



PUBLIC HEARING
May 16, 2022
7:00 PM

AGENDA

Call to Order

Roll Call

Hearing of Guests

Review of Budget and Appropriation Ordinance #2022-02

ADJOURN



REGULAR SCHEDULED MEETING

May 16, 2022

7:05 PM

AGENDA

Call to Order

Roll Call

Hearing of Guests

Reading of Minutes: Regular Scheduled Meeting – April 18, 2022
Recreation Committee Meeting – May 5, 2022

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

CORRESPONDENCE

Annual Meeting – Temporary Adjournment to Annual Meeting

OLD BUSINESS

Budget and Appropriation Ordinance #2022-02
Peterson Property Demolition Update

COMMUNICATIONS

STAFF REPORTS

Superintendent of Parks and Properties
Superintendent of Recreation

NEW BUSINESS

FVSRA Board Appointments
Mill Creek Park Master Plan Proposal
Garden Club Park Renovation Proposal
Recreation Committee Report

EXECUTIVE SESSION

Review Executive Session Minutes – Section 2.06 (5ILCS 120/2(c) (21))
Land Acquisition – (5ILCS 120/2 (c) (5)) (Not anticipated)
Personnel- (5ILCS 120/2 (c) (1))
Litigation – (5ILCS 120/2 (c) (11))

ADJOURN

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
April 18, 2022
7:00 p.m.**

CALL TO ORDER

Vice President Moffat called the meeting to order at 7:02 p.m.

ROLL CALL

President Frankenthal called for the roll. Commissioner Cullen, Commissioner Lenski (remote), Vice President Moffat and President Frankenthal all answered present. Commissioner Cladis arrived 7:04 p.m.

Staff members present were Executive Director Sheavoun Lambillotte, Accounts Payable & Payroll Manager Linda Fox, Supt. of Recreation Nicole Vickers, Supt. of Parks & Properties Carl Gorra and Supt. of Finance & Personnel Christy Powell.

Press: None

Guests: Laura Sprague, Marketing Manager

HEARING OF GUESTS

Supt. Vickers introduced new Marketing Manager, Laura Sprague. Ms. Sprague has a degree in English from Western Illinois University. Ms. Sprague comes from the Geneva 304 School District where she was their Communications Coordinator.

READING OF MINUTES

Vice President Moffat made a motion to approve the minutes from the Regular Scheduled Meeting of March 21, 2022 with the changes noted. Commissioner Cladis seconded. All ayes. Motion carried. Vice President Moffat made a motion to approve the minutes from the Finance / Budget Committee Meeting Minutes of April 11, 2022. Commissioner Cladis seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Vice President Moffat made a motion to approve the claims and accounts as presented. Commissioner Cullen seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Supt. of Finance & Personnel Powell reviewed the March financial reports. Supt. Powell reported that in the investment report, our blended rate went up to 20 bps as a result of the liquid money in IMET and IPDLAF going up because of the Fed increasing 25 bps. We also added another new CD to our investment portfolio. In revenues and expenditures, we are 92% through the fiscal year and everything looks good and is on track. Supt. Powell reminded the Board that March Registration revenue will be deferred until the next fiscal year. Supt. Powell reminded the Board that Economic Interest Statements are due. Discussion ensued on the aspects of filing the reports. Vice President Moffat made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Cladis seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Vice President Moffat made a motion to approve the agenda as presented. Commissioner Cullen seconded. All ayes. Motion carried.

CORRESPONDENCE

OLD BUSINESS

Winding Creek Park Donation Agreement

Director Lambillotte received answers to questions the Board had inquired about. Director Lambillotte gave details about the hazardous materials; Phase 1 environmental was completed on the property on March 10, 2022 by the current developer. Past developers have also completed the environmental testing as well. Our attorney stated that based on results of the report, he does not find there to be a material risk of environmental liability related to the territory to be conveyed to the Park District. The second question is related to the path specifications; Director Lambillotte confirmed the paths are ten feet which is along the lines of our specifications. The third question is in regards to OSLAD grant points. Director Lambillotte stated that while we will not receive grant points for the path, we will get minor consideration for the connection.

Vice President Moffat questioned the path size as the drawing in the exhibit clearly seems to be wider. Director Lambillotte advised this is the sidewalk and she is unsure how they will transition the sidewalk. Vice President Moffat also asked about the grading. Director Lambillotte advised that she walked the property with landscape architect Michelle Kelly and both were happy with the grading. Vice President Moffat wants to make sure everything works together with the plans. Director Lambillotte stated that for now, this will be open space but could be converted to something else in the future.

Vice President Moffat made a motion to approve the Winding Creek Park Donation Agreement from Pulte Builders and the land cash donation as presented. Commissioner Cladis seconded. All ayes. Motion carried.

Pickleball Court Renovation Update

Director Lambillotte reported on the opportunity to put off construction until we could apply for OSLAD grant funding to offset the costs. There are eight pickleball courts to be built with OSLAD funding. The old tennis courts at Mill Creek need crack repair and resurfacing. To redo the whole thing, the cost is \$75,000 to \$100,000. Director Lambillotte spoke to the contractor and they are able to do the crack filling and repainting for \$22,170 in June/July. This is a temporary fix until we move forward with the permanent pickleball courts.

Vice President Moffat made a motion to approve the expenditure of \$22,170 to MCH Sports Services to convert tennis courts at Mill Creek to pickleball courts with added accessories. Commissioner Cladis seconded. All ayes. Motion carried.

COMMUNICATIONS

Director Lambillotte expressed her appreciation to the Park District staff who made our Easter festivities a success for the community. Earth Day is this Saturday, April 23. There will be a tree planting at SPRC at 10:00 am followed by events afterwards. Director Lambillotte reported at the last Foundation meeting, the proposed budget was put together. Revenues have increased due to the Giving Tree and Wine, Cheese and Trees event. FVSRA is also working on their budget – a less than 2% increase is anticipated. While looking at Old Mill Park, we found that the shoreline is eroding. We are performing repair work to reinforce the trail. There is an overlooked deck at the park that is in disrepair and we need to look into replacing. The canoe portage at the top of the dam is in good shape but the canoe portage beyond the dam close to the State Street bridge is in bad shape. We will bring the Board the cost estimate to replace the deck and to give the park a facelift. We will present the project to the Board after we get permission from the IDNR. Director Lambillotte met with the Geneva Baseball Association (GBA) and they are very enthusiastic about us considering installing turf on infields at Peck. Discussion ensued regarding cost, revenue, turf, ball field usage and the possibility of tournaments. More discussion and information are needed.

FUTURE MEETINGS

GPD Foundation Meeting (Annual and Regular)	May 5, 2022	7:00 PM
Regular Scheduled Board Meeting	May 16, 2022	7:00 PM

STAFF REPORTS

SUPERINTENDENT OF PARKS & PROPERTIES

Supt. Gorra reviewed his report. There is one full time position open – equipment mechanic. Interviews have begun. All long-term seasonal mowing positions have been filled. Looking for a long-term seasonal custodial employee. We have also filled our 2nd shift position. 13 summer seasonals have been hired; would still like another three. Operations: The last of the turf covers have been pulled off and look great. The plots were bare before the turf covers were placed. American Legion has reached out to us to use Wheeler Park for their annual Memorial Day service with a parade that starts at 3rd and Crescent and will end at Wheeler by the cannons. The volunteer group 3F will be at Wheeler Park this Saturday cleaning up the area. Staff continues to detail the park as well. Mowing started last week; the crew is very enthusiastic. Supt. Gorra reported he is working on a plan to work with Performance Construction at Island Park for the drainage issues. As the Larry Gabriel Bridge has weight limits, we will utilize the South Bridge to move equipment and materials. Supt. Gorra also reported the City has allowed us to put gravel under the pipe for support but does not need to be filled to the top. The project is close to completion. Hathaway Park Playground renovation has begun. Kids Around the World removed the playground features that they wanted and, weather dependent, we will start installing the new equipment this week. Athletics: Clean-up work at the ballfields has begun. Some areas had a coarse gravel that was traveling into the field. This has been replaced with finer gravel that is more durable and looks better. The ballfield crew and the GBA had a volunteer work day on April 9. As the ballfields were too wet, they weeded the warning track and laid mulch. Facilities and Equipment: Mendel Plumbing was to start today but it was too cold for the epoxy flooring. Hopefully they can start work this Thursday. Water has been turned on at the fountains. Island Park and Wheeler restrooms are open for the season. The marquis sign at Playhouse 38 has many burned out lights. The property manager for the theater will take care of it. M&L Custom Woodworks provided a drawing for the Butterfly House front entrance. The roof needs to be patched; will see a modified version of a new roof with a higher pitch. Horticulture: Garden plots are scheduled to open this Saturday. 50 trees are coming this week for the Earth Day planting. Prairie burns are completed; almost 80 acres were burned.

SUPERINTENDENT OF RECREATION

Supt. Vickers reviewed her report. Spring programs have begun. Easter Events went very well. The teen event had 40 participants and was held at Wheeler Park. The following day was the Bunny Breakfast at SPRC and there were over 400 participants. The Egg Hunt was on Sunday. Even though it was chilly, there were over 1000 participants. Bunny Basket deliveries went to 60 different homes throughout Geneva. A pickleball league has formed for the spring season. Players play at SPRC on Mondays and Wednesdays; nearly 40 people are playing. Peck Farm Park has a new manager, Adam Dagley. Rec staffing is in very good shape. May 20 is the Butterfly Release Party. Mini Golf will open April 30, Sunset Pool on May 28 and Mill Creek Pool and Moore Park Spray Park on June 4. Staff trainings are underway. A Recreation Committee meeting will be held in May. Supt. Vickers will be sending out an invitation email. Fitness facility numbers look very good. There are increases at both facilities but more pronounced at Sunset. Foot traffic at both facilities has increased significantly. Although the facilities have not recovered entirely from Covid, the total membership sales are heading in the right direction. Director Lambillotte advised our goal in the next fiscal year is to bring the numbers back to where they were pre-Covid.

NEW BUSINESS

Proposed Budget FY 2022 - 2023

Supt. Powell reported the Finance Committee (Commissioner Cladis and Commissioner Cullen) met April 11 to review the budget and is recommending approval by the Board. Supt. Powell reported that throughout the budget we will be addressing the recovery impact of Covid, historical information in terms of the District's EAV, tax rates and a comparison of FY 2023 budget that is being presented. Supt. Powell summarized each section of the budget highlighting various changes made to the budget from last year. Vice President Moffat commented on the cost of health insurance the District pays for employees as well as the amount the District contributes to IMRF on behalf of the employee for their pension. He asked if the cost that the District pays for insurance premiums and IMRF contributions for each employee could be noted on their pay stub. Director Lambillotte will look into and report back to the Board. With no further questions, Vice President Moffat made a motion to approve the Proposed Budget FY 2022 – 2023 as presented. Commissioner Cladis seconded. A roll call vote was taken. Cladis-aye, Cullen-aye, Frankenthal-aye, Lenski-aye and Moffat-aye. Five ayes. Motion carried.

Budget and Appropriation Ordinance #2022-02 (Draft)

Supt. Powell highlighted the draft ordinance and reviewed the information with the Board. The ordinance will be presented at a Public Hearing on May 16, 2022 at 7:00 pm and will be presented for approval at the May 16, 2022 Board Meeting. The budget ordinance will be available for public review for more than 30 days.

Playhouse 38 Lease Agreement

Supt. Vickers reported that we are near the end of our lease agreement. Playhouse 38 is on the slower side of recovery; however, enrollment is going up slowly. Supt. Vickers asked the Board to consider entering into a one-year lease instead of a three-year lease as has been done in years past. If we are unable to negotiate the cost of rent to a lesser amount, we could eliminate the storage area from the agreement to eliminate that cost in the agreement. Vice President Moffat asked about the cost of the storage area and our cost to move our equipment to and from the area for productions. Director Lambillotte advised our rate of return on the investment; in our first three years of operation, we have made back \$30,000 of our \$50,000 investment. Commissioner Cladis made a motion to negotiate a one-year lease agreement with Playhouse 38. Commissioner Cullen seconded. All ayes. Motion carried.

EXECUTIVE SESSION

Vice President Moffat made a motion to move into Executive Session at 8:48 pm for the purpose of discussing personnel. Commissioner Cullen seconded. All ayes. Motion carried.

At 9:09 pm the Board returned to the Regular meeting from Executive Session.

ADJOURN

Vice President Moffat made a motion to adjourn the meeting at 9:09 pm. Commissioner Cladis seconded. All ayes. Motion carried.

Secretary

Submitted By: Sheavoun Lambillotte / Linda Fox

RECREATION COMMITTEE MEETING MINUTES

DATE: May 5, 2022

TIME: 6:02 p.m.

PLACE: Sunset Community Center

PRESENT: Commissioner Cladis, Commissioner Lenski, Beth Keen, Ryan Coffland, Chris Poole, Jim Huetson, Adam Dagley, Laura Sprague, Elliott Bortner, Kelly Wales, Joey Kalwat, Leah Hurwitz and Leslie Zimmerman

GUESTS: None.

SUBJECT MATTER DISCUSSED:

Superintendent Vickers welcomed Commissioners Cladis and Lenski and explained that the meeting would review the staff's areas of responsibility as well as highlights, accomplished goals and future goals. Ms. Vickers advised the Board that the numbers are direct costs to the programs and indirect costs are not considered in this report. Ms. Vickers then asked the Recreation Staff to present their reports.

Sunset Facility Manager – Jim Huetson

Mr. Huetson's areas of responsibility include overseeing the Sunset Community Center, Stone Creek Mini Golf and some Special Events. **Fall 2021:** Parent's Night Out in the fall ran eight sessions running every other Friday at the SPRC gym. Since the program returned, it has been very successful with an average of 20 participants each session. Hustle S'More in 2021 had many Covid regulations to adhere to so we changed the event to include a 10K but didn't see strong participation which could have been due to the Donut Dash 5K which was held on the same day. After reaching out to the Donut Dash organizers, we have both agreed not to hold our races on the same day next year. Hello Santa had 75 participants vs. 60 last year. Escape the Mansion – 3rd year, the theme was "Mad Scientist" where participants have 30 minutes to escape three different rooms. We accommodated more participants than we did the previous year. We are looking to increase participation by increasing maximum participant numbers. **Winter 2021/2022:** We held five Parent's Night Out sessions with 109 participants total. Super Shuffle had increased participation from 316 in 2021 to 370. The cold temperatures affected day-of registration. We were able to hold the after party in the gym and everyone had a great time.

Aquatics Supervisor – Chris Poole

Mr. Poole's areas of responsibility include aquatics, cultural arts and some Special Events. **Fall 2021:** Cultural Arts had two productions: "Annie" and "The Enchanted Workshop Christmas". We nearly doubled participation numbers. **Winter 2021/2022:** Just Dad 'n Me Dance was very well attended. Ms. Vickers added that the Just Dad n Me Dance had about 500 participants. We anticipate that number increasing exponentially next year as the mask mandate has been lifted. Mom 'n Son Dance had 318 participants. Families were very happy with the event. Twelfth Night was held over the winter and also successful.

Aquatics and Recreation Supervisor – Joey Kalwat

Mr. Kalwat's areas of responsibility include overseeing both Sunset and Mill Creek pools, Playhouse 38, Cultural Arts and Special Events. **Fall 2021:** Halloween Hayday participation numbers were up. Doubled our participation for Pizza Palooza which is a red ribbon week event. Polar Express was back on the trains! Participation numbers were close to pre-Covid levels. **Fitness Programming:** Participation numbers are up from the previous year. **Pickleball:** Pickleball has exploded over the past year! Over 1,700 unique (one-time) visits which is up from the previous year. We are expanding the program due to increased participation and need.

Recreation Supervisor – Kelly Wales

Ms. Wales areas of responsibility include Kids' Zone, Summer Camp and Day-off programming. Ms. Wales introduced Leah Hurwitz as the new Recreation Coordinator. **Fall 2021:** Teen programming continues to struggle.

Started new family programming. We offered Family Fitness Showdown, Fall Family Photo Hunt and an Epic Family Game Night. Of those three, the Fall Family Photo Hunt ran; 13 families signed up and had a great time. Day Off Fun Zones transitioned from Day Off Trips to Day Off Fun with no trips due to Covid. We cancelled some due to low enrollment. Thanksgiving Day camp had better participation. In order to attract more staffing, we reviewed pay rates and cost saving plans were implemented. **Winter 2021 / 2022:** Unfortunately, Family/Teen winter programs were cancelled due to low enrollment. Spring Break Camp came back better than ever. Program fees were increased to compensate for higher staff costs. End of Year Trip participation is increasing steadily. Mr. Cladis inquired about cancelled programming and trips. Ms. Wales responded that the programming and trips were cancelled due to low enrollment.

Recreation Coordinator – Leah Hurwitz

Ms. Hurwitz reviewed her areas of responsibility and her involvement with Ms. Wales in regards to programming.

Athletic Supervisor – Ryan Coffland

Mr. Coffland's areas of responsibility are overseeing all in-house and contractual athletics, all youth and adult leagues, martial arts, tennis and gymnastics. Overall, the year has been great. All programs had significantly increased participation numbers. Mr. Lenski asked what the cost breakdowns are – expenses vs. revenue. Ms. Vickers responded how the equation is figured.

Recreation Supervisor – Beth Keen

Ms. Keen's areas of responsibility are Friendship Station Preschool, Dance, Cheer, Toddler, Youth, Adult and Senior Trips plus Batavia Co-ops. **Fall 2021:** Dance: All participation numbers are up. We were able to host the Jingle Ball Show; we purchased masks that matched the costumes for the performers as well as individual photo opportunities. Cheer: There are about 80 participants. The Geneva Angels were able to be in the dance recital in December as well as work on competition routines for the IPDDC Conference with other park districts. Toddler: There was a huge jump in the toddler program – up about 95 participants. Music classes and our 2-year-old classes are the most popular. Youth: We are up 168 participants compared to last year. Great things are happening with our youth class offerings. Adult: We increased our numbers from last year; we are working hard at offering a variety of classes. Seniors: Our trips are on the rise! We had 31 seniors enjoy the Pigeon Forge / Smokey Mountains trip in October. The Fall Foliage Lake Geneva and Fitzgerald Fish Boil were also popular. **Winter 2021 / 2022:** Dance: Participation increased by 57 dancers. There will be a Spring Recital this year and Sunset Dance Company has started competitions this spring. Cheer: 66 cheerleaders signed up for classes. Angels Cheer and Pom team will be in the Spring Recital and have competitions. Toddler: We are up 56 participants; the 2-year-old and music classes are the most popular. Youth: We are up 76 students from last winter. Music, Chasewood learning STEM classes, horseback riding and magic classes are the most popular. Adult: We have eight more participants more than we had in the winter. Seniors: We had ten more participants that last year for the trips. Cinderella, Evita, Groundhog Day and a St. Patrick's Day lunch and shopping trips were well attended.

Assistant Superintendent of Recreation – Elliott Bortner

Mr. Bortner introduced himself and reviewed which staff members he directly supervises.

Marketing and Sponsorship Manager – Laura Sprague

Ms. Vickers introduced Ms. Sprague and briefly explained her areas of responsibilities and accomplishments to date. Ms. Sprague expressed her excitement for the future and projects she is looking forward to.

Peck Farm Park Manager – Adam Dagley

Mr. Dagley reviewed programs held at Peck Farm Park with participation in both seasons increasing compared to the year prior. Most notably, he mentioned the success of the BagPipes and Bonfire and the continued success of the Nature Playworks program.

Superintendent of Recreation – Nicole Vickers

Ms. Vickers reviewed goals from the 2021-2022 highlighting completed projects from the last year. She then reviewed upcoming goals for the 2022-2023 year.

Commissioner Lenski thanked the staff for their hard-work over the past year. Ms. Vickers closed the meeting by thanking Commissioner Lenski and Commissioner Cladis for their time and attention.

Submitted By: Nicole Vickers / Leslie Zimmerman

DATE: 05/13/22
TIME: 10:16:46
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 1

CONSTRUCTION PAID

FROM CHECK # 115557 TO CHECK # 115566

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
115557	ALARM DETECTION SYSTEMS, INC.	SPRC ALARM PANEL UPGRADE	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	610.50
			CHECK TOTAL	610.50
115558	LAW OFFICES OF ANCEL GLINK,P.C	MISC LEGAL MATTERS-MARCH	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,718.75
			CHECK TOTAL	1,718.75
115559	CONSERV FS, INC.	GRASS SEED-ATHLETIC FIELD	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	488.97
			CHECK TOTAL	488.97
115560	ENGINEERING RESOURCE ASSOC.INC	ISLAND PK DRAINAGE PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	555.00
			CHECK TOTAL	555.00
115561	EXCAL TECH	PRINTER-SUPT PK OFFICE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	419.55
			CHECK TOTAL	419.55
115562	GENEVA SCHOOL DISTRICT #304	SCHOOL DISTRICT ANNUAL MAINT	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	16,050.00
			CHECK TOTAL	16,050.00
115563	GENEVA SCHOOL DISTRICT #304	PTAB APPEALS JAN-MARCH,2022	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	212.44
			CHECK TOTAL	212.44
115564	H2I GROUP	REPLACE GYM CONTROL BOARD	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	649.00
			CHECK TOTAL	649.00
			CHECK TOTAL	0.00
			CHECK TOTAL	0.00
			WARRANT TOTAL	20,704.21

DATE: 05/13/22
TIME: 15:32:30
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 1

CONSTRUCTION UNPAID

FROM CHECK # 115565 TO CHECK # 115576

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
			CHECK TOTAL	0.00
			CHECK TOTAL	0.00
115567	ALARM DETECTION SYSTEMS, INC.	FIRE PANEL BATTERIES REPLACED	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	1,056.86
			CHECK TOTAL	1,056.86
115568	AQUA PURE ENTERPRISES, INC.	MC POOL FLOOD LIGHT BULBS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	120.43
			CHECK TOTAL	120.43
115569	MENARDS	SUNSET POOL ELECTRICAL RPRS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	254.63
			CHECK TOTAL	254.63
115570	M&L CUSTOM WOODWORKS LLC	BUTTERFLY HOUSE DRAWINGS FINAL	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,000.00
			CHECK TOTAL	1,000.00
115571	PETERS ELECTRIC & TECHNOLOGY	PECK FLDS-LED PKING LOT LIGHTS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	5,472.00
			CHECK TOTAL	5,472.00
115572	TRIANGLE MECHANICAL SVC., INC.	EXHAUST FAN LIFT-CHANGE BELT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	2,471.00
			CHECK TOTAL	2,471.00
115573	UPLAND DESIGN LTD	OLD MILL OBSERVATION DECK PROJ	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,251.16
			CHECK TOTAL	2,251.16
115574	EXCAL TECH	EXCAL BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	650.00
		EXCAL-WIRELESS ACCESS POINT	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	8,162.92
			CHECK TOTAL	8,812.92
115575	CHASE CARD SERVICES	LIGHT BULBS-SHOWER RM	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	55.16
		MC POOL DOOR HANDLES	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	1,581.92
		PERENNIALS	CONSTRUCTION / CAPITAL IMPROV. / LANDSCAPING &	555.70
		TURF GRASS SEEDS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	831.00
			CHECK TOTAL	3,023.78
115576	PERFORMANCE CONSTRUCTION &	ISLAND PK DRAINAGE PROJ PAY #1	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	97,967.70
			CHECK TOTAL	97,967.70
			WARRANT TOTAL	122,430.48

DATE: 05/13/22
TIME: 10:30:43
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 1

GENERAL PAID

FROM CHECK # 76856 TO CHECK # 76943

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76856	ILLINOIS DEPT. OF AGRICULTURE	PEST CONTROL LICENSE(1YR)	CORPORATE / PARKS ADMINISTRATION	40.00
			CHECK TOTAL	40.00
76857	U.S. POSTAL SERVICE	SUMMER BROCHURE POSTAGE-2022	RECREATION / PUBLIC INFORMATION	3,556.27
			CHECK TOTAL	3,556.27
76858	ABLE PEST CONTROL, INC.	PEST CONTROL-APRIL	RECREATION / SPRC	105.00
			CHECK TOTAL	105.00
76859	ACCURATE INDUSTRIES, INC.	MEN'S SAUNA REPAIRS	RECREATION / SUNSET RACQUETBALL & FITNESS	874.00
			CHECK TOTAL	874.00
76860	ALL STAR SPORTS INSTRUCTION	ALL STAR SPORTS INSTR FEE	RECREATION / TINY SPORTS- ASSI	23,809.51
			CHECK TOTAL	23,809.51
76861	AHW LLC -ELBURN	MOTOMIX	CORPORATE / PARKS ADMINISTRATION	157.99
		CHAINSAW OIL	CORPORATE / PARKS ADMINISTRATION	62.99
		MOWER BLADES,GUIDE BAR	CORPORATE / PARKS ADMINISTRATION	329.27
			CHECK TOTAL	550.25
76862	BATAVIA PARK DISTRICT	BATAVIA COOP PROGRAMS	RECREATION / BATAVIA PARK DIST CLASSES	730.80
		BATAVIA COOP TRIPS	RECREATION / ACTIVE OLDER ADULTS - TRIPS	256.50
			CHECK TOTAL	987.30
76863	BALL HORTICULTURAL COMPANY	FREIGHT CHARGE FOR PLANTS	CORPORATE / PARKS ADMINISTRATION	44.05
		ANNUAL PLANTS	CORPORATE / PARKS ADMINISTRATION	198.67
		ANNUAL PLANTS	CORPORATE / PARKS ADMINISTRATION	136.91
			CHECK TOTAL	379.63
76864	BANNER UP SIGNS	SUNSET MARQUEE NUMBERS REPLACE	CORPORATE / PARKS ADMINISTRATION	98.00
		SUMMER JOB SIGNAGE	RECREATION / REC ADMINISTRATION	495.00
			CHECK TOTAL	593.00
76865	JULIO BARRON	REIMB CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	50.00
			CHECK TOTAL	50.00
76866	BLACKBURN MFG. CO.	PESTICIDE FLAGS	CORPORATE / PARKS ADMINISTRATION	148.72
			CHECK TOTAL	148.72

DATE: 05/13/22
TIME: 10:30:45
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 2

FROM CHECK # 76856 TO CHECK # 76943

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76867	ELLIOTT BORTNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	65.00
76868	ISABELLA BROWN	EASTER BUNNY-BASKET DELIVERY	RECREATION / BUNNY BASKET DELIVERIES	100.00
			CHECK TOTAL	100.00
76869	BRIANA CARLSON	EASTER BUNNY-BASKET DELIVERY	RECREATION / BUNNY BASKET DELIVERIES	100.00
			CHECK TOTAL	100.00
76870	ANDRES CARABALLO	FY21/22 BOOT REIMBURSEMENT	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
76871	CHASEWOOD LEARNING	LEGO ROBOTIC INSTR FEE	RECREATION / YOUTH	1,682.00
			CHECK TOTAL	1,682.00
76872	KATIE CHITWOOD	EASTER BUNNY-BASKET DELIVERY	RECREATION / BUNNY BASKET DELIVERIES	100.00
			CHECK TOTAL	100.00
76873	CITY OF GENEVA	CITY WATER/SEWER-SCC	RECREATION / REC ADMINISTRATION	87.99
		CITY WATER/SEWER-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	205.31
		CITY WATER/SEWER-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	46.27
		CITY WATER/SEWER-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	66.13
		CITY WATER/SEWER-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	27.35
		CITY WATER/SEWER-WHLR NORTH	CORPORATE / PARKS ADMINISTRATION	29.03
		CITY WATER/SEWER-STH STR FLDS	CORPORATE / PARKS ADMINISTRATION	104.45
		CITY WATER/SEWER-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	60.35
		CITY WATER/SEWER-GARDEN CLUB	CORPORATE / PARKS ADMINISTRATION	40.69
		CITY WATER/SEWER-SUNSET POOL	RECREATION / SUNSET POOL	304.19
		CITY WATER/SEWER-SPRC	RECREATION / SPRC	484.94
		CITY WATER/SEWER-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	74.18
		CITY ELECTRIC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	18.23
		CITY ELECTRIC-HARRISON	CORPORATE / PARKS ADMINISTRATION	74.53
		CITY ELECTRIC-JAYCEE PK	CORPORATE / PARKS ADMINISTRATION	18.30
		CITY ELECTRIC-WHLR PK	CORPORATE / PARKS ADMINISTRATION	50.86
		CITY ELECTRIC-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	627.67
		CITY ELECTRIC-PFP HOUSE	CORPORATE / PECK FARM	219.26
		CITY ELECTRIC-PFP MAINT	CORPORATE / PECK FARM	544.15

DATE: 05/13/22
TIME: 10:30:45
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 3

FROM CHECK # 76856 TO CHECK # 76943

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76873	CITY OF GENEVA	CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	21.18
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	1,246.26
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	662.69
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	248.27
		CITY ELECTRIC-SUNSET POOL	RECREATION / SUNSET POOL	395.20
		CITY ELECTRIC-SPRC	RECREATION / SPRC	4,543.35
		CITY ELECTRIC-PH38	RECREATION / PLAYHOUSE 38	65.68
		CITY ELECTRIC-JAYCEE PK	CORPORATE / PARKS ADMINISTRATION	18.30
		CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	35.73
		CITY WATER/SEWER-MOORE PK	CORPORATE / MOORE SPRAY PARK	68.78
		CITY ELECTRIC-MOORE PK	CORPORATE / MOORE SPRAY PARK	19.34
			CHECK TOTAL	10,408.66
76874	COM ED	COMED-PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	37.00
		COMED-MC POOL	RECREATION / MILL CREEK POOL	132.66
		COMED-MC COMM PK	CORPORATE / PARKS ADMINISTRATION	19.13
			CHECK TOTAL	188.79
76875	CONSERV FS, INC.	UNLEADED FUEL	RECREATION / REC ADMINISTRATION	281.74
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	2,535.64
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	75.60
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	680.48
		EROSION MATTING	CORPORATE / PARKS ADMINISTRATION	698.75
			CHECK TOTAL	4,272.21
76876	RYAN COFFLAND	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	55.00
76877	CRANE MERCHANDISING SYSTEMS	SRFC VENDING MACHINE CC SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	8.95
		SRFC VENDING MACHINE CC SVC	RECREATION / SPRC	17.90
			CHECK TOTAL	26.85
76878	CYLINDER SERVICES INC.	WIPER & SEALS FOR PALLET JACK	CORPORATE / PARKS ADMINISTRATION	15.00
			CHECK TOTAL	15.00
76879	ADAM DAGLEY	REIMB CELL PHONE USAGE	CORPORATE / PECK FARM	50.00
		REIMB MILEAGE	CORPORATE / PARKS ADMINISTRATION	25.00
			CHECK TOTAL	75.00

DATE: 05/13/22
TIME: 10:30:46
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 4

FROM CHECK # 76856 TO CHECK # 76943

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76880	DIRECT ENERGY SERVICES LLC	DIRECT ENERGY-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	332.36
		DIRECT ENERGY-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	466.24
		DIRECT ENERGY-PPF HOUSE	CORPORATE / PECK FARM	110.55
		DIRECT ENERGY-PFP MAINT	CORPORATE / PECK FARM	245.14
		DIRECT ENERGY-SCC	RECREATION / REC ADMINISTRATION	691.84
		DIRECT ENERGY-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	128.22
		DIRECT ENERGY-SPRC	RECREATION / SPRC	1,044.17
		DIRECT ENERGY-SCC POOL	RECREATION / SUNSET POOL	154.92
			CHECK TOTAL	3,173.44
76881	DREYER OCCUPATIONAL HEALTH	PRE EMPLOYMENT PHYSICALS	CORPORATE / PARKS ADMINISTRATION	1,110.00
		PRE EMPLOYMENT PHYSICALS	CORPORATE / PARKS ADMINISTRATION	45.00
			CHECK TOTAL	1,155.00
76882	DREYER OCCUPATIONAL HEALTH	PRE EMPLOYMENT PHYSICALS	CORPORATE / PARKS ADMINISTRATION	370.00
			CHECK TOTAL	370.00
76883	DUNHAM WOODS FARM, INC.	YTH HORSEMANSHIP INSTR	RECREATION / YOUTH	396.00
		ADULT HORSEMANSHIP INSTR	RECREATION / ADULT	396.00
			CHECK TOTAL	792.00
76884	EVP ACADEMIES, LLC	VOLLEYBALL CAMP INSTR FEE	RECREATION / YOUTH VOLLEYBALL-INDOOR	900.90
			CHECK TOTAL	900.90
76885	FOX VALLEY ICE ARENA	ICE SKATING LESSONS	RECREATION / ICE SKATING LESSONS	4,581.80
			CHECK TOTAL	4,581.80
76886	STEPHANIE FRANTZ	MINDFUL MEDITATION INSTR FEE	RECREATION / ADULT	200.00
			CHECK TOTAL	200.00
76887	GENEVA CHAMBER OF COMMERCE	CHAMBER DIRECTORY LISTING	RECREATION / PUBLIC INFORMATION	100.00
			CHECK TOTAL	100.00
76888	GENEVA SCHOOL DISTRICT #304	GMS-NATURAL GAS USAGE	RECREATION / PARK DISTRICT PRESCHOOL	1,659.32
		GMS-ELECTRIC USAGE	RECREATION / PARK DISTRICT PRESCHOOL	6,155.82
		WAS-NATURAL GAS USAGE	RECREATION / WESTERN AVENUE GYM	2,104.45
		WAS-ELECTRIC USAGE	RECREATION / WESTERN AVENUE GYM	6,571.61
		HARRISON-NATURAL GAS USAGE	RECREATION / HARRISON STREET GYM	2,378.53

DATE: 05/13/22
TIME: 10:30:46
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 5

FROM CHECK # 76856 TO CHECK # 76943

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76888	GENEVA SCHOOL DISTRICT #304	HARRISON-ELECTRIC USAGE	RECREATION / HARRISON STREET GYM	8,740.27
		PRESCHOOL CUSTODIAN FEES	RECREATION / PARK DISTRICT PRESCHOOL	24,308.12
			CHECK TOTAL	51,918.12
76889	GENEVA SCHOOL DISTRICT #304	FY21/22 SCHOOL USAGE-FABYAN	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	10,208.33
		FY21/22 SCHOOL USAGE HEARTLAND	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	12,045.83
		FY21/22 SCHOOL USAGE-MILL CRK	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	16,639.58
		FY21/22 SCHOOL USAGE-WLMSBG	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	18,068.76
			CHECK TOTAL	56,962.50
76890	GGLEAGUES, INC.	VIDEO GAME HOSTING FEE	RECREATION / TEEN PROGRAMS & TRIPS	43.00
		VIDEO GAME HOSTING FEE	RECREATION / TEEN PROGRAMS & TRIPS	105.00
			CHECK TOTAL	148.00
76891	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MNTHLY MAINT	RECREATION / PARK DISTRICT PRESCHOOL	145.00
		GORDON FLESCH MNTHLY MAINT	RECREATION / SPRC	128.08
		GORDON FLESCH MNTHLY MAINT	RECREATION / REC ADMINISTRATION	829.10
			CHECK TOTAL	1,102.18
76892	JUSTIN HAUSER	REIMB FIRST AID/CPR/AED	RECREATION / REC ADMINISTRATION	35.00
			CHECK TOTAL	35.00
76893	WM. HORN STRUCTURAL STEEL CO.	STEEL FLAT BAR/ANGLES	CORPORATE / PARKS ADMINISTRATION	117.60
			CHECK TOTAL	117.60
76894	HOME DEPOT CREDIT SERVICE	SHOP VAC	CORPORATE / PARKS ADMINISTRATION	249.00
		CORDLESS GREASE GUN	CORPORATE / PARKS ADMINISTRATION	219.00
			CHECK TOTAL	468.00
76895	LAKESHORE RECYCLING SYSTEM	PORTOLET SVC-PFP BALLFLDS	RECREATION / REC ADMINISTRATION	144.15
			CHECK TOTAL	144.15
76896	JIM HUETSON	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
76897	LEAH HURWITZ	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	70.00

DATE: 05/13/22
TIME: 10:30:48
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 6

FROM CHECK # 76856 TO CHECK # 76943

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76898	ILLINOIS STATE POLICE	EMPLOYEE BACKGROUND CHECKS	CORPORATE / PARKS ADMINISTRATION	1,250.00
			CHECK TOTAL	1,250.00
76899	ILLINOIS SHOTOKAN KARATE	KARATE INSTR FEE-WINTER	RECREATION / MARTIAL ARTS	8,966.00
			CHECK TOTAL	8,966.00
76900	JACKSON-HIRSH, INC.	LAMINATING SHEETS	RECREATION / PARK DISTRICT PRESCHOOL	80.96
			CHECK TOTAL	80.96
76901	JOEY KALWAT	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
76902	BETH KEEN	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
76903	MADISON CHIONE	EASTER BUNNY-BASKET DELIVERY	RECREATION / BUNNY BASKET DELIVERIES	100.00
			CHECK TOTAL	100.00
76904	KIEFER AQUATICS	LANYARDS & WHISTLES	RECREATION / SUNSET POOL	172.00
			CHECK TOTAL	172.00
76905	SHEAVOUN LAMBILLOTTE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
76906	LAKE COUNTY CORPORATION	PARK ENTRANCE SIGNS	CORPORATE / PARKS ADMINISTRATION	257.78
			CHECK TOTAL	257.78
76907	LANGUAGE IN ACTION, INC.	SPANSH CLASS INSTR FEE	RECREATION / TODDLERS	372.00
		SPANISH CLASS INSTR FEE	RECREATION / YOUTH	336.00
			CHECK TOTAL	708.00
76908	LINTFIGHTERS OF CENTRAL	DRYER VENT CLEANING	RECREATION / REC ADMINISTRATION	310.00
			CHECK TOTAL	310.00
76909	LITTLE MEDICAL SCHOOL	LITTLE VET INSTR FEE	RECREATION / YOUTH	1,125.00
			CHECK TOTAL	1,125.00
76910	MAGIC OF GARY KANTOR	MAGIC CLASS INSTR FEE	RECREATION / YOUTH	99.00
			CHECK TOTAL	99.00

DATE: 05/13/22
TIME: 10:30:50
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 7

FROM CHECK # 76856 TO CHECK # 76943

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76911	MENARDS	PICK-UP TOOLS	CORPORATE / PARKS ADMINISTRATION	59.97
		EYE BOLTS,BROOM CLIPS	CORPORATE / PARKS ADMINISTRATION	69.67
		ISLAND BATHROOM REPAIR PARTS	CORPORATE / PARKS ADMINISTRATION	96.43
		DRILL BITS FOR TRUCK TOOLS	CORPORATE / PARKS ADMINISTRATION	63.25
		PARK SIGNS MATERIAL	CORPORATE / PARKS ADMINISTRATION	83.20
		SUNSET POOL ENTRANCE LIGHTS	RECREATION / SUNSET POOL	63.68
		ORBIT SANDER	CORPORATE / PARKS ADMINISTRATION	79.00
		SIGNAGE MATERIAL	CORPORATE / PARKS ADMINISTRATION	47.45
		SUNSET POOL RPR PART-PUMP RM	RECREATION / SUNSET POOL	159.64
		TOOLS FOR MOWER CREW	CORPORATE / PARKS ADMINISTRATION	53.91
		ANGLE VALVE REPAIR PART	RECREATION / SUNSET POOL	35.88
		REPAIR PARTS-SUNSET POOL PIT	RECREATION / SUNSET POOL	46.35
		LIGHTS FOR SUNSET BATH HOUSE	RECREATION / SUNSET POOL	29.90
		BATTERIES	RECREATION / SPRC	16.86
			CHECK TOTAL	905.19
76912	METRO FIBERNET LLC	METRONET-MC POOL	RECREATION / MILL CREEK POOL	82.15
		METRONET-PH38	RECREATION / PLAYHOUSE 38	82.15
		METRONET-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	102.20
			CHECK TOTAL	266.50
76913	METRO FIBERNET LLC	METRONET-SPRC	RECREATION / SPRC	259.95
		METRONET-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	259.95
		METRONET-MINI GOLF	RECREATION / MINIATURE GOLF	112.15
			CHECK TOTAL	632.05
76914	MIDWEST TRADING HORTICULTURAL	SOIL CONDITIONER	CORPORATE / PARKS ADMINISTRATION	475.20
			CHECK TOTAL	475.20
76915	M.I.P.E.	MIPE MTG 4/14 (4 STAFF)	CORPORATE / PARKS ADMINISTRATION	45.00
			CHECK TOTAL	45.00
76916	NEXT GENERATION, INC	VOLLEYBALL AWARD TSHIRTS	RECREATION / SPRC ADULT LEAGUES	49.75
			CHECK TOTAL	49.75
76917	NICOR GAS	NICOR-PFP BARN(MARCH)	CORPORATE / PECK FARM	199.14
		NICOR-PH38 (MARCH)	RECREATION / PLAYHOUSE 38	98.40
		NICOR-MC POOL	RECREATION / MILL CREEK POOL	199.66

DATE: 05/13/22
TIME: 10:30:51
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 8

FROM CHECK # 76856 TO CHECK # 76943

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76917	NICOR GAS	NICOR-PFP BARN (APRIL)	CORPORATE / PECK FARM	147.81
		NICOR-PH38 (APRIL)	RECREATION / PLAYHOUSE 38	65.15
			CHECK TOTAL	710.16
76918	NOVA COMMUNICATIONS, INC.	PFP OFFICE PHONE WIRING-KEN	CORPORATE / PARKS ADMINISTRATION	487.00
		PFP MAINT OFFICE PHONE REWIRED	CORPORATE / PARKS ADMINISTRATION	1,036.00
		SWAP CALL ONE SIM CARD	RECREATION / REC ADMINISTRATION	184.00
		PHONE REPLACED-PAYROLL/AP MGR	RECREATION / REC ADMINISTRATION	304.00
		PHONE SYSTEM REPAIRS	RECREATION / REC ADMINISTRATION	440.00
			CHECK TOTAL	2,451.00
76919	NORTH AMERICAN CORP	SANITATION SPLYS	RECREATION / SPRC	91.25
		SANITATION SPLYS	RECREATION / SPRC	72.15
		SANITATION SPLYS	RECREATION / REC ADMINISTRATION	432.51
		SANITATION SPLYS	CORPORATE / PARKS ADMINISTRATION	432.50
			CHECK TOTAL	1,028.41
76920	OFFICE DEPOT	COLORED COPIER PAPER	RECREATION / REC ADMINISTRATION	29.98
		COLORED COPIER PAPER	RECREATION / SPRC	29.99
		PAYROLL SECURITY ENVELOPES	CORPORATE / PECK FARM	69.65
		PAYROLL SECURITY ENVELOPES	RECREATION / SPRC	69.65
		PAYROLL SECURITY ENVELOPES	CORPORATE / PARKS ADMINISTRATION	104.47
		PAYROLL SECURITY ENVELOPES	RECREATION / REC ADMINISTRATION	104.48
		PENS	CORPORATE / PECK FARM	13.73
		HP 4250 PRINTER CARTRIDGE (42X)	RECREATION / REC ADMINISTRATION	362.87
		LEGAL FILE FOLDERS	CORPORATE / PARKS ADMINISTRATION	52.66
		LEGAL FILE FOLDERS	RECREATION / REC ADMINISTRATION	52.66
			CHECK TOTAL	890.14
76921	PDRMA	PDRMA QUARTERLY LIAB INS	LIABILITY INSURANCE / LIABILITY INSURANCE	37,188.09
		PDRMA-HEALTH INSURANCE	CORPORATE / PARKS ADMINISTRATION	26,838.04
		PDRMA-HEALTH INSURANCE	RECREATION / REC ADMINISTRATION	28,120.25
		PDRMA-LIFE INSURANCE	CORPORATE / ADMINISTRATIVE	306.29
			CHECK TOTAL	92,452.67
76922	CASH	MINI GOLF START UP MONEY	RECREATION / ADMINISTRATIVE	500.00
			CHECK TOTAL	500.00

DATE: 05/13/22
TIME: 10:30:52
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 9

FROM CHECK # 76856 TO CHECK # 76943

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76923	PLAN SOURCE	PLAN SOURCE INSURANCE	CORPORATE / PARKS ADMINISTRATION	772.72
			CHECK TOTAL	772.72
76924	CHRISTY POWELL	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
76925	CHRIS POOLE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	20.00
			CHECK TOTAL	60.00
76926	RANDALL PRESSURE SYSTEMS, INC.	HYDRAULIC REPAIR PART	CORPORATE / PARKS ADMINISTRATION	9.04
			CHECK TOTAL	9.04
76927	KELLY WALES	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
76928	GINA RADUN	LIFEGUARD TRAINING CO-INSTR	RECREATION / SUNSET POOL	250.00
			CHECK TOTAL	250.00
76929	R.J. O'NEIL, INC.	SUNSET BATHHOUSE REPAIRS	RECREATION / SUNSET POOL	489.42
			CHECK TOTAL	489.42
76930	SHOOT90	SHOOT90 INSTR FEE	RECREATION / SPRC GENERAL ATHLETICS	296.10
			CHECK TOTAL	296.10
76931	SIMPLIFIED BUILDING CONCEPTS	ESPING BRIDGE REPAIR PARTS	CORPORATE / PARKS ADMINISTRATION	302.86
			CHECK TOTAL	302.86
76932	STARGUARD ELITE, LLC	LIFEGUARD CERTIFICATION-POOLE	RECREATION / SUNSET POOL	50.00
			CHECK TOTAL	50.00
76933	BUMPER TO BUMPER	OIL & AIR FILTERS	CORPORATE / PARKS ADMINISTRATION	150.09
			CHECK TOTAL	150.09
76934	OFFICIAL FINDERS LLC	OFFICIALS 3/30	RECREATION / SPRC ADULT LEAGUES	105.00
		SCOREKEEPERS 3/30	RECREATION / SPRC ADULT LEAGUES	45.00
			CHECK TOTAL	150.00

DATE: 05/13/22
TIME: 10:30:53
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 10

FROM CHECK # 76856 TO CHECK # 76943

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76935	TONY & FRIENDS ART STUDIO	CARTOONING CLASS INSTR FEE	RECREATION / YOUTH	516.00
		ADULT DRAWING INSTR. FEE	RECREATION / ADULT	296.80
			CHECK TOTAL	812.80
76936	ULTIMATE CLASSES	CHEER & POM INSTR FEE	RECREATION / CHEERLEADING	155.00
		AMERICAN GIRL DOLL INSTR FEE	RECREATION / YOUTH	189.00
		UPDO & BRAIDS INSTR FEE	RECREATION / YOUTH	120.00
		LET'S CHEER INSTR FEE	RECREATION / CHEERLEADING	220.00
		LET'S CHEER INSTR FEE	RECREATION / CHEERLEADING	264.00
		CHEER & POM INSTR FEE	RECREATION / CHEERLEADING	559.00
			CHECK TOTAL	1,507.00
76937	VESSEL, INC.	MULCH-STH STR TREES	CORPORATE / PARKS ADMINISTRATION	196.00
			CHECK TOTAL	196.00
76938	NICOLE VICKERS	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	70.00
			CHECK TOTAL	70.00
76939	WEE HEART MUSIC, INC.	MUSIC TOGETHER INSTR FEE	RECREATION / TODDLERS	2,133.60
			CHECK TOTAL	2,133.60
76940	WIRELESS TELEMATICS	PFP BALLFIELD LIGHT MAINT	CORPORATE / PARKS ADMINISTRATION	360.00
			CHECK TOTAL	360.00
76941	YOUNG REMBRANDTS INC	YOUNG REMBRANDTS INSTR FEE	RECREATION / YOUTH	375.00
			CHECK TOTAL	375.00
76942	JASON KOLLUM	ENTERTAINMENT SCREEN WEEK 5-2	RECREATION / NEW SPECIAL EVENTS	350.00
			CHECK TOTAL	350.00
76943	DAN KOUKOL	MANURE SPREADER	CORPORATE / PARKS ADMINISTRATION	750.00
			CHECK TOTAL	750.00
			WARRANT TOTAL	293,380.32

DATE: 05/13/22
TIME: 14:35:36
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 1

GENERAL UNPAID

FROM CHECK # 76944 TO CHECK # 76984

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76944	CHASE CARD SERVICES	CONCESSION SPLYs	RECREATION / PLAYHOUSE 38	220.06
		ICE PACKS,LABEL MAKER	RECREATION / PLAYHOUSE 38	48.87
		3-UP POSTCARDS	CORPORATE / PARKS ADMINISTRATION	57.27
		3-UP POSTCARDS	RECREATION / REC ADMINISTRATION	57.27
		WATER COOLER FAUCETS REPLCMNT	RECREATION / REC ADMINISTRATION	10.99
		FINANCE BUDGET MTG DINNER EXP	CORPORATE / PARKS ADMINISTRATION	43.51
		FINANCE BUDGET MTG DINNER EXP	RECREATION / REC ADMINISTRATION	43.51
		WEB CAM-MARKETING MGR	RECREATION / REC ADMINISTRATION	23.00
		MONEY COUNTER	RECREATION / REC ADMINISTRATION	649.69
		SOFTBALLS,BUCKETS,EQUIPMENT	RECREATION / GIRLS SOFTBALL	338.71
		ANIMAL FOOD	CORPORATE / PECK FARM	19.25
		CONSTANT CONTACT-EMAIL MKTING	RECREATION / PUBLIC INFORMATION	225.00
		PLANT SEEDS	CORPORATE / PECK FARM	120.19
		GREENHOUSE SPLYs	CORPORATE / PARKS ADMINISTRATION	62.68
		KZN PROGRAM SPLYs-FABYAN	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	179.71
		KZN PROGRAM SPLYs-WLMSBRG	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	234.78
		LUNCH & AWARDS STAFF EVENT	CORPORATE / PARKS ADMINISTRATION	134.14
		BATTERIES,PAINT MARKERS,SPLYs	CORPORATE / PARKS ADMINISTRATION	48.54
		BREAKER BAR	CORPORATE / PARKS ADMINISTRATION	16.97
		TRIMMER LINE	CORPORATE / PARKS ADMINISTRATION	119.97
		PLANTS & SEEDS	CORPORATE / PARKS ADMINISTRATION	175.92
		GREENHOUSE SPLYs	CORPORATE / PARKS ADMINISTRATION	54.08
		SOAP DISPENSERS	CORPORATE / PARKS ADMINISTRATION	6.64
		FIRST AID KITS	CORPORATE / PARKS ADMINISTRATION	59.85
		TRIMMER & MOWER PARTS	CORPORATE / PARKS ADMINISTRATION	470.10
		DIESEL & GAS SAFETY CANS	CORPORATE / PARKS ADMINISTRATION	366.44
		CHAINSAW HELMETS & GLOVES	CORPORATE / PARKS ADMINISTRATION	879.73
		GOOGLE STORAGE-KCCN CLASS	CORPORATE / LEARN FROM THE EXPERTS	1.99
		TAGS-PUMPS & PIPES	RECREATION / SUNSET POOL	27.48
		ORGANIZER FOR PARK PLANS	CORPORATE / PARKS ADMINISTRATION	266.08
		WIRELESS REMOTE LASER POINTER	CORPORATE / PARKS ADMINISTRATION	10.99
		FIRST AID SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	57.99
		KZN PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	274.79
		TRIP PROGRAM EXPENSE	RECREATION / HOLIDAY CAMPS	97.12
		DUPAGE MUSEUM DEPOSIT	RECREATION / TRADITIONAL YOUTH CAMPS	200.00
		TEEN EXTREME CAMP DEPOSITS	RECREATION / TEEN EXTREME CAMP	1,759.07
		CPR/FIRST AID CERTIFICATES	RECREATION / REC ADMINISTRATION	607.50
		PRESCHOOL PROGRAM SPLYs	RECREATION / PARK DISTRICT PRESCHOOL	399.77

DATE: 05/13/22
TIME: 14:35:39
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 2

FROM CHECK # 76944 TO CHECK # 76984

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76944	CHASE CARD SERVICES	CRAFT SUPPLIES	RECREATION / TODDLERS	436.79
		DRURY LANE KING & I EXPENSE	RECREATION / ACTIVE OLDER ADULTS - TRIPS	1,243.29
		FALL BOAT CRUISE DEPOSIT	RECREATION / ACTIVE OLDER ADULTS - TRIPS	100.00
		DANCE COSTUMES & TIGHTS	RECREATION / BALLET DANCE RECITAL	272.79
		DANCE COMPANY T-SHIRTS,JACKETS	RECREATION / SUNSET DANCE COMPANY	758.71
		DANCE COMPETITION FEES	RECREATION / SUNSET DANCE COMPANY	3,589.47
		CHEER SHOES & SHIRTS	RECREATION / CHEERLEADING	345.85
		MONTHLY GMAIL ACCOUNT FEE	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	5.23
		KZN PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	423.70
		ADOBE CREATIVE PROGRAM	RECREATION / PUBLIC INFORMATION	637.37
		BOOKSHOP RIGHTS /SCRIPTS	RECREATION / PLAYHOUSE 38	998.50
		COSTUMES,CAST PIZZA	RECREATION / PLAYHOUSE 38	325.34
		SCHEDULING SOFTWARE	RECREATION / TRADITIONAL YOUTH CAMPS	108.00
		PHOTO PAPER/INK	RECREATION / JUST DAD 'N ME	129.00
		ORANGE JUICE FOR EVENT	RECREATION / EASTER EGG HUNT	44.32
		PHOTO PAPER/INK	RECREATION / MOM & SON NIGHT	100.00
		SCHEDULING SOFTWARE	RECREATION / SUNSET POOL	324.00
		NOTEBOOKS/PENS	RECREATION / SPRC	21.03
		LIGHT BULBS	RECREATION / SPRC	174.79
		PHOTO PAPER/INK	RECREATION / NORTH POLE TRAIN	229.00
		REFUND-EPIC SPORTS	RECREATION / SPRC	-3.33
		ICE PACKS	RECREATION / SPRC	19.99
		BIRTHDAY PARTY SPLY6S	RECREATION / SPRC BIRTHDAY PARTIES	113.80
		NEW MEMBRSHIP CAMPAIGN SPLYs	RECREATION / SUNSET RACQUETBALL & FITNESS	137.09
		NEW MEMBRSHIP CAMPAIGN SPLYs	RECREATION / SUNSET RACQUETBALL & FITNESS	137.09
		BIRTHDAY PARTY CUPAKES,DRINKS	RECREATION / SPRC BIRTHDAY PARTIES	249.76
		EASTER BREAKFAST EVENT SPLYs	RECREATION / EASTER EGG HUNT	896.33
		EGG-MAZING RACE SPLYs	RECREATION / TEEN PROGRAMS & TRIPS	124.93
		BUNNY BASKET SPLYs	RECREATION / BUNNY BASKET DELIVERIES	467.23
		CPR TRAINING CERTIFICATES	RECREATION / REC ADMINISTRATION	31.50
		GO TO BRD MTG-MARCH	RECREATION / REC ADMINISTRATION	19.00
		GO TO BRD MTG-APRIL	RECREATION / REC ADMINISTRATION	19.00
		IPRA EMPLY AD-MECHANIC	CORPORATE / PARKS ADMINISTRATION	305.00
		STAND UP DESK CONVERTER	RECREATION / REC ADMINISTRATION	113.84
		REFUND-TAX RETURN	RECREATION / REC ADMINISTRATION	-3.60
		SECURITY STRAPS	CORPORATE / PARKS ADMINISTRATION	90.26
		TREE TOTE SLING	CORPORATE / PARKS ADMINISTRATION	127.48
		SOD STAPLES	CORPORATE / PARKS ADMINISTRATION	189.87

DATE: 05/13/22
TIME: 14:35:41
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 3

FROM CHECK # 76944 TO CHECK # 76984

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76944	CHASE CARD SERVICES	CLOVER SEEDS	CORPORATE / PECK FARM	99.00
		IPRA AD-PFP ASST MGR	RECREATION / REC ADMINISTRATION	180.00
			CHECK TOTAL	21,951.07
76945	ACE HARDWARE GENEVA	MOWER BOLTS	CORPORATE / PARKS ADMINISTRATION	3.25
		SUNSET PUMP RM SINK RPR PART	RECREATION / SUNSET POOL	8.62
		SPRAY PAINT	CORPORATE / PARKS ADMINISTRATION	8.98
		WHLR SHELTER REPAIR PART	CORPORATE / PARKS ADMINISTRATION	12.75
			CHECK TOTAL	33.60
76946	ALL STAR SPORTS INSTRUCTION	ALL STAR SPORTS CAMP INSTR FEE	RECREATION / SPORTS CAMPS - ASSI	2,310.00
			CHECK TOTAL	2,310.00
76947	BATAVIA PARK DISTRICT	BATAVIA COOP PROGRAMS-JAN-MAR	RECREATION / BATAVIA PARK DIST CLASSES	730.80
		BATAVIA COOP TRIPS JAN-FEB-MAR	RECREATION / ACTIVE OLDER ADULTS - TRIPS	256.50
			CHECK TOTAL	987.30
76948	CITY OF GENEVA	CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	22.43
		CITY ELECTRIC-ESPING FLAG POLE	CORPORATE / PARKS ADMINISTRATION	18.66
			CHECK TOTAL	41.09
76949	COM ED	COMED-MC POOL	RECREATION / MILL CREEK POOL	76.29
		COMED-PETERSON PROPERTY	CORPORATE / PARKS ADMINISTRATION	13.09
		COMED-PETERSON BARN	CORPORATE / PARKS ADMINISTRATION	5.53
			CHECK TOTAL	94.91
76950	CONSERV FS, INC.	UNLEADED FUEL	RECREATION / REC ADMINISTRATION	119.67
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,077.07
		DIESEL FUEL	CORPORATE / PARKS ADMINISTRATION	361.09
		UNLEADED FUEL	RECREATION / REC ADMINISTRATION	188.27
		UNLEADED FUEL	CORPORATE / PARKS ADMINISTRATION	1,694.40
		DIESEL FUEL	CORPORATE / PARKS ADMINISTRATION	959.23
			CHECK TOTAL	4,399.73
76951	RAFAEL DAVALOS	FY 22/23 BOOT REIMBURSEMENT	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
76952	DELIA & BROS LANDSCAPING INC.	CONTRACTED MOWING-APRIL	CORPORATE / PARKS ADMINISTRATION	6,236.00
			CHECK TOTAL	6,236.00

DATE: 05/13/22
TIME: 14:35:43
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 4

FROM CHECK # 76944 TO CHECK # 76984

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76953	DALE L. MARTIN	CONCESSION SPLYS-DIPPIN DOTS	RECREATION / MINIATURE GOLF	432.00
			CHECK TOTAL	432.00
76954	DREYER OCCUPATIONAL HEALTH	PRE-EMPLOY PHYSICAL-RPLC 76450	CORPORATE / PARKS ADMINISTRATION	370.00
			CHECK TOTAL	370.00
76955	DREYER OCCUPATIONAL HEALTH	PRE-EMPLOYMENT PHYSICAL	CORPORATE / PARKS ADMINISTRATION	185.00
		PRE-EMPLOYMENT PHYSICAL	CORPORATE / PARKS ADMINISTRATION	185.00
		PRE-EMPLOYMENT PHYSICAL	CORPORATE / PARKS ADMINISTRATION	185.00
		PRE-EMPLOYMENT PHYSICAL	CORPORATE / PARKS ADMINISTRATION	185.00
		PRE-EMPLOYMENT PHYSICAL	CORPORATE / PARKS ADMINISTRATION	185.00
		PRE-EMPLOYMENT PHYSICAL	CORPORATE / PARKS ADMINISTRATION	185.00
			CHECK TOTAL	1,110.00
76956	GGLEAGUES, INC.	VIDEO GAME HOSTING FEE	RECREATION / TEEN PROGRAMS & TRIPS	84.00
			CHECK TOTAL	84.00
76957	GOODMARK NURSERIES LLC	TREES FOR PECK FARM	CORPORATE / PECK FARM	615.00
		TREES & SHRUBS	CORPORATE / PARKS ADMINISTRATION	900.00
			CHECK TOTAL	1,515.00
76958	GROOT, INC.	REFUSE DISPOSAL	CORPORATE / COMMUNITY GARDEN	257.33
			CHECK TOTAL	257.33
76959	KEN HARRIS	PICKLEBALL LESSON INSTR FEE	RECREATION / FITNESS CENTER PROG- NEW BLDG	448.00
			CHECK TOTAL	448.00
76960	HERSHEY'S CREAMERY CO.	CONCESSION SPLYS-ICE CREAM	RECREATION / MINIATURE GOLF	276.96
		CONCESSION SPLYS-ICE CREAM	RECREATION / NEW SPECIAL EVENTS	212.52
			CHECK TOTAL	489.48
76961	HOME DEPOT CREDIT SERVICE	HONDA GAS CULTIVATOR	CORPORATE / PARKS ADMINISTRATION	399.00
		2-RUBBER PLANTERS	CORPORATE / PARKS ADMINISTRATION	147.40
		AIR FRESHNERS, ANT BAIT	RECREATION / SUNSET RACQUETBALL & FITNESS	29.23
			CHECK TOTAL	575.63
76962	LAKESHORE RECYCLING SYSTEM	PORTOLET SVC-STH STR	RECREATION / REC ADMINISTRATION	181.00
		PORTOLET SVC-WESTERN DELIVERY	RECREATION / REC ADMINISTRATION	60.00

DATE: 05/13/22
TIME: 14:35:45
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 5

FROM CHECK # 76944 TO CHECK # 76984

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76962	LAKESHORE RECYCLING SYSTEM	PORTOLET-WESTERN SVC	RECREATION / REC ADMINISTRATION	84.83
			CHECK TOTAL	325.83
76963	KIRHOFFER'S SPORTS, INC.	HELMETS WITH MASK	RECREATION / GIRLS SOFTBALL	462.00
			CHECK TOTAL	462.00
76964	STEVE KULESZA	BOOT REIMBURSEMENT FY21-22	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
76965	LANGTON GROUP	SPRING LANDSCAPE CLEANUP-MG	CORPORATE / PARKS ADMINISTRATION	3,318.00
			CHECK TOTAL	3,318.00
76966	LISA LOMBARDI COACHING INC.	INSTRUCTOR FEE 4/27	RECREATION / YOUTH	245.70
			CHECK TOTAL	245.70
76967	LITTLE MEDICAL SCHOOL	LITTLE VET SCHOOL INSTR	RECREATION / YOUTH	1,350.00
			CHECK TOTAL	1,350.00
76968	MENARDS	SPRAY PAINT	CORPORATE / PARKS ADMINISTRATION	11.92
		SCREEN REPAIR PARTS-MG	CORPORATE / PARKS ADMINISTRATION	48.29
		MARKING PAINT & HOOKS	CORPORATE / PARKS ADMINISTRATION	13.96
		TIRE PRESSURE GUAGES,BIT SET	CORPORATE / PARKS ADMINISTRATION	31.99
		SHOVELS,RAKES,BROOMS	CORPORATE / PECK FARM	247.90
		CLEANING SPLYS	CORPORATE / PARKS ADMINISTRATION	72.13
		WORK GLOVES	CORPORATE / PARKS ADMINISTRATION	11.97
		WATERING WANDS	CORPORATE / PARKS ADMINISTRATION	157.80
			CHECK TOTAL	595.96
76969	NICOR GAS	NICOR-SUNSET POOL (NOV)	RECREATION / SUNSET POOL	185.94
		NICOR-SUNSET POOL (DEC)	RECREATION / SUNSET POOL	241.38
		NICOR-SUNSET POOL (JAN)	RECREATION / SUNSET POOL	269.62
		NICOR-SUNSET POOL (FEB)	RECREATION / SUNSET POOL	294.11
		NICOR-SUNSET POOL (MARCH)	RECREATION / SUNSET POOL	278.94
		NICOR-SUNSET POOL (APRIL)	RECREATION / SUNSET POOL	218.50
			CHECK TOTAL	1,488.49
76970	NORTH AMERICAN CORP	SANITATION SPLYS	RECREATION / SUNSET POOL	710.30
			CHECK TOTAL	710.30

DATE: 05/13/22
TIME: 14:35:47
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 6

FROM CHECK # 76944 TO CHECK # 76984

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76971	OFFICE DEPOT	SCISSORS	RECREATION / REC ADMINISTRATION	15.95
		MARKERS, STAPLER, TABS, LABELS	CORPORATE / PARKS ADMINISTRATION	63.17
		MARKERS, STAPLER, TABS, LABELS	RECREATION / REC ADMINISTRATION	63.17
		FILE FOLDER GUIDE A-Z	RECREATION / REC ADMINISTRATION	25.89
			CHECK TOTAL	168.18
76972	PDRMA	PDRMA HEALTH INSURANCE	CORPORATE / PARKS ADMINISTRATION	27,348.72
		PDRMA HEALTH INSURANCE	RECREATION / REC ADMINISTRATION	29,572.97
		PDRMA LIFE INSURANCE	CORPORATE / ADMINISTRATIVE	306.30
			CHECK TOTAL	57,227.99
76973	CASH	ANIMAL FOOD SPLYs	CORPORATE / PECK FARM	18.21
		BULLETIN BOARD SPLYs	RECREATION / SPRC	12.94
		REIMB TOLLS-GREAT LAKES TRNING	CORPORATE / PARKS ADMINISTRATION	10.82
		STORAGE BAGS	RECREATION / TODDLERS	5.78
		MEETING EXPENSE	CORPORATE / PARKS ADMINISTRATION	13.32
		MEETING EXPENSE	RECREATION / REC ADMINISTRATION	13.32
		FEDEX PKG POSTAGE	RECREATION / REC ADMINISTRATION	26.80
		RETURN ITEM POSTAGE	CORPORATE / PARKS ADMINISTRATION	17.05
			CHECK TOTAL	118.24
76974	PEPSI COLA BEVERAGE COMPANY	PEPSI PRODUCTS-CONCESSIONS	RECREATION / MINIATURE GOLF	331.93
			CHECK TOTAL	331.93
76975	PEERLESS NETWORTH, INC.	PEERLESS MONTHLY PHONE SVC FEE	RECREATION / SUNSET RACQUETBALL & FITNESS	69.13
		PEERLESS MONTHLY PHONE SVC FEE	RECREATION / REC ADMINISTRATION	368.70
		PEERLESS MONTHLY PHONE SVC FEE	RECREATION / SUNSET POOL	170.77
		PEERLESS MONTHLY PHONE SVC FEE	RECREATION / SPRC	957.30
		PEERLESS MONTHLY PHONE SVC FEE	CORPORATE / PARKS ADMINISTRATION	228.61
		PEERLESS MONTHLY PHONE SVC FEE	RECREATION / MINIATURE GOLF	57.15
		PEERLESS MONTHLY PHONE SVC FEE	CORPORATE / PECK FARM	138.98
			CHECK TOTAL	1,990.64
76976	PETERS ELECTRIC & TECHNOLOGY	INSTALL 200 AMP SVC-PFP BARN	CORPORATE / PARKS ADMINISTRATION	8,848.00
		PFP ATHLETIC FLDS PKING LIGHTS	CORPORATE / PARKS ADMINISTRATION	1,326.00
			CHECK TOTAL	10,174.00
76977	PLAN SOURCE	PLAN SOURCE INSURANCE-MAY	CORPORATE / PARKS ADMINISTRATION	772.72
			CHECK TOTAL	772.72

DATE: 05/13/22
TIME: 14:35:47
ID: AP490000.WOW

GENEVA PARK DISTRICT
WARRANT NUMBER 051322

PAGE: 7

FROM CHECK # 76944 TO CHECK # 76984

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
76978	RIVER CITY LACROSSE LLC	WINTER LACROSSE CAMP INSTR	RECREATION / NEW GENERAL ATHLETIC PROGRAMS	168.00
			CHECK TOTAL	168.00
76979	RUSSO'S POWER EQUIP INC.	SCAG MOWER CHUTES	CORPORATE / PARKS ADMINISTRATION	101.98
			CHECK TOTAL	101.98
76980	THE SANCTUARY	FERTILIZER	CORPORATE / PARKS ADMINISTRATION	9,873.00
			CHECK TOTAL	9,873.00
76981	SHAW MEDIA	FOX RIVER TRAIL GUIDE	RECREATION / REC ADMINISTRATION	229.50
		FOX RIVER TRAIL GUIDE	CORPORATE / PARKS ADMINISTRATION	229.50
		PUBLIC HEARING LEGAL NOTICE	CORPORATE / PARKS ADMINISTRATION	22.71
		PUBLIC HEARING LEGAL NOTICE	RECREATION / REC ADMINISTRATION	22.71
			CHECK TOTAL	504.42
76982	TRIANGLE MECHANICAL SVC., INC.	SUNSET POOL WATER HEATER RPR	RECREATION / SUNSET POOL	893.93
			CHECK TOTAL	893.93
76983	VERIZON WIRELESS	VERIZON MNTHLY CELL PHONE SVC	RECREATION / REC ADMINISTRATION	1.71
		VERIZON MNTHLY CELL PHONE SVC	CORPORATE / PECK FARM	49.42
		VERIZON MNTHLY CELL PHONE SVC	CORPORATE / PARKS ADMINISTRATION	148.26
		VERIZON MNTHLY CELL PHONE SVC	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	106.46
			CHECK TOTAL	305.85
76984	ALARM DETECTION SYSTEMS, INC.	ALARM QTRLTY FEE MAY-JULY	RECREATION / SPRC	1,152.24
		ALARM QTRLTY FEE MAY-JULY	CORPORATE / PARKS ADMINISTRATION	144.84
		ALARM QTRLTY FEE MAY-JULY	RECREATION / REC ADMINISTRATION	558.33
		ALARM QTRLTY FEE MAY-JULY	CORPORATE / PECK FARM	843.72
		ALARM QTRLTY FEE MAY-JULY	RECREATION / SUNSET POOL	145.17
			CHECK TOTAL	2,844.30
			WARRANT TOTAL	135,506.60

Geneva Park District Board Meeting

Superintendent of Finance and Personnel Report

Submitted by Christy Powell

May 16, 2022

Monthly Reports

Attached is the April Investment report, and Revenue & Expenditure reports for your review.

Public Hearing and Adoption of Annual Budget and Appropriation Ordinance (#2022-02)

A public hearing will be held at tonight's meeting to review the Budget and Appropriation Ordinance. Following the hearing the Budget and Appropriation Ordinance #2022-02 is scheduled for approval. The Budget Ordinance has been available for public inspection on the District's website. A legal notice announcing the budget hearing was published in the April 28th issue of the Kane County Chronicle. The Adopted Ordinance and Certification of Estimated Revenues for the various funds will be filed with the Kane County Clerk.

GENEVA PARK DISTRICT
INVESTMENTS
April 30, 2022

Blended Rate 0.25%

General Account

Checking Account	Harris Bank Checking	\$	425,732.82	0.00%
MM Acct.	Harris Bank Money Market	\$	1,598,821.92	0.08%
		\$	2,024,554.74	

Upcoming Bond Payments:

CBA 25bps	S2014 ARB	6/15/22	\$	46,295
	Ltd B&I 2021	6/15/22	\$	3,445

Total \$ 49,740

CD	18 mos	State Bank of Geneva	\$	55,308.51	0.40%	12/09/22
CD	11 mos	Sandy Spring Bank	\$	100,000.00	0.17%	10/31/22
CD	12 mos	Synchrony Bank	\$	100,000.00	0.20%	11/17/22
CD	12 mos	Synchrony Bank	\$	100,000.00	0.25%	12/07/22
CD	12 mos	Pentagon Federal Credit Union	\$	100,000.00	0.45%	01/31/22
CD	12 mos	Goldman Sachs Bank USA	\$	100,000.00	1.25%	03/30/23
CD	12 mos	Ally Bank	\$	100,000.00	1.60%	04/28/23
CD	18 mos	Capital One Bank	\$	100,000.00	0.40%	06/08/23
IPDLAF		IPDLAF	\$	10,372.30	0.15%	
IMET		Convenience Fund		4,777,625.04	0.37%	
IMET		1-3 Year Fund		-	0.00%	
		TOTAL	\$	5,543,305.85		
		Grand Total General	\$	7,567,860.59		

Construction Account

Harris Checking	Harris Bank Checking	\$	2,387,658.43	0.00%	CBA 25bps
Harris MM	Harris Money Market	\$	2,172,669.01	0.08%	
		\$	4,560,327.44		

GPD Bonds	S2021 Limited Bonds	\$	861,270.00	0.77%
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CD	18 mos	State Bank of Geneva	\$	27,133.97	0.40%	12/09/22
IPDLAF		IPDLAF	\$	4,369.46	0.15%	
IMET		Convenience Fund		225,656.44	0.37%	
IMET		1-3 Year Fund		-	0.00%	
		SUBTOTAL	\$	1,118,429.87		
		Grand Total Construction	\$	5,678,757.31		

GPD/GSD304 Western Ave. Gym

CD	21 mo	U.S. Bank	\$	142,977.51	0.20%	06/14/22
		GPD Portion of CD	\$	71,488.76		

GPD/GSD304 Harrison St. Gym

CD	21 mo	U.S. Bank	\$	92,171.23	0.20%	06/14/22
		GPD Portion of CD	\$	46,085.62		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

**Geneva Park District
Revenue and Expenditure Report
For April 30, 2022**

Monthly % of Annual Budget

100%

	April Actual	YTD Actual	Annual Budget	% of Budget	
GENERAL FUND REVENUES					
Real Estate Taxes	\$ -	\$ 4,116,355	\$ 4,050,000	102%	(a)
Replacement Taxes	19,546	93,593	30,000	312%	
Investment Income	1,357	1,541	6,500	24%	
Reimbursements	14,733	29,254	10,000	293%	
Rentals & Leases	725	5,787	5,000	116%	
Peck Farm Receipts	2,416	56,438	25,000	226%	
Camp Coyote- Peck Farm Camp	-	47,750	25,000	191%	(b)
Camp Adventure - Peck Farm Camp	-	22,922	13,000	176%	(b)
Birthday Parties- Peck Farm	175	3,390	6,000	57%	
Learn from the Experts- Peck Farm	990	13,200	9,000	147%	
Peck Farm General Programs	66	20,129	16,000	126%	
Community Garden	-	6,731	5,000	135%	
Peck Farm School/Scout Groups	-	1,567	7,500	21%	
Total Revenues	\$ 40,007	\$ 4,418,656	\$ 4,208,000	105%	
GENERAL FUND EXPENDITURES					
Administration	\$ 221,276	\$ 2,796,598	\$ 4,024,300	69%	
Peck Farm	8,783	107,709	133,400	81%	
Camp Coyote- Peck Farm Camp	49	34,489	13,600	254%	
Camp Adventure- Peck Farm Camp	-	10,215	8,250	124%	
Birthday Parties- Peck Farm	30	542	2,500	22%	
Learn from the Experts- Peck Farm	-	1,271	7,000	18%	
Peck Farm General Programs	(20)	2,924	5,000	58%	
Community Garden	74	2,975	4,400	68%	
Peck Farm School/Scout Groups	-	72	600	12%	
Moore Spray Park	119	6,050	8,950	68%	
Total Expenditures	\$ 230,311	\$ 2,962,845	\$ 4,208,000	70%	
Total General Fund Net Surplus (Deficit)	\$ (190,304)	\$ 1,455,811	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For April 30, 2022**

Monthly % of Annual Budget

100%

	April Actual	YTD Actual	Annual Budget	% of Budget	
RECREATION FUND REVENUES					
Real Estate Taxes	\$ -	\$ 1,693,298	\$ 1,650,000	103%	(a)
Replacement Taxes	19,546	93,593	30,000	312%	
Investment Income	1,357	1,524	6,500	23%	
Public Information- Advertising & Sponsorships	-	4,150	14,000	30%	
Community Center Rentals	1,403	12,238	8,000	153%	
General Recreation	5,548	184,731	159,050	116%	
Playhouse 38	(627)	42,395	56,500	75%	
Preschool/ Toddler	43,881	449,981	350,000	129%	(c)
Active Older Adults	(379)	32,886	20,000	164%	
Dance	9,458	99,478	87,200	114%	
Camps	-	281,305	304,000	93%	(b)
Contracted & Co-op	(48)	25,640	11,200	229%	
Special Events	394	51,696	81,850	63%	
Tennis	-	24,841	18,000	138%	
Tumbling/ Gymnastics/Cheerleading	12,044	147,274	132,000	112%	
Baseball/ Softball	-	80,614	56,500	143%	
General Athletics	8,079	367,990	347,050	106%	
Sunset Racquetball & Fitness	10,697	147,953	141,300	105%	
Pool	-	454,388	478,250	95%	(d)
Mini Golf	148	108,660	94,000	116%	
After School Programs	88,035	883,008	915,000	97%	(e)
Scholarships	-	-	7,000	0%	(f)
SPRC	32,576	455,986	526,750	87%	
Total Revenues	\$ 232,110	\$ 5,643,630	\$ 5,494,150	103%	
RECREATION FUND EXPENDITURES					
Administration	\$ 115,723	\$ 1,637,404	\$ 2,146,815	76%	
Public Information	6,685	141,927	191,200	74%	
Community Center Rentals	-	1,618	1,000	162%	
General Recreation	15,362	102,516	85,925	119%	
Playhouse 38	4,284	48,712	64,300	76%	
Preschool/ Toddler	65,561	314,635	326,675	96%	
Active Older Adults	710	28,326	14,000	202%	
Dance	2,998	35,931	46,225	78%	
Camps	-	177,122	209,800	84%	
Contracted & Co-op	8,740	17,527	8,600	204%	
Special Events	500	46,129	56,125	82%	
Tennis	-	15,442	12,600	123%	
Tumbling/ Gymnastics/Cheerleading	11,032	91,279	87,750	104%	
Baseball/ Softball	187	33,396	24,950	134%	
General Athletics	44,213	214,277	225,950	95%	
Ice Rinks	-	-	-	0%	
Gymnasiums	22,625	43,034	52,500	82%	
Sunset Racquetball & Fitness	13,733	129,199	134,210	96%	
Pool	2,694	467,910	485,350	96%	
Mini Golf	177	36,987	38,225	97%	
After School Programs	132,178	589,108	791,950	74%	
Scholarships	-	5,219	7,000	75%	(f)
SPRC	42,022	420,170	483,000	87%	
Total Expenditures	\$ 489,426	\$ 4,597,868	\$ 5,494,150	84%	
Total Recreation Fund Net Surplus (Deficit)	\$ (257,316)	\$ 1,045,762	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For April 30, 2022

Monthly % of Annual Budget

100%

	April Actual	YTD Actual	Annual Budget	% of Budget	
LIABILITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 177,826	\$ 175,000	102%	(a)
Replacement Taxes	3,258	15,599	5,000	312%	
Investment Income	-	167	250	67%	
PDRMA Reimbursements	-	1,500	1,500	100%	
Transfers	-	-	68,250	0%	
Total Revenues	\$ 3,258	\$ 195,091	\$ 250,000	78%	
LIABILITY FUND EXPENDITURES					
Liability Insurance	\$ 37,188	\$ 145,378	\$ 170,000	86%	(g)
State Unemployment	-	9,037	80,000	11%	
Total Expenditures	\$ 37,188	\$ 154,415	\$ 250,000	62%	
Total Liability Fund Net Surplus (Deficit)	\$ (33,930)	\$ 40,677	\$ -	n/a	

IMRF FUND REVENUES					
Real Estate Taxes	\$ -	\$ 209,692	\$ 205,500	102%	(a)
Replacement Taxes	11,728	56,156	18,000	312%	
Investment Income	-	1,000	1,500	67%	
Transfer from Recreation Programs & Fund Balance	-	-	75,000	0%	
Total Revenues	\$ 11,728	\$ 266,848	\$ 300,000	89%	
IMRF FUND EXPENDITURES					
IMRF Expense	\$ 22,087	\$ 245,089	\$ 300,000	82%	
Total Expenditures	\$ 22,087	\$ 245,089	\$ 300,000	82%	
Total IMRF Fund Net Surplus (Deficit)	\$ (10,359)	\$ 21,759	\$ -	n/a	

AUDIT FUND REVENUES					
Real Estate Taxes	\$ -	\$ 7,299	\$ 6,450	113%	(a)
Replacement Taxes	\$ 1,955	\$ 9,359	\$ 3,000	312%	
Transfer from Fund Balance	-	-	4,000	n/a	
Total Revenues	\$ 1,955	\$ 16,658	\$ 13,450	124%	
AUDIT FUND EXPENDITURES					
Audit Expense	\$ -	\$ 13,450	\$ 13,450	100%	
Total Expenditures	\$ -	\$ 13,450	\$ 13,450	100%	
Total Audit Fund Net Surplus (Deficit)	\$ 1,955	\$ 3,208	\$ -	n/a	

SOCIAL SECURITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 270,823	\$ 264,500	102%	(a)
Replacement Taxes	8,470	40,557	13,000	312%	
Investment Income	-	1,667	2,500	67%	
Transfer from Recreation Programs	-	-	-	0%	
Transfer from Fund Balance	-	-	50,000	0%	
Total Revenues	\$ 8,470	\$ 313,047	\$ 330,000	95%	
SOCIAL SECURITY FUND EXPENDITURES					
FICA/ Medicare	\$ 31,730	\$ 307,722	\$ 330,000	93%	
Total Expenditures	\$ 31,730	\$ 307,722	\$ 330,000	93%	
Total Social Security Fund Net Surplus (Deficit)	\$ (23,260)	\$ 5,325	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For April 30, 2022

Monthly % of Annual Budget

100%

	April Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ -	\$ 425,549	\$ 426,000	100% (a)
Transfer from Fund Balance	-	-	-	0%
Total Revenues	\$ -	\$ 425,549	\$ 426,000	100%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ -	\$ 54,085	\$ 55,000	98%
ADA Structural Improvements	-	39,848	110,680	36%
FVSRA- Program Payments	-	260,320	260,320	100% (h)
Total Expenditures	\$ -	\$ 354,252	\$ 426,000	83%
Total FVSRA Fund Net Surplus (Deficit)	\$ -	\$ 71,297	\$ -	n/a
BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ -	\$ 863,801	\$ 856,175	101% (a)
Total Revenues	\$ -	\$ 863,801	\$ 856,175	101%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ -	\$ 856,175	\$ 856,175	100% (i)
Total Expenditures	\$ -	\$ 856,175	\$ 856,175	100%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ -	\$ 7,626	\$ -	n/a
CONSTRUCTION FUND REVENUES				
Reimbursements	\$ -	\$ 7,718	\$ 75,000	10%
Bond Issue	-	-	-	0%
Farming Revenue	-	1,400	1,000	140%
Grant Revenue	-	-	1,360,000	0%
Donations	14,000	14,000	10,000	140%
Land Cash Revenue	-	360,547	50,000	721%
Investment Income	207	7,349	10,200	72%
Audit Transfer	-	-	800,000	0%
Total Revenues	\$ 14,207	\$ 391,014	\$ 2,306,200	17%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 3,406	\$ 81,232	\$ 162,000	50%
Buildings & Improvements	5,460	212,990	2,054,989	10%
Parks/ Playground Improvements/ Acquisitions	489	304,130	284,347	107%
Landscaping & Groundskeeping	1,195	19,190	50,000	38%
Operating Equipment & Vehicles	(5,517)	67,995	50,363	135%
Recreation Equipment/ Repairs	-	-	3,000	0%
Emergency Repairs/ Replacements	16,050	63,053	71,412	88%
Total Expenditures	\$ 21,083	\$ 748,588	\$ 2,676,111	28%
Total Construction Fund Net Surplus (Deficit)	\$ (6,875)	\$ (357,574)	\$ (369,911)	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr of 2021, the prior fiscal year, for camps held in the Summer of 2021 have been accrued and recognized as revenue in May 2021. Likewise, revenue collected in Mar & Apr 2022 will be deferred until FY2022-23.

(c) Program revenue for the Preschool program is received during the school year Aug - Apr. Whereas expenditures remain level throughout the year.

(d) Pool Membership Pass revenue collected in Mar & Apr of 2021, the prior fiscal year, for Summer 2021 have been accrued and recognized as revenue. Likewise, membership pass revenue collected in Mar & Apr of 2022 will be deferred until FY2022-23.

(e) Revenue for the before and after school program is received during the school year Aug thru Apr.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded thru out the year to reflect program expense whereby scholarship participants have participated throughout the year.

(g) Payments for liability insurance are made on a quarterly basis in the months of June, September, December and March

(h) FVSRA payments are scheduled to be made in the months of June and November.

Geneva Park District
 Revenue and Expenditure Report
 For April 30, 2022

Monthly % of Annual Budget
 100%

	April Actual	YTD Actual	Annual Budget	% of Budget
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(i) Bond payments are made in the months of June and December.

DATE: 05/10/2022
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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/\$ REMAINING

PAGE: 1
F-YR: 22

FUND: RECREATION
FOR 12 PERIODS ENDING APRIL 30, 2022

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	(627.00)	28,666.00	35,000.00	6,334.00
02-2313-4-0000-23	TICKET SALES	0.00	11,960.00	20,000.00	8,040.00
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	75.00	0.00	(75.00)
02-2313-4-0000-77	CONCESSIONS	0.00	1,693.85	1,500.00	(193.85)
TOTAL RECEIPTS		(627.00)	42,394.85	56,500.00	14,105.15
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	1,703.71	14,668.13	21,500.00	6,831.87
TOTAL SALARIES & WAGES		1,703.71	14,668.13	21,500.00	6,831.87
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.00
02-2313-6-0000-06	NATURAL GAS	163.55	864.22	650.00	(214.22)
02-2313-6-0000-07	ELECTRIC	65.68	1,139.17	1,300.00	160.83
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	0.00	100.00	100.00
02-2313-6-0000-11	PROFESSIONAL SERVICES	82.15	3,822.40	7,000.00	3,177.60
02-2313-6-0000-12	RENTAL FEES	2,182.00	25,420.00	26,500.00	1,080.00
TOTAL CONTRACTUAL SERVICES		2,493.38	31,245.79	35,550.00	4,304.21
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
02-2313-7-0000-18	CLOTHING	0.00	0.00	0.00	0.00
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	66.46	2,047.41	6,500.00	4,452.59
02-2313-7-0000-28	CONCESSION SUPPLIES	20.66	750.88	750.00	(0.88)
TOTAL COMMODITIES		87.12	2,798.29	7,250.00	4,451.71
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
TOTAL REVENUES: PLAYHOUSE 38		(627.00)	42,394.85	56,500.00	14,105.15
EXPENSES					
DEPT. SUMMARY:					
TOTAL REVENUE		(627.00)	42,394.85	56,500.00	14,105.15
TOTAL EXPENSE		4,284.21	48,712.21	64,300.00	15,587.79
NET SURPLUS (DEFICIT)		(4,911.21)	(6,317.36)	(7,800.00)	(1,482.64)

DATE: 05/10/2022
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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/\$ REMAINING

PAGE: 2
F-YR: 22

FUND: RECREATION
FOR 12 PERIODS ENDING APRIL 30, 2022

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TOTAL FUND REVENUES		(627.00)	42,394.85	56,500.00	14,105.15
TOTAL FUND EXPENSES		4,284.21	48,712.21	64,300.00	15,587.79
FUND SURPLUS (DEFICIT)		(4,911.21)	(6,317.36)	(7,800.00)	(1,482.64)

FUND: CORPORATE
FOR 12 PERIODS ENDING 30, 2022

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PARKS ADMINISTRATION					
REVENUES					
RECEIPTS		40,006	4,418,656	4,208,000	(210,656)
EXPENSES					
SALARIES / WAGES		178,590	1,680,344	1,700,500	20,155
CONTRACTUAL SERVICES		38,098	425,486	547,400	121,913
COMMODITIES		7,497	95,604	108,750	13,145
MAINTENANCE / CAPITAL INVEST.		6,124	761,409	899,570	138,160
TRANSFERS		0	0	951,780	0
TOTAL EXPENSES: PARKS ADMINISTRATION		230,310	2,962,844	4,208,000	1,245,155
NET SURPLUS (DEFICIT)		(190,304)	1,455,811	0	(1,455,811)
TOTAL FUND REVENUES		40,006	4,418,656	4,208,000	(210,656)
TOTAL FUND EXPENSES		230,310	2,962,844	4,208,000	1,245,155
SURPLUS (DEFICIT)		(190,304)	1,455,811	0	(1,455,811)

FUND: CORPORATE

ADMINISTRATIVE/OPERATIONS					
REVENUES					
RECEIPTS		20,902	1,792,565	1,700,500	(92,065)
EXPENSES					
SALARIES / WAGES		62,828	533,014	656,500	123,485
CONTRACTUAL SERVICES		55,980	616,559	725,300	108,740
COMMODITIES		2,361	19,456	21,900	2,443
MAINTENANCE / CAPITAL INVEST.		1,238	610,299	710,870	100,570
TRANSFERS		0	0	223,445	0
TOTAL EXPENSES: ADMINISTRATIVE/OPERATIONS		122,408	1,779,330	2,338,015	558,684
NET SURPLUS (DEFICIT)		(101,505)	13,234	(637,515)	(650,749)
COMMUNITY CENTER RENTALS					
REVENUES					
RECEIPTS		1,402	12,237	8,000	(4,237)
EXPENSES					
SALARIES / WAGES		0	1,304	1,000	(304)
CONTRACTUAL SERVICES		0	312	0	(312)
TOTAL EXPENSES: COMMUNITY CENTER RENTALS		0	1,617	1,000	(617)
NET SURPLUS (DEFICIT)		1,402	10,620	7,000	(3,620)
GENERAL RECREATION					
REVENUES					
RECEIPTS		4,921	227,125	215,550	(11,575)
EXPENSES					

		FUND: CORPORATE			
		FOR 12 PERIODS ENDING		30, 2022	
ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

GENERAL RECREATION					
	SALARIES / WAGES	8,359	68,150	87,400	19,249
	CONTRACTUAL SERVICES	11,200	79,352	53,125	(26,227)
	COMMODITIES	87	3,724	9,700	5,975
	MAINTENANCE / CAPITAL INVEST.	0	0	0	0
	TOTAL EXPENSES: GENERAL RECREATION	19,646	151,228	150,225	(1,003)
NET SURPLUS(DEFICIT)		(14,725)	75,897	65,325	(10,572)

PRESCHOOL					
	REVENUES				
	RECEIPTS	43,880	449,980	350,000	(99,980)
	EXPENSES				
	SALARIES / WAGES	54,734	280,024	291,000	10,975
	CONTRACTUAL SERVICES	10,465	27,821	29,300	1,478
	COMMODITIES	360	5,109	5,800	690
	MAINTENANCE / CAPITAL INVEST.	0	1,680	575	(1,105)
	TOTAL EXPENSES: PRESCHOOL	65,560	314,635	326,675	12,039
NET SURPLUS(DEFICIT)		(21,679)	135,345	23,325	(112,020)

ACTIVE OLDER ADULTS					
	REVENUES				
	RECEIPTS	(379)	32,885	20,000	(12,885)
	EXPENSES				
	SALARIES / WAGES	453	3,738	5,000	1,261
	CONTRACTUAL SERVICES	256	24,587	9,000	(15,587)
	COMMODITIES	0	0	0	0
	TOTAL EXPENSES: ACTIVE OLDER ADULTS	710	28,325	14,000	(14,325)
NET SURPLUS(DEFICIT)		(1,089)	4,560	6,000	1,439

DANCE					
	REVENUES				
	RECEIPTS	9,458	99,478	87,200	(12,278)
	EXPENSES				
	SALARIES / WAGES	2,609	21,644	24,100	2,455
	CONTRACTUAL SERVICES	389	1,678	4,700	3,021
	COMMODITIES	0	12,607	17,425	4,817
	TOTAL EXPENSES: DANCE	2,998	35,931	46,225	10,293
NET SURPLUS(DEFICIT)		6,459	63,547	40,975	(22,572)

CAMPS					
	REVENUES				
	RECEIPTS	0	281,305	304,000	22,694
	EXPENSES				

FUND: CORPORATE
FOR 12 PERIODS ENDING 30, 2022

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
CAMP5					
	SALARIES / WAGES	0	167,633	196,000	28,366
	CONTRACTUAL SERVICES	0	4,145	4,100	(45)
	COMMODITIES	0	5,343	9,700	4,356
	TOTAL EXPENSES: CAMP5	0	177,121	209,800	32,678
	NET SURPLUS (DEFICIT)	0	104,183	94,200	(9,983)
CONTRACTED					
	REVENUES				
	RECEIPTS	177	13,948	8,200	(5,748)
	EXPENSES				
	CONTRACTUAL SERVICES	8,009	10,393	5,700	(4,693)
	NET SURPLUS (DEFICIT)	(7,831)	3,555	2,500	(1,055)
CO-OPS					
	REVENUES				
	RECEIPTS	(226)	11,691	3,000	(8,691)
	RECEIPTS	(226)	11,691	3,000	(8,691)
	EXPENSES				
	CONTRACTUAL SERVICES	730	7,133	2,900	(4,233)
	TOTAL EXPENSES: CO-OPS	730	7,133	2,900	(4,233)
	NET SURPLUS (DEFICIT)	(956)	4,558	100	(4,458)
SPECIAL EVENTS					
	REVENUES				
	RECEIPTS	394	51,695	81,850	30,154
	RECEIPTS	394	51,695	81,850	30,154
	EXPENSES				
	SALARIES / WAGES	400	631	1,650	1,019
	CONTRACTUAL SERVICES	100	18,240	20,100	1,859
	COMMODITIES	0	27,257	33,175	5,917
	--- UNDEFINED CODE ---	0	0	1,200	0
	NET SURPLUS (DEFICIT)	(106)	5,566	25,725	20,158
TENNIS					
	REVENUES				
	RECEIPTS	0	24,840	18,000	(6,840)
	RECEIPTS	0	24,840	18,000	(6,840)
	EXPENSES				

		FUND: CORPORATE		30, 2022	
		FOR 12 PERIODS ENDING			
ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TENNIS					
	SALARIES / WAGES	0	0	0	0
	CONTRACTUAL SERVICES	0	15,442	12,600	(2,842)
	TOTAL EXPENSES: TENNIS	0	15,442	12,600	(2,842)
NET SURPLUS (DEFICIT)		0	9,398	5,400	(3,998)

GYMNASTICS/TUMBLING					
REVENUES					
	RECEIPTS	12,044	147,274	132,000	(15,274)
	RECEIPTS	12,044	147,274	132,000	(15,274)
EXPENSES					
	SALARIES / WAGES	7,821	70,933	77,500	6,566
	CONTRACTUAL SERVICES	3,210	15,821	5,250	(10,571)
	COMMODITIES	0	4,523	4,500	(23)
	MAINTENANCE / CAPITAL INVEST.	0	0	500	0
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	11,031	91,279	87,750	(3,529)
NET SURPLUS (DEFICIT)		1,012	55,995	44,250	(11,745)

BASEBALL & SOFTBALL					
REVENUES					
	RECEIPTS	0	80,614	56,500	(24,114)
	RECEIPTS	0	80,614	56,500	(24,114)
EXPENSES					
	SALARIES / WAGES	0	5,374	4,000	(1,374)
	CONTRACTUAL SERVICES	37	11,608	8,400	(3,208)
	COMMODITIES	149	16,411	12,550	(3,861)
	EQUIPMENT REPAIR	0	0	0	0
	TOTAL EXPENSES: BASEBALL & SOFTBALL	186	33,395	24,950	(8,445)
NET SURPLUS (DEFICIT)		(186)	47,218	31,550	(15,668)

GENERAL ATHLETICS					
REVENUES					
	RECEIPTS	8,078	367,990	347,050	(20,940)
	RECEIPTS	8,078	367,990	347,050	(20,940)
EXPENSES					
	SALARIES / WAGES	8,365	48,524	48,850	325
	CONTRACTUAL SERVICES	35,693	160,047	169,625	9,577

FUND: CORPORATE
FOR 12 PERIODS ENDING 30, 2022

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

GENERAL ATHLETICS					
COMMODITIES		154	5,704	7,475	1,770
TOTAL EXPENSES: GENERAL ATHLETICS		44,213	214,276	225,950	11,673
NET SURPLUS (DEFICIT)		(36,134)	153,713	121,100	(32,613)

ICE RINKS					
EXPENSES					
SALARIES / WAGES		0	0	0	0
COMMODITIES		0	0	0	0
TOTAL EXPENSES: ICE RINKS		0	0	0	0
NET SURPLUS (DEFICIT)		0	0	0	0

GYMNASIUMS					
EXPENSES					
SALARIES / WAGES		2,830	23,239	29,000	5,760
CONTRACTUAL SERVICES		19,794	19,794	23,500	3,705
TOTAL EXPENSES: GYMNASIUMS		22,624	43,034	52,500	9,465
NET SURPLUS (DEFICIT)		(22,624)	(43,034)	(52,500)	(9,465)

FITNESS CENTER					
REVENUES					
RECEIPTS		10,696	147,953	141,300	(6,653)
RECEIPTS		10,696	147,953	141,300	(6,653)
EXPENSES					
SALARIES / WAGES		10,912	90,044	82,700	(7,344)
CONTRACTUAL SERVICES		1,796	27,034	36,015	8,980
COMMODITIES		150	6,553	9,495	2,941
MAINTENANCE / CAPITAL INVEST.		874	5,567	6,000	432
TOTAL EXPENSES: FITNESS CENTER		13,732	129,199	134,210	5,010
NET SURPLUS (DEFICIT)		(3,036)	18,753	7,090	(11,663)

POOL					
REVENUES					
RECEIPTS		0	454,388	478,250	23,861
RECEIPTS		0	454,388	478,250	23,861
EXPENSES					
SALARIES / WAGES		0	313,628	333,750	20,121
CONTRACTUAL SERVICES		1,868	98,259	99,400	1,140

FUND: CORPORATE
FOR 12 PERIODS ENDING 30, 2022

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

POOL					
	COMMODITIES	0	51,235	45,000	(6,235)
	MAINTENANCE / CAPITAL INVEST.	824	4,787	7,200	2,412
	TOTAL EXPENSES: POOL	2,693	467,910	485,350	17,439
	NET SURPLUS (DEFICIT)	(2,693)	(13,522)	(7,100)	6,422

MINI GOLF					
REVENUES					
	RECEIPTS	147	108,660	94,000	(14,660)
	RECEIPTS	147	108,660	94,000	(14,660)
EXPENSES					
	SALARIES / WAGES	65	27,414	28,350	935
	CONTRACTUAL SERVICES	112	3,180	3,475	294
	COMMODITIES	0	6,229	6,150	(79)
	MAINTENANCE / CAPITAL INVEST.	0	162	250	87
	TOTAL EXPENSES: MINI GOLF	177	36,987	38,225	1,237
	NET SURPLUS (DEFICIT)	(29)	71,673	55,775	(15,898)

AFTER SCHOOL PROGRAMS					
REVENUES					
	RECEIPTS	88,035	883,007	922,000	38,992
	RECEIPTS	88,035	883,007	922,000	38,992
EXPENSES					
	SALARIES/WAGES	63,042	407,829	411,000	3,170
	CONTRACTUAL SERVICES	69,135	166,854	332,000	165,145
	COMMODITIES	0	13,257	46,550	33,292
	MAINTENANCE/CAPITAL INVESTMTS	0	6,385	9,400	3,014
	TOTAL EXPENSES: AFTER SCHOOL PROGRAMS	132,177	594,326	798,950	204,623
	NET SURPLUS (DEFICIT)	(44,142)	288,681	123,050	(165,631)

UNDEFINED GROUP					
REVENUES					
	RECEIPTS	32,575	455,985	526,750	70,764
	RECEIPTS	32,575	455,985	526,750	70,764
EXPENSES					
	SALARIES/ WAGES	28,605	249,554	289,300	39,745
	CONTRACTUAL SERVICES	11,573	131,726	153,900	22,173

FUND: CORPORATE
FOR 12 PERIODS ENDING 30, 2022

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

UNDEFINED GROUP					
COMMODITIES		1,817	16,987	23,800	6,812
MAINTENANCE/ CAPITAL INVEST.		25	21,902	16,000	(5,902)
TOTAL EXPENSES: UNDEFINED GROUP		42,022	420,170	483,000	62,829
NET SURPLUS (DEFICIT)		----- (9,446)	35,815	43,750	7,934
TOTAL FUND REVENUES		232,109	5,643,629	5,494,150	(149,479)
TOTAL FUND EXPENSES		489,425	4,597,867	5,494,150	896,282
SURPLUS (DEFICIT)		(257,315)	1,045,762	0	(1,045,762)

FUND: CORPORATE

LIABILITY INSURANCE					
REVENUES					
RECEIPTS		3,257	195,091	250,000	54,908
RECEIPTS		3,257	195,091	250,000	54,908
EXPENSES					
SPECIAL FUND EXPENSE		37,188	154,414	250,000	95,585
TOTAL EXPENSES: LIABILITY INSURANCE		37,188	154,414	250,000	95,585
NET SURPLUS (DEFICIT)		----- (33,930)	40,676	0	(40,676)
TOTAL FUND REVENUES		3,257	195,091	250,000	54,908
TOTAL FUND EXPENSES		37,188	154,414	250,000	95,585
SURPLUS (DEFICIT)		(33,930)	40,676	0	(40,676)

FUND: CORPORATE

IMRF					
REVENUES					
RECEIPTS		11,727	266,847	300,000	33,152
RECEIPTS		11,727	266,847	300,000	33,152
EXPENSES					
SPECIAL FUND EXPENSE		22,086	245,089	300,000	54,910
TOTAL EXPENSES: IMRF		22,086	245,089	300,000	54,910
NET SURPLUS (DEFICIT)		----- (10,359)	21,758	0	(21,758)
TOTAL FUND REVENUES		11,727	266,847	300,000	33,152

FUND: CORPORATE
FOR 12 PERIODS ENDING 30, 2022

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<hr/>					
TOTAL FUND EXPENSES		22,086	245,089	300,000	54,910
SURPLUS (DEFICIT)		(10,359)	21,758	0	(21,758)

FUND: CORPORATE

AUDIT					
REVENUES					
	RECEIPTS	1,954	16,658	13,450	(3,208)
	RECEIPTS	1,954	16,658	13,450	(3,208)
EXPENSES					
	SPECIAL FUND EXPENSE	0	13,450	13,450	0
TOTAL EXPENSES: AUDIT		0	13,450	13,450	0
<hr/>					
NET SURPLUS(DEFICIT)		1,954	3,208	0	(3,208)
<hr/>					
TOTAL FUND REVENUES		1,954	16,658	13,450	(3,208)
TOTAL FUND EXPENSES		0	13,450	13,450	0
SURPLUS (DEFICIT)		1,954	3,208	0	(3,208)

FUND: CORPORATE

SOCIAL SECURITY					
REVENUES					
	RECEIPTS	8,469	313,046	330,000	16,953
	RECEIPTS	8,469	313,046	330,000	16,953
EXPENSES					
	SPECIAL FUND EXPENSE	31,730	307,721	330,000	22,278
TOTAL EXPENSES: SOCIAL SECURITY		31,730	307,721	330,000	22,278
<hr/>					
NET SURPLUS(DEFICIT)		(23,260)	5,324	0	(5,324)
<hr/>					
TOTAL FUND REVENUES		8,469	313,046	330,000	16,953
TOTAL FUND EXPENSES		31,730	307,721	330,000	22,278
SURPLUS (DEFICIT)		(23,260)	5,324	0	(5,324)

FUND: CORPORATE

SPECIAL RECREATION
REVENUES

FUND: CORPORATE
FOR 12 PERIODS ENDING 30, 2022

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

SPECIAL RECREATION					
RECEIPTS		0	425,548	426,000	451
RECEIPTS		0	425,548	426,000	451
EXPENSES					
CONTRACTUAL SERVICES		0	54,084	55,000	915
CAPITAL IMPROVEMENTS		0	39,847	110,680	70,832
SPECIAL FUND EXPENSE		0	260,320	260,320	0
TOTAL EXPENSES: SPECIAL RECREATION		0	354,252	426,000	71,747
NET SURPLUS (DEFICIT)		0	71,296	0	(71,296)
TOTAL FUND REVENUES		0	425,548	426,000	451
TOTAL FUND EXPENSES		0	354,252	426,000	71,747
SURPLUS (DEFICIT)		0	71,296	0	(71,296)

FUND: CORPORATE

BOND AND INTEREST					
REVENUES					
RECEIPTS		0	863,800	856,175	(7,625)
RECEIPTS		0	863,800	856,175	(7,625)
EXPENSES					
CONTRACTUAL SERVICES		0	856,174	856,175	0
TOTAL EXPENSES: BOND AND INTEREST		0	856,174	856,175	0
NET SURPLUS (DEFICIT)		0	7,626	0	(7,626)
TOTAL FUND REVENUES		0	863,800	856,175	(7,625)
TOTAL FUND EXPENSES		0	856,174	856,175	0
SURPLUS (DEFICIT)		0	7,626	0	(7,626)

FUND: CORPORATE

PROJECT REVENUE					
REVENUES					
PROJECT REVENUE		14,207	391,014	2,306,200	1,915,185
PROJECT REVENUE		14,207	391,014	2,306,200	1,915,185
NET SURPLUS (DEFICIT)		14,207	391,014	2,306,200	1,915,185

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 12 PERIODS ENDING 30, 2022

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

PLANNING/CONSTRUCTION/GRANTS EXPENSES					
CONTRACTUAL SERVICES		3,406	81,231	162,000	80,768
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		3,406	81,231	162,000	80,768
NET SURPLUS (DEFICIT)		(3,406)	(81,231)	(162,000)	(80,768)

BUILDINGS & IMPROVEMENTS EXPENSES					
CONTRACTUAL SERVICES		5,459	212,990	2,054,989	1,841,998
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		5,459	212,990	2,054,989	1,841,998
NET SURPLUS (DEFICIT)		(5,459)	(212,990)	(2,054,989)	(1,841,998)

PARKS/PLAYGROUNDS IMPRV/ACQ EXPENSES					
CONTRACTUAL SERVICES		488	304,129	284,347	(19,782)
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		488	304,129	284,347	(19,782)
NET SURPLUS (DEFICIT)		(488)	(304,129)	(284,347)	19,782

LANDSCAPING & GROUNDSKEEPING EXPENSES					
CONTRACTUAL SERVICES		1,195	19,189	50,000	30,810
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		1,195	19,189	50,000	30,810
NET SURPLUS (DEFICIT)		(1,195)	(19,189)	(50,000)	(30,810)

OPERATING EQUIP. & VEHICLES EXPENSES					
CONTRACTUAL SERVICES		(5,517)	67,994	50,363	(17,631)
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		(5,517)	67,994	50,363	(17,631)
NET SURPLUS (DEFICIT)		5,517	(67,994)	(50,363)	17,631

RECREATION EQUIP. REPAIRS EXPENSES					
CONTRACTUAL SERVICES		0	0	3,000	0
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	0	3,000	0
NET SURPLUS (DEFICIT)		0	0	(3,000)	0

EMERGENCY REPAIRS/REIMB. EXPENSES					
CONTRACTUAL SERVICES		16,050	63,052	71,412	8,359
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		16,050	63,052	71,412	8,359

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 12 PERIODS ENDING 30, 2022

ACCOUNT NUMBER	DESCRIPTION	APRIL ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<hr/>					
NET SURPLUS (DEFICIT)		(16,050)	(63,052)	(71,412)	(8,359)
TOTAL FUND REVENUES		14,207	391,014	2,306,200	1,915,185
TOTAL FUND EXPENSES		21,082	748,588	2,676,111	1,927,522
SURPLUS (DEFICIT)		(6,875)	(357,574)	(369,911)	(12,336)



ANNUAL MEETING
May 16, 2022

AGENDA

Call to Order

Roll Call

Hearing of Guests

President's Annual Report

Election of President Pro-Tem

Election of Officers – President and Vice-President

Appointment of Treasurer and Secretary

Appointment of FOIA Officers, OMA Officers, ADA Coordinator and CAC Representative

Committee Appointments – See Recommendations per Attachment

Adjourn to Regular Meeting

President's Message 2022

It was another challenging year of dealing with COVID-19 and the various strains that have manifested themselves! As I look back, I can say with tremendous pride that the GPD staff did an outstanding job of managing our customers' expectations through an environment of ever-changing mandates at the local, state, and federal levels.

Some of the highlights from this past year include, but are not limited to:

- Received photographs of many excited, smiling children in Kenya following the installation of the repurposed playground equipment from Terney Park that was donated to Kid's Around the World.
- Received a \$100,000 Grant from the State of Illinois to cover much of a project to improve the drainage across Island Park.
- Once again, the GPD was awarded Distinguished Agency Accreditation for the district for the 4th cycle in a row. This indicates that the GPD is exceeding expectations in best practices and are held in high regard by their peers throughout Illinois. The GPD scored the highest in its history!
- Although short staffed in several departments GPD staff safely opened and operated both pools, managed summer camp and after school programs, put on children's plays at Playhouse38 and operating both fitness centers. In addition, special events including Concerts in the Park, various road races, Autumn Fair, Halloween, and holiday events were successfully completed.
- The GPD engaged a marketing firm to help educate resident and external partners about the vital role the GPD plays in building a healthier more socially connected community, as well as help the GPD to rebound from the impacts of Covid-19.

Sadly, in September we said goodbye to our former GPD Commissioner of over 15 years and good friend, Susan VanderVeen as she and her husband Jim began their retirement in Northern Michigan. Peter Cladis was nominated to take Susan's board position upon her departure.

Improvements made to our facilities over this past year include, but are not limited to:

- Solicited input from over 500 children to vote on the design for a new playground at the Peck Farm ball fields.
- The GPD, in conjunction with the City of Batavia expects to acquire approximately 5.13 acres of land for a new park in the Winding Creek subdivision.
- Plans for redesign of Dryden, Garden and Hathaway Parks were received and awarded so the work will begin in the spring / summer of 2022.
- The GPD has taken possession of the Peterson property and the structures on site will be demolished and the property repurposed for GPD use.
- The City of Geneva has allocated \$150,000 to help with improvements to Garden Club Park.
- New pickleball courts are included in the budget for 2022 – 2023.

While COVID-19 continued to impact operations across the GPD, the staff remained focused on customer service and embodying the Core Values of the Geneva Park District.

Customer Commitment

Responsible Leadership

Fiscal Responsibility

Safety

Community Collaboration

Innovation Stewardship & Sustainability

Thank you to the dedicated staff at the Geneva Park District and our community for working together through these unprecedented times. It just shows us all that if we work together, we can accomplish truly amazing things!

Thank you

John A. Frankenthal
Board President

COMMITTEE APPOINTMENTS 2022-2023

Finance

Bre Cullen
John Frankenthal
Sheavoun Lambillotte

Land Acquisition, Building & Grounds, Facilities

Jay Moffat
Peter Cladis
Sheavoun Lambillotte

Long Range Planning

Jay Moffat
Pat Lenski
Sheavoun Lambillotte

Personnel and Policies

John Frankenthal
Peter Cladis
Sheavoun Lambillotte

Recreation

Bre Cullen
Pat Lenski
Nicole Vickers

Special Recreation Board

Sheavoun Lambillotte
Alternates: Nicole Vickers, Christy Powell

School / Park

Bre Cullen
Jay Moffat
Sheavoun Lambillotte

President	John Frankenthal
Vice President	Jay Moffat
Treasurer	Pat Lenski
Secretary	Sheavoun Lambillotte
Commissioner	Peter Cladis
Commissioner	Bre Cullen

Open Meetings Act & FOIA Officers: Executive Director, Supt. of Finance & Personnel

Safety Coordinators: Operations & Safety Manager

ADA Coordinator: Supt. of Parks & Properties

ORDINANCE NO. 2022-02

**GENEVA PARK DISTRICT
BUDGET AND APPROPRIATION ORDINANCE**

**AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE
GENEVA PARK DISTRICT FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023**

WHEREAS, the Board of Commissioners desires to adopt the combined Annual Budget and Appropriation Ordinance to appropriate such sums of money as may be deemed necessary to defray all necessary expenses and liabilities for the operation of the Geneva Park District, Geneva, Illinois for the fiscal year beginning May 1, 2022 and ending April 30, 2023, and specifying the object and purpose for which appropriations are made, and the amount appropriated for each object or purpose, pursuant to Illinois Compiled Statutes, 70ILCS 1205/4-4.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Geneva Park District as follows:

SECTION 1: The Annual Budget and Appropriation Proposal for Fiscal Year May 1, 2022 thru April 30, 2023 as follows:

<u>GENERAL CORPORATE FUND</u>		
	<u>BUDGET</u>	<u>APPROPRIATION</u>
ADMINISTRATION & EMPLOYEES SALARIES	\$1,663,000	\$1,995,600
CONTRACTUAL SERVICES		
Health Insurance Benefits	\$386,000	\$463,200
Telephone	\$7,000	\$8,400
Alarms	\$600	\$720
Water & Sewer	\$8,600	\$10,320
Natural Gas	\$13,000	\$15,600
Electricity	\$14,000	\$16,800
Postage	\$1,000	\$1,200
Advertising/Printing	\$3,000	\$3,600
Administrative Expense	\$2,400	\$2,880
Professional Services	\$6,700	\$8,040
Rental & Leases	\$2,000	\$2,400
Subscriptions/Books	\$300	\$360
Travel Expense	\$13,500	\$16,200
Professional Training/Conferences	\$15,000	\$18,000

Professional Membership Dues	\$9,000	\$10,800
Maintenance Agreements	\$32,000	\$38,400
Refuse Disposal	\$6,000	\$7,200
License/Background Checks	\$2,500	\$3,000
Pest Control	\$4,000	\$4,800
TOTAL CONTRACTUAL SERVICES	\$526,600	\$631,920

COMMODITIES

Office Supplies	\$3,000	\$3,600
Gas & Diesel Fuel For Vehicles	\$50,000	\$60,000
Oil, Grease, Antifreeze	\$2,100	\$2,520
Maintenance, Parts & Supplies	\$2,400	\$2,880
Mechanical Tools	\$700	\$840
Horticultural Tools & Supplies	\$400	\$480
Grounds Maintenance Tools	\$750	\$900
Plants & Seeds	\$3,750	\$4,500
Greenhouse Supplies	\$5,000	\$6,000
Grass Seed & Fertilizer	\$2,000	\$2,400
Chemical Supplies	\$2,000	\$2,400
Sanitation Supplies	\$5,500	\$6,600
Fire Extinguishers	\$1,500	\$1,800
Flags & Decals	\$1,000	\$1,200
Photography Equipment & Development	\$0	\$0
Clothing & Safety Equipment For Employees	\$5,000	\$6,000
First Aid Supplies	\$500	\$600
Trophies & Awards	\$500	\$600
TOTAL COMMODITIES	\$86,100	\$103,320

REPAIRS & MAINTENANCE -BUILDINGS/EQUIP & VEHICLES	\$142,550	\$171,060
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CAPITAL INVESTMENTS

Capital Purchases	\$12,000	\$14,400
Furnishings & Fixtures Purchase	\$800	\$960
Bond Retirement Payments	\$451,295	\$541,554
Capital Fund Projects	\$200,000	\$240,000
Transfer to Capital Fund for Capital Projects	\$1,059,205	\$1,271,046
TOTAL CAPITAL INVESTMENTS	\$1,723,300	\$2,067,960

PECK FARM PARK

INSTRUCTOR & ATTENDANTS SALARIES	\$97,500	\$117,000
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CONTRACTUAL SERVICES

Telephone	\$3,800	\$4,560
Alarm Service	\$5,000	\$6,000
Water & Sewer	\$2,000	\$2,400
Natural Gas	\$5,000	\$6,000
Electricity	\$11,000	\$13,200
Postage	\$100	\$120
Advertising/Printing Materials	\$1,000	\$1,200
Professional Services	\$4,000	\$4,800
Rental & Leases	\$400	\$480
Subscriptions/Books	\$200	\$240
Refuse Disposal	\$5,500	\$6,600
Cleaning Service	\$0	\$0
Pest Control	\$1,500	\$1,800
PDRMA Rental Insurance	\$0	\$0
TOTAL CONTRACTUAL SERVICES	\$39,500	\$47,400

COMMODITIES

Office Supplies	\$1,500	\$1,800
Maintenance Parts and Tools	\$1,500	\$1,800
Mechanical Tools	\$200	\$240
Horticultural Tools & Supplies	\$200	\$240
Grounds Maintenance Tools	\$200	\$240
Plants & Seeds	\$3,000	\$3,600
Grass Seed & Fertilizer	\$300	\$360
Chemical Supplies	\$1,000	\$1,200
Sanitation Supplies	\$2,500	\$3,000
Fire Extinguishers	\$300	\$360
Photography Supplies & Development	\$0	\$0
Clothing & Safety Equipment	\$2,750	\$3,300
First Aid Supplies	\$250	\$300
Program Operation Supplies	\$4,050	\$4,860
Gift Shop Supplies	\$2,500	\$3,000

Discovery/History Room Supplies	\$1,500	\$1,800
Holiday Decorations	\$300	\$360
Butterfly Operational Supplies	\$11,000	\$13,200
Butterfly Volunteer Supplies	\$1,400	\$1,680
TOTAL COMMODITIES	\$34,450	\$41,340
REPAIRS & MAINT TO BLDGS & EQUIP	\$8,000	\$9,600
CAPITAL INVESTMENTS		
Capital Equipment Purchase	\$1,500	\$1,800
Furnishings & Fixtures Purchased	\$200	\$240
TOTAL CAPITAL INVESTMENTS	\$1,700	\$2,040
NATURE PROGRAM SUPPLIES	\$8,000	\$9,600
BIRTHDAY PARTY SUPPLIES	\$1,500	\$1,800
<u>Moore Spray Park</u>		
CONTRACTUAL SERVICES		
Water and Sewer	\$3,000	\$3,600
Electric	\$2,000	\$2,400
Maintenance Agreements	\$1,500	\$1,800
TOTAL CONTRACTUAL SERVICES	\$6,500	\$7,800
COMMODITIES		
First Aid Supplies	\$0	\$0
Chemical and Supplies	\$500	\$600
TOTAL COMMODITIES	\$500	\$600
MAINTENANCE AND CAPITAL REPAIRS		
Building/ Equipment Contracted Repairs	\$250	\$300
Building/ Equipment Repair Parts	\$250	\$300
TOTAL MAINTENANCE AND CAPITAL REPAIRS	\$500	\$600
TOTAL GENERAL CORPORATE FUND	\$4,339,700	\$5,207,640

RECREATION PROGRAM FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
ADMINISTRATION & EMPLOYEES SALARIES	\$828,000	\$993,600
CONTRACTUAL SERVICES		
Health Insurance Benefits	\$425,000	\$510,000
Telephone	\$12,000	\$14,400
Alarm System	\$2,300	\$2,760
Water & Sewer	\$3,000	\$3,600
Natural Gas	\$10,000	\$12,000
Electricity	\$33,000	\$39,600
Postage	\$2,200	\$2,640
Advertising and Printing	\$13,000	\$15,600
Administrative Expense	\$3,800	\$4,560
Professional Services	\$6,800	\$8,160
Equipment Rental	\$6,500	\$7,800
Subscriptions/Books	\$900	\$1,080
Travel Expense	\$15,000	\$18,000
Professional Training/Conferences	\$10,000	\$12,000
Professional Membership Dues	\$9,000	\$10,800
Maintenance Agreements	\$30,000	\$36,000
Refuse Disposal	\$2,000	\$2,400
License/Background Checks	\$2,300	\$2,760
Credit Card Processing Costs	\$70,000	\$84,000
Internet Access	\$4,500	\$5,400
Web Page	\$0	\$0
TOTAL CONTRACTUAL SERVICES	\$661,300	\$793,560
COMMODITIES		
Office Supplies	\$6,000	\$7,200
Gasoline For Vehicles	\$3,800	\$4,560
Sanitation Supplies	\$4,500	\$5,400
Clothing & Safety Equipment	\$1,200	\$1,440
First Aid Supplies	\$5,500	\$6,600
Trophies & Awards	\$700	\$840
TOTAL COMMODITIES	\$21,700	\$26,040
REPAIRS & MAINT TO BLDGS & EQUIPMENT	\$45,500	\$54,600
CAPITAL INVESTMENTS		
Capital Purchases	\$100,000	\$120,000
Transfer to Capital Fund for Capital Projects	\$355,995	\$427,194
Technology Upgrades	\$1,500	\$1,800
Bond Retirement Payments	\$451,295	\$541,554
TOTAL CAPITAL INVESTMENTS	\$908,790	\$1,090,548
PUBLIC INFORMATION		

SALARIES & WAGES	\$0	\$0
CONTRACTUAL SERVICES		
Postage	\$22,000	\$26,400
Advertising & Printing of Brochures	\$40,000	\$48,000
Professional Services	\$30,500	\$36,600
TOTAL CONTRACTUAL SERVICES	\$92,500	\$111,000
COMMODITIES		
Graphic Art	\$200	\$240
COMMUNITY CENTER RENTALS		
Custodian Salaries	\$1,500	\$1,800
Contractual Services	\$0	\$0
TOTAL COMMUNITY CENTER RENTALS	\$1,500	\$1,800
RECREATION PROGRAMS		
Youth Program Instructors	\$1,500	\$1,800
Youth Program Supplies	\$31,100	\$37,320
Teen Program Instructors	\$400	\$480
Teen Program Supplies	\$1,100	\$1,320
Adult Program Instructors	\$500	\$600
Adult Program Supplies	\$1,800	\$2,160
Exercise and Aerobics Programs Instructors	\$62,200	\$74,640
Exercise and Aerobics- Supplies and Maint	\$1,500	\$1,800
New General Recreations Programs Instructors	\$2,000	\$2,400
New General Recreations Programs Supplies	\$1,000	\$1,200
Family Program/ Trip Instructors	\$100	\$120
Family Program/ Trip Contractual Services & Supplies	\$325	\$390
Playhouse 38 Program Instructors	\$21,000	\$25,200
Playhouse 38 Program Supplies	\$44,450	\$53,340
Preschool Program Instructors	\$296,000	\$355,200
Preschool Contractual Service and Supplies	\$21,300	\$25,560
Toddlers Program Instructors	\$12,000	\$14,400
Toddlers -Contractual Services and Supplies	\$16,300	\$19,560
Active Older Adults-Trips Contract Serv & Supp	\$14,000	\$16,800
Active Older Adults Supplies	\$0	\$0
Ballet, Jazz, Tap Dance Programs Instructors	\$28,300	\$33,960
Ballet, Jazz, Tap Dance-Supplies & Contract Serv	\$23,025	\$27,630
Summer Camp Programs Instructors	\$212,000	\$254,400
Summer Camp- Supplies & Contractual Serv	\$51,350	\$61,620
Winter Activities Contractual Services & Supplies	\$0	\$0
Ice Skating Programs Contractual Services	\$5,500	\$6,600
New Contracted Programs Contractual Services	\$200	\$240
Batavia Park District Co-op -Contractual Serv	\$2,700	\$3,240
Library Seminars Contractl Services & Supplies	\$200	\$240
Special Summer Prog-Instruct, Supp & Cont Svcs	\$7,375	\$8,850
Halloween Event Instructors	\$450	\$540
Halloween Event Supplies and Contractl Services	\$2,900	\$3,480
Just Dad N Me Instructors	\$200	\$240
Just Dad N Me Contractual Services and Supp	\$6,300	\$7,560
Easter Programs Salaries	\$300	\$360
Easter Programs Contractual Services and Supp	\$2,150	\$2,580
New Special Events Instructors	\$50	\$60
New Special Events Contractual Serv and Supp	\$3,000	\$3,600

Mom N Son Event Instructors	\$100	\$120
Mom N Son Event Contractual Serv and Supp	\$3,200	\$3,840
North Pole Train Instructors	\$200	\$240
North Pole Train Contractual Services and Supplies	\$10,300	\$12,360
Movies in the Park Supplies	\$1,400	\$1,680
Harvest Hustle Contractual Services and Supplies	\$6,700	\$8,040
Super Bowl Shuffle Contractual Services & Supplies	\$12,600	\$15,120
Tennis Programs Instructors	\$0	\$0
Tennis Programs Supplies	\$16,250	\$19,500
Tumbling, Gymnastics & Cheerleading- Programs Instructors/Custo	\$82,000	\$98,400
Tumbling, Gym & Cheer- Contract Serv & Supp	\$17,850	\$21,420
Softball and Baseball-Instructors/Coord/Crew	\$6,500	\$7,800
Softball and Baseball-Contract Serv and Supplies	\$29,700	\$35,640
Volleyball Programs Instructors	\$16,100	\$19,320
Volleyball Programs Contractual Serv and Supp	\$5,000	\$6,000
Tiny Sluggers Contractual Services	\$12,500	\$15,000
Youth Basketball Salaries	\$27,500	\$33,000
Youth Basketball Contractual Services and Supp	\$8,000	\$9,600
Youth Wrestling Salaries	\$0	\$0
Youth Wrestling- Contractual Services & Supp	\$0	\$0
Holiday Camps Instructors	\$5,500	\$6,600
Holiday Camps Contractual Services and Supplies	\$9,700	\$11,640
New General Athletic Programs Instructors	\$0	\$0
New General Athletic- Contractl Serv and Supp	\$5,700	\$6,840
Tiny Sports Contractual Services	\$98,000	\$117,600
Three on Three Tournament Instructors	\$1,150	\$1,380
Three on Three Tournament Supplies	\$250	\$300
Golf Programs Contractual Services	\$2,100	\$2,520
Martial Arts Instructors	\$0	\$0
Martial Arts Programs Contractual Services	\$42,700	\$51,240
Beach Volleyball Salaries	\$0	\$0
Beach Volleyball Contractual Services & Supplies	\$600	\$720
Youth Track and Field Instructors	\$0	\$0
Youth Track and Field Supplies	\$0	\$0
Chicago Bulls Camp Contractual Services	\$0	\$0
Chicago White Sox Contractual Services	\$950	\$1,140
Lacrosse Contractual Services & Supplies	\$1,400	\$1,680
Ice Rinks Salaries	\$0	\$0
Western Avenue Gym Custodians	\$20,000	\$24,000
Western Avenue Gym Contractual Services	\$10,000	\$12,000
Harrison Street Gym Custodians	\$9,000	\$10,800
Harrison Street Gym Contractual Services	\$13,500	\$16,200
TOTAL RECREATION PROGRAMS	\$1,351,025	\$1,621,230
SUNSET RACQUETBALL AND FITNESS CENTER		
Administration & Employee Salaries	\$92,700	\$111,240
Contractual Services	\$37,165	\$44,598
Commodities	\$9,495	\$11,394
Repairs and Maintenance	\$6,500	\$7,800
Capital Investments - Equipment	\$500	\$600
TOTAL SUNSET RACQ AND FITNESS CENTER	\$146,360	\$175,632

SWIMMING POOLS

Administration & Employee Salaries	\$432,100	\$518,520
Contractual Services	\$99,000	\$118,800
Commodities	\$67,100	\$80,520
Repairs and Maintenance	\$5,300	\$6,360
Capital Investments - Equipment	\$1,350	\$1,620
TOTAL SWIMMING POOLS	\$604,850	\$725,820

MINIATURE GOLF COURSE

Administration & Employee Salaries	\$32,850	\$39,420
Contractual Services	\$3,475	\$4,170
Commodities	\$6,750	\$8,100
Repairs and Maintenance	\$200	\$240
Capital Investments - Equipment	\$50	\$60
TOTAL MINIATURE GOLF COURSE	\$43,325	\$51,990

KINDERZONE/ BEFORE/ AFTER SCHOOL / IN SERVICE DAY PROGRAMS

Administration & Employee Salaries	\$436,000	\$523,200
Contractual Services	\$343,850	\$412,620
Commodities	\$27,550	\$33,060
Repairs and Maintenance	\$400	\$480
Capital Investments - Equipment	\$2,000	\$2,400
TOTAL KINDERZONE/ B/A SCHOOL/ IN SERVICE DAY	\$809,800	\$971,760

SCHOLARSHIPS

Maintenance Capital Investment	\$7,000	\$8,400
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STEPHEN PERSINGER RECREATION CENTER (SPRC)

Administration & Employee Salaries	\$299,550	\$359,460
Contractual Services	\$150,800	\$180,960
Commodities	\$22,450	\$26,940
Repairs and Maintenance	\$15,500	\$18,600
Capital Investments- Equipment	\$1,200	\$1,440
TOTAL SPRC	\$489,500	\$587,400

TOTAL RECREATION FUND

\$6,011,350	\$7,213,620
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CONSTRUCTION FUND

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Professional Fees-Architect, Legal & Consultants	\$197,000	\$236,400
Buildings & Improvements-Community Center	\$1,524,946	\$1,829,935
Park Development & Acquisition	\$1,366,404	\$1,639,685
Facility Improvements-Landscaping	\$71,500	\$85,800
Equipment, Vehicles & Trucks-New Purchase	\$261,297	\$313,556
Recreation Equipment Repairs	\$3,000	\$3,600
School Building Repairs and Emergency Repairs to Facilities	\$71,740	\$86,088
TOTAL CONSTRUCTION FUND	\$3,495,887	\$4,195,064

SECTION 2: As part of the annual budget it is stated:

- (a) The estimated cash on hand at the beginning of the fiscal year is \$11,119,268
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$14,465,699.
- (c) That the estimated expenditures contemplated for the fiscal year are \$16,461,547.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$9,123,420.
- (e) That the estimated amount of taxes to be received by the Geneva Park District during the fiscal year is \$7,807,610

SECTION 3: Handicapped Recreation Fund

The sum of \$860,000 is hereby budgeted and the sum of \$1,032,0000 is hereby appropriated to pay the contractual obligation of this Park District under agreement made pursuant to the Illinois Compiled Statutes 65 ILCS 5/11-95-14 "Joint Recreation Programs for Handicapped"; and 70 ILCS 1205/5-8 "Tax for Joint Recreational Programs for the Handicapped"; and 70 ILCS 1205/8-10b "Joint Recreational Programs for Handicapped" to provide for the establishment, maintenance and management of programs for the handicapped. Said tax shall also be in addition to the maximum of taxes authorized by Illinois Compiled Statutes 70 ILCS 1205/5-1 of the Park District Code.

SECTION 4: Illinois Municipal Retirement Fund

The sum of \$300,000 is hereby budgeted and the sum of \$360,000 is hereby appropriated to pay the obligation of this Park District pursuant to the Illinois Municipal Retirement Fund, Illinois Compiled Statutes 40 ILCS 5/7-101 et. Seq. Said tax shall also be in addition to the maximum of taxes authorized by the Illinois Compiled Statutes 70 ILCS 1205/5-1 of the Park District Code.

SECTION 5: Insurance Fund

That the sum of \$213,000 is hereby budgeted and the sum of \$255,600 is hereby appropriated to pay the obligation of the Park District pursuant to the Illinois Compiled Statutes 745 ILCS 10/9-103 "Insurance Contracts".

SECTION 6: Audit Fund

That the sum of \$13,450 is hereby budgeted and the sum of \$16,140 is hereby appropriated to pay the obligation of this Park District for an audit pursuant to Governmental Account Audit Act, Illinois Compiled Statutes 70 ILCS 1205/5-1 of the Park District Code.

SECTION 7: Social Security Fund

That the sum of \$360,000 is hereby budgeted and the sum of \$432,000 is hereby appropriated to pay the obligation of this Park District pursuant to the Social Security Enabling Act, Illinois Compiled Statutes 40 ILCS 5/21-110 "Tax Levy" in the amount necessary to meet the cost of participation in the Federal Social Security Insurance Program.

SECTION 8: Bond and Interest Fund

That the sum of \$868,160 is hereby budgeted and appropriated to pay the contractual obligation of the Park District for interest and principal under agreements for the purchase of real estate pursuant to the Illinois Compiled Statutes 70 ILCS 1205/8-15 "Purchase Contract or Refunding Loan Agreement".

SECTION 9: RECAPITULATION

	<u>BUDGET</u>	<u>APPROPRIATION</u>
General Corporate Fund	\$4,339,700	\$5,207,640
Recreation Program Fund	\$6,011,350	\$7,213,620
Special Recreation Fund	\$860,000	\$1,032,000
Illinois Municipal Retirement Fund	\$300,000	\$360,000
Insurance Fund	\$213,000	\$255,600
Audit Fund	\$13,450	\$16,140
Social Security Fund	\$360,000	\$432,000
Construction Fund	\$3,495,887	\$4,195,064
Bond and Interest Fund	\$868,160	\$868,160
Grand Total of All Funds	<u>\$16,461,547</u>	<u>\$19,580,224</u>

SECTION 10:

The receipts and revenues of the said Geneva Park District derived from sources other than taxation and not specifically appropriated and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall be added to the General Fund and shall first be placed to the credit of such fund.

SECTION 11:

This ordinance shall be in full force and effect from and after its passage and approval as required by law.

Adopted this 16th day of May, 2022 pursuant to a roll call vote as follows:

ATTEST:

Signed _____
Sheavoun Lambillotte, Secretary

(SEAL)

CERTIFICATION OF ESTIMATED REVENUE

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: General Corporate Fund

Revenue estimate for fiscal year beginning May 1, 2022.

Source of Revenue	Amount
Funds available at beginning of the fiscal year.	\$1,490,576
Real Estate Taxes	4,130,000
Personal Property Replacement Taxes	50,000
Fees, Charges & Investments	159,700
Bond Issue	
TOTAL ESTIMATED REVENUES	\$5,830,276

CERTIFICATION

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: _____
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

CERTIFICATION OF ESTIMATED REVENUE

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Recreation Fund

Revenue estimate for fiscal year beginning May 1, 2022.

Source of Revenue	Amount
Funds available at beginning of the fiscal year.	\$1,906,235
Real Estate Taxes	1,685,000
Personal Property Replacement Taxes	50,000
Fees, Charges & Investments	4,276,350
Bond Issue	
TOTAL ESTIMATED REVENUES	7,917,585

CERTIFICATION

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: _____
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

CERTIFICATION OF ESTIMATED REVENUE

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Liability Fund

Revenue estimate for fiscal year beginning May 1, 2022.

Source of Revenue	Amount
Funds available at beginning of the fiscal year.	\$102,084
Real Estate Taxes	165,000
Personal Property Replacement Taxes	5,000
Fees, Charges & Investments	1,750
TOTAL ESTIMATED REVENUES	\$273,834

CERTIFICATION

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: _____
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

CERTIFICATION OF ESTIMATED REVENUE

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: IMRF Fund

Revenue estimate for fiscal year beginning May 1, 2022.

Source of Revenue	Amount
Funds available at beginning of the fiscal year.	\$82,522
Real Estate Taxes	259,500
Personal Property Replacement Taxes	18,000
Fees, Charges & Investments	1,500
Interfund Transfers	21,000
TOTAL ESTIMATED REVENUES	\$382,522

CERTIFICATION

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: _____
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

CERTIFICATION OF ESTIMATED REVENUE

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Audit Fund

Revenue estimate for fiscal year beginning May 1, 2022.

Source of Revenue	Amount
Funds available at beginning of the fiscal year.	\$5,311
Real Estate Taxes	10,450
Personal Property Replacement Taxes	3,000
Fees, Charges & Investments	
Bond Issue	
TOTAL ESTIMATED REVENUES	\$18,761

CERTIFICATION

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: _____
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

CERTIFICATION OF ESTIMATED REVENUE

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Social Security Fund

Revenue estimate for fiscal year beginning May 1, 2022.

Source of Revenue	Amount
Funds available at beginning of the fiscal year.	\$151,652
Real Estate Taxes	269,500
Personal Property Replacement Taxes	13,000
Fees, Charges & Investments	2,500
TOTAL ESTIMATED REVENUES	\$436,652

CERTIFICATION

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: _____
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

CERTIFICATION OF ESTIMATED REVENUE

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Special Recreation Fund

Revenue estimate for fiscal year beginning May 1, 2022

Source of Revenue	Amount
Funds available at beginning of the fiscal year.	\$455,490
Real Estate Taxes	420,000
Personal Property Replacement Taxes	
Fees, Charges & Investments	
Bond Issue	
TOTAL ESTIMATED REVENUES	\$875,490

CERTIFICATION

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: _____
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

CERTIFICATION OF ESTIMATED REVENUE

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Bond & Interest Fund

Revenue estimate for fiscal year beginning May 1, 2022.

Source of Revenue	Amount
Funds available at beginning of the fiscal year.	\$182,392
Real Estate Taxes	868,160
Personal Property Replacement Taxes	
Fees, Charges & Investments	
Grants	
Bond Issue	
TOTAL ESTIMATED REVENUES	\$1,050,552

CERTIFICATION

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: _____
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

CERTIFICATION OF ESTIMATED REVENUE

In Accordance with Public Act 83-881

Unit Name: Geneva Park District Fund: Construction Fund

Revenue estimate for fiscal year beginning May 1, 2022.

Source of Revenue	Amount
Funds available at beginning of the fiscal year.	\$6,743,006
Bond Issue	1,758,759
Fees, Charges & Investments	297,530
Grants	0
TOTAL ESTIMATED REVENUES	\$8,799,295

CERTIFICATION

I, Pat Lenski, the chief fiscal officer of the Geneva Park District, do hereby certify that the above is a true and estimate of the revenues anticipated to be received by this governmental unit in the next fiscal year for the indicated fund.

Dated: _____
Treasurer

INSTRUCTIONS: Public Act 83-881 (HB 1883) provides that the financial officer of every taxing district must file with the County Clerk a certified estimate of the revenues by source for each fund that a real estate tax is levied. Complete this form, or a similar certification, for each fund in which a real estate tax is levied. File this certification together with a certified copy of the appropriation or budget ordinance with the County Clerk.

(SEAL)

STATE OF ILLINOIS)
) ss.
COUNTY OF KANE)

CERTIFICATION OF ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Geneva Park District, Kane County, Illinois, and as such official I am the keeper of the records and files of the Geneva Park District.

I do further certify that the foregoing constitutes a full, true and complete copy of the Ordinance 2022-02 regarding the Annual Budget and Appropriation Ordinance as set forth in the minutes of the regular board meeting of the Geneva Park District held on the 16th day of May, 2022, insofar as same relates to the adoption of the Ordinance entitled:

Annual Budget and Appropriation Ordinance

a true, correct and complete copy of which said Ordinance as adopted at said meeting is attached hereto.

I do further certify that the deliberations of the Geneva Park District on the adoption of said Ordinance were conducted openly, that the vote on the adoption of said Ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Geneva Park District has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Geneva Park District.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 16th day of May, 2022.

Board of Commissioners, Geneva Park District

(SEAL)

Sheavoun Lambillotte, Secretary

LEGAL NOTICE

The Geneva Park District will conduct a public hearing to review the Budget and Appropriation Ordinance for fiscal year 2022-23 on Monday May 16, 2022 at the Geneva Park District Community Center, 710 Western Avenue, Geneva, IL at 7:00 PM. The Budget and Appropriation Ordinance is available for public review at the Geneva Park District Community Center Office between the hours of 9:00 am and 5:00 pm Monday – Friday.

Publish in the Kane County Chronicle Newspaper Thursday April 28, 2022

**DIRECTOR'S
MONTHLY AGENDA AND REPORT
May 16, 2022**

ANNUAL MEETING

The Annual Meeting agenda and suggested committee appointments are enclosed. The President and Vice-President of the Board are elected at this time. The President then appoints the Treasurer, Secretary, committees and other appointments.

BUDGET AND APPROPRIATION ORDINANCE #2022-02

Staff would recommend a motion to approve the ordinance as presented. The Budget Ordinance has been available for public inspection since the April board meeting. The budget was reviewed and approved by the Finance Committee and Board at the April meeting. A roll call vote is necessary.

PETERSON PROPERTY DEMOLITION UPDATE

We have completed the asbestos removal and relocated all utilities from the house to the barn. We are now ready for demolition and are expecting the last house to be leveled within the month.

COMMUNICATIONS

Staff have had two meetings with our architect to discuss the Sunset Pool bathhouse renovation. We hope to bring a final concept plan to the board in June.

We are finalizing plans for the redesign of some of the landscaping at Sandholm Woods Park and hope to have preliminary design plans to the board in June or July.

All staff have been working extremely hard preparing our parks and seasonal facilities for the summer rush.

The Annual Meeting of the Geneva Park District Foundation was held on May 5. Officers for the 2022-2023 term are now as follows: Charlie Lambillotte as Chair; Jane Cladis as Vice-Chair; Sandra Klimowski as Treasurer; Rick Razum as Assistant Treasurer; and Sheavoun Lambillotte as Secretary. Discussion also took place regarding Autumn Fair which will be held this year on September 17 as well as the future direction of Foundation funded projects. The first Autumn Fair Committee meeting will be held on Tuesday, June 14.

I continue to represent the FVSRA on their association board. We have been reviewing the proposed budget draft for the upcoming year.

Enclosed in your packet is the board calendar including important meeting, event and continuing education dates.

FUTURE MEETINGS

Foundation Autumn Fair Meeting	June 14, 2022	7:00 p.m.
Regular Scheduled Meeting	June 20, 2022	7:00 p.m.

FVSRA BOARD APPOINTMENTS

Each year, the FVSRA requires formal recognition of GPD's appointment to their board. Staff would ask for a motion to approve the appointment of Sheavoun Lambillotte to represent GPD on the FVSRA board with Christy Powell and Nicole Vickers appointed as alternates.

MILL CREEK PARK MASTER PLAN PROPOSAL

Enclosed in your packet is the contract for Upland Design to prepare design options for the Mill Creek Community Park playground renovation and pickleball court addition. It also includes their work preparing the OSLAD Grant for submittal. Staff will be available to answer questions and would ask for a motion to approve the contract with Upland Design in the amount of \$23,200.

GARDEN CLUB DEVELOPMENT PROPOSAL

Enclosed in your packet is the contract for Upland Design to oversee and coordinate the bidding and construction of Garden Club Park. This a cooperative venture between the City of Geneva, the Garden Club and the Geneva Park District. Staff will be available to answer questions and would ask for a motion to approve the contract with Upland Design in the amount of \$26,440.

RECREATION COMMITTEE REPORT

Enclosed is the Recreation Committee packet of information and minutes from the Recreation Committee meeting held on May 5, 2022. The Recreation Committee includes Board Members Pat Lenski and Peter Cladis. Both have reviewed the information with staff and recommend approval of the committee report and all recommendations included in the report. Supt. of Recreation Vickers will be available to answer any questions from board members.

MAY 2022

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

City Council &
Comm of the
Whole Mtg @ 7

Unplug & Play
Family Night

03

HPC Meeting @ 7

04

Unplug & Play
Scavenger Hunt

05

CAC Mtg @ 7

Foundation
Board Annual &
Regular Meeting
@ 7

06

Parents Night Out

Unplug & Play
Family Mini Golf
Night

07

08

09

10

11

12

Plan Comm Mtg
@ 7

13

14

15

16

GPD Board
Meeting @ 7

City Council &
Comm of the
Whole Mtg @ 7

School District
Mtg @ 7

17

HPC Meeting @
7

18

19

20

Parents Night
Out

Butterfly Release
Party

21

22

23

City Council &
Comm of the
Whole Mtg @ 7

24

HPC Meeting @
7

25

26

Plan Comm Mtg
@ 7

27

28

Sunset Pool
Opening Day!

29

30

31

JUNE 2022

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

CAC Mtg @ 7

03

Parents Night
Out

04

05

06

City Council &
Comm of the
Whole Mtg @ 7

Mill Creek Pool
Opening Day!

07

HPC Meeting @
7

08

09

Plan Comm Mtg
@ 7

Movies in the
Park – Encanto

10

11

Geneva's Got
Talent -
Auditions

12

13

School District
Mtg @ 7

14

Park Cookout –
Lions Park

15

16

17

Parents Night
Out

18

19

20

GPD Board
Meeting @ 7

City Council &
Comm of the
Whole Mtg @ 7

21

HPC Meeting @
7

22

Geneva's Got
Talent – Semi-
Finals

23

Plan Comm Mtg
@ 7

Geneva's Got
Talent - Finals

24

Cosmic Mini Golf

25

3-on-3
Basketball
Tournament –
Swedish Days

Cosmic Mini Golf

26

27

28

29

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**GENEVA PARK DISTRICT
PARKS AND PROPERTIES REPORT
CARL GORRA
SUPERINTENDENT OF PARKS AND PROPERTIES
May 16, 2022**

STAFFING

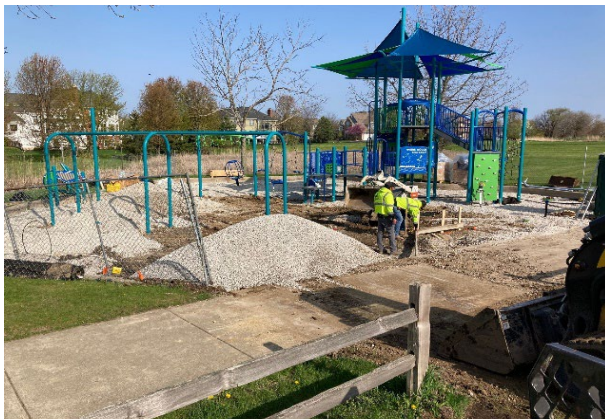
- The Parks Department is working to fill two open positions, one being for Equipment Mechanic and the other for a Parks Maintenance 1 employee. Second round interviews have been completed for the equipment mechanic and references are being checked on the chosen candidate. Interviews continue for the Parks Maintenance position.
- Parks has filled all long term seasonal mowing positions and all summer seasonal positions.

PROJECT / OPERATIONS UPDATES

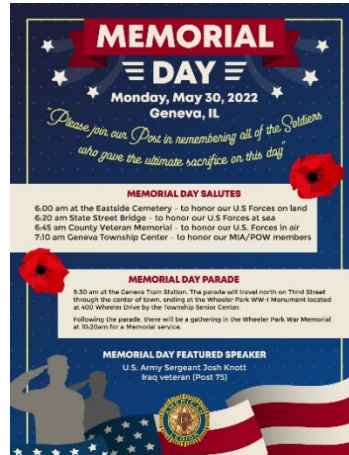
- The installation of drainage lines on Island Park is nearing completion. All lines and catch basins were installed as of the week of May 2nd although all work was delayed due to heavy rainfall. All that remains for our contractor now is to clean up spoil piles, finish grade around the basins and patch asphalt trail cuts. Parks will be applying seed and seed blanket once the contractor has finished their work.



- Installation of Hathaway Park playground is nearing completion. As of Monday May 9, most equipment and all drain lines had been installed. Concrete entrance ramps are to be poured this week.



- Preparations for the American Legion's use of Wheeler Park for a memorial service have begun. The May 30 event will run from 10 am to 11:15 am and will be held around the memorial wall, cannons and flower bed. Staff removed two sections of hedgerow which had blocked view to the memorial. Red white and blue flowers will be installed in the planting beds.



- In-house weed control has been completed at Wheeler, Bennett north and south, Elm Park, Weaver, Wellington, Terney, Washburn, Mill Creek Community Parks and Western Avenue School. Contracted weed control begins at selected parks the week of May 16.
- Application of organic fertilizer began the week of May 9. Eight tons of fertilizer were applied, focusing first on sports fields and high visibility areas.

ATHLETICS

- The ball field crew has been busy preparing fields for play despite heavy rains much of the week of May 2. The addition of summer seasonal help as of May 9 will be a welcomed addition. Currently, two full time staff members are dedicated to ballfields in the spring.

FACILITIES / VEHICLES / EQUIPMENT

- Mendel Plumbing and Heating continues to work to renovate the restrooms at Wheeler Park. They are finishing up the south restrooms now. Difficulties in matching new fixtures to existing older drain lines have slowed progress.
- Staff has been readying the Butterfly House for opening later in the month. A new net on the exhibit house has been installed. Additionally the roof on the front entrance has been repaired, the sliding entrance door to the exhibit repaired and the vestibule exhaust fan cleaned and put back in to service.
- A vehicle charging station is being installed at Wheeler Park inside the maintenance facility. This charger will serve the all-electric van yet to be delivered. Additionally, the unit will be installed in such a way that if needed, the conduit and wiring will support charging additional vehicles

HORTICULTURE / NATURAL AREAS / GARDEN PLOTS

- The first annual flowers were planted at Peck Farm on May 9 at the sensory garden.
- Limited weed control along the Garden Plot turf parking areas has taken place. The next step will be to fertilize areas. The manure provided for the gardeners to use is being spread onto plots at a fast pace. The pile will likely last only a week or two more.
- Summer work begins at Peck Farm prairie. The first focus will be to remove invasive Phragmites from wet areas. Parks staff will work alongside a prairie maintenance contractor we have brought on for seasonal help.

**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
NICOLE VICKERS, CPRP
SUPERINTENDENT OF RECREATION
May 16, 2022**

UPDATE:

I. SPRING RECREATION COMMITTEE MEETING

On Thursday, May 5th, the Recreation Committee met to discuss programs and participation during the Fall and Winter (2021-2022) seasons. We also reviewed the department's goals and objectives from the previous year, as well as the 2022-2023 goals and objectives. I will discuss the details later in the meeting.

II. PROGRAM HIGHLIGHTS

Screen Free Week was held the week of May 2nd offering several families free events which included a treat night with entertainment, scavenger hunt, and a night of miniature golf.



Staff is in the midst of a busy season as large program areas, including camps and swim lessons, are preparing to begin. In addition, staff is already preparing programs for the Fall brochure.

III. BROCHURE

Resident registration began May 11th with non-resident beginning May 18th. Most summer programs are slated to begin the week of June 7th.

IV. FACILITY UPDATE

A. SUNSET POOL/MILL CREEK POOL

Preparations for the upcoming pool season are well underway. Maintenance projects and staff trainings are ongoing. Sunset Pool will open for the season on May 28th, and Mill Creek Pool will welcome visitors starting June 4th.

B. MINI GOLF

Stone Creek Mini Golf opened April 30th to a slightly wet weekend. As the weather has improved, the number of golfers continue to increase.

C. PECK FARM PARK

The Butterfly House will be hosting the annual release party on Friday, May 20th.

Staff has added some additional activities such as crafts, music, and Windy Acres will be on site selling donuts and honey.

The Community Gardens will be holding the inaugural Garden Party on May 27th in the evening. Gardeners will have an opportunity to meet their neighbors, enjoy some snacks, and hear educational presentations from Master Gardeners.

The recent warm weather has brought many people out to enjoy Peck Farm Park, including Hawks Hollow. Staff turned on the water at the spray ground for everyone to enjoy and cool off!

D. BESTLIFE FITNESS

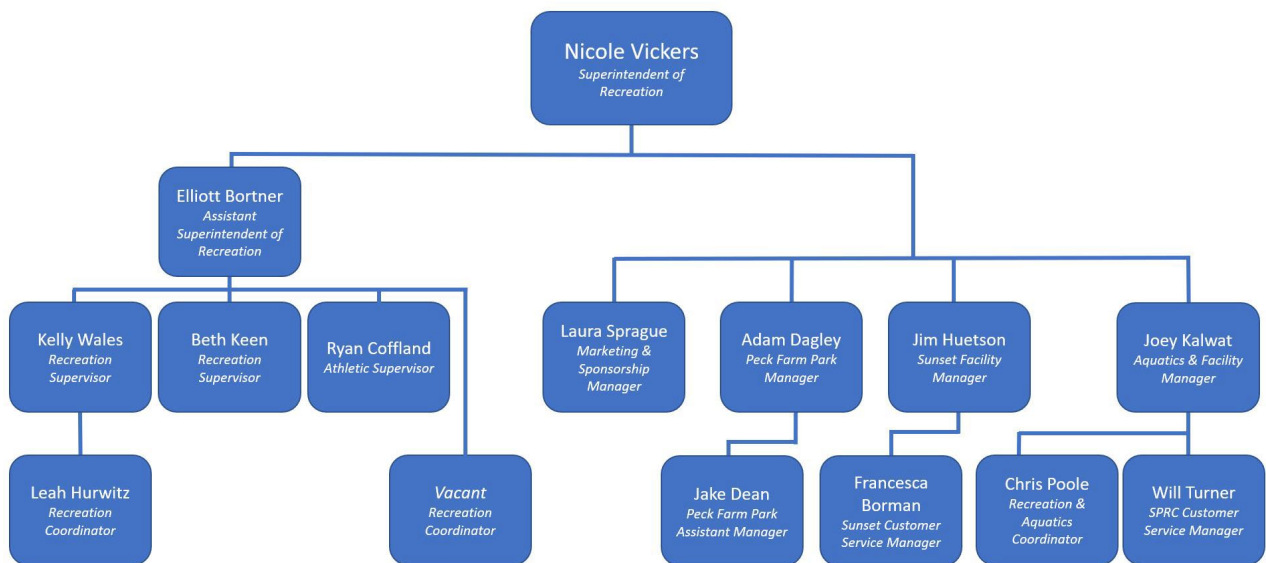
Towel service was discontinued since the onset of the pandemic for reasons of sanitation and also fiscal responsibility. Staff has fielded some concerns from members, and in reaction did a more in-depth analysis on whether towel service should resume. Staff would recommend a permanent discontinuation of towels; please see memo below for further information.

E. PLAYHOUSE 38

Staff has met with Stevens Street Properties to discuss the lease for Playhouse 38. It was agreed upon to not increase rent and to enter into a one-year lease, as opposed to a 3-year graduated lease, for the main theater area. Staff is still working with the owner to finalize plans for the storage facility, and if an agreement is not reached, we will relinquish this space in an effort to remain fiscally responsible.

V. STAFFING UPDATE

As the board is aware, the Recreation Department has experienced some turnover of staff in recent months. As a snapshot of the department, I have included a hierarchy below with staff names/titles for your reference.



INFORMATION:**I. SUNSET REPORT**

Comparison figures for Sunset Racquetball and Fitness Center are as follows

SRFC April Totals		
	April 2021	April 2022
Annual Membership Revenue	\$4,687	\$6,211
EFT/Ongoing Revenue	\$3,009	\$3,164
Court Hours	\$0	\$469
Guests	\$77	\$467
Monthly Memberships	\$0	\$0
Vending	\$196	\$205
Total Revenue	\$7,969	\$10,516
	April 2021	April 2022
Resident SRFC Pre-Paid:		
New	2	3
Renew	13	16
Resident SRFC ONGOING:		
New	1	2
Renew	0	1
Non-Resident SRFC Pre-Paid:		
New	1	1
Renew	2	0
Non-Resident SRFC ONGOING:		
New	1	1
Renew	0	0
New	5	7
Renew	15	17
Totals	20	24
SRFC April Memberships Totals		
	April 2021	April 2022
Total Membership Revenue	\$7,696	\$9,375
SRFC Usage Breakdown		
Members	2,350	3,547
Guests	42	50
Total Usage	2,392	3,597
Weight room Usage	2,350	3,547
Court Usage		
Reserved Court Time	0	38
Walk-on Court Time	0	5

Court Percentages		
Prime Time	0	21%
Non-Prime Time	0	4%
Racquetball	0	8%
Wally ball	0	2%
SRFC Year to Date Comparison		
	2020-2021	2021-2022
Total EFT/Ongoing Memberships	84	100
Total # of Memberships/Members (excludes Gold)	418	642
Total Membership Revenue	\$73,533	\$131,982

II. **SPRC REPORT**

Comparison figures for Stephen D. Persinger Recreation Center are as follows

SPRC General		
	April 2021	April 2022
Total Membership Revenue	\$26,518	\$22,822
Memberships	65	52
Track Passes	23	15
Guests	25	76

SPRC Membership Breakdown		
	April 2021	April 2022
Resident Gold Pre-Paid:		
New	1	3
Renew	7	2
Resident Gold ONGOING:		
New	0	1
Renew	0	0
Non-Resident Gold Pre-Paid:		
New	0	2
Renew	0	0
Non-Resident Gold ONGOING:		
New	0	1
Renew	0	0
Resident SPRC Pre-Paid:		
New	16	9
Renew	28	17
Resident SPRC ONGOING:		
New	3	4
Renew	2	4
Non-Resident SPRC Pre-Paid:		
New	5	3
Renew	3	4
Non-Resident SPRC ONGOING:		

New	0	2
Renew	0	0
New	25	25
Renew	40	27
Totals	65	52

SPRC Usage Breakdown				
	April 2021		April 2022	
Members	5,126		8,086	
Guests	25		76	
Total Usage	5,151		8,162	
Morning Nursery	0	0	0	0
12-4 pm Nursery	0	0	0	0
Evening Nursery	0	0	0	0
TOTAL NURSERY	0		0	
Open Gym Youth	205		42	
Open Gym Adult	80		15	

SPRC April Totals				
	April 2021		April 2022	
Annual Membership Revenue:	\$15,265		\$12,739	
EFT/Ongoing Membership Revenue:	\$9,650		\$8,942	
Monthly Memberships	10	\$783	7	\$599
Track Pass	23	\$820	15	\$542
Summer Employee	0	\$0	0	\$0
Total Membership Revenue	\$26,518		\$22,822	
Kidz Korral Revenue	\$0		\$0	
Birthday Parties	2	\$355	12	\$2,673
Guest Fees	25	\$216	76	\$510
Open Gym Youth	205	\$39	42	\$210
Open Gym Adult	80	\$15	15	\$75
Vending	\$1,135		\$612	
Total Additional Revenue	\$1,760		\$4,080	

SPRC Year to Date Comparisons				
	2020-2021		2021-2022	
Current Memberships/Members	999	2,104	983	2,025
Gold Annual	123	290	139	262
Gold Ongoing	48	139	63	177
SPRC Annual	599	1,129	545	1,044
SPRC Ongoing	229	546	236	542
Track Passes	520		434	
Total Membership Revenue	\$220,544		\$334,851	



MEMORANDUM

TO: Geneva Park District Board of Commissioners

FROM: Jim Huetson, Sunset Facility Manager
Joey Kalwat, Aquatics & Facility Manager
Nicole Vickers, Superintendent of Recreation

CC: Sheavoun Lambillotte, Executive Director

DATE: May 16, 2022

RE: Fitness Center Towel Service

Purpose:

The purpose of this memorandum is to provide the Geneva Park District Board of Commissioners with information to consider discontinuing towel service at both BestLife Fitness Centers.

Background

In March of 2020, both BestLife Fitness Centers closed due to the Covid-19 global pandemic. Upon re-opening both fitness centers in June of 2020, the decision was made to suspend towel service for fitness members. In February of 2022 staff conducted a survey with 12 park districts and 5 private local fitness centers. The results of the survey are attached to this memo. The overall results show a variety of outcomes based on facility offerings. For example, those facilities with an indoor pool are more likely to offer a towel service.

Staff conducted an analysis that includes a 10-year history of what the District has spent on towel service. From FY2013 – FY2022 the district spent over \$20,000.00 on towels, between both fitness centers. This figure does not include water, detergent, dryer sheets, electricity or gas required to wash and dry the towels daily. Additionally, staff did an analysis over an 18-month period, and nearly 1,000 towels (bath, neck, and machine) were lost either due to theft or damage.

Providing towel service requires the front desk to have additional staff present to provide a high level of customer service, while balancing washing, drying and folding towels in a timely manner. As a result of the State of Illinois minimum wage increases, over the last 2 years, staff has been able to find efficiencies within the front desk staff schedule, and reduce the number of staff hours.

Over the past year, staff has fielded concerns from members at both facilities who have voiced their opinion of wanting the towel service to return. The total number of unique members who have requested towels to be reinstated is equivalent to less than .01% of the current membership base.

Recommendation

Keeping fiscal responsibility at the forefront, and saving on expenses as we continue to slowly rebound from the pandemic, staff recommends that the Board of Commissioners approve to officially discontinue the towel service at both fitness centers.

Agency/Club	Did you offer towel service prior to covid?	Are you currently offering a towel service?	Do you plan to offer a towel service in the future?	Is there an add on cost for towel service for members?	What is the cost?
Arlington Heights Park District	No	No	No	No	N/A
Buffalo Grove Park District	Yes	Yes	Currently do	No	N/A
City of Elgin	Yes	No	No	No	N/A
Fox Valley Park District	Yes	Yes	Currently do	Yes	\$10/month
Glenview Park District	Yes	Yes	Currently do	No	N/A
Homewood-Floosmore Park District	Yes	No	No	No	N/A
Lemont Park District	Yes	No	No	No	N/A
Mokena Park District	Yes	Yes	Currently do	No	N/A
Park District of La Grange	No	No	No	N/A	N/A
Park Ridge Park District	Yes	Yes	Currently do	No	N/A
Skokie Park District	Yes	Yes	Currently do	No	N/A
Sycamore Park District	No	No	No	N/A	N/A

Delnor	Yes	Yes
Norris Center	Yes	No
Xsport Fitness	Yes	No
Planet Fitness	No	No
Anytime Fitness	No	No



April 29, 2022

Sheavoun Lambillotte, Executive Director
Geneva Park District
710 Western Avenue
Geneva, IL 60134

RE: Mill Creek Park Master Plan and OSLAD

Dear Sheavoun,

Thank you for considering Upland Design to assist the Geneva Park District with park planning at Mill Creek Community Park. Enclosed is a proposal and detailed scope of services to assist the District with a master plan process that meets the OSLAD requirements. In addition, we will prepare an Open Space Land Acquisition and Development (OSLAD) grant application for the project for 2022 submission. Engineering Resources Associates will assist the team with wetland delineation and permit review and JLH Survey will assist with a topographic survey.

Please feel free to contact me with any questions or concerns.

Sincerely,



Michelle A. Kelly, PLA, CPSI Principal
Landscape Architect



Mill Creek Park Master Plan and OSLAD Grant Preparation **Geneva Park District**

April 29, 2022

Project Background: Mill Creek Community Park was created as part of a larger neighborhood in around 2004. The park playground is ready for renovation and the Park District has identified the need for new recreational features to serve the community at Mill Creek. An initial layout of pickle ball courts along with a playground expansion to create a universally accessible playground has led to the need for an updated master plan for the site. In addition, the project would be a good candidate for an IDNR Open Space Land Acquisition and Development grant submission.

Below is a list of items that were discussed to potentially be included. These will be further developed during the master plan process. The project budget will be reviewed during concept design and guided by District input.

- Playground renovation and expansion to include
 - universal design
 - sensory play
 - play for all ability levels
 - seating and shade
- Eight new pickleball courts
 - Shade structure
 - Seating
 - Fencing
 - Drainage
- Precast Restroom Building (1-2 units)
- Fitness stations
- Baggo games
- Landscape plantings and interpretive signage



Base Information: A topographic survey will be prepared by an Illinois licensed surveyor for the park site as part of this work, JLH Surveying. The survey will be used as a base for planning and future construction documents. We will gather FIRM map, Eco CAT, USGS and soils information for the site. The Geneva Park District will share a Plat of Survey for the site as well as title/deed.

Floodway, Floodplain and Wetlands: Mill Creek Community Park includes areas of floodway and floodplain. Because of this, a wetland delineation will be required for the grant submission and future permits. Engineering Resources Associates will perform a wetland delineation for the site which will be added to the topographic survey. A report will be prepared and if necessary, a submission to the Corp of Engineers for concurrence will take place. Permit requirements will be reviewed as part of this task.

Phase I Master Plan & Public Engagement

Site Visit: A site visit took place in winter of 2022 with Park District staff to review existing conditions. Photos were taken for in office use.

Preliminary Concept Plan: Upland Design Ltd will create a preliminary concept plan for the project incorporating all the potential expanded and renovated items. This will be drawn on the new topographic survey. Upland will obtain quotes for restroom options. A playground layout plan will be detailed with renovation of the existing play space and expansion of the playground for a larger universal accessible playground. Options for a variety of universal play pieces and spaces will be included to give the community choices and input. An option board for fitness, games and pickleball court amenities will be prepared on presentation boards. A detailed project budget will be created.

District Review Meeting: The plans, playground options, idea boards and cost estimate will be shared and discussed with Park District Staff via zoom. During this meeting, we will refine the project budget to ensure it is meeting the goals of the District for the site as well as budget requirements. After review, the plans and options will be updated for stakeholder meetings.

Pickle Ball Stakeholder Meetings: The Park District will host a stakeholder meeting for pickle ball enthusiasts. Upland Design will present the potential plans and comfort amenities and engage the group in a discussion for the project. The Park District will advertise the meeting and share it on social media. Advertisements and sign in sheets will be collected for grant submittal.

Playground Stakeholder Meeting: The Park District will host a stakeholder meeting for the universal playground. Upland Design will present the playground plans, play options, and comfort amenities. We will engage the group in a discussion for the project and solicit input to make the playground fit the needs of the community. The Park District will advertise the meeting and share it on social media. Advertisements and sign in sheets will be collected for grant submittal.

Plan Revisions: After both stakeholder meetings, the concepts will be updated into a Preliminary Master Plan in anticipation of the public open house. Black and white concept plans with a three-dimensional color playground board will be sent to the Park District for review prior to color rendering.

Public Open House: The Preliminary Master Plan and playground images will be presented at a public open house hosted by the Park District. Upland will prepare and present the plans. The public will have an opportunity to share thoughts and give input. Surveys, stickers and/or input cards will be used to garner feedback. The Park District will advertise the meeting and share it on social media. Advertisements and sign in sheets will be collected for grant submittal.

Master Plan Preparation and Costs: Based on the staff feedback, stakeholder meetings and the public open house, Upland Design will prepare a final master plan document. The site plan and cost estimates will be updated and rendered with labels. These will be submitted to the Park District staff via email for approval. After approval these documents will be utilized in the grant application. In addition, support pieces required for the grant such as detailed playground layout and shade shelter elevations will be prepared for each grant component.

Comprehensive Plan: Based on the final amenities chosen for the master plan, Upland Design will review the Park District's comprehensive plan and recommend any necessary updates. Recommendations will be discussed with staff and taken to the board for approval. The updates will be incorporated into the OSLAD grant application.

Phase II - OSLAD Grant Application

Upland Design will prepare an OSLAD grant application based on the selected plan and costs. Narratives will be prepared with supplemental information as listed below for a complete application. We will discuss the final cost to be submitted with the grant application with the Park District to ensure concurrence with each element. Prior to submittal, the design team will call IDNR staff to discuss the project and its amenities. A number of items will be shared by the District as listed below to complete the application.

	Park District	Upland Design
GATA and CAGE Documentation and Numbers	X	
General Project Data	X	X
Acquisition History and Certification – reviewed and signed	X	X
Resolution of Authorization – reviewed and signed	X	X
Development Data / Cost Estimate		X
Narrative Statement		X
Location Map		X
Site Development Plan		X
Sketches and Elevations of Project Elements		X
Premise Plat Map and Topographic Survey	Plat X	Topo X
Environmental Assessment Statement		X
Ecological Compliance Assessment Tool (EcoCAT) report		X
Cultural Resources, Endangered Species and Wetland Report (a wetland delineation is not included)		X
National Wetland Map		X
Commitment for Title Insurance, Deed, or Lease	X	
FEMA Flood Map		X
Project Justification: Community Plan, Public Hearing Information, Support Letters, etc.	X	X

Upland Design will submit a draft copy of the grant submittal to the Park District via email. Park District Staff will review the draft grant submittal and Upland Design will make final changes based on the input. The documents will then be uploaded on the IDNR website or printed as required by the grant manual.

After the plans and documents approved and submitted, a digital file of the grant submittal will be delivered to the Park District. Upland Design will assist with questions during the IDNR grant review process.

IDNR Site Visit: In addition to required information needed to complete the grant submittal, Park District staff will meet with IDNR grant staff onsite if they request a tour.

Interview: Upland Design will also accompany Geneva staff to the interview. Upland will work closely with the Park District to prepare a presentation for grant staff.

Professional Fees

The following professional fees are lump sum for the work described in for professional services by Upland Design Ltd along with sub consultants

Site Topographic Survey	\$ 2,800
Wetland Delineation and Permit Review	\$ 4,000
Phase I: Master Plan & Public Engagement	\$11,400
Phase II: OSLAD Grant Application	\$ 5,000
TOTAL	\$23,200

Estimated Reimbursable Costs:

Reimbursable items will include plotting and printing of drawings at the direct cost to Upland Design Ltd and mileage reimbursement at the current IRS reimbursement rate. Permit fees will be paid directly by the Park District.

If the District request additional services, the following rates apply:

2022 Hourly Billing Rates:

Principal Landscape Architect	\$ 214/hour
Staff Landscape Architect/Designer	\$ 145/hour
Landscape Designer	\$ 128/hour
Surveyor	\$ 120/hour
Office Administration	\$ 88/hour

Below is a preliminary schedule. Exact dates will be scheduled with Park District staff.

Scope	Date
Topographic Survey	Done by May 30th
Concept Planning	May 1 – June 30th
Concept Plan Review with Park District	Week of June 13th
Stakeholder Meetings, Public Open House	June 20-July 26
Finalize Master Plan and Costs	Completed by August 5th
Prepare OSLAD Grant	TBD-IDNR 2022 submittal schedule has not been published.

**AGREEMENT BETWEEN CLIENT and FIRM
FOR LANDSCAPE ARCHITECTURAL SERVICES
FOR MILL CREEK MASTER PLAN AND OSLAD GRANT**

Geneva Park District
710 Western Avenue
Geneva, IL 60134

Phone: 630-232-4542.....The Owner

And

Upland Design Ltd.
24042 Lockport St., Suite 200
Plainfield, IL 60544

Phone: 815.254.0091.....The Firm

Owner and Firm agree as set forth below:

1. Firm's Basic Services

The Firm agrees to provide its professional services in accordance with generally accepted standards of its profession. The Firm agrees to put forth reasonable efforts to comply with codes, laws and regulations in effect as of the date of this contract. **See Page 1-5: Proposal April 29, 2022 for description of Landscape Architectural Services.**

2. Excluded Services

Scope of services set forth on page 1-5 is included in this agreement. Excluded services include but are not limited to the following: Hydrologic/hydraulic modeling the floodplain/floodway, engineering of any kind, wetland mitigation, archeological services, environmental testing, engineering, subsurface conditions and material testing, boundary survey, topographic survey, soil borings, construction layout; construction scheduling; construction work; work-site safety, labor negotiations, permit fees, meetings, tree survey, tree preservation plans, irrigation plans or court appearances as part of these services.

Hazardous Materials: The scope of the Firm's services for this Agreement does not include any responsibility for detection, remediation, accidental release, or services relating to waste, oil, asbestos, lead, or other hazardous materials, as defined by Federal, State, and local laws or regulations.

3. Construction Phase Services

If Firm performs any services during the construction phase of the project, Firm and sub-consultants shall not supervise, direct, or have control over Contractor's work. The Firm and sub-consultants shall not have authority over or responsibility for the construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of the Contractor. The Firm does not guarantee the performance of the construction contract by the Contractor and do not assume responsibility for the Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

4. Firm's Insurance

The Contract documents shall include Firm's Proof of Insurance with Owner listed as certificate holder.

5. Owner Responsibilities

The Owner has designated Sheavoun Lambillotte, Executive Director, as the contact person(s) for this project. The Firm will direct correspondence and information to the contact person. The Owner will provide pertinent information to the Firm in a timely manner so as not to hinder or delay the Firm performing their work in a timely and cost effective manner throughout the project.

The Owner agrees to provide Firm with existing base information for the site and will assist the Firm with obtaining other information as requested. The Firm will rely on this information, without liability, on the accuracy and completeness of information provided by the Owner. The Owner agrees to advise Firm of any known or suspected contaminants at the Project Site and the Owner shall be solely responsible for all subsurface soil conditions.

Right of Entry: When entry to property is required for the Firm and/or sub-consultant to perform its services, the Owner agrees to obtain legal right-of-entry on the property.

6. Project Schedule

The Firm shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact any Project schedule. The Firm will attempt to make the Owner aware of events that will impact the Project schedule.

7. Compensation and Payments

The Owner shall pay to the firm the following lump sum of \$23,400 for the work described herein. Reimbursable Expenses: Firm will bill direct non-payroll expenses at cost plus 0%. Examples of expenses include printing, boards, plans and handouts, postage and delivery. Mileage will be billed at current IRS rates.

2022 Rate Sheet Hourly Billing Rates:

Principal Landscape Architect	\$ 214/hour
Staff Landscape Architect/Designer	\$ 145/hour
Landscape Designer	\$ 128/hour
Surveyor	\$ 120/hour
Office Administration	\$ 88/hour

Firm shall submit request(s) for payment to the Owner. Payment requests shall be made monthly for that portion of the project that has been completed. The Owner agrees to make the requested payment within 30 days of submission of each payment request.

Additional Information:

- a) If the Owner determines additional funds will be allocated to the construction budget and the budget is increased by 10% or more, the Owner and Firm will review the need for additional Firm compensation.
- b) At the request of the Owner, additional meetings or work may be added at the professional service rates listed herein.
- c) No additional work shall be added to the contract without authorization from the Owner.

8. Suspension or Termination of Services

If the Owner in good faith determines that the Firm prosecutes or fails to prosecute its work in such manner as to hinder or delay the completion of the project, the Owner may serve written notice to the Firm setting forth any complaint about Firm's performance of its work. The Firm shall have seven (7) days from receipt of such written notice in which to take corrective action. If the Firm fails to take appropriate corrective action within said seven (7) day period, the Owner may exercise the following remedies:

- a. Terminate the Firm's services by a written notice effective on the date such written notice is served on the Firm; and,
- b. Order the remaining necessary work be done by another Firm, if desired.
- c. If the Owner in good faith exercises the above remedies, Owner shall be responsible to pay the Firm only for the work performed prior to termination of the contract. The above remedies shall be Owner's sole and exclusive remedies in the event the Owner terminates the Firm's services under this provision.
- d. The Firm may terminate this Contract upon seven days written notice. If terminated, Owner agrees to pay the Firm for all Basic and Additional Services rendered and Reimbursable Expenses incurred up to the date of termination. Upon not less than seven days' written notice, Landscape Architect may suspend the performance of its services if Owner fails to pay the Firm in full for services rendered or expenses incurred. The Firm shall have no liability because of such suspension of service or termination due to nonpayment.

9. Indemnification

The Firm agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Owner up to the amount of this contract fee for services from loss and expense, including reasonable attorneys' fees, to the extent caused by Firm's negligent acts, errors or omissions in the performance of the work under this Contract. Firm shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reason of the work done under this Contract. The Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Firm from any damage, liability or cost, including reasonable attorneys' fees and costs of defense arising from this project, to the extent caused by the Owner's negligent acts, errors or omissions and those of its other Firms, sub-consultants or consultants (whether or not the Owner is legally liable for them) or anyone for whom the Owner is legally liable. In the event of joint or concurrent negligence, Firm shall bear only that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of the third parties) which caused the personal injury or damage.

10. Limitation of Liability

In any event, in recognition of the relative risks and benefits of the project, the Owner and the Firm have allocated the risks such that the Owner agrees that to the fullest extent permitted by law, the Firm's total aggregate liability to the Owner for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Contract from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Firm's fee for the work rendered on this project.

11. Dispute Resolution

Owner and Firm agree to mediate claims or disputes arising out of or relating to this Agreement as a condition precedent to litigation. The mediation shall be conducted by an agreed upon mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises and the parties agree to participate in mediation in good faith. Mediation fees shall be shared equally. In no event shall any demand for mediation be made after such claim or dispute would be barred by the applicable law.

12. Ownership of Documents

Copies of the final bid documents may be retained by the Owner at the completion of the project for their records in both print and digital PDF versions. All instruments of professional service prepared by the Firm, including, but not limited to, drawings and specifications, are the property of the Firm, and these documents shall not be reused on other projects without Firm's written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by the Firm will be at the Owner's sole risk and without liability to the Firm or its

employees, and subcontractors. Owner shall, to the fullest extent permitted by law, defend, indemnify, and hold harmless Owner from and against any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting from such unauthorized reuse or distribution.

The Firm reserves the right to include representations of the Project in its promotional and professional materials.

13. Governing Law

This Agreement is governed by the laws of the State of Illinois.

14. Entire Agreement and Severability

This Agreement is the entire and integrated agreement between Owner and the Firm and supersedes all prior negotiations, statements or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Firm. In the event that any term or provision of this agreement is found to be void, invalid or unenforceable for any reason, that term or provision shall be deemed to be stricken from this agreement, and the balance of this agreement shall survive and remain enforceable.

15. No Assignment

Neither party can assign this Agreement without the other party's written permission.

16. Expiration of Proposal

If this agreement is not accepted within 120 days, the offer to perform the described services is withdrawn and shall be null and void.

IN WITNESS WHEREOF, the parties hereto have executed this agreement this ____ day of _____, 2022.

Geneva Park District
10201 Bond Street
Geneva, IL 60154

Upland Design Ltd.
24042 Lockport St., Suite 200
Plainfield, IL 60544

Sign: _____



By: _____

By: Michelle A. Kelly, President
Upland Design, Ltd.

Base Information

A topographic survey was completed in 2019. It will be used as a base for site planning. The site is above the base flood elevation, so no wetland delineation is proposed.

Design Development

May 17- June 15

The design of the shade trellis, entry arch, river railing and potential art piece or medallion at the center seating area will be finalized during design development. Options will be developed, and cost estimated for each of these pieces. A meeting will be held with the Park District team via Zoom to review the options and Park District staff will choose the final options to be included. (1 zoom meeting)

Construction Plans, Specifications and Bid Proposal

June 16- July 19

Based on the master plan and design development, Upland Design will prepare a set of construction plans, specifications and bid proposal for public bidding. Construction documents will address the following:

- Existing Conditions and Removal
- Layout
- Grading and Drainage
- Soil Erosion Control
- Landscape Plantings and Restoration
- Construction Details
- General and Technical Specifications
- Bid Proposal Form

The specifications will cover each area of construction. A review meeting at 85% complete construction documents will take place with Geneva Park District staff. Manufacturers of the shade pieces will provide structural engineering design and stamp for the footings and structures. An updated estimate of construction costs will be prepared. We will review the alternate railing as well as proposed drainage and landscape plantings. Comments from the meetings will be incorporated into the documents. (1 in-person meeting)

Permits

Permits are not expected for the project. The site is not in the floodway or floodplain, so no state or federal permit is expected. If the project scope expands or it is later found that permits are required, additional professional scope and associated fees will be discussed with the Park District.

Bidding

July 19- August 9

The bid documents will be distributed through Accurate Repro who will provide both digital and paper copies as requested by bidders. Upland Design will contact contractors with an invitation to bid. The Park District will place the legal ad in a local paper and perform any other procedure as required by local purchasing policies. Upland Design will be available to answer questions during bidding, will be present at the bid opening, check bids for math accuracy, and review the bids with staff. If necessary, references will be contacted. Upland will forward a letter summarizing the bids to the District. The bids are to be reviewed at the August 15th, Board meeting. (1 bid opening)

Construction Administration

Upon award of a contract, Upland Design staff will make eight total sites visits. Contractor submittals and pay applications will be reviewed by Upland Design Ltd prior to forwarding to the Park District. Upland will be available throughout to answer questions. Certified Payroll will not be reviewed or retained by Upland Design Ltd. At project completion, a walk through with District staff in order to develop a punch list will be completed. Upland Design will be available by phone to answer questions, review pay applications and submittals. (8 site visits)

The Firm shall have the authority to act on behalf of the District only to the extent provided in this Agreement. The Firm shall not have control over, charge of, or responsibility for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction work, nor shall the Firm be responsible for the Contractor's failure to perform the construction work in accordance with the requirements of the Contract Documents.

Professional Fees

The following professional fees are lump sum for the work described for professional services by Upland Design Ltd

Design Development (20%)	\$ 5,288
Construction Plans, Specifications and Bid Proposal (50%)	\$ 13,220
Bidding (5%)	\$ 1,322
Construction Observation (25%)	\$ 6,610
Total Professional Fee	\$ 26,440

Estimated Reimbursable Costs:

Reimbursable items will include plotting and printing of drawings at the direct cost to Upland Design Ltd and mileage reimbursement at the current IRS reimbursement rate. Permit fees will be paid directly by the Park District.

If the District requests additional services, the following rates apply:

Hourly Billing Rates:

Principal Landscape Architect	\$ 214/hour
Staff Landscape Architect/Designer	\$ 145/hour
Landscape Designer	\$ 128/hour
Construction Administrator	\$ 128/hour
Office Administration	\$ 88/hour

**AGREEMENT BETWEEN CLIENT and FIRM
FOR LANDSCAPE ARCHITECTURAL SERVICES
FOR GARDEN CLUB PARK DEVELOPMENT**

Geneva Park District

710 Western Avenue

Geneva, IL 60134

Phone: 630-232-4542.....The Client

And

Upland Design Ltd.

24042 Lockport Street

Plainfield, IL 60544

Phone: 815-254-0091The Firm

Client and Firm agree as set forth below:

1. Firm's Basic Services

The Firm agrees to provide its professional services in accordance with generally accepted standards of its profession. The Firm agrees to put forth-reasonable efforts to comply with codes, laws and regulations in effect as of the date of this contract. **See Page 1-3: Proposal Dated April 26, 2022, for description of Landscape Architectural Services.**

2. Excluded Services

Scope of services set forth on page 1-3 is included in this agreement. Excluded services include but are not limited the following: Hydrologic/hydraulic modeling the floodplain/floodway, engineering of any kind, wetland mitigation, archeological services, environmental testing, engineering, subsurface conditions and material testing, boundary survey, topographic survey, soil borings, construction layout; construction scheduling; construction work; work-site safety, labor negotiations, permit fees, meetings, tree survey, tree preservation plans, irrigation plans or court appearances as part of these services.

Hazardous Materials: The scope of the Firm's services for this Agreement does not include any responsibility for detection, remediation, accidental release, or services relating to waste, oil, asbestos, lead, or other hazardous materials, as defined by Federal, State, and local laws or regulations.

3. Construction Phase Services

The Firm shall have the authority to act on behalf of the Owner only to the extent provided in this Agreement. The Firm shall not have control over, charge of, or responsibility for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction work, nor shall the Firm be responsible for the Contractor's failure to perform the construction work in accordance with the requirements of the Contract Documents.

4. Firm's Insurance

Firm carries a minimum of the following insurance:

General Liability: \$1,000,000 each occurrence	\$2,000,000 general aggregate
Automobile Liability: \$1,000,000	Umbrella Liability: \$2,000,000
Worker's Compensation: \$500,000	Professional Liability: \$2,000,000.

5. Client Responsibilities

The Client has designated **Sheavoun Lambillotte, Executive Director,** as the contact person for this project. The Firm will direct correspondence and information to the contact person. The Client will provide pertinent information to the Firm in a timely manner so as not to hinder or delay the Firm performing their work in a timely and cost effective manner throughout the project. The Client agrees to provide Firm with existing base information for the site and will assist the Firm with obtaining other information as requested. The Firm will rely on this information, without liability, on the accuracy and completeness of information provided by the Client. The Client agrees to advise Firm of any known or suspected contaminants at the Project Site and the Client shall be solely responsible for all subsurface soil conditions.

6. Project Schedule

The Firm shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact any Project schedule. The Firm will attempt to make the Client aware of events that will impact the Project schedule.

7. Compensation and Payments

The Client shall pay to the firm the following lump sum of \$26,440 for the work described herein. Fee is due within 30 days of submittal to the Client the initial landscape plan.

Reimbursable Expenses: Firm will bill direct non-payroll expenses at cost plus 0%. Examples of expenses include printing, boards, plans and handouts, postage and delivery. Mileage will be billed at current IRS rates.

2022 Rate Sheet Hourly Billing Rates:

Principal Landscape Architect	\$214/hour
Project Landscape Architect/Designer	\$145/hour
Landscape Designer	\$128/hour
Construction Administrator	\$128/hour
Office Administration	\$ 88/hour

No additional work shall be added to the contract without authorization from the Client.

8. Suspension or Termination of Services

If the Client in good faith determines that the Firm prosecutes or fails to prosecute its work in such manner as to hinder or delay the completion of the project, the Client may serve written notice to the Firm setting forth any complaint about Firm's performance of its work. The Firm shall have seven (7) days from receipt of such written notice in which to take corrective action. If the Firm fails to take appropriate corrective action within said seven (7) day period, the Client may exercise the following remedies:

- a. Terminate the Firm's services by a written notice effective on the date such written notice is served on the Firm; and,
- b. Order the remaining necessary work be done by another Firm, if desired.
- c. If the Client in good faith exercises the above remedies, Client shall be responsible to pay the Firm only for the work performed prior to termination of the contract. The above remedies shall be Client's sole and exclusive remedies in the event the Client terminates the Firm's services under this provision.
- d. The Firm may terminate this Contract upon seven days written notice. If terminated, Client agrees to pay the Firm for all Basic and Additional Services rendered and Reimbursable Expenses incurred up to the date of termination. Upon not less than seven days' written notice, Landscape Architect may suspend the performance of its services if Client fails to pay the Firm in full for services rendered or expenses incurred. The Firm shall have no liability because of such suspension of service or termination due to nonpayment.

9. Indemnification

The Firm agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client up to the amount of this contract fee for services from loss and expense, including reasonable attorneys' fees, to the extent caused by Firm's negligent acts, errors or omissions in the performance of the work under this Contract. Firm shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reason of the work done under this Contract. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Firm from any damage, liability or cost, including reasonable attorneys' fees and costs of defense arising from this project, to the extent caused by the Client's negligent acts, errors or omissions and those of its other Firms, sub-consultants or consultants (whether or not the Client is legally liable for them) or anyone for whom the Client is legally liable. In the event of joint or concurrent negligence, Firm shall bear only that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of the third parties) which caused the personal injury or damage.

10. Limitation of Liability

In any event, in recognition of the relative risks and benefits of the project, the Client and the Firm have allocated the risks such that the Client agrees that to the fullest extent permitted by law, the Firm's total aggregate liability to the Client for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses

arising out of this Contract from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Firm's fee for the work rendered on this project.

11. Dispute Resolution

Client and Firm agree to mediate claims or disputes arising out of or relating to this Agreement as a condition precedent to litigation. The mediation shall be conducted by an agreed upon mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises and the parties agree to participate in mediation in good faith. Mediation fees shall be shared equally. In no event shall any demand for mediation be made after such claim or dispute would be barred by the applicable law.

12. Ownership of Documents

Copies of the final documents may be retained by the Client at the completion of the project for their records in both print and digital PDF versions. All instruments of professional service prepared by the Firm, including, but not limited to, drawings and specifications, are the property of the Firm, and these documents shall not be reused on other projects without Firm's written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by the Firm will be at the Client's sole risk and without liability to the Firm or its employees, and subcontractors. Client shall, to the fullest extent permitted by law, defend, indemnify, and hold harmless Client from and against any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting from such unauthorized reuse or distribution. The Firm reserves the right to include representations of the Project in its promotional and professional materials.

13. Governing Law

This Agreement is governed by the laws of the State of Illinois.

14. Entire Agreement and Severability

This Agreement is the entire and integrated agreement between Client and the Firm and supersedes all prior negotiations, statements, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Client and Firm. In the event that any term or provision of this agreement is found to be void, invalid or unenforceable for any reason, that term or provision shall be deemed to be stricken from this agreement, and the balance of this agreement shall survive and remain enforceable.

15. No Assignment

Neither party can assign this Agreement without the other party's written permission.

16. Expiration of Proposal

If this agreement is not accepted within 120 days, the offer to perform the described services is withdrawn and shall be null and void.

IN WITNESS WHEREOF, the parties hereto have executed this agreement this ____ day of _____, 2022.

Client

Upland Design Ltd

Sign: _____

Sig

By: _____

By: Michelle A. Kelly, President

Title: _____

Geneva Park District
Recreation Committee Meeting

Thursday, May 5th

6:00 pm

AGENDA

Call to Order

- I. 2021-2022 Recreation Fund Summary of Revenue & Expenses
- II. Recreation Program/Participant Cost Analysis
 - A. Fall 2021
 - B. Winter 2022

IV. Review of 2021-2022 Recreation Goals

V. Review of 2022-2023 Recreation Goals

VI. Additional discussion/questions

VII. Adjourn

MEMO

To: Recreation Committee

From: Nicole Vickers, Superintendent of Recreation

Subject: Recreation Committee Report

Date: May 5, 2022

Attached are the recreation programs financial analysis and participation comparisons for the Fall and Winter 2021-22 seasons. Also, for reference, is the summary of revenue and expense for the recreation budget for the 2021-22 fiscal year.

In regard to the remaining net balances in some of the program accounts, I wanted to remind the committee that this report reflects only direct costs associated with the programs. It does not include administrative costs, full time salaries, utilities, building repairs, maintenance, or the \$15,000, plus CPI, rent we pay to the school district each year for school use outside of Kid's Zone. When incorporating these costs into our programs, many are closer to breaking even than making a profit.

All program revenue generated assists in offsetting deficits produced by the Administrative and Public Information Operations along with the Park District's operations of Western Avenue and Harrison Street School gyms.

**Geneva Park District
Recreation Fund
Summary of Revenue and Expense
May 2021 - April 2022**

	<u>FY21-22 Revenue</u>	<u>Expense</u>	<u>Surplus or (Deficit)</u>
SPRC	526,750	483,000	43,750
Pools	478,250	485,350	(7,100)
General Recreation	159,050	85,925	73,125
Sunset Racquetball & Fitness Center	141,300	134,210	7,090
Camps	304,000	209,800	94,200
Dance	87,200	46,225	40,975
Preschool/ Toddler	350,000	326,675	23,325
Tumbling/ Gymnastics/Cheerleading	132,000	87,750	44,250
Playhouse 38	56,500	64,300	(7,800)
General Athletics	347,050	225,950	121,100
Active Older Adults	20,000	14,000	6,000
Baseball/ Softball	56,500	24,950	31,550
Stone Creek Miniature Golf	94,000	38,225	55,775
Contracted & Cooperative Programs	11,200	8,600	2,600
Community Center Rentals	8,000	1,000	7,000
Public Information	14,000	191,200	(177,200)
Ice Rinks	-	-	-
Gymnasiums	-	52,500	(52,500)
Scholarships	7,000	7,000	-
Tennis	18,000	12,600	5,400
Special Events	81,850	56,125	25,725
After School Programs	915,000	791,950	123,050
Administrative Operations	1,686,500	2,146,815	(460,315)
Total	5,494,150	5,494,150	-
Prior Year Totals	6,037,250	6,037,250	-
% Change	-9.00%		

Geneva Park District
Program/Participant Operating Cost Analysis
Fall 2021

SPECIAL EVENTS	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %	
			2021	2020			2021	2020	2021	2020			2021	2020
PARENTS NIGHT OUT	127	18	145	0	\$528.00	\$2,265.00	\$1,737.00	\$0.00	77%	0%	8	0	0%	100%
HALLOWEEN HAYDAY	645	114	759	714	\$1,791.22	\$1,889.22	\$98.00	\$972.75	5%	55%	1	0	0%	0%
HUSTLE S'MORE	57	33	90	287	\$3,275.07	\$3,529.05	\$253.98	\$756.83	7%	13%	1	0	0%	0%
HELLO SANTA	66	9	75	60	\$0.00	\$0.00	\$0.00	\$0.00	0%	0%	1	0	0%	0%
POLAR EXPRESS STORY TIME	454	6	460	50	\$9,494.66	\$11,630.00	\$2,135.34	\$686.26	18%	24%	4	0	0%	0%
ESCAPE THE MANSION	230	0	230	221	\$1,263.02	\$2,777.27	\$1,514.25	\$2,177.16	55%	76%	1	0	0%	0%
PIZZA PALOOZA	91	8	99	45	\$275.00	\$0.00	-\$275.00	-\$344.03	0%	0%	1	0	0%	0%
Totals	1670	188	1858	1377	\$16,626.97	\$22,090.54	\$5,463.57	\$4,248.97	25%	32%	17	0	0%	14%

PROGRAMS	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %	
			2021	2020			2021	2020	2021	2020			2021	2020
TEEN/FAMILY	11	2	13	0	\$0.00	\$49.00	\$49.00	\$0.00	100%	0%	1	2	67%	100%
DANCE	157	25	182	150	\$16,802.00	\$29,454.43	\$12,652.43	\$8,052.50	43%	51%	32	15	32%	35%
FITNESS	353	63	416	347	\$17,725.75	\$35,030.72	\$17,304.97	\$3,321.15	49%	22%	57	31	35%	73%
GYMNASTICS/TUMBLING	106	6	112	35	\$23,243.18	\$34,122.08	\$10,878.90	\$6,815.15	32%	66%	19	6	24%	85%
GENERAL ATHLETICS	572	1038	1610	1214	\$25,209.83	\$41,308.42	\$16,098.59	\$16,091.55	39%	45%	80	21	21%	41%
ADULT LEAGUES	39	85	124	45	\$8,451.28	\$10,810.00	\$2,358.72	\$1,006.00	22%	25%	4	5	56%	67%
ALL STAR SPORTS	624	52	676	469	\$42,609.37	\$62,631.12	\$20,021.75	\$11,012.43	32%	32%	78	39	33%	50%
TODDLER CLASSES	128	29	157	62	\$10,263.93	\$15,419.38	\$5,155.45	\$1,724.68	33%	33%	26	14	35%	88%
MARTIAL ARTS	134	12	146	115	\$10,756.80	\$15,272.00	\$4,515.20	\$3,153.01	30%	30%	44	8	15%	36%
YOUTH PROGRAMS	208	13	221	53	\$11,361.30	\$16,688.50	\$5,327.20	\$1,150.40	32%	31%	42	34	45%	80%
ADULT	26	2	28	7	\$875.50	\$1,306.50	\$431.00	\$148.00	33%	34%	12	52	81%	96%
CULTURAL ARTS	659	2	661	302	\$8,901.87	\$16,403.00	\$7,501.13	\$3,047.25	46%	34%	15	6	29%	69%
SENIORS	32	25	57	0	\$20,757.89	\$23,738.00	\$2,980.11	\$0.00	13%	0%	9	3	25%	0%
DAY OFF TRIPS AND CAMPS	607	14	621	169	\$11,717.47	\$16,615.00	\$4,897.53	-\$14.29	29%	0%	33	6	15%	28%
PECK FARM PROGRAMS	487	56	543	162	\$3,532.00	\$6,877.60	\$3,345.60	\$929.00	49%	35%	26	18	41%	56%
Totals	4143	1424	5567	3130	\$212,208.17	\$325,725.75	\$113,517.58	\$56,436.83	35%	37%	478	260	35%	65%

Summary		2020	2021
Total Programs Offered:		870	755
Total Programs Held:		310	495
Total Participants:		4,507	7,425
Total Expenses:		\$106,158.18	\$228,835.14
Total Revenue:		\$166,843.98	\$347,816.29
Operating Net Gain		\$60,685.80	\$118,981.15

Program/Participant Operating Cost Analysis Winter 2022

SPECIAL EVENTS	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %	
			2022	2021			2022	2021	2022	2021			2022	2021
PARENTS NIGHT OUT	97	12	109	0	\$360.00	\$1,695.00	\$1,335.00	\$0.00	79%	0%	5	0	0%	100%
SUPER SHUFFLE	115	255	370	316	\$11,816.57	\$13,567.00	\$1,750.43	\$1,871.05	13%	18%	1	0	0%	0%
JUST DAD 'N ME DANCE	470	94	564	0	\$5,100.26	\$7,295.40	\$2,195.14	\$0.00	30%	0%	1	0	0%	0%
MOM 'N SON	276	42	318	0	\$3,342.07	\$4,035.00	\$692.93	\$0.00	17%	0%	1	0	0%	0%
Totals	958	403	1361	316	\$20,618.90	\$26,592.40	\$5,973.50	\$1,871.05	22%	18%	8	0	0%	25%

Programs	Res	N/R	Total		Expense	Revenue	Gain/Loss		Profit %		Held	Cancel	Cancel %	
			2022	2021			2022	2021	2022	2021			2022	2021
TEEN/FAMILY	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0%	0%	0	3	100%	0%
DANCE	167	36	203	146	\$17,114.58	\$33,683.03	\$16,568.45	\$11,344.57	49%	54%	30	11	27%	36%
FITNESS	275	46	321	269	\$13,152.75	\$27,456.70	\$14,303.95	\$2,528.17	52%	28%	33	33	50%	67%
GYMNASTICS/TUMBLING	127	17	144	33	\$18,006.11	\$30,919.38	\$12,913.27	\$7,651.19	42%	63%	21	4	16%	87%
GENERAL ATHLETICS	992	1460	2452	1118	\$44,153.77	\$72,330.59	\$28,176.82	\$13,825.83	35%	45%	84	24	22%	34%
ADULT LEAGUES	18	24	42	0	\$1,798.75	\$2,170.00	\$371.25	\$0.00	17%	0%	1	6	86%	0%
ALL STAR SPORTS	481	59	540	272	\$30,750.07	\$45,153.38	\$14,403.31	\$7,366.45	32%	33%	64	31	33%	63%
TODDLER CLASSES	85	32	117	61	\$8,518.50	\$12,489.00	\$3,970.50	\$2,483.84	32%	51%	19	12	39%	84%
MARTIAL ARTS	130	13	143	48	\$11,294.92	\$16,340.00	\$5,045.08	\$1,728.20	31%	30%	41	1	2%	52%
YOUTH PROGRAMS	134	9	143	67	\$8,599.82	\$11,792.97	\$3,193.15	\$2,428.87	27%	38%	30	33	52%	62%
ADULT	17	5	22	14	\$1,120.40	\$1,664.00	\$543.60	\$338.00	33%	35%	11	48	81%	92%
CULTURAL ARTS	194	2	196	130	\$1,523.68	\$5,711.00	\$4,187.32	\$1,160.44	73%	32%	7	5	42%	83%
SENIORS	5	7	12	2	\$446.50	\$536.00	\$89.50	\$7.00	17%	35%	4	4	50%	50%
DAY OFF TRIPS AND CAMPS	245	40	285	114	\$5,568.74	\$10,679.00	\$5,110.26	\$1,061.87	48%	32%	17	7	29%	71%
PECK FARM PROGRAMS	94	7	101	68	\$1,775.00	\$3,250.20	\$1,475.20	\$719.00	45%	62%	15	25	63%	73%
Totals	2964	1757	4721	2342	\$163,823.59	\$274,175.25	\$110,351.66	\$52,643.43	40%	43%	377	247	40%	63%

Summary	2021	2022
Total Programs Offered:	673	632
Total Programs Held:	240	385
Total Participants:	2,658	6,082
Total Expenses:	\$77,503.06	\$184,442.49
Total Revenue:	\$132,017.54	\$300,767.65
Operating Net Gain:	\$54,514.48	\$116,325.16

**GENEVA PARK DISTRICT
RECREATION DEPARTMENT
2021-2022 YEARLY GOALS**

C= Complete O= Ongoing PC=Partially Complete I= Incomplete

PERSONNEL

- Continue to assess full-time recreation staff's responsibilities to be the most effective and efficient as possible O
- Continue to evaluate and adjust hourly wages for all part-time employees C/O
- Recreation Coordinator to obtain CDL License to assist with needed transportation C

GENERAL PROGRAMMING

- Continue with successful programming at Friendship Station Preschool, including the implementation of a new full-day option for 3 year old students and increase enrichment enrollment C
- Consider preschool before and after school care O
- Consider continued virtual programming options C/O
- Introduce new paperless registration procedures PC
- Participate in cost recovery educational classes/seminars and adjust as it relates to new class maximums PC
- Analyze program areas and implement changes to schedules based on historical data in an effort to reduce cancellation rate PC
- Increase offerings of evening/weekend programs in all areas C/O
- Analyze all program areas to compare fee structure inside and outside the district PC/O
- Continued execution of summer camps within COVID related safety guidelines C
- Reduce expenditures as it relates to lowered participant maximums C/O
- Increase fitness program participation and continue with a variety of outdoor options C/O
- Prepare promotional plans for program areas that are new or struggling PC/O
- Analyze and consider restructuring the scholarship program C
- Revitalize the Peck Farm summer camp program C/O
- Increase outdoor programming opportunities especially in regards to Peck Farm Park C/O
- Increase program participation with an emphasis on Playhouse 38 PC

ATHLETICS

- Continue to develop and grow high school athletic leagues C/O
- Continue to grow pickleball through lessons and leagues C/O
- Continue to design Athletic programs in line with non-competitive mission C/O
- Continue to develop and expand Super Shuffle and Harvest Hustle for increased participation PC
- Increase participation in adult athletic leagues (softball, volleyball, basketball) C/O

SUNSET RACQUETBALL AND FITNESS CENTER/SPRC

- Develop continual sales/renewal campaigns throughout the entirety of the year C/O
- Plan and execute additional retention programs for existing members C/O
- Plan and execute retention program for members returning from a pandemic pause PC
- Reduce staff hours at the front office, without sacrificing customer service C
- Increase Personal Training program in conjunction with new Nutrition Program PC
- Develop new BestLife Fitness newsletter I
- Introduce hand dryers in public restrooms and fitness center locker rooms I
- Research the feasibility of implementing a rewards point system I
- Maintain adherence to COVID safety guidelines in a timely manner C

STONE CREEK MINI GOLF COURSE

- Add a new amenity to one hole or a course upgrade each year C/O
- Increase daily usage through expanding marketing avenues C/O
- Introduce new special events and continued disc golf tournaments PC
- Continue research and plan for the replacement of the mini golf hut PC
- Continue to host “pop-up” events in the off season PC

SUNSET POOL/MILL CREEK POOL

- Conduct survey of general use patrons to investigate satisfaction with present operations as well as to survey patrons regarding future expansion needs I
- Increase swim lesson offerings C/O
- Successfully pass all Starguard lifeguard audits throughout the summer C
- Continue to train managers to better supervise entire pool operation including maintenance, concession and front desk C/O
- Economize pool budget when applicable C/O
- Regularly review pool budget to meet budget goals for the year C/O
- Implement checklists to insure proper standards are being met in terms of cleanliness and payroll tracking C/O
- Increase overall top box scores from user surveys C/O
- Continue to research and plan for updated locker rooms, to include family restrooms, at Sunset Pool PC
- Re-introduce a minimal in-house concession operation at both pools C
- Implement more comprehensive anti-harassment and bullying training for aquatic staff C/O

ACTIVE OLDER ADULTS/GENERAL TRIPS

- Monitor supervisor/participant ratios for salary savings and improved bottom line C/O
- Research the viability of continuing to offer trips and make a recommendation for future plans PC

SAFETY PROGRAM

- Implement quarterly online PDRMA courses for recreation staff C/O
- Research and implement heightened cleanliness and sanitization methods throughout the district C/O
- Successful completion of all safety audits C
- Adhere to new guidelines as dictated by the CDC and IDPH C
- Incorporate PDRMA trainings into front office monthly meetings C/O
- Continue research and implementation of Threat Management training C/O
- Assist PDRMA in piloting a new control loss review method C

- Continued adjustments to all safety guidelines as advised by IDPH and the CDC C

STAFF TRAINING

- Re-structure recreation staff meetings to better utilize time, and incorporate additional trainings C/O
- Coordinate staff training topics to be included in meetings quarterly. Subjects could include customer service, time management, personal growth, etc. C/O
- Continue training on Rec Trac as more efficiencies are found throughout use O
- Continue to encourage staff to seek outside continuing education opportunities O

CAPITAL IMPROVEMENTS

- All baseball/softball fields put on rotation to be laser graded every two(2) years (1/2 of the fields per year for 2 years) C/O
- Continue the research and planning for the replacement of the Stone Creek Mini Golf Hut PC

MARKETING AND COMMUNICATIONS

- Implement year-long marketing plan/campaign to exceed budget projections for both fitness centers PC
- Create and implement sponsorship package program to assist in increasing sponsorship dollars and streamline the process PC
- Continue to work with contracted marketing firm to increase social media presence, focus on telling our story, and performing website updates PC
- Continue to contract out production of the brochure and make changes as it relates to layout and design when necessary C/O

**GENEVA PARK DISTRICT
RECREATION DEPARTMENT
2022-2023 YEARLY GOALS**

PERSONNEL

- Continue to assess full-time recreation staff's responsibilities to be the most effective and efficient as possible
- Continue to evaluate and adjust hourly wages for all part-time employees
- Update and improve employee onboarding program
- Proactively recruit part-time staff throughout the year
- Hire part-time senior trip supervisor

GENERAL PROGRAMMING

- Increase volunteer database to assist with special events and the Butterfly House
- Continue with successful programming at Friendship Station Preschool, and introduce an electronic communication system for parents
- Consider preschool before and after school care
- Develop a comprehensive parent orientation program for Kids Zone participants
- Determine and implement a strategy for the nursery at SPRC
- Consider continued virtual programming options
- Introduce new paperless registration procedures with an emphasis on Kids Zone and Summer Camps
- Participate in cost recovery educational classes/seminars
- Analyze program areas and implement changes to schedules based on historical data in an effort to reduce cancellation rate
- Analyze room usage of dedicate space (i.e. tumbling) and implement schedule changes to accommodate a wider array of programs
- Increase offerings of evening/weekend programs in all areas
- Analyze all program areas to compare fee structure inside and outside the district and adjust fees as necessary to address increase in minimum wage and cost of goods
- Increase fitness program participation and continue with a variety of outdoor options
- Increase outdoor programming opportunities especially in regards to Peck Farm Park

- Increase program participation at Playhouse 38 and determine the future of the lease
- Update gift shop at Peck Farm and better utilize the discovery room for educational opportunities

ATHLETICS

- Continue to develop and grow high school athletic leagues
- Continue to grow pickleball through lessons and leagues
- Research and implement a new sports tournament
- Increase participation in e-sport leagues by 10%
- Continue to design Athletic programs in line with non-competitive mission
- Continue to develop and expand Super Shuffle and Harvest Hustle for increased participation
- Increase participation in adult athletic leagues (softball, volleyball, basketball, pickleball)

SUNSET RACQUETBALL AND FITNESS CENTER/SPRC

- Develop continual sales/renewal campaigns throughout the entirety of the year to recapture membership numbers pre-pandemic
- Plan and execute additional retention programs for existing members
- Recruit sponsors for advertisement placement throughout facility (i.e. SPRC gymnasium)
- Reduce staff hours at the front office, without sacrificing customer service
- Increase Personal Training program in conjunction with new Nutrition Program
- Introduce hand dryers in public restrooms and fitness center locker rooms
- Research the feasibility of implementing a rewards point system
- Align processes and staff training amongst both BestLife facilities

STONE CREEK MINI GOLF COURSE

- Add a new amenity to one hole or a course upgrade each year
- Increase daily usage through expanding marketing avenues
- Introduce new special events and continued disc golf tournaments

- Continue research and plan for the replacement of the mini golf hut
- Capture user contact information to better communicate events and mini golf news

SUNSET POOL/MILL CREEK POOL

- Conduct survey of general use patrons to investigate satisfaction with present operations as well as to survey patrons regarding future expansion needs
- Expand swim lesson offerings, returning to pre-pandemic options
- Increase safety related trainings for all staff
- Successfully pass all Star Guard lifeguard audits throughout the summer
- Partner with local businesses to enhance special events
- Continue to train managers to better supervise entire pool operation including maintenance, concession and front desk
- Economize pool budget when applicable
- Increase concession sales through revised pricing structure and additional menu items
- Regularly review pool budget to meet budget goals for the year
- Implement checklists to insure proper standards are being met in terms of cleanliness and payroll tracking
- Increase overall top box scores from user surveys
- Implement more comprehensive anti-harassment and bullying training for aquatic staff
- Maintain communication and cooperation with River Rat swim club to insure satisfaction

ACTIVE OLDER ADULTS/GENERAL TRIPS

- Monitor supervisor/participant ratios for salary savings and improved bottom line
- Research the viability of continuing to offer trips and make a recommendation for future plans

SAFETY PROGRAM

- Implement quarterly online PDRMA courses for recreation staff

- In conjunction with the school district, update and implement additional safety measures and practice lock-down procedures
- Successfully complete the new Risk Management Review through PDRMA
- Successful completion of all safety audits
- Incorporate PDRMA trainings into front office monthly meetings
- Continue research and implementation of Threat Management training

STAFF TRAINING

- Re-structure recreation staff meetings to better utilize time, and incorporate additional trainings
- Coordinate staff training topics to be included in meetings quarterly. Subjects could include customer service, time management, personal growth, etc.
- Continue training on Rec Trac as more efficiencies are found throughout use
- Continue to encourage staff to seek outside continuing education opportunities

CAPITAL IMPROVEMENTS

- All baseball/softball fields put on rotation to be laser graded every two (2) years (1/2 of the fields per year for 2 years)
- Continue the research and planning for the replacement of the Stone Creek Mini Golf Hut
- Continue to research and plan for updated locker rooms, to include family restrooms, at Sunset Pool

MARKETING AND COMMUNICATIONS

- Implement year-long marketing plan/campaign to exceed budget projections for both fitness centers
- Develop and implement Park District patron newsletter
- Increase website engagement with a focus on online registration opportunities
- Utilize the current customer database to cross-sell additional opportunities
- Increase social media awareness over all channels
- Generate a plan with a call to action to capture new customers
- Create and implement sponsorship package program to assist in increasing sponsorship dollars and streamline the process

- Continue to contract out production of the brochure and make changes as it relates to layout and design when necessary
- Increase our print media presence including online platforms such as the Patch and Daily Herald