



REGULAR SCHEDULED MEETING
FEBRUARY 19, 2024
7:00 PM

AGENDA

Call to Order

Roll Call

Hearing of Guests

Reading of Minutes: Regular Scheduled Meeting – January 15, 2024
 Short & Long Range Planning Committee – February 2, 2024

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

CORRESPONDENCE

OLD BUSINESS

Tax Abatement Ordinance #2024-01
Kidz Korral Renovation Design Study Results

COMMUNICATIONS

STAFF REPORTS

Superintendent of Recreation
Superintendent of Parks and Properties

NEW BUSINESS

2024 Short & Long Range Plan Annual Goals & Objectives and Master Plan Update Details
BestLife Fitness Fee Increase
Zero Turn Mower Purchase
Mowing Bid Results
Western Avenue Ventilator Replacement

EXECUTIVE SESSION

Land Acquisition – (5ILCS 120/2 (c) (5)) (Not anticipated)
Personnel- (5ILCS 120/2 (c) (1)) (Not anticipated)
Litigation – (5ILCS 120/2 (c) (11)) (Not anticipated)

ADJOURN

GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
January 15, 2024
7:00 p.m.

CALL TO ORDER

President Frankenthal called the meeting to order at 7:00 p.m.

ROLL CALL

President Frankenthal called for the roll. Commissioner Jones, Commissioner Cladis, Commissioner Cullen, Vice President Moffat and President Frankenthal all answered present.

Staff members present were Executive Director Nicole Vickers, Administrative Assistant Hannah Sterricker, Supt. of Recreation Elliott Bortner, Supt. of Parks & Properties Carl Gorra, Supt. of Finance & Personnel Christy Powell and Facility Manager Ryan Coffland, Aquatics & Facility Manager Joey Kalwat.

Press: None

Guests: Asst. Supt. of Recreation Kyle Donahue.

HEARING OF GUESTS

Executive Director Nicole Vickers recognized employee Jon Foust for his 15 years of employment.

READING OF MINUTES

Vice President Moffat made a motion to approve the minutes from the Public Hearing for the Tax Levy Ordinance of December 11, 2023, Regular Scheduled Meeting of December 11, 2023, and the Capital Planning Meeting Minutes from December 11, 2023 as presented. Commissioner Cullen seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Vice President Moffat made a motion to approve the claims and accounts as presented. Commissioner Cullen seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Supt. of Finance & Personnel Powell reviewed the December financial reports. The debt service payment has been made of approximately \$1.735 million. The District once again received a check from PDRMA for achieving accreditation in the Loss Control Review Process. Vice President Moffat made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Cullen seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

President Frankenthal asked if there were any changes to the agenda. Executive Director Vickers responded with no changes.

CORRESPONDENCE

Executive Director Vickers passed around the Media Relations Binder from the past month.

OLD BUSINESS

SAFETY COMMITTEE REPORT REVIEW

Supt. of Recreation Elliott Bortner presented the safety report reviewing the months of September through December. There was a total of 92 accident reports filed and 39 certificates of insurance collected and filed. Of those reports, 89 were accident reports for patrons, two were accident reports for employees, and one was a vehicle accident report. Mr. Bortner addressed a few safety highlights, as well as the nominated safety person of the month. President Frankenthal asked if the 89 accident reports include all severity levels of accidents. Mr. Bortner stated that the number does include all accidents. Ms. Vickers added that all reports are sent to the safety coordinator and if warranted, PDRMA. The safety coordinator and safety committee then review and analyze each accident report.

MILL CREEK COMMUNITY PARK UTILITIES UPDATE

Supt. of Parks & Properties Carl Gorra provided an update to the Board in regards to the water supply and sewer/septic services at Mill Creek Community Park. Mr. Gorra reminded the Board that staff has been actively working on acquiring water and sewer at Mill Creek Community Park from the Mill Creek Water Reclamation District (MCWRD). The park district was awarded an OSLAD grant in February 2023 which will help fund the redesign of Mill Creek Community Park including a restroom. The MCWRD controls permitting of water and wastewater services on the site. Mr. Gorra stated that the request for water into the site appears imminent. A conventional restroom with flushable toilets is the preferred option, which includes the addition of a sewer line connection. Mr. Gorra shared with the Board a possible connection with the school district's bus barn along Keslinger Road which the park district would need to be approved by the school district, a local developer, and the MCWRD. Staff has also looked into a septic system which MCWRD has sole control over septic permitting. Mr. Gorra shared that another choice would be to forgo the flushable toilets and install a vault restroom or use port-o-lets, which is currently used. Commissioner Cladis asked if changing the restrooms and modifying the grant will be an issue. Executive Director Vickers stated that the park district's architect, who also wrote the grant, does not believe it would cause issue, also stating that staff is not done pursuing flushable toilets. Commissioner Cullen asked if staff had looked into self-composting toilets. Mr. Gorra stated that he hadn't but would look into it.

COMMUNICATIONS

Staff and Committee will meet on February 2, 2024 to go over the Short/Long Range Plan. Documents and the minutes from the meeting will be included at the February Board meeting.

Staff and Board members will be attending the Illinois Park and Recreation Association Conference January 26-28.

Staff is presently working on the annual full-time staff evaluations in preparation for our Personnel Policy Committee Meeting in March.

Executive Director Vickers thanked the Board for participating in last month's capital planning meeting. Staff took note that the Board's highest priorities included updating current facilities and updating Stone Creek Mini Golf.

The GPD Foundation has been working hard in cooperation with the NRC and the Library Foundation in preparation for the upcoming Wine, Cheese & Trees Fundraiser, to be held at the Library on February 24th.

The board and staff will soon be receiving Statements of Economic Interests by email. As in past years, it must be completed online by May 1, 2024 to avoid a late fee penalty.

Executive Director Vickers thanked the Parks Department for doing a phenomenal job keeping our parking lots and sidewalks plowed and shoveled over the past week as it has been a challenge with the amount of snow that has fallen.

FUTURE MEETINGS

Short/Long Range Planning		
(John Frankenthal & Peter Cladis)	February 2, 2024	2:00 P.M.
Geneva Park District Foundation Meeting	January 23, 2024	7:00 P.M.
Regular Scheduled Meeting	February 19, 2024	7:00 P.M.
Personnel & Policy Committee	TBD	TBD
(Jay Moffat & Doug Jones)		
Finance Committee – Budget Meeting	TBD	TBD
(John Frankenthal & Jay Moffat)		

STAFF REPORTS

SUPERINTENDENT OF PARKS & PROPERTIES

Supt. of Parks & Properties Gorra reviewed his report. The Parks Department is looking to fill an open position within the Peck Farm maintenance crew. Rafael Davalos received the Employee of the Year award from the

Midwest Institute of Park Executives. The Plat of Boundary Survey for Sandholm Woods Park has been completed. Staff finished mowing on December 22nd. Staff met with Kluber Architects to begin the discussions on the renovation of the Stone Creek mini golf building. Craiger Custom Woodworks finished the repair of the railing along back of the Peck house. Vice President Moffat asked what kind of wood was used for the repair. Mr. Gorra replied treated wood. Ice rinks have been set up and are ready to be filled. If the cold weather stays staff believe that the rinks will have ice this weekend. The Trades group E-Van has been upfitted for interior lighting, shelving, tool bins and cabinets. The Trades staff are replacing one of three pool filters that will keep Mill Creek Pool clean. The Parks Department has gone to public bid to replace a 2011 pickup truck. Battle of the Brush Piles has been postponed due to the extreme low temperatures. Parks staff again supported the TreeCycling program with the Unitarian Universalist Society of Geneva's Green Team by collecting and chipping up unsold Christmas trees. Kate Perez has sent out water samples for testing to determine the chemical properties of the water used to irrigate greenhouse crops. Once these properties are known, appropriate fertilizers can be selected to improve flower crop growth. The greenhouse staff have started seeding some of their spring flowers.

SUPERINTENDENT OF RECREATION

Supt. of Recreation Elliott Bortner reviewed his report. Winter season programs have started and staff is currently working on the second draft of the spring brochure, which will go to print in February. All programs were cancelled last Friday due to snow. Commissioner Cladis asked how a Recreation Supervisor determines a class should be cancelled due to participation. Executive Director Vickers stated that it can vary from program to program and it isn't a set number of participants across the board. Mr. Bortner stated that if a class is to be cancelled it is done so three days before the start date. The Holiday Jingle Ball on December 17th, 2023 saw over 1,100 attendees between the two shows. Each show was 45 minutes and a digital copy was sent to everyone. The Super Shuffle 5K Race will take place on February 11th. BestLife Fitness held an open house on January 6th. Both facilities saw a great turnout for membership sales, tours and visits with sponsors on site. Construction has begun on the new office at SPRC. Staff is working with FGMA to develop concepts for the reimagined Kidz Korral. Staff will budget \$500,000 in capital improvements for this project in FY2024-2025. Staff is also preparing to begin the bidding process for a complete sanding, repainting, and finishing of the SPRC gym floor which is original to the building. President Frankenthal asked what the projected downtime would be. Mr. Bortner stated three weeks. Playhouse has auditions for youth show, Comic Book Artist, and the adult show, The Complete Works of Shakespeare. The annual Bagpipes and Bonfire took place on December 19, 2023 with over 100 participants enrolled. It was a chilly night but a great celebration. The winter Risk Watch Camp was held on January 5th with 20 kids enrolled. January 13th marked the first day of a new collaboration between Peck Farm Park and the Geneva Public Library. Peck staff will host a free monthly program at the library educating youth on nature-based topics and encouraging families to visit Peck Farm Park. Mr. Bortner reviewed the Bestlife Fitness reports.

NEW BUSINESS

2023 STONE CREEK MINIATURE GOLF ANNUAL REPORT

Facility Supervisor Ryan Coffland reviewed the 2023 Stone Creek Miniature Golf/Disc Golf Report. Mr. Coffland reviewed the hours of operation and indicated that prices were raised \$1.00 for both resident and non-resident golfers. During the 2023 season there were 15,256 walk-up daily rounds, which is just slightly down from last year. Group rentals increased, from this year to last year by 349 groups. Cosmic Golf remained a successful special event, as well as Kid's Day which had 12 more rounds in 2023 compared to 2022. Mr. Coffland stated that Cosmic Golf had 77 more rounds in 2023 compared to 2022, stating this may have been due to the hot temperatures that day. Cosmic Golf begins at 9:00pm giving participants some relief from the heat. Stone Creek Mini Golf offers a number of free rounds on Father's Day and Mother's Day as well as special promotion days where the number of rounds were down from 2022. Total revenue this season was \$122,929 which is the highest total revenue mini golf has had. Mr. Coffland recapped the 2023 recommendations; which 2022 recommendations were completed and which ones are ongoing. Vice President Moffat made a motion to approve the 2023 Stone Creek Mini Golf/Disc Golf Annual Report and recommendations as presented. Commissioner Cullen second. All ayes. Motion carried.

STONE CREEK MINI GOLF ARCHITECTURAL SERVICES

Supt. Gorra shared with the Board that the mini golf admission and concession building needs renovation including a restroom inside the building, air conditioning, and additional storage space. Kluber Architects has submitted a proposal for basic architectural services for the mini golf building. The firm would use the existing

building footprint, while adding additional space for needed improvements. Kluber received positive reviews from both the City of Aurora and St. Charles Park District. Commissioner Cladis asked if more storage and a restroom is added to the footprint where would you expand. Executive Director Vickers stated that the building would expand to the east. Ms. Vickers also mentioned that staff is keeping in mind that added shade is important to the Board and will be evaluated. Discussion continued between staff and the Board in regards to group rentals and birthday party space. Vice President Moffat made a motion to approve Kluber Architects professional services for the renovation of the Stone Creek Mini Golf building in the amount of \$21,250. Commissioner Jones seconded. All ayes. Motion carried.

2023 BUDGET & PERSONNEL EVALUATION CALENDAR

Executive Director Vickers stated the 2024 Budget Calendar and Personnel Evaluation Calendar are included for the Board to review and noted that next month those meetings will commence.

VEHICLE PURCHASE

Supt. of Parks & Properties Gorra informed the Board that the Parks Department needs a new truck to replace a 2011 model that needs extensive repair including; brakes, tires, and a new truck bed to remain in service. Staff would like to replace the truck with a new Ford F-250 that is already outfitted with an eight-foot snowplow. Commissioner Cullen asked if the account that pays for this vehicle has any other vehicles or equipment staff anticipates will need to be purchased. Mr. Gorra stated that a mower may need to be purchased and the amount in the account will cover both the truck and mower. Vice President Moffat made a motion to approve the purchase of one Ford F-250 4X4 pickup truck with snowplow from Currie Motors Fleet in the amount of \$59,267. Commissioner Cladis seconded. All ayes. Motion carried.

PLAYGROUND EQUIPMENT PURCHASE

Supt. of Parks & Properties Gorra shared with the Board that there are two pieces of playground equipment at Preston Park. The newer half was installed in 2018 and the older half was installed in 2003. The older half contains a slide that has cracked and attempts to repair the slide have not been successful. Staff have selected a replacement feature called the Jupiter. Manufactured by Berliner Play Equipment, this unit features a maze of climbing ropes and ladders and encourages communal play by groups. Executive Director Vickers stated that this unit was chosen by the staff who takes care of the playgrounds. Ms. Vickers stated that making an effort to include the staff members who take care of our playground equipment is important. Vice President Moffat asked if staff will complete the demolition and installation. Mr. Gorra responded that staff will complete the demolition and he will determine at that time if staff will be able to complete the installation. Vice President Moffat made a motion to approve the expenditure of \$38,023 for the purchase of a Jupiter climber for Preston Park. Commissioner Jones seconded. All ayes. Motion carried.

BID RESULTS SUNSET POOL SLIDE GEL COATING

Aquatics & Facility Manager Joey Kalwat stated that the water slides have faded, rusted and need restoration. Upon evaluating the slides staff determined that gel coating the slides will preserve the life of the structure, as well as give the slides a fresh new look. In December 2023 bid documents were issued which included a base bid for restoration and gel coating of the three slides in the plunge pool, alternate #1 for restoration and gel coating of the two slides in the deep pool, alternate #2 for repainting of the slide supports in the plunge pool and alternate #3 for repainting of slide supports in the deep pool; with all work completed by May 3rd, 2024. Staff received four bids and preformed bid review, contractor scoping, contractor qualifications and reference review for proposals. Mr. Kalwat stated that the first low bidder is BP & T Construction. Staff reviewed their bid packet and noted that none of the references listed projects restoring water slides, and did not include photos of completed slide restoration projects, which were required in the bid documents. The second low bidder is Amusement Restoration Companies. The park district has worked with Amusement Restoration Companies previously and staff did not have a positive experience or feel their quality of work was acceptable. The third low bidder is Fischer Bros, LLC. Staff reviewed their bid packet submitted and noted no discrepancies or missing documents. Staff spoke with the references Fischer Bros, LLC provided and received very positive recommendations from all. Staff and Board members discussed base bid and alternate numbers submitted by all four bidders. Vice President Moffat made a motion to reject the two lowest bids and award the base bid for the 2023 Sunset Pool Slide Restoration Project to Fischer Bros, LLC in the amount of \$129,500; accept alternate #1 for the restoration of two slides in the deep pool in the amount of \$26,450; reject alternates #2 and #3 for slide

supports in both the plunge and deep pools; and authorize the Executive Director to execute said contract totaling \$155,950 accordingly. Commissioner Cullen seconded. All ayes. Motion carried.

ADJOURN

Vice President Moffat made a motion to adjourn the meeting at 8:34 p.m. Commissioner Cullen seconded. All ayes. Motion carried.

Secretary

Submitted By: Nicole Vickers / Hannah Sterricker

MINUTES OF SHORT & LONG RANGE PLANNING COMMITTEE

DATE: February 2, 2024

TIME: 2:00 p.m.

PLACE: Sunset Community Center

PRESENT: Commissioner Cladis, President Frankenthal, Executive Director Nicole Vickers, Supt. of Parks & Properties Carl Gorra, Supt. of Recreation Elliott Bortner, Supt. of Finance & Personnel Christy Powell and Administrative Assistant Hannah Sterricker.

PRESS: None

GUESTS: None

SUBJECT MATTER DISCUSSED:

Executive Director Nicole Vickers went over the purpose of the committee meeting, which is to discuss the Short and Long Range Plan of the Park District. Each year the Geneva Park District updates and revises the Short and Long Range Plan Annual Goals and Objectives of the District. Ms. Vickers shared that we will be reviewing the report in the order of each goal and each department head will highlight a few items within each goal, if there are any additional points that Commissioner Cladis or President Frankenthal wish to be covered to let the staff know. These goals are reviewed by the Long Range Planning Committee and presented to the full Board for approval. Once approved by the Board, the plan is posted to the District's website. Input and direction for this process comes from program surveys, comment forms, Park District staff, the Board of Commissioners, the Master Plan, and the most recent Community Survey results.

Staff reviewed the Short and Long Range Goals starting with goal number one; The Geneva Park District will provide a safe environment at all programs, properties, and facilities. Supt. of Parks Carl Gorra shared that routine inspections are very important and the parks staff ensure that park inspections are completed and acted upon twice a year and ballfields three times a year. Commissioner Cladis asked how often playground equipment is inspected and if we typically hear about an issue from the community. Supt. Gorra stated that playground equipment is inspected by our certified staff once a month and typically the staff identify issues. Supt. Gorra shared that in the long-term the park district will continue the planning for the eventual replacement of the Island Park south bridge. The safety of that bridge is a big concern and staff have eliminated all vehicles access across the bridge. Supt. of Recreation Elliott Bortner shared that the park district attended "I Love You Guys" training at the school district and are working on bringing that information into Park District training manuals and implementing that training in all park district facilities, including satellite facilities. In the long-term, staff is developing a plan to replace the VGB grates at the pools. Executive Director Vickers shared that the replacement of the grates is required by law.

Goal number two; The Geneva Park District will attempt to construct new facilities and acquire additional open space for new park sites and facilities to meet the needs of the District residents. Supt. Gorra stated that admin staff will be seeing the first plans for Sandholm Woods Park next week and are working on developing a long-range plan for the addition of amenities on the west side of that park. Staff is also working on replacing the ceiling at the Orientation Barn. Commissioner Cladis asked if we continue to look at land to acquire. Supt. Gorra stated that staff continues to look at small parcels of land. In the long-term, staff plan to research the renovation of the grey barn at Peck Farm Maintenance. Gutters were added recently to the grey barn and staff would like to add electricity and additional storage. Supt. Bortner shared that the additional

office at SPRC is currently under construction, as well as, working on repurposing the Kidz Korral at SPRC. Bee keeping will be implemented at the Community Gardens this spring and next year staff hope to sell the honey in our Peck Shop. In the long-term, updates to the mini golf hut at Stone Creek including expansion to the concessions, adding air conditioning, and adding a restroom.

Goal number three; The Geneva Park District will provide and maintain a quality system of existing parks and facilities by updating and improving each site per the most recent Community Survey and Master Plan. Supt. Gorra shared landscape improvements at Old Mill Park with an emphasis on flowers, map all memorial trees and develop a maintenance plan. Staff have also installed a new controller for the splashpad at Hawks Hollow. Once the feature is filled with water the controller will be programmed and restore functionality of all features. In the long-term, staff will continue to identify ADA accessibility concerns at our parks and facilities and make repairs/replacements. Commissioner Cladis asked how we determine these issues. Supt. Gorra stated that the issues are identified during an ADA audit. Many are paving issues and slowly will be improved. Executive Director Vickers shared that ADA improvements can also be dictated by budgets. Supt. Bortner shared that plans are in motion for the replacement of the filtration system at Sunset Pool, filters have been ordered.

Goal number four; The Geneva Park District will provide creative programs and facilities to meet the needs of its residents per the surveys, Master Plan, and other research tools. Supt. of Finance and Personnel Christy Powell shared that staff will evaluate and select an IT company. President Frankenthal asked what services do we need our IT company to provide. Supt. Powell responded that the IT company needs to maintain our servers and individual computers as well as, assisting us in purchasing new servers. Executive Director Vickers stated that we will go out for a request for proposal as our current three-year contract is nearing the end. Our current IT company is assisting us looking at getting Wi-Fi at the Orientation Barn with a hard wire connection. Executive Director Vickers stated that with a reliable Wi-Fi connection and all the work Supt. Gorra is doing, staff hope the Orientation Barn will result in more usage internally and programmatically but, also for community rentals. Supt. Gorra shared that staff will develop a plan for ongoing horticultural volunteer opportunities. President Frankenthal asked when would volunteer work be beneficial. Supt. Gorra stated that volunteers would be most beneficial during the high grow months of April and May and on the weekends when the horticulturist is off. Supt. Bortner shared that staff will explore programming the pickleball courts at Mill Creek Community Park with leagues, classes, and tournaments. Staff will also put an emphasis on non-athletic programmatic opportunities for teens.

Goal number five; The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Supt. Powell shared that we are currently in compliance with the efficiency report requirements required by Illinois law. Our second meeting will be held this February. We have 18 months to completed the report which will need to be completed once every 10 years. Supt. Gorra is seeking to create an informational MIPE meeting for the use of grading equipment and alternate ball mix for the infields on the ball fields. Supt. Bortner shared that the recreation department will participate again at state Representative Dan Ugaste's Kids Day. The rec department will continue to increase presence/awareness at non-park district community wide events. The Fire Department attended and helped with lifeguard training last year and staff intend for that to occur again this year. The Fire Department will help in confined space training with our trades group. The recreation department will have the co-op summer camp program with the Geneva Police Department and Fire Department. Executive Director Vickers shared that the park district's

relationship with the school district has improved greatly and the park district staff will continue to grow relationships with community partners.

Goal number six; The Geneva Park District will continue to meet population growth demands by hiring additional personnel needed, be retaining competent present personnel, and by training new personnel accordingly. We dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary. Supt. Powell shared that staff have been improving on the continued training and promoting a strong work place culture including inter-department interactions. Hiring managers conducting all communication and interviews for new hires. Staff are working on ensuring consistency throughout the district for the notification of applicants, and continue to have speakers at full-time staff meetings promoting wellness, webinars, and PATH. President Frankenthal shared that PATH is a great incentive program for employees. Supt. Powell also stated that she would like to allow employees more access to their personnel information including tax filings, paid time off, time requests, and sick time. Staff will be investigating software options. Supt. Gorra highlighted investigating flexible work options including four 10-hour work days for certain positions at certain times of the year, particularly those who mow. Commissioner Cladis asked if this option would have to be open to everyone. Executive Director Vickers stated that there are several ways to accomplish the 10-hour work days. One way could be a redesignation of a job with the set four 10-hour days. Supt. Gorra highlighted that in the long-term, staff would like to increase the number of EV charging stations for cars and bikes. Supt. Bortner wants to investigate the feasibility of installing an app-based lighting system at the Sunset ballfields. This will help the Athletic Supervisor put the lights on a schedule and eliminate manually turning them on and off. In the long-term, staff want to install network infrastructure for chemical controllers at Sunset Pool. President Frankenthal shared that he didn't see discussion on diversity in regards to staff. Executive Director Vickers shared that we have one staff member, in particular, who is very motivated to start a diversity program and although this isn't the document you would see it on, it is truly top of mind. Supt. Bortner added that staff is working on being more intentional with event names, program names and descriptions. This year we have changed the Just Dad 'n Me Dance to Daughter Date Night and Mom and Son Night was changed to Fun with Your Son.

Goal number seven; The Geneva Park District offers educational programs, classes, and stewardship opportunities that increase environmental literacy of residents and will adopt environmentally friendly business practices. Supt. Powell highlighted investigating software for electronic alternatives to complete new hire paperwork. Supt. Bortner shared that new hire paperwork can be upwards of 30 pages. Supt. Gorra highlighted developing a turf program that fertilizes, controls weeds, and improves health in an environmentally friendly way. Staff have completed the first step using an organic fertilizer. Supt. Gorra will use highly visible parks like Wheeler Park and Peck Farm Park to start. In the long-term, staff will research solar energy at lower e-costs. Supt. Bortner spoke on Peck Farm Park developing a stewardship volunteer program to enhance the biodiversity in natural areas and removal of invasive species.

Goal number eight; The Geneva Park District will strive to strengthen and maintain fiscal health and stability. Supt. Powell highlighted that the Illinois minimum wage law will see its next increase on Jan. 1, 2025. We will be compliant with electronic submission of the Affordable Care Act with the assistance of PDRMA. Lastly, implement Equal Pay Act to include pay scale and benefits in any job posting as well as notifying all current employees after an external job is posted. Executive Director Vickers stated that notifying current staff of an internal posting in normal practice for the Park District. The change will be to show an entire scale of salary. Supt. Gorra highlighted that the trades staff will conduct an inventory of building mechanical items

and create a replacement schedule/budget. Supt. Bortner highlights that our Marketing and Sponsorship Manager will work on re-developing current sponsorship packages to better suit the needs of the District and potential sponsors and place a fair value on each event. Executive Director Vickers stated that the reason this needs to be done is to give a more realistic viewpoint and dollar amount we can expect from sponsors.

Executive Director Vickers moved onto ongoing goals and objectives stating that the goal descriptions remain the same from the short and long range goals. Goal number one; The Geneva Park District will provide a safe environment at all programs, properties, and facilities. Supt. Powell shared that all full-time staff participate in two meetings a year that include safety trainings. President Frankenthal asked if we are doing something with the data once it is collected. Executive Director Vickers stated that we don't have any software that we can put the data in but, the safety reports are placed into an excel spreadsheet with the time, location, day and age. Staff are then able to take that data and manipulate that data to find a trend. Supt. Gorra highlighted training all staff and following up on the inspections that are conducted. Commissioner Cladis asked if all parks staff members are cross trained. Supt. Gorra responded no. Certain tasks require certain certifications and not all staff members are sent to complete all trainings and certifications. Supt. Bortner highlighted increase safety awareness among full-time staff and instructors and maintaining an efficient checklist for first aid, CPR, basset certifications, etc.

Goal number two; The Geneva Park District will attempt to construct new facilities and acquire additional open space for new park sites and facilities. Executive Director Vickers shared that staff would evaluate any open parcels.

Goal number three; The Geneva Park District will provide and maintain a quality system of existing parks and facilities. Supt. Gorra highlighted the use of sustainable methods of technology from buildings and facilities. Supt. Bortner stated that most of the recreation goals are in conjunction with the parks department and will continue a two to three-year rotation of baseball field grading, and making annual improvements to all athletic fields. An ongoing improvement that has been beneficial, is the introduction of new infield mix.

Goal number four; The Geneva Park District will provide creative programs and facilities to meet the needs of its residents. Supt. Bortner stated that the community survey told us that there is an increased want for wellness focused programs. Commissioner Cladis asked if the non-athletic programs for teens fall into this category. Executive Director Vickers said that it does and we did see that need in the community survey as well. Supt. Bortner shared that we will be holding a wellness camp this year for teens specifically, as well as the option to register for camp with a buddy. The hope is that a teen will feel more comfortable to register with a friend versus registering alone.

Goal number five; The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Supt. Gorra shared Park Districts should have a written OSLAD grant ready to go. Therefore, researching land acquisition possibilities as they become available. President Frankenthal asked what an OSLAD grant preparation includes. Executive Director Vickers stated that our OSLAD grant writing is contracted out to our architect and is fairly intricate. Supt. Bortner highlighted the Kane County Certified Naturalist network and continuing to develop that program. President Frankenthal asked how long the program is. Executive Director Vickers responded nine months.

Goal number six; The Geneva Park District will continue to meet population growth demands by hiring additional personnel as needed. Supt. Powell highlighted looking at the IPRA survey of salaries and provide that info to the board to ensure we are in line with other park districts. Supt. Gorra highlighted expanding the volunteer program. Supt. Bortner highlighted continuing the Culture Club Committee which includes, parks, recreation, and administration employees. Also, the butterfly house volunteer program. Without volunteers the butterfly house would not be able to operate and with the new vestibule this season we hope to grow that group of volunteers. Commissioner Cladis asked who cleans the locker rooms at the pools. Supt. Bortner responded that the lifeguards are on a rotation and the rotation includes cleaning the locker rooms.

Goal number seven; The Geneva Park District offers educational programs, classes and stewardship opportunities that increase environmental literacy of residents and will adopt environmentally friendly business practices that are fiscally responsible. Supt. Gorra highlighted that staff is actively seeking and implementing ways to conserve energy and be cognizant of Dark Sky initiatives recommendations while lighting parks and facilities. Supt. Gorra also shared enforcing the “no idling” policy.

Goal number eight; The Geneva Park District will strive to strengthen and maintain fiscal health and stability. Mrs. Powell highlighted the continual issue of biennial limited bonds. These bonds are issued once every two years and the last one was issued in January 2023. The district has been very diligent in maintaining the certificate of achievement award.

Executive Director Vickers then shared that enclosed within the packet are the completed goals from all departments over the past year. Department heads highlighted a few goals. With no questions or comments staff moved on to the Master Plan.

Supt. Powell shared that included in the packet is the five-year capital improvement plan. She reviewed the revenues and expenditures highlighting that annual audit transfer which funds approximately 50% of our capital improvement plan.

Covering the vehicle and equipment replacement schedule, Supt. Gorra shared that the district will continue to purchase electric or hybrids whenever it is available. The numbers included on the document are rounded and show the 10-year replacement schedule. Supt. Gorra then covered the fleet replacement list for the next fiscal year. The list includes vehicles that are worn out or deemed time for replacement before possible safety concerns.

Executive Director Vickers shared that there are no future office equipment needs. Supt. Bortner shared a few future facility needs including; gel coating of the Sunset Pool slides, exterior painting and replacement of windows at the Sunset Community Center, retiling showers at the Sunset Community Center, refinish the gym floor at SPRC, replace the HVAC system at SPRC, retile the steam rooms at SPRC, and update the aluminum walls above mats in the gym at SPRC. Supt. Gorra highlighted the continuation of athletic field renovation. Commissioner Cladis asked if this list includes tasks we will be completing. Supt. Bortner replied that certain items on this list have begun, for example the gel coating of the Sunset Pool slides. Other items are tasks we intend to complete. Supt. Bortner identified future capital projects including, remodeling the Stone Creek Mini Golf hut. Supt. Gorra highlighted Island Park restroom renovation and south bridge engineering. Commissioner Cladis asked if the master plan will be updated this year. Executive Director Vickers responded that it will and the Board will be brought proposals and will have to approve the new master plan. Executive Director Vickers asked if there were any

final questions. President Frankenthal responded no and said that he is very pleased the goals are spot on.

With no further discussion, the committee meeting ended at 3:40 PM.

Secretary

Submitted By: Nicole Vickers / Hannah Sterricker

DATE: 02/14/24
TIME: 09:36:38
ID: AP490000.WOW

GENEVA PARK DISTRICT
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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
79704	PHIL COOPER	FEBRUARY SKY PERFORMANCE	RECREATION / LIBRARY SEMINARS	200.00
			CHECK TOTAL	200.00
79705	CASH	IPRA/IAPD CONFERENCE STIPENDS	CORPORATE / PARKS ADMINISTRATION	696.00
		IPRA/IAPD CONFERENCE STIPENDS	RECREATION / REC ADMINISTRATION	1,692.00
			CHECK TOTAL	2,388.00
79706	ABLE PEST CONTROL, INC.	PFP MONTHLY PEST CONTROL -DEC	CORPORATE / PECK FARM	85.00
			CHECK TOTAL	85.00
79707	ABSOLUTE VIDEO SERVICES	JINGLE BALL RECITAL DVD SVC	RECREATION / HOLIDAY DANCE RECITAL	1,580.95
			CHECK TOTAL	1,580.95
79708	ACE HARDWARE GENEVA	GLUE	CORPORATE / PARKS ADMINISTRATION	19.41
			CHECK TOTAL	19.41
79709	ACCURATE OFFICE SUPPLY CO	SANITATION SUPPLIES	RECREATION / SPRC	59.44
		SPRC COPY PAPER	RECREATION / SPRC	199.95
		PAYROLL ENVELOPES	CORPORATE / PARKS ADMINISTRATION	46.99
		PAYROLL ENVELOPES	RECREATION / REC ADMINISTRATION	46.99
		KIDS ZONE COPY PAPER	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	79.98
		SRFC COPY PAPER	RECREATION / SUNSET RACQUETBALL & FITNESS	79.98
		PFP COPY PAPER	CORPORATE / PECK FARM	79.98
		PRESCHOOL COPY PAPER	RECREATION / PARK DISTRICT PRESCHOOL	79.98
		REC COPY PAPER	RECREATION / REC ADMINISTRATION	287.93
		PARKS COPY PAPER	CORPORATE / PARKS ADMINISTRATION	191.95
			CHECK TOTAL	1,153.17
79710	ALARM DETECTION SYSTEMS, INC.	SPRC ALARM QUARTERLY	RECREATION / SPRC	1,338.69
		SUNSET ALARM QUARTERLY	RECREATION / REC ADMINISTRATION	594.75
		SUN POOL ALARM QUARTERLY	RECREATION / SUNSET POOL	154.65
		MINI GOLF ALARM QUARTERLY	RECREATION / MINIATURE GOLF	84.75
			CHECK TOTAL	2,172.84
79711	ALLEGiant FIRE PROTECTION	WHEELER SPRINKLER INSPECTION	CORPORATE / PARKS ADMINISTRATION	340.00
		SPRC SPRINKLER INSPECTION	CORPORATE / PARKS ADMINISTRATION	410.00
		SUNSET SPRINKER INSPECTION	CORPORATE / PARKS ADMINISTRATION	340.00
			CHECK TOTAL	1,090.00

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79712	BAILEE ARNOLD	BOOT REIMBURSEMENT FY 23-24	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
79713	BLACK GOLD SEPTIC	PFP SEPTIC FIELD PUMPING	CORPORATE / PARKS ADMINISTRATION	1,500.00
			CHECK TOTAL	1,500.00
79714	BLOOMING COLOR	BESTLIFE ONE DAY PASSES	RECREATION / SPRC	99.60
		BESTLIFE ONE DAY PASSES	RECREATION / SUNSET RACQUETBALL & FITNESS	99.60
			CHECK TOTAL	199.20
79715	CHASE CARD SERVICES	FES KZ CRAFT SUPPLIES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	121.15
		HES KZ CRAFTS AND PRIZES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	228.85
		HSS KZ SUPPLIES AND PRIZES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	215.56
		WINTER BREAK DAY OFF TRIPS	RECREATION / HOLIDAY CAMPS	4,713.92
		FES KZ SUPPLIES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	30.00
		DAY OFF FUN ZONE TRIP PUTTSHK	RECREATION / IN SERVICE DAYS PROGRAMS	264.60
		NIU JOB FAIR	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	318.75
		NIU JOB FAIR PFP	CORPORATE / PECK FARM	43.75
		NIU JOB FAIR PARKS	CORPORATE / PARKS ADMINISTRATION	43.75
		NIU JOB FAIR AQUATICS	RECREATION / SUNSET POOL	43.75
		MCS KZ CRAFTS AND PRIZES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	87.70
		WAS KZ CRAFT SUPPLIES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	92.66
		GMAIL ACCOUNT MONTHLY BILLING	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	6.00
		SOCIAL MEDIA MARKETING ADS	RECREATION / PUBLIC INFORMATION	217.75
		MONTHLY MARKETING EMAILS	RECREATION / PUBLIC INFORMATION	261.00
		VIDEO SOFTWARE UPDATE	RECREATION / PUBLIC INFORMATION	86.35
		DIGITAL ANNUAL SUBSCRIPTION	RECREATION / PUBLIC INFORMATION	76.74
		SIGN HOLDERS	RECREATION / REC ADMINISTRATION	36.99
		BRANDED TABLECLOTH FOR EVENTS	RECREATION / REC ADMINISTRATION	238.54
		CANVA, APPLE AND GOOGLE SUBS	CORPORATE / PECK FARM	17.97
		ANIMAL FOOD	CORPORATE / PECK FARM	22.64
		MEMORIAL BRICK	CORPORATE / PECK FARM	25.00
		RISK WATCH PROGRAM BLANKETS	CORPORATE / CAMP ADVENTURE - PF CAMP	29.90
		KCCN PARTICIPANT ITEMS	CORPORATE / LEARN FROM THE EXPERTS	93.03
		BAGPIPES AND BONFIRES SUPPLIES	CORPORATE / PECK FARM GENERAL PROGRAMS	104.40
		MC POOL LOCKER ROOM REPAIRS	RECREATION / MILL CREEK POOL	19.21
		PFP SHOP AIR COMPRESSOR RPR	CORPORATE / PARKS ADMINISTRATION	282.00
		GLPTI REGISTRATION - KEN	CORPORATE / PARKS ADMINISTRATION	290.00

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79715	CHASE CARD SERVICES	GLPTI REGISTRATION - CARL	CORPORATE / PARKS ADMINISTRATION	270.00
		GLPTI LODGING/MEALS KEN & CARL	CORPORATE / PARKS ADMINISTRATION	210.56
		TRUCK 202 LOWER SPREADER RPR	CORPORATE / PARKS ADMINISTRATION	66.02
		OLD FRIDGE DISPOSAL	CORPORATE / PARKS ADMINISTRATION	40.00
		DESK CALENDAR FOR JOSH J	CORPORATE / PARKS ADMINISTRATION	13.40
		MARQUEE LETTERS STORAGE BINS	CORPORATE / PARKS ADMINISTRATION	70.47
		GRAFFITI REMOVER	CORPORATE / PARKS ADMINISTRATION	153.05
		BILLY GOAT MOWER REPAIR PARTS	CORPORATE / PARKS ADMINISTRATION	157.96
		TRACTOR TAIL LIGHT LENS	CORPORATE / PARKS ADMINISTRATION	7.13
		PLAYGROUND NO SMOKING SIGNS	CORPORATE / PARKS ADMINISTRATION	6.88
		FLAG POLE LIGHT	CORPORATE / PARKS ADMINISTRATION	52.99
		SALT SPREADER REPAIR KIT	CORPORATE / PARKS ADMINISTRATION	419.99
		PLOW CONTROLLER REPLACEMENT	CORPORATE / PARKS ADMINISTRATION	544.00
		TIRE GUAGE	CORPORATE / PECK FARM	33.79
		SUNSET URINAL REPAIR	RECREATION / SUNSET RACQUETBALL & FITNESS	40.44
		FILE TRAYS AND COMPUTER STAND	RECREATION / REC ADMINISTRATION	32.64
		PLATES AND NAPKINS	RECREATION / PARK DISTRICT PRESCHOOL	23.93
		PARTY SNACKS	RECREATION / PARK DISTRICT PRESCHOOL	48.58
		STARGUARD INSTRUCTOR CLASS	RECREATION / SUNSET POOL	206.00
		CANDY FOR JOB FAIRS	RECREATION / SUNSET POOL	11.17
		RECITAL INSTRUCTOR LUNCH	RECREATION / HOLIDAY DANCE RECITAL	70.97
		INSTRUCTOR GIFT CARDS	RECREATION / HOLIDAY DANCE RECITAL	80.00
		VACUUM BAGS	RECREATION / PLAYHOUSE 38	17.85
		SCRIPT PREVIEW	RECREATION / PLAYHOUSE 38	15.00
		VENDING MACHINE SUPPLIES	RECREATION / SUNSET RACQUETBALL & FITNESS	148.98
		VENDING MACHINE SUPPLIES	RECREATION / SPRC	148.98
		HEATER	RECREATION / SPRC	52.00
		MISC OFFICE SUPPLIES	RECREATION / SPRC	62.76
		WATER AND GATORADE	RECREATION / SPRC	16.86
		WATER AND GATORADE	RECREATION / SUNSET RACQUETBALL & FITNESS	16.86
		BLEACH	RECREATION / SPRC	30.80
		NEEDLES FOR EXERCISE BALLS	RECREATION / SPRC	2.88
		LIGHT COVER	RECREATION / SPRC	38.99
		PICKLEBALLS	RECREATION / FITNESS CENTER PROG- NEW BLDG	490.00
		NO GUN SIGN FOR SCC FRONT DOOR	RECREATION / REC ADMINISTRATION	13.89
		CYBEX REPLACEMENT BATTERY	RECREATION / SUNSET RACQUETBALL & FITNESS	62.29
		NEW SAUNA THERMOMETER	RECREATION / SUNSET RACQUETBALL & FITNESS	14.99
		VACUUM SERVICE	RECREATION / REC ADMINISTRATION	184.94

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79715	CHASE CARD SERVICES	LOCKER ROOM SOAP DISPENSERS	RECREATION / REC ADMINISTRATION	259.08
		BDAY PARTY PLATES & NAPKINS	RECREATION / SPRC BIRTHDAY PARTIES	27.87
		SPRC BDAY PARTY CUPCAKES	RECREATION / SPRC BIRTHDAY PARTIES	13.97
		BDAY PARTY DRINKS	RECREATION / SPRC BIRTHDAY PARTIES	72.90
		ANNUAL HOLIDAY PARTY	RECREATION / REC ADMINISTRATION	595.20
		ANNUAL HOLIDAY PARTY	CORPORATE / PARKS ADMINISTRATION	595.20
		KOHLER GIFT CARD FOR GPDF WCT	RECREATION / REC ADMINISTRATION	500.00
		SUPER SHUFFLE LIQUOR LICENSE	RECREATION / SUPER BOWL SHUFFLE	102.25
		CREDIT CARD ANNUAL MEMBER FEE	CORPORATE / PARKS ADMINISTRATION	97.50
		SRFC FAX LINE	RECREATION / SUNSET RACQUETBALL & FITNESS	5.20
		SRFC DIALPAD PHONE SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	29.98
		REC FAX LINE	RECREATION / REC ADMINISTRATION	20.80
		REC DIALPAD PHONE SVC	RECREATION / REC ADMINISTRATION	179.84
		SPRC FAX LINE	RECREATION / SPRC	77.99
		SPRC EMERGENCY PHONE LINES	RECREATION / SPRC	324.96
		SPRC DIALPAD PHONE SVC	RECREATION / SPRC	959.16
		POOL E911 LINES	RECREATION / SUNSET POOL	220.97
		WHEELER DIALPAD PHONE SVC	CORPORATE / PARKS ADMINISTRATION	179.84
		MINI GOLF DIALPAD PHONE SVC	RECREATION / MINIATURE GOLF	44.96
		PECK FARM DIALPAD PHONE SVC	CORPORATE / PECK FARM	104.91
		CREDIT CARD ANNUAL MEMBER FEE	RECREATION / REC ADMINISTRATION	97.50
		SOILESS MIX TRAINING - PEREZ	CORPORATE / PARKS ADMINISTRATION	85.00
		JOB POSTING - SCC CUST SVC MGR	RECREATION / REC ADMINISTRATION	315.00
			CHECK TOTAL	16,800.08
79716	CHASEWOOD LEARNING	CHASEWOOD F3 - 23	RECREATION / YOUTH	3,075.00
			CHECK TOTAL	3,075.00
79717	CITY OF GENEVA	SCC - WATER	RECREATION / REC ADMINISTRATION	115.19
		SRFC - WATER	RECREATION / SUNSET RACQUETBALL & FITNESS	268.79
		MAINT GARAGE - WATER	CORPORATE / PARKS ADMINISTRATION	105.70
		MINI GOLF - WATER	CORPORATE / PARKS ADMINISTRATION	70.78
		ISLAND PARK - WATER	CORPORATE / PARKS ADMINISTRATION	29.03
		1ST ST BATHROOMS - WATER	CORPORATE / PARKS ADMINISTRATION	30.88
		SOUTH ST BALLFIELDS - WATER	CORPORATE / PARKS ADMINISTRATION	111.26
		GREENHOUSE - WATER	CORPORATE / PARKS ADMINISTRATION	55.15
		GARDEN CLUB PARK - WATER	CORPORATE / PARKS ADMINISTRATION	43.42
		POOL - WATER	RECREATION / SUNSET POOL	326.52

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79717	CITY OF GENEVA	MOORE PARK - WATER	CORPORATE / MOORE SPRAY PARK	73.63
		SPRC - WATER	RECREATION / SPRC	520.24
		COMM GARDENS - WATER	CORPORATE / COMMUNITY GARDEN	111.97
		ISLAND PARK - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	24.15
		ESPING PK FLAGPOLE - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	22.68
		HSS TENNIS COURTS - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	108.10
		JAYCEE PARK - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	20.30
		WHEELER PARK - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	46.84
		MAINT GARAGE - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	1,125.59
		PECK HOUSE - ELECTRIC	CORPORATE / PECK FARM	268.78
		PECK MAINT - ELECTRIC	CORPORATE / PECK FARM	652.90
		SCC - ELECTRIC	RECREATION / REC ADMINISTRATION	23.05
		SCC - ELECTRIC	RECREATION / REC ADMINISTRATION	1,209.90
		SRFC - ELECTRIC	RECREATION / SUNSET RACQUETBALL & FITNESS	984.77
		SRFC - ELECTRIC	RECREATION / SUNSET RACQUETBALL & FITNESS	226.03
		POOL - ELECTRIC	RECREATION / SUNSET POOL	296.68
		SUN BALLFIELDS - ELECTRIC	RECREATION / ADULT SOFTBALL	20.30
		SPRC - ELECTRIC	RECREATION / SPRC	4,620.80
		PH38 - ELECTRIC	RECREATION / PLAYHOUSE 38	60.96
			CHECK TOTAL	11,574.39
79718	COM ED	COM ED - MC POOL	RECREATION / MILL CREEK POOL	383.88
		COM ED - PETERSON PROP	CORPORATE / PARKS ADMINISTRATION	135.93
		COM ED - PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	59.52
		COM ED - MC COMM PARK	CORPORATE / PARKS ADMINISTRATION	21.46
		COM ED - PETERSON PROP	CORPORATE / PARKS ADMINISTRATION	15.97
			CHECK TOTAL	616.76
79719	CONSERV FS, INC.	UNLEADED FUEL - PARKS	CORPORATE / PARKS ADMINISTRATION	871.39
		UNLEADED FUEL - REC	RECREATION / REC ADMINISTRATION	96.82
		DIESEL FUEL - PARKS	CORPORATE / PARKS ADMINISTRATION	1,376.40
		UNLEADED FUEL - PARKS	CORPORATE / PARKS ADMINISTRATION	579.08
		UNLEADED FUEL - REC	RECREATION / REC ADMINISTRATION	64.34
		DIESEL FUEL - PARKS	CORPORATE / PARKS ADMINISTRATION	403.97
			CHECK TOTAL	3,392.00
79720	COMCAST CABLE	COMCAST SVC - SPRC	RECREATION / SPRC	612.56
			CHECK TOTAL	612.56

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79721	COMCAST CABLE	COMCAST SVC - SCC	RECREATION / REC ADMINISTRATION	367.54
		COMCAST SVC - SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	245.02
			CHECK TOTAL	612.56
79722	CRANE PAYMENT INNOVATIONS	JAN MONTHLY VENDING CC SVC	RECREATION / SPRC	17.90
		JAN MONTHLY VENDING CC SVC	RECREATION / SUNSET RACQUETBALL & FITNESS	8.95
			CHECK TOTAL	26.85
79723	DAILY HERALD	SUN POOL SLIDE BID NOTICE	RECREATION / REC ADMINISTRATION	115.00
		VEHICLE PURCHASE BID NOTICE	CORPORATE / PARKS ADMINISTRATION	77.05
			CHECK TOTAL	192.05
79724	NRG BUSINESS MARKETING	NRG - POOL	RECREATION / SUNSET POOL	82.40
		NRG - GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	504.66
		NRG - WHEELER MAINT	CORPORATE / PARKS ADMINISTRATION	179.03
		NRG - SPRC	RECREATION / SPRC	740.03
		NRG - SCC	RECREATION / REC ADMINISTRATION	525.56
		NRG - SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	158.14
		NRG - PECK HOUSE	CORPORATE / PECK FARM	96.95
		NRG - PECK MAINT	CORPORATE / PECK FARM	233.10
			CHECK TOTAL	2,519.87
79725	EXCAL TECH	MONTHLY INTERNET ACCESS	RECREATION / REC ADMINISTRATION	274.55
		MONTHLY INTERNET ACCESS	CORPORATE / PARKS ADMINISTRATION	85.00
		MONTHLY COMPUTER/SERVER MAINT	RECREATION / REC ADMINISTRATION	3,318.00
		MICROSOFT 365 OUTLOOK	RECREATION / REC ADMINISTRATION	1,641.40
			CHECK TOTAL	5,318.95
79726	FOX VALLEY SPECIAL RECREATION	DECEMBER 2023 INCLUSION	SPECIAL RECREATION / SPECIAL RECREATION	2,455.66
			CHECK TOTAL	2,455.66
79727	LAUREN GAGER	BOOT REIMBURSEMENT FY 23-24	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
79728	GENEVA LIONS CLUB	ELLIOTT LION'S CLUB MEMBERSHIP	RECREATION / REC ADMINISTRATION	150.00
			CHECK TOTAL	150.00
79729	GORDON FLESCH COMPANY, INC.	FSP - MONTHLY PRINTER	RECREATION / PARK DISTRICT PRESCHOOL	176.00

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79729	GORDON FLESCH COMPANY, INC.	SPRC - MONTHLY PRINTER	RECREATION / SPRC	360.83
		SCC - MONTHLY PRINTER	RECREATION / REC ADMINISTRATION	108.82
		SCC - MONTHLY PRINTER	CORPORATE / PARKS ADMINISTRATION	72.54
			CHECK TOTAL	718.19
79730	GROOT, INC.	REFUSE DISPOSAL - SCC	RECREATION / REC ADMINISTRATION	126.42
		REFUSE DISPOSAL - PFP	CORPORATE / PECK FARM	112.98
			CHECK TOTAL	239.40
79731	HOME DEPOT CREDIT SERVICES	CLEANING SUPPLIES	RECREATION / REC ADMINISTRATION	60.04
		SKATING RINK BOARDS	CORPORATE / PARKS ADMINISTRATION	158.90
			CHECK TOTAL	218.94
79732	LRS, LLC	PORTOLET - MG POP UP EVENT	RECREATION / REC ADMINISTRATION	135.00
			CHECK TOTAL	135.00
79733	ILLINOIS STATE POLICE	VOL & REC BACKGROUND CHECKS	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	60.00
79734	ILLINOIS SHOTOKAN KARATE	SHOTOKAN FALL 2023	RECREATION / MARTIAL ARTS	13,368.40
			CHECK TOTAL	13,368.40
79735	ILLINOIS PUMP INC	MC POOL START UP 22	RECREATION / MILL CREEK POOL	650.00
		SUN POOL WINTERIZATION 22	RECREATION / SUNSET POOL	1,200.00
			CHECK TOTAL	1,850.00
79736	LIFE FITNESS CORP	FITNESS PIN, CABLE & CRIMP	RECREATION / SUNSET RACQUETBALL & FITNESS	45.38
		FITNESS MACHINE CABLE	RECREATION / SUNSET RACQUETBALL & FITNESS	86.87
			CHECK TOTAL	132.25
79737	MENARDS	JAYCEE STORAGE SHELVING UNIT	CORPORATE / PARKS ADMINISTRATION	189.99
		JAYCEE STORAGE SHELVING UNIT	CORPORATE / PARKS ADMINISTRATION	189.99
		BASEBALL BASE CLEANING SUPPLY	RECREATION / FIELD MAINTENANCE	8.23
		SPRC LAMP HOLDERS	RECREATION / SPRC	7.73
			CHECK TOTAL	395.94
79738	MENDEL PLUMBING & HEATING INC	PECK MAINT HEATER REPAIR	CORPORATE / PARKS ADMINISTRATION	406.00
			CHECK TOTAL	406.00

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79739	METRONET	METRONET - MC POOL	RECREATION / MILL CREEK POOL	82.15
			CHECK TOTAL	82.15
79740	METRONET	METRONET - PH 38	RECREATION / PLAYHOUSE 38	82.15
			CHECK TOTAL	82.15
79741	METRONET	METRONET - WHEELER MAINT	CORPORATE / PARKS ADMINISTRATION	122.20
			CHECK TOTAL	122.20
79742	MIDWEST SALT	ROAD SALT	CORPORATE / PARKS ADMINISTRATION	494.90
			CHECK TOTAL	494.90
79743	MILL CREEK WRD	MC POOL	RECREATION / MILL CREEK POOL	100.70
		MC POOL	RECREATION / MILL CREEK POOL	26.75
			CHECK TOTAL	127.45
79744	MOBOTREX	CROSSWALK PUSHBUTTON SWITCHES	CORPORATE / PARKS ADMINISTRATION	182.00
			CHECK TOTAL	182.00
79745	NICOR GAS	NICOR - WHEELER MAINT	CORPORATE / PARKS ADMINISTRATION	249.23
		NICOR - GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	361.35
		NICOR - WHEELER PARK	CORPORATE / PARKS ADMINISTRATION	53.77
		NICOR - PECK HOUSE	CORPORATE / PECK FARM	104.49
		NICOR - PECK MAINTENANCE	CORPORATE / PECK FARM	144.97
		NICOR - SCC	RECREATION / REC ADMINISTRATION	362.68
		NICOR - SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	127.15
		NICOR - SPRC	RECREATION / SPRC	474.04
		NICOR - POOL	RECREATION / SUNSET POOL	322.25
			CHECK TOTAL	2,199.93
79746	NORTH AMERICAN CORP	SANITATION SUPPLIES	RECREATION / REC ADMINISTRATION	366.21
		SANITATION SUPPLIES	RECREATION / SUNSET RACQUETBALL & FITNESS	366.21
			CHECK TOTAL	732.42
79747	NUTOYS LEISURE PRODUCTS INC	SEESAW REPAIR PARTS	CORPORATE / PARKS ADMINISTRATION	1,212.00
			CHECK TOTAL	1,212.00
79748	TANYA OSIKA	JINGLE BALL INSTRUCTOR LUNCH	RECREATION / HOLIDAY DANCE RECITAL	114.26
			CHECK TOTAL	114.26

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79749	POMP'S TIRE SERVICE, INC	TRACTOR 154 TIRE REPAIR	CORPORATE / PARKS ADMINISTRATION	463.03
			CHECK TOTAL	463.03
79750	RALPH HELM INC.	REPLACE HONDA WATER PUMP	CORPORATE / PARKS ADMINISTRATION	429.99
		PRUNER POLE, SAW AND BATTERIES	CORPORATE / PARKS ADMINISTRATION	1,121.97
			CHECK TOTAL	1,551.96
79751	ROCK'N'KIDS, INC	KID ROCK F2 - 23	RECREATION / TODDLERS	2,502.00
			CHECK TOTAL	2,502.00
79752	SHAW MEDIA	ADS FOR FITNESS CENTERS	RECREATION / PUBLIC INFORMATION	788.00
			CHECK TOTAL	788.00
79753	SUBURBAN PROPANE-7800	PROPANE TANK RENTAL	CORPORATE / PARKS ADMINISTRATION	19.95
			CHECK TOTAL	19.95
79754	VERMONT SYSTEMS, INC.	VSI TRAINING - NEW CC SWIPERS	RECREATION / REC ADMINISTRATION	525.00
			CHECK TOTAL	525.00
79755	MADELINE BENTON	REPLACE PR CK 79442 BENTON	RECREATION / ADMINISTRATIVE	134.38
			CHECK TOTAL	134.38
79756	SOFIA FRANCESCONI	REPLACE PR CK 79946 FRANCESCONI	RECREATION / ADMINISTRATIVE	274.50
		REPLACE PR CK 80358 FRANCESCONI	RECREATION / ADMINISTRATIVE	157.32
		REPLACE PR CK 80647 FRANCESCONI	RECREATION / ADMINISTRATIVE	95.05
		REPLACE PR CK 81244 FRANCESCONI	RECREATION / ADMINISTRATIVE	131.09
			CHECK TOTAL	657.96
79757	KYRA KOPEC	REPLACE PR CK 79686 KOPEC	RECREATION / ADMINISTRATIVE	332.55
			CHECK TOTAL	332.55
79758	1000BULBS	LIGHTBULBS - SPRC	RECREATION / SPRC	388.47
			CHECK TOTAL	388.47
79759	ABLE PEST CONTROL, INC.	SPRC MONTHLY PEST CONTROL-JAN	RECREATION / SPRC	105.00
			CHECK TOTAL	105.00
79760	ACCURATE OFFICE SUPPLY CO	DISPOSABLE COFFEE CUPS	RECREATION / REC ADMINISTRATION	7.96
			CHECK TOTAL	7.96

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79761	BATAVIA PARK DISTRICT	FALL 2023 CO-OP PROGRAMS	RECREATION / BATAVIA PARK DIST CLASSES	1,925.10
		FALL 2023 YOUTH CO-OP PROGRAMS	RECREATION / YOUTH	178.20
		FALL 2023 CO-OP TRIPS	RECREATION / ACTIVE OLDER ADULTS - TRIPS	1,421.30
			CHECK TOTAL	3,524.60
79762	BALLOON ENDEAVOR	DAUGHTER DANCE BALLOONS & TANK	RECREATION / JUST DAD 'N ME	900.00
			CHECK TOTAL	900.00
79763	BLOOMING COLOR	MINI GOLF SCORECARDS	RECREATION / REC ADMINISTRATION	124.62
			CHECK TOTAL	124.62
79764	ELLIOTT BORTNER	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	50.00
			CHECK TOTAL	50.00
79765	CORY BRADBURN	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	65.00
79766	RYAN COFFLAND	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
79767	CORE & MAIN	MOORE SPRAYGROUND PLUMBING	CORPORATE / MOORE SPRAY PARK	127.63
			CHECK TOTAL	127.63
79768	ADAM DAGLEY	REIMB CELL PHONE	CORPORATE / PECK FARM	50.00
		REIMB MILEAGE	CORPORATE / PARKS ADMINISTRATION	25.00
			CHECK TOTAL	75.00
79769	KYLE DONAHUE	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	50.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	75.00
79770	EPACT NETWORK LTD	EPACT SUBSCRIPTION - KZ	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	2,730.00
		EPACT SUBSCRIPTION - CAMPS	RECREATION / TRADITIONAL YOUTH CAMPS	2,800.00
		EPACT SUBSCRIPTION - PFP CAMPS	CORPORATE / CAMP ADVENTURE - PF CAMP	980.00
		EPACT SUBSCRIPTION - GYMNASTCS	RECREATION / TUMBLING	490.00
			CHECK TOTAL	7,000.00

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79771	THE GARDEN PLATE, LLC	KIDS COOKING W1-2024	RECREATION / YOUTH	220.50
			CHECK TOTAL	220.50
79772	LAUREN GAGER	REIMB CELL PHONE	CORPORATE / PARKS ADMINISTRATION	50.00
			CHECK TOTAL	50.00
79773	CARL GORRA	REIMB CELL PHONE	CORPORATE / PARKS ADMINISTRATION	50.00
			CHECK TOTAL	50.00
79774	KEITH HARVEY	VACUUM BAGS	RECREATION / REC ADMINISTRATION	24.99
			CHECK TOTAL	24.99
79775	LEAH HURWITZ	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	70.00
79776	JOLIET PARK DISTRICT	IPDDC CHEER COMP FEES 4/7/24	RECREATION / CHEERLEADING	414.00
			CHECK TOTAL	414.00
79777	JOLIET PARK DISTRICT	IPDDC DANCE COMP FEES 4/7/24	RECREATION / SUNSET DANCE COMPANY	182.00
			CHECK TOTAL	182.00
79778	JOEY KALWAT	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
79779	BETH KEEN	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	30.00
			CHECK TOTAL	30.00
79780	KEN KERFOOT	REIMB CELL PHONE	CORPORATE / PARKS ADMINISTRATION	30.00
			CHECK TOTAL	30.00
79781	FIRST STUDENT	DAY OFF FUN TRIP BUS 10/5/23	RECREATION / IN SERVICE DAYS PROGRAMS	709.75
		DAY OFF FUN TRIP BUS 10/6/23	RECREATION / IN SERVICE DAYS PROGRAMS	493.50
		DAY OFF FUN TRIP BUS 10/9/23	RECREATION / IN SERVICE DAYS PROGRAMS	493.50
		DAY OFF FUN TRIP BUS 11/20/23	RECREATION / IN SERVICE DAYS PROGRAMS	540.00
		DAY OFF FUN TRIP BUS 11/21/23	RECREATION / IN SERVICE DAYS PROGRAMS	493.50
		DAY OFF FUN TRIP BUS 11/22/23	RECREATION / IN SERVICE DAYS PROGRAMS	493.50
		WBC HOLIDAY CAMP BUS 12/27	RECREATION / HOLIDAY CAMPS	270.00

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79781	FIRST STUDENT	WBC HOLIDAY CAMP BUS 12/28	RECREATION / HOLIDAY CAMPS	270.00
		WBC HOLIDAY CAMP BUS 12/29	RECREATION / HOLIDAY CAMPS	270.00
		WBC HOLIDAY CAMP BUS 1/2/24	RECREATION / HOLIDAY CAMPS	322.50
		WBC HOLIDAY CAMP BUS 1/3/24	RECREATION / HOLIDAY CAMPS	357.50
		WBC HOLIDAY CAMP BUS 1/4/24	RECREATION / HOLIDAY CAMPS	340.00
		WBC HOLIDAY CAMP BUS 1/5/24	RECREATION / HOLIDAY CAMPS	467.14
			CHECK TOTAL	5,520.89
79782	LIFE FITNESS CORP	LANYARD FOR FIT MACHINE PIN	RECREATION / SUNSET RACQUETBALL & FITNESS	7.30
			CHECK TOTAL	7.30
79783	CHRIS MCADAM	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
79784	MENARDS	MINI GOLF GATE REBUILD	RECREATION / MINIATURE GOLF	156.35
		DRYWALL ANCHORS	RECREATION / SPRC	7.98
		MINI GOLF GATE BOLTS	RECREATION / MINIATURE GOLF	2.48
			CHECK TOTAL	166.81
79785	METRONET	METRONET - SPRC	RECREATION / SPRC	280.81
		METRONET - SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	280.85
		METRONET - MINI GOLF	RECREATION / MINIATURE GOLF	109.95
			CHECK TOTAL	671.61
79786	M.I.P.E.	FEB 2024 MIPE - KEN MANDY KATE	CORPORATE / PARKS ADMINISTRATION	60.00
			CHECK TOTAL	60.00
79787	AMANDA MORGAN	BOOT REIMBURSEMENT FY 23/24	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
79788	NEXT GENERATION, INC	BOYS BBALL COACHES SHIRTS	RECREATION / BOYS BASKETBALL	366.00
		GIRLS BBALL COACHES SHIRTS	RECREATION / GIRLS BASKETBALL	102.00
			CHECK TOTAL	468.00
79789	NICOR GAS	NICOR - PFP BARN	CORPORATE / PECK FARM	191.19
		NICOR - PH 38	RECREATION / PLAYHOUSE 38	170.53
		NICOR - MC POOL	RECREATION / MILL CREEK POOL	170.66
			CHECK TOTAL	532.38

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79790	NORTH AMERICAN CORP	SANITATION SUPPLIES	RECREATION / SPRC	377.06
		SANITATION SUPPLIES	RECREATION / REC ADMINISTRATION	363.15
		SANITATION SUPPLIES	RECREATION / SUNSET RACQUETBALL & FITNESS	363.15
			CHECK TOTAL	1,103.36
79791	ORIGINAL ENTRY	MONTHLY ACCOUNTING FEES	CORPORATE / PARKS ADMINISTRATION	475.00
		MONTHLY ACCOUNTING FEES	RECREATION / REC ADMINISTRATION	475.00
			CHECK TOTAL	950.00
79792	TANYA OSIKA	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	30.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	25.00
			CHECK TOTAL	55.00
79793	PDRMA HEALTH PROGRAM	EMPLY INSURANCE - HEALTH	CORPORATE / PARKS ADMINISTRATION	33,232.05
		EMPLY INSURANCE - HEALTH	RECREATION / REC ADMINISTRATION	37,931.40
		EMPLOYEE LIFE INSURANCE	CORPORATE / ADMINISTRATIVE	312.93
			CHECK TOTAL	71,476.38
79794	PLAN SOURCE	IMRF EMLY HEALTH INS REIMB	CORPORATE / PARKS ADMINISTRATION	1,033.99
			CHECK TOTAL	1,033.99
79795	CHRISTY POWELL	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
79796	KELLY WALES	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	40.00
		REIMB MILEAGE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	100.00
79797	ROMEOVILLE RECREATION DEPT	IPDDC CHEER COMP FEES 4/14/24	RECREATION / CHEERLEADING	414.00
			CHECK TOTAL	414.00
79798	ROMEOVILLE RECREATION DEPT	IPDDC DANCE COMP FEES 4/14/24	RECREATION / SUNSET DANCE COMPANY	182.00
			CHECK TOTAL	182.00
79799	ST. CHARLES PARK DISTRICT	KCCN 2024 SUPPLIES	CORPORATE / LEARN FROM THE EXPERTS	86.57
			CHECK TOTAL	86.57
79800	STEVENS STREET PROPERTIES	PH38 RENTAL FEE	RECREATION / PLAYHOUSE 38	1,854.00
			CHECK TOTAL	1,854.00

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79801	OFFICIAL FINDERS LLC	SPRC ADULT BBALL REFS	RECREATION / SPRC ADULT LEAGUES	160.00
		SPRC ADULT BBALL SCOREKEEPER	RECREATION / SPRC ADULT LEAGUES	40.00
		ADULT BBALL REFS	RECREATION / SPRC ADULT LEAGUES	240.00
		GIRLS BBALL REFS	RECREATION / GIRLS BASKETBALL	80.00
		BOYS BBALL REFS	RECREATION / BOYS BASKETBALL	880.00
		ADULT BBALL SCOREKEEPERS	RECREATION / SPRC ADULT LEAGUES	60.00
		GIRLS BBALL SCOREKEEPERS	RECREATION / GIRLS BASKETBALL	40.00
		BOYS BBALL SCOREKEEPERS	RECREATION / BOYS BASKETBALL	260.00
			CHECK TOTAL	1,760.00
79802	ULTIMATE NINJA	NINJAS FALL 2 - 2023	RECREATION / TODDLERS	800.00
		NINJAS FALL 2 - 2023	RECREATION / YOUTH	740.00
			CHECK TOTAL	1,540.00
79803	VERIZON WIRELESS	MONTHLY CELL - REC	RECREATION / REC ADMINISTRATION	3.44
		MONTHLY CELL - PARKS	CORPORATE / PARKS ADMINISTRATION	98.80
		MONTHLY CELL - KZ & CAMP	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	42.91
			CHECK TOTAL	145.15
79804	VERMONT SYSTEMS, INC.	CREDIT CARD SETUP NEW EQUIP	RECREATION / REC ADMINISTRATION	43.75
			CHECK TOTAL	43.75
79805	NICOLE VICKERS	REIMB CELL PHONE	RECREATION / REC ADMINISTRATION	60.00
			CHECK TOTAL	60.00
79806	VIP DANCE	DANCE COMP FEES BALANCE	RECREATION / SUNSET DANCE COMPANY	444.08
			CHECK TOTAL	444.08
79807	GENEVA CHAMBER OF COMMERCE	CHAMBER MEMBERSHIP DUES	RECREATION / REC ADMINISTRATION	217.50
		CHAMBER MEMBERSHIP DUES	CORPORATE / PARKS ADMINISTRATION	217.50
			CHECK TOTAL	435.00
79808	SUPERIOR BEVERAGE	SUPER SHUFFLE BEER	RECREATION / SUPER BOWL SHUFFLE	922.20
			CHECK TOTAL	922.20
			WARRANT TOTAL	191,590.95

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
79809	ABLE PEST CONTROL	PFP MONTHLY PEST - JANUARY	CORPORATE / PECK FARM	85.00
			CHECK TOTAL	85.00
79810	ACE HARDWARE GENEVA	RULED PAPER	CORPORATE / PARKS ADMINISTRATION	1.61
		ODOR ABSORBER GEL	CORPORATE / PECK FARM	6.29
		SRFC TREADMILL FASTENERS	RECREATION / SUNSET RACQUETBALL & FITNESS	1.58
		SRFC WOMEN'S SAUNA	RECREATION / SUNSET RACQUETBALL & FITNESS	16.35
		BULB RETURN	RECREATION / SUNSET RACQUETBALL & FITNESS	-6.46
		NUMBERS FOR EQUIPMENT	CORPORATE / PARKS ADMINISTRATION	8.09
		COAX FOR TREADMILL #7	RECREATION / SUNSET RACQUETBALL & FITNESS	5.60
		BATHROOM CLEANER	RECREATION / SUNSET RACQUETBALL & FITNESS	13.66
		MINI GOLF WATER WHEEL SUPPLIES	CORPORATE / PARKS ADMINISTRATION	17.97
			CHECK TOTAL	64.69
79811	ACCURATE OFFICE SUPPLY CO	COMPUTER MOUSE - BETH	RECREATION / REC ADMINISTRATION	21.32
		CARDSTOCK PAPER	RECREATION / REC ADMINISTRATION	22.12
			CHECK TOTAL	43.44
79812	ALARM DETECTION SYSTEMS, INC.	PFP QUARTERLY ALARM	CORPORATE / PECK FARM	951.27
			CHECK TOTAL	951.27
79813	BRAD BENSON	PICKLEBALL INSTRUCTOR	RECREATION / FITNESS CENTER PROG- NEW BLDG	2,191.00
			CHECK TOTAL	2,191.00
79814	BLACK GOLD SEPTIC	PFP MAINT - BASIN PUMPING	CORPORATE / PARKS ADMINISTRATION	525.00
			CHECK TOTAL	525.00
79815	BLOOMING COLOR	1,500 AQUATICS DAY PASSES	RECREATION / PUBLIC INFORMATION	163.09
			CHECK TOTAL	163.09
79816	CITY OF GENEVA	OLD MILL PK - 2 MTHS ELECTRIC	CORPORATE / PARKS ADMINISTRATION	49.09
			CHECK TOTAL	49.09
79817	COM ED	COM ED - MC POOL	RECREATION / MILL CREEK POOL	426.03
		COM ED - PETERSON PROP	CORPORATE / PARKS ADMINISTRATION	15.97
		COM ED - PETERSON PROP	CORPORATE / PARKS ADMINISTRATION	173.18
		COM ED - PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	60.77
			CHECK TOTAL	675.95

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
79818	CONSERV FS, INC.	UNLEADED FUEL - PARKS	CORPORATE / PARKS ADMINISTRATION	923.35
		UNLEADED FUEL - REC	RECREATION / REC ADMINISTRATION	102.59
		UNLEADED FUEL - PARKS	CORPORATE / PARKS ADMINISTRATION	809.44
		UNLEADED FUEL - REC	RECREATION / REC ADMINISTRATION	89.93
		DIESEL FUEL - PARKS	CORPORATE / PARKS ADMINISTRATION	333.05
			CHECK TOTAL	2,258.36
79819	COMCAST CABLE	COMCAST SVC - SPRC	RECREATION / SPRC	612.56
			CHECK TOTAL	612.56
79820	COMCAST CABLE	COMCAST SVC - SCC	RECREATION / REC ADMINISTRATION	367.54
		COMCAST SVC - SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	245.02
			CHECK TOTAL	612.56
79821	CONSTELLATION TELECOM	FAX LINE - SRFC	RECREATION / SUNSET RACQUETBALL & FITNESS	2.86
		FAX LINE - REC	RECREATION / REC ADMINISTRATION	11.43
		FAX LINE - SPRC	RECREATION / SPRC	42.85
		POOL E911 LINES	RECREATION / SUNSET POOL	121.41
		SPRC EMERGENCY LINES	RECREATION / SPRC	178.55
			CHECK TOTAL	357.10
79822	DAILY HERALD	MOWING BID NOTICE	CORPORATE / PARKS ADMINISTRATION	128.80
			CHECK TOTAL	128.80
79823	DESIGNSPRING GROUP, INC.	SS5K LOGO AND SIGNAGE	RECREATION / PUBLIC INFORMATION	192.50
			CHECK TOTAL	192.50
79824	DUNHAM WOODS FARM, INC.	HORSEBACK RIDING W1-24 YOUTH	RECREATION / YOUTH	432.00
		HORSEBACK RIDING W1-24 ADULT	RECREATION / ADULT	432.00
			CHECK TOTAL	864.00
79825	EVP ACADEMIES, LLC	INDOOR YOUTH VOLLEYBALL FEES	RECREATION / YOUTH VOLLEYBALL-INDOOR	259.87
			CHECK TOTAL	259.87
79826	EXCAL TECH	MONTHLY INTERNET ACCESS	RECREATION / REC ADMINISTRATION	274.55
		MONTHLY INTERNET ACCESS	CORPORATE / PARKS ADMINISTRATION	85.00
		MONTHLY COMPUTER/SERVER MAINT	RECREATION / REC ADMINISTRATION	3,318.00
		MICROSOFT 365 OUTLOOK	RECREATION / REC ADMINISTRATION	1,615.85
			CHECK TOTAL	5,293.40

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79827	FEDEX	EXCAL NOTIFICATION LETTER	CORPORATE / PARKS ADMINISTRATION	13.03
		EXCAL NOTIFICATION LETTER	RECREATION / REC ADMINISTRATION	13.04
			CHECK TOTAL	26.07
79828	GORDON FLESCH COMPANY, INC.	FSP - MONTHLY PRINTER FEES	RECREATION / PARK DISTRICT PRESCHOOL	176.00
		SPRC - MONTHLY PRINTER FEES	RECREATION / SPRC	458.38
		SCC - MONTHLY PRINTER FEES	RECREATION / REC ADMINISTRATION	229.01
		SCC - MONTHLY PRINTER FEES	CORPORATE / PARKS ADMINISTRATION	152.66
			CHECK TOTAL	1,016.05
79829	W.W. GRAINGER CORP.	PICNIC TABLE REPAIRS HARDWARE	CORPORATE / PARKS ADMINISTRATION	220.66
			CHECK TOTAL	220.66
79830	GROOT, INC.	REFUSE DISPOSAL - SCC	RECREATION / REC ADMINISTRATION	126.42
		REFUSE DISPOSAL - PFP	CORPORATE / PECK FARM	143.52
		REFUSE DISPOSAL - SPRC	RECREATION / SPRC	151.16
		REFUSE DISPOSAL - WHEELER	CORPORATE / PARKS ADMINISTRATION	498.93
			CHECK TOTAL	920.03
79831	GUIDE BOOK PUBLISHING	BESTLIFE FITNESS AD	RECREATION / REC ADMINISTRATION	750.00
			CHECK TOTAL	750.00
79832	KEN HARRIS	PICKLEBALL COURT LAYOUT	RECREATION / FITNESS CENTER PROG- NEW BLDG	200.00
		PICKLEBALL INSTRUCTOR	RECREATION / FITNESS CENTER PROG- NEW BLDG	2,334.50
			CHECK TOTAL	2,534.50
79833	ILLINOIS GFOA	2024 ANNUAL IGFOA MEMBERSHIP	CORPORATE / PARKS ADMINISTRATION	200.00
		2024 ANNUAL IGFOA MEMBERSHIP	RECREATION / REC ADMINISTRATION	200.00
			CHECK TOTAL	400.00
79834	ILLINOIS SECRETARY OF STATE	BESTLIFE TRADEMARK RENEWAL	RECREATION / REC ADMINISTRATION	5.00
			CHECK TOTAL	5.00
79835	JOHNO'S / MIDWEST AWARDS	SUPER SHUFFLE AWARDS	RECREATION / SUPER BOWL SHUFFLE	1,686.90
			CHECK TOTAL	1,686.90
79836	KIRHOFER'S SPORTS, INC.	HS BBALL PARTICIPANTS JERSEYS	RECREATION / BOYS BASKETBALL	1,389.50
			CHECK TOTAL	1,389.50

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79837	FIRST STUDENT	DAY OFF FUN TRIP BUS 1-15-24	RECREATION / IN SERVICE DAYS PROGRAMS	437.50
			CHECK TOTAL	437.50
79838	LEGEND EXTERIORS	JAYCEE PK BUILDING SIDING 50%	CORPORATE / PARKS ADMINISTRATION	4,994.00
			CHECK TOTAL	4,994.00
79839	GAVIN MADARY	MILEAGE REIMB - DAY OFF TRIP	RECREATION / HOLIDAY CAMPS	38.46
			CHECK TOTAL	38.46
79840	MENARDS	SUPPLIES FOR PLANTING BULBS	CORPORATE / PARKS ADMINISTRATION	90.86
		TOOLS AND SAFETY TOOLS	CORPORATE / PARKS ADMINISTRATION	107.58
		SUNSET POOL GATE	RECREATION / SUNSET POOL	6.78
		MC POOL PUMP ROOM	RECREATION / MILL CREEK POOL	119.83
		SRFC WOMEN'S SAUNA PART	RECREATION / SUNSET RACQUETBALL & FITNESS	16.99
		WET/DRY VAC & WORK EARMUFFS	CORPORATE / PARKS ADMINISTRATION	122.45
		PECK MAINT MISC PARTS	CORPORATE / PARKS ADMINISTRATION	56.11
		SRFC WOMEN'S SAUNA REPAIR PART	RECREATION / SUNSET RACQUETBALL & FITNESS	52.96
		FOOD AND COFFEE FOR MEETING	CORPORATE / PARKS ADMINISTRATION	61.87
		SRFC WOMEN'S SAUNA PARTS	RECREATION / SUNSET RACQUETBALL & FITNESS	33.47
		CLAMP AND WATER SOFTENER	RECREATION / SPRC	15.56
		ORIENTATION BARN STAPLES	CORPORATE / PARKS ADMINISTRATION	2.49
		PFP SUMP PUMP SUPPLIES	CORPORATE / PARKS ADMINISTRATION	57.80
		DISINFECTANT	CORPORATE / PECK FARM	7.27
		PECK SHOP BOOT SCRAPERS	CORPORATE / PARKS ADMINISTRATION	41.45
		DOOR STOPS AND CORNER GUARDS	RECREATION / SPRC	66.05
		POT HOLE REPAIRS	CORPORATE / PARKS ADMINISTRATION	95.76
		BALLFIELD TRAILER MAINTENANCE	CORPORATE / PARKS ADMINISTRATION	83.38
		BULB CHANGE KIT	CORPORATE / PARKS ADMINISTRATION	19.79
		MINI GOLF - AUGER BIT FOR DECK	CORPORATE / PARKS ADMINISTRATION	13.99
			CHECK TOTAL	1,072.44
79841	NEXT GENERATION, INC	SUPER SHUFFLE SWEATSHIRTS	RECREATION / SUPER BOWL SHUFFLE	4,133.70
			CHECK TOTAL	4,133.70
79842	NORTH AMERICAN CORP	SANITATION SUPPLIES	CORPORATE / PARKS ADMINISTRATION	607.80
		VACUUM PART - BRUSH ROLLER	RECREATION / SPRC	243.72
		VACUUM BELT	RECREATION / SPRC	15.58
			CHECK TOTAL	867.10

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GENEVA PARK DISTRICT
WARRANT NUMBER 021624

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FROM CHECK # 79809 TO CHECK # 79855

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
79843	OFFICE DEPOT BUSINESS CREDIT	SRFC PRINTER INK & ADMIN PENS	RECREATION / REC ADMINISTRATION	158.17
			CHECK TOTAL	158.17
79844	PDRMA	ELECTRICAL SAFETY 101 - LAUREN	CORPORATE / PARKS ADMINISTRATION	20.00
		ELECTRICAL SAFETY 101 - JOSH R	CORPORATE / PARKS ADMINISTRATION	20.00
		HELP TRAINING - LUKE	CORPORATE / PARKS ADMINISTRATION	25.00
		HELP TRAINING - JIMMY	CORPORATE / PARKS ADMINISTRATION	25.00
		HELP TRAINING - ANDY	CORPORATE / PARKS ADMINISTRATION	25.00
			CHECK TOTAL	115.00
79845	PATRIOT PAVEMENT MAINTENANCE	MC POOL PARKING LOT STRIPING	SPECIAL RECREATION / SPECIAL RECREATION	595.00
			CHECK TOTAL	595.00
79846	POWER SYSTEMS	TRICEP PRESS DOWN BAR	RECREATION / SUNSET RACQUETBALL & FITNESS	54.65
			CHECK TOTAL	54.65
79847	QUICKSCORES LLC	QUICK SCORES FEES - BOYS BBALL	RECREATION / BOYS BASKETBALL	273.00
		QUICK SCORES FEES - GIRLS BBAL	RECREATION / GIRLS BASKETBALL	49.00
			CHECK TOTAL	322.00
79848	ROCK'N'KIDS, INC	KID ROCK W1-24	RECREATION / TODDLERS	2,137.50
			CHECK TOTAL	2,137.50
79849	SCHINDLER ELEVATOR CORPORATION	SPRC ELEVATOR - BI MONTHLY	RECREATION / SPRC	195.60
			CHECK TOTAL	195.60
79850	SHAW MEDIA	BEST LIFE FITNESS OPEN HSE AD	RECREATION / REC ADMINISTRATION	499.00
			CHECK TOTAL	499.00
79851	SKILLS GIVEN	SKILLS GIVEN BASKETBALL FEES	RECREATION / SPRC GENERAL ATHLETICS	1,365.00
			CHECK TOTAL	1,365.00
79852	SMG SECURITY HOLDINGS, LLC	JANUARY MONTHLY SECURITY	CORPORATE / PECK FARM	106.33
			CHECK TOTAL	106.33
79853	SUNBURST SPORTSWEAR	STAFF APPRECIATION BAGS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	275.00
			CHECK TOTAL	275.00

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GENEVA PARK DISTRICT
WARRANT NUMBER 021624

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FROM CHECK # 79809 TO CHECK # 79855

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
79854	OFFICIAL FINDERS LLC	BOYS BASKETBALL OFFICIALS	RECREATION / BOYS BASKETBALL	1,280.00
		GIRLS BASKETBALL OFFICIALS	RECREATION / GIRLS BASKETBALL	80.00
		SPRC BASKETBALL OFFICIALS	RECREATION / SPRC ADULT LEAGUES	240.00
		BOYS BASKETBALL SCOREKEEPERS	RECREATION / BOYS BASKETBALL	320.00
		GIRLS BASKETBALL SCOREKEEPERS	RECREATION / GIRLS BASKETBALL	40.00
		SPRC BASKETBALL SCOREKEEPERS	RECREATION / SPRC ADULT LEAGUES	60.00
		GIRLS BASKETBALL OFFICIALS	RECREATION / GIRLS BASKETBALL	200.00
		SPRC BASKETBALL OFFICIALS	RECREATION / SPRC ADULT LEAGUES	240.00
		BOYS BASKETBALL OFFICIALS	RECREATION / BOYS BASKETBALL	1,360.00
		GIRLS BASKETBALL SCOREKEEPERS	RECREATION / GIRLS BASKETBALL	80.00
		SPRC BASKETBALL SCOREKEEPERS	RECREATION / SPRC ADULT LEAGUES	60.00
		BOYS BASKETBALL SCOREKEEPERS	RECREATION / BOYS BASKETBALL	380.00
			CHECK TOTAL	4,340.00
79855	PREVENTATIVE MAINTENANCE SYS	ANNUAL TRUCK INSPECTION	CORPORATE / PARKS ADMINISTRATION	45.00
		ANNUAL SAFETY INSPECTION	CORPORATE / PARKS ADMINISTRATION	45.00
		ANNUAL TRUCK INSPECTION	CORPORATE / PARKS ADMINISTRATION	45.00
		ANNUAL SAFETY INSPECTION	CORPORATE / PARKS ADMINISTRATION	45.00
		ANNUAL SAFETY INSPECTION	CORPORATE / PARKS ADMINISTRATION	45.00
			CHECK TOTAL	225.00
			WARRANT TOTAL	46,207.84

CONSTRUCTION PAID

FROM CHECK # 116039 TO CHECK # 116057

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
116039	LAW OFFICES OF ANCEL GLINK,P.C	MISC LEGAL MATTERS	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	465.00
			CHECK TOTAL	465.00
116040	BERLINER SEILFABRIK	DEPOSIT - PRESTON PK CLIMBER	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	19,011.50
			CHECK TOTAL	19,011.50
116041	CHASE CARD SERVICES	MC POOL ADA CHAIR ACTUATOR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	873.76
		ADOBE SOFTWARE SUBCRIPTIONS	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	147.90
		AMAZON RETURN	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	-36.79
		CARD READER TERMINALS	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	2,445.45
		ETHERNET SWITCHES	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	53.97
			CHECK TOTAL	3,484.29
116042	EXCAL TECH	BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	650.00
			CHECK TOTAL	650.00
116043	GENEVA GLASS WORKS CORP	SRFC NEW MIRROR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	1,499.00
			CHECK TOTAL	1,499.00
116044	ILLINOIS PUMP INC	SUN POOL AUTO FILL DIAGNOSE	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	527.52
		MOORE PARK SPLASHPAD PUMP RPR	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	2,900.00
		SUN POOL SPLASHPAD ELECTR RPR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	650.52
			CHECK TOTAL	4,078.04
116045	LIFE FITNESS CORP	TREADMILL REPLACEMENT DECK	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	202.78
		STEP CLIMBER MACHINE	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	7,146.73
			CHECK TOTAL	7,349.51
116046	MENDEL PLUMBING & HEATING INC	MC POOL PUMP RM ELECTRICAL RPR	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	663.25
			CHECK TOTAL	663.25
116047	NAPCO STEEL, INC.	WHEELER SHOP FLOOR GRATE	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	696.00
			CHECK TOTAL	696.00
116048	PETERS ELECTRIC & TECHNOLOGY	SUN POOL GFI BREAKER REPLACMT	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	601.00
		SCC PARKING LOT LAMP REPLACE	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	561.00
			CHECK TOTAL	1,162.00

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GENEVA PARK DISTRICT
WARRANT NUMBER 021624

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FROM CHECK # 116039 TO CHECK # 116057

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
116049	SPORTSFIELDS, INC.	MC COMM PK N BBALL FIELD RENO	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	23,450.00
			CHECK TOTAL	23,450.00
116050	ACCURATE INDUSTRIES, INC.	SRFC WOMEN'S SAUNA REPAIR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	409.00
			CHECK TOTAL	409.00
116051	CURRIE MOTORS	FORD F-250 WITH PLOW	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	59,677.51
			CHECK TOTAL	59,677.51
116052	GENEVA CUSD #304	HSS SWINGS REPAIRS	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	859.45
			CHECK TOTAL	859.45
116053	GENEVA CUSD #304	WAS PLAYGROUND REPAIR	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	414.53
			CHECK TOTAL	414.53
116054	HALOGEN SPLY CORP.	MILL CREEK POOL SAND FILTER	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	3,246.37
			CHECK TOTAL	3,246.37
116055	MENDEL PLUMBING & HEATING INC	PECK MAINT FURNACE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	4,325.00
		PECK FARM OB DUCTWORK	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	3,850.03
			CHECK TOTAL	8,175.03
116056	UPLAND DESIGN LTD	MILL CREEK OSLAD DEVELOPMENT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	10,528.68
			CHECK TOTAL	10,528.68
			WARRANT TOTAL	145,819.16

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GENEVA PARK DISTRICT
WARRANT NUMBER 021624

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CONSTRUCTION UNPAID

FROM CHECK # 116057 TO CHECK # 116067

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
116057	LAW OFFICES OF ANCEL GLINK,P.C	MISC LEGAL MATTERS	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,480.00
			CHECK TOTAL	1,480.00
116058	CONSTELLATION TELECOM	NEW OFFICE NETWORK CABLING	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	480.00
			CHECK TOTAL	480.00
116059	EXCAL TECH	BACKUP STORAGE	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	650.00
			CHECK TOTAL	650.00
116060	FISCHER BROS LLC	SLIDES RESTORATION PROJECT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	62,380.00
			CHECK TOTAL	62,380.00
116061	HELM SERVICE/HELM MECHANICAL	SUN POOL FILTER REPLACEMENT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	51,824.34
			CHECK TOTAL	51,824.34
116062	MENARDS	MINI GOLF DECKING MATERIALS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	826.04
			CHECK TOTAL	826.04
116063	MENDEL PLUMBING & HEATING INC	PFP EJECTOR PUMP REPLACEMENT	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	2,291.67
		PFP OB ELECT FURNACE CONTACTOR	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	750.00
			CHECK TOTAL	3,041.67
116064	MR. GUTTER	PFP GUTTER WORK	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	2,391.50
		PFP GUTTER WORK	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	2,391.50
			CHECK TOTAL	4,783.00
116065	PATRIOT PAVEMENT MAINTENANCE	SEALCOATING AT PARKS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	24,326.00
		SEALCOATING AT PARKS	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	12,532.00
			CHECK TOTAL	36,858.00
116066	TRIANGLE MECHANICAL SVC., INC.	SCC - GAS VALVE REPLACEMENT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	1,000.00
		SCC - AIR HANDLER CONTROLLER	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	1,470.00
		SCC HEAT - SERVICE CALL	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	403.00
			CHECK TOTAL	2,873.00
116067	UPLAND DESIGN LTD	WELLINGTON PARK DEVELOPMENT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	2,190.00
			CHECK TOTAL	2,190.00
			WARRANT TOTAL	167,386.05

Geneva Park District Board Meeting
Superintendent of Finance and Personnel Report
Submitted by Christy Powell
February 19, 2024

Monthly Reports

Attached is the January Investment report and Revenue & Expenditure reports for your review.

Abatement Ordinance S2014 (Ord#2024-01)

Included in your packet is the abatement ordinance for the S2014 Alternative Revenue Bond. The tax levy associated with this bond must be abated annually as this bond is paid from General and Recreation Funds. Once approved, this ordinance will be filed with Kane County.

2023 CPI

The Consumer Price Index (CPI) for calendar year 2023 was released in late January 2024 at 3.4%. As you may recall, this rate is used to determine the growth in our tax levy (excluding uncapped first year new construction growth). Under the Tax Cap Law, the levy is limited to the annual increase in the CPI index or 5%, whichever is less, exclusive of debt and the increase in the extension relative to new construction, new annexation and recovered TIF increment. The 2023 CPI will be used to determine increases in the 2024 tax levy which is received in budget year 2024-2025.

GENEVA PARK DISTRICT
INVESTMENTS
January 31, 2024

Blended Rate 4.30%

General Account

Checking Account	Harris Bank Checking	\$	325,266.93	0.00%	CBA 78bps	S2014 ARB	6/15/24	\$	22,295	
MM Acct.	Harris Bank Money Market	\$	2,333,277.73	2.33%		Ltd B&I 2023	6/15/24	\$	21,265	
		\$	2,658,544.66							
							Total		\$	43,560

CD	12 mos	Grow Financial Credit Union	\$	100,000.00	5.05%	02/26/24
CD	12 mos	JP Morgan Chase	\$	200,000.00	4.95%	03/18/24
CD	12 mos	First Technology FCU	\$	100,000.00	5.15%	05/10/24
CD	12 mos	Oregon Community Cr Union	\$	100,000.00	5.45%	06/20/24
CD	12 mos	Valley National Bank	\$	100,000.00	5.35%	06/26/24
CD	12 mos	Trustone Financial	\$	100,000.00	5.50%	07/16/24
CD	12 mos	Bluepeak Credit Union	\$	100,000.00	5.60%	08/09/24
CD	12 mos	Bluepeak Credit Union	\$	150,000.00	5.75%	09/13/24
CD	12 mos	All In Federal Credit Union	\$	100,000.00	5.70%	10/31/24
CD	12 mos	U.S. Bank National Assoc	\$	100,000.00	5.50%	11/08/24
CD	12 mos	State Bank of Geneva	\$	49,245.09	4.43%	12/09/24
CD	12 mos	California Credit Union	\$	100,000.00	5.25%	12/27/24
CD	12 mos	First Source Fed Credit Union	\$	100,000.00	5.05%	01/29/25
IPDLAF		IPDLAF	\$	11,100.24	5.23%	
IMET		Convenience Fund		6,817,217.63	5.02%	
IMET		1-3 Year Fund		-	0.00%	
		TOTAL	\$	8,227,562.96		
		Grand Total General	\$	10,886,107.62		

Construction Account

Harris Checking	Harris Bank Checking	\$	397,147.82	0.00%	CBA 78bps
Harris MM	Harris Money Market	\$	1,309,428.70	2.33%	
		\$	1,706,576.52		

GPD Bonds	S2023 Limited Bonds	\$	914,615.00	4.75%
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CD	12 mos	State Bank of Geneva	\$	33,693.74	4.43%	12/09/24
IPDLAF		IPDLAF	\$	4,676.11	5.23%	
IMET		Convenience Fund		4,727,533.49	5.02%	
IMET		1-3 Year Fund		-	0.00%	
		SUBTOTAL	\$	5,680,518.34		
		Grand Total Construction	\$	7,387,094.86		

GPD/GSD304 Western Ave. Gym

CD	21 mo	U.S. Bank	\$	143,502.00	4.85%	09/14/24
		GPD Portion of CD	\$	71,751.00		

GPD/GSD304 Harrison St. Gym

CD	21 mo	U.S. Bank	\$	92,509.35	4.85%	09/14/24
		GPD Portion of CD	\$	46,254.68		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

Geneva Park District
Revenue and Expenditure Report
For January 31, 2024

Monthly % of Annual Budget

75%

	January Actual	YTD Actual	Annual Budget	% of Budget	
GENERAL FUND REVENUES					
Real Estate Taxes	\$ -	\$ 4,564,504	\$ 4,425,000	103%	(a)
Replacement Taxes	14,864	105,912	100,000	106%	
Investment Income	18,966	171,189	50,000	342%	
Reimbursements	404	15,935	10,000	159%	
Rentals & Leases	50	2,980	5,000	60%	
Peck Farm Receipts	191	36,336	38,750	94%	
Camp Coyote- Peck Farm Camp	-	67,731	67,000	101%	(b)
Camp Adventure - Peck Farm Camp	-	29,218	30,000	97%	(b)
Birthday Parties- Peck Farm	-	3,320	4,500	74%	
Learn from the Experts- Peck Farm	420	15,077	14,000	108%	
Peck Farm General Programs	(169)	11,181	19,000	59%	
Community Garden	-	6,698	5,200	129%	
Peck Farm School/Scout Groups	56	3,903	6,000	65%	
Total Revenues	\$ 34,782	\$ 5,033,984	\$ 4,774,450	105%	
GENERAL FUND EXPENDITURES					
Administration	\$ 176,148	\$ 2,373,218	\$ 4,562,200	52%	
Peck Farm	4,999	81,117	136,200	60%	
Camp Coyote- Peck Farm Camp	264	57,968	38,000	153%	
Camp Adventure- Peck Farm Camp	30	21,142	9,800	216%	
Birthday Parties- Peck Farm	-	586	1,250	47%	
Learn from the Experts- Peck Farm	93	2,530	10,500	24%	
Peck Farm General Programs	104	4,050	4,000	101%	
Community Garden	112	5,306	4,600	115%	
Peck Farm School/Scout Groups	-	103	400	26%	
Moore Spray Park	102	6,889	7,500	92%	
Total Expenditures	\$ 181,852	\$ 2,552,908	\$ 4,774,450	53%	
Total General Fund Net Surplus (Deficit)	\$ (147,070)	\$ 2,481,077	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For January 31, 2024**

Monthly % of Annual Budget

75%

	January Actual	YTD Actual	Annual Budget	% of Budget	
RECREATION FUND REVENUES					
Real Estate Taxes	\$ -	\$ 1,834,115	\$ 1,810,000	101%	(a)
Replacement Taxes	14,864	105,912	100,000	106%	
Investment Income	18,966	171,569	50,000	343%	
Public Information- Advertising & Sponsorships	-	18,837	15,000	126%	
Community Center Rentals	2,205	12,888	8,500	152%	
General Recreation	7,405	193,244	197,050	98%	
Playhouse 38	4,437	64,972	59,000	110%	
Preschool/ Toddler	52,543	340,591	437,000	78%	(c)
Active Older Adults	996	55,009	27,500	200%	
Dance	15,983	135,029	123,000	110%	
Camps	-	478,382	378,500	126%	(b)
Contracted & Co-op	964	21,076	17,200	123%	
Special Events	13,849	61,099	87,400	70%	
Tennis	-	13,407	25,000	54%	
Tumbling/ Gymnastics/Cheerleading	15,048	167,482	162,500	103%	
Baseball/ Softball	1,450	86,938	96,000	91%	
General Athletics	23,700	321,490	354,400	91%	
Sunset Racquetball & Fitness	36,526	165,490	168,100	98%	
Pool	-	732,555	700,050	105%	(d)
Mini Golf	90	123,031	111,500	110%	
After School Programs	121,867	762,583	1,029,500	74%	(e)
Scholarships	-	-	7,000	0%	(f)
SPRC	113,583	511,869	586,750	87%	
Total Revenues	\$ 444,477	\$ 6,377,567	\$ 6,550,950	97%	
RECREATION FUND EXPENDITURES					
Administration	\$ 128,828	\$ 1,629,017	\$ 2,746,890	59%	
Public Information	4,634	82,465	108,800	76%	
Community Center Rentals	473	1,017	1,500	68%	
General Recreation	4,949	90,453	108,575	83%	
Playhouse 38	4,735	38,128	61,750	62%	
Preschool/ Toddler	26,016	249,526	373,350	67%	
Active Older Adults	91	44,733	19,500	229%	
Dance	3,135	36,540	57,550	63%	
Camps	80	322,524	295,450	109%	
Contracted & Co-op	200	8,682	13,400	65%	
Special Events	102	36,778	60,225	61%	
Tennis	-	8,484	16,250	52%	
Tumbling/ Gymnastics/Cheerleading	6,089	80,874	118,200	68%	
Baseball/ Softball	88	35,799	42,750	84%	
General Athletics	53,883	158,291	238,150	66%	
Ice Rinks	-	-	-	0%	
Gymnasiums	862	10,118	52,000	19%	
Sunset Racquetball & Fitness	11,895	112,692	145,910	77%	
Pool	4,348	728,471	672,125	108%	
Mini Golf	544	51,650	48,025	108%	
After School Programs	38,078	414,184	866,950	48%	
Scholarships	-	8,097	7,000	116%	(f)
SPRC	34,607	336,767	496,600	68%	
Total Expenditures	\$ 323,634	\$ 4,485,292	\$ 6,550,950	68%	
Total Recreation Fund Net Surplus (Deficit)	\$ 120,843	\$ 1,892,275	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For January 31, 2024

Monthly % of Annual Budget

75%

	January Actual	YTD Actual	Annual Budget	% of Budget	
LIABILITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 104,097	\$ 100,000	104%	(a)
Replacement Taxes	743	5,296	5,000	106%	
Investment Income	21	187	250	75%	
PDRMA Reimbursements	500	1,500	1,500	100%	
Transfers	-	-	78,250	0%	
Total Revenues	\$ 1,264	\$ 111,080	\$ 185,000	60%	
LIABILITY FUND EXPENDITURES					
Liability Insurance	\$ 33,241	\$ 99,724	\$ 160,000	62%	(g)
State Unemployment	(1,234)	(1,234)	25,000	-5%	
Total Expenditures	\$ 32,008	\$ 98,490	\$ 185,000	53%	
Total Liability Fund Net Surplus (Deficit)	\$ (30,744)	\$ 12,590	\$ -	n/a	

IMRF FUND REVENUES					
Real Estate Taxes	\$ -	\$ 112,472	\$ 110,000	102%	(a)
Replacement Taxes	2,676	19,064	18,000	106%	
Investment Income	125	1,125	1,500	75%	
Transfer from Recreation Programs & Fund Balance	-	-	100,500	0%	
Total Revenues	\$ 2,801	\$ 132,661	\$ 230,000	58%	
IMRF FUND EXPENDITURES					
IMRF Expense	\$ 9,252	\$ 95,797	\$ 230,000	42%	
Total Expenditures	\$ 9,252	\$ 95,797	\$ 230,000	42%	
Total IMRF Fund Net Surplus (Deficit)	\$ (6,452)	\$ 36,864	\$ -	n/a	

AUDIT FUND REVENUES					
Real Estate Taxes	\$ -	\$ 4,262	\$ 3,000	142%	(a)
Replacement Taxes	\$ 446	\$ 3,177	\$ 3,000	106%	
Transfer from Fund Balance	-	-	7,450	n/a	
Total Revenues	\$ 446	\$ 7,440	\$ 13,450	55%	
AUDIT FUND EXPENDITURES					
Audit Expense	\$ -	\$ 13,450	\$ 13,450	100%	
Total Expenditures	\$ -	\$ 13,450	\$ 13,450	100%	
Total Audit Fund Net Surplus (Deficit)	\$ 446	\$ (6,010)	\$ -	n/a	

SOCIAL SECURITY FUND REVENUES					
Real Estate Taxes	\$ -	\$ 380,573	\$ 374,500	102%	(a)
Replacement Taxes	1,932	13,769	13,000	106%	
Investment Income	208	1,875	2,500	75%	
Transfer from Recreation Programs	-	-	-	0%	
Transfer from Fund Balance	-	-	-	0%	
Total Revenues	\$ 2,141	\$ 396,216	\$ 390,000	102%	
SOCIAL SECURITY FUND EXPENDITURES					
FICA/ Medicare	\$ 22,537	\$ 295,844	\$ 390,000	76%	
Total Expenditures	\$ 22,537	\$ 295,844	\$ 390,000	76%	
Total Social Security Fund Net Surplus (Deficit)	\$ (20,396)	\$ 100,373	\$ -	n/a	

Geneva Park District
Revenue and Expenditure Report
For January 31, 2024

Monthly % of Annual Budget

75%

	January Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ -	\$ 422,964	\$ 420,000	101%
Transfer from Fund Balance	-	-	500,000	0% (a)
Total Revenues	\$ -	\$ 422,964	\$ 920,000	46%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ 2,456	\$ 43,973	\$ 55,000	80%
ADA Structural Improvements	-	9,546	599,618	2%
FVSRA- Program Payments	-	265,382	265,382	100% (h)
Total Expenditures	\$ 2,456	\$ 318,901	\$ 920,000	35%
Total FVSRA Fund Net Surplus (Deficit)	\$ (2,456)	\$ 104,063	\$ -	n/a
BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ -	\$ 914,127	\$ 911,569	100% (a)
Total Revenues	\$ -	\$ 914,127	\$ 911,569	100%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ -	\$ 911,569	\$ 911,569	100% (i)
Total Expenditures	\$ -	\$ 911,569	\$ 911,569	100%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ -	\$ 2,558	\$ -	n/a
CONSTRUCTION FUND REVENUES				
Reimbursements	\$ 12	\$ 1,842	\$ 75,000	2%
Bond Issue	-	-	-	0%
Farming Revenue	-	-	1,000	0%
Grant Revenue	-	300,000	600,000	50%
Donations	-	10,000	10,000	100%
Land Cash Revenue	-	-	50,000	0%
Investment Income	22,665	214,823	50,000	430%
Audit Transfer	-	-	1,800,000	0%
Total Revenues	\$ 22,678	\$ 526,665	\$ 2,586,000	20%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 4,665	\$ 131,665	\$ 237,000	56%
Buildings & Improvements	12,445	590,978	2,089,348	28%
Parks/ Playground Improvements/ Acquisitions	37,082	384,933	1,787,104	22%
Landscaping & Groundskeeping	-	41,781	81,500	51%
Operating Equipment & Vehicles	4,310	174,628	313,319	56%
Recreation Equipment/ Repairs	-	-	3,000	0%
Emergency Repairs/ Replacements	4,164	35,893	422,075	9%
Total Expenditures	\$ 62,666	\$ 1,359,878	\$ 4,933,346	28%
Total Construction Fund Net Surplus (Deficit)	\$ (39,989)	\$ (833,212)	\$ (2,347,346)	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr, the prior fiscal year, for camps held in the Summer have been accrued and recognized as revenue in May.

(c) Program revenue for the Preschool program is received during the school year Aug - Apr. Whereas expenditures remain level throughout the year.

(d) Pool Membership Pass revenue collected in Mar & Apr, the prior fiscal year, for Summer have been accrued and recognized as revenue.

(e) Revenue for the before and after school program is received during the school year Aug thru Apr.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded thru out the year to reflect program expense whereby scholarship participants have participated throughout the year.

(g) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

(h) FVSRA payments are scheduled to be made in the months of June and November.

Geneva Park District
Revenue and Expenditure Report
For January 31, 2024

Monthly % of Annual Budget 75%

	January Actual	YTD Actual	Annual Budget	% of Budget
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(i) Bond payments are made in the months of June and December.

FUND: RECREATION
FOR 9 PERIODS ENDING JANUARY 31, 2024

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	4,337.00	35,171.85	32,000.00	(3,171.85)
02-2313-4-0000-23	TICKET SALES	0.00	22,624.75	24,000.00	1,375.25
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	100.00	714.00	500.00	(214.00)
02-2313-4-0000-77	CONCESSIONS	0.00	6,461.15	2,500.00	(3,961.15)
TOTAL RECEIPTS		4,437.00	64,971.75	59,000.00	(5,971.75)
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	2,250.00	10,876.75	24,000.00	13,123.25
TOTAL SALARIES & WAGES		2,250.00	10,876.75	24,000.00	13,123.25
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.00
02-2313-6-0000-06	NATURAL GAS	105.48	422.55	850.00	427.45
02-2313-6-0000-07	ELECTRIC	60.96	1,291.76	1,300.00	8.24
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	0.00	100.00	100.00
02-2313-6-0000-11	PROFESSIONAL SERVICES	82.15	3,112.89	7,000.00	3,887.11
02-2313-6-0000-12	RENTAL FEES	1,854.00	16,686.00	24,000.00	7,314.00
TOTAL CONTRACTUAL SERVICES		2,102.59	21,513.20	33,250.00	11,736.80
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
02-2313-7-0000-18	CLOTHING	0.00	0.00	0.00	0.00
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	32.85	3,278.78	3,000.00	(278.78)
02-2313-7-0000-28	CONCESSION SUPPLIES	349.36	2,459.45	1,500.00	(959.45)
TOTAL COMMODITIES		382.21	5,738.23	4,500.00	(1,238.23)
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
TOTAL REVENUES: PLAYHOUSE 38		4,437.00	64,971.75	59,000.00	(5,971.75)
EXPENSES					
DEPT. SUMMARY:					
TOTAL REVENUE		4,437.00	64,971.75	59,000.00	(5,971.75)
TOTAL EXPENSE		4,734.80	38,128.18	61,750.00	23,621.82
NET SURPLUS (DEFICIT)		(297.80)	26,843.57	(2,750.00)	(29,593.57)

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GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/\$ REMAINING

PAGE: 2
F-YR: 24

FUND: RECREATION
FOR 9 PERIODS ENDING JANUARY 31, 2024

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TOTAL FUND REVENUES		4,437.00	64,971.75	59,000.00	(5,971.75)
TOTAL FUND EXPENSES		4,734.80	38,128.18	61,750.00	23,621.82
FUND SURPLUS (DEFICIT)		(297.80)	26,843.57	(2,750.00)	(29,593.57)

FUND: CORPORATE

COMMUNITY CENTER RENTALS				
REVENUES				
RECEIPTS	2,205	12,887	6,374	(6,512)
EXPENSES				
SALARIES / WAGES	472	1,016	1,125	108
CONTRACTUAL SERVICES	0	0	0	0
TOTAL EXPENSES: COMMUNITY CENTER RENTALS	472	1,016	1,125	108
<hr/>				
NET SURPLUS (DEFICIT)	1,732	11,870	5,249	(6,620)

GENERAL RECREATION				
REVENUES				
RECEIPTS	11,842	258,215	192,037	(66,178)
EXPENSES				

		FUND: CORPORATE		31, 2024	
		FOR 9 PERIODS ENDING			
ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
GENERAL RECREATION					
	SALARIES / WAGES	3,644	49,961	65,512	15,550
	CONTRACTUAL SERVICES	5,657	71,037	57,018	(14,018)
	COMMODITIES	382	7,581	5,212	(2,369)
	MAINTENANCE / CAPITAL INVEST.	0	0	0	0
	TOTAL EXPENSES: GENERAL RECREATION	9,683	128,581	127,743	(837)
NET SURPLUS(DEFICIT)		2,158	129,634	64,293	(65,340)
PRESCHOOL					
REVENUES					
	RECEIPTS	52,542	340,591	327,749	(12,841)
EXPENSES					
	SALARIES / WAGES	21,432	214,003	245,999	31,996
	CONTRACTUAL SERVICES	4,430	27,475	25,949	(1,525)
	COMMODITIES	152	6,361	5,737	(624)
	MAINTENANCE / CAPITAL INVEST.	0	1,685	2,324	639
	TOTAL EXPENSES: PRESCHOOL	26,015	249,526	280,012	30,486
NET SURPLUS(DEFICIT)		26,527	91,065	47,737	(43,327)
ACTIVE OLDER ADULTS					
REVENUES					
	RECEIPTS	996	55,008	20,624	(34,383)
EXPENSES					
	SALARIES / WAGES	90	2,692	3,749	1,057
	CONTRACTUAL SERVICES	0	42,040	10,874	(31,165)
	COMMODITIES	0	0	0	0
	TOTAL EXPENSES: ACTIVE OLDER ADULTS	90	44,733	14,624	(30,108)
NET SURPLUS(DEFICIT)		905	10,275	6,000	(4,275)
DANCE					
REVENUES					
	RECEIPTS	15,983	135,028	92,249	(42,778)
EXPENSES					
	SALARIES / WAGES	1,288	19,460	22,424	2,964
	CONTRACTUAL SERVICES	1,695	5,511	6,187	676
	COMMODITIES	150	11,568	14,549	2,981
	TOTAL EXPENSES: DANCE	3,134	36,539	43,162	6,622
NET SURPLUS(DEFICIT)		12,848	98,489	49,087	(49,401)
CAMPS					
REVENUES					
	RECEIPTS	0	478,382	283,874	(194,507)
EXPENSES					

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	YEAR-TO-DATE ACUAL	YEAR BUDGET	\$ REMAINING
CAMPUS					
	SALARIES / WAGES	80	262,099	180,749	(81,349)
	CONTRACTUAL SERVICES	0	50,262	31,649	(18,612)
	COMMODITIES	0	10,163	9,187	(975)
	TOTAL EXPENSES: CAMPUS	80	322,524	221,587	(100,937)
	NET SURPLUS (DEFICIT)	(80)	155,857	62,287	(93,570)
CONTRACTED					
	REVENUES				
	RECEIPTS	992	13,270	9,149	(4,120)
	EXPENSES				
	CONTRACTUAL SERVICES	0	4,712	6,524	1,812
	NET SURPLUS (DEFICIT)	992	8,558	2,625	(5,933)
CO-OPS					
	REVENUES				
	RECEIPTS	(29)	7,805	3,749	(4,055)
	RECEIPTS	(29)	7,805	3,749	(4,055)
	EXPENSES				
	CONTRACTUAL SERVICES	200	3,969	3,524	(444)
	TOTAL EXPENSES: CO-OPS	200	3,969	3,524	(444)
	NET SURPLUS (DEFICIT)	(229)	3,835	225	(3,610)
SPECIAL EVENTS					
	REVENUES				
	RECEIPTS	13,849	61,098	65,549	4,451
	RECEIPTS	13,849	61,098	65,549	4,451
	EXPENSES				
	SALARIES / WAGES	0	246	974	728
	CONTRACTUAL SERVICES	102	19,379	16,349	(3,029)
	COMMODITIES	0	17,152	26,943	9,791
	--- UNDEFINED CODE ---	0	0	900	0
	NET SURPLUS (DEFICIT)	13,746	24,320	20,381	(3,939)
TENNIS					
	REVENUES				
	RECEIPTS	0	13,407	18,749	5,342
	RECEIPTS	0	13,407	18,749	5,342
	EXPENSES				

FUND: CORPORATE					
FOR 9 PERIODS ENDING 31, 2024					
ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TENNIS					
	SALARIES / WAGES	0	0	0	0
	CONTRACTUAL SERVICES	0	8,484	12,187	3,703
	TOTAL EXPENSES: TENNIS	0	8,484	12,187	3,703

	NET SURPLUS (DEFICIT)	0	4,922	6,562	1,639

GYMNASTICS/TUMBLING					
REVENUES					
	RECEIPTS	15,048	167,482	121,874	(45,607)
	RECEIPTS	15,048	167,482	121,874	(45,607)

EXPENSES					
	SALARIES / WAGES	6,028	65,159	66,749	1,590
	CONTRACTUAL SERVICES	60	13,699	14,062	363
	COMMODITIES	0	2,015	7,462	5,446
	MAINTENANCE / CAPITAL INVEST.	0	0	374	0
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	6,088	80,874	88,649	7,775

	NET SURPLUS (DEFICIT)	8,959	86,608	33,225	(53,383)

BASEBALL & SOFTBALL					
REVENUES					
	RECEIPTS	1,450	86,937	71,999	(14,937)
	RECEIPTS	1,450	86,937	71,999	(14,937)

EXPENSES					
	SALARIES / WAGES	0	8,643	5,999	(2,643)
	CONTRACTUAL SERVICES	79	9,403	8,249	(1,153)
	COMMODITIES	8	17,751	17,812	61
	EQUIPMENT REPAIR	0	0	0	0
	TOTAL EXPENSES: BASEBALL & SOFTBALL	88	35,798	32,062	(3,736)

	NET SURPLUS (DEFICIT)	1,361	51,139	39,937	(11,201)

GENERAL ATHLETICS					
REVENUES					
	RECEIPTS	23,700	321,490	265,799	(55,690)
	RECEIPTS	23,700	321,490	265,799	(55,690)

EXPENSES					
	SALARIES / WAGES	7,737	20,213	39,037	18,824
	CONTRACTUAL SERVICES	46,144	134,652	133,762	(889)

FUND: CORPORATE
FOR 9 PERIODS ENDING 31, 2024

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

GENERAL ATHLETICS					
COMMODITIES		0	3,425	5,812	2,386
TOTAL EXPENSES: GENERAL ATHLETICS		53,882	158,291	178,612	20,320

NET SURPLUS(DEFICIT)		(30,182)	163,198	87,187	(76,011)
ICE RINKS					
EXPENSES					
SALARIES / WAGES		0	0	0	0
COMMODITIES		0	0	0	0
TOTAL EXPENSES: ICE RINKS		0	0	0	0

NET SURPLUS(DEFICIT)		0	0	0	0
GYMNASIUMS					
EXPENSES					
SALARIES / WAGES		861	10,117	21,375	11,257
CONTRACTUAL SERVICES		0	0	17,624	0
TOTAL EXPENSES: GYMNASIUMS		861	10,117	38,999	28,882

NET SURPLUS(DEFICIT)		(861)	(10,117)	(38,999)	(28,882)
FITNESS CENTER					
REVENUES					
RECEIPTS		36,525	165,489	126,074	(39,414)
RECEIPTS		36,525	165,489	126,074	(39,414)
EXPENSES					
SALARIES / WAGES		8,468	78,344	70,312	(8,031)
CONTRACTUAL SERVICES		2,547	19,586	26,411	6,825
COMMODITIES		629	7,896	7,458	(438)
MAINTENANCE / CAPITAL INVEST.		249	6,864	5,249	(1,614)
TOTAL EXPENSES: FITNESS CENTER		11,894	112,692	109,432	(3,259)

NET SURPLUS(DEFICIT)		24,631	52,797	16,642	(36,154)
POOL					
REVENUES					
RECEIPTS		0	732,554	525,037	(207,517)
RECEIPTS		0	732,554	525,037	(207,517)
EXPENSES					
SALARIES / WAGES		0	498,800	364,631	(134,169)
CONTRACTUAL SERVICES		4,219	116,478	76,049	(40,428)

		FUND: CORPORATE		31, 2024	
		FOR 9 PERIODS ENDING			
ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

POOL					
	COMMODITIES	54	87,346	57,037	(30,308)
	MAINTENANCE / CAPITAL INVEST.	73	25,845	6,374	(19,470)
	TOTAL EXPENSES: POOL	4,347	728,470	504,093	(224,377)
NET SURPLUS (DEFICIT)		(4,347)	4,083	20,944	16,860

MINI GOLF					
REVENUES					
	RECEIPTS	90	123,030	83,624	(39,405)
	RECEIPTS	90	123,030	83,624	(39,405)
EXPENSES					
	SALARIES / WAGES	205	39,846	28,049	(11,796)
	CONTRACTUAL SERVICES	239	2,854	2,606	(248)
	COMMODITIES	99	8,502	5,174	(3,327)
	MAINTENANCE / CAPITAL INVEST.	0	446	187	(258)
	TOTAL EXPENSES: MINI GOLF	544	51,650	36,018	(15,631)
NET SURPLUS (DEFICIT)		(454)	71,380	47,606	(23,773)

AFTER SCHOOL PROGRAMS					
REVENUES					
	RECEIPTS	121,867	762,583	777,374	14,791
	RECEIPTS	121,867	762,583	777,374	14,791
EXPENSES					
	SALARIES/WAGES	27,385	297,704	368,999	71,295
	CONTRACTUAL SERVICES	9,835	100,042	257,587	157,544
	COMMODITIES	855	16,082	21,449	5,367
	MAINTENANCE/CAPITAL INVESTMTS	0	8,451	7,424	(1,026)
	TOTAL EXPENSES: AFTER SCHOOL PROGRAMS	38,077	422,281	655,462	233,180
NET SURPLUS (DEFICIT)		83,789	340,301	121,912	(218,389)

UNDEFINED GROUP					
REVENUES					
	RECEIPTS	113,583	511,868	440,062	(71,806)
	RECEIPTS	113,583	511,868	440,062	(71,806)
EXPENSES					
	SALARIES/ WAGES	18,734	187,789	218,137	30,347
	CONTRACTUAL SERVICES	13,540	113,181	115,837	2,655

		FUND: CORPORATE			
		FOR 9 PERIODS ENDING	31,	2024	
ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

UNDEFINED GROUP					
	COMMODITIES	2,275	20,729	23,324	2,595
	MAINTENANCE/ CAPITAL INVEST.	56	15,066	15,149	83
	TOTAL EXPENSES: UNDEFINED GROUP	34,606	336,767	372,449	35,682

	NET SURPLUS (DEFICIT)	78,976	175,101	67,612	(107,488)

TOTAL FUND REVENUES		444,477	6,377,566	4,913,210	(1,464,355)
TOTAL FUND EXPENSES		323,633	4,485,291	4,913,208	427,916
SURPLUS (DEFICIT)		120,843	1,892,274	2	(1,892,272)

FUND: CORPORATE

LIABILITY INSURANCE					
REVENUES					
RECEIPTS		1,264	111,079	138,749	27,670
RECEIPTS		1,264	111,079	138,749	27,670
EXPENSES					
SPECIAL FUND EXPENSE		32,007	98,490	138,749	40,259
TOTAL EXPENSES: LIABILITY INSURANCE		32,007	98,490	138,749	40,259

NET SURPLUS (DEFICIT)		(30,743)	12,589	(0)	(12,589)

TOTAL FUND REVENUES		1,264	111,079	138,749	27,670
TOTAL FUND EXPENSES		32,007	98,490	138,749	40,259
SURPLUS (DEFICIT)		(30,743)	12,589	(0)	(12,589)

FUND: CORPORATE

IMRF					
REVENUES					
RECEIPTS		2,800	132,661	172,499	39,838
RECEIPTS		2,800	132,661	172,499	39,838
EXPENSES					
SPECIAL FUND EXPENSE		9,252	95,797	172,499	76,702
TOTAL EXPENSES: IMRF		9,252	95,797	172,499	76,702

NET SURPLUS (DEFICIT)		(6,451)	36,863	0	(36,863)

TOTAL FUND REVENUES		2,800	132,661	172,499	39,838

FUND: CORPORATE					
FOR 9 PERIODS ENDING 31, 2024					
ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
<hr/>					
TOTAL FUND EXPENSES		9,252	95,797	172,499	76,702
SURPLUS (DEFICIT)		(6,451)	36,863	0	(36,863)
FUND: CORPORATE					
AUDIT					
REVENUES					
RECEIPTS		445	7,439	10,087	2,647
RECEIPTS		445	7,439	10,087	2,647
EXPENSES					
SPECIAL FUND EXPENSE		0	13,450	10,087	(3,362)
TOTAL EXPENSES: AUDIT		0	13,450	10,087	(3,362)
NET SURPLUS (DEFICIT)		445	(6,010)	0	6,010
TOTAL FUND REVENUES		445	7,439	10,087	2,647
TOTAL FUND EXPENSES		0	13,450	10,087	(3,362)
SURPLUS (DEFICIT)		445	(6,010)	0	6,010
FUND: CORPORATE					
SOCIAL SECURITY					
REVENUES					
RECEIPTS		2,140	396,216	292,499	(103,716)
RECEIPTS		2,140	396,216	292,499	(103,716)
EXPENSES					
SPECIAL FUND EXPENSE		22,536	295,843	292,500	(3,343)
TOTAL EXPENSES: SOCIAL SECURITY		22,536	295,843	292,500	(3,343)
NET SURPLUS (DEFICIT)		(20,396)	100,372	(0)	(100,372)
TOTAL FUND REVENUES		2,140	396,216	292,499	(103,716)
TOTAL FUND EXPENSES		22,536	295,843	292,500	(3,343)
SURPLUS (DEFICIT)		(20,396)	100,372	(0)	(100,372)
FUND: CORPORATE					
SPECIAL RECREATION					
REVENUES					

FUND: CORPORATE					
FOR 9 PERIODS ENDING 31, 2024					
ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

SPECIAL RECREATION					
RECEIPTS		0	422,963	689,999	267,036
RECEIPTS		0	422,963	689,999	267,036
EXPENSES					
CONTRACTUAL SERVICES		2,455	43,973	41,249	(2,723)
CAPITAL IMPROVEMENTS		0	9,545	449,713	440,167
SPECIAL FUND EXPENSE		0	265,382	199,036	(66,345)
TOTAL EXPENSES: SPECIAL RECREATION		2,455	318,901	689,999	371,098
NET SURPLUS (DEFICIT)		(2,455)	104,062	0	(104,062)
TOTAL FUND REVENUES		0	422,963	689,999	267,036
TOTAL FUND EXPENSES		2,455	318,901	689,999	371,098
SURPLUS (DEFICIT)		(2,455)	104,062	0	(104,062)
FUND: CORPORATE					
BOND AND INTEREST					
REVENUES					
RECEIPTS		0	914,126	683,676	(230,450)
RECEIPTS		0	914,126	683,676	(230,450)
EXPENSES					
CONTRACTUAL SERVICES		0	911,569	683,676	(227,892)
TOTAL EXPENSES: BOND AND INTEREST		0	911,569	683,676	(227,892)
NET SURPLUS (DEFICIT)		0	2,557	0	(2,557)
TOTAL FUND REVENUES		0	914,126	683,676	(230,450)
TOTAL FUND EXPENSES		0	911,569	683,676	(227,892)
SURPLUS (DEFICIT)		0	2,557	0	(2,557)
FUND: CORPORATE					
PROJECT REVENUE					
REVENUES					
PROJECT REVENUE		22,677	526,665	1,939,499	1,412,834
PROJECT REVENUE		22,677	526,665	1,939,499	1,412,834
NET SURPLUS (DEFICIT)		22,677	526,665	1,939,499	1,412,834

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 9 PERIODS ENDING 31, 2024

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

PLANNING/CONSTRUCTION/GRANTS					
EXPENSES					
CONTRACTUAL SERVICES		4,665	131,664	177,749	46,085
TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS		4,665	131,664	177,749	46,085
NET SURPLUS(DEFICIT)		(4,665)	(131,664)	(177,749)	(46,085)

BUILDINGS & IMPROVEMENTS					
EXPENSES					
CONTRACTUAL SERVICES		12,445	590,977	1,567,010	976,033
TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS		12,445	590,977	1,567,010	976,033
NET SURPLUS(DEFICIT)		(12,445)	(590,977)	(1,567,010)	(976,033)

PARKS/PLAYGROUNDS IMPRV/ACQ					
EXPENSES					
CONTRACTUAL SERVICES		37,081	384,933	1,340,327	955,394
TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ		37,081	384,933	1,340,327	955,394
NET SURPLUS(DEFICIT)		(37,081)	(384,933)	(1,340,327)	(955,394)

LANDSCAPING & GROUNDSKEEPING					
EXPENSES					
CONTRACTUAL SERVICES		0	41,781	61,124	19,343
TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING		0	41,781	61,124	19,343
NET SURPLUS(DEFICIT)		0	(41,781)	(61,124)	(19,343)

OPERATING EQUIP. & VEHICLES					
EXPENSES					
CONTRACTUAL SERVICES		4,310	174,627	234,989	60,361
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		4,310	174,627	234,989	60,361
NET SURPLUS(DEFICIT)		(4,310)	(174,627)	(234,989)	(60,361)

RECREATION EQUIP. REPAIRS					
EXPENSES					
CONTRACTUAL SERVICES		0	0	2,250	0
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	0	2,250	0
NET SURPLUS(DEFICIT)		0	0	(2,250)	0

EMERGENCY REPAIRS/REIMB.					
EXPENSES					
CONTRACTUAL SERVICES		4,164	35,893	316,556	280,662
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		4,164	35,893	316,556	280,662

FUND: CONSTRUCTION / CAPITAL IMPROV.
FOR 9 PERIODS ENDING 31, 2024

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
NET SURPLUS (DEFICIT)		(4,164)	(35,893)	(316,556)	(280,662)
TOTAL FUND REVENUES		22,677	526,665	1,939,499	1,412,834
TOTAL FUND EXPENSES		62,666	1,359,877	3,700,009	2,340,131
SURPLUS (DEFICIT)		(39,988)	(833,212)	(1,760,509)	(927,296)

MINUTES of a regular public meeting of the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, held at 710 Western Avenue, Geneva, Illinois 60134 in said Park District at 7:00 o'clock P.M., on the 19th day of February, 2024.

* * *

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, _____, the President, and the following Park Commissioners answered present: _____

The following Park Commissioners were absent from the meeting:

The President then announced that the District had funds lawfully available to pay principal of or interest on the District's \$7,835,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014, dated June 25, 2014 (the "**Bonds**") in a sum equal to the annual levy of certain ad valorem property taxes pledged to the payment of the Bonds coming due and that the District shall direct the deposit of such funds into the Bond Fund (as defined in the ordinance of the District authorizing the Bonds) for payment of principal of and interest on the Bonds.

Park Commissioner _____ presented and the Secretary read in full an ordinance as follows:

ORDINANCE NUMBER 2024-01

ORDINANCE abating a portion of taxes heretofore levied to pay principal of and interest on certain General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014 of the Geneva Park District, Kane County, Illinois.

* * *

WHEREAS, the Board of Park Commissioners (the “**Board**”) of the Geneva Park District, Kane County, Illinois (the “**District**”), by an ordinance adopted on the 15th day of July, 2013 (the “**Ordinance**”), did provide for the issue of the Bonds of the District and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, on the 20th day of June, 2014, a duly certified copy of the Ordinance and on June 20, 2014 a duly certified copy of the Bond Order (the “**Bond Order**”) executed by the authorized officials of the District in conformity with the provisions of the Ordinance were filed in the office of the County Clerk of The County of Kane, Illinois (the “**County Clerk**”); and

WHEREAS, the District has covenanted not to abate the 2013 Pledged Taxes from the Pledged Revenues until in any year that the Pledged Revenues (as defined in the Ordinance) are available, or are expected to be available, to pay any principal or interest on the Bonds when due; and

WHEREAS, if the conditions of the previous preamble are met, the Board or the officers of the District acting with proper authority, shall direct the deposit of such funds into the Bond Fund and, in and by such proceeding or action, shall direct the abatement of the 2013 Pledged Taxes by such amount, and proper notification of such abatement shall be filed with the County Clerk in a timely manner to effect such abatement.

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, as follows:

Section 1. The Pledged Taxes heretofore levied in Ordinance No. 2013-6, as reduced by the Bond Order, for 2014 for the Bonds shall be abated as follows:

<u>Year</u>	<u>Amount Levied</u>	<u>Amount to be Abated</u>	<u>Remainder of Tax to be Extended</u>
2023	\$704,590.00	\$704,590.00	\$0.00

Section 2. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk, and it shall be the duty of the County Clerk for the year 2023, to abate the taxes heretofore levied in and for the year 2023 for the Bonds and as shown hereinabove in Section 1.

Section 3. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted February 19, 2024.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

[SEAL]

After a full discussion thereof, including a public recital of the nature of the matter being considered and such other information as would inform the public of the business being conducted, Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as read be adopted.

The President directed the Secretary to call the roll for a vote upon the motion to adopt said ordinance.

Upon roll call, the following Park Commissioners voted **AYE**:

(List Names) _____

The following Park Commissioners voted **NAY**:

(List Names) _____

Whereupon the President declared the motion carried and said ordinance adopted and in open meeting did approve and sign said ordinance and did direct the Secretary to record the same in full in the records of the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at the meeting.

Upon motion duly made, seconded and adopted, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, and that as such official I am the keeper of the records and files of said Board of Park Commissioners of said Park District.

I do further certify that the foregoing constitutes a full, true and complete transcript of that portion of the minutes of the meeting of said Board of Park Commissioners of said Park District held on the 19th day of February, 2024, insofar as the same relates to the adoption of an ordinance entitled:

ORDINANCE abating a portion of taxes heretofore levied to pay principal of and interest on certain General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014 of the Geneva Park District, Kane County, Illinois.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of said Board of Park Commissioners on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice, that an agenda for said meeting was posted at the principal office of the said Board of Parks Commissioners at least forty-eight (48) hours in advance of the holding of such meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of The Park District Code of the State of Illinois, and that said Board of Park Commissioners have complied with all of the provisions of said Act and said Code and with all of the procedural rules of said Board of Park Commissioners.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District, this 19th day of February, 2024.

Secretary, Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Kane, Illinois, and as such official I do further certify that on the _____ day of February, 2024, there was filed in my office a duly certified copy of an ordinance entitled:

ORDINANCE abating a portion of taxes heretofore levied to pay principal of and interest on certain General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014 of the Geneva Park District, Kane County, Illinois.

duly adopted by the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, on the 19th day of February, 2024, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this _____ day of February, 2024.

County Clerk of The County of Kane, Illinois

(SEAL)

23818332.1\135452-00008

GENEVA PARK DISTRICT

710 Western Avenue

Geneva, IL 60134

(630) 232-4542

www.genevaparks.org**MEMORANDUM**

TO: Geneva Park District, Board of Commissioners

FROM: Joey Kalwat, Aquatics & Facility Manager
Elliott Bortner, Superintendent of Recreation

CC: Nicole Vickers, Executive Director

DATE: February 19, 2024

RE: Kidz Korral Renovation Design Study Results & Next Steps

PURPOSE

The purpose of this memorandum is to provide the Geneva Park District Board of Commissioners with the results of the architectural and interior design space study for the renovation of the former Kidz Korral space at the Stephen D Persinger Recreation Center (SPRC).

BACKGROUND

Kidz Korral, the Park District's former child care center, has remained closed since March of 2020. Previously, Kidz Korral provided child care for fitness center members for a maximum of 3 hours per day. This program historically operated at a loss. It should be noted that many area park districts and private fitness centers did not re-open child care services after the pandemic.

Over the last 4 years, staff have received many comments with regards to additional stretching areas, free weights and strength equipment at SPRC via surveys, emails, on the phone or in-person. In the Fall of 2023, a BestLife Fitness member survey was conducted. This survey garnered 295 responses for SPRC, with 47 comments regarding additional free weights, stretching areas, benches and cable dual pulley machines, or 16% of responding members.

In September of 2023, the Board approved a proposal from FGMA to perform an architectural and interior design space study on the former Kidz Korral space. This study was to include two floor plan options, along with 3D perspective linework views of the space, as well as a schematic budget for each concept. FGMA has prepared the two design concepts for a new fitness room. As the Board will recall, at the January Board meeting staff estimated total project costs not to exceed \$500,000 and will budget appropriately in the next fiscal year continuing the effort to upgrade and update our current facilities.

Concept 1 shows two separate spaces that would include a flex fit space for fitness member to use, along with a group fitness/multi-purpose space, with the notion that when the multi-purpose space is not being used it would be available for fitness member use. In this concept, the existing barn door would be removed and filled in to create two separate rooms that could be used simultaneously. The range for the estimated total project cost for Concept 1 is \$324,000-\$392,000.

Concept 2 includes one large flex fit space for fitness member use. In this concept, the existing barn door would be removed and the drop ceiling in the former Kidz Korral room would be removed to open up the space into one large room, that would include new strength equipment. In both concepts, the existing child restroom would be removed, the storage closet would be closed off and expanded into room 103, the current dance/fitness studio, and a drinking fountain/water bottle refill station would be added. The range for the estimated total project cost for Concept 2 is \$371,000-\$443,000.

It should be noted, these plans are conceptual to show what could fit in the space. Once a concept option is chosen, staff would work with FGMA on the exact layout of the room, along with what new equipment would need to be purchased. Additionally, construction documents would need to be drawn and bids secured, which would be brought back to the board for approval, before construction would occur. FGMA has put together a proposal for the design and development through construction administration for a new flex fit room at SPRC, in the amount of \$44,360.

FINANCIAL

Funds are available in the Construction/Capital Improvement Fund account 30-1100-6-1106-11 Architects/Engineers.

RECOMMENDATION

Staff recommends that the Board of Commissioners (1) approve the design concept #2 for one large flex fit space; (2) approve the proposal from FGMA, for the design and development through construction administration for a new flex fit room at SPRC in the amount of \$44,360; (3) authorize the Executive Director to execute said contract accordingly.

FGMA^{ARCHITECTS}

February 15, 2024

Mr. Joey Kalwat, CPRP, AFO, CPO
Aquatics & Facility Manager
Geneva Park District
3507 Kaneville Road
Geneva, Illinois 60134
Via email: JKalwat@genevaparks.com

Re: Architectural Services for Stephen D. Persinger Recreation Center (SPRC) Flex Fitness Renovations

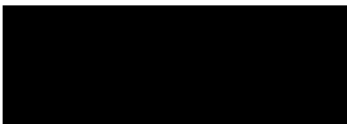
Mr. Kalwat:

Thank you for the opportunity to submit this proposal for Architectural Services for the Stephen D. Persinger Recreation Center (SPRC) Flex Fitness Renovations. We are pleased to be able to continue working with the Park District and look forward to continuing our valuable relationship for this exciting project.

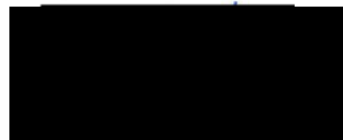
We have enclosed a copy of our proposal for your review. Should you have any questions regarding the enclosed proposal or require additional information please let us know. Again, we look forward to collaborating with the Geneva Park District on this project.

Sincerely,

FGM ARCHITECTS INC.



FGM Architects Inc.
Raegan Porter, IIDA, LEED AP ID+C | Vice President
raeganporter@fgmarchitects.com



FGM Architects Inc.
Maggie Krieger, AIA | Senior Associate
maggiekrieger@fgmarchitects.com

FGMA ARCHITECTS

Proposal for

Architectural Services

For

STEPHEN D. PERSINGER RECREATION CENTER FLEX FIT RENOVATIONS

3507 Kaneville Road
Geneva, Illinois 60134

Submitted to:

GENEVA PARK DISTRICT

3507 Kaneville Road
Geneva, Illinois 60134

By:

FGM ARCHITECTS INC.

1211 West 22nd Street, Suite 700
Oak Brook, Illinois 60523

February 15, 2024

1211 West 22nd Street, Suite 700
Oak Brook, IL 60523-2109

630.574.8300 PHONE 630.574.9292 FAX

1.0 SCOPE OF PROJECT

The Geneva Park District has recently completed a study with FGM Architects to review reconfiguring and repurposing the existing Kidz Korral classroom and indoor playground space at the for Stephen D. Persinger Recreation Center. Based on feedback from membership and a recently conducted survey, the Park District has identified a need for expanded fitness program, including additional free weight space, stretching and weight machines. The Park District would like to proceed with renovating the existing Kidz Korral space to be an open concept flex fitness area. These modifications will include developing an open space floor plan with mechanical, plumbing, fire protection and electrical modifications as required to support the new use.

1.01 The property for the Project is currently owned and occupied by the Geneva Park District.

1.02 The schedule for the work will be determined during the project as the team reviews budgets. The Park District has identified a grand opening in Q4 of 2024 or Q1 of 2025, as schedule allows. Anticipated phase durations based on the scope outlined below includes:

Scope Verification	2 weeks
Construction Documents	8 weeks
Bidding and Permitting	6 weeks
Contract Award and Contractor Mobilization	4 weeks
Construction	8 weeks

2.0 SCOPE OF ARCHITECT'S SERVICES

FGM Architects Inc., hereinafter referred to as FGMA or Architect, shall provide the following Architectural Services for the Project:

2.1 Design Development and Construction Document Services

2.1.1 Construction Document Phase

- .1 FGMA shall review the existing conditions and confirm project scope.
- .2 FGMA shall document and establish the size and character of the Scope of Work, and confirm extent with the Owner prior to proceeding with Construction Documents.
- .3 FGMA shall provide input regarding mechanical, electrical, plumbing and fire protection systems to the Owner.
- .4 FGMA shall prepare Construction Documents for the Project. The Construction Documents shall consist of architectural Contract Drawings, Specifications, and other necessary documents as required to secure a building permit for the Project and proceed with the Bidding and Negotiation Phase for the Project.
- .5 FGMA shall refine the preliminary project estimate for the Owner's budgeting purposes.
- .6 FGMA will also coordinate with Owner's staff and vendors as required.
- .7 FGMA shall assist Owner in filing the required documents for permit approval from municipal authorities having jurisdiction over the project.
- .8 FGMA will assist Owner's legal counsel in preparation of legal contract requirements for items that will be publicly bid as necessary.

FGMA ARCHITECTS

- .9 Meetings with the Owner and Municipal Code Authority are included in this phase as required.
- 2.2 Project Implementation Services – The Owner has indicated that they will bid the project to General Contractors to implement the project.
 - 2.2.1 Bidding and Negotiation Phase
 - .1 FGMA shall assist the Owner in soliciting bids from Contractors.
 - .2 Respond to questions and provide clarifications to bidders, and issue Addendums.
 - .3 Attendance at Pre-Bid Meeting is included.
 - .4 Review bids for compliance to Contract Documents and reference reviews.
 - .5 Preparation of Construction Contracts for Owner’s legal review.
 - .6 Attendance at Pre-Construction Meeting.
 - 2.2.2 Construction Administration Phase
 - .1 FGMA shall assist with the administration of construction contracts including shop drawing and other submittal review as required.
 - .2 Attend an average of one (1) On-Site Owner/Architect/Contractor (OAC) meeting combined with one (1) On-Site Observation visit per every two weeks to monitor Construction Phase activities for general conformance with Construction Documents, not to exceed (5) total combined On-Site meetings / site visits. The total number of site visits furnished is based on an estimated construction duration of eight (8) weeks.
 - .3 Prepare Punch-List and related follow-up of same.
- 2.3 Consultants: FGMA has included mechanical, electrical, plumbing and fire protection engineering consultants in our scope of work.

3.0 ARCHITECT'S COMPENSATION

The Geneva Park District shall compensate FGM Architects for professional Architectural services rendered in connection with the Project under this Proposal as follows:

- 3.1 For all professional services in connection with Architectural Design Services, Bidding and Negotiation Services and Contract Administration Services as described in Paragraph 2.0 above, we propose the following fee:

Lump Sum Fee

Construction Document Phase	\$27,800.00
Bidding and Negotiation Phase	\$6,000.00
Construction Administration Phase	\$14,560.00
Total	\$44,360.00

3.2 Reimbursable Expenses

In addition to the compensation above, FGMA shall be reimbursed for additional expenses in connection with the Project, invoiced to the Owner at One Hundred Ten Percent (1.10) times Architect's actual direct cost of same, for the below items. We recommend establishing a Reimbursable Allowance of \$1,500, which FGMA shall not exceed without prior written approval of the City. Reimbursable Allowance includes costs for items below.

3.2.1 Expense of postage and/or delivery.

3.2.2 Travel and living expenses in connection with Architect's out-of-town travel (if required) as authorized by the Owner.

3.2.3 Expenses of any specialty consultants with Owner's prior approval.

3.2.4 Expense of Contract Document printing for permit submittal.

3.2.5 Expense of models authorized by the Owner.

3.2.6 Any fees paid by FGMA to authorities having jurisdiction over the project with Owner's prior approval.

3.2.7 Expense of Contract Document printing for bidding and construction purposes

Local travel (travel less than 100 miles), phone, fax, and printing of review sets shall not be charged as a Reimbursable Expense.

3.3 Additional Services

If scope not included in section 2.0 is required for the project, FGMA shall be reimbursed for the additional effort needed at the hourly rates included herein.

3.3.1 Renderings, both exterior and interior

3.3.2 Any additional scope or requirements required by the AHJ.

3.4 If specialty consultants are required, FGMA shall be reimbursed for consultant expenses in connection with the Project, invoiced to the Owner at One Hundred Ten Percent (1.10) times Architect's actual direct cost of same.

3.5 Payments shall be made by the Owner to FGMA upon receipt of FGMA's invoice in accordance with the Local Government Prompt Payment Act.

3.6 Non-payment of invoices shall constitute grounds for discontinuing service.

3.7 The terms of this Proposal are based upon services commencing within 30 days and all services being completed within 6 months thereafter.

4.0 Form of Agreement

Upon review and approval of this proposal, FGMA and the Geneva Park District shall enter into a Contract using AIA Form of Agreement or similar as mutually acceptable, for the services outlined in this proposal.

FGMA[®]ARCHITECTS

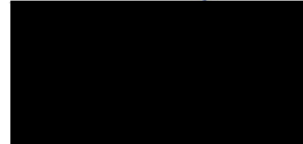
We appreciate this opportunity to be of service to the Geneva Park District for this Project.

Sincerely,

FGM ARCHITECTS INC.



FGM Architects Inc.
Raegan Porter, IIDA, LEED AP ID+C | Vice President
raeganporter@fgmarchitects.com



FGM Architects Inc.
Maggie Krieger, AIA | Senior Associate
maggiekrieger@fgmarchitects.com

FGMARCHITECTS

HOURLY RATE SCHEDULE

Effective February 1, 2023*

Where the fee arrangements are to be on an hourly basis, the rates shall be those that prevail at the time services are rendered. Current rates are as follows:

FGM Architects

Principal	\$300.00
Arch IV	\$260.00
Arch III	\$220.00
Arch II	\$180.00
Arch I	\$140.00
Interior Designer IV	\$240.00
Interior Designer III	\$200.00
Interior Designer II	\$160.00
Interior Designer I	\$120.00
Project Administrator	\$135.00

*Hourly rates are subject to adjustment on November 1st each year.

**DIRECTOR'S
MONTHLY AGENDA AND REPORT
Nicole Vickers, CPRP
February 19, 2024**

TAX ABATEMENT ORDINANCE #2024-01

Enclosed is a tax abatement ordinance that is presented each year at this time. The tax abatement is for the Series 2014 Alternative Revenue Bond, which transfers the debt payments from the Bond Fund to the General Corporate and Recreation budget. The ordinance needs to be approved and will require a roll call vote. Staff would recommend a motion to approve the abatement ordinance.

KIDZ KORRAL RENOVATION DESIGN STUDY RESULTS

Enclosed in your packet are concepts for the re-purposing of Kidz Korral at SPRC. As previously presented, staff intends to transform this area into a fitness-focused space for use by members. Staff will be present to answer any questions the board might have.

COMMUNICATIONS

Staff is presently working on the completion of full-time employee performance evaluations. Looking to schedule a Personnel and Policy Committee meeting the week of March 11th (Jay Moffat and Doug Jones).

The annual budgeting process is well underway. Staff will be looking to schedule a meeting with the Finance Committee in April (Jay Moffat and John Frankenthal).

Staff is continuing to work on securing utilities at Mill Creek Community Park. Progress has been made and we are hopeful as we move through the process.

The unseasonable warm weather has put a damper on the ice rinks this season. During the cold snap in January, the parks department was able to produce ice for a limited amount of days.

Staff is proceeding forward with the replacement of Wellington Park playground. We are anticipating overall costs to increase and will budget accordingly.

The annual Wine, Cheese, and Trees event is gearing up to take place on February 24th at the Library which is a collaboration between the Geneva Park District Foundation, the Natural Resource Committee, and the Library Foundation. Tickets are now limited as the event has grown in popularity.

The Foundation has already begun work on the 2024 Autumn Fair. Please mark your calendars for September 21st.

Please be on the lookout for your statements of economic interest which need to be filed by May 1, 2024. If your statement is not filed by the May 1 deadline, you may be assessed a late fee penalty.

Enclosed in your packets is the board calendar including important meetings, events and continuing education dates.

FUTURE MEETINGS

Personnel & Policy Committee (Jay Moffat & Doug Jones)	TBD	
Regular Scheduled Meeting	March 18, 2024	7:00 PM
Foundation Board Meeting	March 12, 2024	7:00 PM

2024 SHORT & LONG RANGE PLAN ANNUAL GOALS & OBJECTIVES AND MASTER PLAN

Enclosed are the updated plans reviewed and approved by the Long Range Plan Committee (John Frankenthal & Peter Cladis). The minutes of the meeting are also included for your review and approval. Each year the staff presents this update to the board as a part of the overall Master Plan of the Park District. If the Park board agrees with the committee's recommendations, please approve the updated goals and objectives and plan details as presented. Staff will review the documents and answer any questions at the meeting. The goals and objectives are placed on the Park District website after Board approval.

BESTLIFE FITNESS FEE INCREASE

Staff is recommending an increase in BestLife fitness membership fees which if approved will be introduced later in the year. Elliott Bortner will be present to answer any questions the board might have.

ZERO TURN MOWER PURCHASE

Enclosed in your packet is a memo outlining the need to purchase a new zero turn mower which is within budget and part of the vehicle replacement plan. Carl Gorra will be present to answer any questions the board might have.

MOWING BID RESULTS

Enclosed in your packet is a memo outlining the bids for contractual mowing services. Please note, staff has reduced the amount of park sites by 3 with the intent of performing that mowing in-house. Staff will be present to answer any questions the board might have.

WESTERN AVENUE VENTILATOR REPLACEMENT

Enclosed in your packet is a memo in regards to replacement of the unit ventilator at Western Avenue School's gymnasium with a new air handler and addition of a condensing unit. If approved, staff would budget appropriately in the next fiscal year. Staff will be present to answer any questions the board might have.

FEB 2024

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

03

Parents Night
Out 6pm @
SPRC

10 Year
Anniversary
Celebration of
Playhouse 38

04

05

06

07

08

09

10

City Council &
Comm of the
Whole Mtg @7

Plan Comm Mtg
@ 7pm

11

12

13

14

15

16

17

Super Shuffle
5K @ 10am

School District
Mtg @ 7pm

Parents Night
Out 6pm @
SPRC

18

19

20

21

22

23

24

Daughter Date
Night
5:30-7:30pm

CANCELED
Efficiency
Cmte Mtg @
6pm

GPD Board Mtg
@ 7pm

City Council &
Comm of the
Whole Mtg @7

HPC Mtg @
7pm

Library Mtg @
7pm
Plan Comm Mtg
@ 7pm

Wine, Cheese
and Trees @
Geneva Library
7-9pm

25

26

27

28

29

School District
Mtg @ 7pm

MARCH 2024

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

Parents Night
Out 6pm @
SPRC

03

04

05

06

07

08

09

City Council &
Comm of the
Whole Mtg @7

Fun with Your
Son Night
6-8pm

10

11

12

13

14

15

16

School District
Mtg @ 7pm

GPD Foundation
Mtg @7pm

Plan Comm Mtg
@ 7pm

Parents Night
Out 6pm @
SPRC

17

18

19

20

21

22

23

GPD Board Mtg
@ 7pm

City Council &
Comm of the
Whole Mtg @7

HPC Mtg @
7pm

Egg-mazing
Race
5:30-7:30pm

Bunny Breakfast
8:15am &
10:15am

Egg Hunt
10am

24

25

26

27

28

29

30

Spring Break
Talent Show at
PH38 @7pm

Library Mtg @
7pm
Plan Comm Mtg
@ 7pm

Good Friday
Admin Offices
Closed

Bunny Basket
Deliveries

Bunny Basket
Deliveries

31

Facilities
Closed
Easter Holiday



**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
ELLIOTT BORTNER, CPRP, AFO
SUPERINTENDENT OF RECREATION
February 19, 2024**

UPDATE:

I. STAFF

The Recreation Department was able to send 11 staff to IPRA's Soaring to New Heights Conference in Chicago last month. Many new ideas were learned and discussed since attending.

II. PROGRAMS

The spring brochure has been finalized and is currently at print. Resident registration day for the spring will be March 5; non-resident registration will begin March 12. Staff have already submitted their information for the first draft of the summer brochure.

Registration for Friendship Station Preschool for new students began on February 2. Enrollment numbers are trending higher than they were year-to-date last year.

Priority registration forms for summer day camps and Kids' Zone next school year are due by February 19.

III. EVENTS

Sunday, February 11 marked the 14th annual Super Shuffle 5K. The race had over 530 registrants, nearly identical to last year's figure. Staff received positive feedback both during the event and in surveys after the event. The Recreation Department would like to acknowledge the large role the Parks Department played in making the event a success.



Daughter Date Night took place at the Geneva High School on Sunday, February 18. At the time of writing this report, registrations have already eclipsed last year's total number of participants.

Staff are also preparing for Fun With Your Son Night on Saturday, March 9.

IV. FACILITIES

Sunset Fitness Center and SPRC

Construction on the new staff office at SPRC has been completed and passed inspection.

The bid process for the SPRC gym floor resurfacing project began on February 15. The bid opening will take place on March 8.

Included in the board packet are the two concepts FGMA has put together for the renovation of the Kidz Korral at SPRC.

Also included in the board packet is a memo to increase membership fees at both BestLife Fitness centers.

Playhouse 38

Rehearsals for the youth show *Comic Book Artist* and the adult show *The Complete Works of Shakespeare (Abridged)* are currently underway and tickets are on sale.

Sunset Pool and Mill Creek Pool

Pool passes are currently on sale at the early bird rate. In addition, staff offered a one-day “flash sale” on Valentine’s Day for 5% off pool passes.

INFORMATION:**I. SUNSET REPORT**

Comparison figures for Sunset Racquetball and Fitness Center are as follows:

Revenue Summary	January 2023	January 2024
<i>Membership Revenue</i>		
Paid in Full Memberships	\$28,771.00	\$29,267.00
Ongoing Memberships	\$3,681.00	\$5,177.00
Short Term Memberships	\$24.00	\$24.00
Total	\$32,476.00	\$34,468.00
<i>Additional Revenue</i>		
Court Fees	\$286.00	\$704.00
Guest Fees	\$976.00	\$895.00
Vending Machine Sales	\$316.00	\$58.00
Total	\$1,578.00	\$1,657.00
Total Monthly Revenue	\$34,054.00	\$36,125.00

Annual Membership Summary	Transaction Type	January 2023	January 2024
<i>Resident Paid in Full</i>	New	56	23
	Renew	59	59
<i>Resident Ongoing</i>	New	14	2
	Renew	2	3
<i>Non-Resident Paid in Full</i>	New	2	5
	Renew	4	7
<i>Non-Resident Ongoing</i>	New	1	0
	Renew	0	0
Totals	Total New	73	30
	Total Renew	65	69
	Overall Total	138	99

Other Memberships Summary	January 2023	January 2024
One Month	3	4
Two Months	3	5

Usage Summary	January 2023	January 2024
<i>Fitness Center</i>		
Members	5,221	5,669
Free Guests	19	8
Paid Guests	84	85
Total Fitness Center Usage	5,324	5,762

<i>Court Usage</i>		
Reserved Court Time	40	44
Walk-on Court Time	18	4
Total Court Usage	58	48

Year to Date Comparison	2023	2024
<i>Sunset Membership Summary*</i>		
Paid in Full Memberships	370	421
Ongoing Memberships	126	152
Total Sunset Memberships	496	573
Paid in Full Members	514	574
Ongoing Members	242	266
Total Sunset Members	756	840
<i>Revenue Summary</i>		
Membership Revenue YTD	\$117,333.00	\$147,331.00
Projected Ongoing Revenue	\$11,043.00	\$15,531.00

*Excludes Gold Memberships/Members

II. SPRC REPORT

Comparison figures for Stephen D. Persinger Recreation Center are as follows

Revenue Summary	January 2023	January 2024
<i>Membership Revenue</i>		
Paid in Full Memberships	\$62,406.66	\$62,742.00
Ongoing Memberships	\$10,061.00	\$12,150.00
Short Term Memberships	\$1,163.00	\$1,306.00
Track Passes	\$6,125.00	\$7,965.00
Total	\$79,755.66	\$84,163.00
<i>Additional Revenue</i>		
Guest Fees	\$1,473.00	\$1,410.00
Vending Machine Sales	\$1,781.00	\$479.00
Open Gym Youth	\$2,417.00	\$3,748.00
Open Gym Adult	\$696.00	\$353.00
Birthday Parties	\$2,475.00	\$1,775.00
Total	\$8,842.00	\$7,765.00
Total Monthly Revenue	\$88,597.66	\$91,928.00

Annual Membership Summary	Transaction Type	January 2023	January 2024
<i>Gold Resident Paid in Full</i>	New	19	5
	Renew	11	11
<i>Gold Resident Ongoing</i>	New	4	4
	Renew	1	1
<i>Gold Non-Resident Paid in Full</i>	New	0	1
	Renew	0	0
<i>Gold Non-Resident Ongoing</i>	New	1	0
	Renew	1	1
<i>SPRC Resident Paid in Full</i>	New	72	43
	Renew	52	69
<i>SPRC Resident Ongoing</i>	New	10	10
	Renew	3	5
<i>SPRC Non-Resident Paid in Full</i>	New	37	21
	Renew	16	16
<i>SPRC Non-Resident Ongoing</i>	New	8	4
	Renew	1	0
Totals	New	151	88
	Renew	85	103
	Total	236	191

Other Memberships Summary	January 2023	January 2024
Track Pass	147	152

SPRC One Month	5	5
SPRC Two Months	10	10
Gold One Month	1	1
Gold Two Months	0	0

Usage Summary	January 2023	January 2024
<i>Fitness Center</i>		
Members	10,313	9,736
Free Guests	24	21
Paid Guests	159	148
Track	2,148	2,074
Total Fitness Center Usage	12,644	11,979
<i>Open Gym</i>		
Youth	936	1,289
Adult	502	386
Pickleball	1,115	972
Total Open Gym Usage	2,553	2,647
Birthday Parties	11	7

Year to Date Comparison	2023	2024
<i>SPRC Membership Summary</i>		
Paid in Full Memberships	651	644
Ongoing Memberships	247	283
Track Memberships	584	628
Total SPRC Memberships	1,482	1,555
Paid in Full Members	1,164	1,127
Ongoing Members	552	617
Total SPRC Members	1,716	1,744
<i>Gold Membership Summary</i>		
Paid in Full Memberships	170	161
Ongoing Memberships	61	82
Total Gold Memberships	231	243
Paid in Full Members	345	333
Ongoing Members	186	234
Total Gold Members	531	567
<i>Revenue Summary</i>		
Membership Revenue YTD	\$233,786.00	\$331,712.36
Projected Ongoing Revenue	\$30,183.00	\$36,450.00

**GENEVA PARK DISTRICT
PARKS AND PROPERTIES REPORT
CARL GORRA
SUPERINTENDENT OF PARKS AND PROPERTIES
February 19th, 2024**

STAFF

- Kate Perez has been elected to the MIPE board of directors by popular vote of fellow members. As a director, she will progress thru the MIPE hierarchy, ultimately acting as president for a one-year term. The entire process takes eight years to complete. Included among the positions Ms. Perez will hold during her journey are; being in charge of new membership, scheduling educational seminars, treasurer, president elect and ultimately president.



- Staff visited Ron Clesens Ornamental Plants greenhouse on Thursday February 15th. The purpose of the trip was to meet with their grower to learn how they suppress insect and disease problems using biological controls.
- The District has committed to hosting brush chipper training for PDRMA on April 18th. As part of being host, the District will receive two free spots for District staff to attend the training.
- The Trades group will be attending the PDRMA course “Electrical Safety”. The class will be held February 21st at the Warrenville Park District.
- Four Parks staff will be attending PDRMA’s Help for New and Part Time Supervisors – Mentoring Check In. Three of the four had specifically asked for leadership training classes in their self-evaluations or in conversation.
- The Parks Department has joined American Hort after having made contact at the iLandscape tradeshow. The company is an educational hub for young professionals in the fields of greenhouses, nurseries and other horticultural endeavors. American Hort offers training through webinars online and in person events throughout the Midwest. Staff attended the first of these training weeks of February 5th. The first topic concentrated on greenhouse operations.

PROJECT / OPERATIONS UPDATES

- The annual contractual mowing bid was publicly advertised and bids were opened February 12th, 2024. The bid was written as a one-year contract with an option to extend to a second year. Changes from the last bid include the District moving three parks from contracted to in-house mowing, including Garden Club Park, River Park and Fargo Park.
- Kids Around the World recently installed the playground equipment once used at Jaycee Park in Haiti. Kids Around the World is a benevolent organization that partners with local churches or communities in impoverished and under reached areas around the world to create “Hope Zones”. The organization works to provide food and play to children.



- Parks staff continued on with their painting of interior painting projects. Having completed office painting at Sunset, the crew moved onto the classroom upstairs at SPRC.

ATHLETICS

- Ice rinks were set up just before the extreme cold temperatures of January. Skatable ice was created and the two rinks at Wheeler Park were open for a handful of days before warmer temperatures returned. The prospect for getting ice rinks open again are minimal. The general cut off date for creating skatable ice is February 15th. After that date, increasing daily temperatures and longer day lengths make it more and more difficult to produce good results. Temperatures below 15 degrees for the daily high are typically needed to create, and maintain ice.
- The addition of a water supply and sewer connection at Mill Creek Community Park is looking more and more likely. At this time, a water supply has been approved, and the prospect of a sewer connection seems quite possible.

FACILITIES / VEHICLES / EQUIPMENT

- Gutters at the Peck Farmhouse, the Grey Barn and the Red Barn were installed by Mr. Gutter. Additionally, weather stripping and trim were added to the garage door and pedestrian doors of the Red Barn.



- A new F-250 has been delivered by Currie Motors Fleet. The unit is a four-wheel drive, gas powered pickup truck with an 8' plow. Upfitters installed strobe lights and a bed liner.

- Trades staff have removed the drop ceiling at the Peck Orientation Barn. Heating and cooling ductwork was reworked so as to make them less obvious. Flexible ducts were replaced by rigid ductwork. New, dimmable lighting and conduit replaced less permanent types. Current tasks include cleaning the exposed ceiling joists followed by staining.



- At the Peck maintenance shop, Mendel Heating has replaced the hanging forced air heating unit which had recently failed. Additionally, Black Gold pumped out the triple basin that serves the shop.

HORTICULTURE / NATURAL AREAS / GARDEN PLOTS

- Test results for the greenhouse water supply have been returned. The analysis indicates that the pH of the water is quite high (alkaline), and contains high levels of sodium. Knowing this, staff can choose appropriate fertilizers and water conditioners to encourage the best growth possible.
- Currently growing in the greenhouse are 1000 pansies, 500 impatiens, 150 blue salvia, 100 cannas, 100 delphinium, and 100 geraniums.
- Staff released ladybugs into the greenhouse as an environmentally responsible method of insect control. Ladybugs have long been used to control aphids in greenhouses and even outdoor gardens.



Ladybug Adult (consumes 5000 aphids in a lifetime)



Ladybug Larvae (consumes 400 aphids in this stage)



**GENEVA PARK DISTRICT
SHORT & LONG RANGE PLAN COMMITTEE MEETING
FEBRUARY 2, 2024
2:00 PM**

Agenda

Review & Discussion of Annual Goals and Objectives for 2023 & 2024

Review & Discussion of Master Plan 2024

Review & Discussion of Vehicle/Equipment Replacement Schedule

Review & Discussion of Five Year CIP

Public Comment

Adjourn

Memo

To: Long Range Planning Committee

From: Geneva Park District Staff

Date: Meeting: February 2, 2024 at 2:00 PM

Re: Annual Review of Goals/Objectives, Master Plan Update, and Supporting Materials

Enclosed are documents prepared by the Park District staff, which in conjunction with the Master Plan, will help guide the future of the Geneva Park District.

The documents within the packet, include Short/Long Term goals which are designed to be completed within 1-5 years. Ongoing goals are also listed and are continual tasks staff place focus on throughout the year. Ongoing goals also assist staff in analyzing and identifying future long/short term goals. In addition, completed goals from the past year are listed for the board to review.

Staff will be present to review highlights and answer any questions the committee might have. Staff requests approval of the following documents which will be presented to the full board at the February meeting:

- Short/Long Range Goals and Objectives
- Ongoing Goals and Objectives
- Master Plan Update
- Vehicle/Equipment Replacement
- Capital Improvement Plan

Short/Long Range Goals & Objectives

Geneva Park District - Goals and Objectives

Short terms goals are designed to be completed within one year. Long term goals are designed to be completed within 2-5 years, but can fluctuate based on budget.

Goal #1 **The Geneva Park District will provide a safe environment at all programs, properties, and facilities.**

DEPARTMENT	OBJECTIVES
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ADMINISTRATION **SHORT-TERM**

- Implement additional active threat management protocols.

LONG-TERM

- Improve security camera systems at indoor facilities, including picture resolution & data storage.
- Implement a new ADA transition plan to obtain reasonable compliance for all facilities, parks, and services.

PARKS **SHORT-TERM**

- Ensure that park inspections are completed and acted upon twice a year, ballfields are inspected three times a year.
- Assure timely completion of playground inspections with updated reporting criteria.
- Assure and document all vehicles are regularly inspected by staff (monthly) and fleet staff (3x/year).

LONG-TERM

- Continue the planning for the eventual replacement of the Island Park south bridge.
- Repair retaining wall once a safe access route is created.

RECREATION **SHORT-TERM**

- Revise safety program in-line with PDRMA recommendations.
- Update Active Threat Training, including satellite facilities including the before and after school program.
- Customize facility inspection checklist for preventative maintenance.

LONG-TERM

- Research feasibility of installing crash bars on fences at pools.
- Develop plan to replace VGB grates at pools.

Goal #2 **The Geneva Park District will attempt to construct new facilities and acquire additional open space for new park sites and facilities to meet the needs of the District residents.**

DEPARTMENT	OBJECTIVES
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PARKS **SHORT-TERM**

- Develop a long-range plan for the addition of amenities at Sandholm Woods Park, west side.
- Actively assist to ensure the timely implementation of the Mill Creek Community Park renovation/ OSLAD Grant.
- Investigate possibilities for acquisition of land parcel north of and adjoining Old Mill Park.
- Research and implement Orientation Barn ceiling replacement.
- Research Skate Park replacement.

LONG-TERM

- Research new dog friendly elements at some parks including doggie splash pad.
- Research available land acquisition for future park sites.
- Research plans to renovate Gray Barn at Peck Farm Maintenance.
- Complete Wheeler West bike path through to State Street.

RECREATION	SHORT-TERM <ul style="list-style-type: none"> · Add additional working office at SPRC. · Research potential future Friendship Station Preschool site. · Update Butterfly House entrance. · Repurpose the Kids Korral Indoor Playground at SPRC. · Add Mini Golf feature. · Implement bee keeping at Community Gardens. · Refinish the gel coating on slides at Sunset Pool. LONG-TERM <ul style="list-style-type: none"> · Outdoor pool third phase expansion to include lap lanes & activities for older children. · Renovate locker rooms at Sunset and Mill Creek Pools, include family restroom. · Paint the outside of the Sunset Community Center. · Update Stone Creek Mini Golf hut to include expanded concessions. · Research reimagining of Discovery Room at Peck Farm Park. · Research raked seating at Playhouse 38. · Develop Peterson Property to accommodate passive/active recreation components.
Goal #3	The Geneva Park District will provide and maintain a quality system of existing parks and facilities by updating and improving each site per the most recent Community Survey and Master Plan.
DEPARTMENT	OBJECTIVES
PARKS	SHORT-TERM <ul style="list-style-type: none"> · Map all memorial trees with GIS and develop maintenance plan. · Complete new park sign design and replace as needed. · Replace Hawks Hollow splashpad controller and restore functionality of features. · Wheeler Park turf improvement - get park "greener" by cultural improvements to start growing turf in areas now devoid of turf. · Complete installation of pickleball courts at Mill Creek Community Park. · Replace trees and shrubbery at Sandholm Park West. · Island Park - shoreline restoration on the South Eastern corner to ensure long life of the river bank. · Landscape improvements at Old Mill Park with an emphasis on flowers. · Wheeler Shop - install exhaust fan for welding, vehicle and equipment exhaust. · Peck Farm - Prairie restoration continues. Removal of woody invasive growth on the East side. Poison hemlock control. Cattail removal/control from the West side pond. LONG-TERM <ul style="list-style-type: none"> · Complete a tree inventory to account for new plantings, maintenance & removals, as well as the location of all memorials. · Develop Peterson Property based on community feedback. · Install exercise stations/adult playground at parks or fitness centers, including Mill Creek Community Park · Bring all parks up to recommendations concerning ADA accessibility, as they experience replacement/repairs. · Final plan for Bennett North property.

RECREATION	SHORT-TERM <ul style="list-style-type: none"> · Prepare sign audit and replacement at Stone Creek Miniature Golf. · Mill Creek Community Park - investigate possibilities and costs to bring water to the site for ball fields, drinking fountain etc. · Replace filtration system at Sunset Pool. LONG-TERM <ul style="list-style-type: none"> · N/A
Goal #4	The Geneva Park District will provide creative programs and facilities to meet the needs of its residents per the surveys, Master Plan, and other research tools.
DEPARTMENT	OBJECTIVES
ADMINISTRATION	SHORT-TERM <ul style="list-style-type: none"> · Research and determine need for district-wide text messaging system for emergencies, program updates, weather closings, etc. · Evaluate and select IT company for future needs. · Provide hard wired WiFi connection to Park Farm Orientation Barn. LONG-TERM <ul style="list-style-type: none"> · Complete 10 year Master Plan, and plot future plans based on the results.
PARKS	SHORT-TERM <ul style="list-style-type: none"> · Maintain Oak Savannah at Peck North. · Develop a plan for ongoing horticultural volunteer opportunities along the river front parks by way of a greenhouse volunteer program. Volunteers would receive greenhouse space in return for continuing volunteer work maintaining beds along the river. LONG-TERM <ul style="list-style-type: none"> · N/A
RECREATION	SHORT-TERM <ul style="list-style-type: none"> · Complete gap analysis for program space to capitalize on unused program space. · Increase programming and camp participation at Peck Farm Park. · Consider offering full-day camp option at Peck Farm. · Explore programming outdoor pickleball courts at Mill Creek Community Park. · Increase birthday party revenue at all facilities. · Expansion of STEAM programs. · Increase non-athletic programmatic opportunities for teens. · Expansion of adult programs including athletics, fitness and additional recreational opportunities. · Expand utilization of Playhouse 38 beyond Cultural Arts to other departments to increase usage and awareness. LONG-TERM <ul style="list-style-type: none"> · N/A

Goal #5	The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Functioning as a best management organization requires strong partnerships as a way of developing value for the taxpayers.
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DEPARTMENT	OBJECTIVES
ADMINISTRATION	SHORT-TERM <ul style="list-style-type: none"> Compliance with efficiency report requirements required by Illinois law. LONG-TERM <ul style="list-style-type: none"> N/A
PARKS	SHORT-TERM <ul style="list-style-type: none"> Chainsaw training & additional shared interests with the Kane County Forest Preserve. Seek to create a MIPE meeting for the use of grading equipment and alternate ball mix for infields. Maintain Garden Club Park and foster cooperative efforts in growing plants and maintaining gardens. Burn training. LONG-TERM <ul style="list-style-type: none"> Promote cooperative training with other "like" agencies (i.e. Kane County Forest Preserve and the St. Charles Park District). Research cooperative use of equipment between "like" agencies (i.e. Kane County Forest Preserve and the St. Charles Park District).
RECREATION	SHORT-TERM <ul style="list-style-type: none"> Develop partnerships with private businesses to increase participation and awareness. Increase presence/awareness at non-park district community wide events. Develop new safety protocols for KZ in conjunction with School District and Police. Increase cooperative trainings with the Geneva Fire Department. Co-op Summer Camp program with the Geneva Police Department. Develop cooperative programs with Geneva History Museum and Forest Preserve for cross country course. LONG-TERM <ul style="list-style-type: none"> N/A

Goal #6	The Geneva Park District will continue to meet population growth demands by hiring additional personnel as needed, by retaining competent present personnel, and by training new personnel accordingly. The District is an equal opportunity employer and provides equal employment opportunities to all qualified persons. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary.
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DEPARTMENT	OBJECTIVES
ADMINISTRATION	SHORT-TERM <ul style="list-style-type: none"> Continue training and promoting a strong work place culture including inter-department interactions. Ensure consistency standards are in place throughout the District for the notification of applicants regarding employment application process and status of position. Assess hierarchy and job descriptions and recommend any necessary changes/updates.

- Provide full-time employees wellness training in managing stress in the workplace and personal lives.
- Update and improve on-boarding program for staff.
- Continue to have speakers at FT staff meeting to promote wellness; promote PDRMA wellness training webinars, and PATH.
- Investigate software options for full time employees to monitor their PTO, time off requests, and allow maintenance of personnel information.

LONG-TERM

- N/A

PARKS

SHORT-TERM

- Investigate flexible work options including 4-10 hour days for certain parks positions at certain times of the year, if feasible.
- Investigate an alternative software for playground safety inspection record keeping.

LONG-TERM

- Increase the number of EV charging stations for community consumption.

RECREATION

SHORT-TERM

- Investigate feasibility of installing app-based lighting system at Sunset ballfields.
- Evaluate marketing personnel goals.

LONG-TERM

- Investigate feasibility of adding BAS for Sunset Community Center HVAC.
- Install network infrastructure for chemical controllers at Sunset Pool to communicate electronically.

Goal #7 **The Geneva Park District offers educational programs, classes, and stewardship opportunities that increase environmental literacy of residents and will adopt environmentally friendly business practices that are fiscally responsible to conserve resources, educate the community and provide best practices in resource management.**

DEPARTMENT	OBJECTIVES
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ADMINISTRATION **SHORT-TERM**

- Investigate software for electronic alternatives to complete new hire paperwork.

LONG-TERM

- N/A

PARKS

SHORT-TERM

- Develop a turf fertilizer and weed control program that addresses our athletic fields and high visibility parks.
- Institute a compost topdressing program at Wheeler park. To be moved to athletic fields as resources allow.
- Increase volunteer opportunities as it relates to conservation & environmental opportunities and increase volunteer recognition.

LONG-TERM

- Replace ballfield lights with upgrade to better automation and reduced energy.
- Maintain the seven year tree pruning rotation for all overstory trees and implement.
- Research solar energy to lower e-costs .
- Install motion activated light sensors in shops.

RECREATION	SHORT-TERM <ul style="list-style-type: none"> Develop volunteer stewardship program focused on enhancing biodiversity in natural areas and removing invasive species at Peck Farm Park. LONG-TERM <ul style="list-style-type: none"> Petersen Property - determine the educational/environmental use of the property befitting it's agricultural/natural area surroundings.
Goal #8	The Geneva Park District will strive to strengthen and maintain fiscal health and stability. Availability of funding and overall good financial health is a prerequisite for carrying out some of the goals and objectives of the District.
DEPARTMENT	OBJECTIVES
ADMINISTRATION	SHORT-TERM <ul style="list-style-type: none"> Implement IL minimum wage law beginning Jan 1, 2020 thru Jan 1, 2025. Analyze budgetary impact of increased minimum wage rates and wage compression. Federal government requires electronic submission of Affordable Care Act returns. Implement Equal Pay Act to include pay scale and benefits in any job posting as well as notifying all current employees after an external job is posted. LONG-TERM <ul style="list-style-type: none"> N/A
PARKS	SHORT-TERM <ul style="list-style-type: none"> Weigh the options on providing EV charging stations as it relates to the costs of accepting credit cards vs. limiting use/no charge. Develop an inventory of largest pool and building mechanical items and create a replacement schedule/budget. LONG-TERM <ul style="list-style-type: none"> N/A
RECREATION	SHORT-TERM <ul style="list-style-type: none"> Analyze program cost recovery data and recommend 1-5 year pricing structure. Re-develop current sponsorship packages to better suit needs of District and potential sponsors. Implement revised member retention strategies across both BestLife Fitness centers to capitalize on current member market. LONG-TERM <ul style="list-style-type: none"> N/A

Ongoing Goals and Objectives

Geneva Park District - Goals and Objectives

Ongoing goals and objectives are designed to serve as a reminder to staff of continuous tasks that are oftentimes open-ended, and rollover on an annual basis.

Goal #1 The Geneva Park District will provide a safe environment at all programs, properties, and facilities.

DEPARTMENT	OBJECTIVES
ADMINISTRATION	<ul style="list-style-type: none"> Train all staff on current CPR/AED standards. Update and evaluate Active Threat Training. Include 1-3 safety trainings at each full-time staff meeting.
PARKS	<ul style="list-style-type: none"> Complete required annual PDRMA trainings and develop required policies as recommended. Seasonal refresher courses for training and current procedures. Complete defensive driving training every other year for all staff driving Park District vehicles that includes seasonal staff and follow up with winter weather conditions. Continue to educate and certify full-time Parks Department employees concerning playground inspections, reports and maintenance. Set facility and park inspection schedule and adhere to it throughout the year to ensure that all facilities and parks are inspected appropriately with documentation. Pre and Post Project Safety Awareness Training. Attend additional prescribed burn training as necessary. Continue to educate parks staff in tree, turf, natural area maintenance, building and staff equipment. Train and implement winter ice control process including pre-treatment.
RECREATION	<ul style="list-style-type: none"> Perform and document spring storm drills, fall fire drills and annual Active Threat Training at Kids' Zone, SPRC, SCC, PFP, Playhouse 38 and Friendship Station. Provide Board with bi-annual Safety Committee Reports. Continue to increase safety awareness among full-time staff and instructors by increased training and communication at meetings in addition to bi-annual full-time staff meetings. Maintain an efficient checklist to make sure all staff and volunteers have updated applicable certifications for first aid, CPR, coaches training, and completed background checks. Implement emergency response training at Park District facilities, Kids' Zone and Preschool.

Goal #2 The District will attempt to construct new facilities and acquire additional open space for new park sites and facilities to meet the needs of District residents.

DEPARTMENT	OBJECTIVES
ADMINISTRATION	<ul style="list-style-type: none"> Continue to accept donated parcels of land as they fit into overall park, land and open space footprint. Continue to investigate opportunities to acquire open space for passive and active recreation. Construct additional bike/pedestrian trails per City of Geneva Strategic Plan & GPD Master Plan.

Goal #3 The District will provide and maintain a quality system of existing parks and facilities by updating and improving each site per the most recent Community Survey & Master Plan.

DEPARTMENT	OBJECTIVES
PARKS	<ul style="list-style-type: none"> Resurface Fox River Trail or portions thereof as necessary. Investigate use of sustainable methods of technology for buildings and facilities (i.e. wind power, solar panels, green roofing, etc.).

- Remove and replace ash trees and other compromised trees and plants with native and Illinois hardy species.
- Implement a natural area work plan inventory to gauge progress and implement maintenance procedures to promote healthy sustainable landscapes.
- Invasive removal at Peck South, including area around silo and orientation barn.
- Plant and maintain trees and add prairie plants at Peck North.

RECREATION

- Seal surface at all Park District tennis courts and basketball courts as needed.
- Continue a 2-3 year rotation of baseball field grading.
- Make annual improvements to all athletic fields.
- Make annual improvements to the Links Disc Golf Course.

Goal #4 The Geneva Park District will provide creative programs and facilities to meet the needs of its residents per the surveys, Master Plan and other research tools.

DEPARTMENT

OBJECTIVES

ADMINISTRATION

- Increase "wellness" focused programs.
- Review programs and the registration process for possible updates and computer technology upgrades.

RECREATION

- Increase overall benefits and awareness of facilities and trails.
- Expand program offerings with a focus on evenings and weekends for working parents.
- Increase special interest programming for adults.
- Increase tumbling and beginner gymnastics participation.
- Continue to communicate with parents and increase participant satisfaction of swim lesson programs.
- Increase opportunities beyond affiliates with special interest groups & private sector organizations.
- Expand Kids' Zone.
- Consider preschool before/after care.
- Continue growth of all athletic leagues.
- Expand Toddler and Youth programs.
- Increase marketing efforts for general programs.
- Continue to implement pricing program matrix for programs and facilities.
- Increase customer satisfaction with times programs are offered.
- Expansion of Cultural Arts programs.
- Increase variety of programming at Peck Farm Park.
- Increase fitness, health and wellness programming for all ages.
- Streamline sponsorship efforts to fully realize sponsorship potential.
- Increase data driven marketing opportunities in relation to programs and events.
- Increase outdoor recreational opportunities, including riverfront opportunities.
- Work to maximize program space utilizing all facilities including Parks and Peck Farm.
- Continue to implement retention programs at SRFC and SPRC, along with marketing campaigns.
- Continue growth in wellness programs, utilizing non-traditional facilities such as Parks.
- Increase marketing efforts for all seasonal facilities.
- Increase focus and marketing on corporate memberships.
- Increase participation at special events.
- Increase special events at pools.

Goal #5	The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Functioning as a best management organization requires strong partnerships as a way of developing value for the taxpayers.
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DEPARTMENT	OBJECTIVES
ADMINISTRATION	<ul style="list-style-type: none"> · Continue to work with the City of Geneva regarding the Strategic Plan Bike/Pedestrian issues. · Continue to meet with legislators to inform them of Park District issues/needs.
PARKS	<ul style="list-style-type: none"> · Promote cooperative training with other "like" agencies. · Research cooperative use of equipment between "like" agencies. · Research land acquisition possibilities as they become available.
RECREATION	<ul style="list-style-type: none"> · Conduct joint programs with the Library, School District, Forest Preserve, Police Department, Fire Department and other Park Districts. · Continue developing the Kane County Naturalist Network with the Forest Preserve and nearby Park Districts. · Continue to develop and maintain positive relationships with all affiliate organizations for the purpose of advancing opportunities for youth. · Review and update IGAs with School District and other organizations. · Work with the School District, City of Geneva and the Library District to develop Intergovernmental Agreements as a way to enhance value for the taxpayers by sharing resources. · Continue to cooperate with the Youth Coalition to promote positive choices. · Work with Chamber of Commerce on events and marketing of Geneva Park District. · Schedule quarterly meetings with School District to review programs and facility usage.

Goal #6	The Geneva Park District will continue to meet population growth demands by hiring additional personnel as needed, by retaining competent present personnel, and by training new personnel accordingly. The District is an equal opportunity employer and provides equal employment opportunities to all qualified persons. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary.
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DEPARTMENT	OBJECTIVES
ADMINISTRATION	<ul style="list-style-type: none"> · Per law, new Board members need to complete electronic training on Open Meetings Act within 90 days of taking the Oath of Office. · Continue to provide full-time employees wellness training in managing stress in the workplace and personal lives. · Continue to schedule and improve the new employee orientation system whereby all employees are trained on Park District Customer Service Standards. · Update computer system software as necessary. Continue to update and improve website. · Assess the salaries and benefits for part-time and full-time employees. · Encourage continuing education and training for all full-time staff. · Ensure all departments hold staff training meetings for seasonal staff 2-3 times per season. · Ensure all departments hold staff meetings including seasonal, at least annually. · Develop a culture of continuous improvements.

PARKS	<ul style="list-style-type: none"> · Expand volunteer program to include assistance with natural areas management. · Hold staff training and communication meetings at least twice per year. · Continue to research new ideas for park maintenance and equipment to improve efficiencies.
RECREATION	<ul style="list-style-type: none"> · Continue Culture Committee to improve work place culture. · Continue volunteer program for Peck Farm to operate butterfly house, assist with programs and operations. · Implement service quality task force standards and procedures to achieve service quality goals based on Community Survey Results. · Continue offering staff educational opportunities. · Cross-train front office staff at both facilities. · Continue training fitness center staff so they fully understand equipment, operations and safety measures. · Prepare and implement quality assurance program for locker room cleanliness at pools.
Goal #7	The Geneva Park District offers educational programs, classes and stewardship opportunities that increase environmental literacy of residents and will adopt environmentally friendly business practices that are fiscally responsible to conserve resources, educate the community and provide the best practices in resource management.

DEPARTMENT	OBJECTIVES
PARKS	<ul style="list-style-type: none"> · Develop and implement plan for paperless office. · Actively seek and implement ways to conserve and protect water and soil, enhance air quality, limit the production and release of damaging pollutants, and protect wildlife. · Office Green Initiatives: Reduce waste production, reuse and recycle materials from facility and park operations, and handle hazardous and all other wastes according to lawful and safe procedures. · Actively seek and implement ways to conserve energy and be cognizant of Dark Sky initiatives recommendations while lighting parks and facilities. · Purchase products for use in facility and park operations, to minimize negative environmental impacts, taking into consideration the effects of product production, use, storage and disposal. · Protect and restore indigenous natural communities such as grasslands, woodlands/wetlands and promote the reclamation, acquisition, preservation and management of other open space areas, including river corridors, greenways and trails. · Acquire electric vehicles and equipment as opportunities present. · Attend training on pesticide/herbicide reduction. · Continued LED replacements. · Provide education and interpretative opportunities for staff and public to increase appreciation for the natural world and promote environmentally conscious lifestyles, emphasizing selective consumption and low-impact resource use. · Continue to recycle paper, plastic and metals using waste hauler or scrap metal recyclers. · Use LEED guidelines when fiscally prudent in the construction of new facilities. · Implement Natural Areas Management Plan to establish long term goals. · Burn natural areas 1/3 each burn season, weather permitting. · Enforce "No idling" policy. · Provide programs/training regarding changes to recycling standards.

Goal #8	The Geneva Park District will strive to strengthen and maintain fiscal health and stability. Availability of funding and overall good financial health is a prerequisite for carrying out some of the goals and objectives of the District.
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DEPARTMENT	OBJECTIVES
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ADMINISTRATION

- Review full-time and part time salaries based on minimum wage and Exempt Employee Legislation.
- Develop multi-year operating budget as a tool for future financial planning.
- Continue to implement formal pricing strategy and guidelines for all District programs and operations.
- Provide financial education to the board and public so as to provide a better understanding of the District's financial position and its relations to other micro-economic conditions.
- Provide monthly Investment Reports to the Board at the Regular Board Meeting.
- Provide monthly Revenue and Expenditure reports to the Board at the Regular Board Meeting.
- Ensure safety of District's cash and investments while maximizing rate of return on investments. Return on investment is of secondary importance compared to the safety of investments.
- Ensure annual tax levy includes new growth and inflationary increases to meet additional demand and maintain existing levels of services.
- Issue biennial Limited General Obligation Bonds to fund the District's Capital Improvement Plan. Consider purchase of bonds to provide savings in bond issuance costs and generate investment income revenue.
- Reduce dependence on Real Estate taxes by further diversifying revenue streams, reducing expenditures and/or introducing cost efficiencies where possible.
- Maintain or improve District's credit rating.
- Maintain Fund Balance Policy on an annual basis.
- Maintain our Certificate of Achievement Award from GFOA demonstrating transparency and full disclosure in the District's financial statements.
- Conduct quarterly departmental revenue/expense meetings to evaluate and control budget.

Completed Goals in 2023

Below is a list of completed goals from all departments over the past year. This list was devised from previous Short/Long Term goals. Items that were not completed, and remain relevant, continue to be reflected in current goals for staff to focus on.

- Renovation of Garden Club Park.
- Renovation of Sandholm Woods Park (East side).
- Replaced Jaycee Park playground equipment.
- Re-roofed the Jaycee Park storage building.
- Butterfly House rear vestibule wall rebuilt and entry door replaced.
- Butterfly House front vestibule air curtain and roof exhaust fan replaced.
- Butterfly House RPZ replaced.
- A swing hammock playground feature added to Hawks Hollow playground.
- The four main building supports replaced on the three-sided barn at Peck and rain gutters installed.
- Placed asphalt overlay and added new color/stripping and nets to the Sterling Manor tennis courts.
- Renovated Mill Creek North baseball infield.
- Renovated Sunset coach pitch baseball infield.
- ADA swing seats replaced at five parks.
- Added two fuel efficient hybrid trucks to the Parks Department fleet.
- Three staff members of the Parks Department tested and received their Certified Playground Inspector certification.
- Parks Department staff members presented twice at Great Lakes Training Institute. The topics were Eagle Scout Projects for Park Districts and Electrifying Park District Fleets.
- Parks Department hosted the February Midwest Institute of Park Executives February meeting. Staff presented on Greenhouse Operations and Environmentally Friendly Options for Landscape Care.
- Parks Department planted 125 trees in various parks.
- Parks Department planted 5000 spring flowering bulbs in various parks.
- Assisted in the upgrade of the District's phone system which provided monthly cost savings as well as integrated all facility phone systems and provided significantly better phone system functionality.
- Converted various software from internal server network to hosted web-based software (Rectrac, Time Clock Plus, MSI, credit card processing).
- Provided annual cyber security training for all full-time employees.
- Added employer portion cost of health insurance to employee payroll stubs.
- Updated salary survey of all full-time employees to ensure alignment with market rates and compliance with exempt employee legislation, and minimum wage.
- Completed the transition of new employee into Accounts Payable/Payroll Manager position.
- Continued multiple levels of cross training of staff as changes occur.
- Completed sixth year of District's participation in Health Savings Accounts. By increasing the PPO deductible and instead utilizing HSA funds this saved the District approximately 31,000 in 2023.

- No material findings in the Management Letter for fiscal year 2022-23 audit.
- Received twelfth consecutive year award in GFOA's Certificate of Achievement for Excellence in Financial Reporting for fiscal year ending 4/30/22.
- Investments in 2023 earned an annual average rate of return of 3.6%. This compares to a blended rate in 2022 of 1%.
- Conducted annual full-time employee cyber training.
- Updated active intruder training for Kids' Zone and camps.
- Incorporated Fire Department in safety training at pools.
- Completed researching options to replace Kidz Korral.
- Increased search engine optimization and meta-data on website.
- Implemented increased electronic communication at Friendship Station Preschool.
- Expanded STEAM program offerings.
- Hosted multiple theatrical productions and special events for adult audiences and participants.
- Increased opportunities beyond affiliates with special interest groups and private sector organizations.
- Developed partnerships with private businesses to increase participation and awareness.
- Increased presence at community wide events.
- Developed co-op summer camp program with police department and fire department.
- Completed an expanded intern program.
- Implemented new design for WebTrac.
- Implemented paperless registration system for Kids' Zone and camps.
- Lifeguard staff received three five-star audits for the pool season.
- Recreation Department filled all FT and PT staff positions.
- Expanded pickleball offerings to multiple leagues, tournaments, classes, and open gym.
- Completed Community Survey.
- Increased communications and partnership with the school district.
- Created Efficiency Committee in-line with Illinois legislation.
- Adopted Dark Sky Initiative.
- Received 10th consecutive 5-star safety audit at pools.



Geneva Park District

Master Plan Update Details
2024

February 2, 2024

GENEVA PARK DISTRICT- FIVE YEAR CIP

Updated: 1/8/24

CONSTRUCTION FUND SUMMARY

	2023-24	2024-25	2025-26	2026-27	2027-28
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES					
Investment Income	\$ 50,000	\$ 51,000	\$ 52,020	\$ 53,060	\$ 54,121
Bond Issues	-	1,811,917	-	1,848,156	-
Grant Revenue	600,000	1,750,000	-	2,500,000	-
Land Cash Revenue	50,000	185,000	50,000	50,000	50,000
Reimbursements	75,000	75,000	75,000	75,000	75,000
Farming Revenue	1,000	1,000	1,000	1,000	1,000
Donations- GPD Foundation	10,000	10,000	10,000	10,000	10,000
Audit Transfer	1,800,000	1,900,000	2,100,000	2,300,000	2,600,000
Fund Balance	-	-	-	-	-
Total Revenue	2,586,000	5,783,917	2,288,020	6,837,216	2,790,121

EXPENDITURES

C-1100- PLANNING, CONSULTING, GRANT CONSULTANTS

Landscape Architect C-1105	50,000	50,000	50,000	50,000	50,000
Architects/Engineers C-1106	80,000	80,000	80,000	80,000	80,000
Master Plan/Comm. Survey C-1108	75,000	75,000	-	-	40,000
Grant Consultant C-1120	7,000	7,000	7,000	7,000	7,000
Legal/ Bond Issue Expense C-1150	25,000	35,000	25,000	35,000	25,000

C-1200- BUILDINGS & IMPROVEMENTS

SPRC C-1210	200,000	150,000	50,000	50,000	50,000
Sunset Fitness & Comm Ctr. C-1220	75,000	2,050,000	50,000	50,000	50,000
Parking Lot Repairs C-1230	139,348	180,000	180,000	180,000	180,000
Wheeler Maint. Facility C-1240	5,000	40,000	5,000	5,000	5,000
Sunset Swimming Pool C-1250	700,000	375,000	300,000	5,075,000	300,000
Mill Creek Swimming Pool C-1260	25,000	65,000	25,000	10,000	10,000
Roof Repairs C-1270	60,000	12,000	12,000	12,000	12,000
Tennis Courts C-1280	710,000	25,000	25,000	25,000	25,000
Environmental Green Initiatives C-1290	175,000	175,000	5,000	5,000	5,000

C-1300- PARKS, PLAYGROUNDS IMPROVEMENTS & ACQUISITIONS

Skate Park C-1302	5,000	500,000	5,000	5,000	5,000
Bennett Pk Stream Stabiliz C-1304	2,500	2,500	2,500	2,500	2,500
Island Park C-1305	200,000	100,000	1,000,000	50,000	50,000
Island Park Bridge C-1306	2,000	15,000	2,000	2,000	2,000
Soccer Fields C-1307	25,000	25,000	25,000	25,000	25,000
Fox River Trail Repairs/Imp C-1308	30,000	30,000	30,000	30,000	30,000
Football & Lacrosse Fields C-1309	1,000	1,000	1,000	1,000	1,000
Baseball Fields & Parking C-1310	55,000	90,000	55,000	55,000	55,000
Park Trail Improvements C-1311	73,604	75,000	75,000	75,000	75,000
Play Equip Repairs/Replace C-1312	600,000	800,000	300,000	300,000	300,000
Community Gardens C-1313	5,000	15,000	5,000	5,000	5,000
Nature Playground C-1314	10,000	7,500	5,000	5,000	5,000
Park Renovation C-1315	300,000	200,000	-	-	-
Stonecreek Mini Golf C-1331	335,000	500,000	10,000	10,000	10,000
Moore Park Sprayground C-1340	35,000	15,000	5,000	5,000	5,000

GENEVA PARK DISTRICT- FIVE YEAR CIP

Updated: 1/8/24

CONSTRUCTION FUND SUMMARY

	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET	2026-27 BUDGET	2027-28 BUDGET
Land Acquisition C-1378	8,000	8,000	1,008,000	8,000	8,000
PF Maintenance Facility C-1398	25,000	25,000	510,000	10,000	10,000
Peck Farm C-1399	75,000	175,000	75,000	75,000	75,000
C-1400- LANDSCAPING & GROUNDSKEEPING					
Trees & Shrubs C-1450	21,500	21,500	21,500	21,500	21,500
Natural Areas C-1455	10,000	20,000	20,000	10,000	10,000
Park Turf Treatment C-1457	50,000	50,000	50,000	50,000	50,000
C-1500- OPERATING EQUIPMENT & VEHICLES					
Vehicle & Maint Equipment C-1505	173,576	275,000	250,000	254,000	232,000
Office Equip Replacement C-1570	139,743	92,423	99,122	100,871	152,673
C-1600- RECREATION EQUIPMENT & REPAIRS					
Gymnastic Supplies C-1616	3,000	3,000	3,000	3,000	3,000
C-1900- CONSTRUCTION EMERGENCY REPAIRS & REIMBURSEMENT					
School/Park Facility Repairs C-1902	17,075	17,417	17,765	18,120	18,482
Emergency Maint & Repairs C-1903	80,000	80,000	80,000	80,000	80,000
WAS & HSS Gymnasiums C-1905	325,000	365,000	5,000	5,000	5,000
Total Expenditures	\$ 4,933,346	\$ 6,827,340	\$ 4,473,887	\$ 6,789,991	\$ 2,075,155
Surplus (Deficit)	(2,347,346)	(1,043,423)	(2,185,867)	47,225	714,966
Beginning Fund Balance	9,154,757	6,807,411	5,763,988	3,578,121	3,625,346
Plus YE Adjustments	-	-	-	-	-
Ending Fund Balance	6,807,411	5,763,988	3,578,121	3,625,346	4,340,312

**GENEVA PARK DISTRICT
CAPITAL IMPROVEMENT FUND – PROJECT DESCRIPTIONS
FEBRUARY 2024**

- C-1105 Landscape Architect – Retain landscape architects and engineers for the design, bidding and development phases of new park projects and renovating parks.
- C-1106 Architects/Engineers – Retain architect/engineer to review and determine grade elevation needs for park development, and to consult on new and existing facility/park design.
- C-1108 Master Plan/Community Survey/Consulting Fees – Retain consultants to assist in developing future master plans for growth and trends. Also to ensure current and future recreational and open space needs for the community are addressed as well as other planning and evaluation tools.
- C-1120 Grant Consultant – Retain grant consultant to prepare grant applications for County, State and Federal grants as they become available.
- C-1150 Legal and Bond Issue Expenses – Legal fees and bond issue expenses related toward capital improvements, land acquisition, etc. Includes Geneva Park District general counsel, bond counsel, and financial analysis firm.
- C-1210 Stephen D. Persinger Recreation Center – Maintenance, repairs and improvements for entire building and outdoor landscape areas including floor surfaces, locker rooms, weight room, and program rooms. Net revenue from this facility needed for future expansion and repairs.
- C-1220 Geneva Community Center/Racquetball & Fitness Center Repairs – Maintenance, repairs and improvements for entire building and outdoor landscape areas including floor surfaces, locker rooms, weight room, and program rooms. Net revenue from this facility needed for future expansion and repairs.
- C-1230 Parking Lot Repairs – Sealcoating, patching, resurfacing, and striping of parking lots, asphalt trails, certain basketball courts and replacement of parking barriers and lights as necessary.
- C-1240 Wheeler Park Maintenance Facility – Improvements and repairs to buildings and grounds, including greenhouses.
- C-1250 Sunset Swimming Pool – Repair, improve or expand Sunset Pool. Net revenue from this facility needed for future expansion and repairs.
- C-1260 Mill Creek Pool – Repair or improve Mill Creek Pool.
- C-1270 Roof Repairs – Roofing repairs to all Geneva Park District buildings.
- C-1280 Tennis Courts – New tennis courts and court repairs including lights.

- C-1290 Environmental Green Initiatives – Purchase materials or equipment to assist in achieving the Park District’s goal to increase recycling and incorporate other energy efficient green initiatives.
- C-1302 Skate Park – Repairs, improvements and new amenities to skate facility.
- C-1304 Bennett Park – Improvements and restoration to the shoreline at Bennett Park, Good Templar acquisition and Bennett North.
- C-1305 Island Park & Old Mill Park – Vegetation protection & landscaping. Future wall replaced at Northeast section of Island. Erosion control measures at Island Park and Old Mill Park. Maintenance and repairs to Old Mill Park hardscape.
- C-1306 Island Park Bridges – Repairs/replacement of the Island Park bridges.
- C-1307 Soccer Fields – Repair existing and construct new soccer fields and parking.
- C-1308 Fox River Trail Improvements – Signage, asphalt or sealcoating to existing path system. Includes paths at the Nicor Trail and other regional trails.
- C-1309 Football Fields – Repair existing and construct new football fields and parking.
- C-1310 Baseball Fields & Parking – Repair existing and constrict new baseball fields and parking.
- C-1311 Park Trail Improvement – Signage, asphalt or sealcoating to the Peck Farm paths, small bike trails within neighborhood & community parks.
- C-1312 Repairs and Replacement of Park Amenities and Play Equipment – Repairs and replacement of existing park amenities and playground equipment as necessary per schedule including landscaping and fibar playground surface.
- C-1314 Nature Playground – Funds for the maintenance and repair of the Nature Playground at Peck Farm Park.
- C-1331 Stone Creek Mini Golf – Repairs or improvements to the miniature golf course. Net revenue from this facility needed for future expansion and repairs.
- C-1340 Moore Park Sprayground – Repairs to Moore Park and Sprayground.
- C-1378 Land Acquisition – Land acquisition and related items such as surveys, appraisals, etc.
- C-1398 Peck Farm Maintenance Facility – Improvements and repairs to the facility and grounds.
- C-1399 Peck Farm Park – Improvements to the lake, habitat restoration, tree plantings, path system. Phase III & IV including Units D and stewardship as dictated by 2002 Peck Farm Master Plan. Maintenance and repair of historic buildings.

- C-1450 New Trees and Shrubs – Replacement of trees and shrub for any existing park as needed, Includes Ash tree replacement and GPD Foundation Living Tree Program projects.
- C-1455 Natural Areas – Repairs or improvements to natural areas throughout the district. Stewardship services for all parks other than Peck Farm Park.
- C-1457 Park Turf Treatment – Re-seed and fertilize parks. Contract with weed spraying company to control broadleaf weeds in all parks.
- C-1505 Vehicle and Maintenance Equipment – Replace existing and purchase new vehicles and operating equipment as per schedule. Major repairs to equipment.
- C-1570 Office Equipment Replacement – Purchase new office equipment, such as desks, file cabinets, printers, computers and software and hardware for network system, etc.
- C-1616 Gymnastics Supplies – Purchase new equipment such as exercise mats and gymnastics apparatuses for the gymnastics program at the high school and tumbling equipment at the community center.
- C-1902 School District/Park District Facility Repairs – Joint capital improvement projects, and repair and maintenance of the Kids' Zone Before and After School Program sites as well as other school district buildings where Park District programs are conducted.
- C-1903 Emergency Maintenance Repairs – Emergency maintenance and repairs to existing facilities, parks, etc. that are not anticipated or budgeted. Emergency tree removal due to storm damage is included in this account. Weather related phone, internets, and cable emergency repair.
- C-1905 Western Avenue and Harrison St. Gymnasiums – Maintenance and repairs of Western Avenue and Harrison Street School Gymnasiums. These improvements would be joint projects with the school district. Presently have a long-term interest-bearing account with the school district for future major repairs. Includes bleacher improvements as required by the State of Illinois.

SRA Fund Member contribution for Special Recreation services through FVSRA including inclusion services and any other expenditures associated with special needs and/or ADA accessibility. Improvements to facilities and parks to implement and complete the Park District's ADA Transition Plan.

**GENEVA PARK DISTRICT
CAPITAL IMPROVEMENT FUND – FIXED COST ITEMS
JANUARY 2024**

- Replace, repair and purchase additional playground equipment as needed.
- Replace, repair and purchase additional picnic tables, benches, bleachers, recycling containers, signs and drinking fountains as needed.
- Replace, repair and purchase additional vehicles as needed.
- Replace, repair and purchase additional maintenance equipment as needed.
- Resurface parking lots, replace lights and barriers as needed.
- Resurface tennis courts, repair fencing and lights as needed.
- Replace, repair and maintain building as needed.
- Replace, repair and maintain restrooms as needed.
- Replace, and purchase additional trees as needed. Removal of Ash trees and other hazardous trees.
- Replace, repair and maintain ball diamond lights, fencing and grounds as needed.
- Replace, repair and maintain athletic fields & irrigation as needed.
- Replace, repair and maintain soccer & lacrosse fields as needed.
- Resurface, sealcoat and repair all bike/pedestrian trails as needed.
- Replace, repair and maintain office equipment as needed.
- Replace, repair and maintain computer system as needed.
- Provide payment for legal fees and bond issue expenses as needed.
- Provide consulting for Community Survey, Master Plan and other planning and evaluation tools.
- Provide payment for architectural and engineering expenses as needed.
- Replace and maintain Stone Creek Miniature Golf Course building and the Links Disc Golf Course equipment & utilities, landscaping & golf holes as needed.
- Replace, repair and improve Wheeler Park Maintenance Garage as needed including painting and adding indoor space as needed.
- Replace, repair and maintain Community Gardens as needed.
- Replace, repair and maintain Wheeler Greenhouses as needed.
- Replace, repair and maintain Western Avenue School Gym/Park, Harrison Street School Gym and Friendship Station Preschool, Kids' Zone Before and After School Program buildings, tennis courts, grounds and equipment as needed.
- Repair, replace and maintain Sunset Pool buildings, lighting, equipment and landscaping as needed.
- Repair, replace and maintain Mill Creek building, lighting, parking lot, equipment and landscaping as needed.
- Replace, repair and maintain the Stephen D. Persinger Recreation Center and Sunset Community Center buildings, grounds and equipment as needed.
- Replace, repair and maintain the Peck Farm Park Interpretive Center, maintenance facility, buildings, grounds, and equipment and as needed including house windows, front door, basement and cupola.
- Replace, repair and maintain Hawks Hollow facility and equipment as needed.
- Repair/replace Orientation Barn siding.
- Replace, repair and maintain Moore Park Sprayground equipment, surfacing & landscaping as needed.
- Replace, repair, maintain and enhance natural areas and incorporate best practices for natural area maintenance including invasive species removal and controlled burning.
- Provide funds for grant projects to match secured grant funding received through grant consultant.
- Obtain surveys, appraisals etc. and incur any other expenditures associated with land acquisition.
- Repair, replace and maintain gymnastics equipment as needed.

- Purchase OSHA and other safety equipment as needed.
- Replace, repair or retrofit equipment and facilities per ADA requirements.
- Replace, repair and maintain permanent landscaped areas as needed.
- Replace, repair and maintain River Park property and amenities as needed.
- Capital improvements associated with Playhouse 38.

GENEVA PARK DISTRICT VEHICLE / EQUIPMENT REPLACEMENT SCHEDULE																										
DESCRIPTION	ASSET#	LOC	YEAR ACQ	ORIG COST	MILES	SALVAGE	LIFE/YRS	RESERVE	FY REPLACE DATE	REPLACE COST	NET	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37	TOTAL
Vehicles																										
2018 Ford 4x4	200	Wheeler	2018	42,973	16,750		4,747	10	5,301	2028	57,752	53,005														60,000
2013 Chevy 2500 4x4 plow	201	Wheeler	2013	30,042	4,400		2,821	12	3,334	2025	42,833	40,012		60,000												140,635
2014 Ford F250 4x4 w/ snow plow	202	Wheeler	2014	28,295	30,000		3,140	12	3,042	2026	40,342	37,685			60,000							80,635		80,635		140,635
2015 Ford 4x4 plow	203	Peck	2015	30,635	27,000		3,107	11	3,372	TBD	40,196	37,089														
2015 Ford 4x4 liftgate plow	204	Peck	2015	31,485	38,000		3,193	11	3,465	2026	41,311	38,118			60,000											140,635
2008 Ford F-450 Flatbed	205	Wheeler	2008	33,544	25,000		1,898	22	2,539	2030	57,748	55,851						55,851								102,175
2010 Ford F15 Passenger Van	206	Wheeler	2010	40,730	41,000		3,152	15	4,020	2025	63,456	60,304											114,233			190,233
2007 Ford F250 Pickup 4x4 with plow	207	Wheeler	2007	28,245	50,000		2,652	12	2,945	2019	37,886	35,334			60,000											140,635
2018 Ford F450 4x4 crew cab dump truck	208	Wheeler	2018	48,556	14,000		4,925	11	5,663	2029	67,213	62,288					62,288					80,635				140,635
2020 Dump Truck 4x4 w/ chipper box	209	Wheeler	2020	57,951	2,000		5,878	11	6,758	2031	80,218	74,340								74,340						74,340
2011 Ford F-250 4X4 plow and liftgate	210	Wheeler	2011	30,484	55,000		2,501	14	3,113	TBD	46,080	43,578														
2014 Ford F250 4x4 Crew Cab	212	Wheeler	2014	31,484	54,000		3,475	10	3,883	2024	42,312	38,834	38,834										52,190			91,024
2009 Dodge Van	213	Sunset	2009	18,201	#####		1,334	16	1,605	2025	27,019	25,686		50,000										67,196		117,196
2014 Ford F250 4x4 w/ plow & liftgate	214	Peck Fields	2014	31,370	39,000		2,746	13	3,115	2027	43,244	40,498				60,000									80,635	140,635
2014 Ford F-250 4x4 w/snow plow	215	Wheeler	2014	28,295	45,000		2,657	12	2,950	2026	38,054	35,397			60,000									80,635		140,635
2015 Ford F-350 4x4 Dump	216	Peck	2015	39,085	19,000		3,670	12	3,027	2027	40,000	36,330				61,000									81,979	142,979
2019 Ford F550 Bus (26 passenger)	217	Rec	2019	107,368	5,000		8,310	15	10,598	2034	167,276	158,966										158,966				158,966
2020 Ford F150 with liftgate (security)	218	Security	2020	25,715	37,000		3,939	7	3,955	TBD	31,626	27,688														-
2014 Ford F250 Super Cab	219	Wheeler	2014	25,645	62,000		3,116	9	3,372	2023	33,461	30,345								59,755						109,755
2017 Chevy Volt	220	Rec/Peck	2017	31,441	13,000		2,952	12	3,077	2029	39,875	36,822						36,922								36,922
2016 Ford F150 w/ liftgate	221	Peck	2016	25,180	34,000		2,781	10	2,945	2026	32,233	29,451		40,000										53,757	-	93,757
Ford E-Transit Van	222	Wheeler	2022	63,178	2,000		6,979	10	7,793	2032	84,906	77,927								73,915						128,915
Ford Maverick (future purchase)	223	Peck	2024	35,000			5,361	7	5,384	2031	43,046	37,685	35,000													72,685
Ford Maverick (future purchase)	224	Wheeler	2024	35,000			5,361	7	5,384	2031	43,046	37,685	35,000													72,685
Tractors																										
Hrs																										
2018 (polaris) Ranger 900	97	Peck	2018	18,779	570		1,905	11	2,190	2029	25,995	24,090						24,090								24,090
2001 John Deere gator	99	Wheeler	2001	7,428	2,151		453	20	648	2023	13,416	12,963														25,000
ABI Force Ballfield Machine	100	Ballfields	2018	22,270	400		3,014	8	3,015	TBD	27,134	24,119														58,508
2016 Synthco Ballfield Machine	101	Ballfields	2016	19,763	450		2,185	10	-	2026	25,000	-		25,000									33,598	-	-	58,598
ABI Force Ballfield Machine	102	Ballfields	2020	24,311	475		3,291	8	3,438	TBD	30,796	27,505			28,000											-
2016 Scag Mower	110	Wheeler	2016							2026	28,000	28,000			28,000									37,630		65,630
2016 Kubota RTV 1100- no plow	111	Peck	2016	19,035	1,200		2,313	9	2,503	2025	24,836	22,523	21,536	30,000									40,317			91,853
2016 Kubota RTV 1100- with plow & blower	112	Wheeler	2016	24,812	1,000		2,330	12	2,754	2028	35,378	33,048	28,073													60,073
2019 Vermeer C1500 Wood Chipper	133	Wheeler	2019	65,995	320		5,108	15	6,514	2034	102,818	97,710					32,000									97,710
2012 Kubota M7040 Loader Tractor	151	Peck	2012	42,358	1,300		3,104	16	4,054	2028	67,972	64,868					50,000									50,000
2011 Deere 326D Skidsteer	152	Wheeler	2011	52,757	2,900		3,096	21	4,526	2032	98,144	95,047														95,047
2020 Deere 4069R	153	Wheeler	2020	34,280	302		3,477	11	3,898	2031	47,452	43,975							43,975							43,975
2015 Kubota L4701D Tractor	154	Peck	2015	10,805	361		1,015	12	1,199	2027	15,405	14,391				30,000								40,317		10,317
2006 Belfco overseeder	161	Peck	2006	9,795	n/a		554	22	828	2028	18,768	18,214					20,000									20,000
2014 Level Best Grader Box	162	Ballfields	2014	13,244	n/a		2,028	7	2,037	TBD	16,288	14,259														40,000
Mowers																										
John Deere WAM 1600	104	Wheeler	2019	47,488	1,340		5,771	9	6,243	2028	61,961	56,190					70,000									70,000
John Deere Wide Area Mower	105	Wheeler	2020	47,519	694		7,278	7	7,309	2027	58,442	51,164				30,000										70,317
2017 John Deere WAM	105A	Wheeler	2017						2028	70,000	70,000						70,000								40,317	70,000
2018 Scag mower 61"	108	Peck	2018	11,447	1,100		1,391	9	1,434	2027	14,296	12,905				30,000										40,317
2018 Scag mower 61"	109	Peck	2018	11,447	1,600		2,025	6	1,941	2024	13,668	11,643								13,902				16,600	-	42,146
2016 Scag 72" Mower	113	Wheeler	2016	12,046	1,200		1,845	7	1,782	2023	14,319	12,474								28,287						51,287
2016 Scag 72" Mower	114	Wheeler	2016	12,046	3,000		1,845	7	1,853	2023	14,815	12,970								28,287						51,287
2017 Scag 72" mower	115	Wheeler	2017	12,311	1,800		1,496	9	1,542	2026	15,375	13,879			30,000								40,317			70,317
2017 Scag 72" mower	116	Wheeler	2017	12,311	2,032		1,360	10	1,440	2027	15,759	14,399				31,000										72,861
2022 Mean Green Mower 60"	117	Wheeler	2022	28,668	202		4,420	7	4,269	2029	34,303	29,883						29,883						41,661		29,883
2022 Mean Green Mower 60"	118	Peck	2022	28,658	196		4,420	7	4,269	2029	34,303	29,883						29,883								29,883
2018 Land Pride Flex Mower	164	Peck	2018	13,250	n/a		778	21	1,137	2039	24,649	23,871														-
2018 Woods mower	165	Peck	2008	8,497	n/a		499	21	729	2029	15,807	15,308						15,308								15,308
Trailers																										
2011 Skid Steer Trailer	247	Wheeler	2011	5,395	n/a		418	15	533	TBD	8,405	7,988														-
2004 PJ Trailer	248	Wheeler	2004	2,000	n/a		122	20	175	2024	3,612	3,490	3,490													3,490
2008 Richard 20' Trailer	250	Wheeler	2008	5,215	n/a		295	22	441	2030	9,992	9,697							9,697							9,697
2018 Richard Trailer 20' (mowers)	251	Wheeler	2018	7,785	n/a		449	15	572	2033	9,928	5,860										8,580				5,860
2007 PJ Trailer (ballfields)	252	Peck	2007	2,000	n/a		117	21	172	TBD	3,721	3,603														-
2015 RC Aluminum Trailer (DNR)	253	Wheeler	2015	3,591	n/a		203	22	304	DNR	6,880	6,677														-
2009 Richard 20' trailer (mowers)	254	Peck	2009	5,400	n/a		359	18	488	2027	8,422	8,063				12000								16,127		28,127
2004 Big Tex (log winch) trailer (DNR)	255	Wheeler	2004	3,354	n/a		335	18	408	DNR	1,430	89														-
2016 Atlas Enclosed Trailer	256	Peck	2016	6,766	n/a		524	15	668	2031	10,541	10,018							10,018							10,018
2022 FDS Water Wagon	257	Wheeler	2022	9,961	n/a		771	15	983	2037	15,519	14,748												14,748		

**GENEVA PARK DISTRICT PARK ACREAGE
FEBRUARY 2024**

	<u>EXISTING</u>	<u>ACRES</u>	<u>OWNED</u>	<u>LEASED FROM</u>
1	6th Street Park-Library Park	0.17		Library
2	Arline "Kay" Lovett Park	5.0	X	
3	Batavia Highlands	1.0	X	
4	Bennett Park / Bennett North	9.57	X	
5	Braeburn Park	5.5	X	
6	Bricher Park	1.96	X	
7	Carriage Crest Park	3.8	X	
8	Clover Hills Park	4.1	X	
9	Community Gardens	2.0		County/City
10	Deerpath Park	2.5	X	
11	Don Forni Park	8.5	X	
12	Dryden Park	5.7	X	
13	Eaglebrook Park	5.36	X	
14	Elm Street Park	4.2		City
15	Esping Park	8.0	X	
16	Fargo Park	1.39	X	
17	Fourth Street School/Park	2.0		Schools
18	Frank Burgess Park	2.2	X	
19	Garden Club Park/	.6		City
20	Good Templar Acquisition	6.0	X	
21	Harrison St. School/Park	8.0		Schools
22	Hathaway Park	13.84	X	
23	Island Park	11.5	X	
24	Jaycee Park	1.0	X	
25	Linden Park	1.2	X	
26	Lions Park	5.3	X	
27	Marjorie Murray Park and Courts	1.5		Schools
28	Meadows Park	1.5	X	
29	Michael Arbizzani Park	2.0	X	
30	Mill Creek Community Park	34.1	X	
31	Moore Park	13.7	X	
32	Old Mill Park	1.2	X	
33	Peck Farm Park	384.1	X	
34	Pepper Valley Park	8.59		Pepper Valley
35	Preston Park	1.0	X	
36	Randall Square Park	6.0	X	
37	River Park	2.7	X	
38	Sandholm Woods Park	5.5	X	
39	Shannon Park	1.8	X	
40	South Street Fields	17.0		City
41	Somerset Park	2.8	X	
42	Sterling Manor Park	4.9	X	
43	Sunrise Park	4.4	X	
44	Sunset Park	18.0	X	
45	Terney Park	1.0	X	
46	Washburn Park	2.8	X	
47	Weaver Park	2.0	X	
48	Wellington Park	.5	X	
49	Western Ave. School/Park	13.0		Schools
50	Wheeler Park	57.3	X	
51	Williamsburg Park	4.5	X	
		51	40	11
		712.28	652.52	60.59

PROPOSED

1. Mill Creek Parks
2. Settlements of La Fox Parks
3. Landmeier Property – Batavia
4. Land Acquisition per Master Plan

TO BE DETERMINED
TO BE DETERMINED
TO BE DETERMINED
TO BE DETERMINED

Geneva Park District Park/Facility List and Amenities

February 2024

[illegible]

GENEVA PARK DISTRICT PARK MAP

FEBRUARY 2024



GENEVA PARK DISTRICT PLAYGROUND
EQUIPMENT AND FACILITIES FEBRUARY 2024

Playground	Year Installed	Estimated Replacement Year
Arline "Kay" Lovett Park	2017	2037-2038
Batavia Highlands Park	2016	2029-2030
Bennett Park/Bennett North		TBD
Braeburn Park*		TBD
Bricher Park	2020	2035-2036
Burgess Park	2018	2036-2037
Carriage Crest Park*	2006	2025-2026
Clover Hills Park	2019	2039-2040
Deerpath Park	2012	2032-2033
Don Forni Park	2016	2030-2031
Dryden Park	2022	2037-2038
Eagle Brook Park	2014	2028-2029
Elm Street Park	2018	2038-2039
Fargo Park	2013	2033-2034
Fourth Street School Park	2020	2035-2036
Hathaway Park	2022	2037-2038
Island Park	2012	2031-2032
Jaycee Park	2023	2038-2039
Levi Newton Park*		TBD
Linden Park	2016	2030-2031
Lions Park	2013	2032-2033
Marjorie Murray Park	2003	2024-2025
Meadows Park	2014	2034-2035
Michael Arbizzani Park	2017	2037-2038
Mill Creek Community Park	2006	2024-2025
Moore Park	2005	2023-2024
Old Mill Park		TBD
Peck Athletic Fields	2021	2036-2037
Peck Farm Park / Hawks Hollow	2013	2027-2028
Pepper Valley Park	2016	2033-2034
Preston Park	2018	2038-2039
Randall Square Park	2007	2026-2027
Seventh Street Park (Library Park)	2020	2035-2036
Shannon Park*	2016	2031-2032
Somerset Park*		TBD
Stanley Esping Park	2017	2036-2037
Sterling Manor Park	2011	2029-2030
Sunrise Park*		TBD
Terney Park	2015	2035-2036
Washburn Park	2014	2034-2035
Weaver Park	2015	2035-2036
Wellington Park	2007	2024-2025
Wheeler Park	2015	2035-2036
Williamsburg Park	2005	2024-2025

*Shared Park with Batavia Park District

Geneva Park District
Master Plan
Technology Needs

	FY 2023-24 BUDGET	FY 2024-25 BUDGET	FY 2025-26 BUDGET	FY 2025-26 BUDGET	FY 2026-27 BUDGET
Computers					
<i>(10-15 Computers Replaced every 3-4 years)</i>	\$ 37,000	\$ 25,000	\$ 30,000	\$ 30,000	\$ 30,000
Servers					
<i>(replaced every 4 years)</i>					
Server	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Virtual Servers (6)	\$ -	\$ 5,000	\$ 5,150	\$ 5,305	\$ 5,464
MSI Hosting	\$ -	\$ 6,600	\$ 6,798	\$ 7,002	\$ 7,212
VSI Hosting	\$ -	\$ 13,770	\$ 14,183	\$ 14,609	\$ 15,047
Offsite Backup Software	\$ 7,148	\$ 7,362	\$ 7,583	\$ 7,810	\$ 8,045
Hubs/Switches/Modems	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
	\$ 58,148	\$ 34,232	\$ 35,214	\$ 36,225	\$ 87,267
Annual Expenses for Software Maintenance/ Licenses					
SSL Certificate (secure econnect access for users)	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Firewall/ Anti Virus Software	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Harris MSI Annual Financial & TCP Software Maintenance	\$ 7,966	\$ 1,147	\$ 1,181	\$ 1,217	\$ 1,253
Harris MSI Web Based One Time Cost Mandatory	\$ 7,000	\$ -	\$ -	\$ -	\$ -
VSI Recreation Software Maintenance	\$ 15,478	\$ 9,435	\$ 9,718	\$ 10,010	\$ 10,310
Applitrack Employment Application Software	\$ 887	\$ 914	\$ 941	\$ 969	\$ 998
Email Gateway Service (spam protection)	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650
Annual Internet Service	\$ 3,906	\$ 4,023	\$ 4,144	\$ 4,268	\$ 4,396
	\$ 37,887	\$ 18,169	\$ 18,634	\$ 19,114	\$ 19,608
Software Upgrades					
Windows 10 Computer Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -
Time Clock Plus Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -
M365 Outlook Software	\$ 15,000	\$ 15,450	\$ 15,914	\$ 16,391	\$ 16,883
Software Program Upgrades	\$ 3,100	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
	\$ 18,100	\$ 18,950	\$ 19,414	\$ 19,891	\$ 20,383
Additional Hardware					
Fax Machines (replaced every 4 years or as needed)	\$ -	\$ -	\$ -	\$ -	\$ -
Small Copy Machines (2 replaced every 5-7 years or as needed)	\$ -	\$ -	\$ -	\$ -	\$ -
Large Copy Machine (replaced every 5-7 years or as needed)	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Printers Replacement (replaced every 4 years or as needed)	\$ 1,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Wifi Equipment	\$ 4,500				
IPAD Chargers	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
Off Site File Backup System	\$ 8,195	\$ 8,441	\$ 8,694	\$ 8,955	\$ 9,224
Misc Equipment- Speakers, Sound Bars, Scanners, Pos Keys	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
DSL Equipment	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250
Rectrac Hardware for Seasonal Facilities	\$ -	\$ -	\$ -	\$ -	\$ -
Computer Hardwiring	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Computer Backup Batteries Replacement	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Phones Replacement	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	\$ 26,495	\$ 14,241	\$ 14,494	\$ 14,755	\$ 15,024
IT Annual Maintenance Contract (Excal Tech)	\$ 41,644	\$ 49,973	\$ 51,472	\$ 53,016	\$ 54,607
Estimated Total Per Fiscal Year	\$ 219,274	\$ 160,564	\$ 169,228	\$ 173,001	\$ 226,888
Total Operating Budget	\$ 79,531	\$ 68,142	\$ 70,106	\$ 72,130	\$ 74,214
Total Capital Budget	\$ 139,743	\$ 92,423	\$ 99,122	\$ 100,871	\$ 152,673
ck figure	\$ 219,274	\$ 160,564	\$ 169,228	\$ 173,001	\$ 226,888

GENEVA PARK DISTRICT
NEW VEHICLES AND MAINTENANCE EQUIPMENT
2023-2024

The following may be presented for Board Approval for the 2024-2025 fiscal year

<u>Veh #</u>	<u>Year</u>	<u>Description</u>	<u>Location</u>	<u>Miles</u>	<u>Estimated Replacement</u> <u>Date</u>
Vehicles					
201	2013	Chevy 2500	Wheeler	44,000	2024
206	2010	Ford 15 Passenger Van	Wheeler	41,000	2025
207	2007	Ford F-250	Peck	50,000	2025
213	2009	Dodge Van	Sunset	101,000	2024
<u>Equip. #</u>	<u>Year</u>	<u>Description</u>	<u>Location</u>	<u>Hours</u>	<u>Estimated Replacement</u> <u>Date</u>
Equipment					
111	2016	Kubota UV	Peck	1200	2025

GENEVA PARK DISTRICT
FUTURE FULL TIME AND PART TIME PERSONNEL
2024-2025

Administration-Assistant Superintendent of Finance & Personnel

GENEVA PARK DISTRICT
FUTURE OFFICE EQUIPMENT
2024-2025

Nothing at this time.

FUTURE FACILITY NEEDS

2024-2025

SUMMARY

- Integrate Peterson property into Master Plan utilizing, repurposing or demolishing existing buildings.
- Implement maintenance plan for paths, picnic tables, natural areas, wildflower restoration, formal gardens, etc. throughout the Park District.
- Develop bike/pedestrian trails to link with existing paths. Consult City Strategic Plan/Kane County approved trail maps.
- Acquire land to develop new neighborhood & community parks in the future, including Winding Creek.
- Continue constructing and updating athletic fields.
- Future pre-school facility plans.
- Landmeier farm property development (Winding Creek).
- Renovate locker rooms at Sunset and Mill Creek Pools.
- Sunset Community Center Racquetball Court renovation.
- Adapt red metal barn into additional programming space at Peck Farm Park.
- Filter replacement at Sunset Pool.
- Gel coating slides at Sunset Pool.
- Painting exterior of Sunset Community Center.
- Determine need for replacement windows at Sunset Community Center.
- Retile showers at Sunset Community Center.
- Complete office addition at SPRC.
- Complete repurposing of Kidz Korral at SPRC.
- Sand and repaint gymnasium floor at SPRC.
- Update aluminum walls above mats in gymnasium at SPRC.
- Update floors and furnishings throughout SPRC.
- HVAC system replacement at SPRC.
- Retile steam rooms at SPRC.

FUTURE CAPITAL PROJECTS OR EQUIPMENT

2024-2025

(No specific order)

- Repair retaining walls at Island Park.
- Maintain and expand natural areas and open spaces.
- Continue to develop the Community Garden plots including additional beds as needed.
- Complete Peck Lake restoration, prairie restorations, boardwalks and storm water wetland mitigation.
- Continue over-seeding prairie and wetlands at Peck Farm Park and other natural areas.
- Develop educational, office, storage and meeting spaces at Peck Farm Park.
- Implement plan for infield/outfield repairs on baseball fields including grading. (ongoing)
- Remodel hut and replace carpet as needed at Stone Creek Mini Golf.
- Continue to upgrade outdoor ice rinks installed including lighting. (ongoing)
- Continue with annual pool repairs and research new slide towers and other play features at Sunset Pool & Mill Creek Pool.
- Repair or replace racquetball court.
- Island Park restroom renovation.
- Island Park south bridge engineering.
- Don Forni Park ballfield infield renovation.
- Peck Farm Park Orientation Barn renovation.
- Complete renovation of Mill Creek Community Park.
- Development of Winding Creek Playground.

FINANCE – REVENUES

2024

The Geneva Park District has determined the need to have user fees from programs and facilities financially assist the Capital Budget and Recreation Budget. For these two budgets to progress, this philosophy should continue into the future. For example, the Recreation Budget cannot and does not exist on taxes alone. A major portion of the Recreation Budget is supported by user fees from residents as well as non-residents. The Capital Budget has been supported each year from revenues generated from programs and facilities by transferring \$100,000 to \$750,000 to this fund prior to the audit. Revenues generated contribute greatly to the present success of the Geneva Park District and its citizens.

PECK FARM PARK MASTER PLAN

Peck Farm Park Master Plan was incorporated into the Geneva Park District Master Plan in 2014.

Future development of the Peterson property.

GENEVA PARK DISTRICT MASTER PLAN

The Geneva Park District Master Plan will be updated in 2024.

GENEVA PARK DISTRICT COMMUNITY SURVEY

The Community Survey was completed in Spring of 2023.

GENEVA PARK DISTRICT

710 Western Avenue

Geneva, IL 60134

(630) 232-4542

www.genevaparks.org**MEMORANDUM****TO:** Geneva Park District, Board of Commissioners**FROM:** Ryan Coffland, Sunset Facility Manager
Joey Kalwat, Aquatics & Facility Manager
Elliott Bortner, Superintendent of Recreation**CC:** Nicole Vickers, Executive Director**DATE:** February 19, 2024**RE:** BestLife Fitness Fee Increases**PURPOSE**

The purpose of this memorandum is to provide the Geneva Park District Board of Commissioners with information to consider approving fee increases at both BestLife Fitness centers.

BACKGROUND

User fees at both BestLife Fitness centers were last increased in September of 2022. In an effort to remain competitive with other area fitness centers, to offset the increasing cost of staff wages and supplies, staff is recommending user fee increases for both BestLife Fitness centers, effective June 1, 2024 in tandem with the Summer brochure. Staff has identified some percentage benchmarks for BestLife Fitness fees and how they compare between facilities and membership type. These include: Resident to Non-Resident: 35%, SPRC to SCC: 20% and GOLD to SPRC: 15%. Any increases that were above 20% to achieve the percentage benchmarks were capped at 20%. The proposed fee increases, while not exactly in line with the aforementioned benchmarks, are closer than the current fees, and will better position the District for future fee increases for BestLife Fitness.

RECOMMENDATION

Staff recommends that the Board of Park Commissioners approve the proposed fees for BestLife Fitness effective June 1, 2024, as noted on pages 2-4 of this memo.

STEPHEN D. PERSINGER RECREATION CENTER

Resident PAID IN FULL	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 310.00	2%	\$ 7.00	\$ 317.00
Couple	\$ 452.00	2%	\$ 10.00	\$ 462.00
Family	\$ 585.00	2%	\$ 12.00	\$ 597.00
Youth	\$ 249.00	2%	\$ 5.00	\$ 254.00
Senior	\$ 212.00	2%	\$ 5.00	\$ 217.00
Resident ONGOING	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 30.00	2%	\$ 1.00	\$ 31.00
Couple	\$ 45.00	2%	\$ 1.00	\$ 46.00
Family	\$ 57.00	2%	\$ 2.00	\$ 59.00
Youth	\$ 24.00	2%	\$ 1.00	\$ 25.00
Senior	\$ 22.00	2%	\$ 1.00	\$ 23.00
Non-Resident PAID IN FULL	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 419.00	2%	\$ 9.00	\$ 428.00
Couple	\$ 611.00	2%	\$ 13.00	\$ 624.00
Family	\$ 789.00	2%	\$ 16.00	\$ 805.00
Youth	\$ 334.00	2%	\$ 7.00	\$ 341.00
Senior	\$ 286.00	2%	\$ 6.00	\$ 292.00
Non-Resident ONGOING	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 41.00	2%	\$ 1.00	\$ 42.00
Couple	\$ 61.00	2%	\$ 2.00	\$ 63.00
Family	\$ 77.00	2%	\$ 2.00	\$ 79.00
Youth	\$ 33.00	2%	\$ 1.00	\$ 34.00
Senior	\$ 30.00	2%	\$ 1.00	\$ 31.00

SUNSET COMMUNITY CENTER

Resident PAID IN FULL	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 243.00	9%	\$ 22.00	\$ 265.00
Couple	\$ 382.00	0%	\$ -	\$ 382.00
Family	\$ 414.00	20%	\$ 83.00	\$ 497.00
Youth	\$ 146.00	20%	\$ 30.00	\$ 176.00
Senior	\$ 178.00	1%	\$ 2.00	\$ 180.00
Resident ONGOING	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 24.00	5%	\$ 2.00	\$ 26.00
Couple	\$ 37.00	1%	\$ 1.00	\$ 38.00
Family	\$ 41.00	15%	\$ 7.00	\$ 48.00
Youth	\$ 14.00	20%	\$ 3.00	\$ 17.00
Senior	\$ 18.00	2%	\$ 1.00	\$ 19.00
Non-Resident PAID IN FULL	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 388.00	0%	\$ -	\$ 388.00
Couple	\$ 497.00	4%	\$ 20.00	\$ 517.00
Family	\$ 529.00	20%	\$ 106.00	\$ 635.00
Youth	\$ 243.00	18%	\$ 44.00	\$ 287.00
Senior	\$ 294.00	-5%	\$ (15.00)	\$ 279.00
Non-Resident ONGOING	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 39.00	0%	\$ -	\$ 39.00
Couple	\$ 50.00	5%	\$ 3.00	\$ 53.00
Family	\$ 52.00	20%	\$ 11.00	\$ 63.00
Youth	\$ 25.00	10%	\$ 3.00	\$ 28.00
Senior	\$ 29.00	0%	\$ -	\$ 29.00

GOLD FITNESS

Resident PAID IN FULL	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 359.00	2%	\$ 8.00	\$ 367.00
Couple	\$ 528.00	2%	\$ 11.00	\$ 539.00
Family	\$ 686.00	2%	\$ 14.00	\$ 700.00
Youth	\$ 286.00	2%	\$ 6.00	\$ 292.00
Senior	\$ 299.00	0%	\$ -	\$ 299.00
Resident ONGOING	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 35.00	2%	\$ 1.00	\$ 36.00
Couple	\$ 52.00	2%	\$ 2.00	\$ 54.00
Family	\$ 67.00	2%	\$ 2.00	\$ 69.00
Youth	\$ 29.00	2%	\$ 1.00	\$ 30.00
Senior	\$ 30.00	0%	\$ -	\$ 30.00
Non-Resident PAID IN FULL	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 483.00	2%	\$ 10.00	\$ 493.00
Couple	\$ 712.00	2%	\$ 15.00	\$ 727.00
Family	\$ 929.00	2%	\$ 19.00	\$ 948.00
Youth	\$ 388.00	2%	\$ 8.00	\$ 396.00
Senior	\$ 407.00	0%	\$ -	\$ 407.00
Non-Resident ONGOING	Current Fee	% Increase	Fee Increase	Proposed Fee
Individual	\$ 47.00	3%	\$ 2.00	\$ 49.00
Couple	\$ 69.00	5%	\$ 4.00	\$ 73.00
Family	\$ 90.00	3%	\$ 3.00	\$ 93.00
Youth	\$ 39.00	2%	\$ 1.00	\$ 40.00
Senior	\$ 41.00	0%	\$ -	\$ 41.00

Memo

To: GPD Board of Commissioners and Nicole Vickers
From: Carl Gorra
CC: Christy Powell
Date: 2/19/2024
Re: Green Machine Zero Turn Mower Purchase

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider the approval of the purchase of one 61" Mean Green Rival zero turn mower in the amount of \$33,857.

Background

The Parks Department needs a new zero turn mower. One of the District's gasoline powered mowers experienced an engine failure in late 2023 and needs to be replaced. The recommended replacement would be the Mean Green Rival zero turn mower. This zero-emission, American made mower is completely electric and has a proven record of reliability. Reduced operations costs with these mowers are an additional benefit. District mowing crews have had two successful seasons of use of Mean Green mowers.

Financial

Mowing equipment purchases are paid for from the Capital Improvement Fund, account C-1505. This purchase will be made through the Sourcewell Purchasing Cooperative, contract 031121-GNR. This purchasing cooperative leverages the combined buying power of non-profit organizations through soliciting nationwide bids on a variety of supplies and materials. This pricing assures the District receives a discount off of the manufacturers regular pricing. The C-1505 account has \$57,091 remaining for purchases in the 2023-2024 fiscal year.

Recommendation

Staff recommends the Board of Commissioners approve the expenditure of \$33,857 for the purchase of a Mean Green Rival mower.

Memo

To: GPD Board of Commissioners, Nicole Vickers, and Carl Gorra
From: Ken Kerfoot
CC: Christy Powell
Date: February 19th, 2024
Re: Contracted Mowing Services

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider the approval of the proposal for contracted mowing services in various parks.

Background

In 2022, the District contracted weekly mowing services at 32 parks totaling 100 acres. Park District crews mowed 19 parks totaling 173 acres. This was a very successful plan as it allowed our crews to mow our athletic game fields a second time each week during times of aggressive growth to help prevent clumping of grass. The 2022 bid included an option for the 2023 season which was approved based on the excellent performance of our contractor in 2022.

Upon review of the 2022 and 2023 seasons prior to going out to bid for 2024, it was determined that District crews could add Garden Club Park, River Park and Fargo Park to their weekly schedule. This revised plan would increase in-house mowing services to 22 parks totaling 175 acres and reduce contracted mowing services to 29 parks totaling 98 acres.

A publicly advertised bid was placed for contracted mowing services for the 2024 season. The bid included an option to provide pricing for the 2025 season, should the District want to continue with the same contractor. Six bids were submitted and opened February 12, 2024. Aronia Landscape of Schaumburg, IL and Mark 1 Landscape of Bartlett, IL were the two lowest bidders for both seasons.

Reference checks for Aronia Landscape, Inc. were not favorable. Arlington Heights Park District and the Village of Barrington indicated that they will not approve future contracts with Aronia Landscape due to various reasons including; not reliably mowing all sites, failure to meet contract expectations and being nonresponsive when contacted about mowing or billing issues. These unfavorable references cast doubt as to the ability of Aronia Landscape to meet the expectations of this mowing contract. Therefore, references for Mark 1 Landscape were also contacted.

Reference checks for Mark 1 Landscape have been favorable. St. Charles Park District is in the 2nd year of a 3-year contract for Mark 1 Landscape to mow 55 sites totaling almost 250 acres per week. Additionally, the City of Geneva personnel are recommending City Council approve a mowing contract with Mark 1 Landscape.

Financial

As proposed, contracted mowing would cost, on a per acre basis \$31.81 for the 2024 season and \$32.07 for the 2025 season. Our annual cost per acre since 2021:

- 2021 \$26.91
- 2022 \$31.31
- 2023 \$31.88
- 2024 \$31.81 proposed
- 2025 \$32.07 proposed

Contractual mowing services are paid from the 01-1001-8-15 Grounds/Maintenance Contracted account.

Recommendation

Staff recommends the Board of Commissioners reject the bids from Aronia Landscape, Inc. due to not meeting contract expectations and their lack of responsiveness under comparable contracts with local municipalities.

Staff recommends the Board of Commissioners approve the base bid of mowing 29 parks for the 2024 season in the amount of \$89,929 from Mark 1 Landscape.

GENEVA PARK DISTRICT

710 Western Avenue

Geneva, IL 60134

(630) 232-4542

www.genevaparks.org**MEMORANDUM****TO:** Geneva Park District, Board of Commissioners**FROM:** Elliott Bortner, Superintendent of Recreation**CC:** Nicole Vickers, Executive Director**DATE:** February 19, 2024**RE:** Western Avenue Unit Ventilator Replacement**PURPOSE**

The purpose of this memorandum is to provide the Geneva Park District Board of Commissioners with information to consider approving the replacement of the unit ventilator at Western Avenue School's gymnasium with a new air handler and addition of a condensing unit.

BACKGROUND

Geneva School District notified the Geneva Park District in Fall 2023 the unit ventilator at Western Avenue School was scheduled to be replaced and would soon begin the bid process. As part of that process, the school district would include the gymnasium air handler unit and the addition of a condensing unit for the gymnasium as alternates to air condition the gym during warmer months.

The Western Avenue School gymnasium is the park district's location for the Kids' Zone program throughout the school year, Explorer Camp for 2nd and 3rd grade participants on a weekly basis in the summer, and a variety of athletic programs year-round. During the warmer months of the year, a concern oft-mentioned on program surveys are the uncomfortably high temperatures the gymnasium reaches.

As part of the intergovernmental agreement, expenses for improvements to the Western Avenue School gymnasium are shared 50/50 between the school district and the park district. The school district recently completed its bid process and received approval from the school district board. If approved by the park board, the park district's share of the total cost of the two alternates would be \$295,000.

FINANCIAL

Improvements to Western Avenue School's gymnasium are paid from the Capital Improvement Fund and will be budgeted for next fiscal year.

RECOMMENDATION

Staff recommends that the Board of Park Commissioners approve the expenditure of \$295,000 for the Western Avenue School gymnasium air handler and addition of a condensing unit.