

**GENEVA PARK DISTRICT
PUBLIC HEARING MINUTES
January 20, 2025
7:00 PM**

CALL TO ORDER

President Moffat called the meeting to order at 7:00 p.m.

ROLL CALL

President Moffat called for the roll. Commissioner Kaven, Commissioner Cladis, Commissioner Cullen, and President Moffat all answered present. Commissioner Jones was absent.

Staff members present were Executive Director Nicole Vickers, Administrative Assistant Hannah Sterricker, Supt. of Parks & Properties Carl Gorra, Supt. of Finance & Personnel Christy Powell, and Supt. of Recreation Elliott Bortner.

Press: None
Guests: None

LIMITED BOND BINA RESOLUTION #2025-01

Supt. of Finance & Personnel Christy Powell stated the purpose of the hearing will be to receive public comments on the proposed issuance of the limited bond of \$2,000,000 to fund various capital projects. This resolution will need to be approved during the regular scheduled meeting.

HEARING OF GUESTS

None

President Moffat adjourned from the Public Hearing at 7:05 p.m.

Secretary

Submitted By: Nicole Vickers / Hannah Sterricker

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
January 20, 2025
7:05 p.m.**

CALL TO ORDER

President Moffat called the meeting to order at 7:05 p.m.

ROLL CALL

President Moffat called for the roll. Commissioner Kaven, Commissioner Cladis, Commissioner Cullen, and President Moffat all answered present. Commissioner Jones was absent.

Staff members present were Executive Director Nicole Vickers, Administrative Assistant Hannah Sterricker, Supt. of Parks & Properties Carl Gorra, Supt. of Finance & Personnel Christy Powell, and Supt. of Recreation Elliott Bortner.

Press: None

Guests: None

HEARING OF GUESTS

None

READING OF MINUTES

Commissioner Cladis made a motion to approve the minutes from the Regular Scheduled Meeting of December 9, 2024, the Public Hearing for the Tax Levy Ordinance of December 9, 2024, and the Capital Planning Meeting Minutes of December 9, 2024, as presented. Commissioner Cullen seconded. Four ayes. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Cullen made a motion to approve the claims and accounts as presented. Commissioner Cladis seconded. Four ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Supt. of Finance & Personnel Powell reviewed the December financial reports. Ms. Powell stated that the limited bonds from 2023 matured in December 2024 they are no longer on our investment report. The revenue and expense reports are 67% through the fiscal year and we are on track. The debt service payment has been made of approximately \$1.6 million. Commissioner Cullen made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Kaven seconded. Four ayes. Motion carried.

APPROVAL OF THE AGENDA

President Moffat asked if there were any changes to the agenda. Commissioner Cladis made a motion to approve the agenda. Commissioner Cullen seconded. Four ayes. Motion carried.

CORRESPONDENCE

Executive Director Vickers passed around the Media Relations Binder from the past month.

OLD BUSINESS

LIMITED BOND BINA RESOLUTION #2025-01

Supt. of Finance & Personnel Powell stated the BINA resolution is a declaration of the intention of the Park District to issue \$2,000,000 in limited bonds in February. The limited bond will fund approximately 50% of our capital improvement plan. She stated the bond issue will fund projects such as the addition of park playground and equipment, addition of EV charging stations, Sunset Community Center remodel, playground & equipment replacement, Island Park south bridge

reconstruction, park renovations, vehicles & equipment replacement, and building maintenance/improvements. Commissioner Cladis made a motion to approve the Limited Bond BINA Resolution #2025-01. Commissioner Kaven seconded. A roll call vote was taken. Kaven-aye, Jones-absent, Cladis-aye, Cullen-aye, Moffat-aye. Four ayes. Motion carried.

ZERO TURN MOWER PURCHASE

President Moffat asked if there were any questions. Commissioner Cladis asked how long the unit lasts. Supt. Gorra replied that the manufacturer says 10,000 hours. The district currently has our other three units on an eight year replacement plan and each of those will run eight hours per day during the season. Commissioner Cullen asked if maintenance on an all-electric mower can be done in house. Supt. Gorra stated that the maintenance on an electric mower is approximately 10% of a gas powered mower and all maintenance can be completed in house. President Moffat asked if the maintenance shops have enough outlets to recharge the mowers. Supt. Gorra answered stating that at this time, yes. Commissioner Cladis made a motion to approve the expenditure of \$32,199 to Lochen Equipment for the purchase of a Mean Green zero turn mower. Commissioner Kaven seconded. Four ayes. Motion carried.

VOLKSWAGEN BUZZ PURCHASE

Supt. Gorra shared with the board that the current recreation department van needs to be replaced. The current van is a 2009 with approximately 105,000 miles and several persistent issues. The recommendation is to replace the current van with a Volkswagen ID. Buzz Pro S Bus. This is a fully electric zero-emissions vehicle that can seat seven. The 2nd and 3rd row seating folds down which accommodates the recreation department's needs when transporting items for special events. Supt. Gorra stated that this would be the 2nd all-electric vehicle in the fleet. Executive Director Vickers shared that we had previously gone to bid with no results. Commissioner Cladis asked why the staff decided to go with Volkswagen. Executive Director Vickers stated that it is the park district's initiative to go electric and many things were taken into account including; size, storage, and number of seats that the Volkswagen Buzz meets. Commissioner Cullen asked what the vehicle is used for. Executive Director Vickers stated that it is used for every special event, work related errands done by the recreation staff as well as moving staff. Commissioner Cullen voiced her concern of perception to the community and questioned whether other utilitarian vehicles could be considered. Executive Director Vickers shared that the staff can look at other options but, the criteria couldn't be changed without sacrificing what the recreation team needs. She suggested putting the purchase on hold if the board wanted the staff to look at other options. President Moffat asked Commissioner Kaven his opinion. Commissioner Kaven stated that if the vehicle is up for replacement, has safety concerns and the push is to go electric then he would approve the purchase. Commissioner Cladis made a motion to approve the expenditure of \$58,046 to Fox Valley Volkswagen for the purchase of a Volkswagen ID. Buzz Pro S Bus. Commissioner Kaven seconded. Four ayes. Motion carried.

FORD E-450 BUS PURCHASE

Supt. Gorra shared that the recreation department's current small bus is a 2010 with approximately 36,600 miles. The bus is used for summer day camp, special events, and senior trips. The bus can transport 14 passengers in seats or 12 passengers in seats and two wheelchairs. Executive Director Vickers stated that a wheelchair lift is a necessity and highway commissioner Mike Abts has also offered \$40,000 in funding from the Geneva Township since the bus will transport seniors as well as handicapped individuals. Supt. Gorra informed the board that the current bus would be sold to offset costs and the new bus would be purchased through the Sourcewell Purchasing Cooperative. Commissioner Kaven made a motion to approve the expenditure of \$111,850 to Sourcewell for the purchase of a Ford E-450 14-passenger bus. Commissioner Cladis seconded. Four ayes. Motion carried.

SUNSET POOL VALVES REPLACEMENT

President Moffat asked if there were any questions. Commissioner Cullen made a motion to approve the expenditure of \$13,222 to Helm Mechanical for the replacement of eight water valves at Sunset Pool. Commissioner Cladis seconded. Four ayes. Motion carried.

DRYDEN PARK TENNIS COURT ASPHALT OVERLAY

President Moffat asked if there were any questions. Commissioner Cladis asked how soon would we start this project.

Supt. Gorra stated that we would start as soon as the asphalt plants open which could be in April. Commissioner Cladis moved to approve the expenditure of \$24,854 to Evans & Son Blacktop for the addition of a 2" overlay of asphalt at the Dryden Park Tennis Courts. Commissioner Kaven seconded. Four ayes. Motion carried.

PECK FARM SOLAR PANEL INSTALLATION

President Moffat asked if there were any questions. Executive Director Vickers shared that the Geneva Park District Foundation will be contributing \$15,000 to this project and up to \$25,000 from the State of Illinois. Commissioner Cladis asked if this was the second time the project went to bid. Supt. Gorra replied yes, stating that the first time we didn't get any bidders. The second time bid packets were distributed to potential bidders. Ten companies attended the pre-bid meeting. One completed bid packet was returned and publicly opened on January 15th from A.M. Kerns. Commissioner Cladis made a motion to approve the expenditure of \$97,900 to A.M. Kerns Construction Company for the installation of solar panels at Peck Farm Park. Commissioner Cullen seconded. Four ayes. Motion carried.

COMMUNICATIONS

Executive Director Vickers shared with the board that the Geneva Park District has been awarded the OSLAD Grant in the amount of \$600,000 for the development of Winding Creek Park. Upland Design will attend the February Board Meeting and give a recap presentation of the project. We anticipate going to bid in the spring. The city of Geneva is reviewing a new annexation and subdivision proposal called Prairie Grove at the far end of the Fisher Farms subdivision along Peck Road. Executive Director Vickers distributed the development plans to the Commissioners. President Moffat stated that it makes sense for the Park District to take cash for this project. Commissioner Kaven asked if there would be enough land to build a park. President Moffat stated no. Executive Director Vickers shared that it would be less than half an acre. The short and long range planning meeting is scheduled for January 31st at 2:00 pm. Executive Director Vickers scheduled the Personnel and Policy meeting with Commissioner Cullen and President Moffat. Representative Ugaste will again be attending the IAPD/IPRA 2025 Conference Luncheon with the Geneva Park District.

FUTURE MEETINGS

Short/Long Range Planning (Peter Cladis & Gabriel Kaven)	January 31, 2025	2:00 P.M.
Geneva Park District Foundation Meeting	January 21, 2025	7:00 P.M.
Regular Scheduled Meeting	February 17, 2025	7:00 P.M.
Personnel & Policy Committee (Jay Moffat & Bre Cullen)	March 10, 2025	3:00 P.M.
Finance Committee – Budget Meeting (Jay Moffat & Doug Jones)	TBD	TBD

STAFF REPORTS

SUPERINTENDENT OF RECREATION

President Moffat gave Supt. Bortner his accolades on the co-op opportunities at Playhouse 38 and the new ice fishing class at Peck Farm Park on Peck Lake. President Moffat also mentioned that he was pleased to see the increase in memberships at both BestLife Fitness facilities as Sunset's numbers were of concern last month.

SUPERINTENDENT OF PARKS & PROPERTIES

President Moffat asked if there were any questions for Supt. Gorra regarding his report. No questions were asked. President Moffat shared with Supt. Gorra that he has videos of standing water and flooding at Island Park. Supt. Gorra replied that he would take those videos and store them.

NEW BUSINESS

2024 STONE CREEK MINIATURE GOLF ANNUAL REPORT

Facility Supervisor Ryan Coffland reviewed the 2024 Stone Creek Miniature Golf Report. During the 2024 season, there were a total of 15,658 standard rounds of golf played which is 402 more rounds than the 2023 season. Standard rounds do not include groups, birthday parties, bulk cards, free games, special events, and programs. Group rentals saw a

decrease. This is due to the Geneva High School physical education classes not being able to visit the course as they would golf after the course had closed for the season where the school paid for each round of golf. The number of rounds of golf from a camp or special event also decreased. This was due to more accurate internal tracking from previous years. The first ever mini golf tournament ran this year with 12 participants. To celebrate the final weekend of the season the mini golf hut offered half-priced concession items, sold the surplus pumpkins from Autumn Fair, and featured a food truck. This food truck also participated at Folk Fest and has expressed interest in coming out in the 2025 season. The overall attendance for the 2024 Stone Creek Mini Golf attendance was 18,339 which is a 781 increase from the 2023 season. Expenditures increased slightly from 2023 due primarily to salary increases. Total revenue was down slightly from the previous year this is due to the decrease of birthday parties, rentals, and special events. The mini golf hut is currently in renovation with the anticipated completion date of March 31st, 2025. The bid was won by Lite Construction for \$564,700. Fee increases are not recommended for the 2025 season. Mr. Coffland reviewed completed 2024 goals including; a Date Night special event added to the schedule, a new obstacle added to the course, and increasing marketing efforts. 2025 recommendations include; additional food truck events, late night golf, “no frills” birthday party option, “a la carte” birthday party options, and a special event partnered with a local brewery. President Moffat asked Mr. Coffland to check with the police department for curfew as we wouldn’t want to encourage teens to stay out past curfew on late night golfing events. President Moffat asked if multiple birthday parties could be booked in one day. Mr. Coffland responded yes, each party is booked for 90 minutes. Commissioner Kaven made a motion to approve the 2024 Stone Creek Mini Golf Annual Report and recommendations as presented. Commissioner Cullen second. Four ayes. Motion carried.

2025 BUDGET & PERSONNEL EVALUATION CALENDAR

Executive Director Vickers stated the 2025 Budget Calendar and Personnel Evaluation Calendar are included for the Board to review.

SPRC FLEX FIT SIGNAGE

President Moffat asked if there were any questions. No questions were asked. President Moffat commented that the BestLife script in black is off brand from what we have historically used. Supt. Bortner stated that the script font will be seen more as a logo audit is being completed. Executive Director Vickers agreed that the script is off brand from what we have done and recognizes the need for consistency. President Moffat clarified that the staff is looking for approval of an expenditure for signage and the Board will trust the staff to create a sign that fits branding. Commissioner Cladis made a motion to approve the expenditure of \$15,611 for the addition of custom signage and backlighting for the Flex Fit renovation project. Commissioner Cullen seconded. Four ayes. Motion carried.

NESTING TABLE PURCHASE

President Moffat asked if there were any questions. Commissioner Cullen asked where the tables will be stored. Supt. Bortner replied that they will be stored in room 104 closet and the older tables that are currently in that closet will be moved to Peck Farm Park. Commissioner Kaven made a motion to approve the purchase of nesting tables in the amount of \$15,187.50. Commissioner Cladis seconded. Four ayes. Motion carried.

ADJOURN

Commissioner Cladis made a motion to adjourn the meeting at 8:04 p.m. Commissioner Cullen seconded. Four ayes. Motion carried.

Secretary

Submitted By: Nicole Vickers / Hannah Sterricker