



REGULAR SCHEDULED MEETING
Location: Sunset Community Center
Date: September 15, 2025
Time: 7:00 PM

AGENDA

Call to Order

Roll Call

Hearing of Guests

Reading of Minutes: Regular Scheduled Meeting – August 18, 2025

Claims and Accounts

Treasurer's Report and Superintendent of Finance Report

Approval of the Agenda

CORRESPONDENCE

OLD BUSINESS

Winding Creek Playground Equipment Purchase

Winding Creek Shade Structure Purchase

COMMUNICATIONS

STAFF REPORTS

Superintendent of Parks and Properties

Superintendent of Recreation

NEW BUSINESS

Wheeler Park Renovation Review

Cyber Incident Response Plan Policy

Safety Report Review

Before & After School Program Annual Report

EXECUTIVE SESSION

Land Acquisition – (5ILCS 120/2 (c) (5)) (Not anticipated)

Personnel- (5ILCS 120/2 (c) (1)) (Not anticipated)

Litigation – (5ILCS 120/2 (c) (11)) (Not anticipated)

ADJOURN

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
August 18, 2025
Location: Peck Farm Park / Time: 7:00 pm**

CALL TO ORDER

President Moffat called the meeting to order at 7:00 pm.

ROLL CALL

President Moffat called for the roll. Commissioner Cladis, Commissioner Jones, Vice President Cullen, and President Moffat answered present. Commissioner Kaven was absent.

Staff members present were Executive Director Nicole Vickers, Supt. of Parks & Properties Carl Gorra, Supt. of Finance & Personnel Christy Powell, Supt. of Recreation Elliott Bortner, and Administrative Assistant Hannah Sterrick.

Press: None.

Guests: None.

HEARING OF GUESTS

None.

READING OF MINUTES

Vice President Cullen made a motion to approve the minutes from the Regular Scheduled Meeting of July 21, 2025, and the Special Meeting Minutes of July 30, 2025. Commissioner Jones seconded. Four ayes. Motion carried.

CLAIMS AND ACCOUNTS

Vice President Cullen made a motion to approve the claims and accounts as presented. Commissioner Jones seconded. Four ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Supt. of Finance & Personnel Powell reviewed the July financial reports. Supt. Powell reviewed the investment report. Revenues and expenses are a quarter through the year and are on track. Commissioner Cladis made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Jones seconded. Four ayes. Motion carried.

APPROVAL OF THE AGENDA

Vice President Cullen made a motion to approve the agenda. Commissioner Jones seconded. Four ayes. Motion carried.

CORRESPONDENCE

Executive Director Vickers passed around the media binder for all to review.

OLD BUSINESS

SUNSET COMMUNITY CENTER EXTERIOR PAINTING BID RESULTS

Supt. Gorra reminded the Board that the district first went to bid for this project in February of 2025, and all bids were rejected due to the bids coming in higher than the budget. Staff rebid the project on August 11th and all bids came in higher than the budget again. Vice President Cullen asked why the bids continue to come in high. Supt. Gorra believes it to be competitive. Supt. Gorra stated that staff would like to move forward with tuckpointing and Dryvit repairs in the Fall of 2025 in-house, and painting to be included in the proposed facade improvements of the building or completed in-house in the Spring of 2026. Commissioner Jones made a motion to reject all bids as opened and read on August 11th, 2025, for the Sunset Community Center Exterior Painting. Vice President Cullen seconded. Four ayes. Motion carried.

MILL CREEK COMMUNITY PARK FENCE REPAIR BID RESULTS

The Mill Creek tennis courts need renovation, as well as repair of the perimeter fencing. The fabric of the fence is in good condition and will be reused once the other repairs are completed. Commissioner Cladis made a motion to approve the

low bid from Paramount Fence to repair tennis court fencing at Mill Creek Community Park in the amount of \$25,942. Commissioner Jones seconded. Four ayes. Motion carried.

MILL CREEK COMMUNITY PARK TENNIS COURT ASPHALT OVERLAY

The current surface of the tennis courts has extensive cracking. The courts were striped three years ago to accommodate both pickleball and tennis play. The courts will be returned to tennis only, and a 2" overlay of asphalt will be applied to the existing surface. This type of repair was completed at the Sterling Manor tennis courts in 2023, and the results have been good. Damico Paving submitted a quote to the district, and references are favorable. Commissioner Jones made a motion to approve the expenditure of \$29,500 to Damico Paving for the addition of a 2" overlay of asphalt at the Mill Creek Community Park tennis courts. Commissioner Cladis seconded. Four ayes. Motion carried.

PECK FARM WATER WELL REPAIR

An onsite well supplies water for Peck Farm Park. The well was inspected, and it was determined that the well pump needs to be lowered to prevent running out of water during the busier months. Supt. Gorra reported that there have been times when Peck Farm Park was close to running out of water. Commissioner Cladis made a motion to approve the expenditure of \$25,390 to Water Well Solutions for the repair of the water well system at Peck Farm Park.

COMMUNICATIONS

Executive Director Vickers informed the Board that after the Park District's Special Meeting held on July 30th, 2025, Shodeen was notified of the Board's directive and requested the developer agree to voluntarily petition to disconnect the Geneva Park District if a TIF district was established for the La Fox Development site. Shodeen has denied this request, and they have been made aware that the Geneva Park District will not accept land and will not build parks at this site, and they did not negotiate back. Executive Director Vickers also noted that the Village of Campton Hills has reached out to the Park District, and she will keep the Board apprised if anything develops with the village.

The final public meeting for the renovations at Wheeler Park took place on August 6th before the final Concert in the Park. Staff received, once again, great feedback, and the Board can expect a recap of the information at next month's meeting.

Staff is in discussion with Mike Abts of the Geneva Township, as they have requested a potential site for a future garage-like structure to house their winter maintenance equipment at Wheeler Park. Executive Director Vickers conversations are being pursued, as this will be a nice partnership and improve efficiencies.

The Geneva Parks Foundation will host the annual Tri-City Foundation Meeting at Peck Farm Park tomorrow evening.

FUTURE MEETINGS

Tri-City Foundation Annual Meeting	August 19, 2025	7:00 PM	* At Peck Farm Park
Autumn Fair Committee Meeting	August 26, 2025	7:00 PM	* At Peck Farm Park
Regular Scheduled Board Meeting	September 15, 2025	7:00 PM	

STAFF REPORTS

SUPERINTENDENT OF RECREATION

Supt. Bortner reviewed his report, adding that the Geneva Park District collaborated with the Geneva Police Department in their first National Night Out event at the Geneva High School. The event was very positive, and the district is looking forward to being a part of the event next year. President Moffat noted the increase in membership numbers for both Sunset and SPRC. He also asked Supt. Bortner to send out surveys for our teen events to collect data on what events or activities that age group would like to see in the future. Supt. Bortner agreed and stated that the recent game night event in collaboration with the Geneva Library was wonderful, and working with the Library has been very positive. Vice President Cullen asked if the "how to" QR codes were added to the fitness machines and are being used. Supt. Bortner stated that the codes have been added, and although we don't have a way to track how many times they are being scanned, the response staff have received has been positive.

SUPERINTENDENT OF PARKS & PROPERTIES

Supt. Gorra briefly reviewed the concern of e-bike use on park district property. President Moffat agreed, stating that it is

a large concern and believes it needs to be regulated at the state level. Supt. Gorra informed the Board that the school district has informed staff that they are currently not interested in being a part of ballfield renovations at Harrison Street Elementary School or Western Avenue School. Staff will re-direct efforts toward ballfield infield renovations at Stanley Esping Park. Commissioner Cladis asked if the school district is pausing projects since the district has not heard further about the tennis courts at the high school. Supt. Gorra stated that the school district did have staff turnover, and they could be evaluating the needs of the district.

NEW BUSINESS

MILL CREEK KIDDIE POOL WATER LINE REPAIR

Supt. Gorra shared that the water supply line to the kiddie pool at Mill Creek Pool travels under concrete from the pool to the main pump room. Technicians have discovered a leak under the concrete. The repair will consist of localized concrete removal, pipe replacement, testing of the line, and pouring fresh concrete. Executive Director Vickers shared with the Board that staff were able to outrun the leak using the autofill feature on the pool, but the Board will see an increase in water usage. Commissioner Jones made a motion to approve the expenditure of \$14,800 to Helm Mechanical for the replacement of a water supply line at the Kiddie Pool at Mill Creek Pool. Commissioner Cullen seconded. Four ayes. Motion carried.

AUDIT TRANSFER – RESOLUTION #2025-05

President Moffat asked if there were any questions regarding the audit transfer resolution. Hearing no questions, Commissioner Cladis made a motion to approve the Audit Transfer Resolution #2025-05, authorizing the transfer of unexpended funds from one appropriation item to another. Commissioner Jones seconded. A roll call vote was taken. Kaven-absent, Cladis-aye, Jones-aye, Cullen-aye, Moffat-aye. Four ayes. Motion carried.

SURPLUS PROPERTY DISPOSAL – ORDINANCE #2025-06

President Moffat asked if there were any questions. Commissioner Cladis asked about the playground disposals listed. Executive Director Vickers stated that the playgrounds listed are still current playgrounds and have been added to the list so the district is able to dispose of them once removed. Playground equipment is typically donated to Kids Around the World. With no further questions, Commissioner Cladis made a motion to approve the Surplus Property Disposal Ordinance #2025-06 as presented. Commissioner Cullen seconded. A roll call vote was taken. Kaven-absent, Cladis-aye, Jones-aye, Cullen-aye, Moffat-aye. Four ayes. Motion carried.

2026 OSLAD WHEELER PARK – RESOLUTION #2025-07

Executive Director Vickers informed the Board that Michelle Kelly from Upland Design will be writing the grant for the district, and she will be present at next month's meeting to go over the project. Commissioner Jones made a motion to approve resolution #2025-07 of the authorization for the Wheeler Park project. Commissioner Cullen seconded. Kaven-absent, Cladis-aye, Jones-aye, Cullen-aye, Moffat-aye. Four ayes. Motion carried.

ADJOURN

Vice President Cullen made a motion to adjourn the meeting at 7:43 pm. Commissioner Cladis seconded. Four ayes. Motion carried.

Secretary

Submitted By: Nicole Vickers / Hannah Sterrick

DATE: 09/08/25
TIME: 16:28:34
ID: AP490000

GENEVA PARK DISTRICT
WARRANT NUMBER 091225

GENERAL
PAID

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FROM CHECK # 82110 TO CHECK # 82165

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82110	ELITE CORE GYMNASTICS	ELITE CORE MEET FEES 2-27-26	RECREATION / GYMNASTICS	1,330.00
			CHECK TOTAL	1,330.00
82111	ENERGYM GYMNASTICS	ENERGYM MEET FEES 12-13-25	RECREATION / GYMNASTICS	1,320.00
			CHECK TOTAL	1,320.00
82112	IL-NAWGJ	IL-NAWGJ MEET FEES 11-7-25	RECREATION / GYMNASTICS	1,170.00
			CHECK TOTAL	1,170.00
82113	PROFESSIONAL GYMNASTICS CENTER	PGC GYMN MEET FEES 2-6-26	RECREATION / GYMNASTICS	1,260.00
			CHECK TOTAL	1,260.00
82114	SMART FOODS ILLINOIS	FOLK FEST COUSINS LOB REFUND	RECREATION / FOX VALLEY FOLK FESTIVAL	150.00
			CHECK TOTAL	150.00
82115	ULTIMATE GYMNASTICS	ULT GYMN MEET FEES 12-5-25	RECREATION / GYMNASTICS	1,240.00
			CHECK TOTAL	1,240.00
82116	1000BULBS	SPRC LIGHTBULBS	RECREATION / SPRC	109.60
			CHECK TOTAL	109.60
82117	ABLE PEST CONTROL	SPRC PEST CONTROL - AUG	RECREATION / SPRC	115.00
		MONTHLY PEST CONTROL - AUG	CORPORATE / PECK FARM	95.00
			CHECK TOTAL	210.00
82118	ACCURATE OFFICE SUPPLY CO	OFFICE SUPPLIES	RECREATION / REC ADMINISTRATION	10.91
		SPRC OFFICE SUPPLIES	RECREATION / SPRC	70.97
		SPRC OFFICE SUPPLIES	RECREATION / SPRC	13.71
		SCC TOILET PAPER	RECREATION / SUNSET RACQUETBALL & FITNESS	46.41
		SCC TOILET PAPER	RECREATION / REC ADMINISTRATION	46.41
		PRESCHOOL PAPER	RECREATION / PARK DISTRICT PRESCHOOL	279.93
		MEMBERSHIP FORMS PAPER	RECREATION / SUNSET RACQUETBALL & FITNESS	15.96
		PRESCHOOL COLORED PAPER	RECREATION / PARK DISTRICT PRESCHOOL	23.94
			CHECK TOTAL	508.24
82119	ALARM DETECTION SYSTEMS	ALARM REPAIRS	RECREATION / SUNSET POOL	505.50
			CHECK TOTAL	505.50

DATE: 09/08/25
TIME: 16:28:42
ID: AP490000

GENEVA PARK DISTRICT
WARRANT NUMBER 091225

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FROM CHECK # 82110 TO CHECK # 82165

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82120	AUTOFROST	CONCESSIONS - MINI MELTS	RECREATION / SUNSET POOL CONCESSIONS	478.00
			CHECK TOTAL	478.00
82121	BANNER UP SIGNS	AUTUMN FAIR YARD SIGNS	RECREATION / PUBLIC INFORMATION	130.00
		AUTUMN FAIR BANNER DECALS	RECREATION / PUBLIC INFORMATION	56.00
		HARVEST HUSTLE BANNER DECALS	RECREATION / PUBLIC INFORMATION	22.00
			CHECK TOTAL	208.00
82122	CARDIO PARTNERS INC.	AED TRAINING MACHINES - 4	RECREATION / REC ADMINISTRATION	2,941.20
			CHECK TOTAL	2,941.20
82123	CITY OF GENEVA	SCC - WATER	RECREATION / REC ADMINISTRATION	206.53
		BESTLIFE - WATER	RECREATION / SUNSET RACQUETBALL & FITNESS	481.90
		MINI GOLF - WATER	RECREATION / MINIATURE GOLF	60.20
		WHEELER MAINT - WATER	CORPORATE / PARKS ADMINISTRATION	106.47
		WHEELER S BATHROOMS - WATER	CORPORATE / PARKS ADMINISTRATION	173.04
		ISLAND PARK - WATER	CORPORATE / PARKS ADMINISTRATION	122.52
		WHEELER N BATHROOMS - WATER	CORPORATE / PARKS ADMINISTRATION	72.94
		GREENHOUSE - WATER	CORPORATE / PARKS ADMINISTRATION	549.06
		GARDEN CLUB PARK - WATER	CORPORATE / PARKS ADMINISTRATION	53.82
		POOL - WATER	RECREATION / SUNSET POOL	4,194.19
		MOORE PARK - WATER	CORPORATE / MOORE SPRAY PARK	1,221.44
		SPRC - WATER	RECREATION / SPRC	690.71
		COMM GARDENS - WATER	CORPORATE / COMMUNITY GARDEN	385.86
		ISLAND PARK - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	58.75
		ESPING FLAG POLE - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	17.19
		HSS TENNIS COURTS - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	57.05
		JAYCEE PARK - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	20.30
		WHEELER SHELTER - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	43.23
		WHEELER MAINT - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	1,040.16
		PECK HOUSE - ELECTRIC	CORPORATE / PECK FARM	384.73
		PECK MAINT - ELECTRIC	CORPORATE / PECK FARM	328.67
		SCC - ELECTRIC	RECREATION / REC ADMINISTRATION	52.48
		SCC - ELECTRIC	RECREATION / REC ADMINISTRATION	2,841.10
		BESTLIFE - ELECTRIC	RECREATION / SUNSET RACQUETBALL & FITNESS	1,230.31
		BESTLIFE - ELECTRIC	RECREATION / SUNSET RACQUETBALL & FITNESS	208.07
		POOL - ELECTRIC	RECREATION / SUNSET POOL	5,127.02
		SUNSET BALLFIELDS - ELECTRIC	RECREATION / ADULT SOFTBALL	57.62

DATE: 09/08/25
TIME: 16:28:46
ID: AP490000

GENEVA PARK DISTRICT
WARRANT NUMBER 091225

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FROM CHECK # 82110 TO CHECK # 82165

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82123	CITY OF GENEVA	MOORE PARK - ELECTRIC	CORPORATE / MOORE SPRAY PARK	371.04
		SPRC - ELECTRIC	RECREATION / SPRC	5,344.97
		PH 38 - ELECTRIC	RECREATION / PLAYHOUSE 38	271.78
		OLD MILL PARK - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	34.11
			CHECK TOTAL	25,807.26
82124	COM ED	COM ED - PFP BALLFIELDS	RECREATION / ADULT SOFTBALL	184.32
		COM ED - MCCP	CORPORATE / PARKS ADMINISTRATION	51.98
		COM ED - PETERSON PROPERTY	CORPORATE / PARKS ADMINISTRATION	60.22
		COM ED - PETERSON PROPERTY	CORPORATE / PARKS ADMINISTRATION	19.86
			CHECK TOTAL	316.38
82125	CONSERV FS	CHEMICAL STUMP REMOVER	CORPORATE / PARKS ADMINISTRATION	84.00
		CRABGRASS HERBICIDE	CORPORATE / PARKS ADMINISTRATION	850.00
			CHECK TOTAL	934.00
82126	COLLIFLOWER INC	SKID STEER HYDRAULIC FITTING	CORPORATE / PARKS ADMINISTRATION	2.28
			CHECK TOTAL	2.28
82127	DAILY HERALD	MCCP FENCE BID NOTICE	CORPORATE / PARKS ADMINISTRATION	124.20
			CHECK TOTAL	124.20
82128	DOTY NURSERIES LLC	TREE REPLACEMENT - BROZOVIC	CORPORATE / PARKS ADMINISTRATION	295.00
			CHECK TOTAL	295.00
82129	ADVOCATE OCC HEALTH	PRE-EMPLOYMENT PHYSICALS	CORPORATE / PARKS ADMINISTRATION	426.00
		PRE-EMPLOYMENT PHYSICALS	RECREATION / REC ADMINISTRATION	130.00
			CHECK TOTAL	556.00
82130	FOX VALLEY SPECIAL RECREATION	JULY 2025 INCLUSION HOURS	SPECIAL RECREATION / SPECIAL RECREATION	28,221.90
			CHECK TOTAL	28,221.90
82131	GOLF CORE	SCORECARDS AD PRINTING	RECREATION / MINIATURE GOLF	195.00
			CHECK TOTAL	195.00
82132	HAWKINS	POOL CHEMICALS	RECREATION / SUNSET POOL	1,832.64
		POOL CHEMICALS	RECREATION / MILL CREEK POOL	350.75
		POOL CHEMICALS	RECREATION / SUNSET POOL	1,059.50

DATE: 09/08/25
TIME: 16:28:58
ID: AP490000

GENEVA PARK DISTRICT
WARRANT NUMBER 091225

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FROM CHECK # 82110 TO CHECK # 82165

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82132	HAWKINS	POOL CHEMICALS	RECREATION / MILL CREEK POOL	272.00
		POOL CHEMICALS	RECREATION / SUNSET POOL	2,513.78
		POOL CHEMICALS	RECREATION / SUNSET POOL	1,579.25
			CHECK TOTAL	7,607.92
82133	HERSHEY'S CREAMERY CO.	CONCESSIONS ICE CREAM	RECREATION / SUNSET POOL CONCESSIONS	357.36
		GIFT SHOP ICE CREAM	CORPORATE / PECK FARM	224.16
			CHECK TOTAL	581.52
82134	ILLINOIS STATE POLICE	EMPLOYEE BACKGROUND CHECKS	RECREATION / REC ADMINISTRATION	70.00
			CHECK TOTAL	70.00
82135	KK STEVENS PUBLISHING CO	FALL 2025 BROCHURE PRINTING	RECREATION / PUBLIC INFORMATION	11,730.69
			CHECK TOTAL	11,730.69
82136	LINTFIGHTERS OF CENTRAL	SPRC DRYER MAINTENANCE	RECREATION / SPRC	580.00
		SCC DRYER MAINTENANCE	RECREATION / SUNSET RACQUETBALL & FITNESS	180.00
		SCC DRYER MAINTENANCE	RECREATION / REC ADMINISTRATION	180.00
			CHECK TOTAL	940.00
82137	LPS LLC	BUTTERFLIES	CORPORATE / PECK FARM	685.00
		BUTTERFLIES	CORPORATE / PECK FARM	685.00
		BUTTERFLIES	CORPORATE / PECK FARM	685.00
			CHECK TOTAL	2,055.00
82138	MARTENSON TURF PRODUCTS INC.	HERBICIDE	CORPORATE / PARKS ADMINISTRATION	285.00
			CHECK TOTAL	285.00
82139	MENARDS	MCCP PARKING LOT PAINT	CORPORATE / PARKS ADMINISTRATION	218.78
		SOAP	CORPORATE / PARKS ADMINISTRATION	4.78
		WILLIAMSBURG TRAIL REPAIR	CORPORATE / PARKS ADMINISTRATION	11.49
		OFFICE SUPPLIES - BATTERIES	CORPORATE / PARKS ADMINISTRATION	30.73
		HORTICULTURAL SUPPLIES	CORPORATE / PARKS ADMINISTRATION	124.86
		SANITATION SUPPLIES	CORPORATE / PARKS ADMINISTRATION	27.86
		FIRST AID SUPPLIES	CORPORATE / PARKS ADMINISTRATION	15.07
		MISC BUILDING REPAIR SUPPLIES	RECREATION / SPRC	46.31
		SANITATION SUPPLIES	CORPORATE / PARKS ADMINISTRATION	14.34
		BUILDING REPAIR SUPPLIES	RECREATION / SPRC	62.45

DATE: 09/08/25
TIME: 16:29:11
ID: AP490000

GENEVA PARK DISTRICT
WARRANT NUMBER 091225

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FROM CHECK # 82110 TO CHECK # 82165

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82139	MENARDS	BUILDING REPAIR TOOLS	RECREATION / SPRC	38.13
		BUILDING REPAIR SUPPLIES	RECREATION / SPRC	14.98
			CHECK TOTAL	609.78
82140	METRONET	METRONET - MC POOL	RECREATION / MILL CREEK POOL	92.15
			CHECK TOTAL	92.15
82141	METRONET	METRONET - PH 38	RECREATION / PLAYHOUSE 38	92.15
			CHECK TOTAL	92.15
82142	METRONET	METRONET - WHEELER	CORPORATE / PARKS ADMINISTRATION	132.20
			CHECK TOTAL	132.20
82143	METRONET	METRONET - SPRC	RECREATION / SPRC	279.90
		METRONET - BESTLIFE	RECREATION / SUNSET RACQUETBALL & FITNESS	281.76
		METRONET - MINI GOLF	RECREATION / MINIATURE GOLF	109.95
			CHECK TOTAL	671.61
82144	MIDWEST TRADING HORTICULTURAL	ORGANIC BARK MULCH	CORPORATE / PARKS ADMINISTRATION	997.38
		ORGANIC BARK MULCH	CORPORATE / PARKS ADMINISTRATION	997.38
			CHECK TOTAL	1,994.76
82145	MIDWEST EQUIPMENT COMPANY	POOL ICE CREAM MACHINE REPAIR	RECREATION / SUNSET POOL CONCESSIONS	421.00
			CHECK TOTAL	421.00
82146	NCPERS GROUP LIFE INS	VOLUNTARY EMPLOY INSURANCE	CORPORATE / ADMINISTRATIVE	144.00
			CHECK TOTAL	144.00
82147	NICOR GAS	NICOR - WHEELER MAINT	CORPORATE / PARKS ADMINISTRATION	157.76
		NICOR - WHEELER PARK	CORPORATE / PARKS ADMINISTRATION	57.17
		NICOR - PECK BARN	CORPORATE / PECK FARM	54.48
		NICOR - SCC	RECREATION / REC ADMINISTRATION	189.43
		NICOR - BESTLIFE	RECREATION / SUNSET RACQUETBALL & FITNESS	146.82
		NICOR - SPRC	RECREATION / SPRC	328.37
		NICOR - PH 38	RECREATION / PLAYHOUSE 38	57.43
		NICOR - POOL	RECREATION / SUNSET POOL	1,134.50
		NICOR - PECK HOUSE	CORPORATE / PECK FARM	62.89
		NICOR - MC POOL	RECREATION / MILL CREEK POOL	295.71
			CHECK TOTAL	2,484.56

DATE: 09/08/25
TIME: 16:29:23
ID: AP490000

GENEVA PARK DISTRICT
WARRANT NUMBER 091225

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FROM CHECK # 82110 TO CHECK # 82165

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82148	PDRMA	EMPTY HEALTH INSURANCE	CORPORATE / PARKS ADMINISTRATION	27,324.74
		EMPTY HEALTH INSURANCE	RECREATION / REC ADMINISTRATION	41,590.89
		EMPTY LIFE INSURANCE	CORPORATE / ADMINISTRATIVE	578.64
			CHECK TOTAL	69,494.27
82149	PEPSI COLA BEVERAGE COMPANY	CONCESSION BEVERAGES	RECREATION / SUNSET POOL CONCESSIONS	425.86
			CHECK TOTAL	425.86
82150	PLAN SOURCE	IMRF EMPTY HEALTH INS REIMB	CORPORATE / PARKS ADMINISTRATION	1,101.17
			CHECK TOTAL	1,101.17
82151	SERVICE SANITATION, INC.	PORTOLET - MEADOWS PK COOKOUT	RECREATION / REC ADMINISTRATION	160.00
		PORTOLET - AUG	RECREATION / REC ADMINISTRATION	1,647.42
		COMM GARDENS PORTOLET - AUG	CORPORATE / COMMUNITY GARDEN	105.00
			CHECK TOTAL	1,912.42
82152	SMG SECURITY HOLDINGS	PFP MONTHLY CAMERA SYSTEM	CORPORATE / PECK FARM	123.39
			CHECK TOTAL	123.39
82153	SUBURBAN TIRE AUTO CARE CENTER	TRUCK 204 TIRE SERVICE	CORPORATE / PARKS ADMINISTRATION	189.98
			CHECK TOTAL	189.98
82154	SUNBURST SPORTSWEAR	GPD STAFF T-SHIRTS	RECREATION / REC ADMINISTRATION	271.50
			CHECK TOTAL	271.50
82155	OFFICIAL FINDERS LLC	ADULT SOFTBALL UMPIRES	RECREATION / ADULT SOFTBALL	240.00
			CHECK TOTAL	240.00
82156	CAROL CARTER	REISSUE DD PR 8-29-25 CARTER	RECREATION / ADMINISTRATIVE	183.53
			CHECK TOTAL	183.53
82157	CAMILLA NIESTEDT	REISSUE DD PR 8-29-25 NIESTEDT	RECREATION / ADMINISTRATIVE	147.49
			CHECK TOTAL	147.49
82158	CHASE CARD SERVICES	MINI CAMP SUPPLIES	RECREATION / SPECIALTY CAMPS	475.61
		VOY CAMP TRIP - SCHAUMBURG PD	RECREATION / TRADITIONAL YOUTH CAMPS	196.00
		VOY CAMP TRIP -FOREST PRESERVE	RECREATION / TRADITIONAL YOUTH CAMPS	110.00
		VOY CAMP TRIP - DUPAGE MUSEUM	RECREATION / TRADITIONAL YOUTH CAMPS	451.00

DATE: 09/08/25
TIME: 16:29:30
ID: AP490000

GENEVA PARK DISTRICT
WARRANT NUMBER 091225

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FROM CHECK # 82110 TO CHECK # 82165

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82158	CHASE CARD SERVICES	VOY CAMP TRIP - EMAGINE	RECREATION / TRADITIONAL YOUTH CAMPS	980.00
		VOY CAMP SUPPLIES	RECREATION / TRADITIONAL YOUTH CAMPS	309.69
		EXP CAMP SUPPLIES	RECREATION / TRADITIONAL YOUTH CAMPS	141.93
		FUN 2 PLAY CAMP SUPPLIES	RECREATION / SPECIALTY CAMPS	231.93
		DSC CAMP TRIP - STC PARK DISTR	RECREATION / TRADITIONAL YOUTH CAMPS	272.00
		DSC CAMP TRIP - DUPAGE MUSEUM	RECREATION / TRADITIONAL YOUTH CAMPS	175.50
		DSC CAMP SUPPLIES	RECREATION / TRADITIONAL YOUTH CAMPS	240.50
		SCC DIGITAL MARQUEE 5 YR RENEW	RECREATION / REC ADMINISTRATION	240.00
		STOCK AUDIO FOR VIDEOS	RECREATION / PUBLIC INFORMATION	6.99
		MONTHLY NEWSPAPER SUBSRIP	CORPORATE / PARKS ADMINISTRATION	8.67
		MARKETING SUPPLIES	RECREATION / PUBLIC INFORMATION	46.17
		FALL EVENTS SIGNS	RECREATION / PUBLIC INFORMATION	300.62
		PROMOTED SOCIAL MEDIA POSTS	RECREATION / PUBLIC INFORMATION	149.99
		BRANDED MARKETING ITEMS	RECREATION / PUBLIC INFORMATION	373.11
		STONE CRK RIBBON CUTTING ITEMS	RECREATION / PUBLIC INFORMATION	85.23
		BRANDED TABLECLOTH	RECREATION / PUBLIC INFORMATION	175.31
		MONTHLY EMAIL MARKETING	RECREATION / PUBLIC INFORMATION	315.00
		CANVA, GOOGLE, APPLE SUBSCRIPS	CORPORATE / PECK FARM	17.97
		LABEL MAKER TAPE	CORPORATE / PECK FARM	13.98
		GIFT SHOP MERCHANDISE	CORPORATE / PECK FARM	515.07
		ANIMAL CARE FOOD	CORPORATE / PECK FARM	15.67
		PECK SHOP FLOOR MAT	CORPORATE / PECK FARM	29.56
		CAMP COYOTE SUPPLIES	CORPORATE / CAMP COYOTE - PF CAMP	66.34
		BIRTHDAY PARTY SUPPLIES	CORPORATE / BIRTHDAY PARTIES - PECK FARM	107.79
		PROGRAM SUPPLIES	CORPORATE / PECK FARM GENERAL PROGRAMS	310.16
		YOUTH OLYMPIAD SUPPLIES	RECREATION / REC ADMINISTRATION	50.96
		DOLPHIN DIAGNOSIS FEE	RECREATION / SUNSET POOL	150.00
		MC POOL FILTER PARTS	RECREATION / MILL CREEK POOL	55.92
		MC POOL SPLASHPAD PART	RECREATION / MILL CREEK POOL	13.98
		TRAILER FOR PECK	CORPORATE / PARKS ADMINISTRATION	699.99
		WHEELER MAINT PAINT	CORPORATE / PARKS ADMINISTRATION	186.11
		2 CANOPY TENTS, MIPE MEETING	CORPORATE / PARKS ADMINISTRATION	197.98
		CANOPY TENT WALLS AND WEIGHTS	CORPORATE / PARKS ADMINISTRATION	118.47
		MINI GOLF POND PUMP	RECREATION / MINIATURE GOLF	39.99
		LAWN MOWER REPAIR PARTS	CORPORATE / PARKS ADMINISTRATION	18.88
		IGNITION KEY SWITCH	CORPORATE / PARKS ADMINISTRATION	11.27
		TRAILER REPAIR PART	CORPORATE / PARKS ADMINISTRATION	312.95
		STAFF APPRECIATION	CORPORATE / PARKS ADMINISTRATION	476.69

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FROM CHECK # 82110 TO CHECK # 82165

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82158	CHASE CARD SERVICES	SUN POOL HOT DOG MACHINE PART	RECREATION / SUNSET POOL CONCESSIONS	5.03
		MIPE/ILSTMA MEETING	CORPORATE / PARKS ADMINISTRATION	230.00
		OFFICE SUPPLIES	CORPORATE / PARKS ADMINISTRATION	21.32
		GARDEN PRUNERS AND SHEARS	CORPORATE / PARKS ADMINISTRATION	68.87
		PPE - CHAINSAW CHAPS	CORPORATE / PARKS ADMINISTRATION	491.94
		FIRST AID SUPPLIES	CORPORATE / PARKS ADMINISTRATION	81.06
		BAT WING MOWER BLADES SOCKET	CORPORATE / PARKS ADMINISTRATION	68.98
		INSECT TRAP REFILLS	CORPORATE / PECK FARM	63.80
		STAFF TIE DYE SUPPLIES	RECREATION / REC ADMINISTRATION	17.56
		BASEBALL FIELDS COMBO LOCKS	RECREATION / FIELD MAINTENANCE	61.96
		DOLPHIN REPLACEMENT CABLE	RECREATION / SUNSET POOL	361.79
		END OF YEAR PARTY SUPPLIES	RECREATION / SUNSET DANCE COMPANY	80.00
		NATIONAL NIGHT OUT SUPPLIES	RECREATION / NEW SPECIAL EVENTS	149.08
		11 INCH PRACTICE SOFTBALLS	RECREATION / GIRLS SOFTBALL	103.14
		YOUTH OLYMPIAD SUPPLIES	RECREATION / REC ADMINISTRATION	100.91
		SUNDAY SOFTBALL TROPHIES	RECREATION / ADULT SOFTBALL	124.08
		PH 38 SUPPLIES	RECREATION / PLAYHOUSE 38	340.17
		PH 38 SCRIPT SUPPLIES	RECREATION / PLAYHOUSE 38	43.50
		PH 38 CONCESSIONS SUPPLIES	RECREATION / PLAYHOUSE 38	964.43
		ESCAPE THE MANSION SUPPLIES	RECREATION / ESCAPE THE MANSION	25.89
		MOVIE IN THE PARK DVD	RECREATION / MOVIE IN THE PARK	14.86
		ANGELS CHEER PIZZA PARTY	RECREATION / CHEERLEADING	75.00
		NEW MEMBER PROMO PRIZES	RECREATION / SUNSET RACQUETBALL & FITNESS	165.18
		MINI GOLF PENCILS	RECREATION / MINIATURE GOLF	36.08
		PRAIRIE PLAYSCHOOL SHELVES	CORPORATE / PECK FARM PRESCHOOL	409.49
		FIRST AID COLD PACKS	RECREATION / SPRC	63.72
		CULTURE CLUB STAFF APPREC	CORPORATE / PARKS ADMINISTRATION	142.16
		CULTURE CLUB STAFF APPREC	RECREATION / REC ADMINISTRATION	142.16
		PRESCHOOL SUPPLIES	RECREATION / PARK DISTRICT PRESCHOOL	1,111.63
		PRESCHOOL REST MATS	RECREATION / PARK DISTRICT PRESCHOOL	1,469.90
		OKTOBERFEST TRIP DEPOSIT	RECREATION / ACTIVE OLDER ADULTS - TRIPS	275.00
		RED SKELTON TRIP DEPOSIT	RECREATION / ACTIVE OLDER ADULTS - TRIPS	275.00
		KENNY & DOLLY TRIP DEPOSIT	RECREATION / ACTIVE OLDER ADULTS - TRIPS	275.00
		HOLIDAY LIGHTS TRIP DEPOSIT	RECREATION / ACTIVE OLDER ADULTS - TRIPS	275.00
		LAND & WATER TRIP FINAL PYMNT	RECREATION / ACTIVE OLDER ADULTS - TRIPS	1,220.00
		POOL EVENTS SUPPLIES	RECREATION / SUNSET POOL	234.01
		PLATES AND NAPKINS	RECREATION / SUNSET POOL CONCESSIONS	59.80
		CONCESSIONS SUPPLIES	RECREATION / SUNSET POOL CONCESSIONS	1,665.29

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82158	CHASE CARD SERVICES	SANITATION SUPPLIES	RECREATION / SUNSET POOL	102.97
		REC STAFF FOOD HANDLER CERTS	RECREATION / REC ADMINISTRATION	73.43
		WATER AEROBICS SUPPLIES	RECREATION / EXERCISE & AEROBICS	65.49
		SANITATION SUPPLIES	RECREATION / SUNSET POOL CONCESSIONS	17.98
		OFFICE COFFEE	RECREATION / REC ADMINISTRATION	32.98
		KZ SUPPLIES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	11.89
		EXP CAMP TRIP - EMAGINE	RECREATION / TRADITIONAL YOUTH CAMPS	1,274.00
		EXP CAMP TRIP - SKY ZONE	RECREATION / TRADITIONAL YOUTH CAMPS	1,430.65
		ADV CAMP TRIP - SANTAS VILLAGE	RECREATION / TRADITIONAL YOUTH CAMPS	1,219.30
		CAMP SUPPLIES	RECREATION / TRADITIONAL YOUTH CAMPS	733.23
		CAMP COOKOUT SUPPLIES	RECREATION / TRADITIONAL YOUTH CAMPS	479.46
		TEEN CAMP TRIP - BOWLERO	RECREATION / TEEN EXTREME CAMP	344.77
		TEEN CAMP TRIP - GAMEBOX	RECREATION / TEEN EXTREME CAMP	413.50
		TEEN CAMP TRIP - STC PARK DIST	RECREATION / TEEN EXTREME CAMP	437.00
		TEEN CAMP TRIP - MAIN EVENT	RECREATION / TEEN EXTREME CAMP	297.25
		TEEN CAMP SUPPLIES	RECREATION / TEEN EXTREME CAMP	122.30
		MINI CAMP SUPPLIES	RECREATION / SPECIALTY CAMPS	460.48
		TWILIGHT GAMING PROGR SUPPLIES	RECREATION / TEEN PROGRAMS & TRIPS	84.03
		GMAIL MONTHLY BILLING	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	8.08
		ADV CAMP TRIP -RIVER TRAILS PD	RECREATION / TRADITIONAL YOUTH CAMPS	500.00
		ADV CAMP TRIP - FUNWAY	RECREATION / TRADITIONAL YOUTH CAMPS	793.00
		CAMP SUPPLIES	RECREATION / TRADITIONAL YOUTH CAMPS	154.72
		CAMP COOKOUT SUPPLIES	RECREATION / TRADITIONAL YOUTH CAMPS	55.59
		TEEN CAMP TRIP - BIG RUN WOLF	RECREATION / TEEN EXTREME CAMP	386.25
		TEEN CAMP TRIP - AURORA SKATE	RECREATION / TEEN EXTREME CAMP	504.00
		TEEN CAMP TRIP - GLENVIEW PD	RECREATION / TEEN EXTREME CAMP	162.00
		TEEN CAMP TRIP TROUBLED PUZZLE	RECREATION / TEEN EXTREME CAMP	513.83
		EXP CAMP TRIP - CHASERS	RECREATION / TRADITIONAL YOUTH CAMPS	1,055.60
		MINI CAMP SUPPLIES	RECREATION / SPECIALTY CAMPS	486.06
		PARK COOKOUTS SUPPLIES	RECREATION / NEW SPECIAL EVENTS	73.54
		MINI GOLF CONCESSIONS	RECREATION / MINIATURE GOLF	235.70
		SANITATION SUPPLIES	RECREATION / MINIATURE GOLF	11.75
		FITNESS EQUIPMENT PARTS	RECREATION / SUNSET RACQUETBALL & FITNESS	325.37
		CONCERTS IN PARK CONCESSIONS	RECREATION / CONCERT SERIES	29.96
		MOVIE IN THE PARK CONCESSIONS	RECREATION / MOVIE IN THE PARK	49.89
		MINI GOLF TOURNEY PRIZES	RECREATION / MINI GOLF SPECIAL EVENTS	50.00
		SCC FLOOR FAN	RECREATION / REC ADMINISTRATION	159.99
		SCC FRONT DESK CHAIR	RECREATION / REC ADMINISTRATION	54.96

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82158	CHASE CARD SERVICES	NITRILE GLOVES	RECREATION / SUNSET RACQUETBALL & FITNESS	15.86
		SIRIUS XM MONTHLY SUBSCRIP	RECREATION / MINIATURE GOLF	17.99
		SCC DEHUMIDIFIER	RECREATION / REC ADMINISTRATION	349.99
		COFFLAND CPRP RENEWAL	RECREATION / REC ADMINISTRATION	70.00
		STAFF MEETING FOOD	RECREATION / SPRC	43.18
		BIRTHDAY PARTY CUPCAKES	RECREATION / SPRC BIRTHDAY PARTIES	55.88
		NEW MEMBER PROMO ITEMS	RECREATION / SUNSET RACQUETBALL & FITNESS	45.41
		NEW MEMBER PROMO ITEMS	RECREATION / SPRC	45.41
		PFP EVENT SUPPLIES	CORPORATE / PECK FARM GENERAL PROGRAMS	106.83
		PFP EVENT SUPPLIES	CORPORATE / COMMUNITY GARDEN	39.83
		MOVIES IN THE PARK	RECREATION / MOVIE IN THE PARK	234.00
		SANITATION SUPPLIES	RECREATION / MINIATURE GOLF	14.72
		POOL CONCESSIONS	RECREATION / SUNSET POOL CONCESSIONS	783.20
		POOL CONCESSIONS	RECREATION / SUNSET POOL CONCESSIONS	14.68
		MOVIES IN PARK RETURN	RECREATION / MOVIE IN THE PARK	-80.46
		VENDING MERCHANDISE	RECREATION / SPRC	202.82
		VENDING MERCHANDISE	RECREATION / SUNSET RACQUETBALL & FITNESS	122.82
		PICKLEBALL LEAGUE PRIZES	RECREATION / PICKLEBALL	108.80
		OFFICE SUPPLIES	RECREATION / SPRC	116.19
		VENDING CC PROCESSOR FEES	RECREATION / SPRC	17.90
		VENDING CC PROCESSOR FEES	RECREATION / SUNSET RACQUETBALL & FITNESS	8.95
		KALWAT BASSETT CERTIFICATION	RECREATION / REC ADMINISTRATION	19.75
		KALWAT FACILITY MNGR WORKSHOP	RECREATION / REC ADMINISTRATION	60.00
		SANITATION SUPPLIES	RECREATION / SUNSET POOL	69.99
		CONCESSIONS - NACHO CHEESE	RECREATION / SUNSET POOL CONCESSIONS	191.77
		SANITATION SUPPLIES	RECREATION / SPRC	36.96
		I-PASS FEES	CORPORATE / PARKS ADMINISTRATION	27.00
		BOARD DRINKS	RECREATION / REC ADMINISTRATION	19.49
		OFFICE SUPPLIES	RECREATION / REC ADMINISTRATION	94.02
		I-PASS FEE	CORPORATE / PARKS ADMINISTRATION	0.75
		I-PASS FEE	RECREATION / REC ADMINISTRATION	0.75
		DIALPAD - BESTLIFE	RECREATION / SUNSET RACQUETBALL & FITNESS	32.37
		DIALPAD - REC	RECREATION / REC ADMINISTRATION	194.20
		DIALPAD - SPRC	RECREATION / SPRC	1,035.74
		DIALPAD - WHEELER	CORPORATE / PARKS ADMINISTRATION	194.20
		DIALPAD - MINI GOLF	RECREATION / MINIATURE GOLF	48.55
		DIALPAD - PFP	CORPORATE / PECK FARM	113.28
		IPRA JOB POST - PARKS MAINT 1	CORPORATE / PARKS ADMINISTRATION	315.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82158	CHASE CARD SERVICES	NRPA FLIGHTS STATEMENT CREDITS	RECREATION / ADMINISTRATIVE	-862.20
		WHEELER SHOP PAINT & SUPPLIES	CORPORATE / PARKS ADMINISTRATION	390.83
		SCC EXTERIOR STAIN	CORPORATE / PARKS ADMINISTRATION	304.85
		STRAW BALE	CORPORATE / PARKS ADMINISTRATION	8.00
		FOX RIVER TRAIL, PARKING SIGNS	CORPORATE / PARKS ADMINISTRATION	228.95
		STAFF APPRECIATION SUPPLIES	CORPORATE / PARKS ADMINISTRATION	75.75
		STAFF MEETING FOOD	CORPORATE / PARKS ADMINISTRATION	70.20
		BOX SCRAPER REPAIR PARTS	CORPORATE / PARKS ADMINISTRATION	77.97
		COMMUNITY GARDENS GRAVEL	CORPORATE / PARKS ADMINISTRATION	465.00
			CHECK TOTAL	38,765.94
82159	CHASEWOOD LEARNING	ROBOTICS - 02 SUMMER 2025	RECREATION / YOUTH	2,250.00
			CHECK TOTAL	2,250.00
82160	COMCAST CABLE	COMCAST SVC - SPRC	RECREATION / SPRC	644.59
			CHECK TOTAL	644.59
82161	COMCAST CABLE	COMCAST SVC - SCC	RECREATION / REC ADMINISTRATION	386.75
		COMCAST SVC - BESTLIFE	RECREATION / SUNSET RACQUETBALL & FITNESS	257.84
			CHECK TOTAL	644.59
82162	DIAMOND TOURS INC.	SAN ANTONIO TRIP FALL 2025	RECREATION / ACTIVE OLDER ADULTS - TRIPS	36,165.00
			CHECK TOTAL	36,165.00
82163	CASH	NRPA STIPENDS	CORPORATE / PARKS ADMINISTRATION	400.00
		NRPA STIPENDS	RECREATION / REC ADMINISTRATION	400.00
			CHECK TOTAL	800.00
82164	PETERS ELECTRIC	MC POOL PARK LOT LAMP REPLACE	CORPORATE / PARKS ADMINISTRATION	362.00
			CHECK TOTAL	362.00
82165	PRODUCERS CHEMICAL CO. CORP	SUN POOL CHEMICALS	RECREATION / SUNSET POOL	1,448.91
			CHECK TOTAL	1,448.91
			WARRANT TOTAL	252,965.54

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82166	ACE HARDWARE GENEVA	PLANT FOOD AND BASKET LINERS	CORPORATE / PARKS ADMINISTRATION	47.47
			CHECK TOTAL	47.47
82167	ACCURATE INDUSTRIES	STEAM ROOM MAINTENANCE	RECREATION / SPRC	618.11
		STEAM ROOM CLEANING SUPPLIES	RECREATION / SPRC	396.00
			CHECK TOTAL	1,014.11
82168	ACCURATE OFFICE SUPPLY CO	SANITATION SUPPLIES	RECREATION / REC ADMINISTRATION	34.42
		SANITATION SUPPLIES	RECREATION / SUNSET RACQUETBALL & FITNESS	34.43
			CHECK TOTAL	68.85
82169	ALL STAR SPORTS INSTRUCTION	SUMMER 2025 CAMPS	RECREATION / SPORTS CAMPS - ASSI	4,368.00
		SUMMER 2025 SESSION 2 CLASSES	RECREATION / TINY SPORTS- ASSI	489.30
			CHECK TOTAL	4,857.30
82170	BANNER UP SIGNS	POOL SIGNAGE	RECREATION / SUNSET POOL CONCESSIONS	60.00
			CHECK TOTAL	60.00
82171	BEECH TREE STUDIO	LEARN TO DRAW SUMMER 2025	RECREATION / ADULT	546.00
			CHECK TOTAL	546.00
82172	BLACK LINE NAPERVILLE LLC	BLACKLINE COMPUTER/TELEPHONE	RECREATION / REC ADMINISTRATION	4,814.96
		BLACKLINE MAINT AGREEMENT	RECREATION / REC ADMINISTRATION	2,648.23
		BLACKLINE MAINT AGREEMENT	CORPORATE / PARKS ADMINISTRATION	561.75
			CHECK TOTAL	8,024.94
82173	BILL CHO	TAEKWONDO SUMMER 2025	RECREATION / MARTIAL ARTS	140.00
			CHECK TOTAL	140.00
82174	THE CHILLED PALETTE	CHILLED PALETTE SUMMER 2025	RECREATION / YOUTH	157.50
			CHECK TOTAL	157.50
82175	RON CLESEN'S	FALL MUMS AND PANSIES	CORPORATE / PARKS ADMINISTRATION	696.20
			CHECK TOTAL	696.20
82176	COM ED	COM ED - MC POOL	RECREATION / MILL CREEK POOL	1,238.61
			CHECK TOTAL	1,238.61

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82177	CONSTELLATION TELECOM	BESTLIFE FAX LINE	RECREATION / SUNSET RACQUETBALL & FITNESS	3.37
		REC FAX LINE	RECREATION / REC ADMINISTRATION	13.47
		SPRC FAX LINE	RECREATION / SPRC	50.51
		POOL E911 LINES	RECREATION / SUNSET POOL	143.11
		SPRC EMERGENCY LINES	RECREATION / SPRC	210.44
			CHECK TOTAL	420.90
82178	DELIA & BROS LANDSCAPING INC.	SPRING LANDSCAPE CLEANUP	CORPORATE / PARKS ADMINISTRATION	14,700.00
			CHECK TOTAL	14,700.00
82179	ADVOCATE OCC HEALTH	PRE-EMPLOYMENT PHYSICALS	CORPORATE / PARKS ADMINISTRATION	142.00
		POOL RANDOM DRUG TESTS	RECREATION / REC ADMINISTRATION	947.00
			CHECK TOTAL	1,089.00
82180	DUNHAM WOODS FARM	HORSEBACK SUMMER 2025 - 02	RECREATION / YOUTH	150.00
		HORSEBACK SUMMER 2025 - 03	RECREATION / YOUTH	300.00
			CHECK TOTAL	450.00
82181	FITZGERALD'S OCTAGON HOUSE, INC	FISHBOIL TRIP	RECREATION / ACTIVE OLDER ADULTS - TRIPS	588.50
			CHECK TOTAL	588.50
82182	FOX VALLEY ICE ARENA	ICE SKATING LESSONS SUM 25	RECREATION / ICE SKATING LESSONS	1,288.00
			CHECK TOTAL	1,288.00
82183	STEPHANIE FRANTZ	MINDFUL MEDITATION SUMMER 2025	RECREATION / ADULT	100.00
			CHECK TOTAL	100.00
82184	THE GARDEN PLATE	PRESCHOOL COOKING SUM 25	RECREATION / TODDLERS	269.50
		KIDS COOKING SUM 25	RECREATION / YOUTH	343.00
		PRESCHOOL COOKING SUMMER 2025	RECREATION / TODDLERS	196.00
		YOUTH COOKING SUMMER 2025	RECREATION / YOUTH	367.50
			CHECK TOTAL	1,176.00
82185	GOLF CORE	GOLF SCORE CARDS	RECREATION / PUBLIC INFORMATION	195.00
			CHECK TOTAL	195.00
82186	GROOT	REFUSE DISPOSAL - SCC	RECREATION / REC ADMINISTRATION	262.83
		REFUSE DISPOSAL - SCC	RECREATION / SUNSET POOL	262.83

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82186	GROOT	REFUSE DISPOSAL - SPRC	RECREATION / SPRC	355.14
		REFUSE DISPOSAL - PFP	CORPORATE / PECK FARM	333.18
		REFUSE DISPOSAL - COMM GARDENS	CORPORATE / COMMUNITY GARDEN	293.82
		REFUSE DISPOSAL - MC POOL	RECREATION / MILL CREEK POOL	59.66
		REFUSE DISPOSAL - WHEELER	CORPORATE / PARKS ADMINISTRATION	650.86
			CHECK TOTAL	2,218.32
82187	HAWKINS	POOL CHEMICALS	RECREATION / SUNSET POOL	487.91
			CHECK TOTAL	487.91
82188	HOME DEPOT CREDIT SERVICES	SCC PAINTING SUPPLIES	CORPORATE / PARKS ADMINISTRATION	43.08
			CHECK TOTAL	43.08
82189	ILLINOIS SHOTOKAN KARATE	SHOTOKAN SUMMER 2025	RECREATION / MARTIAL ARTS	6,439.20
			CHECK TOTAL	6,439.20
82190	KIRHOFFER'S SPORTS	YTH SOFTBALL UNIFORMS FALL 25	RECREATION / GIRLS SOFTBALL	4,487.50
		YTH SOFTBALL GAME BALLS	RECREATION / GIRLS SOFTBALL	384.00
		CATCHER'S GEAR	RECREATION / GIRLS SOFTBALL	130.00
			CHECK TOTAL	5,001.50
82191	KIEFER AQUATICS	LIFEGUARD HATS AND SUITS	RECREATION / SUNSET POOL	321.10
			CHECK TOTAL	321.10
82192	FIRST STUDENT	DSC CAMP BUS 6-11-25	RECREATION / TRADITIONAL YOUTH CAMPS	445.00
		DSC CAMP BUS 7-2-25	RECREATION / TRADITIONAL YOUTH CAMPS	425.00
		DSC CAMP BUS 7-9-25	RECREATION / TRADITIONAL YOUTH CAMPS	445.00
		DSC CAMP BUS 7-17-25	RECREATION / TRADITIONAL YOUTH CAMPS	385.00
		DSC CAMP BUS 7-30-25	RECREATION / TRADITIONAL YOUTH CAMPS	305.00
		DSC CAMP BUS 8-6-25	RECREATION / TRADITIONAL YOUTH CAMPS	405.00
			CHECK TOTAL	2,410.00
82193	TRACY LAPSHIN	FENCING 1 & 2 SUMMER 2025	RECREATION / MARTIAL ARTS	455.00
			CHECK TOTAL	455.00
82194	LANGUAGE IN ACTION	PRESCHOOL SPANISH SUMMER 2025	RECREATION / TODDLERS	1,001.00
		ADULT SPANISH SUMMER 2025	RECREATION / ADULT	637.00
			CHECK TOTAL	1,638.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82195	LPS LLC	BUTTERFLIES	CORPORATE / PECK FARM	685.00
			CHECK TOTAL	685.00
82196	MENARDS	PECK WATER TRAILER PARTS	CORPORATE / PARKS ADMINISTRATION	149.44
		OB BATHROOM PARTS	CORPORATE / PECK FARM	59.92
		MISC HARDWARE	CORPORATE / PARKS ADMINISTRATION	7.31
		SCREWS	CORPORATE / PARKS ADMINISTRATION	35.96
		PECK HOUSE WATER SOFTENER	CORPORATE / PECK FARM	53.94
		BOOT DRYER	CORPORATE / PARKS ADMINISTRATION	99.98
			CHECK TOTAL	406.55
82197	METALLO SERVICES, INC.	STUMP GRINDING GARDENS,WHEELER	CORPORATE / PARKS ADMINISTRATION	1,750.00
			CHECK TOTAL	1,750.00
82198	MILL CREEK WATER	MCCP - WATER	CORPORATE / PARKS ADMINISTRATION	109.95
		MC POOL - WATER	RECREATION / MILL CREEK POOL	4,612.24
			CHECK TOTAL	4,722.19
82199	JAY MOFFAT	NRPA AIRFARE REIMB - JM	RECREATION / REC ADMINISTRATION	172.69
		NRPA AIRFARE REIMB - JM	CORPORATE / PARKS ADMINISTRATION	172.69
			CHECK TOTAL	345.38
82200	NEXT GENERATION	SOFTBALL COACH SHIRTS FALL 25	RECREATION / GIRLS SOFTBALL	189.00
			CHECK TOTAL	189.00
82201	NICOR GAS	NICOR - GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	169.19
			CHECK TOTAL	169.19
82202	OOMA INC	MOORE PARK EMS CALL BOX SVC	CORPORATE / PARKS ADMINISTRATION	75.43
			CHECK TOTAL	75.43
82203	KATELYNN PEREZ	FY 25-26 BOOT REIMBURSEMENT	CORPORATE / PARKS ADMINISTRATION	100.00
			CHECK TOTAL	100.00
82204	RALPH HELM INC.	WATER PUMP FOR WATERING	CORPORATE / PARKS ADMINISTRATION	574.99
		SMALL ENGINE EQUIPMENT FILTERS	CORPORATE / PARKS ADMINISTRATION	212.49
		STIHL TRIMMERS AIR FILTERS	CORPORATE / PARKS ADMINISTRATION	23.19
		CHAINSAW OIL	CORPORATE / PARKS ADMINISTRATION	59.98

DATE: 09/12/25
TIME: 10:06:34
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GENEVA PARK DISTRICT
WARRANT NUMBER 091225

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FROM CHECK # 82166 TO CHECK # 82214

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82204	RALPH HELM INC.	CHAINSAW PARTS	CORPORATE / PARKS ADMINISTRATION	124.40
			CHECK TOTAL	995.05
82205	SCHINDLER ELEVATOR CORPORATION	SPRC ELEVATOR BIMONTHLY	RECREATION / SPRC	202.40
			CHECK TOTAL	202.40
82206	SHAW MEDIA	AUGUST FRONT PAGE AD FOR HH	RECREATION / PUBLIC INFORMATION	359.00
		AUGUST EMAIL BLAST FOR HH	RECREATION / PUBLIC INFORMATION	699.00
			CHECK TOTAL	1,058.00
82207	SILVER KNIGHTS BATON TWIRLING	BATON TWIRLING SPRING 2025	RECREATION / CHEERLEADING	148.00
			CHECK TOTAL	148.00
82208	SOUNDS LIKE MUSIC LLC	YOUTH MUSIC SUMMER 2025	RECREATION / YOUTH	1,260.00
		ADULT MUSIC SUMMER 2025	RECREATION / ADULT	280.00
			CHECK TOTAL	1,540.00
82209	STEVENS STREET PROPERTIES	PH 38 RENTAL FEE - OCTOBER	RECREATION / PLAYHOUSE 38	2,350.00
			CHECK TOTAL	2,350.00
82210	OFFICIAL FINDERS LLC	ADULT SOFTBALL UMPIRES	RECREATION / ADULT SOFTBALL	240.00
		ADULT SOFTBALL UMPIRES	RECREATION / ADULT SOFTBALL	240.00
		YOUTH SOFTBALL UMPIRES	RECREATION / GIRLS SOFTBALL	80.00
		YOUTH SOFTBALL UMPIRES	RECREATION / GIRLS SOFTBALL	240.00
		ADULT SOFTBALL UMPIRES	RECREATION / ADULT SOFTBALL	240.00
			CHECK TOTAL	1,040.00
82211	UNO MAS LANDSCAPING	CONTRACTED MOWING - AUG 2025	CORPORATE / PARKS ADMINISTRATION	14,147.20
			CHECK TOTAL	14,147.20
82212	VERIZON WIRELESS	MONTHLY CELL - REC	RECREATION / REC ADMINISTRATION	7.28
		MONTHLY CELL - PARKS	CORPORATE / PARKS ADMINISTRATION	99.04
		MONTHLY CELL - KZ/CAMPS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	42.59
			CHECK TOTAL	148.91
82213	WEE HEART MUSIC	MUSIC TOGETHER SUMMER 2 - 2025	RECREATION / TODDLERS	1,224.30
			CHECK TOTAL	1,224.30

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GENEVA PARK DISTRICT
WARRANT NUMBER 091225

FROM CHECK # 82166 TO CHECK # 82214

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82214	YOUNG REMBRANDTS INC	YOUNG REMBRANDTS SUMMER 2025	RECREATION / YOUTH	360.00
CHECK TOTAL				360.00
WARRANT TOTAL				87,529.09

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GENEVA PARK DISTRICT
WARRANT NUMBER 091225

CONSTRUCTION
PAID

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FROM CHECK # 116501 TO CHECK # 116509

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
116501	ILLINOIS PUMP INC	FILTRATION PUMP FLANGE REPAIR	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	4,110.00
			CHECK TOTAL	4,110.00
116502	LAUTERBACH & AMEN, LLP	OSLAD AUDIT - MCCP 2023	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	3,000.00
			CHECK TOTAL	3,000.00
116503	MARTENSON TURF PRODUCTS INC.	LINE MARKING PAINT	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	545.13
		LINE MARKING PAINT	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	545.13
			CHECK TOTAL	1,090.26
116504	MENDEL PLUMBING & HEATING INC	SCC WATER HEATER REPAIR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	1,764.00
		MOORE PARK RPZ REPLACEMENT	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	2,992.95
		HOT WATER HEATER REPLACEMENT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	12,467.72
		SCC RTU #8 REPAIR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	436.50
		BATH HOUSE WATER HEATER RPR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	388.00
		SUN POOL BODY SLIDE PUMP RPR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	418.50
		STORM DRAIN LINE REPAIR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	1,117.42
			CHECK TOTAL	19,585.09
116505	UPLAND DESIGN LTD	WHEELER PARK OSLAD	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	23,711.85
			CHECK TOTAL	23,711.85
116506	CHASE CARD SERVICES	REPLACEMENT SWITCH - CP DESK	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	34.99
			CHECK TOTAL	34.99
116507	HALOGEN SUPPLY COMPANY	SUN POOL SPLASHPAD FILTERS	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	909.88
		MC POOL SPLASHPAD VALVES	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	129.95
			CHECK TOTAL	1,039.83
116508	PECOVER DECORATING SERVICES	FFS, RACQUETBALL CRT PAINTING	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	6,200.00
		MC POOL KIDDIE POOL REPAIR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	3,800.00
			CHECK TOTAL	10,000.00
116509	PETERS ELECTRIC	SCC PARKING LOT LIGHT REPAIR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	2,580.00
		SCC CROSSWALK LIGHT REPAIR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	385.00
		PFP PARKING LOT LIGHT REPLACE	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	680.00
		PARKING LOT LIGHT REPLACEMENT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	913.00
		SUN POOL LED LIGHTS REPLACE	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA	5,956.00

DATE: 09/08/25
TIME: 16:32:01
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GENEVA PARK DISTRICT
WARRANT NUMBER 091225

FROM CHECK # 116501 TO CHECK # 116509

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
116509	PETERS ELECTRIC	SCC PARKING LOT LIGHT FIXTURES CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM		2,025.00
			CHECK TOTAL	12,539.00
			WARRANT TOTAL	75,111.02

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TIME: 10:10:20
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GENEVA PARK DISTRICT
WARRANT NUMBER 091225

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CONSTRUCTION
UNPAID

FROM CHECK # 116510 TO CHECK # 116519

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
116510	ACE HARDWARE GENEVA	SCC LOCKER ROOMS MAINT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	21.58
			CHECK TOTAL	21.58
116511	BANNER UP SIGNS	POOL SIGNAGE	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	7,042.50
		POOL SIGNAGE	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	890.50
			CHECK TOTAL	7,933.00
116512	BLACK LINE NAPERVILLE LLC	BLACKLINE TECH HELP	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI	292.50
			CHECK TOTAL	292.50
116513	LAUB CONSTRUCTION	SPRC LOCKER ROOMS GROUT RPR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	5,250.00
			CHECK TOTAL	5,250.00
116514	LIFE FITNESS CORP	SCC FITNESS EQUIPMENT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	21,569.28
			CHECK TOTAL	21,569.28
116515	MENDEL PLUMBING & HEATING INC	PECK SILO EXHAUST FAN REPAIR	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	5,852.25
			CHECK TOTAL	5,852.25
116516	OSTRANDER LANDSCAPING	KAY LOVETT PARK SURFACE REPAIR	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	3,500.00
		FOUNDATION PARK SURFACE REPAIR	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU	875.00
			CHECK TOTAL	4,375.00
116517	SPECIALTY FLOORS INC	GYM FLOOR RESURFACING PROJECT	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	73,995.00
			CHECK TOTAL	73,995.00
116518	THE RIGHT GUY CARPET	SCC CARPET CLEANING	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM	1,758.27
			CHECK TOTAL	1,758.27
116519	UPLAND DESIGN LTD	MILL CREEK OSALD DEVELOPMENT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	1,583.82
		WINDING CREEK OSLAD DEVELOPMNT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	51,281.54
		WINDING CREEK OSLAD DEVELOPMNT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	9,326.92
		WINDING CREEK OSLAD DEVELOPMNT	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST	32,435.14
			CHECK TOTAL	94,627.42
			WARRANT TOTAL	215,674.30

Geneva Park District Board Meeting
Superintendent of Finance and Personnel Report
Submitted by Christy Powell
September 15, 2025

Monthly Reports

Attached is the August Investment report, and Revenue & Expenditure reports for your review.

Approval of Board Member Travel Expenses

Per the Illinois Local Government Travel Expense Control Act all travel expenses incurred by board members related to official park district business must be approved by roll call vote in an open meeting. Below is a list of expenditures for board commissioner Jay Moffat and commissioner Bre Cullen's attendance at the NRPA conference. Please make a motion to approve the below board member travel expenditures of \$3,692.54 along with approval of the Treasurer's Report.

NRPA Conference, Orlando, FL 09/16/25-09/19/25	Travel Expense
Conference Hotel (two nights @ \$260 per night)	\$1,181.76
Conference	\$1,490.00
Round Trip Airfare (Chi to MCO)	\$ 620.78
Meals and Incidentals Stipend	\$ 400.00
 Total Expense to be Approved by Board	 \$3,692.54

2024-25 Audit Update

The audit is complete. A representative from Lauterbach and Amen will be present at the October Board meeting to review the audit and answer any questions you may have. The 2024-25 Annual Comprehensive Financial Report and Management Letter will be emailed a week before the October Board meeting.

GENEVA PARK DISTRICT
INVESTMENTS
August 31, 2025

Blended Rate 3.72%

General Account

Checking Account	Harris Bank Checking	\$	52,366.51	0.00%	CBA 78bps	S2014 ARB	12/15/25	\$	502,395
MM Acct.	First Bank Chicago	\$	504,239.34	4.07%		Ltd B&I 2025	12/15/25	\$	989,688
MM Acct.	Harris Bank Money Market	\$	4,365,069.77	2.12%					
		\$	4,921,675.62			Total		\$	1,492,083

Upcoming Bond Payments:

CD	12 mos	Keypoint Credit Union	\$	100,000.00	4.35%	10/30/25
CD	12 mos	Liberty Savings Bank	\$	100,000.00	4.40%	11/07/25
CD	12 mos	State Bank of Geneva	\$	69,824.06	4.25%	12/09/25
CD	12 mos	Kemba Financial CU	\$	100,000.00	4.35%	12/18/25
CD	12 mos	JP Morgan	\$	100,000.00	4.40%	01/16/26
CD	12 mos	WebBank, Salt Lake City	\$	100,000.00	4.20%	04/24/26
CD	12 mos	Bank America	\$	200,000.00	4.25%	05/26/26
CD	12 mos	BNY Mellon	\$	200,000.00	4.25%	06/25/26
CD	12 mos	Northeast Community Bank	\$	100,000.00	4.20%	07/23/26
CD	12 mos	Florida Credit Union	\$	100,000.00	4.10%	08/28/26
IPDLAF		IPDLAF	\$	11,943.01	4.13%	
IMET		Convenience Fund		7,368,680.05	4.29%	
IMET		1-3 Year Fund		-	0.00%	
		TOTAL	\$	8,550,447.12		
		Grand Total General	\$	13,472,122.74		

Construction Account

Harris Checking		Harris Bank Checking	\$	301,038.06	0.00%	CBA 78bps
Harris MM		Harris Money Market	\$	220,769.19	2.12%	
			\$	521,807.25		
GPD Bonds		S2025 Limited Bonds	\$	1,903,535.00	4.18%	12/15/25
CD	12 mos	State Bank of Geneva	\$	20,366.81	4.25%	12/09/25
IPDLAF		IPDLAF	\$	5,031.14	4.13%	
IMET		Convenience Fund		5,040,318.32	4.29%	
IMET		1-3 Year Fund		-	0.00%	
		SUBTOTAL	\$	6,969,251.27		
		Grand Total Construction	\$	7,491,058.52		

GPD/GSD304 Western Ave. Gym

CD	13 mo	U.S. Bank	\$	157,151.14	3.10%	09/14/26
		GPD Portion of CD	\$	78,575.57		

GPD/GSD304 Harrison St. Gym

CD	13 mo	U.S. Bank	\$	101,308.35	3.10%	09/14/26
		GPD Portion of CD	\$	50,654.18		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

**Geneva Park District
Revenue and Expenditure Report
For August 31, 2025**

Monthly % of Annual Budget

33%

	August Actual	YTD Actual	Annual Budget	% of Budget	
GENERAL FUND REVENUES					
Real Estate Taxes	\$ 91,744	\$ 2,806,386	\$ 4,944,450	57%	(a)
Replacement Taxes	1,824	27,161	65,000	42%	
Investment Income	20,869	71,801	100,000	72%	
Reimbursements	6,230	7,981	10,000	80%	
Rentals & Leases	750	2,710	5,000	54%	
Peck Farm Receipts	7,254	23,228	36,500	64%	
Camp Coyote- Peck Farm Camp	222	97,739	76,000	129%	(b)
Camp Adventure - Peck Farm Camp	(321)	33,338	31,000	108%	(b)
Birthday Parties- Peck Farm	1,685	4,987	4,500	111%	
Learn from the Experts- Peck Farm	-	-	14,500	0%	
Peck Farm General Programs	10,186	19,435	21,000	93%	
Community Garden	-	6,718	6,500	103%	
Peck Farm School/Scout Groups	559	2,759	6,000	46%	
Peck Farm Preschool Program	-	-	20,500	0%	
Total Revenues	\$ 141,002	\$ 3,104,243	\$ 5,340,950	58%	
GENERAL FUND EXPENDITURES					
Administration	\$ 339,295	\$ 950,933	\$ 5,086,925	19%	
Peck Farm	15,895	53,777	134,325	40%	
Camp Coyote- Peck Farm Camp	27,012	58,971	47,000	125%	
Camp Adventure- Peck Farm Camp	191	1,168	20,000	6%	
Birthday Parties- Peck Farm	108	537	1,250	43%	
Learn from the Experts- Peck Farm	-	883	11,600	8%	
Peck Farm General Programs	417	2,663	5,500	48%	
Community Garden	825	3,436	6,000	57%	
Peck Farm School/Scout Groups	-	-	400	0%	
Moore Spray Park	1,592	3,505	7,650	46%	
Peck Farm Preschool Program	409	409	20,300	2%	
Total Expenditures	\$ 385,745	\$ 1,076,283	\$ 5,340,950	20%	
Total General Fund Net Surplus (Deficit)	\$ (244,743)	\$ 2,027,960	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For August 31, 2025**

Monthly % of Annual Budget

33%

	August Actual	YTD Actual	Annual Budget	% of Budget	
RECREATION FUND REVENUES					
Real Estate Taxes	\$ 37,687	\$ 1,152,822	\$ 2,028,240	57%	(a)
Replacement Taxes	1,824	27,161	65,000	42%	
Investment Income	20,869	72,125	100,000	72%	
Public Information- Advertising & Sponsorships	9,565	18,440	19,000	97%	
Community Center Rentals	715	5,438	12,000	45%	
General Recreation	61,392	134,053	218,050	61%	
Playhouse 38	14,535	40,554	74,000	55%	
Preschool/ Toddler	66,306	84,547	462,500	18%	(c)
Active Older Adults	45,256	58,411	33,500	174%	
Dance	40,185	59,645	140,500	42%	
Camps	601	605,750	478,500	127%	(b)
Contracted & Co-op	4,987	8,046	17,200	47%	
Special Events	26,565	30,765	90,900	34%	
Tennis	1,140	10,848	17,000	64%	
Tumbling/ Gymnastics/Cheerleading	20,264	53,962	188,000	29%	
Baseball/ Softball	5,743	53,754	97,000	55%	
General Athletics	61,897	121,549	369,300	33%	
Sunset Racquetball & Fitness	15,901	67,499	194,600	35%	
Pool	69,037	792,664	751,000	106%	(d)
Mini Golf	30,641	104,204	116,500	89%	
After School Programs	151,717	157,219	1,075,000	15%	(e)
Scholarships	-	-	7,000	0%	(f)
SPRC	54,351	200,638	608,750	33%	
Total Revenues	\$ 741,178	\$ 3,860,093	\$ 7,163,540	54%	
RECREATION FUND EXPENDITURES					
Administration	\$ 233,012	\$ 687,765	\$ 3,073,280	22%	
Public Information	11,939	41,315	124,400	33%	
Community Center Rentals	1,151	3,145	3,500	90%	
General Recreation	11,412	43,075	122,900	35%	
Playhouse 38	7,979	26,641	63,750	42%	
Preschool/ Toddler	31,520	113,362	386,750	29%	
Active Older Adults	563	3,469	24,000	14%	
Dance	2,019	11,242	65,700	17%	
Camps	152,321	386,406	375,050	103%	
Contracted & Co-op	-	3,072	13,400	23%	
Special Events	90	13,228	63,525	21%	
Tennis	2,389	5,377	10500	51%	
Tumbling/ Gymnastics/Cheerleading	17,318	40,304	120,150	34%	
Baseball/ Softball	1,627	18,825	39,800	47%	
General Athletics	19,062	61,151	247,050	25%	
Gymnasiums	-	-	46,500	0%	
Sunset Racquetball & Fitness	14,882	47,973	162,160	30%	
Pool	265,787	722,560	750,700	96%	
Mini Golf	14,004	45,197	54,225	83%	
After School Programs	37,090	192,547	912,600	21%	
Scholarships	-	3,602	7,000	51%	(f)
SPRC	36,726	129,367	496,600	26%	
Total Expenditures	\$ 860,892	\$ 2,599,624	\$ 7,163,540	36%	
Total Recreation Fund Net Surplus (Deficit)	\$ (119,714)	\$ 1,260,470	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For August 31, 2025**

Monthly % of Annual Budget

33%

	August Actual	YTD Actual	Annual Budget	% of Budget	
LIABILITY FUND REVENUES					
Real Estate Taxes	\$ 3,262	\$ 99,778	\$ 178,250	56%	(a)
Replacement Taxes	140	2,089	5,000	42%	
Investment Income	21	83	250	33%	
PDRMA Reimbursements	-	-	1,500	0%	
Transfers	-	-	30,000	0%	
Total Revenues	\$ 3,423	\$ 101,951	\$ 215,000	47%	
LIABILITY FUND EXPENDITURES					
Liability Insurance	\$ -	\$ 47,446	\$ 200,000	24%	(g)
State Unemployment	-	-	15,000	0%	
Total Expenditures	\$ -	\$ 47,446	\$ 215,000	22%	
Total Liability Fund Net Surplus (Deficit)	\$ 3,423	\$ 54,505	\$ -	n/a	

IMRF FUND REVENUES					
Real Estate Taxes	\$ 924	\$ 28,277	\$ 50,000	57%	(a)
Replacement Taxes	505	7,522	18,000	42%	
Investment Income	125	500	1,500	33%	
Transfer from Recreation Programs & Fund Balance	-	-	158,500	0%	
Total Revenues	\$ 1,554	\$ 36,298	\$ 228,000	16%	
IMRF FUND EXPENDITURES					
IMRF Expense	\$ 20,345	\$ 63,381	\$ 228,000	28%	
Total Expenditures	\$ 20,345	\$ 63,381	\$ 228,000	28%	
Total IMRF Fund Net Surplus (Deficit)	\$ (18,791)	\$ (27,083)	\$ -	n/a	

AUDIT FUND REVENUES					
Real Estate Taxes	\$ 210	\$ 6,409	\$ 11,000	58%	(a)
Replacement Taxes	\$ 84	\$ 1,254	\$ 3,000	42%	
Transfer from Fund Balance	-	-	-	n/a	
Total Revenues	\$ 294	\$ 7,662	\$ 14,000	55%	
AUDIT FUND EXPENDITURES					
Audit Expense	\$ -	\$ 12,000	\$ 14,000	86%	
Total Expenditures	\$ -	\$ 12,000	\$ 14,000	86%	
Total Audit Fund Net Surplus (Deficit)	\$ 294	\$ (4,338)	\$ -	n/a	

SOCIAL SECURITY FUND REVENUES					
Real Estate Taxes	\$ 7,518	\$ 229,964	\$ 411,950	56%	(a)
Replacement Taxes	365	5,432	13,000	42%	
Investment Income	208	833	2,500	33%	
Transfer from Recreation Programs	-	-	-	0%	
Transfer from Fund Balance	-	-	-	0%	
Total Revenues	\$ 8,091	\$ 236,230	\$ 427,450	55%	
SOCIAL SECURITY FUND EXPENDITURES					
FICA/ Medicare	\$ 70,155	\$ 196,137	\$ 427,450	46%	
Total Expenditures	\$ 70,155	\$ 196,137	\$ 427,450	46%	
Total Social Security Fund Net Surplus (Deficit)	\$ (62,064)	\$ 40,093	\$ -	n/a	

**Geneva Park District
Revenue and Expenditure Report
For August 31, 2025**

Monthly % of Annual Budget

33%

	August Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ 7,687	\$ 235,152	\$ 420,000	56%
Transfer from Fund Balance	-	-	-	0% (a)
Total Revenues	\$ 7,687	\$ 235,152	\$ 420,000	56%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ 45,528	\$ 52,243	\$ 61,800	85%
ADA Structural Improvements	-	6,600	36,547	18%
FVSRA- Program Payments	-	160,827	321,653	50% (h)
Total Expenditures	\$ 45,528	\$ 219,669	\$ 420,000	52%
Total FVSRA Fund Net Surplus (Deficit)	\$ (37,841)	\$ 15,482	\$ -	n/a

BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ 18,038	\$ 551,760	\$ 989,688	56% (a)
Total Revenues	\$ 18,038	\$ 551,760	\$ 989,688	56%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ -	\$ -	\$ 989,688	0% (i)
Total Expenditures	\$ -	\$ -	\$ 989,688	0%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ 18,038	\$ 551,760	\$ -	n/a

CONSTRUCTION FUND REVENUES				
Reimbursements	\$ 16	\$ 2,078	\$ 75,000	3%
Bond Issue	-	-	-	0%
Farming Revenue	-	-	1,000	0%
Grant Revenue	-	-	2,140,000	0%
Donations	40,000	40,000	10,000	400%
Land Cash Revenue	-	-	50,000	0%
Investment Income	23,296	80,436	100,000	80%
Audit Transfer	-	-	2,100,000	0%
Total Revenues	\$ 63,312	\$ 122,514	\$ 4,476,000	3%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 39,644	\$ 42,968	\$ 237,000	18%
Buildings & Improvements	42,827	137,551	3,084,500	4%
Parks/ Playground Improvements/ Acquisitions	2,573	20,685	4,785,500	0%
Landscaping & Groundskeeping	-	7,386	91,500	8%
Operating Equipment & Vehicles	160	56,174	429,608	13%
Recreation Equipment/ Repairs	-	1,645	3,000	55%
Emergency Repairs/ Replacements	20,026	57,025	352,765	16%
Total Expenditures	\$ 105,230	\$ 323,435	\$ 8,983,873	4%
Total Construction Fund Net Surplus (Deficit)	\$ (41,918)	\$ (200,921)	\$ (4,507,873)	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr, the prior fiscal year, for camps held in the Summer have been accrued and recognized as revenue in May.

(c) Program revenue for the Preschool program is received during the school year Aug - Apr. Whereas expenditures remain level throughout the year.

(d) Pool Membership Pass revenue collected in Mar & Apr, the prior fiscal year, for Summer have been accrued and recognized as revenue.

(e) Revenue for the before and after school program is received during the school year Aug thru Apr.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded thru out the year to reflect program expense whereby scholarship participants have participated throughout the year.

(g) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

(h) FVSRA payments are scheduled to be made in the months of June and November.

Geneva Park District
Revenue and Expenditure Report
For August 31, 2025

Monthly % of Annual Budget 33%

	August Actual	YTD Actual	Annual Budget	% of Budget
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(i) Bond payments are made in the months of June and December.

FUND: RECREATION					
FOR 4 PERIODS ENDING AUGUST 31, 2025					
ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	\$ REMAINING

PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	10,130.00	24,845.25	41,000.00	16,154.75
02-2313-4-0000-23	TICKET SALES	2,901.00	13,232.00	27,500.00	14,268.00
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	240.00	390.00	500.00	110.00
02-2313-4-0000-77	CONCESSIONS	1,264.25	2,087.02	5,000.00	2,912.98

TOTAL RECEIPTS		14,535.25	40,554.27	74,000.00	33,445.73
EXPENSES					
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	5,207.63	10,391.01	20,000.00	9,608.99

TOTAL SALARIES & WAGES		5,207.63	10,391.01	20,000.00	9,608.99
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.00
02-2313-6-0000-06	NATURAL GAS	57.43	228.59	850.00	621.41
02-2313-6-0000-07	ELECTRIC	271.78	653.52	1,500.00	846.48
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	0.00	100.00	100.00
02-2313-6-0000-11	PROFESSIONAL SERVICES	92.15	2,330.40	7,000.00	4,669.60
02-2313-6-0000-12	RENTAL FEES	2,350.00	11,750.00	28,200.00	16,450.00

TOTAL CONTRACTUAL SERVICES		2,771.36	14,962.51	37,650.00	22,687.49
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
02-2313-7-0000-18	CLOTHING	0.00	0.00	100.00	100.00
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	0.00	833.41	3,500.00	2,666.59
02-2313-7-0000-28	CONCESSION SUPPLIES	0.00	454.32	2,500.00	2,045.68

TOTAL COMMODITIES		0.00	1,287.73	6,100.00	4,812.27
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.00

TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
TOTAL EXPENSES: PLAYHOUSE 38		7,978.99	26,641.25	63,750.00	37,108.75
DEPT. SUMMARY:					
TOTAL REVENUE		14,535.25	40,554.27	74,000.00	33,445.73
TOTAL EXPENSE		7,978.99	26,641.25	63,750.00	37,108.75
NET SURPLUS (DEFICIT)		6,556.26	13,913.02	10,250.00	(3,663.02)
TOTAL FUND REVENUES		14,535.25	40,554.27	74,000.00	33,445.73
TOTAL FUND EXPENSES		7,978.99	26,641.25	63,750.00	37,108.75
FUND SURPLUS (DEFICIT)		6,556.26	13,913.02	10,250.00	(3,663.02)

		FUND: CORPORATE		31, 2025	
		FOR 4 PERIODS ENDING			
ACCOUNT			FISCAL	FISCAL	
NUMBER	DESCRIPTION	AUGUST	YEAR-TO-DATE	YEAR	\$
		ACTUAL	ACUAL	BUDGET	REMAINING

PARKS ADMINISTRATION					
REVENUES					
	RECEIPTS	141,001	3,104,242	1,780,316	(1,323,926)
EXPENSES					
	SALARIES / WAGES	270,959	764,577	676,599	(87,977)
	CONTRACTUAL SERVICES	73,800	193,269	215,241	21,971
	COMMODITIES	11,248	46,389	46,699	310
	MAINTENANCE / CAPITAL INVEST.	29,735	72,047	275,107	203,060
	TRANSFERS	0	0	566,666	0
	TOTAL EXPENSES: PARKS ADMINISTRATION	385,744	1,076,283	1,780,315	704,031
	NET SURPLUS (DEFICIT)	(244,743)	2,027,959	1	(2,027,958)
	TOTAL FUND REVENUES	141,001	3,104,242	1,780,316	(1,323,926)
	TOTAL FUND EXPENSES	385,744	1,076,283	1,780,315	704,031
	SURPLUS (DEFICIT)	(244,743)	2,027,959	1	(2,027,958)
FUND: CORPORATE					
ADMINISTRATIVE/OPERATIONS					
REVENUES					
	RECEIPTS	69,945	1,270,548	737,413	(533,134)
	RECEIPTS	69,945	1,270,548	737,413	(533,134)
EXPENSES					
	SALARIES / WAGES	118,225	363,638	307,666	(55,972)
	CONTRACTUAL SERVICES	118,486	329,024	308,566	(20,458)
	COMMODITIES	90	6,841	7,799	958
	MAINTENANCE / CAPITAL INVEST.	8,149	29,576	241,859	212,283
	TRANSFERS	0	0	200,000	0
	TOTAL EXPENSES: ADMINISTRATIVE/OPERATIONS	244,950	729,080	1,065,892	336,812
	NET SURPLUS (DEFICIT)	(175,005)	541,467	(328,479)	(869,947)
COMMUNITY CENTER RENTALS					
REVENUES					
	RECEIPTS	715	5,437	4,000	(1,437)
	RECEIPTS	715	5,437	4,000	(1,437)
EXPENSES					
	SALARIES / WAGES	1,151	3,145	1,166	(1,978)
	CONTRACTUAL SERVICES	0	0	0	0
	TOTAL EXPENSES: COMMUNITY CENTER RENTALS	1,151	3,145	1,166	(1,978)

		FUND: CORPORATE FOR 4 PERIODS ENDING		31, 2025		
ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING	
NET SURPLUS (DEFICIT)		(436)	2,292	2,833	540	
GENERAL RECREATION						
REVENUES						
RECEIPTS		75,927	174,607	97,349	(77,257)	
RECEIPTS		75,927	174,607	97,349	(77,257)	
EXPENSES						
SALARIES / WAGES		12,360	31,544	27,783	(3,761)	
CONTRACTUAL SERVICES		7,160	36,676	31,216	(5,459)	
COMMODITIES		(129)	1,496	3,216	1,720	
MAINTENANCE / CAPITAL INVEST.		0	0	0	0	
TOTAL EXPENSES: GENERAL RECREATION		19,391	69,716	62,216	(7,500)	
NET SURPLUS (DEFICIT)		56,536	104,890	35,133	(69,757)	
PRESCHOOL						
REVENUES						
RECEIPTS		66,305	84,546	154,166	69,619	
RECEIPTS		66,305	84,546	154,166	69,619	
EXPENSES						
SALARIES / WAGES		29,850	99,579	110,333	10,753	
CONTRACTUAL SERVICES		1,366	12,934	14,866	1,932	
COMMODITIES		303	731	2,683	1,951	
MAINTENANCE / CAPITAL INVEST.		0	116	1,033	916	
TOTAL EXPENSES: PRESCHOOL		31,520	113,362	128,916	15,554	
NET SURPLUS (DEFICIT)		34,785	(28,815)	25,250	54,065	
ACTIVE OLDER ADULTS						
REVENUES						
RECEIPTS		45,256	58,411	11,166	(47,244)	
RECEIPTS		45,256	58,411	11,166	(47,244)	
EXPENSES						
SALARIES / WAGES		562	1,406	1,666	260	
CONTRACTUAL SERVICES		0	2,063	6,333	4,270	
COMMODITIES		0	0	0	0	
TOTAL EXPENSES: ACTIVE OLDER ADULTS		562	3,469	7,999	4,530	
NET SURPLUS (DEFICIT)		44,693	54,941	3,166	(51,775)	
DANCE						
REVENUES						

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	YEAR-TO-DATE ACUAL	YEAR BUDGET	\$ REMAINING
DANCE					
	RECEIPTS	40,185	59,644	46,833	(12,811)
	RECEIPTS	40,185	59,644	46,833	(12,811)
EXPENSES					
	SALARIES / WAGES	2,018	9,192	10,399	1,207
	CONTRACTUAL SERVICES	0	1,225	2,899	1,674
	COMMODITIES	0	823	8,599	7,775
	TOTAL EXPENSES: DANCE	2,018	11,241	21,899	10,657
NET SURPLUS (DEFICIT)		38,166	48,402	24,933	(23,469)
CAMPS					
REVENUES					
	RECEIPTS	601	605,750	159,499	(446,250)
	RECEIPTS	601	605,750	159,499	(446,250)
EXPENSES					
	SALARIES / WAGES	152,321	362,118	98,833	(263,285)
	CONTRACTUAL SERVICES	0	13,029	21,399	8,370
	COMMODITIES	0	11,257	4,783	(6,474)
	TOTAL EXPENSES: CAMPS	152,321	386,406	125,016	(261,389)
NET SURPLUS (DEFICIT)		(151,720)	219,344	34,483	(184,860)
CONTRACTED					
REVENUES					
	RECEIPTS	3,291	5,131	4,066	(1,064)
	RECEIPTS	3,291	5,131	4,066	(1,064)
EXPENSES					
	CONTRACTUAL SERVICES	0	2,046	2,899	853
	TOTAL EXPENSES: CONTRACTED	0	2,046	2,899	853
NET SURPLUS (DEFICIT)		3,291	3,084	1,166	(1,917)
CO-OPS					
REVENUES					
	RECEIPTS	1,696	2,915	1,666	(1,248)
	RECEIPTS	1,696	2,915	1,666	(1,248)

FUND: CORPORATE					
FOR 4 PERIODS ENDING 31, 2025					
ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

CO-OPS					
	CONTRACTUAL SERVICES	0	1,025	1,566	541
	TOTAL EXPENSES: CO-OPS	0	1,025	1,566	541
NET SURPLUS (DEFICIT)		1,696	1,890	100	(1,790)
SPECIAL EVENTS					
REVENUES					
	RECEIPTS	26,565	30,765	30,299	(465)
	RECEIPTS	26,565	30,765	30,299	(465)
EXPENSES					
	SALARIES / WAGES	0	0	366	0
	CONTRACTUAL SERVICES	0	5,893	7,349	1,456
	COMMODITIES	90	7,334	13,058	5,723
	--- UNDEFINED CLASS ---	0	0	400	0
NET SURPLUS (DEFICIT)		26,474	17,537	9,125	(8,411)
TENNIS					
REVENUES					
	RECEIPTS	1,140	10,847	5,666	(5,181)
	RECEIPTS	1,140	10,847	5,666	(5,181)
EXPENSES					
	SALARIES / WAGES	0	0	0	0
	CONTRACTUAL SERVICES	2,388	5,376	3,500	(1,876)
	TOTAL EXPENSES: TENNIS	2,388	5,376	3,500	(1,876)
NET SURPLUS (DEFICIT)		(1,248)	5,470	2,166	(3,304)
GYMNASTICS/TUMBLING					
REVENUES					
	RECEIPTS	20,263	53,961	62,666	8,704
	RECEIPTS	20,263	53,961	62,666	8,704
EXPENSES					
	SALARIES / WAGES	10,825	33,213	31,333	(1,880)
	CONTRACTUAL SERVICES	6,320	6,320	5,899	(420)
	COMMODITIES	172	770	2,649	1,879
	MAINTENANCE / CAPITAL INVEST.	0	0	166	0
	TOTAL EXPENSES: GYMNASTICS/TUMBLING	17,317	40,303	40,049	(254)
NET SURPLUS (DEFICIT)		2,946	13,657	22,616	8,959
BASEBALL & SOFTBALL					
REVENUES					

		FUND: CORPORATE		31, 2025	
FOR 4 PERIODS ENDING					
ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

BASEBALL & SOFTBALL					
RECEIPTS		5,743	53,754	32,333	(21,420)
RECEIPTS		5,743	53,754	32,333	(21,420)
EXPENSES					
SALARIES / WAGES		639	3,702	2,333	(1,369)
CONTRACTUAL SERVICES		801	6,205	3,666	(2,538)
COMMODITIES		186	8,916	7,266	(1,650)
EQUIPMENT REPAIR		0	0	0	0
TOTAL EXPENSES: BASEBALL & SOFTBALL		1,626	18,824	13,266	(5,558)
NET SURPLUS (DEFICIT)		4,116	34,929	19,066	(15,862)
GENERAL ATHLETICS					
REVENUES					
RECEIPTS		61,897	121,548	123,099	1,551
RECEIPTS		61,897	121,548	123,099	1,551
EXPENSES					
SALARIES / WAGES		0	5,927	18,483	12,555
CONTRACTUAL SERVICES		19,062	55,127	61,266	6,139
COMMODITIES		0	96	2,599	2,503
TOTAL EXPENSES: GENERAL ATHLETICS		19,062	61,151	82,349	21,198
NET SURPLUS (DEFICIT)		42,834	60,397	40,750	(19,647)
ICE RINKS					
EXPENSES					
SALARIES / WAGES		0	0	0	0
COMMODITIES		0	0	0	0
TOTAL EXPENSES: ICE RINKS		0	0	0	0
NET SURPLUS (DEFICIT)		0	0	0	0
GYMNASIUMS					
EXPENSES					
SALARIES / WAGES		0	0	7,666	0
CONTRACTUAL SERVICES		0	0	7,833	0
TOTAL EXPENSES: GYMNASIUMS		0	0	15,499	0
NET SURPLUS (DEFICIT)		0	0	(15,499)	0
FITNESS CENTER					
REVENUES					

AFTER SCHOOL PROGRAMS REVENUES

		FUND: CORPORATE FOR 4 PERIODS ENDING		31, 2025		
ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING	

AFTER SCHOOL PROGRAMS						
RECEIPTS		151,716	157,219	360,666	203,447	
RECEIPTS		151,716	157,219	360,666	203,447	
EXPENSES						
SALARIES/WAGES		20,398	139,695	178,499	38,804	
CONTRACTUAL SERVICES		16,691	51,007	115,699	64,692	
COMMODITIES		0	1,843	9,366	7,523	
MAINTENANCE/CAPITAL INVESTMTS		0	3,602	2,966	(635)	
TOTAL EXPENSES: AFTER SCHOOL PROGRAMS		37,090	196,149	306,532	110,383	
NET SURPLUS (DEFICIT)		114,626	(38,929)	54,133	93,063	
UNDEFINED GROUP						
REVENUES						
RECEIPTS		54,350	200,638	202,916	2,278	
RECEIPTS		54,350	200,638	202,916	2,278	
EXPENSES						
SALARIES/ WAGES		26,819	83,031	96,683	13,651	
CONTRACTUAL SERVICES		9,364	37,028	50,766	13,737	
COMMODITIES		270	7,126	11,016	3,890	
MAINTENANCE/ CAPITAL INVEST.		271	2,180	7,066	4,886	
TOTAL EXPENSES: UNDEFINED GROUP		36,726	129,366	165,532	36,165	
NET SURPLUS (DEFICIT)		17,624	71,271	37,383	(33,887)	
TOTAL FUND REVENUES		741,178	3,860,093	2,387,844	(1,472,248)	
TOTAL FUND EXPENSES		860,892	2,599,623	2,387,841	(211,782)	
SURPLUS (DEFICIT)		(119,714)	1,260,469	3	(1,260,466)	
FUND: CORPORATE						
LIABILITY INSURANCE						
REVENUES						
RECEIPTS		3,422	101,950	71,666	(30,284)	
RECEIPTS		3,422	101,950	71,666	(30,284)	
EXPENSES						
SPECIAL FUND EXPENSE		0	47,445	71,666	24,221	
TOTAL EXPENSES: LIABILITY INSURANCE		0	47,445	71,666	24,221	
NET SURPLUS (DEFICIT)		3,422	54,505	(0)	(54,505)	

FUND: CORPORATE					
FOR 4 PERIODS ENDING 31, 2025					
ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

TOTAL FUND REVENUES		3,422	101,950	71,666	(30,284)
TOTAL FUND EXPENSES		0	47,445	71,666	24,221
SURPLUS (DEFICIT)		3,422	54,505	(0)	(54,505)
FUND: CORPORATE					
IMRF					
REVENUES					
RECEIPTS		1,554	36,298	75,999	39,701
RECEIPTS		1,554	36,298	75,999	39,701
EXPENSES					
SPECIAL FUND EXPENSE		20,345	63,381	76,000	12,618
TOTAL EXPENSES: IMRF		20,345	63,381	76,000	12,618
NET SURPLUS (DEFICIT)		(18,790)	(27,083)	(0)	27,083
TOTAL FUND REVENUES		1,554	36,298	75,999	39,701
TOTAL FUND EXPENSES		20,345	63,381	76,000	12,618
SURPLUS (DEFICIT)		(18,790)	(27,083)	(0)	27,083
FUND: CORPORATE					
AUDIT					
REVENUES					
RECEIPTS		293	7,662	4,666	(2,995)
RECEIPTS		293	7,662	4,666	(2,995)
EXPENSES					
SPECIAL FUND EXPENSE		0	12,000	4,666	(7,333)
TOTAL EXPENSES: AUDIT		0	12,000	4,666	(7,333)
NET SURPLUS (DEFICIT)		293	(4,337)	0	4,337
TOTAL FUND REVENUES		293	7,662	4,666	(2,995)
TOTAL FUND EXPENSES		0	12,000	4,666	(7,333)
SURPLUS (DEFICIT)		293	(4,337)	0	4,337
FUND: CORPORATE					

SOCIAL SECURITY
REVENUES

		FUND: CORPORATE			
		FOR 4 PERIODS ENDING 31, 2025			
ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

SOCIAL SECURITY					
RECEIPTS		8,090	236,230	142,483	(93,746)
RECEIPTS		8,090	236,230	142,483	(93,746)
EXPENSES					
SPECIAL FUND EXPENSE		70,155	196,137	142,483	(53,654)
TOTAL EXPENSES: SOCIAL SECURITY		70,155	196,137	142,483	(53,654)
NET SURPLUS (DEFICIT)		(62,064)	40,092	(0)	(40,092)
TOTAL FUND REVENUES		8,090	236,230	142,483	(93,746)
TOTAL FUND EXPENSES		70,155	196,137	142,483	(53,654)
SURPLUS (DEFICIT)		(62,064)	40,092	(0)	(40,092)
FUND: CORPORATE					
SPECIAL RECREATION					
REVENUES					
RECEIPTS		7,687	235,151	140,000	(95,151)
RECEIPTS		7,687	235,151	140,000	(95,151)
EXPENSES					
CONTRACTUAL SERVICES		45,527	52,243	20,600	(31,643)
CAPITAL IMPROVEMENTS		0	6,599	12,182	5,582
SPECIAL FUND EXPENSE		0	160,826	107,217	(53,608)
TOTAL EXPENSES: SPECIAL RECREATION		45,527	219,669	139,999	(79,669)
NET SURPLUS (DEFICIT)		(37,840)	15,482	0	(15,482)
TOTAL FUND REVENUES		7,687	235,151	140,000	(95,151)
TOTAL FUND EXPENSES		45,527	219,669	139,999	(79,669)
SURPLUS (DEFICIT)		(37,840)	15,482	0	(15,482)
FUND: CORPORATE					
BOND AND INTEREST					
REVENUES					
RECEIPTS		18,037	551,760	329,896	(221,864)
RECEIPTS		18,037	551,760	329,896	(221,864)
EXPENSES					

FUND: CORPORATE					
FOR 4 PERIODS ENDING 31, 2025					
ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING

BOND AND INTEREST					
	CONTRACTUAL SERVICES	0	0	329,896	0
	TOTAL EXPENSES: BOND AND INTEREST	0	0	329,896	0
NET SURPLUS (DEFICIT)		18,037	551,760	0	(551,760)
TOTAL FUND REVENUES		18,037	551,760	329,896	(221,864)
TOTAL FUND EXPENSES		0	0	329,896	0
SURPLUS (DEFICIT)		18,037	551,760	0	(551,760)
FUND: CORPORATE					
PROJECT REVENUE					
REVENUES					
	PROJECT REVENUE	63,312	122,514	1,491,999	1,369,485
	PROJECT REVENUE	63,312	122,514	1,491,999	1,369,485
NET SURPLUS (DEFICIT)		63,312	122,514	1,491,999	1,369,485
PLANNING/CONSTRUCTION/GRANTS					
EXPENSES					
	CONTRACTUAL SERVICES	39,644	42,967	78,999	36,032
	TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS	39,644	42,967	78,999	36,032
NET SURPLUS (DEFICIT)		(39,644)	(42,967)	(78,999)	(36,032)
BUILDINGS & IMPROVEMENTS					
EXPENSES					
	CONTRACTUAL SERVICES	42,826	137,551	1,028,166	890,615
	TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS	42,826	137,551	1,028,166	890,615
NET SURPLUS (DEFICIT)		(42,826)	(137,551)	(1,028,166)	(890,615)
PARKS/PLAYGROUNDS IMPRV/ACQ					
EXPENSES					
	CONTRACTUAL SERVICES	2,573	20,685	1,595,166	1,574,480
	TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ	2,573	20,685	1,595,166	1,574,480
NET SURPLUS (DEFICIT)		(2,573)	(20,685)	(1,595,166)	(1,574,480)
LANDSCAPING & GROUNDSKEEPING					
EXPENSES					
	CONTRACTUAL SERVICES	0	7,386	30,499	23,113
	TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING	0	7,386	30,499	23,113

ACCOUNT NUMBER	DESCRIPTION	AUGUST ACTUAL	YEAR-TO-DATE ACUAL	YEAR BUDGET	\$ REMAINING
NET SURPLUS (DEFICIT)		0	(7,386)	(30,499)	(23,113)
OPERATING EQUIP. & VEHICLES					
EXPENSES					
CONTRACTUAL SERVICES		159	56,174	143,202	87,028
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		159	56,174	143,202	87,028
NET SURPLUS (DEFICIT)		(159)	(56,174)	(143,202)	(87,028)
RECREATION EQUIP. REPAIRS					
EXPENSES					
CONTRACTUAL SERVICES		0	1,645	1,000	(645)
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	1,645	1,000	(645)
NET SURPLUS (DEFICIT)		0	(1,645)	(1,000)	645
EMERGENCY REPAIRS/REIMB.					
EXPENSES					
CONTRACTUAL SERVICES		20,025	57,024	117,588	60,563
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		20,025	57,024	117,588	60,563
NET SURPLUS (DEFICIT)		(20,025)	(57,024)	(117,588)	(60,563)
TOTAL FUND REVENUES		63,312	122,514	1,491,999	1,369,485
TOTAL FUND EXPENSES		105,230	323,435	2,994,623	2,671,188
SURPLUS (DEFICIT)		(41,917)	(200,920)	(1,502,623)	(1,301,703)

Memo

To: GPD Board of Commissioners and Nicole Vickers
From: Carl Gorra
CC: Christy Powell
Date: September 15th, 2025
Re: Winding Creek Park Playground Equipment Purchase

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information to consider the approval of the purchase of playground equipment for Winding Creek Park in the amount of \$126,593.

Background

Winding Creek Park is scheduled to be developed starting in Fall of 2025 with a completion date of late 2026. Part of the development of the park is the addition of a playground. The playground equipment for consideration was included in the plans by Upland Design, using staff input and public input to determine specific play features and colors, while working within a specified budget.

The District has traditionally purchased equipment directly as a cost savings measure. Installation would be contracted at a later date. Timing of this purchase is such that the District can place the order before expected price increases in January 2026.

Financial

Playground equipment purchases are funded thru the Capital Improvement Fund, account C-1312, Repairs and Replacement of Park Amenities and Play Equipment. The equipment supplier for this playground is Landscape Structures, a vendor the District has used before successfully. The \$126,593 purchase price reflects pricing the District receives through the Sourcewell Joint Purchasing Cooperative. The Sourcewell Cooperative leverages the combined buying power of non-profit organizations through soliciting nationwide bids on a variety of supplies and materials. This pricing assures the District receives an 8% discount off of the manufacturers regular pricing. The C-1312 account has \$2,900,000 budgeted for this and other for purchases within the 2025-2026 budget year.

Recommendation

Staff recommends the Board of Commissioners approve the expenditure of \$126,593 for the purchase of playground equipment for Winding Creek Park.

Memo

To: GPD Board of Commissioners and Nicole Vickers
From: Carl Gorra
CC: Christy Powell
Date: September 15th, 2025
Re: Winding Creek Park Shade Structure Purchase

Purpose:

The Purpose of this memorandum is to provide The Board of Commissioners with information concerning the purchase of a shade structure for Winding Creek Park in the amount of \$54,780.

Background

The District will soon be developing Winding Creek Park with a great deal of well-considered amenities. Plans for the park were drawn up by Upland Design. Both staff and public input were used to determine which amenities were to be part of the final design. Public input strongly indicated that a shaded seating area would be a most desirable addition. Located near the proposed playground and splashpad, this structure will offer a pleasant surround to daily park visitors and offer up a meeting space for smaller group activities.

NuToys Leisure Products has offered up a quote for a shade structure as included in the plans. A 20' X 36' open timber trussed shelter fits well within the playground area and is a nice addition to the neighborhood. The shelter is color coordinated to blend in with the play equipment nearby.

Financial

Funds for this purchase will come from the Capital Improvement Fund, account C-1312 Repairs and Replacement of Park Amenities and Play Equipment. Pricing of the shelter includes a discount from the HGACBuy (Helping Governments Across the Country Buy) joint purchasing cooperative. This purchasing cooperative leverages the combined buying power of non-profit organizations through soliciting nationwide bids on a variety of supplies and materials. Purchasing thru this cooperative assures the District receives a 6% discount off of the manufacturers regular pricing.

The C-1312 account Repairs and Replacement of Play Equipment has \$2,900,000 available for purchases within the 2025-2026 budget year.

Recommendation

Staff would recommend the Board of Commissioners approve this purchase of a shade structure for Winding Creek Park from NuToys Leisure Products in the amount of \$54,780.

DIRECTOR'S MONTHLY AGENDA AND REPORT September 15, 2025

WINDING CREEK PLAYGROUND EQUIPMENT PURCHASE

Enclosed in your packet is a memo outlining the purchase of playground equipment for Winding Creek. The Park District has historically purchased the playground equipment in an effort to save money. This purchase is for equipment only, as installation will occur at a later date. Carl Gorra will be present to answer any questions the board might have.

WINDING CREEK SHADE STRUCTURE PURCHASE

Enclosed in your packet is a memo outlining the purchase of a Shade Structure for Winding Creek. The structure has been identified as an owner's purchase throughout the budgeting/planning process. Carl Gorra will be present to answer any questions the board might have.

COMMUNICATIONS

The Village of Campton Hills has successfully annexed the land previously known as the Settlements of La Fox. Staff did submit a letter to the Village Trustees outlining our negotiations with the developer and explaining the hardships should a TIF district be created.

Staff recently attended the Garden Club meeting and luncheon, where we were presented with a check for Garden Club Park. This community group was quite impressive, with nearly 80 members dedicating their time and talents to beautifying Geneva.

We will need to set a date for a Capital Planning meeting. Last year, the meeting was held in December.

Sunset Pool has closed for the season. The staff did a remarkable job throughout the season. Staff will now be focusing on Fall/Winter repairs and maintenance issues for the Summer of 2026.

Autumn Fair is scheduled for this upcoming weekend. The Foundation will begin focusing on identifying future projects they want to fund at the September meeting.

Jay Moffat, Bre Cullen, and staff members will attend the National Recreation & Park Association conference this week in Orlando, Florida.

The Geneva Parks Foundation hosted the annual Tri-Cities Foundation meeting last month at Peck Farm Park. The meeting started with a brief history of Peck Farm and a tour of the Butterfly House.



The calendar of events and meetings is included in your packet.

FUTURE MEETINGS:

Board Planning Meeting	TBD	TBD	TBD
GPD Foundation Meeting	September 16	7:00 pm	SCC
October Board Meeting	October 20	7:00 pm	SCC

WHEELER PARK RENOVATION REVIEW

Staff continues to work with Upland Design to prepare the OSLAD grant application, which is due at the end of September. Michelle Kelly will be presenting an overview of the renovation and answer any questions the Board might have.

CYBER INCIDENT RESPONSE PLAN POLICY

PDRMA insurance is recommending the District approve a Cyber Incident Response Plan to maintain eligibility for Cyber Insurance Coverage. Staff have worked with PDRMA as well as our IT contractor, Blackline IT, to prepare the Cyber Incident Response Plan Policy. Staff will be available to answer any questions the Board may have.

SAFETY REPORT REVIEW BY SUPT. ELLIOTT BORTNER

The Board has requested that staff prepare periodic reports as they pertain to the safety practices of the District. Elliott Bortner will be delivering a short presentation regarding our safety practices over the past six months. Staff will be available to answer any questions the Board may have.

BEFORE & AFTER SCHOOL PROGRAM REPORT

Enclosed is a copy of the report for your review, which was prepared by Kelly Wales. Kelly will be present at the meeting to discuss the report and answer your questions. Staff asks that the Board approve the report and the 2025-2026 recommendations contained within.

SEPT 2025

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
	Labor Day Indoor Facilities Closed	City Council & Comm of the Whole Mtg @7				
	Last day of Sunset Pool!					
07	08	09	10	11	12	13
	School District Mtg @ 7pm			Plan Comm Mtg @ 7pm	Parents Night Out 6-9pm	
14	15	16	17	18	19	20
	Board Mtg @ 7pm	HPC Mtg @7pm				Harvest Hustle 5K @10:45am
	City Council & Comm of the Whole Mtg @7	Foundation Mtg @ 7pm				Autumn Fair @ 11am-3pm
21	22	23	24	25	26	27
	School District Mtg @ 7pm			Plan Comm Mtg @7pm	Fall Youth Talent Show @ PH38 7:00pm	
			Library Mtg @7pm			
28	29	30				

OCT 2025

SUN

MON

TUE

WED

THU

FRI

SAT

01

02

03

04

Star Gazing
Party @ Peck
7pm

Parents Night
Out 6-9pm

Par-tober Fest
at Mini Golf 3pm

05

06

07

08

09

10

11

Stone Creek
Mini Golf
Closed!

City Council &
Comm of the
Whole Mtg @7

S'more fun with
Mom @ Peck
5:30pm

Plan Comm Mtg
@7pm

3 on 3 Basketball
Tournament
10am-2pm

Night at the
Nature Center
@ Peck 5-8pm

DIY Teen Caramel
Apple Bar @SCC
6pm

12

13

14

15

16

17

18

Columbus Day

School District Mtg
@ 7pm

Camp Calzones
@ Peck 5:30pm

Escape the
Mansion @
SPRC 1pm-9pm

19

20

21

22

23

24

25

Boo & Brew
Pickleball
Tournament

Board Mtg @ 7pm

Pizza Palooza
@SCC 6-7:15pm

HPC Mtg @ 7pm

Plan Comm Mtg
@7pm

Library Mtg
@7pm

City Council &
Comm of the
Whole Mtg @7

Halloween Hay
Day @ SPRC
10am-1pm
Dog Parade
10am

26

27

28

29

30

31

School District
Mtg @ 7pm

Halloween

**GENEVA PARK DISTRICT
PARKS AND PROPERTIES REPORT
CARL GORRA
SUPERINTENDENT OF PARKS AND PROPERTIES
September 15th, 2025**

STAFF

- The Parks Department is concluding the process to fill a full time Parks Specialist I – Ballfields position. Two internal candidates, both currently working seasonally with the District are the being considered. The position is expected to be filled within the next two weeks. As Fall sports are coming online, it is fortunate that a few seasonal staff are still on staff to help out where needed.
- A recent review of facilities by PDRMA produced a list of suggestions/corrections to improve the overall safety of daily operations areas. Follow up tasks generated by the inspections includes addressing all the suggestions made, and staff have already begun work. While many corrections are easily implemented, others require more arduous work. By example, the installation of additional electrical outlets close to heavily used work areas was recommended. Adding outlets will reduce the use of extension cords and will make for a safer, more efficient workplace. Additionally, PDRMA has recommended that any older vehicles not equipped with a backup camera be upfitted with these devices.

PROJECT / OPERATIONS UPDATES

- Folk Fest 2025 had another well attended outing in what was its second year at Wheeler Park. A happy and festive crowd enjoyed both beautiful music and beautiful weather for the event. The park was in excellent shape with new mulch having been applied, the park nicely mown and convenient parking spots made ready in various locations.

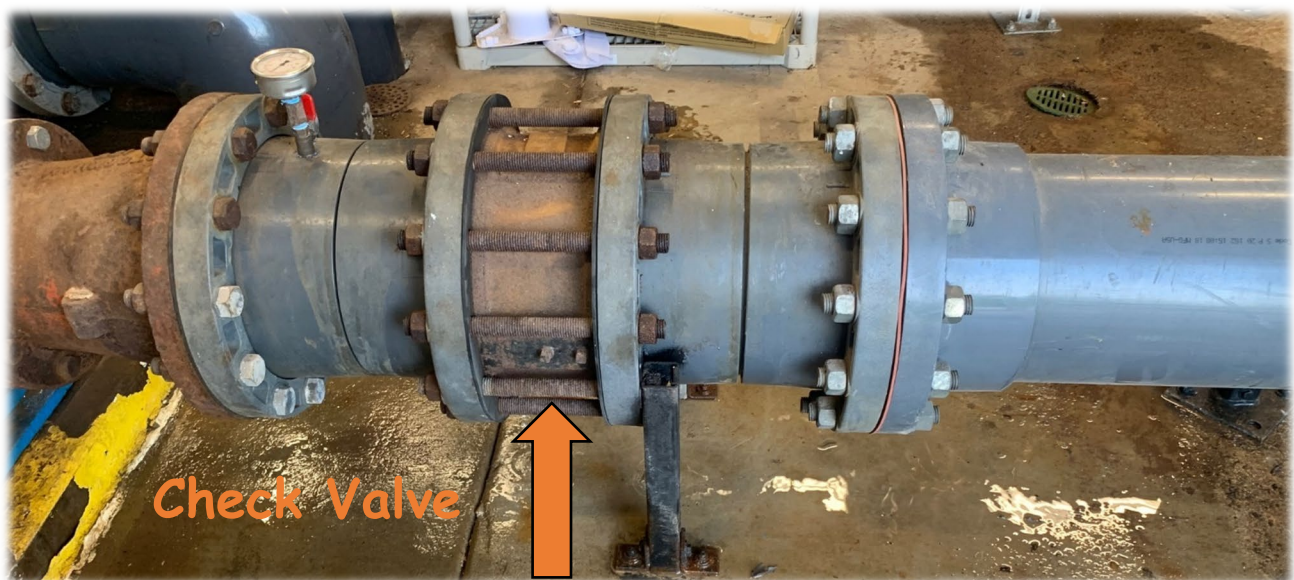


Whether under a tent or under a tree, shade is always sought out.



Wheeler Park offers a peaceful setting for the event.

- Both Sunset Community Center and SPRC had scheduled, week long closures in August. Parks staff used these times to get a good deal of interior painting done at both facilities. Other, less obvious tasks were also accomplished. A new water heater for SCC was installed recently and tuckpointing the exterior masonry of the building was completed.
- Additional work completed during the yearly shut down was the inspection of HVAC systems at both SPRC and SCC. Trane Technologies brought in a team to inspect and assess heating and cooling systems within the two facilities. A detailed report will follow. The desired outcome is to prepare for the eventual life cycle replacement of major HVAC components at SPRC and to improve environmental conditions at SCC.
- At Sunset Community Center, a remedy for moving rooftop gutter water away from the building has been found. RLS Company will install buried drain lines from the building gutter downspouts, and connect them to a nearby storm sewer. This offers a permanent solution that protects the building and requires only minimal maintenance in the future.
- Descaling of the Sunset Pool water heaters took place the week of September 7th. The process, which chemically cleans the pool water heaters, flushes out calcium deposits within the heating elements. Water heating is a significant expense in the operating of any pool and this type of preventative service can lower operating costs. This infrequent yet necessary service is best done in the Fall once pools close for the year.
- Work remains to be done on the massive check valve assemblies at the Sunset Pool filtration pump lines. These heavy iron valves close when pumps are shut down for routine maintenance during the season. Proper functioning valves ensure easy startup of the system later. The system has two such valves original to the pool installation, and as such are ready for replacement.



- RenoSys will be offering up a quote for a pool liner at Mill Creek Pool. Liners are often installed in older pools that require frequent painting and patching. The local RenoSys installer retrofits about 150 pools a year with liners, having installed 8000 over the years as a company nationwide. Liners can last a long time with 12 to 15 years likely. Pools as old as 70 years have been retrofitted with a liner. The install at Mill Creek would be a relatively straightforward install due to its simple shape and relatively small size. A felt liner is adhered to the bottom of the pool as a first step. Large rolls of liners are laid out and seams are heat welded together. Main drains, lights and other openings are sealed with specially made CNC fittings. Outdoor installations in our area are done Mid-March through Thanksgiving.

- The exhaust fan at the Peck Farm Silo has been replaced. The fan is used to cool the structure and bring in fresh air. Mendel Heating replaced the old unit, believing it to have been installed about two decades ago.
- Quotes are being sought for repair work on the cupola/headhouse on the Orientation Barn at Peck Farm. A.M. Kerns, the carpentry contractor who installed the solar panels earlier this year at Peck Farm, will be offering a quote to replace some deteriorating siding and fascia.
- At the Island Park Fieldhouse, the installation of a new 2' water supply line to the building has been completed. This first step in the renovation of the restrooms allows the bulk of the work to now be completed. The renovation in October will include the replacement of old water lines, flooring, lighting, plumbing fixtures and countertops.
- September is traditionally a very busy month for turf care. Fall weed control and fertilization are on the docket for the entire month. Aeration will follow in October. Staff will focus on athletic fields and highly used parks first.

ATHLETICS

- At Mill Creek Community Park, the tennis courts will undergo renovation starting the week of September 15th. At that time fence work will begin with removal of existing fence fabric for later installation and replacement of failed line posts. A two-inch overlay of asphalt will then commence the week of the 22nd. Coloring and striping will be scheduled later yet this Fall

HORTICULTURE, GARDEN PLOTS AND NATURAL AREAS

- As a confirmation that cooler weather has arrived, Fall mums and pansies are beginning to be seen around the District. While a good many of the mums are to be used at Peck Farm in preparation for Autumn Fair, others will find their way to Sunset and Old Mill Parks. These cold tolerant flowers will bloom until a hard frost occurs.
- Spring flowering bulbs have been ordered for planting this Fall. Wheeler and Sunset Park will receive the majority of the 5000 bulbs to be planted. Tulips, hyacinth and crocus will soon be going into the ground for flowering next Spring.
- Staff report a marriage proposal taking place at Stone Creek. The proposal was made in front of the flower beds by the building.



**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
ELLIOTT BORTNER, CPRP, AFO, CPO
SUPERINTENDENT OF RECREATION
September 15, 2025**

UPDATE:

I. PROGRAMS

Kids' Zone and Friendship Station Preschool are off to a strong start this school year. We have the highest number of staff for Kids' Zone that we have had at the beginning of the school year since the 2019-2020 – a testament to Kelly and Ally's steadfastness in hiring this summer and retaining staff from last school year.

At Friendship Station Preschool, students had memorable first weeks. The 4/5 year old classrooms at FSP have already had a chance to take their annual field trip to Peck Farm Park.

Sunset Dance Academy, Angels Cheer and Poms, and Geneva Gymnastics Academy have also officially launched their fall seasons.

On August 19, staff brought the vision of two young residents to life with the Youth Olympiad. Held at the Peck Farm Athletic Fields, over 40 youth participants competed in teams of 2-3 in 10 different challenges. Each team designed their own flag to represent a fictional country and morning concluded with a relay race.



II. EVENTS

The Harvest Hustle 5K and Autumn Fair are set to take place on September 20 at Peck Farm Park. Staff continue to make a push for late registrations for both the Kids' Mile and 5K races.

Additional upcoming fall events include:

- Escape the Mansion at SPRC – October 18
- Pizza Palooza at Sunset – October 20
- Halloween Hayday at SPRC – October 25
- Howl O'ween Dog Parade at Peck Farm Park – October 25

III. **FACILITIES**

Playhouse 38

Rehearsals are underway for the first of two fall youth productions – A Monster Ate My Homework – scheduled to take the stage October 16-19. The next adult production, The One-Act Play That Goes Wrong will host its shows over two weekends, October 24-26 and November 1-2. The next Adult Improv Showcase will take place on September 20.

Sunset Pool and Mill Creek Pool

Sunset Pool's season concluded Labor Day Weekend. End of the season surveys have been sent to all pool users to assist in plans for next year; these are in addition to the mid-season surveys sent in July. Staff desire to make necessary upgrades to the speaker system; a memorandum with a recommendation is included in the board packet.

Peck Farm and Butterfly House

The Butterfly House is entering its final week of the season and is scheduled to close on September 20. Meanwhile, staff have begun jarring honey harvested from the beehives at the Community Gardens. The honey will once again be available for purchase in the Peck Farm Park gift shop.

Staff are preparing to install a split rail fence along the front lawn of the Peck House, separating it from the adjacent walking and biking path. The fence will serve two key purposes: first, it will provide a visually appealing safety barrier for young participants during programs, camps, and playschool activities held on the west lawn; second, it will offer a more permanent solution for events or rentals that include alcohol, replacing the temporary fencing currently used for those occasions.

BestLife Fitness

Both SPRC and Sunset Community Center finished their annual shutdowns for maintenance and deep cleaning. Staff are very pleased with the complete sanding and repainting of the gymnasium floor at SPRC – the first time this has been done since the building opened in 2008.



INFORMATION:**I. SUNSET REPORT**

Comparison figures for Sunset Racquetball and Fitness Center are as follows:

Revenue Summary	August 2024	August 2025
<i>Membership Revenue</i>		
Paid in Full Memberships	\$8,916.00	\$8,594.00
Ongoing Memberships	\$5,608.00	\$6,024.00
Short Term Memberships	\$244.00	\$339.00
Total	\$14,768.00	\$14,957.00
<i>Additional Revenue</i>		
Court Fees	\$0.00	\$95.00
Guest Fees	\$1,054.00	\$569.00
Vending Machine Sales	\$119.00	\$0.00
Total	\$1,173.00	\$664.00
Total Monthly Revenue	\$15,941.00	\$15,621.00

Annual Membership Summary	Transaction Type	August 2024	August 2025
<i>Resident Paid in Full</i>	New	12	3
	Renew	15	12
<i>Resident Ongoing</i>	New	2	1
	Renew	2	1
<i>Non-Resident Paid in Full</i>	New	0	0
	Renew	3	4
<i>Non-Resident Ongoing</i>	New	0	0
	Renew	0	1
Totals	Total New	14	4
	Total Renew	20	18
	Overall Total	34	22

Other Memberships Summary	August 2024	August 2025
One Month	4	9
Two Months	1	0

Usage Summary	August 2024	August 2025
<i>Fitness Center</i>		
Members	4,250	4,497
Free Guests	68	28
Paid Guests	30	57
Total Fitness Center Usage	4,348	4,582

<i>Court Usage</i>		
Reserved Court Time	21	25
Walk-on Court Time	1	0
Total Court Usage	22	25

Year to Date Comparison	2024	2025
<i>Sunset Membership Summary*</i>		
Paid in Full Memberships	455	453
Ongoing Memberships	146	139
Total Sunset Memberships	601	592
Paid in Full Members	616	649
Ongoing Members	236	228
Total Sunset Members	852	877
<i>Revenue Summary</i>		
Membership Revenue YTD	\$60,975.00	\$60,808.00
Projected Ongoing Revenue	\$44,864.00	\$48,192.00

*Excludes Gold Memberships/Members

II. SPRC REPORT

Comparison figures for Stephen D. Persinger Recreation Center are as follows:

Revenue Summary	August 2024	August 2025
<i>Membership Revenue</i>		
Paid in Full Memberships	\$14,045.00	\$15,882.00
Ongoing Memberships	\$13,200.00	\$14,154.00
Short Term Memberships	\$273.00	\$560.00
Track Passes	\$510.00	\$605.00
Summer Student	\$0.00	\$0.00
Summer Employee	\$0.00	\$0.00
Total	\$28,028.00	\$31,201.00
<i>Additional Revenue</i>		
Guest Fees	\$733.00	\$752.00
Vending Machine Sales	\$301.00	\$0.00
Open Gym Youth	\$793.00	\$539.00
Open Gym Adult	\$274.00	\$374.00
Birthday Parties	\$1,050.00	\$1,000.00
Total	\$3,151.00	\$2,665.00
Total Monthly Revenue	\$31,179.00	\$33,866.00

Annual Membership Summary	Transaction Type	August 2024	August 2025
<i>Gold Resident Paid in Full</i>	New	4	5
	Renew	3	2
<i>Gold Resident Ongoing</i>	New	3	1
	Renew	0	0
<i>Gold Non-Resident Paid in Full</i>	New	1	0
	Renew	0	0
<i>Gold Non-Resident Ongoing</i>	New	0	0
	Renew	0	0
<i>SPRC Resident Paid in Full</i>	New	9	6
	Renew	18	19
<i>SPRC Resident Ongoing</i>	New	4	2
	Renew	2	4
<i>SPRC Non-Resident Paid in Full</i>	New	1	2
	Renew	7	3
<i>SPRC Non-Resident Ongoing</i>	New	1	3
	Renew	1	0
Totals	New	23	19
	Renew	31	28
	Total	54	47

Other Memberships Summary	August 2024	August 2025
Track Pass	9	10
SPRC One Month	4	7
SPRC Two Months	0	2
Gold One Month	1	0
Gold Two Months	0	0
Gold Student Summer	0	0

Usage Summary	August 2024	August 2025
<i>Fitness Center</i>		
Members	6,516	6,013
Free Guests	16	12
Paid Guests	77	80
Track	521	513
Total Fitness Center Usage	7,130	6,618
<i>Open Gym</i>		
Youth	249	165
Adult	68	99
Pickleball	300	90
Total Open Gym Usage	617	354
Birthday Parties	4	4

Year to Date Comparison	2024	2025
<i>SPRC Membership Summary</i>		
Paid in Full Memberships	657	755
Ongoing Memberships	253	269
Track Memberships	602	681
Total SPRC Memberships	1,512	1,705
Paid in Full Members	1,124	1,306
Ongoing Members	549	575
Total SPRC Members	1,673	1,881
<i>Gold Membership Summary</i>		
Paid in Full Memberships	238	243
Ongoing Memberships	78	91
Total Gold Memberships	316	334
Paid in Full Members	387	472
Ongoing Members	208	228
Total Gold Members	595	700
<i>Revenue Summary</i>		

Membership Revenue YTD	\$125,555.00	\$143,484.00
Projected Ongoing Revenue	\$105,600.00	\$113,232.00

III. MINIATURE GOLF COURSE REPORT

Comparison figures for Stone Creek Mini-Golf are as follows:

	August 2024	August 2025
Resident Daily Admission	1,314	1,661
Non-Resident Daily Admission	2,333	2,505
Free Passes/Discounts/Groupon	475	290
Daily Admission Total	4,122	4,456
Resident Birthday Attendees	0	0
Non-Resident Birthday Attendees	0	59
Resident Rental	36	82
Non-Resident Rental	20	24
Rental Total	56	165
Total Attendance	4,178	4,621
% of residents	38%	40%
% of non-residents	62%	60%
Admissions		
Concessions	\$25,721.00	\$27,585.00
Rentals	\$1,627.00	\$2,191.00
Birthday Parties	\$232.00	\$478.00
	\$0.00	\$375.00
Total Deposits	\$27,580.00	\$30,629.00

IV. SUNSET POOL

Comparison figures for Sunset Pool are as follows:

	August/September 2024	August/September 2025
Resident		
Toddler	32	66
Youth	1,072	649
Adult	1,046	1,062
Senior	166	128
Season Pass	4,603	6,373
Twilight	595	167
Lap Swim	107	119
Teen Night	143	188
Rental	350	150
Lessons	456	428
Birthday Parties	350	600
Free Pass	29	63
Total	8,920	9,993
Non-Resident		
Toddler	19	42
Youth	371	494
Adult	367	962
Senior	39	72
Lap Swim	565	1,195
Season Pass	21	37
Youth Guest	5	40
Adult Guest	8	62
Senior Guest	2	8
Twilight	112	92
Total	1,509	3,004
Total Attendance	10,429	12,997
Attendance by Percentage		
Resident	86%	77%
Non-Resident	14%	23%
Deposits		
Daily Fees	\$37,554.00	\$45,115.20
Concessions	\$16,252.57	\$17,211.84
Lap Swim	\$348.50	\$683.00
Rentals	\$2,400.00	\$800.00
Birthday Parties	\$425.00	\$625.00
Total Deposits	\$56,980.07	\$64,435.04
Partial Day Closures	4	1
Full Day Closure	0	0

V. MILL CREEK POOL

Comparison figures for Mill Creek Pool are as follows:

	August/September 2024	August/September 2025
Resident		
Toddler	9	7
Youth	163	92
Adult	191	199
Senior	22	34
Season Pass	572	1,104
Twilight	4	9
Lesson	376	252
Lap Swim	78	39
Rental	300	200
Birthday Parties	100	75
Free Pass	9	5
Total	1,815	2,016
Non-Resident		
Toddler	5	5
Youth	25	37
Adult	45	90
Senior	12	15
Season Pass	47	174
Lap Swim	26	10
Youth Guest	0	0
Adult Guest	3	4
Senior Guest	1	2
Twilight	0	0
Total	164	337
Total Attendance	1,979	2,353
Attendance by Percentage		
Resident	92%	86%
Non-Resident	8%	14%
Deposits		
Daily Fees	\$4,305.00	\$4,749.75
Concessions	\$1,030.00	\$1,298.94
Rentals	\$236.00	\$165.00
Lap Swim	\$1,650.00	\$550.00
Birthday Parties	\$425.00	\$0.00
Total Deposits	\$7,646.00	\$6,763.69
Partial Day Closures	4	1
Full Day Closure	0	0

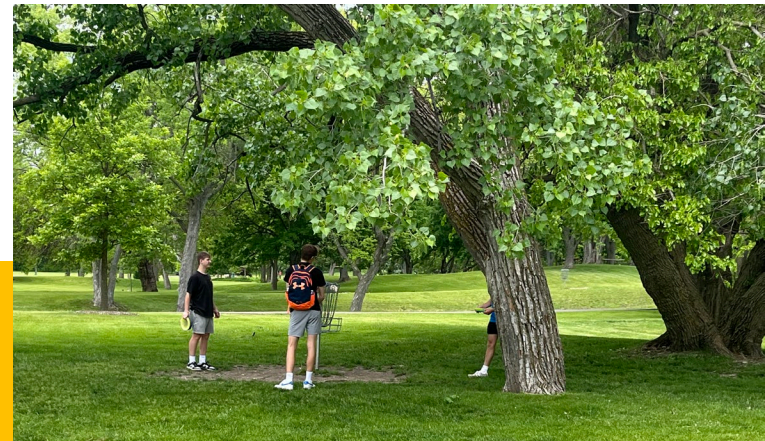


Wheeler Park: OSLAD Master Plan Review

Geneva Park District

September 15th, 2025





- Disc Golf Renovations
- New Baskets and layout
- Disc Golf Course Sign
- New Salvaged Brick Tees



ALT: Trail Amenities Improvements - 0.91 Miles

- 4 Benches with Companion Seating along the Trail
- Drinking Station with Pet Fountain & Bottle Filler

North Restroom Renovations

- Existing Restroom Rejuvenation

Native Prairie Expansion and Signage

- Interpretive Habitat Signage
- Enhanced Prairie Plantings

ALT: Council Ring at Prairie

- Rustic Stone Council Seating
- Asphalt Trail



New 60' Baseline Ballfield

- Asphalt Trail
- Shade at Dugouts
- Dugout Benches



ALT: Garden Accessibility Improvements

- Concrete and Crushed Granite Surfacing
- Seating
- Enhanced Landscaping

Mini Golf Improvements

- Specialty Feature Rehabilitation
- Bridge Replacement
- New Artificial Turf & Curbs



Existing 60' Baseline Ballfield Accessibility Improvements

- Shade at Dugouts
- Dugout Benches
- Paved Accessible Paths

ALT: New Trail Loop & Tree Walk - 0.2 Miles

- Asphalt Trail

New South Restroom & Shelter

- New Restroom
- New Pavilion
- Picnic Tables



Playground Feature Enhancements

- New Independent Play Areas
- Engineered Wood Fiber Surfacing



Pickleball Retrofits at Tennis

- Two Pickleball Courts
- 4 Benches with Companion Seating
- 4' Chainlink Fencing between Courts

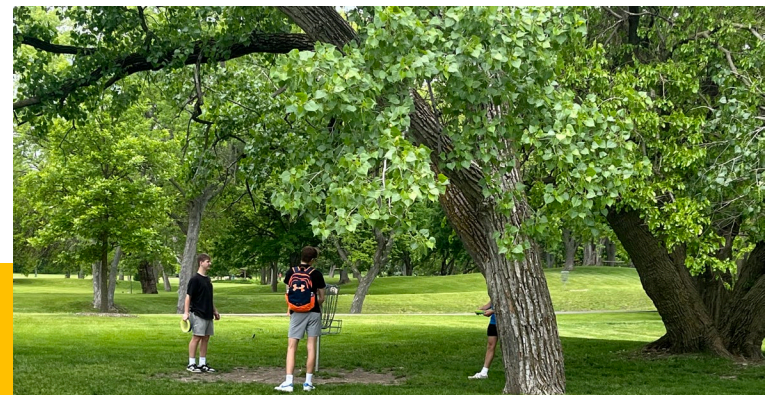


ALT: Full Pickleball and Tennis Renovations in Lieu of Retrofit

- Tennis Court Resurfacing
- New 8' Fence
- 3 Fabric Shades



Wheeler Park



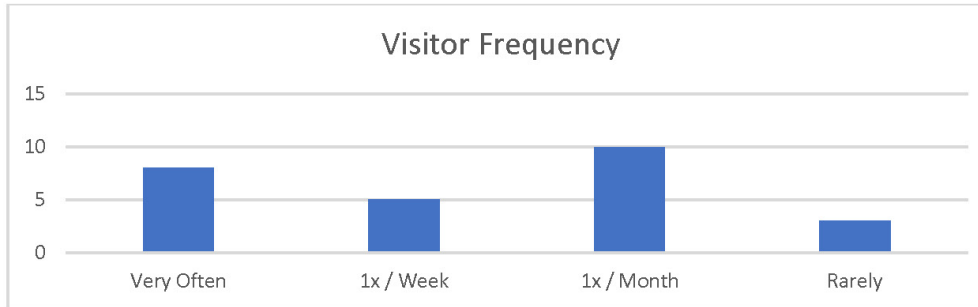


1. Existing 60' Baseline Ballfield Accessibility Improvements & New 60' Baseline Ballfield
2. Pickleball Retrofit at Tennis
3. Disc Golf Renovations
4. New South Restroom & Shelter
5. Mini Golf Improvements

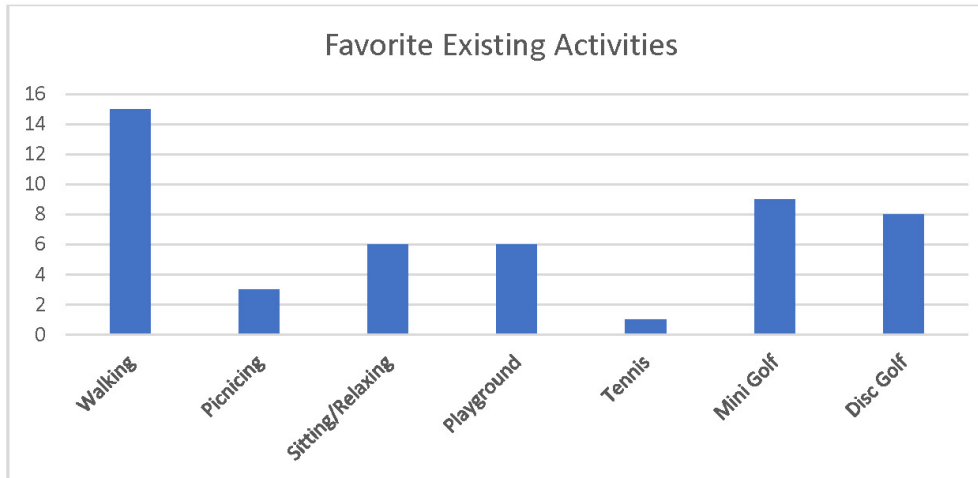
Nature: Native Prairie Expansion & Signage

25 Visitors signed in and 26 submitted comments

Question #1: How often do you visit Wheeler Park?

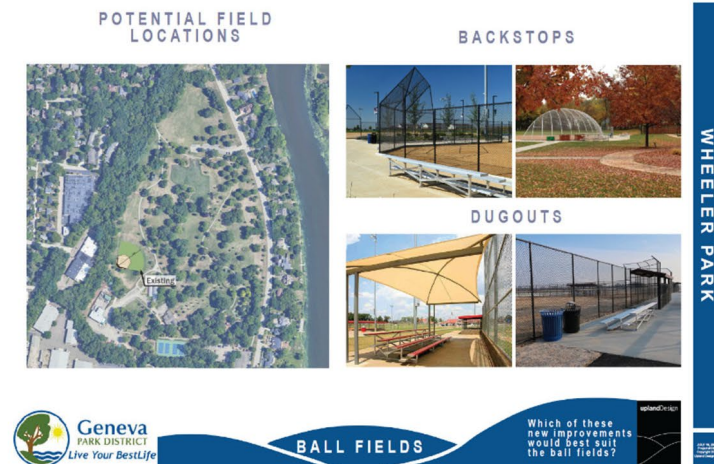
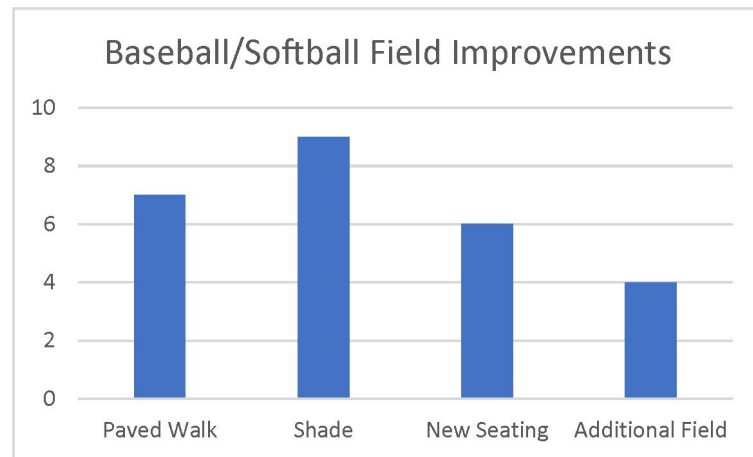


Question #2: What are your favorite activities to do at Wheeler Park?

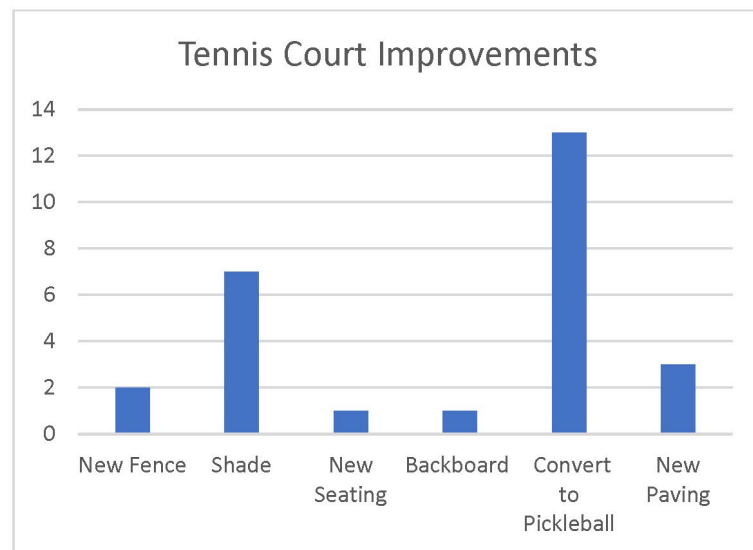


*4 respondents filled in the 'other' option. Their responses included running, softball, and t-ball.

Question #3: What improvements would you like to see for baseball/softball at the park?



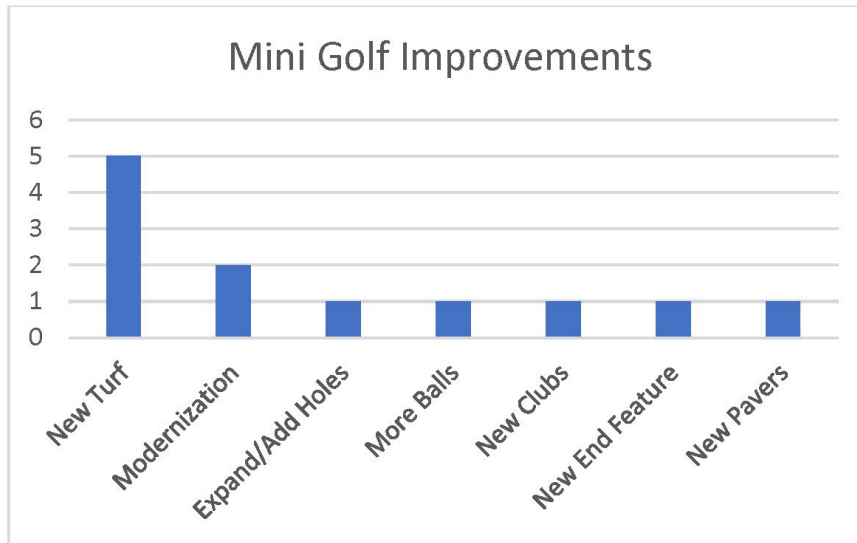
Question #4: What improvements would you like to see for the tennis courts?



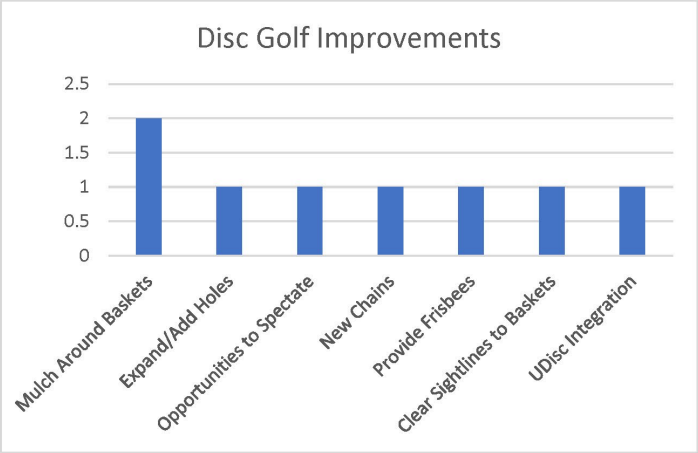
*1 respondent filled in the 'other' option. Their response was to 'fix the lights' around the courts.

Public Meeting #1 Feedback

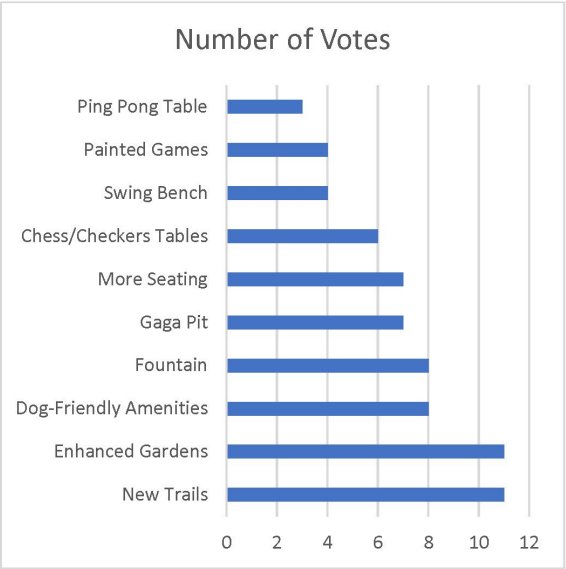
Question #5: Are there any improvements you would like to see for mini golf?



Question #6: Are there any improvements you would like to see for disc golf?



Question #7: Please mark all of the amenities you would like to see at Wheeler Park:



** 4 respondents wrote in additional amenities. Their responses included an amphitheater, sculptures, improved restroom access, and a band shell.

Recommendations:

- Incorporation of additional amenity improvements identified as high interest will be explored during the master planning phase:
 - **Trail Improvements**
 - Key areas will be identified for improvements to enhance the existing trail and park cohesion
 - **Enhanced Gardens**
 - Accessibility improvements and aesthetic enhancements at existing gardens
 - **Dog Friendly Amenities**
 - Comfort amenities for pets and owners such as dog waste stations and dog watering stations
 - **Fountain**
 - Accessible drinking fountain and bottle fill near high activity areas
 - **Gaga Pit**
 - Space for gaga pit near playground area

Wheeler Park – Public Meeting #2

Geneva Park District Project #1399

The Geneva Park District held an open house event at River Park in Geneva, IL on 08/06/2025.

There were a total of 24 signed-in attendees and 8 submitted comment cards.

The attendees reviewed a preliminary masterplan rendering of Wheeler Park and filled out comment cards with their input on the proposed design. They also made suggestions for additional amenities to be considered in the design.

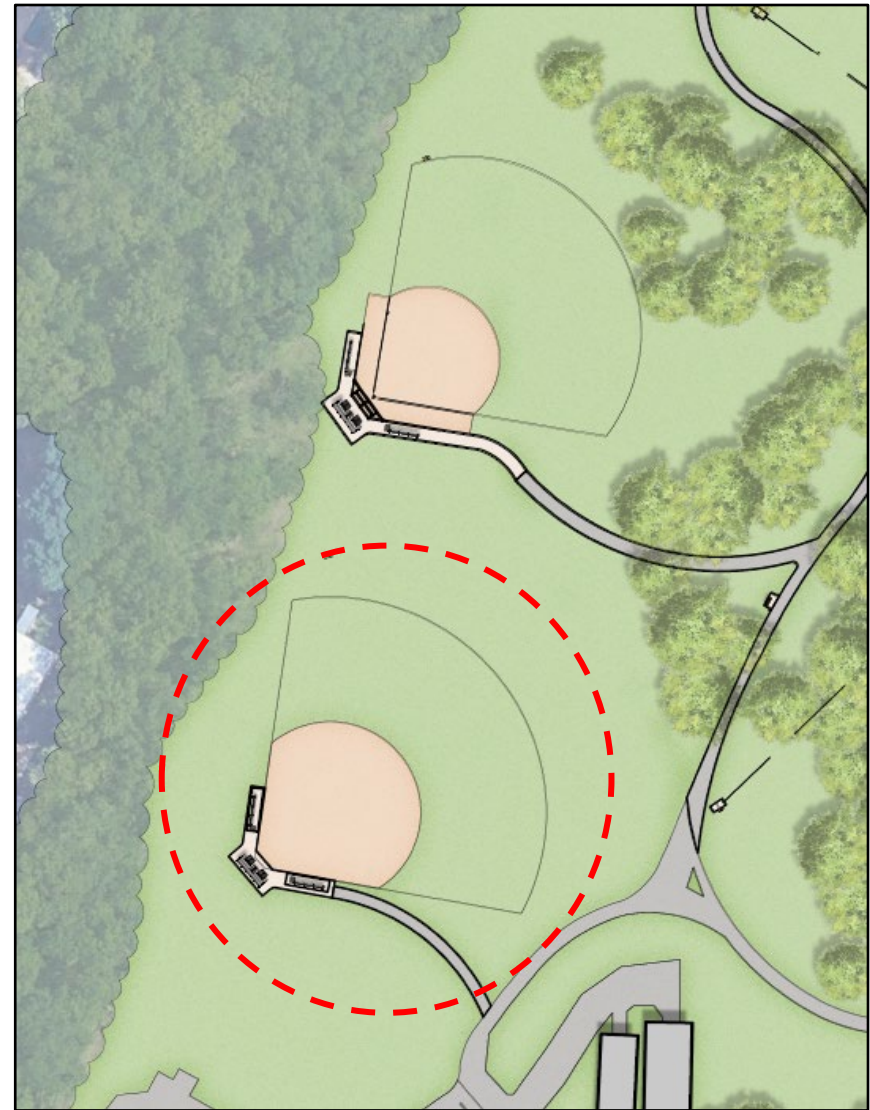
Comment Card Input

Suggestions	Votes	Additional Comments
Pickleball	3	One attendee suggested separating pickleball from the tennis courts due to the popularity and limited availability of the existing tennis courts.
Splash Pad	2	
Bocce Ball	2	One attendee suggested redoing the existing bocce ball court as well as adding an additional court.
In-ground Trampoline	1	
More Walkways	1	
Zip Line	1	
Sledding Hill	1	
Expanded Prairie	1	
Mountain Bike Pump Track	1	Attendee suggested placing the pump track in the “wooded area by back parking lot.”
Water Station	1	
Gaga Ball Pit	1	
Improved Safety for Crossings	1	One attendee suggested flashing lights/similar safety feature for the Rt. 31 crossing from Wheeler Park to St. Mary's Park.

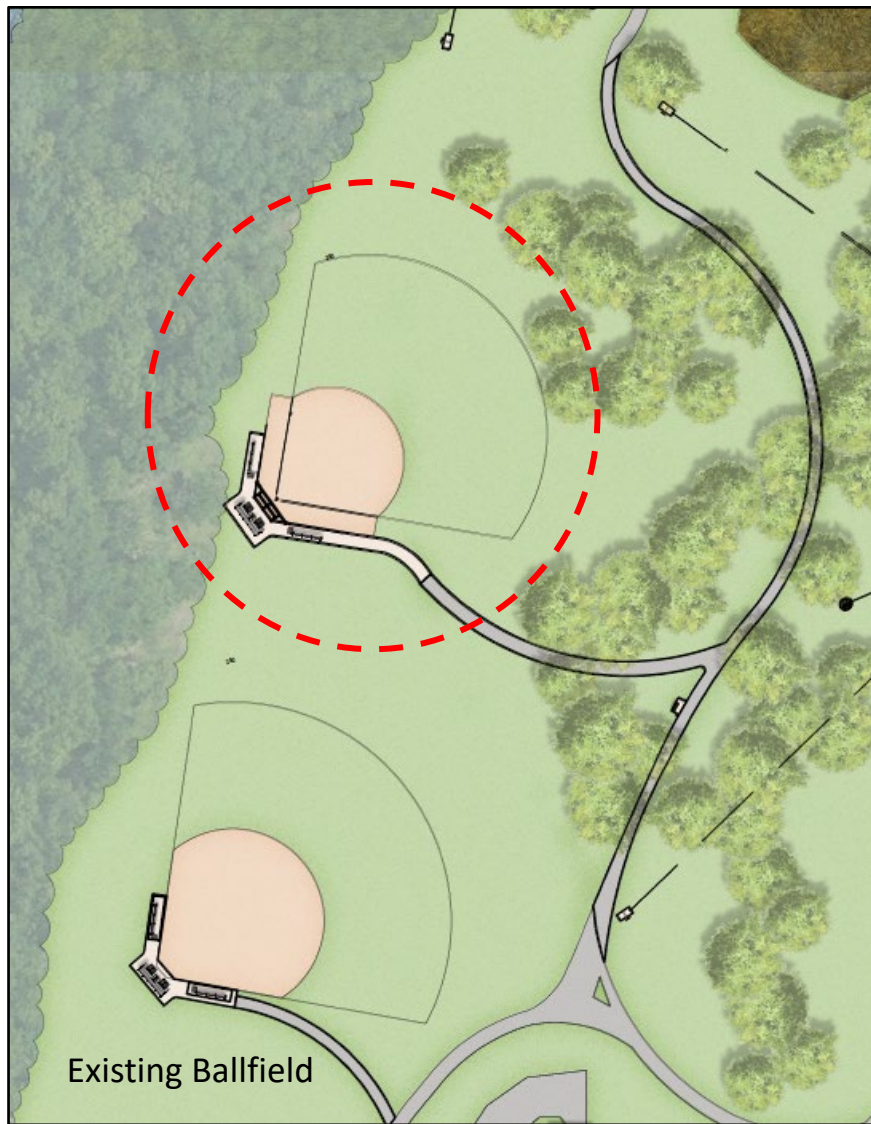
Public Meeting #2 Feedback



New Asphalt Path to Existing Ballfield



Existing 60' Baseline Ballfield Accessibility Improvements



Asphalt Path Re-Route to New Ballfield



New 60' Baseline Ballfield



2 New Pickleball Courts



**4 New Benches with
Companion Seating**

Pickleball Retrofit at Tennis Courts



New Disc Golf Course Layout

- Relocate key golf tees to avoid interference with paths
- Reset/reuse existing brick tee pads
- Adjust signage as needed

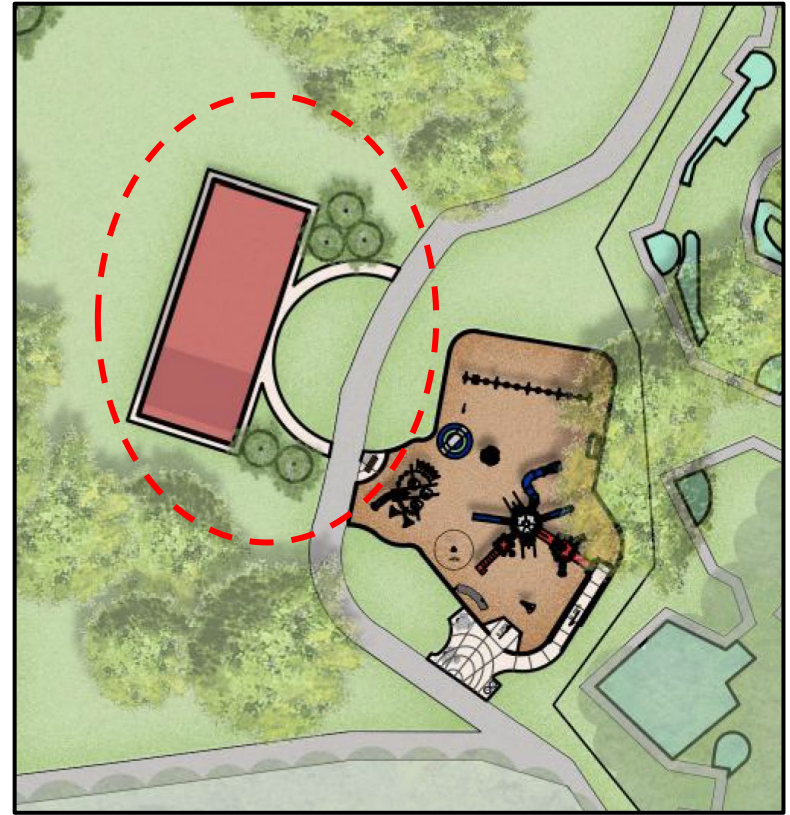
Stone Column Wrap



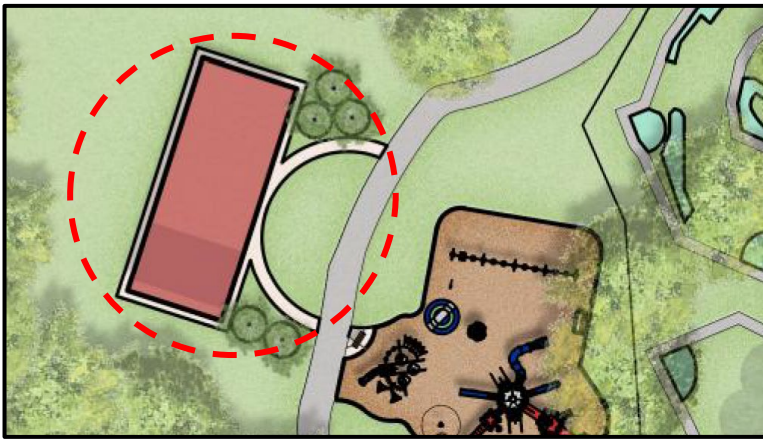
Wood Columns



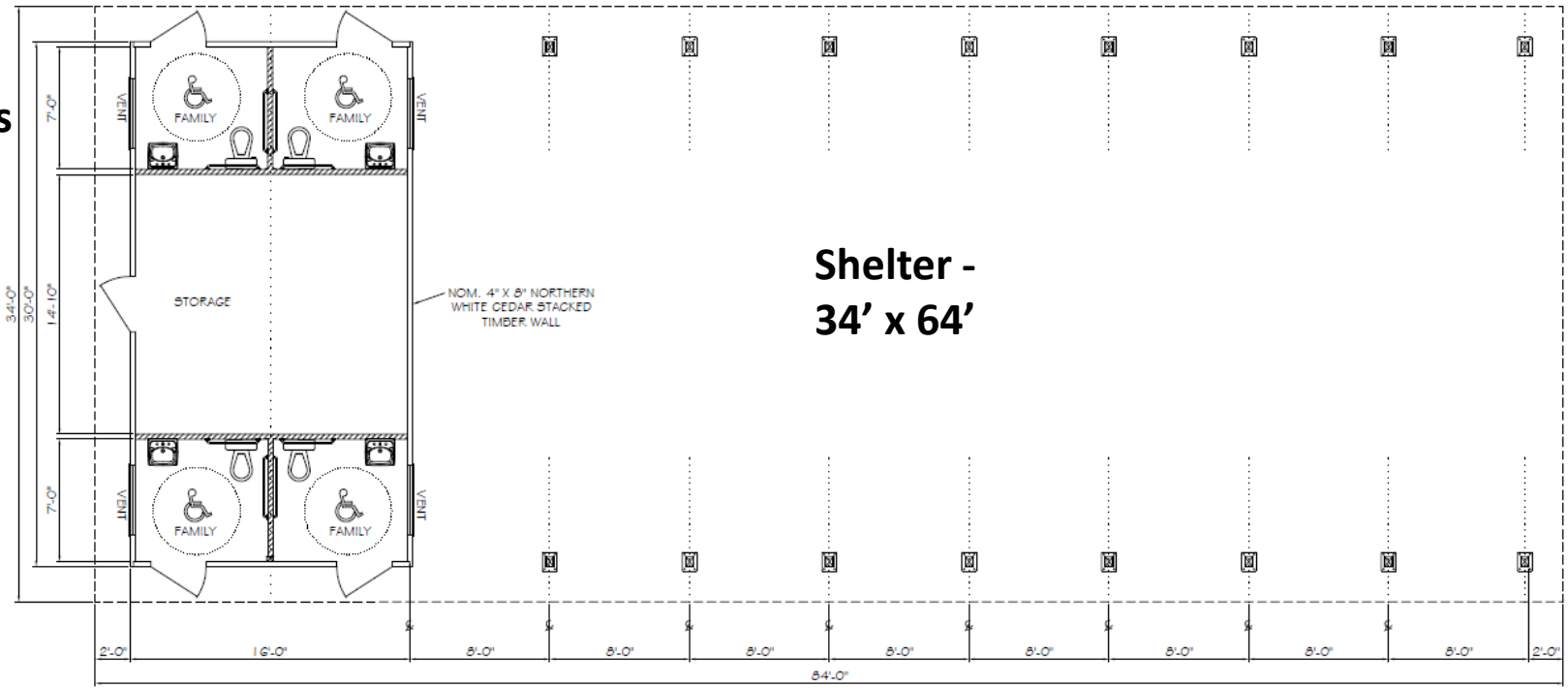
Wood Shelter & Restrooms - 34' x 84'



New South Restroom & Shelter



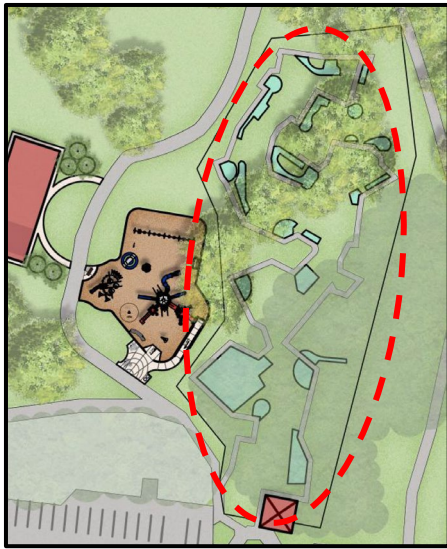
**4 Family
Restrooms
And
Storage
14' x 16'**



**Shelter -
34' x 64'**

FLOOR PLAN

New South Restroom & Shelter



New Artificial Turf Carpet

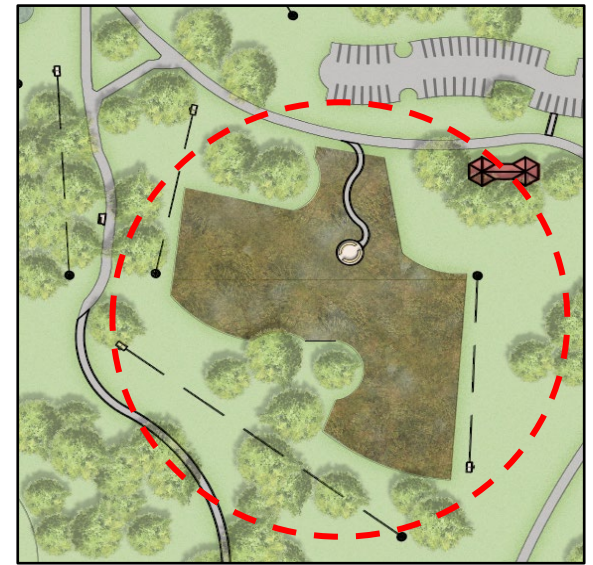


**Specialty Feature
and Bridge Refurbishment**

Mini Golf Improvements



Enhanced Prairie Plantings



Interpretive Signage



Native Prairie Expansion & Signage



Alternate Add Items

1. Seating & Dog Amenities Along Trail
2. Council Ring at Prairie
3. Garden Accessibility Improvements
4. New Trail Loop & Tree Walk
5. Full Pickleball and Tennis Renovations in Lieu of Retrofit



4 New Benches Along Trail



4 Dog Waste Stations



1 Dog Water Station & Bottle Fill

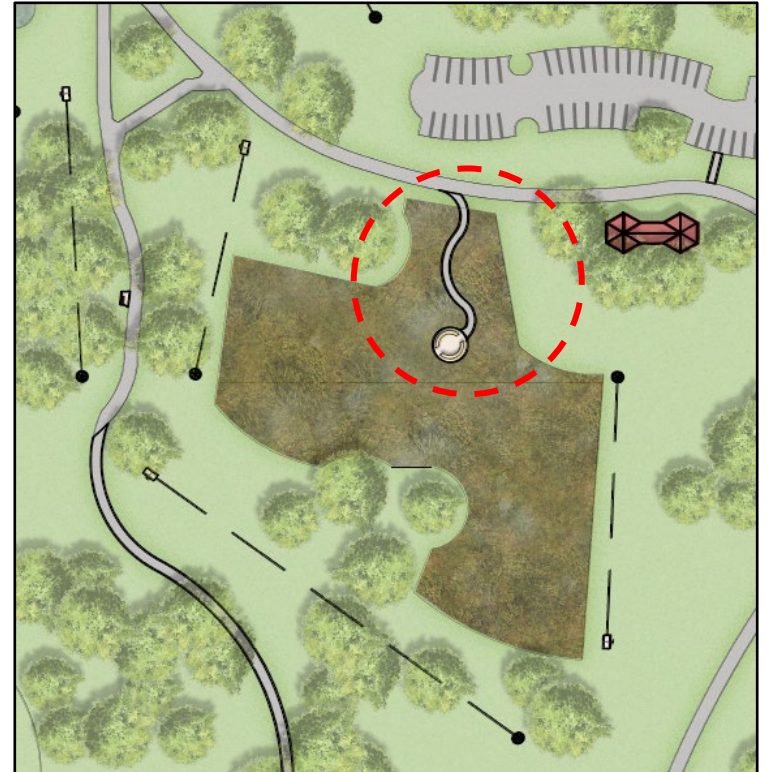
ALTERNATE ITEMS: Seating and Dog Amenities Along Trail



Optional Backed Bench



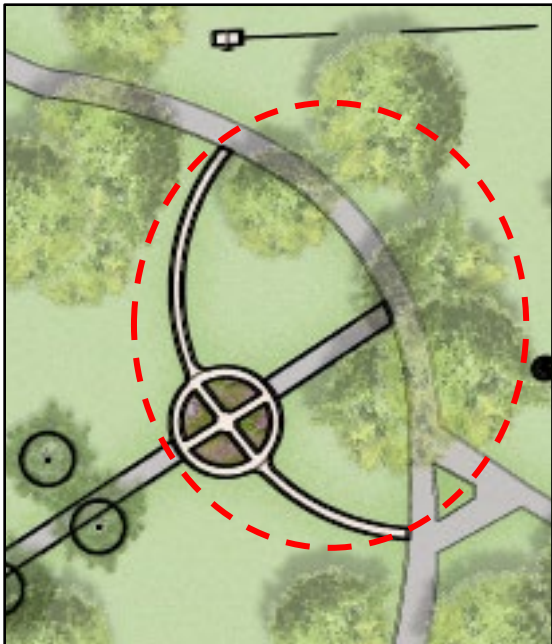
**Curved Council Ring Seating
with Companion Seating**



ALTERNATE ITEMS: Council Ring at Prairie



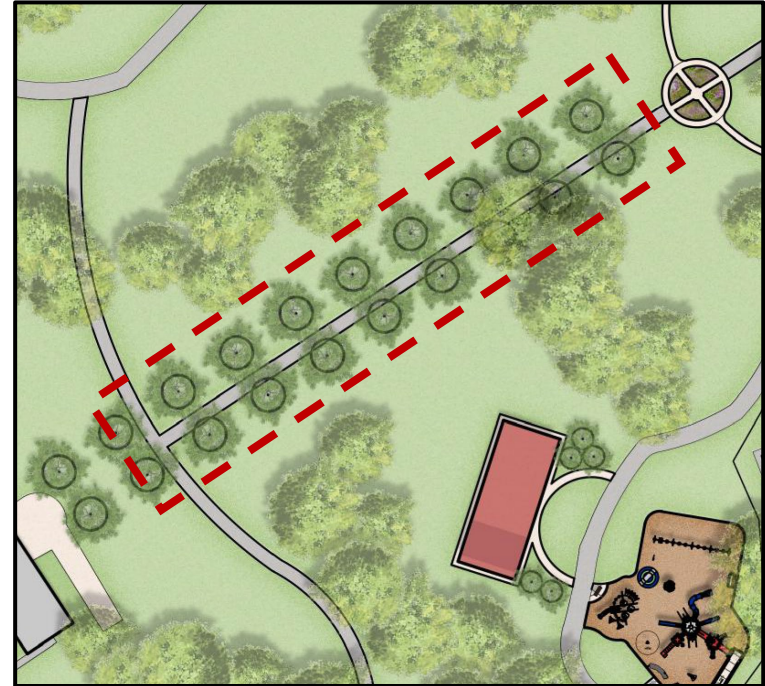
Enhanced Plantings & New Concrete Path



ALTERNATE ITEMS: Garden Accessibility Improvements



New Asphalt Path



ALTERNATE ITEMS: New Trail Loop & Tree Walk



2 New Pickleball Courts



Renovated Tennis Courts



**4 New Benches with
Companion Seating**



3 New Fabric Shades

**ALTERNATE ITEMS:
Full Pickleball and Tennis Renovations in Lieu of Retrofit**

Wheeler Park Master Plan
Geneva Park District

Prepared Date: 09/04/2025
Project #1399

OSLAD Summary

Item #	Master Plan Item	Item Subtotal
1	Existing 60' Baseline Ballfield Accessibility Improvements	\$ 68,284.66
	New 60' Baseline Ballfield	\$ 343,520.01
2	Pickleball Retrofit at Tennis	\$ 153,438.62
3	Disc Golf Renovations	\$ 63,151.72
4	New South Restroom & Shelter	\$ 727,947.10
5	Mini Golf Improvements	\$ 236,968.82
Nature	Native Prairie Expansion and Signage	\$ 26,939.81

Total Cost \$ 1,620,250.73

Item #	Alternate Add Item	Item Subtotal	Project Subtotal
ADD #1	Seating and Dog Amenities Along Trail	\$ 60,008.38	\$ 1,680,259.11
ADD #2	Council Ring at Prairie	\$ 74,122.60	\$ 1,694,373.33
ADD #3	Garden Accessibility Improvements	\$ 40,394.26	\$ 1,660,644.98
ADD #4	New Trail Loop and Tree Walk	\$ 89,683.44	\$ 1,709,934.17
ADD #5	Full Pickleball and Tennis Renovations in Lieu of Retrofit	\$ 695,285.58	\$ 2,315,536.31

Grand Total \$ 2,579,744.99

Cost Summary

- Disc Golf Renovations
- New Baskets and layout
- Disc Golf Course Sign
- New Salvaged Brick Tees



- ALT: Trail Amenities Improvements - 0.91 Miles**
- 4 Benches with Companion Seating along the Trail
 - Drinking Station with Pet Fountain & Bottle Filler

- North Restroom Renovations**
- Existing Restroom Refurbishment

- Native Prairie Expansion and Signage**
- Interpretive Habitat Signage
 - Enhanced Prairie Plantings

- ALT: Council Ring at Prairie**
- Rustic Stone Councils Seating
 - Asphalt Trail



- New 60' Baseline Ballfield**

- Asphalt Trail
- Shade at Dugouts
- Dugout Benches



- ALT: Garden Accessibility Improvements**
- Concrete and Crushed Granite Surfacing
 - Seating
 - Enhanced Landscaping

- Mini Golf Improvements**
- Specialty Feature Refurbishment
 - Bridge Replacement
 - New Artificial Turf & Curbs



- Existing 60' Baseline Ballfield Accessibility Improvements**
- Shade at Dugouts
 - Dugout Bench
 - Paved Accessible Paths

- ALT: New Trail Loop & Tree Walk - 0.2 Miles**
- Asphalt Trail

- New South Restroom & Shelter**
- New Restroom
 - New Pavilion
 - Picnic Tables



- Playground Feature Enhancements**
- New Independent Play Areas
 - Engineered Wood Fiber Surfacing



- Pickleball Retrofits at Tennis**
- Two Pickleball Courts
 - 4 Benches with Companion Seating
 - 4' Chainlink Fencing between Courts



- ALT: Full Pickleball and Tennis Renovations in Lieu of Retrofit**
- Tennis Court Resurfacing
 - New 8' Fence
 - 3 Fabric Shades



Wheeler Park

Master Plan



SCALE: 1" = 80'-0"

0 40' 80' 160' 240'



September 15, 2023
 - 4000000 2023
 Upland Design LLC
 Project #120

Preliminary Master Plan



Wheeler Park Master Plan
Geneva Park District

Prepared Date: 09/04/2025
Project #1399

OSLAD Summary

Item #	Master Plan Item	Item Subtotal
1	Existing 60' Baseline Ballfield Accessibility Improvements	\$ 68,284.66
	New 60' Baseline Ballfield	\$ 343,520.01
2	Pickleball Retrofit at Tennis	\$ 153,438.62
3	Disc Golf Renovations	\$ 63,151.72
4	New South Restroom & Shelter	\$ 727,947.10
5	Mini Golf Improvements	\$ 236,968.82
Nature	Native Prairie Expansion and Signage	\$ 26,939.81

Total Cost \$ 1,620,250.73

Item #	Alternate Add Item	Item Subtotal	Project Subtotal
ADD #1	Seating and Dog Amenities Along Trail	\$ 60,008.38	\$ 1,680,259.11
ADD #2	Council Ring at Prairie	\$ 74,122.60	\$ 1,694,373.33
ADD #3	Garden Accessibility Improvements	\$ 40,394.26	\$ 1,660,644.98
ADD #4	New Trail Loop and Tree Walk	\$ 89,683.44	\$ 1,709,934.17
ADD #5	Full Pickleball and Tennis Renovations in Lieu of Retrofit	\$ 695,285.58	\$ 2,315,536.31

Grand Total \$ 2,579,744.99



Wheeler Park Master Plan
Geneva Park District

Prepared Date: 09/03/2025
Project #1399

Master Plan - Preliminary Master Plan

Existing 60' Baseline Ballfield Accessibility Improvements

PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 2,525.00	\$ 2,525.00
Site Preparation, Earthwork, Grading and Removals	98	CY	\$ 95.00	\$ 9,310.00
Undercut and PGE	25	CY	\$ 95.00	\$ 2,375.00
Site Improvements				
Asphalt Paving - Trail	125	SY	\$ 54.00	\$ 6,750.00
Concrete Paving	1497	SF	\$ 16.00	\$ 23,952.00
Site Furniture shall be purchased by Contractor, Contractor shall take delivery and fully install.				
Dugout Bench	2	EA	\$ 3,452.02	\$ 6,904.04
Landscape and Lawn Restoration				
Lawn Restoration - Seed and Blanket	1	LS	\$ 1,200.00	\$ 1,200.00
SubTotal				\$ 53,016.04
15% contingency				\$ 7,952.41
A/E Design Fees + Permitting				\$ 7,316.21
TOTAL				\$ 68,284.66

New 60' Baseline Ballfield				
PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 12,700.00	\$ 12,700.00
Site Preparation, Earthwork, Grading and Removals	522	CY	\$ 95.00	\$ 49,590.00
Removal of Ex. Asphalt Path	6,651	SF	\$ 1.50	\$ 9,976.50
Silt Fence	500	LF	\$ 6.00	\$ 3,000.00
Tree Protection Fence	300	LF	\$ 3.00	\$ 900.00
Tree Removals	5	EA	\$ 500.00	\$ 2,500.00
Site Improvements				
Asphalt Paving - Trail	869	SY	\$ 54.00	\$ 46,926.00
Concrete Paving	2203	SF	\$ 16.00	\$ 35,248.00
Backstop	1	LS	\$ 22,000.00	\$ 22,000.00
10' Chainlink Line Fence	180	LF	\$ 125.00	\$ 22,500.00
Infield Mix	905	SY	\$ 55.00	\$ 49,775.00
Site Furniture shall be purchased by Contractor, Contractor shall take delivery and fully install.				
Dugout Bench	2	EA	\$ 3,452.02	\$ 6,904.04
Set of Bases and Pitcher's Mound	1	EA	\$ 1,188.54	\$ 1,188.54

Landscape and Lawn Restoration				
Lawn Restoration - Seed and Blanket	1	LS	\$ 3,500.00	\$ 3,500.00
SubTotal				\$ 266,708.08
15% contingency				\$ 40,006.21
A/E Design Fees + Permitting				\$ 36,805.72
TOTAL				\$ 343,520.01
Pickleball Retrofit at Tennis				
PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 5,673.00	\$ 5,673.00
Site Preparation, Earthwork, Grading and Removals	263	CY	\$ 95.00	\$ 24,985.00
Silt Fence	200	LF	\$ 6.00	\$ 1,200.00
Site Improvements				
Asphalt Paving - Court	750	SY	\$ 54.00	\$ 40,500.00
Asphalt Paving - Color Coat	750	SY	\$ 35.00	\$ 26,250.00
Concrete Paving	336	SF	\$ 16.00	\$ 5,376.00
4' Chainlink Barrier Fence with Cap	40	LF	\$ 75.00	\$ 3,000.00
Site Furniture shall be purchased by Contractor, Contractor shall take delivery and fully install.				
Bench - Surface Mount	4	EA	\$ 1,848.84	\$ 7,395.36
Pickleball Post, Net, Ground Sleeve, and Center Anchor	2	SET	\$ 1,775.00	\$ 3,550.00
Landscape and Lawn Restoration				
Lawn Restoration - Seed and Blanket	1	LS	\$ 1,200.00	\$ 1,200.00
SubTotal				\$ 119,129.36
15% contingency				\$ 17,869.40
A/E Design Fees + Permitting				\$ 16,439.85
TOTAL				\$ 153,438.62
Disc Golf Renovations				
PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 2,335.00	\$ 2,335.00
Site Preparation, Earthwork, Grading and Removals	68	CY	\$ 95.00	\$ 6,460.00
Tree Protection Fence	500	LF	\$ 3.00	\$ 1,500.00
Site Improvements				
Salvage and Reuse Existing Bricks at Tees	900	SF	\$ 14.50	\$ 13,050.00
Site Furniture shall be purchased by Contractor, Contractor shall take delivery and fully install.				
Disc Golf Baskets	18	EA	\$ 859.10	\$ 15,463.80
Disc Golf Tees	18	EA	\$ 154.78	\$ 2,786.04
Disc Golf Course Sign	2	EA	\$ 2,343.00	\$ 4,686.00
Landscape and Lawn Restoration				
Lawn Restoration - Seed and Blanket	1	LS	\$ 2,750.00	\$ 2,750.00
SubTotal				\$ 49,030.84
15% contingency				\$ 7,354.63
A/E Design Fees + Permitting				\$ 6,766.26
TOTAL				\$ 63,151.72

New South Restroom & Shelter				
PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 26,913.00	\$ 26,913.00
Site Preparation, Earthwork, Grading and Removals	183	CY	\$ 95.00	\$ 17,385.00
Existing Pavillion & Restroom Demolition, Including Foundation, Utilities, and Footings	1	CY	\$ 12,000.00	\$ 12,000.00
Site Improvements				
Concrete Paving	4176	SF	\$ 16.00	\$ 66,816.00
Site Furniture shall be purchased by Contractor, Contractor shall take delivery and fully install.				
New Restroom & Pavillion	1	LS	\$ 303,080.00	\$ 303,080.00
Picnic Table	7	EA	\$ 2,409.74	\$ 16,868.18
Picnic Table - ADA	3	EA	\$ 2,409.74	\$ 7,229.22
Litter Receptacle	2	EA	\$ 1,367.46	\$ 2,734.92
Grill	2	EA	\$ 550.00	\$ 1,100.00
Utilities				
New 2" Copper Water Line	380	LF	\$ 195.00	\$ 74,100.00
New Water Meter/ Shut off Assembly	1	LS	\$ 12,000.00	\$ 12,000.00
Connection to Water Main	1	LS	\$ 8,000.00	\$ 8,000.00
Connection to Sanitary at Restroom	1	LS	\$ 5,500.00	\$ 5,500.00
Connection to Electrical at Restroom	1	LS	\$ 6,500.00	\$ 6,500.00
Landscape and Lawn Restoration				
Ornamental Tree	5	EA	\$ 550.00	\$ 2,750.00
Lawn Restoration - Seed and Blanket	1	LS	\$ 2,200.00	\$ 2,200.00
SubTotal				\$ 565,176.32
15% contingency				\$ 84,776.45
A/E Design Fees + Permitting				\$ 77,994.33
TOTAL				\$ 727,947.10
Mini Golf Improvements				
PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 8,761.00	\$ 8,761.00
Site Preparation, Earthwork, Grading and Removals	63	CY	\$ 95.00	\$ 5,985.00
Remove Existing Turf Carpet - Save and Protect Base	5,000	SF	\$ 1.25	\$ 6,250.00
Remove Existing Unit Curb	10,000	LF	\$ 1.00	\$ 10,000.00
Site Improvements				
Asphalt Paving - Trail	134	SY	\$ 54.00	\$ 7,236.00
Concrete Paving	500	SF	\$ 16.00	\$ 8,000.00
Concrete Curb at Artificial Turf	1000	LF	\$ 42.00	\$ 42,000.00
Artificial Turf Carpet	5000	SF	\$ 8.00	\$ 40,000.00
Site Furniture shall be purchased by Contractor, Contractor shall take delivery and fully install.				
Specialty Feature Refurbishment	4	EA	\$ 7,500.00	\$ 30,000.00
Bridge Refurbishment	2	EA	\$ 12,500.00	\$ 25,000.00
Landscape and Lawn Restoration				
Lawn Restoration - Seed and Blanket	1	LS	\$ 750.00	\$ 750.00
SubTotal				\$ 183,982.00

15% contingency	\$ 27,597.30
A/E Design Fees + Permitting	\$ 25,389.52
TOTAL	\$ 236,968.82

Native Prairie Expansion and Signage				
PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 996.00	\$ 996.00
Invasive Removals	1	LS	\$ 8,500.00	\$ 8,500.00
Site Furniture shall be purchased by Contractor, Contractor shall take delivery and fully install.				
Interpretive Signage	1	EA	\$ 1,420.00	\$ 1,420.00
Landscape and Lawn Restoration				
Prairie Enhancement	1	LS	\$ 10,000.00	\$ 10,000.00
SubTotal				\$ 20,916.00
15% contingency				\$ 3,137.40
A/E Design Fees + Permitting				\$ 2,886.41
TOTAL				\$ 26,939.81

OSLAD Total \$ 1,620,250.73
 Base Bid Budget \$ 1,500,000.00
 Difference \$ (120,250.73)

ALTERNATES

Seating and Dog Amenities Along Trail				
PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 1,457.00	\$ 1,457.00
Site Preparation, Earthwork, Grading and Removals	20	CY	\$ 95.00	\$ 1,900.00
Site Improvements				
Concrete Paving	450	SF	\$ 16.00	\$ 7,200.00
Site Furniture shall be purchased by Contractor, Contractor shall take delivery and fully install.				
Bench - Surface Mount	4	EA	\$ 1,848.84	\$ 7,395.36
Dog Waste Station	4	EA	\$ 852.00	\$ 3,408.00
Dog Water Station and Bottle Fill	1	EA	\$ 9,230.00	\$ 9,230.00
Utilities - use existing connections for existing restroom				
Connection to Water	1	LS	\$ 7,500.00	\$ 7,500.00
Connection to Sanitary	1	LS	\$ 8,500.00	\$ 8,500.00
SubTotal				\$ 46,590.36
15% contingency				\$ 6,988.55
A/E Design Fees + Permitting				\$ 6,429.47
TOTAL				\$ 60,008.38

Council Ring at Prairie				
PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 2,740.00	\$ 2,740.00
Site Preparation, Earthwork, Grading and Removals	47	CY	\$ 95.00	\$ 4,465.00
Site Improvements				
Asphalt Paving - Trail	81	SY	\$ 54.00	\$ 4,374.00
Concrete Paving	530	SF	\$ 16.00	\$ 8,481.60
Site Furniture shall be purchased by Contractor, Contractor shall take delivery and fully install.				
Curved Bench Seating	30	LF	\$ 1,249.60	\$ 37,488.00
SubTotal				\$ 57,548.60
15% contingency				\$ 8,632.29
A/E Design Fees + Permitting				\$ 7,941.71
TOTAL				\$ 74,122.60
Garden Accessibility Improvements				
PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 1,493.00	\$ 1,493.00
Site Preparation, Earthwork, Grading and Removals	49	CY	\$ 75.00	\$ 3,675.00
Site Improvements				
Concrete Paving	1059	SF	\$ 16.00	\$ 16,944.00
Crushed Granite Surfacing	27	SY	\$ 25.00	\$ 675.00
Landscape and Lawn Restoration				
Perennials and Ornamental Grasses	250	EA	\$ 28.00	\$ 7,000.00
Lawn Restoration - Seed and Blanket	1	LS	\$ 1,575.00	\$ 1,575.00
SubTotal				\$ 31,362.00
15% contingency				\$ 4,704.30
A/E Design Fees + Permitting				\$ 4,327.96
TOTAL				\$ 40,394.26

New Trail Loop and Tree Walk				
PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 3,316.00	\$ 3,316.00
Site Preparation, Earthwork, Grading and Removals	256	CY	\$ 75.00	\$ 19,200.00
Site Improvements				
Asphalt Paving - Trail	766	SY	\$ 54.00	\$ 41,364.00
Landscape and Lawn Restoration				
Lawn Restoration - Seed and Blanket	1	LS	\$ 5,750.00	\$ 5,750.00
SubTotal				\$ 69,630.00
15% contingency				\$ 10,444.50
A/E Design Fees + Permitting				\$ 9,608.94
TOTAL				\$ 89,683.44
Full Pickleball and Tennis Renovations in Lieu of Retrofit				
PROJECT COMPONENTS	QUANTITY	UNIT	COST	EXTENSION
Site Preparation				
General Conditions	1	LS	\$ 31,378.00	\$ 31,378.00
Site Preparation, Earthwork, Grading and Removals	1,013	CY	\$ 95.00	\$ 96,235.00
Silt Fence	500	LF	\$ 6.00	\$ 3,000.00
Tree Protection Fence	500	LF	\$ 3.00	\$ 1,500.00
Site Improvements				
Asphalt Paving - Court	3000	SY	\$ 54.00	\$ 162,000.00
Asphalt Paving - Color Coat	3000	SY	\$ 35.00	\$ 105,000.00
Concrete Paving	4176	SF	\$ 16.00	\$ 66,816.00
4' Chainlink Barrier Fence with Cap	164	LF	\$ 75.00	\$ 12,300.00
8' Chainlink Fence	644	LF	\$ 150.00	\$ 96,600.00
8' Chainlink Fence - Single Gate	4	EA	\$ 2,000.00	\$ 8,000.00
8' Chainlink Fence - Double Gate	1	EA	\$ 4,000.00	\$ 4,000.00
Site Furniture shall be purchased by Contractor, Contractor shall take delivery and fully install.				
Fabric Shade	3	EA	\$ 12,460.50	\$ 37,381.50
Bench - Surface Mount	4	EA	\$ 1,848.84	\$ 7,395.36
Tennis Post, Net, Ground Sleeve, and Center Anchor	3	SET	\$ 1,775.00	\$ 5,325.00
Pickleball Post, Net, Ground Sleeve, and Center Anchor	2	SET	\$ 1,775.00	\$ 3,550.00
Landscape and Lawn Restoration				
Lawn Restoration - Seed and Blanket	2841	SY	\$ 6.50	\$ 18,466.50
SubTotal				\$ 658,947.36
15% contingency				\$ 98,842.10
A/E Design Fees + Permitting				\$ 90,934.74
Deduct Pickleball Retrofit				\$ (153,438.62)
TOTAL				\$ 695,285.58

GRAND TOTAL \$ 2,579,744.99



MEMORANDUM

TO: Geneva Park District Board

From: Christy Powell, Superintendent of Finance & Personnel

C: Nicole Vickers, Executive Director

Date: September 15, 2025

RE: Cyber Incident Response Plan

Cyber incidents continue to be a concern for PDRMA members. PDRMA provides Cyber Coverage as part of their current coverage. However, they are encouraging members to focus on key cyber security areas to maintain eligibility for continued coverage.

PDRMA encourages members to develop a Cyber Incident Response Plan and to review this plan and train employees on it annually. Included in your packet is a plan that PDRMA recommends for the District. Blackline our current IT contractor has also reviewed the plan and will work with us to carry out this plan.

Staff would ask the Board for approval of the enclosed Geneva Park District Information Security Incident Response Plan.



Geneva Park District

Information Security Incident Response Plan

Board Approved September 2025

GENEVA PARK DISTRICT

INFORMATION SECURITY INCIDENT RESPONSE PLAN

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I. PURPOSE AND OVERVIEW

Geneva Park District (the “Park District”), as part of its day-to-day operations, may collect and retain certain Personal Information (“PI”) (defined below), as well as other confidential and sensitive information regarding its employees, volunteers, patrons, visitors, and other third parties. The Park District must effectively respond to and manage Data Incidents (defined below) that may compromise the confidentiality, integrity, or availability of information systems, data or network resources that create, store, maintain or transmit PI or the Park District’s other confidential and sensitive information. Accordingly, the Park District has adopted this Information Security Incident Response Plan (the “Plan”) to provide oversight of and guidance for the Park District’s response to any Data Incident. This Plan applies to all Park District employees, volunteers, agents, and independent contractors who have access to PI or Park District’s other confidential and sensitive information.

Depending on the nature and extent of the Data Incident, such actions may consist of the following steps, some of which may take place concurrently:

- Initial Containment: Immediately coordinate efforts with the appropriate members of the Incident Response Team and other third parties (as necessary and appropriate) to contain the Data Incident.
- Initial Assessment: Conduct an initial assessment and evaluation of the Data Incident.
- Classification of the Data Incident: Evaluate and assign a severity level to the Data Incident.
- Plan Activation and Internal Notifications: Based on the severity level, activate the Plan and notify appropriate stakeholders.
- Additional Containment, Remediation, and Investigation: Confirm the Data Incident is contained and investigate the cause, nature, and extent of the Data Incident.
- External Notifications: At the direction of counsel, notify individuals, law enforcement, regulators, or other external parties based on applicable legal or contractual requirements.
- Documentation: Complete a Data Incident Log to document Park District’s response to the Data Incident.
- Evaluation: Use the Data Incident as an opportunity to improve the Plan and Park District’s data protection precautions.

If the Park District discovers a potential data security incident that may involve individuals’ personal information, involves a loss of funds, or is affecting the Park District’s ability to operate, the Park District should immediately contact Park District Risk Management Agency (PDRMA). PDRMA can be contacted 24/7 at 630.769.0332. PDRMA encourages early reporting of potential incidents.

If there is a reasonable possibility that a Data Incident may involve unauthorized access to PI, it is important for legal counsel to be promptly notified and involved in the response. If notifications to individuals, regulators, or other parties are necessary, the Park District will provide those notifications in accordance with applicable law.

All Park District personnel must immediately report any actual or suspected Data Incident to the IT Help Desk. The IT Help Desk shall notify the Incident Response Manager of any actual or

suspected Data Incidents. The Incident Response Manager is identified in Appendix 2. The Incident Response Manager will determine if the Plan is activated based on the severity of the Data Incident. In the event the Plan is activated, the Incident Response Team (IRT) will convene and take steps to respond to the Data Incident in accordance with this Plan and applicable law.

Legal counsel will determine whether and how to notify internal or external parties regarding a Data Incident based on Park District's investigation of a Data Incident in order to ensure Park District meets its obligations under its contractual obligations and applicable law. Depending on the Data Incident, the Park District may need to notify one or more of the following categories of individuals or organizations during the response to the Data Incident:

- PDRMA.
- Law enforcement.
- Park District employees.
- Park District Board of Commissioners.
- Individuals whose PI was subject to unauthorized access or acquisition.
- State attorneys general or other applicable regulators.
- Media.
- The Park District's financial institution(s).
- The Park District's credit card processor.
- Credit reporting agencies.

Legal counsel, on behalf of the Park District, with the consent of the Park District's cyber insurer (through PDRMA) if possible and as applicable, may engage external vendors to assist legal counsel with investigating and analyzing the Park District's legal obligations arising from the Data Incident and ensuring the Park District complies with such obligations. These vendors may include, but are not limited to, outside privacy counsel, forensic security firms, public relation firms, notification services vendors, and eDiscovery firms.

If the Park District receives notice or discovers that one of its vendors or subcontractors that has access to the Park District's network or otherwise maintains any Park District PI sustains a Data Incident, the Park District will follow this Plan to investigate and respond to the vendor's incident in the same manner as if the incident occurred within the Park District's network.

II. DEFINITIONS

Data Incident - The actual, attempted, or suspected unauthorized access, acquisition, use, disclosure, modification, or destruction of PI and/or other confidential and sensitive information regarding the Park District's employees, volunteers, patrons, visitors, and other third parties, including any actual or suspected "breach" or "breach of security" as that term is defined by any applicable law, including a "breach of the security of the system data" as defined by the Illinois Personal Information Protection Act, 815 ILCS 530. Not all Data Incidents involve malicious/criminal activity. A Data Incident can also involve accidental disclosures of sensitive information such as by inclusion in unencrypted emails or website information. Data Incidents involving either electronic or paper records should be investigated in accordance with this Plan.

Personal Information ("PI") - An individual's last name and the individual's first name or first initial, in combination with any of the following unencrypted elements:

- Social Security number.

- Driver's license number, other state identification number, or foreign country equivalent.
- Passport number.
- The individual's financial account number, including a credit or debit card account number, with or without any required security code, access code, personal identification number or password, that would permit access to the individual's financial account.
- Medical information, including any information regarding an individual's medical history, mental or physical condition, or medical treatment or diagnosis by a healthcare professional, including such information provided to a website or mobile application.
- Health insurance information, including an individual's health insurance policy number or subscriber identification number, any unique identifier used by a health insurer to identify the individual, or any medical information in an individual's health insurance application and claims history, including any appeals records.
- An individual's taxpayer identification number or an identity protection personal identification number issued by the United States Internal Revenue Service.
- Unique biometric data generated from measurements or technical analysis of human body characteristics used to authenticate an individual, such as a fingerprint, retina or iris image, or other unique physical representation or digital representation of biometric data.
- Username or email address, in combination with a password or security question and answer that would permit access to an online account.
- A private key that is unique to an individual and that is used to authenticate or sign an electronic record.
- Any other data element that may be included within the definition of "personal information" or "private information" under any applicable data breach notification statute or regulation.

III. INCIDENT RESPONSE TEAM

The Incident Response Manager is responsible for overseeing the execution of the Plan, including the Park District's investigation and response to a Data Incident. The roles and responsibilities of the Incident Response Manager are set forth in Appendix 1, and the contact information for the Incident Response Manager is set forth in Appendix 2.

The Incident Response Team ("IRT") shall assist the Incident Response Manager when necessary and appropriate with respect to any Level 1, Level 2, or Level 3 Data Incidents. The roles and responsibilities of the IRT are set forth in Appendix 1 and the contact information for the IRT members is set forth in Appendix 2.

The Incident Response Manager and/or the IRT may deviate from the Plan to the extent necessary and appropriate to respond to a Data Incident.

IV. PREPARATION AND TRAINING

The Incident Response Manager and IRT shall provide training on the Plan to Park District employees and other third parties according to, and considering, their assigned roles and responsibilities on an annual basis. For example, regular users of Park District's information systems may only need to know who to call or how to recognize a Data Incident on the information system; system administrators may require additional training on how to handle/remediate

incidents; and incident responders may receive more specific training on forensics, reporting, system recovery, and restoration. Incident response training includes user training in the identification and reporting of suspicious activities, both from external and internal sources.

At least once per year, the Incident Response Manager and IRT shall conduct and document regular testing of the Plan against an identified threat to determine the overall effectiveness of the Park District incident response procedures through a tabletop exercise, security incident simulations, or other similar comprehensive exercises. The Incident Response Manager and IRT shall review the results of such testing and propose changes to the Plan to incorporate lessons learned.

The Park District shall continuously engage in reasonable, appropriate, and proactive monitoring, detection, and analysis activities of Park District's information systems, including, but not limited to, the following:

- Review security events and alerts for indicators of compromise.
- Update security event triggers based on current threats and periodically test alert mechanisms.
- Track, investigate, and document security events, alerts, and Data Incidents.
- To the extent possible, incorporate automated mechanisms to track, investigate, and document security events, alerts, and Data Incidents.

V. DATA INCIDENT INFORMATION REQUESTS

When responding to a Data Incident, it is important for the Park District to effectively manage the communication of information about the Data Incident to ensure that accurate information is provided in a way that assists stakeholders but does not jeopardize the Park District's investigation. If any Park District employee receives a request for information about the Data Incident from an external party, including media, law enforcement, or regulators, the request should be reported to the Incident Response Manager. The Incident Response Manager should consult with legal counsel and the IRT to respond to the request.

Unless approved by the Incident Response Manager, information regarding a Data Incident should not be shared outside of the IRT and senior Park District leadership. If information about a Data Incident is shared with a wider audience within the Park District or with any external parties, the information should not identify any specific individuals to protect all individuals' privacy. Privileged reports and communications with legal counsel or engaged third parties should not be shared beyond those internal individuals with a need to know the information to assist the Park District with analyzing and complying with its legal obligations. If external notifications are determined to be appropriate under applicable law, the IRT will develop a communications plan to respond to questions or requests from notified individuals or other external parties.

VI. DATA INCIDENT REPORTING PROCEDURES

All Park District personnel with knowledge of an actual, attempted, or suspected Data Incident must immediately notify the District's IT contractor, Blackline IT Support, at the following email address itsupport@blacklineit.com or phone number 630-388-1700. If after business hours or on weekend call the emergency after hours line 630-388-1700 about the Data Incident. The IT Help Desk shall notify the Incident Response Manager of any actual or suspected Data Incidents. The Incident Response Manager will determine if the Plan is activated based on the severity of the

Data Incident. In the event the Plan is activated, the IRT will convene and take steps to respond to the Data Incident in accordance with this Plan and applicable law.

Anyone reporting an actual or suspected Data Incident may be required to assist the Incident Response Manager and/or IRT by providing details to assist with the investigation and assessment of the situation.

To the extent known, anyone reporting a Data Incident shall provide the following information:

- The date, time and location of the Data Incident.
- A general description of the type of the Data Incident (e.g., hacking event, malware, lost laptop, accidental disclosure, etc.).
- The PI and/or other confidential information and the computer system(s), application(s) or storage medium affected or at possible risk.
- Any actions undertaken since discovery of the Data Incident.

VII. INCIDENT RESPONSE PROTOCOL

1. Initial Containment

Upon being notified of an actual, attempted, or suspected Data Incident, the IT Help Desk (or other internal or external information technology professional utilized by the Park District) and the Incident Response Manager shall immediately determine whether the Data Incident has been contained. If the Data Incident has not been contained, then the Incident Response Manager should immediately coordinate efforts with the appropriate members of the IRT and other third parties (as necessary and appropriate) to contain the Data Incident.

The steps required to contain the Data Incident will depend on the specific facts and circumstances of the Data Incident. Such steps may include, but are not limited to, the following:

- Disabling internet connectivity from affected systems.
- Removing PI or other sensitive information from affected sites, systems or applications.
- Shutting down particular applications or third-party connections, reconfiguring firewalls, updating antivirus software, changing computer access codes, and modifying physical access controls.
- Changing applicable passwords for accounts that have access to the affected PI or other sensitive information, including system processes and authorized users, and, if it is determined that an authorized user's account was compromised and used by an intruder, disabling the account.
- Monitoring systems and the network for signs of continued intruder access.

To the extent possible, all potential forensic evidence (hard drives, images, logs) should be preserved during the containment and remediation of the Data Incident.

2. Initial Assessment

The Incident Response Manager shall conduct an initial assessment and evaluation of the Data Incident. As part of the initial assessment, the IT Help Desk and/or Incident Response Manager shall, to the extent possible at that time, identify:

- The date and time of the Data Incident.

- The person(s) reporting the Data Incident.
- The person(s) discovering the Data Incident.
- The manner in which the Data Incident occurred (e.g., data device misplaced, data theft, hacking event, etc.).
- The PI and/or other sensitive/confidential information potentially lost or compromised.
- The storage medium from which any PI, data and/or other sensitive/confidential information was accessed, lost or otherwise affected (e.g., laptop, backup tapes, hard-copy printout, server, etc.).
- The information systems, network resources and/or applications that were or may have been affected.
- The countermeasures enabled, if any, when the access, loss or theft occurred (e.g., full computer encryption on laptop, file/folder encryption on certain files on laptop, etc.).
- The existing security controls or security controls that can be immediately updated to address and remediate the Data Incident.
- If data was lost in transfer, the tracking number and name of the company shipping the data.
- The number of individual(s) potentially affected.
- The location of individual(s) potentially affected (i.e., the state(s) or country(ies) in which the individual(s) reside).
- The identity(ies) of individual(s) potentially affected.

3. Classification of the Data Incident

Based on the information gathered during the initial assessment described above, the Incident Response Manager will assign a severity level to the Data Incident. As an existing Data Incident changes in severity, the Incident Response Manager shall reassign the Data Incident to the appropriate Data Incident classification. If a Data Incident may be between two Data Incident classifications, then the Data Incident shall be assigned the higher of the two classifications.

The following Data Incident classification table is used to assign the proper Data Incident classification.

Level 0	A Data Incident is designated as Level 0 if after a preliminary review it is determined that it is a false alarm or there is no impact to any Park District PI, data, or system.
Level 1	A Data Incident is designated as Level 1 if: <ul style="list-style-type: none"> • Impacts only Park District non-critical information systems, network resources or data. • Is quickly mitigated or prevented by existing Park District security controls. • Can be quickly mitigated or prevented by updating existing Park District security controls. • Poses little to no risk to PI or Park District's other confidential and sensitive information or Park District's information systems, network resources, applications or data.
Level 2	A Data Incident is designated as Level 2 if: <ul style="list-style-type: none"> • Impacts up to two critical Park District information systems, network resources or sources of data.

	<ul style="list-style-type: none"> Creates a risk to PI or Park District's other confidential and sensitive information or Park District's information systems, network resources, applications or data. Involves a potential loss of funds, including through fraudulent transfers.
Level 3	<p>A Data Incident is designated as Level 3 if:</p> <ul style="list-style-type: none"> There is imminent danger that a large amount of PI or Park District's other confidential and sensitive information can be accessed, used, modified or destroyed by an unauthorized person or if the disclosure or access of PI or Park District's other confidential and sensitive information has already occurred to a large extent. Three or more critical Park District information systems, network resources or sources of data are impacted. Organizations outside of the Park District could be or are being impacted by the Data Incident. The Data Incident could impact any person's physical safety. Significant Park District services are being degraded or stopped by the Data Incident. Involves a meaningful risk of a significant loss of funds or other legal liability for the Park District. Involves ransom and/or extortion.

4. Plan Activation and Initial Notifications

If the Incident Response Manager determines that a Data Incident is classified as a Level 2 or Level 3 incident, the Incident Response Manager or other designated Park District representative, must immediately contact PDRMA. For Level 1 or Level 0 incidents, the Park District has the option to notify PDRMA, as well. PDRMA can be contacted 24/7 at 630.769.0332.

Once contacted, PDRMA will assist the Park District with notifying its cyber insurance carrier and, as needed, engaging approved service providers, including legal counsel, to assist the Park District with responding to the Data Incident.

Based on the classification of the Data Incident, this Plan will be activated as follows:

Level 0	<p>The Plan is NOT activated.</p> <p>The IT Help Desk and/or the Incident Response Manager will personally remediate and/or monitor the Data Incident and/or assign and oversee the appropriate Park District staff to remediate and/or, monitor the Data Incident.</p> <p>The assigned staff will provide regular status reports to the Incident Response Manager regarding the Data Incident.</p>
Level 1	<p>If the IT Help Desk is made aware of the Data Incident prior to the Incident Response Manager, they will promptly notify the Incident Response Manager and the Incident Response Manager will determine whether gathering some or all the IRT is necessary.</p>

Level 2	If the IT Help Desk is made aware of the Data Incident prior to the Incident Response Manager, they will immediately notify the Incident Response Manager. The Incident Response Manager will promptly gather the IRT and will report on the Data Incident and its severity level and activate the Plan, as necessary and appropriate to address and remediate the Data Incident.
Level 3	If the IT Help Desk is made aware of the Data Incident prior to the Incident Response Manager, they will immediately notify the Incident Response Manager. The Incident Response Manager will immediately gather the IRT and will report on the Data Incident and its severity level and activate the Plan, as necessary and appropriate to address and remediate the Data Incident.

5. Additional Containment, Remediation, and Investigation

The Incident Response Manager and the IRT shall develop a response plan and assign roles and tasks to appropriately respond to the Data Incident, including consideration for the following:

- Identifying the root cause of the Data Incident.
- Whether the Park District should undertake additional steps to mitigate the risk of a subsequent Data Incident (e.g., restore integrity to the data system.)
- Identifying the individuals whose information may have been involved in the Data Incident.
- Whether additional steps can be taken to mitigate any risk of identity theft or fraud to any individuals.
- Whether to engage any third-party vendors to further assist Park District and its counsel in analyzing and responding to the Data Incident. External resources may be particularly appropriate for Level 2 and 3 Data Incidents. Such vendors may include any of the following:
 - External legal counsel.
 - Forensic security firm.
 - eDiscovery vendor.
 - Ransom negotiator.
 - Public relations firm.

To the extent a decision is made to engage third-party vendors, the Park District should coordinate with PDRMA and the Park District's cyber insurance carrier to ensure that such engagements and vendors are approved to the extent necessary.

6. External Notifications

After the Data Incident is investigated, the Incident Response Manager, with the assistance of the IRT and outside legal counsel, will assess the notification obligations imposed by applicable data breach notification laws based on the locations of the potentially affected individuals. Depending on the Data Incident, the Park District may need to notify one or more of the following categories of individuals or organizations:

- Individuals whose PI was subject to unauthorized access or acquisition.
- State attorneys general or other applicable regulators.
- Law enforcement.

- The Park District Board of Commissioners.
- Park District employees.
- Media.
- The Park District's financial institution(s).
- Credit reporting agencies.

Communications with any external persons or organizations regarding a Data Incident should be made through, or at the direction of, legal counsel.

The Park District should consult with its counsel to ensure that it is notifying and updating the Park District Board of Commissioners in a manner that appropriately informs the board, maintains necessary confidentiality regarding the Data Incident and the Park District's response, and complies with the Illinois Open Meetings Act, 5 ILCS 120. The board should consider utilizing closed meetings to discuss issues regarding an ongoing Data Incident response, to the extent permissible under the Open Meetings Act.

Unless notification to individuals is delayed or barred for law enforcement reasons, once it has been determined to provide notice regarding the Data Incident, affected individuals shall be notified in the most expedient manner possible and in compliance with any applicable time frames for such notice set forth in applicable state, federal, or international laws.

The content of the notification shall comply with the applicable laws in which the affected individuals reside, and shall at a minimum include the following:

- A brief description of the Data Incident and how the PI was accessed, disclosed, lost or otherwise compromised.
- the approximate date of the Data Incident.
- To the extent possible, a description of the types of PI that were involved in the Data Incident.
- A brief description of the steps undertaken by the Park District to investigate the Data Incident, mitigate against potential losses, and protect PI from further potential compromise.
- The toll-free numbers and addresses for consumer reporting agencies.
- The toll-free number, address and website address for the Federal Trade Commission or any federal agency that assists consumers with identity theft matters.
- A statement that the individual can obtain information from the consumer reporting agencies and the Federal Trade Commission about fraud alerts and security freezes.
- Point-of-contact information for individuals who have questions or need more information.
- If applicable, information on how to access any credit monitoring services that the Park District may offer to the affected individuals and/or other steps individuals should consider taking as a result of the Data Incident.

The notification to individuals shall not include information concerning the number of Illinois residents affected by the breach.

Notice to the Illinois Attorney General is necessary for any Data Incident involving notice to more than 500 Illinois residents. Such notice to the Illinois Attorney General will be made in accordance with applicable law and should be made without unreasonable delay and no later than the same time that the Park District notifies individuals regarding the Data Incident.

7. Documentation

The Incident Response Manager shall document each Data Incident for the purpose of tracking each event, response, and disposition, including completing a Data Incident Log (a sample of which is set forth in Appendix 3). The Incident Response Manager shall ensure that appropriate and adequate records are maintained to document the Data Incident reported under the Plan. The Incident Response Manager may delegate these tasks to others within the organization.

Such records shall be generated, compiled and maintained in a manner sufficient to safeguard the financial, legal, or other rights of individuals, if any, affected by the Data Incident.

Unless a litigation hold is in place, records shall be maintained no longer than required by any applicable record retention schedules to ensure that any sensitive PI is not unnecessarily retained or exposed to the risk of a future Data Incident.

8. Evaluation

The development and implementation of this Plan and the Park District's privacy and data protection efforts are ongoing processes. As such, after each Level 1, 2, or 3 Data Incident, the IRT shall review this Plan and make any modifications deemed appropriate. In the event that there are no Level 1, 2, or 3 Data Incidents in a calendar year, the IRT shall nonetheless review this Plan and make any modifications deemed appropriate. The IRT will also consider whether Park District can improve its technical security measures or other data security precautions based on lessons learned during the incident response.

In cases involving Data Incidents caused by third parties, the IRT should evaluate with legal counsel whether legal action against any such third parties may be appropriate due to the Data Incident.

Approval and Change Record:

<u>Date of Last Review and Approval:</u>	<u>Name and Title of Approver</u>	<u>Description of Changes</u>

APPENDIX 1

Incident Response Team Assignments and Responsibilities

Incident Response Team Member	Department	Role	Responsibilities
Incident Response Manager	Executive Director or other senior Park District Leader	Oversees the Park District's investigation and response to a Data Incident	<ul style="list-style-type: none">• Oversees the Park District's investigation of and response to the Data Incident.• Determines the nature and extent of the Data Incident and classifies the Data Incident in accordance with the Plan.• Directs, coordinates and monitors the progress of the Park District's investigation of and response to the Data Incident including, when necessary and appropriate, organizing the Incident Response Team with respect to any Data Incident.• Convenes IRT and chairs IRT meetings.• Ensures proper and necessary documentation of Park District's investigation of and response to the Data Incident.• Communicates with the Park District's senior leadership team, the Park District's business partners or other stakeholders, the media and other third parties, as necessary and appropriate.• Coordinates with outside legal counsel to comply with applicable data breach notification laws

			and other applicable legal requirements.
Information Technology (IT) Representative	Information Technology Contractor	IT advisor to the IRT	<ul style="list-style-type: none"> • Obtains information about the Data Incident and determines whether to notify the Incident Response Manager. • Provides assistance in determining the existence, cause and extent of an IT-related Data Incident. • Coordinates with the IT Department and, if necessary and appropriate, external IT resources to contain and remediate an IT-related Data Incident. • Coordinates with the IT Department to respond to and provide needed information to Incident Response Manager and/or IRT. • Coordinates with the IT Department to plan and implement actions to prevent similar future IT-related Data Incidents.
Financial Representative	Superintendent of Finance & Personnel	Financial risk analyst	<ul style="list-style-type: none"> • Assists with financial analysis relating to Park District's investigation of and response to the Data Incident • Assists with obtaining necessary budget approval for Park District's investigation of and response to the Data Incident
Communications and Media Representative	Marketing Director	Public relations advisor, liaison to Marketing Department	<ul style="list-style-type: none"> • Creates and/or maintains Data Incident public relations/media procedures • Coordinates with the IRT, legal team, senior

			<p>leadership team and other business stakeholders on the timing, content and method of notification</p> <ul style="list-style-type: none"> • Prepares and issues press releases or statements regarding the Data Incident, as necessary and appropriate
Human Resources (HR) Representative	Superintendent of Finance & Personnel	Employment and liaison to Human Resources Department	<ul style="list-style-type: none"> • Assists with determining the existence, cause and extent of an employee-related Data Incident • If employee personal data is compromised, handles communications with business area managers and employees • If employee performance is a factor in the incident, works with appropriate managers and employees to correct performance or improve processes or training • If employee misconduct is a factor in the incident, works with appropriate HR and business managers, legal representative and others to take appropriate employment action (e.g., termination of employment) and legal action

APPENDIX 2

Incident Response Team and External Resource Contact Information

IRT Contacts	Office Phone	Mobile Phone	Primary E-mail	Alternate E-mail
Incident Response Manager:				
Alternate:				
IT Representative:				
Alternate:				
Finance:				
Alternate:				
Communications and Media Representative:				
Alternative:				
HR Representative:				
Alternative:				
Additional IT Resources				

THIRD-PARTY VENDORS AND EXTERNAL SUPPORT

	Office Phone	Mobile Phone	E-mail
The Park District Risk Management Agency ("PDRMA")	630.769.0332		

Outside Legal Counsel			

APPENDIX 3

Data Incident Log

How was the Data Incident reported?	
Date or Date Range of Data Incident (if known):	Time of Data Incident (if known):
Date of Discovery of Data Incident:	Time of Discovery of Data Incident:
Person Discovering the Data Incident:	

Initial Assessment			
<input type="checkbox"/> Suspected Data Incident		<input type="checkbox"/> Confirmed Data Incident	
Data Incident Classification (Level 1, 2, 3) (if known):			
Type of Data Incident			
<input type="checkbox"/> Lost/Stolen Device	<input type="checkbox"/> Unauthorized Access	<input type="checkbox"/> Insider Activity	<input type="checkbox"/> Inadvertent Disclosure
<input type="checkbox"/> Vendor Incident	<input type="checkbox"/> Ransomware	<input type="checkbox"/> Malware	<input type="checkbox"/> Email Compromise
<input type="checkbox"/> Other (Describe)			
Data Exposure Dates			
Start Date:		End Date:	
Data Encrypted? <input type="checkbox"/> Yes <input type="checkbox"/> No		Data Password Protected? <input type="checkbox"/> Yes <input type="checkbox"/> No	

	Name	Phone	Title
Reported by			
Reported to			

Persons who may have been involved in or have knowledge of the Data Incident:	
Description of the cause or manner in which the Data Incident occurred (e.g., data device misplaced, data theft, hacking event, etc.):	
The identity(ies) and location(s) of all individual(s) potentially affected (i.e., the state(s) in which the individual(s) reside):	
The number of individuals potentially affected (if known):	
Description of the PI, data, and/or other information lost or compromised <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Name</div> <div style="width: 50%;"><input type="checkbox"/> Account Number</div> <div style="width: 50%;"><input type="checkbox"/> Credit/Debit Card Number</div> <div style="width: 50%;"><input type="checkbox"/> Social Security Number</div> <div style="width: 50%;"><input type="checkbox"/> Driver's License Number</div> <div style="width: 50%;"><input type="checkbox"/> State ID Number</div> <div style="width: 50%;"><input type="checkbox"/> Date of Birth</div> <div style="width: 50%;"><input type="checkbox"/> Medical Information or Health Insurance Information</div> <div style="width: 50%;"><input type="checkbox"/> Address</div> <div style="width: 50%;"><input type="checkbox"/> E-mail Address</div> <div style="width: 50%;"><input type="checkbox"/> Usernames and/or passwords</div> <div style="width: 50%;"><input type="checkbox"/> Other:</div> </div>	
What specific storage medium, systems, applications/equipment were accessed or compromised (if known)?	
If data was lost in a physical transfer, the tracking number and name of the company shipping the data, if any:	
Have passwords been reset for any impacted accounts?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, date of last reset:
Have any malicious rules been disabled?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have all logs or other evidence been preserved?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Need to contact law enforcement?	<input type="checkbox"/> Yes <input type="checkbox"/> No If so, identify agency(ies) notified and dates of the notice:
Need to contact state attorney(s) general or other regulators?	<input type="checkbox"/> Yes <input type="checkbox"/> No If so, identify regulators notified and dates of the notice:
Need to contact media?	<input type="checkbox"/> Yes <input type="checkbox"/> No If so, identify media outlets and dates of notice:
Was extortion involved?	<input type="checkbox"/> Yes <input type="checkbox"/> No If so, name of negotiation vendor engaged, if applicable:
Need to notify affected individuals?	<input type="checkbox"/> Yes <input type="checkbox"/> No If so, identify the number of notified individuals and the date of the notice:
Will third party forensics be engaged?	<input type="checkbox"/> Yes <input type="checkbox"/> No If so, name of vendor engaged:
Is insurance coverage available?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, has the insurance carrier been notified? <input type="checkbox"/> Yes <input type="checkbox"/> No
Was credit monitoring provided to any individuals?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Was outside counsel engaged?	<input type="checkbox"/> Yes <input type="checkbox"/> No If so, name of counsel/firm engaged:	
Actions undertaken to contain, minimize, or remediate potential harm or exposure:		
When did containment occur? Date: _____ Time: _____		
Describe how containment was implemented:		
Signature:	Printed Name:	Date:



710 Western Ave.
Geneva, IL 60134
Phone (630) 232-4542
Fax (630) 232-4569

Memorandum

To: Geneva Park District Board of Commissioners

From: Elliott Bortner, Superintendent of Recreation

CC: Nicole Vickers, Executive Director

Date: September 15, 2025

RE: Safety Report

The following is an overview of safety related highlights from the safety meetings held between March 2025 – August 2025.

- 208 accident reports were filed for patrons
- 5 accident reports were filed for employees
- 1 property damage reports were filed
- 4 vehicle accident reports were filed
- 113 certificates of insurance were collected and filed

Safety Highlights

- Rec storage was cleaned and organized.
- Helm completed a training session on the new sand filters at Sunset Pool.
- New lifeguard chairs were assembled and installed at the aquatic facilities.
- Prescribed burns were completed.
- 6 new Zoll AED systems were purchased for the aquatic facilities: two live systems and four trainers.
- Mandy passed the CPSI test.
- Carl Gorra, Ken Kerfoot, and Elliott Bortner all passed the Aquatic Facility Operator course.
- A new emergency call station was installed at Moore Park Spray Ground.
- New safety measures have been implemented for our events where we serve food to meet Health Department codes.
- Pools received one 4-star and two 5-star audits.
- Wheeler Park new blue slide installed to replace the broken slide, new slide passed inspection.

Safety Persons of the Month:

March	Andy Rauchmiller
April	Angel Mayen
May	Jason Black
June	Andy Rauchmiller & Ethan Weseman
July	Brendan Lochbaum
August	Cory Bradburn



Kids' Zone Before and After School Program School Year 2024-25 Board Report

Prepared by:
Kelly Wales, Recreation Supervisor

Overview/Background

The Kids' Zone program is a recreation-based before and after school program. Our program provides opportunities for all participants to develop a positive self-image through experiences in a fun, friendly, structured, and safe environment. Participants develop their social skills through interaction and different activities including problem solving, teamwork, and following basic directions. The program offers a creative and stimulating environment for children where they are able to choose their own activities and projects that allow them to learn and grow at their own rate.

The program supports the Character Counts philosophy and the benefits of making healthy lifestyle choices. The basic schedule involves homework time, physical activities, teambuilding, arts and crafts, and daily snack time.

School year 2024-25 marked Kids' Zone's 16th year. We ended the Kids' Zone year with 397 total participants in the program, which you can see in the table below.

Participation for Kids' Zone 2024-25 School Year

There are several different schedule options for families to register their child(ren) in Kids' Zone.

Full time participants (FT) participate five days per week while part time participants (PT) participate three days per week. Morning Kids' Zone (AM) starts at 6:30am and runs until the school day starts at 8:00am. Afternoon Kids' Zone (PM) starts at 2:15pm and runs until 6:00pm.

(FES) Fabyan (HSS) Harrison (HES) Heartland (MCS) Mill Creek (WAS) Western (WES) Williamsburg

	FES	HSS	HES	MCS	WAS	WES
FT AM	0	1	1	1	2	2
PT AM	0	0	1	0	1	0
FT PM	31	38	37	35	33	37
PT PM	17	23	19	22	19	25
FT AM & PM	7	9	6	11	10	3
PT AM & PM	0	2	0	0	1	3
Total	55	73	64	69	66	70

Enrollment History

	FES	HSS	HES	MCS	WAS	WES	Total
FY19-20	66	68	72	73	68	72	419
FY20-21	28	37	21	48	26	51	211
FY21-22	37	53	43	59	49	70	311
FY22-23	50	62	62	62	58	71	365
FY23-24	48	66	64	65	61	65	369
FY 24-25	55	73	64	69	66	70	397

Financial

Revenue primarily consists of monthly fees for each participant based on the days and times that they registered and also includes a \$50 registration fee. Expenses for the program consist of school rental fees, salaries, administrative expenses (including retirement and health insurance for eligible staff associated with the program), trainings, and site supplies.

	Total Revenue	Expenses	Total Profit	Profit %	Capital Expenses
FY18-19	\$1,027,105	\$693,812	\$333,293	32%	\$2,017
FY19-20	\$759,461	\$685,817	\$73,644	9%	\$1,814
FY20-21	\$370,505	\$451,982	-\$81,477	0%	\$226
FY21-22	\$876,464	\$709,342	\$167,122	19%	\$1,405
FY22-23	\$1,052,232	\$822,865	\$229,367	22%	\$1,425
FY23-24	\$1,121,351	\$778,730	\$342,621	30%	\$354
FY24-25	\$1,243,279	\$840,311	\$402,968	33%	\$2,106

Fees

In the chart below, you can see how our fees for the program compare to various other programs. Our goal is to continue to keep the price of this program very affordable for the community.

The prices below reflect program fees for local before and after school programs for the 2025-26 school year.

	Geneva Park District	Batavia Park District	Oswegoland Park District	St. Charles Park District
Registration fee	\$50	\$50	\$50 \$75 after July 1	\$50
Hours of Operation AM	AM- 6:30-8:00 (1.5 hours)	AM- 6:30-8:45 (2.25 hours)	AM- 6:30-8:30 (2 hours)	AM- 7:00-8:50 (1 hour 50 min.)
Hours of Operation PM	PM- 2:15-6:00 (3.75 hours)	PM- 3:30-6:30 (3 hours)	PM- 3:30-6:15 (2.75 hours)	PM- 3:25-6:00pm (2 hours 35 min)
Billing Method	9 Monthly Payments	10 Monthly Payments	Pay per day* (based on 10 monthly payments)	10 Monthly Payments
Before (5 day)	\$222	\$332	\$508	\$287
Before (3 day)	\$147	\$224	\$322	\$210
After (5 day)	\$397	\$418	\$508	\$287
After (3 day)	\$264	\$289	\$322	\$210
B/A (5 day)	\$533	\$559	\$578	N/A
B/A (3 day)	\$347	\$397	\$367	N/A

*Price shown as monthly payments for comparison

Overall Comparison based on 5 Day PM care:

TOTAL PM Cost	\$3,573	\$4,180	\$5,080	\$2870
Total / day (175 days)	\$20/day	\$24/day	\$29/day	\$16/day
Total / hour	\$5.44/hour	\$7.96/hour	\$10.55/hour	\$6.35/hour

Private babysitter rates in the Fox Valley region typically range from **\$18–\$22 per hour**, according to multiple sources. ZipRecruiter lists an average of **\$17.07/hour** statewide, Nanny Lane reports **\$17.40/hour**, Care.com notes **\$18.14/hour**, and UrbanSitter data shows the Chicago metro average at **\$21.56/hour**. In comparison, Geneva’s Kids’ Zone 5-day PM program delivers safe, structured, and supervised care at only **\$5.44 per hour per child**. This demonstrates the exceptional value Kids’ Zone offers families, providing quality programming at a fraction of the private care cost.

Staffing

Recruiting, hiring, and retaining quality staff continued to be a challenge at the start of the 2024–25 school year, as has often been the case in previous years. By late September, however, staffing levels stabilized and operations became more consistent.

At the start of 2024–25, full-time recreation, parks, and administrative staff were essential in covering the daily 2:00–3:15 p.m. gap until high school staff could arrive after dismissal. In addition, the administrative team invested significant time and creativity into recruitment efforts, which included:

- Launching targeted social media posts and boosted ads
- Placing banners, posters, and signs throughout the community
- Connecting with local high school Key Clubs
- Hosting seasonal job fairs
- Supporting high school staff with documentation to adjust schedules for earlier arrival times
- Attending high school schedule pick-up days to speak directly with potential applicants
- Establishing a dedicated recruitment team that meets monthly to focus on both recruiting and retaining staff

These combined strategies not only improved staffing during the 2024–25 school year but also set the stage for the stronger staffing results seen in 2025–26.

Program Evaluation

Upon the completion of the school year, a final evaluation is distributed to the parents of the participants in the Kids’ Zone program. The evaluations were circulated electronically with a lower return rate than last years. However, again this year we had noticed that parents communicated more often though email during the year instead of waiting for the survey at the end of the year. It was nice to be able to have feedback throughout the year so we could adjust as necessary in the moment of concerns and/or celebrate the kudos that were shared with us.

The surveys are an additional tool which assists staff in evaluating areas of the program that are excelling and areas which need attention and possible improvement.

The survey covers a wide variety of topics including safety, communication, quality, professionalism and overall satisfaction with the program. The overall top box score for the entire survey was 91%, with the highest top box scores seen in Professionalism (94%) and Program Quality (95%).

(For comparison, the overall top box score for last years survey was 95%.)

The information above is based on a rating scale of 1-5, strongly disagree to strongly agree. The following information is a summary of the comments sections of each topic.

Parent Survey Summary with Our Focus Moving Forward:

- **Safety**

Parents generally feel their children are safe at the program and appreciate the attentiveness of staff. A few concerns were noted around supervision during computer use, timely parent calls after injuries, active play hazards, and occasional bullying.

- *Our focus moving forward: Staff are reinforcing supervision expectations during computer use and active play. Injury/incident reporting procedures are being updated to ensure parents are notified promptly. Staff are also receiving additional training on addressing bullying and peer exclusion.*

- **Communication**

Feedback was mixed, ranging from “exceptional communication” to requests for improvement. Parents appreciate texts, emails, and ePACT updates, but some felt newsletters were inconsistent, and rules were not always explained clearly to children.

- *Our focus moving forward: A consistent digital newsletter schedule is being created, and staff are being coached on keeping rules and expectations consistent and clear. Daily parent connections at pick-up are being emphasized to strengthen our relationships with families.*

- **Program Quality**

Parents highlighted strengths such as a variety of activities, strong staff role models, and positive peer relationships. Areas for growth included more structured homework time, reducing screen play, and increasing staff engagement with children.

- *Our focus moving forward: Homework time expectations are being clarified, with additional quiet alternatives for non-homework students. We have also clarified the 5 websites children are allowed to access during our homework time (this was what we worked on with the principals before the start of the school year.) Staff are encouraged to increase direct interaction with children during activities.*

- **Professionalism**

Parents consistently praised coordinators and leaders such as Kristen, Karen, and Jason, while noting that newer staff could improve in conflict resolution and professionalism. Some families felt this year was less personal due to turnover.

- *Our focus moving forward: Ongoing training will focus on professionalism, conflict resolution, and warm parent engagement. Staff coaching and feedback will emphasize building strong, welcoming connections with families.*

- **What Families Liked Most**

Parents most often highlighted outdoor play, crafts, variety of activities, reliable safety, strong staff connections, and positive social growth.

- **Desired Changes**

Families requested clearer structure for homework time, more consistent parent notifications for injuries, stronger staff-child engagement, age-based grouping, and occasional site-specific events.

- *Our focus moving forward: These areas are reflected in the FY25–26 recommendations, with focus on homework structure, improved incident communication, staff development, and expanded extracurricular offerings tailored to different age groups.*

Summary of Recommendations FY24–25

C = Complete | PC = Partially Complete | O = Ongoing | I = Incomplete

- **Develop a Comprehensive Parent Orientation Program for Kids' Zone Families**
 - Comprehensive Program Policies and Details for families – **C**
 - Uploaded Program Policies and Details to ePACT for easy access – **C**
 - Parent Orientation: in-person event for all families – **C**
 - Attend Kindergarten Welcome events at each school – **C**
 - Offer a "Back to School Night" for families to experience the program firsthand – **C**
- **Increase Program Fees**
 - Review and adjust overall program fees – **C**
 - Adjust fees to reflect rising costs – **C**
 - Increase miscellaneous fees (schedule change, additional day, late pick-up, cancellations) – **C**
- **Continue Collaboration with FVSRA**
 - Utilize training services to educate staff on best practices – **O**
 - Ongoing training opportunities throughout the year, both virtually and in person, to help staff continually develop their skills and meet program expectations. – **C**
- **Staffing**
 - Research adding an IMRF position to support behavior needs – **O**
 - Re-establish Geneva High School work/study partnership – **I**
 - Host job fairs to maintain staffing ratios – **C**
- **Enhance Safety Protocols**
 - Continue working with school district on "I Love U Guys" training – **O**
 - Attend school safety drills (lockdown, evacuation, fire drills) – **C**
 - Purchase 2-way radios connecting into school system – **C**
- **Improve Communication and Marketing**
 - Collaborate with marketing team to create yearly communications schedule – **PC**
 - Use Microsoft Sway to create digital newsletters – **C**
- **Align Code of Conduct with School District**
 - Update program's code of conduct – **C**
 - Meet with principals to ensure alignment on expectations – **C**
- **Behavior Reports**
 - Updated behavior reports to reduce ambiguity – **C**
- **Technology Improvements**
 - Upgrade site cell phones to smartphones – **I**
 - Research internet/hotspot options for ePACT check-in/out – **I**
- **Expand Extracurricular Programming**
 - Partner with Geneva History Museum – **I**
 - Collaborate with instructors to offer additional programs onsite – **I**

Summary and Recommendations for FY25–26

C = Complete | PC = Partially Complete | O = Ongoing | I = Incomplete

- **Develop a Comprehensive Parent Orientation Program for Kids' Zone Families**
 - ☒ Continue offering orientation opportunities through Kindergarten Welcome events and Back to School Night.
 - ☒ Explore additional ways to engage new families before the school year begins.
 - Explore additional opportunities to host special family parties for families to participate in our program with their children at the end of the day.
- **Increase Program Fees**
 - ☒ Review program and miscellaneous fees annually to keep pace with staffing and supply costs.

- **Continue Collaboration with FVSRA**
 - ☒ Utilize training services to educate staff on best practices related to inclusion.
 - Continue partnering with FVSRA on behavioral supports for children with higher needs.
 - Research best practices for assisting children who do not have a disability diagnosis but demonstrate difficulty with program expectations, recognizing potential post-COVID developmental impacts.
- **Staffing**
 - Research adding an IMRF position to support behavioral needs program-wide.
 - Support Geneva High School in re-establishing their work/study partnership.
 - ☒ Continue job fairs and targeted outreach to achieve staffing ratios by 2:15 pm daily.
 - ☒ Restructure staff training before school starts. Ensure additional time for onsite specific training and preparations.
 - Provide monthly training and coaching for younger staff on professionalism and conflict resolution.
 - Show staff appreciation in new and creative ways.
- **Enhance Safety Protocols**
 - ☒ Continue working with the school district to implement the “I Love U Guys” active intruder training and philosophy.
 - ☒ Attend and participate in school safety drills (lockdown, evacuation, fire, severe weather).
 - Review and reinforce staff procedures during active play to minimize accidents and injuries.
- **Improve Communication and Marketing**
 - ☒ Update format of newsletters to ensure parents are getting the information they want/need at a quick glance.
 - Ensure incident/injury communication with parents is prompt and consistent.
 - Strengthen family connections through daily interactions at pick-up.
- **Align Code of Conduct with School District**
 - ☒ Maintain alignment with principals on playground rules, cafeteria expectations, and student behavior matrices.
 - ☒ Work with principals to create a minimized list of websites children need to be on for homework purposes.
- **Behavior Reports**
 - Review updated reports and provide refresher training for staff to ensure consistent documentation.
 - Use reports to track trends across sites (types of incidents, times of day, repeat concerns) to inform staffing and programming adjustments.
- **Technology Improvements**
 - Research feasibility of upgrading our site cell phones to smartphones.
 - Research and implement hotspot/internet solutions for ePACT check-in/out.
 - ☒ Implement Group Me for Coordinator chats and site communications between leaders and coordinators.
 - ☒ Implement Photo Circle for staff to share photos that are taken during the program and can be used for future marketing. Easily uploaded by staff and accessed by supervisors.
- **Expand Extracurricular Programming**
 - Partner with Geneva History Museum.
 - Collaborate with instructors to provide additional enrichment programs onsite.
 - Create mentorship program to pair older students with younger ones to build leadership skills.
 - Create simple “family showcase” opportunities, such as a rotating KZ Gallery of student artwork/projects and a Snapshot Wall with bi-weekly photos or highlights.