

MINUTES OF PERSONNEL COMMITTEE MEETING

DATE: March 13, 2024

TIME: 3:00pm- 4:25pm

PLACE: Sunset Community Center

PRESENT: Vice President Moffat, Commissioner Jones, Nicole Vickers and Christy Powell

The meeting was called to order at 3:07pm.

There were no guests present. The purpose of the committee meeting is to discuss salary and wage information for fiscal year 2024-25. Information to be covered included the compensation report, 2023 agency accomplishments, organizational chart; survey of park district projected salary and wage increase; salary policy; 2024-25 proposed full-time salary and wage ranges, 2024-25 proposed part-time/seasonal salary and wage ranges; and 2024-25 proposed full-time salary and wage recommendations.

At 3:07 p.m., Vice President Moffat made a motion to go into Executive Session. Commissioner Jones seconded.

The board returned to the Personnel Committee Meeting at 4:25 p.m.

SALARY INCREASE RECOMMENDATIONS

The committee is recommending approval by the full board of the following documents: organizational chart with changes noted; the salary policy; the 2024-25 proposed full-time salary and wage ranges; the 2024-25 proposed part-time/seasonal salary and wage ranges; the 2024-25 proposed full-time salary and wage recommendations which includes the Executive Director salary using a salary increase pool of five percent which equated to an average increase in salary and wages of 4.53%.

ADJOURN

Vice President Moffat made a motion to adjourn the meeting at 4:25 p.m. Commissioner Jones seconded. All ayes. Motion carried.

Secretary

Submitted By: Christy Powell