

Peck Farm Park Group Visit Reservation

School / Group Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: () ____ - _____ E-mail: _____@_____

Date: _____ Time: _____ to _____

Grade / Age: _____ # of classes: _____ # of students: _____ # of adults: _____

Thank you for making a reservation to visit Peck Farm Park. Reservations are required for groups of 12 or more.

Please note: reservations allow us to plan the use and flow of facility spaces and cover the cost of extra staff when needed and facility maintenance (bathroom cleaning, garbage changing etc) after the group's visit.

- A group reservation does not give exclusive use to the group, of any of the facility or spaces in the park.
- Groups are allowed to use any public space that is not otherwise reserved, but may not use the space to the exclusion of other public visitors.
- Picnicking is allowed anywhere in the park that is not otherwise in use for another activity.
- Please put all trash in trash receptacles.
- Public restrooms with changing tables are adjacent to the courtyard.
- A donation is requested when visiting the butterfly house.

Please see www.genevaparks.org or call 630-262-8244 for the most up to date information.

VISIT FEE (Number of people x \$3) _____

PAYMENT TYPE	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25%;"> </td><td style="width: 25%;"> </td><td style="width: 25%;"> </td><td style="width: 25%;"> </td> </tr> </table>					<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25%;"> </td><td style="width: 25%;"> </td><td style="width: 25%;"> </td><td style="width: 25%;"> </td> </tr> </table>				
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Teacher and Chaperone Responsibilities
Peck Farm Interpretive Center
4038 Kaneville Road
Geneva, IL 60134
Phone (630) 262-8244

Responsibility of Lead Teacher

This individual is the point of contact who has filled out the registration form and signed the waiver for the school field trip for the designated program. We ask the lead teacher to present the chaperone policy to adult chaperones attending the program. This is just one step in aiding in your student's learning environment and we thank you in advance for passing this along and reminding adult chaperones of their role during the program.

Even though adult chaperones are not "actively" participating in the program, it will be helpful for them to either show good listening skills and other behavior as this is still a time for students to learn! We welcome questions by chaperones, as sometimes information may be new to them too! If something makes people feel uncomfortable, that's okay! But we do ask to keep one's opinions to oneself as to assist in a student's engagement and overall experience. If playing in the mud is not your preference that is fine, but sometimes in programs we will do things not normally done at home or school, but can be very valuable to your student's learning.

Chaperone Policy

Adult Chaperones:

- For grades PreK through 3rd grade, one responsible adult chaperone for every five students in attendance.
- For grades four through middle school, one responsible adult chaperone must accompany every ten students in attendance.
- Chaperones understand their importance of appropriate behavior as well; being role models for the group is very important and expected, including but not limited to phone usage and limiting other disruptions made during the program
- Chaperones understand your expectations for the students. We appreciate chaperones who assist our naturalists in keeping excited students appropriately disciplined/redirectioned.
- All chaperones are free of charge.

Thank you in advance!

