

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
November 28, 2024 at 7:00 PM
Location: Sunset Community Center**

CALL TO ORDER

President Moffat called the meeting to order at 7:01 PM.

ROLL CALL

President Moffat called for the roll. Commissioner Kaven, Commissioner Jones, Commissioner Cladis, Commissioner Cullen, and President Moffat all answered present.

Staff members present were Executive Director Nicole Vickers, Administrative Assistant Hannah Sterrick, Supt. of Recreation Elliott Bortner, Supt. of Parks & Properties Carl Gorra, and Supt. of Finance & Personnel Christy Powell.

Guests: Asst. Supt. of Recreation Kyle Donahue.

Press: None.

HEARING OF GUESTS

None.

READING OF THE MINUTES

Commissioner Cullen moved to approve the October 21, 2024 Regular Meeting Minutes, October 21, 2024 Efficiency Committee Meeting Minutes, and the November 8, 2024 Recreation Committee Meeting Minutes. Commissioner Jones seconded. All ayes. Motion carried.

CLAIMS & ACCOUNTS

Commissioner Cullen moved to approve the claims and accounts as presented. Commissioner Cladis seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Supt. of Finance & Personnel Powell reviewed the October investment report and the revenue and expenditures reports.

APPROVAL OF THE AGENDA

Commissioner Jones moved to approve the agenda as presented. Commissioner Cladis seconded. All ayes. Motion carried.

CORRESPONDENCE

The media relations binder was passed along. Executive Director Vickers noted that the Kane County Chronicle picked up our press release regarding the Mill Creek Community Park dedication held on October 26, 2024.

OLD BUSINESS

TAX LEVY ORDINANCE #2024-06 (2ND DRAFT)

Supt. of Finance & Personnel Powell presented a second draft to the Board with no changes to the Tax Levy Ordinance #2024-06. This draft will be presented during the December Board Meeting Public Hearing at 7:00 PM and up for approval at that time. Commissioner Cladis asked if the Special Recreation Fund amount remains the same from year to year. Supt. Powell responded that we levy the same amount each year. A portion of that fund goes to the Fox Valley Special Recreation Association and the rest will go to ADA projects. Executive Director Vickers provided an example, stating that a portion this previous year went to the universal playground at Mill Creek Community Park and other ADA accessibilities.

COMMUNICATIONS

The staff has been made aware of an appropriation of funds from the Build Illinois Fund for a grant for the Geneva Park District for costs associated with capital park upgrades in the amount of \$100,000. Staff is currently working on paperwork and further discussion will be had at the Capital Planning Meeting next month.

The IAPD/IPRA Soaring to New Heights Conference will be held January 23-25, 2025 at the Hyatt Regency in Chicago, Illinois.

The staff held a small park dedication for Mill Creek Community Park on October 26th where a staff member from Senator DeWitte’s office, Rep. Hanson, Upland Design, and Coppenhaver Construction were in attendance, as well as, many staff members. Staff plans to hold a larger celebration for the community in the spring. At the time of the dedication the safety surfacing within the playground area did not pass the safety testing and the playground remained closed. The surfacing has since been replaced retested and has passed. The playground is open for play. The installation of the outdoor bathroom is imminent.

The final efficiency report has been filed with the county. The committee has dissolved and will be reassembled in 10 years.

Staff will meet with the board prior to the December board meeting to brainstorm future capital projects.

FUTURE MEETINGS

Public Hearing – Tax Levy	December 9	7:00 PM
Regular Scheduled Meeting	December 9	7:05 PM
Foundation Regular Meeting	January 21	7:00 PM

STAFF REPORTS

SUPERINTENDENT OF PARKS & PROPERTIES

President Moffat asked if the board had reviewed Supt. Gorra’s report and if there were any questions. Commissioner Cladis asked for an update on the bathroom renovation at Island Park. Supt. Gorra stated that the City of Geneva has asked the park district to replace the supply line up to the main line which is

about 75 feet before they grant the permit needed to start the renovation. The park district has reached out to the city's desired company to obtain a quote. Commissioner Jones asked if the 144 tons of infield ball mix had been spread at Don Forni Park with the inclement weather approaching. Supt. Gorra stated that the ball field mix has been installed. President Moffat shared his approval of the potential grant money awarded to the district from the US Department of Transportation for the installation of DC fast charging stations at SPRC, Wheeler Park, Sunset Community Center, and Peck Farm Park. The program requires the recipient to match 20% of the cost of the \$1.8M project. Commissioner Cladis asked if the district will be able to limit who can use the charging stations. Executive Director Vickers stated that the staff will provide charging limit options to the board to make an informed decision. President Moffat asked if the school district would cost share the replacement of the tennis courts at Marjorie Murray Park. Supt. Gorra stated that the cost will be approved on both sides before any work is done. Commissioner Cullen asked for an update on the solar panel bid. Supt. Gorra stated that five packets were picked up but unfortunately, no bids were received. Supt. Gorra believes that the work to be done is more aligned with a large residential-sized project versus a commercial project and he will be more selective with groups when the district decides to bid again.

SUPERINTENDENT OF RECREATION

President Moffat asked if the board had reviewed the recreation report and if there were any questions. No questions were asked.

NEW BUSINESS

RECREATION COMMITTEE REPORT

Commissioner Cladis shared with the staff and board how impressed he is by the number of programs offered and how many co-ops the recreation team does with other organizations. Supt. Bortner thanked Commissioner Cladis and reviewed the Recreation Committee Report. President Moffat stated his concern with the bullying complaints indicated within the camp report. He asked the staff to monitor bullying and indicated that if it continues the board may need to create a policy to protect those who are bullied. With no further questions Commissioner Cladis moved to approve the Recreation Committee Report for spring and summer 2024 and the recommendations for 2025 as presented. Commissioner Jones seconded. All ayes. Motion carried.

FITNESS CENTERS SURVEY RESULTS

Supt. Bortner reviewed the fitness center survey results. The survey, which had been released in the summer season previously was released in the fall season to help capture more responses as it is a busier time of the year for the fitness centers. The survey was sent to 2,180 members with 376 total responses. Stephen Persinger Recreation Center received high scores in customer service, timely service, confidence in staff information, and cleanliness of the hallways and track. Low scores were obtained in the condition of the equipment, stretching area space, and being greeted by name. The Sunset Community Center received high scores in customer service and cleanliness. Low scores were the condition of the equipment and the size of the stretching area. Staff priorities for the upcoming year include enhancing the community fitness facilities for the residents. Supt. Bortner stated that staff anticipates the new flex fit space at SPRC will help improve some of the lower scores. President Moffat indicated that the cleanliness issue involves the members and guests who don't clean the machines after use despite the hygiene policies posted throughout the facilities. President Moffat made a

couple of suggestions to enhance the positive scores. The suggestions included sending a poll to the members regarding towel use as there were 13 comments regarding towel service and providing a fitness card punch pass to those who renew. Executive Director Vickers shared that the staff can work to develop some options to achieve President Moffat's requests. Commissioner Cullen stated that a QR code to help members and guests learn how to use the equipment would be helpful. President Moffat shared that he would like to see the staff who were called out specifically, in the surveys, to receive recognition from the leadership staff. Executive Director Vickers agreed.

SPRC GYM FLOOR RESURFACING BID RESULTS

President Moffat asked if there were questions concerning the SPRC gym floor resurfacing bid. Commissioner Cladis moved to approve the base bid for the 2025 SPRC Gym Floor Resurfacing Project to Specialty Floors Inc. in the amount of \$64,495 accepting alternate #1 for the dance studio in the amount of \$9,500 and authorizing the Executive Director to execute said contract totaling \$73,995. Commissioner Jones seconded. All ayes. Motion carried.

SPRC DUMBBELL PURCHASE

President Moffat asked if there were questions concerning the SPRC dumbbell purchase. Commissioner Cullen moved to approve the SPRC dumbbell purchase from Life Fitness in the amount of \$22,241.52. Commissioner Jones seconded. All ayes. Motion carried.

EXECUTIVE SESSION

At 7:46 PM President Moffat stated that the board would be moving into executive session under section 5ILCS 120/2 (c) (21) to review executive session minutes. Commissioner Cladis made a motion to move into executive session. Commissioner Jones seconded. All ayes. Motion carried.

The board returned to open session at 7:53 PM. Commissioner Cullen made a motion to approve the executive session minutes dated May 20, 2024; August 19, 2024 and September 16, 2024 as resented; and approve the release of executive session minutes dated May 20, 2024 for public viewing as the disposal of tapes of previously released minutes 18 months and older. Commissioner Jones seconded. All ayes. Motion carried.

ADJOURN

Commissioner Cullen made a motion to adjourn at 7:53 PM. Commissioner Jones seconded. All ayes. Motion carried.

Secretary

Submitted by: Nicole Vickers / Hannah Sterricker