

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES
October 20, 2025
Sunset Community Center / 7:00 PM**

CALL TO ORDER

Vice President Cullen called the meeting to order at 7:04 p.m.

ROLL CALL

Vice President Cullen called for the roll. Commissioner Jones, Commissioner Cladis, and Vice President Cullen all answered present. Commissioner Kaven and President Moffat were absent.

Staff members present were Executive Director Nicole Vickers, Administrative Assistant Hannah MacArthur, Supt. of Recreation Elliott Bortner, Supt. of Finance & Personnel Christy Powell, Manager of Peck Farm Adam Dagley, and Peck Farm Park Program Coordinator Kate McKinsey. Supt. of Parks & Properties Carl Gorra was absent.

Guests: Red Ribbon Week teacher sponsor, Kerrigan Smith, Geneva High School students Ila, Maggie and Bryon. Lauterbach & Amen Principal Ann Scales, CPA.

Press: None

HEARING OF GUESTS

Vice President Cullen welcomed the members from Geneva High School to share information about Red Ribbon Week. Geneva High School SADD Club members Ila and Maggie spoke to the Board about the purpose of the Red Ribbon Week program. Bryon passed out red ribbon pins to the Board. The commissioners thanked the SADD representatives for presenting this year's drug free lifestyle.

READING OF MINUTES

Commissioner Cladis moved to approve the September 15, 2025, Regular Meeting Minutes as presented. Commissioner Jones seconded. Three ayes. Motion carried.

CLAIMS AND ACCOUNTS

Commissioner Cladis moved to approve the claims and accounts as presented. Commissioner Jones seconded. Three ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Superintendent of Finance & Personnel Powell reviewed the September investment report and the revenue and expenditure reports. The park district received the second installment of real estate taxes. The debt service quarterly report is included for review. Vice President Cullen moved to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Jones seconded. Three ayes. Motion carried.

APPROVAL OF THE AGENDA

Executive Director Vickers asked to move the Fiscal Year 2024/25 Audit to Old Business below the Red Ribbon Week Resolution. Commissioner Cladis moved to approve the agenda, moving the audit to Old Business. Commissioner Jones seconded. Three ayes. Motion carried.

CORRESPONDENCE

Executive Director Vickers passed the media binder.

OLD BUSINESS

RED RIBBON WEEK RESOLUTION

Representatives of Red Ribbon Week were present at the board meeting to present information to the Board and staff. Vice President Cullen read aloud the Red Ribbon Week Resolution. Commissioner Jones moved to approve the resolution supporting Red Ribbon Week of 2025-2026 as presented. Commissioner Cladis seconded. Three ayes. Motion carried.

AUDIT – FY 2024/25

Supt. Powell introduced Ann Scales from Lauterbach & Amen, who reviewed the FY 2024/25 Audit Report. A copy of the Management Letter was included in the audit report. The audit presents the financial position and operational results of the District. The income statement was reviewed and discussed. Ms. Scales highlighted the Management's Discussion and Analysis for the year ending April 30, 2025, and reviewed various pages in the report. Ms. Scales reviewed and discussed the General Fund, Recreation Fund, and Capital Projects Fund Balances.

MILL CREEK COMMUNITY PARK TENNIS COURT COLOR COATING

Color coating the courts is the last step to complete the tennis court project. The colors chosen will match the Pickleball courts within Mill Creek Community Park. Commissioner Cladis made a motion to approve the proposal from U.S. Tennis Court Construction in the amount of \$18,500 for the color coating and lining services of the tennis courts at Mill Creek Community Park. Commissioner Jones seconded. Three ayes. Motion carried.

MAR-CO CLAY INFIELD MIX FOR STANLEY ESPING PARK BALL FIELD

The ball field infield at Stanley Esping Park is ready for major renovation. The park district needs to purchase the infield mix that will be used to rework the field. Vice President Cullen asked if the Geneva Baseball Association helps pay for a renovation like this one. Executive Director Vickers responded no. Commissioner Cladis made a motion to approve the purchase of the 66 tons of Mar-Co Clay infield mix in the amount of \$9,982. Commissioner Jones seconded. Three ayes. Motion carried.

COMMUNICATIONS

Permitting for Winding Creek Park is nearing the end, with hopes of going to bid for the project in November. Upland Design has faced some challenges, such as updating the detention layout and finalizing landscaping needs. The project is still within budget. The Wheeler Park OSLAD grant application was completed and submitted at the end of September. The Park District needed to purchase insurance to submit the grant, as the correct land deeds could not be located. A successful Geneva Parks Foundation Autumn Fair event was held on September 20th. Thank you to all the Board members who dedicated their time to the fundraiser. The Geneva Parks Foundation Board will be meeting this week to identify projects they would like to fund for the coming year. Capital Planning is scheduled for November 3rd at 6:00 PM. Executive Director Vickers, Supt. Bortner, and Supt. Powell will be attending the Legal Symposium on November 6th. The annual Chamber of Commerce dinner and awards banquet is scheduled for Thursday, November 6th, at Riverside Receptions and Conference Center in Geneva. The IAPD/IPRA Soaring to New Heights Conference will be held on January 29-31, 2026. Board members who would like to attend either event should inform Administrative Assistant Hannah MacArthur. Executive Director Vickers also informed the Board that staff are getting ready to start work on the Master Plan for the district.

FUTURE MEETINGS

Recreation Committee Meeting (Doug Jones & Jay Moffat)	TBD	TBD
Capital Planning Meeting	November 3, 2025	6:00 PM
Regular Scheduled Meeting	November 17, 2025	7:00 PM

STAFF REPORTS

SUPERINTENDENT OF RECREATION

Supt. of Recreation Bortner tentatively scheduled the Recreation Committee meeting with Commissioners Jones and Moffat for November 5th or 6th. Last weekend, the Recreation Staff held the Escape the Mansion Event at SPRC. Over 280 participants registered. Pizza Palooza is being held this evening, kicking off Red Ribbon Week. Halloween Hayday and the Howl O'Ween Dog Parade will be held this Saturday, October 25th. Staff have installed a split rail fence in front of the Peck House. The Pumpkin Smash is scheduled for November 8th at the Community Gardens. This event is a collaborative effort with the City's Natural Resources Committee.

SUPERINTENDENT OF PARKS AND PROPERTIES

Executive Director Vickers shared that the Parks Maintenance – Safety Coordinator position has been posted. This is an existing position with additional safety tasks added to the position. Staff have started to paint the exterior of the Sunset Community Center.

NEW BUSINESS

FVSRA MEMBER CONTRIBUTION REQUEST

Supt. of Finance and Personnel Powell reported on the annual FVSRA member contribution. The Geneva Park District is one of seven agencies that fund the Fox Valley Special Recreation Association. The Geneva Park District's contribution is \$370,407.00 for the budget year 2026/27. This amount is up from the current year. Supt. Powell stated that the staff was aware that the amount would increase due to keeping the amount level for many years. Increasing the dollars requested from the agencies will increase their Fund Balance. Executive Director Vickers stated that we expect the request next year not to increase. Commissioner Jones asked what this dollar contribution buys for the Geneva Park District. Executive Director Vickers stated that it helps fund operational costs. Out of the seven agencies, the Geneva Park District has the highest inclusion needs. Commissioner Cladis moved to approve the proposed FVSRA member contribution request of \$370,407.00 for the 2026/27 budget year. Commissioner Jones seconded. Three ayes. Motion carried.

TAX LEVY ORDINANCE #2025-08 (1st draft)

Superintendent of Finance & Personnel Powell advised that this is the first draft of the tentative levy ordinance for next year. The Board will see this ordinance three times in October, November, and December, where it is scheduled for approval. The tax cap is limited to the CPI. The CPI is at 2.9%. Geneva has seen growth, and there is an increase in EAV, the tax break is .41 cents. An average homeowner can expect \$12-\$16 increase in their taxes. The Tax Levy is under 5% and therefore, we do not need a hearing in December prior to approval.

IAPD CREDENTIALS CERTIFICATE

Executive Director Vickers stated the Board and staff will need to assign delegates for the annual business meeting at the IAPD/IPRA conference on January 31st, 2026. Commissioner Cladis moved to approve Executive Director Vickers to be the IAPD/IPRA Annual Business Meeting designee and President Moffat as the alternate. Commissioner Jones seconded. Three ayes. Motion carried.

ENVIRONMENTAL REPORT CARD UPDATE

The environmental report card is a self-evaluation tool provided to us through our professional association for the purpose of assessing our agency's environmental management practices. The staff has prepared this document for the Board in an effort to show our continued commitment to the conservation of natural resources and the protection of our environment. Supt. of Recreation Bortner reported that the Geneva Park District scored higher than the previous year, with a total of 143 points out of 189 and a score of 75.7%. This is a score of very good. Items that helped us score this higher than the previous include, solar panels installed at Peck Farm Park, received grant support for the installation of EV charging station, received funds from the Parks Foundation to support new interpretive signage, purchase of a new hybrid Ford Maverick, all electric VW Buzz and two new

electric zero-turn mowers, and staff salvaged large portions of fallen trees from Sandholm Woods for future projects. Commissioner Cladis asked what the benchmark is for the report card scoring. Supt. Bortner stated that 70%-75% is "very good".

PECK FARM CAMP REPORT

Manager of Peck Farm Adam Dagley, and Peck Program Coordinator Kate McKinsey, reviewed the Peck Farm camp report. Mr. Dagley reviewed the schedule and themes. Three main goals for summer camp at Peck are to provide a safe and exciting environment for participants, to use the natural beauty, and to foster an appreciation for the local ecosystem. Camp Coyote saw a total of 1103 participants. This is an increase of 142 participants from the previous year. The morning sessions continue to be more popular than the afternoon sessions. Mr. Dagley reviewed changes implemented and addressed recommendations for next year. In total, Peck Farm camps had revenue of \$131,077.00 with an overall expense of \$60,659.98, leaving a new profit of \$70,417.02. Mr. Dagley also reviewed Risk Watch Safety Camp, which also saw an increase in participation. This camp is geared towards children entering 1st grade. Commissioner Cladis asked why staff believe this camp is more financially successful now than in the past. Executive Director Vickers stated that it is because of the staff and leadership at Peck Farm Park. Commissioner Jones moved to approve the Peck Farm Park Camp 2025 Report and recommendations presented. Commissioner Cladis seconded. Three ayes. Motion carried.

SUNSET POOL OUTDOOR SPEAKER REPLACEMENT

Supt. of Recreation Bortner stated that Sunset Pool has twelve 8" Klipsch speakers throughout the facility. The quality of the speakers has declined, resulting in muffled and distorted output of music and PA announcements. Multiple speakers have also lost their protective covering. Staff has received a quote from Sound Designed, who completed the replacement of the Sunset Pool's bathhouse speakers and upgraded the sound system in 2024, to replace the existing twelve speakers with twelve 8" Atlas speakers in the amount of \$13,668.00. Commissioner Cladis asked if staff received recommendations from the surrounding park district pools. Supt. Bortner stated that they did not, but staff can do some research and bring it back next month. The board agreed to table the Sunset Pool outdoor speaker replacement project.

EXECUTIVE SESSION

None

ADJOURN

Commissioner Cladis made a motion to adjourn the meeting at 8:23 PM. Commissioner Jones seconded. Three ayes. Motion carried.

Secretary

Submitted By: Nicole Vickers / Hannah MacArthur