank	\$	91,114.72	1.55%	11/14/20
		<i>GPD Portion of CD</i>	\$	45,557.36		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

**Geneva Park District
Revenue and Expenditure Report
For February 29, 2020**

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget	
GENERAL FUND REVENUES					
Real Estate Taxes	\$ -	\$ 3,837,847	\$ 3,775,000	102%	(a)
Replacement Taxes	-	31,014	22,000	141%	
Investment Income	6,056	75,569	40,000	189%	
Reimbursements	717	7,686	9,000	85%	
Rentals & Leases	75	4,010	4,000	100%	
Peck Farm Receipts	2,613	25,570	23,800	107%	
Camp Coyote- Peck Farm Camp	-	38,461	30,000	128%	(b)
Camp Adventure - Peck Farm Camp	-	12,114	12,000	101%	(b)
Birthday Parties- Peck Farm	-	3,150	7,000	45%	
Learn from the Experts- Peck Farm	620	9,722	9,000	108%	
Peck Farm General Programs	101	12,447	10,000	124%	
Community Garden	-	3,930	5,500	71%	
Peck Farm School/Scout Groups	60	5,845	7,500	78%	
Total Revenues	\$ 10,242	\$ 4,067,364	\$ 3,954,800	103%	
GENERAL FUND EXPENDITURES					
Administration	\$ 164,457	\$ 2,662,293	\$ 3,797,850	70%	
Peck Farm	5,502	85,396	105,600	81%	
Camp Coyote- Peck Farm Camp	-	25,919	20,000	130%	
Camp Adventure- Peck Farm Camp	-	6,204	7,000	89%	
Birthday Parties- Peck Farm	-	684	2,500	27%	
Learn from the Experts- Peck Farm	-	816	7,000	12%	
Peck Farm General Programs	8	5,935	800	742%	
Community Garden	74	3,323	3,800	87%	
Peck Farm School/Scout Groups	-	89	600	15%	
Moore Spray Park	86	6,149	9,650	64%	
Total Expenditures	\$ 170,128	\$ 2,796,807	\$ 3,954,800	71%	
Total General Fund Net Surplus (Deficit)	\$ (159,886)	\$ 1,270,556	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For February 29, 2020**

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget	
RECREATION FUND REVENUES					
Real Estate Taxes	\$ -	\$ 1,559,354	\$ 1,530,000	102%	(a)
Replacement Taxes	-	31,014	22,000	141%	
Investment Income	6,056	75,576	40,000	189%	
Public Information- Advertising & Sponsorships	-	14,044	13,500	104%	
Community Center Rentals	1,675	7,178	9,000	80%	
General Recreation	105	154,463	238,500	65%	
Playhouse 38	4,829	76,617	78,700	97%	
Preschool/ Toddler	38,243	289,503	356,000	81%	(c)
Active Older Adults	423	32,451	19,500	166%	
Dance	10,510	142,586	120,000	119%	
Camps	-	391,498	345,000	113%	(b)
Contracted & Co-op	502	10,098	18,200	55%	
Special Events	20,051	82,090	74,150	111%	
Tennis	-	19,063	16,000	119%	
Tumbling/ Gymnastics/Cheerleading	10,335	135,912	160,900	84%	
Baseball/ Softball	1,310	61,454	62,500	98%	
General Athletics	6,778	350,794	374,000	94%	
Sunset Racquetball & Fitness	16,536	176,211	209,800	84%	
Pool	-	583,258	591,900	99%	(d)
Mini Golf	426	96,526	97,200	99%	
After School Programs	118,194	831,656	830,500	100%	(e)
Scholarships	-	-	7,000	0%	(f)
SPRC	53,072	586,378	669,500	88%	
Total Revenues	\$ 289,045	\$ 5,707,723	\$ 5,883,850	97%	
RECREATION FUND EXPENDITURES					
Administration	\$ 129,101	\$ 1,662,054	\$ 2,345,588	71%	
Public Information	13,954	71,834	136,800	53%	
Community Center Rentals	212	655	1,500	44%	
General Recreation	8,594	82,649	123,525	67%	
Playhouse 38	6,095	74,320	70,850	105%	
Preschool/ Toddler	24,495	247,007	323,000	76%	
Active Older Adults	4,482	24,322	14,800	164%	
Dance	17,384	60,273	59,800	101%	
Camps	604	263,636	263,250	100%	
Contracted & Co-op	728	3,032	13,600	22%	
Special Events	20,460	50,721	52,250	97%	
Tennis	-	12,221	11,000	111%	
Tumbling/ Gymnastics/Cheerleading	9,519	99,273	106,800	93%	
Baseball/ Softball	61	28,475	24,200	118%	
General Athletics	48,897	215,630	240,275	90%	
Ice Rinks	-	-	-	0%	
Gymnasiums	1,129	11,412	48,400	24%	
Sunset Racquetball & Fitness	12,452	119,123	133,462	89%	
Pool	1,740	578,054	563,850	103%	
Mini Golf	276	36,298	37,700	96%	
After School Programs	46,214	420,992	776,600	54%	
Scholarships	-	8,116	7,000	116%	(f)
SPRC	18,887	421,314	529,600	80%	
Total Expenditures	\$ 365,285	\$ 4,491,410	\$ 5,883,850	76%	
Total Recreation Fund Net Surplus (Deficit)	\$ (76,240)	\$ 1,216,314	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For February 29, 2020

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget	
LIABILITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 172,226	\$ 171,250	101%	(a)
Replacement Taxes	-	5,639	4,000	141%	
Investment Income	21	208	250	83%	
PDRMA Reimbursements	-	1,500	1,500	100%	
Transfer from Fund Balance	-	-	5,000	0%	
Total Revenues	\$ 21	\$ 179,574	\$ 182,000	99%	
LIABILITY FUND EXPENDITURES					
Liability Insurance	\$ -	\$ 118,986	\$ 162,000	73%	(g)
State Unemployment	-	5,225	20,000	26%	
Total Expenditures	\$ -	\$ 124,211	\$ 182,000	68%	
Total Liability Fund Net Surplus (Deficit)	\$ 21	\$ 55,362	\$ -	n/a	

IMRF FUND REVENUES					
Real Estate Taxes	\$ -	\$ 238,737	\$ 237,500	101%	(a)
Replacement Taxes	-	19,736	14,000	141%	
Investment Income	125	1,250	1,500	83%	
Transfer from Recreation Programs & Fund Balance	-	-	52,000	0%	
Total Revenues	\$ 125	\$ 259,723	\$ 305,000	85%	
IMRF FUND EXPENDITURES					
IMRF Expense	\$ 23,323	\$ 191,208	\$ 305,000	63%	
Total Expenditures	\$ 23,323	\$ 191,208	\$ 305,000	63%	
Total IMRF Fund Net Surplus (Deficit)	\$ (23,198)	\$ 68,515	\$ -	n/a	

AUDIT FUND REVENUES					
Real Estate Taxes	\$ -	\$ 10,698	\$ 10,100	106%	(a)
Replacement Taxes	\$ -	4,229	3,000	141%	
Transfer from Fund Balance	-	-	-	n/a	
Total Revenues	\$ -	\$ 14,928	\$ 13,100	114%	
AUDIT FUND EXPENDITURES					
Audit Expense	\$ -	\$ 13,000	\$ 13,100	99%	
Total Expenditures	\$ -	\$ 13,000	\$ 13,100	99%	
Total Audit Fund Net Surplus (Deficit)	\$ -	\$ 1,928	\$ -	n/a	

SOCIAL SECURITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 296,066	\$ 294,500	101%	(a)
Replacement Taxes	-	18,327	13,000	141%	
Investment Income	208	2,083	2,500	83%	
Transfer from Recreation Programs	-	-	25,000	0%	
Transfer from Fund Balance	-	-	-	0%	
Total Revenues	\$ 208	\$ 316,475	\$ 335,000	94%	
SOCIAL SECURITY FUND EXPENDITURES					
FICA/ Medicare	\$ 22,804	\$ 288,013	\$ 335,000	86%	
Total Expenditures	\$ 22,804	\$ 288,013	\$ 335,000	86%	
Total Social Security Fund Net Surplus (Deficit)	\$ (22,595)	\$ 28,463	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For February 29, 2020**

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ -	\$ 567,251	\$ 560,000	101% (a)
Total Revenues	\$ -	\$ 567,251	\$ 560,000	101%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ 2,039	\$ 28,884	\$ 55,000	53%
ADA Structural Improvements	-	-	253,162	0%
FVSRA- Program Payments	-	251,838	251,838	100% (h)
Total Expenditures	\$ 2,039	\$ 280,722	\$ 560,000	50%
Total FVSRA Fund Net Surplus (Deficit)	\$ (2,039)	\$ 286,529	\$ -	n/a
BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ -	\$ 825,508	\$ 821,319	101% (a)
Total Revenues	\$ -	\$ 825,508	\$ 821,319	101%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ -	\$ 821,319	\$ 821,319	100% (i)
Total Expenditures	\$ -	\$ 821,319	\$ 821,319	100%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ -	\$ 4,189	\$ -	n/a
CONSTRUCTION FUND REVENUES				
Reimbursements	\$ -	\$ 12,314	\$ 50,000	25%
Bond Issue	-	-	-	0%
Farming Revenue	-	1,400	1,000	140%
Grant Revenue	-	200,000	400,000	50%
Donations	-	11,571	10,000	116%
Land Cash Revenue	22,081	72,384	147,000	49%
Investment Income	5,745	73,586	38,760	190%
Audit Transfer	-	-	1,400,000	0%
Total Revenues	\$ 27,826	\$ 371,255	\$ 2,046,760	18%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 4,350	\$ 98,797	\$ 202,000	49%
Buildings & Improvements	14,190	1,155,545	1,135,997	102%
Parks/ Playground Improvements/ Acquisitions	35,818	403,754	2,044,977	20%
Landscaping & Groundskeeping	-	36,735	50,000	73%
Operating Equipment & Vehicles	1,802	145,607	225,407	65%
Recreation Equipment/ Repairs	-	-	3,000	0%
Emergency Repairs/ Replacements	-	49,169	70,774	69%
Total Expenditures	\$ 56,159	\$ 1,889,606	\$ 3,732,155	51%
Total Construction Fund Net Surplus (Deficit)	\$ (28,333)	\$ (1,518,351)	\$ (1,685,395)	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr of 2019, the prior fiscal year, for camps held in the Summer of 2019 have been accrued and recognized as revenue in May 2019. Likewise, revenue collected in Mar & Apr 2020 will be deferred until FY2020-21.

(c) Program revenue for the Preschool program is received during the school year Sep - May. Whereas expenditures remain level throughout the year.

(d) Pool Membership Pass revenue collected in Mar & Apr of 2019, the prior fiscal year, for Summer 2019 have been accrued and recognized as revenue. Likewise, membership pass revenue collected in Mar & Apr of 2020 will be deferred until FY2020-21.

(e) Revenue for the before and after school program is received during the school year Sep thru Apr.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded thru out the year to reflect program expense whereby scholarship participants have participated throughout the year.

(g) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

(h) FVSRA payments are scheduled to be made in the months of June and November.

(i) Bond payments are made in the months of June and December.

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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/\$ REMAINING

PAGE: 1
F-YR: 20

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 29, 2020

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	(224.00)	43,213.69	41,000.00	(2,213.69)
02-2313-4-0000-23	TICKET SALES	4,811.00	31,262.90	33,500.00	2,237.10
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	0.00	1,000.00	1,000.00
02-2313-4-0000-77	CONCESSIONS	242.00	2,140.24	3,200.00	1,059.76
TOTAL RECEIPTS		4,829.00	76,616.83	78,700.00	2,083.17
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	2,788.56	26,954.70	26,000.00	(954.70)
TOTAL SALARIES & WAGES		2,788.56	26,954.70	26,000.00	(954.70)
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.00
02-2313-6-0000-06	NATURAL GAS	37.61	413.86	700.00	286.14
02-2313-6-0000-07	ELECTRIC	80.30	1,049.27	1,500.00	450.73
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	0.00	500.00	500.00
02-2313-6-0000-11	PROFESSIONAL SERVICES	437.75	15,249.36	9,000.00	(6,249.36)
02-2313-6-0000-12	RENTAL FEES	2,057.00	22,627.00	25,000.00	2,373.00
TOTAL CONTRACTUAL SERVICES		2,612.66	39,339.49	36,700.00	(2,639.49)
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	100.00	100.00
02-2313-7-0000-18	CLOTHING	0.00	0.00	150.00	150.00
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	693.57	6,692.04	6,500.00	(192.04)
02-2313-7-0000-28	CONCESSION SUPPLIES	0.36	1,334.15	1,400.00	65.85
TOTAL COMMODITIES		693.93	8,026.19	8,150.00	123.81
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
TOTAL REVENUES: PLAYHOUSE 38		4,829.00	76,616.83	78,700.00	2,083.17
EXPENSES					
DEPT. SUMMARY:					
TOTAL REVENUE		4,829.00	76,616.83	78,700.00	2,083.17
TOTAL EXPENSE		6,095.15	74,320.38	70,850.00	(3,470.38)
NET SURPLUS (DEFICIT)		(1,266.15)	2,296.45	7,850.00	5,553.55

DATE: 03/10/2020
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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/\$ REMAINING

PAGE: 2
F-YR: 20

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 29, 2020

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TOTAL FUND REVENUES		4,829.00	76,616.83	78,700.00	2,083.17
TOTAL FUND EXPENSES		6,095.15	74,320.38	70,850.00	(3,470.38)
FUND SURPLUS (DEFICIT)		(1,266.15)	2,296.45	7,850.00	5,553.55

2020

FUND: CORPORATE

COMMUNITY CENTER RENTALS				
REVENUES				
RECEIPTS	1,675	7,177	7,500	322
EXPENSES				
SALARIES / WAGES	212	654	1,250	595
CONTRACTUAL SERVICES	0	0	0	0
TOTAL EXPENSES: COMMUNITY CENTER RENTALS	212	654	1,250	595
NET SURPLUS (DEFICIT)	1,463	6,522	6,250	(272)

GENERAL RECREATION				
REVENUES				
RECEIPTS	4,933	231,080	264,333	33,252
EXPENSES				

FUND: CORPORATE
FOR 10 PERIODS ENDING 29, 2020

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
GENERAL RECREATION					
	SALARIES / WAGES	9,690	87,813	97,833	10,019
	CONTRACTUAL SERVICES	4,305	59,107	53,208	(5,899)
	COMMODITIES	693	10,048	10,937	888
	MAINTENANCE / CAPITAL INVEST.	0	0	0	0
	TOTAL EXPENSES: GENERAL RECREATION	14,689	156,969	161,978	5,009
	NET SURPLUS (DEFICIT)	(9,755)	74,110	102,354	28,243
PRESCHOOL					
	REVENUES				
	RECEIPTS	38,243	289,502	296,666	7,163
	EXPENSES				
	SALARIES / WAGES	22,557	227,480	239,166	11,685
	CONTRACTUAL SERVICES	1,819	12,735	24,166	11,431
	COMMODITIES	119	6,153	5,249	(903)
	MAINTENANCE / CAPITAL INVEST.	0	638	583	(54)
	TOTAL EXPENSES: PRESCHOOL	24,495	247,007	269,166	22,159
	NET SURPLUS (DEFICIT)	13,747	42,495	27,500	(14,995)
ACTIVE OLDER ADULTS					
	REVENUES				
	RECEIPTS	423	32,451	16,250	(16,201)
	EXPENSES				
	SALARIES / WAGES	570	5,850	5,250	(600)
	CONTRACTUAL SERVICES	3,912	18,472	7,083	(11,388)
	COMMODITIES	0	0	0	0
	TOTAL EXPENSES: ACTIVE OLDER ADULTS	4,482	24,322	12,333	(11,988)
	NET SURPLUS (DEFICIT)	(4,059)	8,129	3,916	(4,212)
DANCE					
	REVENUES				
	RECEIPTS	10,510	142,586	99,999	(42,586)
	EXPENSES				
	SALARIES / WAGES	2,569	24,932	26,416	1,484
	CONTRACTUAL SERVICES	6,919	10,488	4,333	(6,155)
	COMMODITIES	7,895	24,851	19,083	(5,768)
	TOTAL EXPENSES: DANCE	17,384	60,272	49,833	(10,439)
	NET SURPLUS (DEFICIT)	(6,874)	82,313	50,166	(32,147)
CAMPS					
	REVENUES				
	RECEIPTS	0	391,498	287,499	(103,998)
	EXPENSES				

FUND: CORPORATE
FOR 10 PERIODS ENDING 29, 2020

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
CAMPUS					
	SALARIES / WAGES	521	208,607	164,166	(44,440)
	CONTRACTUAL SERVICES	0	43,612	44,916	1,303
	COMMODITIES	82	11,416	10,291	(1,124)
	TOTAL EXPENSES: CAMPS	603	263,636	219,374	(44,261)
	NET SURPLUS (DEFICIT)	(603)	127,862	68,125	(59,737)
CONTRACTED					
	REVENUES				
	RECEIPTS	380	8,905	10,999	2,094
	EXPENSES				
	CONTRACTUAL SERVICES	0	1,247	7,666	6,418
	NET SURPLUS (DEFICIT)	380	7,657	3,333	(4,323)
CO-OPS					
	REVENUES				
	RECEIPTS	122	1,193	4,166	2,973
	RECEIPTS	122	1,193	4,166	2,973
	EXPENSES				
	CONTRACTUAL SERVICES	728	1,784	3,666	1,882
	TOTAL EXPENSES: CO-OPS	728	1,784	3,666	1,882
	NET SURPLUS (DEFICIT)	(606)	(591)	500	1,091
SPECIAL EVENTS					
	REVENUES				
	RECEIPTS	20,050	82,089	61,791	(20,298)
	RECEIPTS	20,050	82,089	61,791	(20,298)
	EXPENSES				
	SALARIES / WAGES	189	1,114	1,624	510
	CONTRACTUAL SERVICES	6,288	19,473	14,874	(4,598)
	COMMODITIES	13,983	30,132	26,041	(4,091)
	--- UNDEFINED CODE ---	0	0	1,000	0
	NET SURPLUS (DEFICIT)	(409)	31,368	18,250	(13,118)
TENNIS					
	REVENUES				
	RECEIPTS	0	19,063	13,333	(5,729)
	RECEIPTS	0	19,063	13,333	(5,729)
	EXPENSES				

FUND: CORPORATE					
FOR 10 PERIODS ENDING					
29, 2020					
ACCOUNT		FEBRUARY	FISCAL	FISCAL	\$
NUMBER	DESCRIPTION	ACTUAL	YEAR-TO-DATE	YEAR	REMAINING
			ACUAL	BUDGET	

TENNIS					
	SALARIES / WAGES	0	0	0	0
	CONTRACTUAL SERVICES	0	12,220	9,166	(3,053)
	TOTAL EXPENSES: TENNIS	0	12,220	9,166	(3,053)

	NET SURPLUS (DEFICIT)	0	6,842	4,166	(2,675)

GYMNASTICS/TUMBLING					
REVENUES					
	RECEIPTS	10,335	135,911	134,083	(1,828)
	RECEIPTS	10,335	135,911	134,083	(1,828)
EXPENSES					
	SALARIES / WAGES	8,597	88,141	75,833	(12,308)
	CONTRACTUAL SERVICES	0	7,162	8,416	1,253
	COMMODITIES	921	3,968	4,333	364
	MAINTENANCE / CAPITAL INVEST.	0	0	416	0
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	9,518	99,273	88,999	(10,273)

	NET SURPLUS (DEFICIT)	816	36,638	45,083	8,444

BASEBALL & SOFTBALL					
REVENUES					
	RECEIPTS	1,310	61,453	52,083	(9,370)
	RECEIPTS	1,310	61,453	52,083	(9,370)
EXPENSES					
	SALARIES / WAGES	0	5,958	2,916	(3,041)
	CONTRACTUAL SERVICES	60	8,549	8,416	(132)
	COMMODITIES	0	13,967	8,833	(5,133)
	EQUIPMENT REPAIR	0	0	0	0
	TOTAL EXPENSES: BASEBALL & SOFTBALL	60	28,474	20,166	(8,308)

	NET SURPLUS (DEFICIT)	1,249	32,978	31,916	(1,062)

GENERAL ATHLETICS					
REVENUES					
	RECEIPTS	6,777	350,793	311,666	(39,127)
	RECEIPTS	6,777	350,793	311,666	(39,127)
EXPENSES					
	SALARIES / WAGES	16,284	37,727	42,791	5,064
	CONTRACTUAL SERVICES	32,298	169,337	152,041	(17,295)

FUND: CORPORATE
FOR 10 PERIODS ENDING 29, 2020

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
GENERAL ATHLETICS					
COMMODITIES		313	8,565	5,395	(3,169)
TOTAL EXPENSES: GENERAL ATHLETICS		48,896	215,629	200,228	(15,401)
NET SURPLUS (DEFICIT)		(42,119)	135,163	111,437	(23,726)
ICE RINKS					
EXPENSES					
SALARIES / WAGES		0	0	0	0
COMMODITIES		0	0	0	0
TOTAL EXPENSES: ICE RINKS		0	0	0	0
NET SURPLUS (DEFICIT)		0	0	0	0
GYMNASIUMS					
EXPENSES					
SALARIES / WAGES		1,128	11,411	22,416	11,004
CONTRACTUAL SERVICES		0	0	17,916	0
TOTAL EXPENSES: GYMNASIUMS		1,128	11,411	40,333	28,921
NET SURPLUS (DEFICIT)		(1,128)	(11,411)	(40,333)	(28,921)
FITNESS CENTER					
REVENUES					
RECEIPTS		16,535	176,211	174,833	(1,377)
RECEIPTS		16,535	176,211	174,833	(1,377)
EXPENSES					
SALARIES / WAGES		6,997	75,682	61,666	(14,016)
CONTRACTUAL SERVICES		3,466	31,184	31,668	484
COMMODITIES		1,112	8,345	9,549	1,204
MAINTENANCE / CAPITAL INVEST.		875	3,910	8,333	4,423
TOTAL EXPENSES: FITNESS CENTER		12,452	119,122	111,218	(7,904)
NET SURPLUS (DEFICIT)		4,083	57,088	63,614	6,526
POOL					
REVENUES					
RECEIPTS		0	583,257	493,249	(90,007)
RECEIPTS		0	583,257	493,249	(90,007)
EXPENSES					
SALARIES / WAGES		0	403,827	306,749	(97,077)
CONTRACTUAL SERVICES		1,740	99,464	95,249	(4,215)

		FUND: CORPORATE FOR 10 PERIODS ENDING		29,	2020	FISCAL YEAR-TO-DATE	FISCAL YEAR BUDGET	\$ REMAINING
ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL				ACUAL		

POOL								
	COMMODITIES	0				70,360	57,958	(12,402)
	MAINTENANCE / CAPITAL INVEST.	0				4,400	9,916	5,516
	TOTAL EXPENSES: POOL	1,740				578,053	469,874	(108,179)

	NET SURPLUS (DEFICIT)	(1,740)				5,204	23,375	18,171

MINI GOLF								
REVENUES								
	RECEIPTS	426				96,526	80,999	(15,526)
	RECEIPTS	426				96,526	80,999	(15,526)
EXPENSES								
	SALARIES / WAGES	0				25,026	21,124	(3,901)
	CONTRACTUAL SERVICES	275				3,157	3,291	133
	COMMODITIES	0				7,994	6,708	(1,286)
	MAINTENANCE / CAPITAL INVEST.	0				118	291	173
	TOTAL EXPENSES: MINI GOLF	275				36,297	31,416	(4,881)

	NET SURPLUS (DEFICIT)	150				60,228	49,583	(10,644)

AFTER SCHOOL PROGRAMS								
REVENUES								
	RECEIPTS	118,193				831,655	697,916	(133,738)
	RECEIPTS	118,193				831,655	697,916	(133,738)
EXPENSES								
	SALARIES/WAGES	34,360				300,441	326,666	26,225
	CONTRACTUAL SERVICES	8,275				92,260	279,999	187,739
	COMMODITIES	3,528				26,517	38,499	11,982
	MAINTENANCE/CAPITAL INVESTMTS	49				9,888	7,833	(2,055)
	TOTAL EXPENSES: AFTER SCHOOL PROGRAMS	46,214				429,108	652,999	223,891

	NET SURPLUS (DEFICIT)	71,979				402,547	44,916	(357,630)

UNDEFINED GROUP								
REVENUES								
	RECEIPTS	53,072				586,377	557,916	(28,461)
	RECEIPTS	53,072				586,377	557,916	(28,461)
EXPENSES								
	SALARIES/ WAGES	(2,339)				256,020	269,666	13,646
	CONTRACTUAL SERVICES	16,681				128,714	136,916	8,202

FUND: CORPORATE
FOR 10 PERIODS ENDING 29, 2020

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

UNDEFINED GROUP					
COMMODITIES		2,617	21,207	22,249	1,041
MAINTENANCE/ CAPITAL INVEST.		1,927	15,371	12,500	(2,871)
TOTAL EXPENSES: UNDEFINED GROUP		18,886	421,314	441,333	20,019

NET SURPLUS (DEFICIT)		34,185	165,063	116,583	(48,480)

TOTAL FUND REVENUES		289,044	5,707,723	4,903,207	(804,515)
TOTAL FUND EXPENSES		365,284	4,491,409	4,903,205	411,795
SURPLUS (DEFICIT)		(76,239)	1,216,313	1	(1,216,311)

FUND: CORPORATE

LIABILITY INSURANCE					
REVENUES					
RECEIPTS		20	179,573	151,666	(27,906)
RECEIPTS		20	179,573	151,666	(27,906)
EXPENSES					
SPECIAL FUND EXPENSE		0	124,211	151,666	27,455
TOTAL EXPENSES: LIABILITY INSURANCE		0	124,211	151,666	27,455

NET SURPLUS (DEFICIT)		20	55,362	(0)	(55,362)

TOTAL FUND REVENUES		20	179,573	151,666	(27,906)
TOTAL FUND EXPENSES		0	124,211	151,666	27,455
SURPLUS (DEFICIT)		20	55,362	(0)	(55,362)

FUND: CORPORATE

IMRF					
REVENUES					
RECEIPTS		125	259,723	254,166	(5,556)
RECEIPTS		125	259,723	254,166	(5,556)
EXPENSES					
SPECIAL FUND EXPENSE		23,322	191,208	254,166	62,958
TOTAL EXPENSES: IMRF		23,322	191,208	254,166	62,958

NET SURPLUS (DEFICIT)		(23,197)	68,514	(0)	(68,515)

TOTAL FUND REVENUES		125	259,723	254,166	(5,556)

FUND: CORPORATE
FOR 10 PERIODS ENDING 29, 2020

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<hr/>					
TOTAL FUND EXPENSES		23,322	191,208	254,166	62,958
SURPLUS (DEFICIT)		(23,197)	68,514	(0)	(68,515)

FUND: CORPORATE

AUDIT					
REVENUES					
	RECEIPTS	0	14,927	10,916	(4,010)
	RECEIPTS	0	14,927	10,916	(4,010)
EXPENSES					
	SPECIAL FUND EXPENSE	0	13,000	10,916	(2,083)
TOTAL EXPENSES: AUDIT		0	13,000	10,916	(2,083)
<hr/>					
NET SURPLUS (DEFICIT)		0	1,927	0	(1,927)
<hr/>					
TOTAL FUND REVENUES		0	14,927	10,916	(4,010)
TOTAL FUND EXPENSES		0	13,000	10,916	(2,083)
SURPLUS (DEFICIT)		0	1,927	0	(1,927)

FUND: CORPORATE

SOCIAL SECURITY					
REVENUES					
	RECEIPTS	208	316,475	279,166	(37,308)
	RECEIPTS	208	316,475	279,166	(37,308)
EXPENSES					
	SPECIAL FUND EXPENSE	22,803	288,012	279,166	(8,846)
TOTAL EXPENSES: SOCIAL SECURITY		22,803	288,012	279,166	(8,846)
<hr/>					
NET SURPLUS (DEFICIT)		(22,595)	28,462	(0)	(28,462)
<hr/>					
TOTAL FUND REVENUES		208	316,475	279,166	(37,308)
TOTAL FUND EXPENSES		22,803	288,012	279,166	(8,846)
SURPLUS (DEFICIT)		(22,595)	28,462	(0)	(28,462)

FUND: CORPORATE

SPECIAL RECREATION
REVENUES

FUND: CORPORATE
FOR 10 PERIODS ENDING

29, 2020

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

SPECIAL RECREATION					
RECEIPTS		0	567,250	466,666	(100,584)
RECEIPTS		0	567,250	466,666	(100,584)
EXPENSES					
CONTRACTUAL SERVICES		2,039	28,884	45,833	16,949
CAPITAL IMPROVEMENTS		0	0	210,968	0
SPECIAL FUND EXPENSE		0	251,838	209,865	(41,973)
TOTAL EXPENSES: SPECIAL RECREATION		2,039	280,722	466,666	185,944
NET SURPLUS (DEFICIT)		(2,039)	286,528	0	(286,528)

TOTAL FUND REVENUES		0	567,250	466,666	(100,584)
TOTAL FUND EXPENSES		2,039	280,722	466,666	185,944
SURPLUS (DEFICIT)		(2,039)	286,528	0	(286,528)

FUND: CORPORATE

BOND AND INTEREST					
REVENUES					
RECEIPTS		0	825,507	684,432	(141,075)
RECEIPTS		0	825,507	684,432	(141,075)
EXPENSES					
CONTRACTUAL SERVICES		0	821,318	684,432	(136,886)
TOTAL EXPENSES: BOND AND INTEREST		0	821,318	684,432	(136,886)
NET SURPLUS (DEFICIT)		0	4,189	0	(4,189)

TOTAL FUND REVENUES		0	825,507	684,432	(141,075)
TOTAL FUND EXPENSES		0	821,318	684,432	(136,886)
SURPLUS (DEFICIT)		0	4,189	0	(4,189)

FUND: CORPORATE

PROJECT REVENUE					
REVENUES					
PROJECT REVENUE		27,826	371,255	1,705,633	1,334,377
PROJECT REVENUE		27,826	371,255	1,705,633	1,334,377
NET SURPLUS (DEFICIT)		27,826	371,255	1,705,633	1,334,377

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 10 PERIODS ENDING 29, 2020

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

PLANNING/CONSTRUCTION/GRANTS					
EXPENSES					
	CONTRACTUAL SERVICES	4,349	98,796	168,333	69,536
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		4,349	98,796	168,333	69,536
NET SURPLUS (DEFICIT)		(4,349)	(98,796)	(168,333)	(69,536)

BUILDINGS & IMPROVEMENTS					
EXPENSES					
	CONTRACTUAL SERVICES	14,189	1,155,544	946,664	(208,880)
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		14,189	1,155,544	946,664	(208,880)
NET SURPLUS (DEFICIT)		(14,189)	(1,155,544)	(946,664)	208,880

PARKS/PLAYGROUNDS IMPRV/ACQ					
EXPENSES					
	CONTRACTUAL SERVICES	35,817	403,754	1,704,147	1,300,393
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		35,817	403,754	1,704,147	1,300,393
NET SURPLUS (DEFICIT)		(35,817)	(403,754)	(1,704,147)	(1,300,393)

LANDSCAPING & GROUNDSKEEPING					
EXPENSES					
	CONTRACTUAL SERVICES	0	36,735	41,666	4,931
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		0	36,735	41,666	4,931
NET SURPLUS (DEFICIT)		0	(36,735)	(41,666)	(4,931)

OPERATING EQUIP. & VEHICLES					
EXPENSES					
	CONTRACTUAL SERVICES	1,801	145,606	187,839	42,232
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		1,801	145,606	187,839	42,232
NET SURPLUS (DEFICIT)		(1,801)	(145,606)	(187,839)	(42,232)

RECREATION EQUIP. REPAIRS					
EXPENSES					
	CONTRACTUAL SERVICES	0	0	2,500	0
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	0	2,500	0
NET SURPLUS (DEFICIT)		0	0	(2,500)	0

EMERGENCY REPAIRS/REIMB.					
EXPENSES					
	CONTRACTUAL SERVICES	0	49,168	58,978	9,809
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		0	49,168	58,978	9,809

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 10 PERIODS ENDING 29, 2020

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
NET SURPLUS (DEFICIT)		0	(49,168)	(58,978)	(9,809)
TOTAL FUND REVENUES		27,826	371,255	1,705,633	1,334,377
TOTAL FUND EXPENSES		56,159	1,889,606	3,110,128	1,220,522
SURPLUS (DEFICIT)		(28,332)	(1,518,350)	(1,404,495)	113,855

**DIRECTOR'S
MONTHLY AGENDA AND REPORT
March 16, 2020**

STAFF RECOGNITION

Steve Cooper – 20 Years!

COMMUNICATIONS

Staff plans to attend the 2020 Legislative Reception and Conference on April 28-29 in Springfield, if it is not cancelled. If any Board members would like to attend, please let us know.

Staff will provide the board with a COVID-19 preparedness update at the board meeting.

Construction will soon begin on our spring playground replacements at Bricher, Fourth Street and Library Park. We hope to have our two parks completed by Memorial Day weekend and Library Park completed when the site becomes available.

The Geneva Park District Foundation partnered with the City of Geneva's Natural Resource Committee on this year's Wine, Cheese and Trees event. It was a successful fundraiser for both organizations and we look forward to continuing the partnership.

Staff has completed annual evaluations, as well as, salary surveys and recommendations for the upcoming budget year.

Staff is finalizing the 2020/21 proposed budget and will present it to the Finance Committee on April 14th at 3:30pm for review, (Pat Lenski & Jay Moffat) followed by a presentation to the full Board on April 20th.

Please be on the lookout for your statements of economic interest which need to be filed by May 1st, 2020.

Enclosed in your packet is the board calendar including important meeting, event and continuing education dates.

FUTURE MEETINGS

GPD Foundation Meeting (Regular)	March 24, 2020	7:00 PM
Regular Scheduled Board Meeting	April 20, 2020	7:00 PM
Finance Committee-Budget Meeting (Pat Lenski & Jay Moffat)	April 14, 2020	3:30 PM
Recreation Committee Meeting	TBD	TBD

CONTRACTED MOWING SERVICES BID RESULTS

Enclosed in your packet is a memo outlining the bid results for contractual mowing services at 27 park locations for this fiscal year. Seven bids were submitted with Accurate Edge Landscape providing the lowest bid. Jerry Culp will be available to answer any questions the board may have on the contract. Staff would recommend a motion to approve the mowing contract to Accurate Edge Landscape in the amount of \$57,527.01 plus alternates, as mowing demand warrants, not to exceed a total of \$62,000 for contractual mowing services during the 2020-2021 fiscal year.

SUNSET SIGN REPLACEMENT PROPOSAL

The entrance sign at Sunset is in very poor condition and is not a positive representation of the District. We have budgeted to replace the sign and have enclosed a memo in your packet outlining that information. We will also be seeking comment from residents and the City of Geneva. Staff would like the board's input on the sign design and ask for a recommendation and motion to approve the new sign for the entrance at Sunset Community Center.

PARK SIGN REPLACEMENT PROPOSAL

Enclosed in your packet is a memo from Jerry Culp outlining a proposal to change the material and design of our park signage. Staff will be available to answer any questions the board may have regarding this change. Staff would like the board's input on sign design and ask for a recommendation to move forward with this transition.

SPRING LANDSCAPE CLEANUP BID RESULTS

Enclosed in your packet is a memo outlining the bid results for contractual spring landscape cleanup at 13 park locations for this fiscal year. Four bids were submitted with Apex Landscaping providing the lowest bid. Jerry Culp will be available to answer any questions the board may have on the contract. Staff would recommend a motion to approve the spring landscape cleanup contract to Apex Landscaping in the amount of \$23,814.00.

LIBRARY PARK BID RESULTS

Enclosed in your packet is a memo from Jerry Culp and a recommendation letter from Upland Design regarding the Library Park bid results. Staff will be available to answer any questions the board may have regarding this project. Staff would recommend a motion to approve Innovation Landscape who provided the lowest bid in the amount of \$208,873.65.

PERSONNEL & POLICY COMMITTEE RECOMMENDATIONS

The Personnel & Policy Committee met on March 6 to discuss recommendations for salary and wage proposals in preparation of the 2020-21 budget. The Committee (Pat Lenski & Susan Vanderveen) reviewed the proposal, and minutes of that meeting are enclosed. Staff would ask for a motion to approve the salary and wage recommendations for the 2020-21 fiscal year.

MAR 2020

SUN

MON

TUE

WED

THU

FRI

SAT

01

Playhouse 38 –
He & She

02

City Council &
Comm of the
Whole Mtg @ 7
Legislative
Breakfast @
Tinley Park PD

03

04

05

CAC Mtg @ 7
Playhouse 38 –
He & She

06

Parents' Night Out
Legislative
Breakfast @
Wheaton & Fox
Valley PDs
Playhouse 38 – He
& She

07

Mom & Son
Night
Playhouse 38 –
He & She

08

09

School District
Mtg @ 7

10

Legislative
Breakfast @
Champaign
County Forest
Preserve District
Spring Resident
Registration

11

12

Plan Comm Mtg
@ 7

13

Playhouse 38 -
Into the Woods

14

Playhouse 38 -
Into the Woods

15

16

GPB Board
Meeting @ 7
City Council &
Comm of the
Whole Mtg @ 7

17

HPC Mtg @ 7

18

19

20

Parent's Night
Out

Playhouse 38 –
Aladdin, Jr

21

Playhouse 38 –
Aladdin, Jr

Majestic Eagles

22

Playhouse 38 –
Aladdin, Jr

23

24

GPB
Foundation
Mtg @ 7

25

26

Plan Comm Mtg
@ 7

Library Mtg @ 7

27

Playhouse 38 –
Aladdin, Jr

28

Playhouse 38 –
Aladdin, Jr

29

Playhouse 38 –
Aladdin, Jr

30

31

APR 2020

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

CAC Mtg 7 PM

03

The Egg-
Mazing Race &
Night Egg Hunt

Parent's Night
Out

04

Bunny
Breakfast

Annual Egg
Hunt

05

06

City Council &
Comm of the
Whole Mtg @ 7

07

08

09

Plan Comm Mtg
@ 7

NRPA Premier
Webinar: Hiring
the Homeless

10

Bunny Basket
Deliveries

11

Bunny Basket
Deliveries

12

13

School Dist
Mtg @ 7

14

15

16

17

Parent's Night
Out

18

19

20

GPD Board
Meeting @ 7
City Council &
Comm of the
Whole Mtg @ 7

21

HPC Mtg @ 7

22

23

Plan Comm Mtg
@ 7

Library Board
Mtg @ 7

24

Playhouse 38 –
God of
Carnage

25

Earth Day's
50th
Celebration @
Peck Farm
Playhouse 38 –
God of
Carnage

26

Playhouse 38 –
God of
Carnage

27

School Dist
Mtg @ 7

28

Parks Day @
the Capital
Legislative
Reception

29

Legislative
Conference

30

Playhouse 38 –
God of Carnage

**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
NICOLE VICKERS, CPRP
SUPERINTENDENT OF RECREATION
March 16, 2020**

I. INFORMATION

Spring registration has begun, with resident registration beginning March 10th, and non-resident registration beginning March 17th which includes summer camps and swim lessons for the upcoming season. Registration for Kids Zone and Preschool is currently underway. Early bird pool passes are currently on sale; in addition, we also implemented our second “flash sale.”

II. PROGRAM HIGHLIGHTS

- a) Mom and Son Night was held March 7th at 6 pm at Geneva High School with over 450 participants. Staff did a great job organizing and creating a night filled with memories.



- b) Easter events are on the horizon, and staff is currently preparing for the Easter Egg Hunt/Bunny Breakfast, Teen Egg Hunt, and the Bunny Basket Deliveries.
- c) The children’s production of ‘Aladdin Jr.’ will take stage the weekends of March 20-22 and March 27-29.
- d) The second annual pickleball tournament was held in February which hosted 12 players throughout the course of the day.

III. FACILITY UPDATE

Preparation for seasonal facilities are well underway. Staff has been working on hiring all seasonal positions and scheduling training dates.

IV. UPCOMING EVENTS

Programs/Special Events:

April 3:

April 4:

April 10 & 11:

The Egg-mazing Race @ Wheeler Park

Egg Hunt and Bunny Breakfast @ SPRC

Bunny Basket Deliveries

Trips:

March 25:

April 22:

April 29:

Grey Gardens, Evanston

Evita, Oakbrook Terrace

Johnny Cash Tribute, Starved Rock

INFORMATION:

I. SUNSET REPORT

Comparison figures for Sunset Racquetball and Fitness Center are as follows

SRFC February Totals		
	February 2019	February 2020
Annual Membership Revenue	\$10,029	\$8,705
EFT/Ongoing Revenue	\$4,097	\$3,999
Court Hours	\$466	\$386
Guests	\$779	\$891
Racquet Rentals	\$0	\$0
Vending	\$226	\$339
Total Revenue	\$15,597	\$14,320

	February 2019	February 2020
Resident SRFC Pre-Paid:		
New	12	10
Renew	23	19
Resident SRFC ONGOING:		
New	0	2
Renew	2	11
Non-Resident SRFC Pre-Paid:		
New	1	1
Renew	6	3
Non-Resident SRFC ONGOING:		
New	0	0
Renew	1	1
New	13	13
Renew	32	34
Totals	45	47

SRFC February Memberships Totals		
	February 2019	February 2020
Total Membership Revenue	\$14,226	\$12,704
Membership Retention Rate	84%	80%
SRFC Usage Breakdown		
	February 2019	February 2020
Members	4,775	5,297
Guests	192	87
Total Usage	4,967	5,384
Weight room Usage	4,584	5,115

Court Usage		
Reserved Court Time	93	38
Walk-on Court Time	1	34
Court Percentages		
Prime Time	29%	25%
Non-Prime Time	21%	13%
Racquetball	18%	13%
Wally ball	5%	5%
SRFC Year to Date Comparison		
	2018/2019	2019/2020
Total EFT/Ongoing Memberships	110	121
Total # of Memberships/Members (excludes Gold)	594	936
YTD Membership Retention Rate	74%	76%
Total Membership Revenue	\$135,502	\$139,758
Projected EFT/Ongoing Annual Rev.	\$8,194	\$7,998

Please note the February campaign included one free month. In addition, Sunset had 10 memberships that were to expire in February, but were renewed in December prior to the fee increase.

II. **SPRC REPORT**

Comparison figures for Stephen D. Persinger Recreation Center are as follows

SPRC General		
	February 2019	February 2020
Total Membership Revenue	\$37,025	\$35,187
Memberships	109	83
Track Passes	103	101
Guests	217	219
Monthly Membership Retention Rate	81%	82%

SPRC Membership Breakdown		
	February 2019	February 2020
Resident Gold Pre-Paid:		
New	3	0
Renew	8	5
Resident Gold ONGOING:		
New	2	3
Renew	2	2
Non-Resident Gold Pre-Paid:		
New	1	0
Renew	0	1
Non-Resident Gold ONGOING:		
New	0	0

Renew	0	0
Resident SPRC Pre-Paid:		
New	24	12
Renew	40	30
Resident SPRC ONGOING:		
New	10	8
Renew	2	7
Non-Resident SPRC Pre-Paid:		
New	8	2
Renew	3	7
Non-Resident SPRC ONGOING:		
New	5	4
Renew	1	2
New	53	29
Renew	56	54
Totals	109	83

SPRC Usage Breakdown				
	February 2019		February 2020	
Members	12,853		14,082	
Guests	217		219	
Total Usage	13,070		14,301	
Morning Nursery	808	Avg. 30	714	Avg. 26
12-4 pm Nursery	334	Avg. 12	270	Avg. 10
Evening Nursery	233	Avg. 9	268	Avg. 10
TOTAL NURSERY	1,375		1,252	
Open Gym Youth	729		615	
Open Gym Adult	494		706	
SPRC February Totals				
	February 2019		February 2020	
Annual Membership Revenue:	\$18,751		\$16,353	
EFT/Ongoing Membership Revenue:	\$15,694		\$16,294	
Monthly Memberships	0	\$0	0	\$0
Track Pass	103	\$2,580	101	\$2,540
Total Membership Revenue	\$37,025		\$35,187	
Kidz Korral Revenue	\$3,470		\$3,657	
Birthday Parties	11	\$2,708	8	\$2,830
Guest Fees	217	\$659	219	\$972
Open Gym Youth	729	\$1,828	615	\$1,853
Open Gym Adult	494	\$745	706	\$1,240
Vending	\$637		\$901	
Total Additional Revenue	\$10,047		\$11,453	

SPRC Year to Date Comparisons				
	2018/2019		2019/2020	
Current Memberships/Members	1,478	2,999	1,546	3,175
Gold Annual	157	333	183	423
Gold Ongoing	90	213	88	199
SPRC Annual	855	1,626	865	1,628
SPRC Ongoing	376	827	410	925
Track Passes	703		645	
YTD Membership Retention Rate	71%		72%	
Total Membership Revenue	\$373,262		\$407,601	
Projected EFT/Ongoing Annual Rev.	\$31,388		\$33,848	

Please note the February campaign included one free month. In addition, SPRC/Gold had 20 memberships that were to expire in February, but were renewed in December prior to the fee increase.

Peck Farm Park Report

by

Trish Burns

Manager of Peck Farm Park Interpretive Center

March 16, 2020

Natural Areas / Site Management

1. Natural Areas: As the weather improves, the District will do some prescribed burns. Over 190 acres are scheduled including Bennett Park, Hathaway Park, River Park, Sunrise Park and all of the School District sites. Some areas of Peck North and South will be burned as well. Over 100 acres of Peck were burned in the fall and are not on the schedule again until spring of 2021.
2. Earth Day: The Earth Day event is scheduled for Saturday, April 25 from 11 am-3 pm. We will have plastic recycling, textile recycling and bicycle tune ups. We will also be hosting the recycled parade as part of the celebration this year. Currently there are 7 people registered, one of which is a Girl Scout troop. We have also been recruiting local schools, scout groups and other similar groups who might want to participate.

Interpretation / Programs

1. Upcoming Events & Programs
Little Buds March 2-23
Beekeeping March 5-19
Fabulous Fox River Trail March 21
Bunny Hop March 24
Rambunctious Racoon March 30
Earth Day Parade/Fest April 25

2. Program report (February):

2020	2019		2020	2019	
10	6	Family Programs	49	87	Participants
9	9	Adult Program	257	324	Participants (KCCN)
12	9	Children's Programs	87	116	Participants
1	1	Birthday Parties	45	45	Participants
0	0	On-site Field Trips – Staff Led	0	0	Students/teachers/chaperons
1	0	Outreach Programs	130	0	Participants
0	1	Scout Programs	0	10	Participants
0	0	On-site Field Trip – Visit Only	0	0	Participants
4	4	KidsZone	247	252	Participants
1	1	Partnered Programs	90	56	FVAS Star Party
0	0	In-house Meetings (OB)	0	0	
0	0	OB Rentals	0	0	
0	0	Picnic Shelter Rental	0	0	
0	0	3-Sided Barn Rental	0	0	

0	0	Facility Rental	0	0	
1	1	Facility Use	600+	575	Super Bowl Shuffle
0	0	Special Event	0	0	
		Walk in Attendance	312	212	Includes Special Exhibit
39	32	Total Events	1235	1677	Total Tracked Participants

3. Program Comparison (4- Years)

2018		2017		2016		2015	
Events	Participants	Events	Participants	Events	Participants	Events	Participants
39	2095	38	1818	36	1595	36	1637

GENEVA PARK DISTRICT PARKS AND PROPERTIES BOARD REPORT

March 16, 2020

Operations

- Repaired light at River Park along the walkway.
- Ice rinks are closed, material is removed and stored for the season.
- Tree trimming and removals at Sandholm, Esping and Peck.
- Winter maintenance on equipment.
- Green House work, seeding and transplanting annuals.
- Playhouse 38 carpentry work.
- Getting proposals from contractors for stump grinding in various parks.
- Working on cleaning up vehicles and organizing shops.
- Completed refinishing Mini Golf hole signs.
- Sent out requests for proposals to Disposal companies to get prices for next year.
- Bike Trail clean up and trimming.
- Staff is preparing for Pesticide testing this spring.
- Completed picnic table maintenance and garbage can painting.
- Staff is working on barricade repair and painting.
- Fixing parking bumpers damaged from snow removal.
- Repaired and re-installed Wheeler Park sign.



Baseball/Softball

- Working on renovation plans for next season.
- Staff is checking fields daily preparing for spring work.
- The north field at South Street Athletic Fields is under construction. Excavation and topsoil placement is complete, staff is scheduled to sod sidelines this spring.

Facilities

Sunset Community Center

- Sign concepts and proposals to Board of Commissioners for review and approval.



Moore Park

- Preparing to remove existing surface to get ready for new Tuff Coat surface.

SPRC

- Met with contractor regarding leak in sprinkler system in silo staircase. Contractor to replace pressure tank.

Natural Resource Work

- Continued work on woody invasive removals during the winter.
- Burn list prepared for spring.

Park Projects

- PubWorks, continuing to add features and assets to the list. Work entry is going well.
- Lions Park tennis court resurfacing is rescheduled for the spring.
- Wheeler Tennis Court renovation bids were opened and approved, project scheduled to start in June and be completed by August.
- Staff is working on installing LED lights at Wheeler and Harrison Tennis Courts.

- New Park Sign design is complete, staff will present to board in March.
- Mowing bids were opened and will be review by the Board of Commissioners.
- Spring Landscape bids were opened and will be reviewed by the Board of Commissioners.
- Starting weed control application in parks.
- Completed Hot Wheel Hotel and race track for the Recreation Department.
- Finished Tic Tac Toe panel for summer camps.
- Working on Mini Golf materials to prepare for opening.

Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte, and Jerry Culp
From: Ken Kerfoot
CC: Christy Powell
Date: 3/10/2020
Re: Contracted mowing services

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider the approval of the proposal for contracted mowing services in several parks.

Background

In 2019 we contracted weekly mowing services at 21 locations covering 72.4 acres. During the mowing season we looked for ways we could further improve efficiency. We specifically looked at parks that are too small for our crew to operate our wide area mower and parks that are further away from Wheeler Maintenance Facility where our mowing operations are centralized. We identified 6 parks, totaling 6 acres to add to our contracted mowing roster to improve our efficiency by reducing the amount of transportation time. These 6 parks are Garden Club, River Park, Washburn Park, Terney Park, Wellington Park and Weaver Park. As proposed, our weekly contracted mowing would increase to 27 locations covering 78.4 acres. The list of locations is attached.

Bids were based on the following specs:

- Services to be completed for 29 weeks: April 13, 2020—October 30, 2020
- Mowing of turf at 3" in height
- Weed trimming and blowing grass clippings off trails, sidewalks, etc. included

Seven bids were submitted and opened March 9, 2020 for the contractual mowing services of 27 locations. Also included were four alternate locations we may have serviced during spring and fall, depending on need, when mowing demand is high. Accurate Edge Landscape, Inc. of La Fox, IL submitted the lowest bid for the season. Their bid is as follows:

Base bid of 27 locations covering 78.4 acres for 29 weeks:	\$57,527.01
Alternate #1 — Eaglebrook Park weekly rate:	\$ 127.50
Alternate #2 — Fabyan Soccer Fields weekly rate:	\$ 162.50
Alternate #3 — Mill Creek Community Park weekly rate:	\$ 327.50
Alternate #4 — Hathaway Park weekly rate:	\$ 197.50

Financial

Contractual mowing services are paid from our 01-1001-8-0000-15 Grounds/Maintenance Contracted account which had a balance of \$62,000 to start the 2019-2020 fiscal year. The proposed 2020-2021 budget includes \$62,000 in the account which would be sufficient for the proposed contractual mowing services.

Recommendation

Staff recommends the Board of Commissioners approve the base bid of 27 locations from Accurate Edge Landscape, Inc. in the amount of \$57,527.01 plus alternates, as mowing demand warrants, not to exceed a total of \$62,000 for contractual mowing service during the 2020-2021 fiscal year.

**Geneva Park District Bid Results
2020 Parks Mowing
March 9, 2020 @ 1:00pm**

Company	Base Bid	Eaglebrook	Fabyan	Mill Creek Comm	Hathaway
Apex Landscaping	\$57,652.00	\$190.00	\$245.00	\$485.00	\$295.00
Classic Landscape	\$82,940.00	\$178.50	\$224.00	\$393.00	\$237.00
Americana Landscape	\$63,539.00	\$182.00	\$220.00	\$430.00	\$260.00
Langton Group	\$153,885.60	\$341.70	\$435.50	\$877.70	\$529.30
Four Seasons Care	\$60,697.00	\$107.50	\$129.00	\$301.00	\$172.00
RLS Company	\$70,325.00	\$140.00	\$175.00	\$330.00	\$220.00
Accurate Edge Landscape	\$57,527.01	\$127.50	\$162.50	\$327.50	\$197.50

Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte

From: Jerry Culp

CC: Christy Powell

Date: 3/12/2020

Re: Sunset Community Center Sign Replacement

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider the replacement of the Sunset Community Center Sign.

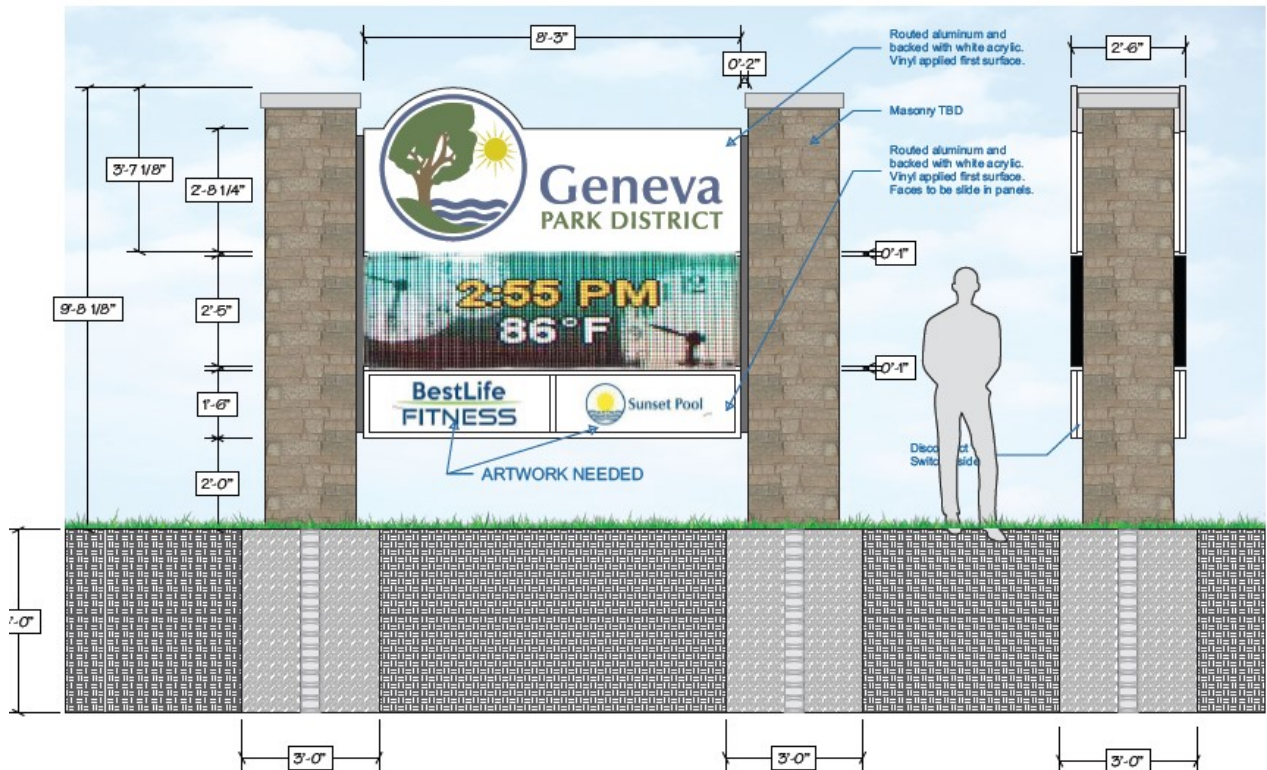
Background

The Sunset Community Center Sign is aging and in need of replacement. Below is information on two different sign designs for review and approval by the Board.



Staff contacted several sign companies and received proposals for the sign replacement. As part of this new sign, an electronic message board has been included in the design. This will allow the District to update several messages throughout the day and communicate new ideas as often as needed. Staff plans to solicit input from residents as well as submit the sign specifications to the City of Geneva for approval prior to installation. Below are the proposed sign designs and proposals.

Aurora Sign Company



Cost of Sign is \$24,982.00.

Five year wireless access agreement included.

Park District would be responsible for:
Sign base, estimated at \$9,000.

Pirok Design Inc.



Cost of Sign is \$24,903.10.

Park District would be responsible for:

Five year cellular wireless access agreement \$924.00.

Sign base, estimated at \$9,000.

Financial

Funds totaling \$25,000 are allocated in the 2019-2020 fiscal year for this project. Funds totaling \$10,000 are available in the Capital Improvement Fund for the sign base.

Recommendation

Staff is seeking recommendation on one of the sign options to be approved for the Sunset Community Center Sign Replacement.

Option 1

Recommend Aurora Sign Company Design with the brick base and pillars for a cost of \$24,982.00.

Option 2

Recommend Pirok Design Inc. sign design with a brick base for a cost of \$24,903.10.

Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte
From: Jerry Culp
CC: Christy Powell
Date: 3/10/2020
Re: Park Sign Replacement

Purpose

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider the approval of the plan to replace the existing park signs with a new design.

Background

There are approximately 60 park signs throughout the District. Some of the parks have two signs while some have double sided signs. The signs are made out of construction grade 2x8 lumber which is usually Southern Yellow Pine. The signs include the park name and the park district lettering which are typically routed into the boards. The signs are finished with three coats of varnish and mounted on 6x6 posts in each park.

Currently the signs are on a schedule to be refinished every three years. Each year the signs are inspected and if necessary brought in over the winter to be refinished. Some signs make it two years, some make it four, but on average, about 20 signs are refinished each year. The cost including labor and materials to refinish each sign is approximately \$450.00. The process is very labor intensive, taking over 10 hours per sign. The estimated cost to refinish a sign over a 15 year period is \$2,250.00.

Existing Signs



In an effort to make the process more efficient, staff researched what other Districts were doing for sign maintenance. Staff found some Districts were using or converting to a high density polyethylene material that is providing a 15 year or more life expectancy without any refinishing.

Below is information on the new recommended High Density Polyethylene Signs:

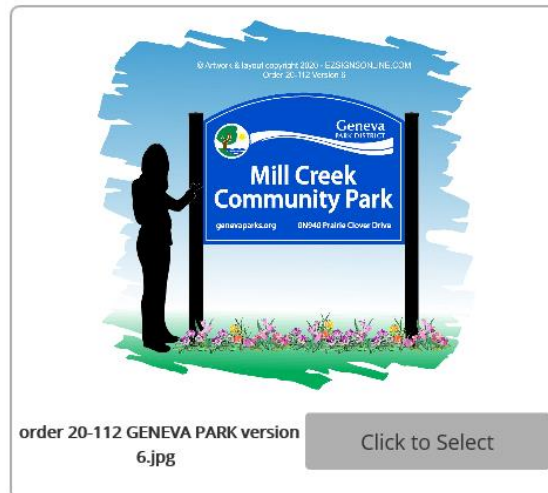
- Signs will last 15 plus years and only need to be replaced if damaged.
- Cost of the signs are approximately \$700 each.
- Estimated cost for maintenance over 15 years \$0.
- Estimated cost savings over 15 years is \$2,250 per sign or approximately \$135,000 for all signs.

Sign Options

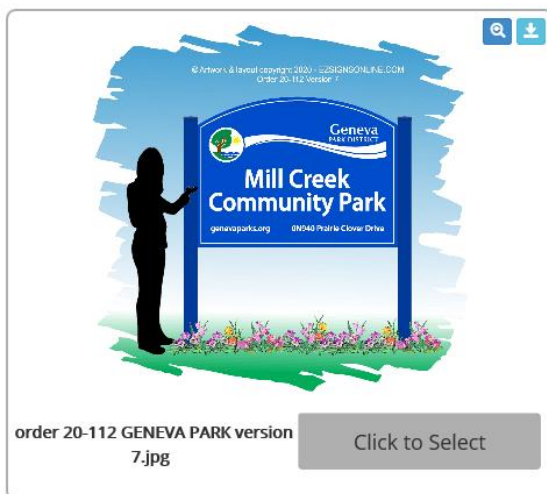
White Posts



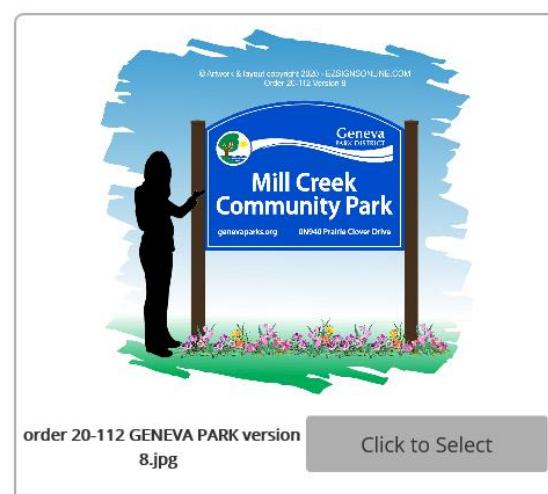
Black Posts



Blue Posts



Brown Posts



Staff was excited to learn that the high density polyethylene had a much longer life expectancy than the system we currently have in place. We could also make a park sign unique to the Geneva Park District.

Staff contacted several sign companies to get designs and prices for a new park sign design. Lake Country Corporation is a sign company located in Mayville, Wisconsin offering the District the best price of \$568.89 per sign. An additional cost for new posts and hardware for each sign is approximately \$140, estimating the total sign cost at approximately \$700 each. A total of \$5,000 was budget this year for new signs, this would give the District enough to replace seven signs.

Financial

Funds totaling \$5,000.00 are allocated in the 2019-2020 fiscal year for new signs. Sufficient funds totaling \$5,000.00 are available in the General Fund Capital Fund Projects Account # 01-1001-8-0000-26 to complete seven signs this year.

Recommendation

Staff recommends the Board of Commissioners approve the new sign design and the replacement of all the park signs starting with seven signs for a cost not to exceed \$700 each this fiscal year.

Geneva Park District
Park Sign Inventory

Park	Current Condition	last varnish
Batavia Highlands		2018
Bennett	good condition	2018
Bricher	good condition	2018
Carriage Crest	good condition	2018
Carriage Crest	cracking, peeling, bare spots around lettering *needs to be replaced within a	2015
Clover Hills	pitting on boards - recommend to replace within a year	2016
Deerpath	bad condition - replace within 1 year	2016
Don Forni	Top has a crack	2018
Dryden	slight peeling started - 2 years	2016
Eaglebrook	good condition	2018
Elm	top is peeling and cracking - sides are ok	2017
Fargo	good condition	2018
Foundation Park	good condition	new in 2017
Fourth Street School		2017
Frank Burgess	Needs immediate replacement due to 2 rotten boards	2020*
Garden Club	different type of sign	
Hathaway	top is peeling - varnish is starting to break down - replace within a year	2016
Jaycee	good condition	2017
Jaycee	signs on building in poor condition	
Kay Lovett	overall ok - a few cracks forming on top	2018
Linden	good condition	2020
Lions	top is starting to crack - vandalism: scratches all over the sign	2017
Marjorie Murray	good condition	2018
Meadows	starting to crack - not peeling yet - lettering is a mess	2017
Michael Arbizanni	good condition 2 years	2018
Mill Creek	good condition - refinished in 2020	2020
Moore	top is cracking and peeling; letters are bad; varnish is beginning to break down	2016
Old Mill/Island	good condition	2018
Peck Farm		2018
Peck directionals*	different type of signs	
PFP building		2018
Peck Farm North	good condition	2020
Peck	different type of sign	2016
Peck Farm	varnish is cracking and peeling - replace within a year	2016
Preston	top starting to scab	2016
Randall Square	good condition	2016
Sandholm Woods	Needs immediate replacement due to 1 rotten board	2020*
Sandholm Woods	good condition	2016
Seventh Street	REPLACE WITH NEW PLAYGROUND	*
Shannon	sign in good condition	2014
Somerset	varnish is degraded - 1-2 years left	2018
Stanley Esping	good condition	2018
Sterling Manor	starting to crack and peel	2018
Sunrise	good condition	2018
Sunset Community	varnish is pitting - 1-2 years left	2018
Sunset Pool	good condition	2018
Sunnset	peeling on top and south face side	2016
Terney	ok - newish	2015
Washburn	varnish is breaking down - top is bare	2015
Weaver	Cracks on top	2018
Wellington	the varnish is cracking	2017
Western Ave. School	good condion	2020
Wheeler	different type of sign - freshly repainted and new posts	2020
Wheeler		2020
Wheeler		2020
Wheeler		
Wheeler		
Wheeler		
Williamsburg	good condition	2018

Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte, and Jerry Culp
From: Ken Kerfoot
CC: Christy Powell
Date: 3/11/2020
Re: Contracted spring landscape cleanup services

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider the approval of the proposal for contracted spring landscape cleanup services in several parks.

Background

In recent years, we have contracted spring landscape cleanup services at 9 of our locations which greatly assisted our crews in getting our parks ready for summer activities. We have thoroughly reviewed the specs on a site by site basis for the spring landscape cleanup services to better assure these services will continue helping our crews in the best possible ways. During our review, we determined that including Eaglebrook Park as one of the 9 locations in the contract would be of greater value to our crews than the Geneva East entry beds at Moore Park. The list of the nine parks are as follows:

Sunset Park	Hawks Hollow	Mill Creek Pool
Steve Persinger Rec Center	Eagle Brook Park	Garden Club Park
River Park	Old Mill Park	Sandholm Woods Park

Although specs varied according to each site, spring landscape cleanup generally consists of the following:

- Cutting fresh edges around planting beds, landscaped areas and trees
- Removing weeds and debris
- Trimming shrubs
- Mulching landscaped areas and around trees

Four bids were submitted and opened March 9, 2020 for the contracted spring landscape cleanup services of 9 locations with four alternate locations. Apex Landscaping, Inc. of Hawthorn Woods, IL submitted the lowest bid of \$14,952.00. Their bid is as follows.

Base bid of 9 locations:	\$14,952.00
Alternate #1—Stone Creek Miniature Golf:	\$ 3,192.00
Alternate #2—Moore Park (including around spray park):	\$ 3,192.00
Alternate #3—Randall Square Park:	\$ 1,344.00
Alternate #4—Sterling Manor Park:	\$ 1,134.00

Financial

Contractual spring landscape cleanup services are paid from our 01-1001-8-0000-26 Capital Fund Projects account. For fiscal year 2019—2020 we budgeted \$33,950 and expended \$33,906.08. The proposed 2020-2021 budget includes sufficient funds in the Capital Funds Projects account for the proposed contractual spring landscape cleanup services of 9 locations plus the four alternate locations.

Recommendation

Staff recommends the Board of Commissioners approve the bid from Apex Landscaping, Inc. in the amount of \$23,814.00 for contractual spring landscape cleanup services of all 13 locations included in their bid.

**Geneva Park District Bid Results
2020 Spring Landscape Cleanup
March 9, 2020 @ 1:30pm**

Company	Base Bid	Stone Creek	Moore Park	Randall Square	Sterling Manor	Total
Apex Landscaping	\$14,952.00	\$3,192.00	\$3,192.00	\$1,344.00	\$1,134.00	\$23,814.00
Americana Landscape	\$17,540.00	\$2,300.00	\$1,800.00	\$1,900.00	\$1,900.00	\$25,440.00
Langton Group	\$24,553.00	\$3,981.00	\$3,069.00	\$2,157.00	\$2,157.00	\$35,917.00
RLS Company	\$30,735.00	\$4,675.00	\$4,675.00	\$2,575.00	\$2,250.00	\$44,910.00

Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte

From: Jerry Culp

CC: Christy Powell

Date: 3/11/2020

Re: Library Park Playground Bid

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider approval of the bid for the Library Park Playground.

Background

The 7th Street Playground was removed in the summer of 2018 to allow for the construction of a new library. In the fall of 2018 the Park District entered into an intergovernmental agreement with the Library District to lease a portion of their property to allow for the construction and maintenance of a new playground to replace the 7th Street Playground. The lease was scheduled to commence on March 1st 2020. The District worked with the Library District to finalize the location for the new playground and obtained the services of Upland Design for the playground design.

Upland Design completed the playground conceptual plans and held public meetings in the neighborhoods allowing residents' input on the designs. The playground conceptual plans were changed based on input from the residents and the plans were finalized. The playground design specifications were completed and the project was advertised for bid.

The bid was sent to several vendors and three bids were received. Innovation Landscape Inc. came in as the lowest bidder with a bid amount of \$208,873.65. The bid included the following options:

Base Bid Playground installation	\$208,873.65
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Alternate Bid Library Outdoor Children's Space	\$19,677.00
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The alternate of the Outdoor Children's Space is part of the Geneva Public Library. The Bidder and the Library will prepare a separate contract for that work.

Attached is the bid tabulation and a letter from Upland Design recommending Innovation Landscaping Inc. from Plainfield, IL. Staff has reviewed the references supplied by Upland Design and agrees that Innovation Landscape Inc. is qualified to perform the work and staff will be in constant communication with them to ensure the project is meeting the timelines and the standards for the project.

Financial

Funds totaling \$500,000 are allocated in the 2020-2021 fiscal year for Playground Replacements. Sufficient funds of \$250,000 are allotted for the Library Playground in the Capital Improvement Account # 30-1300-6-1312-11.

Recommendation

Staff recommends the Board of Commissioners approve the bid from Innovation Landscape Inc. in the amount of \$208,873.65 for the Library Park Playground.



March 6, 2020

Project #625/791

Sheavoun Lambillotte, CPRP, Executive Director
Jerry Culp, Supt of Parks and Properties
Geneva Park District
710 Western Ave
Geneva, IL 60134

RE: Bid Summary Letter: Geneva Public Library Playground & Outdoor Children's Space

Dear Sheavoun and Jerry,

On March 5th, 2020, three bid proposals were opened for the Geneva Public Library Playground and Outdoor Children's Space. A few math errors were found when the bids were reviewed but these did not change the low bidder. A summary of the bid pricing is below. The low bidder **Innovation Landscape, Inc., submitted a base bid contract price of \$208,873.65**. This pricing combined with the purchase of play equipment falls within the allotted budget for the Park District area. The alternate of the Outdoor Children's Space is part of the Geneva Public Library area.

Bidder	Base Bid Library Playground	Alternate #1 – Outdoor Children's Space
Innovation Landscape, Inc.	\$ 208,873.65	\$ 19,677.00
Hacienda Landscaping	\$ 221,862.50	\$ 19,240.00
D & J Landscape, Inc.	\$ 226,247.04	\$ 29,787.00

The Geneva Park District and Upland Design Ltd have worked with Innovation Landscape, Inc. in the past on playground projects. Previous reference calls to agencies have noted that Innovation Landscape Inc is qualified to perform the work but suggested that frequent site supervision is suggested to ensure that specification standards are met.

Sincerely,

Michelle A. Kelly, PLA, CPSI
Principal Landscape Architect

Geneva Pubic Library Playground & Outdoor Children's Space

Geneva Park District

Bid Opening: March 5, 2020 @ 2 PM

UPLAND DESIGN LTD
Park Planning and Landscape Architecture

adjusted cells
for math errors*

BID TABULATION - BASE BID - Geneva Library Playground						1		2		3	
NUMBER	ITEM	QTY	UNIT	Innovation Landscape, INC		Hacienda Landscaping		D & J Landscape INC			
1	Site Preparation, Earthwork and Removals, Complete	1	L.S.	\$	9,500.00	\$	9,500.00	\$	12,000.00	\$	15,375.00
2	Concrete Paving	680	S.F.	\$	6.50	\$	4,420.00	\$	9.00	\$	6,120.00
3	Curb at Playground	245	L.F.	\$	25.00	\$	6,125.00	\$	35.00	\$	8,575.00
4	Integral Curb at Walk	57	L.F.	\$	35.00	\$	1,995.00	\$	30.00	\$	1,710.00
5	Playground Sloped Entry	95	S.F.	\$	15.00	\$	1,425.00	\$	10.00	\$	950.00
6	Clay Pavers - Multigenerational Plaza	315	S.F.	\$	20.00	\$	6,300.00	\$	18.00	\$	5,670.00
7	Boulders	1	L.S.	\$	6,750.00	\$	6,750.00	\$	7,000.00	\$	7,000.00
8	Engineered Wood Fiber Surfacing	2961	S.F.	\$	2.00	\$	5,922.00	\$	3.50	\$	10,363.50
9	Poured-in-Place Surfacing at Swings	430	S.F.	\$	52.74	\$	22,678.20	\$	60.00	\$	25,800.00
10	Tree Steppers	1	L.S.	\$	2,250.00	\$	2,250.00	\$	2,000.00	\$	2,000.00
11	Split Rail Fence 4' Height	227	L.F.	\$	33.00	\$	7,491.00	\$	36.00	\$	8,172.00
12	4" Perf SDR26 Underdrainage	191	L.F.	\$	25.00	\$	4,775.00	\$	25.00	\$	4,775.00
13	Drain Cleanout - EWF	1	EACH	\$	150.00	\$	150.00	\$	400.00	\$	400.00
14	Connection to Storm Sewer System	1	EACH	\$	800.00	\$	800.00	\$	480.00	\$	480.00
Site Furniture and Play Equipment shall be purchased and fully installed by the Contractor											
15	Custom Play Structure	1	EACH	\$	55,285.20	\$	55,285.20	\$	55,300.00	\$	55,300.00
16	Swing Set	1	EACH	\$	5,441.85	\$	5,441.85	\$	5,441.00	\$	5,441.00
17	Saddle Spinner	1	EACH	\$	1,413.45	\$	1,413.45	\$	1,413.00	\$	1,413.00
18	Xylophone	1	EACH	\$	6,232.10	\$	6,232.10	\$	5,800.00	\$	5,800.00
19	Tongue Drum	1	EACH	\$	1,708.20	\$	1,708.20	\$	1,770.00	\$	1,770.00
20	Chill Spinner	1	EACH	\$	2,376.40	\$	2,376.40	\$	2,460.00	\$	2,460.00
21	Ground Level Panels	1	EACH	\$	5,952.25	\$	5,952.25	\$	5,540.00	\$	5,540.00
22	Picnic Table	2	EACH	\$	5,221.00	\$	10,442.00	\$	6,129.00	\$	12,258.00
23	Picnic Table Umbrella	2	EACH	\$	5,166.00	\$	10,332.00	\$	4,797.00	\$	9,594.00
24	Benches	2	EACH	\$	2,052.00	\$	4,104.00	\$	2,300.00	\$	4,600.00
25	Chairs	4	EACH	\$	1,943.75	\$	7,775.00	\$	2,100.00	\$	8,400.00
26	Lounge Table	1	EACH	\$	3,700.00	\$	3,700.00	\$	2,241.00	\$	2,241.00
27	Shade Trees	4	EACH	\$	550.00	\$	2,200.00	\$	700.00	\$	2,800.00
28	Ornamental Trees	1	EACH	\$	480.00	\$	480.00	\$	450.00	\$	450.00
29	Evergreen Shrubs	45	EACH	\$	120.00	\$	5,400.00	\$	120.00	\$	5,400.00
30	Deciduous Shrubs	20	EACH	\$	95.00	\$	1,900.00	\$	70.00	\$	1,400.00
31	Perennials and Ornamental Grasses	134	EACH	\$	25.00	\$	3,350.00	\$	20.00	\$	2,680.00
32	Groundcover - 3" Cell	50	EACH	\$	4.00	\$	200.00	\$	6.00	\$	300.00
BASE BID TOTAL				\$ 208,873.65		\$ 221,862.50		\$ 226,247.04			

Geneva Pubic Library Playground & Outdoor Children's Space

Geneva Park District

Bid Opening: March 5, 2020 @ 2 PM

UPLAND DESIGN LTD
Park Planning and Landscape Architecture

adjusted cells
for math errors*

ADD ALTERNATE #1: - Outdoor Children's Space				1		2		3	
NUMBER	ITEM	QTY	UNIT	Innovation Landscape, INC		Hacienda Landscaping		D & J Landscape INC	
A1-1	Site Preparation, Earthwork and Removals, Complete	1	L.S.	\$ 1,800.00	\$ 1,800.00	\$ 3,000.00	\$ 3,000.00	\$ 7,325.00	\$ 7,325.00
A1-2	Fine Crushed Aggregate Path	41	S.F.	\$ 25.00	\$ 1,025.00	\$ 6.00	\$ 246.00	\$ 14.00	\$ 574.00
A1-3	Cobblestone Paving	17	S.F.	\$ 50.00	\$ 850.00	\$ 20.00	\$ 340.00	\$ 34.00	\$ 578.00
A1-4	Granite Boulder Edging	188	L.F.	\$ 35.00	\$ 6,580.00	\$ 25.00	\$ 4,700.00	\$ 18.00	\$ 3,384.00
A1-5	Color Coat on Concrete Walk	1	L.S.	\$ 4,200.00	\$ 4,200.00	\$ 6,000.00	\$ 6,000.00	\$ 5,940.00	\$ 5,940.00
A1-6	Tree Steppers	1	L.S.	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00	\$ 895.00	\$ 895.00
A1-7	Evergreen Shrubs	5	EACH	\$ 150.00	\$ 750.00	\$ 160.00	\$ 800.00	\$ 425.00	\$ 2,125.00
A1-8	Deciduous Shrubs	8	EACH	\$ 95.00	\$ 760.00	\$ 90.00	\$ 720.00	\$ 61.00	\$ 488.00
A1-9	Perennials and Ornamental Grasses	106	EACH	\$ 25.00	\$ 2,650.00	\$ 20.00	\$ 2,120.00	\$ 52.00	\$ 5,512.00
A1-10	Groundcover - 3" Cell	88	EACH	\$ 4.00	\$ 352.00	\$ 8.00	\$ 704.00	\$ 22.25	\$ 1,958.00
A1-11	Groundcover - 1 Quart	42	EACH	\$ 5.00	\$ 210.00	\$ 5.00	\$ 210.00	\$ 24.00	\$ 1,008.00
ALTERNATE TOTAL				\$ 19,677.00		\$ 19,240.00		\$ 29,787.00	

BASE BID + ALT 1	\$ 228,550.65	\$ 241,102.50	\$ 256,034.04
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Geneva Library



March 16, 2020

TO: Geneva Park District Board of Commissioners

FROM: Personnel and Policy Committee (Susan VanderVeen and Pat Lenski)

RE: Salary and Wage Proposals

Enclosed for your review are materials for FY2020-21 salary and wage proposals. Open session minutes from the committee meeting are included in the board packet and closed session minutes are included in the executive session packet.

The committee was presented with a recommended average merit increase of 3.27% along with three professional salary adjustments, two of which were part of a two year phase-in, totaling \$10,432 in FY2020-21 and \$10,622 in FY2021-22.

Enclosed for your review are the following:

1. Memo to the Personnel and Policy Committee- **(Included in Executive Session Packet)**
2. Compensation Report and 2020 IPRA Compensation Survey- **(Included in Executive Session Packet)**
3. 2019 Agency Accomplishments
4. New full-time position justification memo-**(Included in Executive Session Packet)**
5. Proposed Organizational Chart- **(Included in Executive Session Packet)**
6. Survey of Comparable Park District 2020-21 Salary Increases
7. 2020-21 Proposed Full-Time Salary and Wage Ranges-**(Included in Executive Session Packet)**
8. 2020-21 Proposed Full-Time Salary and Wage Recommendations- **(Included in Executive Session Packet)**

Geneva Park District Accomplishments 2019

- Secured \$400,000 in grant funding for the trail project at Peck North
- Completed a five year budgetary impact of adjusting minimum wage only and wage compression using various approaches on full-time and part-time employees
- Issued \$1.59M in Limited Bond purchased by the District versus selling in the open market. This saved the District \$30,000 in bond issuance costs and created interest income instead of interest expense of \$59,470. As interest rates increase this will have an even greater impact on future cost savings
- Completed savings analysis of conversion to LED lighting at fitness centers
- Completed third year of District's participation in Health Savings Accounts. By increasing the PPO deductible and instead utilizing HSA funds this saved the District approximately \$14,000 in 2019
- Received seventh consecutive year award in GFOA's Certificate of Achievement for Excellence in Financial Reporting for fiscal year ending 4/30/18
- Investments earned a blended annual average rate of return for the year of 2.32% despite being in a difficult interest rate environment. This rate was higher than the benchmark fed funds rate
- Improved pool survey results
- Introduced fitness drop-in-classes
- Finished construction of spray ground at Sunset Pool
- Increased fitness memberships sales
- Incorporated more protocol and accountability in regards to pool standards
- Increased Pickelball participation
- Increased Before/After participation
- HVAC/Roof Replacements
- Increased evening/weekend program offerings
- Increased participation at mini golf
- Began incorporating more "coupons" and other marketing tactics through rec trac
- Increased mobile experience for web access
- Continued expansion of preschool offerings
- Increased pool special events
- Cross training of front office staffs
- Brought in over 750 participants for 10th anniversary of Super Shuffle
- Increased program revenue 5% from FY18 to FY19
- Finished restrooms at Peck Farm Park
- Implemented PubWorks, work tracking software for Parks Department
- Phase II Sunset roof complete

- Wheeler pavilion roof replacements complete
- Wheeler greenhouse roof replacement complete
- Old Mill gazebo roof replacement complete
- Clover Hill playground replacement complete
- Prescribed Burns- 40 acres in the spring and 100+ acres in the fall
- Completed trainings including: chain saw, prescribed burn, plowing and ice control, reasonable suspicion
- LED lighting conversion realized utility savings of approximately 11% at SPRC and Sunset
- Garden Club redesign concepts completed
- Planted 150 trees
- Community Garden pavilion installation complete

Salary Increase Survey for 2020 or FY 20/21

District	Performance Increase		Fiscal Year	Other
Arlington Heights	2.00-3.00%	Projected	5/1 - 4/30	Proposing 3%, not confident the Board will support anything over 2%
Bloomington	3.00%	Projected	6/1 - 5/31	Expecting 3% for FT & 2% for PT
Bolingbrook	3.00%	Approved	1/1 - 12/31	
Buffalo Grove	3.00-3.50%	Projected	5/1 - 4/30	
Carol Stream	3.00%	Projected	1/1 - 12/31	
Champaign	3.00%	Projected	5/1 - 4/30	
Crystal Lake	2.50 - 3.00%	Projected	5/1 - 4/30	
Darien	3.00%	Projected	5/1 - 4/30	
Deerfield	3.25%	Approved	1/1 - 12/31	Tiered 3.25% under 70k; 2.75% over 70K; 2.25% for Sr Staff
Des Plaines	3.25%	Proposed	5/1 - 4/30	
Downers Grove	3.00%	Approved	1/1 - 12/31	
Elk Grove	2.75%	Approved	1/1 - 12/31	
Elmhurst	2.97%	Approved	1/1 - 12/31	Eligible for 0-2-4%
Geneva	3.50%	Projected	5/1 - 4/30	
Glenview	3.00%	Projected	5/1 - 4/30	
Highland Park	3.00%	Approved	1/1 - 12/31	
Hoffman Estates	3.00%	Proposed	1/1 - 12/31	Raises go into effect in March
Lisle	3.00%	Approved	1/1 - 12/31	
Lombard	3.00%	Approved	1/1 - 12/31	
Medinah	2.25%	Approved	1/1 - 12/31	
Mount Prospect	3.00%	Approved	1/1 - 12/31	
Mundelein	3.00%	Approved	1/1 - 12/31	
M-NASR	3.00%	Approved	1/1 - 12/31	
Naperville	0-2%	Approved	1/1 - 12/31	Everyone received 1.90% for COLA, 0-2% merit beyond COLA
Northbrook	3.00%	Approved	1/1 - 12/31	
NSSRA	3.00%	Approved	1/1 - 12/31	
NWSRA	3.00%	Approved	1/1 - 12/31	
Oak Brook Park District	4.00%	Projected	5/1 - 4/30	
Oak Park	3.10%	Approved	1/1 - 12/31	
Oswego	3.00%	Approved	1/1 - 12/31	
Palatine	3.00%	Approved	1/1 - 12/31	
Park Ridge	3.00%	Approved	1/1 - 12/31	
Plainfield	3.00%	Approved	1/1 - 12/31	
Prospect Heights	3.00%	Approved	1/1 - 12/31	
Rolling Meadows	3.00%	Projected	5/1 - 4/30	
Schaumburg	4.00%	Projected	4/1 - 3/31	3% merit pool and 1% merit bonus for FT staff
Skokie	3.00%	Projected	5/1 - 4/30	Potentially 1% COLA and 2% merit pool
Vernon Hills	3.00%	Approved	6/1 - 5/31	
Warrenville	3.00%	Projected	5/1 - 4/30	
Waukegan	3.00%	Projected	5/1 - 4/30	
WDSRA	3.00%	Approved	5/1 - 4/30	
Wheaton	3.00%	Approved	1/1 - 12/31	
Wilmette	3.00%	Approved	1/1 - 12/31	
Winnetka	4.00%	Approved	1/1 - 12/31	
Wood Dale	2.00%	Projected	5/1 - 4/30	
City of Des Plaines	2.75%	Approved	1/1 - 12/31	Across the board 1.5%, merit 1.25%
School District 62	4.00%	Approved	7/1 - 6/30	Based on hourly rate. Union staff 2.8%
School District 207			7/1 - 6/30	2-3% last year, has not set increases for next year yet.
Des Plaines Library	2.00% or 4.00%	Approved	1/1 - 12/31	Historically, almost all of our staff earn the full merit raise. For the last three years that has been 3%. The extra percent this year was to help combat our salary scale compression as a result of the minimum wage increase.