



# EXTRA DAY REQUEST FORM 2023-24

- Request must be submitted 48 Business hours prior to requested additional date.
- Please note that space may not be available to accommodate your request due to individual site enrollment. You will receive an email confirming your request has been approved.
- Please Submit Request to Sunset Community Center— 710 Western Avenue, Fax to (630) 232-4569 or email to [info@genevaparks.com](mailto:info@genevaparks.com)

Child's Name \_\_\_\_\_ School/KZ Site \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Phone # \_\_\_\_\_

Parent/Guardian Email \_\_\_\_\_

## Extra Service Requested (Please check desired service):

☐ AM (6:30am—8:00am) - **\$13**

☐ PM (2:00pm—6:00pm) - **\$26**

Requested Date: \_\_\_\_\_

☐ Early Dismissal (11:20am—6:00pm) - **\$40**

TOTAL AMOUNT DUE: \_\_\_\_\_

Payment Information:      Visa      Mastercard      Discover      AMEX

Name on Card \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ CVV \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

## OFFICE USE ONLY

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_ Site Coordinator notified by/date: \_\_\_\_\_

Amount Due: \_\_\_\_\_ Date Paid: \_\_\_\_\_