

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
February 17, 2025
7:00 p.m.**

CALL TO ORDER

President Moffat called the meeting to order at 7:00 p.m.

ROLL CALL

President Moffat called for the roll. Commissioner Kaven, Commissioner Jones, Commissioner Cladis, Commissioner Cullen, and President Moffat all answered present.

Staff members present were Executive Director Nicole Vickers, Administrative Assistant Hannah Sterrick, Supt. of Recreation Elliott Bortner, Supt. of Parks & Properties Carl Gorra, and Supt. of Finance & Personnel Christy Powell.

Press: None

Guests: Assistant Vice President from Speer Financial Inc., Aaron Gold, Principal Landscape Architect from Upland Design, Michelle Kelly, Geneva Softball Association representatives; Lisa Leslie, Diane Berner, Pete Helland, and Aquatics & Facility Manager, Joey Kalwat.

HEARING OF GUESTS

Geneva Softball Association representatives Lisa Leslie, Diane Berner and Pete Helland presented to the Board their short and long term goals for GSA and how the Park District can assist them in reaching these goals. President Moffat thanked all three representatives for their presentation and stated that it is the Board and staff's responsibility to serve the community as well as be fiscally responsible. President Moffat stated that the Board and staff just completed the short and long term goals meeting for the Geneva Park District and softball is mentioned.

Supt. of Finance & Personnel Powell recognized and thanked Dawn Flesvig for her 20 years of service with the Geneva Park District. Executive Director Vickers extended her gratitude.

READING OF MINUTES

Commissioner Cullen made a motion to approve the minutes of the Public Hearing and Regular Board Meeting on January 20, 2025 and the Short & Long Range Plan Meeting on January 31, 2025. Commissioner Cladis seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Cullen made a motion to approve the claims and accounts presented. Commissioner Cladis seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Supt. of Finance & Personnel Powell reviewed the January financial reports. Ms. Powell reported the blended rate is currently at 3.58%. Ms. Powell stated that we are on target with 75% through the budget year. Ms. Powell stated the Consumer Price Index (CPI) for the 2024 calendar year was released at 2.9%. This rate will be used to determine the growth in our 2025 tax levy, which is received in the budget year 2025-2026. Commissioner Jones made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Cullen seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Commissioner Cladis made a motion to approve the agenda as presented. Commissioner Jones seconded. All ayes. Motion carried.

CORRESPONDENCE

The media relations binder was passed around. Executive Director Vickers also acknowledged that Laura Sprague won second place for the best use of integrated photography at the IAPD/IPRA Soaring to New Heights 2025 Conference.

OLD BUSINESS

TAX ABATEMENT ORDINANCE #2025-03

Supt. of Finance & Personnel Powell stated the tax levy associated with the Alternative Revenue Bonds must be abated annually. The tax levy for Series 2014 must be abated annually as these bonds are paid from the General and Recreation Funds. Abatement ordinances must be filed with Kane County by March 1. Commissioner Jones made a motion to approve Ordinance #2025-03, an ordinance abating a portion of taxes heretofore levied to pay the principal of and interest on certain General Obligation Refunding Bonds, the alternate revenue source, series 2014 of the Geneva Park District, Kane County, Illinois. Commissioner Kaven seconded. A roll call vote was taken. Kaven-aye, Jones-aye, Cladis-aye, Cullen-aye, Moffat-aye. All ayes. Motion carried.

LIMITED BOND ORDINANCE #2025-02

Supt. of Finance & Personnel Powell introduced Aaron Gold from Speer Financial. Mr. Gold shared with the board that the sale of the #2025-02 limited bonds of \$1,903,535 will finalize today, Monday, February 17, 2025. The district is purchasing its own bonds at a rate of 4.18%. The bond sale award information and term sheet provided by Speer Financial were shared with the board. Ms. Powell asked the board to approve limited bond ordinance #2025-02. Commissioner Jones made a motion to approve limited bond ordinance #2025-02 to provide the issuance of \$1,903,535 Taxable General Obligation Limited Tax Park Bonds, Series 2025 of the Geneva Park District, Kane County, Illinois, and for the levy of the direct annual tax to pay the principal of and interest on said bonds. Commissioner Cladis seconded. A roll call vote was taken. Kaven-aye, Jones-aye, Cladis-aye, Cullen-aye, Moffat-aye. All ayes. Motion carried.

WINDING CREEK PARK OSLAD DEVELOPMENT

Executive Director Vickers invited Upland Design Principal Architect, Michelle Kelly to present the Winding Creek Park Development Project to the board. Michelle Kelly reviewed the different concepts and amenities of the park and provided the board with a project proposal. Commissioner Cladis made a motion to approve the contract with Upland Design for professional services for Winding Creek Park OSLAD Development. Commissioner Jones seconded. All ayes. Motion carried.

SAFETY COMMITTEE REPORT REVIEW

Supt. of Recreation Bortner presented the safety report reviewing the months of September through February, noting that this bi-annual review had typically been reported during the January meeting so the numbers are slightly higher than the previous year. 171 accident reports were filed for patrons, 6 accident reports were filed for employees, 2 vehicle accident reports were filed, and 36 certificates of insurance were collected and filed. Supt. Bortner then highlighted a few safety updates over the past six months.

SUNSET POOL FILTRATION PUMP REBUILD

President Moffat asked if there were any questions regarding the Sunset Pool filtration pump rebuild. With no questions, Commissioner Jones made a motion to approve the Sunset Pool filtration pump rebuild for \$12,500 to Illinois Pump. Commissioner Cullen seconded. All ayes. Motion carried.

COMMUNICATIONS

The Personnel & Policy Committee is scheduled for March 10th, 2025 with Commissioners Moffat and Cullen. The Finance Committee meeting was scheduled for April 7th, 2025 with Commissioners Moffat and Jones.

The annual Wine, Cheese, and Trees event will be held this Saturday, February 22nd at the Library. Tickets are still available. Executive Director Vickers stated that it is going to be a fantastic event and very excited for the Geneva Park District Foundation, The Library Foundation, and the Natural Resource Committee to all be working together.

Executive Director Vickers highlighted the staff for their inter-department teamwork at the 15th Annual Super Shuffle 5K Race event on February 9th.

FUTURE MEETINGS

Personnel & Policy Committee Meeting (Jay Moffat & Bre Cullen)	March 10, 2025	3:00 PM
Regular Scheduled Foundation Meeting	March 11, 2025	7:00 PM
Regular Scheduled Meeting	March 17, 2025	7:00 PM
Finance Committee – Budget Meeting (Jay Moffat & Doug Jones)	April 7, 2025	12:00 PM

SUPERINTENDENT OF RECREATION

President Moffat congratulated Supt. Bortner on this month's BestLife Fitness numbers. He asked if anyone had any questions. There were no additional questions or comments.

SUPERINTENDENT OF PARKS AND PROPERTIES

President Moffat asked if the board had any questions or comments for Supt. Gorra. With no questions asked, President Moffat asked Supt. Gorra if he could elaborate on first amendment auditors since the parks department will be receiving training on that topic, among other topics. Supt. Gorra stated that individuals are expressing their first amendment rights by entering government establishments and asking to see certain documents. Supt. Gorra wants to ensure the parks staff are prepared. Executive Director Vickers stated that Sunset Community Center has recently experienced a first amendment audit. President Moffat shared his appreciation for educating the staff on this topic.

NEW BUSINESS

2025 SHORT & LONG RANGE PLAN ANNUAL GOALS & OBJECTIVES AND MASTER PLAN UPDATE

Executive Director Vickers shared that the Long Range Planning Committee Report, as well as the meeting minutes, are included in the packet. Commissioner Cladis recognized the list of accomplished goals from the staff and thanked the staff for establishing goals, looking to the future, caring for the community, and being fiscally responsible. President Moffat asked about the IGA extension for Friendship Station Preschool. Executive Director Vickers shared that she has been having open communication with the School Superintendent. Commissioner Kaven made a motion to approve the 2025 Short & Long Range Plan. Commissioner Jones seconded. All ayes. Motion carried.

SUNSET POOL SHADE STRUCTURE REPAIR

President Moffat asked if there were any questions regarding the shade structure repair. With no questions, Commissioner Cullen made a motion to approve the expenditure of no more than \$30,000 for the replacement of two fabric membranes on existing shade structures at Sunset Pool. Commissioner Jones seconded. All ayes. Motion carried.

SUNSET POOL SHADE STRUCTURE PURCHASE

President Moffat asked if there were any questions regarding the shade structure purchase. With no questions, Commissioner Kaven made a motion to approve the expenditure, not to exceed \$27,000 to Play Illinois & Modern Shade for additional shade structure at Sunset Pool. Commissioner Jones seconded. All ayes. Motion carried.

MILL CREEK POOL MAIN WATER SUPPLY REPAIR

President Moffat asked if there were any questions. Commissioner Jones made a motion to approve the expenditure of \$16,950 to Mendel Plumbing for the replacement of the Mill Creek Pool main water supply line. Commissioner Cladis seconded. All ayes. Motion carried.

EXECUTIVE SESSION

None

ADJOURN

President Moffat made a motion to adjourn the meeting at 8:37 p.m. Commissioner Kaven seconded. All ayes. Motion carried.

Secretary, Board of Commissioners
Geneva Park District

Submitted By: Nicole Vickers / Hannah Sterricker