

RIVER PARK WEDDING CEREMONY RENTAL FEE & GENERAL INFORMATION



River Park is available for rental for wedding ceremonies only. The park is available for rental approximately April 15 - October 15, weather dependent.



Alcohol is not permitted in any Geneva Park District park.



There are no restroom facilities available at River Park.



Rental applications are accepted beginning the third Monday in January for Geneva Park District Residents and the third Monday in February for Non-Residents. Only one rental per day is permitted in each park. Dates may not be held and reservation is on a first-come, first-served basis, based on receipt of completed permit request and payment in full.



All inquiries and arrangements for River Park rentals should be directed to Brendan Lochbaum. He may be reached by phone at 630-232-4542, or via email at blochbaum@genevaparks.com. No other Geneva Park District staff may address River Park rentals.



Refunds are not available for inclement weather. If rain date is desired, a second date must be reserved, all rental fees and rules apply and no refund is provided for an unused rental.



Individuals renting River Park agree to abide by the Rules and Guidelines set forth by the Geneva Park District and the Park Ordinance. Carefully read the Rules and Guidelines has been included in the River Park rental packet. The Park Ordinance is available on the Geneva Park District website at www.genevaparks.org. Failure to adhere to all applicable rules may result in loss of deposit.



Please be aware that River Park is open to the public. All park amenities are available for use by Geneva Park District patrons. River Park is a natural area and open to the public and therefore is subject to the effects of use, wildlife, insects, etc.



A completed rental agreement, and applicable deposit and rental fee must be provided before a rental date may be reserved. Proof of residency must also be provided by Geneva Park District residents. Payment may be made by check, Visa, Mastercard, American Express or Discover only. After the rental date, if Geneva Park District determines that all rental requirements have been met the deposit will be refunded within 10 business days.



Fees:	<u>Deposit</u>	<u>Resident Rental</u>	<u>Non-Resident Rental</u>
	\$100	\$150/day	\$250/day



REFUND POLICY: If a refund is requested more than 2 weeks prior to the date reserved, a 20% service charge will be assessed. Absolutely no refund will be given if reservation is cancelled within 2 weeks of the date requested. **NO REFUNDS WILL BE GIVEN FOR INC**

RIVER PARK WEDDING CEREMONY RULES AND GUIDELINES

River Park is available for rental approximately April 15 through October 15.

1. River Park is open to the public. All park amenities are available for use by Geneva Park District patrons. River Park is a natural area and open to the public and therefore is subject to the effects of use, wildlife, insects, etc.
2. There are no restroom facilities available at River Park.
3. There is no water available at River Park.
4. Only chairs and small canopy, trellis or arbor are permitted for wedding ceremonies. Geneva Park District does not provide these items.
5. Park District staff is not on the premises. In case of emergency only Geneva Park District staff may be reached until 1:30pm at 630-232-4542, and after 1:30pm at 630-921-0239.
6. Only one rental per day is permitted and rental is on a first-come, first-served basis based on receipt of completed rental permit request and payment in full.
7. No motorized or animal powered vehicles allowed in park.
8. No vehicles allowed on park grass or paths.
9. Limited electrical outlets are available.
10. Only live flower petals, birdseed, or biodegradable confetti and bubbles are permitted to be used during or after ceremony.
11. No tents allowed.
12. No balloons are allowed.
13. No inflatables are allowed.
14. No pyrotechnics or flammables allowed.
15. No gambling.
16. No obscene language, pictures or writing.
17. No alcoholic beverages or drugs allowed.
18. Any use of music must comply with Chapter 3 of the City Code of Geneva Illinois; Noise Control.
19. No food or beverages.
20. No soliciting.
21. No fundraising.
22. No advertisement of any kind.
23. No permit issued for monetary gain.
24. No food or concessions to be sold.
25. No selling goods, wares or merchandise.
26. Geneva Park District is not responsible for loss of personal property or personal injury.
27. Any damage to park, equipment or grounds will be charged to individual or group signing permit.
28. Park closing hour shall be 10:00 P.M. or as posted.
29. Shelter and surrounding area must be left clean.

710 Western Ave.
 Geneva, IL 60134
 630-232-4542 – phone
 630-232-4569 – fax
 info@genevaparks.com -email



River Park Wedding Ceremony Rental Permit Request

Name _____

Address _____ City _____ State _____ Zip Code _____

Primary Phone _____ Secondary Phone _____

Email _____

ESTIMATED ATTENDANCE: _____

RENTAL DATE: _____ **RENTAL HOURS:** from _____ to _____
 Only 1 rental per day is permitted. (Available hours are 6:00 A.M. – 9:00 P.M.)

PERSON(S) RESPONSIBLE ON DATE OF RENTAL:

Name _____ Phone _____

Name _____ Phone _____

This application, if approved, will serve as your permit for use of the property described above and must be with the person responsible at the site at all times.

Geneva Park District Waiver and Release of All Claims
 IMPORTANT INFORMATION

The Geneva Park District (the "Park District") is committed to conducting its recreation programs and activities in a safe manner and holds the safety of participants in high regard. The Park District continually strives to reduce such risks and insists that all participants follow safety rules and instructions that are designed to protect the participants' safety. However, participants and parents/guardians of minors registering for this program/activity must recognize that there is an inherent risk of injury when choosing to participate in recreational activities. You are solely responsible for determining if you or your minor child/ward are physically fit and/or adequately skilled for recreational activities. It is always advisable, especially if the participant is pregnant, disabled in any way or recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity.

WARNING OF RISK

Recreational activities are intended to challenge and engage the physical, mental and emotional resources of each participant. Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when participating in any recreational activity. Depending on the particular activity, certain risks and dangers may exist due to inclement weather, slips and falls, poor skill level or conditioning, carelessness, horseplay, unsportsmanlike conduct, lack of safety equipment, inadequate or defective equipment, failure in supervision and instruction or officiating, and premises defects. It is impossible for the Park District to guarantee absolute safety.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in signing up and participating in the program(s), you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss in which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with the program(s)/activity(ies). I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in this program/activity against the Park District, including its officials, agents, volunteers and employees (hereinafter collectively referred as "Parties"). I do hereby fully release and forever discharge the Parties from any and all claims for injuries, damages or loss that my minor child/ward or I may have or which may accrue to me or my minor child/ward and arising out of, connected with, or in any way associated with the program(s)/activity(ies).

I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering online or via fax, my online or facsimile signature shall substitute for and have the same legal effect as an original form signature.

I understand that my child/ward or I may be photographed or videotaped while participating in a Park District program. I give permission for photos and video images of my child/ward or me to be used to promote the Park District's recreation programs. Such photos and video images remain the property of the Park District.

I have read all guidelines, rules, regulations and liability waiver information governing the use of Geneva Park District property and agree to abide by them.

Signature _____ Date _____

Payment: Check Cash Credit Card

Card Number _____
 Expiration Date _____ CVV# _____

Office Use

Rental Fee _____ Deposit _____ Date _____ By _____ Staff _____