

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
July 21, 2025
7:00 pm**

CALL TO ORDER

President Moffat called the meeting to order at 7:01 pm.

ROLL CALL

President Moffat called for the roll. Commissioner Kaven, Commissioner Cladis, Commissioner Jones, Vice President Cullen, and President Moffat all answered present.

Staff members present were Executive Director Nicole Vickers, Supt. of Parks & Properties Carl Gorra, Supt. of Finance & Personnel Christy Powell, Supt. of Recreation Elliott Bortner, Administrative Assistant Hannah Sterricker, Aquatics and Facility Manager Joey Kalwat, and Facility Manager Ryan Coffland.

Press: None.

Guests: Asst. Supt. of Recreation Kyle Donahue and Recreation Intern Olivia Jung

HEARING OF GUESTS

None.

READING OF MINUTES

Commissioner Cladis made a motion to approve the minutes from the Regular Scheduled Meeting of June 16, 2025. Commissioner Jones seconded. All ayes. Motion carried.

CLAIMS AND ACCOUNTS

The commissioners asked for clarification on a couple of items. Supt. Powell responded. Vice President Cullen made a motion to approve the claims and accounts as presented. Commissioner Jones seconded. All ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Supt. of Finance & Personnel Powell reviewed the June financial reports. Supt. Powell reported that the investment report is holding steady. We received the first installment of real estate taxes. The auditors were in last week and will be back in September to present the annual financial report. The debt service report is included in the packet as well. President Moffat thanked the staff for hosting the IAPD Distinguished Agency Committee Meeting. Commissioner Jones made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Cladis seconded. All ayes. Motion carried.

APPROVAL OF THE AGENDA

Vice President Cullen made a motion to approve the agenda as presented. Commissioner Cladis seconded. All ayes. Motion carried.

CORRESPONDENCE

A copy of the President's message that will be published in the Park District's Fall Brochure and was copied and provided to all commissioners. Executive Director Vickers informed the Board that Peck Farm Park Manager, Adam Dagley, was featured in a Kane County Chronicle article and is within the media binder for their viewing.

OLD BUSINESS

Wheeler Park Master Plan and OSLAD

Included in the packet is the proposed agreement with Upland Design to move forward with the OSLAD Grant application for Wheeler Park. Executive Director Vickers stated that there have been no changes to the scope of the

project, and staff have started to gather public comments for the project. Commissioner Jones asked what feedback had been gathered. Executive Director stated that the public meetings are conjoined with the “Concerts in the Park” events, and all comments have been positive. Vice President Cullen made a motion to approve Upland Design to conduct surveying, public engagement, and OSLAD Grant application for a total of \$41,300. Commissioner Cladis seconded. All ayes. Motion carried.

Campton Hills Park Development Agreement

Executive Director Vickers reviewed the potential residential development by Shodeen, which is within the Geneva Park District boundaries. The staff and Park District legal counsel have been working diligently with Shodeen to come to a park development agreement. The current negotiations are very similar to those of the Mill Creek residential park agreement. The parameters of the current agreement include up to 15 acres of land, four park sites, and 50% of playground build-outs. The land formerly known as the Settlements of La Fox has yet to be annexed into Campton Hills. The park sites have yet to be identified, and the agreement is not finalized. Negotiations continue regarding when Shodeen’s financial obligation will be released. Vice President Cullen made a motion to approve the Park Development Agreement between the Geneva Park District and Shodeen for the new subdivision in Campton Hills, subject to final review and approval by the Executive Director and Park District attorney. Commissioner Jones seconded the motion. All ayes. Motion carried.

COMMUNICATIONS

Executive Director Vickers informed the Board that progress continues on the Winding Creek development. Staff and Upland Design have been working with the City of Batavia through the permitting process. Design changes have been made, including shifting the basketball court to meet the required setback guidelines and required parking spaces by the City of Batavia. The City of Batavia has waived 50% of the parking requirement and has allowed the Park District to utilize the access road, adding four parking spaces for park users. The Mill Creek Water Reclamation District has requested an easement for a new potential well at Washburn Park in the Mill Creek subdivision. Staff does not anticipate any issues in granting the easement.

FUTURE MEETINGS

Foundation Board Meeting	July 23, 2024	7:00 PM	
Regular Scheduled Meeting	August 19, 2024	7:00 PM	<i>*Location: Peck Farm Park</i>

STAFF REPORTS

SUPERINTENDENT OF PARKS & PROPERTIES

President Moffat asked Supt. Gorra about baseline lengths in regards to baseball and softball play. Supt. Gorra stated that the baseline work to be done at the Esping Park ballfield will include 50’ and 60’ base lengths, which allows play for softball and baseball. Work will take place in late October. Vice President Cullen inquired about the plan for the tennis courts at Mill Creek Community Park. Supt. Gorra stated that those courts will be resurfaced and converted back to tennis only courts, but the fence along the perimeter will need to be repaired first. Commissioner Jones asked for an update on the high school tennis courts. Supt. Gorra stated that the Park District expressed its concern about being 50/50 partners in the project with the school district and hasn’t heard back.

SUPERINTENDENT OF RECREATION

Supt. of Recreation Bortner shared that the aquatics facility received a 5-star audit from Starguard Elite over the weekend. The summer event season is coming to an end, and the staff continues to do a great job. President Moffat noted the decreased Geneva resident racquetball court usage at the Sunset Community Center. Resident usage is very minimal compared to non-resident usage.

NEW BUSINESS

ELECTRIC MOWER PURCHASE

Commissioner Jones made a motion to approve the expenditure of \$36,950 to Lochen Equipment for the purchase of a Mean Green zero turn mower. Commissioner Cladis seconded. All ayes. Motion carried.

SUNSET COMMUNITY CENTER ANNUAL REPORT

Ryan Coffland, Facility Manager, reviewed the Sunset annual report. Mr. Coffland highlighted the breakdown of memberships, member and guest usage, court usage, and finances. Mr. Coffland reported that the Sunset Community Center had an increase of 51 fitness memberships. Sunset also saw an increase in facility usage. Total usage was 59,740 visits. Racquetball Court usage also increased by 222 visits from the previous year, noting that only 6 visits were from residents, which is a decrease from 14 the previous year. Total profit increased from \$54,016.00 in fiscal year 2023-2024 to \$93,751.67 in fiscal year 2024-2025. Personal Training is down from the previous year. Sunset recommendations for the upcoming fiscal year include: target marketing for the racquetball court, new fitness equipment to align with current industry trends, identify locker room upgrades to improve functionality and appearance, flooring in the fitness center, and increase corporate memberships. President Moffat noted that the corporate membership rate is equivalent to the youth membership rate, which is a great rate, and asked for clarification on how that membership is paid for. Mr. Coffland stated that it depends on the business and whether they pay the district directly or if they reimburse their employee. Commissioner Cladis made a motion to approve the Sunset Community Center Annual Report and recommendations presented. Commissioner Jones seconded. All ayes. Motion carried.

STEPHEN D. PERSINGER RECREATION CENTER ANNUAL REPORT

Stephen D. Persinger Recreation Center Facility Manager, Joey Kalwat, reviewed the SPRC annual report. Mr. Kalwat highlighted the breakdown of memberships, member and guest usage, and finances for both SPRC memberships and Gold memberships. Memberships increased 5.5% from the previous fiscal year. Total SPRC revenue during the fiscal year 2024-2025 was \$756,590.73, with expenses of \$459,906.94, bringing in a net profit of \$296,683.79, an increased net profit of \$86,589.04 from fiscal year 2023-2024. Total facility usage was 110,074 visits. The Kids Korral space was transformed into the Flex Zone. This project came in below budget, and staff are receiving great feedback from users. Staff will continue to maximize the space with the purchase of new equipment. Open Gym saw a decrease in revenue. The decrease is directly related to moving pickleball open gym revenues. Non-pickleball open gym visits increased by 500. Pickleball had a net profit of \$53,654.02. Pickleball programming remains strong. Mr. Kalwat addressed towel service within the fitness centers, stating that over the past three years, surveys have shown less than 1% of members have asked to reinstate towel service. Staff took the recommendation of the Board from the previous year and added QR codes to the fitness equipment that include "how to" videos. Recommendations include: increase personal training participation through marketing strategies, evaluate the open gym schedule to maximize usage, refinish the gym floor, add permanent Pickleball court lines, and update security cameras. Mr. Kalwat shared that a survey for both fitness centers will be conducted in the fall, and results will be brought to the Board at that time. Mr. Kalwat reviewed BestLife new member campaigns as well as BestLife member retention campaigns. Sponsored campaigns proved to be more popular. Commissioner Kaven made a motion to approve the Stephen D. Persinger Recreation Annual Report and recommendations presented. Commissioner Jones seconded. All ayes. Motion carried.

ADJOURN

Commissioner Cladis made a motion to adjourn the meeting at 8:02 pm. Commissioner Jones seconded. All ayes. Motion carried.

Secretary

Submitted By: Nicole Vickers / Hannah Sterrick