

#### **Additional Information:**

- You may indicate a first and second choice for AM or PM; Half Day or Full Day preschool on your registration form; however, placement is not guaranteed.
   If your first choice is full and openings exist in your second choice, your child will be registered for the second choice and waitlisted for your first choice.
- You will be notified via email 1-2 days after your registration date if your child has been registered or waitlisted.
- Teacher requests may be written on your form, but requests are NOT guaranteed.

#### Please note:

There is a \$50 non-refundable registration fee. First payment is due by August 1.

You may pay the tuition in full during time of registration or sign up for EZ Pay; automatic monthly payments

For EZ Pay Payments, the first payment will be charged on August 1, 2026. Eight (8) additional monthly payments will be charged on the first business day of the month through April 1, 2027.

\*We accept credit or debit

Geneva Park District 710 Western Avenue, Geneva, IL 60134 Phone 630-232-4542 | Fax 630-232-4569 | www.genevaparks.org

# 2026-27 Geneva Park District Friendship Station Preschool

## **Registration Procedure**

All registration and payments will be accepted at Sunset Community Center, 710 Western Avenue ONLY. *Online registration is not available for preschool.* 

- A \$50 Registration Fee is due at the time of registration.
- Proof of age (copy of birth certificate) is required at registration.
- Child must be 3 years old on or before September 1, 2026 to attend our 3-yearold programs.
- Child must be 4 years old on or before September 1, 2026 to attend our 4-yearold programs.
- Child must be potty trained (NO Pull-Ups or diapers).
- Currently <u>enrolled students</u> will be given first opportunity to register. However re-enrolling into the program does not guarantee your placement choice whether it be AM, PM or Extended Day.
- The yearly tuition has been divided into an installment plan that includes Registration Fee and 9 equal monthly installments (August-April), based on actual school calendar days.

Turn In: Completed registration packet, a \$50 registration fee and a copy of the child's birth certificate to Sunset Community Center, 710 Western Ave, Geneva.

### **Cancellation & Payment Information**

The Geneva Park District office must receive any cancellation for the 2026-27 Preschool program by 5:00 pm on July 13. An application for refund/withdraw form must be completed as cancellation verification. The Registration Fee will not be refunded after this date. It is possible to receive a \$20 refund if we fill your spot before July 21. Class payments received after the 1st of the month payment due date listed will incur a \$10.00 charge and could result in loss of your spot. Please note: We are no longer able to split payments between multiple credit cards or family members.

## 2026 Important Dates

- January 8: Pre-registration for currently enrolled students.
- January 15: Preschool Open House at Friendship Station Preschool from 5:30 7:00 pm.
- **February 4:** New Student registration forms, birth certificate and \$50 registration fee due to Sunset Community Center at (710 Western Ave) By 5:00 pm.
- **February 5:** Random processing of new student (resident) registration forms begin. You will receive an email when your registration is processed (1-2 days). Check your Email spam or junk folder.
- **February 12:** Non-resident registration will be processed.
- July 13: 5:00 pm Cancellation Deadline for the 2026-2027 school year.
- July 15: All Day Classes will be charged a \$35 mat fee.

Please note: Resident registrations received after 5:00 pm on February 4th will be processed in the order they are received.

Beth Keen, Recreation Supervisor 630-262-2213 / bkeen@genevaparks.com Dawn Flesvig, Customer Service / Accounting 630-262-2220 / dflesvig@genevaparks.com

## **Friendship Station Preschool**



We invite you to choose Friendship Station Preschool as your child's first stop on their educational journey. This reputable program is guided by the philosophy of learning through play. In keeping with the guidelines of Illinois State Board of Education Standards regarding early learning and literacy, our program provides appropriate activities to enhance the literacy of young children. Our lead teachers all have a Bachelor of Arts degrees in early childhood education or a related field and receive ongoing training. Our classrooms are peanut-free safe zones.

## **PRESCHOOL**

## **Friendship Station Preschool**

2960 Blackman Road, Geneva, IL 60134

## 2026-27 Preschool Schedule & Tuition

For your convenience, tuition is divided into nine monthly installments that are due Aug 1-Apr 1.



Age Group Options	Ages by 9/1/26	Days	Times	Dates	Monthly Fee R/NR
3 Year-Old Option 3A					
AM Only	3	Tu/Th	9:00-11:30am	8/25-5/27	\$132/\$148
3 Year-Old Option 3B					
PM Only	3	Tu/Th	12:30-3:00pm	8/25-5/27	\$132/\$148
3 Year-Old Option 3C					
AM Extended Day (2 Days)	3	Tu/Th	9:00am-12:00pm	8/25-5/27	
Lunch Bunch (2 Days)	3	Tu/Th	12:00-1:00pm	8/25-5/27	\$310/\$325
Preschool Express (2 Days)	3	Tu/Th	1:00-3:00pm	8/25-5/27	
4 Year-Old Option 4A					
AM Only	4	M/W/F	9:00-11:30am	8/24-5/28	\$179/\$195
4 Year-Old Option 4B			_		
PM Only	4	M/W/F	12:30-3:00pm	8/24-5/28	\$179/\$195
4/5 Year-Old Option 4C			_		
AM Extended Day (3 Days)	4	M/W/F	9:00am-12:00pm	8/24-5/28	
Lunch Bunch (3 Days)	4	M/W/F	12:00-1:00pm	8/24-5/28	\$432/\$447
Preschool Express (3 Days)	4	M/W/F	1:00-3:00pm	8/24-5/28	
4/5 Year-Old Option 4D					
Extended Day (5 Days)	4	M-F	9:00am-12:00pm	8/24-5/28	
Lunch Bunch (5 Days)	4	M-F	12:00-1:00pm	8/24-5/28	\$736/\$751
Preschool Express (5 Days)	4	M-F	1:00-3:00pm	8/24-5/28	
4 Year-Old Option 4E					
PM Only	4	M-F	12:30-3:00pm	8/24-5/28	\$326/\$364

Waitlists will be formed for classes that reach capacity. Dates and prices are subject to change based on the D304 calendar.

#### 3 Year-Olds

## 2 Days a Week 3 Schedule Options

The 3 year-old curriculum consists of colors, shapes, fundamental concepts, and introduction to letters and numbers, fine motor skills (cutting, name writing, drawing, etc.), and basic classroom skills. Schedule Option 3C will have a \$35 Mat Fee charged on July 15. Also, Lunch, rest time and additional time for preschool curriculum.

#### 4 Year-Olds

## 3 or 5 Days a Week 2 Schedule Options

The 4 year-old curriculum consists of the following kindergarten readiness skills: letter and number knowledge, concepts, literacy, sequencing, rhyming, problem solving, music experiences, and fine and gross motor activities.

#### All preschool options require child to be fully toilet-trained with no diapers or pull-ups.

Must turn correct age before on 9/1/2026.

### 4-5 Year-Olds

## 3 Days or 5 Days a Week 2 Schedule Options

The 4-5 year-old curriculum is designed to meet the needs of children who have had previous preschool experience, but may not be ready to attend all-day kindergarten. Along with similar 4 year-old curriculum, there is an opportunity to further develop skills in problem solving, self-expression, rest time, and longer periods of engagement. This program will have an additional \$35 Mat Fee charged on July 15. Also, Lunch, rest time and additional time for preschool curriculum.



#### **Geneva Park District Program Registration** Drop off at:



710 Western Avenue, Geneva, IL 60134 630-232-4542 Fax 630-232-4569

FRIENDSHIP STATION PRESCHOOL 2026-27 SCHOOL YEAR REGISTRATION FORM—DEPOSIT
Pre-registration forms for students currently enrolled in Friendship Station Preschool are due by January 8th.
Registration for Resident New Students Preschool received by 5pm February 4th will be processed starting February 5th.
Non-Resident Registration will be processed starting February 12th.
Preschool Registration must be done in person, emailed to info@genevaparks.com or by mail to Sunset Community Center.

Last Name	First Name			
Address	City	Zip		
Home Phone	Cell / Other Phone #			
Email	Work Phone	Work Phone		
Childs First /Last Name	Birth Date	Age		
T-shirt Size ONLY: (please select one)	Youth— Small Medium Large (p	please note not all programs get a shirt)		
3 year old Program—\$50 Registration Fee	4 year old Program—\$50 Registration Fee			
OPTIONS: 2-day a week program 3 yr old AM   9-11:30am T/TH Option: 3A 3 yr old PM   12:30-3pm T/TH Option: 3B  3 yr old AM Extended 9-12:00pm/Lunch Bunch 12-1pm/Preschool Express 1-3pm   T/TH Option: 3C  Please rank your preference below:  1st Option:  2nd Option:	OPTIONS: 3-day a week program 4 yr old AM   9-11:30am   M/W/F Option: 4A 4 yr old PM   12:30-3pm   M/W/F Option: 4B  3-day a week program 4yr old AM Extended 9-12pm/Lunch Bunch 12-1pm/Preschool Express 1-3pm   M/W/F Option: 4C  5-day a week program 4yr old AM Extended 9-12pm/Lunch Bunch 12-1pm/Preschool Express 1-3pm   M-F Option: 4D	4th Option:		
3rd Option:	5-day a week program			
Teacher Request:	4 yr old PM   12:30-3pm l M-F <b>Option: 4E</b>			
Note: Teacher Requests are NOT guaranteed.	Teacher Request: Note:	Teacher Requests are NOT guaranteed.		
By enrolling my child in the Friendship S	tation Preschool program I understand the f	following:		
and closed during inclement weather day  2. I am responsible for the payment of m month. The payments will be made in nir first day of each month beginning <b>Septer</b> Debit cards that are declined will be char late fee will be charged. If a parent/guard the 10th of the month that the payment special arrangements have been made w charged mid-July.	ram is open according to the official school cys. We will send a FSP School Calendar in ear onthly fees in the amount of, whine installments. The first payment will be manuber 1, 2026 through April 1, 2027 (for a totaged a \$25.00 service fee by the Geneva Park dian is delinquent on the child's account (pay was due), the child will be suspended or remith the director of the program. All Day Clas	ch are due by the first of each de on <b>August 1, 2026</b> and the al of nine payments). Credit/District. In addition, a \$10.00 ment has not been received by loved from the program unless sees will have a \$35 Mat Fee		
absences. Also if my child/ward is ever pi	ogram hours/activities, I will be responsible for the stand that it is my responsibility to call the staked up after the program end time, I agree the Friendship Station Preschool Parent Manu	to adhere to the policy and		
I agree to adhere to the stated polices a and in the Parent Handbook. I give my c	nd procedures of Friendship Station Prescho hild/ward permission to participate fully in	ool as stated here, on the back this program.		
Signature	Date			

#### GENEVA PARK DISTRICT WAIVER AND RELEASE OF ALL CLAIMS

**IMPORTANT INFORMATION:** The Geneva Park District (the "Park District") is committed to conducting its recreation programs and activities in a safe manner and holds the safety of participants in high regard. The Park District continually strives to reduce such risks and insists that all participants follow safety rules and instructions that are designed to protect the participants' safety. However, participants and parents/guardians of minors registering for this program/activity must recognize that there is an inherent risk of injury when choosing to participate in recreational activities. You are solely responsible for determining if you or your minor child/ward are physically fit and/or adequately skilled for recreational activities. It is always advisable, especially if the participant is pregnant, disabled in any way or recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity.

WARNING OF RISK: Recreational activities are intended to challenge and engage the physical, mental and emotional resources of each participant. Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when participating in any recreational activity. Depending on the particular activity, certain risks and dangers may exist due to inclement weather, slips and falls, poor skill level or conditioning, carelessness, horseplay, unsportsmanlike conduct, lack of safety equipment, inadequate or defective equipment, failure in supervision and instruction or officiating, and premises defects. It is impossible for the Park District to guarantee absolute safety.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK: Please read this form carefully and be aware that in signing up and participating in the Program(s), you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with the program(s)/activity(ies) (including transportation services, when provided). I recognize and acknowledge that there are certain risks of physical injury to participants in the program(s)/activity(ies), and I voluntarily agree to assume the full risk of any injuries, damages or loss, regardless of severity that my minor child/ward or I may sustain as a result of participating in any and all activities connected with or associated with the program(s)/activity(ies). I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in this program/activity against the Park District, including its officials, agents, volunteers and employees (hereinafter collectively referred as "Parties"). I do hereby fully release and forever discharge the Parties from any and all claims for injuries, damages or loss that my minor child/ward or I may have or which may accrue to me or my minor child/ward and arising out of, connected with, or in any way associated with the program(s)/activity(ies). I further indemnify and hold harmless the Park District.

**PHOTO/VIDEO DISCLAIMER:** I understand that my child/ward or I may be photographed or videotaped while participating in a Park District program. I give permission for photos and video images of my child/ward or me to be used to promote the Park District's recreation programs. Such photos and video images remain the property of the Park District.

I have read and fully understand the above important information, warning of risk, waiver and release of all claims and assumption of risk and photo/video disclaimer on this form and understand that my signature is required below in order for myself or my child/ward to participate in Geneva Park District programs. My signature also authorizes payment via the credit/debit card number if provided for payment. If registering online or via fax, my online or facsimile signature shall substitute for and have the same legal effect as an original form signature.

Signature
Date
PARTICIPATION WILL BE DENIED If the signature of adult participant or parent/guardian and date are not on this waiver.

	One: American Express Discover MasterCard over, Master Card and VISA only. Billing Zip Code: _	VISA	For Office Use Only Start Date:	
Print name as it appears on card:				
Credit/Debit Card #:	Expiration Date:	CV	/ Code:	
Please note: \$50 registration fee will be charged at the time of registration. No charge for Waitlists.				
Signature of Parent Guardian:		Date:		
Signature of Credit/Debit Cardholde	r:	Date:		
(If different from Parent/Guardian)	Please note: We are not able to split payments between me	ultiple credit ca	ards or family members.	



Office Use Only: Circle One: 3's 4's

## **Detailed Participant Profile (per child)**

School Year 2026-27

#### **Friendship Station Preschool**

Participant Name		Nickname
Date of Birth	_ Age Gende	r
Grade entering in Fall 2026	School Friendship Stat	on Preschool
Special Assistance / Accommodations:		
☐ Request FVSRA Companion ☐ Req	uest more information f	or special needs accommodations. 🔲 N/A
additional training to park district staff the program. In order to provide the k	f and when necessary, ar pest customer service, pl	y Special Recreation Association (FVSRA) to provide inclusion companion to assist the registrant within ease notify the park district at least two weeks prior me frame, the best efforts will be made to accom-
Participant Address		
City		State Zip
Main Contact Email		
(parent enrolling child in program)		Relationship to Child
Dhone # 1	Dhana # 3	
Priorie # 1	Phone # 2	
		Relationship to Child
Secondary Parent/Guardian Name		
Secondary Parent/Guardian Name Phone # 1	Phone # 2	Relationship to Child  ve full access to participants enrollment status, access to
Phone # 1  I give my permission for the Secondary Pachange information and schedule status.  Emergency / Pick-up Information—Authand/or pick up the child from the program. Only	Phone # 2  Irrent/Guardian listed to ha  YES (parent initial)  orized persons, other than pare authorized individuals listed to	Relationship to Child  ve full access to participants enrollment status, access to
Phone # 1  I give my permission for the Secondary Pachange information and schedule status.  Emergency / Pick-up Information—Auth and/or pick up the child from the program. Only parents) must be prepared to show a valid photogram.	Phone # 2  Irent/Guardian listed to ha  YES	Relationship to Child  ve full access to participants enrollment status, access to NO  ents/guardians listed above, who may be called in an emergency will be permitted to sign a child out. Anyone picking up (including
Phone # 1  I give my permission for the Secondary Pachange information and schedule status.  Emergency / Pick-up Information—Auth and/or pick up the child from the program. Only parents) must be prepared to show a valid photon.  Name	Phone # 2  Irent/Guardian listed to ha  YES	Relationship to Child  ve full access to participants enrollment status, access to NO  ents/guardians listed above, who may be called in an emergency will be permitted to sign a child out. Anyone picking up (including Minimum age for authorized individual is 16 years
Phone # 1  I give my permission for the Secondary Pachange information and schedule status.  Emergency / Pick-up Information—Authand/or pick up the child from the program. Only parents) must be prepared to show a valid photon.  Name  Name  Name	Phone # 2	Relationship to Child  ve full access to participants enrollment status, access to NO  ents/guardians listed above, who may be called in an emergency will be permitted to sign a child out. Anyone picking up (including Minimum age for authorized individual is 16 years Phone# Phone#
Phone # 1  I give my permission for the Secondary Pachange information and schedule status.  Emergency / Pick-up Information—Authand/or pick up the child from the program. Only parents) must be prepared to show a valid photon.  Name  Name  Name  Name	Phone # 2	Relationship to Child  ve full access to participants enrollment status, access to NO  ents/guardians listed above, who may be called in an emergency will be permitted to sign a child out. Anyone picking up (including dinimum age for authorized individual is 16 years Phone# Phone
Secondary Parent/Guardian Name	Phone # 2  Irrent/Guardian listed to ha  YES	Relationship to Child  ve full access to participants enrollment status, access to  NO  ents/guardians listed above, who may be called in an emergency will be permitted to sign a child out. Anyone picking up (including dinimum age for authorized individual is 16 years.  Phone#  Phone#  Phone#
Secondary Parent/Guardian Name Phone # 1  I give my permission for the Secondary Pachange information and schedule status.  Emergency / Pick-up Information—Auth and/or pick up the child from the program. Only parents) must be prepared to show a valid photo  1. Name  2. Name  3. Name  4. Name  5. Name	Phone # 2  Irrent/Guardian listed to ha  YES	Relationship to Child  ve full access to participants enrollment status, access to NO  ents/guardians listed above, who may be called in an emergency will be permitted to sign a child out. Anyone picking up (including Minimum age for authorized individual is 16 years.  Phone# Phone #

Circle One: AM PM All Day Circle How Many Days: 2 3 5

#### Medical Information Part I: ILLNESSES & INJURIES (Check any chronic or recurring illness) Asthma Hypertension ☐ Heart Defect/Disease Diabetes Ear Infection **Musculoskeletal Disorders** ☐ Bleeding/Clotting Other: \_\_\_\_\_ ☐ Seizures Date of last Health Exam: \_\_\_\_\_\_Date of last Tetanus Shot: \_\_\_\_\_\_ Family Physician: Phone # Any activities to be restricted: Part II: ALLERGIES (check any that apply and specify nature of allergic reactions) Animals Insect Stings Pollen Other (specify) Food Hay Fever Plants List specific allergies, reactions and special instructions: Part III: MEDICATION (please list all, even if they are not taken at the site) If a child needs medication while attending our program you must fill out the Request for Administration of Medicine form. Doctors signature is required on this form. Is your child currently taking any medication? YES NO List medication and the purpose of the medication: \_\_\_\_\_ Part IV: OTHER HEALTH CONDITIONS (check any that apply and describe below) ☐ Hearing Impairment Motion Sickness Nosebleeds **Emotional Disturbances** Fainting **☐** Wear Glasses/Contacts Special Diet Regimen Other limitations or important information: Part V: EMERGENCY CARE RELEASE I hereby authorize the Geneva Park District, its employees and agents to provide emergency medical assistance or to arrange for and consent to on my behalf immediate medical treatment by a licensed or certified physician or other medical personnel for my child whenever the authorized Park District personnel believe such emergency medical assistance is necessary to protect the health, safety and welfare of my child. Signature of Parent/Guardian\_\_\_\_\_ Date\_\_\_\_\_

Please Note: For severe allergies or medical conditions an additional Geneva Park District form will need to be filled out by a by a physician before class starts. Please email bkeen@genevaparks.com regarding the child's needs to get the correct form.

General Information
Does the participant have any physical, psychological or emotional limitations of which we should be aware?  YES NO If yes, Please explain:
Please identify any special adaptations or accommodations necessary to assist the participant in participating in our program.
1. Does the participant have siblings in the program?
2. Has your child participated in our program before?
3. What is your child looking forward to in our program?
4. Is your child nervous about any aspects of our program? (ex: friends, field trips, specific activities, etc.)
5. What would you like your child to gain from participating in our program?
6. What are your child's special interests or skills?
7. Does your child have any fears? YES NO If yes, what are they and how do you handle them at home?
8. Have their been any incidents with family or school that we should be aware of at this time? Please explain (ex: new babies, divorce, moving, illness of a family member, death, long term visits of relatives, school concerns, etc.)
9. Are there any custody/divorce concerns that the staff should be alerted to? YES NO If yes, please explain:
Please list any additional comments or concerns you would like us to be aware of:

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#### **General Policies**

\_\_\_\_\_ LATE POLICY

(parent initial) It is important that you be on time when picking up your child. Children become worried when you are late. Staff often

have other obligations. Please note the time. Parents will be charged \$5.00 for the first 10 minutes of late time and

\$1.00 for each minute after.

I understand the above policy, why there is a need for it and agree to abide by it.

BEHAVIOR GUIDELINES ACKNOWLEDGEMENT

(parent initial) and

I have read and understand the Behavior Guidelines that were established by the Geneva Park District to ensure a safe

enjoyable environment for all participants.

I agree to the discipline procedures outlined in the Parent Manual.

FIELD TRIP PERMISSION FORM

(parent initial) My child, has my permission to go on any field trip (walking or by van/bus) sponsored by the Geneva Park District during

the time my child is attending the program. Notification of any trips will be sent home prior to the date the trip is

scheduled. Please see program calendar for details.

\*Not all programs attend field trips\*

\_\_\_\_\_ REFUND POLICY

(parent initial) The Geneva Park District office must receive any cancellations 10 business days prior to the start of the session. An

application for refund must be completed as cancellation verification. Kids' Zone and Friendship Station Preschool require

10 business days notice for all withdrawals.

\_\_\_\_\_ REVIEW OF POLICIES AND PROCEDURES

(parent initial) I acknowledge I have reviewed the material outlined in the Parent Manual(s) and agree to the policies and procedures.



## GENEVA PARK DISTRICT REQUEST FOR THE ADMINISTRATION OF MEDICINE 2026-27

MEDICATIONS CANNOT BE ADMINISTERED AT THE PARK DISTRICT WITHOUT A DOCTOR'S WRITTEN ORDER AND A WRITTEN REQUEST FROM THE PARENT OR GUARDIAN.

Name of Participant		Date of Bir	th
Address City/Zip			
Day Phone	Work Phone	Cell Phone	#
	gramGrade		
Part I - Physician's Statement			
1. Name/type of medication _			
2. Dosage/amount to be given	1		
3. Route of administration			
4. Frequency and time of adm	ninistration		
5. Duration (week, month, inc	definite. etc.)		
6. Diagnosis, intended effect,	and anticipated reaction to I	medication	
(Symptoms, side effects, etc.)			
7. Other medication child is re			
8. Other requirements	<u> </u>		
attend the program?	s	Date Signed	
Address		Telephone No.	
	rmission for Park District sta , according	to the above instruction	ns. I further waive any claims
against the Park District, mem administration of said medica the Board of Commissioners, damages, or causes of action out of the administration of m	nbers of the Board of Commi ation and agree to hold harm its employees and agents, fro or injuries, costs, and expens	ssioners, its employees, less and indemnify the P om and against any and	and agents arising out of the ark District, the members of all liability, claims, demands
Parent / Guardian Signature		Phone #	Date