



REGULAR SCHEDULED MEETING
March 20, 2023
7:00 PM

AGENDA

Call to Order

Roll Call

Hearing of Guests

Reading of Minutes: Regular Scheduled Meeting – February 20, 2023
Personnel Policy Committee Meeting Minutes – March 13, 2023

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

CORRESPONDENCE

OLD BUSINESS

Vehicle Resolution #2023-04

COMMUNICATIONS

STAFF REPORTS

Superintendent of Parks and Properties

Superintendent of Recreation

NEW BUSINESS

Jaycee Park Playground Bid Results

Spring Landscape Cleanup Bid Results

Personnel & Policy Committee Recommendations

EXECUTIVE SESSION

Land Acquisition – (5ILCS 120/2 (c) (5)) (Not anticipated)

Personnel- (5ILCS 120/2 (c) (1))

Litigation – (5ILCS 120/2 (c) (11)) (Not anticipated)

ADJOURN

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
February 20, 2023
7:00 p.m.**

CALL TO ORDER

President Frankenthal called the meeting to order at 7:00 p.m.

ROLL CALL

President Frankenthal called for the roll. Commissioner Bre Cullen, Commissioner Peter Cladis, Commissioner Pat Lenski, Vice President Jay Moffat and President John Frankenthal all answered present.

Staff members present were Executive Director Nicole Vickers, Administrative Assistant Hannah Sterricker, Supt. of Recreation Elliott Bortner, Supt. of Parks & Properties Carl Gorra, and Supt. of Finance & Personnel Christy Powell.

Press: None

Guests: Geneva resident and BestLife Fitness member, Troy Groetken, Assistant Vice President from Speer Financial Inc., Aaron Gold, President of Aqity Research, Jeff Andreasen and Aquatics & Facility Manager, Joey Kalwat.

HEARING OF GUESTS

Geneva resident and BestLife fitness member Troy Groetken presented to the board his concerns and possible solutions pertaining to the usage of the gymnasium and upstairs track, as well as the display of the buildings schedule at the Stephen D. Persinger Recreation Center. Mr. Groetken's concerns were documented in a packet provided to the board members. The board members thanked Mr. Groetken for putting together a well thought out presentation.

READING OF MINUTES

Vice President Moffat made a motion to approve the minutes from the Regular Scheduled Meeting of January 16, 2023, the Public Hearing Meeting of January 16, 2023, and the Long Range Planning Committee Meeting of January 23, 2023 as presented. Commissioner Lenski seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Vice President Moffat asked staff to clarify a towing expense of \$350 from Dazzo's Towing. Executive Director Nicole Vickers and Supt. of Parks & Properties Carl Gorra clarified that the Park District doesn't typically outsource a towing company. In this case, the vehicle towed was a new fully loaded diesel truck. The truck failed and was towed to Ford. Staff is seeking reimbursement from Ford. Receiving clarification, Vice President Moffat made a motion to approve the claims and accounts as presented. Commissioner Cladis seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Superintendent of Finance & Personnel Powell reviewed the January financial reports. Ms. Powell reported the blended rate is currently at 2.71%. Ms. Powell stated that we are on target with being 75% through the budget year. Ms. Powell stated the Consumer Price Index (CPI) for the 2022 calendar year was released at 6.5%. This rate will be used to determine the growth in our 2023 tax levy, which is received in budget year 2024-2025. Vice President Moffat made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Lenski seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Commissioner Lenski made a motion to approve the agenda as presented. Vice President Moffat seconded. All ayes. Motion carried.

CORRESPONDENCE

The media relations binder was passed around.

OLD BUSINESS

LIMITED BOND ORDINANCE #2023-02

Supt. of Personnel & Finance Powell introduced Aaron Gold from Speer Financial. Mr. Gold shared with the board that the sale of the #2023-02 limited bonds of \$1,758,635 will finalize today, Monday, February 20, 2023. The district is purchasing its own bonds at a rate of 4.75%. The bond sale award information and term sheet provided by Speer Financial were shared with the board. Mrs. Powell asked the board to approve limited bond ordinance #2023-02. Vice President Moffat made a motion to approve limited bond ordinance #2023-02 provide the issuance of \$1,758,635 Taxable General Obligation Limited Tax Park Bonds, Series 2023 of the Geneva Park District, Kane County, Illinois, and for the levy of the direct annual tax to pay the principal of and interest on said bonds. Commissioner Cullen seconded. A roll call vote was taken. Cullen-aye, Cladis-aye, Lenski-aye, Moffat-aye, Frankenthal-aye. Five ayes. Motion carried.

TAX ABATEMENT ORDINANCE #2023-03

Supt. of Personnel & Finance Powell stated the tax levy associated with the Alternative Revenue Bonds must be abated annually. The tax levy for Series 2014 must be abated annually as these bonds are paid from the General and Recreation Funds. Abatement ordinances must be filed with Kane County by March 1. Vice President Moffat made a motion to approve Ordinance #2023-03, an ordinance abating a portion of taxes heretofore levied to pay principal of and interest on certain General Obligation Refunding Bonds, the alternate revenue source, series 2014 of the Geneva Park District, Kane County, Illinois. Commissioner Cladis seconded. A roll call vote was taken. Cullen-aye, Cladis-aye, Lenski-aye, Moffat-aye, Frankenthal-aye. Five ayes. Motion carried.

COMMUNITY SURVEY QUESTIONNAIRE

Executive Director Vickers shared with the board that the community survey is included in the packet. Ms. Vickers shared the importance of the survey, as it will provide the collection of high-quality data. This data collected from the survey will help us pinpoint users and non-users, create awareness to non-users, and assist staff in making future decisions. President Frankenthal asked Ms. Vickers if the length of the survey is sufficient, as it seems shorter than previous surveys. Ms. Vickers stated that the survey is created in a way that staff can create focus groups following the survey to better assess the results. Jeff Andreasen, with aQity Research, shared with the board that the survey provides many open-ended questions. The reasoning behind this is so the survey doesn't lead community members into an answer, and individuals are given the opportunity to answer how they wish. Commissioner Cladis asked Mr. Andreasen how the survey answers will be attained. Mr. Andreasen shared that the survey will be distributed three ways; paper surveys mailed, post cards mailed including the URL, and phone interviews. All three ways will be available to all citizens. Mr. Andreasen shared that in the Summer of 2022, aQity Research completed a statewide survey for IAPD and the results from that survey will be helpful to see comparative data. Commissioner Cullen asked why we aren't surveying children in the household. Mr. Andreasen stated that the survey is designed to have the head of household answer on behalf of the entire household. Commissioner Cladis made a motion to move forward with the distribution of the survey to community members within the Geneva Park District boundaries. Vice President Moffat seconded. Five ayes. Motion carried.

JAYCEE PARK PLAYGROUND EQUIPMENT PURCHASE

Supt. of Parks & Properties Gorra shared with the board that the current playground equipment was placed in 2006 and is due for replacement. Upland Design provided three playground equipment options. These designs were provided for public opinion and between the public and staff a design by BCI Burke was chosen. BCI Burke is located in Wisconsin and provide a great turn around. Staff hope to have the project completed by Memorial Day. Executive Director Vickers informed the board that staff contacted Autism Behavioral Educational Services, located near Jaycee Park, who uses the park often. ABES provided input in what would fit their needs. Discussion followed amongst board members and staff in regards to age range designed for the equipment, as well as, the age range of the nearby day care facility, and the footprint of the park. Vice President Moffat shared that it's informative for the board to hear what sort of outreach is completed by staff during this

process. Vice President Moffat made a motion to approve staff’s recommendation to purchase playground equipment for Jaycee Park of \$111,326. Commissioner Lenski second. Five ayes. Motion carried.

OLD MILL OBSERVATION DECK BID RESULTS

Supt. of Parks & Properties Gorra shared with the board that the Old Mill Observation Deck needs to be replaced. Upland Design provided a beautiful deck design of the same footprint. The project was publicly advertised and four bids were received. E. Hoffman provided the lowest bid at \$53,970. Commissioner Cullen asked if this is the same location where the Army Corp. was needed to approve permits. Executive Director Vickers answered that it is. Commissioner Cladis asked if any renderings have been provided. Mr. Gorra stated that since this project is to replace the deck and using the same footprint there aren’t any elevations to provide. Although, it will have railings and benches that will make it look very nice. Ms. Vickers shared that the goal is to make the area very inviting and a beautiful place to visit. Vice President Moffat made a motion to approve the requested expenditure of \$53,970 to E. Hoffman Inc. for the renovation of the observation deck at Old Mill Park. Commission Cullen seconded. Five ayes. Motion carried.

COMMUNICATIONS

The Personnel & Policy Committee will schedule the meeting date and time via email.

Staff is working on the budget and will be looking to schedule a meeting with the Finance Committee in April.

The annual Wine, Cheese, and Trees event will be held this Saturday, February 25th at the Library, for the first time. Tickets are still available. Executive Director Vickers stated that it is going to be a really fantastic event and very excited for the Geneva Park District Foundation, The Library Foundation and the Natural Resource Committee to all be working together.

Executive Director Vickers shared that the warm winter has put a damper on the ice rinks this season. Despite the warmer weather, Supt. of Parks & Properties Gorra knew it was a goal to get the ice rinks up and running. The rinks were open for roughly three days.

Executive Director Vickers reminded the board members to be on the lookout for the statements of economic interest as they typically are sent out in March.

FUTURE MEETINGS

Personnel & Policy Committee Meeting (John Frankenthal & Peter Cladis)	March 13, 2023	5:30 PM
Regular Scheduled Foundation Meeting	March 14, 2023	7:00 PM
Regular Scheduled Meeting	March 20, 2023	7:00 PM
Finance Committee – Budget Meeting (John Frankenthal & Bre Cullen)	TBD	

SUPERINTENDENT OF RECREATION

Supt. of Recreation Bortner reviewed his report. The recreation staff is in full special event season. The Super Shuffle had a very warm day for the race with over 530 racers. Mr. Bortner thanked the parks staff as they worked hard the weeks leading up to the event, as well as race week, navigating melting snow and overnight freezes. The Just Dad ‘n Me Dance was held February 19th with 660 dads and daughters registered. Commissioner Cullen mentioned that her daughter loved the gift bag from the dance. Mr. Bortner shared that he will pass on her compliments to Recreation Coordinator, Judith Harris, who ran this event for the first time. The spring brochure will be mailed to households at the end of February with a resident registration day scheduled for March 7th. This registration will include camps and swim lessons. Registration for Friendship Station Preschool has started for next school year and Kids’ Zone registration will begin later this week. The SPRC & SRFC facility revenue & expense reports was reviewed. Not included in the packet was the pop-up Stone Creek Mini Golf event held Sunday, February 19th. Mr. Bortner reported that this is the second pop-up event to be held and although he doesn’t have numbers yet it was very well attended. Vice President Moffat shared that he attended with his grandchildren and agreed that it was a well attended event.

SUPERINTENDENT OF PARKS AND PROPERTIES

Supt. of Parks and Properties Gorra reviewed his report. The district hosted the combined MIPE and IPRA “Horticultural Day” on February 9th. The meeting was held in the greenhouse where both Mr. Gorra and Horticulturalist, Kate Perez, presented. Wheeler Park maintenance shop also hosted PDRMA training on back safety using safe lifting practices and stretching. Staff is in the process of refinishing the SPRC sign which, has never been refinished since its initial install in 2008. The sign was removed by Cowan Pole and moved to the Peck shop to be worked on. Staff is also working on refurbishing a number of features at Stone Creek Mini Golf including the tee signs. All items were identified needing repair during 2022 end of season walk-through. The Peck Athletic Field lighting can be upgraded to LED lights at no cost to the Park District. State mandated incentives for 2023 are being offered to convert stadium lighting to more energy efficient lights. Funding comes from the ComEd Incentive Program. The program will replace all ballasts, and light bulbs as well as provide a controller to turn the lights on and off remotely. These lights will coincide with the Dark Sky Initiative as the new bulbs will be 600 watt LED types, and have a 4000K light color. The District is seeking to install water supply to the ball fields at Mill Creek. Permission needs to be granted by the Mill Creek Water Reclamation District. If granted the line will need to be copper as it will eventually supply not only water to the ball fields but also a restroom and drinking fountain. Discussion ensued in regards to location of current water lines and sewer lines. Mr. Gorra met with members of the Geneva Beautification Committee to explore volunteer opportunities in and around Wheeler Park. This was a preliminary meeting and staff hope to collaborate in the future. The Spring Landscape Cleanup bid is being prepared to go out. The bid will be changed a bit from previous years. Staff is removing the pruning of shrubs from the bid, as well as, removing pre-season cleanup at Mini Golf and Hawks Hallow. The bid will include the option to pick up a second year of work from the selected 2023 vendor at an agreed upon price for 2024.

NEW BUSINESS

2023 SHORT & LONG RANGE PLAN ANNUAL GOALS & OBJECTIVES AND MASTER PLAN UPDATE

Executive Director Vickers shared that the Long Range Planning Committee Report, as well as the meeting minutes are included in the packet. Ms. Vickers provided a few highlights to the board members who were not at the meeting. Those goals included; increase training opportunities, meeting ADA accessibility standards, expansion on programming, reviving an intern program, enhancing our onboarding program for all staff, implement a paperless registration system especially for camps and Kids Zone, continuation with the Dark Sky Initiative, using environmentally friendly weed control, ball field improvements, strategic alliances with other government bodies, and work culture improvements. Ms. Vickers also shared that staff is currently implementing paperless registration with the upcoming camp and Kid Zone programs. Many of the Master Plan projects for the future were put on hold due to the COVID-19 pandemic. These projects include; the possible expansion of the Sunset Community Center, the universal playground, development of Winding Creek, Stone Creek Hut renovation, variety of maintenance issues throughout the district, Peck Farm improvements to the barn and butterfly house, skate park renovations, variety of pool updates and repairs, continuation of trail connections, and a new phone system. Commissioner Cladis shared that he noticed a long range goal is a surveillance system. Ms. Vickers stated that a safety concern has been surveillance outdoors. Vice President Moffat asked if any more information has been provided regarding the compliance efficiency committee. Supt. of Finance & Personnel shared that she has not heard any further direction from IAPD in regards to the committee. Discussion ensued further amongst board members and staff in regards to the Peterson property and preschool and the relationship with the school district.

STERLING MANOR TENNIS COURTS ASPHALT BID

Supt. of Parks and Properties Gorra shared with the board that he received three quotes for the asphalt base overlay on the Sterling Manor two tennis courts. The courts will receive a two inch overlay of new asphalt on top of the existing asphalt. Numerous deep cracks are extensive in the courts and filling the cracks will not result in longevity use of the courts. Mr. Gorra shared that the top coat coloring and striping will follow after the asphalt work is completed by a different contractor at a later date. Scheduling work in this fashion will expediate the process. Evans and Sons provided the lowest quote and has agreed to hold the price until the asphalt plants open in April. Commissioner Lenski made a motion to approve the expenditure of \$24,600 to Evans and Sons to install asphalt overlay at the Sterling Manor tennis courts. President Frankenthal seconded. Five ayes. Motion carried.

SUNSET POOL RESURFACING BID RESULTS

Supt. of Recreation Bortner reminded the board of the pool capital improvement projects brought to them during the December meeting. A bid opening took place on February 10th for the pool resurfacing of the lap and zero depth pools at Sunset Pool with an epoxy pool paint, an alternate for a price per square foot for needed concrete repairs and price per linear foot for caulk joint repairs; with all work to be completed by May 1st, 2023. Two bids were received with Amusement Restoration Companies coming in significantly lower than the other. Reference checks were completed on Amusement Restoration Companies. Supt. of Recreation Bortner made a motion to approve the Sunset Pool resurfacing project to Amusement Restoration Companies, LLC in the amount of \$189,000; accept the unit price per square foot, for concrete repairs of \$25, and unit price per linear foot, for caulk joint repairs of \$25. These amounts to be determined upon removal of existing pool surface and authorize the Executive Director to execute said contract totaling \$189,000 accordingly. Vice President Moffat seconded. Five ayes. Motion carried.

VEHICLE RESOLUTION #2023-04

Executive Director Vickers shared with the board that the hybrid truck staff was looking to purchase is no longer available and the board can disregard the resolution at this time.

EXECUTIVE SESSION

None

ADJOURN

Vice President Moffat made a motion to adjourn the meeting at 8:48 p.m. Commissioner Lenski seconded. All ayes. Motion carried.

Secretary, Board of Commissioners

Geneva Park District

Submitted By: Nicole Vickers / Hannah Sterricker

MINUTES OF PERSONNEL COMMITTEE MEETING

DATE: March 13, 2023

TIME: 5:30pm- 6:07pm

PLACE: Sunset Community Center

PRESENT: President Frankenthal, Commissioner Cladis, Nicole Vickers and Christy Powell

The meeting was called to order at 5:30pm.

There were no guests present. The purpose of the committee meeting is to discuss salary and wage information for fiscal year 2023-24. Information to be covered included the compensation report, 2022 agency accomplishments, organizational chart; survey of park district projected salary and wage increase; salary policy; 2023-24 proposed full-time salary and wage ranges, 2023-24 proposed part-time/seasonal salary and wage ranges; and 2023-24 proposed full-time salary and wage recommendations.

At 5:30 p.m., President Frankenthal made a motion to go into Executive Session. Commissioner Cladis seconded.

The board returned to the Personnel Committee Meeting at 6:07 p.m.

SALARY INCREASE RECOMMENDATIONS

The committee is recommending approval by the full board the following documents: organizational chart; salary policy; 2023-24 proposed full-time salary and wage ranges; 2023-24 proposed part-time/seasonal salary and wage ranges; 2023-24 proposed full-time salary and wage recommendations.

ADJOURN

Commissioner Cladis made a motion to adjourn the meeting at 6:07 p.m. President Frankenthal seconded. All ayes. Motion carried.

Secretary

Submitted By: Christy Powell

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GENEVA PARK DISTRICT
WARRANT NUMBER 031423

GENERAL PAID

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FROM CHECK # 78182 TO CHECK # 78233

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78182	1000BULBS	LED REPLACEMENT BULBS	RECREATION / SPRC	231.67
			CHECK TOTAL	231.67
78183	ABLE PEST CONTROL, INC.	MONTHLY PEST CONTROL	CORPORATE / PECK FARM	85.00
		MONTHLY PEST CONTROL-NOV	CORPORATE / PECK FARM	85.00
		PEST CONTROL-FEBRUARY	CORPORATE / PECK FARM	85.00
			CHECK TOTAL	255.00
78184	ALARM DETECTION SYSTEMS, INC.	ELEVATOR CELL RADIO SVC	RECREATION / SPRC	98.75
			CHECK TOTAL	98.75
78185	AMERICAN ACADEMY	GYMNASTIC COMPETITION 2/24-26	RECREATION / GYMNASTICS	1,785.00
			CHECK TOTAL	1,785.00
78186	JULIO BARRON	REIMB CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	50.00
			CHECK TOTAL	50.00
78187	ELLIOTT BORTNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
78188	CITY OF GENEVA	WATER/SEWER-SCC	RECREATION / REC ADMINISTRATION	110.35
		WATER/SEWER-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	257.48
		WATER/SEWER-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	134.99
		WATER/SEWER-WHLR HUT	CORPORATE / PARKS ADMINISTRATION	66.13
		WATER/SEWER-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	27.06
		WATER/SEWER-WHLR NORTH	CORPORATE / PARKS ADMINISTRATION	29.03
		WATER/SEWER-STH STR FLDS	CORPORATE / PARKS ADMINISTRATION	104.45
		WATER/SEWER-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	44.63
		WATER/SEWER-GARDEN CLUB PK	CORPORATE / PARKS ADMINISTRATION	40.69
		WATER/SEWER-SUNSET POOL	RECREATION / SUNSET POOL	303.92
		WATER/SEWER-SPRC	RECREATION / SPRC	563.93
		WATER/SEWER-COMM GARDENS	CORPORATE / COMMUNITY GARDEN	74.18
		CITY ELECTRIC-ISLAND PK	CORPORATE / PARKS ADMINISTRATION	26.20
		CITY ELECTRIC-HARRISON	CORPORATE / PARKS ADMINISTRATION	93.71
		CITY ELECTRIC-JAYCEE PK	CORPORATE / PARKS ADMINISTRATION	20.56
		CITY ELECTRIC-WHLR PK	CORPORATE / PARKS ADMINISTRATION	61.25
		CITY ELECTRIC-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	694.13
		CITY ELECTRIC-PFP HOUSE	CORPORATE / PECK FARM	218.98

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GENEVA PARK DISTRICT
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FROM CHECK # 78182 TO CHECK # 78233

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78188	CITY OF GENEVA	CITY ELECTRIC-PFP MAINT	CORPORATE / PECK FARM	591.62
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	20.94
		CITY ELECTRIC-SCC	RECREATION / REC ADMINISTRATION	1,304.92
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	929.63
		CITY ELECTRIC-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	232.77
		CITY ELECTRIC-SUNSET POOL	RECREATION / SUNSET POOL	295.87
		CITY ELECTRIC-SUNSET BALLFLDS	RECREATION / ADULT SOFTBALL	18.30
		CITY ELECTRIC-SPRC	RECREATION / SPRC	3,234.00
		CITY ELECTRIC-PH38	RECREATION / PLAYHOUSE 38	47.40
			CHECK TOTAL	9,547.12
78189	RYAN COFFLAND	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	65.00
78190	CRANE MERCHANDISING SYSTEMS	VENDING MACHINE CC SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	8.95
		VENDING MACHINE CC SVC	RECREATION / SPRC	17.90
			CHECK TOTAL	26.85
78191	DAILY HERALD	REPLACED CHK #77842	CORPORATE / PARKS ADMINISTRATION	124.20
			CHECK TOTAL	124.20
78192	ADAM DAGLEY	REIMB CELL PHONE USAGE	CORPORATE / PECK FARM	50.00
		REIMB MILEAGE	CORPORATE / PARKS ADMINISTRATION	25.00
			CHECK TOTAL	75.00
78193	DESIGNSPRING GROUP, INC.	SPRING 2023 BROCHURE DESIGN	RECREATION / PUBLIC INFORMATION	3,058.00
			CHECK TOTAL	3,058.00
78194	KYLE DONAHUE	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	75.00
78195	EPACT NETWORK LTD	EPACT SOFTWARE PROGRAM	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	2,738.19
		EPACT SOFTWARE PROGRAM	RECREATION / TRADITIONAL YOUTH CAMPS	2,808.40
		EPACT SOFTWARE PROGRAM	CORPORATE / CAMP COYOTE - PF CAMP	491.47
		EPACT SOFTWARE PROGRAM	CORPORATE / CAMP ADVENTURE - PF CAMP	491.47
		EPACT SOFTWARE PROGRAM	RECREATION / GYMNASTICS	470.47
			CHECK TOTAL	7,000.00

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GENEVA PARK DISTRICT
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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78196	FEDEX	FEDEX SVC-IRS DEPT OF TREASURY	RECREATION / REC ADMINISTRATION	20.06
		FEDEX SVC-IRS DEPT OF TREASURY	CORPORATE / PARKS ADMINISTRATION	20.05
			CHECK TOTAL	40.11
78197	FUN EXPRESS LLC	JUST DAD N ME SPLYS	RECREATION / JUST DAD 'N ME	898.24
			CHECK TOTAL	898.24
78198	GORDON FLESCH COMPANY, INC.	GORDON FLESCH MNTHLY MAINT	RECREATION / PARK DISTRICT PRESCHOOL	160.00
		GORDON FLESCH MNTHLY MAINT	RECREATION / REC ADMINISTRATION	446.72
		GORDON FLESCH MNTHLY MAINT	CORPORATE / PARKS ADMINISTRATION	297.81
		GORDON FLESCH MNTHLY MAINT	RECREATION / SPRC	305.54
			CHECK TOTAL	1,210.07
78199	CARL GORRA	REIMB CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	50.00
			CHECK TOTAL	50.00
78200	W.W. GRAINGER CORP.	COMM GARDENS CHAIN GATES SPLYS	CORPORATE / PECK FARM	124.08
			CHECK TOTAL	124.08
78201	JUDITH HARRIS	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
78202	JIM HUETSON	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
78203	LEAH HURWITZ	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	70.00
78204	JOHNO'S / MIDWEST AWARDS	SUPER SHUFFLE AWARDS	RECREATION / SUPER BOWL SHUFFLE	2,061.90
			CHECK TOTAL	2,061.90
78205	JOEY KALWAT	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
78206	BETH KEEN	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00

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GENEVA PARK DISTRICT
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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78207	KEN KERFOOT	REIMB CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	30.00
			CHECK TOTAL	30.00
78208	STEVE KULESZA	REIMB CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	50.00
			CHECK TOTAL	50.00
78209	LIFE FITNESS CORP.	FITNESS EQUIPMENT RPR PARTS	RECREATION / SPRC	240.51
		FITNESS EQUIPMENT RPR PARTS	RECREATION / SPRC	425.84
			CHECK TOTAL	666.35
78210	LISA LOMBARDI COACHING INC.	LISA LOMBARDI INSTR FEE 2/13	RECREATION / YOUTH	182.70
			CHECK TOTAL	182.70
78211	FP MAILING SOLUTIONS	POSTAGE METER AGREEMENT	RECREATION / REC ADMINISTRATION	24.00
		POSTAGE METER AGREEMENT	CORPORATE / PARKS ADMINISTRATION	24.00
		POSTAGE METER AGREEMENT	RECREATION / SUNSET RACQUETBALL & FITNESS	24.00
		POSTAGE METER AGREEMENT	RECREATION / SPRC	24.00
			CHECK TOTAL	96.00
78212	MENARDS	THRESHOLDS-BATHROOMS	RECREATION / REC ADMINISTRATION	31.56
		ROPE RATCHET	CORPORATE / PARKS ADMINISTRATION	17.94
		PH38 REPAIR MATERIALS	RECREATION / PLAYHOUSE 38	103.82
		CARTRIDGE FILTER	CORPORATE / PARKS ADMINISTRATION	9.99
		PAINT SPLYS	CORPORATE / PARKS ADMINISTRATION	25.43
		PH38 CURTAIN ROD REPAIR	CORPORATE / PARKS ADMINISTRATION	62.04
		RAKE & HOE HANDLE REPLACEMENT	CORPORATE / PARKS ADMINISTRATION	25.96
		PIPE CLAMP & DRILLBIT-HH	CORPORATE / PARKS ADMINISTRATION	59.90
		PICNIC TABLE STAIN	CORPORATE / PARKS ADMINISTRATION	412.00
		SANDPAPER & GLOVES	CORPORATE / PARKS ADMINISTRATION	18.97
		SPLYS FOR MIPE PRESENTATION	CORPORATE / PARKS ADMINISTRATION	54.02
		LUMBER	CORPORATE / PARKS ADMINISTRATION	18.16
		GREENHOUSE RPR SPLYS	CORPORATE / PARKS ADMINISTRATION	57.47
		PLASTIC DROP CLOTH	CORPORATE / PARKS ADMINISTRATION	9.99
		LUMBER-GREENHOUSE RPRS	CORPORATE / PARKS ADMINISTRATION	9.52
		CONCRETE MIX & ANCHOR BOLTS	CORPORATE / PARKS ADMINISTRATION	13.87
		PAPER PLATES,FOIL-MIPE MTG	CORPORATE / PARKS ADMINISTRATION	13.62
			CHECK TOTAL	944.26

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78213	METRONET	METRONET - PH38	RECREATION / PLAYHOUSE 38	92.15
			CHECK TOTAL	92.15
78214	METRONET	METRONET-SPRC	RECREATION / SPRC	269.90
		METRONET-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	297.20
			CHECK TOTAL	567.10
78215	NICOR GAS	NICOR-MC POOL	RECREATION / MILL CREEK POOL	222.61
		NICOR-PFP BARN	CORPORATE / PECK FARM	253.75
		NICOR-PFP HOUSE	CORPORATE / PECK FARM	100.09
			CHECK TOTAL	576.45
78216	NORTH AMERICAN CORP	SANITATION SPLY	RECREATION / SPRC	150.39
			CHECK TOTAL	150.39
78217	OFFICE DEPOT BUSINESS CREDIT	FOLDERS, DIVIDERS, DATE STAMPERS	RECREATION / REC ADMINISTRATION	32.68
		DATE STAMPERS	CORPORATE / PARKS ADMINISTRATION	27.23
		MISC OFFICE SPLY	RECREATION / SPRC	216.54
		PENS, POST-ITS	RECREATION / SUNSET RACQUETBALL & FITNESS	10.49
			CHECK TOTAL	286.94
78218	ORIGINAL ENTRY	MONTHLY ACCOUNTING SVC	CORPORATE / PARKS ADMINISTRATION	450.00
		MONTHLY ACCOUNTING SVC	RECREATION / REC ADMINISTRATION	450.00
			CHECK TOTAL	900.00
78219	PDRMA	AQUATIC RISK MNGMNT DAY 4/5/23	RECREATION / REC ADMINISTRATION	35.00
			CHECK TOTAL	35.00
78220	PADDOCK PUBLICATIONS, INC.	LEGAL NOTICE-JAYCEE PK PROJECT	CORPORATE / PARKS ADMINISTRATION	64.40
			CHECK TOTAL	64.40
78221	PEERLESS NETWORK, INC.	PEERLESS MONTHLY PHONE SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	53.19
		PEERLESS MONTHLY PHONE SVC	RECREATION / REC ADMINISTRATION	283.66
		PEERLESS MONTHLY PHONE SVC	RECREATION / SUNSET POOL	162.33
		PEERLESS MONTHLY PHONE SVC	RECREATION / SPRC	231.26
		PEERLESS MONTHLY PHONE SVC	CORPORATE / PARKS ADMINISTRATION	226.78
		PEERLESS MONTHLY PHONE SVC	RECREATION / MINIATURE GOLF	56.70
		PEERLESS MONTHLY PHONE SVC	CORPORATE / PECK FARM	160.70
			CHECK TOTAL	1,174.62

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78222	CHRISTY POWELL	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
78223	KELLY WALES	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
78224	ANDY RAUCHMILLER	BOOT REIMBURSEMENT FY 22/23	CORPORATE / PARKS ADMINISTRATION	97.64
			CHECK TOTAL	97.64
78225	SHAZAM RACING	SUPER SHUFFLE TIMING SVC	RECREATION / SUPER BOWL SHUFFLE	3,248.67
			CHECK TOTAL	3,248.67
78226	SMG SECURITY HOLDINGS, LLC	PFP MONTHLY CAMERA SVC FEE-JAN	CORPORATE / PECK FARM	106.33
		PFP MONTHLY CAMERA SVC FEE-FEB	CORPORATE / PECK FARM	106.33
			CHECK TOTAL	212.66
78227	BUMPER TO BUMPER	BATTERY, CARB CLEANER	CORPORATE / PARKS ADMINISTRATION	144.38
		AIR FILTERS	CORPORATE / PARKS ADMINISTRATION	119.17
		DENT PULLER TOOL	CORPORATE / PARKS ADMINISTRATION	3.99
		5W20 OIL FOR VOLT	CORPORATE / PARKS ADMINISTRATION	24.95
		SYNTHETIC OIL 5W20	CORPORATE / PARKS ADMINISTRATION	86.28
		SPARK PLUGS, BATTERY	CORPORATE / PARKS ADMINISTRATION	179.48
			CHECK TOTAL	558.25
78228	OFFICIAL FINDERS LLC	OFFICIALS 2/11-2/12	RECREATION / BOYS BASKETBALL	200.00
		OFFICIALS 2/11-2/12	RECREATION / GIRLS BASKETBALL	600.00
		SCOREKEEPERS 2/11-2/12	RECREATION / BOYS BASKETBALL	200.00
		SCOREKEEPERS 2/11-2/12	RECREATION / GIRLS BASKETBALL	80.00
			CHECK TOTAL	1,080.00
78229	WILL TURNER	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	55.00
78230	ULTIMATE CLASSES	AMERICAN GIRL CLASS 2/11	RECREATION / YOUTH	189.00
			CHECK TOTAL	189.00

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78231	VERIZON WIRELESS	VERIZON CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	1.64
		VERIZON CELL PHONE USAGE	CORPORATE / PARKS ADMINISTRATION	98.60
		VERIZON CELL PHONE USAGE	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	65.71
			CHECK TOTAL	165.95
78232	NICOLE VICKERS	REIMB CELL PHONE USAGE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
78233	CHASE CARD SERVICES	FLOOR CABLE PROTECTOR	RECREATION / REC ADMINISTRATION	35.37
		INTERNET CABLE	CORPORATE / PARKS ADMINISTRATION	35.37
		NOTARY STAMP-ADMIN ASSIST	CORPORATE / PARKS ADMINISTRATION	33.48
		NOTARY STAMP-ADMIN ASSIST	RECREATION / REC ADMINISTRATION	33.47
		WIRE BASKETS-EMPLOYEE PKTS	RECREATION / REC ADMINISTRATION	21.99
		HUMIDITY DOME-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	69.99
		KOHLER-REIMB FROM GPDF	RECREATION / REC ADMINISTRATION	500.00
		PARK TOLLS EXPENSE	CORPORATE / PARKS ADMINISTRATION	20.60
		POP, WATER AND CHIPS	RECREATION / REC ADMINISTRATION	21.48
		POP, WATER AND CHIPS	CORPORATE / PARKS ADMINISTRATION	21.47
		SYMPATHY ARRNGMNT -FRANKENTHAL	RECREATION / REC ADMINISTRATION	54.66
		SYMPATHY ARRNGMNT -FRANKENTHAL	CORPORATE / PARKS ADMINISTRATION	54.67
		GIVING TREE LEAVES POSTAGE	RECREATION / REC ADMINISTRATION	10.45
		IAPD/IPRA CONF-STAFF DINNER	RECREATION / REC ADMINISTRATION	171.88
		IAPD/IPRA CONF-STAFF DINNER	CORPORATE / PARKS ADMINISTRATION	171.87
		IAPD/IPRA CONF-ROOM EXPENSE	CORPORATE / PARKS ADMINISTRATION	228.91
		IAPD/IPRA CONF-ROOM EXPENSE	RECREATION / REC ADMINISTRATION	228.92
		BALLFIELD MAINT SUPPLIES	RECREATION / FIELD MAINTENANCE	915.68
		KZ-FABYAN CRAFT SUPPLIES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	421.91
		KZN-MILL CREEK PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	272.44
		DOT-EXCEL GYMNASTIC 2/17	RECREATION / IN SERVICE DAYS PROGRAMS	170.00
		KZN-HARRISON PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	273.42
		KZN-WESTERN PROGRAM SPLYs	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	16.25
		MNTHLY EMAIL MKTING CAMPAIGNS	RECREATION / PUBLIC INFORMATION	225.00
		ADVTsing EVENTS, SOCIAL MEDIA	RECREATION / REC ADMINISTRATION	466.51
		GOOGLE STORAGE KCCN	CORPORATE / PECK FARM	1.99
		LABEL MAKER TAPE	CORPORATE / PECK FARM	9.79
		LATEX GLOVES	CORPORATE / PECK FARM	19.98
		DEPOSIT-PRAIRIE DOG VET VISIT	CORPORATE / PECK FARM	150.00
		ANIMAL FOOD	CORPORATE / PECK FARM	46.80

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78233	CHASE CARD SERVICES	VAN TOOLS FOR FACILITY REPAIRS	CORPORATE / PARKS ADMINISTRATION	60.82
		SPORTS TURF WRKSHP-DAN,ANDRES	CORPORATE / PARKS ADMINISTRATION	120.00
		IPRA/IAPD CONF ROOM EXP-MANDY	CORPORATE / PARKS ADMINISTRATION	152.61
		IPRA/IAPD CONF ROOM EXP-BETH	RECREATION / REC ADMINISTRATION	152.61
		CPRP RENEWAL-MANDY	CORPORATE / PARKS ADMINISTRATION	70.00
		ARBORIST CERT RENEWAL-MANDY	CORPORATE / PARKS ADMINISTRATION	175.00
		TRADESHW BSNESS CARD PAPER	CORPORATE / PARKS ADMINISTRATION	19.99
		WIRELESS MOUSE FOR COMPUTERS	CORPORATE / PARKS ADMINISTRATION	38.97
		PLANT POTS, GROW LIGHT BULB	CORPORATE / PARKS ADMINISTRATION	61.42
		SCALE FOR WEIGHING FIRE EXT.	CORPORATE / PARKS ADMINISTRATION	10.59
		REPAIR PARTS FOR LINE STRIPER	CORPORATE / PARKS ADMINISTRATION	50.80
		3M ADHESIVE FOR ABI REPAIR	CORPORATE / PARKS ADMINISTRATION	14.85
		COILS FOR SCAG MOWER REPAIRS	CORPORATE / PARKS ADMINISTRATION	128.98
		SNOW PLOW RELAYS	CORPORATE / PARKS ADMINISTRATION	54.98
		SNOW PLOW HYDRAULIC LINES	CORPORATE / PARKS ADMINISTRATION	225.32
		REPAIR PARTS FOR RADIOS	CORPORATE / PARKS ADMINISTRATION	98.97
		SPRC WOODEN SIGN PAINT	CORPORATE / PARKS ADMINISTRATION	218.60
		MILWAUKEE TOOL SET FOR SHOP	CORPORATE / PARKS ADMINISTRATION	499.00
		STUD FINDER FOR TRADES	CORPORATE / PARKS ADMINISTRATION	14.99
		PIPE COVERS	CORPORATE / PARKS ADMINISTRATION	15.95
		PROMOTIONAL SUPPLIES	RECREATION / SUNSET RACQUETBALL & FITNESS	150.00
		PROMOTIONAL SUPPLIES	RECREATION / SPRC	478.32
		SPRC PARTY FOOD/DRINK	RECREATION / SPRC BIRTHDAY PARTIES	901.65
		SPRC BIRTHDAY PARTY	RECREATION / SPRC BIRTHDAY PARTIES	168.00
		BASSET CERT TRAINING	RECREATION / REC ADMINISTRATION	13.99
		VENDING CANDY/CHIPS	RECREATION / SUNSET RACQUETBALL & FITNESS	77.70
		VENDING CANDY/CHIPS	RECREATION / SPRC	194.28
		WATER	RECREATION / SPRC BIRTHDAY PARTIES	8.98
		CPRP RENEWAL-DONAHUE	RECREATION / REC ADMINISTRATION	70.00
		JUST DAD N ME DECOR, GIVEAWAYS	RECREATION / JUST DAD 'N ME	614.01
		TEST CHARGE MINI GOLF POP UP	RECREATION / MINIATURE GOLF	6.00
		STICKY TAC FOR SCC SIGNS	RECREATION / REC ADMINISTRATION	12.96
		SRFC TV REPLACED	RECREATION / SUNSET RACQUETBALL & FITNESS	269.99
		FITNESS EQUIPMENT NUMBERS	RECREATION / SUNSET RACQUETBALL & FITNESS	12.55
		BATTERY FOR CYBEX	RECREATION / SUNSET RACQUETBALL & FITNESS	63.70
		SUPERSHUFFLE-PRIZES,FOOD,DECOR	RECREATION / SUPER BOWL SHUFFLE	1,296.85
		NEW BUNNY COSTUME	RECREATION / REC ADMINISTRATION	450.72
		SCC GAS VALVE HVAC UNIT	RECREATION / REC ADMINISTRATION	203.84

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78233	CHASE CARD SERVICES	CPR/1ST AID TRAINING 2/2/23	RECREATION / REC ADMINISTRATION	388.80
		TXC DEPOSIT-GO APE	RECREATION / ADMINISTRATIVE	900.00
		KZN-WESTERN CRAFT SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	101.12
		ADV DEPOSIT-GO APE	RECREATION / ADMINISTRATIVE	1,200.00
		COMPUTER PRIVACY SCREEN	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	63.55
		KZN 1ST AID KITS AND BLANKETS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	278.87
		TXC DEPOSIT-TOP GOLF	RECREATION / ADMINISTRATIVE	360.00
		DOT-MORTON ABORETUM	RECREATION / HOLIDAY CAMPS	416.00
		TXC DEPOSIT-DUPAGE FOREST	RECREATION / ADMINISTRATIVE	250.00
		ADV DEPOSIT-DUPAGE FOREST	RECREATION / ADMINISTRATIVE	350.00
		HES/WES KZN PRIZE BOX ITEMS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	102.92
		TXC DEPOSIT-SANTA VILLAGE	RECREATION / ADMINISTRATIVE	150.00
		BASSET CERT-REC COORD	RECREATION / REC ADMINISTRATION	19.99
		KZN-WESTERN CRAFT SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	85.60
		TXC CAMP DEPOSIT-MAIN EVENT	RECREATION / ADMINISTRATIVE	100.00
		EXPL CAMP DEPOSIT-EPIC AIR	RECREATION / ADMINISTRATIVE	50.00
		ADV CAMP DEPOSIT-EPIC AIR	RECREATION / ADMINISTRATIVE	50.00
		DISCOVER DEPOSIT-SAFARI LAND	RECREATION / ADMINISTRATIVE	170.00
		VOYAGER DEPOSIT-SAFARI LAND	RECREATION / ADMINISTRATIVE	170.00
		EXPL CAMP DEPOSIT-SAFARI LAND	RECREATION / ADMINISTRATIVE	250.00
		ADVENTURE DEPOSIT-EPIC AIR	RECREATION / ADMINISTRATIVE	50.00
		KZN-WESTERN CRAFT SPLYS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	117.88
		BASSET CERT	RECREATION / REC ADMINISTRATION	40.00
		TXC CAMP DEPOSIT-CHGO SKY	RECREATION / ADMINISTRATIVE	273.00
		ADV CAMP DEPOSIT-CHGO SKY	RECREATION / ADMINISTRATIVE	339.00
		KZN LANYARDS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	9.89
		KZN-HARRSION GYM EQUIPMENT	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	19.99
		DAY OFF CRAFT SUPPLIES	RECREATION / IN SERVICE DAYS PROGRAMS	63.67
		ADV DEPOSIT EXTR CHARGE RETURN	RECREATION / ADMINISTRATIVE	-80.00
		BASSET CERT REFUND	RECREATION / REC ADMINISTRATION	-40.00
		IPRA/IAPD CONF ROOM EXP-JOEY	RECREATION / REC ADMINISTRATION	305.22
		JUST DAD N ME LEMONADE	RECREATION / JUST DAD 'N ME	100.60
		SPACE HEATER, CALENDAR	RECREATION / SPRC	48.75
		SPRC SANITATION SUPPLIES	RECREATION / SPRC	60.16
		ELECTRIC MODULE, SQUEEGEE	RECREATION / SPRC	160.04
		FITNESS/PICKLEBALL EQUIPMENT	RECREATION / SPRC	442.16
		DRURY LANE - GREASE DEPOSIT	RECREATION / ACTIVE OLDER ADULTS - TRIPS	111.76
		DRURY LANE-RING OF FIRE	RECREATION / ACTIVE OLDER ADULTS - TRIPS	111.76

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78233	CHASE CARD SERVICES	DRURY LANE-CINDERELLA DEPOSIT	RECREATION / ACTIVE OLDER ADULTS - TRIPS	111.76
		PRESCHOOL HOLIDAY SNACKS	RECREATION / PARK DISTRICT PRESCHOOL	130.02
		TODDLER PROGRAM SUPPLIES	RECREATION / TODDLERS	289.53
		SUPER SHUFFLE - ICE	RECREATION / SUPER BOWL SHUFFLE	18.32
		IPRA CONFERENCE PARKING	RECREATION / REC ADMINISTRATION	155.00
		PRODUCTION RIGHTS - HONK JR	RECREATION / PLAYHOUSE 38	740.00
		PH38 PROGRAM SUPPLIES	RECREATION / PLAYHOUSE 38	36.24
		SPRING DANCE RECITAL COSTUMES	RECREATION / BALLET DANCE RECITAL	1,293.40
		DANCE CLASS SUPPLIES	RECREATION / SUNSET DANCE COMPANY	32.67
		DANCE CMPNY COSTUMES	RECREATION / SUNSET DANCE COMPANY	271.44
		CHEERLEADING SHOES	RECREATION / CHEERLEADING	98.97
		RETURN COSTUMES	RECREATION / SUNSET DANCE COMPANY	-117.29
		GMAIL ACCT MONTHLY BILL	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	6.00
		KZN STAFF APPRECIATION	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	122.59
		PENLIGHTS 1ST AID KITS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	8.45
		IPRA/IAPD CONF ROOM EXP-KELLY	RECREATION / REC ADMINISTRATION	275.87
		HEALTH INS-REIMB IMRF SL(JAN)	CORPORATE / PARKS ADMINISTRATION	1,143.35
		IAPD/IPRA CONF ROOM EXP	CORPORATE / PARKS ADMINISTRATION	457.84
		IAPD/IPRA CONF ROOM EXP	RECREATION / REC ADMINISTRATION	457.84
		IPHONE CHARGER	RECREATION / REC ADMINISTRATION	7.28
		IPHONE CHARGER	CORPORATE / PARKS ADMINISTRATION	7.29
		GO TO MTG-FEB. BOARD MTG	CORPORATE / PARKS ADMINISTRATION	9.50
		GO TO MTG-FEB. BOARD MTG	RECREATION / REC ADMINISTRATION	9.50
		IL PD LAW HANDBOOK	CORPORATE / PARKS ADMINISTRATION	55.00
		IL PD LAW HANDBOOK	RECREATION / REC ADMINISTRATION	55.00
		IPRA/IAPD CONF PARKING FEE	CORPORATE / PARKS ADMINISTRATION	87.57
		MIPE MTG REFRESHMENTS	CORPORATE / PARKS ADMINISTRATION	42.57
		CERTIFICATE FRAMES	CORPORATE / PARKS ADMINISTRATION	24.95
		DNR POSTERS FOR SHOP	CORPORATE / PARKS ADMINISTRATION	17.39
		BULK CABLE TIES	CORPORATE / PARKS ADMINISTRATION	160.44
		GROW LIGHTS	CORPORATE / PARKS ADMINISTRATION	206.96
		IAPD/IPRA PARKING FEE REFUND	CORPORATE / PARKS ADMINISTRATION	-87.57
		IPRA/IAPD CONF ROOM EXP-ELLIOT	RECREATION / REC ADMINISTRATION	305.22
			CHECK TOTAL	25,906.17
			WARRANT TOTAL	64,565.69

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GENERAL UNPAID

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78234	1000BULBS	FLOOD LIGHT FIXTURE	RECREATION / SPRC	85.96
			CHECK TOTAL	85.96
78235	ABLE PEST CONTROL, INC.	MNTHLY PEST CONTROL-FEBRUARY	RECREATION / SPRC	105.00
			CHECK TOTAL	105.00
78236	ACTION PRINTING CORP	SPRING 2023 BROCHURE	RECREATION / PUBLIC INFORMATION	13,395.66
			CHECK TOTAL	13,395.66
78237	ALL STAR SPORTS INSTRUCTION	ALL STAR SPORTS CAMPS-WNTR '23	RECREATION / SPORTS CAMPS - ASSI	1,184.40
		ALL STAR SPORTS CLASSES-WNTR	RECREATION / TINY SPORTS- ASSI	7,344.40
			CHECK TOTAL	8,528.80
78238	BANNER UP SIGNS	AUTUMN FAIR DATE DECALS	CORPORATE / PARKS ADMINISTRATION	20.00
		HALLOWEEN HAYDAY BANNER DECAL	RECREATION / REC ADMINISTRATION	20.00
		DISC GOLF SIGNS	CORPORATE / PARKS ADMINISTRATION	206.75
		SPRC TEMPORARY SIGN	RECREATION / REC ADMINISTRATION	329.00
		SUPER SHUFFLE SIGNS	RECREATION / REC ADMINISTRATION	340.00
			CHECK TOTAL	915.75
78239	BRAD BENSON	PICKLEBALL INSTR FEE	RECREATION / FITNESS CENTER PROG- NEW BLDG	1,200.50
			CHECK TOTAL	1,200.50
78240	BUMPER TO BUMPER	KUBOTA FILTERS / SPARK PLUG	CORPORATE / PARKS ADMINISTRATION	163.00
			CHECK TOTAL	163.00
78241	CHASEWOOD LEARNING	CHASEWOOD LEARNING INSTR FEE	RECREATION / YOUTH	2,250.00
			CHECK TOTAL	2,250.00
78242	CITY OF GENEVA	CITY WATER/SEWER-MOORE SPRY PK	CORPORATE / MOORE SPRAY PARK	68.77
		CITY ELECTRIC-MOORE SPRY PK	CORPORATE / MOORE SPRAY PARK	19.61
		CITY ELECTRIC-OLD MILL PK	CORPORATE / PARKS ADMINISTRATION	18.30
			CHECK TOTAL	106.68
78243	CITY OF GENEVA	CITY ELECTRIC-ESPING FLAG POLE	CORPORATE / PARKS ADMINISTRATION	19.26
			CHECK TOTAL	19.26
78244	CITY OF GENEVA	SUPER SHUFFLE EVENT POLICE SVC	RECREATION / SUPER BOWL SHUFFLE	333.40
			CHECK TOTAL	333.40

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78245	CITY OF GENEVA	CITY LIQUOR LICENSE 23/24 PH38	RECREATION / PLAYHOUSE 38	500.00
		CITY LIQUOR LICENSE 23/24 PFP	CORPORATE / PARKS ADMINISTRATION	200.00
		CITY LIQUOR LICENSE-RIVER PK	CORPORATE / PARKS ADMINISTRATION	200.00
		NEW DIRECTOR FEE	CORPORATE / PARKS ADMINISTRATION	50.00
			CHECK TOTAL	950.00
78246	COM ED	COMED-MC POOL	RECREATION / SUNSET POOL	213.97
		COMED-PETERSON PROPERTY	CORPORATE / PARKS ADMINISTRATION	13.89
		COMED-PETERSON PROPERTY	CORPORATE / PARKS ADMINISTRATION	73.82
		COMED-PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	125.34
			CHECK TOTAL	427.02
78247	COMCAST CABLE	COMCAST MONTHLY SVC - SPRC	RECREATION / SPRC	608.84
		COMCAST MONTHLY SVC - SCC	RECREATION / REC ADMINISTRATION	365.00
		COMCAST MONTHLY SVC - SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	243.84
			CHECK TOTAL	1,217.68
78248	COWAN ELECTRIC, INC.	SPRC SIGN REMOVAL-CRANE	CORPORATE / PARKS ADMINISTRATION	400.00
			CHECK TOTAL	400.00
78249	CULLIGAN TRI-CITY SWS, INC.	CULLIGAN WATER SVC	CORPORATE / PECK FARM	15.00
			CHECK TOTAL	15.00
78250	DEKANE EQUIPMENT CORPORATION	SCAG MOWER PTO SWITCH	CORPORATE / PARKS ADMINISTRATION	35.08
		KUBOTA ENGINE OIL	CORPORATE / PARKS ADMINISTRATION	104.13
		SCAG MOWER REPAIR	CORPORATE / PARKS ADMINISTRATION	150.79
			CHECK TOTAL	290.00
78251	DESIGNSPRING GROUP, INC.	SUMMER BROCHURE DESIGN FEE	RECREATION / PUBLIC INFORMATION	2,970.00
			CHECK TOTAL	2,970.00
78252	DIRECT ENERGY SERVICES LLC	DIRECT ENERGY-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	304.95
		DIRECT ENERGY-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	621.52
		DIRECT ENERGY-PFP HOUSE	CORPORATE / PECK FARM	117.35
		DIRECT ENERGY-PFP MAINT	CORPORATE / PECK FARM	317.66
		DIRECT ENERGY-SCC	RECREATION / REC ADMINISTRATION	861.81
		DIRECT ENERGY-SPRC	RECREATION / SPRC	1,396.57
		DIRECT ENERGY-SUNSET POOL	RECREATION / SUNSET POOL	144.61

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GENEVA PARK DISTRICT
WARRANT NUMBER 021623

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FROM CHECK # 78234 TO CHECK # 78290

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78252	DIRECT ENERGY SERVICES LLC	DIRECT ENERGY-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	187.96
			CHECK TOTAL	3,952.43
78253	DUNHAM WOODS FARM, INC.	YOUTH HORSEMANSHIP INSTR FEE	RECREATION / YOUTH	138.00
		ADULT HORSEMANSHIP INSTR FEE	RECREATION / ADULT	276.00
			CHECK TOTAL	414.00
78254	EMERGENT SAFETY SUPPLY	WORK GLOVES	CORPORATE / PARKS ADMINISTRATION	362.63
		FIRST AID SPLYs	CORPORATE / PARKS ADMINISTRATION	296.73
		FIRST AID SPLYs	CORPORATE / PECK FARM	116.78
			CHECK TOTAL	776.14
78255	EVP ACADEMIES, LLC	EVP VOLLEYBALL INSTR FEE	RECREATION / YOUTH VOLLEYBALL-INDOOR	554.40
		EVP VOLLEYBALL INSTR FEE	RECREATION / YOUTH VOLLEYBALL-INDOOR	693.00
			CHECK TOTAL	1,247.40
78256	EXCAL TECH	EXCAL-MNTHLY INTERNET SVC	RECREATION / REC ADMINISTRATION	274.55
		EXCAL-MNTHLY INTERNET SVC	CORPORATE / PARKS ADMINISTRATION	85.00
		EXCAL-MNTHLY COMPUTER SVC	RECREATION / REC ADMINISTRATION	2,822.00
		EXCAL-MNTHLY MICROSOFT SVC	RECREATION / REC ADMINISTRATION	1,590.08
			CHECK TOTAL	4,771.63
78257	FEDEX	FEDEX PACKAGE BOND DELIVERY	RECREATION / REC ADMINISTRATION	13.02
		FEDEX PACKAGE BOND DELIVERY	CORPORATE / PARKS ADMINISTRATION	13.01
			CHECK TOTAL	26.03
78258	FOX VALLEY SPECIAL RECREATION	INCLUSION HOURS-JANUARY	SPECIAL RECREATION / SPECIAL RECREATION	2,052.97
			CHECK TOTAL	2,052.97
78259	FUN EXPRESS LLC	JUST DAD N ME TABLECLOTHS	RECREATION / JUST DAD 'N ME	99.00
		JUST DAD N ME GIFT BAG SPLYs	RECREATION / JUST DAD 'N ME	22.88
			CHECK TOTAL	121.88
78260	KEN HARRIS	PICKLEBALL INSTR FEE	RECREATION / FITNESS CENTER PROG- NEW BLDG	1,228.50
			CHECK TOTAL	1,228.50
78261	HOME DEPOT CREDIT SERVICE	LIGHT BULBS	RECREATION / REC ADMINISTRATION	29.94
			CHECK TOTAL	29.94

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GENEVA PARK DISTRICT
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FROM CHECK # 78234 TO CHECK # 78290

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78262	ILLINOIS ASSOCIATION OF PARK D	IAPD ANNUAL MEMBERSHIP DUES	CORPORATE / PARKS ADMINISTRATION	3,163.45
		IAPD ANNUAL MEMBERSHIP DUES	RECREATION / REC ADMINISTRATION	3,162.55
			CHECK TOTAL	6,326.00
78263	ILLINOIS LIQUOR CONTROL	PH38 STATE LIQUOR LICENSE	RECREATION / PLAYHOUSE 38	750.00
			CHECK TOTAL	750.00
78264	FIRST STUDENT	DAY OFF TRIP BUS SVC-MAIN EVNT	RECREATION / IN SERVICE DAYS PROGRAMS	399.00
			CHECK TOTAL	399.00
78265	LANGUAGE IN ACTION, INC.	SPANISH INSTR FEE-WINTER	RECREATION / TODDLERS	468.00
		SPANISH INSTR FEE-WINTER	RECREATION / YOUTH	364.00
		SPANISH INSTR FEE-WINTER	RECREATION / ADULT	208.00
			CHECK TOTAL	1,040.00
78266	MENARDS	WHITEBOARD SUPPLIES	CORPORATE / PECK FARM	26.17
		FAST DRY STAIN	CORPORATE / PECK FARM	10.99
		FOOTBALL CUTOOT REPAINT/BUILD	RECREATION / SUPER BOWL SHUFFLE	69.23
		18V BL 2-TOOL COMBO KIT	RECREATION / SPRC	149.00
		SANDING DISC/RESPIRATOR	RECREATION / MILL CREEK POOL	10.96
		STORAGE CONTAINERS	RECREATION / REC ADMINISTRATION	25.48
		STORAGE CONTAINERS	CORPORATE / PARKS ADMINISTRATION	25.49
		5PC RECIP BLADE/INDEX PRY BAR	CORPORATE / PARKS ADMINISTRATION	52.97
		FLWER PLNTER LMBER MINIGOLF	CORPORATE / PARKS ADMINISTRATION	134.50
		3 PK LTHR PALM GLOVES	CORPORATE / PARKS ADMINISTRATION	14.98
			CHECK TOTAL	519.77
78267	METRONET	WHEELER MAINT 2/12-3/11/23	CORPORATE / PARKS ADMINISTRATION	122.20
			CHECK TOTAL	122.20
78268	MILL CREEK WRD	MC POOL MONTHLY USAGE	RECREATION / MILL CREEK POOL	101.01
			CHECK TOTAL	101.01
78269	NEXT GENERATION, INC	SUPER SHUFFLE SWEATSHIRTS	RECREATION / SUPER BOWL SHUFFLE	2,110.80
			CHECK TOTAL	2,110.80
78270	NICOR GAS	NICOR-WHLR MAINT	CORPORATE / PARKS ADMINISTRATION	299.55
		NICOR-PFP HOUSE	CORPORATE / PECK FARM	109.84

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GENEVA PARK DISTRICT
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FROM CHECK # 78234 TO CHECK # 78290

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78270	NICOR GAS	NICOR-SCC	RECREATION / REC ADMINISTRATION	481.64
		NICOR-SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	134.41
		NICOR-SPRC	RECREATION / SPRC	711.29
		NICOR-POOL	RECREATION / SUNSET POOL	361.73
		NICOR-PFP MAINT	CORPORATE / PECK FARM	166.77
		NICOR-GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	421.33
			CHECK TOTAL	2,686.56
78271	NORTH AMERICAN CORP	SANITATION SUPPLIES	RECREATION / REC ADMINISTRATION	359.60
		SANITATION SUPPLIES	RECREATION / SUNSET RACQUETBALL & FITNESS	359.59
		SANITATION SUPPLIES	RECREATION / SPRC	150.24
			CHECK TOTAL	869.43
78272	ORIGINAL ENTRY	ACCT SVCS FOR MARCH 2023	RECREATION / REC ADMINISTRATION	450.00
		ACCT SVCS FOR MARCH 2023	CORPORATE / PARKS ADMINISTRATION	450.00
			CHECK TOTAL	900.00
78273	PDRMA HEALTH PROGRAM	PDRMA HEALTH INS.	CORPORATE / PARKS ADMINISTRATION	29,626.15
		PDRMA HEALTH INS.	RECREATION / REC ADMINISTRATION	36,676.44
		PDRMA LIFE INS.	CORPORATE / ADMINISTRATIVE	266.29
			CHECK TOTAL	66,568.88
78274	PADDOCK PUBLICATIONS, INC.	SPRING LNDSCPE BID NOTICE	CORPORATE / PARKS ADMINISTRATION	132.25
			CHECK TOTAL	132.25
78275	PARAMOUNT FENCE	WLMSBRG FENCE RPRS-50%	CORPORATE / PARKS ADMINISTRATION	1,010.00
			CHECK TOTAL	1,010.00
78276	PETERS ELECTRIC & TECHNOLOGY	FFS LED LIGHT REPLACEMENT	RECREATION / SUNSET RACQUETBALL & FITNESS	2,628.00
			CHECK TOTAL	2,628.00
78277	SCOTT PINER	MOM N SON NIGHT MAGICIAN	RECREATION / MOM & SON NIGHT	187.50
			CHECK TOTAL	187.50
78278	PIT STOP	WAS/PARK SVC 7/29-8/25/23	RECREATION / REC ADMINISTRATION	95.00
		EAGLEBROOK SVC 7/29-8/25/23	RECREATION / REC ADMINISTRATION	95.00
		SKATE PRK SVC 7/29-8/25/23	RECREATION / REC ADMINISTRATION	181.00
		MOORE PRK SVC 8/26-9/22/23	RECREATION / REC ADMINISTRATION	255.00

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GENEVA PARK DISTRICT
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FROM CHECK # 78234 TO CHECK # 78290

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78278	PIT STOP	MINI GOLF POP UP 1/13-2/9/23	RECREATION / REC ADMINISTRATION	155.00
			CHECK TOTAL	781.00
78279	PLAN SOURCE	PLAN SOURCE HEALTH INS-APRIL	CORPORATE / PARKS ADMINISTRATION	1,123.35
			CHECK TOTAL	1,123.35
78280	RALPH HELM INC.	CHAINSAW FILTERS, CATCHER, NUT	CORPORATE / PARKS ADMINISTRATION	236.57
			CHECK TOTAL	236.57
78281	R&M SPECIALITIES, LTD.	PARKS STAFF SWEATSHIRTS	CORPORATE / PARKS ADMINISTRATION	126.00
			CHECK TOTAL	126.00
78282	SHAW MEDIA	CHRONICLE YEARLY SUBSCRIPTION	RECREATION / REC ADMINISTRATION	45.50
		CHRONICLE YEARLY SUBSCRIPTION	CORPORATE / PARKS ADMINISTRATION	45.50
			CHECK TOTAL	91.00
78283	SOUNDS LIKE MUSIC LLC	YOUTH WINTER '23 CLASSES	RECREATION / YOUTH	1,680.00
		ADULT WINTER '23 CLASSES	RECREATION / ADULT	280.00
			CHECK TOTAL	1,960.00
78284	SUBURBAN TIRE AUTO CARE CENTER	SKID STEER TIRE REPAIR	CORPORATE / PARKS ADMINISTRATION	50.00
			CHECK TOTAL	50.00
78285	TECHPRO, INC.	SPRC MARCH MNTHLY BILLING	RECREATION / SPRC	925.00
			CHECK TOTAL	925.00
78286	OFFICIAL FINDERS LLC	BOYS BBALL OFFICIALS	RECREATION / BOYS BASKETBALL	1,160.00
		GIRLS BBALL OFFICIALS	RECREATION / GIRLS BASKETBALL	80.00
		ADULT BBALL OFFICIALS	RECREATION / SPRC ADULT LEAGUES	160.00
		BOYS BBALL SCOREKEEPERS	RECREATION / BOYS BASKETBALL	340.00
		GIRLS BBALL SCOREKEEPERS	RECREATION / GIRLS BASKETBALL	40.00
		ADULT BBALL SCOREKEEPERS	RECREATION / SPRC ADULT LEAGUES	40.00
		BOYS BBALL SCOREKEEPERS	RECREATION / BOYS BASKETBALL	380.00
		GIRLS BBALL SCOREKEEPERS	RECREATION / GIRLS BASKETBALL	60.00
		ADULT BBALL SCOREKEEPERS	RECREATION / SPRC ADULT LEAGUES	80.00
		BOYS BBALL OFFICIALS	RECREATION / BOYS BASKETBALL	1,320.00
		GIRLS BBALL OFFICIALS	RECREATION / GIRLS BASKETBALL	120.00
		ADULT BBALL OFFICIALS	RECREATION / SPRC ADULT LEAGUES	320.00

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GENEVA PARK DISTRICT
WARRANT NUMBER 021623

FROM CHECK # 78234 TO CHECK # 78290

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
78286	OFFICIAL FINDERS LLC	BOYS BBALL OFFICIALS	RECREATION / BOYS BASKETBALL	1,320.00
		GIRLS BBALL OFFICIALS	RECREATION / GIRLS BASKETBALL	80.00
		ADULT BBALL OFFICIALS	RECREATION / SPRC ADULT LEAGUES	80.00
		BOYS BBALL SCOAREKEEPERS	RECREATION / BOYS BASKETBALL	380.00
		GIRLS BBALL SCOREKEEPERS	RECREATION / GIRLS BASKETBALL	40.00
		ADULT BBALL SCOREKEEPERS	RECREATION / SPRC ADULT LEAGUES	20.00
			CHECK TOTAL	6,020.00
78287	ULTIMATE CLASSES	WINTER CHEER/POM CLASSES	RECREATION / CHEERLEADING	935.00
			CHECK TOTAL	935.00
78288	UNIVERSITY OF IL EXTENSION	KCCN SPEAKER-SEED STARTING	CORPORATE / PECK FARM GENERAL PROGRAMS	100.00
			CHECK TOTAL	100.00
78289	VALLEY LOCK CO., INC.	KEYS FOR MC POOL	RECREATION / MILL CREEK POOL	29.90
			CHECK TOTAL	29.90
78290	PREVENTATIVE MAINTENANCE SYS	SAFETY LANE TEST	CORPORATE / PARKS ADMINISTRATION	42.50
		SAFETY LANE CHECK	CORPORATE / PARKS ADMINISTRATION	42.50
			CHECK TOTAL	85.00
			WARRANT TOTAL	146,808.85

DATE: 03/15/23
TIME: 09:30:50
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GENEVA PARK DISTRICT
WARRANT NUMBER 031323

CONSTRUCTION PAID

FROM CHECK # 115770 TO CHECK # 115773

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
115770	AQITY RESEARCH & INSIGHTS, INC	COMMUNITY SURVEY PROJ #1PAYMNT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	9,950.00
			CHECK TOTAL	9,950.00
115771	CHASE CARD SERVICES	ADOBE SOFTWARE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	113.14
			CHECK TOTAL	113.14
115772	W.W. GRAINGER CORP.	SPRC VESTIBULE HEATER REPLACED	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	1,396.51
			CHECK TOTAL	1,396.51
115773	PARKREATION INC.	SANDHOLM PK ICON STRUCTURE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	44,426.50
			CHECK TOTAL	44,426.50
			WARRANT TOTAL	55,886.15

DATE: 03/15/23
TIME: 09:22:58
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GENEVA PARK DISTRICT
WARRANT NUMBER 031323

CONSTRUCTION UNPAID

FROM CHECK # 115774 TO CHECK # 115781

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
115774	LAW OFFICES OF ANCEL GLINK,P.C	MISC LEGAL MATTERS-FEB,2023	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	648.75
			CHECK TOTAL	648.75
115775	B.P. MILLER CONSULTANTS, LTD.	GARDEN CLUB PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,200.00
			CHECK TOTAL	1,200.00
115776	EXCAL TECH	EXCAL BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	650.00
			CHECK TOTAL	650.00
115777	MILLER, CANFIELD,PADDOCK	LIMITED TAX BONDS, SERIES 2023	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	4,500.00
			CHECK TOTAL	4,500.00
115778	PETERS ELECTRIC & TECHNOLOGY	SCC POOL UNDERWATER LED LIGHTS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	9,766.00
		MC POOL UNDERWATER LED LIGHTS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	4,256.00
			CHECK TOTAL	14,022.00
115779	SEGAL CONSULTING INC.	OPEB-GASB STMT 75	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,500.00
			CHECK TOTAL	2,500.00
115780	SPEER FINANCIAL, INC.	LIMITED TAX BONDS SERIES 2023	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	6,350.00
			CHECK TOTAL	6,350.00
115781	UPLAND DESIGN LTD	JAYCEE PLAYGROUND PROJECT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	7,110.01
			CHECK TOTAL	7,110.01
			WARRANT TOTAL	36,980.76

Geneva Park District Board Meeting

Superintendent of Finance and Personnel Report

Submitted by Christy Powell

March 20, 2023

Monthly Reports

Attached is the February Investment Report, and Revenue & Expenditure Reports for your review.

GENEVA PARK DISTRICT
INVESTMENTS
February 28, 2023

Blended Rate 3.02%

General Account

Checking Account	Harris Bank Checking	\$	560,500.00	0.00%	CBA 78bps	S2014 ARB	6/15/23	\$	34,145
MM Acct.	Harris Bank Money Market	\$	1,604,628.98	2.11%		Ltd B&I 2023	12/15/23	\$	911,569
		\$	2,165,128.98						
Upcoming Bond Payments:									
Total								\$	945,714

CD	12 mos	State Bank of Geneva	\$	38,927.82	4.00%	12/09/23
CD	12 mos	Goldman Sachs Bank USA	\$	100,000.00	1.25%	03/30/23
CD	12 mos	Ally Bank	\$	100,000.00	1.60%	04/28/23
CD	12 mos	Morgan Stanley	\$	100,000.00	1.90%	05/12/23
CD	18 mos	Capital One Bank	\$	100,000.00	0.40%	06/08/23
CD	12 mos	Trustone Financial	\$	100,000.00	2.95%	06/29/23
CD	12 mos	Wells Fargo	\$	100,000.00	3.00%	07/28/23
CD	12 mos	California Credit Union	\$	100,000.00	3.30%	08/31/23
CD	12 mos	Austin Telco Fed Cr Union	\$	100,000.00	4.55%	10/31/23
CD	12 mos	Beal Bank USA	\$	100,000.00	4.70%	11/29/23
CD	12 mos	Oklahoma's Cr Union	\$	100,000.00	5.00%	12/14/23
CD	12 mos	General Electric Cr Union	\$	100,000.00	5.00%	01/30/24
CD	12 mos	Grow Financial Credit Union	\$	100,000.00	5.05%	02/26/24
IPDLAF		IPDLAF	\$	10,596.20	4.44%	
IMET		Convenience Fund		5,523,758.06	4.08%	
IMET		1-3 Year Fund		-	0.00%	
		TOTAL	\$	6,773,282.08		
		Grand Total General	\$	8,938,411.06		

Construction Account

Harris Checking	Harris Bank Checking	\$	1,755,191.26	0.00%	CBA 78bps
Harris MM	Harris Money Market	\$	2,251,876.39	2.11%	
		\$	4,007,067.65		

GPD Bonds	S2023 Limited Bonds	\$	1,758,635.00	4.75%	
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CD	12 mos	State Bank of Geneva	\$	44,011.01	4.00%	12/09/23
IPDLAF		IPDLAF	\$	4,463.78	4.44%	
IMET		Convenience Fund		1,596,961.54	4.08%	
IMET		1-3 Year Fund		-	0.00%	
		SUBTOTAL	\$	3,404,071.33		
		Grand Total Construction	\$	7,411,138.98		

GPD/GSD304 Western Ave. Gym

CD	21 mo	U.S. Bank	\$	143,430.26	0.05%	06/14/23
		GPD Portion of CD	\$	71,715.13		

GPD/GSD304 Harrison St. Gym

CD	21 mo	U.S. Bank	\$	92,463.11	0.05%	06/14/23
		GPD Portion of CD	\$	46,231.56		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

**Geneva Park District
Revenue and Expenditure Report
For February 28, 2023**

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget	
GENERAL FUND REVENUES					
Real Estate Taxes	\$ -	\$ 4,220,915	\$ 4,130,000	102%	(a)
Replacement Taxes	-	117,735	50,000	235%	
Investment Income	11,262	74,703	3,000	2490%	
Reimbursements	507	25,080	10,000	251%	
Rentals & Leases	475	4,075	5,000	82%	
Peck Farm Receipts	1,852	35,330	36,500	97%	
Camp Coyote- Peck Farm Camp	-	67,480	45,000	150%	(b)
Camp Adventure - Peck Farm Camp	-	27,936	16,000	175%	(b)
Birthday Parties- Peck Farm	-	2,170	6,000	36%	
Learn from the Experts- Peck Farm	620	14,400	9,000	160%	
Peck Farm General Programs	660	10,135	18,000	56%	
Community Garden	-	4,386	5,200	84%	
Peck Farm School/Scout Groups	127	3,334	6,000	56%	
Total Revenues	\$ 15,503	\$ 4,607,679	\$ 4,339,700	106%	
GENERAL FUND EXPENDITURES					
Administration	\$ 183,791	\$ 2,498,523	\$ 4,141,550	60%	
Peck Farm	7,955	95,573	137,850	69%	
Camp Coyote- Peck Farm Camp	71	36,980	22,000	168%	
Camp Adventure- Peck Farm Camp	912	21,689	9,800	221%	
Birthday Parties- Peck Farm	-	264	2,500	11%	
Learn from the Experts- Peck Farm	-	2,116	8,000	26%	
Peck Farm General Programs	-	2,409	5,500	44%	
Community Garden	74	4,331	4,600	94%	
Peck Farm School/Scout Groups	-	107	400	27%	
Moore Spray Park	89	7,906	7,500	105%	
Total Expenditures	\$ 192,892	\$ 2,669,898	\$ 4,339,700	62%	
Total General Fund Net Surplus (Deficit)	\$ (177,389)	\$ 1,937,781	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For February 28, 2023**

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget	
RECREATION FUND REVENUES					
Real Estate Taxes	\$ -	\$ 1,703,196	\$ 1,685,000	101%	(a)
Replacement Taxes	-	117,735	50,000	235%	
Investment Income	11,262	74,874	3,000	2496%	
Public Information- Advertising & Sponsorships	600	14,252	14,000	102%	
Community Center Rentals	50	5,580	8,500	66%	
General Recreation	6,395	170,171	185,550	92%	
Playhouse 38	1,510	26,024	56,700	46%	
Preschool/ Toddler	55,017	394,219	391,300	101%	(c)
Active Older Adults	4,811	69,490	20,000	347%	
Dance	6,001	109,873	111,700	98%	
Camps	-	348,989	347,000	101%	(b)
Contracted & Co-op	864	22,139	11,200	198%	
Special Events	15,917	65,374	82,100	80%	
Tennis	-	18,834	25,000	75%	
Tumbling/ Gymnastics/Cheerleading	10,127	126,088	150,000	84%	
Baseball/ Softball	13,184	93,492	77,000	121%	
General Athletics	9,505	328,159	352,200	93%	
Sunset Racquetball & Fitness	14,083	144,900	163,600	89%	
Pool	-	612,207	643,250	95%	(d)
Mini Golf	1,114	105,902	101,000	105%	
After School Programs	148,334	855,910	962,000	89%	(e)
Scholarships	-	-	7,000	0%	(f)
SPRC	50,434	499,733	564,250	89%	
Total Revenues	\$ 349,205	\$ 5,907,143	\$ 6,011,350	98%	
RECREATION FUND EXPENDITURES					
Administration	\$ 108,446	\$ 1,715,780	\$ 2,465,290	70%	
Public Information	7,661	77,691	92,700	84%	
Community Center Rentals	-	374	1,500	25%	
General Recreation	4,608	90,124	103,525	87%	
Playhouse 38	6,290	44,876	65,450	69%	
Preschool/ Toddler	24,933	253,814	345,600	73%	
Active Older Adults	698	57,559	14,000	411%	
Dance	11,546	40,738	51,325	79%	
Camps	2,808	269,387	263,350	102%	
Contracted & Co-op	-	5,988	8,600	70%	
Special Events	15,501	50,554	57,225	88%	
Tennis	-	12,093	16,250	74%	
Tumbling/ Gymnastics/Cheerleading	(386)	111,374	99,850	112%	
Baseball/ Softball	1,087	39,129	36,200	108%	
General Athletics	16,641	181,658	237,150	77%	
Ice Rinks	-	-	-	0%	
Gymnasiums	2,070	21,121	52,500	40%	
Sunset Racquetball & Fitness	11,938	113,083	146,360	77%	
Pool	1,938	650,645	604,850	108%	
Mini Golf	57	47,121	43,325	109%	
After School Programs	69,733	496,328	809,800	61%	
Scholarships	-	5,598	7,000	80%	(f)
SPRC	38,636	342,338	489,500	70%	
Total Expenditures	\$ 324,205	\$ 4,627,373	\$ 6,011,350	77%	
Total Recreation Fund Net Surplus (Deficit)	\$ 25,000	\$ 1,279,770	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For February 28, 2023

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget	
LIABILITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 167,326	\$ 165,000	101%	(a)
Replacement Taxes	-	11,774	5,000	235%	
Investment Income	21	208	250	83%	
PDRMA Reimbursements	-	1,500	1,500	100%	
Transfers	-	-	41,250	0%	
Total Revenues	\$ 21	\$ 180,807	\$ 213,000	85%	
LIABILITY FUND EXPENDITURES					
Liability Insurance	\$ -	\$ 111,564	\$ 173,000	64%	(g)
State Unemployment	420	4,480	40,000	11%	
Total Expenditures	\$ 420	\$ 116,044	\$ 213,000	54%	
Total Liability Fund Net Surplus (Deficit)	\$ (399)	\$ 64,763	\$ -	n/a	

IMRF FUND REVENUES					
Real Estate Taxes	\$ -	\$ 263,073	\$ 259,500	101%	(a)
Replacement Taxes	-	42,385	18,000	235%	
Investment Income	125	1,250	1,500	83%	
Transfer from Recreation Programs & Fund Balance	-	-	21,000	0%	
Total Revenues	\$ 125	\$ 306,708	\$ 300,000	102%	
IMRF FUND EXPENDITURES					
IMRF Expense	\$ 10,555	\$ 159,134	\$ 300,000	53%	
Total Expenditures	\$ 10,555	\$ 159,134	\$ 300,000	53%	
Total IMRF Fund Net Surplus (Deficit)	\$ (10,430)	\$ 147,574	\$ -	n/a	

AUDIT FUND REVENUES					
Real Estate Taxes	\$ -	\$ 10,640	\$ 10,450	102%	(a)
Replacement Taxes	\$ -	\$ 7,064	\$ 3,000	235%	
Transfer from Fund Balance	-	-	-	n/a	
Total Revenues	\$ -	\$ 17,705	\$ 13,450	132%	
AUDIT FUND EXPENDITURES					
Audit Expense	\$ -	\$ 13,450	\$ 13,450	100%	
Total Expenditures	\$ -	\$ 13,450	\$ 13,450	100%	
Total Audit Fund Net Surplus (Deficit)	\$ -	\$ 4,255	\$ -	n/a	

SOCIAL SECURITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 272,759	\$ 269,500	101%	(a)
Replacement Taxes	-	30,611	13,000	235%	
Investment Income	208	2,083	2,500	83%	
Transfer from Recreation Programs	-	-	-	0%	
Transfer from Fund Balance	-	-	75,000	0%	
Total Revenues	\$ 208	\$ 305,453	\$ 360,000	85%	
SOCIAL SECURITY FUND EXPENDITURES					
FICA/ Medicare	\$ 25,714	\$ 306,887	\$ 360,000	85%	
Total Expenditures	\$ 25,714	\$ 306,887	\$ 360,000	85%	
Total Social Security Fund Net Surplus (Deficit)	\$ (25,506)	\$ (1,434)	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For February 28, 2023

Monthly % of Annual Budget

83%

	February Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ -	\$ 423,263	\$ 420,000	101% (a)
Transfer from Fund Balance	-	-	440,000	0%
Total Revenues	\$ -	\$ 423,263	\$ 860,000	49%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ -	\$ 42,600	\$ 55,000	77%
ADA Structural Improvements	-	7,349	544,562	1%
FVSRA- Program Payments	-	260,438	260,438	100% (h)
Total Expenditures	\$ -	\$ 310,387	\$ 860,000	36%
Total FVSRA Fund Net Surplus (Deficit)	\$ -	\$ 112,877	\$ -	n/a
BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ -	\$ 871,210	\$ 868,160	100% (a)
Total Revenues	\$ -	\$ 871,210	\$ 868,160	100%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ -	\$ 868,160	\$ 868,160	100% (i)
Total Expenditures	\$ -	\$ 868,160	\$ 868,160	100%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ -	\$ 3,049	\$ -	n/a
CONSTRUCTION FUND REVENUES				
Reimbursements	\$ 53	\$ 17,598	\$ 75,000	23%
Bond Issue	1,758,635	1,758,635	1,758,759	0%
Farming Revenue	-	1,400	1,000	140%
Grant Revenue	-	-	-	n/a
Donations	-	5,000	170,000	3%
Land Cash Revenue	-	-	50,000	0%
Investment Income	7,329	48,065	1,530	3141%
Audit Transfer	-	-	1,700,000	0%
Total Revenues	\$ 1,766,017	\$ 1,830,698	\$ 3,756,289	49%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 30,149	\$ 148,383	\$ 197,000	75%
Buildings & Improvements	20,466	391,833	1,524,946	26%
Parks/ Playground Improvements/ Acquisitions	53,256	506,595	1,366,404	37%
Landscaping & Groundskeeping	-	53,229	71,500	74%
Operating Equipment & Vehicles	(1,108)	149,274	261,297	57%
Recreation Equipment/ Repairs	-	-	3,000	0%
Emergency Repairs/ Replacements	21,619	121,356	71,740	169%
Total Expenditures	\$ 124,381	\$ 1,370,670	\$ 3,495,887	39%
Total Construction Fund Net Surplus (Deficit)	\$ 1,641,635	\$ 460,028	\$ 260,402	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr of 2022, the prior fiscal year, for camps held in the Summer of 2022 have been accrued and recognized as revenue in May 2022. Likewise, revenue collected in Mar & Apr 2023 will be deferred until FY2023-24.

(c) Program revenue for the Preschool program is received during the school year Aug - Apr. Whereas expenditures remain level throughout the year.

(d) Pool Membership Pass revenue collected in Mar & Apr of 2022, the prior fiscal year, for Summer 2022 have been accrued and recognized as revenue. Likewise, membership pass revenue collected in Mar & Apr of 2023 will be deferred until FY2023-24.

(e) Revenue for the before and after school program is received during the school year Aug thru Apr.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded thru out the year to reflect program expense whereby scholarship participants have participated throughout the year.

(g) Payments for liability insurance are made on a quarterly basis in the months of June, September, December and March

(h) FVSRA payments are scheduled to be made in the months of June and November.

**Geneva Park District
Revenue and Expenditure Report
For February 28, 2023**

Monthly % of Annual Budget 83%

	February Actual	YTD Actual	Annual Budget	% of Budget
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(i) Bond payments are made in the months of June and December.

FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2023

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	40.00	12,175.00	35,000.00	22,825.00
02-2313-4-0000-23	TICKET SALES	1,470.00	12,685.00	20,000.00	7,315.00
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	0.00	200.00	200.00
02-2313-4-0000-77	CONCESSIONS	0.00	1,163.75	1,500.00	336.25
TOTAL RECEIPTS		1,510.00	26,023.75	56,700.00	30,676.25
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	3,250.00	13,508.98	21,000.00	7,491.02
TOTAL SALARIES & WAGES		3,250.00	13,508.98	21,000.00	7,491.02
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.00
02-2313-6-0000-06	NATURAL GAS	0.00	470.89	800.00	329.11
02-2313-6-0000-07	ELECTRIC	47.40	801.82	1,300.00	498.18
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	0.00	100.00	100.00
02-2313-6-0000-11	PROFESSIONAL SERVICES	832.15	4,345.49	9,000.00	4,654.51
02-2313-6-0000-12	RENTAL FEES	1,854.00	20,394.00	27,000.00	6,606.00
TOTAL CONTRACTUAL SERVICES		2,733.55	26,012.20	38,200.00	12,187.80
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
02-2313-7-0000-18	CLOTHING	114.00	114.00	0.00	(114.00)
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	162.04	4,467.06	5,500.00	1,032.94
02-2313-7-0000-28	CONCESSION SUPPLIES	30.14	774.16	750.00	(24.16)
TOTAL COMMODITIES		306.18	5,355.22	6,250.00	894.78
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
TOTAL REVENUES: PLAYHOUSE 38		1,510.00	26,023.75	56,700.00	30,676.25
EXPENSES					
DEPT. SUMMARY:					
TOTAL REVENUE		1,510.00	26,023.75	56,700.00	30,676.25
TOTAL EXPENSE		6,289.73	44,876.40	65,450.00	20,573.60
NET SURPLUS (DEFICIT)		(4,779.73)	(18,852.65)	(8,750.00)	10,102.65

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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/\$ REMAINING

PAGE: 2
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FUND: RECREATION
FOR 10 PERIODS ENDING FEBRUARY 28, 2023

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TOTAL FUND REVENUES		1,510.00	26,023.75	56,700.00	30,676.25
TOTAL FUND EXPENSES		6,289.73	44,876.40	65,450.00	20,573.60
FUND SURPLUS (DEFICIT)		(4,779.73)	(18,852.65)	(8,750.00)	10,102.65

FUND: CORPORATE

COMMUNITY CENTER RENTALS

GENERAL RECREATION

REVENUES				
RECEIPTS	7,904	196,195	201,874	5,679
EXPENSES				

		FUND: CORPORATE			
		FOR 10 PERIODS ENDING		28,	2023
ACCOUNT			FISCAL	FISCAL	
NUMBER	DESCRIPTION	FEBRUARY	YEAR-TO-DATE	YEAR	\$
		ACTUAL	ACUAL	BUDGET	REMAINING
GENERAL RECREATION					
	SALARIES / WAGES	6,018	57,139	73,083	15,943
	CONTRACTUAL SERVICES	4,573	71,377	60,895	(10,482)
	COMMODITIES	306	6,482	6,833	350
	MAINTENANCE / CAPITAL INVEST.	0	0	0	0
TOTAL EXPENSES: GENERAL RECREATION		10,897	135,000	140,812	5,811
NET SURPLUS (DEFICIT)		(2,993)	61,194	61,062	(131)
PRESCHOOL					
REVENUES					
	RECEIPTS	55,017	394,219	326,083	(68,135)
EXPENSES					
	SALARIES / WAGES	22,573	226,000	256,666	30,666
	CONTRACTUAL SERVICES	1,939	20,119	24,999	4,880
	COMMODITIES	419	6,196	5,000	(1,196)
	MAINTENANCE / CAPITAL INVEST.	0	1,498	1,333	(164)
TOTAL EXPENSES: PRESCHOOL		24,932	253,814	287,999	34,185
NET SURPLUS (DEFICIT)		30,084	140,404	38,083	(102,321)
ACTIVE OLDER ADULTS					
REVENUES					
	RECEIPTS	4,810	69,490	16,666	(52,823)
EXPENSES					
	SALARIES / WAGES	363	3,176	4,166	990
	CONTRACTUAL SERVICES	335	54,382	7,500	(46,882)
	COMMODITIES	0	0	0	0
TOTAL EXPENSES: ACTIVE OLDER ADULTS		698	57,559	11,666	(45,892)
NET SURPLUS (DEFICIT)		4,112	11,931	5,000	(6,931)
DANCE					
REVENUES					
	RECEIPTS	6,001	109,873	93,083	(16,789)
EXPENSES					
	SALARIES / WAGES	5,552	20,261	23,583	3,321
	CONTRACTUAL SERVICES	4,478	5,395	4,083	(1,311)
	COMMODITIES	1,515	15,081	15,104	22
TOTAL EXPENSES: DANCE		11,546	40,738	42,770	2,032
NET SURPLUS (DEFICIT)		(5,545)	69,134	50,312	(18,822)
CAMPS					
REVENUES					
	RECEIPTS	0	348,989	289,166	(59,822)
EXPENSES					

FUND: CORPORATE
FOR 10 PERIODS ENDING 28, 2023

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

CAMP5					
	SALARIES / WAGES	0	227,021	176,666	(50,355)
	CONTRACTUAL SERVICES	0	31,848	33,499	1,651
	COMMODITIES	2,808	10,516	9,291	(1,224)
	TOTAL EXPENSES: CAMPS	2,808	269,386	219,458	(49,928)
	NET SURPLUS (DEFICIT)	(2,808)	79,602	69,708	(9,894)

CONTRACTED					
REVENUES					
	RECEIPTS	400	14,926	6,833	(8,093)
EXPENSES					
	CONTRACTUAL SERVICES	0	4,089	4,749	660
	NET SURPLUS (DEFICIT)	400	10,837	2,083	(8,754)

CO-OPS					
REVENUES					
	RECEIPTS	463	7,212	2,500	(4,712)
	RECEIPTS	463	7,212	2,500	(4,712)
EXPENSES					
	CONTRACTUAL SERVICES	0	1,899	2,416	517
	TOTAL EXPENSES: CO-OPS	0	1,899	2,416	517
	NET SURPLUS (DEFICIT)	463	5,313	83	(5,229)

SPECIAL EVENTS					
REVENUES					
	RECEIPTS	15,916	65,374	68,416	3,042
	RECEIPTS	15,916	65,374	68,416	3,042
EXPENSES					
	SALARIES / WAGES	0	228	1,124	896
	CONTRACTUAL SERVICES	5,418	19,555	17,916	(1,639)
	COMMODITIES	10,082	30,769	27,645	(3,124)
	--- UNDEFINED CODE ---	0	0	1,000	0
	NET SURPLUS (DEFICIT)	415	14,819	20,729	5,909

TENNIS					
REVENUES					
	RECEIPTS	0	18,834	20,833	1,999
	RECEIPTS	0	18,834	20,833	1,999
EXPENSES					

FUND: CORPORATE					
FOR 10 PERIODS ENDING					
28, 2023					
ACCOUNT		FEBRUARY	FISCAL	FISCAL	\$
NUMBER	DESCRIPTION	ACTUAL	YEAR-TO-DATE	YEAR	REMAINING
			ACUAL	BUDGET	

TENNIS					
	SALARIES / WAGES	0	0	0	0
	CONTRACTUAL SERVICES	0	12,092	13,541	1,448
	TOTAL EXPENSES: TENNIS	0	12,092	13,541	1,448

NET SURPLUS (DEFICIT)		0	6,741	7,291	550

GYMNASTICS/TUMBLING					
REVENUES					
	RECEIPTS	10,127	126,087	124,999	(1,087)
	RECEIPTS	10,127	126,087	124,999	(1,087)

EXPENSES					
	SALARIES / WAGES	7,984	84,287	68,333	(15,954)
	CONTRACTUAL SERVICES	(8,940)	18,434	9,374	(9,059)
	COMMODITIES	569	8,651	5,083	(3,568)
	MAINTENANCE / CAPITAL INVEST.	0	0	416	0
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	(386)	111,373	83,208	(28,165)

NET SURPLUS (DEFICIT)		10,513	14,713	41,791	27,077

BASEBALL & SOFTBALL					
REVENUES					
	RECEIPTS	13,184	93,491	64,166	(29,324)
	RECEIPTS	13,184	93,491	64,166	(29,324)

EXPENSES					
	SALARIES / WAGES	0	6,932	5,416	(1,515)
	CONTRACTUAL SERVICES	171	12,771	9,999	(2,771)
	COMMODITIES	915	19,425	14,749	(4,675)
	EQUIPMENT REPAIR	0	0	0	0
	TOTAL EXPENSES: BASEBALL & SOFTBALL	1,086	39,128	30,166	(8,962)

NET SURPLUS (DEFICIT)		12,097	54,362	34,000	(20,362)

GENERAL ATHLETICS					
REVENUES					
	RECEIPTS	9,504	328,159	293,499	(34,659)
	RECEIPTS	9,504	328,159	293,499	(34,659)

EXPENSES					
	SALARIES / WAGES	15,013	33,436	41,874	8,438
	CONTRACTUAL SERVICES	892	142,816	148,874	6,058

FUND: CORPORATE
FOR 10 PERIODS ENDING 28, 2023

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

GENERAL ATHLETICS					
COMMODITIES		736	5,404	6,874	1,470
TOTAL EXPENSES: GENERAL ATHLETICS		16,641	181,657	197,624	15,967

NET SURPLUS(DEFICIT)		(7,136)	146,501	95,875	(50,626)
ICE RINKS					
EXPENSES					
SALARIES / WAGES		0	0	0	0
COMMODITIES		0	0	0	0
TOTAL EXPENSES: ICE RINKS		0	0	0	0

NET SURPLUS(DEFICIT)		0	0	0	0
GYMNASIUMS					
EXPENSES					
SALARIES / WAGES		2,070	21,121	24,166	3,045
CONTRACTUAL SERVICES		0	0	19,583	0
TOTAL EXPENSES: GYMNASIUMS		2,070	21,121	43,749	22,628

NET SURPLUS(DEFICIT)		(2,070)	(21,121)	(43,749)	(22,628)
FITNESS CENTER					
REVENUES					
RECEIPTS		14,082	144,899	136,333	(8,566)
RECEIPTS		14,082	144,899	136,333	(8,566)
EXPENSES					
SALARIES / WAGES		8,549	81,979	77,249	(4,730)
CONTRACTUAL SERVICES		2,385	21,605	30,970	9,365
COMMODITIES		627	7,424	7,912	487
MAINTENANCE / CAPITAL INVEST.		376	2,072	5,833	3,760
TOTAL EXPENSES: FITNESS CENTER		11,937	113,082	121,966	8,883

NET SURPLUS(DEFICIT)		2,144	31,816	14,366	(17,450)
POOL					
REVENUES					
RECEIPTS		0	612,206	536,041	(76,165)
RECEIPTS		0	612,206	536,041	(76,165)
EXPENSES					
SALARIES / WAGES		0	441,025	360,083	(80,942)
CONTRACTUAL SERVICES		1,937	113,147	82,499	(30,647)

FUND: CORPORATE
FOR 10 PERIODS ENDING 28, 2023

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

POOL					
COMMODITIES		0	80,330	55,916	(24,413)
MAINTENANCE / CAPITAL INVEST.		0	16,141	5,541	(10,599)
TOTAL EXPENSES: POOL		1,937	650,644	504,041	(146,603)
NET SURPLUS (DEFICIT)		(1,937)	(38,437)	32,000	70,438

MINI GOLF					
REVENUES					
RECEIPTS		1,113	105,901	84,166	(21,735)
RECEIPTS		1,113	105,901	84,166	(21,735)
EXPENSES					
SALARIES / WAGES		0	37,403	27,374	(10,028)
CONTRACTUAL SERVICES		56	2,888	2,895	7
COMMODITIES		0	6,800	5,624	(1,175)
MAINTENANCE / CAPITAL INVEST.		0	28	208	179
TOTAL EXPENSES: MINI GOLF		56	47,120	36,104	(11,016)
NET SURPLUS (DEFICIT)		1,057	58,781	48,062	(10,718)

AFTER SCHOOL PROGRAMS					
REVENUES					
RECEIPTS		148,333	855,910	807,499	(48,410)
RECEIPTS		148,333	855,910	807,499	(48,410)
EXPENSES					
SALARIES/WAGES		53,419	383,183	363,333	(19,850)
CONTRACTUAL SERVICES		12,580	97,671	286,541	188,870
COMMODITIES		3,732	14,047	22,958	8,910
MAINTENANCE/CAPITAL INVESTMTS		0	7,023	7,833	809
TOTAL EXPENSES: AFTER SCHOOL PROGRAMS		69,732	501,925	680,666	178,740
NET SURPLUS (DEFICIT)		78,601	353,984	126,833	(227,151)

UNDEFINED GROUP					
REVENUES					
RECEIPTS		50,433	499,733	470,208	(29,525)
RECEIPTS		50,433	499,733	470,208	(29,525)
EXPENSES					
SALARIES/ WAGES		22,252	188,541	249,624	61,083
CONTRACTUAL SERVICES		11,014	112,887	125,666	12,778

FUND: CORPORATE
FOR 10 PERIODS ENDING 28, 2023

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

UNDEFINED GROUP					
COMMODITIES		3,746	22,034	18,708	(3,325)
MAINTENANCE/ CAPITAL INVEST.		1,623	18,875	13,916	(4,958)
TOTAL EXPENSES: UNDEFINED GROUP		38,636	342,338	407,916	65,577

NET SURPLUS (DEFICIT)		11,797	157,395	62,291	(95,103)

TOTAL FUND REVENUES		349,205	5,907,142	5,009,457	(897,685)
TOTAL FUND EXPENSES		324,205	4,627,373	5,009,455	382,082
SURPLUS (DEFICIT)		25,000	1,279,769	1	(1,279,767)

FUND: CORPORATE

LIABILITY INSURANCE					
REVENUES					
RECEIPTS		20	180,807	177,499	(3,307)
RECEIPTS		20	180,807	177,499	(3,307)
EXPENSES					
SPECIAL FUND EXPENSE		420	116,044	177,499	61,455
TOTAL EXPENSES: LIABILITY INSURANCE		420	116,044	177,499	61,455

NET SURPLUS (DEFICIT)		(399)	64,763	0	(64,763)

TOTAL FUND REVENUES		20	180,807	177,499	(3,307)
TOTAL FUND EXPENSES		420	116,044	177,499	61,455
SURPLUS (DEFICIT)		(399)	64,763	0	(64,763)

FUND: CORPORATE

IMRF					
REVENUES					
RECEIPTS		125	306,708	250,000	(56,708)
RECEIPTS		125	306,708	250,000	(56,708)
EXPENSES					
SPECIAL FUND EXPENSE		10,555	159,134	250,000	90,865
TOTAL EXPENSES: IMRF		10,555	159,134	250,000	90,865

NET SURPLUS (DEFICIT)		(10,430)	147,573	0	(147,573)

TOTAL FUND REVENUES		125	306,708	250,000	(56,708)

FUND: CORPORATE
FOR 10 PERIODS ENDING 28, 2023

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<hr/>					
TOTAL FUND EXPENSES		10,555	159,134	250,000	90,865
SURPLUS (DEFICIT)		(10,430)	147,573	0	(147,573)

FUND: CORPORATE

AUDIT

REVENUES					
RECEIPTS		0	17,704	11,208	(6,496)
RECEIPTS		0	17,704	11,208	(6,496)
EXPENSES					
SPECIAL FUND EXPENSE		0	13,450	11,208	(2,241)
TOTAL EXPENSES: AUDIT		0	13,450	11,208	(2,241)
NET SURPLUS (DEFICIT)		0	4,254	0	(4,254)
TOTAL FUND REVENUES		0	17,704	11,208	(6,496)
TOTAL FUND EXPENSES		0	13,450	11,208	(2,241)
SURPLUS (DEFICIT)		0	4,254	0	(4,254)

FUND: CORPORATE

SOCIAL SECURITY

REVENUES					
RECEIPTS		208	305,453	299,999	(5,453)
RECEIPTS		208	305,453	299,999	(5,453)
EXPENSES					
SPECIAL FUND EXPENSE		25,714	306,887	300,000	(6,887)
TOTAL EXPENSES: SOCIAL SECURITY		25,714	306,887	300,000	(6,887)
NET SURPLUS (DEFICIT)		(25,506)	(1,434)	(0)	1,434
TOTAL FUND REVENUES		208	305,453	299,999	(5,453)
TOTAL FUND EXPENSES		25,714	306,887	300,000	(6,887)
SURPLUS (DEFICIT)		(25,506)	(1,434)	(0)	1,434

FUND: CORPORATE

SPECIAL RECREATION

REVENUES

FUND: CORPORATE
FOR 10 PERIODS ENDING 28, 2023

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

SPECIAL RECREATION					
RECEIPTS		0	423,263	716,666	293,403
RECEIPTS		0	423,263	716,666	293,403
EXPENSES					
CONTRACTUAL SERVICES		0	42,599	45,833	3,233
CAPITAL IMPROVEMENTS		0	7,349	453,801	446,452
SPECIAL FUND EXPENSE		0	260,438	217,031	(43,406)
TOTAL EXPENSES: SPECIAL RECREATION		0	310,386	716,666	406,280
NET SURPLUS (DEFICIT)		0	112,876	0	(112,876)
TOTAL FUND REVENUES		0	423,263	716,666	293,403
TOTAL FUND EXPENSES		0	310,386	716,666	406,280
SURPLUS (DEFICIT)		0	112,876	0	(112,876)

FUND: CORPORATE

BOND AND INTEREST					
REVENUES					
RECEIPTS		0	871,209	723,466	(147,742)
RECEIPTS		0	871,209	723,466	(147,742)
EXPENSES					
CONTRACTUAL SERVICES		0	868,160	723,466	(144,693)
TOTAL EXPENSES: BOND AND INTEREST		0	868,160	723,466	(144,693)
NET SURPLUS (DEFICIT)		0	3,049	0	(3,049)
TOTAL FUND REVENUES		0	871,209	723,466	(147,742)
TOTAL FUND EXPENSES		0	868,160	723,466	(144,693)
SURPLUS (DEFICIT)		0	3,049	0	(3,049)

FUND: CORPORATE

PROJECT REVENUE					
REVENUES					
PROJECT REVENUE		1,766,016	1,830,698	3,130,240	1,299,542
PROJECT REVENUE		1,766,016	1,830,698	3,130,240	1,299,542
NET SURPLUS (DEFICIT)		1,766,016	1,830,698	3,130,240	1,299,542

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 10 PERIODS ENDING 28, 2023

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

PLANNING/CONSTRUCTION/GRANTS					
EXPENSES					
	CONTRACTUAL SERVICES	30,148	148,383	164,166	15,783
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		30,148	148,383	164,166	15,783
NET SURPLUS(DEFICIT)		(30,148)	(148,383)	(164,166)	(15,783)

BUILDINGS & IMPROVEMENTS					
EXPENSES					
	CONTRACTUAL SERVICES	20,466	391,832	1,270,788	878,955
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		20,466	391,832	1,270,788	878,955
NET SURPLUS(DEFICIT)		(20,466)	(391,832)	(1,270,788)	(878,955)

PARKS/PLAYGROUNDS IMPRV/ACQ					
EXPENSES					
	CONTRACTUAL SERVICES	53,255	506,595	1,138,669	632,074
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		53,255	506,595	1,138,669	632,074
NET SURPLUS(DEFICIT)		(53,255)	(506,595)	(1,138,669)	(632,074)

LANDSCAPING & GROUNDSKEEPING					
EXPENSES					
	CONTRACTUAL SERVICES	0	53,229	59,583	6,354
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		0	53,229	59,583	6,354
NET SURPLUS(DEFICIT)		0	(53,229)	(59,583)	(6,354)

OPERATING EQUIP. & VEHICLES					
EXPENSES					
	CONTRACTUAL SERVICES	(1,108)	149,273	217,747	68,473
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		(1,108)	149,273	217,747	68,473
NET SURPLUS(DEFICIT)		1,108	(149,273)	(217,747)	(68,473)

RECREATION EQUIP. REPAIRS					
EXPENSES					
	CONTRACTUAL SERVICES	0	0	2,500	0
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	0	2,500	0
NET SURPLUS(DEFICIT)		0	0	(2,500)	0

EMERGENCY REPAIRS/REIMB.					
EXPENSES					
	CONTRACTUAL SERVICES	21,619	121,355	59,783	(61,572)
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		21,619	121,355	59,783	(61,572)

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 10 PERIODS ENDING 28, 2023

ACCOUNT NUMBER	DESCRIPTION	FEBRUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
NET SURPLUS (DEFICIT)		(21,619)	(121,355)	(59,783)	61,572
TOTAL FUND REVENUES		1,766,016	1,830,698	3,130,240	1,299,542
TOTAL FUND EXPENSES		124,381	1,370,669	2,913,238	1,542,568
SURPLUS (DEFICIT)		1,641,635	460,028	217,001	(243,026)

**GENEVA PARK DISTRICT
RESOLUTION #2023-04**

**RESOLUTION AUTHORIZING A CONTRACT
FOR PROCUREMENT OF VEHICLE EQUIPMENT**

WHEREAS, the Geneva Park District (“Park District”) is an Illinois Park District governed by the Illinois Park District Code, 70 ILCS 1205/1 et seq. and other applicable laws; and

WHEREAS, Section 8-1(c) of the Park District Code governs contracts involving expenditures in excess of \$30,000.00 and generally requires that such contracts be let to the lowest responsible bidder after due advertisement of a competitive bid; and

WHEREAS, under the provisions of Section 8-1(c), contracts which by their nature are not adapted to award by competitive bidding are not subject to competitive bidding; and

WHEREAS, the Park District is in need of a number of vehicles (“Vehicles”) and

WHEREAS, because of temporary and universal supply chain challenges and car manufacturers’ delay, failure or refusal to honor orders under jointly bid contracts, all of the Park District’s usual and customary modes of purchasing the Vehicles, including joint purchasing cooperatives or direct bidding, will not permit the delivery of the Vehicles in a reasonable time, resulting in the procurement of such Vehicles not being well-adapted for competitive bidding at this time; and

WHEREAS, the Park District’s Board of Park Commissioners (“Board”) finds it to be necessary and in the best interest of the Park District and its residents to award a contract for the purchase of the Vehicles without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, as follows:

SECTION 1. The recitals set forth above are incorporated into this Resolution as the material legislative findings of the Board as though fully restated herein.

SECTION 2. The Board finds and determines that for the foregoing reasons the procurement of the Vehicles at this time is by its nature not well adapted to award by competitive bidding and is therefore not subject to competitive bidding.

SECTION 3. Subject to a matching appropriation for each particular vehicle, the Executive Director or her designee is hereby authorized and directed to enter into a contract for purchase of a vehicle “off the lot” so long as it is within budget.

SECTION 4. All resolutions that conflict with this Resolution are hereby waived to the extent of such conflict.

SECTION 5. This resolution shall expire and be of no further force and effect six (6) months from the date hereof, unless the Board renews and extends the resolution for an additional six (6) month term.

PRESENTED to and **PASSED** by the Geneva Park District Board of Park Commissioners, this 20th day of March, 2023.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

APPROVED:

President

ATTEST:

Secretary

**DIRECTOR'S
MONTHLY AGENDA AND REPORT
Nicole Vickers, CPRP
March 20, 2023**

VEHICLE RESOLUTION #2023-04

Due to the supply chain crisis of electric trucks, Park Districts have had difficulty obtaining new vehicles. Purchasing vehicles is not well adapted to competitive bidding therefore staff would ask the board to consider approving Vehicle Resolution #2023-04 which delegates authority to staff to purchase a car "off the lot" so long as it is within the budget. The resolution would expire automatically within 6 months or so unless it is expressly renewed.

COMMUNICATIONS

Staff is pleased to report that the Department of Natural Resources has named the Geneva Park District a recipient of the 2023 OSLAD grant program in the amount of \$600,000.00. Once a grant agreement is received and signed, staff will begin moving forward on the Mill Creek Community Park Recreation Improvements plan.

Please mark your calendars for the upcoming Earth Day Celebration of April 22nd. The day will consist of a variety of fun activities/games, recycling opportunities, and tree planting within the district.

Wine, Cheese, and Trees was a raging success! The event included collaboration from the Geneva Park District Foundation, Library Foundation, and the Natural Resource Committee. It was an honor to participate in such a worthwhile event with supportive community partners.

Staff has completed annual evaluations as well as salary surveys and recommendations for the upcoming budget year.

Staff worked with aQuity Research and Insights to finalize last details on the community survey. The survey is being distributed amongst residents as the next step of data collection begins.

The Foundation meeting was held on March 14th with the review of the annual budget, recap of Wine, Cheese, and Trees, and discussion about the 2023 Autumn Fair which will be held on September 16th.

Staff is finalizing the 2023/24 proposed budget and will present it to the Finance Committee (John Frankenthal and Bre Cullen) in April, followed by a presentation to the full Board on April 17.

Please be on the lookout for your statements of economic interest which need to be filed by May 1, 2023.

Enclosed in your packet is the board calendar including important meeting, event and continuing education dates.

FUTURE MEETINGS

Finance Committee-Budget Meeting (Bre Cullen & John Frankenthal)	TBD	TBD
Regular Scheduled Board Meeting	April 17, 2023	7:00 PM
Recreation Committee Meeting	TBD	TBD
GPD Foundation Meeting (Annual and Regular)	May 4, 2023	7:00 PM

JAYCEE PARK PLAYGROUND EQUIPMENT INSTALLATION BID RESULTS

Enclosed in your packet is a memo outlining the bid results for the installation of the Jaycee Park playground equipment. Staff would recommend approving the low bid from Innovation Landscape Inc. in the amount of \$96,337.45.

SPRING LANDSCAPE CLEANUP BID RESULTS

Enclosed in your packet is a memo outlining the bid results for contractual spring landscape cleanup for this fiscal year. Staff would recommend approving the low bid from Langton Group in the amount of \$25,037.00.

PERSONNEL & POLICY COMMITTEE RECOMMENDATIONS

The Personnel & Policy Committee met on March 13 to discuss recommendations for salary and wage proposals in preparation of the 2023/24 budget. The Committee (John Frankenthal & Peter Cladis) reviewed the proposal and minutes of that meeting are enclosed. Staff would ask for a motion to approve the salary and wage recommendations for the 2023/24 fiscal year.

MARCH 2023

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

03

04

CAC Mtg @
7pm

Parents Night
Out 6pm @
SPRC

05

06

07

08

09

10

11

City Council &
Comm of the
Whole Mtg @7

HPC Mtg @
7pm

Plan Comm Mtg
@ 7pm

Mom & Son
Night 6pm @
GHS

12

13

14

15

16

17

18

Storytime with
the Library 9am
@ The Library

GPD Foundation
Mtg @ 7pm

School District
Mtg @ 7pm

Parents Night
Out 6pm @
SPRC

19

20

21

22

23

24

25

GPD Board Mtg
@ 7pm

City Council &
Comm of the
Whole Mtg @7

HPC Mtg @
7pm

Plan Comm Mtg
@ 7pm

Library Mtg
@ 7pm

26

27

28

29

30

31

Spring Break
Talent Show
7pm @ PH 38

Egg-Mazing
Race
5:30pm @
Wheeler Park

APRIL 2023

SUN

MON

TUE

WED

THU

FRI

SAT

01

Bunny Breakfast
8:15am & 10:15am
@ SPRC

Egg Hunt
10am @ SPRC

02

03

City Council &
Comm of the
Whole Mtg @7

04

HPC Mtg @
7pm

05

CAC Mtg @
7pm

06

Bunny Basket
Deliveries
3pm-7pm

Parents Night
Out 6-9pm
@SPRC

07

Bunny Basket
Deliveries
9am-1pm

08

09

Easter Sunday
all facilities
CLOSED

10

Storytime with
the Library 9am
@ The Library

School District
Mtg @ 7pm

11

12

Plan Comm Mtg
@ 7pm

13

Cabaret
Fundraiser 7pm
@ PH 38

14

15

16

Job Fair
1pm – 3pm
@SCC

17

GPD Board Mtg
@ 7pm

City Council &
Comm of the
Whole Mtg @7

18

HPC Mtg @
7pm

19

20

21

Parents Night
Out 6-9pm
@SPRC

22

Earth Day
11am-2pm @
Peck Farm Park

23

School District
Mtg @ 7pm

24

25

26

Library Mtg
@ 7pm

Plan Comm Mtg
@ 7pm

27

Murder at the
Pie 7pm @
PH38

28

Murder at the
Pie 7pm @
PH38

29

30

Family Amazing
Race 10am-1pm
@ Peck Farm
Murder at the
Pie 2pm @
PH38

**GENEVA PARK DISTRICT
PARKS AND PROPERTIES REPORT
CARL GORRA
SUPERINTENDENT OF PARKS AND PROPERTIES
March 20th, 2023**

STAFFING

- Three staff members attended Certified Playground Safety Inspector training and testing the week of March 13th. Ken Kerfoot and Jason Black are renewing expired certifications while Bailee Arnold is seeking her first certification. This training and testing program ensures that those inspecting District playgrounds have the most up to date information required to inspect, repair and audit playgrounds.
- The Parks Department sent a number of employees to job specific field training. ILCA hosted “Field Staff Skills Training” March 16th and 17th. Designed for employees new to the field, training topics included correct mulching, planting, pruning, landscape math, equipment maintenance and safety. Staff members that attended training included; Rafael Davalos, Kate Perez, Jimmy Lane, Andy Rauchmiller and Kendall Keller.

PROJECT / OPERATIONS UPDATES

- The new playground equipment for Jaycee Park has already been ordered and delivery is expected in a few weeks. Following that, a formal bid was publicly advertised for the installation of the playground equipment. Five bids were received, with Innovation Landscape submitting the lowest bid.

Bidder	Base Bid
Innovation Landscape Inc.	\$ 96,337.45
Hacienda Landscaping Inc.	\$ 97,443.00
D&J Landscape Inc.	\$ 101,883.21
George’s Landscape	\$ 109,250.00
Clauss Brothers	\$ 123,925.65

- Old Mill Park is to receive some sprucing up for the season. New concrete planters and benches are on order for placement around the sculpture. Large shade trees nearby will be pruned and the existing turf strengthened by over seeding and fertilization. New interpretive signs will replace old faded ones, and worn out regulatory signs will be replaced.



- The last feature yet to be installed as part of the Sandholm Woods Park Renovation is now in place. The garden pergola has been assembled and now awaits the planting of vines at its base once weather allows.



ATHLETICS

- The agreement with Lead Electric to convert field lights at Peck Athletic Fields from metal halide bulbs to LED has been signed. ComEd will now review the photometrics of the site, ensuring that the intended lighting provides adequate on field light levels. Once approved by ComEd, the project will proceed, however ComEd is currently backlogged on approvals. A total of ninety eight 1500 watt lights will be replaced with their 600 watt LED equivalent. The light fixtures and bulbs are scheduled to be replaced at the end of April.
- A training session with Traqology has been set up for April 19th concerning the use of our ball field laser grading equipment. Preliminary steps include verifying that all equipment needed is present and working.

FACILITIES / VEHICLES / EQUIPMENT

- A number of support poles in the three-sided barn at Peck farm are ready for replacement. FBI Buildings has provided a quote to replace four of the round posts with square posts. The cost estimate is \$9800 to replace the four posts. Any additional posts replaced would cost \$1000. A 4' wide square of concrete will need to be cut out around each pole being replaced to allow access to work. Concrete work after the new posts are installed will be the responsibility of the District.



HORTICULTURE / NATURAL AREAS / GARDEN PLOTS

- The Spring Landscape Cleanup bid was released February 23rd with a bid opening March 13th. The parks included in the base bid were Sunset, Mill Creek Pool, Moore Park, River Park, Old Mill Park and SPRC. Three alternate sites were included as well as a request for pricing for work in 2024. Resultant bids are as follows:

	<u>Year</u>	<u>Base Bid</u>	<u>Dryden Alt.</u>	<u>Eaglebrook Alt.</u>	<u>Randall Square Alt.</u>	<u>Total base + alternates</u>
Langton Group	2023	\$21,553	\$3,484	\$3,484	\$3,484	\$32,005
	2024	\$22,202	\$3,589	\$3,589	\$3,589	\$32,969
The RLS Company	2023	\$24,350	\$1,800	\$3,650	\$2,565	\$32,365
	2024	\$25,301	\$1,950	\$3,800	\$2,700	\$33,751
Tall Pines Landscape	2023	\$28,030	\$2,650	\$3,625	\$3,425	\$37,730
	2024	\$28,030	\$2,650	\$3,625	\$3,425	\$37,730

- The garden plots are being readied for the season. Replacement plot markers are being created in our shop. More manure has been hauled in and placed such that every gardener will have access close to their plot. Lastly, we are looking to add some larger gravel to the east end of the parking lot. Erosion can be a problem after heavy rains. The current gravel consists of all fine material. The addition of larger stone to the existing finer material will help tighten up the gravel. The Garden Plots will open the third week of April, weather dependent.

**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
ELLIOTT BORTNER, CPRP, AFO
SUPERINTENDENT OF RECREATION
MARCH 20, 2023**

UPDATE:

I. RECREATION DEPARTMENT

Spring registration is underway! Tuesday, March 7 and Tuesday, March 14 marked resident and non-resident registration days, respectively. Included in spring registration is swim lessons and summer camps. The first day of registration saw a nearly 25% increase in revenue from last year, marking another five-year high. That day also saw 85% of registration take place online.

Registration for next year's Friendship Station Preschool and Kids' Zone continues to be ongoing.

Mom & Son Night took place Saturday, March 11 at the Geneva High School with 420 participants in attendance. The dinosaur-themed event featured a magic show, live DJ, selfie station, refreshments and more.



The Eggmazing Race, Bunny Breakfast/Egg Hunt, and Bunny Basket Deliveries are taking place in the next couple weeks. Staff are finalizing supplies and decorations for the events and have stuffed over 6,000 eggs with the help of Key Club.

Earth Day Celebration at Peck Farm Park will take place on April 22. Staff have been working collaboratively with the Natural Resources Committee to finalize plans and activities for the event.

II. FACILITIES

Staff from both the Recreation and Parks Departments met this week to ensure all plans were in motion to open aquatics facilities in the coming months.

Pool pass sales are still performing very well; the season's third flash sale took place March 14-19.

Playhouse 38 held its performances of Honk Jr., a youth musical, March 10-12. The cast of 18 played to great crowds each night! Tickets for Murder at the Pie Auction, a cooperative production between the Geneva Park District and Fox Valley Park District, will go on sale towards the end of March with shows taking place at the end of April.

III.

STAFFING

Recreation staff hosted their second job fair on Thursday, March 16. Staff has two more job fairs planned through the winter and spring.

INFORMATION:

I. SUNSET REPORT

Comparison figures for Sunset Racquetball and Fitness Center are as follows

SRFC General		
	February 2022	February 2023
Annual Membership Revenue	\$8,276	\$8,109
EFT/Ongoing Revenue	\$3,139	\$4,079
Court Hours	\$176	\$582
Guests	\$551	\$855
Vending	\$210	\$141
Total Revenue	\$12,352	\$13,766
Resident SRFC Pre-Paid:		
New	16	7
Renew	12	13
Resident SRFC Ongoing:		
New	1	3
Renew	2	1
Non-Resident SRFC Pre-Paid:		
New	2	1
Renew	1	3
Non-Resident SRFC Ongoing:		
New	0	2
Renew	0	0
New	19	13
Renew	15	17
Totals	34	30

SRFC Memberships Totals		
	February 2022	February 2023
Total Membership Revenue	\$11,415	\$12,188

SRFC Usage Breakdown		
	February 2022	February 2023
Members	3,025	4,690
Guests	65	100
Total Usage	3,090	4,790
Weight room Usage	3,025	4,690
Court Usage		
Reserved Court Time	24	39
Walk-on Court Time	9	12

Court Percentages		
Prime Time	17%	23%
Non-Prime Time	3%	7%
Racquetball	4%	9%
Wallyball	1%	4%

SRFC Year to Date Comparison				
	2021/2022		2022/2023	
Total EFT/Ongoing Memberships	92		130	
Total # of Memberships/Members (excludes Gold)	390	592	481	755
Total Membership Revenue	\$112,215		\$129,443	
Projected EFT/Ongoing Annual Rev.	\$6,278		\$8,158	

II. SPRC REPORT

Comparison figures for Stephen D. Persinger Recreation Center are as follows

SPRC General		
	February 2022	February 2023
Total Membership Revenue	\$35,006	\$31,184
Memberships	90	69
Track Passes	86	59
Guests	142	118

SPRC Membership Breakdown		
	February 2022	February 2023
Resident Gold Pre-Paid:		
New	5	1
Renew	7	6
Resident Gold ONGOING:		
New	2	3
Renew	1	5
Non-Resident Gold Pre-Paid:		
New	0	1
Renew	0	0
Non-Resident Gold ONGOING:		
New	0	0
Renew	0	2
Resident SPRC Pre-Paid:		
New	22	14
Renew	24	14
Resident SPRC ONGOING:		
New	8	11
Renew	6	2
Non-Resident SPRC Pre-Paid:		
New	4	3
Renew	8	6
Non-Resident SPRC ONGOING:		
New	3	1
Renew	0	0
New	44	34
Renew	46	35
Totals	90	69

SPRC Usage Breakdown		
	February 2022	February 2023
Members	8,003	10,614
Guests	142	129
Total Usage	8,145	10,743
Open Gym Youth	135	502
Open Gym Adult	202	366

SPRC Totals				
	February 2022		February 2023	
Annual Membership Revenue:	\$22,371		\$16,419	
EFT/Ongoing Membership Revenue:	\$8,891		\$11,008	
Monthly Memberships	10	\$731	9	\$639
Track Pass	86	\$3,013	59	\$3,118
Total Membership Revenue	\$35,006		\$31,184	
Birthday Parties	8	\$1,708	16	\$3,475
Guest Fees	142	\$934	129	\$1,052
Open Gym Youth	135	\$291	502	\$1,086
Open Gym Adult	202	\$105	366	\$384
Vending	\$808		\$329	
Total Additional Revenue	\$3,846		\$6,326	

SPRC Year to Date Comparisons				
	2021/2022		2022/2023	
Current Memberships/Members	969	1,996	1,147	2,300
Gold Annual	129	252	169	346
Gold Ongoing	59	166	67	199
SPRC Annual	544	1,043	660	1,181
SPRC Ongoing	237	535	251	574
Track Passes	434		596	
Total Membership Revenue	\$286,569		\$333,644	
Projected EFT/Ongoing Annual Rev.	\$17,782		\$22,016	

Memo

To: GPD Board of Commissioners and Nicole Vickers
From: Carl Gorra
CC: Christy Powell
Date: March 20th, 2023
Re: Jaycee Park Playground Equipment Installation

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider the approval of the labor cost to install purchased playground equipment at Jaycee Park in the amount of \$96,337.45 by Innovation Landscape.

Background

Replacement playground equipment has been purchased by the District for Jaycee Park. A formal bid to install this equipment was publicly advertised and bids were opened March 9th. Five bids were received with results as follows:

Bidder	Base Bid
Innovation Landscape Inc.	\$ 96,337.45
Hacienda Landscaping Inc.	\$ 97,443.00
D&J Landscape Inc.	\$ 101,883.21
George's Landscape	\$ 109,250.00
Clauss Brothers	\$ 123,925.65

Financial

Playground equipment installation is paid for through the Capital Improvement Fund, account C-1312, Repairs and Replacement of Park Amenities and Play Equipment. This account had \$450,000 allotted for playground equipment repairs and replacement in the 2022-2023 budget. The C-1312 account has \$215,347 unencumbered for this for this expenditure.

Recommendation

Innovation Landscape has performed similar work for Geneva Park District, as well as, other districts in the area. Most recently, Innovation completed the playground installation at Dryden Park. Innovation Landscape is in good standing as a corporation with the State of Illinois.

Staff recommends the Board of Commissioners approve the expenditure of \$96,337.45 to Innovation Landscape for the installation of playground equipment at Jaycee Park.

Memo

To: GPD Board of Commissioners, Nicole Vickers, and Carl Gorra
From: Ken Kerfoot
CC: Christy Powell
Date: March 20th, 2023
Re: Contracted Spring Landscape Cleanup Services

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider the approval of the proposal for contracted spring landscape cleanup services in several parks.

Background

The District has historically contracted out ten parks for Spring landscape cleanup. Landscape cleanup generally consists of edging, weeding and mulching of landscaped areas and trees. Contracted work allows District staff to prepare all other parks for the busy season just ahead. This year four parks were removed from the base bid, two having been recently renovated or are under construction – Garden Club Park and Sandholm Woods Park, while two other sites, Hawks Hollow and Stone Creek mini golf were returned to District staff to prepare. Additionally, the trimming/pruning of shrubs and understory trees were removed from this year's bid as District staff completed those tasks over the Winter.

The work was publicly advertised and three bids were received which were opened March 13th. The base bid included Sunset Pool and Park, Mill Creek Pool, SPRC, Old Mill Park, Moore Park and River Park. Additionally, the bid included three alternate sites as well as requesting pricing for an additional year of service from contractors. This option would allow the District to lock in a rate for 2024 if desired. Bid results were as per below:

	<u>Year</u>	<u>Base Bid</u>	<u>Dryden</u> <u>Alt.</u>	<u>Eaglebrook</u> <u>Alt.</u>	<u>Randall</u> <u>Square Alt.</u>	<u>Total - base +</u> <u>alternates</u>
Langton Group	2023	\$21,553	\$3,484	\$3,484	\$3,484	\$32,005
	2024	\$22,202	\$3,589	\$3,589	\$3,589	\$32,969
The RLS Company	2023	\$24,350	\$1,800	\$3,650	\$2,565	\$32,365
	2024	\$25,301	\$1,950	\$3,800	\$2,700	\$33,751
Tall Pines Landscape	2023	\$28,030	\$2,650	\$3,625	\$3,425	\$37,730
	2024	\$28,030	\$2,650	\$3,625	\$3,425	\$37,730

Financial

Funds are budgeted in the Capital Fund Projects account 01-1001-8-0000-26 for the Spring Landscape Cleanup Services each year. Sufficient funds are included in the Capital Funds Projects account for this expense totaling \$25,037.

Recommendation

Langton Group satisfactorily completed District cleanup work in 2022. Staff recommends the Board of Commissioners approve the base bid from Langton Group plus the addition of the Eaglebrook alternate in the amount of \$25,037 for contractual spring landscape cleanup services of these seven parks.

March 20, 2023

TO: Geneva Park District Board of Commissioners

FROM: Personnel and Policy Committee (John Frankenthal and Peter Cladis)

RE: Salary and Wage Proposals

Enclosed for your review are materials for the FY2023-24 salary and wage proposals. Open session minutes from the committee meeting are included in the board packet and closed session minutes are included in the executive session packet.

Enclosed for your review are the following:

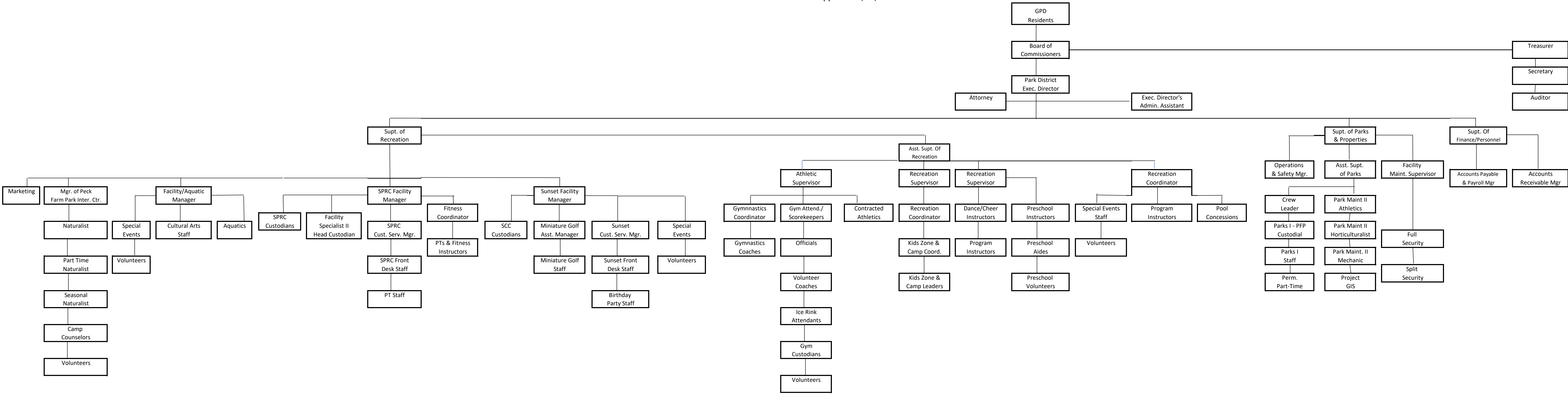
1. Memo to the Personnel and Policy Committee- **(Included in Executive Session Packet)**
2. Compensation Report (analyze results from August 2022 IPRA Compensation Survey)- **(Included in Executive Session Packet)**
3. 2022 Agency Accomplishments
4. Organizational Chart
5. Survey of Park District Projected Average Salary and Wage Increases- **(Included in Executive Session Packet)**
6. Salary Policy
7. 2023-24 Proposed Full-Time Salary and Wage Ranges- **(Included in Executive Session Packet)**
8. 2023-24 Proposed Part-Time/Seasonal Salary and Wage Ranges- **(Included in Executive Session Packet)**
9. 2023-24 Proposed Full-Time Salary and Wage Recommendations- **(Included in Executive Session Packet)**

Geneva Park District Accomplishments 2022

- Updated salary ranges using IPRA salary study while considering compression issues caused by future minimum wage increases
- Provided COVID financial impact analysis
- Replaced WiFi equipment at Sunset and SPRC for better internet service for all users
- Added employer health insurance costs to employee pay stubs
- Completed fifth year of the district's participation in Health Savings Accounts
- Received 11th consecutive year award in GFOA's Certificate of Achievement for Excellence in Financial Reporting
- Investments earned a blended annual average rate of return of 1%
- Expanded full-time staff trainings to enhance work culture amongst departments
- Redeveloped the parks department to identify different work teams
- Increased certifications among staff including playground certifications and chemical safety
- Implemented more efficient mowing and horticulture rotations
- Resurfaced Mill Creek Community Park tennis courts to accommodate pickleball
- Renovated Mill Creek South ballfield with improved infield mix
- Replaced all tee signs at disc golf
- Island Park drainage installed
- Repaired eroding shoreline and permeable pavers located on the Fox River Trail
- Dryden and Hathaway playgrounds replaced
- Completed renovation of Sandholm Woods (east side)
- Renovation of Wheeler Park outdoor bathrooms
- Demolished unusable structures at the Peterson property
- 4,000 dwarf daffodil and squill planted at Peck Farm
- Enhanced flower plantings throughout Peck Farm Park
- Planted fifty trees on Earth Day
- Burned approximately 125 acres of prairie
- Began work plan to limit invasive plant growth around the pond at Peck North
- Increased class sizes at Friendship Station Preschool
- Introduced and held several jobs fairs throughout the district
- Received three 5-star audits for the pool season
- Started pickleball leagues and grew programs
- Increased marketing opportunities including both in print and social media
- Improved pool survey results
- Increased training opportunities with surrounding organizations
- Hosted pop-up events at Stone Creek Mini Golf in the off-season
- Increased programming and camp participation at Peck Farm Park
- Introduced a wider variety of school break camps
- Increased recreational and educational opportunities at the Community Gardens

- Continued with LED lighting conversions when applicable
- Resurfaced both pools at Mill Creek
- Audited the mechanical features of the pool to anticipate future repairs/projects
- Composted manure for the garden plots
- Expanded mulching of trees, including Wheeler Park
- Introduced a larger variety of species at the butterfly house
- Streamlined camp processes throughout district
- Increased advertisement sales within the brochure
- Increased program participation in a variety of areas (toddler, dance, early childhood, adult leagues)
- Introduced new staff appreciation program

Geneva Park District
Staff Organizational Chart
Board Approved 3/21/22





Geneva Park District

Salary Policy

March, 2023

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- 2.0 Objectives
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- 5.0 Annual Wage & Salary Increases
- 6.0 Responsibilities

Appendix
GPD Salary Range

1.0 INTRODUCTION

This wage and salary policy provides a common framework from which all salaries of the district are determined.

2.0 OBJECTIVES

The Objectives of this salary policy are as follows:

1. To attract the best qualified people available to achieve the District's mission.
2. To provide equitable and consistent remuneration to employees in accordance with their assigned duties and responsibilities.
3. To motivate and stimulate employees to achieve a high level of performance.
4. To encourage the retention and productivity of qualified personnel.
5. To communicate to staff the basic parameters for setting salary.

3.0 COMPONENTS

1. The District shall maintain Job Descriptions for each full-time position which includes the employees' responsibilities, the reporting relationship and the level of education and experience required.
2. The District shall maintain a current organizational chart.
3. The District shall maintain a salary range for all full-time positions. A market analysis of park district salary ranges for similar jobs in park districts with like demographics should be completed no less than once every three years. The District must remain cognizant of the market to ensure that it remains competitive and retains qualified, experienced staff. This analysis can be completed by a number of methods, such as, utilizing IPRA's salary survey information, contacting like park districts for their salary information or contracting a private firm for a compensation study.
4. Consideration will be given to ensure salary ranges are wide enough to account for professional growth and or promotions.
5. The minimum of the salary range is the lowest salary the District will pay for the position. The maximum of the range reflects the highest salary the District will pay for the position.
6. Attention will be given to the starting salary in each salary range to ensure equity across the District. Ranges will be based on the levels of accountability and responsibility related to the job description. Both experience and academic background will be considered and used as a basis for the starting salary of a new employee.
7. It is important to recognize that annual wage and salary increases for employees are contingent upon the District's overall good financial health as well as the overall health of the District's resident economy. Thus, employees may not receive annual merit or COLA increases.

4.0 PERFORMANCE APPRAISAL

1. Formal performance appraisals shall be conducted annually to assist in determining salary adjustments.

2. A standard form is to be used when evaluating performance to ensure accuracy and consistency regarding factors to be appraised and performance level definitions and measures.
3. Appraisals are to be made by the immediate supervisor having first-hand knowledge of the person being appraised, the circumstances under which they work and the nature of the work in order to obtain the most satisfactory results.
4. The performance appraisal process should include completion of the appraisal form and a performance appraisal interview to review the employee's performance to determine progress, potential and areas requiring improvement.
5. Upon establishment of the overall performance level and in conjunction with the salary increase budget and the employee's position within the salary range, a salary adjustment is recommended.

5.0 ANNUAL WAGE AND SALARY INCREASES

1. Salary Recommendations

A recommended salary adjustment must be initiated by the Executive Director. A summary of all proposed salary adjustments will be prepared each March and presented to the Personnel Policy Committee and then to the Park Board of Commissioners for approval.

2. Merit Increases

A merit increase may be awarded to those employees who meet expectations as reflected in their annual performance review conducted in January of each year for the previous year's performance.

3. Cola Increases

A COLA increase may be awarded to employees who meet expectations as reflected in their annual performance review conducted in January of each year for the previous year's performance. COLA increases are tied to the annual average consumer price index as reported by the U.S. Department of Labor in January of each year for the prior year's 12 months.

4. Promotional Increases

A promotional increase is a permanent reassignment from a position evaluated in a lower salary range to another position evaluated in a higher salary range. When an employee is promoted, the new salary shall be at least at the salary range minimum of the higher salary range when resources permit.

5. Salary Adjustments for Demotions

A demotion is a permanent reassignment from a position evaluated in a higher salary range to another position evaluated in a lower salary range.

6. Downgrades

It is not the district's practice to reduce an employee's salary simply because of position re-evaluation into a lower salary range. This action is not considered a demotion and the employee's existing salary shall continue when resources permit, if approved by the Park Board of Commissioners.

7. Salary Range Adjustments

Individuals whose salaries fall below a newly established or adjusted range minimum will be increased to the new minimum when resources permit.

8. Adjustments above Salary Range Maximums

The salary range maximum does not in itself limit rewards to an employee whose performance is clearly well above position expectations. Accordingly, consideration may be

given to adjusting an individual's salary above the range maximum of the salary range in which the position is classified provided that:

- a) No promotional opportunity exists for the incumbent and the individual has demonstrated, beyond doubt, truly outstanding ability in the present position.
- b) The incumbent has not received a salary adjustment in the last 12 months.
- c) All such adjustments are authorized by the Park Board of Commissioners.
- d) The salary increase will not cause the employee's salary to exceed the range maximum of the next higher salary range.
- e) A merit bonus may be issued in lieu of a salary merit increase for those salaries that exceed the range maximum and do not require a salary adjustment. A merit bonus will be awarded for that year and doesn't become part of the aggregate salary.

9. New Hires

For new personnel hired, staff has the authority to employ a person in a position for a salary within the range upon approval of the Director. Any salaries offered outside of the range needs board approval prior to hiring. Instances such as these occur when an employee's qualifications exceed those normally required. The individual may be hired at a salary above range or to a new or revised position. A tentative description and evaluation must have been prepared and the establishment of the position authorized by the Board of Commissioners.

6.0 RESPONSIBILITIES

In March of each year the Personnel & Policy Committee composed of two Board members and the Director and Superintendent of Finance & Personnel will meet to discuss the recommended salary increases for the new fiscal year. The Committee will review the list of district accomplishments along with the recommended salary ranges, and set percentages for merit and or COLA increases, if these are awarded. The committee reviews all of this information and then makes a final recommendation to the entire park district board. Below is a further outline of each's responsibilities.

1. Park Board of Commissioners

- a) Approve Salary Policy
- b) Approve overall salary structure increase percentages, salary policy ranges and total salary budget.
- c) Make disposition of salary policy exceptions.
- d) Provide annual performance evaluation for the Executive Director
- e) Approve annual salary increase for Executive Director

2. Executive Director

- a) Recommend overall salary structure increase percentages, salary ranges and total salary budget.
- b) Recommend revisions in salary budget.
- c) Forward to Park Board of commissioners recommended exceptions in district salary policy.

3. Superintendent of Finance & Personnel

- a) Develop data to support recommended overall salary structure increase percentages, total salary budget and revisions in salary policy or ranges.

- b) Advise the Executive Director regarding salary policy and the disposition of proposed exceptions.
- c) Maintain equitable relationships among all salary positions.
 - a. Provide guidance to management in the development, analysis and evaluation of positions.
 - b. Audit position relationships and organizations salary structure annually.
 - c. Complete relevant salary surveys periodically.
- d) Annually submit recommendations supported by cost information for revision of salary structure.
- e) Review all salary actions for consistency with district policies and forward exceptions according to policy.
- f) Recommend revisions in salary policy or procedures to maintain the program on a current basis.
- g) Summarize each period all salary adjustments.
- h) Communicate salary policy and range changes to appropriate management throughout the organization.