

**GENEVA PARK DISTRICT  
PUBLIC HEARING MINUTES  
May 19, 2025  
7:00 pm**

CALL TO ORDER

President Moffat called the meeting to order at 7:00 pm.

ROLL CALL

President Moffat called for the roll. Commissioner Jones, Commissioner Cladis, Commissioner Cullen, and President Moffat all answered present. Commissioner Kaven was absent.

Staff members present were Executive Director Nicole Vickers, Supt. of Recreation Elliott Bortner, Supt. of Parks & Properties Carl Gorra, Supt. of Finance & Personnel Christy Powell, and Administrative Assistant Hannah Sterricker.

Press: None

Guests: Kyle Donahue, Asst. Supt. of Recreation, Olivia Jung, Recreation Intern, and Judge Keith Johnson.

HEARING OF GUESTS

None.

REVIEW OF BUDGET AND APPROPRIATION ORDINANCE #2025-04

Supt. of Finance & Personnel Powell stated that the ordinance has not changed since the April meeting and it has been on display for public review for 30 days. Supt. Powell stated the District published a legal notice of the hearing in the Kane County Chronicle on May 1. There were no questions.

The President asked for a motion to adjourn the meeting. Commissioner Cladis made a motion to adjourn the Public Hearing Meeting at 7:05 pm; Commissioner Jones seconded. Four ayes. Motion carried.

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Secretary

Submitted By: Nicole Vickers / Hannah Sterricker

**GENEVA PARK DISTRICT  
REGULAR SCHEDULED MEETING MINUTES  
May 19, 2025  
7:05 pm**

**CALL TO ORDER**

President Moffat called the meeting to order at 7:05 pm.

**ROLL CALL**

President Moffat called for the roll. Commissioner Jones, Commissioner Cladis, Commissioner Cullen, and President Moffat all answered present. Commissioner Kaven was absent.

Staff members present were Executive Director Nicole Vickers, Supt. of Recreation Elliott Bortner, Supt. of Parks & Properties Carl Gorra, Supt. of Finance & Personnel Christy Powell and Administrative Assistant Hannah Sterricker.

Press: None.

Guests: Kyle Donahue, Asst. Supt. of Recreation, Olivia Jung, Recreation Intern, and Judge Keith Johnson.

**HEARING OF GUESTS**

Executive Director Vickers introduced Olivia Jung, the newly hired intern for the recreation department, to the Board. Elliott Bortner welcomed Ms. Jung to the team and provided some educational background information about Ms. Jung to the Board.

**READING OF MINUTES**

Commissioner Cladis made a motion to approve the minutes from the Regular Scheduled Meeting of April 21, 2025, and the minutes from the Recreation Committee Meeting of May 12, 2025. Commissioner Jones seconded. Four ayes. Motion carried.

**CLAIMS AND ACCOUNTS**

Commissioner Cullen made a motion to approve the claims and accounts as presented. Commissioner Cladis seconded. Four ayes. Motion carried.

**TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT**

Supt. of Finance & Personnel Powell reviewed the revenue expense report of the 12 month period. The report is not the final report as the district will have an audit and audit adjustments will be made. The final statements will be provided in September once the audit is complete. Commissioner Cullen made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Jones seconded. Four ayes. Motion carried.

**APPROVAL OF THE AGENDA**

Executive Director Vickers stated that before the start of the Annual Meeting Judge Johnson is present to perform the Oath of Office for our elected Board Commissioners. Commissioner Cladis made a motion to approve the agenda as presented. Commissioner Jones seconded. Four ayes. Motion carried.

**CORRESPONDENCE**

The social media binder was passed around.

**OLD BUSINESS**

**Budget and Appropriation Ordinance #2025-04**

Supt. of Finance and Personnel Powell stated the ordinance had been available for public inspection at the Park District for 30 days. The budget was reviewed and approved by the Finance Committee and Board in April. A budget hearing notice was published in the Kane County Chronicle and the ordinance will be filed with Kane County. Commissioner Cladis made a motion to approve the Budget and Appropriation Ordinance #2025-04 as presented. Commissioner Cullen seconded. A roll call vote was taken. Kaven-absent, Jones-aye, Cladis-aye, Cullen-aye, Moffat-aye. Four ayes. Motion carried.

## OATH OF OFFICE

Judge Keith Johnson performed the oath of office and swore in Bre Cullen and Jay Moffat as Park Board Commissioners.

## ANNUAL MEETING – Temporary Adjournment to Annual Meeting

Commissioner Jones made a motion to adjourn the Regular Scheduled Meeting to go into the Annual Meeting at 7:18 pm. Commissioner Cullen seconded. Four ayes. Motion carried.

Commissioner Cladis made a motion to return to the Regular Meeting at 7:22 pm. Commissioner Jones seconded. Four ayes. Motion carried. The Annual Meeting was adjourned, and the Board returned to the Regular Meeting.

## COMMUNICATIONS

Plans for Winding Creek continue to move forward. Staff have met with the architects to finalize design work and begin entering into the permitting phase. OSLAD agreements have been signed and submitted. Meetings with the City of Batavia have began as Winding Creek resides within City of Batavia boundaries. The Mill Creek Community Park Grand Opening Celebration took place on May 10<sup>th</sup>. Staff did an excellent job. Commissioner Cladis provided his appreciation for all that the staff contributed to the event. Business cards will be purchased for any Board member who would like them. Long-time preschool teacher, Cindy Stuewe, will be retiring at the end of the school year. Staff will be providing a small celebration at Peck Farm Park to wish her well.

## FUTURE MEETINGS

Geneva Park District Regular Scheduled Meeting	June 16, 2025	7:00 PM
Foundation Autumn Fair Meeting – Peck Farm Park	June 17, 2025	7:00 PM

## STAFF REPORTS

### SUPERINTENDENT OF PARKS & PROPERTIES

President Moffat expressed his gratitude towards Supt. Gorra for including a Parks Specialist II in the seasonal interview process, opening opportunities to improve our staff's skill sets. Supt. Gorra explained the process of the solar panel installation at Peck Farm Park and the importance of installing lightning rods on our buildings at Peck. Commissioner Jones asked if we would be displaying our cost savings from the solar panels. Executive Director Vickers shared that we do currently have an iPad displayed in the Butterfly House, but staff will be working on other avenues to publicize to the community the impact of the solar panels. Commissioner Cladis stated his support for the new Sunset Community Center front façade drawings and asked the timeline. Executive Director Vickers stated that the architects will start to prepare cost estimates for the chosen design.

### SUPERINTENDENT OF RECREATION

Commissioner Cladis expressed his gratitude towards Supt. Bortner and the recreation staff for providing excellent programs to our resident and non-resident participants, utilizing Peck Farm Park and highlighting its uniqueness, providing many non-athletic programs, and establishing partnerships with other public agencies. Commissioner Cladis also thanked the entire staff for the job well done at the Mill Creek Community Park Grand Opening Event. President Moffat shared that BestLife Fitness numbers are looking very good. Supt. Bortner shared that summer registration and the Spring Dance Recital went very well. Vice President Cullen also provided her appreciation for the well organized dance recital. Vice President Cullen asked if the recreation team could look into silent film viewings and seating for Movies in the Park.

## NEW BUSINESS

### FVSRA Board Appointments

Each year, the FVSRA requires formal recognition of the Geneva Park District's appointment to their Board. Commissioner Cladis made a motion to approve the appointment of Nicole Vickers to represent the Geneva Park District with Christy Powell and Elliott Bortner appointed as alternates. Commissioner Jones seconded. Four ayes. Motion carried.

### Recreation Committee Report

Supt. Bortner reviewed the Recreation Committee report. The Recreation Committee consisted of Commissioners Kaven and Cladis. Commissioner Cladis made a motion to approve the Recreation Committee Report and goals and objectives as presented. Vice President Cullen seconded. Four ayes. Motion carried.

### EXECUTIVE SESSION

Vice President Cullen made a motion to move into Executive Session at 7:45 pm to review Executive Session minutes, 5ILCS 120/2(c) (21) and discuss Litigation 5ILCS 120/2(c) (11). Commissioner Jones seconded. All ayes. Motion carried.

At 7:56 pm the Board returned to the Regular meeting from Executive Session. Commissioner Cladis made a motion to approve executive session minutes dated November 18, 2024; March 10, 2025 and March 17, 2025 as presented; and approve the release of executive session minutes dated July 16, 2012, November 18, 2024, March 10, 2025, and March 17, 2025 for public viewing and the disposal of tapes of previously released minutes 18 months and older. Commissioner Jones seconded. Four ayes. Motion carried.

### ADJOURN

Vice President Cullen made a motion to adjourn the meeting at 7:58 pm. Commissioner Jones seconded. Four ayes. Motion carried.

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Secretary

Submitted By: Nicole Vickers / Hannah Sterrick

**GENEVA PARK DISTRICT  
ANNUAL MEETING  
May 19, 2025**

CALL TO ORDER

President Moffat called the meeting to order at 7:18 pm.

ROLL CALL

President Moffat called for the roll. Commissioner Jones, Commissioner Cladis, Commissioner Cullen, and President Moffat all answered present. Commissioner Kaven was absent.

Staff members present were Executive Director Nicole Vickers, Supt. of Recreation Elliott Bortner, Supt. of Parks & Properties Carl Gorra, Supt. of Finance & Personnel Christy Powell and Administrative Assistant Hannah Sterricker.

Press: None

Guests: Kyle Donahue, Asst. Supt. of Recreation, Olivia Jung, Recreation Intern, and Judge Keith Johnson.

HEARING OF GUESTS

None.

ELECTION OF PRESIDENT PRO TEM

Acting President Moffat asked for nominations for President Pro Tem. Commissioner Cladis nominated Commissioner Moffat as President Pro Tem. Commissioner Jones seconded. Four ayes. Motion carried.

NOMINATION FOR PRESIDENT

President Pro Tem Moffat asked for nominations for President. Commissioner Jones nominated Commissioner Moffat and made a motion to approve Jay Moffat for President. Commissioner Cladis seconded. Four ayes. Motion carried.

NOMINATION FOR VICE PRESIDENT

President Pro Tem Moffat asked for nominations for Vice President. Commissioner Cladis nominated and made a motion to approve Bre Cullen for Vice President. Commissioner Jones seconded. Four ayes. Motion carried.

APPOINTMENT OF TREASURER AND SECRETARY

President Moffat appointed Commissioner Jones as Treasurer and Nicole Vickers as Secretary.

APPOINTMENT OF FOIA OFFICERS, OMA OFFICERS, SAFETY COORDINATOR AND ADA COORDINATOR

President Moffat appointed the Executive Director, Supt. Of Finance & Personnel, and Administrative Assistant as both FOIA and OMA officers. Asst. Supt. of Parks & Properties as Safety Coordinator and ADA Coordinator.

COMMITTEE APPOINTMENTS

Proposed committee appointments were reviewed. President Moffat asked if anyone had any changes. No changes were made.

Commissioner Cladis made a motion to adjourn the Annual Meeting at 7:22 pm and return to the Regular Meeting. Commissioner Jones seconded. All ayes. Motion carried.

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Secretary

Submitted By: Nicole Vickers / Hannah Sterricker