



REGULAR SCHEDULED MEETING

July 20, 2020

7:00 P.M.

AGENDA

Call to Order

Roll Call

Hearing of Guests:

Reading of Minutes: Regular Scheduled Meeting – June 15, 2020

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

CORRESPONDENCE

OLD BUSINESS

Peck North Trail Project Update

Playground Update

COMMUNICATIONS

STAFF REPORTS

Manager of Peck Farm Interpretive Center

Superintendent of Parks and Properties

Superintendent of Recreation

NEW BUSINESS

Playhouse 38 Annual Report

Sunset Racquetball and Fitness Center Annual Report

Stephen D. Persinger Recreation Center Annual Report

Island Park Drainage Project Update

Tri-Com Tower License Agreement Update

EXECUTIVE SESSION

Land Acquisition – (5ILCS 120/2 (c) (5)) *not anticipated*

Litigation - (5ILCS 120/2 (c) (11)) *not anticipated*

Personnel- (5ILCS 120/2 (c) (1)) *not anticipated*

ADJOURN

GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES

June 15, 2020

7:00 p.m.

CALL TO ORDER

President VanderVeen called the meeting to order at 7:00 p.m.

ROLL CALL

President VanderVeen called for the roll. Commissioner Cullen, Vice President Frankenthal, Commissioner Lenski, Commissioner Moffat and President VanderVeen all answered present.

Staff members present were Executive Director Sheavoun Lambillotte, Administrative Assistant Brynn Pattermann, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Jerry Culp, Supt. of Finance & Personnel Christy Powell and Aquatics & Recreation Supervisor Joey Kalwat.

Guests: None

Press: None

ADOPT TEMPORARY PUBLIC COMMENT RULES

President Vanderveen asked for a motion to suspend the normal rules for public comment and adopt temporary rules for public comment which allow members of the public to address the Board by emailing bpattermann@genevaparks.com or leaving a voicemail at 630-262-2202 up to 15 minutes prior to convening the meeting. Vice President Frankenthal made a motion to approve and adopt the temporary public comment rule. Commissioner Lenski seconded. A roll call vote was taken with all in favor. Motion carried. Executive Director Lambillotte asked President VanderVeen to review the changes that went into effect in regards to the Open Meetings Act. President VanderVeen stated that with the virtual meetings, someone is required to be in the office or meeting location and all votes have to be roll call.

HEARING OF GUESTS

There were no guests. Director Lambillotte stated a resident reached out in regards to some concerns about Disc Golf and the resident would like President VanderVeen to follow up with her. President VanderVeen stated that she would follow up with the resident.

READING OF MINUTES

Commissioner Moffat made a motion to approve the minutes from the Public Hearing Meeting, Regular Scheduled Meeting and Annual Meeting of May 18, 2020 as presented. Vice President Frankenthal seconded. A roll call vote was taken with all in favor. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Moffat asked for clarification on the work boot reimbursement amount that is allotted for staff. Supt. Culp stated that the allotted amount has been sufficient for employees to purchase a pair of safety boots each year. Commissioner Moffat also inquired about the Playhouse 38 rent that the District currently pays and suggested looking into getting the rent waived due to COVID-19. Director Lambillotte mentioned that staff will look into relief of rent for Playhouse 38 due to the pandemic. With no further questions, Commissioner Moffat made a motion to approve the claims and accounts as presented. Vice President Frankenthal seconded. A roll call vote was taken with all in favor. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Supt. of Finance & Personnel Christy Powell reviewed her report. The report stated that the investment portfolio is holding steady at 1.18%. The first month of the new fiscal year is typically at 8% for revenue and expenses, however both revenues and expenses are down in the Recreation fund. The District has received a small real estate tax distribution in May with the larger first installment payment anticipated to be received this week. In regards to COVID-19 we had projected a net loss of \$638,000 through May 31. The actual net

loss is \$659,000. Commissioner Moffat made a motion to approve the Treasurer's Report and Supt. of Finance's Report as presented. Commissioner Lenski seconded. A roll call vote was taken with all in favor. Motion carried.

APPROVAL OF THE AGENDA

Vice President Frankenthal made a motion to approve the agenda as presented. Commissioner Lenski seconded. A roll call vote was taken with all in favor. Motion carried.

CORRESPONDENCE

Director Lambillotte shared that we received an email from a resident thanking us for taking good care of the bike paths and trails and ensuring that they are able to be utilized especially during these times. She thanked Supt. of Parks Culp and his staff for all their dedicated hard work.

OLD BUSINESS

None

COMMUNICATIONS

With the State of Illinois moving into Phase 3 this month we have been afforded the opportunity to offer more in person recreation programs and open up more of our facilities. That included opening up Mill Creek pool for limited programming and lap swimming which we are very excited about! Commissioner Cullen asked if we have received any feedback from the residents of Mill Creek in regards to people coming in and using the pool. Director Lambillotte stated that we have not heard any feedback as of yet. Summer camps began on June 8th with strict operating guidelines and are off to a good start. The use of playgrounds has been a challenge with people choosing to dismiss the signs posted stating that playgrounds are closed. We anticipate moving into Phase 4 on June 27th.

With Phase 4 on the horizon, board and staff will need to make a decision as to whether we will open Sunset Pool this summer. Staff prepared and shared budget projections on many different scenarios based on the number of people who might be allowed in the pool at any one time. The projections show a loss of between \$150,000-\$200,000 for the season. Mill Creek Pool projections show a loss of between \$30,000 to \$50,000 for the season. We were extremely conservative in our revenue estimates. A detailed budget projection for both pools was presented. Thoughtful consideration and discussion was had in relation to operating and opening Sunset Pool while remaining fiscally responsible and providing a service to the community. The re-opening of spray grounds was also discussed. We also anticipate the reopening of our fitness centers during Phase 4. Staff is planning and preparing a redesign of the fitness floor plan to ensure social distancing is able to be obtained. We are waiting for the guidelines to be released.

We have prepared two grant applications to capture Rebuild Illinois funding. One is for the drainage work at Island Park and the other is for the Mini Golf Hut. Funding for Island Park is still available and we feel we have a good chance of capturing that. The grant for the Mini Golf Hut has been placed on hold as the State received \$230M in applications with only \$25M in funding. We are looking into other grant opportunities for the Mini Golf Hut.

Staff is ready to proceed with the Community Survey and the ADA Transition Plan and would like the Board's direction as to the proper timing for each project. Director Lambillotte noted that both are budgeted for this fiscal year and asked for input on how to proceed. After discussion was had, the Board and staff decided to hold off on both the Community Survey and the ADA Transition Plan until next fiscal year. The District will continue to make ADA improvements, one improvement this year will include the front entrance to Sunset Community Center as we renovate the parking lot and entrance.

The Recreation staff are working hard to navigate what summer programming may look like to ensure we are doing all we can to meet our resident's recreational needs during this unprecedented time.

Staff is looking at what special events we may be able to host this summer. Those include concerts in the park, movies in the park and Autumn Fair.

A formal Memorial Tree Dedication in honor of John Burns has been scheduled for July 17th at 5:30 PM at the Peck Farm Park Baseball Fields. All Board members are encouraged to attend.

The board calendars are not included this month as facilities are closed and all programs are cancelled due to the coronavirus pandemic.

FUTURE MEETINGS

Foundation Meeting	TBD	TBD
John Burns Dedication	July 17, 2020	5:30 PM
Regular Scheduled Meeting	July 20, 2020	7:00 PM

STAFF REPORTS

SUPERINTENDENT OF RECREATION

Supt. of Recreation Nicole Vickers reviewed her report. Outdoor fitness programming is gaining in popularity with a wide range of class offerings. On June 8th summer camps began with over 100 participants. We anticipate an increase in participation as we enter Phase 4 with parents returning to work. Some regular programming classes are also running outdoors and gaining traction such as tennis, softball, volleyball and All-Star Sports. Preschool ended with a successful parade celebration for families to drive by the school and wave and thank the teachers for a great year. Mill Creek pool opened with strict guidelines today and is offering lap swimming and aqua fitness classes. Mini Golf is open and has had over 1,000 golfers and continues to increase in popularity. The fall brochure is moving forward in production. Fitness center plans for reopening are underway and staff is excited to reopen soon!

MANAGER OF PECK FARM PARK

Executive Director Lambillotte reviewed the Peck Farm Park report. Summer camp programs were combined with traditional camps. Families were offered the option to join traditional camps or receive a full refund. All programs in June at Peck Farm were cancelled due to low enrollment. Staff anticipates opening the Peck Farm House, Silo, Hawks Hollow and Butterfly House in Phase 4, yet we are still awaiting the guidelines to be released. Many requests for birthday parties and weddings are coming in. The second floor windows are in the process of being restored.

SUPERINTENDENT OF PARKS AND PROPERTIES

Supt. of Parks & Properties Jerry Culp reviewed his report. Staff is busy cleaning bathrooms three times a week and trying to keep up with the garbage disposal in our busy parks. Seasonal staff have started and everyone is wearing masks and helping sanitize daily. We are assisting the recreation department with the preparation to open pools, splash pads, facilities and playgrounds. Our parks are busier than ever. Wheeler Park's lift station went down during the recent flooding causing standing water that ruined some of the turf. Staff is working to restore these areas and picking up branches and debris from the flooding and recent storms. The OSLAD Peck North project is moving along. The 4th Street Playground is now complete. Bricher playground equipment is installed and the contractors are working on the trail and basketball court. Library Park playground is underway.

NEW BUSINESS

SUNSET PARKING LOT PLAN

Supt. of Parks & Properties reviewed details of the schematic plan of the Sunset Community Center parking lot renovation. Some of these plans include redesigning the front entrance to make it ADA compliant and making the parking lot safer by adding crosswalks and walk ways down the center and side aisles. We are adding curbs instead of parking bumpers which will make it easier in maintaining and keeping parking lots clear of snow in the winter months. After some discussion, Director Lambillotte stated staff would bring the plans back to the Board for a final review before we go out to bid.

POOL OPENING-AQUATIC UPDATE

Director Lambillotte stated that late Friday night, June 5th, the Illinois Department of Public Health released updated guidelines on swimming pool operations that went into effect immediately as an addition to Phase 3

guidelines that were already in place. Staff began filling Mill Creek Pool Saturday morning and worked non-stop in an effort to get the pool opened as quickly as possible. The pool opened Monday, June 15th for lap swimming, water exercise, lessons and programs with strict guidelines. Director Lambillotte also noted that staff are hopeful to provide open swimming and group rentals for daily use as we enter into Phase 4.

COVID OPERATIONS UPDATE – PHASE 3 AND 4

Director Lambillotte stated that a detailed listing of the Park District operations in Phase 3 and projected openings and additional programming we anticipate in Phase 4 were included for review. The District is hopeful Phase 4 will begin on June 27th. Additional literature as it pertains to the details of each phase is also included for review. Vice President Frankenthal expressed his gratitude for the amazing job the District is doing during this unprecedented time. President VanderVeen added that she is also very grateful for the staff and the amazing job they are doing.

EXECUTIVE SESSION

Commissioner Moffat made a motion to enter into Executive Session for the purpose of Personnel discussion at 8:43 p.m. Commissioner Lenski seconded. A roll call vote was taken and all were in favor. Motion carried.

The board returned from Executive Session at 8:59 p.m.

ADJOURN

Vice President Frankenthal made a motion to adjourn the meeting at 8:59 p.m. Commissioner Lenski seconded. A roll call vote was taken and all were in favor. Motion carried.

Secretary

Submitted By: Sheavoun Lambillotte / Brynn Pattermann

DATE: 07/13/20
TIME: 10:02:22
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 071320

GENERAL PAID

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FROM CHECK # 74441 TO CHECK # 74492

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74441	ACCURATE INDUSTRIES, INC.	WOMEN'S SAUNA REPAIRS	RECREATION / SUNSET RACQUETBALL & FITNESS	590.00
			CHECK TOTAL	590.00
74442	HERITAGE-CRYSTAL CLEAN	USED OIL PICKUP SERVICE CHARGE	CORPORATE / PARKS ADMINISTRATION	267.50
			CHECK TOTAL	267.50
74443	MARTENSON TURF PRODUCTS INC.	WEED CONTROL	CORPORATE / PARKS ADMINISTRATION	1,251.00
			CHECK TOTAL	1,251.00
74444	AT&T	AT&T-MINI GOLF INTERNET	RECREATION / MINIATURE GOLF	104.71
			CHECK TOTAL	104.71
74445	BANNER UP SIGNS	GUIDELINES SIGNAGE	RECREATION / REC ADMINISTRATION	401.78
			CHECK TOTAL	401.78
74446	ELLIOTT BORTNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
74447	CALL ONE	CALL ONE MONTHLY SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	96.04
		CALL ONE MONTHLY SVC	RECREATION / REC ADMINISTRATION	512.19
		CALL ONE MONTHLY SVC	RECREATION / SUNSET POOL	168.40
		CALL ONE MONTHLY SVC	RECREATION / SPRC	799.19
		CALL ONE MONTHLY SVC	CORPORATE / PARKS ADMINISTRATION	245.49
		CALL ONE MONTHLY SVC	RECREATION / MINIATURE GOLF	61.37
		CALL ONE MONTHLY SVC	CORPORATE / PECK FARM	125.28
			CHECK TOTAL	2,007.96
74448	CITY OF GENEVA	WATER/SEWER-SCC	RECREATION / REC ADMINISTRATION	60.98
		WATER/SEWER-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	142.30
		WATER/SEWER-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	64.63
		WATER/SEWER-MINI GOLF	CORPORATE / PARKS ADMINISTRATION	108.39
		WATER/SEWER-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	58.35
		WATER/SEWER-WHLR NORTH	CORPORATE / PARKS ADMINISTRATION	70.53
		WATER/SEWER-STH STR FIELDS	CORPORATE / PARKS ADMINISTRATION	104.45
		WATER/SEWER-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	141.20
		WATER/SEWER-GARDEN CLUB	CORPORATE / PARKS ADMINISTRATION	40.69
		WATER/SEWER-POOL	RECREATION / SUNSET POOL	434.38
		WATER/SEWER-SPRC	RECREATION / SPRC	182.21

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GENEVA PARK DISTRICT
WARRANT NUMBER 071320

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FROM CHECK # 74441 TO CHECK # 74492

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74448	CITY OF GENEVA	WATER/SEWER-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	179.24
		ELECTRIC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	77.62
		ELECTRIC-HSS TENNIS CRTS	CORPORATE / PARKS ADMINISTRATION	100.98
		ELECTRIC-JAYCEE PK	CORPORATE / PARKS ADMINISTRATION	18.30
		ELECTRIC- WHLR PK	CORPORATE / PARKS ADMINISTRATION	61.15
		ELECTRIC-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	958.25
		ELECTRIC- PFP HOUSE	CORPORATE / PECK FARM	219.09
		ELECTRIC- PFP MAINT	CORPORATE / PECK FARM	415.22
		ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	20.88
		ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	896.36
		ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	151.64
		ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	931.20
		ELECTRIC-SUNSET POOL	RECREATION / SUNSET POOL	535.44
		ELECTRIC-SUNSET BALLFIELDS	RECREATION / ADULT SOFTBALL	18.30
		ELECTRIC-SPRC	RECREATION / SPRC	4,678.94
		ELECTRIC-PH38	RECREATION / PLAYHOUSE 38	70.64
			CHECK TOTAL	10,741.36
74449	COM ED	COMED-MC COMM PK	CORPORATE / PARKS ADMINISTRATION	19.50
		COMED-PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	42.14
			CHECK TOTAL	61.64
74450	COMCAST CABLE	COMCAST-SPRC INTERNET	RECREATION / SPRC	737.60
			CHECK TOTAL	737.60
74451	RYAN COFFLAND	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
74452	DELUXE	REFUND CHECKS	RECREATION / REC ADMINISTRATION	447.16
			CHECK TOTAL	447.16
74453	DEKANE EQUIPMENT CORPORATION	KUBOTA RTV FRONT TIRE & RIM	CORPORATE / PARKS ADMINISTRATION	182.88
			CHECK TOTAL	182.88
74454	GENEVA SCHOOL DISTRICT #304	DISINFECTANT-COVID SPLYS	RECREATION / REC ADMINISTRATION	207.16
			CHECK TOTAL	207.16
74455	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MONTHLY MAINT	RECREATION / PARK DISTRICT PRESCHOOL	119.00

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GENEVA PARK DISTRICT
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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74455	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MONTHLY MAINT	RECREATION / REC ADMINISTRATION	165.31
		GORDON FLESCH MONTHLY MAINT	CORPORATE / PARKS ADMINISTRATION	110.21
			CHECK TOTAL	394.52
74456	W.W. GRAINGER CORP.	O-RINGS FOR DROP SLIDE	RECREATION / SUNSET POOL	18.62
			CHECK TOTAL	18.62
74457	HAWKINS, INC.	POOL CHEMICALS	RECREATION / MILL CREEK POOL	240.00
		POOL CHEMICALS	RECREATION / MILL CREEK POOL	209.60
			CHECK TOTAL	449.60
74458	HOME DEPOT CREDIT SERVICE	PLANTS FOR PFP FLOWER POTS	CORPORATE / PECK FARM	54.88
		HARDWARE FOR SIGNS	CORPORATE / PARKS ADMINISTRATION	25.92
			CHECK TOTAL	80.80
74459	JIM HUETSON	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
74460	JACKSON-HIRSH, INC.	LAMINATE SHEETS-COVID SIGNAGE	RECREATION / REC ADMINISTRATION	116.88
		LAMINATE SHEETS-COVID SIGNAGE	CORPORATE / PARKS ADMINISTRATION	116.88
			CHECK TOTAL	233.76
74461	JOEY KALWAT	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	90.00
74462	BETH KEEN	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
74463	KIEFER AQUATICS	STAFF UNIFORMS	RECREATION / MILL CREEK POOL	378.30
		LANYARDS,HIP PACKS	RECREATION / MILL CREEK POOL	199.25
		BABY ANNE QUAD PACKS	RECREATION / MILL CREEK POOL	450.00
		LADERAL MINI ANNE MANIKINS	RECREATION / REC ADMINISTRATION	638.00
		SEAL EASY OXYGEN ADAPTERS	RECREATION / MILL CREEK POOL	29.70
		VENTILATOR FILTERS	RECREATION / REC ADMINISTRATION	20.00
			CHECK TOTAL	1,715.25
74464	SHEAVOUN LAMBILLOTTE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00

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GENEVA PARK DISTRICT
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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74465	MANDY PRINTING	STAFF UNIFORMS	CORPORATE / PARKS ADMINISTRATION	703.20
			CHECK TOTAL	703.20
74466	MAID BRIGADE OF CENTRAL DUPAGE	FACILITIES DISINFECT SVC	RECREATION / REC ADMINISTRATION	675.00
		FACILITIES DISINFECT SVC	CORPORATE / PARKS ADMINISTRATION	675.00
			CHECK TOTAL	1,350.00
74467	MENARDS	PARTS-GARDEN CLUB FOUNTAIN	CORPORATE / PARKS ADMINISTRATION	67.39
		PARTS-GARDEN CLUB FOUNTAIN	CORPORATE / PARKS ADMINISTRATION	25.03
		BOLTS	CORPORATE / PARKS ADMINISTRATION	1.72
		REPAIR PARTS-MC POOL	RECREATION / MILL CREEK POOL	67.19
		PLANT SPIKES	CORPORATE / PECK FARM	7.99
		SAW BLADE	CORPORATE / PECK FARM	7.90
		REPAIR PARTS	CORPORATE / PECK FARM	50.15
			CHECK TOTAL	227.37
74468	MIDWEST TRADING HORTICULTURAL	PFP SENSORY GARDEN FLOWERS	CORPORATE / PECK FARM	118.00
			CHECK TOTAL	118.00
74469	MIDWEST GROUNDCOVERS CORP	HYDRANGEAS-MINI GOLF	CORPORATE / PARKS ADMINISTRATION	269.75
		PERENNIALS-PFP	CORPORATE / PECK FARM	51.15
			CHECK TOTAL	320.90
74470	MILL CREEK WRD	WATER/SEWER MC POOL	RECREATION / MILL CREEK POOL	145.89
		WATER/SEWER MC POOL	RECREATION / MILL CREEK POOL	8.00
			CHECK TOTAL	153.89
74471	MOBILE MODULAR PORTABLE	STORAGE BDLG RENTAL-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	470.40
		STORAGE BDLG RENTAL-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	92.40
			CHECK TOTAL	562.80
74472	MUNICIPAL BACKFLOW LLC	BACKFLOW TESTING	CORPORATE / PARKS ADMINISTRATION	299.80
		BACKFLOW TESTING	RECREATION / REC ADMINISTRATION	224.85
		BACKFLOW TESTING	RECREATION / SUNSET POOL	224.85
		BACKFLOW TESTING	RECREATION / MILL CREEK POOL	74.95
		BACKFLOW TESTING-PFP PK	CORPORATE / PARKS ADMINISTRATION	149.90
		BACKFLOW TESTING	RECREATION / SPRC	299.80
		BACKFLOW TESTING-WHLR PK	CORPORATE / PARKS ADMINISTRATION	74.95

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74472	MUNICIPAL BACKFLOW LLC	BACKFLOW TESTING-STH STREET	CORPORATE / PARKS ADMINISTRATION	74.95
		BACKFLOW TESTING	RECREATION / MINIATURE GOLF	74.95
		BACKFLOW TESTING	CORPORATE / PARKS ADMINISTRATION	74.95
		BACKFLOW TESTING	CORPORATE / MOORE SPRAY PARK	74.95
			CHECK TOTAL	1,648.90
74473	NICOR GAS	NICOR-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	168.19
		NICOR-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	236.68
		NICOR-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	49.81
		NICOR-PFP HOUSE	CORPORATE / PECK FARM	63.17
		NICOR-PFP MAINT	CORPORATE / PECK FARM	70.53
		NICOR-SCC	RECREATION / REC ADMINISTRATION	231.62
		NICOR-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	78.79
		NICOR-SPRC	RECREATION / SPRC	255.06
		NICOR-SUNSET POOL	RECREATION / SUNSET POOL	240.71
		NICOR-PH38	RECREATION / PLAYHOUSE 38	40.10
		NICOR-MC POOL	RECREATION / MILL CREEK POOL	188.07
		NICOR-PFP BARN	CORPORATE / PECK FARM	22.07
			CHECK TOTAL	1,644.80
74474	OFFICE DEPOT BUSINESS CREDIT	11X17 PAPER	RECREATION / REC ADMINISTRATION	36.34
			CHECK TOTAL	36.34
74475	PDRMA	PDRMA QTRLY LIAB INS	LIABILITY INSURANCE / LIABILITY INSURANCE	40,062.18
			CHECK TOTAL	40,062.18
74476	PDRMA	PDRMA HEALTH INSURANCE	CORPORATE / PARKS ADMINISTRATION	24,520.44
		PDRMA HEALTH INSURANCE	RECREATION / REC ADMINISTRATION	25,443.80
		PDRMA LIFE INSURANCE	CORPORATE / ADMINISTRATIVE	191.40
			CHECK TOTAL	50,155.64
74477	PEERLESS FENCE INC.	FENCE TIES	RECREATION / FIELD MAINTENANCE	60.00
			CHECK TOTAL	60.00
74478	CHRISTY POWELL	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
74479	KELLY WALES	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74479	KELLY WALES	REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
74480	SAM'S CLUB	SAM'S CLUB MEMBERSHIP DUES	RECREATION / REC ADMINISTRATION	125.00
			CHECK TOTAL	125.00
74481	STEVE SLIVKA	REIMB CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	40.00
			CHECK TOTAL	40.00
74482	STEVENS STREET PROPERTIES	PH38-STORAGE RENTAL FEE	RECREATION / PLAYHOUSE 38	1,800.00
		PH38-RENTAL FEE	RECREATION / PLAYHOUSE 38	318.00
			CHECK TOTAL	2,118.00
74483	STARGUARD ELITE, LLC	LIFEGUARD CERTIFICATIONS	RECREATION / SUNSET POOL	750.00
			CHECK TOTAL	750.00
74484	UNIQUE PRODUCTS	DISINFECTANT HANDHELD MISTERS	CORPORATE / PARKS ADMINISTRATION	3,648.46
			CHECK TOTAL	3,648.46
74485	FRANK VAN AELST & ASSOC INC	MONTHLY ACCOUNTING SVC	RECREATION / REC ADMINISTRATION	425.00
		MONTHLY ACCOUNTING SVC	CORPORATE / PARKS ADMINISTRATION	425.00
			CHECK TOTAL	850.00
74486	NICOLE VICKERS	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	70.00
			CHECK TOTAL	70.00
74487	PIROK DESIGN INC.	SUNSET SIGN REPLACE-50% DEP	CORPORATE / PARKS ADMINISTRATION	6,125.00
		SUNSET SIGN REPLACE-50% DEP	RECREATION / REC ADMINISTRATION	6,125.00
			CHECK TOTAL	12,250.00
74488	ILLINOIS LIQUOR CONTROL	CONCERT LIQUOR PERMIT	RECREATION / CONCERT SERIES	275.00
			CHECK TOTAL	275.00
74491	CASH	CONCERTS START UP CASH	RECREATION / ADMINISTRATIVE	200.00
			CHECK TOTAL	200.00
74492	FRANK E. ROWLEY III	STINGRAYS CONCERT-JULY 15	RECREATION / CONCERT SERIES	950.00
			CHECK TOTAL	950.00
			WARRANT TOTAL	138,623.78

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GENEVA PARK DISTRICT
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GENERAL UNPAID

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FROM CHECK # 74495 TO CHECK # 74544

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74495	ABLE PEST CONTROL, INC.	MONTHLY EXTERIOR PEST CONTROL	RECREATION / SPRC	355.00
			CHECK TOTAL	355.00
74496	ACCURATE EDGE LANDSCAPE INC	MOWING SERVICE-JUNE	CORPORATE / PARKS ADMINISTRATION	10,544.76
			CHECK TOTAL	10,544.76
74497	AHW LLC - SOMONAUK	HOOD FOR TRACTOR	CORPORATE / PARKS ADMINISTRATION	250.86
			CHECK TOTAL	250.86
74498	AT&T	AT&T PFP MAINT INTERNET	CORPORATE / PECK FARM	68.06
			CHECK TOTAL	68.06
74499	BANNER UP SIGNS	SIGNS-CONCERTS IN PARK	RECREATION / REC ADMINISTRATION	160.00
			CHECK TOTAL	160.00
74500	BLOOMING COLOR	HAPPY FACE BANNERS	RECREATION / REC ADMINISTRATION	368.00
			CHECK TOTAL	368.00
74501	BLACK LINE FOX VALLEY LLC	BLACKLINE MONTHLY EMAIL SVC	RECREATION / REC ADMINISTRATION	185.60
		BLACKLINE MNTHLY ANTIVIRUS SVC	CORPORATE / PARKS ADMINISTRATION	89.38
		BLACKLINE MNTHLY ANTIVIRUS SVC	RECREATION / REC ADMINISTRATION	89.37
		BLACKLINE MNTHLY COMPUTER SVC	RECREATION / REC ADMINISTRATION	1,231.01
		BLACKLINE MNTHLY SERVER MAINT	RECREATION / REC ADMINISTRATION	820.00
			CHECK TOTAL	2,415.36
74502	BUTTERFLY DAN'S	PUPA FOR BUTTERFLY HOUSE	CORPORATE / PECK FARM	588.00
		PUPA FOR BUTTERFLY HOUSE	CORPORATE / PECK FARM	528.00
			CHECK TOTAL	1,116.00
74503	CARLIN SALES CORPORATION	GATOR BAGS FOR TREES	CORPORATE / PARKS ADMINISTRATION	1,783.00
			CHECK TOTAL	1,783.00
74504	CALL ONE	CALL ONE MONTHLY SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	99.10
		CALL ONE MONTHLY SVC	RECREATION / REC ADMINISTRATION	528.52
		CALL ONE MONTHLY SVC	RECREATION / SUNSET POOL	170.82
		CALL ONE MONTHLY SVC	RECREATION / SPRC	827.46
		CALL ONE MONTHLY SVC	CORPORATE / PARKS ADMINISTRATION	251.22
		CALL ONE MONTHLY SVC	RECREATION / MINIATURE GOLF	62.81

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FROM CHECK # 74495 TO CHECK # 74544

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74504	CALL ONE	CALL ONE MONTHLY SVC	CORPORATE / PECK FARM	135.20
			CHECK TOTAL	2,075.13
74505	CITY OF GENEVA	CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	28.19
		CITY ELECTRIC-ESPING FLAG POLE	CORPORATE / PARKS ADMINISTRATION	19.93
		CITY WATER/SEWER-MOORE SPRAYPK	CORPORATE / MOORE SPRAY PARK	173.27
		CITY ELECTRIC-MOORE SPRAYPK	CORPORATE / MOORE SPRAY PARK	45.74
			CHECK TOTAL	267.13
74506	COM ED	COMED ELECTRIC-MC POOL	RECREATION / MILL CREEK POOL	702.49
		COMED ELECTRIC-PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	73.48
		COMED ELECTRIC-MC COMM PK	CORPORATE / PARKS ADMINISTRATION	19.50
			CHECK TOTAL	795.47
74507	CONSERV FS, INC.	UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,095.57
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	121.73
		DIESEL FUEL	CORPORATE / PARKS ADMINISTRATION	524.19
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	640.56
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	71.17
		DIESEL FUEL	CORPORATE / PARKS ADMINISTRATION	414.22
			CHECK TOTAL	2,867.44
74508	COMCAST CABLE	COMCAST-SCC INTERNET SVC	RECREATION / REC ADMINISTRATION	282.92
		COMCAST-SRFC INTERNET SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	548.07
			CHECK TOTAL	830.99
74509	COMCAST CABLE	COMCAST-SPRC INTERNET SVC	RECREATION / SPRC	735.99
			CHECK TOTAL	735.99
74510	CRANE MERCHANDISING SYSTEMS	SRFC VENDING MACHINE SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	8.95
		SPRC VENDING MACHINE SVC	RECREATION / SPRC	17.90
			CHECK TOTAL	26.85
74511	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN WATER SVC	RECREATION / REC ADMINISTRATION	41.00
		CULLIGAN WATER SVC	CORPORATE / PARKS ADMINISTRATION	25.00
		CULLIGAN WATER SVC	CORPORATE / PECK FARM	25.00
			CHECK TOTAL	91.00

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FROM CHECK # 74495 TO CHECK # 74544

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74512	ELEVATOR TECHNICIANS, INC.	JUNE-JULY ELEVATOR MAINT SVC	RECREATION / SPRC	176.50
			CHECK TOTAL	176.50
74513	FEDEX	FEDEX PKG-KANE COUNTY CLERK	RECREATION / REC ADMINISTRATION	13.97
		FEDEX PKG-KANE COUNTY CLERK	RECREATION / REC ADMINISTRATION	13.98
			CHECK TOTAL	27.95
74514	FOX VALLEY SPECIAL RECREATION	50% ANNUAL FVSRA PAYMENT	SPECIAL RECREATION / SPECIAL RECREATION	131,226.00
			CHECK TOTAL	131,226.00
74515	W.W. GRAINGER CORP.	SANITIZER WIPES	CORPORATE / PARKS ADMINISTRATION	30.58
		TOILET REPLACEMENT	CORPORATE / PARKS ADMINISTRATION	183.81
		CORD FOR BELT SANDER	CORPORATE / PARKS ADMINISTRATION	33.07
		FAUCET REPLACEMENT	RECREATION / SUNSET POOL	396.53
			CHECK TOTAL	643.99
74516	GROOT, INC.	REFUSE DISPOSAL	RECREATION / SUNSET POOL	227.07
		REFUSE DISPOSAL	CORPORATE / COMMUNITY GARDEN	383.00
		REFUSE DISPOSAL	CORPORATE / PECK FARM	240.00
		REFUSE DISPOSAL	RECREATION / SPRC	144.82
		REFUSE DISPOSAL	CORPORATE / PARKS ADMINISTRATION	359.95
		REFUSE DISPOSAL	RECREATION / MILL CREEK POOL	34.73
			CHECK TOTAL	1,389.57
74517	HALOGEN SPLY CORP.	POOL CHEMICALS	RECREATION / MILL CREEK POOL	276.55
		POOL VACUUM, CHEMICAL TEST KIT	RECREATION / REC ADMINISTRATION	2,804.00
		POOL CHEMICALS	RECREATION / SUNSET POOL	260.60
			CHECK TOTAL	3,341.15
74518	HAWKINS, INC.	POOL CHEMICALS	RECREATION / MILL CREEK POOL	433.70
		POOL CHEMICALS	RECREATION / SUNSET POOL	1,127.68
		POOL CHEMICALS	RECREATION / MILL CREEK POOL	202.00
			CHECK TOTAL	1,763.38
74519	HOME DEPOT CREDIT SERVICE	SCREWS FOR BATHROOM DOOR	CORPORATE / PECK FARM	2.36
		MOORE SPRY PK RPR PARTS	CORPORATE / PARKS ADMINISTRATION	42.60
		BH SCREEN DOOR AND HINGE	CORPORATE / PECK FARM	35.32
			CHECK TOTAL	80.28

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FROM CHECK # 74495 TO CHECK # 74544

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74520	LAKESHORE RECYCLING SYSTEM	PORTOLET SVC-WHLR PK	RECREATION / REC ADMINISTRATION	127.50
		PORTOLET SVC-HARRISON	RECREATION / REC ADMINISTRATION	127.50
		PORTOLET SVC-FORNI PK	RECREATION / REC ADMINISTRATION	90.00
		PORTOLET SVC-MC COMM PK	RECREATION / REC ADMINISTRATION	90.00
		PORTOLET SVC-DRYDEN PK	RECREATION / REC ADMINISTRATION	90.00
		PORTOLET SVC-MOORE PK	RECREATION / REC ADMINISTRATION	19.28
		PORTOLET SVC-PFP BALLFLDS	RECREATION / REC ADMINISTRATION	160.00
		PORTOLET SVC-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	90.00
		PORTOLET SVC-RANDALL SQ	RECREATION / REC ADMINISTRATION	90.00
		PORTOLET SVC-SPRC	RECREATION / REC ADMINISTRATION	90.00
			CHECK TOTAL	974.28
74521	INTERSTATE GAS SUPPLY, INC.	IGS-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	56.16
		IGS-SPRC	RECREATION / SPRC	255.35
		IGS-PFP MAINT	CORPORATE / PECK FARM	52.52
		IGS-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	72.95
		IGS-PFP HOUSE	CORPORATE / PECK FARM	49.61
		IGS-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	366.24
		IGS-SCC	RECREATION / REC ADMINISTRATION	213.03
			CHECK TOTAL	1,065.86
74522	KIEFER AQUATICS	DISPOSABLE RESUSCITATORS	RECREATION / MILL CREEK POOL	24.00
		NITRILE GLOVES	RECREATION / REC ADMINISTRATION	85.00
			CHECK TOTAL	109.00
74523	MTL TENNIS MGMNT GROUP	OUTDOOR TENNIS LESSONS-SMR I	RECREATION / OUTDOOR TENNIS LESSONS	4,624.15
			CHECK TOTAL	4,624.15
74524	MARTENSON TURF PRODUCTS INC.	CHALK FOR BALLFIELDS	RECREATION / FIELD MAINTENANCE	301.24
			CHECK TOTAL	301.24
74525	MENARDS	SINK REPAIR SPLYS	RECREATION / SUNSET RACQUETBALL & FITNESS	43.34
		HAND SANITIZER	RECREATION / REC ADMINISTRATION	19.96
		WEDGES FOR TREE REMOVAL	CORPORATE / PARKS ADMINISTRATION	19.47
		VARNISH FOR TREE STEPPERS	CORPORATE / PARKS ADMINISTRATION	127.80
		TREE WATERING SPLYS	CORPORATE / PARKS ADMINISTRATION	23.68
		VARNISH FOR TREE STEPPERS	CORPORATE / PARKS ADMINISTRATION	93.98
		CLEANING SPLYS	RECREATION / REC ADMINISTRATION	41.42

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FROM CHECK # 74495 TO CHECK # 74544

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74525	MENARDS	PLYWOOD AND GLUE-COVID	RECREATION / REC ADMINISTRATION	174.85
		WINCH CORD	CORPORATE / PARKS ADMINISTRATION	59.99
		EPOXY GLUE	CORPORATE / PARKS ADMINISTRATION	35.24
		SAW BLADES	CORPORATE / PARKS ADMINISTRATION	54.88
		COAX WIRE,STORAGE BAGS	RECREATION / SPRC	34.73
		TAPE FOR FLOORS-COVID	RECREATION / REC ADMINISTRATION	17.97
		GFI OUTLET	RECREATION / SPRC	14.99
		TREE FERILIZER	CORPORATE / PARKS ADMINISTRATION	6.99
		BATTERIES	CORPORATE / PARKS ADMINISTRATION	21.98
		PLUMBING PARTS	RECREATION / SUNSET POOL	54.44
		PARK SIGN POST & SPLYS	CORPORATE / PARKS ADMINISTRATION	277.78
		RED BARN PARTS	CORPORATE / PECK FARM	9.88
		PFP MAINT SHOP SPLYS	CORPORATE / PECK FARM	40.66
		SHOWERHEADS	RECREATION / SUNSET POOL	157.64
		SPRAY BOTTLES & FLOOR SCRUB	RECREATION / REC ADMINISTRATION	44.86
		FENCE BRACKET & SPLYS	CORPORATE / PARKS ADMINISTRATION	16.61
		DRILL BIT SET	CORPORATE / PECK FARM	22.99
		CLEAR CAULK	CORPORATE / PECK FARM	4.99
		WATER PUTTY	CORPORATE / PARKS ADMINISTRATION	15.96
		BOLTS	CORPORATE / PECK FARM	1.84
		RED BARN PLUMBING PARTS	CORPORATE / PECK FARM	28.10
		TRAILER REPAIR PARTS	CORPORATE / PARKS ADMINISTRATION	24.64
		BH ROOF REPAIR PARTS	CORPORATE / PECK FARM	49.27
		PARK SIGN POSTS	CORPORATE / PARKS ADMINISTRATION	325.47
			CHECK TOTAL	1,866.40
74526	MILL CREEK WRD	WATER/SEWER-MC POOL	RECREATION / MILL CREEK POOL	1,739.01
			CHECK TOTAL	1,739.01
74527	AMANDA MORGAN	FY 20/21 BOOT ALLOWANCE	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
74528	NEXT GENERATION, INC	MINI GOLF STAFF SHIRTS	RECREATION / MINIATURE GOLF	192.50
		LIFEGUARD SHIRTS & VISORS	RECREATION / MILL CREEK POOL	400.50
		LIFEGUARD SHIRTS & VISORS	RECREATION / SUNSET POOL	1,140.30
			CHECK TOTAL	1,733.30
74529	THE NEEDHAM SHOP INC.	REPAIRED MOWER WHEEL	CORPORATE / PARKS ADMINISTRATION	95.00
			CHECK TOTAL	95.00

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FROM CHECK # 74495 TO CHECK # 74544

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74530	NORTH AMERICAN CORP	SANITATION SPLYS	CORPORATE / PARKS ADMINISTRATION	457.47
		SANITATION SPLYS	CORPORATE / PECK FARM	110.82
		SANITATION SPLYS	RECREATION / SUNSET RACQUETBALL & FITNESS	139.40
		GLOVES, DISINFECTANT	RECREATION / REC ADMINISTRATION	489.70
		SANITATION SPLYS	RECREATION / SPRC	693.28
		SANITATION SPLYS	CORPORATE / PARKS ADMINISTRATION	424.10
		SANITATION SPLYS	CORPORATE / PECK FARM	171.12
		PLASTIC GLOVES-COVID	RECREATION / REC ADMINISTRATION	192.06
		SANITTION SPLYS	CORPORATE / PARKS ADMINISTRATION	54.58
			CHECK TOTAL	2,732.53
74531	OFFICE DEPOT BUSINESS CREDIT	BINDERS, STAPLER, MARKERS	RECREATION / REC ADMINISTRATION	159.06
		11X17 PAPER-COVID SIGNS	CORPORATE / PARKS ADMINISTRATION	67.44
			CHECK TOTAL	226.50
74532	PECOVER DECORATING SER., INC.	RACQUETBALL CRT WALLS PAINTED	RECREATION / REC ADMINISTRATION	1,400.00
			CHECK TOTAL	1,400.00
74533	RALPH HELM INC.	WEED TRIMMER HEAD REPLACED	CORPORATE / PARKS ADMINISTRATION	119.96
		MUFFLER GASKETS	CORPORATE / PARKS ADMINISTRATION	84.89
		CHAINS SHARPENED	CORPORATE / PARKS ADMINISTRATION	100.00
		FILE SETS	CORPORATE / PARKS ADMINISTRATION	99.88
		4-20" CHAINS	CORPORATE / PARKS ADMINISTRATION	99.80
		CHAINSAW	CORPORATE / PARKS ADMINISTRATION	1,088.95
		CHAINS SHARPENED	CORPORATE / PARKS ADMINISTRATION	90.00
		CHAINSAW	CORPORATE / PARKS ADMINISTRATION	628.95
		AUGER	CORPORATE / PARKS ADMINISTRATION	808.37
			CHECK TOTAL	3,120.80
74534	SAFETY TRAINING ASSOC. CORP.	CPR PADS-ADULT & CHILD	RECREATION / REC ADMINISTRATION	217.00
			CHECK TOTAL	217.00
74535	STARFISH AQUATICS INSTITUTE	STARFISH-SWIM INSTR LESSONS	RECREATION / SWIM LESSONS	588.00
			CHECK TOTAL	588.00
74536	STATE STREET COLLISION	REMOVAL OF POWER LIFTGATE	CORPORATE / PARKS ADMINISTRATION	270.00
			CHECK TOTAL	270.00

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FROM CHECK # 74495 TO CHECK # 74544

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
74537	SWANK MOTION PICTURES, INC	MOVIE IN PARK-DUMBO	RECREATION / MOVIE IN THE PARK	435.00
			CHECK TOTAL	435.00
74538	BUMPER TO BUMPER	BATTERY	CORPORATE / PARKS ADMINISTRATION	50.99
		MOWER BELT	CORPORATE / PARKS ADMINISTRATION	53.99
			CHECK TOTAL	104.98
74539	TRUGREEN CHEMLAWN	MOSQUITO DEFENSE SVC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	360.50
		MOSQUITO DEFENSE SVC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	463.50
			CHECK TOTAL	824.00
74540	LINDSAY TROTTER	INK FOR PRINTER	RECREATION / REC ADMINISTRATION	61.06
			CHECK TOTAL	61.06
74541	U.S. POSTAL SERVICE	FALL BROCHURE POSTAGE	RECREATION / PUBLIC INFORMATION	5,000.00
			CHECK TOTAL	5,000.00
74542	U.S. ARBOR PRODUCTS, INC.	SOIL FOR TURF RESTORATION	CORPORATE / PARKS ADMINISTRATION	910.00
			CHECK TOTAL	910.00
74543	WATERMEN, INC	COVID MASKS	RECREATION / REC ADMINISTRATION	389.95
		COVID MASKS	RECREATION / REC ADMINISTRATION	679.95
			CHECK TOTAL	1,069.90
74544	WINDY CITY NOVELITIES	COSMIC GOLF GLO STICKS	RECREATION / MINI GOLF SPECIAL EVENTS	87.99
			CHECK TOTAL	87.99
			WARRANT TOTAL	193,055.86

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GENEVA PARK DISTRICT
WARRANT NUMBER 071420

CONSTRUCTION PAID

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FROM CHECK # 115195 TO CHECK # 115201

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
115195	GENEVA SCHOOL DISTRICT #304	WAS BASKETBALL EQUIPMENT RPRS	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	897.00
		ANNUAL INDOOR BLEACHER MAINT	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	1,677.25
		WAS FOLDING PARTITION SVC CALL	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	2,201.00
			CHECK TOTAL	4,775.25
115196	MARTENSON TURF PRODUCTS INC.	NATURAL AREA CLEANUP-WEAVER	CONSTRUCTION / CAPITAL IMPROV. / LANDSCAPING &	604.13
			CHECK TOTAL	604.13
115197	CHASE CARD SERVICES	HISTORY EXHIBIT IPAD LICENSE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	900.00
		ISLAND PARK LIGHT BULBS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	173.19
		PFP HOUSE SUMP PUMP REPLACED	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	575.98
		VGB DRAINS-MC KIDDIE POOL	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	400.56
		CITRIX ANNUAL RENEWAL SOFTWARE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	469.00
			CHECK TOTAL	2,518.73
115198	MORROW BROTHERS FORD INC.	2020FORD F150 TRUCK REPLACED	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	25,715.00
			CHECK TOTAL	25,715.00
115199	SPRING GREEN CORP	HATHAWAY PARK FERTILIZER	CONSTRUCTION / CAPITAL IMPROV. / LANDSCAPING &	733.40
			CHECK TOTAL	733.40
115200	JAYPRO SPORTS	BRICHER PK BASKETBALL STANDARD	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	2,315.81
			CHECK TOTAL	2,315.81
115201	INNOVATION LANDSCAPE, INC.	BRICHER/4TH STR PK PROJ PAY#2	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	47,495.11
			CHECK TOTAL	47,495.11
			WARRANT TOTAL	84,157.43

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GENEVA PARK DISTRICT
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CONSTRUCTION UNPAID

FROM CHECK # 115202 TO CHECK # 115210

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
115202	BLACK LINE FOX VALLEY LLC	BLACK LINE BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	602.00
			CHECK TOTAL	602.00
115203	ENGINEERING RESOURCE ASSOC.INC	ARCH FEES-ISLAND PARK DRAINAGE	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	3,700.00
		ARCH FEES-SCC PARKING LOT PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	3,690.00
			CHECK TOTAL	7,390.00
115204	HACIENDA LANDSCAPING INC	PAYOUT #4 PFP OSLAD PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	331,636.95
			CHECK TOTAL	331,636.95
115205	INNOVATION LANDSCAPE, INC.	BRICHER PK/4TH STR PROJ PAY #3	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	39,501.70
		LIBRARY PLAYGROUND PROJ #3	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	71,036.41
			CHECK TOTAL	110,538.11
115206	DEERE & COMPANY	WIDE AREA MOWER	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	47,484.96
			CHECK TOTAL	47,484.96
115207	MENARDS	WALL EXHAUST FANS-BH	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	278.47
			CHECK TOTAL	278.47
115208	NOVA COMMUNICATIONS, INC.	PFP & SPRC PHONES PROGRAMMED	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	440.00
		MC POOL PHONES PROGRAMMED	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	184.00
			CHECK TOTAL	624.00
115209	RENTAL MAX, L.L.C.	WHLR LIFT STATION REPAIR	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	228.00
			CHECK TOTAL	228.00
115210	SPRING GREEN CORP	SOMERSET PARK FERTILIZED	CONSTRUCTION / CAPITAL IMPROV. / LANDSCAPING &	779.60
			CHECK TOTAL	779.60
			WARRANT TOTAL	499,562.09

Geneva Park District Board Meeting

Superintendent of Finance and Personnel Report

Submitted by Christy Powell

July 20, 2020

Monthly Reports

Attached is the June Investment Report, Revenue & Expenditure Reports and quarterly debt service report for your review.

COVID 19 Financial Impact

Projections were provided to the Board as to the financial impact of COVID19. Thru June 30, 2020 the estimated financial impact was a net loss of \$643,542, the actual financial impact is a net loss of \$618,413. This figure includes net loss in Kidszone, Preschool, SPRC, SRFC and registered programs. The projected net loss for camp and minigolf (based on June actual and July-September estimates) as compared to the prior year is \$125,366. The Sunset pool opened in July. The projected net loss for the pools is dependent on capacity and attendance which will be reflected in the July report.

GENEVA PARK DISTRICT
INVESTMENTS
June 30, 2020

Blended Rate

0.92%

General Account

Checking Account	Harris Bank Checking	\$	232,552.00	0.20%	Upcoming Bond Payments:			
MM Acct.	Harris Bank Money Market	\$	3,804,688.00	0.20%	Rec 2014	12/15/20	\$	1,157,570
		\$	4,037,240.00		Ltd B&I 2019	12/15/20	\$	825,133
Total							\$	1,982,703
MBS CD	6 mos	Hancock Whitney Bank	\$	200,000.00	1.65%	07/16/20		
MBS CD	6 mos	Umpqua Bank	\$	100,000.00	1.65%	08/21/20		
MBS CD	6 mos	TIAA FSB	\$	110,000.00	1.53%	09/25/20		
MBS CD	9 mos	Wells Fargo Bank	\$	100,000.00	1.70%	10/19/20		
MBS CD	8 mos	Goldman Sachs	\$	25,000.00	1.42%	11/25/20		
MBS CD	8 mos	Synchrony Bk	\$	50,000.00	1.49%	11/27/20		
MBS CD	9 mos	American Express	\$	100,000.00	1.47%	12/16/20		
MBS CD	12 mos	Morgan Stanley Bank	\$	100,000.00	1.70%	01/15/21		
MBS CD	11 mos	Kessler Fed Cr Un	\$	100,000.00	1.49%	02/26/21		
CD	12 mos	State Bank of Geneva	\$	55,965.19	0.75%	06/09/21		
IPDLAF		IPDLAF	\$	10,366.65	0.20%			
IMET		Convenience Fund		2,187,803.92	0.42%			
IMET		1-3 Year Fund		589,001.97	3.99%			
		TOTAL	\$	3,728,137.73				
		Grand Total General	\$	7,765,377.73				

Construction Account

Harris Checking	Harris Bank Checking	\$	191,909.21	0.20%	
Harris MM	Harris Money Market	\$	762,785.50	0.20%	
		\$	954,694.71		
CBA	Harris Trust & Savings Bank	\$	854,000.00	0.00%	Compensating Balance Account
GPD Bonds	S2019 Limited Bonds	\$	813,340.00	2.89%	12/15/20
CD	State Bank of Geneva	\$	25,404.50	0.75%	06/09/20
IPDLAF	IPDLAF	\$	4,367.08	0.20%	
IMET	Convenience Fund		6,451.96	0.42%	
IMET	1-3 Year Fund		222,978.23	3.99%	
	SUBTOTAL	\$	1,926,541.77		
	Grand Total Construction	\$	2,881,236.48		

GPB/GSD304 Western Ave. Gym

CD	21 mo	U.S. Bank	\$	141,338.62	1.55%	11/14/20
		GPB Portion of CD	\$	70,669.31		

GPB/GSD304 Harrison St. Gym

CD	21 mo	U.S. Bank	\$	91,114.72	1.55%	11/14/20
		GPB Portion of CD	\$	45,557.36		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government

Securities per the Park District's Investment Policy.

**Geneva Park District
Revenue and Expenditure Report
For Jun 30, 2020**

Monthly % of Annual Budget

17%

	Jun Actual	YTD Actual	Annual Budget	% of Budget	
GENERAL FUND REVENUES					
Real Estate Taxes	\$ 1,283,438	\$ 1,486,202	\$ 3,890,000	38%	(a)
Replacement Taxes	-	5,239	30,000	17%	
Investment Income	1,728	3,351	6,500	52%	
Reimbursements	71	71	8,500	1%	
Rentals & Leases	25	25	5,000	1%	
Peck Farm Receipts	-	1,000	26,000	4%	
Camp Coyote- Peck Farm Camp	(7,925)	-	35,000	0%	(b)
Camp Adventure - Peck Farm Camp	(3,500)	-	18,000	0%	(b)
Birthday Parties- Peck Farm	-	-	9,000	0%	
Learn from the Experts- Peck Farm	-	-	9,000	0%	
Peck Farm General Programs	20	1,195	16,000	7%	
Community Garden	165	4,365	5,000	87%	
Peck Farm School/Scout Groups	-	-	7,500	0%	
Total Revenues	\$ 1,274,023	\$ 1,501,448	\$ 4,065,500	37%	
GENERAL FUND EXPENDITURES					
Administration	\$ 215,156	\$ 343,481	\$ 3,885,050	9%	
Peck Farm	3,389	8,975	115,750	8%	
Camp Coyote- Peck Farm Camp	-	-	22,500	0%	
Camp Adventure- Peck Farm Camp	-	-	11,350	0%	
Birthday Parties- Peck Farm	-	-	3,800	0%	
Learn from the Experts- Peck Farm	-	-	7,000	0%	
Peck Farm General Programs	-	-	5,000	0%	
Community Garden	332	429	4,400	10%	
Peck Farm School/Scout Groups	-	-	600	0%	
Moore Spray Park	161	273	10,050	3%	
Total Expenditures	\$ 219,038	\$ 353,157	\$ 4,065,500	9%	
Total General Fund Net Surplus (Deficit)	\$ 1,054,985	\$ 1,148,291	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For Jun 30, 2020**

Monthly % of Annual Budget

17%

	Jun Actual	YTD Actual	Annual Budget	% of Budget	
RECREATION FUND REVENUES					
Real Estate Taxes	\$ 520,829	\$ 603,112	\$ 1,575,000	38%	(a)
Replacement Taxes	-	5,239	30,000	17%	
Investment Income	1,728	3,351	6,500	52%	
Public Information- Advertising & Sponsorships	-	3,775	14,000	27%	
Community Center Rentals	-	-	9,000	0%	
General Recreation	5,268	5,268	234,500	2%	
Playhouse 38	958	958	83,700	1%	
Preschool/ Toddler	545	545	385,000	0%	(c)
Active Older Adults	98	98	28,000	0%	
Dance	2,183	2,468	132,850	2%	
Camps	37,127	121,478	355,000	34%	(b)
Contracted & Co-op	-	-	15,200	0%	
Special Events	-	10,150	75,100	14%	
Tennis	13,788	13,788	16,500	84%	
Tumbling/ Gymnastics/Cheerleading	1,386	1,386	166,700	1%	
Baseball/ Softball	(3,820)	10,486	64,000	16%	
General Athletics	9,735	10,584	369,900	3%	
Sunset Racquetball & Fitness	858	910	212,750	0%	
Pool	(102,393)	9,112	602,300	2%	(d)
Mini Golf	16,208	19,132	98,500	19%	
After School Programs	613	613	870,000	0%	(e)
Scholarships	-	295	7,000	4%	(f)
SPRC	402	490	685,750	0%	
Total Revenues	\$ 505,512	\$ 823,238	\$ 6,037,250	14%	
RECREATION FUND EXPENDITURES					
Administration	\$ 135,267	\$ 220,890	\$ 2,386,190	9%	
Public Information	259	2,653	144,500	2%	
Community Center Rentals	-	-	1,500	0%	
General Recreation	2,342	2,342	116,500	2%	
Playhouse 38	2,311	4,519	75,050	6%	
Preschool/ Toddler	8,507	16,904	351,400	5%	
Active Older Adults	-	100	19,000	1%	
Dance	-	-	67,450	0%	
Camps	29,788	30,205	273,600	11%	
Contracted & Co-op	-	-	11,100	0%	
Special Events	55	55	52,875	0%	
Tennis	-	-	11,000	0%	
Tumbling/ Gymnastics/Cheerleading	(360)	429	107,500	0%	
Baseball/ Softball	381	399	26,450	2%	
General Athletics	69	125	236,425	0%	
Ice Rinks	-	-	-	0%	
Gymnasiums	2,497	3,425	52,500	7%	
Sunset Racquetball & Fitness	4,130	7,859	139,560	6%	
Pool	12,300	13,980	575,900	2%	
Mini Golf	7,032	8,334	37,500	22%	
After School Programs	13,491	26,614	810,650	3%	
Scholarships	-	(545)	7,000	-8%	(f)
SPRC	14,886	30,171	533,600	6%	
Total Expenditures	\$ 232,956	\$ 368,460	\$ 6,037,250	6%	
Total Recreation Fund Net Surplus (Deficit)	\$ 272,556	\$ 454,777	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For Jun 30, 2020

Monthly % of Annual Budget

17%

	Jun Actual	YTD Actual	Annual Budget	% of Budget	
LIABILITY FUND REVENUES					
Real Estate Taxes	\$ 54,543	\$ 63,160	\$ 167,000	38%	(a)
Replacement Taxes	-	873	5,000	17%	
Investment Income	21	42	250	17%	
PDRMA Reimbursements	-	-	1,500	0%	
Transfers	-	-	71,250	0%	
Total Revenues	\$ 54,564	\$ 64,075	\$ 245,000	26%	
LIABILITY FUND EXPENDITURES					
Liability Insurance	\$ 40,062	\$ 40,062	\$ 165,000	24%	(g)
State Unemployment	-	-	80,000	0%	
Total Expenditures	\$ 40,062	\$ 40,062	\$ 245,000	16%	
Total Liability Fund Net Surplus (Deficit)	\$ 14,502	\$ 24,013	\$ -	n/a	

IMRF FUND REVENUES					
Real Estate Taxes	\$ 58,966	\$ 68,282	\$ 180,000	38%	(a)
Replacement Taxes	-	3,143	18,000	17%	
Investment Income	125	250	1,500	17%	
Transfer from Recreation Programs & Fund Balance	-	-	130,500	0%	
Total Revenues	\$ 59,091	\$ 71,675	\$ 330,000	22%	
IMRF FUND EXPENDITURES					
IMRF Expense	\$ 19,640	\$ 50,716	\$ 330,000	15%	
Total Expenditures	\$ 19,640	\$ 50,716	\$ 330,000	15%	
Total IMRF Fund Net Surplus (Deficit)	\$ 39,451	\$ 20,959	\$ -	n/a	

AUDIT FUND REVENUES					
Real Estate Taxes	\$ 3,468	\$ 4,016	\$ 10,100	40%	(a)
Replacement Taxes	-	524	3,000	17%	
Transfer from Fund Balance	-	-	-	n/a	
Total Revenues	\$ 3,468	\$ 4,540	\$ 13,100	35%	
AUDIT FUND EXPENDITURES					
Audit Expense	\$ -	\$ -	\$ 13,100	0%	
Total Expenditures	\$ -	\$ -	\$ 13,100	0%	
Total Audit Fund Net Surplus (Deficit)	\$ 3,468	\$ 4,540	\$ -	n/a	

SOCIAL SECURITY FUND REVENUES					
Real Estate Taxes	\$ 114,469	\$ 132,554	\$ 323,500	41%	(a)
Replacement Taxes	-	2,270	13,000	17%	
Investment Income	208	417	2,500	17%	
Transfer from Recreation Programs	-	-	25,000	0%	
Transfer from Fund Balance	-	-	-	0%	
Total Revenues	\$ 114,677	\$ 135,240	\$ 364,000	37%	
SOCIAL SECURITY FUND EXPENDITURES					
FICA/ Medicare	\$ 19,457	\$ 43,331	\$ 364,000	12%	
Total Expenditures	\$ 19,457	\$ 43,331	\$ 364,000	12%	
Total Social Security Fund Net Surplus (Deficit)	\$ 95,220	\$ 91,909	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For Jun 30, 2020**

Monthly % of Annual Budget

17%

	Jun Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ 184,198	\$ 213,298	\$ 560,000	38%
Transfer from Fund Balance	-	-	200,000	0% (a)
Total Revenues	\$ 184,198	\$ 213,298	\$ 760,000	28%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ -	\$ -	\$ 55,000	0%
ADA Structural Improvements	-	-	442,547	0%
FVSRA- Program Payments	-	-	262,453	0% (h)
Total Expenditures	\$ -	\$ -	\$ 760,000	0%
Total FVSRA Fund Net Surplus (Deficit)	\$ 184,198	\$ 213,298	\$ -	n/a

BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ 273,155	\$ 316,310	\$ 836,927	38% (a)
Total Revenues	\$ 273,155	\$ 316,310	\$ 836,927	38%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ 11,793	\$ 11,793	\$ 836,927	1% (i)
Total Expenditures	\$ 11,793	\$ 11,793	\$ 836,927	1%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ 261,362	\$ 304,516	\$ -	n/a

CONSTRUCTION FUND REVENUES				
Reimbursements	\$ -	\$ -	\$ 75,000	0%
Bond Issue	-	-	1,647,098	0%
Farming Revenue	-	-	1,000	0%
Grant Revenue	-	-	200,000	0%
Donations	-	8,000	10,000	80%
Land Cash Revenue	21,062	21,062	50,000	42%
Investment Income	11,913	12,537	10,000	125%
Audit Transfer	-	-	1,400,000	0%
Total Revenues	\$ 32,975	\$ 41,599	\$ 3,393,098	1%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 2,495	\$ 2,495	\$ 342,000	1%
Buildings & Improvements	37,696	37,696	795,000	5%
Parks/ Playground Improvements/ Acquisitions	145,144	265,317	2,613,139	10%
Landscaping & Groundskeeping	6,106	12,599	50,000	25%
Operating Equipment & Vehicles	33,399	33,399	220,021	15%
Recreation Equipment/ Repairs	-	-	3,000	0%
Emergency Repairs/ Replacements	25,715	25,715	\$ 81,090	32%
Total Expenditures	\$ 250,555	\$ 377,221	\$ 4,104,250	9%
Total Construction Fund Net Surplus (Deficit)	\$ (217,580)	\$ (335,622)	\$ (711,152)	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr of 2020, the prior fiscal year, for camps held in the Summer of 2020 have been accrued and recognized as revenue in May 2020. Likewise, revenue collected in Mar & Apr 2021 will be deferred until FY2021-22.

(c) Program revenue for the Preschool program is received during the school year Sep - May. Whereas expenditures remain level throughout the year.

(d) Pool Membership Pass revenue collected in Mar & Apr of 2020, the prior fiscal year, for Summer 2020 have been accrued and recognized as revenue. Likewise, membership pass revenue collected in Mar & Apr of 2021 will be deferred until FY2021-22.

(e) Revenue for the before and after school program is received during the school year Sep thru Apr.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded thru out the year to reflect program expense whereby scholarship participants have participated throughout the year.

(g) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

**Geneva Park District
Revenue and Expenditure Report
For Jun 30, 2020**

Monthly % of Annual Budget 17%

	Jun Actual	YTD Actual	Annual Budget	% of Budget
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(h) FVSRA payments are scheduled to be made in the months of June and November.
(i) Bond payments are made in the months of June and December.

GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/\$ REMAINING

FUND: RECREATION
FOR 2 PERIODS ENDING JUNE 30, 2020

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	958.00	958.00	46,000.00	45,042.00
02-2313-4-0000-23	TICKET SALES	0.00	0.00	33,500.00	33,500.00
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	0.00	1,000.00	1,000.00
02-2313-4-0000-77	CONCESSIONS	0.00	0.00	3,200.00	3,200.00
TOTAL RECEIPTS		958.00	958.00	83,700.00	82,742.00
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	0.00	0.00	28,000.00	28,000.00
TOTAL SALARIES & WAGES		0.00	0.00	28,000.00	28,000.00
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.00
02-2313-6-0000-06	NATURAL GAS	40.10	83.04	700.00	616.96
02-2313-6-0000-07	ELECTRIC	70.64	116.77	1,500.00	1,383.23
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	0.00	250.00	250.00
02-2313-6-0000-11	PROFESSIONAL SERVICES	82.15	82.15	11,000.00	10,917.85
02-2313-6-0000-12	RENTAL FEES	2,118.00	4,236.00	25,500.00	21,264.00
TOTAL CONTRACTUAL SERVICES		2,310.89	4,517.96	38,950.00	34,432.04
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
02-2313-7-0000-18	CLOTHING	0.00	0.00	100.00	100.00
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	0.00	0.00	6,500.00	6,500.00
02-2313-7-0000-28	CONCESSION SUPPLIES	0.00	1.17	1,500.00	1,498.83
TOTAL COMMODITIES		0.00	1.17	8,100.00	8,098.83
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
TOTAL REVENUES: PLAYHOUSE 38		958.00	958.00	83,700.00	82,742.00
EXPENSES					
DEPT. SUMMARY:					
TOTAL REVENUE		958.00	958.00	83,700.00	82,742.00
TOTAL EXPENSE		2,310.89	4,519.13	75,050.00	70,530.87
NET SURPLUS (DEFICIT)		(1,352.89)	(3,561.13)	8,650.00	12,211.13

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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/\$ REMAINING

PAGE: 2
F-YR: 21

FUND: RECREATION		JUNE 30, 2020		FISCAL	FISCAL	\$
ACCOUNT		JUNE	FISCAL	YEAR-TO-DATE	YEAR	
NUMBER	DESCRIPTION	ACTUAL	ACUAL	ACUAL	BUDGET	REMAINING

TOTAL FUND REVENUES		958.00	958.00	83,700.00		82,742.00
TOTAL FUND EXPENSES		2,310.89	4,519.13	75,050.00		70,530.87
FUND SURPLUS (DEFICIT)		(1,352.89)	(3,561.13)	8,650.00		12,211.13

FUND: CORPORATE					
FOR 2 PERIODS ENDING 30, 2020					
ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

PARKS ADMINISTRATION					
REVENUES					
RECEIPTS		1,274,022	1,501,448	677,583	(823,865)
EXPENSES					
SALARIES / WAGES		120,946	206,263	264,833	58,569
CONTRACTUAL SERVICES		32,669	69,524	86,374	16,850
COMMODITIES		7,336	11,457	18,766	7,308
MAINTENANCE / CAPITAL INVEST.		58,086	65,910	159,394	93,483
TRANSFERS		0	0	148,213	0
TOTAL EXPENSES: PARKS ADMINISTRATION		219,037	353,156	677,582	324,425
NET SURPLUS (DEFICIT)		1,054,984	1,148,291	0	(1,148,290)
TOTAL FUND REVENUES		1,274,022	1,501,448	677,583	(823,865)
TOTAL FUND EXPENSES		219,037	353,156	677,582	324,425
SURPLUS (DEFICIT)		1,054,984	1,148,291	0	(1,148,290)
FUND: CORPORATE					
ADMINISTRATIVE/OPERATIONS					
REVENUES					
RECEIPTS		522,557	615,477	270,916	(344,560)
EXPENSES					
SALARIES / WAGES		54,382	97,535	146,583	49,047
CONTRACTUAL SERVICES		29,692	68,548	112,949	44,401
COMMODITIES		5,769	7,441	3,966	(3,475)
MAINTENANCE / CAPITAL INVEST.		45,681	50,016	127,761	77,745
TRANSFERS		0	0	30,520	0
TOTAL EXPENSES: ADMINISTRATIVE/OPERATIONS		135,526	223,542	421,781	198,238
NET SURPLUS (DEFICIT)		387,031	391,934	(150,864)	(542,799)
COMMUNITY CENTER RENTALS					
REVENUES					
RECEIPTS		0	0	1,500	0
EXPENSES					
SALARIES / WAGES		0	0	250	0
CONTRACTUAL SERVICES		0	0	0	0
TOTAL EXPENSES: COMMUNITY CENTER RENTALS		0	0	250	0
NET SURPLUS (DEFICIT)		0	0	1,250	0
GENERAL RECREATION					
REVENUES					
RECEIPTS		6,226	6,226	53,033	46,807
EXPENSES					

FUND: CORPORATE
FOR 2 PERIODS ENDING 30, 2020

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
GENERAL RECREATION					
	SALARIES / WAGES	2,236	2,236	19,033	16,796
	CONTRACTUAL SERVICES	2,310	4,517	10,883	6,365
	COMMODITIES	105	107	2,008	1,901
	MAINTENANCE / CAPITAL INVEST.	0	0	0	0
	TOTAL EXPENSES: GENERAL RECREATION	4,653	6,861	31,924	25,063
	NET SURPLUS (DEFICIT)	1,572	(635)	21,108	21,744
PRESCHOOL					
	REVENUES				
	RECEIPTS	545	545	64,166	63,621
	EXPENSES				
	SALARIES / WAGES	8,341	16,618	51,333	34,714
	CONTRACTUAL SERVICES	119	238	5,999	5,761
	COMMODITIES	47	47	1,133	1,086
	MAINTENANCE / CAPITAL INVEST.	0	0	99	0
	TOTAL EXPENSES: PRESCHOOL	8,507	16,903	58,566	41,662
	NET SURPLUS (DEFICIT)	(7,962)	(16,358)	5,600	21,959
ACTIVE OLDER ADULTS					
	REVENUES				
	RECEIPTS	98	98	4,666	4,568
	EXPENSES				
	SALARIES / WAGES	0	0	1,166	0
	CONTRACTUAL SERVICES	0	100	1,999	1,899
	COMMODITIES	0	0	0	0
	TOTAL EXPENSES: ACTIVE OLDER ADULTS	0	100	3,166	3,066
	NET SURPLUS (DEFICIT)	98	(2)	1,500	1,502
DANCE					
	REVENUES				
	RECEIPTS	2,183	2,468	22,141	19,673
	EXPENSES				
	SALARIES / WAGES	0	0	5,616	0
	CONTRACTUAL SERVICES	0	0	1,199	0
	COMMODITIES	0	0	4,424	0
	TOTAL EXPENSES: DANCE	0	0	11,241	0
	NET SURPLUS (DEFICIT)	2,183	2,468	10,900	8,432
CAMPS					
	REVENUES				
	RECEIPTS	37,126	121,477	59,166	(62,310)
	EXPENSES				

FUND: CORPORATE
FOR 2 PERIODS ENDING

30, 2020

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
CAMPUS					
	SALARIES / WAGES	29,148	29,565	34,999	5,434
	CONTRACTUAL SERVICES	0	0	8,558	0
	COMMODITIES	639	639	2,041	1,401
	TOTAL EXPENSES: CAMPUS	29,788	30,205	45,599	15,394
	NET SURPLUS (DEFICIT)	7,338	91,272	13,566	(77,705)
CONTRACTED					
	REVENUES				
	RECEIPTS	0	0	2,033	0
	EXPENSES				
	CONTRACTUAL SERVICES	0	0	1,366	0
	NET SURPLUS (DEFICIT)	0	0	666	0
CO-OPS					
	REVENUES				
	RECEIPTS	0	0	500	0
	RECEIPTS	0	0	500	0
	EXPENSES				
	CONTRACTUAL SERVICES	0	0	483	0
	TOTAL EXPENSES: CO-OPS	0	0	483	0
	NET SURPLUS (DEFICIT)	0	0	16	0
SPECIAL EVENTS					
	REVENUES				
	RECEIPTS	0	10,150	12,516	2,366
	RECEIPTS	0	10,150	12,516	2,366
	EXPENSES				
	SALARIES / WAGES	0	0	249	0
	CONTRACTUAL SERVICES	0	0	3,024	0
	COMMODITIES	54	54	5,337	5,282
	--- UNDEFINED CODE ---	0	0	200	0
	NET SURPLUS (DEFICIT)	(54)	10,095	3,704	(6,391)
TENNIS					
	REVENUES				
	RECEIPTS	13,788	13,788	2,750	(11,038)
	RECEIPTS	13,788	13,788	2,750	(11,038)
	EXPENSES				

FUND: CORPORATE
FOR 2 PERIODS ENDING 30, 2020

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TENNIS					
	SALARIES / WAGES	0	0	0	0
	CONTRACTUAL SERVICES	0	0	1,833	0
	TOTAL EXPENSES: TENNIS	0	0	1,833	0

	NET SURPLUS (DEFICIT)	13,788	13,788	916	(12,871)

GYMNASTICS/TUMBLING					
REVENUES					
	RECEIPTS	1,386	1,386	27,783	26,397
	RECEIPTS	1,386	1,386	27,783	26,397
EXPENSES					
	SALARIES / WAGES	(360)	428	15,333	14,904
	CONTRACTUAL SERVICES	0	0	1,633	0
	COMMODITIES	0	0	866	0
	MAINTENANCE / CAPITAL INVEST.	0	0	83	0
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	(360)	428	17,916	17,487

	NET SURPLUS (DEFICIT)	1,746	957	9,866	8,909

BASEBALL & SOFTBALL					
REVENUES					
	RECEIPTS	(3,820)	10,486	10,666	180
	RECEIPTS	(3,820)	10,486	10,666	180
EXPENSES					
	SALARIES / WAGES	0	0	666	0
	CONTRACTUAL SERVICES	60	78	1,516	1,437
	COMMODITIES	320	320	2,224	1,904
	EQUIPMENT REPAIR	0	0	0	0
	TOTAL EXPENSES: BASEBALL & SOFTBALL	381	399	4,408	4,008

	NET SURPLUS (DEFICIT)	(4,201)	10,086	6,258	(3,828)

GENERAL ATHLETICS					
REVENUES					
	RECEIPTS	9,735	10,584	61,649	51,065
	RECEIPTS	9,735	10,584	61,649	51,065
EXPENSES					
	SALARIES / WAGES	69	124	8,883	8,758
	CONTRACTUAL SERVICES	0	0	29,274	0

FUND: CORPORATE
FOR 2 PERIODS ENDING 30, 2020

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
GENERAL ATHLETICS					
COMMODITIES		0	0	1,245	0
TOTAL EXPENSES: GENERAL ATHLETICS		69	124	39,403	39,279
NET SURPLUS (DEFICIT)		9,665	10,459	22,246	11,786
ICE RINKS					
EXPENSES					
SALARIES / WAGES		0	0	0	0
COMMODITIES		0	0	0	0
TOTAL EXPENSES: ICE RINKS		0	0	0	0
NET SURPLUS (DEFICIT)		0	0	0	0
GYMNASIUMS					
EXPENSES					
SALARIES / WAGES		2,496	3,425	4,833	1,408
CONTRACTUAL SERVICES		0	0	3,916	0
TOTAL EXPENSES: GYMNASIUMS		2,496	3,425	8,749	5,324
NET SURPLUS (DEFICIT)		(2,496)	(3,425)	(8,749)	(5,324)
FITNESS CENTER					
REVENUES					
RECEIPTS		858	910	35,458	34,547
RECEIPTS		858	910	35,458	34,547
EXPENSES					
SALARIES / WAGES		2,090	3,706	14,083	10,376
CONTRACTUAL SERVICES		2,030	4,133	6,102	1,968
COMMODITIES		9	18	1,824	1,805
MAINTENANCE / CAPITAL INVEST.		0	0	1,249	0
TOTAL EXPENSES: FITNESS CENTER		4,130	7,859	23,259	15,400
NET SURPLUS (DEFICIT)		(3,271)	(6,948)	12,198	19,147
POOL					
REVENUES					
RECEIPTS		(102,393)	9,111	100,383	91,271
RECEIPTS		(102,393)	9,111	100,383	91,271
EXPENSES					
SALARIES / WAGES		8,076	8,076	66,699	58,623
CONTRACTUAL SERVICES		2,301	3,963	16,908	12,945

FUND: CORPORATE					
FOR 2 PERIODS ENDING 30, 2020					
ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

POOL					
	COMMODITIES	1,753	1,771	11,058	9,287
	MAINTENANCE / CAPITAL INVEST.	169	169	1,316	1,146
	TOTAL EXPENSES: POOL	12,300	13,980	95,982	82,002
NET SURPLUS (DEFICIT)		(114,693)	(4,868)	4,400	9,268

MINI GOLF					
REVENUES					
	RECEIPTS	16,208	19,132	16,416	(2,715)
	RECEIPTS	16,208	19,132	16,416	(2,715)
EXPENSES					
	SALARIES / WAGES	6,783	7,843	4,391	(3,452)
	CONTRACTUAL SERVICES	166	408	508	99
	COMMODITIES	0	0	1,308	0
	MAINTENANCE / CAPITAL INVEST.	82	82	41	(40)
	TOTAL EXPENSES: MINI GOLF	7,032	8,334	6,249	(2,084)
NET SURPLUS (DEFICIT)		9,175	10,797	10,166	(630)

AFTER SCHOOL PROGRAMS					
REVENUES					
	RECEIPTS	612	907	146,166	145,258
	RECEIPTS	612	907	146,166	145,258
EXPENSES					
	SALARIES/WAGES	5,477	12,272	68,583	56,310
	CONTRACTUAL SERVICES	7,929	14,257	58,333	44,076
	COMMODITIES	83	84	7,791	7,707
	MAINTENANCE/CAPITAL INVESTMTS	0	(545)	1,566	2,111
	TOTAL EXPENSES: AFTER SCHOOL PROGRAMS	13,490	26,069	136,274	110,205
NET SURPLUS (DEFICIT)		(12,878)	(25,161)	9,891	35,053

UNDEFINED GROUP					
REVENUES					
	RECEIPTS	401	490	114,291	113,801
	RECEIPTS	401	490	114,291	113,801
EXPENSES					
	SALARIES/ WAGES	7,473	14,605	54,883	40,278
	CONTRACTUAL SERVICES	7,337	15,068	26,683	11,614

FUND: CORPORATE
FOR 2 PERIODS ENDING 30, 2020

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

UNDEFINED GROUP					
COMMODITIES		74	497	4,783	4,285
MAINTENANCE/ CAPITAL INVEST.		0	0	2,583	0
TOTAL EXPENSES: UNDEFINED GROUP		14,885	30,171	88,933	58,761

NET SURPLUS (DEFICIT)		(14,484)	(29,680)	25,358	55,039

TOTAL FUND REVENUES		505,511	823,237	1,006,207	182,969
TOTAL FUND EXPENSES		232,955	368,460	1,006,205	637,744
SURPLUS (DEFICIT)		272,556	454,777	1	(454,775)

FUND: CORPORATE

LIABILITY INSURANCE					
REVENUES					
RECEIPTS		54,564	64,075	40,833	(23,241)
RECEIPTS		54,564	64,075	40,833	(23,241)
EXPENSES					
SPECIAL FUND EXPENSE		40,062	40,062	40,833	771
TOTAL EXPENSES: LIABILITY INSURANCE		40,062	40,062	40,833	771

NET SURPLUS (DEFICIT)		14,501	24,012	(0)	(24,013)

TOTAL FUND REVENUES		54,564	64,075	40,833	(23,241)
TOTAL FUND EXPENSES		40,062	40,062	40,833	771
SURPLUS (DEFICIT)		14,501	24,012	(0)	(24,013)

FUND: CORPORATE

IMRF					
REVENUES					
RECEIPTS		59,091	71,675	54,999	(16,675)
RECEIPTS		59,091	71,675	54,999	(16,675)
EXPENSES					
SPECIAL FUND EXPENSE		19,639	50,715	55,000	4,284
TOTAL EXPENSES: IMRF		19,639	50,715	55,000	4,284

NET SURPLUS (DEFICIT)		39,451	20,959	(0)	(20,959)

TOTAL FUND REVENUES		59,091	71,675	54,999	(16,675)

FUND: CORPORATE
FOR 2 PERIODS ENDING

30, 2020

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<hr/>					
TOTAL FUND EXPENSES		19,639	50,715	55,000	4,284
SURPLUS (DEFICIT)		39,451	20,959	(0)	(20,959)

FUND: CORPORATE

AUDIT

REVENUES					
RECEIPTS		3,467	4,539	2,183	(2,356)
RECEIPTS		3,467	4,539	2,183	(2,356)
EXPENSES					
SPECIAL FUND EXPENSE		0	0	2,183	0
TOTAL EXPENSES: AUDIT		0	0	2,183	0
NET SURPLUS (DEFICIT)		3,467	4,539	0	(4,539)
<hr/>					
TOTAL FUND REVENUES		3,467	4,539	2,183	(2,356)
TOTAL FUND EXPENSES		0	0	2,183	0
SURPLUS (DEFICIT)		3,467	4,539	0	(4,539)

FUND: CORPORATE

SOCIAL SECURITY

REVENUES					
RECEIPTS		114,677	135,240	60,666	(74,573)
RECEIPTS		114,677	135,240	60,666	(74,573)
EXPENSES					
SPECIAL FUND EXPENSE		19,457	43,331	60,666	17,335
TOTAL EXPENSES: SOCIAL SECURITY		19,457	43,331	60,666	17,335
NET SURPLUS (DEFICIT)		95,220	91,908	(0)	(91,908)
<hr/>					
TOTAL FUND REVENUES		114,677	135,240	60,666	(74,573)
TOTAL FUND EXPENSES		19,457	43,331	60,666	17,335
SURPLUS (DEFICIT)		95,220	91,908	(0)	(91,908)

FUND: CORPORATE

SPECIAL RECREATION
REVENUES

FUND: CORPORATE
FOR 2 PERIODS ENDING 30, 2020

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

SPECIAL RECREATION					
RECEIPTS		184,197	213,298	126,666	(86,631)
RECEIPTS		184,197	213,298	126,666	(86,631)
EXPENSES					
CONTRACTUAL SERVICES		0	0	9,166	0
CAPITAL IMPROVEMENTS		0	0	73,757	0
SPECIAL FUND EXPENSE		0	0	43,742	0
TOTAL EXPENSES: SPECIAL RECREATION		0	0	126,666	0
NET SURPLUS (DEFICIT)		184,197	213,298	0	(213,298)

TOTAL FUND REVENUES		184,197	213,298	126,666	(86,631)
TOTAL FUND EXPENSES		0	0	126,666	0
SURPLUS (DEFICIT)		184,197	213,298	0	(213,298)

FUND: CORPORATE

BOND AND INTEREST					
REVENUES					
RECEIPTS		273,155	316,309	139,487	(176,822)
RECEIPTS		273,155	316,309	139,487	(176,822)
EXPENSES					
CONTRACTUAL SERVICES		11,793	11,793	139,487	127,694
TOTAL EXPENSES: BOND AND INTEREST		11,793	11,793	139,487	127,694
NET SURPLUS (DEFICIT)		261,361	304,516	0	(304,516)

TOTAL FUND REVENUES		273,155	316,309	139,487	(176,822)
TOTAL FUND EXPENSES		11,793	11,793	139,487	127,694
SURPLUS (DEFICIT)		261,361	304,516	0	(304,516)

FUND: CORPORATE

PROJECT REVENUE					
REVENUES					
PROJECT REVENUE		32,975	41,598	565,516	523,917
PROJECT REVENUE		32,975	41,598	565,516	523,917
NET SURPLUS (DEFICIT)		32,975	41,598	565,516	523,917

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 2 PERIODS ENDING 30, 2020

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

PLANNING/CONSTRUCTION/GRANTS					
EXPENSES					
	CONTRACTUAL SERVICES	2,495	2,495	56,999	54,504
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		2,495	2,495	56,999	54,504
NET SURPLUS (DEFICIT)		(2,495)	(2,495)	(56,999)	(54,504)

BUILDINGS & IMPROVEMENTS					
EXPENSES					
	CONTRACTUAL SERVICES	37,695	37,695	132,499	94,804
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		37,695	37,695	132,499	94,804
NET SURPLUS (DEFICIT)		(37,695)	(37,695)	(132,499)	(94,804)

PARKS/PLAYGROUNDS IMPRV/ACQ					
EXPENSES					
	CONTRACTUAL SERVICES	145,144	265,317	435,523	170,205
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		145,144	265,317	435,523	170,205
NET SURPLUS (DEFICIT)		(145,144)	(265,317)	(435,523)	(170,205)

LANDSCAPING & GROUNDSKEEPING					
EXPENSES					
	CONTRACTUAL SERVICES	6,105	12,598	8,333	(4,265)
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		6,105	12,598	8,333	(4,265)
NET SURPLUS (DEFICIT)		(6,105)	(12,598)	(8,333)	4,265

OPERATING EQUIP. & VEHICLES					
EXPENSES					
	CONTRACTUAL SERVICES	33,399	33,399	36,670	3,270
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		33,399	33,399	36,670	3,270
NET SURPLUS (DEFICIT)		(33,399)	(33,399)	(36,670)	(3,270)

RECREATION EQUIP. REPAIRS					
EXPENSES					
	CONTRACTUAL SERVICES	0	0	500	0
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	0	500	0
NET SURPLUS (DEFICIT)		0	0	(500)	0

EMERGENCY REPAIRS/REIMB.					
EXPENSES					
	CONTRACTUAL SERVICES	25,715	25,715	13,514	(12,200)
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		25,715	25,715	13,514	(12,200)

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 2 PERIODS ENDING 30, 2020

ACCOUNT NUMBER	DESCRIPTION	JUNE ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
NET SURPLUS (DEFICIT)		(25,715)	(25,715)	(13,514)	12,200
TOTAL FUND REVENUES		32,975	41,598	565,516	523,917
TOTAL FUND EXPENSES		250,555	377,221	684,041	306,820
SURPLUS (DEFICIT)		(217,580)	(335,622)	(118,525)	217,097

Geneva Park District
Debt Service Payment Schedule

Alternative Revenue Bonds

Fiscal Year Ending	Refunded Series 2014		Refunded Series 2010		Total	Increase/(Decrease) Over Prior Year
	Principal	Interest	Principal	Interest		
4/30/2019	600,000	179,265	1,320,000	61,530	2,160,795	12,640
4/30/2020	365,000	164,265	775,000	23,250	1,327,515	(833,280)
4/30/2021	1,080,000	155,140	-	-	1,235,140	(92,375)
4/30/2022	1,005,000	122,740	-	-	1,127,740	(107,400)
4/30/2023	810,000	92,590	-	-	902,590	(225,150)
4/30/2024	790,000	68,290	-	-	858,290	(44,300)
4/30/2025	660,000	44,590	-	-	704,590	(153,700)
4/30/2026	490,000	24,790	-	-	514,790	(189,800)
4/30/2027	300,000	9,600	-	-	309,600	(205,190)
4/30/2028	-	-	-	-	-	(309,600)
Total	6,100,000	861,270	2,095,000	84,780	9,141,050	

Note: Alternative Revenue Bonds are abated annually and paid from the General and Recreation operating budgets.

Purpose: S2014: SPRC

S2010: Swimming Pool, Sunset Community Center

General Obligation Bonds

Fiscal Year Ending	Series Limited		Total	Increase/(Decrease) Over Prior Year
	Principal	Interest		
4/30/2019	792,535	11,888	804,423	(805,793)
4/30/2020	785,435	35,884	821,319	16,895
4/30/2021	813,340	23,587	836,927	15,608
4/30/2022	-	-	-	(836,927)
4/30/2023	-	-	-	-
4/30/2024	-	-	-	-
4/30/2025	-	-	-	-
4/30/2026	-	-	-	-
4/30/2027	-	-	-	-
4/30/2028	-	-	-	-
Total	2,391,310	71,358	2,462,668	

Note: General Obligation Bonds are paid from the Bond & Interest Fund tax levy.

Purpose: Series Limited: Issued biennially to fund Capital Projects Fund

Geneva Park District, Illinois**General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014**

Final

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/25/2014	-	-	-	-	-
12/15/2014	-	-	101,039.03	101,039.03	101,039.03
06/15/2015	-	-	106,982.50	106,982.50	-
12/15/2015	565,000.00	2.000%	106,982.50	671,982.50	778,965.00
06/15/2016	-	-	101,332.50	101,332.50	-
12/15/2016	580,000.00	2.000%	101,332.50	681,332.50	782,665.00
06/15/2017	-	-	95,532.50	95,532.50	-
12/15/2017	590,000.00	2.000%	95,532.50	685,532.50	781,065.00
06/15/2018	-	-	89,632.50	89,632.50	-
12/15/2018	600,000.00	2.500%	89,632.50	689,632.50	779,265.00
06/15/2019	-	-	82,132.50	82,132.50	-
12/15/2019	365,000.00	2.500%	82,132.50	447,132.50	529,265.00
06/15/2020	-	-	77,570.00	77,570.00	-
12/15/2020	1,080,000.00	3.000%	77,570.00	1,157,570.00	1,235,140.00
06/15/2021	-	-	61,370.00	61,370.00	-
12/15/2021	1,005,000.00	3.000%	61,370.00	1,066,370.00	1,127,740.00
06/15/2022	-	-	46,295.00	46,295.00	-
12/15/2022	810,000.00	3.000%	46,295.00	856,295.00	902,590.00
06/15/2023	-	-	34,145.00	34,145.00	-
12/15/2023	790,000.00	3.000%	34,145.00	824,145.00	858,290.00
06/15/2024	-	-	22,295.00	22,295.00	-
12/15/2024	660,000.00	3.000%	22,295.00	682,295.00	704,590.00
06/15/2025	-	-	12,395.00	12,395.00	-
12/15/2025	490,000.00	3.100%	12,395.00	502,395.00	514,790.00
06/15/2026	-	-	4,800.00	4,800.00	-
12/15/2026	300,000.00	3.200%	4,800.00	304,800.00	309,600.00
Total	\$7,835,000.00	-	\$1,570,004.03	\$9,405,004.03	-

Yield Statistics

Bond Year Dollars	\$54,114.86
Average Life	6.907 Years
Average Coupon	2.9012438%
Net Interest Cost (NIC)	2.4840226%
True Interest Cost (TIC)	2.4303117%
Bond Yield for Arbitrage Purposes	2.3676344%
All Inclusive Cost (AIC)	2.6002305%

IRS Form 8038

Net Interest Cost	2.3572468%
Weighted Average Maturity	6.883 Years

Geneva Park District, Illinois**General Obligation Refunding Bonds (Alternate Revenue Source)**

Series 2010 ***Final Revised***

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/01/2010	-	-	-	-	-
12/15/2010	-	-	76,032.22	76,032.22	76,032.22
06/15/2011	-	-	83,450.00	83,450.00	-
12/15/2011	215,000.00	2.000%	83,450.00	298,450.00	381,900.00
06/15/2012	-	-	81,300.00	81,300.00	-
12/15/2012	365,000.00	2.000%	81,300.00	446,300.00	527,600.00
06/15/2013	-	-	77,650.00	77,650.00	-
12/15/2013	375,000.00	2.000%	77,650.00	452,650.00	530,300.00
06/15/2014	-	-	73,900.00	73,900.00	-
12/15/2014	390,000.00	2.000%	73,900.00	463,900.00	537,800.00
06/15/2015	-	-	70,000.00	70,000.00	-
12/15/2015	690,000.00	2.300%	70,000.00	760,000.00	830,000.00
06/15/2016	-	-	62,065.00	62,065.00	-
12/15/2016	1,040,000.00	2.600%	62,065.00	1,102,065.00	1,164,130.00
06/15/2017	-	-	48,545.00	48,545.00	-
12/15/2017	1,270,000.00	2.800%	48,545.00	1,318,545.00	1,367,090.00
06/15/2018	-	-	30,765.00	30,765.00	-
12/15/2018	1,320,000.00	2.900%	30,765.00	1,350,765.00	1,381,530.00
06/15/2019	-	-	11,625.00	11,625.00	-
12/15/2019	775,000.00	3.000%	11,625.00	786,625.00	798,250.00
Total	\$6,440,000.00	-	\$1,154,632.22	\$7,594,632.22	-

Yield Statistics

Bond Year Dollars	\$42,678.78
Average Life	6.627 Years
Average Coupon	2.7054013%
Net Interest Cost (NIC)	2.7818839%
True Interest Cost (TIC)	2.7835525%
Bond Yield for Arbitrage Purposes	2.7110212%
All Inclusive Cost (AIC)	2.9438580%

IRS Form 8038

Net Interest Cost	2.7230112%
Weighted Average Maturity	6.616 Years

GENEVA PARK DISTRICT

Final \$1,598,775 TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2019
CAPITAL PROJECTS - 2 YEARS TO MATURITY

Date of Bonds: 04-Mar-19

Date	Principal	Final Interest Rate	Interest	Principal and Interest	Levy Year	Final Series 2019 Debt Service	DSEB	(Over)/Under DSEB
15-Dec-19	785,435	2.850%	\$35,883.51	\$821,318.51	2018	821,318.51	821,320.55	2.04
15-Jun-20			11,793.43	11,793.43				
15-Dec-20	813,340	2.900%	11,793.43	825,133.43	2019	836,926.86	836,925.64	(1.22)
Total	\$1,598,775		\$59,470.37	\$1,658,245.37		\$1,658,245.37	\$1,658,246.19	\$0.82

Net Interest Rate: 2.885%
Bond Years: 2,061.273
Average Life: 1.289

Premium
Discount

SPEER FINANCIAL, INC.
run date: 12-Feb-19
file name: genevapt 2019 ltd go/2019

Geneva Park District reopens fitness centers, Butterfly House; some summer activities resume



The BestLife fitness centers at Stephen D. Persinger Recreation Center and Sunset Community Center in Geneva will be reopening on Monday, June 29. (Courtesy of Geneva Park District)

Submitted by Geneva Park District

Posted
6/26/2020 6:26 PM

Over the next two weeks, as part of entering Phase 4, the Geneva Park District will be reopening both fitness centers and Peck Farm Park Butterfly House, and offering in-group fitness classes.

The park district will be reopening both BestLife Fitness Centers on Monday, June 29. Hours for both facilities will be 5:30 a.m. to 7:30 p.m. Monday through Friday and 7 a.m. to 5 p.m. Saturday and Sunday.

"During this time our staff has been creative in fulfilling the district's mission by providing recreational outlets in a virtual way through our website and social media. As Phase 3 approached, we were able to have limited outdoor classes including tennis, outdoor fitness, and summer camp," said Sheavoun Lambillotte, executive director. "Now, as we enter into Phase 4 of the Restore Illinois Plan, we are extremely excited to allow our patrons and members back into our buildings. While things may look a bit different, we are elated to have our residents back!"

"Combining the guidelines for Health & Fitness Clubs in Phase 4 of the

Restore Illinois plan and the Illinois' Department of Commerce and Economic Opportunity along with months of staff preparation, we have made modifications to our fitness centers to maximize our member's experience while maintaining a high level of cleanliness and safety," said Nicole Vickers, Superintendent of Recreation.

"BestLife Fitness members can expect to find strategically spaced out equipment, including the use of additional spaces throughout the community centers. These measures have been taken to help ensure safety remains the top priority while maintaining social distancing," Vickers said.

During the closure, the park district staff has performed a comprehensive cleaning of all facilities and has developed an approach to continue to clean and sanitize based on the guidelines provided through the Illinois Department of Public Health, Centers for Disease Control, and the Illinois Department of Commerce and Economic Opportunity.

Plexiglass shields also have been installed at the front desk. There is no child care available at this time, and a mask must be worn, except when you are doing physical activity. Additional information can be found online at www.genevaparks.org/bestlife-fitness/ (<https://www.genevaparks.org/bestlife-fitness/>).

Indoor group fitness classes will resume the week of July 13.

In addition, the Geneva Park District is offering new aqua fitness, lap swim, and swim lessons at Mill Creek Pool. Preregistration is required for all programs and is available at genevaparks.org (<http://genevaparks.org>).

"Beginning the week of June 29, the swim lessons have been expanded to include New Parent/Child Preschool lessons for ages 3-5 years old with parent. Other options include Parent/Tot for ages 6 months to 3 years old and private swim lessons/Stroke School for ages 6 and older," Vickers said.

The schedule is released on Thursdays and is also available at genevaparks.org, spots are limited due to the guidelines set forth by the Illinois Department of Public Health, therefore, early registration is encouraged.

Also, as we enter into Phase 4 of the Restore Illinois Plan, several summer recreation programs can resume including youth volleyball, martial arts, tennis, dance, and All Star Sports classes. In addition, outdoor fitness options and summer camp continue to be popular and are available to sign up for on a weekly basis. All guidelines will be followed and preregistration is required and can be done online at genevaparks.org.

The Butterfly House at Peck Farm Park will open Friday, July 3. Hours will be 10 a.m. to 4 p.m. Monday through Saturday and noon to 4 p.m. Sunday. In addition, special senior only hours were added on Tuesdays

Geneva Park District reopens fitness centers, Butterfly House; so...
and Thursdays from 9 to 10 a.m.

<https://www.dailyherald.com/submitted/20200626/geneva-park-dis...>

"Peck Farm Park Butterfly House guidelines include: masks must be worn at all times, no food, drinks, strollers, purses, backpacks, bags, or other personal items allowed. We ask all visitors leave all personal items, including food and beverages, secured in their vehicles. Social distancing must be practiced at all times and entry will be limited to eight visitors allowed at a time and a time limit will be enforced as visitation demands require," Lambillotte said.

In addition, the park district is now resuming rental requests for outdoor events at Island Park, River Park, and Peck Farm Park. All rental information can be found at genevaparks.org.

"Birthday party reservations are also available for Stone Creek Miniature Golf as well as limited options at the Stephen Persinger Recreation Center," Vickers said. "I encourage people to visit our website or email us at info@genevaparks.com for any questions regarding birthday parties."

Unfortunately, at this time, the spraygrounds at Moore Park and Hawks Hollow remain closed. As soon as new guidelines are released, our staff will evaluate and communicate any changes," Lambillotte said.

"Thank you to our community for their diligence, patience, and understanding during this unprecedented time. We have missed everyone greatly and look forward seeing you!," Lambillotte said.

For more information, visit genevaparks.org (<http://genevaparks.org>) or email info@genevaparks.com.

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Geneva Park District reopens BestLife Fitness Centers, Peck Historic House and more

Butterfly House also opens, and some summer activities resume

By KANE COUNTY CHRONICLE

June 26, 2020



Photo provided

Caption

The Geneva Park District announced that BestLife Fitness Center will open on June 29.

GENEVA – As Illinois moves into Phase 4 of the Restore Illinois plan, the Geneva Park District is reopening some facilities and resuming some programs.

The BestLife Fitness Centers reopen on Monday, June 29. Hours for both facilities will be 5:30 a.m. to 7:30 p.m. Monday through Friday and 7 a.m. to 5 p.m. Saturday and Sunday, according to a news release from the park district.

“During this time our staff has been creative in fulfilling the district’s mission by providing recreational outlets in a virtual way through our website and social media. As Phase 3 approached, we were able to have limited outdoor classes including tennis, outdoor fitness, and summer camp. Now, as we enter into Phase 4 of the Restore Illinois Plan, we are extremely excited to allow our patrons and members back into our buildings. While things may look a bit different, we are elated to have our resident’s back,” stated Sheavoun Lambillotte, executive director, in the release.

“Combining the guidelines for Health & Fitness Clubs in Phase 4 of the Restore Illinois plan and the Illinois’ Department of Commerce and Economic Opportunity along with months of staff preparation, we have made modifications to our fitness centers to maximize our member’s experience while maintaining a high level of cleanliness and safety,” stated Nicole Vickers, superintendent of recreation, in the release.

“BestLife Fitness members can expect to find strategically spaced out equipment, including the use of additional spaces throughout the community centers. These measures have been taken to help ensure safety remains the top priority while maintaining social distancing,” Vickers stated.

According to the release, Geneva Park District staff has performed a comprehensive cleaning of all facilities and has developed an approach to continue to clean and sanitize based on the guidelines provided through the Illinois Department of Public Health (IDPH), the Center for Disease Control (CDC), and the Illinois Department of Commerce and Economic Opportunity (DCEO) .

Plexiglass shields have also been installed at the front desk. There is no child care available now, and a mask must be worn, except when doing physical activity. Additional information can be found online at <https://www.genevaparks.org/bestlife-fitness/>. Indoor group fitness classes will resume the week of July 13.

In addition, the Geneva Park District is offering new aqua fitness, lap swim and swim lessons at Mill Creek Pool. Pre-registration is required for all programs and is available at [genevaparks.org](https://www.genevaparks.org).

“Beginning the week of June 29, the swim lessons have been expanded to include New Parent/Child Preschool lessons for ages 3-5 years old with parent. Other options include Parent/Tot for ages 6 months – 3 years old and Private Swim Lessons/Stroke School for ages 6 and older. The schedule is released on Thursdays and is also available at [genevaparks.org](https://www.genevaparks.org). spots are limited due to the guidelines set forth by the Illinois Department of Public Health, therefore, early registration is encouraged,” Vickers stated.

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The Butterfly House at Peck Farm Park will open Friday, July 3. Hours will be Monday through Saturday 10 a.m. to 4 p.m. and Sunday noon to 4 p.m. In addition, special senior only hours were added on Tuesdays and Thursdays from 9 a.m. to 10 a.m.

“Peck Farm Park Butterfly House Guidelines include: masks must be worn at all times, no food, drinks, strollers, purses, backpacks, bags, or other personal items allowed. We ask all visitors leave all personal items, including food and beverages, secured in their vehicles. Social Distancing must be practiced at all times and entry will be limited to eight visitors allowed at a time and a time limit will be enforced as visitation demands require,” said Lambillotte.

In addition, the park district is now resuming rental requests for outdoor events at Island Park, River Park and Peck Farm Park. All rental information can be found at genevaparks.org.

“Birthday party reservations are also available for Stone Creek Miniature Golf as well as limited options at the Stephen Persinger Recreation Center. I encourage people to visit our website or email us at info@genevaparks.com for any questions regarding birthday parties.” said Vickers.

The spraygrounds at Moore Park and Hawks Hollow remain closed.

For more information, please visit genevaparks.org or email info@genevaparks.com.



[Geneva Park District Reopens BestLife Fitness Centers, Peck Historic House, Butterfly House](#)



The [Geneva Park District](#) announced the reopening of both its BestLife Fitness Centers on Monday, June 29. Hours for both facilities will be 5:30 a.m. to 7:30 p.m. Monday through Friday and 7 a.m. to 5 p.m. Saturday and Sunday.

Geneva Park District Executive Director Sheavoun Lambillotte said she and her staff had to be creative during the stay-at-home order, when they offered virtual classes and, during Phase 3, some limited outdoor classes and summer camp.



“Now, as we enter into Phase 4 of the Restore Illinois Plan, we are extremely excited to allow our patrons and members back into our buildings,” she said. “While things may look a bit different, we are elated to have our resident’s back!”

Superintendent of Recreation Nicole Vickers said they designed plan to reopen using the guidelines for Health & Fitness Clubs in Phase 4 of the Restore Illinois plan and the Illinois’ Department of Commerce and Economic Opportunity.

“We have made modifications to our fitness centers to maximize our members’ experience while maintaining a high level of cleanliness and safety,” she said. “BestLife Fitness members can expect to find strategically spaced out equipment, including the use of additional spaces throughout the community centers. These measures have been taken to help ensure safety remains the top priority while maintaining social distancing.”

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Butterfly House Opens



The Butterfly House at Peck Farm Park will open Friday, July 3.

Hours will be 10 a.m. to 4 p.m. Monday through Saturday and noon to 4 p.m. Sunday. In addition, special senior only hours were added from 9 a.m. to 10 a.m. Tuesdays and Thursdays.



Peck Farm Park Butterfly House Guidelines require masks to be worn at all times. No food, drinks, strollers, purses, backpacks, bags, or other personal items are allowed.

“We ask all visitors leave all personal items, including food and beverages, secured in their vehicles,” Lambillotte said. “Social distancing must be practiced at all times and entry will be limited to eight visitors allowed at a time and a time limit will be enforced as visitation demands require.”

In addition, the Park District is now resuming rental requests for outdoor events at Island Park, River Park, and Peck Farm Park. All rental information can be found at [genevaparks.org](https://www.genevaparks.org).

Birthday party reservations are also available for Stone Creek Miniature Golf as well as limited options at the Stephen Persinger Recreation Center.

At this time, the spraygrounds at Moore Park and Hawks Hollow remain closed. As soon as new guidelines are released, staff will evaluate and communicate any changes, Lambillotte said.

For more information, please visit [genvaparks.org](https://www.genvaparks.org) or email info@genevaparks.com.

Geneva suspends special event permits until Oct. 1

Aldermen extend outdoor dining through Oct. 31

Kane County Chronicle
By BRENDA SCHORY



GENEVA – Aldermen voted 7-1 with two absent to suspend special event review and approval for events on or before Oct. 1, but expanded outdoor seating areas to Oct. 31.

Speaking at the July 6 City Council meeting, City Administrator Stephanie Dawkins said several other communities have taken similar steps to cancel summer and fall events including Elgin, Glen Ellyn, St. Charles and Batavia.

Dawkins said nothing in Gov. Pritzker’s executive order on limited gatherings affects gatherings in private households or residences. Likewise, the city cannot regulate gatherings on private property, only special events proposed to be on public property.

“I would emphasize that the events that we are talking about this evening are only those that would be required to go through the city special event application process,” Dawkins said.

“While we recognize that special events draw people to community benefiting restaurants and merchants, it is also important to evaluate the impact of using public property for organized events, given the close concentration of expanded outdoor seating areas and current social distancing challenges,” Dawkins said.

The Phase 4 guidelines under Gov. Pritzker’s Restore Illinois plan limits any gathering of more than 50 people as in-person contact presents the greatest risk of transmission of COVID-19, she said.

Conventions, festivals and large gatherings are not permitted until Phase 5 of the Restore Illinois plan, Dawkins said.

“Individuals are encouraged to continue limiting in-person contact with others and to expand their social contact cautiously. Gathering remotely continues to be the safest way to interact with those outside a household or residence,” Dawkins said.

An example of an event that does not require a special event permit would be the Geneva Park District hosting its Wednesday night concerts in a park on its own property.

“It’s not on city property, the city has no involvement,” Dawkins said. “A private event on private property – the city would not be involved. Only if it’s closing city streets, closing city sidewalks, using city parking lots. And that would include athletic events as well – runs – we close streets down for that.”

Regarding the Geneva Chamber of Commerce’s annual Festival of the Vine, which is held in September, 4th Ward Alderman Gabriel Kaven asked if the recommendation couldn’t be for Sept. 1 instead of Oct. 1 to give the chamber the possibility of hosting the event.

“Moving it to Sept. 1 means we’re reviewing it now,” Dawkins said. “And reviewing it now means our recommendation would be not to approve it.”

She said staff will continue to monitor updates to the guidelines, and if they change, staff would revisit the issue.

“We were trying to put a date out there so we’re not reviewing things now for a date in the future, knowing that where we are today, we would not recommend approval,” Dawkins said.

Kaven acknowledged that these decisions are difficult.

“I know that none of this is normal,” Kaven said. “And I do understand that, it’s just I with there was something else that we would be able to do or stall it off a little bit.”

First Ward Alderman Michael Bruno said he was sure all aldermen had great empathy for merchants and the chamber with regard to festivals.

“The example we are seeing of opening too early across the country – I think it’s much better to stay closed too long than open too early, from what I’m seeing, so I would be supportive of this,” Bruno said.

Kaven cast the lone no vote; 1st Ward Alderman Tara Burghart and 4th Ward Alderman Jeanne McGowan were absent.

DIRECTOR'S MONTHLY AGENDA AND REPORT July 20, 2020

PECK NORTH TRAIL PROJECT UPDATE

The trail and other amenities are near complete. Jerry Culp will provide a more detailed update.

PLAYGROUND UPDATE

Fourth Street and Bricher Playgrounds are complete. Library Park should be completed the week of July 20th.

COMMUNICATIONS

We have gotten our permit for the new Sunset Community Center sign and it is now in production. We hope to have it complete by the time fall programs start.

We have been attempting, unsuccessfully, to meet with School District officials to get an idea of what the fall school season will look like so we can plan for the before and after school care program. We did find out via Geneva 304 website that the fall school season will be held on alternate days. This will prove a significant challenge for the Park District as it looks to accommodate working parents who will need care on the days their kids are not in physical school. As of the writing of this report, we are still trying to secure a meeting date with the School District to work through the details of how the program might run.

I have been spending a good deal of time at Peck Farm Park helping run day to day operations as we search for a new Manager. It has been enlightening working in the Butterfly House and speaking to visitors.

We have seen an increase in Community Garden plot rentals this year. Up by approximately 20 plots from last year.

All staff are now back in the office and working regular schedules. COVID safety protocols are being utilized in the office to provide additional protection.

Programs continue to increase as does facility visitation as people get more comfortable with the new rules and regulations governing use. We continue to monitor and tweak procedures and protocols to provide the highest level of service under these circumstances.

The calendar of events that the Board requested is included in your packet. It includes meetings and events for July that may be of interest to you. It also includes upcoming events, and educational opportunities through IAPD for your review.

FUTURE MEETINGS

Regular Scheduled Meeting (Peck Farm)	August 17, 2020	7:00 p.m.
GPD Foundation Meeting	TBD	7:00 p.m.

PLAYHOUSE 38 ANNUAL REPORT

Enclosed in your packet is the Playhouse 38 annual report. The report was prepared by Elliott Bortner. It outlines our operational revenues and expenses for the year and includes recommendations for the future of Playhouse 38. Staff would ask for a motion to approve the report and recommendations contained within.

SUNSET RACQUETBALL AND FITNESS CENTER ANNUAL REPORT

Enclosed is a copy of the report for your review. The report was prepared by Jim Huetson. Jim will be present at the meeting to discuss the content and answer your questions. Staff asks that the board approve the report and the recommendations for 2020-2021.

STEPHEN D. PERSINGER RECREATION CENTER ANNUAL REPORT

Enclosed is a copy of the report for your review. The report was prepared by Elliott Bortner and he will be present at the meeting to discuss the content and answer your questions. Staff asks that the board approve the report and the recommendations for 2020-2021.

ISLAND PARK DRAINAGE PROJECT UPDATE

Enclosed in your packet is a memo from Jerry Culp explaining the details of our Island Park drainage project. We are hopeful to receive a \$100,000 Rebuild Illinois Grant for this work.

TRI-COM TOWER LICENSE AGREEMENT UPDATE

As a matter of housekeeping we have included an updated license agreement with Tri-com. We have an agreement with Tri-Com to mow their property in exchange for utilizing their tower for our two-way radio communication within our parks department. Staff would recommend a motion to renew the license agreement with Tri-Com.

JUL 2020

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

03

04

Geneva Arts
Cultural Arts Mtg
@ 7PM

Sunset Pool
Opens

Butterfly House
Opens

05

06

07

08

09

10

11

City Council and
Comm of Whole
Meeting @ 7

Movie in the
Park – Dumbo
@ Moore Park

Planning &
Zoning Meeting
@ 7PM

12

13

14

15

16

17

18

Free Concert
@ SPRC
Soccer Field

19

20

21

22

23

24

25

GPD Board
Meeting @ 7
City Council and
Comm of Whole
Meeting @ 7

HPC Meeting @
7PM

Movie in the
Park – Star
Wars: Rise of
Skywalker @
Wheeler Park

IAPD Leadership
Institute: Improve
Your Leadership
Capabilities -
Improve Your
Impact
(Schaumburg)

Wheeler Park
Mini Golf
Tournament

26

27

28

29

30

31

IAPD Summer
Golf Tour
Outing: Foxford
Hills Golf Club,
Cary, IL

Free Concert
@ SPRC
Soccer Field

AUG 2020

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

03

City Council &
Comm of the
Whole Mtg @ 7

04

05

06

Cultural Arts
Commission Mtg
@ 7

07

08

09

10

IAPD Golf
Outing –
Hoffman Estates
School District
Mtg @ 7

11

12

Free Concert in
the Park @
SPRC
IPRA Webinar:
Detours on the
Leadership Path

13

Planning/Zoning
Mtg @ 7
IAPD Webinar:
Your Board and
Your Strategic
Plan

14

15

16

17

GPD Board
Meeting @ 7
City Council &
Comm of the
Whole Mtg @ 7

18

HPC Comm Mtg
@ 7
IAPD Webinar:
Conversation
Circle –
Diversity, Equity,
inclusion

19

20

21

22

23

24

IAPD Golf
Outing-Fox
Valley Park
District
School Dist Mtg
@ 7

25

26

27

Planning/Zoning
Mtg @ 7

28

29

30

31

Peck Farm Park Report

Sheavoun Lambillotte

Executive Director

July 20, 2020

Natural Areas / Site Management

1. Natural Areas –Staff has been removing and mowing invasive weeds around Peck Farm prior to the plants producing seeds.
2. We have hired a new manager of Peck Farm Park Interpretative Center. Her name is Christine Shiel and she will start in August.

Interpretation / Programs

1. Hawks Hollow: We are seeing stronger visitation at Hawks Hollow which is typical for this time of year. I would estimate we are at approximately 50% of where we were last year at this time.



2. Upcoming Events & Programs: All programs and events have been cancelled with the exception of one family hike and the “Little Buds” program. We have seen a major uptick in facility rentals.
3. Butterfly House: The Butterfly House opened July 3rd and visitation has been steady. Similar to Hawks Hollow, I believe visitation is approximately 50% lower than last year. We have been receiving many calls asking if we are open. We have had 1,735 visitors through the Butterfly House since opening July 3rd.



GENEVA PARK DISTRICT

PARKS AND PROPERTIES BOARD REPORT

July 20th, 2020

Operations

- The hot and dry weather has created the need for increased watering.
- Staff has been busy mulching landscape beds in parks.
- Mowing has slowed with the hot dry weather and has allowed the mow crew to help with watering.
- Staff is working on debris clean up in and along the Creek at Esping.
- Inspecting and clearing around memorial plaques in parks.
- Repairing coping stones at Lions Park entrance.
- Staff completed alterations to the butterfly house to assist with Social Distancing requirements.
- Crews are working on tree removals and storm clean up.
- The playgrounds have reopened, staff is monitoring the play surface and replenishing as needed.
- Crews are working on pruning and general cleanup of parks.
- Security is sanitizing the pool buildings and restrooms nightly.
- Disposal dumpster pick up service has returned to normal.
- Power washing the Orientation barn deck and chairs is complete, staff is currently staining the chairs.
- Staff has cleaned the front porch at the Peck Farm House.
- Working on landscaping around the Peck house.
- Painting interior shutters for the Peck house as windows get replaced.
- Horticulture crews are busy weeding and watering annual beds.
- New sign installations have started, first sign installation was at Frank K. Burgess:



- Staff is working on log furniture for Library Park.



Baseball/Softball

- Crews are busy dragging and prepping fields for games.
- Crews are cleaning up and making improvements when time permits.

Facilities

Sunset Community Center

- Permit for the entrance sign has been received, contractor is finishing drawings and has ordered the sign.
- Staff is working with Engineering Resource on the ADA upgrades and repaving of the main parking lot.

Mill Creek Pool

- Pool is operating and open.

Sunset Pool

- Finalized clean up, pool is open.
- Drop slide area is closed due to a leak in the pool, staff is working on repairs.
- Spray ground start up is complete.

Moore Park

- Spray ground is up and running.
- Staff is working on Spray ground preventative maintenance repairs.

Natural Resource Work

- Natural resource crew is working on tree removal in the prairies and the mowing of thistle and sweet clover at Mill Creek Community.

Wheeler Park

- The lift station repair in Wheeler Park is complete.

Park Projects

- Wheeler tennis court bid was approved and contractor is scheduled to start in July. Project should take approximately two weeks to finish.
- Aerating and over seeding of parks is on hold during the hot dry weather.

Peck North OSLAD Project

- The asphalt path is completed, contractor is working on the restoration along the path.
- Contractor is currently working on the solstice, overlook deck, shelter and the sundial.

Bricher and 4th Street Playgrounds

- The 4th Street playground is complete.
- Bricher playground is complete, contractor is working on the basketball court color coating and working on the punch list.

Library Playground

- Playground installation is complete, contractor is finishing up the play surface installation and will start planting and restoration work.

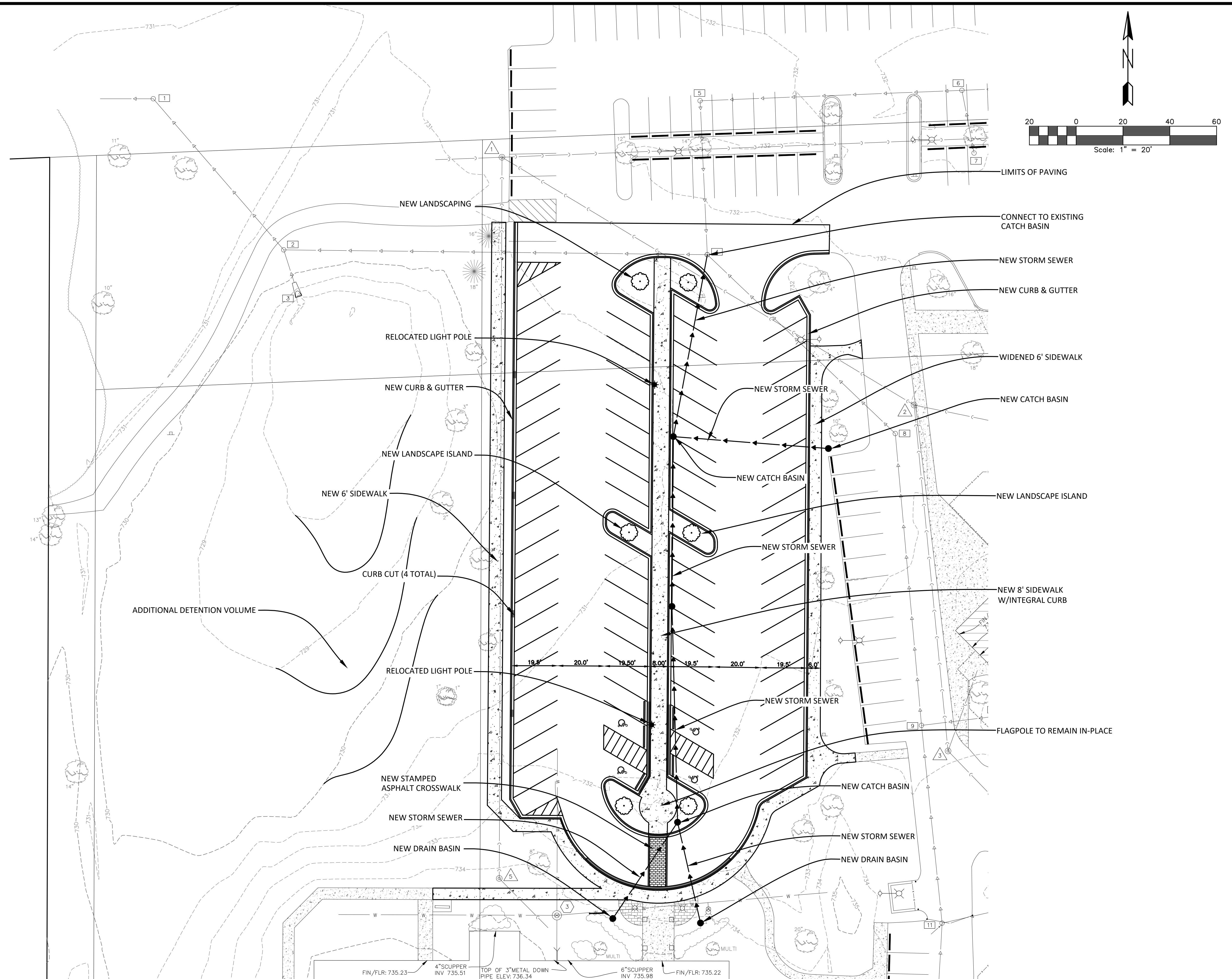
Events

- Staff assisted with setup of the movie in the park at Moore Park and the setup of the concert series in Peck North.

1	CATCH BASIN RIM 730.34 INV 726.64 18" SE INV 726.59 18" W	12	CATCH BASIN RIM 732.13 INV 729.43 10" W	22	CATCH BASIN RIM 732.87 INV 728.97 12" S
2	CATCH BASIN RIM 730.88 INV 726.55 24" E INV 726.53 24" S 21" RESTRICTOR W/4" HOLE @ BOT OF METAL PLATE INV 726.65	13	CATCH BASIN RIM 734.15 INV 729.15 12" E INV 729.05 12" S INV 728.90 12" S	23	CATCH BASIN RIM 732.53 INV 728.53 15" N INV 728.53 15" S
3	24" FLARED END SECTION INV 726.59 24" N	14	CATCH BASIN RIM 731.85 INV ----- 12" E INV ----- 12" W	24	CATCH BASIN RIM 732.15 INV 728.20 15" S
4	CATCH BASIN RIM 731.68 INV 726.83 15" SE INV 726.83 21" N INV 726.78 24" W	15	CATCH BASIN RIM 732.73 INV 730.08 4" SE INV 729.63 10" E INV 729.53 10" W	25	CATCH BASIN RIM 732.56 INV 728.31 10" E INV 728.26 12" N
5	CATCH BASIN RIM 731.38 INV 727.18 15" E INV 727.13 21" S	16	CATCH BASIN RIM 732.62 INV 730.67 4" SW INV 729.67 10" W	26	CATCH BASIN RIM 732.66 INV 728.95 10" SE INV 728.95 10" W
6	CATCH BASIN RIM 731.58 INV 727.73 12" S INV 727.63 15" E INV 727.58 15" W	17	CATCH BASIN RIM 734.83 INV 729.58 10" W INV 729.53 12" N	27	CATCH BASIN RIM 732.72 INV 730.17 6" S INV 729.77 10" NW
7	CATCH BASIN RIM 731.70 INV 727.95 12" N	18	CATCH BASIN RIM 735.30 INV 732.05 6" NW INV 729.95 10" E INV 729.55 10" N	28	CATCH BASIN RIM 733.02 INV ----- 15" W INV ----- " E
8	CATCH BASIN RIM 731.34 INV 727.44 12" S INV 727.34 15 NW	19	CATCH BASIN RIM 734.87 INV ----- 10" S	29	CATCH BASIN RIM 732.10 INV 729.60 15" E
9	CATCH BASIN RIM 732.64 INV 728.69 12" E INV 728.64 12" S INV 728.59 12" N	20	CATCH BASIN RIM 731.77 INV ----- 15" E INV ----- 12" S INV 728.42 15" W INV 728.37 15" W	30	CATCH BASIN RIM 732.17 INV 728.27 12" N
10	CATCH BASIN RIM 731.41 INV 729.81 4" N INV 728.71 6" SE INV 728.61 12" W	21	CATCH BASIN RIM 731.85 INV 728.50 12" N INV 728.50 15" W	31	CATCH BASIN RIM 730.63 INV ----- " - INV ----- " -
11	CATCH BASIN RIM 733.33 INV 728.98 10" E INV 728.98 12" S INV 728.83 12" N	22	CATCH BASIN RIM 732.87 INV 728.97 12" S	32	CATCH BASIN RIM 730.60 INV 726.15 12" NNW
		23	CATCH BASIN RIM 732.53 INV 728.53 15" N INV 728.53 15" S	33	CATCH BASIN RIM 730.58 INV 727.83 12" E

1. SANITARY MANHOLE
RIM 731.35
INV 717.35 12" S
INV ----- 8" SE
INV 714.20 36" E
INV 714.20 36" E
2. SANITARY MANHOLE
RIM 731.59
INV 723.39 6" SE
INV 723.39 8" S
INV 723.34 8" NW
3. SANITARY MANHOLE
RIM 732.80
INV 725.65 12" SE
INV 725.65 6" NE
INV 725.65 8" N
4. SANITARY MANHOLE
RIM 732.75
INV ----- " W
INV ----- " E
INV ----- " E
5. SANITARY MANHOLE
RIM 734.37
INV 731.37 4" W
INV 728.47 8" SE
INV 728.42 10" N

1	WATER VALVE VAULT RIM 732.47 T/PIPE 726.87 12" DIP N-S T/PIPE 726.87 8" DIP W
2	WATER VALVE VAULT RIM 732.75 T/PIPE ----- " DIP --
2	WATER VALVE VAULT RIM 734.60 T/PIPE 728.70 --" DIP E-W
3	WATER VALVE VAULT RIM 734.59 T/PIPE 726.29 6" DIP S-N



<u>REVISIONS:</u>					
DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION
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GENEVA PARK DISTRICT
SUNSET COMMUNITY CENTER
GENEVA, ILLINOIS

CONCEPT PLAN

SCALE:	1"=20'
DATE:	MAY, 2020
JOB NO:	180302A
SHEET	1 OF 1

**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
NICOLE VICKERS, CPRP
SUPERINTENDENT OF RECREATION
July 20, 2020**

UPDATE:

I. SUNSET RACQUETBALL AND FITNESS CENTER ANNUAL REPORT

The 2019-2020 Sunset Annual Report is enclosed for board review and will be discussed later in the meeting by Jim Huetson.

II. SPRC ANNUAL REPORT

The 2019-2020 SPRC Annual Report is enclosed for board review and will be discussed later in the meeting by Elliott Bortner.

III. PLAYHOUSE 38 ANNUAL REPORT

The 2019-2020 Playhouse 38 Annual Report is enclosed for board review and will be discussed later in the meeting by Elliott Bortner.

IV. BROCHURE

The Fall brochure is at print with a resident registration day starting August 11th.

V. PROGRAM HIGHLIGHTS

- a) Outdoor fitness remains strong with a total participation of 596 people. Indoor fitness programs will begin the week of July 20th.
- b) Cosmic Golf was held on June 27th with just over 70 participants.
- c) Summer camps continue to run with growing attendance.
- d) A variety of additional programs have begun including Martial Arts, Playhouse 38 children's program, dance, cheerleading, fencing, softball, and Kid Rock.
- e) Plans are underway for the opening of Friendship Station Preschool as the new school year approaches.

VI. SPECIAL EVENTS

Movies and Concerts in the Park have begun! The first movie, Dumbo, was held at Moore Park on July 8th. Pre-registration was required to help assist with enforcing social distancing. The weather was somewhat uncooperative leading up to the event which resulted in a slightly lower attendance than what was anticipated, however, still over 40 people enjoyed the evening.



The first concert is slated to take place on July 15th (weather permitting). In an effort to provide a safe environment, accommodate a larger group, and have access to electricity the concerts have been moved to the soccer fields at SPRC. Pre-registration is required, but still remains a free event to the community.

Please mark your calendar for the next Movie in the Park scheduled for July 22nd and the next Concert in the Park scheduled for July 29th.

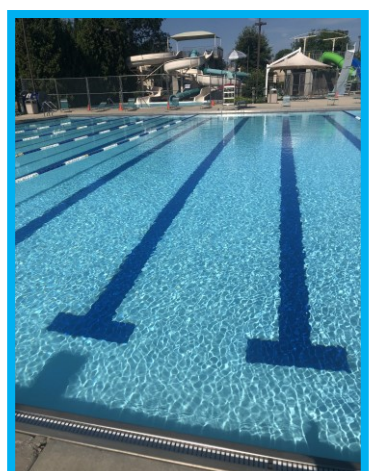
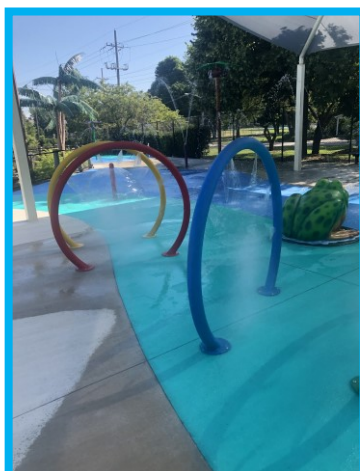
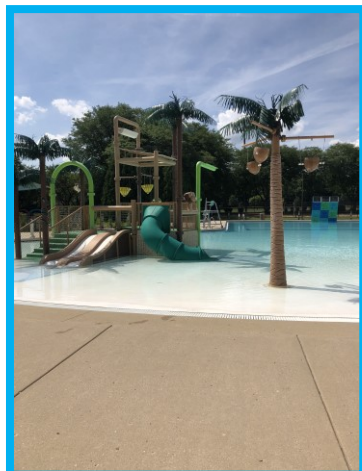
VII. SUNSET AND MILL CREEK POOLS

The Illinois Department of Public Health released the updated aquatic guidelines on June 26th which allowed for open swim in a reduced capacity. Staff made the decision the guidelines provided an opportunity to open Sunset Pool. The start-up of the pool was not without roadblocks. Unfortunately, a leak was discovered in the deep well which required swift action. Staff was able to isolate the deep well, and continue filling the other two pools. Upon being full, a major issue with one of the filtration pumps was uncovered. Despite these difficulties, staff continued to move forward with the goal of opening Sunset Pool. Water was treated/heated, new procedures were devised, and staff was trained in under one week. The pool opened to the public on Saturday, July 4th.

Staff should be incredibly proud to have accomplished such a feat in a short period of time.

During the first week open swim was limited to no more than 50 people during a pre-determined timeslot (10am-12pm; 12:30-2:30pm; 3:00-5:00pm; 5:30-7:30pm); during the second week we increased that capacity to 100 visitors which still allowed for ample social distancing. During the half hour in between the reservation times staff does a deep cleaning and sanitizes all high touch surfaces. Residents take priority when making reservations; non-residents are only allowed to register in the two hours prior to the start time.

Since opening through Monday, July 13th Sunset Pool has had a total of 1,590 visits which equates to a revenue of \$14,850.



Mill Creek Pool has been open since June 15th. Initially, under IDPH guidelines, we opened offering lap swim, aquatic fitness, and private swim lessons. Upon release of additional guidelines, Mill Creek Pool now offers an open swim option which also includes the use of the spray ground.

Since opening through July 13th, Mill Creek Pool has 1,697 visits which equates to a total revenue of \$14,394.

Additional safety precautions have been implemented at both pools which include temperature checks of staff and patrons, wearing a mask when not engaging in an aquatic activity, and spacing lounge chairs throughout the deck to avoid crowding.

VIII. STONE CREEK MINIATURE GOLF

The weather has been cooperative which in turn has provided many golfers the opportunity to enjoy Stone Creek Mini Golf. Since opening mini golf in mid-May through July 13th, we have had a total of 4,939 visitors which equates to a total revenue of \$24,742 (roughly 25% of the total projected revenue).

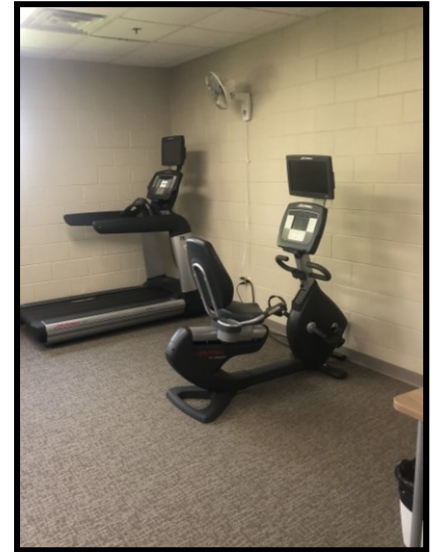
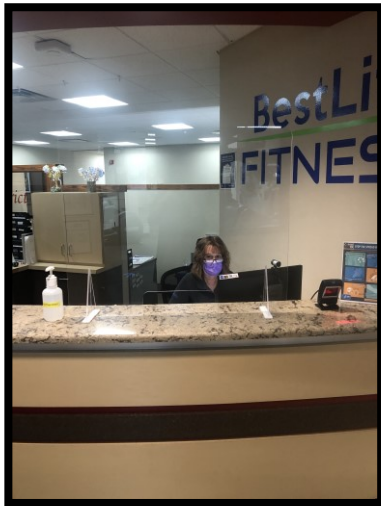
IX. BESTLIFE FITNESS

Phase 4 of the Restore Illinois Plan allowed for fitness centers to re-open under additional guidelines and increased sanitation standards. Some of the new protocols include:

- Providing 6 feet of distance between each piece of fitness equipment
- Wearing masks when not engaged in a workout
- Health screening of participants
- Increased frequency of sanitizing/cleaning
- Plexiglass barriers between staff and members
- Reduced capacity

Both BestLife Fitness locations re-opened to members on Monday, June 29th. Staff creatively spaced equipment not only to ensure social distancing, but also to maximize the number of pieces we would have available. For instance, you would be able to access a cardio machine in a program room, Kids Korral, or the gymnasium and multiple pieces of selectorize can be found in the racquetball court. Many members have returned and have expressed a level of gratitude to be able to resume their workout routine. As we approach Fall, we hope to see more of our members walk through the door.

Since re-opening the fitness centers through Monday, July 13th BestLife Fitness at Sunset Community Center has welcomed 848 members (average of 57 per day) and SPRC has had 1,332 members (average of 89 per day). Ongoing membership payments will resume on August 1st. As a reminder, all paid-in-full memberships automatically received an extension to cover the time in which the fitness centers were closed due to COVID.



Playhouse

a facility of the Geneva Park District



Annual Report FY19-20

Prepared by
Elliott Bortner, SPRC Facility Manager

Introduction

Fiscal year 2019-2020 was a year filled with many highs for Playhouse 38 that unfortunately came to a halt with the COVID-19 pandemic. Staff produced seven full productions, seven one- or two-week summer camps, Playhouse 38's first Kids Cabaret, hosted three new improv groups and made two trips to the North Pole with Santa Claus while showing the movie, Polar Express. FY19-20 was also the debut year of the Playhouse 38 Company.

Youth Production Highlights

Productions

Meredith Vandre once again returned to direct the majority of the youth productions in FY19-20. 126 different youth actors participated in productions, up from 98 in FY18-19. Of the 126 actors, 66 (over 52%) graced the stage in at least two productions, including 17 that participated in at least four productions.

Summer Camps

Utilizing a similar format for summer programming that was introduced in Summer 2018, staff exclusively offered camp-style formats for its programs. Four different camps were offered each with two timeslots for a total of seven camp sections – and was once again a success. The camps brought in \$4,469 in revenue, nearly identical to FY18-19.

Playhouse 38 Company

In every production in Playhouse 38's nearly seven-year history, every child has been offered a role in the cast who auditioned. With the growth of the program over that time, staff believed it was time to offer a more competitive, higher quality show option to serve as a goal for some of our more talented actors and potentially attract new actors. *You're a Good Man Charlie Brown* was the first Playhouse 38 Company show – 15 children auditioned for only six roles.

Kids Cabaret

This brand-new one-night-only event featured 11 different performers ranging from ages 7 to 14 demonstrating their musical talents.

Adult Production Highlights

Variety Show

In December 2018, Playhouse 38's first-ever variety show was produced with the title, "Riverton's Traditional Community Christmas Sing – Yule Never Forget." To cast the show, staff held a talent show-styled audition. Once cast, the show was written to fit the talents of all involved, making it a truly unique piece.

Improvised Dungeons & Dragons

For the first time in Playhouse 38's existence, a production did not have enough people audition to fully cast a show. After a variety of options were considered, staff opted to bring in an outside group to host three nights of improvisation. 82 tickets were sold for the three nights of shows and with virtually no overhead, the weekend brought in a net profit.

You're a Good Man, Charlie Brown



Shrek Jr.



The Walking Dwarves



Tiny Tim's Christmas



Crimes of the Heart

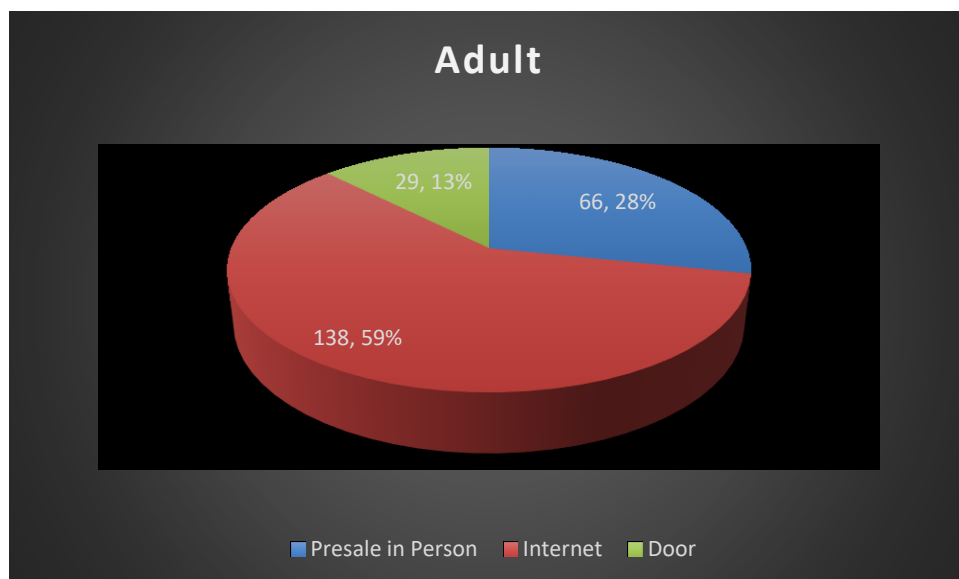
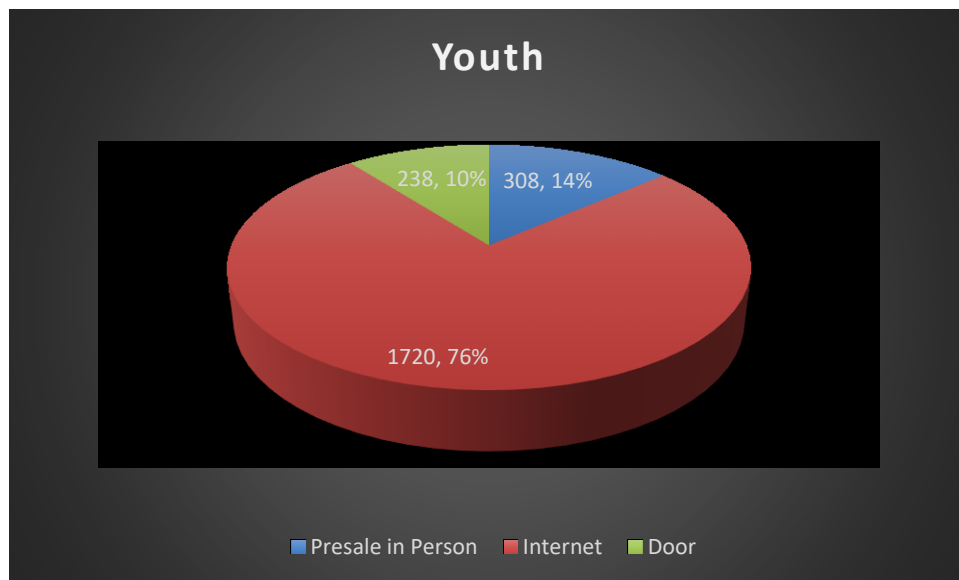


Ticketing Summary

Fiscal year 2019-2020 was the third full year of online ticketing. The online ticketing system (the same website where patrons can view and register for park district programs and events) allows visitors to view a real-time look at which seats are available and which seats have already been sold to upcoming Playhouse 38 shows. It allows staff to program rules into the system for dynamic pricing, presales, and more.

Below are charts comparing tickets sales online to ticket sales in-person or over the phone. Youth production ticket sales totaled 2,262, down about 20% from FY18-19. However, the two youth productions were halted due to the COVID-19 pandemic. Adult productions sold 223 tickets, down 40% from FY18-19.

When both youth and adult production ticket sales are combined, the total percentage of tickets sold online comes to 77%; up 3% from FY18-19.



FY19-20 Budget

The following is a breakdown and explanation of the line items within the Playhouse 38 budget.

Revenues

Program Fees

Playhouse 38's program fees are primarily comprised of revenue from cast member registration fees for the youth productions and the general cultural arts programming registration fees. These fees totaled \$39,147.09. Before production fee refunds due to COVID-19, this total was \$43,288.69.

Ticket Sales

Ticket sales included sales for all productions and events put on throughout the year. The total ticket sales for FY19-20 was \$26,576.90. Before ticket fee refunds due to COVID-19, this total was \$31,262.90.

Concessions

Concessions are sold at every show at Playhouse 38 – they include a variety of Pepsi products, beer, wine and candy. Concessions sales totaled \$2,156.

Expenses

Salaries and Wages

The largest portion of the \$28,725.13 spent on salaries and wages were directly related to director's salaries for the various productions. Staff continued to use stipends for each production's director, musical directors and choreographers.

Contractual Expenses

Contractual Expenses totaled \$42,893.95. These expenses include utilities to operate the space such as electric, gas, and internet, as well as advertising and printing.

Other expenses also included in Contractual Expenses are Professional Services and Rental Fees. Professional services include the royalties, rights and scripts associated with each production. Staff work with a number of different theatrical rights holding and publishing companies to secure rights, scripts and other materials, and pay royalties in order to perform shows. Those expenses totaled \$16,393.36 in FY19-20. This figure is significantly higher than FY18-19 due to the Playhouse 38 Company shows – *You're a Good Man Charlie Brown* and *Into the Woods*.

For rental fees, FY19-20 served as year one of a new three-year lease agreement signed by GPD. Rent for the theatre space and the adjoined storage space was negotiated as a tiered lease with rent increasing each of the three years. Rent for the theatre and storage in FY19-20 was \$2,057 monthly; that will increase to \$2,188 in FY20-21.

Commodities

The large portion of these expenses were the program operating supplies associated with each production. These supplies include set materials such as plywood and lumber, props for each production, any other facility materials need, and costume supplies for each production. In total, program operating supplies were \$9,348.10. Other commodity expenses were clothing and concession supplies.

Budget Breakdown

Productions at Playhouse 38 comprise the vast majority of both the revenues and expenses throughout the year. The following provides a closer look at each production's revenues and expenses.

Youth Productions

Production Name	Program Fees	Ticket Sales	Concession Sales	Expenses	+ / (-)
Anne of Green Gables*	\$6,240	\$4,190	\$391	\$4,036	\$6,785
You're a Good Man Charlie Brown	\$1,520	\$1,730	\$141	\$5,478	-\$2,087
Shrek Jr.	\$9,286	\$5,930	\$639	\$7,112	\$8,743
The Walking Dwarves	\$6,313	\$3,920	\$600	\$3,949	\$6,884
Tiny Tim's Christmas	\$4,455	\$3,370	\$141	\$3,909	\$4,057
Into the Woods**	\$3,600	\$0	\$0	\$5,330	-\$1,730
Aladdin Jr.**	\$7,372	\$0	\$0	\$3,360	\$4,012

*included in last year's report

**interrupted by COVID-19

Adult Productions

Production Name	Ticket Sales	Concession Sales	Expenses	+ / (-)
Proof*	\$1,884.00	\$52.00	\$2,764.00	-\$828.00
Crimes of the Heart	\$2,415.00	\$106.00	\$2,311.00	\$210.00
God of Carnage	\$0.00	\$0.00	\$72.00	-\$72.00

*included in last year's report

**interrupted by COVID-19

	FY19-20	FY18-19	FY17-18	FY16-17
Overall Revenue	\$67,880	\$87,402	\$79,134	\$76,435
Overall Expenses	\$80,967	\$72,577	\$72,104	\$67,132
Net + / (-)	-\$13,087	\$14,825	\$7,030	\$9,303

COVID-19 Estimates

For both youth productions in the winter, there was \$3,177 missed in program revenue, an estimated \$7,500 missed in ticket revenue and \$800 missed in concessions revenue due to COVID-19. Nearly all expenses for Into the Woods had already been accounted for as the show was slated to take the stage on March 13. There was an estimated \$900 in expenses to still be accounted for with Aladdin Jr.

For the adult production. God of Carnage, there was an estimated \$2,300 missed in ticket revenue and \$75 missed in concessions revenue due to COVID-19. Expenses to be accounted for are estimated at \$2,300.

The youth production in Spring 2020 was supposed to have been a non-musical; this accounts for an estimated \$5,000 in missed program revenue for FY19-20 and about \$1,000 in expenses. There was also an estimated \$750 in missed program revenue and \$450 in expenses due to COVID-19 from a spring break half-day camp that did not run due to COVID-19.

Utilizing these estimates, the projected budget without COVID-19 is as follows:

	FY19-20 Actual	FY19-20 w/o COVID-19
Overall Revenue	\$67,880	\$87,407
Overall Expenses	\$80,967	\$85,617
Net +/-	-\$13,087	\$1,790

Review Recommendations for FY19-20

C=Complete PC=Partially Complete O=Ongoing I=Incomplete

- Research options to tier, or rake, the seating to improve sightlines for audiences. I/O
- Release a second straight season of shows for the adult theatre program. C
- Host first adult musical. I
- Develop an effective method for bringing in playbill sponsors O
- Research new light board systems to replace current light board O
- Host a new special event around the holidays. C
- Continue to improve efficiency in storage spaces for storing costumes, props, and set pieces. O

Recommendations for FY19-20

- Research options to tier, or rake, the seating to improve sightlines for audiences.
- Improve efficiency in storage spaces for storing costumes, props, and set pieces.
- Research and budget for a permanent sound system that is appropriate for the space.
- Research and budget for microphone system for youth shows.
- Continue to increase rentals from outside organizations and groups in the community.
- Priority to secure a sponsorship to assist with covering the building and utility expenses.
- Determine optimal options for both youth and adult productions within guidelines during COVID-19 including:
 - Rehearsal locations
 - Show locations
 - Seating capacity and arrangements
- Consistently review program offerings to ensure the program remains appealing during COVID-19.
- Increase partnerships with local businesses to boost awareness of adult theatre program.

BestLife **FITNESS**

2019-2020

BestLife Fitness at Sunset Community Center Annual Report

**Prepared by
Jim Huetson**

July 2020

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INTRODUCTION:

The following report will summarize twelve months of operation of BestLife Fitness at Sunset Community Center which is owned and operated by the Geneva Park District.

This unaudited report details operations from May 1, 2019 through April 30, 2020. The purpose of this report is to show an overview of operations of the facility on an annual basis. This report coincides with the Geneva Park District fiscal year. Comparisons between the last 2 years and the current fiscal year are included to help illustrate any changes in numbers from year to year in reference to memberships. Conclusions derived from the information within this report will help determine goals and objectives for the future. Please note that this report reflects BestLife Fitness at SCC members only and does not include Gold Memberships.

The following areas will be detailed in this report:

- Memberships
- Guest Usage
- Fitness Center Usage
- Court Utilization
- Finances
- Conclusion
- Program Highlights
- Recommendations

MEMBERSHIP SUMMARY

BestLife Fitness at Sunset had an increase in the total number of memberships. The membership total increased from 570 last fiscal year to 615 this year; which is a 7.9% increase. Memberships are calculated by counting adult/youth/senior memberships as one and each couple/family membership as one. Overall revenue has also increased making it the second consecutive year since 2012-2013 that we have realized an increase in overall revenue. See recommendations for a fee increase proposal.

Sunset Memberships: Resident

Tables 1A-1C

Paid in Full									
	Fee		FY17-18		FY18-19		FY19-20		FY 18-19 to FY 19-20 +/-
Adult	\$210/\$221		96		78		77		-1
Senior	\$147/\$162		176		179		195		16
Youth	\$126/\$133		1		8		12		4
Couple	\$310/\$347		70		69		72		3
Family	\$341/\$376		56		48		43		-5
Corporate	\$210		10		9		8		-1
Total Paid in Full			409		391		407		16

Ongoing									
	Fee		FY17-18		FY18-19		FY19-20		FY 18-19 to FY 19-20 +/-
Adult	\$21		27		31		36		5
Senior	\$16		2		14		15		1
Youth	\$14		1		1		4		3
Couple	\$32		15		23		25		2
Family	\$35		8		23		23		0
Total Ongoing			53		92		103		11

Short Term									
	Fee		FY17-18		FY18-19		FY19-20		FY 18-19 to FY 19-20 +/-
Holiday (1 month)	\$37		13		6		14		8
Holiday (2 month)	\$63		0		1		8		7
Summer (3 month)	\$68		24		18		26		8
Summer Employee	\$25		21		4		10		6
Adult One Month	\$63		0		2		0		-2
Total Short Term			58		31		58		27

Sunset Memberships: Non-Resident

Tables 2A-2C

Paid in Full									
	Fee		FY17-18		FY18-19		FY19-20		FY 18-19 to FY 19-20 +/-
Adult	\$336/\$353		10		9		5		-4
Senior	\$242/\$267		17		23		23		0
Youth	\$210/\$221		0		0		0		0
Couple	\$394/\$452		10		13		10		-3
Family	\$420/\$481		3		3		1		-2
Total Paid in Full			40		48		39		-9

Ongoing									
	Fee		FY17-18		FY18-19		FY19-20		FY 18-19 to FY 19-20 +/-
Adult	\$33		3		10		7		-3
Senior	\$39		1		6		5		-1
Youth	\$21		0		0		0		0
Couple	\$39		0		2		3		1
Family	\$41		0		2		2		0
Total Ongoing			4		20		17		-3

Short Term									
	Fee		FY17-18		FY18-19		FY19-20		FY 18-19 to FY 19-20 +/-
Holiday (1 month)	\$47		1		1		2		1
Holiday (2 month)	\$74		0		0		0		0
Summer (3 month)	\$79		3		3		12		9
Adult One Month	\$73		2		2		0		-2
Total Short Term			6		6		14		8

TOTAL MEMBERSHIP COMPARISON

Table 3

2017-2018	2018-2019	2018-2019	+/-
570	588	638	50

MEMBER/GUEST USAGE

BestLife Fitness at Sunset experienced a decrease in facility usage. The total Sunset usage this year was 48,138 people. This is a decrease of 7,223 from last year's total of 55,361. Of the 48,138 users, 47,024 were members. A total of 1,114 guests used the facility this fiscal year. Much of that decrease can be attributed to the closure due to COVID. In 2018-2019, there were approximately 7,400 patrons that came through the building during that 6 week time.

Member/Guest Usage Comparison

Table 5

	2018-2019				2019-2020		
	Members	Guest	Total		Members	Guest N/R	Total
May	4,275	98	4,373		4,509	116	4,625
June	4,298	102	4,400		4,047	119	4,166
July	4,291	114	4,405		4,421	93	4,514
August	3,287	75	3,362		3,339	64	3,403
September	3,769	84	3,853		4,115	61	4,176
October	4,374	121	4,495		3,766	125	3,891
November	4,658	128	4,786		4,607	125	4,732
December	4,688	216	4,904		5,000	206	5,206
January	5,408	202	5,610		5,855	81	5,936
February	4,775	192	4,967		5,298	86	5,384
March	5,323	181	5,504		2,067	38	2,105
April	4,555	147	4,702		0	0	0
Total	53,701	1,660	55,361		47,024	1,114	48,138

Fitness Center Guests

There were approximately 39 fitness center guests that were recorded from mid-March to the end of April for the fiscal year of 2018-2019. Applied to this year's numbers and our projected total would have been 369 guests for fiscal year 2019-2020. This would have been down 92 guests from last fiscal year.

Table 6

	Resident	Non-Resident	Total
May	9	18	27
June	0	32	32
July	13	27	40
August	3	14	17
September	3	18	21
October	2	17	19
November	0	36	36
December	2	42	44
January	1	43	44
February	1	36	37
March	1	12	13
April	0	0	0
Total	35	295	330

Court Guests

There were approximately 198 court guests that were recorded from mid-March to the end of April for the fiscal year of 2018-2019. Applied to this year's numbers and our projected total would have been 1,300 guests for fiscal year 2019-2020. This would have been up 78 guests from last fiscal year.

Table 7

	Resident	Non-Resident	Total
May	14	87	101
June	9	106	115
July	2	78	80
August	0	61	61
September	3	107	110
October	2	92	94
November	4	72	76
December	1	103	104

January	7	121	128
February	5	146	151
March	3	79	82
April	0	0	0
Total	50	1,052	1,102

COURT UTILIZATION

During the 10.5 month period, 4,608 court hours were available; of those hours, 629 were used, which is 13.7% court usage and 169 hours less than fiscal year 2018-2019. There were 128 hours used during mid-March through the end of April in fiscal year 2018-2019. Applied to this year's numbers and our projected total would be 757 court hours used. Down 41 used hours from last fiscal year. Additionally, the functional fitness studio in the 2019-2020 fiscal year held 16 classes (94 participants) with revenue totaling \$4,703.21. In the previous fiscal year 19 classes (132 participants) were held with revenue totaling \$9,933.

The table below reflects use of the racquetball court based on the actual number of hours for each year.

Court Use Comparison

Table 8

	2017-2018	2018-2019	2019-2020	+/-
May	60	55	58	+3
June	49	40	62	+22
July	47	45	56	+11
August	51	34	39	+5
September	45	48	54	+6
October	79	62	58	-4
November	85	60	60	0
December	95	91	61	-30
January	109	87	72	-15
February	97	95	72	-23
March	78	106	37	-69
April	65	75	0	-75
Total	860	798	629	-169

FINANCES

Total revenue received this fiscal year was \$168,239.74, while expenses were \$113,236.07, leaving a net profit of \$55,003.67. To take an example from the previous fiscal year, the revenue from the second half of March 2019 plus the revenue for all of April 2019 was \$25,510. If applied to the current fiscal year, this would have resulted in a revenue increase of \$6,200.

Revenue/Expense/Profit

Table 9

	Revenue	Expense	Profit(Loss)
May 2019	\$ 16,191.08	\$ 11,028.78	\$5,162.30
June	\$ 15,102.16	\$ 8,388.50	\$6,713.66
July	\$ 11,296.11	\$ 11,128.80	\$167.31
August	\$ 10,012.45	\$ 10,549.00	-\$536.55
September	\$ 15,771.36	\$ 10,983.47	\$ 4,787.89
October	\$ 12,925.05	\$ 9,370.77	\$ 3,554.28
November	\$ 13,739.20	\$ 13,226.26	\$ 512.94
December	\$ 29,297.77	\$ 8,725.80	\$ 20,571.97
January	\$ 18,297.91	\$ 10,070.83	\$ 8,227.08
February	\$ 14,649.69	\$ 11,234.93	\$3,414.76
March	\$ 11,384.74	\$ 9,750.89	\$1,633.85
April 2019	-\$ 427.78	-\$ 1,221.96	-\$ 1,649.74
Total	\$168,239.74	\$113,236.07	\$ 55,003.67

Comparison of Total Profit

Table 10

2017-2018	2018-2019	2019-2020
\$61,183.91	\$60,725.68	\$52,559.18

PERSONAL TRAINING PROGRAM

Table 11

Revenue	Expense	Profit(Loss)
\$ 17,317.27	\$ 15,050.25	\$ 2,267.02

Personal Training Revenue Comparison

Table 12

2017-2018	2018-2019	2019-2020
\$ 19,494.58	\$ 20,828.00	\$ 17,317.27

CONCESSION

The 2019-2020 fiscal year was the second complete year for our in-house vending. Revenue was \$3,350, expense was \$1,420 making our net profit for fiscal year 2019-20 \$1,930. Net profit for the previous fiscal year was \$2,784.

CONCLUSION

During the 2019-2020 fiscal year, BestLife Fitness at Sunset reflected a decrease in revenue from \$187,571.41 to \$168,239.74; a decrease of \$19,331.67. Expenses decreased from \$126,845.73 to \$113,236.07; a decrease of \$13,609.66.

Please note that the membership numbers do not include Gold Memberships (which allow access to both Geneva Park District Facilities); however, the financials do include money which was transferred from the sale of Gold Memberships.

PROGRAM HIGHLIGHTS

BestLife Fitness

Staff devised a series of campaigns designed to drive new membership sales. Those campaigns were as follows:

- May 2019
 - 13 months for the price of 12 months plus a \$5 fitness class
- June 2019 – August 2019
 - Pick Your Perk – new members had the option of choosing one of the following:
 - 10 BestLife daily admission passes
 - 10 Sunset Pool or Mill Creek Pool daily admission passes
 - 1-month extension
- September 2019
 - Go for the Gold
 - Current member could upgrade to a Gold membership for 50% of difference
 - New members get 10% off Gold memberships
- October 2018 – November 2018
 - Punch Pass Palooza
 - New individual members get 3 free punches
 - New couple members get 4 free punches
 - New family members get 5 free punches
 - Black Friday 2019 – Two free months (14 months for the price of 12 months)
- December 2019
 - One free month (13 months for the price of 12 months)
- January 2020
 - 14 months for the price of 12 months
- February 2020
 - One free month (12 months for the price of 11 months)
- March 2020

- Step Into Your BestLife – new members entered in for a chance to win a pair of running shoes from Dick Pond

With every campaign we work very hard on building awareness within our community. Some of the different avenues we have explored are:

- Radio Commercial Ads
- Community Signage
- Facility Signage
- Chronicle Ads
- GPD Email, Website/ BestLife Website
- Social Media
- New Resident Letter

In the Fall of 2019, building supervisors did an analysis of previous year's campaigns, and compared that to membership sales. Supervisors used this information to create the membership campaign schedule for the next year.

Front desk supervisors have also worked this year to include membership retention campaigns and ideas to keep our members engaged in our fitness centers.

2019/2020 GOALS & RECOMMENDATIONS

C=Complete PC=Partially Complete O=Ongoing I=Incomplete

- Improve the new Jump Start program to increase personal trainer contact; improving satisfaction and retention of the participant **O**
- Include an insert for the New Member Folder with information regarding our referral program **C**
- Create a seasonal fitness member newsletter **I**
- Purchase new fitness equipment. Equipment purchases for this year include the replacement of a new treadmill and replacement of an elliptical trainer **C**
- Update the membership sales manual to stay current when changes are made **O**
 - Provide annual membership sales training sessions for all front desk staff
- Increase marketing throughout the entire park district; yard signs in various parks, fliers at Wheeler and Island **C**
- BestLife Membership table at all park district special events **C**
- Implement a freeze option for members **C**
 - \$20 fee to freeze membership for up to 90 days in a calendar year
- Research a free guest option for current members **C**
- Investigate the addition of a 30-hour per week Membership Sales Coordinator **C**
- Increase outreach efforts to build Corporate Membership numbers **O**
- Increase membership fees: **C**
 - Membership fees for Sunset memberships have not been increased since January 2012. Staff recommends increasing fees for Sunset
 - Staff recommends a 5% increase for individual and youth memberships and 10% increase for couple and family memberships based on comparable market value
 - Staff recommends moving toward a 35% average increase from resident to non-residents rates

- Staff recommends moving toward a 17% average increase in ongoing monthly memberships compared to paid in full memberships

2020/2021 GOALS & RECOMMENDATIONS

- Streamline facility rental offerings to improve consistency between facilities.
- Implement updated COVID training procedures for staff.
- Create a seasonal fitness member newsletter.
- Research a Silver Sneaker program.
- Increase outreach efforts to build Corporate Membership numbers.
- Update the membership sales manual to stay current when changes are made.
 - Provide annual membership sales training sessions for all front desk staff.
- Improve and focus on strategies to increase member retention rate.
- Continue to implement COVID-related training to current and incoming staff to promote safety in the facility.
- Evaluate the effectiveness of utilizing additional rooms and spaces for fitness equipment, in order to be able to use those rooms for their intended purpose.
- Get memberships and daily usage rates back to pre-covid numbers.

Surveys

Staff would typically send out member surveys right around the time that the buildings were forced to close due to COVID. Staff made the decision to not send surveys out to members this year due to the potential of the results being severely skewed.

BestLife **FITNESS**

2019-2020

BestLife Fitness at Stephen Persinger Recreation Center Annual Report

**Prepared by
Elliott Bortner**

July 2020

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Introduction

The following report will summarize twelve months of operations of the BestLife Fitness at Stephen D. Persinger Recreation Center (SPRC) which is owned and operated by the Geneva Park District.

This unaudited report details SPRC's operations from May 1, 2019 through April 30, 2020. The purpose of this report is to show an overview of operations of the facility on an annual basis. This report coincides with the Geneva Park District fiscal year. Comparisons of the last three fiscal years are included to help illustrate any changes in numbers from year to year in reference to memberships. Conclusions derived from the information within this report will help determine goals and objectives for the future.

Membership Summary

BestLife Fitness at SPRC had a decrease in the total number of memberships. The membership total (not including short term memberships) decreased from 1,481 last fiscal year to 1,433 at the end of FY19-20; a 3% decrease. Memberships are calculated by counting adult/youth/senior memberships as one and each couple/family membership as one.

Tables 1-3 – SPRC Memberships: Resident

Paid in Full									
	Fee		FY17-18		FY18-19		FY19-20		FY18-19 to FY19-20 +/-
Adult	\$282		160		137		143		6
Senior	\$193		159		204		201		-3
Youth	\$226		17		22		17		-5
Couple	\$411		171		168		149		-19
Family	\$532		128		128		134		+6
Corporate	\$282		1		1		3		+2
Employee	\$0						3		+3
Total Paid in Full			636		660		650		-10

Ongoing									
	Fee		FY17-18		FY18-19		FY19-20		FY18-19 to FY19-20 +/-
Adult	\$27		93		83		87		+4
Senior	\$20		26		28		29		+1
Youth	\$22		2		9		10		+1
Couple	\$41		58		56		58		+2
Family	\$52		103		79		90		+11
Total Ongoing			282		255		274		+19

Short Term									
	Fee		FY17-18		FY18-19		FY19-20		FY18-19 to FY19-20 +/-
Holiday (1 month)	\$47		23		16		14		-2
Holiday (2 month)	\$74		4		4		1		-3
Summer (3 month)	\$79		33		31		32		+1
Adult One Month	\$79		3		0		0		
Total Short Term			63		51		47		-4

Tables 4-6 – SPRC Memberships: Non-Resident

Paid in Full						
	Fee		FY17-18	FY18-19	FY19-20	FY18-19 to FY19-20 +/-
Adult	\$381		18	38	31	-7
Senior	\$260		67	79	92	+13
Youth	\$304		1	2	0	-2
Couple	\$555		16	26	21	-5
Family	\$717		11	19	17	-2
Corporate	\$282		5	2	2	0
Employee	\$0				5	+5
Total Paid in Full			118	166	168	+2

Ongoing						
	Fee		FY17-18	FY18-19	FY19-20	FY18-19 to FY19-20 +/-
Adult	\$37		28	27	27	0
Senior	\$27		10	10	17	+7
Youth	\$30		0	1	1	0
Couple	\$55		14	23	21	-2
Family	\$70		12	15	17	+2
Total Ongoing			64	76	83	+7

Short Term						
	Fee		FY17-18	FY18-19	FY19-20	FY18-19 to FY19-20 +/-
Holiday (1 month)	\$58		2	2	2	0
Holiday (2 month)			0	0	1	+1
Summer (3 month)	\$89		3	4	7	+3
Adult One Month	\$89		0	0	0	0
Total Short Term			5	6	10	+4

Tables 7-8 – Gold Memberships: Resident

Paid in Full									
	Fee		FY17-18		FY18-19		FY19-20		FY18-19 to FY19-20 +/-
Adult	\$326		36		42		29		-13
Senior	\$272		12		6		10		+4
Youth	\$260		2		6		2		-4
Couple	\$480		52		44		49		+5
Family	\$624		44		37		35		-2
Corporate	\$326		0		0				0
Employee	\$0						23		+23
Total Paid in Full			146		135		148		+13

Ongoing									
	Fee		FY17-18		FY18-19		FY19-20		FY18-19 to FY19-20 +/-
Adult	\$32		24		14		20		-6
Senior	\$27		2		2		4		+2
Youth	\$26		0		0		1		+1
Couple	\$47		21		28		26		-2
Family	\$61		18		20		18		-2
Total Ongoing			65		64		69		+5

Tables 9-10 – Gold Memberships: Non-Resident

Paid in Full									
	Fee		FY17-18		FY18-19		FY19-20		FY18-19 to FY19-20 +/-
Adult	\$439		6		11		6		-5
Senior	\$370		2		1		3		+2
Youth	\$353		0		1		0		-1
Couple	\$647		6		3		6		+3
Family	\$842		1		2		3		+1
Corporate	\$326		1		2		1		-1
Employee	\$0						11		11
Total Paid in Full			16		20		30		+10

Ongoing									
	Fee		FY17-18		FY18-19		FY19-20		FY18-19 to FY19-20 +/-
Adult	\$43		3		3		1		-2
Senior	\$37		0		1		1		0
Youth	\$35		0		0		0		0
Couple	\$63		12		8		7		-1
Family	\$82		3		2		2		0
Total Ongoing			18		14		11		-3

Finance

Total SPRC revenue during FY19-20 was \$444,705.83 (including annual memberships, specialty memberships, guest fees, track fees, vending machine sales, and additional SPRC revenues) with expenses of \$384,017.38 leaving a net surplus of \$60,688.45. Memberships sold accounted for \$428,923.37 of the overall revenue. There was an estimated \$72,400 revenue missed due to COVID-19.

Table 11 - Facility Revenue/Facility Expenses detailed monthly

	Revenue	Expenses	Net
May	\$34,296.87	\$37,615.53	-\$3,318.66
June	\$23,198.99	\$32,100.11	-\$8,901.12
July	\$35,343.74	\$36,664.70	-\$1,320.96
August	\$28,854.56	\$33,200.84	-\$4,346.28
September	\$35,376.37	\$35,706.92	-\$330.55
October	\$39,667.00	\$36,564.51	\$3,102.49
November	\$46,976.57	\$45,116.91	\$1,859.66
December	\$74,908.87	\$31,804.97	\$43,103.90
January	\$64,570.47	\$33,842.27	\$30,728.20
February	\$37,663.16	\$6,366.39	\$31,296.77
March	\$28,709.51	\$33,563.23	-\$4,853.72
April	-\$4,860.28	\$21,471.00	-\$26,331.28
Total	\$444,705.83	\$384,017.38	\$60,688.45

Table 12 - Additional Facility Accounts

	GL Code	Revenue	Expenses	Net
Open Gym	4102	\$31,131.96	\$618.84	\$30,513.12
Kidz Korral	4103	\$40,904.23	\$59,714.23	-\$18,810.00
Facility Rentals	4104	\$15,803.75	\$0.00	\$15,803.75
Adult Leagues	4106	\$13,810.00	\$8,530.00	\$5,280.00
General Athletics	4107	\$19,212.00	\$8,417.90	\$10,794.10
SPRC Birthdays	4109	\$19,435.00	\$10,863.24	\$8,571.76
Total		\$140,296.94	\$88,144.21	\$52,152.73

Table 13 – Overall SPRC Budget (GLs 4100-4109)

	Revenue	Expenses	Net
Overall SPRC	\$ 585,002.77	\$ 472,161.59	\$ 112,841.18

Table 14 – Comparison of Total Profit

	FY17-18	FY18-19	FY19-20
Overall SPRC	\$117,414.59	\$ 176,597.95	\$ 112,841.18

Member/Guest Facility Usage

During FY19-20, there were a total of 116,379 visits: 114,876 were members and 1,503 were guests. There were an estimated 17,302 visits missed due to COVID-19.

Table 14 – Member/Guest Facility Usage

FY18-19				FY19-20			
	Member	Guest	Total		Member	Guest	Total
May	9,006	143	9,149		9,763	76	9,839
June	9,296	43	9,339		8,693	154	8,847
July	9,570	173	9,743		9,559	141	9,700
August	8,552	172	8,724		8,416	123	8,539
September	7,570	95	7,665		8,313	147	8,460
October	9,327	138	9,465		9,880	129	10,009
November	11,082	210	11,292		12,147	199	12,346
December	12,665	286	12,951		12,487	150	12,637
January	14,785	271	15,056		15,792	106	15,898
February	12,853	217	13,070		14,082	219	14,301
March	12,775	167	12,942		5,744	59	5,803
April	10,570	103	10,673		-	-	-
Total	128,051	2,018	130,069		114,876	1,503	116,379

Track Passes

During FY19-20, there were 634 track passes sold bringing in \$16,053.34. That is a decrease of 56 from last fiscal year. The fee for a track pass was \$25.00 until January 2020, at which point the fees were increased to \$35.00 (\$30.00 for seniors.) Due to COVID-19, there were an estimated 30 missed renewals compared to last FY.

Table 15 – Track Pass Sales

	2017-2018	2018-2019	2019-2020
May	12	22	14
June	12	15	9
July	10	11	14
August	2	10	11
September	10	23	20
October	44	53	65
November	89	108	119
December	114	107	79
January	201	153	178
February	101	103	101
March	34	67	24
April	55	18	-
Total	684	690	634

Kidz Korral

During FY19-20, Kidz Korral brought in \$40,904.23 in revenue and had expenses of \$59,631.73, leaving a deficit of \$18,727.50. There were an estimated 1,981 visits and \$6,873 in revenue missed due to COVID-19.

Tables 16 – Kidz Korral Budget

FY18-19				FY19-20			
	Revenue	Expenses	Net		Revenue	Expenses	Net
May	\$ 3,973.20	\$ 4,405.79	-\$432.59		\$4,546.00	\$6,746.47	-\$2,200.47
June	\$ 3,652.40	\$ 6,332.28	-\$2,679.88		\$3,365.87	\$4,595.40	-\$1,229.53
July	\$ 5,094.06	\$ 4,028.82	\$1,065.24		\$3,185.06	\$4,925.01	-\$1,739.95
August	\$ 3,080.94	\$ 4,372.37	-\$1,291.43		\$3,185.00	\$5,070.94	-\$1,885.94
September	\$ 2,627.60	\$ 3,081.95	-\$454.35		\$3,439.70	\$3,711.56	-\$271.86
October	\$ 2,953.15	\$ 3,991.44	-\$1,038.29		\$4,238.25	\$5,039.07	-\$800.82
November	\$ 3,945.87	\$ 5,732.69	-\$1,786.82		\$4,179.68	\$7,480.95	-\$3,301.27
December	\$ 2,684.60	\$ 3,838.45	-\$1,153.85		\$4,809.57	\$4,847.19	-\$37.62
January	\$ 4,738.71	\$ 3,421.99	\$1,316.72		\$3,895.31	\$4,558.85	-\$663.54
February	\$ 3,469.76	\$ 3,766.49	-\$296.73		\$3,656.79	\$5,084.09	-\$1,427.30
March	\$ 6,934.80	\$ 4,499.21	\$2,435.59		\$2,516.00	\$5,091.57	-\$2,575.57
April	\$ 4,251.96	\$ 4,257.38	-\$5.42		-\$113.00	\$2,480.63	-\$2,593.63
Total	\$ 47,407.05	\$ 51,728.86	-\$4,321.81		\$40,904.23	\$59,631.73	-\$18,727.50

Table 17 – Kidz Korral Usage

FY18-19				FY19-20			
	8am-12pm	12pm-4pm	4pm-7pm		8am-12pm	12pm-4pm	4pm-7pm
May	767	382	285		755	315	205
June	966	442	256		735	348	169
July	921	458	205		816	425	222
August	844	372	247		532	337	138
September	660	223	180		533	416	198
October	794	231	147		567	266	198
November	718	280	246		599	358	277
December	717	275	178		541	372	285
January	775	331	226		667	383	303
February	808	334	233		714	270	268
March	909	349	213		281	112	125
April	874	331	231		-	-	-
Total	9,753	4,008	2,647		6,740	3,602	2,388

Birthday Parties at SPRC

There were 80 birthday parties held at SPRC during FY19-20, which was down by 41 parties from last year. We offer a variety of birthday parties for children ages 4-12 and they are held on Friday, Saturday and Sunday. The revenue for birthday parties was \$15,833.50 with expenses of \$10,863.24 leaving a net of \$4,970.26. There were an estimated 21 parties and \$7,926 in revenue missed due to COVID-19.

Table 18 – Birthday Party Overview

FY18-19					FY19-20				
Month	Parties	Revenue	Expense	Net		Parties	Revenue	Expense	Net
May	12	\$2,065.00	\$958.54	\$1,138.46		9	\$2,525.00	\$1,355.97	\$1,169.03
June	8	\$1,805.00	\$1,627.60	\$387.40		12	\$725.00	\$1,771.22	-\$1,046.22
July	7	\$1,630.00	\$1,003.63	\$511.37		8	\$1,448.50	\$1,162.92	\$285.58
August	10	\$1,520.00	\$1,645.48	\$334.52		2	\$825.00	\$590.79	\$234.21
September	9	\$2,952.50	\$910.90	\$1,910.10		8	\$2,710.00	\$564.51	\$2,145.49
October	10	\$1,720.00	\$1,041.54	\$1,608.46		5	\$1,755.00	\$871.49	\$883.51
November	8	\$2,500.00	\$1,429.86	\$562.64		9	\$1,122.50	\$1,178.64	-\$56.14
December	9	\$1,130.00	\$1,670.53	\$149.47		7	\$792.50	\$903.41	-\$110.91
January	10	\$4,030.00	\$844.98	\$3,360.02		7	\$2,855.00	\$337.39	\$2,517.61
February	11	\$2,535.00	\$396.77	\$2,311.23		6	\$2,135.00	\$818.50	\$1,316.50
March	17	\$3,205.00	\$1,439.83	\$1,755.17		6	-\$710.00	\$863.40	-\$1,573.40
April	10	\$3,195.00	\$2,062.13	\$1,467.87		-	-\$350.00	\$445.00	-\$795.00
Total	121	\$28,287.50	\$15,031.79	\$15,496.71		80	\$15,833.50	\$10,863.24	\$4,970.26

Open Gym

During the FY19-20, open gym brought in \$31,131.96 in revenue. Open gym had expenses of \$618.84 (which includes basketballs and pickleball nets and balls) leaving a net profit of \$30,513.12. There were an estimated 1,773 visits and \$3,197 in revenue missed due to COVID-19.

Table 19 - Open Gym Usage

	Youth			Adult			Pickleball	
	FY18-19	FY19-20		FY18-19	FY19-20		FY18-19	FY19-20
May	427	460		422	402		146	235
June	414	428		440	378		88	172
July	241	481		113	325		89	155
August	276	611		262	360		161	120
September	217	471		225	306		190	189
October	288	618		298	350		201	207
November	711	908		392	511		201	240
December	934	757		625	530		214	323
January	1,068	843		625	552		182	264
February	729	615		494	706		138	258
March	718	296		513	246		145	149
April	469			383			232	
Total	6,429	6,488		4,792	4,666		1,987	2,312

Table 20 – Open Gym Revenue

	FY18-19	FY19-20	+/-
May	\$1,459.58	\$1,633.00	\$173.42
June	\$1,839.00	\$1,616.00	-\$223.00
July	\$1,815.00	\$1,746.00	-\$69.00
August	\$1,717.00	\$2,123.00	\$406.00
September	\$1,000.00	\$1,551.00	\$551.00
October	\$1,676.00	\$2,115.00	\$439.00
November	\$3,560.00	\$4,961.00	\$1,401.00
December	\$4,794.00	\$4,575.00	-\$219.00
January	\$4,711.00	\$4,660.00	-\$51.00
February	\$3,007.00	\$4,731.00	\$1,724.00
March	\$2,856.50	\$1,420.00	-\$1,436.50
April	\$1,900.00	\$0.00	-\$1,900.00
Total	\$30,335.08	\$31,131.00	\$795.92

Building Rental Fees

The Stephen D. Persinger Recreation Center rent program rooms and gym space. Revenue from rentals was \$15,803.75.

Adult Athletics at SPRC

There were four sessions of co-ed adult volleyball leagues and two sessions of adult basketball leagues that ran at SPRC. The revenue from these athletic programs are \$13,810 with expenses of \$8,530 leaving a net profit of \$5,280. In early FY20-21, we decided to cancel the remainder of the adult basketball and volleyball leagues due to the COVID-19 pandemic which resulted in refunds totaling \$2,313.

Fitness Center Programs

Fitness center programs include personal training sessions, group training and any miscellaneous programs offered by personal trainers. In FY19-20, it also included Pickleball Basics, a series of four-week pickleball introductory classes. Revenue for fitness center programs was \$6,943.50 with expenses of \$5,607.00 leaving a net profit of \$1,336.50.

Highlights and Discussion

BestLife Campaigns

Staff devised a series of campaigns designed to drive new membership sales. Those campaigns were as follows:

- May 2019
 - 13 months for the price of 12 months plus a \$5 fitness class
- June 2019 – August 2019
 - Pick Your Perk – new members had the option of choosing one of the following:
 - 10 BestLife daily admission passes
 - 10 Sunset Pool or Mill Creek Pool daily admission passes
 - 1-month extension
- September 2019
 - Go for the Gold
 - Current member could upgrade to a Gold membership for 50% of difference
 - New members get 10% off Gold memberships
- October 2018 – November 2018
 - Punch Pass Palooza
 - New individual members get 3 free punches
 - New couple members get 4 free punches
 - New family members get 5 free punches
 - Black Friday 2019 – Two free months (14 months for the price of 12 months)
- December 2019
 - One free month (13 months for the price of 12 months)
- January 2020
 - 14 months for the price of 12 months
- February 2020
 - One free month (12 months for the price of 11 months)
- March 2020
 - Step into Your BestLife – new members entered in for a chance to win a pair of running shoes from Dick Pond

With every campaign, we strive to build awareness within our community. Some of the avenues we have explored are:

- Commercials at Randall 15 movie theatre
- Community signage
- Facility signage
- Newspaper ads
- GPD email, GPD website, and BestLife Fitness website
- Social media
- New resident letter

Pickleball at SPRC

Pickleball once again saw an increase in participation over the course of FY19-20. Daily usage saw a 16% increase from FY18-19, despite missing out on more than a month of potential pickleball due to the pandemic. 178 pickleball punch cards were sold, up from 15 the year prior. Hours of open gym pickleball vary each week, but on average open gym pickleball is offered six days per week with an average of six hours per day.

In February 2020, the Geneva Park District held its second pickleball tournament. The Viking Classic Pickleball Tournament featured 12 male players in a switch-doubles, round-robin style tournament.

Also introduced in FY19-20 was the new Pickleball Basics program, which had 5 sessions run throughout the year with 17 participants.

Vending

In FY19-20, vending revenue was \$7,507. with expenses of \$2,920 for a net profit of \$4,583. In comparison, FY18-19 had revenue of \$8,151 and expenses of \$2,754.

COVID-19 Pandemic Effects on Areas

Kidz Korral

This amenity was experiencing a breakout year in terms of revenue as compared to the previous years until the pandemic struck. Below is a look at revenue and visits at the end of February each year since 2016:

	Revenue YTD at End of February	Total Visits at End of February
FY15-16	\$25,128	10,639
FY16-17	\$20,819	10,888
FY17-18	\$19,914	12,069
FY18-19	\$23,803	13,501
FY19-20	\$38,501	12,212

Utilizing the last four years of Kidz Korral data, below is an estimate of how March and April would have fared without the shutdown:

	FY19-20 Actual		Average 2016-2019		Difference	
	Revenue	Expenses	Revenue	Expenses	Revenue	Expenses
March	\$2,516.00	\$5,091.57	\$4,207.52	\$4,323.63	-\$1,691.52	\$767.94
April	-\$113.00	\$2,480.63	\$3,915.98	\$4,305.10	-\$4,028.98	\$1,824.47

Birthdays

The birthday party program was having a down year and the COVID-19 pandemic exacerbated that fact. Utilizing the last four years of birthday data, below is an estimate of how March and April would have fared without the shutdown:

	FY19-20 Actual			Average 2016-2019			Difference		
	Parties	Revenue	Expenses	Parties	Revenue	Expenses	Parties	Revenue	Expenses
March	6	-\$710.00	\$863.40	13	\$3,674.50	\$1,545.01	7	-\$4,384.50	\$681.61
April	0	-\$350.00	\$445.00	14	\$3,192.38	\$1,650.42	14	-\$3,542.38	\$1,205.42

Review of recommendations for FY19-20

C=Complete PC=Partially Complete O=Ongoing I=Incomplete

- Improve the new Jump Start program to increase personal trainer contact. O
- Include an insert for the new member folder with information regarding our referral program. C
- Create a seasonal fitness member newsletter. I
- Update the membership sales manual to stay current when changes are made. O
 - Provide annual membership sales training sessions for all front desk staff.
- Increase marketing throughout the entire park district; yard signs in various parks, posters at Wheeler Park and Island Park. O/C
- Have a BestLife membership table at all park district special events. C
- Replace floor in Room 203 and the kitchen with vinyl plank flooring. C
- Purchase a new Precor AMT 835 based on surveys and Express Your Ideas forms. C
- Purchase and replace one LifeFitness treadmill and one LifeFitness cross-trainer. C
- Implement a freeze option for members. C
 - \$20 fee to freeze membership for up to 90 days in a calendar year.
- Research a free guest option for current members.
- Investigate the addition of a 30-hour per week Membership Sales Coordinator. C
- Increase outreach efforts to build Corporate Membership numbers. I
- Increase membership fees: C
 - Membership fees for SPRC and Gold memberships have not been increased since January 2012. Staff recommends increasing fees for SPRC, Gold and Track memberships.
 - Staff recommends a 5% increase for individual and youth memberships and 10% increase for couple and family memberships based on comparable market value.
 - Staff recommends moving toward a 35% average increase from resident to non-residents rates.
 - Staff recommends moving toward a 17% average increase in ongoing monthly memberships compared to paid in full memberships.

Recommendations for FY20-21

- Streamline facility rental offerings to improve consistency between facilities.
- Implement updated COVID-19 training procedures for staff.
- Create a seasonal fitness member newsletter.
- Research the Silver Sneakers and Silver&Fit programs.
- Increase outreach efforts to build Corporate Membership numbers
- Update the membership sales manual to stay current when changes are made
 - Provide annual membership sales training sessions for all front desk staff
- Research industry-wide efforts to sell memberships and make fitness appealing to consumers amidst COVID-19.
- Improve and focus on strategies to increase member retention rate.
- Explore new process of communicating open gym times to community.
- Develop new birthday party campaign to increase community awareness of the program.
- Consistently review birthday party themes and activities to ensure the program remains appealing during COVID-19.
- Determine if/when the appropriate timeframe to reopen Kidz Korral during COVID-19 within guidelines.

BestLife Fitness Member Survey Results

The fitness member survey is typically sent in the spring annually. Unfortunately, this directly coincided with the COVID-19 pandemic. Staff did not feel that sending out the survey amidst the pandemic would be good customer service and did not think any data cultivated from sending a survey at that time would be accurate.

Memo

To: GPD Board of Commissioners, Sheavoun Lambillotte

From: Jerry Culp

CC: Christy Powell

Date: 7/16/2020

Re: Island Park Drainage Project Update

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information about the Island Park Drainage project.

Background

Island Park is a 11.5 acre park situated within the banks of the Fox River. All of Island Park resides within the 100 year flood plain. Limestone block walls surround the entire park, however occasional flooding occurs when high levels of water flows from the river overtop the walls. The island has several areas that are below the top of the wall. These low areas drain only through infiltration or evaporation causing the water to stay in the low areas for a prolonged amount of time. The standing water in these low areas creates difficulties in maintaining the turf, landscape areas and allowing access to the Fox River Trail.

The park currently has a drainage system installed along the west wall of the island, allowing water to recede from the park back into the river as the level of the river lowers. This drainage system only drains the flood waters from behind the limestone block wall and doesn't drain the low areas within the island. While we cannot prevent the island from flooding, our goal is to minimize the length of time the water remains in the low areas after a flooding event. This would reduce the duration of the flooding and allow for the survival of the turf, landscape areas and allow the Fox River Trail use to resume more quickly.

Staff has been working on a plan to connect this existing drainage system to the low areas in the island to reduce the amount of time the flood water remains on the island. Preliminary engineering has been completed for this drainage work and the District has submitted a grant application for the proposed drainage work. The grant will cover project costs up to \$100,000 including engineering. A concept plan showing the low area within the park and the proposed drainage plan is attached.

Island Park



Source: Esri, DigitalGlobe, GeoEye, Earthstar (Earthstar), CNES/Airbus DS, USDA/USDA, GeoEye, IGN, and the GIS User Community

TRI-COM TOWER LICENSE

WHEREAS, Tri-Com Central Dispatch (Tri-Com or Licenser), an Illinois intergovernmental cooperation agency of the Cities of St. Charles, Geneva, and Batavia, all of the State of Illinois, and the Geneva Park District (Park District or Licensee), an Illinois special district of the County of Kane, State of Illinois, desire to enter into a license agreement whereby the Park District licenses the use of a portion of the Tri-Com transmitter facility building and a position on the Tri-Com radio tower structure located at 1850 South Street in the City of Geneva, Kane County, Illinois, (the "premises") for a Five-year period, in order to maintain and house certain radio and associated radio antenna equipment for the purpose of providing two-way radio communications for Geneva Park District activities; and

WHEREAS, Tri-Com deems it in the best public interest to enter into the following license agreement and that the requested portion of the premises are not presently required for the operations of Tri-Com; and

WHEREAS, The Local Government Property Transfer Act (*50 ILCS 605/0.01 et. seq.*)(the "Act") provides that Illinois municipalities, including park districts, may transfer interests in real property to each other in compliance with the Act; and

WHEREAS, the Constitution of the State of Illinois, Article VII, *Sec. 10* and the *Intergovernmental Cooperation Act*, (*5 ILCS 220, et. seq.*) provides that municipalities may cooperate together employing the statutory rights and duties of a single municipality as provided by statutes; and

WHEREAS, the Park District desires to enter into a license agreement with Tri-Com to license space on the tower for their two-way radio antenna and space within the transmitter building to locate their two-way radio base station,

NOW THEREFORE, in consideration of the mutual covenants herein stated, Tri-Com (hereinafter referred to as the "Licenser"), and Geneva Park District, (herein referred to as the "Licensee") hereby agree as follows:

1. The recitals of facts set forth above are adopted by reference as if fully set out in this Paragraph 1.

2. Subject to the conditions set out herein, Licenser licenses to Licensee that portion of the transmitter facility building and radio tower located at 1850 South Street, Geneva, Illinois, as depicted on Exhibit "B" attached hereto and made a part hereto, for a term of five (5) years commencing on April 1, 2020 and terminating on March 31, 2025 for the sole purpose of operating the Park District's private two-way radio system.

3. In consideration of such license, Licensee shall provide Licenser with weekly lawn mowing during the mowing season from April to November during each year of the Term at the Tri-Com Communication Center Building located on 1.4 acres at 3823 Karl Madsen Drive, St.

Charles, Illinois, (Exhibit "A") for the period commencing on the 1st day of April 2020, and ending on the last day of March 2025.

4. Licensors will at all reasonable hours, when required by the season, furnish at the Licensors' own expense heat for the apparatus in the transmitter facility building, except when prevented by accident or unavoidable delays, provided, however, that the Licensors shall not be held liable for damages on account of any personal injury or loss occasioned by any leakage or breakage of pipes, by any defect in the electric wiring, latent or patent, in, around, or about said premise.

During the terms of this agreement, and any extension thereof, Licensors shall allow Licensee twenty-four (24) hours ingress and egress to the premises for operation, maintenance and repair purposes of Licensee's equipment. Licensee shall not sublet the premises or any part thereof, nor offer the premises or any part thereof for lease or sublease, and not permit the use thereof for any purpose other than providing the communication services as mentioned above, without the written consent of the Licensors.

5. Licensee shall surrender the premises at the end of the term in as good condition as reasonable use thereof will permit, with all keys thereto, and shall not make any alterations in the premises without the written consent of the Licensors; and all alterations which may be made by either party hereto upon the premises, except movable equipment put in at the expense of the Licensee, shall be the property of the Licensors, and shall remain upon and be surrendered with the premises as part thereof at the termination of this license. The parties agree that Licensee always shall retain title to all personal property stored in the transmitter facility building, that it shall not be considered a fixture, and that Licensors waives all liens, if any, on such property.

6. At the expiration of the Term Licensee shall restore the premises to the Licensors, as is now therein, save for reasonable wear and tear and casualty, and will not allow any waste, misuse, or neglect of utilities, and will pay all damages to the premises as well as all other damages to other occupants of the building, caused by such waste or misuse.

7. At the termination of the license, by lapse of time or otherwise, Licensee agrees to yield up immediately and peaceably possession to Licensors; or in the case the premises shall be abandoned, deserted, or vacated, and remain unoccupied five (5) days consecutively, except during periods of maintenance, repair or replacement of Licensee's property, the Licensee hereby authorizes and requests the Licensors as Licensee's agent to re-enter the premises and remove all articles found therein, place them in some regular storage warehouse or other suitable storage place, at the cost of the Licensee, and proceed to re-license the premises at the Licensors' option and discretion and apply all money received after paying the expenses of such removal toward the license fee accruing under this license. This request shall not in any way be construed as requiring any compliance therewith on the part of the Licensors. If the Licensee shall fail to satisfactorily fulfill its obligations under Paragraph 3 above, and the same shall remain unsatisfied for ten (10) days after notice to Licensee by Licensors, the Licensors by reason thereof shall be authorized to declare the term ended, and the Licensee hereby expressly waives all rights to any notice or demand under any statute of the state relative to forcible entry or detainer or landlord and tenant, and agrees that the Licensors, his agents, or assigns may begin suit for possession or rent without notice or demand.

8.

The Licensors shall not be liable for any loss of property or defects in the building or building

security system, or any accidental damages to the person or property of the Licensee in or about the building and tower or the premises, from water, rain, or snow, which may leak into, issue or flow from any part of the building or the premises, or from pipes or plumbing works of the same. The Licensee hereby covenants and agrees to make no claim for any loss or damage of or to any property placed in the premises caused by such defects.

9. Licensee further agrees to indemnify and save harmless Licensor, and each of the parties to the Tri-Com intergovernmental agreement as aforesaid, from all losses, claims, and damages arising out of the installation and subsequent performance of the equipment to be installed and operated by Licensee during the term of the license agreement, only to the extent such claims arise by reason of the negligent acts or omissions of Licensee, its employees, agents, contractors or any other person for which Licensee may be held liable. Licensee agrees to provide and or ascertain that any private contractor hired by them to do work on any Tri-Com property, is fully insured for workers compensation injury insurance and shall name each municipality comprising Tri-Com as an additional insured.

10. It is further agreed that in the event Licensee fails to perform to the terms of this agreement, within ten (10) business days' notice by the Licensor of said deficiency, Licensor may terminate this license agreement upon thirty (30) days written notice given the Licensee.

11. All covenants, promises, representations, and agreements herein contained shall be binding upon, apply an inure to representatives, successors, and assigns.

12. The following rules and regulations constitute a part of this license and Licensee agrees to observe and comply with, and also with such further reasonable rules and regulations as may later be required by Licensor for the necessary, proper, and orderly care of the premises:

(i) No sign, advertisement, or notice shall be inscribed, painted, or affixed on any part of the outside or inside of the licensed premises, except as may be authorized in writing by the Licensor or required by applicable law.

(ii) Licensee shall not use or store any flammable liquids in the premises without the written consent of the Licensor, first had and endorsed on this license.

(iii) No additional lock shall be placed upon any door of said facility without the written consent of the Licensor, first had and endorsed upon this license.

(iv) Licensor shall provide and pay for all utilities consumed on the licensed premises, however, if Licensee desires telephonic or data connection, Licensee shall pay for the installation of telephone lines and all ongoing charges.

13. The Licensee shall in no way interfere with communication equipment or radio signals of the Licensor, or interfere with Licensor's maintenance of the premises. Licensee will comply with all rules and regulations of the Federal Communications Commission and all applicable electrical codes. Licensee will be operating solely transmitting on radio frequency 453.1625 MHz at 40 watts and receiving on radio frequency 458.1625 MHz. Licensee agrees not to modify the power or add or change the radio frequencies used without the written consent of the Licensor.

(i) The Licensee agrees to cooperate with and take all reasonable steps to relieve and correct any interference caused either in whole in part by the Licensee to the broadcasting

activities of the Licensors and any other existing broadcasters previously on the premises before the commencement of this License. As used herein and throughout this license, "interference" shall mean: (1) an existing condition which constitutes interference within the meaning of the provisions of the recommended practices of the Electrical Industries Association (EIA) and the rules and regulations of the (FCC) Federal Communication Commission in effect, or (2) a material impairment of the quality of reception or transmission of either sound, data, or picture signals of a broadcasting activity in any material portion of the protected service area as such area is or may be defined by the FCC at any hour during the period of operation of such activity, as compared with that which would be obtained if no other broadcaster were broadcasting from or had any equipment on the premises.

(ii) If interference results from the Licensee's equipment to any other equipment on the premises which has priority over Licensee's equipment, the Licensor shall have the right to remove the interference without penalty to the Licensor. Such action taken by the Licensor shall not be sufficient to void this license agreement. In the event such conditions of interference occur, Licensee shall cease broadcasting activities from the property and shall not resume broadcasting until Licensee removes such interference or it has been determined that such interference is not caused by the Licensee. During the period of cessation, Licensee shall have the right to conduct such intermittent broadcasting as is reasonably necessary to determine and correct the cause of such interference.

(iii) Any interference caused by changes in facilities or in the manner or operation thereof by the Licensee, or by the operation of additional facilities by the Licensee on the property of the Licensor shall be at the sole cost and expense of the Licensee.

(iv) If interference to the Licensee's equipment on the Licensor's premises is caused by other users of the premises, the Licensor shall cause such interference to be promptly eliminated at no cost to the Licensee.

14. This license may be cancelled by either party with ninety (90) days' written notice delivered via certified mail delivery to the other party at the address of record. Notices to the parties are as follows:

Tri-Com Central Dispatch: 3823 Karl Madsen Drive, St. Charles, IL 60174, Attn: _____

Geneva Park District: 710 Western Avenue, Geneva, IL 60134, Attn: _____

15. Licensor acknowledges that it, and not the Licensee, is responsible for the maintenance of the tower and its compliance with all markings and illumination required by the Federal Aviation Administration (FAA) and or the Federal Communications Commission (FCC). Licensor agrees to hold harmless the Licensee from any fines or liabilities caused by the Licensor's failure to comply with such requirements. Should the Licensor fail to bring the tower into compliance with FAA and FCC requirements, the Licensee may terminate this license immediately upon notice to the Licensor.

16. It is expressly understood and agreed that this license is a nonexclusive license to the premises herein described.

17. This license agreement shall be construed under the laws of the State of Illinois.

IN WITNESS WHEREOF, the hands and seals of the parties hereto, have been made this
_____ day of _____, 2020.

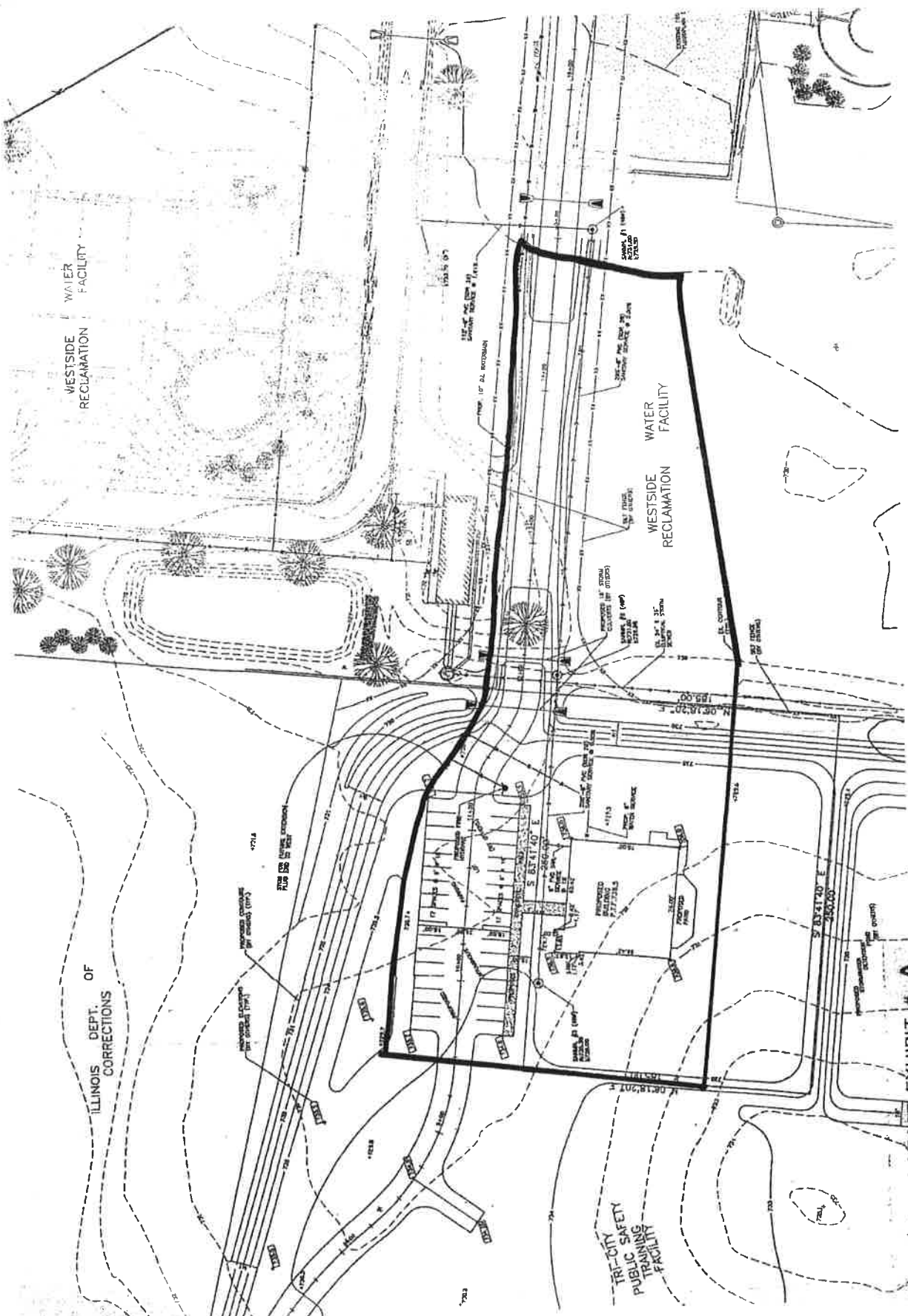
Tri-Com Central Dispatch

Michael K. Antenore
Chairman, Tri-Com Board of Directors

Geneva Park District

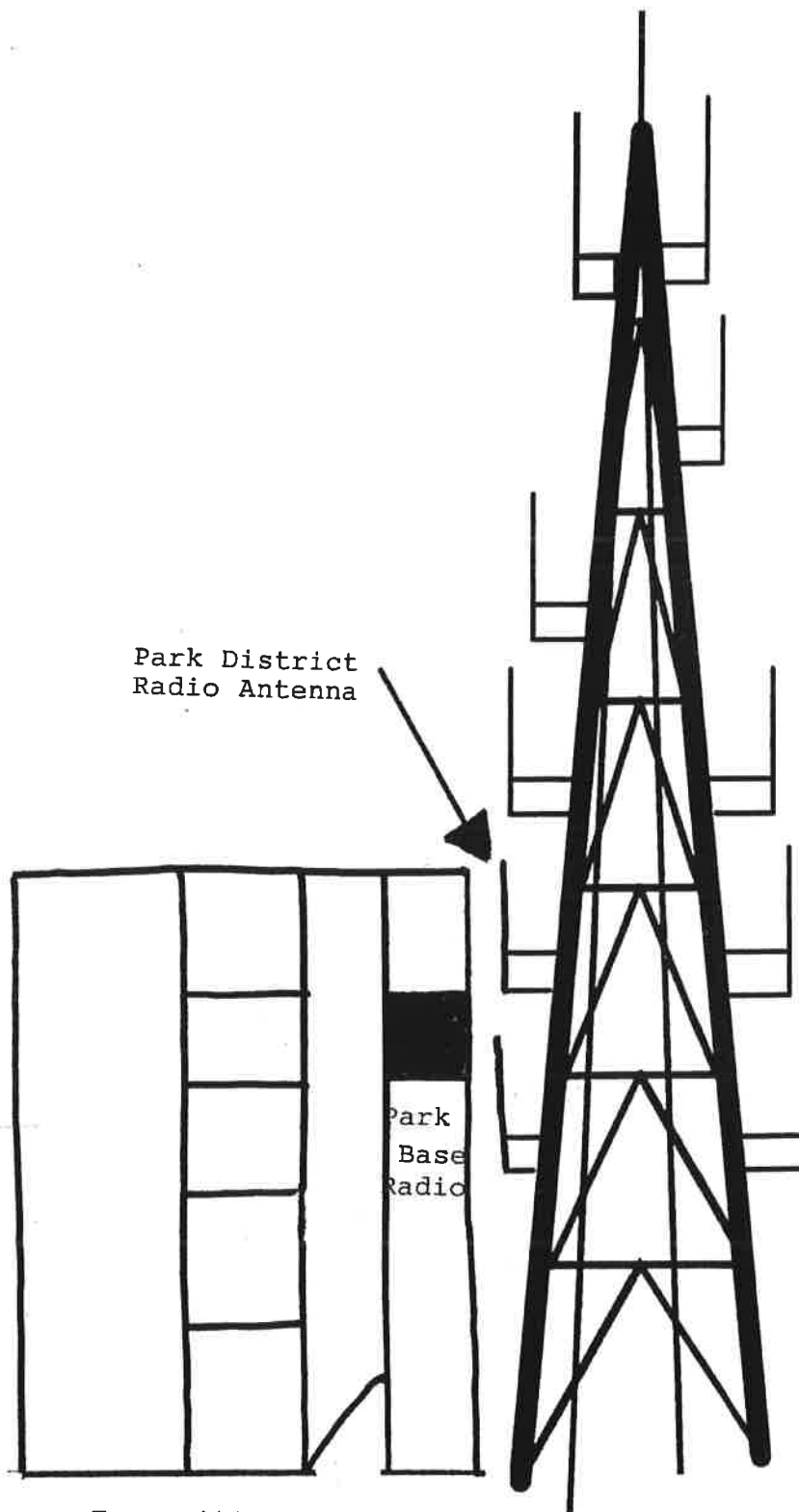
Executive Director

Exhibits A and B attached



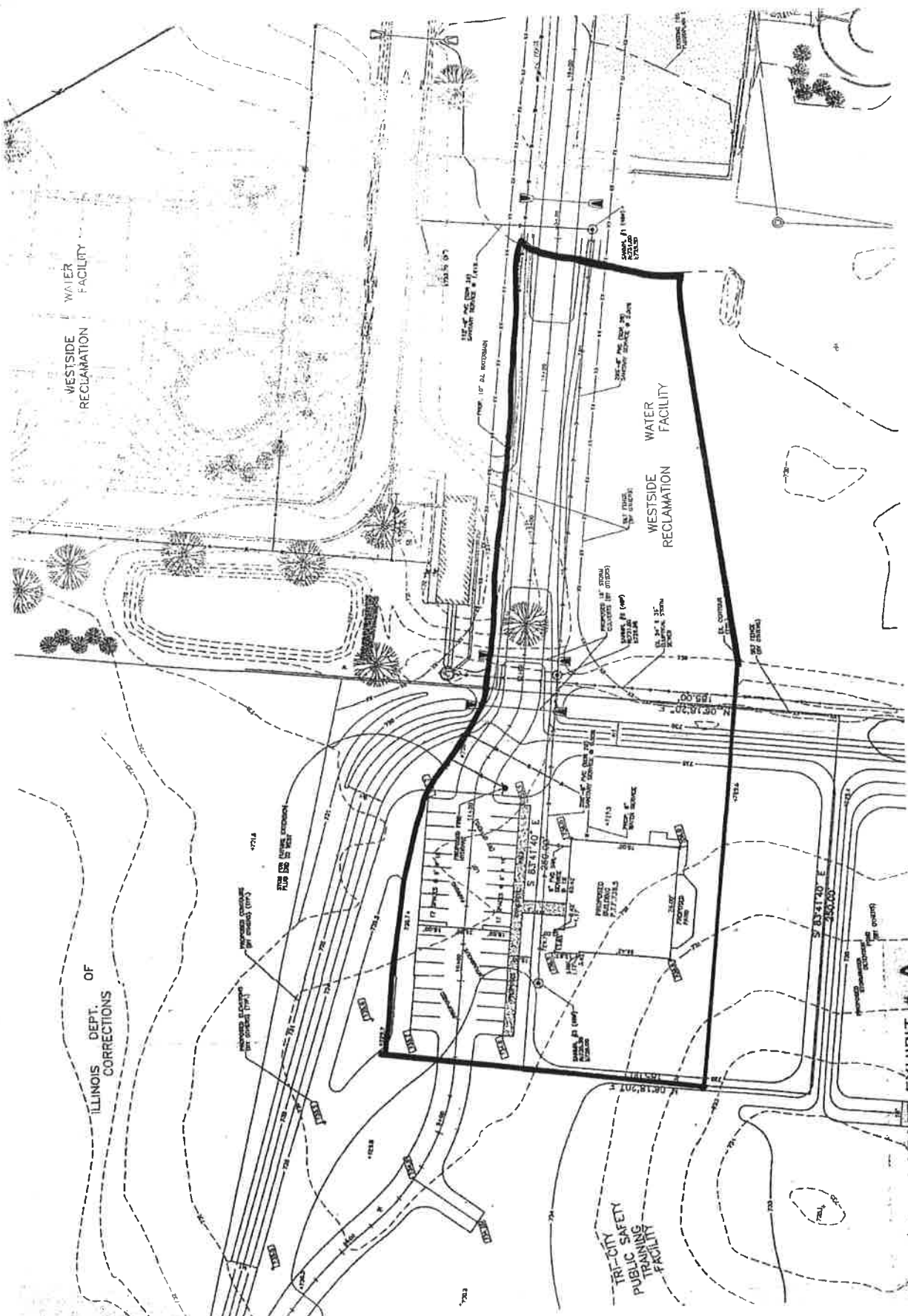
TRI-COM LEASE EXHIBIT # A

TRI-COM TOWER GENEVA, ILLINOIS



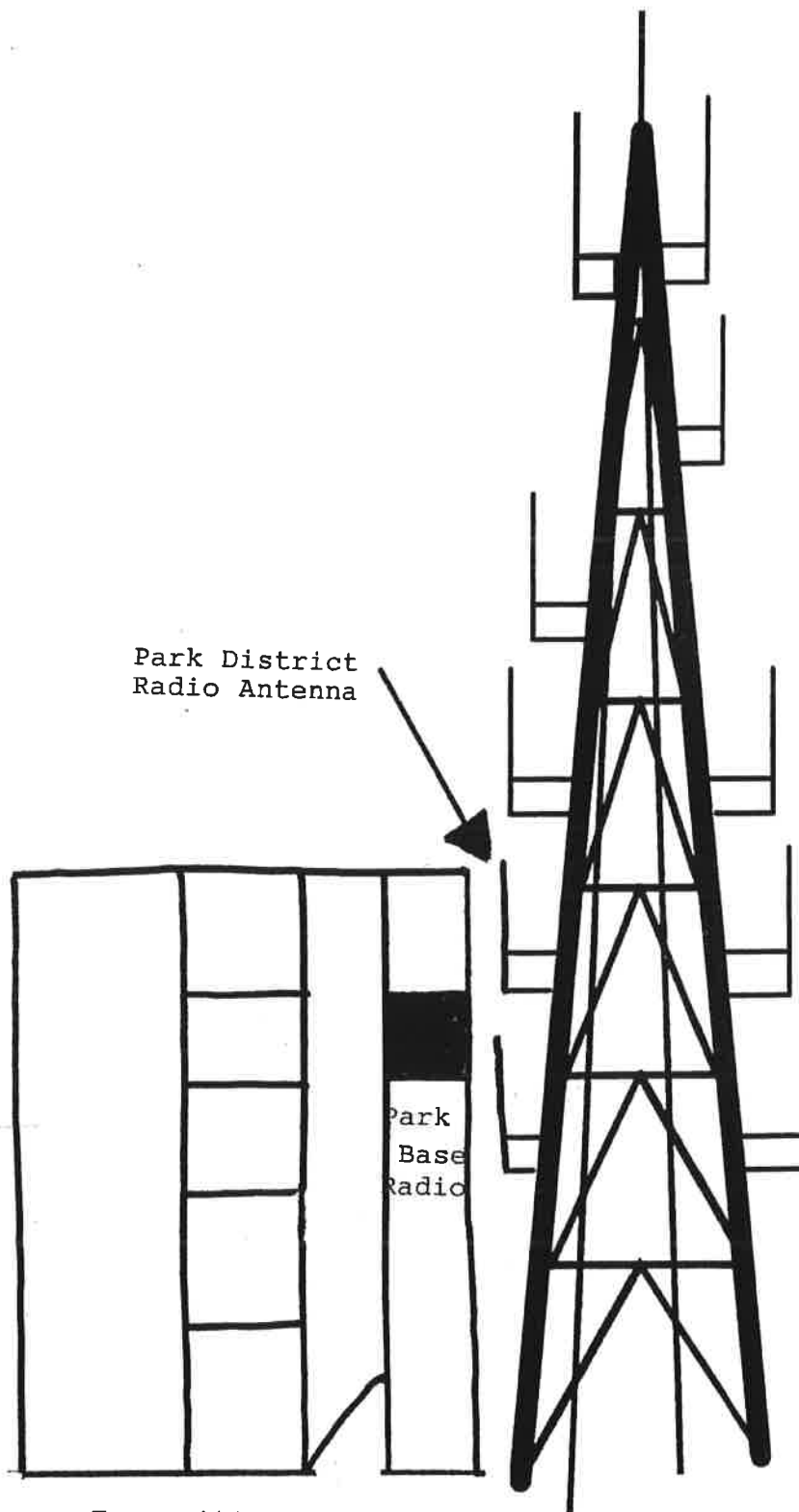
TOWER HEIGHT = 280 FEET
AMSL = 1030 FEET
LAT = 41 - 52 - 53
LON = 88 - 19 - 48

EXHIBIT **B**



TRI-COM LEASE EXHIBIT # A

TRI-COM TOWER GENEVA, ILLINOIS



TOWER HEIGHT = 280 FEET
AMSL = 1030 FEET
LAT = 41 - 52 - 53
LON = 88 - 19 - 48

EXHIBIT **B**