

**GENEVA PARK DISTRICT
REGULAR SCHEDULED MEETING MINUTES**
January 19, 2026
7:00 PM

CALL TO ORDER

President Moffat called the meeting to order at 7:00 pm.

ROLL CALL

President Moffat called for the roll. Commissioner Kaven, Commissioner Cladis, Vice President Cullen, and President Moffat all answered present. Commissioner Jones was absent.

Staff members present were Executive Director Nicole Vickers, Administrative Assistant Hannah MacArthur, Supt. of Parks & Properties Carl Gorra, Supt. of Finance & Personnel Christy Powell, Supt. of Recreation Elliott Bortner, and Facility Managers Ryan Coffland and Joey Kalwat.

Press: None

Guests: Dannie Wilson, Marisa Urbina, and Elsa Fischer, presenting for BerryDunn, and Michelle Kelly, Frank Parisi, Tessa Andreasen, Jessie Flatley, presenting for Upland Design Ltd.

HEARING OF GUESTS

Executive Director Vickers recognized Supt. Christy Powell, for her 20 years of service at the Geneva Park District, and has always worked in the best interests of the district. Staff and Board also shared their thanks and gratitude for Supt. Christy Powell.

READING OF MINUTES

Vice President Cullen made a motion to approve the minutes from the Regular Scheduled Meeting of December 8, 2025, as presented. Commissioner Cladis seconded. Four ayes. Motion carried.

CLAIMS AND ACCOUNTS

Vice President Cullen made a motion to approve the claims and accounts as presented. Commissioner Cladis seconded. Four ayes. Motion carried.

TREASURER'S REPORT AND SUPERINTENDENT OF FINANCE REPORT

Vice President Cullen made a motion to approve the Treasurer's Report and Superintendent of Finance Report as presented. Commissioner Cladis seconded. Four ayes. Motion carried.

APPROVAL OF THE AGENDA

Commissioner Cladis made a motion to approve the move of the Comprehensive and Strategic Plan Presentations from BerryDunn and Upland Design Ltd. to follow correspondence. Vice President Cullen seconded. Four ayes. Motion carried.

CORRESPONDENCE

Executive Director Vickers passed around the Media Relations Binder.

COMPREHENSIVE AND STRATEGIC PLAN PRESENTATIONS

Executive Director Vickers shared with the Board that over the past couple of months, staff have been preparing to start the Master Plan process. The district submitted a request for proposal for comprehensive and strategic plans. Seven submissions were received. Staff evaluated the proposals and invited three firms to interview and invited two firms to present to the Board of Commissioners: BerryDunn and Upland Design Ltd. Both firms presented individually to the Board, followed by questions from the Commissioners. After the presentations were complete staff solicited feedback from the Commissioners. The Board unanimously agreed that both firms would provide a solid road map for the district and trust the staff to make a decision that is best for the district. Executive Director Vickers stated that staff will make a decision and then negotiate that decision with the chosen firm. Executive Director Vickers thanked the Board for their support.

OLD BUSINESS

WINDING CREEK PARK DEVELOPMENT BID RESULTS

Executive Director Vickers prefaced that over the last several months, the district has purchased the shade structure, playground, fitness, and splashpad equipment for the park. The bids came in right around \$1.5M, making the district under budget for this project. Supt. Gorra shared that the district has worked with low bidder Hacienda Landscaping before. Reference checks verified timely and high-quality work completed on similar jobs. Staff recommend accepting the alternate bid to include the viewing binoculars and rejecting the alternate for natural area maintenance, as the district works with a more economical contractor, and the alternate for narrowing the concrete path, as that alternate was added in case the bid exceeded the budget. Commissioner Kaven made a motion to approve the expenditure of \$1,517,719.00 to Hacienda Landscaping for the development of Winding Creek Park. Vice President Cullen seconded. Four ayes. Motion carried.

SPRC MEN'S STEAM ROOM RENOVATION BID RESULTS

Supt. Bortner stated that during the fitness center shutdown in August, staff discovered sagging on the bench in the men's steam room at SPRC. Upon investigation, the staff determined that it was a structural issue and contracted a company to complete the demolition of the room. The room is now down to the studs, and FGM Architects has been contracted to redesign the steam room, including the bench, tile work, water features, and fixtures. Staff went out to bid to complete the work with three alternates. Staff is recommending to reject all alternates. Alternate one was to replace the tiles outside the steam room to match the new tiles. Alternate two was to replace the door. Alternative three was to replace the studs connected to the shower. Although the studs connected to the shower will need to be replaced at some point, it is not imminent at this time. Commissioner Cladis asked how long the studs will last. Supt. Bortner stated that FGM Architects are confident that the studs would last with an applied protective coating, and there is no urgency to replace them. Six bids were received. The first lowest bidder, AM-Finn, was received via email and did not include any alternate numbers, not following the Geneva Park District requirements of all bids received in a sealed envelope and no acknowledgment of the alternates. Staff recommends to the Board to reject the bid from AM-Finn and accept the next lowest bid from Albat Enterprises Group Inc. and reject all alternates. Vice President Cullen asked how long the steam room has been closed, if staff have received comments from members, and when the project is expected to be completed. Executive Director Vickers stated that the steam room is heavily used and certainly concerns have been voiced, but people have exercised great patience. It has been closed for roughly four months, and we expect the project to be completed in February. Commissioner Kaven made a motion to reject the bid from AM-Finn for not meeting the bid requirements. Commissioner Cladis seconded. Four ayes. Motion carried. Commissioner Cladis made a motion to approve the bid from Albat Enterprises Group Inc. in the amount of \$77,777.00 and reject all three alternates. Vice President Cullen seconded. Four ayes. Motion carried.

COMMUNICATIONS

Executive Director Vickers shared with the board that preparations for the playground replacement at Randall Square and Williamsburg Parks are underway. In collaboration with Upland Design, staff displayed playground concepts and features, which were presented to neighborhood residents to gather input during an open house meeting earlier this evening. Staff and Board committee members will meet later this month to review the Short/Long-Range Plan.

Documents and minutes from the Short/Long-Range Committee meeting will be provided in the February Board packet. Unfortunately, the Geneva Park District was not awarded the OSLAD grant for the Wheeler Park renovation project. An explanation from the state as to why is forthcoming. Despite this outcome, the staff intends to prioritize key components of the project and move forward with select improvements in alignment with available budgetary resources.

FUTURE MEETINGS

Short/Long Range Planning (Peter Cladis & Gabriel Kaven)	January 27, 2026	5:00 PM
Regular Scheduled Meeting	February 16, 2026	7:00 PM
Personnel & Policy Committee (Doug Jones & Peter Cladis)	TBD	TBD

Finance Committee – Budget Meeting <i>(Bre Cullen & Peter Cladis)</i>	TBD	TBD
GPD Foundation Meeting	March 24, 2026	7:00 PM

STAFF REPORTS

SUPERINTENDENT OF RECREATION

President Moffat congratulated the recreation department on the two 2nd place awards for the IAPD/IPRA Give Us Your Best Shot photo contest, and the Playhouse 38 class collaboration with St. Charles and Batavia Park Districts. Supt. Bortner shared that the Lights & Flights craft beer fest was a raging success with 225 attendees despite the extreme cold weather. President Moffat shared a couple of constructive criticism notes and agreed it was a great event. Supt. Bortner also shared that during the month of December while the holiday lights were displayed, Peck Farm Park saw nearly 6,000 visitors.

SUPERINTENDENT OF PARKS & PROPERTIES

President Moffat clarified that Kluber Architects will evaluate the HVAC system at Sunset Community Center. Supt. Gorra stated that Kluber will provide the report at the end of the month. President Moffat asked if there were any questions for Supt. Gorra regarding his report. No questions were asked.

NEW BUSINESS

NO RAMP TRAILER PURCHASE

Commissioner Cladis made a motion to approve the purchase of a trailer from No Ramp Trailers for \$13,909.00. Vice President Cullen seconded. Four ayes. Motion carried.

2025 STONE CREEK MINIATURE GOLF ANNUAL REPORT

Facility Supervisor Ryan Coffland reviewed the 2025 Stone Creek Miniature Golf Report. This was the first year with the new hut, and the staff and visitors were extremely pleased. During the 2025 season, there were a total of 14,422 standard rounds of golf played, which is 1,236 fewer than in the 2024 season. Standard rounds do not include groups, birthday parties, bulk cards, free games, special events, and programs. Group rentals saw an increase; this is due to elementary school picnics, Geneva High School PE classes, and church rentals. The number of rounds of golf from a camp or special event also increased. Our mini golf tournament ran for the 2nd year, and held two new events, Putt & Pour and Par-tober. Both of these events featured craft beer and were well attended. The overall attendance for the 2025 Stone Creek Mini Golf season was 17,584, which is an 846 decrease from the 2024 season. Staff looked into the reason why attendance decreased. It was found that June and July 2025 were significantly warmer than the same months in 2024. Data shows that ideal temperatures to play mini golf are 75-85 degrees. Staff will try to promote mini golf play during the hotter days in the 2026 season by adding misters and providing popsicles. Mr. Coffland reviewed expenditures and net gains as well as proposed 2026 recommendations. President Moffat asked Mr. Coffland if the shelter area on the new hut was used when not in use by renters. Mr. Coffland happily shared that it was heavily used and a great new amenity to the course. Vice President Cullen made a motion to approve the 2025 Stone Creek Mini Golf Annual Report and recommendations as presented. Commissioner Cullen second. Four ayes. Motion carried.

2026 BUDGET & PERSONNEL EVALUATION CALENDAR

Executive Director Vickers stated that the 2026 Budget Calendar and Personnel Evaluation Calendar are included for the Board to review.

ADJOURN

Commissioner Cladis made a motion to adjourn the meeting at 8:55 PM. Vice President Cullen seconded. Four ayes. Motion carried.

MINUTES OF SHORT/LONG-RANGE PLANNING COMMITTEE

DATE: January 27, 2026

TIME: 5:00 p.m.

LOCATION: Sunset Community Center

PRESENT: Vice President Cullen, Commissioner Kaven, Executive Director Nicole Vickers, Supt. of Parks & Properties Carl Gorra, Supt. of Recreation Elliott Bortner, Supt. of Finance & Personnel Christy Powell, and Administrative Assistant Hannah MacArthur.

PRESS: None

GUESTS: None

SUBJECT MATTER DISCUSSED:

Executive Director Nicole Vickers went over the purpose of the committee meeting, which is to discuss the Short/Long-Range Plan of the Park District. Each year, the Geneva Park District updates and revises the Short/Long-Range Plan Annual Goals and Objectives of the District. Executive Director Vickers shared that we will be reviewing the report in the order of each goal, first discussing the short/long-range aspect of each goal and then discussing the ongoing aspect of the goal. As we move through the reports, each department head will highlight a few items within each goal, and if there are any additional points that Commissioners wish to be covered to let the staff know. These goals are reviewed by the Short/Long-Range Planning Committee and presented to the full Board for approval. Once approved by the Board, the plan is posted to the District's website. Input and direction for this process come from program surveys, comment forms, Park District staff, the Board of Commissioners, the Master Plan, and the most recent Community Survey results.

Staff reviewed goal number one, which is as follows: the Geneva Park District will provide a safe environment at all programs, properties, and facilities. Supt. Powell shared that staff strive to achieve a higher than average rating on the PDRMA's Risk Management Review. This new review process began in 2019, and staff will begin this year's review process on April 1st. Add an e-bike policy that covers electric scooters and bikes. Lastly, add a First Amendment policy, which clearly defines locations/process. Staff are currently working with legal to create this policy. Supt. Gorra added that all vehicles not currently equipped with backup cameras will be equipped with them. Staff will continue to plan for the replacement of the Island Park south bridge. Staff will continue to set inspection schedules for all facilities and parks with appropriate documentation. Supt. Bortner highlighted the goal to review facility readiness and signage for unannounced First Amendment audits. This past year, municipalities saw an increase in social media creators conducting unannounced audits while filming. Staff will annually review the First Amendment Policy with full and part-time staff. This past year, staff created a new Emergency Response Plan for large unannounced gatherings at aquatic facilities. This plan will be included in staff training. The recreation department will implement this plan and training at all Park District facilities. The recreation department will continue to communicate with the parks department on concerns raised by the public and implement reactive measures, and provide the Board with bi-annual safety committee reports. Commissioner Kaven asked if individuals of unannounced gatherings are entering through the front entrance or using other means, and what sort of disorder is being caused. Executive Director Vickers stated that other districts have seen large gatherings of hundreds of children at aquatic facilities or parks, causing a disturbance. There has been more than

one instance where these participants engage in illegal activity, and it has been seen where these individuals enter legally through entrances and/or illegally. Also, instances of no disturbance, which are welcome. When the Geneva Park District was targeted by one of these unannounced gatherings last summer, staff worked very closely with the Geneva Police Department.

Staff reviewed goal number two, which is as follows: The Geneva Park District will attempt to construct new facilities and acquire additional open space for new park sites and facilities to meet the needs of the District residents. Supt. Gorra highlighted the development of Winding Creek Park and noted that the district will identify locations within the district for additional ballfields, if warranted. Executive Director Vickers added that staff have looked at Wheeler Park to add ball fields and have met with the Geneva Baseball Association, and communicated with them that staff are actively working on alternatives pending the City of Geneva's new police station referendum. No decisions will be made until we know what will happen in the future, as it would be a financial burden to the district. Supt. Gorra noted that staff are always looking for dog-friendly elements within our parks. Dog-friendly amenities are the fastest-growing segment within parks. Supt. Bortner highlighted the reimagining of our current ballfields to accommodate different levels of play and softball. Staff started using a different ball field mix and will continue to renovate fields with this ball mix. Based on the findings of the district's forthcoming comprehensive master plan, staff will determine future plans for the Peterson property.

Staff reviewed goal number three, which is as follows: the Geneva Park District will provide and maintain a quality system of existing parks and facilities by updating and improving each site per the most recent Community Survey and Master Plan. Supt. Gorra highlighted the implementation of the design phase of the exterior of the Sunset Community Center. Staff will focus on turf improvement at Wheeler Park to get the park "greener", as it is a highly utilized park. Staff are working towards a complete tree inventory to ensure the trees are taken care of and are on a maintenance schedule. An ongoing goal is to develop a procedure to increase the survivability of newly planted trees. Supt. Bortner shared that the recreation department will budget and plan to replace the floor in the fitness center and carpet in the locker rooms at the Sunset Community Center, as well as consider new uses of the sand volleyball courts at the Sunset Pool. Long-term, staff will develop a multi-year capital improvement plan for the Sunset Community Center and Stephen D. Persinger Recreation Center. Executive Director Vickers highlighted that this long-term goal could see some fluctuations based on the completion of the comprehensive master plan and how the community ranks priorities.

Staff reviewed goal number four, which is as follows: The Geneva Park District will provide creative programs and facilities to meet the needs of its residents per the surveys, Master Plan, and other research tools. Supt. Powell stated that the district will be applying for reaccreditation of Distinguished Agency. This occurs once every five years, and the district will be applying by April 1st of this year. This accreditation requires providing all documents in a paperless manner. Executive Director Vickers reviewed the timeline process and stated that the district would look into purchasing the suggested software to meet the paperless requirements. Staff will also be working on completing the comprehensive and strategic plan. Supt. Gorra highlighted that the parks department is developing a plan for ongoing horticultural volunteer opportunities along the riverfront parks by the way of a greenhouse volunteer program. Supt. Bortner highlighted the implementation of Prairie Play School afternoon sessions. The new Prairie Play School program has been a great success with students of 3 to 5 years of age. Staff will continue to evaluate and

offer programming on nights and weekends to accommodate working families. A long-term goal is the redesign of the park district's website to align with modern design trends and technology. The last website update was completed in 2016. Supt. Bortner noted that the recreation department has a growth mindset and will continue to increase and expand programs and special events for all ages.

Goal number five is as follows: The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Supt. Powell stated that the district completed the efficiency report requirements required by the State of Illinois law in 2024. Supt. Gorra promoted cooperative training with the forest preserves, neighboring park districts, and the Midwest Institute of Park Executives (MIPE). The parks department will also continue to work with the Geneva Garden Club, both at our greenhouse and Garden Club Park. Supt. Bortner will continue to hold the cooperative summer camp program with the Geneva Police and Fire Departments. The recreation department will drive new corporate memberships at BestLife Fitness through local municipalities and businesses. Those individuals who work in Geneva can receive resident fitness membership rates. Staff will continue to work with the School District, Library District, and City of Geneva to develop intergovernmental agreements (IGAs) as a way to enhance value for the taxpayers by sharing resources, as well as review and enhance existing IGAs. Staff will continue to develop and maintain positive relationships with all affiliate organizations for the purpose of advancing opportunities for youth. And lastly, continue the great work with the Geneva Chamber of Commerce on events and marketing.

Goal number six is as follows: The Geneva Park District will continue to meet population growth demands by hiring additional personnel as needed, by retaining competent present personnel, and by training new personnel accordingly. The District is an equal opportunity employer and provides equal employment opportunities to all qualified persons. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network when necessary. Supt. Powell highlighted that staff will review the tuition reimbursement policy to better define benefits/limits and goals of benefit offering. We will track non-taxable tips and OT legal changes in 2025 from the One Big Beautiful Bill Act to include in 2026 W2's. Staff will evaluate new occupational therapy providers to provide pre-employment tests and employee accidents. Lastly, staff will continue to learn the uses and efficiencies of the Paycom system. Supt. Gorra highlighted the investigation of flexible work options based on mutual benefit to the district and the employee, as well as ensuring compliance with PDRMA recommended trainings as to ensure safe work practices. Commissioner Kaven asked what the typical number of training hours is for a full-time employee. Supt. Gorra stated that 10-20 hours are typical, with 20 hours as the goal. The parks department will continue to research new ideas for park maintenance and equipment to improve efficiencies. Supt. Bortner highlighted the continued support of the Culture Club. This committee is composed of park, rec, and admin employees who develop different events and gatherings for the staff to enhance work culture. Staff will continue the butterfly house volunteer program at Peck Farm Park. Lastly, continue offering staff educational opportunities. Many staff are certified parks and recreation professionals, which is not a requirement of the district. Executive Director Vickers stated that it is great to see staff actively seeking and asking for continued education opportunities.

Goal number seven is as follows: The Geneva Park District offers educational programs, classes, and stewardship opportunities that increase environmental literacy of residents and will adopt environmentally friendly business practices that are fiscally responsible to conserve resources, educate the community, and provide best practices in resource management. Supt. Powell highlighted that the administrative staff has been researching the feasibility of the Elective Pay program, which will allow the district to recover significant amounts of funds for green initiatives, including solar, EV chargers, and all-electric vehicles. Supt. Gorra highlighted the addition of EV vehicles and equipment. Staff will continue to seek and implement ways to conserve energy and be cognizant of the Dark Sky initiatives. Lastly, purchase products for use in the facility and park operations to minimize negative environmental impacts. The district purchases organic fertilizers and minimally toxic weed control products to minimize impact. Supt. Bortner highlighted developing a beekeeping program utilizing the bee hives at the Community Gardens, as well as installing interpretive signage related to energy saved from the solar panels at Peck Farm Park. Staff intend to determine the educational/environmental use of the Peterson property, benefiting its agricultural/natural area surroundings. Identifying the use of the property will be clearer with the completion of the Master Plan.

Goal number eight is as follows: The Geneva Park District will strive to strengthen and maintain fiscal health and stability. Availability of funding and overall good financial health are prerequisites for carrying out some of the goals and objectives of the District. Supt. Powell highlighted the data collection of contractors' bid forms identified as minority-owned, woman-owned, or veteran-administered. Commissioner Kaven asked if the state requires the district to hire an M/W/V company and provide compensation. Executive Director Vickers replied no. Supt. Gorra highlighted the application process for the Illinois Transportation Enhancement Program (ITEP) grant for the replacement of the Island Park south bridge. The parks department will develop an inventory of the largest aquatic and building mechanical items to create a replacement schedule and work it into the budget. Supt. Bortner highlighted the printing of the district's brochure to remain fiscally sound. Staff will seek quotes to print annually, research possibilities of switching to a three-program guide cycle, and consider alternative options to mailing a brochure to all resident households.

Executive Director Vickers then shared that enclosed within the packet are the completed goals from all departments over the past year. The superintendents highlighted a few 2025 completed goals. Executive Director Vickers stated to the committee commissioners that the superintendents are the reason the district can accomplish these goals. Commissioner Kaven acknowledged the amount of time and work it takes to accomplish the items listed. Vice President Cullen seconded his comment and applauded the staff for being in tune with the community's needs. With no questions or further comments staff moved to the Master Plan.

Supt. Powell shared the five-year capital improvement plan. She reviewed the revenues and expenditures, highlighting capital funding that comes from the annual audit transfer, bond issues, and grant revenue. Supt. Powell highlighted high-budget projects, including the projects for which we hope to acquire grant monies.

Supt. Gorra covered the fleet replacement list for the next fiscal year. The list includes vehicles that are worn out or deemed for replacement due to possible safety concerns. He prefaced that not all the vehicles on the list are guaranteed for replacement.

Executive Director Vickers discussed the future full-time and part-time personnel needs. All items on this list have been conveyed to the Board previously. She identified two positions specifically, the Parks Specialist I position, which will focus on Mill Creek and Winding Creek Parks, and the Recreation Assistant Superintendent of Recreation Facilities. Executive Director Vickers concluded the report, noting that staff will begin the development of the Strategic and Comprehensive Plans.

With no further discussion, the committee meeting ended at 6:18 PM.

Secretary

Submitted By: Nicole Vickers / Hannah MacArthur

DATE: 02/11/26
TIME: 09:41:27
ID: AP490000

GENEVA PARK DISTRICT
WARRANT NUMBER 021326

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GENERAL
PAID

FROM CHECK # 82613 TO CHECK # 82653

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82613	SUBURBAN TIRE AUTO CARE CENTER	KUBOTA 112, TRAILER 256 TIRES	CORPORATE / PARKS ADMINISTRATION	295.58
			CHECK TOTAL	295.58
82614	PHILLIP COOPER	FEBRUARY SKY PERFORMANCE	RECREATION / LIBRARY SEMINARS	300.00
			CHECK TOTAL	300.00
82615	CASH	IPRA STIPENDS	CORPORATE / PARKS ADMINISTRATION	966.00
		IPRA STIPENDS	RECREATION / REC ADMINISTRATION	2,945.00
			CHECK TOTAL	3,911.00
82616	ABLE PEST CONTROL	SPRC PEST CONTROL - JAN	RECREATION / SPRC	115.00
		PFP PEST CONTROL - JAN	CORPORATE / PECK FARM	95.00
			CHECK TOTAL	210.00
82617	ACCURATE INDUSTRIES	BI-ANNUAL STEAM ROOM MAINT	RECREATION / SPRC	1,258.11
			CHECK TOTAL	1,258.11
82618	WAREHOUSE DIRECT INC	LAMINATING SHEETS	CORPORATE / PECK FARM	48.56
			CHECK TOTAL	48.56
82619	ALARM DETECTION SYSTEMS	SPRC ALARM	RECREATION / SPRC	1,449.30
		WHEELER ALARM	CORPORATE / PARKS ADMINISTRATION	168.66
		SCC ALARM	RECREATION / REC ADMINISTRATION	643.89
		PFP ALARM	CORPORATE / PECK FARM	1,029.87
		POOL ALARM	RECREATION / SUNSET POOL	167.43
		MINI GOLF ALARM	RECREATION / MINIATURE GOLF	157.02
			CHECK TOTAL	3,616.17
82620	BATAVIA PARK DISTRICT	BATAVIA FALL 2025 CO-OP	RECREATION / YOUTH	399.60
		BATAVIA FALL 2025 CO-OP	RECREATION / BATAVIA PARK DIST CLASSES	1,719.00
		BATAVIA FALL 2025 CO-OP	RECREATION / ADULT	225.00
		BATAVIA FALL 2025 CO-OP	RECREATION / ACTIVE OLDER ADULTS - TRIPS	1,683.00
			CHECK TOTAL	4,026.60
82621	BALL HORTICULTURAL COMPANY	CANNA SEEDS	CORPORATE / PARKS ADMINISTRATION	55.33
		VINCA SEEDS	CORPORATE / PARKS ADMINISTRATION	25.26
			CHECK TOTAL	80.59

DATE: 02/11/26
TIME: 09:41:37
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GENEVA PARK DISTRICT
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FROM CHECK # 82613 TO CHECK # 82653

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82622	BALSTER MAGIC PRODUCTIONS	DAUGHTER DATE NIGHT MAGICIAN	RECREATION / JUST DAD 'N ME	550.00
			CHECK TOTAL	550.00
82623	CENTURY LAUNDRY DISTRIBUTING	SCC DRYER THERMOSTAT RPR	RECREATION / SUNSET RACQUETBALL & FITNESS	491.50
			CHECK TOTAL	491.50
82624	CHASE CARD SERVICES	BOARD DRINKS	RECREATION / REC ADMINISTRATION	73.97
		OFFICE COFFEE CUPS	RECREATION / REC ADMINISTRATION	71.94
		ENVELOPES	CORPORATE / PARKS ADMINISTRATION	37.44
		ENVELOPES	RECREATION / REC ADMINISTRATION	37.44
		LAMINATING SHEETS	RECREATION / REC ADMINISTRATION	65.92
		PROJECTOR STAND	RECREATION / REC ADMINISTRATION	25.99
		WET/DRY VACUUM	CORPORATE / PARKS ADMINISTRATION	571.25
		IAPD/IPRA - JM BC	CORPORATE / PARKS ADMINISTRATION	830.00
		IAPD/IPRA - 6 ATTENDEES	CORPORATE / PARKS ADMINISTRATION	2,305.00
		IAPD/IPRA - 10 ATTENDEES	RECREATION / REC ADMINISTRATION	3,420.00
		IAPD/IPRA - EB AP KW	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	855.00
		IAPD/IPRA - CM	RECREATION / EXERCISE & AEROBICS	415.00
		TREADMILL SAFETY KEYS	RECREATION / SUNSET RACQUETBALL & FITNESS	6.99
		KZ SUPPLIES - WAS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	155.08
		DAY OFF TRIP - THE ZONE	RECREATION / IN SERVICE DAYS PROGRAMS	314.00
		DAY OFF TRIP - SKY ZONE	RECREATION / IN SERVICE DAYS PROGRAMS	315.64
		KZ SUPPLIES - FES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	73.22
		DAY OFF TRIP - FOX BOWL	RECREATION / IN SERVICE DAYS PROGRAMS	628.00
		DAY OFF TRIP - EMAGINE THEATER	RECREATION / IN SERVICE DAYS PROGRAMS	308.00
		KZ SUPPLIES - WES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	19.97
		KZ SUPPLIES - HSS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	216.56
		KZ SUPPLIES - MCS	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	197.87
		DAY OFF TRIP - PINOS PALETTE	RECREATION / IN SERVICE DAYS PROGRAMS	165.00
		DAY OFF TRIP - OAK LAWN MUSEUM	RECREATION / IN SERVICE DAYS PROGRAMS	115.00
		KZ SUPPLIES - HES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	269.22
		PRINTED ARTWORK, STAFF HALLWAY	RECREATION / REC ADMINISTRATION	381.71
		MARKETING PROMOTIONS AUDIO	RECREATION / PUBLIC INFORMATION	6.99
		MONTHLY EMAIL MARKETING	RECREATION / PUBLIC INFORMATION	315.00
		SOCIAL MEDIA PROMOTED POSTS	RECREATION / PUBLIC INFORMATION	188.92
		OFFICE NEWSPAPER SUBSCRIPTION	CORPORATE / PARKS ADMINISTRATION	9.67
		IPRA MARKETING SHOWCASE SPLYS	RECREATION / REC ADMINISTRATION	22.06
		BESTLIFE FITNESS MAILER	RECREATION / SPRC	350.00

DATE: 02/11/26
TIME: 09:41:41
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GENEVA PARK DISTRICT
WARRANT NUMBER 021326

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FROM CHECK # 82613 TO CHECK # 82653

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82624	CHASE CARD SERVICES	BESTLIFE FITNESS MAILER	RECREATION / SUNSET RACQUETBALL & FITNESS	350.00
		BESTLIFE FITNESS MAILER	RECREATION / PUBLIC INFORMATION	2,821.61
		CANVA, GOOGLE, APPLE SUBSCRIPS	CORPORATE / PECK FARM	17.97
		HEALTH DEPARMENT PERMIT	CORPORATE / PECK FARM	365.15
		ANIMAL FOOD SUPPLIES	CORPORATE / PECK FARM	3.98
		EARTH DAY SHREDDING DEPOSIT	CORPORATE / PECK FARM GENERAL PROGRAMS	400.00
		VARIOUS PROGRAM SUPPLIES	CORPORATE / PECK FARM GENERAL PROGRAMS	472.95
		LIGHTS AND FLIGHTS RENTAL	RECREATION / REC ADMINISTRATION	246.00
		JAN MIPE MEETING - KK KP CG AM	CORPORATE / PARKS ADMINISTRATION	160.00
		WHEELER MAINT CALENDARS	CORPORATE / PARKS ADMINISTRATION	19.96
		WHEELER ACCESS LADDER REPAIRS	CORPORATE / PARKS ADMINISTRATION	82.15
		WHEELER PARK WOOD SIGN RPR	CORPORATE / PARKS ADMINISTRATION	440.40
		SCC AND SUN POOL MULCH	CORPORATE / PARKS ADMINISTRATION	2,287.60
		PINEWOOD DERBY KITS	CORPORATE / PARKS ADMINISTRATION	116.90
		MAGNIFYING GLASS LAMP	CORPORATE / PARKS ADMINISTRATION	25.49
		GARAGE DOOR OPENER REMOTES	CORPORATE / PARKS ADMINISTRATION	38.43
		BACKUP CAMERAS	CORPORATE / PARKS ADMINISTRATION	240.38
		PLOW 214 SOLENOID	CORPORATE / PARKS ADMINISTRATION	39.99
		PECK SALT SPREADER PARTS	CORPORATE / PARKS ADMINISTRATION	92.83
		BUTTERFLY HOUSE PARTS	CORPORATE / PECK FARM	33.99
		SPORTS PROGRAM BINDER SUPPLIES	RECREATION / BOYS BASKETBALL	9.49
		SPORTS PENNIES	RECREATION / SPRC ADULT LEAGUES	59.99
		PH 38 SUPPLIES	RECREATION / PLAYHOUSE 38	48.83
		BASSET CERTIFICATION	RECREATION / REC ADMINISTRATION	12.95
		STARVED ROCK HOLIDAY LIGHTS	RECREATION / ACTIVE OLDER ADULTS - TRIPS	875.00
		STARVED ROCK 70'S TRIBUTE DEP	RECREATION / ACTIVE OLDER ADULTS - TRIPS	275.00
		PRESCHOOL SUPPLIES	RECREATION / PARK DISTRICT PRESCHOOL	188.55
		PRESCHOOL EQUIPMENT	RECREATION / PARK DISTRICT PRESCHOOL	419.68
		EARLY CHILDHOOD SUPPLIES	RECREATION / TODDLERS	75.58
		TODDLER CHAIRS AND TABLE	RECREATION / JAZZ & TAP CLASSES	59.99
		WIRELESS MOUSE - KEEN	RECREATION / REC ADMINISTRATION	14.99
		FITNESS CLASSES MATS	RECREATION / EXERCISE & AEROBICS	169.92
		PH 38 CONCESSION SUPPLIES	RECREATION / PLAYHOUSE 38	124.38
		PH 38 SUPPLIES	RECREATION / PLAYHOUSE 38	75.97
		HOLIDAY RECITAL COSTUME RETURN	RECREATION / HOLIDAY DANCE RECITAL	-111.90
		HOLIDAY DANCE RECITAL SUPPLIES	RECREATION / HOLIDAY DANCE RECITAL	125.85
		STORAGE CUBBIES FOR CLOSET	RECREATION / JAZZ & TAP CLASSES	29.99
		HOLIDAY MIXER STAFF PARTY FOOD	RECREATION / JAZZ & TAP CLASSES	20.60

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82624	CHASE CARD SERVICES	POLAR EXPRESS MOVIE RIGHTS	RECREATION / PLAYHOUSE 38	325.00
		CERTUS FUSION TRAINING	RECREATION / REC ADMINISTRATION	12.95
		CPRP EXAM PREP PROGRAM	RECREATION / REC ADMINISTRATION	125.00
		DAY OFF TRIP- MORTON ARBORETUM	RECREATION / HOLIDAY CAMPS	335.00
		KZ SUPPLIES - WES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	382.37
		KZ SUPPLIES - NAME BADGES	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	13.29
		CPRP EXAM PREP COURSE	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	125.00
		FAMILY POGRAMMING SUPPLIES	RECREATION / FAMILY PROGRAM/TRIP	53.31
		GMAIL MONTHLY BILLING	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	8.40
		KZ TRAINING	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	213.00
		DAY OFF TRIP - OAK LAWN MUSEUM	RECREATION / IN SERVICE DAYS PROGRAMS	145.00
		FITNESS EQUIPMENT PARTS	RECREATION / SUNSET RACQUETBALL & FITNESS	377.43
		HALLWAY LIGHTS, SPACE HEATER	RECREATION / REC ADMINISTRATION	159.98
		SCC OPEN HOUSE SUPPLIES	RECREATION / SUNSET RACQUETBALL & FITNESS	42.40
		SPRC OPEN HOUSE SUPPLIES	RECREATION / SPRC	42.40
		URINAL SUPPLIES	RECREATION / SUNSET RACQUETBALL & FITNESS	47.00
		BIRTHDAY PARTY CUPCAKES	RECREATION / SPRC BIRTHDAY PARTIES	111.76
		BIRTHDAY PARTY FOOD, DRINKS	RECREATION / SPRC BIRTHDAY PARTIES	67.84
		TABLECLOTHS AND PLATES	RECREATION / SPRC BIRTHDAY PARTIES	65.54
		SUPER SHUFFLE MEDALS	RECREATION / SUPER BOWL SHUFFLE	1,603.59
		VENDING MERCHANDISE	RECREATION / SPRC	220.46
		VENDING MERCHANDISE	RECREATION / SUNSET RACQUETBALL & FITNESS	120.46
		VENDING CC PROCESSOR FEE	RECREATION / SPRC	17.90
		VENDING CC PROCESSOR FEE	RECREATION / SUNSET RACQUETBALL & FITNESS	8.95
		SANITATION SUPPLIES	RECREATION / SPRC	42.72
		LIFE FITNESS PARTS	RECREATION / SPRC	68.75
		TV, WALL MOUNT, FIT EQUIP	RECREATION / SPRC	399.97
		I-PASS TOLL CHARGES	CORPORATE / PARKS ADMINISTRATION	19.75
		I-PASS TOLL CHARGES	RECREATION / REC ADMINISTRATION	19.75
		CC ANNUAL MEMBERSHIP FEE	CORPORATE / PARKS ADMINISTRATION	97.50
		CC ANNUAL MEMBERSHIP FEE	RECREATION / REC ADMINISTRATION	97.50
		IL IPRA	CORPORATE / PARKS ADMINISTRATION	232.50
		IL IPRA	RECREATION / REC ADMINISTRATION	232.50
		BESTLIFE - DIALPAD PHONE	RECREATION / SUNSET RACQUETBALL & FITNESS	31.31
		REC - DIALPAD PHONE	RECREATION / REC ADMINISTRATION	187.86
		SPRC - DIALPAD PHONE	RECREATION / SPRC	1,001.95
		WHEELER - DIALPAD PHONE	CORPORATE / PARKS ADMINISTRATION	187.86
		MINI GOLF - DIALPAD PHONE	RECREATION / MINIATURE GOLF	46.97

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82624	CHASE CARD SERVICES	PECK FARM - DIALPAD PHONE	CORPORATE / PECK FARM	109.59
		HANGING BASKETS	CORPORATE / PARKS ADMINISTRATION	107.85
		HORTICULTURAL SUPPLIES	CORPORATE / PARKS ADMINISTRATION	506.82
		SQUARE TESTING FEE REFUND	RECREATION / REC ADMINISTRATION	-2.00
			CHECK TOTAL	31,511.67
82625	CITY OF GENEVA	SCC - WATER	RECREATION / REC ADMINISTRATION	118.76
		BESTLIFE - WATER	RECREATION / SUNSET RACQUETBALL & FITNESS	277.10
		MINI GOLF - WATER	RECREATION / MINIATURE GOLF	48.46
		WHEELER MAINT - WATER	CORPORATE / PARKS ADMINISTRATION	674.68
		WHEELER S BATHROOMS - WATER	CORPORATE / PARKS ADMINISTRATION	79.33
		ISLAND PARK - WATER	CORPORATE / PARKS ADMINISTRATION	31.32
		WHEELER N BATHROOMS - WATER	CORPORATE / PARKS ADMINISTRATION	34.30
		GREENHOUSE - WATER	CORPORATE / PARKS ADMINISTRATION	53.24
		GARDEN CLUB PK - WATER	CORPORATE / PARKS ADMINISTRATION	48.46
		POOL - WATER	RECREATION / SUNSET POOL	368.36
		MOORE PARK - WATER	CORPORATE / MOORE SPRAY PARK	82.72
		SPRC - WATER	RECREATION / SPRC	717.08
		COMM GARDENS - WATER	CORPORATE / COMMUNITY GARDEN	125.82
		ISLAND PARK - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	169.35
		ESPING PK FLAG POLE - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	21.70
		HSS TENNIS COURTS - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	89.11
		JAYCEE PARK - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	20.30
		WHEELER PK SHELTER - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	51.27
		WHEELER MAINT - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	1,425.00
		PECK HOUSE - ELECTRIC	CORPORATE / PECK FARM	234.85
		PECK MAINT - ELECTRIC	CORPORATE / PECK FARM	1,200.67
		SCC - ELECTRIC	RECREATION / REC ADMINISTRATION	46.18
		SCC - ELECTRIC	RECREATION / REC ADMINISTRATION	1,507.95
		BESTLIFE - ELECTRIC	RECREATION / SUNSET RACQUETBALL & FITNESS	1,118.00
		BESTLIFE - ELECTRIC	RECREATION / SUNSET RACQUETBALL & FITNESS	221.09
		POOL - ELECTRIC	RECREATION / SUNSET POOL	401.94
		SUNSET BALLFIELDS - ELECTRIC	RECREATION / ADULT SOFTBALL	20.30
		MOORE PARK - ELECTRIC	CORPORATE / MOORE SPRAY PARK	24.94
		SPRC - ELECTRIC	RECREATION / SPRC	3,112.71
		PH 38 - ELECTRIC	RECREATION / PLAYHOUSE 38	79.12
			CHECK TOTAL	12,404.11

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82626	COM ED	COM ED - MC COMM PARK COM ED - PETERSON PROPERTY COM ED - PETERSON PROPERTY COM ED - PFP BALLFIELDS	CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION RECREATION / ADULT SOFTBALL	199.22 88.18 20.24 64.16
			CHECK TOTAL	371.80
82627	COMCAST CABLE	COMCAST SVC - SCC COMCAST SVC - BESTLIFE	RECREATION / REC ADMINISTRATION RECREATION / SUNSET RACQUETBALL & FITNESS	414.59 276.40
			CHECK TOTAL	690.99
82628	DO ART PRODUCTIONS	BEAD ART WORKSHOP	RECREATION / YOUTH	100.00
			CHECK TOTAL	100.00
82629	FACTORY CLEANING EQUIPMENT, INC	FLOOR SCRUBBER PARTS	RECREATION / SPRC	159.10
			CHECK TOTAL	159.10
82630	GLENN DAVID PRODUCTIONS	DAUGHTER DATE DJ & PHOTO BOOTH	RECREATION / JUST DAD 'N ME	1,400.00
			CHECK TOTAL	1,400.00
82631	GLENN DAVID PRODUCTIONS	FUN WITH SON DJ & PHOTO BOOTH	RECREATION / MOM & SON NIGHT	1,400.00
			CHECK TOTAL	1,400.00
82632	GORDON FLESCH COMPANY	MONTHLY PRINTER - FSP MONTHLY PRINTER - SPRC MONTHLY PRINTER - SCC MONTHLY PRINTER - SCC	RECREATION / PARK DISTRICT PRESCHOOL RECREATION / SPRC RECREATION / REC ADMINISTRATION CORPORATE / PARKS ADMINISTRATION	214.00 192.03 285.76 190.50
			CHECK TOTAL	882.29
82633	W.W. GRAINGER CORP.	CAN LINERS	CORPORATE / PARKS ADMINISTRATION	192.60
			CHECK TOTAL	192.60
82634	ILLINOIS STATE POLICE	EMPLOYEE BACKGROUND CHECKS	RECREATION / REC ADMINISTRATION	40.00
			CHECK TOTAL	40.00
82635	JASON KOLLUM	FUN WITH SON ENTERTAINER	RECREATION / MOM & SON NIGHT	550.00
			CHECK TOTAL	550.00
82636	LIFE FITNESS CORP	SCC TREADMILL BELT AND PARTS	RECREATION / SUNSET RACQUETBALL & FITNESS	1,184.00

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82636	LIFE FITNESS CORP	SCC FITNESS EQUIPMENT PARTS FITNESS EQUIPMENT	RECREATION / SUNSET RACQUETBALL & FITNESS RECREATION / REC ADMINISTRATION	7.70 1,497.75 CHECK TOTAL 2,689.45
82637	MENARDS	MISC BUILDING REPAIR SUPPLIES MISC BUILDING REPAIR SUPPLIES LOCKER ROOM TOWER HEATER DISCOVERY ROOM PROJECT DISCOVERY ROOM PROJECT MISC BUILDING REPAIR SUPPLIES MISC BUILDING REPAIR SUPPLIES SCC LOCKER ROOM HEATERS	RECREATION / SPRC RECREATION / SPRC RECREATION / SUNSET RACQUETBALL & FITNESS CORPORATE / PECK FARM CORPORATE / PECK FARM RECREATION / SPRC RECREATION / SPRC RECREATION / SUNSET RACQUETBALL & FITNESS	25.36 15.26 107.74 345.43 89.58 26.29 15.75 179.98 CHECK TOTAL 805.39
82638	MENDEL PLUMBING & HEATING INC	SPRC DAMPERS REPAIR	RECREATION / SPRC	637.50 CHECK TOTAL 637.50
82639	METRONET	METRONET - MC POOL	RECREATION / MILL CREEK POOL	79.90 CHECK TOTAL 79.90
82640	METRONET	METRONET - PH 38	RECREATION / PLAYHOUSE 38	79.90 CHECK TOTAL 79.90
82641	METRONET	METRONET - WHEELER	CORPORATE / PARKS ADMINISTRATION	119.95 CHECK TOTAL 119.95
82642	METRONET	METRONET - SPRC METRONET - BESTLIFE METRONET - MINI GOLF	RECREATION / SPRC RECREATION / SUNSET RACQUETBALL & FITNESS RECREATION / MINIATURE GOLF	268.85 271.00 109.95 CHECK TOTAL 649.80
82643	MIDWEST SALT	MAGNESIUM CHLORIDE DE-ICER	CORPORATE / PARKS ADMINISTRATION	1,103.00 CHECK TOTAL 1,103.00
82644	NICOR GAS	NICOR - WHEELER MAINT NICOR - WHEELER PARK NICOR - PECK HOUSE NICOR - PECK BARN	CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION CORPORATE / PECK FARM CORPORATE / PECK FARM	862.19 66.37 325.85 210.89

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FROM CHECK # 82613 TO CHECK # 82653

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82644	NICOR GAS	NICOR - PECK MAINT NICOR - SCC NICOR - BESTLIFE NICOR - SPRC NICOR - PH 38 NICOR - MC POOL NICOR - POOL	CORPORATE / PECK FARM RECREATION / REC ADMINISTRATION RECREATION / SUNSET RACQUETBALL & FITNESS RECREATION / SPRC RECREATION / PLAYHOUSE 38 RECREATION / MILL CREEK POOL RECREATION / SUNSET POOL	609.39 1,481.34 485.63 3,141.30 113.11 130.66 187.01 CHECK TOTAL 7,613.74
82645	NORTH AMERICAN CORP	HAND SOAP	RECREATION / SPRC	168.06 CHECK TOTAL 168.06
82646	OOMA INC	MOORE PARK EMS CALL BOX SVC	CORPORATE / PARKS ADMINISTRATION	75.49 CHECK TOTAL 75.49
82647	QUICKSCORES LLC	ADULT REC BBAL QUICKSCORES 3RD/4TH GIRLS QUICKSCORES BOYS REC BBALL QUICKSCORES	RECREATION / SPRC ADULT LEAGUES RECREATION / GIRLS BASKETBALL RECREATION / BOYS BASKETBALL	28.00 42.00 231.00 CHECK TOTAL 301.00
82648	SHAW MEDIA	WINTER WONDER LIGHTS AD	RECREATION / PUBLIC INFORMATION	499.00 CHECK TOTAL 499.00
82649	SUBURBAN PROPANE-7800	PECK ADDITION - PROPANE FUEL	CORPORATE / PARKS ADMINISTRATION	756.50 CHECK TOTAL 756.50
82650	OFFICIAL FINDERS LLC	GIRLS BASKETBALL REFS BOYS BASKETBALL REFS SPRC BASKETBALL REFS SPRC BASKETBALL REFS WEEK 2 BOYS BASKETBALL REFS WEEK 2 GIRLS BASKETBALL REFS WEEK 2	RECREATION / GIRLS BASKETBALL RECREATION / BOYS BASKETBALL RECREATION / SPRC ADULT LEAGUES RECREATION / SPRC ADULT LEAGUES RECREATION / BOYS BASKETBALL RECREATION / GIRLS BASKETBALL	200.00 1,160.00 160.00 160.00 1,160.00 200.00 CHECK TOTAL 3,040.00
82651	ZAKER VIDEO PRODUCTIONS INC	DANCE RECITAL FILMING SVC	RECREATION / HOLIDAY DANCE RECITAL	1,350.00 CHECK TOTAL 1,350.00
82652	CITY OF GENEVA	OLD MILL PARK - ELECTRIC	CORPORATE / PARKS ADMINISTRATION	44.54 CHECK TOTAL 44.54

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82653	ELGIN BEVERAGE	SUPER SHUFFLE 5K CONCESSIONS	RECREATION / SUPER BOWL SHUFFLE	1,221.95
			CHECK TOTAL	1,221.95
			WARRANT TOTAL	85,725.84

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82654	1000BULBS	SCC INTERIOR HALLWAY LIGHTS	RECREATION / REC ADMINISTRATION	240.40
			CHECK TOTAL	240.40
82655	ACE HARDWARE GENEVA	PADLOCK	CORPORATE / PARKS ADMINISTRATION	8.09
		FUNBRELLAS PAINT	CORPORATE / PARKS ADMINISTRATION	60.44
		ISLAND PARK FLAG SNAP BOLT	CORPORATE / PARKS ADMINISTRATION	6.83
		TRUCK WASHING SUPPLIES	CORPORATE / PARKS ADMINISTRATION	16.72
		FUNBRELLAS PAINT	CORPORATE / PARKS ADMINISTRATION	15.46
			CHECK TOTAL	107.54
82656	ACCURATE INDUSTRIES	WOMEN'S STEAM ROOM REPAIR	RECREATION / SPRC	567.88
		WOMEN'S SAUNA REPAIR	RECREATION / SUNSET RACQUETBALL & FITNESS	650.60
			CHECK TOTAL	1,218.48
82657	WAREHOUSE DIRECT INC	SANITATION SUPPLIES	RECREATION / SUNSET RACQUETBALL & FITNESS	35.28
		SANITATION SUPPLIES	RECREATION / REC ADMINISTRATION	35.29
		SANITATION SUPPLIES	RECREATION / SUNSET RACQUETBALL & FITNESS	70.57
		SANITATION SUPPLIES	RECREATION / REC ADMINISTRATION	70.57
		SANITATION SUPPLIES	RECREATION / SPRC	68.10
			CHECK TOTAL	279.81
82658	ALEXANDER EQUIPMENT CO., INC.	CHAIN SAW REPAIR PARTS	CORPORATE / PARKS ADMINISTRATION	131.94
		CHAIN SAW OIL	CORPORATE / PARKS ADMINISTRATION	28.50
			CHECK TOTAL	160.44
82659	BANNER UP SIGNS	SCC EMPLOYEE ONLY SIGN	RECREATION / REC ADMINISTRATION	350.00
			CHECK TOTAL	350.00
82660	BALLOON ENDEAVOR	DAUGHTER DATE NIGHT BALLOONS	RECREATION / JUST DAD 'N ME	900.00
			CHECK TOTAL	900.00
82661	BALLOON ENDEAVOR	FUN WITH SON NIGHT BALLOONS	RECREATION / MOM & SON NIGHT	525.00
			CHECK TOTAL	525.00
82662	BLACK LINE NAPERVILLE LLC	BLACKLINE COMPUTER/TELEPHONE	RECREATION / REC ADMINISTRATION	4,570.68
		BLACKLINE MAINT AGREEMENT	RECREATION / REC ADMINISTRATION	2,513.87
		BLACKLINE MAINT AGREEMENT	CORPORATE / PARKS ADMINISTRATION	533.25
			CHECK TOTAL	7,617.80

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82663	BUMPER TO BUMPER	WIPER BLADES TRUCK 208 FILTERS OIL AND HYDRAULIC FLUID SHOP SUPPLIES	CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION	90.20 57.21 48.15 38.26
				CHECK TOTAL 233.82
82664	COM ED	COM ED - MC POOL	RECREATION / MILL CREEK POOL	458.84
				CHECK TOTAL 458.84
82665	CONSTELLATION TELECOM	BESTLIFE FAX LINE REC FAX LINE SPRC FAX LINE POOL E911 LINES SPRC EMERGENCY LINES	RECREATION / SUNSET RACQUETBALL & FITNESS RECREATION / REC ADMINISTRATION RECREATION / SPRC RECREATION / SUNSET POOL RECREATION / SPRC	3.51 14.05 52.68 149.25 219.47
				CHECK TOTAL 438.96
82666	DO ART PRODUCTIONS	MINECRAFT BEAD ART- WINTER 26	RECREATION / YOUTH	200.00
				CHECK TOTAL 200.00
82667	DUNHAM WOODS FARM	HORSEBACK RIDING WINTER 26	RECREATION / YOUTH	720.00
				CHECK TOTAL 720.00
82668	ELGIN BEVERAGE	PH 38 CONCESSIONS	RECREATION / PLAYHOUSE 38	174.35
				CHECK TOTAL 174.35
82669	EPACT NETWORK LTD	EPACT SUBSCRIPTION -KZ ARCHIVE EPACT SUBSCRIPTION - KZ EPACT SUBSCRIPTION - CAMPS EPACT SUBSCRIPTION - PFP CAMPS EPACT SUBSCRIPTION -PFP SCHOOL	RECREATION / B/A SCHOOL PROGRAMS- KID ZONE RECREATION / B/A SCHOOL PROGRAMS- KID ZONE RECREATION / TRADITIONAL YOUTH CAMPS CORPORATE / CAMP ADVENTURE - PF CAMP CORPORATE / PECK FARM PRESCHOOL	1,500.00 3,290.00 3,973.00 1,688.00 149.00
				CHECK TOTAL 10,600.00
				CHECK TOTAL 0.00
82671	FUN EXPRESS LLC	DAUGHTER DATE NIGHT SUPPLIES	RECREATION / JUST DAD 'N ME	757.79
				CHECK TOTAL 757.79
82672	MARY ZUPKE	PRESCHOOL COOKING WINTER 26	RECREATION / TODDLERS	212.80

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CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82672	MARY ZUPKE	KIDS COOKING WINTER 26	RECREATION / YOUTH	478.80
			CHECK TOTAL	691.60
82673	GENEVA CHAMBER OF COMMERCE	GENEVA'S GOT TALENT WINNERS	RECREATION / TEEN PROGRAMS & TRIPS	700.00
			CHECK TOTAL	700.00
82674	GENEVA HIGH SCHOOL	GHS CULINARY LUNCH W26	RECREATION / ACTIVE OLDER ADULTS - TRIPS	90.00
			CHECK TOTAL	90.00
82675	W.W. GRAINGER CORP.	PH 38 CURTAIN HARDWARE SANITATION SUPPLIES	RECREATION / PLAYHOUSE 38 CORPORATE / PARKS ADMINISTRATION	38.00 194.04 232.04
82676	MARY HENDRIAN	ADULT CABARET PIANO PLAYER	RECREATION / PLAYHOUSE 38	100.00
			CHECK TOTAL	100.00
82677	INVEX DESIGN LLC	WEBSITE WEB HOSTING WEBSITE SUPPORT AND MAINT	RECREATION / PUBLIC INFORMATION RECREATION / PUBLIC INFORMATION	2,200.00 4,080.00 6,280.00
82678	J & D DOOR SALES, INC.	PECK MAINT GARAGE DOOR REPAIR	CORPORATE / PARKS ADMINISTRATION	175.00
			CHECK TOTAL	175.00
82679	MTL TENNIS MANAGEMENT GROUP	TENNIS 1 - WINTER 2026	RECREATION / INDOOR TENNIS- SPRC	1,502.80
			CHECK TOTAL	1,502.80
82680	LIFE FITNESS CORP	FITNESS EQUIPMENT REPAIR PARTS FITNESS EQUIPMENT REPAIR PARTS	RECREATION / SPRC RECREATION / SUNSET RACQUETBALL & FITNESS	204.26 231.13 435.39
82681	MENARDS	PICNIC SHELTERS HAND SOAP WHEELER PARK SIGN RPR SUPPLIES MC POOL WATER LINES PVC PLUGS TAPE CNC MACHINE TABLE SUPPLIES SPLASH PADS WINTERIZATION SPLY PLANTING SUPPLIES MISC REPAIR SUPPLIES	CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION RECREATION / MILL CREEK POOL CORPORATE / PECK FARM CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION	22.74 86.99 5.58 3.00 116.94 12.67 120.25 6.24

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FROM CHECK # 82654 TO CHECK # 82698

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82681	MENARDS	TOTE FOR FIRST AID SUPPLIES HOMEPLATE MAT STEAM ROOM SUPPLIES PLUMBING REPAIR SUPPLIES ELECTRICAL TAPE MINI GOLF WINDOWS INSULATION PICNIC TABLE BOARDS PICNIC TABLES PAINT MG PEST CONTROL SUPPLIES PICNIC TABLE REPAIR SUPPLIES FUNBRELLAS PAINT DISC ROOM CABINET SUPPLIES SCC LADDER REPLACEMENT ROCK SALT ICE MELT TENNIS COURTS CABLE TIES BATTERIES EMERGENCY LIGHTS SCC PARKING LOT POTHOLE REPAIR NYLON ROPE WHEELER POTHOLE REPAIRS SS5K TAPE	RECREATION / ADULT SOFTBALL RECREATION / ADULT SOFTBALL RECREATION / SPRC CORPORATE / PARKS ADMINISTRATION CORPORATE / PECK FARM CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION RECREATION / SPRC CORPORATE / PARKS ADMINISTRATION RECREATION / SUPER BOWL SHUFFLE	8.99 16.99 194.93 11.28 10.17 47.52 157.85 180.45 13.48 146.60 31.26 6.24 319.00 391.51 25.44 32.11 71.96 45.96 8.99 68.94 19.99 CHECK TOTAL 2,184.07
82682	MENDEL PLUMBING & HEATING INC	SPRC RTU #2 TROUBLESHOOT	RECREATION / SPRC	242.50 CHECK TOTAL 242.50
82683	MILL CREEK WATER	MILL CREEK COMM PARK - WATER MC POOL - WATER	CORPORATE / PARKS ADMINISTRATION RECREATION / MILL CREEK POOL	89.64 75.92 CHECK TOTAL 165.56
82684	NAPA	TRUCK 203 BATTERY TRUCK 203 BATTERY DEP REFUND TRUCKS 207, 215 REPAIR PARTS DIESEL TRUCKS DEF FLUID SHOP SUPPLIES TRUCK 215 WINDSHIELD WASH PUMP	CORPORATE / PARKS ADMINISTRATION CORPORATE / PARKS ADMINISTRATION	150.99 -18.00 24.98 38.98 28.48 27.99 CHECK TOTAL 253.42

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GENEVA PARK DISTRICT
WARRANT NUMBER 021326

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FROM CHECK # 82654 TO CHECK # 82698

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82685	NCPERS GROUP LIFE INS	VOLUNTARY IMRF SUP LIFE INS	CORPORATE / ADMINISTRATIVE	128.00
			CHECK TOTAL	128.00
82686	NEXT GENERATION	SUPER SHUFFLE SWEATSHIRTS	RECREATION / SUPER BOWL SHUFFLE	4,632.80
			CHECK TOTAL	4,632.80
82687	NICOR GAS	NICOR - GREENHOUSE	CORPORATE / PARKS ADMINISTRATION	2,104.27
			CHECK TOTAL	2,104.27
82688	NORTH AMERICAN CORP	SANITATION SUPPLIES	RECREATION / SPRC	1,125.36
			CHECK TOTAL	1,125.36
82689	ORGANIZED INSANITY PRODUCTIONS PH 38 BACKDROPS		RECREATION / PLAYHOUSE 38	288.00
			CHECK TOTAL	288.00
82690	PDRMA	EMPTY HEALTH INSURANCE	CORPORATE / PARKS ADMINISTRATION	28,025.79
		EMPTY HEALTH INSURANCE	RECREATION / REC ADMINISTRATION	44,564.44
		EMPLOYEE LIFE INSURANCE	CORPORATE / ADMINISTRATIVE	552.24
			CHECK TOTAL	73,142.47
82691	PLAN SOURCE	IMRF EMPTY HEALTH INS REIMB	CORPORATE / PARKS ADMINISTRATION	1,204.98
			CHECK TOTAL	1,204.98
82692	SCHINDLER ELEVATOR CORPORATION	SPRC ELEVATOR BIMONTHLY	RECREATION / SPRC	210.50
			CHECK TOTAL	210.50
82693	SMG SECURITY HOLDINGS	PFP MONTHLY CAMERA SYSTEM	CORPORATE / PECK FARM	123.39
			CHECK TOTAL	123.39
82694	STEVENS STREET PROPERTIES	PH 38 RENTAL FEE - MARCH	RECREATION / PLAYHOUSE 38	2,350.00
			CHECK TOTAL	2,350.00
82695	OFFICIAL FINDERS LLC	BOYS BASKETBALL REFS WEEK 3	RECREATION / BOYS BASKETBALL	1,160.00
		GIRLS BASKETBALL REFS WEEK 3	RECREATION / GIRLS BASKETBALL	280.00
		SPRC ADULT BBALL REFS WEEK 3	RECREATION / SPRC ADULT LEAGUES	160.00
		BOYS BASKETBALL REFS WEEK 4	RECREATION / BOYS BASKETBALL	1,160.00
		GIRLS BASKETBALL REFS WEEK 4	RECREATION / GIRLS BASKETBALL	280.00
		SPRC ADULT BBALL REFS WEEK 4	RECREATION / SPRC ADULT LEAGUES	160.00
			CHECK TOTAL	3,200.00

DATE: 02/13/26
TIME: 09:09:34
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GENEVA PARK DISTRICT
WARRANT NUMBER 021326

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FROM CHECK # 82654 TO CHECK # 82698

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
82696	TOWN & COUNTRY GARDENS	SYMPATHY - JENTEL SYMPATHY - JENTEL	CORPORATE / PARKS ADMINISTRATION RECREATION / REC ADMINISTRATION	37.55 37.55
			CHECK TOTAL	75.10
82697	VERIZON WIRELESS	MONTHLY CELL - REC MONTHLY CELL - PARKS MONTHLY CELL - CAMP/KZ	RECREATION / REC ADMINISTRATION CORPORATE / PARKS ADMINISTRATION RECREATION / B/A SCHOOL PROGRAMS- KID ZONE	8.52 99.10 34.25
			CHECK TOTAL	141.87
82698	FEDEX	KANE CTY TAX EXEMPT CERTS KANE CTY TAX EXEMPT CERTS	CORPORATE / PARKS ADMINISTRATION RECREATION / REC ADMINISTRATION	19.45 19.46
			CHECK TOTAL	38.91
			WARRANT TOTAL	126,801.26

DATE: 02/11/26
TIME: 09:44:55
ID: AP490000

GENEVA PARK DISTRICT
WARRANT NUMBER 021326

CONSTRUCTION
PAID

PAGE: 1

FROM CHECK # 116597 TO CHECK # 116603

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
116597	BLACK LINE NAPERVILLE LLC	REPLACEMENT COMPUTER - OSIKA	CONSTRUCTION / CAPITAL IMPROV. / OPERATING EQUI CHECK TOTAL	1,330.73 1,330.73
116598	FGM ARCHITECTS INC	SPRC STEAM ROOM REPAIR	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST CHECK TOTAL	8,247.58 8,247.58
116599	ILLINOIS PUMP INC	DROP SLIDE CHECK VALVE INSTALL FILTRATION PUMP #2 STARTER SUN SPLASHPAD PUMP FLANGE RPR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM CHECK TOTAL	4,323.27 2,221.00 1,885.00 8,429.27
116600	LITE CONSTRUCTION, INC.	STONE CREEK MG BUILDING RENO	CONSTRUCTION / CAPITAL IMPROV. / PARKS/PLAYGROU CHECK TOTAL	27,992.81 27,992.81
116601	MENDEL PLUMBING & HEATING INC	WHEELER ROOFTOP HEATER REPAIR	CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM CHECK TOTAL	1,980.00 1,980.00
116602	MIDWEST ENVIRONMENTAL	SPRC STEAM RM RENOVATION	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA CHECK TOTAL	4,900.00 4,900.00
116603	VALOR TECHNOLOGIES INC	SPRC STEAM RM RENOVATION	CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA CHECK TOTAL	9,985.00 9,985.00
			WARRANT TOTAL	62,865.39

DATE: 02/12/26
TIME: 15:20:41
ID: AP490000

GENEVA PARK DISTRICT
WARRANT NUMBER 021326

**CONSTRUCTION
UNPAID**

PAGE: 1

FROM CHECK # 116604 TO CHECK # 116606

CHECK #	VENDOR NAME	TRANSACTION DESCRIPTION	FUND / DEPARTMENT CHARGED	AMOUNT
116604	LAW OFFICES OF ANCEL GLINK	MISC LEGAL MATTERS - JAN	CONSTRUCTION / CAPITAL IMPROV. / PLANNING/CONST CHECK TOTAL	1,120.00 1,120.00
116605	MENDEL PLUMBING & HEATING INC	MCP BLDG FROZEN WATER LINE RPR CONSTRUCTION / CAPITAL IMPROV. / EMERGENCY REPA CHECK TOTAL		785.50 785.50
116606	R.J. O'NEIL, INC.	BACKFLOW PREVENTER REPLACEMENT CONSTRUCTION / CAPITAL IMPROV. / BUILDINGS & IM CHECK TOTAL		1,468.54 1,468.54
			WARRANT TOTAL	3,374.04

Geneva Park District Board Meeting
Superintendent of Finance and Personnel Report
Submitted by Christy Powell
February 16, 2026

Monthly Reports

Attached is the January Investment report and Revenue Expenditure reports for your review.

Abatement Ordinance S2014 (Ord#2026-01)

Included in your packet is the abatement ordinance for the S2014 Alternative Revenue Bond. The tax levy associated with this bond must be abated annually as this bond is paid from General and Recreation Funds. Once approved, this ordinance will be filed with Kane County.

2025 CPI

The Consumer Price Index (CPI) for calendar year 2025 was released in late January 2026 at 2.7%. As you may recall, this rate is used to determine the growth in our tax levy (excluding uncapped first year new construction growth). Under the Tax Cap Law, the levy is limited to the annual increase in the CPI index or 5%, whichever is less, exclusive of debt and the increase in the extension relative to new construction, new annexation and recovered TIF increment. The 2025 CPI will be used to determine increases in the 2026 tax levy which is received in budget year 2026-2027.

GENEVA PARK DISTRICT
INVESTMENTS
January 31, 2026

Blended Rate 3.06%

General Account

Upcoming Bond Payments:					
Checking Account	Harris Bank Checking	\$ 75,156.97	0.00%	CBA 78bps	S2014 ARB
MM Acct.	First Bank Chicago	\$ 1,315,474.56	3.30%		Ltd B&I 2025
MM Acct.	Harris Bank Money Market	\$ 3,739,383.16	1.47%		
		\$ 5,130,014.69		Total	
					\$ 25,136

CD	12 mos Austin Telco Fed CU	\$ 100,000.00	4.35%	02/13/26
CD	12 mos WebBank, Salt Lake City	\$ 100,000.00	4.20%	04/24/26
CD	12 mos BNY Mellon	\$ 200,000.00	4.25%	06/25/26
CD	12 mos Florida Credit Union	\$ 100,000.00	4.10%	08/28/26
CD	12 mos Dort Financial Credit Union	\$ 100,000.00	3.85%	09/24/26
CD	12 mos First Bank Chicago	\$ 100,000.00	3.70%	10/27/26
CD	12 mos Austin Telco Fed CU	\$ 100,000.00	3.90%	11/27/26
CD	12 mos State Bank of Geneva	\$ 73,337.84	3.50%	12/09/26
CD	12 mos West Point Bank	\$ 150,000.00	3.79%	12/18/26
IPDLAF	IPDLAF	\$ 12,135.46	3.55%	
IMET	Convenience Fund	7,489,631.37	3.66%	
IMET	1-3 Year Fund	\$ -	0.00%	
	TOTAL	\$ 8,525,104.67		
	Grand Total General	\$ 13,655,119.36		

Construction Account

Harris Checking	Harris Bank Checking	\$ 277,616.72	0.00%	CBA 78bps
Harris MM	Harris Money Market	\$ 1,532,695.16	1.47%	
		\$ 1,810,311.88		
GPD Bonds	S2025 Limited Bonds	\$ 977,715.00	4.18%	06/15/26
CD	12 mos State Bank of Geneva	\$ 20,366.81	3.50%	12/09/26
IPDLAF	IPDLAF	\$ 5,112.21	3.55%	
IMET	Convenience Fund	5,123,051.33	3.66%	
IMET	1-3 Year Fund	\$ -	0.00%	
	SUBTOTAL	\$ 6,126,245.35		
	Grand Total Construction	\$ 7,936,557.23		

GPD/GSD304 Western Ave. Gym

CD	13 mo U.S. Bank	\$ 157,151.14	3.10%	09/14/26
	GPD Portion of CD	\$ 78,575.57		

GPD/GSD304 Harrison St. Gym

CD	13 mo U.S. Bank	\$ 101,308.35	3.10%	09/14/26
	GPD Portion of CD	\$ 50,654.18		

Notes: All investments are fully collateralized (>110%) and/or covered by FDIC and/or invested in fully guaranteed US Back Government Securities per the Park District's Investment Policy.

Geneva Park District
 Revenue and Expenditure Report
 For January 31, 2026

Monthly % of Annual Budget

75%

	January Actual	YTD Actual	Annual Budget	% of Budget
GENERAL FUND REVENUES				
Real Estate Taxes	\$ -	\$ 5,081,457	\$ 4,944,450	103% (a)
Replacement Taxes	10,541	57,397	65,000	88%
Investment Income	16,426	161,745	100,000	162%
Reimbursements	358	16,466	10,000	165%
Rentals & Leases	50	3,038	5,000	61%
Peck Farm Receipts	498	31,909	36,500	87%
Camp Coyote- Peck Farm Camp	-	97,739	76,000	129% (b)
Camp Adventure - Peck Farm Camp	-	33,338	31,000	108% (b)
Birthday Parties- Peck Farm	1,050	8,232	4,500	183%
Learn from the Experts- Peck Farm	-	-	14,500	0%
Peck Farm General Programs	(580)	21,543	21,000	103%
Community Garden	-	6,718	6,500	103%
Peck Farm School/Scout Groups	147	4,165	6,000	69%
Peck Farm Preschool Program	2,697	18,386	20,500	90%
Total Revenues	\$ 31,187	\$ 5,542,133	\$ 5,340,950	104%
GENERAL FUND EXPENDITURES				
Administration	\$ 226,290	\$ 2,129,671	\$ 5,086,925	42%
Peck Farm	14,900	102,247	134,325	76%
Camp Coyote- Peck Farm Camp	113	59,950	47,000	128%
Camp Adventure- Peck Farm Camp	-	1,225	20,000	6%
Birthday Parties- Peck Farm	-	690	1,250	55%
Learn from the Experts- Peck Farm	-	883	11,600	8%
Peck Farm General Programs	873	6,340	5,500	115%
Community Garden	126	5,484	6,000	91%
Peck Farm School/Scout Groups	-	6	400	2%
Moore Spray Park	108	5,186	7,650	68%
Peck Farm Preschool Program	2,523	13,265	20,300	65%
Total Expenditures	\$ 244,931	\$ 2,324,947	\$ 5,340,950	44%
Total General Fund Net Surplus (Deficit)	\$ (213,745)	\$ 3,217,186	-	n/a

Geneva Park District
 Revenue and Expenditure Report
 For January 31, 2026

Monthly % of Annual Budget

75%

	January Actual	YTD Actual	Annual Budget	% of Budget
RECREATION FUND REVENUES				
Real Estate Taxes	\$ -	\$ 2,080,004	\$ 2,028,240	103% (a)
Replacement Taxes	10,541	57,397	65,000	88%
Investment Income	16,426	162,069	100,000	162%
Public Information- Advertising & Sponsorships	-	19,385	19,000	102%
Community Center Rentals	1,983	12,310	12,000	103%
General Recreation	9,553	212,855	218,050	98%
Playhouse 38	11,111	90,522	74,000	122%
Preschool/ Toddler	46,554	320,251	462,500	69% (c)
Active Older Adults	4,791	75,982	33,500	227%
Dance	14,804	141,862	140,500	101%
Camps	-	605,750	478,500	127% (b)
Contracted & Co-op	3,457	17,126	17,200	100%
Special Events	7,809	74,493	90,900	82%
Tennis	-	11,268	17,000	66%
Tumbling/ Gymnastics/Cheerleading	15,184	120,408	188,000	64%
Baseball/ Softball	3,895	75,102	97,000	77%
General Athletics	22,504	294,099	369,300	80%
Sunset Racquetball & Fitness	30,600	177,086	194,600	91%
Pool	-	797,706	751,000	106% (d)
Mini Golf	-	116,938	116,500	100%
After School Programs	143,828	881,011	1,075,000	82% (e)
Scholarships	-	1,000	7,000	14% (f)
SPRC	102,225	548,482	608,750	90%
Total Revenues	\$ 445,263	\$ 6,893,107	\$ 7,163,540	96%
RECREATION FUND EXPENDITURES				
Administration	\$ 212,610	\$ 1,768,543	\$ 3,073,280	58%
Public Information	7,502	79,938	124,400	64%
Community Center Rentals	-	3,260	3,500	93%
General Recreation	6,498	89,888	122,900	73%
Playhouse 38	4,114	51,556	63,750	81%
Preschool/ Toddler	29,354	237,612	386,750	61%
Active Older Adults	3,083	59,903	24,000	250%
Dance	5,747	39,613	65,700	60%
Camps	-	433,052	375,050	115%
Contracted & Co-op	4,800	10,164	13,400	76%
Special Events	5,504	51,800	63,525	82%
Tennis	-	6,365	10500	61%
Tumbling/ Gymnastics/Cheerleading	5,204	64,286	120,150	54%
Baseball/ Softball	84	33,652	39,800	85%
General Athletics	28,011	152,428	247,050	62%
Gymnasiums	-	-	46,500	0%
Sunset Racquetball & Fitness	17,283	110,806	162,160	68%
Pool	2,827	772,004	750,700	103%
Mini Golf	362	53,535	54,225	99%
After School Programs	89,964	576,153	912,600	63%
Scholarships	-	5,574	7,000	80% (f)
SPRC	47,154	310,409	496,600	63%
Total Expenditures	\$ 470,100	\$ 4,910,540	\$ 7,163,540	69%
Total Recreation Fund Net Surplus (Deficit)	\$ (24,837)	\$ 1,982,566	-	n/a

Geneva Park District
Revenue and Expenditure Report
For January 31, 2026

Monthly % of Annual Budget

75%

	January Actual	YTD Actual	Annual Budget	% of Budget
LIABILITY FUND REVENUES				
Real Estate Taxes	\$ -	\$ 180,027	\$ 178,250	101% (a)
Replacement Taxes	\$ 811	\$ 4,415	\$ 5,000	88%
Investment Income	\$ 21	\$ 187	\$ 250	75%
PDRMA Reimbursements	\$ -	\$ -	\$ 1,500	0%
Transfers	\$ -	\$ -	\$ 30,000	0%
Total Revenues	\$ 832	\$ 184,630	\$ 215,000	86%
LIABILITY FUND EXPENDITURES				
Liability Insurance	\$ 47,446	\$ 142,337	\$ 200,000	71% (g)
State Unemployment	\$ -	\$ -	\$ 15,000	0%
Total Expenditures	\$ 47,446	\$ 142,337	\$ 215,000	66%
Total Liability Fund Net Surplus (Deficit)	\$ (46,614)	\$ 42,293	\$ -	n/a
IMRF FUND REVENUES				
Real Estate Taxes	\$ -	\$ 51,019	\$ 50,000	102% (a)
Replacement Taxes	\$ 2,919	\$ 15,895	\$ 18,000	88%
Investment Income	\$ 125	\$ 1,125	\$ 1,500	75%
Transfer from Recreation Programs & Fund Balance	\$ -	\$ -	\$ 158,500	0%
Total Revenues	\$ 3,044	\$ 68,038	\$ 228,000	30%
IMRF FUND EXPENDITURES				
IMRF Expense	\$ 12,833	\$ 131,119	\$ 228,000	58%
Total Expenditures	\$ 12,833	\$ 131,119	\$ 228,000	58%
Total IMRF Fund Net Surplus (Deficit)	\$ (9,789)	\$ (63,081)	\$ -	n/a
AUDIT FUND REVENUES				
Real Estate Taxes	\$ -	\$ 11,563	\$ 11,000	105% (a)
Replacement Taxes	\$ 487	\$ 2,649	\$ 3,000	88%
Transfer from Fund Balance	\$ -	\$ -	\$ -	n/a
Total Revenues	\$ 487	\$ 14,212	\$ 14,000	102%
AUDIT FUND EXPENDITURES				
Audit Expense	\$ -	\$ 14,525	\$ 14,000	104%
Total Expenditures	\$ -	\$ 14,525	\$ 14,000	104%
Total Audit Fund Net Surplus (Deficit)	\$ 487	\$ (313)	\$ -	n/a
SOCIAL SECURITY FUND REVENUES				
Real Estate Taxes	\$ -	\$ 414,918	\$ 411,950	101% (a)
Replacement Taxes	\$ 2,108	\$ 11,479	\$ 13,000	88%
Investment Income	\$ 208	\$ 1,875	\$ 2,500	75%
Transfer from Recreation Programs	\$ -	\$ -	\$ -	0%
Transfer from Fund Balance	\$ -	\$ -	\$ -	0%
Total Revenues	\$ 2,317	\$ 428,273	\$ 427,450	100%
SOCIAL SECURITY FUND EXPENDITURES				
FICA/ Medicare	\$ 25,006	\$ 324,554	\$ 427,450	76%
Total Expenditures	\$ 25,006	\$ 324,554	\$ 427,450	76%
Total Social Security Fund Net Surplus (Deficit)	\$ (22,690)	\$ 103,718	\$ -	n/a

Geneva Park District
Revenue and Expenditure Report
For January 31, 2026

Monthly % of Annual Budget

75%

	January Actual	YTD Actual	Annual Budget	% of Budget
FVSRA FUND REVENUES				
Real Estate Taxes	\$ -	\$ 424,277	\$ 420,000	101% (a)
Transfer from Fund Balance	-	-	-	0%
Total Revenues	\$ -	\$ 424,277	\$ 420,000	101%
FVSRA FUND EXPENDITURES				
Contractual Services	\$ -	\$ 100,357	\$ 61,800	162%
ADA Structural Improvements	-	6,600	36,547	18%
FVSRA- Program Payments	-	321,653	321,653	100% (h)
Total Expenditures	\$ -	\$ 428,610	\$ 420,000	102%
Total FVSRA Fund Net Surplus (Deficit)	\$ -	\$ (4,333)	\$ -	n/a
BOND & INTEREST FUND REVENUES				
Real Estate Taxes	\$ -	\$ 995,525	\$ 989,688	101% (a)
Total Revenues	\$ -	\$ 995,525	\$ 989,688	101%
BOND & INTEREST FUND EXPENDITURES				
Bond Payments	\$ -	\$ 989,688	\$ 989,688	100% (i)
Total Expenditures	\$ -	\$ 989,688	\$ 989,688	100%
Total Bond & Interest Fund Net Surplus (Deficit)	\$ -	\$ 5,837	\$ -	n/a
CONSTRUCTION FUND REVENUES				
Reimbursements	\$ -	\$ 14,520	\$ 75,000	19%
Bond Issue	-	-	-	0%
Farming Revenue	-	-	1,000	0%
Grant Revenue	-	-	2,140,000	0%
Donations	-	45,000	10,000	450%
Land Cash Revenue	-	-	50,000	0%
Investment Income	17,957	239,044	100,000	239%
Audit Transfer	-	-	2,100,000	0%
Total Revenues	\$ 17,957	\$ 298,564	\$ 4,476,000	7%
CONSTRUCTION FUND EXPENDITURES				
Planning/ Architect/ Engineering	\$ 18,158	\$ 216,588	\$ 237,000	91%
Buildings & Improvements	23,099	513,419	3,084,500	17%
Parks/ Playground Improvements/ Acquisitions	178,225	455,599	4,785,500	10%
Landscaping & Groundskeeping	-	22,105	91,500	24%
Operating Equipment & Vehicles	1,331	96,662	429,608	23%
Recreation Equipment/ Repairs	-	1,645	3,000	55%
Emergency Repairs/ Replacements	31,316	135,515	352,765	38%
Total Expenditures	\$ 252,128	\$ 1,441,533	\$ 8,983,873	16%
Total Construction Fund Net Surplus (Deficit)	\$ (234,171)	\$ (1,142,969)	\$ (4,507,873)	n/a

(a) Majority of real estate taxes are received in the months of June and September.

(b) All camp revenue collected in Mar & Apr, the prior fiscal year, for camps held in the Summer have been accrued and recognized as revenue in May.

(c) Program revenue for the Preschool program is received during the school year Aug - Apr. Whereas expenditures remain level throughout the year.

(d) Pool Membership Pass revenue collected in Mar & Apr, the prior fiscal year, for Summer have been accrued and recognized as revenue.

(e) Revenue for the before and after school program is received during the school year Aug thru Apr.

(f) A large majority of this revenue is received from proceeds from the Harvest Hustle. Expenditures are recorded thru out the year to reflect program expense whereby scholarship participants have participated throughout the year.

(g) Payments for liability insurance are made on a quarterly basis in the months of July, October, January and April

(h) FVSRA payments are scheduled to be made in the months of June and November.

**Geneva Park District
Revenue and Expenditure Report
For January 31, 2026**

Monthly % of Annual Budget

75%

	January Actual	YTD Actual	Annual Budget	% of Budget

(i) Bond payments are made in the months of June and December.

DATE: 02/11/2026
TIME: 19:31:59
ID: GL47GP02

GENEVA PARK DISTRICT
DETAILED REVENUE & EXPENSE REPORT
MONTH ACTUAL W/FYTD AND FY BUDGET W/\$ REMAINING

PAGE: 1
F-YR: 26

		FUND: RECREATION			
ACCOUNT NUMBER	DESCRIPTION	FOR 9 PERIODS ENDING	JANUARY 31, 2026	FISCAL YEAR-TO-DATE	FISCAL YEAR BUDGET
		JANUARY ACTUAL		ACTUAL	\$ REMAINING
PLAYHOUSE 38					
REVENUES					
RECEIPTS					
02-2313-4-0000-11	PROGRAM FEES	7,964.42	52,055.09	41,000.00	(11,055.09)
02-2313-4-0000-23	TICKET SALES	3,123.00	33,383.59	27,500.00	(5,883.59)
02-2313-4-0000-39	SPONSORSHIP / ADVERTISING FEES	0.00	415.85	500.00	84.15
02-2313-4-0000-77	CONCESSIONS	23.82	4,667.22	5,000.00	332.78
TOTAL RECEIPTS		11,111.24	90,521.75	74,000.00	(16,521.75)
EXPENSES					
SALARIES & WAGES					
02-2313-5-0000-10	SALARIES & WAGES	694.76	14,749.17	20,000.00	5,250.83
TOTAL SALARIES & WAGES		694.76	14,749.17	20,000.00	5,250.83
CONTRACTUAL SERVICES					
02-2313-6-0000-05	WATER & SEWER	0.00	0.00	0.00	0.00
02-2313-6-0000-06	NATURAL GAS	203.94	606.50	850.00	243.50
02-2313-6-0000-07	ELECTRIC	79.12	1,300.77	1,500.00	199.23
02-2313-6-0000-09	ADVERTISING & PRINTING	0.00	100.00	100.00	0.00
02-2313-6-0000-11	PROFESSIONAL SERVICES	404.90	6,164.60	7,000.00	835.40
02-2313-6-0000-12	RENTAL FEES	2,350.00	23,500.00	28,200.00	4,700.00
TOTAL CONTRACTUAL SERVICES		3,037.96	31,671.87	37,650.00	5,978.13
COMMODITIES					
02-2313-7-0000-01	OFFICE SUPPLIES	0.00	0.00	0.00	0.00
02-2313-7-0000-18	CLOTHING	0.00	0.00	100.00	100.00
02-2313-7-0000-25	PROGRAM OPERATING SUPPLIES	124.80	3,004.32	3,500.00	495.68
02-2313-7-0000-28	CONCESSION SUPPLIES	256.73	2,130.20	2,500.00	369.80
TOTAL COMMODITIES		381.53	5,134.52	6,100.00	965.48
MAINTENANCE / CAPITAL					
02-2313-8-0000-23	EQUIPMENT	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE / CAPITAL		0.00	0.00	0.00	0.00
TOTAL EXPENSES: PLAYHOUSE 38		4,114.25	51,555.56	63,750.00	12,194.44
DEPT. SUMMARY:					
TOTAL REVENUE		11,111.24	90,521.75	74,000.00	(16,521.75)
TOTAL EXPENSE		4,114.25	51,555.56	63,750.00	12,194.44
NET SURPLUS (DEFICIT)		6,996.99	38,966.19	10,250.00	(28,716.19)
TOTAL FUND REVENUES		11,111.24	90,521.75	74,000.00	(16,521.75)
TOTAL FUND EXPENSES		4,114.25	51,555.56	63,750.00	12,194.44
FUND SURPLUS (DEFICIT)		6,996.99	38,966.19	10,250.00	(28,716.19)

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ACCOUNT NUMBER	DESCRIPTION	FUND: CORPORATE FOR 9 PERIODS ENDING		31, 2026	FISCAL YEAR-TO-DATE	FISCAL YEAR BUDGET	\$	REMAINING		
		JANUARY ACTUAL	ACUAL							
PARKS ADMINISTRATION										
REVENUES										
RECEIPTS		31,186		5,542,133		4,005,712		(1,536,420)		
EXPENSES										
SALARIES / WAGES		182,266		1,455,962		1,522,349		66,387		
CONTRACTUAL SERVICES		49,925		374,133		484,293		110,159		
COMMODITIES		4,793		83,808		105,074		21,265		
MAINTENANCE / CAPITAL INVEST.		7,945		411,041		618,993		207,951		
TRANSFERS		0		0		1,274,999		0		
TOTAL EXPENSES: PARKS ADMINISTRATION		244,931		2,324,947		4,005,711		1,680,763		
NET SURPLUS (DEFICIT)		(213,744)		3,217,185		1		(3,217,184)		
TOTAL FUND REVENUES		31,186		5,542,133		4,005,712		(1,536,420)		
TOTAL FUND EXPENSES		244,931		2,324,947		4,005,711		1,680,763		
SURPLUS (DEFICIT)		(213,744)		3,217,185		1		(3,217,184)		
 FUND: CORPORATE										
ADMINISTRATIVE/OPERATIONS										
REVENUES										
RECEIPTS		26,967		2,318,854		1,659,179		(659,674)		
RECEIPTS		26,967		2,318,854		1,659,179		(659,674)		
EXPENSES										
SALARIES / WAGES		124,797		818,512		692,249		(126,262)		
CONTRACTUAL SERVICES		84,002		659,698		694,274		34,575		
COMMODITIES		1,237		12,773		17,549		4,776		
MAINTENANCE / CAPITAL INVEST.		10,074		357,496		544,184		186,688		
TRANSFERS		0		0		450,000		0		
TOTAL EXPENSES: ADMINISTRATIVE/OPERATIONS		220,111		1,848,480		2,398,259		549,778		
NET SURPLUS (DEFICIT)		(193,144)		470,373		(739,079)		(1,209,453)		
 COMMUNITY CENTER RENTALS										
REVENUES										
RECEIPTS		1,982		12,310		9,000		(3,310)		
RECEIPTS		1,982		12,310		9,000		(3,310)		
EXPENSES										
SALARIES / WAGES		0		3,259		2,624		(634)		
CONTRACTUAL SERVICES		0		0		0		0		
TOTAL EXPENSES: COMMUNITY CENTER RENTALS		0		3,259		2,624		(634)		

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ACCOUNT NUMBER	DESCRIPTION	FUND: CORPORATE FOR 9 PERIODS ENDING		31, 2026	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
		JANUARY ACTUAL					
	NET SURPLUS (DEFICIT)		1,982		9,050	6,375	(2,675)
GENERAL RECREATION							
REVENUES							
RECEIPTS		20,663		303,376	219,037		(84,338)
RECEIPTS		20,663		303,376	219,037		(84,338)
EXPENSES							
SALARIES / WAGES		4,775		58,127	62,512		4,384
CONTRACTUAL SERVICES		5,231		76,882	70,237		(6,644)
COMMODITIES		604		6,433	7,237		803
MAINTENANCE / CAPITAL INVEST.		0		0	0		0
TOTAL EXPENSES: GENERAL RECREATION		10,611		141,443	139,987		(1,456)
NET SURPLUS (DEFICIT)		10,051		161,932	79,050		(82,882)
PRESCHOOL							
REVENUES							
RECEIPTS		46,553		320,250	346,874		26,624
RECEIPTS		46,553		320,250	346,874		26,624
EXPENSES							
SALARIES / WAGES		26,487		199,890	248,249		48,359
CONTRACTUAL SERVICES		2,182		30,089	33,449		3,360
COMMODITIES		264		5,040	6,037		996
MAINTENANCE / CAPITAL INVEST.		419		2,591	2,324		(266)
TOTAL EXPENSES: PRESCHOOL		29,354		237,611	290,062		52,450
NET SURPLUS (DEFICIT)		17,199		82,639	56,812		(25,826)
ACTIVE OLDER ADULTS							
REVENUES							
RECEIPTS		4,791		75,981	25,124		(50,856)
RECEIPTS		4,791		75,981	25,124		(50,856)
EXPENSES							
SALARIES / WAGES		250		3,031	3,749		718
CONTRACTUAL SERVICES		2,833		56,871	14,249		(42,621)
COMMODITIES		0		0	0		0
TOTAL EXPENSES: ACTIVE OLDER ADULTS		3,083		59,903	17,999		(41,903)
NET SURPLUS (DEFICIT)		1,708		16,078	7,124		(8,953)
DANCE							
REVENUES							

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FUND: CORPORATE
 FOR 9 PERIODS ENDING 31, 2026

JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
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DANCE				
RECEIPTS	14,804	141,861	105,374	(36,486)
RECEIPTS	14,804	141,861	105,374	(36,486)
EXPENSES				
SALARIES / WAGES	2,641	21,909	23,399	1,489
CONTRACTUAL SERVICES	1,350	3,927	6,524	2,597
COMMODITIES	1,755	13,775	19,349	5,574
TOTAL EXPENSES: DANCE	5,746	39,612	49,274	9,662
NET SURPLUS (DEFICIT)	9,057	102,248	56,100	(46,148)

CAMPS				
REVENUES				
RECEIPTS	0	605,750	358,874	(246,875)
RECEIPTS	0	605,750	358,874	(246,875)

EXPENSES				
SALARIES / WAGES	0	362,118	222,374	(139,743)
CONTRACTUAL SERVICES	0	55,784	48,149	(7,634)
COMMODITIES	0	15,149	10,762	(4,387)
TOTAL EXPENSES: CAMPS	0	433,052	281,287	(151,765)
 NET SURPLUS (DEFICIT)	 0	 172,697	 77,587	 (95,110)

NET SURPLUS (DEFICIT) 0 172,697 77,587 (95,110)

CONTRACTED
REVENUES
RECEIPTS 2,983 12,229 9,149 (3,075)
RECEIPTS 2,983 12,229 9,149 (3,075)

EXPENSES				
CONTRACTUAL SERVICES	2,781	6,115	6,524	409
TOTAL EXPENSES: CONTRACTED	2,781	6,115	6,524	409

NET SURPLUS (DEFICIT) 201 6,113 2,625 (3,488)

CO-OPS				
REVENUES				
RECEIPTS	474	4,897	3,749	(1,147)
RECEIPTS	474	4,897	3,749	(1,147)

EXPENSES

GENEVA PARK DISTRICT
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FUND: CORPORATE
FOR 9 PERIODS ENDING

31, 202

FISCAL
YEAR-TO-DAT
ACUAL

FISCAL
YEAR
BUDGET

§
REMAINING

ACCOUNT NUMBER	DESCRIPTION	JANUARY ACTUAL	YEAR-TO-DATE ACUAL	YEAR BUDGET	FISCAL \$ REMAINING
CO-OPS					
CONTRACTUAL SERVICES		2,019	4,047	3,524	(522)
TOTAL EXPENSES: CO-OPS		2,019	4,047	3,524	(522)
NET SURPLUS (DEFICIT)		(1,545)	849	225	(624)
SPECIAL EVENTS					
REVENUES					
RECEIPTS		7,809	74,493	68,174	(6,318)
RECEIPTS		7,809	74,493	68,174	(6,318)
SALARIES / WAGES		0	382	824	442
CONTRACTUAL SERVICES		3,900	15,838	16,537	698
COMMODITIES		1,603	35,578	29,381	(6,197)
--- UNDEFINED CLASS ---		0	0	900	0
NET SURPLUS (DEFICIT)		2,305	22,693	20,531	(2,161)
TENNIS					
REVENUES					
RECEIPTS		0	11,267	12,749	1,482
RECEIPTS		0	11,267	12,749	1,482
EXPENSES					
SALARIES / WAGES		0	0	0	0
CONTRACTUAL SERVICES		0	6,364	7,875	1,510
TOTAL EXPENSES: TENNIS		0	6,364	7,875	1,510
NET SURPLUS (DEFICIT)		0	4,902	4,874	(27)
GYMNASISTICS/TUMBLING					
REVENUES					
RECEIPTS		15,183	120,408	140,999	20,591
RECEIPTS		15,183	120,408	140,999	20,591
EXPENSES					
SALARIES / WAGES		4,954	56,113	70,499	14,386
CONTRACTUAL SERVICES		250	6,970	13,274	6,304
COMMODITIES		0	1,202	5,962	4,759
MAINTENANCE / CAPITAL INVEST.		0	0	374	0
TOTAL EXPENSES: GYMNASTICS/TUMBLING		5,204	64,286	90,112	25,826
NET SURPLUS (DEFICIT)		9,979	56,122	50,887	(5,234)
BASEBALL & SOFTBALL					
REVENUES					

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ACCOUNT NUMBER	DESCRIPTION	FUND: CORPORATE FOR 9 PERIODS ENDING		31, 2026	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
		JANUARY ACTUAL					
AFTER SCHOOL PROGRAMS							
RECEIPTS		143,827		882,011	811,499		(70,511)
RECEIPTS		143,827		882,011	811,499		(70,511)
EXPENSES							
SALARIES/WAGES		68,755		439,837	401,624		(38,212)
CONTRACTUAL SERVICES		19,881		121,310	260,324		139,014
COMMODITIES		1,327		14,264	21,074		6,810
MAINTENANCE/CAPITAL INVESTMTS		0		6,314	6,674		360
TOTAL EXPENSES: AFTER SCHOOL PROGRAMS		89,963		581,727	689,699		107,972
NET SURPLUS (DEFICIT)		53,863		300,284	121,800		(178,483)
UNDEFINED GROUP							
REVENUES							
RECEIPTS		102,224		548,482	456,562		(91,920)
RECEIPTS		102,224		548,482	456,562		(91,920)
EXPENSES							
SALARIES/ WAGES		27,970		180,731	217,537		36,805
CONTRACTUAL SERVICES		14,893		95,732	114,224		18,492
COMMODITIES		1,944		18,870	24,787		5,916
MAINTENANCE/ CAPITAL INVEST.		2,345		15,074	15,899		825
TOTAL EXPENSES: UNDEFINED GROUP		47,153		310,409	372,449		62,040
NET SURPLUS (DEFICIT)		55,071		238,073	84,112		(153,960)
TOTAL FUND REVENUES		445,263		6,893,106	5,372,653		(1,520,453)
TOTAL FUND EXPENSES		470,100		4,910,540	5,372,650		462,110
SURPLUS (DEFICIT)		(24,837)		1,982,566	2		(1,982,563)
FUND: CORPORATE							
LIABILITY INSURANCE							
REVENUES							
RECEIPTS		831		184,629	161,249		(23,379)
RECEIPTS		831		184,629	161,249		(23,379)
EXPENSES							
SPECIAL FUND EXPENSE		47,445		142,336	161,249		18,913
TOTAL EXPENSES: LIABILITY INSURANCE		47,445		142,336	161,249		18,913
NET SURPLUS (DEFICIT)		(46,613)		42,293	(0)		(42,293)

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ACCOUNT NUMBER	DESCRIPTION	FUND: CORPORATE FOR 9 PERIODS ENDING		31, 2026	FISCAL YEAR-TO-DATE	FISCAL YEAR BUDGET	\$	REMAINING
		JANUARY ACTUAL	ACUAL					
TOTAL FUND REVENUES		831	184,629	161,249		(23,379)		
TOTAL FUND EXPENSES		47,445	142,336	161,249		18,913		
SURPLUS (DEFICIT)		(46,613)	42,293	(0)		(42,293)		

FUND: CORPORATE

IMRF	REVENUES	RECEIPTS		170,999	102,961
		3,043	68,038		
RECEIPTS		3,043	68,038	170,999	102,961
EXPENSES					
SPECIAL FUND EXPENSE		12,832	131,119	171,000	39,880
TOTAL EXPENSES: IMRF		12,832	131,119	171,000	39,880
NET SURPLUS (DEFICIT)		(9,788)	(63,080)	(0)	63,080
TOTAL FUND REVENUES		3,043	68,038	170,999	102,961
TOTAL FUND EXPENSES		12,832	131,119	171,000	39,880
SURPLUS (DEFICIT)		(9,788)	(63,080)	(0)	63,080

FUND: CORPORATE

AUDIT	REVENUES	RECEIPTS		10,499	(3,711)
		486	14,211		
RECEIPTS		486	14,211	10,499	(3,711)
EXPENSES					
SPECIAL FUND EXPENSE		0	14,525	10,499	(4,025)
TOTAL EXPENSES: AUDIT		0	14,525	10,499	(4,025)
NET SURPLUS (DEFICIT)		486	(313)	0	313
TOTAL FUND REVENUES		486	14,211	10,499	(3,711)
TOTAL FUND EXPENSES		0	14,525	10,499	(4,025)
SURPLUS (DEFICIT)		486	(313)	0	313

FUND: CORPORATE

SOCIAL SECURITY
REVENUES

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FUND: CORPORATE
FOR 9 PERIODS ENDING 31, 2026

JANUARY ACTUAL	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
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SOCIAL SECURITY				
RECEIPTS	2,316	428,272	320,587	(107,685)
RECEIPTS	2,316	428,272	320,587	(107,685)
EXPENSES				
SPECIAL FUND EXPENSE	25,006	324,554	320,587	(3,966)
TOTAL EXPENSES: SOCIAL SECURITY	25,006	324,554	320,587	(3,966)
NET SURPLUS (DEFICIT)	(22,689)	103,718	(0)	(103,718)
TOTAL FUND REVENUES	2,316	428,272	320,587	(107,685)
TOTAL FUND EXPENSES	25,006	324,554	320,587	(3,966)
SURPLUS (DEFICIT)	(22,689)	103,718	(0)	(103,718)

FUND • CORPORATION

SPECIAL RECREATION

ESPECIAL REVENUES

RECEIPTS
RECEIPTS

EXPENSES

CONTRACTUAL SERVICES

CONTRACTUAL SERVICES
CAPITAL IMPROVEMENTS

CHARGE IMPROVEMENTS
SPECIAL FUND EXPENSE

SPECIAL FUND EXPENSE

NET SURPLUS (DEFICIT)

NET SURPLUS (DEFICIT)

**TOTAL FUND REVENUE
TOTAL FUND EXPENSE
SURPLUS (DEFICIT)**

FUND • CORPORATION

BOND AND INTEREST

ND AND IN REVIEWING

RECEIPTS

EVIDENCE

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ACCOUNT NUMBER	DESCRIPTION	FUND: CORPORATE FOR 9 PERIODS ENDING		31, 2026	FISCAL YEAR-TO-DATE ACUAL	FISCAL YEAR BUDGET	\$ REMAINING
		JANUARY ACTUAL					
BOND AND INTEREST							
	CONTRACTUAL SERVICES	0		989,688	742,266	(247,422)	
	TOTAL EXPENSES: BOND AND INTEREST	0		989,688	742,266	(247,422)	
	NET SURPLUS (DEFICIT)			5,837	0	(5,837)	
TOTAL FUND REVENUES							
		0		995,525	742,266	(253,259)	
	TOTAL FUND EXPENSES	0		989,688	742,266	(247,422)	
	SURPLUS (DEFICIT)	0		5,837	0	(5,837)	
FUND: CORPORATE							
PROJECT REVENUE							
REVENUES							
	PROJECT REVENUE	17,957		298,564	3,356,999	3,058,435	
	PROJECT REVENUE	17,957		298,564	3,356,999	3,058,435	
	NET SURPLUS (DEFICIT)			17,957	298,564	3,356,999	3,058,435
PLANNING/CONSTRUCTION/GRANTS EXPENSES							
	CONTRACTUAL SERVICES	18,157		216,588	177,749	(38,838)	
	TOTAL EXPENSES: PLANNING/CONSTRUCTION/GRANTS	18,157		216,588	177,749	(38,838)	
	NET SURPLUS (DEFICIT)			(18,157)	(216,588)	(177,749)	38,838
BUILDINGS & IMPROVEMENTS EXPENSES							
	CONTRACTUAL SERVICES	23,098		513,418	2,313,374	1,799,956	
	TOTAL EXPENSES: BUILDINGS & IMPROVEMENTS	23,098		513,418	2,313,374	1,799,956	
	NET SURPLUS (DEFICIT)			(23,098)	(513,418)	(2,313,374)	(1,799,956)
PARKS/PLAYGROUNDS IMPRV/ACQ EXPENSES							
	CONTRACTUAL SERVICES	178,224		455,599	3,589,124	3,133,525	
	TOTAL EXPENSES: PARKS/PLAYGROUNDS IMPRV/ACQ	178,224		455,599	3,589,124	3,133,525	
	NET SURPLUS (DEFICIT)			(178,224)	(455,599)	(3,589,124)	(3,133,525)
LANDSCAPING & GROUNDSKEEPING EXPENSES							
	CONTRACTUAL SERVICES	0		22,104	68,624	46,520	
	TOTAL EXPENSES: LANDSCAPING & GROUNDSKEEPING	0		22,104	68,624	46,520	

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ACCOUNT NUMBER	DESCRIPTION	FUND: CORPORATE FOR 9 PERIODS ENDING		31, 2026	FISCAL YEAR-TO-DATE	FISCAL YEAR BUDGET	\$ REMAINING
		JANUARY ACTUAL	ACUAL				
NET SURPLUS (DEFICIT)		0	(22,104)	(68,624)	(46,520)		
OPERATING EQUIP. & VEHICLES							
EXPENSES							
CONTRACTUAL SERVICES		1,330	96,661	322,205	225,544		
TOTAL EXPENSES: OPERATING EQUIP. & VEHICLES		1,330	96,661	322,205	225,544		
NET SURPLUS (DEFICIT)		(1,330)	(96,661)	(322,205)	(225,544)		
RECREATION EQUIP. REPAIRS							
EXPENSES							
CONTRACTUAL SERVICES		0	1,645	2,250	605		
TOTAL EXPENSES: RECREATION EQUIP. REPAIRS		0	1,645	2,250	605		
NET SURPLUS (DEFICIT)		0	(1,645)	(2,250)	(605)		
EMERGENCY REPAIRS/REIMB.							
EXPENSES							
CONTRACTUAL SERVICES		31,316	135,514	264,573	129,059		
TOTAL EXPENSES: EMERGENCY REPAIRS/REIMB.		31,316	135,514	264,573	129,059		
NET SURPLUS (DEFICIT)		(31,316)	(135,514)	(264,573)	(129,059)		
TOTAL FUND REVENUES		17,957	298,564	3,356,999	3,058,435		
TOTAL FUND EXPENSES		252,128	1,441,532	6,737,904	5,296,371		
SURPLUS (DEFICIT)		(234,171)	(1,142,968)	(3,380,904)	(2,237,935)		

MINUTES of a regular public meeting of the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, held at 710 Western Avenue, Geneva, Illinois 60134 in said Park District at 7:00 o'clock P.M., on the 16th day of February, 2026.

* * *

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, _____, the President, and the following Park Commissioners answered present: _____

The following Park Commissioners were absent from the meeting:

The President then announced that the District had funds lawfully available to pay principal of or interest on the District's \$7,835,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014, dated June 25, 2014 (the "**Bonds**") in a sum equal to the annual levy of certain ad valorem property taxes pledged to the payment of the Bonds coming due and that the District shall direct the deposit of such funds into the Bond Fund (as defined in the ordinance of the District authorizing the Bonds) for payment of principal of and interest on the Bonds.

Park Commissioner _____ presented and the Secretary read in full an ordinance as follows:

ORDINANCE NUMBER 2026-01

ORDINANCE abating a portion of taxes heretofore levied to pay principal of and interest on certain General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014 of the Geneva Park District, Kane County, Illinois.

* * *

WHEREAS, the Board of Park Commissioners (the “**Board**”) of the Geneva Park District, Kane County, Illinois (the “**District**”), by an ordinance adopted on the 15th day of July, 2013 (the “**Ordinance**”), did provide for the issue of the Bonds of the District and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, on the 20th day of June, 2014, a duly certified copy of the Ordinance and on June 20, 2014 a duly certified copy of the Bond Order (the “**Bond Order**”) executed by the authorized officials of the District in conformity with the provisions of the Ordinance were filed in the office of the County Clerk of The County of Kane, Illinois (the “**County Clerk**”); and

WHEREAS, the District has covenanted not to abate the 2013 Pledged Taxes from the Pledged Revenues until in any year that the Pledged Revenues (as defined in the Ordinance) are available, or are expected to be available, to pay any principal or interest on the Bonds when due; and

WHEREAS, if the conditions of the previous preamble are met, the Board or the officers of the District acting with proper authority, shall direct the deposit of such funds into the Bond Fund and, in and by such proceeding or action, shall direct the abatement of the 2013 Pledged Taxes by such amount, and proper notification of such abatement shall be filed with the County Clerk in a timely manner to effect such abatement.

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, as follows:

Section 1. The Pledged Taxes heretofore levied in Ordinance No. 2013-6, as reduced by the Bond Order, for 2014 for the Bonds shall be abated as follows:

<u>Year</u>	<u>Amount Levied</u>	<u>Amount to be Abated</u>	<u>Remainder of Tax to be Extended</u>
2025	\$309,600.00	\$309,600.00	\$0.00

Section 2. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk, and it shall be the duty of the County Clerk for the year 2025, to abate the taxes heretofore levied in and for the year 2025 for the Bonds and as shown hereinabove in Section 1.

Section 3. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted February 16, 2026.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

[SEAL]

After a full discussion thereof, including a public recital of the nature of the matter being considered and such other information as would inform the public of the business being conducted, Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as read be adopted.

The President directed the Secretary to call the roll for a vote upon the motion to adopt said ordinance.

Upon roll call, the following Park Commissioners voted **AYE**:

(List Names)

The following Park Commissioners voted **NAY**:

(List Names)

Whereupon the President declared the motion carried and said ordinance adopted and in open meeting did approve and sign said ordinance and did direct the Secretary to record the same in full in the records of the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at the meeting.

Upon motion duly made, seconded and adopted, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, and that as such official I am the keeper of the records and files of said Board of Park Commissioners of said Park District.

I do further certify that the foregoing constitutes a full, true and complete transcript of that portion of the minutes of the meeting of said Board of Park Commissioners of said Park District held on the 16th day of February, 2026, insofar as the same relates to the adoption of an ordinance entitled:

ORDINANCE abating a portion of taxes heretofore levied to pay principal of and interest on certain General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014 of the Geneva Park District, Kane County, Illinois.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of said Board of Park Commissioners on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice, that an agenda for said meeting was posted at the principal office of the said Board of Parks Commissioners at least forty-eight (48) hours in advance of the holding of such meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of The Park District Code of the State of Illinois, and that said Board of Park Commissioners have complied with all of the provisions of said Act and said Code and with all of the procedural rules of said Board of Park Commissioners.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District, this 16th day of February, 2026.

(SEAL)

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
)
COUNTY OF KANE)
)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Kane, Illinois, and as such official I do further certify that on the _____ day of February, 2026, there was filed in my office a duly certified copy of an ordinance entitled:

ORDINANCE abating a portion of taxes heretofore levied to pay principal of and interest on certain General Obligation Refunding Bonds (Alternate Revenue Source), Series 2014 of the Geneva Park District, Kane County, Illinois.

duly adopted by the Board of Park Commissioners of the Geneva Park District, Kane County, Illinois, on the 16th day of February, 2026, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this _____ day of February, 2026.

County Clerk of The County of Kane, Illinois

(SEAL)

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Geneva Park District

Memo

To: Geneva Park District Board of Commissioners

From: Nicole Vickers, Executive Director

Date: February 19, 2026

Re: Comprehensive and Strategic Plan Engagement

Following last month's presentations by the two finalist firms, staff dedicated significant time to reviewing the proposals, evaluating qualifications, and discussing the merits of each team in relation to the District's goals for the Comprehensive and Strategic Plan.

After thorough consideration, staff has selected Upland Design to lead this initiative. The decision was based on several key factors, including strong compatibility with staff and organizational culture, positive past performance and references, a comprehensive and inclusive proposal, and a well-defined strategy. We believe Upland Design is well-equipped to guide a thoughtful, collaborative, and engaging process.

Subsequent to our internal discussions and conversations with Upland Design, we refined the scope of services related to the optional technology component. Specifically, we have adjusted this portion to include a user analysis of the District's website to better understand functionality, accessibility, and overall user experience.

At this time, we are not incorporating the two remaining optional items—the supplemental community survey and the additional open house—into the contract. However, as the planning process progresses, we may determine that these tools would provide meaningful value. Should that occur, staff would bring a recommendation back to the Board for consideration at a future meeting.

The total cost for the proposed services, as outlined, is \$122,730, for which staff is seeking Board approval.

**BETWEEN OWNER and FIRM
FOR PROFESSIONAL SERVICES
COMPREHENSIVE & STRATEGIC ACTION PLAN**

Geneva Park District
710 Western Ave.
Geneva, IL 60134
Phone: 630.262.2216..... The Owner
And
Upland Design Ltd.
24042 Lockport St., Suite 200
Plainfield, IL 60544
Phone: 815.254.0091..... The Firm

Owner and Firm agree as set forth below:

1. Firm's Basic Services

The Firm agrees to provide its professional services in accordance with generally accepted standards of its profession. The Firm agrees to put forth reasonable efforts to comply with codes, laws and regulations in effect as of the date of this contract. **See ATTACHMENT A For Project Scope of Services.**

2. Excluded Services

Scope of services set forth in are included in this agreement. Excluded services include but are not limited to the following: sports lighting or pedestrian lighting, hydrologic/hydraulic modeling the floodplain/floodway, wetland mitigation, archeological services, environmental testing, subsurface conditions and material testing, boundary survey, construction layout; construction scheduling; construction work; work-site safety, labor negotiations, permit fees or court appearances as part of these services.

Hazardous Materials: The scope of the Firm's services for this Agreement does not include any responsibility for detection, remediation, accidental release, or services relating to waste, oil, asbestos, lead, or other hazardous materials, as defined by Federal, State, and local laws or regulations.

3. Construction Phase Services

Firm and its sub-consultants shall not supervise, direct, or have control over Contractor's work. The Firm and sub-consultants shall not have authority over or responsibility for the construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of the Contractor. The Firm does not guarantee the performance of the construction contract by the Contractor and do not assume responsibility for the Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

4. Firm's Insurance

The Contract documents shall include Firm's Proof of Insurance with Owner listed as certificate holder. See Attachment B for Proof of Insurance.

The Firm has and shall maintain during the term of this Agreement the following insurance:

a. Worker's Compensation and Employer's Liability Insurance

The liability limits for the Worker's Compensation shall not be less than that required by law and the liability limits for Employer's Liability shall not be less than the amount of \$500,000.00 for each person.

b. General Liability

a policy of General Liability Insurance with limits of at least \$2,000,000 aggregate for bodily injury and \$1,000,000 aggregate for property damage.

c. Comprehensive Automobile

Automobile Liability Insurance covering all owned vehicles with limits of not less than \$500,000 per occurrence for damage to property shall be provided by Landscape Architect.

d. Professional Liability (Errors and Omissions)

The Landscape Architect shall provide, pay for, and maintain in effect, during the term of this Agreement, a policy of Professional Liability Insurance with a limit of at least \$1,000,000 per occurrence and \$3,000,000 aggregate.

5. Owner Responsibilities

The Owner has designated **Nicole Vickers, Executive Director**, as the contact person(s) for this project. The Firm will direct correspondence and information to the contact person. The Owner will provide pertinent information to the Firm in a timely manner so as not to hinder or delay the Firm performing their work in a timely and cost-effective manner throughout the project.

The Owner agrees to provide Firm with existing base information for the site and will assist the Firm with obtaining other information as requested. The Firm will rely on this information, without liability, on the accuracy and completeness of information provided by the Owner. The Owner agrees to advise Firm of any known or suspected contaminants at the Project Site and the Owner shall be solely responsible for all subsurface soil conditions.

Right of Entry: When entry to property is required for the Firm and/or sub-consultant to perform its services, the Owner agrees to obtain legal right-of-entry on the property.

6. Project Schedule

The Firm shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact any Project schedule. The Firm will attempt to make the Owner aware of events that will impact the Project schedule.

7. Compensation and Payments

The Owner shall pay to the firm the lump sum of **\$122,730** for the work described herein plus the cost of reimbursables. The fees include professional service fees from Upland Design Ltd along with sub-consultants Williams Architects, and Matt Ellman. The phased breakout is as follows:

Phase I - Data Inventory & Analysis	\$ 60,800
Phase II - Outreach & Community Needs Assessment	\$ 16,400
Phase III- Recommendation Development	\$ 26,300
Phase IV - Implementation Strategy	\$ 11,000
Phase V - Final Comprehensive Plan & Strategic Action Plan	\$ 8,230
	\$ 122,730

Firm shall submit request(s) for payment to the Owner. Payment requests shall be made monthly for that portion of the project that has been completed. The Owner agrees to make the requested payment within 30 days of submission of each payment request.

The Client may choose to add to alternate items as follows:

Supplemental Community Wide Survey by aQity Research: \$19,300
Additional Community Open House by Upland Design: \$ 2,800

Reimbursable Costs: Firm will bill direct non-payroll expenses at cost plus 0%. Examples of expenses include copies, printing, boards, plans and handouts, postage, delivery and tolls. Mileage and tolls will be billed at current IRS rates.

Additional Services: At the request of the Owner, additional meetings or work may be added at the professional service rates listed herein. No additional work shall be added to the contract without written authorization from the Owner. Hourly Rates are shown as Attachment C.

8. Suspension or Termination of Services

If the Owner in good faith determines that the Firm prosecutes or fails to prosecute its work in such manner as to hinder or delay the completion of the project, the Owner may serve written notice to the Firm setting forth any complaint about Firm's performance of its work. The Firm shall have seven (7) days from receipt of such written notice in which to take corrective action. If the Firm fails to take appropriate corrective action within said seven (7) day period, the Owner may exercise the following remedies:

- a. Terminate the Firm's services by a written notice effective on the date such written notice is served on the Firm; and,
- b. Order the remaining necessary work be done by another Firm, if desired.
- c. If the Owner in good faith exercises the above remedies, Owner shall be responsible to pay the Firm only for the work performed prior to termination of the contract. The above remedies shall be Owner's sole and exclusive remedies in the event the Owner terminates the Firm's services under this provision.
- d. The Firm may terminate this Contract upon seven days written notice. If terminated, Owner agrees to pay the Firm for all Basic and Approved Additional Services rendered and Reimbursable Expenses incurred up to the date of termination. Upon not less than seven days' written notice, Landscape Architect may suspend the performance of its services if Owner fails to pay the Firm in full for services rendered or expenses incurred. The Firm shall have no liability because of such suspension of service or termination due to nonpayment.

9. Indemnification

To the fullest extent permitted by law, the Firm shall indemnify and hold harmless the Owner and its officers, officials, and employees from and against all claims, damages, losses and expenses, including but not limited to reasonable legal fees and court costs arising out of or resulting from the performance of the Firm's work, provided that any such claim, damages, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, other than the work itself, including the loss of use resulting there from, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, and (ii) is caused in whole or in part by any wrongful or negligent act or omission by the Firm, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in the Paragraph. Firm shall similarly protect, indemnify and hold and save harmless the Owner, its officers, officials, and employees against and from any and all claims, costs, causes, actions and expenses including but not limited to reasonable legal fees, incurred by reason of Firm's breach of any of its obligations under, or Firm's default of, any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation Acts or Employee Benefits Acts.

To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Firm and its employees from and against all claims, demands, causes of actions, suits, losses, and expenses, including attorney's fees, paralegal and litigation expenses and court costs, arising out of or resulting from any act, conduct, negligence, or omission of the Owner or any one of whose acts or omissions the Owner may be liable, regardless of whether such claim, damage, loss or expense is attributable to bodily injury, sickness or death, injury to or destruction of tangible property, loss of use or other economic damages. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would exist as to any other party or person described in this paragraph. Owner shall similarly protect, indemnify and hold harmless the Firm and its employees against and from any and all claims, costs, causes of actions, demands, damages and expenses including attorney's fees, incurred by reason of Owner's breach of any of its obligations under, or owner's default of, any provisions of the Contract.

10. Dispute Resolution

Owner and Firm agree to mediate claims or disputes arising out of or relating to this Agreement as a condition precedent to litigation. The mediation shall be conducted by an agreed upon mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises and the

parties agree to participate in mediation in good faith. Mediation fees shall be shared equally. In no event shall any demand for mediation be made after such claim or dispute would be barred by the applicable law.

11. Ownership of Documents

Copies of the final bid documents may be retained by the Owner at the completion of the project for their records in both print and digital PDF versions. All instruments of professional service prepared by the Firm, including, but not limited to, drawings and specifications, are the property of the Firm, and these documents shall not be reused on other projects without Firm's written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by the Firm will be at the Owner's sole risk and without liability to the Firm or its employees, and subcontractors. Owner shall, to the fullest extent permitted by law, defend, indemnify, and hold harmless Owner from and against any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting from such unauthorized reuse or distribution.

The Firm reserves the right to include representations of the Project in its promotional and professional materials.

12. Governing Law

This Agreement is governed by the laws of the State of Illinois.

13. Entire Agreement and Severability

This Agreement is the entire and integrated agreement between Owner and the Firm and supersedes all prior negotiations, statements or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Firm. In the event that any term or provision of this agreement is found to be void, invalid or unenforceable for any reason, that term or provision shall be deemed to be stricken from this agreement, and the balance of this agreement shall survive and remain enforceable.

14. No Assignment

Neither party can assign this Agreement without the other party's written permission.

15. Expiration of Proposal

If this agreement is not accepted within 120 days, the offer to perform the described services is withdrawn and shall be null and void.

IN WITNESS WHEREOF, the parties hereto have executed this agreement this _____ day of _____, 2026.

Geneva Park District

Upland Design Ltd.

Sign: _____

Sign: 

By: _____

By: Michelle A. Kelly, President,
Upland Design Ltd

Project Approach & Scope of Work

Project Overview Project Approach

Base Project Phases:

- Phase I: Data Inventory & Analysis**
- Phase II: Outreach & Community Needs Assessment**
- Phase III: Recommendation Development**
- Phase IV: Implementation Strategy**
- Phase V: Final Comprehensive Plan & Strategic Action Plan**

Optional Project Components:

- B. Supplemental Community Wide Survey**
- C. Second Community Open House**

Project Overview

Project Overview

Upland Design Ltd proposes to guide a comprehensive planning process along with our team of experts including landscape architects, architects, recreation planners, and strategists, along with the Park District Board, staff, and the community, to create a vision for District wide improvements, enhancements, and recommendations that will guide the District and secure a lasting and positive impact for decades to come.

We will begin by kicking the project off with staff and Board to confirm input, and finalize methodology to ensure the project meets the districts goals and time lines.

We propose a five-phase approach for the core of the planning effort.

Phase I: Data Inventory & Analysis

Phase II: Outreach & Community Needs Assessment

Phase III: Plan Recommendations & Development

Phase IV: Implementation Strategy

Phase V: Final Comprehensive Plan & Strategic Action Plan

Two optional tasks have been included for the Park District's consideration:

B. Supplemental Community Wide Survey

C. Second Community Open House

Communication and Park District Check-Ins: Twice monthly virtual check-ins will take place throughout the planning process in a virtual setting to share information and keep the Park District informed. These will often be working meetings where documents are shared and next steps are discussed.

Park District Assistance: The Geneva Park District will assist the firm in managing the operational aspects of the project and coordinating work with the relevant parties. Park District staff will provide overall support for project tasks and will provide all existing documentation as requested by the firm during final scope review and compile contact information for stakeholders and local organizations. In addition, the District will provide locations and support of on-site and public meetings.



Project Approach

Upland Design approaches comprehensive and strategic planning as a collaborative, data-driven, and implementation-focused process that results in a clear, actionable roadmap for decision-making. Our work balances technical analysis, inclusive engagement, and fiscal responsibility to ensure that the final Master Plan is both visionary and achievable. Throughout the process, we work closely with District staff and the Park Board to build alignment, shared understanding, and long-term ownership of the Plan.

Our phased approach allows each step of the process to build logically on the last, ensuring that community input, operational realities, and financial considerations directly inform recommendations and implementation priorities.

Phase I: Data Inventory & Analysis

Phase I kicks the project off with an in-depth data review by the project team that establishes a comprehensive understanding of existing conditions and District operations. This phase includes a review of relevant documents; inventory and analysis of parks, facilities, amenities, and recreation services; assessment of operational and administrative practices and needs; and evaluation of demographic, market, and participation trends. Working corroboratively with staff and the Park Board, we will refine the District's mission, vision, and organizational values; conduct a situational analysis and environmental scan; identify critical issues and opportunities; and forecast future needs related to parks. The result is a clear baseline that identifies strengths, gaps, and emerging issues that will inform engagement and strategy development

Phase II: Outreach & Community Needs Assessment

Phase II focuses on inclusive and meaningful engagement with community members, staff, stakeholders, and the Park Board. Engagement activities are designed to gather representative, actionable input regarding priorities, needs, and future direction. Variety of engagement styles and opportunities will be utilized to create an inclusive and thorough approach to hear all community voices. Feedback is documented, synthesized, and summarized to ensure transparency and continuity throughout the planning process. Engagement findings are integrated directly into strategic discussions and decision-making in subsequent phases.

Phase III: Recommendation Development

In Phase III, Upland Design combines collected data, trends and engagement assessments to define the District's long-term intended outcomes. Recommendations for facilities, programming, operations, staffing, technology, and funding will be reviewed and refined through an in-depth and collaborative approach to ensure alignment with District goals and vision while balancing community needs and fiscal responsibilities.

Phase IV: Implementation Strategy

Phase IV translates recommendations into integrated, actionable priorities and strategies. Through continued collaboration prioritized strategies addressing parks and facilities, organizational operations, staffing, maintenance and asset management, communications, technology, and funding will be developed. Emphasis is placed on feasibility, organizational capacity, fiscal responsibility, and grant readiness. These will be evaluated to support realistic implementation over time then organized into a phased ten-year Comprehensive Master Plan and a clear five-year Action Plan. These plans will provide a comprehensive implementation framework that identifies actions, timelines, responsibilities, cost considerations, and performance measures. They will be structured to function as a practical management and decision-making tool for the District.

Phase V: Final Comprehensive & Action Plan

This final phase focuses on preparing and delivering a clear, accessible, and visually engaging final document. A draft and final Master Plan & Action Plan will be created that documents the process, findings, and recommendations. These will be supported by graphics and summaries suitable for staff, the Park Board, and the community to easily utilize. The process concludes with formal presentations to District leadership and the Park Board to support adoption and implementation.

Phase I: Data Inventory & Analysis

Phase I: Data Inventory & Analysis

Project Kickoff: A meeting will be held with Park District representatives to kick off the project and review the planning process. The following items will be discussed:

- Timeline and Meeting Dates
- Confirm Scope, Methodology and Deliverables
- Project Goals and Objectives
- Roles and Responsibilities
- Focus Groups and Key Stakeholders

The Park District will share past planning documents including current maintenance standards, programming, participation and membership data for recreation for the past five years, the District's Long-and Short Range planning documents budgets and capital plan along with comprehensive planning documents. In addition, LWCF/OSLAD grants, history of the Park District, the District's organizational chart, annual budget, and ADA audit and transition plan will be shared. Each of these will be reviewed and incorporated as appropriate into the overall planning.

Board and Staff Input Meetings: At the beginning of the project, input meetings with the Board, administrative team members and other full-time staff persons pertaining to vision and agency goals of the Park District will take place. These will be scheduled over one day, and allow for a number of group meetings, including one for the Board alone to discuss the vision for the next 10 years. Key goals of these input meetings include:

- Share Planning Process and Timeline
- Framing a Vision for the Future of the Geneva Park District
- Discussion of Current Strengths, Weaknesses, Opportunities and Threats (SWOT Analysis)
- Current Operations and Agency Standards

With the Board and Administration Team we will also review of the District's mission, vision and organizational values as part of these meetings.



Park Inventory and Assessment

Upland Design will make a planning area tour to visit and assess the District's fifty-four park and facility sites. Photos will be taken. Active recreational amenities including courts, fields and trails along with passive amenities, and landscapes will be reviewed. Support amenities such as parking lots, restrooms, concession areas and site furniture will be included and ranked. A summary of each park site will be created with base park data, condition ranking, inventory and in future phases, the recommendations will be added to the park sheets. Park site review will include

Batavia Highlands Park	Frank K. Burgess Park	Mill Creek Community Park	Foundation Park
Bennett Park / Bennett North	Garden Club Park	Moore Park	Sterling Manor Park
Braeburn Park	Hathaway Park	Old Mill Park	Stone Creek Miniature Golf & Links Disc Golf
Bricher Park	Island Park	Peck Farm Park	Sunrise Park
Carriage Crest Park	Jaycee Park	Peck Farm Park Athletic Fields	Sunset Park
Clover Hills Park	Kay Lovett Park	Pepper Valley Park	Sunset Pool
Community Gardens at Prairie Green	Levi Newton Park	Preston Park	Terney Park
Deerpath Park	Library Park	Randall Square Park	Washburn Park
Don Forni Park	Linden Park	River Park	Weaver Park
Dryden Park	Lions Park	Sandholm Woods	Wellington Park
Eaglebrook Park	Logan Street Fields	Shannon Park	Western Avenue School
Elm Park	Marjorie Murray Park	Somerset Park	Wheeler Park
Fargo Park	Meadows Park	South Street Athletic Fields	Williamsburg Park
Fourth Street School Park	Michael Arbizzani Park	Stanley A. Esping Park	

Facility Review and Assessment

As part of the planning process, Williams Architects will conduct a planning-level architectural assessment of select indoor recreation and aquatic facilities. This high-level facility assessment will include Mill Creek Pool, Moore Park Sprayground, Sunset Pool, and Playhouse 38 Theater, focusing on general building conditions, functional relationships, and broad life safety and accessibility considerations. In addition, more detailed planning will include the Sunset Community Center and Stephen D. Persinger Recreation Center. The Community and Recreation Centers will have a more comprehensive scope and will include the following items above and beyond the review and assessment scope of facilities:

- An analysis of the facilities related to current program needs and future space will be completed along with a comparison of the existing facilities current and potential trends.
- Review of changes from the original use of Park District facilities that have occurred over time.
- Confirmation of current building usage complies with applicable life safety and accessibility codes.
- Identify existing usage and evaluate if the current program(s) and use require immediate attention to meet the needs of the community.
- Review any existing facility plans, maintenance plans and planned capital improvement projects.
- Work with the GPD leadership team/staff to gather information about issues that may not be listed in published reports or be readily identified in field surveys.
- Identify and assess life safety components & building systems (fire alarm, fire protection, burglar alarms, security cameras, HVAC, etc.).
- Review previously completed ADA transition plan.
- Any other assessments that the consultants feel will benefit the District in future planning, as it relates to the Sunset Community Center and Stephen D. Persinger Recreation Center.

Williams Architects will develop clear, phased recommendations and order-of-magnitude cost opinions for the District's Ten-Year Capital Improvement Program. Findings and recommendations will be summarized in concise memoranda and will be directly incorporated into the Comprehensive Plan. This will support informed decision-making by District staff and the Park Board.

Analysis of outdoor park and indoor facilities

Once the outdoor and indoor facility visits are complete, the following analysis will be prepared for the district:

1. Park Land Level of Service Analysis (LOS) based on park classifications:
 - a. Classify property infrastructure
 - b. Total acreage per classification
 - c. Compare to adapted national standards
2. Land Service Area mapping of each park classification with radii below:
 - a. Mini parks: $\frac{1}{4}$ mile



Phase I: Data Inventory & Analysis

- b. Neighborhood parks, school fields and playgrounds: $\frac{1}{2}$ mile
- c. Community parks: 1 mile

3. Facility Comparison Analysis Chart showing amenity surplus and deficiency compared to recognized benchmarks including park district amenities (indoor and outdoor).

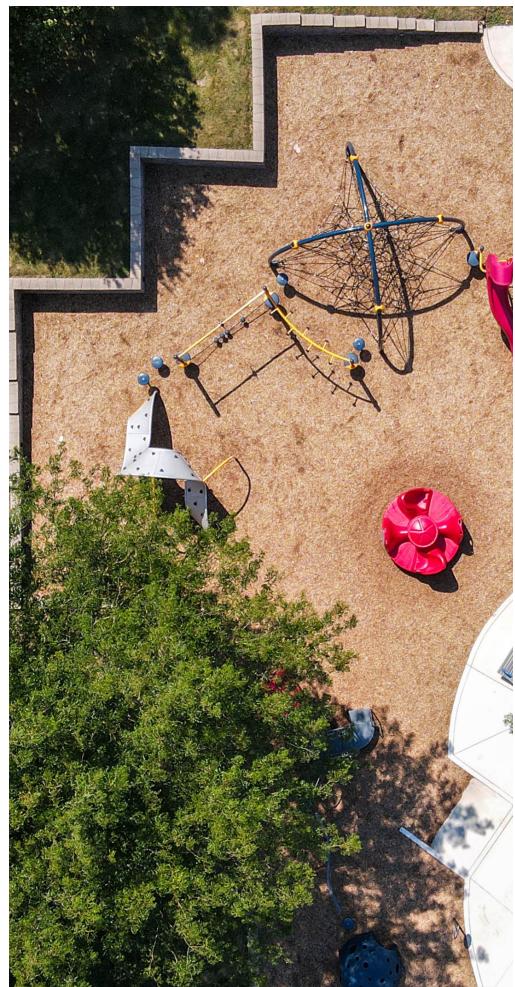
4. A listing of sites that are currently under utilized or are approaching the end of their useful life with recommendations regarding future use.

Staff Operational Structure and Agency Needs Assessment

Matt Ellmann will lead an in-depth analysis of the agency's current operational structure to draw conclusions and make practical recommendations for improvement. Key staffing and operations elements and components will be examined in each department including:

- Primary duties and functions
- Decision making authority
- Workplace processes
- Work specializations
- Chain of command
- Policy formation and adherence
- Span of control
- Performance practices
- Work integration and coordination (departmentally and inter-departmentally)
- Communication means and methods

Between 10 and 14 individual employee interviews will take place. Each approximately 45-60 minutes long. Employee skill sets and talents will be identified and compared to the competencies needed of the various positions within each department. Additionally, job satisfaction will be measured and examined to help determine how effectively the employee talent pool is being applied and utilized. Assessment objectives will be to identify and ensure staff operational clarity, accountability, efficiency, and effective communication for achieving overall organizational success aligned with the mission, vision, values, and primary goals for the district.

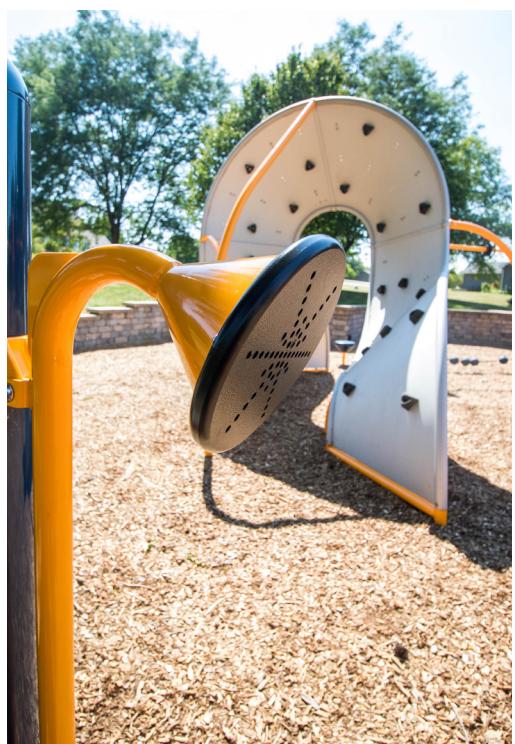


Programming & Recreation Service Assessment

Matt Ellmann will also undertake an analysis of the agency's current program portfolio and recreation service delivery systems. A staff assembled comprehensive programming portfolio matrix will be created to serve as a department analysis and planning tool asset for long term use and reporting.

Analysis: A summary of current population and past/future trends will be undertaken including age, gender, diversity, household data, income, education and employment. This will be based upon the most current census data and how these trends will impact the District.

- District offerings will be classified and categorized to help dissect and examine programming gaps and expansion opportunities best aligned with community demographics and needs.
- Community competitors and potential partners will be researched and identified to help analyze their impact on the portfolio's ability to



Phase I: Data Inventory & Analysis

succeed.

- As part of the community focus groups in Phase II, questions will be posed to assist with obtaining program user insight and perspective. Findings and outcomes will be discussed collectively with staff, aimed at helping gain a deeper understanding of their responsibilities and the opportunities afforded for them by examining and monitoring their portfolios.

Website Review

The project will include a review of the agency's website pages and components, including the homepage, content areas, service pages, navigational structure, links, and compatibility with the program registration process. The review will also examine the website's overall look and continuity for attractiveness and user-positive visual experience.

Usability Evaluation: The site will be accessed for a variety of functions, navigation, ease of use, clarity, accuracy of information, legal compliance, functionality, effectiveness, friendliness, and the ability for the user to complete common tasks.

Mobile and Accessibility Review (High Level): A high-level review will be performed of the website on mobile and tablet devices and their alignment with generally accepted accessibility best practices. Note: the review does not constitute a formal accessibility compliance audit or certification under section 508, WCAG, or similar standards.

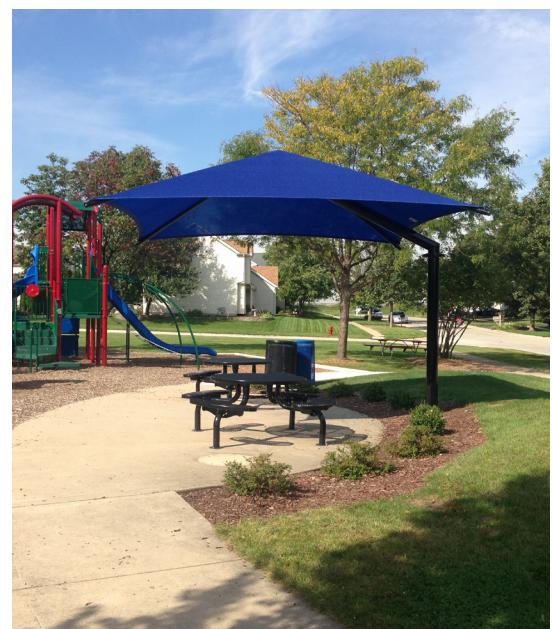
Performance and Content Observations (High-Level): The site review will identify issues related to the website's page behavior, content clarity, consistency, and calls-to-action.

Findings and Recommendations: Based on the review and analysis, findings and recommendations (High/Medium/Low) will be prepared for review and consideration.

Staff Meeting : A meeting with the District staff will take place, during which the findings and analysis will be presented and discussed. This will be the conclusion of Phase I.

PHASE I MEETINGS & DELIVERABLES

- Kick-Off Meeting (1 In person)
- Board, Admin and Full Time Staff Meetings (5 meetings in person)
- SWOT and Visioning Summaries
- Park Inventory & Analysis
- Level of Service Analysis
- District Wide Mapping
- Facilities Inventory & Analysis
- Staff Operational Structure and Needs Assessment
- Programming & Recreation Service Assessment
- Website Review
- Staff Review Meeting - Virtua



Phase II: Outreach & Community Needs Assessment

Phase II: Outreach & Community Needs Assessment

The goal of the outreach and community needs assessment is to provide the District with clear and accurate insights based on residents' opinions and input. This phase will begin with a review of the public engagement plan and selection of dates. In addition, we will review the 2023 survey results, discuss marketing efforts for public engagement, and finalize focus group attendees.

Public Engagement Plan: The proposed engagement plan is designed to gather clear, representative, and actionable input from the community to inform future planning for the District. Elements of the plan include:

- Identify key stakeholder groups for targeted outreach.
- Engagement efforts will include facilitated focus group meetings with community leaders and user group
- Community open house with interactive input stations
- Online input tool to capture broader public perspectives
- Option B: Supplemental Community Wide Survey
- Option C: Second Public Open House

Together, these methods ensure both in-depth discussion and community-wide participation. Findings from all engagement activities will be synthesized and presented to District staff and the Park Board, providing a transparent basis for discussion and decision-making. If the optional, statistically valid community-wide survey is chosen it will further strengthen the data set. Additional information on this option is available on page 36. The planning process will result in a shared, clearly defined vision for the District, driven by feedback from stakeholders.

Community Focus Group Meetings: Three community focus group meetings will be held with key stakeholders. These can include community leaders, sport affiliates, organizational partners, Park District participants, neighborhood groups and cultural/historic groups. We will work with the District staff to create an appropriate list of invitees and design a digital invitation for the Park District to send out. At the meetings, a short presentation with an overview of the Park District and the planning process will be made. Then we will lead an interactive discussion and input session where attendees can share digital feedback as well as discussion in person. Topics will include the Park District's opportunities and challenges, current attitudes about the District and building a future vision. We suggest two in-person meetings and one online meeting to ensure all potential attendees have an opportunity to attend. Smart phone applications will be used to garner feedback during meetings.

Community Open House: A community open house will be held to gather the larger community input as well as public perceptions. The community open house meeting will include a short presentation on the planning process and initial input. Attendees can then visit multiple stations for various



Engagement Schedule

Outreach Kickoff

April 2026

Community Focus Group Meetings

April-May 2026

Community Open House

May 2026

Staff Meeting

July 2026

Board Meeting

July 2026

Optional:

Community Wide Survey

April - July 2026

Optional:

Second Community Open House

November -December 2026

Phase II: Outreach & Community Needs Assessment

opportunities for input. A few options for stations are as follows:

- Parks
- Recreation Programming
- Did You Know? (about the Geneva Park District)
- Mini Digital Survey Input
- Envision the Future at Geneva Park District
- Ask the Park District

These stations will be reviewed with staff and can be further customized based on input gathered prior to the open house.

Online Input Tool: An online survey tool will be created for the community to envision the future of the Park District. Short survey questions will encourage participants to share their own vision of the District. We will then collate the input into the planning process. Survey Monkey will be used for this online survey.

2023 Community Survey: The 2023 Community Survey will be reviewed and because the data is recent, it can be utilized for the comprehensive master planning process. At the time of the 2023 survey, the District had recently acquired 15-acres of land next to one of its largest properties, Peck Farm Park. Part of that survey identified residents' priorities for that new parcel, from keeping it natural open space, to developing passive recreational improvements (trails, benches, education amenities, etc.) and more active options (sports fields, pickleball courts, rec center). That The District has since built multiple pickleball courts and has continued to improve facilities and parks. For this reason, we have included an optional supplemental survey as presented below which can be added if it is determined enough new questions need to be asked of the community.

Option B: Supplemental Community Wide Survey

A brief 7- to 8-minute survey that revisits and tests current recreational options that the District is considering. This would include:

- Gauging the level of demand or desire for various indoor and outdoor facilities/features, and the top priorities for each.
- Demand, interest, and priorities in programming options.
- Basic demographics (region, age, gender, households with/without children, users/non-users, etc.) to profile the respondents.
- While the 2023 survey included a sample of just over n=500 respondents, a smaller sample of n=400+ for this abbreviated survey would provide sufficient accuracy and consistency while controlling the cost. Aside from the smaller sample and shorter questionnaire, the approach would be the same as in the 2023 survey:
- Customized survey design, working closely with the GPD and the Upland team.
- All recruiting by e-mail (using the GPD's e-mail database) and



Phase II: Outreach & Community Needs Assessment

mailed invitations to randomly sampled households (postcards and questionnaires).

- Hybrid data collection (online, USPS, and phone options for respondents).
- Weighting to US Census data for the District, all data processing and coding.
- Thorough analysis and full report, with relevant comparisons to the 2023 survey results.
- Once the questionnaire is approved by the District and Upland, assume 2½ months until final deliverables are presented (full report, clean data file, top line results).

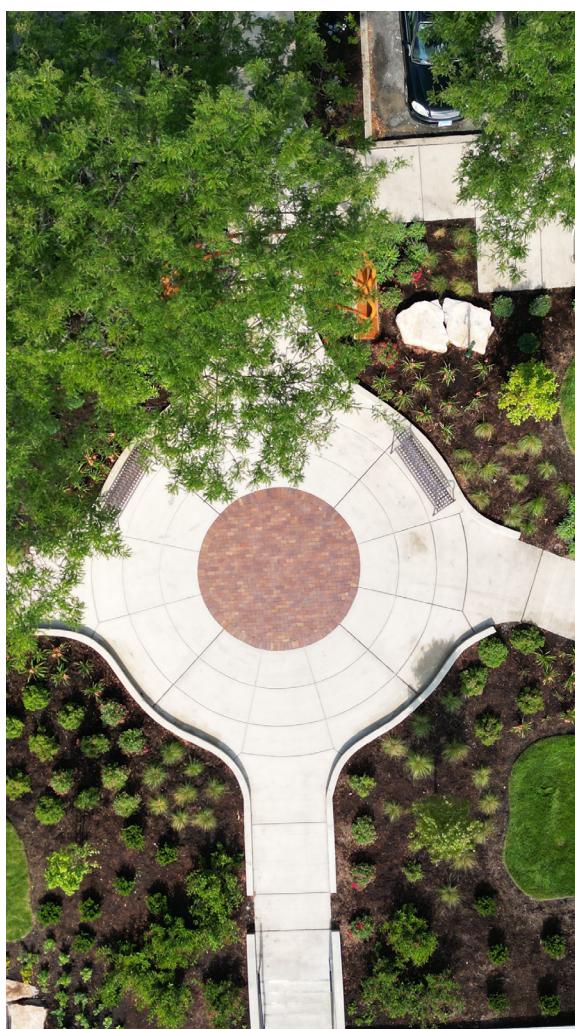
Engagement Documentation & Integration: All Phase II engagement activities will be clearly documented and synthesized to ensure transparency and continuity throughout the planning process. Input from stakeholder meetings, community events, and online tools will be captured through notes, digital logs, visuals, and survey results. Upland Design will distill qualitative and quantitative feedback into clear themes, priority frameworks, and graphics that reflect community needs, preferences, and trade-off.

Engagement findings will be integrated into Phase II conclusions and carried forward into subsequent planning phases, including goal-setting, recommendations, and capital prioritization. Community input will be directly linked to recommendations to demonstrate its role in decision-making.

Board Meeting: An optional meeting with the District Board will take place, during which the findings and analysis from both Phase I and Phase II findings will be presented and discussed.

PHASE II MEETINGS & DELIVERABLES

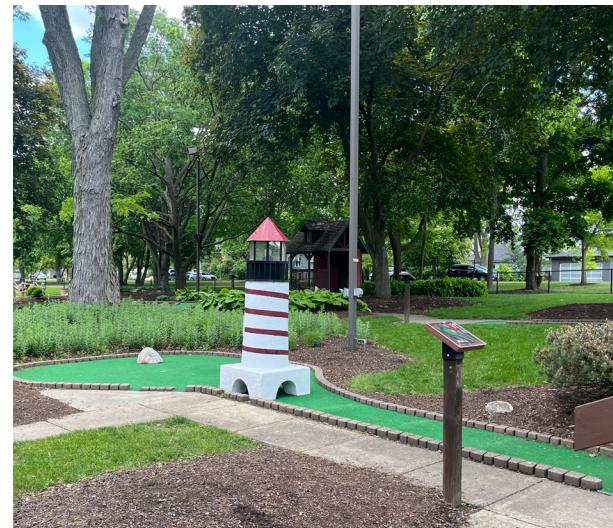
- Engagement Plan
- Engagement Plan Review Meeting- Virtual
- Three (3) Community Focus Group Meetings
- One (1) Community Open House
- One (1) Online Input Tool
- Engagement Summary Document
- Option B Supplemental Community Wide Survey
- Option C Second Community Open House
- Board Meeting Presentation and Discussion



Phase III: Recommendation Development

Phase III: Recommendation Development

Phase I and Phase II allows the consultant team to have a thorough understanding of the District and community needs which leads to development of recommendations. In Phase III, the design team will work closely with the Geneva Park District staff and Park Board to translate the findings from the needs assessment and engagement process into a clear recommendations as we move toward strategic direction and actionable implementation plan. This phase focuses on defining recommendations, critical issues and opportunities based on forecasted needs, highlighting priorities, evaluating alternatives, and establishing a realistic, fiscally responsible path forward that aligns with the District's mission, vision, and organizational values. Recommendations will follow the major areas below:



Existing Parks, Open Spaces and Facilities

Based on the needs assessment and strategic framework, the team will prepare site-specific and system-wide strategies for existing parks, open spaces, and facilities. Strategies will be evaluated and prioritized using criteria such as community benefit, equity, feasibility, life cycle cost, operational impact, and alignment with District goals. These strategies will include the following:

- Modifications or upgrades to existing features
- Additional amenities, features and infrastructure, including District wide amenity replacement plans (playgrounds, tennis, etc.)
- Adaptive reuse of existing features
- New land-uses or land-use changes
- Natural resource management
- Accessibility features
- Assessment & Recommendations will be completed by park sites and facilities by location
- Detailed recommendations for Sunset Community Center & Stephen D. Persinger Recreation Center
- Cost estimating for capital improvements



New Parks, Open Spaces and Facilities

Upland Design will evaluate long-term needs for new parks, open spaces, and facilities by comparing existing acreage and service distribution to national and state standards and local conditions. This analysis will address:

- Compare current Park District acreage to national standards
- Responses to park classification distribution equality
- Additions to existing owned property
- Valuable natural resources
- Future land-uses needed
- Responses to Community Needs Assessment



Phase III: Recommendation Development

Trail Corridors: Preliminary strategies for trail corridors will also be developed, including:

- Links to existing and proposed parks and open space
- Links from existing and proposed trails to regional trails
- General connections throughout community
-

Staff Operational Structure and Strategies: Our team will develop recommendations to strengthen the District's organizational structure and day-to-day operations while preparing for future growth. This includes evaluating operational work flows, interdepartmental coordination, and staffing capacity to ensure services can be delivered efficiently and sustainably. Recommendations will address organizational alignment, role clarity, staffing needs, workforce development, and succession considerations, with an emphasis on scalability and long-term organizational resilience.

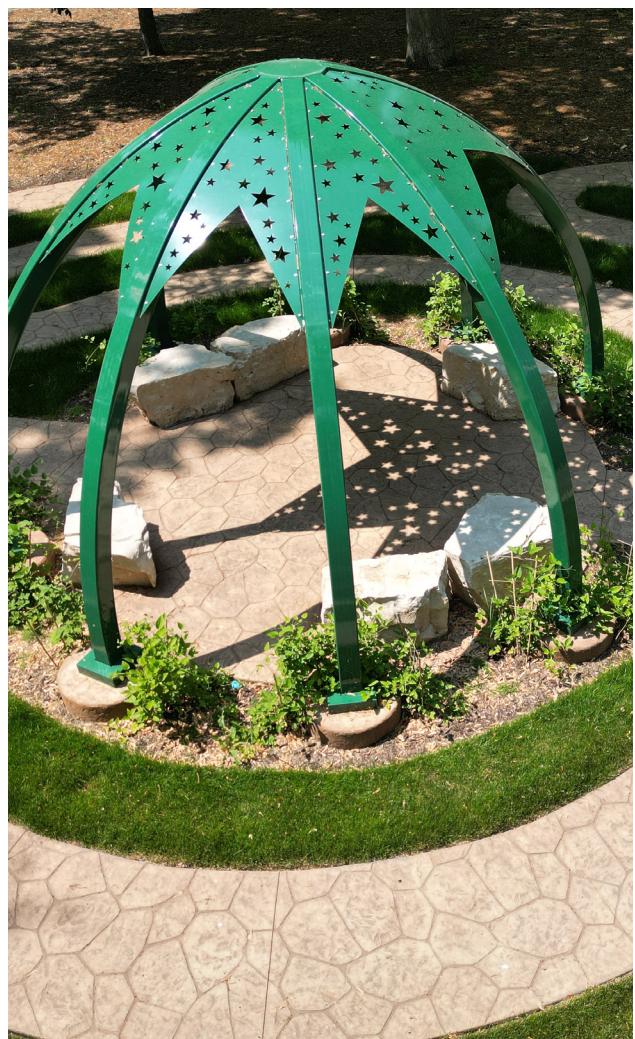
Programming & Recreation Service Recommendations and Staff Clinic: A staff group clinic will be held to train staff in program assessment, life cycle identification, marketing positioning, brochure copy writing, program participation and facility operations report writing and other functions that can help them position their portfolios for programming success.

- Present programming portfolio matrix & findings
- Collectively analyze and discuss findings
- Introduce & conduct programming life cycle methods and exercise
- Introduce & conduct brochure copy writing methods and exercise
- Introduce program report writing methods
- Summary of clinic and take aways

Communications & Engagement Recommendations: The Upland Design team will provide recommendations to improve internal and external communications to support ongoing engagement, transparency, and implementation of the Plan. Strategies will address communication work flows, use of digital platforms, community outreach, and methods to maintain meaningful engagement with residents, staff, and stakeholders as projects and initiatives move forward.

Budget Parameters: The Park District will share the current budget process and parameters. This will include how and when grants are incorporated into overall planning. These will be reviewed along with long term maintenance costs and organizational operations.

Funding & Grant Readiness Recommendation: Recognizing the importance of external funding, Upland Design will develop funding strategies that align with recommended projects and available and



Phase III: Recommendation Development

anticipated financial resources. This will include identifying potential local, state, and federal grant opportunities; aligning capital and program recommendations with grant eligibility requirements; and establishing a phased, grant-ready project framework. Funding strategies will be coordinated with capital planning and budgeting efforts to support both short-term opportunities and long-term financial sustainability.

Review Meetings: This phase will include three virtual meetings with district staff to develop and refine recommendations together. This will allow a continual dialogue to synthesize the document for the best outcome.

At the conclusion of Phase III, the recommendations will be organized and we will prepare to transition into a implementation strategic.

PHASE III DELIVERABLES

- Programming & Recreation Services Staff Clinic (in person)
- Three Recommendation Review Meetings - Virtual
- Park and Facility recommendations
- District Level of Service and District recommendations as they pertain to acreage, land used and future needs
- Recommendations for trail corridors and linkages
- Recommendations for Staff Operations Structures and strategies for future growth
- Recommendations for Programming and Recreation
- Recommendations for Community Engagement
- Funding and Grant Strategic Plan



Phase IV: Implementation Strategy

Phase IV: Implementation Strategy

Building on the work developed in Phase III, this phase will transform the recommendations into a strategic action plan through a collaborative approach. Vision and goals from previous phases will guide these actions with an emphasis on feasibility, organizational capacity, fiscal responsibility, and grant readiness. These focus on defining specific actions, timelines, responsibilities, and performance measures to guide decision-making and support consistent implementation over the short, mid, and long term.

Administration and Board Workshops: Phase IV will include two facilitated workshops one each with District staff and the Park Board to refine recommendations and discuss priorities for the community. These discussions will be grounded in the data collected in previous phases. Workshops will utilize interactive tools, scenario testing, and visual materials (PowerPoint presentations and smart phone ranking/input) to encourage discussion and build consensus around priorities, trade-offs, and implementation strategies. Each workshop will be documented, and a summary of input, updated recommendations and priorities will be prepared to inform subsequent plan development.

Preliminary Strategic Action Plan: This plan will define goals, recommended actions and intended outcomes to fully implement the District's mission and values over the next five years. An on-site planning session with District staff will be undertaken to ensure a cohesive plan that meets the District's needs. The session will include:

- Review key planning goals developed during the planning process
- Review recommended actions that meet current and future District needs and goals
- Discuss District priorities of these goals and actions
- Identify what success looks like

From this session, the design team will work with staff to refine these items and move the strategic plan forward to include:

- Timelines for actions over short-term, one to two year, and long-term, three to five year
- Action item leads/teams who will be accountable for the work and outcomes
- Identification of each action's resource requirement will be determined.

To better explain how this will be done, the following definitions will be used to guide determining each action's priority and resource requirement:

Priority: Indication will be given as to whether each action is a high, medium, or low priority as defined below.

- High Priority- Urgent; requisite to what is necessary for the District to thrive; inherent to maximum impact
- Medium Priority- Moderate consideration; District should plan on addressing but not pressing
- Low Priority- Desire; satisfies interest



Phase IV: Implementation Strategy

Resource Requirement: Indication will be given as to whether each action will require a high, medium, or low investment of resources as defined below.

- High Resource Requirement - Significant staff, financial, and other resources required
- Medium Resource Requirement - Moderate staff, financial, and other resources required
- Low Resource Requirement - Lesser staff, financial, and other resources required

Implementation, Prioritization & Fiscal Alignment: In addition to districtwide goals, the design team will also work with staff to review parks, indoor/ outdoor facilities, land acquisition, maintenance, and amenities recommendations and associated costs. These recommendations will be reviewed with key planning goals for the District and prioritized over the next ten years. The team will translate priorities into a phased implementation strategy that balances community priorities with fiscal responsibility and organizational capacity. This will include:

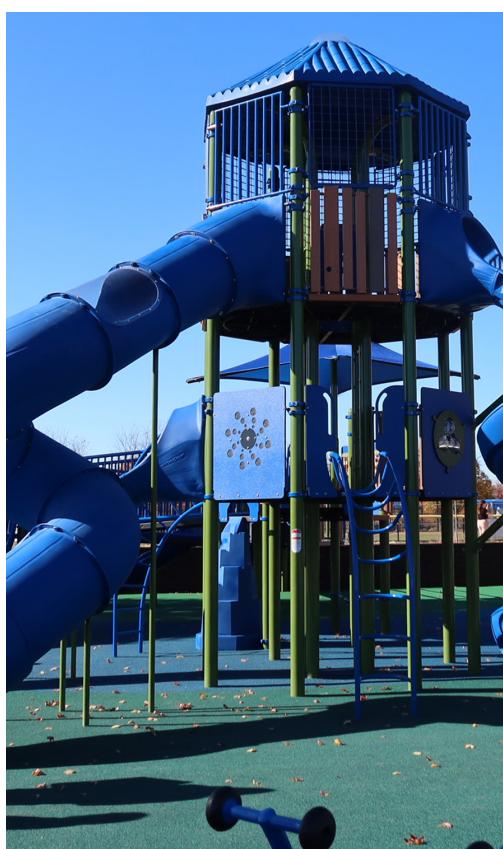
- Prioritization of strategies based on urgency, feasibility, organizational cost, community benefit, and anticipated return on investment
- Preliminary capital and operational cost estimates
- Identification of potential funding sources, including grants and partnerships
- Development of performance measures to track progress and outcomes

After the initial staff workshop on strategic priorities and implementation, Upland Design will present to the Geneva Park District Board at a second workshop to refine these goals, priorities and outcomes to ensure district and board alignment.

Framework: All Phase IV strategies will be organized into a clear framework. Priorities will be phased into reasonable actionable timelines and supported by preliminary capital and operational considerations, responsible parties, and performance measures to ensure the plans functions as a practical and usable management tool.

PHASE IV MEETINGS & DELIVERABLES

- Three Planning Workshops & Planning Workshop Summaries
- System-Wide and Site-Specific Strategy Recommendations
- Preliminary Prioritization Matrix
- Grant Funding Strategy
- Preliminary Capital 10 year implementation plan



Phase V: Final Comprehensive Plan & Strategic Action Plan

Phase V: Final Comprehensive Plan & Strategic Action Plan

Phase V represents the culmination of the planning process, transforming the recommendations and strategies developed in prior phases into a clear, actionable road map for the Geneva Park District in the form of a Five-Year Strategic Action Plan and a Ten-Year Comprehensive Master Plan. The plans will integrate organizational, operational, park and facility, programming, and funding strategies into a coordinated framework that aligns with the District's mission, vision, and fiscal parameters.

Ten-Year Comprehensive Master Plan: The planning team will collate and prepare a master plan document for staff and Board review. The final comprehensive master plan report will be broken out into chapters in booklet format, including text, photographs, maps, tables and other appropriate methods to convey the information. This will allow us to document the planning process and provide a guide for future implementation.

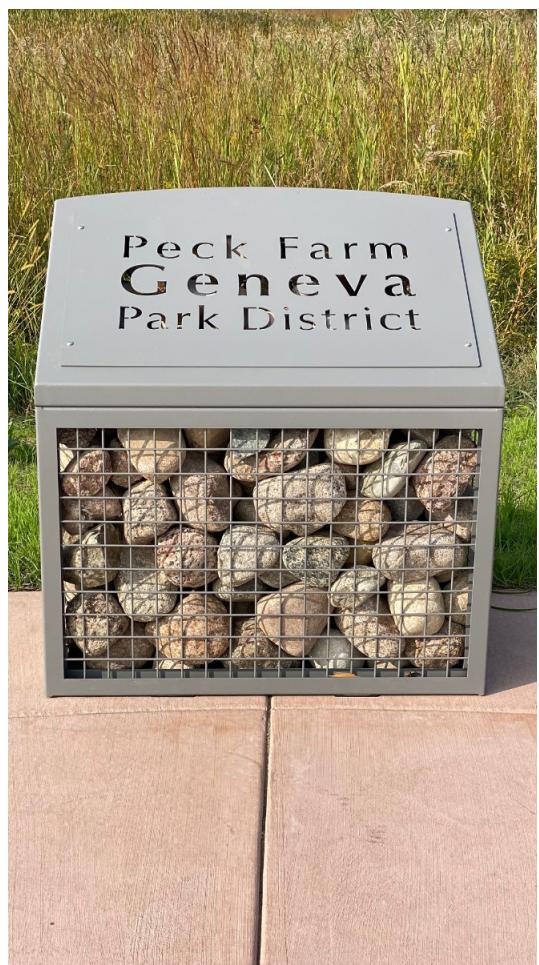
Five-Year Strategic Action Plan: The final Strategic Action Plan presented to the District will include a template for tracking progress and measuring performance.

The final Comprehensive Master & Strategic Plan reports will be broken out into chapters to document the planning process and provide a guide for future implementation. Items will include:

- Executive Summary and Project Mission
- Park and Facility Inventory and Assessments
- State and National Standard Comparisons and Trends assessments
- Community Engagement Summary
- Goals and Recommendations
- Implementation Strategy
- Five-year Strategic Action Plan
- Ten-year Capital Plan with high level cost estimates

Option C: Second Community Open House: An optional second community open house will be held to share progress with the community and present the final plans. Everyone in the community will be invited with invitations being sent to all the stakeholders and first open house attendees. This will be an opportunity for the community to see how their feedback was incorporated, see the results of the planning process and give last input. This open house can be timed prior to final board presentation and adoption. Feedback from this meeting can be incorporated into the final plan prior to board adoption.

Final Master Plan & Initial Board Presentation: The planning team will collate and prepare a preliminary master plan and strategic plan document for staff and Board review. This will be presented to the board for preliminary review. After preliminary review with the board, Upland Design team will make any updates needed based on feedback



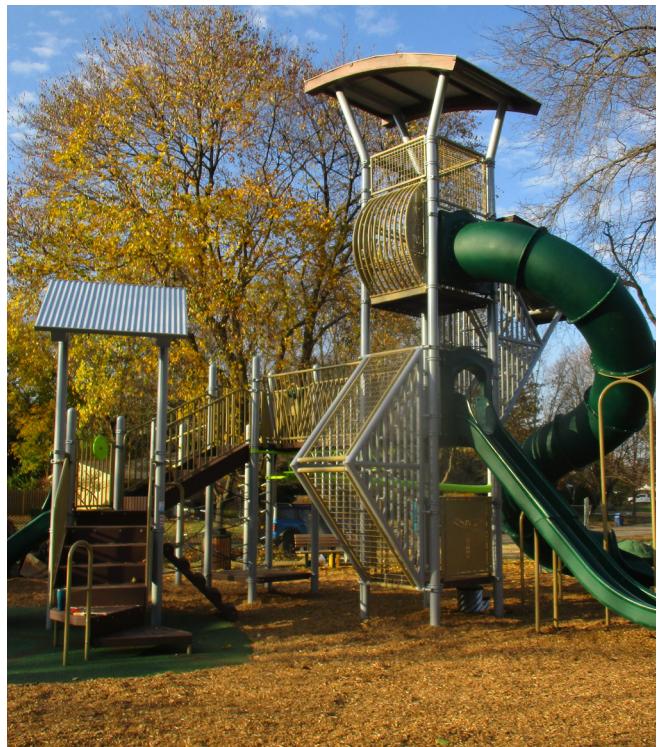
Phase V: Final Comprehensive Plan & Strategic Action Plan

Format: The Comprehensive Parks Master Plan and the Strategic Action Plan documents will be available in print as well as digital format. The working files will be shared with the Park District for their use including base Microsoft Excel and inDesign files.

Final Board Presentation & Plan Adoption: The updated plans will be presented to the Geneva Park District Board. The Board will have the opportunity to view the final document, ask questions, and deliberate on adopting the plan as part of a public Board meeting.

PHASE V MEETINGS & DELIVERABLES

- Final Report including
- Five-Year Strategic Action Plan
- Ten-Year Comprehensive Master Plan
- 2 in-person Board Meetings
- 2 virtual Staff Meetings
- Optional Second Community Open House



Time Line

The following schedule is based on a start of February, 2026, and including all base and optional items. If the optional supplemental community survey is removed, the timeline will be reduced by 2 months.

Phase I: Data Inventory & Analysis

Four (4) Months
Begin March, 2026
Complete May, 2026

Phase II: Community Needs Engagement Plan

Four (4) Months-partially overlaps Phase I
Begin April 2026
Complete July 2026

Phase III: Recommendations

Two and one-half (2.5) Months
Begin August 2026
Complete October 2026

Phase IV: Recommendations and Implementation Strategies

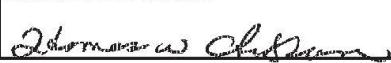
One (1) Month
Begin October 2026
Complete November 2026

Phase V: Final Master Plan & Action Plan

Option C: Second Open House Public Meeting will be held in early December of 2026
Submission of Final Draft for Park Board, December, 2026
Final Presentation to Park Board in January, 2027



Certificate of Insurance

Client#: 852903		UPLANDES	
ACORD™ CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 5/30/2025	
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).</p>			
PRODUCER USI Insurance Services LLC 2001 Spring Road, Suite 200 Oak Brook, IL 60523 312 442-7200		CONTACT NAME: Laurie Cloninger PHONE (A/C, No, Ext): 630 625-5219 FAX (A/C, No): 610 537-4939 E-MAIL ADDRESS: AEcertificates@usi.com	
INSURED Upland Design, Ltd. 24042 W Lockport St Ste 200 Plainfield, IL 60544		INSURER(S) AFFORDING COVERAGE INSURER A : Sentinel Insurance Company Ltd. 11000 INSURER B : Hartford Ins Co of the Southeast 38261 INSURER C : Arch Insurance Company 11150 INSURER D : INSURER E : INSURER F :	
COVERS		CERTIFICATE NUMBER:	
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>			
INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSR	POLICY NUMBER
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		83SBANX7798
	GENL AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		06/01/2025 06/01/2026
			EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		83SBANX7798
	06/01/2025 06/01/2026		COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		83SBANX7798
	06/01/2025 06/01/2026		EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	83WEGAX7H8G
	06/01/2025 06/01/2026	X <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000	
C	Professional Liability		PAAEP0168401
	06/01/2025 06/01/2026	\$4,000,000 each claim / \$4,000,000 annual aggr.	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Professional Liability is written on a 'claims made' policy form.			
CERTIFICATE HOLDER		CANCELLATION	
Geneva Park District 710 Western Ave Geneva, IL 60134-2986		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
		AUTHORIZED REPRESENTATIVE 	



Attachment C

Hourly Rates

Geneva Park District

Comprehensive and Strategic Action Plan

Team Leaders, Landscape Architecture & Park Planning

uplandDesign Ltd

Landscape Architecture & Park Planning

2026 Hourly Billing Rates:

Principal Landscape Architect	\$270.00
Project Manager/Sr. LA.....	\$208.00
Landscape Architect.....	\$179.00
Landscape Designer II.....	\$168.00
Landscape Designer.....	\$160.00
Construction Administrator	\$160.00
Administration.....	\$106.00
Intern	\$82.00

Reimbursable Items: Items beyond the professional fees will include postage, tolls, printing of drawings and handouts, along with mileage reimbursement. These will be invoiced to the Park District at Upland Design's direct cost without mark-up. Mileage reimbursement will be at current IRS rates.

Architecture: Building Analysis & Recommendations



Frank Parisi – \$268.00
 Julia Suriano – \$192.00
 Secretarial – \$145.00

Recreation/Service Planning Operations & Staffing

Matt Ellmann \$100/hour

Assistant \$100/hour

Optional: Community Wide Survey



Answers to Questions for Insights

\$150/hr. for Jeff Andreasen (President, Design Lead)
 \$100/hr. for Tessa Andreasen (Sr. Project Manager)
 \$65/hr. for Elma Malagic (Research Assistant)



Professional Fees

Geneva Park District

Comprehensive and Strategic Action Plan

The following professional fees are lump sum and not to exceed for the work described in for professional services by Upland Design Ltd and subconsultants, Williams, and Matt Ellmann.

Base Services

Project Kick-Off and Monthly Meetings	\$14,200
Architectural Assessment and Recommendations	\$23,000
Parks, Trails and New Site Review and Recommendations	
Including Level of Service and Districtwide Mapping	\$38,800
Website Review and Recommendations.....	\$ 2,000
Community Engagement:	
Focus Groups, Open House, Online Survey	\$14,400
Staff Operational Structure and Needs Assessment	\$ 7,200
Programming & Recreation Service Assessment	\$ 7,600
Comprehensive Master Plan Development.....	\$ 9,880
Strategic Action Plan Development	\$ 5,650
Professional Fees.....	\$120,730
Est Reimbursables	\$ 4,000
Total.....	\$126,730

The following professional fees are for optional services, should the Park District feel the community would benefit from them as part of this project.

Optional Services: These may be added at a later date.

B. Supplemental Community Wide Survey.....	\$19,300
C. Second Open House Meeting.....	\$ 2,800

Fee Breakout by Phase

Phase I - Data Inventory & Analysis	\$ 60,800
Phase II - Outreach & Community Needs Assessment	\$ 16,400
Phase III- Recommendation Development	\$ 26,300
Phase IV - Implementation Strategy	\$ 11,000
Phase V - Final Comprehensive Plan & Strategic Action Plan	\$ 8,230
	\$ 122,730



Attachment C

Hourly Rates

Geneva Park District

Comprehensive and Strategic Action Plan

Team Leaders, Landscape Architecture & Park Planning

uplandDesign Ltd

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Project Manager/Sr. LA.....	\$208.00
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Landscape Designer.....	\$160.00
Construction Administrator	\$160.00
Administration.....	\$106.00
Intern	\$82.00

Reimbursable Items: Items beyond the professional fees will include postage, tolls, printing of drawings and handouts, along with mileage reimbursement. These will be invoiced to the Park District at Upland Design's direct cost without mark-up. Mileage reimbursement will be at current IRS rates.

Architecture: Building Analysis & Recommendations



Frank Parisi – \$268.00
 Julia Suriano – \$192.00
 Secretarial – \$145.00

Recreation/Service Planning Operations & Staffing

Matt Ellmann \$100/hour

Assistant \$100/hour

Optional: Community Wide Survey



Answers to Questions for Insights

aQityRESEARCH

\$150/hr. for Jeff Andreasen (President, Design Lead)
 \$100/hr. for Tessa Andreasen (Sr. Project Manager)
 \$65/hr. for Elma Malagic (Research Assistant)



710 Western Ave.
Geneva, IL 60134
Phone (630) 232-4542
Fax (630) 232-4569

Memorandum

To: Geneva Park District Board of Commissioners

From: Elliott Bortner, Superintendent of Recreation

CC: Nicole Vickers, Executive Director

Date: February 16, 2025

RE: Safety Report

The following is an overview of safety related highlights from the safety meetings held between September 2025 – February 2026.

- 296 accident reports were filed for patrons
- 1 accident reports were filed for employees
- 0 property damage reports were filed
- 0 vehicle accident reports were filed
- 30 certificates of insurance were collected and filed

Safety Highlights

- At Sunset Community Center, facility improvement projects were prioritized including an HVAC assessment, accessibility enhancements, and a new water heater installation. Additional updates included replacement of the handicap door system and attention to a minor safety issue with a door transition strips.
- At SPRC, the steam room was closed for inspection and upon further investigation, was determined to need a complete renovation.
- Aquatics Division remained focused on facility upkeep and capital repair projects, including leak repairs at Mill Creek Pool and planning for resurfacing of the deep pool and joint repair projects once seasonal weather permitted at Sunset Pool.
- The Kids Zone and Camps programs consistently emphasized staff development and program safety. Staff participated in school safety drills, reviewed emergency procedures, implemented supervision improvements, and continued collaborating with FVSRA for participant support. It was noted a large percentage of accident/incident reports were attributed to Harrison Street School; while they were all considered minor as none resulted in calls for emergency medical personnel, this has prompted conversation and action in an effort to reduce incidents moving forward.
- At Peck Farm Park, ongoing facility and safety enhancements included silo exhaust and fan repairs, utility system improvements, retaining wall repairs, and updates to the Operations and Safety Manuals. Seasonal projects included well pump maintenance, safety cabinet installations, and removal of heavy countertops posing safety risks. Staff maintained pathways through adverse weather, managed the Prairie Play School space successfully, and completed enclosure and flooring safety improvements.
- The Parks and Facility Maintenance Departments concentrated on seasonal responsibilities such as snow removal, ice rink preparation at Wheeler and Mill Creek Parks, and playground and field maintenance. Repairs were made to fencing, gates, and benches, as well as lighting and restroom facilities. Staff training was a key focus—lift certifications were earned by team members, while additional safety and equipment maintenance procedures were refined.

- Safety Coordinator (Jason) handled playground inspections and preventative maintenance continued throughout the winter, alongside a strong emphasis on first aid inventory, eyewash and AED station inspections, and fire extinguisher replacements by U.S. Fire & Safety. Jason and team also began the 2026 PDRMA RMR assessment to evaluate ongoing risk management progress.

Safety Persons of the Month:

September	Matt McNeil
October	Logan Montgomery and Ethan Weseman
November	Jimmy Lane
December	Ryan Coffland
January	Ally Paulson
February	Jason Black



Memo

To: GPD Board of Commissioners and Nicole Vickers
From: Carl Gorra
CC: Christy Powell
Date: February 16th, 2026
Re: Randall Square Park Playground Equipment Purchase

Purpose:

The purpose of this memorandum is to provide the Board of Commissioners with information to consider the approval of the purchase of replacement playground equipment at Randall Square Park in the amount of \$92,669.

Background

The playground equipment at Randall Square Park has reached the end of its serviceable life. The industry standard for playground equipment life is fifteen years and as such, this 2007 playground is due for replacement. The process to select the new equipment began with Upland Design providing multiple design options for the playground, all within a specified budget. Subsequently, public input as to specific amenities and equipment colors was sought thru a public meeting. Recent input on all capital improvement projects has shown that the public has an increasingly strong desire for more shade at play areas. The chosen design addresses this desire for more shade. The playground presented for approval reflects the choices of both staff and the public.

Financial

Playground replacements are paid for from the Capital Improvement Fund, account C-1312, Repairs and Replacement of Park Amenities and Play Equipment. The playground equipment supplier for this playground is Play Illinois, the local distributor for Burke Playground Equipment who manufactures the equipment. The cost for the play equipment reflects prices the District receives through the Sourcewell Joint Purchasing Cooperative. The Sourcewell Cooperative leverages the combined buying power of non-profit organizations through soliciting nationwide bids on a variety of supplies and materials. This pricing assures the District receives a discount off of the manufacturers regular pricing.

The C-1312 account Play Equipment Repairs and Replace, has \$2,900,000 budgeted for this and other projects within the 2025-2026 budget year.

Recommendation

Staff recommends the Board of Commissioners approve the expenditure of \$92,669 to Play Illinois for the purchase of playground equipment at Randall Square Park.

Memo

To: GPD Board of Commissioners and Nicole Vickers
From: Carl Gorra
CC: Christy Powell
Date: February 16th, 2026
Re: Williamsburg Park Playground Equipment Purchase

Purpose:

The purpose of this memorandum is to provide the Board of Commissioners with information to consider the approval of the purchase of playground equipment for Williamsburg Park in the amount of \$81,526.

Background

Williamsburg Park has a playground ready to be replaced. The current playground was installed in 2005. Upland Design worked with District staff to develop two decidedly different designs for consideration while working within a specified budget. The designs were presented to the public at a meeting meant to gather input concerning the type of playground equipment to be installed and the colors to be used. The final design includes input from both residents and staff. Timing of the installation of the new playground is such that it will be ready to open as schools let out for Summer.

Financial

Playground equipment purchases are funded thru the Capital Improvement Fund, account C-1312, Repairs and Replacement of Park Amenities and Play Equipment. The equipment supplier for this playground is PlayPower, a vendor the District has used successfully in previous playground renovations. The \$81,526 purchase price reflects pricing the District receives through the Sourcewell Joint Purchasing Cooperative. The Sourcewell Cooperative leverages the combined buying power of non-profit organizations through soliciting nationwide bids on a variety of supplies and materials. This pricing assures the District receives a discount off of the manufacturers regular pricing. In this case the discount is 22% off of list price. The C-1312 account has funds budgeted for this and other purchases within the 2025-2026 budget year.

Recommendation

Staff recommends the Board of Commissioners approve the expenditure of \$81,526 to PlayPower for the purchase of playground equipment for Williamsburg Park.

Memo

To: GPD Board of Commissioners, Nicole Vickers, and Carl Gorra

From: Ken Kerfoot

CC: Christy Powell

Date: February 16th, 2026

Re: Contracted Mowing Services

Purpose:

The purpose of this memorandum is to provide the Board of Commissioners with information concerning extending the District contracted mowing services bid for the 2026 season.

Background

The District solicited contracted mowing bids in March of 2025. The published bid included an alternate which allowed for the renewal into the 2026 season. Five bids were submitted and opened March 7, 2025. Uno Mas Landscaping of Elgin, IL submitted the lowest bid for the 2025 season. District staff were well satisfied with the level of service received from Uno Mas Landscaping during the 2025 season.

Financial

As bid, contracted mowing would cost \$33.68 per acre for the 2026 season. The bid results reflect a cost per acre increase of 3.2%. The total bid for the 2025 season was \$86,768 while the total bid amount for the 2026 season is \$89,371. Contractual mowing services are paid from the 01-1001-8-15 Grounds/Maintenance Contracted account.

Staff believes it is in the best interests of the District to extend the contract for the 2026 season with Uno Mas Landscaping.

Memo

To: GPD Board of Commissioners, Nicole Vickers, and Carl Gorra

From: Ken Kerfoot

CC: Christy Powell

Date: February 16th, 2026

Re: Contracted HVAC Routine Maintenance Services

Purpose:

The purpose of this memorandum is to provide the Board of Commissioners with information concerning extending the District contracted HVAC Routine Maintenance Services bid for the 2026 season.

Background

The District solicited contracted HVAC Routine Maintenance Service bids in October of 2024 for the 2025 calendar year. The published bid included an alternate which allowed for the renewal for the 2026 calendar year. Bedco Mechanical of Glenview, IL submitted the lowest bid for the 2025 calendar year. District staff were well satisfied with the level of service received from Bedco Mechanical during the 2025 calendar year.

Financial

As bid, contracted HVAC Routine Maintenance Services would increase by 4.1% from 2025. The total bid for 2025 was \$13,616 while the total bid amount for 2026 is \$14,175. Contractual HVAC Routine Maintenance Services are paid from our Maintenance Agreement Accounts. 02-2101-6-18 for Sunset Community Center, Playhouse 38 and Peck Farm House and 02-4100-6-18 for Stephen Persinger Recreation Center.

Staff believes it is in the best interests of the District to extend the contract for the 2026 calendar year with Bedco Mechanical.

**DIRECTOR'S
MONTHLY AGENDA AND REPORT**
Nicole Vickers, CPRP
February 16, 2026

TAX ABATEMENT ORDINANCE #2026-01

Enclosed is a tax abatement ordinance that is presented each year at this time. The tax abatement is for the Series 2014 Alternative Revenue Bond, which transfers the debt payments from the Bond Fund to the General Corporate and Recreation budget. The ordinance needs to be approved and will require a roll call vote. Staff would recommend a motion to approve the abatement ordinance.

COMPREHENSIVE AND STRATEGIC PLAN ENGAGEMENT

Enclosed in your packet is a memo outlining the desire to retain Upland Design to lead the District through the Comprehensive and Strategic Plan. Considerable discussion and thought went into making this decision, and staff will be present to answer any questions the board might have.

SAFETY COMMITTEE REPORT

Enclosed in your packet is an overview of the safety committee for the last six months. Elliott Bortner will be present to answer any questions the board might have.

RANDALL SQUARE PARK PLAYGROUND EQUIPMENT PURCHASE

Enclosed in your packet is a memo outlining the purchase of new playground equipment for Randall Square Park. Carl Gorra will be present to answer any questions the board might have.

WILLIAMSBURG PARK PLAYGROUND EQUIPMENT PURCHASE

Enclosed in your packet is a memo outlining the purchase of new playground equipment for Williamsburg Park. Carl Gorra will be present to answer any questions the board might have.

CONTRACTED MOWING SERVICES

Enclosed in your packet is a memo outlining the desire to extend the contractual mowing services with Uno Mas Landscaping. Carl Gorra will be present to answer any questions the board might have.

CONTRACTED HVAC ROUTINE MAINTENANCE SERVICES

Enclosed in your packet is a memo outlining the desire to extend the contractual HVAC routine maintenance services through Bedco Mechanical. Carl Gorra will be present to answer any questions the board might have.

COMMUNICATIONS

Staff is presently working on the completion of full-time employee performance evaluations. This process is laborious but allows the opportunity for thorough review and helps guide future adjustments. We will need to schedule the Personnel and Policy Committee meeting the week of March 9th with committee members Peter Cladis and Doug Jones.

The annual budgeting process is well underway. The method of budgeting consists of an extensive review of all of the financial data, which is time-intensive. Throughout the process, we focus on historical data, long-term planning, and fiscal priorities which are aligned with District goals. We will need to schedule a meeting in April with the Finance Committee Members (Bre Cullen and Peter Cladis).

The annual Wine, Cheese, and Trees event is gearing up to take place on February 28th at the Library, which is a collaboration between the Geneva Park District Foundation, the Natural Resource Committee, and the Library Foundation. Staff have been actively involved throughout the planning process, most notably leading the implementation of new software, which participants will be using to purchase tickets and place bids on auction items. Park District staff will once again focus on preparing all of the food, assist with set-up/take-down, and work the event in a variety of different roles. Ticket sales have seen a good increase over the past couple of weeks. We are anticipating this to be a wonderful event, which will once again fund tree plantings throughout town.

The Foundation has begun planning for the 2026 Autumn Fair. Members have met to discuss potential future changes to the event. Most notably, moving the event to a week later is currently under consideration. It is anticipated that the Foundation will make a final decision during the March meeting. Staff is also currently working with the Foundation on producing the annual budget for the upcoming fiscal year.

Construction of the new Winding Creek Park is anticipated to begin this spring. As part of the project and upon the recommendation of the project architect, the Park District intends to assume ownership of two additional out lots, which include small, existing paved trails located near Branson Drive. While these areas will become the responsibility of the District for future maintenance, their inclusion provides several advantages, including improved construction access, utility connections, enhanced park cohesiveness, and better parking lot accessibility. Overall, this addition is viewed as a positive and strategic benefit to both the District and park users.

Staff has met with Upland Design to review the playground designs for Randall Square and Williamsburg Parks. At this point, we are 85% through that process and anticipate going out to bid later this month. We were able to incorporate some of the feedback provided during the public meeting, such as adding an additional swing, replacing an amenity with a spinner, adding a couple of steps, and adjusting some colors. We are pleased that Kids Around the World has agreed to take both playgrounds.

Staff has met with the Illinois Finance Authority regarding the EV chargers and the associated grant opportunity. An intergovernmental agreement (IGA) has been provided and is currently under review by legal counsel. The hope is to bring a completed agreement to the board in March for review.

The Village of Campton Hills has begun the process of formally organizing a TIF district. No direct communication has been received by staff at this point, but contact was made through our attorney with information that the first Joint Review Board meeting is scheduled for March 9th.

Staff held a successful 16th annual Super Shuffle on February 8th. This event is a great example of all departments working together in unison to accomplish a common goal. Great work to everyone!

Throughout January, staff devoted considerable time to reviewing and updating the short- and long-range plans. These meetings provided an opportunity to evaluate current initiatives, assess future priorities, and recognize accomplishments. The updated document serves as a guiding framework for future direction, with the understanding that adjustments may occur as the master planning process progresses.

Staff made a concerted effort throughout the cold spell in January to be proactive in maintaining a safe environment for the public and staff. We did experience a water line break at Mill Creek Pool clubhouse, most likely due to the cold temperatures. Staff reacted quickly, and we were still able to accommodate a community rental at the location.

Staff has begun the process of applying for Distinguished Agency Accreditation review through the Illinois Association of Park Districts & the Illinois Park and Recreation Association. We will be submitting the

application and self-review by April 1st. This process is lengthy and will require a complete review of our internal and external operations. Should the District prove to be successful in completing the review process, we would receive recognition in January of 2028.

Several staff and board members attended the state conference, where they participated in a wide range of educational sessions focused on current trends and best practices in the field. Attendance at the conference also provided staff with the opportunity to earn continuing education units (CEUs), engage in networking with peers and industry professionals, and gather creative ideas that can be implemented throughout the District.

Please be on the lookout for your statements of economic interest, which need to be filed by May 1, 2026. If your statement is not filed by the May 1 deadline, you may be assessed a late fee penalty.

Enclosed in your packets is the board calendar, including important meetings, events, and continuing education dates.

FUTURE MEETINGS

Personnel & Policy Committee (Peter Cladis & Doug Jones)	TBD	TBD
Regular Scheduled Meeting	March 16, 2026	7:00 PM
Foundation Board Meeting	March 24, 2026	7:00 PM
Finance Committee – Budget Meeting (Bre Cullen & Peter Cladis)	TBD	TBD

2026 SHORT/LONG - RANGE PLAN ANNUAL GOALS & OBJECTIVES AND MASTER PLAN

Enclosed are the updated plans reviewed and approved by the Short/Long - Range Plan Committee (Gabriel Kaven & Bre Cullen). The minutes of the meeting are also included for your review and approval. Each year, the staff presents this update to the board as a part of the overall Master Plan of the Park District. If the Park board agrees with the committee's recommendations, please approve the updated goals and objectives and plan details as presented. The goals and objectives are placed on the Park District website after Board approval.

FITNESS CLASS PUNCH CARD

Enclosed in your packet is a memo outlining the review of fitness class punch card sales. Staff will be present to answer any questions the board might have and also seek direction on how the board would like to proceed.

IPRA CONFERENCE FEEDBACK

Board President Moffat will be presenting on this topic.

SAM HILL PARK BALLFIELD DISCUSSION

The potential construction of a new police station at Sam Hill Park would result in the loss of two existing ballfields. In anticipation of this possibility, staff would like to initiate a discussion with the Board to plan for the possible future needs of the community.

MARCH 2026

SUN	MON	TUE	WED	THU	FRI	SAT
01	02	03	04	05	06	07
	City Council & Comm of the Whole Mtg @7			Parents Night Out 6pm @ SPRC		Fun with Your Son Night 5-7pm
08	09	10	11	12	13	14
			Plan Comm Mtg @ 7pm			
15	16	17	18	19	20	21
GPD Board Mtg @ 7pm		HPC Mtg @ 7pm		Parents Night Out 6pm @ SPRC		
City Council & Comm of the Whole Mtg @7						
School District Mtg @ 7pm						
22	23	24	25	26	27	28
	GPD Foundation Mtg @7pm		Library Mtg @ 7pm		Bunny Breakfast 8:15 & 10:15 am	
			Plan Comm Mtg @ 7pm		Egg Hunt @ SPRC 10:00 am	
29	30	31				
		Spring Break Talent Show @ 7pm				

**GENEVA PARK DISTRICT
PARKS AND PROPERTIES REPORT
CARL GORRA
SUPERINTENDENT OF PARKS AND PROPERTIES
February 16th, 2026**

STAFF

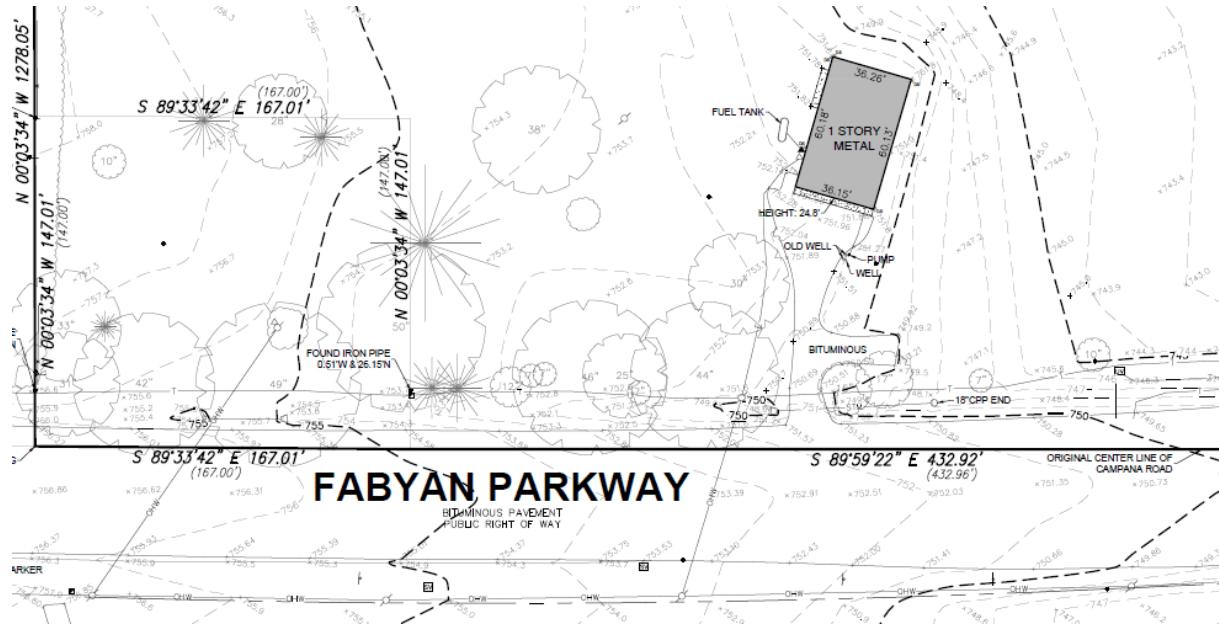
- Interviews continue to fill two full time Parks Department positions. A Parks Maintenance I – Parks Services position will operate out of Peck Farm. This second shift, Tuesday thru Saturday position supports after hours activities across the District. Responsibilities include recreational programs and special event support, custodial duties, building checks and after hour snow removal/deicing tasks. Also posted is a Parks Maintenance I – Trades position. The employee in this role will operate out of the Wheeler shop. Responsibilities include maintenance and repairs related to plumbing, electrical, HVAC systems and aquatic amenities District wide.

PROJECT / OPERATIONS UPDATES

- A public meeting took place at Sunset Community Center on January 19th to gather public input concerning the choice of play equipment for two upcoming playground replacements. Upland Design and District staff had created two options for play equipment for both Williamsburg and Randall Square Parks. Attendees were asked to select one of the two designs presented for each park. They were additionally allowed to pick and choose favorite play features and even add them to other designs. Lastly, they voiced their thoughts about color selection. Votes were counted and the most favored option for each park was determined. The designs were then priced out for each park, and bid documents created. The District will purchase the equipment while the job of installing the playgrounds will be placed into a public bid. Upon a successful bid and board approval, work could take place as early as April with completion of both playgrounds expected in June.
- Staff have received an update concerning the installation of eleven EV fast chargers to be installed at SPRC, Sunset and Wheeler parks. The Illinois Finance Authority (IFA) was created in 2004, in part, to oversee the State Climate Bank. The Climate Bank provides financing/funds to help organizations make clean energy more affordable and accessible to the public. Using federal monies made available to the Climate Bank to fund the bulk of the projects, the IFA also leverages state incentives to lessen the out of pocket expenses to nonprofits like the District. There are many steps in the process to obtain this significant funding, but the first hurdle has been cleared. The District has already submitted the required IDOT Environmental Review forms and the project has been approved. Next steps are to sign an intergovernmental agreement followed by a contract with an IFA approved vendor to start the installation process. The entire cost of the project will initially be completely covered by the IFA. The District would then pay the IFA any expenses not covered by the federal or state incentives once the project is completed. The hope is that EV chargers can be installed sometime this Summer.
- Staff reviewed the findings of an HVAC mechanical engineer from Kluber Architects concerning the underperformance of the heating and cooling unit for the locker rooms at Sunset Community Center. A number of suggestions to improve the comfortability of the locker room spaces were made, as no one solution is likely to remediate the problem completely. Staff will begin addressing these items immediately and in an orderly fashion so as to track improvements in the function of the system.
- Staff have begun discussions with Fehr Graham, a civil engineering firm concerning Wheeler Park. The park has a great deal of parking lot area soon to need resurfacing or replacement. In addition to assessing the asphalt surfaces, an assessment should be made as to drainage of rainwater. Currently storm water does not reach any storm water catch basins and simply puddles in low areas or sheets off the parking lot into the grass areas on the perimeter. Fehr Graham

will provide a review of the estimated costs to assess these concerns. The finding will then be used in budgeting capital projects in the future.

- At the Peck Addition (Peterson Property) a thorough Plat of Survey has been completed. In addition to marking property corners, detailed topographic lines were established and locations of utilities were identified. Of note is that storm sewers run on the District side of Fabyan Parkway. Electricity and gas lines run on the other side of the street. No sanitary sewers were noted. This information will be very useful as discussions begin concerning potential uses of the property.



- Staff are collecting quotes for contracted Spring cleanup in select parks. This year, the District will contract out the first maintenance of the season to three parks; SPRC, Moore and Sunset. Contractors are asked to remove litter, fallen leaves and sticks, define tree rings and apply fresh mulch to trees and shrubs.
- Hacienda Landscaping has officially been awarded the contract for the development of Winding Creek Park. A projected timeline of work to be completed is: site prep and excavation in March, concrete work in April, playground and splashpad installation in May, asphalt, fence work, boardwalk installation, tree planting and site restoration in June. Using this proposed timeline, the official opening of the park would be expected in July or August.
- Fleet staff recently auctioned off four pieces of equipment that were no longer needed. The sale of the old smaller bus and a passenger van brought in \$10,425. These two items were sold through Obenauf Auction Service. A recent sale of a Ford F-250 pickup truck and a utility trailer through GovDeals brought in \$12,800.

HORTICULTURE, GARDEN PLOTS AND NATURAL AREAS

- Woodstock Willy, the local prognosticator of weather for Northern Illinois, on February 2nd did not see his shadow upon emerging from his comfy underground burrow. According to local legend, the arrival of Spring is just around the corner. Willy is reportedly more accurate than his counterpart Phil, from Punxsutawney.



More scientific weather reports for January show that beginning on January 20, the average daily temperature was 15 degrees below normal, making it the coldest late January stretch since 1963. Included in this time period was a 20-day streak of sub-freezing temperatures, the longest such streak in 19 years. Weather of this sort tends to reduce insect populations for the remainder of the year.

- In the greenhouse, flats and pots are being filled with growing mix, new grow lights have been installed and the first seedlings have begun to sprout. Spring has already arrived at Wheeler Park.



Pansy seedlings



Examples of cut flowers

New this year will be the growing of cut flowers at the Garden Plots to be used for staff appreciation events. One garden plot will be set aside for those flowers that can be cut, dried, and made into arrangements and/or crafts. Flowers to be grown include bachelor buttons, cosmos, poppies, zinnias, salvia, scabiosa, gomphrena, sunflowers, and more.

**GENEVA PARK DISTRICT
RECREATION BOARD REPORT
ELLIOTT BORTNER, CPRP, AFO
SUPERINTENDENT OF RECREATION
February 16, 2026**

UPDATE:

I. STAFF

The Recreation Department was able to send 13 staff to IPRA's Soaring to New Heights Conference in Chicago last month. Staff were able to attend a wide variety of sessions while networking with fellow parks and recreation professionals and were grateful for the opportunity.

II. PROGRAMS

The spring brochure has been completed and is currently in the printing process. Resident registration for spring programs will commence on March 3, while non-resident registration will open on March 10. Staff have already submitted their details for the summer brochure.

This season marked our largest girls basketball turnout since at least 2017, with 91 participants enrolled in grades 3-6 compared to 76 last year. Additionally, we successfully relaunched our men's basketball league with 4 teams (35 participants) after having no teams enrolled in 2025. All Star Sports leagues are running with 7 leagues, and youth softball currently has 59 registered (deadline March 8).

New student registration for residents for Friendship Station Preschool began on February 5 for the 2026-2027 school year. Non-residents can begin registering on February 12.

III. EVENTS

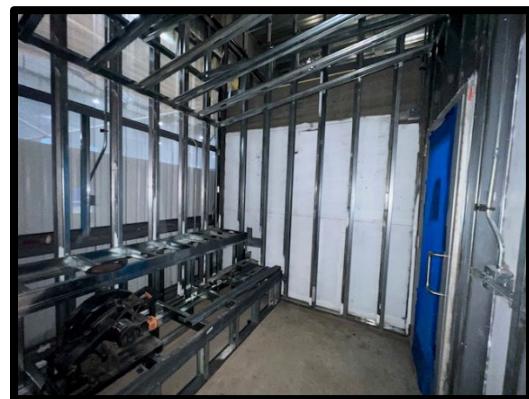
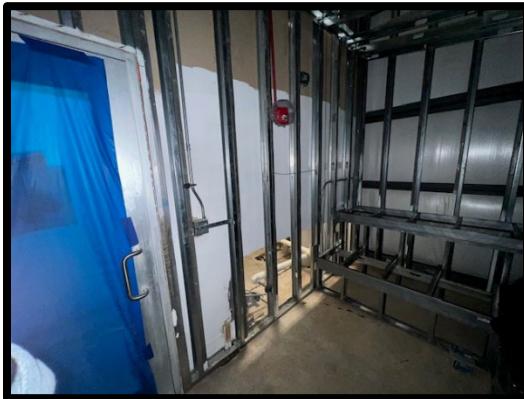
The 16th annual Super Shuffle 5K took place on Sunday, February 8. The chilly morning run featured nearly 420 registrants, many of which attended the post-race party at SPRC afterwards for food, awards, and prizes. The race began once again with the National Anthem sung by a performer from our Playhouse 38 programs. The Recreation Department would like to acknowledge the large role that the Parks Department once again played in making the event a success.



IV. FACILITIES

Sunset Fitness Center and SPRC

Construction on the men's steam room at SPRC is underway. Staff are pleased with the progress so far and expect the project to be completed by the end of February.



Playhouse 38

The youth production of *Matilda Jr.* wrapped up its run of 12 shows over two weekends. 85 total children took the stage marking the largest run for a single production in Playhouse 38's history.

Sunset Pool and Mill Creek Pool

Pool passes are currently on sale at the early bird rate. Staff are planning a couple of flash sales to generate some additional excitement prior to the pool season.

Peck Farm Park

Prairie Playschool continues to have a great first year. Participants are having a great time playing in the snow when the temperature permits. Staff are looking to build on the success of this year by adding an afternoon session to next school year's offering, which is open now for registration.

INFORMATION:**I. SUNSET REPORT**

Comparison figures for Sunset Racquetball and Fitness Center are as follows:

Revenue Summary	January 2025	January 2026
<i>Membership Revenue</i>		
Paid in Full Memberships	\$35,679.00	\$22,295.00
Ongoing Memberships	\$5,680.00	\$6,019.00
Short Term Memberships	\$744.00	\$562.00
Total	\$42,103.00	\$28,876.00
<i>Additional Revenue</i>		
Court Fees	\$708.00	\$416.00
Guest Fees	\$1,563.00	\$1,091.00
Vending Machine Sales	\$94.00	\$0.00
Total	\$2,365.00	\$1,507.00
Total Monthly Revenue	\$44,468.00	\$30,383.00

Annual Membership Summary	Transaction Type	January 2025	January 2026
<i>Resident Paid in Full</i>	New	32	17
	Renew	55	57
<i>Resident Ongoing</i>	New	7	6
	Renew	2	4
<i>Non-Resident Paid in Full</i>	New	3	2
	Renew	5	1
<i>Non-Resident Ongoing</i>	New	1	0
	Renew	0	0
Totals	Total New	43	25
	Total Renew	62	62
	Overall Total	105	87

Other Memberships Summary	January 2025	January 2026
One Month	3	5
Two Months	10	5

Usage Summary	January 2025	January 2026
<i>Fitness Center</i>		
Members	6,513	6,694
Free Guests	39	46
Paid Guests	153	111
Total Fitness Center Usage	6,705	6,851

<i>Court Usage</i>		
Reserved Court Time	57	43
Walk-on Court Time	0	5
Total Court Usage	57	48

Year to Date Comparison	2025	2026
<i>Sunset Membership Summary*</i>		
Paid in Full Memberships	544	480
Ongoing Memberships	155	153
Total Sunset Memberships	699	633
Paid in Full Members	743	658
Ongoing Members	241	234
Total Sunset Members	984	892
<i>Revenue Summary</i>		
Membership Revenue YTD	\$127,223.00	\$160,485.00
Projected Ongoing Revenue	\$17,040.00	\$18,057.00

*Excludes Gold Memberships/Members

II. SPRC REPORT

Comparison figures for Stephen D. Persinger Recreation Center are as follows

Revenue Summary	January 2025	January 2026
<i>Membership Revenue</i>		
Paid in Full Memberships	\$74,374.00	\$56,375.00
Ongoing Memberships	\$12,559.00	\$14,625.00
Short Term Memberships	\$1,835.00	\$2,074.00
Track Passes	\$9,747.00	\$7,741.00
Total	\$98,515.00	\$80,815.00
<i>Additional Revenue</i>		
Guest Fees	\$1,869.00	\$2,601.00
Vending Machine Sales	\$1,194.00	\$0.00
Open Gym Youth	\$2,035.00	\$1,910.00
Open Gym Adult	\$1,102.00	\$1,688.00
Birthday Parties	\$4,300.00	\$4,900.00
Total	\$10,500.00	\$11,099.00
Total Monthly Revenue	\$109,015.00	\$91,914.00

Annual Membership Summary	Transaction Type	January 2025	January 2026
<i>Gold Resident Paid in Full</i>	New	22	12
	Renew	13	7
<i>Gold Resident Ongoing</i>	New	6	4
	Renew	3	2
<i>Gold Non-Resident Paid in Full</i>	New	5	2
	Renew	1	1
<i>Gold Non-Resident Ongoing</i>	New	0	0
	Renew	0	0
<i>SPRC Resident Paid in Full</i>	New	63	52
	Renew	51	64
<i>SPRC Resident Ongoing</i>	New	15	10
	Renew	4	4
<i>SPRC Non-Resident Paid in Full</i>	New	24	16
	Renew	27	18
<i>SPRC Non-Resident Ongoing</i>	New	4	3
	Renew	1	4
Totals	New	139	99
	Renew	100	100
	Total	239	199

Other Memberships Summary	January 2025	January 2026
Track Pass	223	169
SPRC One Month	10	13
SPRC Two Months	13	15
Gold One Month	0	1
Gold Two Months	0	0

Usage Summary	January 2025	January 2026
<i>Fitness Center</i>		
Members	11,450	12,953
Free Guests	43	54
Paid Guests	195	273
Track	2,668	2,576
Total Fitness Center Usage	14,356	15,856
<i>Open Gym</i>		
Youth	619	554
Adult	310	454
Pickleball	794	638
Total Open Gym Usage	1,723	1,646
Birthday Parties	17	19

Year to Date Comparison	2025	2026
<i>SPRC Membership Summary</i>		
Paid in Full Memberships	785	891
Ongoing Memberships	285	305
Track Memberships	664	708
Total SPRC Memberships	1,734	1,904
<i>SPRC Members</i>		
Paid in Full Members	1,315	1,485
Ongoing Members	595	643
Total SPRC Members	1,910	2,128
<i>Gold Membership Summary</i>		
Paid in Full Memberships	188	206
Ongoing Memberships	87	102
Total Gold Memberships	275	308
<i>Gold Members</i>		
Paid in Full Members	391	446
Ongoing Members	226	260
Total Gold Members	617	706
<i>Revenue Summary</i>		
Membership Revenue YTD	\$371,888.00	\$396,626.00
Projected Ongoing Revenue	\$37,677.00	\$43,875.00

Memo

To: Short/Long-Range Planning Committee

From: Geneva Park District Staff

Date: Meeting: January 27, 2026, at 5:00 PM

Re: Annual Review of Goals/Objectives, Master Plan Update, and Supporting Materials

Enclosed are documents prepared by the Park District staff, which in conjunction with the Master Plan, will help guide the future of the Geneva Park District.

The documents within the packet include Short/Long Term goals, which are designed to be completed within 1-5 years. Ongoing goals are also listed and are continual tasks staff place focus on throughout the year. Ongoing goals also assist staff in analyzing and identifying future long/short term goals. In addition, completed goals from the past year are listed for the board to review.

Staff will be present to review highlights and answer any questions the committee might have. Staff requests approval of the following documents, which will be presented to the full board at the February meeting:

- Short/Long Range Goals and Objectives
- Ongoing Goals and Objectives
- Master Plan Update
- Vehicle/Equipment Replacement
- Capital Improvement Plan

Short/Long Range Goals & Objectives

Geneva Park District - Goals and Objectives

Short terms goals are designed to be completed within one year. Long term goals are designed to be completed within 2-5 years, but can fluctuate based on budget.

Goal #1	The Geneva Park District will provide a safe environment at all programs, properties, and facilities.
DEPARTMENT	OBJECTIVES
ADMINISTRATION	SHORT-TERM <ul style="list-style-type: none">Implement additional active threat management protocols.Achieve a higher than average rating on PDRMA's Risk Management Review - ERMF.Implement internal safety audit twice a year based on PDRMA review criteria.Add an e-bike policy which covers scooters and electric bikes.Add a first amendment policy which clearly defines locations/process. LONG-TERM <ul style="list-style-type: none">Improve security camera systems at indoor facilities, including picture resolution & data storage.Implement new ADA transition strategies to obtain reasonable compliance for all facilities, parks, and services.
PARKS	SHORT-TERM <ul style="list-style-type: none">Ensure that park inspections are completed and acted upon twice a year, ballfields are inspected three times a year, and playground and building inspections are completed monthly.Training in aerial lift use.Ensure and document all vehicles are regularly inspected by staff (monthly) & fleet staff (3x/year).Ensure that all vehicles not currently equipped with back up cameras are retrofitted with them.Trail counter installed at Island Park to obtain monthly usage data for grant opportunities. LONG-TERM <ul style="list-style-type: none">Add e-bike and scooter signage along trails in accordance with policy.Continue the planning for the eventual replacement of the Island Park south bridge.Repair retaining wall at Island Park once a safe access route is created.
RECREATION	SHORT-TERM <ul style="list-style-type: none">Update Active Threat Training, including satellite facilities and the before and after school program.Customize facility inspection checklist for preventative maintenance.Add shade opportunities when available throughout the district, including Mill Creek & Sunset Pools.Label all exterior facility doors with numbers in line with police/fire department recommendations.Review facility readiness and signage for unannounced first amendment audits.Develop an emergency response plan for large unannounced gatherings at Park District facilities and parks.Ensure the new Emergency Response Plan for large unannounced gatherings at aquatic facilities are included in staff trainings. LONG-TERM <ul style="list-style-type: none">Research feasibility of installing crash bars on fences at pools.
Goal #2	The Geneva Park District will attempt to construct new facilities and acquire additional open space for new park sites and facilities to meet the needs of the District residents.

DEPARTMENT	OBJECTIVES
PARKS	<p>SHORT-TERM</p> <ul style="list-style-type: none"> · Develop a long-range plan for the addition of amenities at Sandholm Park West. · Actively assist to ensure the timely implementation of the Winding Creek Park development/OSLAD Grant. · Research and identify locations for additional ballfields if warranted. · Investigate possibilities for acquisition of land parcel north of and adjoining Old Mill Park, and any other available land identified through the Master Plan. · Research and implement replacement of Orientation Barn and silo entrance doors. · Research Skate Park replacement/repairs, or potential re-location, if warranted. <p>LONG-TERM</p> <ul style="list-style-type: none"> · Research new dog friendly elements at some parks including doggie splash pad. · Research available land acquisition for future park sites.
RECREATION	<p>SHORT-TERM</p> <ul style="list-style-type: none"> · Consider purchasing soccer goals to replace organization-owned goals. · Based upon comprehensive Master Plan & future IGA agreements, determine future site of Friendship Station Preschool. · Reimagine utilization of existing ballfields fields. · Create a dedicated home field for girl's softball. <p>LONG-TERM</p> <ul style="list-style-type: none"> · Outdoor pool third phase expansion to include lap lanes & activities for older children. · Renovate locker rooms at Sunset and Mill Creek Pools. · Based upon comprehensive Master Plan determine future plans for the Peterson Property.

Goal #3

The Geneva Park District will provide and maintain a quality system of existing parks and facilities by updating and improving each site per the most recent Community Survey and Master Plan.

DEPARTMENT	OBJECTIVES
PARKS	<p>SHORT-TERM</p> <ul style="list-style-type: none"> · Implement the design phase of the exterior of the Sunset Community Center. · Work with the Garden Club to choose and install a sign for Garden Club Park. · Map all memorial trees with GIS and develop maintenance plan. · Complete park sign replacements. · Wheeler Park turf improvement - get park "greener" by cultural improvements to start growing better turf. · Island Park - shoreline restoration on the South Eastern corner to ensure long life of the river bank. · Install exhaust fan for welding, vehicle, and equipment exhaust at the Wheeler Maintenance Shop. · Peck Farm - Prairie restoration continues. Removal of woody invasive growth on the East side, poison hemlock control, and cattail removal/control from the West side pond. · Improve landscape design at SPRC entrance. <p>LONG-TERM</p> <ul style="list-style-type: none"> · Complete a tree inventory to account for new plantings, maintenance & removals, as well as the location of all memorials. · Develop Peterson Property based on community feedback.

- Bring all parks up to recommendations concerning ADA accessibility, as they experience replacement/repairs.

RECREATION

SHORT-TERM

- Renovate HSS and WAS ballfields to better serve softball.
- Repaint Mill Creek kiddie pool.
- Replace windows at Sunset Community Center.
- Completed painting the outside of the Sunset Community Center.
- Budget and plan to replace floor in fitness center at Sunset Community Center.
- Budget and plan to replace carpet in locker rooms at Sunset Community Center.
- Determine need to replace or repair partition wall in room 107/108.
- Budget and plan to replace washer and dryers at both BestLife Fitness Centers.
- Research reimagining of Discovery Room at Peck Farm Park, with grant opportunities.
- Complete joint repairs in main pool at Sunset Pool.
- Replace speakers on pool deck at Sunset Pool.
- Consider new uses of volleyball courts at Sunset Pool to include passive opportunities.

LONG-TERM

- Develop multi-year capital improvement plans for Sunset Community Center and SPRC, inline with the Master Plan.

Goal #4

The Geneva Park District will provide creative programs and facilities to meet the needs of its residents per the surveys, Master Plan, and other research tools.

DEPARTMENT

OBJECTIVES

ADMINISTRATION

SHORT-TERM

- Evaluate the addition of adding software that will assist in completing the Distinguished Agency process.
- Complete Comprehensive and Strategic Plan.

LONG-TERM

- Complete 10 year Master Plan, and implement future plans based on the results.

PARKS

SHORT-TERM

- Develop a plan for ongoing horticultural volunteer opportunities along the riverfront parks by way of a greenhouse volunteer program. Volunteers would receive greenhouse space in return for continuing volunteer work maintaining beds along the river.

LONG-TERM

- Maintain prairie and oak savannah at Peck Farm.

RECREATION

SHORT-TERM

- Complete age analysis of program offerings to ensure balance.
- Review current program participant survey process and implement process to report on results.
- Complete gap analysis for program space to capitalize on unused program space.
- Consider offering full-day camp option at Peck Farm Park.
- Implement Prairie Play School afternoon sessions.
- Increase birthday party revenue at all facilities.
- Expansion of STEAM programs.
- Evaluate and offer programming on nights and weekends for working families.
- Expansion of adult programs including athletics, fitness and additional recreational opportunities.

- Expand utilization of Playhouse 38 beyond Cultural Arts to other departments to increase usage and awareness.
- Expand aqua fitness programming opportunities.
- Redesign the Park District website to align with modern design trends and technology, delivering an improved, mobile-responsive user experience.

LONG-TERM

- N/A

Goal #5	The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Functioning as a best management organization requires strong partnerships as a way of developing value for the taxpayers.
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DEPARTMENT	OBJECTIVES
ADMINISTRATION	<p>SHORT-TERM</p> <ul style="list-style-type: none"> · N/A <p>LONG-TERM</p> <ul style="list-style-type: none"> · Compliance with efficiency report requirements required by Illinois law once every decennial (2034).
PARKS	<p>SHORT-TERM</p> <ul style="list-style-type: none"> · Chainsaw training & additional shared interests with the Kane County Forest Preserve. · Maintain Garden Club Park and foster cooperative efforts in growing plants and maintaining gardens. · Burn training with DuPage County Forest Preserve. <p>LONG-TERM</p> <ul style="list-style-type: none"> · Promote cooperative training with other "like" agencies i.e. Kane County Forest Preserve and neighboring park districts. · Research cooperative use of equipment between "like" agencies i.e. Kane County Forest Preserve and neighboring park districts.
RECREATION	<p>SHORT-TERM</p> <ul style="list-style-type: none"> · Develop partnerships with private businesses to increase participation and awareness. · Continue to evaluate safety protocols for KZ in conjunction with School District and Police. · Increase cooperative trainings with the Geneva Fire Department. · Co-op Summer Camp program with the Geneva Police and Fire Departments. · Review safety protocols with Geneva Police for large unannounced gatherings at aquatic facilities. · Diversify local business BestLife Fitness partners with membership campaigns. · Drive new corporate memberships at BestLife Fitness through local municipalities and businesses. <p>LONG-TERM</p> <ul style="list-style-type: none"> · N/A

Goal #6	The Geneva Park District will continue to meet population growth demands by hiring additional personnel as needed, by retaining competent present personnel, and by training new personnel accordingly. The District is an equal opportunity employer and provides equal employment opportunities to all qualified persons. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary.
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DEPARTMENT	OBJECTIVES
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ADMINISTRATION	<p>SHORT-TERM</p> <ul style="list-style-type: none"> Continue training and promoting a strong work place culture including inter-department interactions. Review tuition reimbursement policy to better define benefits/limits and goals of benefit offering. Evaluate a new occupational therapy provider to provide pre-employment tests. Track non-taxable tips and OT legal changes in 2025 from OBBBA (One Big Beautiful Bill Act) to include in 2026 W2's. Hire a part-time grant writer. Assess hierarchy and job descriptions and recommend any necessary changes/updates. Provide full-time employees wellness training in managing stress in the workplace and personal lives. Update and improve on-boarding program for staff. Explore tracking employee certifications, including CPR/First Aid in Paycom system. Continue to have speakers at FT staff meetings to promote wellness; promote PDRMA wellness training webinars and PATH. <p>LONG-TERM</p> <ul style="list-style-type: none"> Based on the Strategic Plan, implement staff culture initiatives for an improved work environment.
PARKS	<p>SHORT-TERM</p> <ul style="list-style-type: none"> Investigate flexible work options based upon mutual benefit to District and employee. Investigate an alternative software for playground safety inspection record keeping. Assure all Parks staff have job specific training and certifications necessary to ensure safe environments throughout the District. <p>LONG-TERM</p> <ul style="list-style-type: none"> Ensure compliance with PDRMA recommended training so as to ensure safe work practices.
RECREATION	<p>SHORT-TERM</p> <ul style="list-style-type: none"> Support Culture Club with their identified initiatives. Focus on fostering an inclusive, welcoming, and supporting organizational culture. <p>LONG-TERM</p> <ul style="list-style-type: none"> Investigate feasibility of adding BAS for Sunset Community Center HVAC. Install network infrastructure for chemical controllers at Sunset Pool to communicate electronically.
Goal #7	The Geneva Park District offers educational programs, classes, and stewardship opportunities that increase environmental literacy of residents and will adopt environmentally friendly business practices that are fiscally responsible to conserve resources, educate the community and provide best practices in resource management.
DEPARTMENT	OBJECTIVES
ADMINISTRATION	<p>SHORT-TERM</p> <ul style="list-style-type: none"> Research the feasibility of the Elective Pay program to recover significant amounts of funds for green initiatives, including solar, EV chargers, and all-electric vehicles. <p>LONG-TERM</p> <ul style="list-style-type: none"> N/A
PARKS	<p>SHORT-TERM</p> <ul style="list-style-type: none"> Develop a turf fertilizer and weed control program that addresses our athletic fields and high visibility parks. Addition of EV vehicles and equipment to the fleet. Institute a compost topdressing program at Wheeler park. To be moved to athletic fields as resources allow.

LONG-TERM

- Replace ballfield lights with an upgrade for better automation and reduced energy usage.
- Maintain the seven year tree pruning rotation for all overstory trees and implement.
- Research solar energy to lower e-costs. Maintain the current solar array at Peck Farm and seek out additional opportunities for new installations.
- Continue the use of grants and other available funding to install additional public EV charging stations.
- Install motion activated light sensors in shops.

RECREATION**SHORT-TERM**

- Develop beekeeping program utilizing bee hives at Community Gardens.
- Install interpretive signage relating to energy saved and produced

LONG-TERM

- Petersen Property - determine the educational/environmental use of the property befitting it's agricultural/natural area surroundings.

Goal #8

The Geneva Park District will strive to strengthen and maintain fiscal health and stability.

Availability of funding and overall good financial health is a prerequisite for carrying out some of the goals and objectives of the District.

DEPARTMENT**OBJECTIVES****ADMINISTRATION****SHORT-TERM**

- N/A

LONG-TERM

- Collect data on bid forms to have contractors self-report whether they are eligible to be a certified vendor under M/W/V (minority-owned, woman-owned or veteran-administered) program administered by the state. Per Illinois law, this information should be published by taxing districts which indicates certain vendor diversity from all vendors and subcontractors.

PARKS**SHORT-TERM**

- Weigh the options on providing EV charging stations as it relates to the costs of accepting credit cards vs. limiting use/no charge.
- Begin applying process for the ITEP grant for the replacement of the South bridge at Island Park.
- Develop an inventory of largest pool and building mechanical items and create a replacement schedule/budget.

LONG-TERM

- N/A

RECREATION**SHORT-TERM**

- Analyze program cost recovery data and recommend 1-5 year pricing structure.
- Seek quotes for brochure printing annually.
- Research possibility of switching to three program guide cycle instead of four.
- Research alternative options to mailing a brochure to all resident households.
- Re-develop current sponsorship packages to better suit needs of District and potential sponsors.
- Research grant opportunities for facility and program improvements.
- Implement revised member retention strategies across both BestLife Fitness centers to capitalize on current member market.

LONG-TERM

- N/A

Ongoing Goals and Objectives

Geneva Park District - Goals and Objectives

Ongoing goals and objectives are designed to serve as a reminder to staff of continuous tasks that are oftentimes open-ended, and rollover on an annual basis.

Goal #1	The Geneva Park District will provide a safe environment at all programs, properties, and facilities.
DEPARTMENT	OBJECTIVES
ADMINISTRATION	<ul style="list-style-type: none">· Train all staff on current CPR/AED, and First Aid standards.· Update and evaluate Active Threat Training.· Conduct Monthly Safety Meetings.· Continually evaluate emergency response plans for large unannounced gatherings.· Complete required annual PDRMA trainings and develop required policies as recommended.· Include 1-3 safety trainings at each full-time staff meeting.
PARKS	<ul style="list-style-type: none">· Seasonally timed safety training for all Parks staff.· Complete defensive driver training every other year for all staff driving Park District vehicles.· Continue to educate and certify full-time Parks Department employees concerning playground inspections, reports and maintenance.· Set facility and park inspection schedules and adhere to it throughout the year to ensure that all facilities and parks are inspected appropriately with documentation.· Attend additional prescribed burn training as necessary.· Continue to educate parks staff in tree, turf, natural area maintenance, building and staff equipment.· Train and implement winter ice control process including pre-treatment.
RECREATION	<ul style="list-style-type: none">· Perform and document spring storm drills, fall fire drills and annual Active Threat Training at Kids' Zone, SPRC, SCC, PFP, Playhouse 38 and Friendship Station.· Investigate and communicate concerns raised by the public to the Parks Department, and implement reactive measures.· Provide Board with bi-annual Safety Committee Reports.· Continue to increase safety awareness among full-time staff and instructors by increased training and communication at meetings in addition to bi-annual full-time staff meetings.· Maintain an efficient checklist to make sure all staff and volunteers have updated applicable certifications for first aid, CPR, coaches training, and completed background checks.· Implement emergency response training at Park District facilities, Kids' Zone and Preschool.· All recreation staff to be BASSET certified.
Goal #2	The District will attempt to construct new facilities and acquire additional open space for new park sites and facilities to meet the needs of District residents.

DEPARTMENT	OBJECTIVES
ADMINISTRATION	<ul style="list-style-type: none">· Continue to accept donated parcels of land as they fit into overall park, land and open space footprint.· Research land acquisition possibilites as they become available.· Continue to investigate opportunities to acquire open space for passive and active recreation.

· Construct additional bike/pedestrian trails per City of Geneva Strategic Plan & GPD Master Plan.

Goal #3 **The District will provide and maintain a quality system of existing parks and facilities by updating and improving each site per the most recent Community Survey & Master Plan.**

DEPARTMENT	OBJECTIVES
PARKS	<ul style="list-style-type: none"> · Resurface Fox River Trail or portions thereof as necessary. · Investigate use of sustainable methods of technology for buildings and facilities (i.e. wind power, solar panels, green roofing, etc.). · Develop procedures to increase the survivability of newly planted trees. · Implement a natural area work plan inventory to gauge progress and implement maintenance procedures to promote healthy sustainable landscapes. · Invasive removal at Peck South, including area around silo and orientation barn. · Maintain trees and add prairie plants at Peck North.

RECREATION	<ul style="list-style-type: none"> · Seal surface at all Park District tennis courts, pickleball courts and basketball courts as needed. · Renovate fields with new ball mix, on a schedule. · Continue to hold annual shutdowns of Sunset Community Center and SPRC to perform deep cleaning and preventive maintenance. · Make annual improvements to all athletic fields. · Make annual improvements to the Links Disc Golf Course.
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Goal #4	The Geneva Park District will provide creative programs and facilities to meet the needs of its residents per the surveys, Master Plan and other research tools.
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DEPARTMENT	OBJECTIVES
ADMINISTRATION	<ul style="list-style-type: none"> · Increase "wellness" focused programs. · Review programs and the registration process for possible updates and computer technology upgrades.
RECREATION	<ul style="list-style-type: none"> · Increase overall awareness of benefits of facilities and trails. · Expand program offerings with a focus on evenings and weekends for working parents. · Increase special interest programming for adults. · Increase tumbling and beginner gymnastics participation. · Continue to communicate with parents and increase participant satisfaction of swim lesson programs. · Increase opportunities beyond affiliates with special interest groups & private sector organizations. · Seek expansion opportunities for Kids' Zone. · Consider preschool before/after care. · Continue growth of all athletic leagues. · Expand Toddler and Youth programs. · Increase marketing efforts for general programs. · Continue to implement pricing guidelines and adhere to already established policies. · Increase customer satisfaction with times programs are offered. · Increase recreational opportunities for teens, and seek creative forms of feedback. · Expand cultural arts programs and special events. · Increase variety of programming at Peck Farm Park. · Increase fitness, health and wellness programming for all ages.

- Streamline sponsorship efforts to fully realize sponsorship potential.
- Increase data driven marketing opportunities in relation to programs and events.
- Increase outdoor recreational opportunities, including riverfront opportunities.
- Work to maximize program space utilizing all facilities including Parks and Peck Farm.
- Continue to implement retention programs at SCC and SPRC, along with marketing campaigns.
- Continue growth in wellness programs, utilizing non-traditional facilities such as Parks.
- Increase marketing efforts for all seasonal facilities.
- Increase focus and marketing on corporate memberships.
- Increase participation at special events.
- Increase special events at pools.

Goal #5	The Geneva Park District will continue cooperative efforts with other governmental agencies and local service organizations to build strategic alliances. Functioning as a best management organization requires strong partnerships as a way of developing value for the taxpayers.
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DEPARTMENT	OBJECTIVES
ADMINISTRATION	<ul style="list-style-type: none"> · Continue to work with the City of Geneva regarding the Strategic Plan Bike/Pedestrian issues. · Continue to meet with legislators to inform them of Park District issues/needs.
PARKS	<ul style="list-style-type: none"> · Promote cooperative training with other "like" agencies. · Research cooperative use of equipment between "like" agencies. · Continue to work cooperatively with the Geneva Garden Club at the greenhouse & Garden Club Park.
RECREATION	<ul style="list-style-type: none"> · Conduct joint programs with the Library, School District, Forest Preserve, Police Department, Fire Department and other Park Districts. · Continue developing the Kane County Naturalist Network with the Forest Preserve and nearby Park · Continue to develop and maintain positive relationships with all affiliate organizations for the purpose of advancing opportunities for youth. · Review and update IGAs with School District and other organizations. · Work with the School District, City of Geneva and the Library District to develop Intergovernmental Agreements as a way to enhance value for the taxpayers by sharing resources. · Continue to cooperate with youth organizations to promote positive choices, and seek opportunities for feedback. · Work with Chamber of Commerce on events and marketing of Geneva Park District. · Schedule quarterly meetings with School District to review programs and facility usage.

Goal #6	The Geneva Park District will continue to meet population growth demands by hiring additional personnel as needed, by retaining competent present personnel, and by training new personnel accordingly. The District is an equal opportunity employer and provides equal employment opportunities to all qualified persons. We will assure that the workplace culture for our employees fosters professional growth and assures an overall positive working atmosphere. We will dedicate ourselves toward enhanced use of technology by making improvements to the communications network, when necessary.
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DEPARTMENT	OBJECTIVES
ADMINISTRATION	

- Per law, new Board members need to complete electronic training on Open Meetings Act within 90 days of taking the Oath of Office.
- Continue to provide full-time employees wellness training in managing stress in the workplace and lives.
- Continue to schedule and improve the new employee orientation system whereby all employees are trained on Park District Customer Service Standards.
- Update computer system software as necessary. Continue to update and improve website.
- Assess the salaries and benefits for part-time and full-time employees.
- Encourage continuing education and training for all full-time staff.
- Ensure all departments hold staff training meetings for seasonal staff 2-3 times per season.
- Ensure all departments hold staff meetings including seasonal, at least annually.
- Develop a culture of continuous improvements.
- Develop a multi-year plan to be able to budget & allow a variety of staff to attend national conferences.

PARKS

- Expand volunteer program to include assistance with natural areas management.
- Encourage staff participation in District sponsored activities such as the Culture Club and Safety
- Hold staff training and communication meetings at least twice per year.
- Continue to research new ideas for park maintenance and equipment to improve efficiencies.

RECREATION

- Continue Culture Committee to improve work place culture.
- Continue volunteer program for Peck Farm to operate butterfly house, assist with programs and
- Implement service quality task force standards and procedures to achieve service quality goals based on Community Survey Results.
- Continue offering staff educational opportunities.
- Cross-train front office staff at both facilities.
- Continue training fitness center staff so they fully understand equipment, operations and safety
- Prepare and implement quality assurance program for locker room cleanliness at pools.

Goal #7

The Geneva Park District offers educational programs, classes and stewardship opportunities that increase environmental literacy of residents and will adopt environmentally friendly business practices that are fiscally responsible to conserve resources, educate the community and provide the best practices in resource management.

DEPARTMENT

OBJECTIVES

PARKS

- Reduce paper usage when appropriate.
- Complete IPRA's Environmental Report Card self-assessment annually.
- Actively seek and implement ways to conserve and protect water and soil, enhance air quality, limit the production and release of damaging pollutants, and protect wildlife.
- Office Green Initiatives: Reduce waste production, reuse and recycle materials from facility and park operations, and handle hazardous and all other wastes according to lawful and safe procedures.
- Actively seek and implement ways to conserve energy and be cognizant of Dark Sky initiatives recommendations while lighting parks and facilities.
- Purchase products for use in facility and park operations, to minimize negative environmental impacts, taking into consideration the effects of product production, use, storage and disposal.

- Protect and restore indigenous natural communities such as grasslands, woodlands/wetlands and promote the reclamation, acquisition, preservation and management of other open space areas, including river corridors, greenways and trails.
- Acquire electric vehicles and equipment as opportunities present.
- Attend training on pesticide/herbicide reduction.
- Continued LED replacements.
- Provide education and interpretative opportunities for staff and public to increase appreciation for the natural world and promote environmentally conscious lifestyles, emphasizing selective consumption and low-impact resource use.
- Continue to recycle paper, plastic and metals using waste hauler or scrap metal recyclers.
- Use LEED guidelines when fiscally prudent in the construction of new facilities.
- Implement Natural Areas Management Plan to establish long term goals.
- Burn natural areas 1/3 each burn season, weather permitting.
- Enforce "No idling" policy.
- Provide programs/training regarding changes to recycling standards.

Goal #8

The Geneva Park District will strive to strengthen and maintain fiscal health and stability.
Availability of funding and overall good financial health is a prerequisite for carrying out some of the goals and objectives of the District.

DEPARTMENT	OBJECTIVES
ADMINISTRATION	<ul style="list-style-type: none"> · Review full-time and part time salaries based on minimum wage and Exempt Employee Legislation. · Continue multi-year operating budget as a tool for future financial planning. · Continue to implement formal pricing strategy and guidelines for all District programs and operations. · Provide financial education to the board and public so as to provide a better understanding of the District's financial position and its relations to other micro-economic conditions. · Provide monthly Investment Reports to the Board at the Regular Board Meeting. · Provide monthly Revenue and Expenditure reports to the Board at the Regular Board Meeting. · Ensure safety of District's cash and investments while maximizing rate of return on investments. Return on investment is of secondary importance compared to the safety of investments. · Ensure annual tax levy includes new growth and inflationary increases to meet additional demand and maintain existing levels of services. · Issue biennial Limited General Obligation Bonds to fund the District's Capital Improvement Plan. Consider purchase of bonds to provide savings in bond issuance costs and generate investment income · Reduce dependence on Real Estate taxes by further diversifying revenue streams, reducing expenditures and/or introducing cost efficiencies where possible. · Maintain or improve District's credit rating. · Maintain Fund Balance Policy on an annual basis. · Maintain our Certificate of Achievement Award from GFOA demonstrating transparency and full disclosure in the District's financial statements. · Conduct quarterly departmental revenue/expense meetings to evaluate and control budget.

Completed 2025 Goals

Below is a list of completed goals from all departments over the past year. This list was developed from previous short-term and long-term goals. Items that were not completed and remain relevant continue to be reflected in current goals for staff to focus on.

Rec Department

- Replaced AED at aquatic facilities with a model designed for aquatic environment.
- Completed aquatics instructor developmental course for full-time staff.
- Added shade opportunities at ball fields across the district.
- Replaced VGB grates.
- Sanded and re-finished gym floor at SPRC with painted pickleball lines.
- Rebuilt the remaining circulation pump at Sunset Pool.
- Removed batting cage at SPRC and replaced with divider curtain.
- Replaced existing gym divider curtains at SPRC.
- Added concrete to tube corral for better user experience.
- Added water bottle refills station at Sunset Pool.
- Updated Stone Creek Mini Golf Hut to include expanded concessions.
- Replaced filtration system at Sunset Pool.
- Reimagined birthday offerings at Stone Creek Mini Golf.
- Hosted grand opening event at Mill Creek Community Park.
- Increased programming and camp participation at Peck Farm Park.
- Implemented nature preschool at Peck Farm Park.
- Increased non-athletic programmatic opportunities for teens.
- Increased co-op programmatic opportunities with the Geneva Library District.
- Created and hosted an inter-park district cheer and pom competition at SPRC.
- Increased presence/awareness at non-park district community wide events.
- Reinvigorated the employee incentive program, currently the ABC Award.
- Supported Culture Club with their identified initiatives.
- Installed app-based lighting system at Sunset ball field.
- Hosted new events, including Putt & Pour and Par-Tober Fest at Stone Creek Mini Golf, Lights & Flights craft beer fest, Youth Olympiad, and the expansion of Winter Wonder Lights.
- Created large group gathering procedures.
- New shade installed at Sunset Pool.
- Creation of the Flex Zone at SPRC BestLife Fitness.
- Increased cooperative classes with surrounding districts.
- Received the “Chamber Champion” award from the City of Geneva Chamber of Commerce.

Finance and Personnel Department

- Implemented annual phishing and security cyber training for all full-time employees.
- Updated salary survey of all full-time employees to ensure alignment with market rates and compliance with exempt employee legislation, and minimum wage.
- Completed eighth year of District's participation in Health Savings Accounts. By increasing the PPO deductible and instead utilizing HSA funds this saved the District approximately 40,000 in 2025.

- No findings in the Management Letter for fiscal year 2024-25 audit.
- Received 14th consecutive year award in GFOA's Certificate of Achievement for Excellence in Financial Reporting for fiscal year ending 4/30/24.
- Investments in 2025 earned a blended annual average rate of return of 3.55%. This compares to a rate in 2024 of 4.12%.
- Issued GPD purchased biennial limited bonds in 2025 saving the District over the two-year life of the bond interest of \$105,000 and issuance costs of \$14,000 totaling \$119,000.
- Implement Equal Pay Act to include pay scale and benefits in any job posting as well as notifying all current employees after an external job is posted.
- Absorbed contracted out payroll accounting services costs using internal staff.
- Added MFA security to network thru VPN.
- Implemented a Cyber Security Policy for the District.
- Payroll Manager received notary license to use for District business.
- Completed implementation of Paycom integration to include a training piece and record HR keeping piece.

Parks Department

- Full-time staff attended many trainings and earned certifications, including Aquatic Facility Operators, Certified Playground Safety Inspector, ladder safety training, Safe Operations of Mowers, and State of Illinois pesticide license.
- Full-time staff attended conferences, including the IAPD/IPRA "Soaring to New Heights" conference, Great Lakes Park Training Institute, the iLandscape Show, and the PDRMA Risk Management Institute.
- Completed the renovation/replacement of the Stone Creek Miniature Golf building project.
- Added solar panels to the roof of the grey barn at Peck Farm Park.
- Completed the replacement of the sand filters at Sunset Pool.
- Installed an emergency call box (phone) on the exterior of the filter building at Moore Park sprayground.
- Replaced the heater for the Sunset Pool splashpad.
- Installed new fencing around the player benches and replaced backstop posts and fabric at Wheeler Park ballfield.
- Replaced portions of the fence fabric of the sideline fences and backstops at the ballfields at Mill Creek Community Park.
- Installed new gravel at the Community Gardens.
- Replaced water heater at Sunset Community Center.
- A new 2" water service run was installed to renovate the bathrooms at Island Park.
- Installed a new drain line at Sunset Community Center and connected it to a nearby storm sewer.
- Started the tennis court renovation at Mill Creek Community Park by replacing fence posts and adding a 2" asphalt overlay on top of the courts.
- Completed extensive tuckpointing and replaced several blocks on the exterior of the Sunset Community Center building.
- Replaced the exhaust fan in the Peck Farm silo.
- Installed an emergency fuel shutoff switch at Wheeler Maintenance Facility.
- Replaced the water well pump and reinstalled the pump assembly deeper into the aquifer at Peck Farm Park.

- Renovated the ballfields at Esping and Wheeler Parks.
- Replaced the fence along the Fox River Trail north of Old Mill Park.
- Purchased a new Volkswagen ID Buzz as the new rec vehicle.
- Installed a new charging outlet in the Sunset Community Center garage for internal use.
- Purchased a new 14-passenger bus.
- Purchased an all-electric 72" deck mower.
- Purchased an additional hybrid Ford Maverick truck.
- Completed many painting projects, both interior and exterior, throughout the district.
- Refurbished the pergola pillars at Mill Creek Pool.
- Researched, planned, and developed a new whiffle ball field at the Lions Park backstop.
- Replaced the water wheel at Stone Creek Mini Golf.
- Filled numerous holes in the Dryvit exterior at Sunset Community Center.
- Completed "Drill and Fill" operations to both ballfields at Mill Creek Community Park and the soccer fields at Peck Farm Park.
- Planted 6,000 bulbs at Sunset Community Center and Wheeler Park.
- Transformed Peck Farm Park for Winter Wonder Lights.
- Removed invasive species along both sides of the creek at Esping Park from Simpson Street to the playground.
- Conducted tours of our greenhouses for students from the Geneva High School Horticulture program.



Geneva
PARK DISTRICT
Live Your Best Life

Geneva Park District

Master Plan Update Details
2026

January 27, 2026

CONSTRUCTION FUND SUMMARY

	2026-27 BUDGET	2027-28 BUDGET	2028-29 BUDGET	2029-30 BUDGET	2030-31 BUDGET
REVENUES					
Investment Income	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Bond Issues	1,941,606	-	1,980,438	-	2,060,448
Grant Revenue	2,140,000	2,800,000	-	-	-
Land Cash Revenue	50,000	50,000	50,000	50,000	50,000
Reimbursements	75,000	75,000	75,000	75,000	75,000
Farming Revenue	1,000	1,000	1,000	1,000	1,000
Donations- GPD Foundation	10,000	10,000	10,000	10,000	10,000
Audit Transfer	2,300,000	2,600,000	2,600,000	2,600,000	2,600,000
Fund Balance	-	-	-	-	-
Total Revenue	6,617,606	5,636,000	4,816,438	2,836,000	4,896,448

EXPENDITURES**C-1100- PLANNING, CONSULTING, GRANT CONSULTANTS**

Landscape Architect C-1105	60,000	50,000	50,000	55,000	55,000
Architects/Engineers C-1106	100,000	80,000	80,000	80,000	90,000
Master Plan/Comm. Survey C-1108	100,000	-	40,000	-	-
Grant Consultant C-1120	7,000	7,000	7,000	7,000	8,000
Legal/ Bond Issue Expense C-1150	35,000	25,000	35,000	25,000	40,000

C-1200- BUILDINGS & IMPROVEMENTS

SPRC C-1210	100,000	200,000	50,000	55,000	55,000
Sunset Fitness & Comm Ctr. C-1220	2,162,000	230,000	50,000	55,000	55,000
Parking Lot Repairs C-1230	180,000	180,000	180,000	200,000	200,000
Wheeler Maint. Facility C-1240	77,500	5,000	5,000	6,000	6,000
Sunset Swimming Pool C-1250	175,000	300,000	300,000	85,000	85,000
Mill Creek Swimming Pool C-1260	125,000	10,000	10,000	10,000	11,000
Roof Repairs C-1270	20,000	12,000	12,000	12,000	14,000
Tennis Courts C-1280	35,000	35,000	35,000	35,000	35,000
Environmental Green Initiatives C-1290	1,905,000	15,000	15,000	15,000	15,000

C-1300- PARKS, PLAYGROUNDS IMPROVEMENTS & ACQUISITIONS

Skate Park C-1302	5,000	500,000	5,000	5,000	5,000
Bennett Pk Stream Stabiliz C-1304	2,500	2,500	2,500	2,500	2,500
Island Park C-1305	1,850,000	1,000,000	50,000	55,000	55,000
Island Park Bridge C-1306	2,000	2,000	2,000	2,000	2,000
Soccer Fields C-1307	25,000	25,000	25,000	28,000	28,000
Fox River Trail Repairs/Imp C-1308	30,000	30,000	30,000	35,000	35,000
Football & Lacrosse Fields C-1309	1,000	1,000	1,000	1,000	1,000
Baseball Fields & Parking C-1310	150,000	55,000	55,000	65,000	65,000
Park Trail Improvements C-1311	75,000	75,000	75,000	85,000	85,000
Play Equip Repairs/Replace C-1312	2,600,000	300,000	300,000	300,000	500,000
Community Gardens C-1313	5,000	5,000	5,000	5,000	5,000
Nature Playground C-1314	5,000	5,000	5,000	5,000	5,000
Park Renovation C-1315	-	240,000	-	-	-
Stoncreek Mini Golf C-1331	10,000	10,000	10,000	10,000	11,000
Moore Park Sprayground C-1340	5,000	100,000	5,000	5,000	5,000

CONSTRUCTION FUND SUMMARY

	2026-27 BUDGET	2027-28 BUDGET	2028-29 BUDGET	2029-30 BUDGET	2030-31 BUDGET
Land Acquisition C-1378	1,000,000	8,000	8,000	9,000	9,000
PF Maintenance Facility C-1398	10,000	500,000	10,000	11,000	11,000
Peck Farm C-1399	125,000	75,000	75,000	85,000	85,000
C-1400- LANDSCAPING & GROUNDSKEEPING					
Trees & Shrubs C-1450	21,500	21,500	21,500	25,000	25,000
Natural Areas C-1455	20,000	10,000	10,000	10,000	11,000
Park Turf Treatment C-1457	50,000	50,000	50,000	55,000	55,000
C-1500- OPERATING EQUIPMENT & VEHICLES					
Vehicle & Maint Equipment C-1505	201,000	267,000	273,375	157,738	203,702
Office Equip Replacement C-1570	123,432	155,311	162,247	165,000	165,000
C-1600- RECREATION EQUIPMENT & REPAIRS					
Gymnastic Supplies C-1616	3,000	3,000	3,000	3,000	3,000
C-1900- CONSTRUCTION EMERGENCY REPAIRS & REIMBURSEMENT					
School/Park Facility Repairs C-1902	18,120	18,482	18,852	19,418	20,001
Emergency Maint & Repairs C-1903	80,000	80,000	80,000	80,000	90,000
WAS & HSS Gymnasiums C-1905	255,000	5,000	5,000	5,000	5,000
Total Expenditures	\$ 11,754,052	\$ 4,692,793	\$ 2,156,474	\$ 1,868,656	\$ 2,156,203
Surplus (Deficit)	(5,136,446)	943,207	2,659,964	967,344	2,740,245
Beginning Fund Balance	8,188,451	3,052,005	3,995,212	6,655,176	7,622,520
Plus YE Adjustments	-	-	-	-	-
Ending Fund Balance	3,052,005	3,995,212	6,655,176	7,622,520	10,362,764

GENEVA PARK DISTRICT
CAPITAL IMPROVEMENT FUND – PROJECT DESCRIPTIONS
JANUARY 2026

C-1105 Landscape Architect – Retain landscape architects and engineers for the design, bidding, and development phases of new park projects and renovating parks.

C-1106 Architects/Engineers – Retain architect/engineer to review and determine grade elevation needs for park development, and to consult on new and existing facility/park design.

C-1108 Master Plan/Community Survey/Consulting Fees – Retain consultants to assist in developing future master plans for growth and trends. Also, to ensure current and future recreational and open space needs for the community are addressed, as well as other planning and evaluation tools.

C-1120 Grant Consultant – Retain grant consultant to prepare grant applications for County, State, and Federal grants as they become available.

C-1150 Legal and Bond Issue Expenses – Legal fees and bond issue expenses related to capital improvements, land acquisition, etc. Includes Geneva Park District general counsel, bond counsel, and financial analysis firm.

C-1210 Stephen D. Persinger Recreation Center – Maintenance, repairs, and improvements for the entire building and outdoor landscape areas, including floor surfaces, locker rooms, weight room, and program rooms. Net revenue from this facility is needed for future expansion and repairs.

C-1220 Geneva Community Center/Racquetball & Fitness Center Repairs – Maintenance, repairs, and improvements for the entire building and outdoor landscape areas, including floor surfaces, locker rooms, weight room, and program rooms. Net revenue from this facility is needed for future expansion and repairs.

C-1230 Parking Lot Repairs – Sealcoating, patching, resurfacing, and striping of parking lots, asphalt trails, certain basketball courts, and replacement of parking barriers and lights as necessary.

C-1240 Wheeler Park Maintenance Facility – Improvements and repairs to buildings and grounds, including greenhouses.

C-1250 Sunset Swimming Pool – Repair, improve, or expand Sunset Pool. Net revenue from this facility is needed for future expansion and repairs.

C-1260 Mill Creek Pool – Repair or improve Mill Creek Pool.

C-1270 Roof Repairs – Roofing repairs to all Geneva Park District buildings.

C-1280 Tennis Courts – New tennis courts and court repairs, including lights.

C-1290 Environmental Green Initiatives – Purchase materials or equipment to assist in achieving the Park District's goal to increase recycling and incorporate other energy efficient green initiatives.

C-1302 Skate Park – Repairs, improvements, and new amenities to the skate facility.

C-1304 Bennett Park – Improvements and restoration to the shoreline at Bennett Park, Good Templar acquisition, and Bennett North.

C-1305 Island Park & Old Mill Park – Vegetation protection & landscaping. Future wall replaced at the Northeast section of Island. Erosion control measures at Island Park and Old Mill Park. Maintenance and repairs to Old Mill Park hardscape.

C-1306 Island Park Bridges – Repairs/replacement of the Island Park bridges.

C-1307 Soccer Fields – Repair existing and construct new soccer fields and parking.

C-1308 Fox River Trail Improvements – Signage, asphalt, or sealcoating to the existing path system. Includes paths at the Nicor Trail and other regional trails.

C-1309 Football Fields – Repair existing and construct new football fields and parking.

C-1310 Baseball Fields & Parking – Repair existing and construct new baseball fields and parking.

C-1311 Park Trail Improvement – Signage, asphalt, or sealcoating to the Peck Farm paths, small bike trails within neighborhood & community parks.

C-1312 Repairs and Replacement of Park Amenities and Play Equipment – Repairs and replacement of existing park amenities and playground equipment as necessary per schedule, including landscaping and fibar playground surface.

C-1314 Nature Playground – Funds for the maintenance and repair of the Nature Playground at Peck Farm Park.

C-1331 Stone Creek Mini Golf – Repairs or improvements to the miniature golf course. Net revenue from this facility is needed for future expansion and repairs.

C-1340 Moore Park Sprayground – Repairs to Moore Park and Sprayground.

C-1378 Land Acquisition – Land acquisition and related items such as surveys, appraisals, etc.

C-1398 Peck Farm Maintenance Facility – Improvements and repairs to the facility and grounds.

C-1399 Peck Farm Park – Improvements to the lake, habitat restoration, tree plantings, and path system. Phase III & IV, including Units D and stewardship as dictated by the 2002 Peck Farm Master Plan. Maintenance and repair of historic buildings.

C-1450 New Trees and Shrubs – Replacement of trees and shrubs for any existing park as needed, including Ash tree replacement and GPD Foundation Living Tree Program projects.

C-1455 Natural Areas – Repairs or improvements to natural areas throughout the district. Stewardship services for all parks other than Peck Farm Park.

C-1457 Park Turf Treatment – Re-seed and fertilize parks. Contract with weed spraying company to control broadleaf weeds in all parks.

C-1505 Vehicle and Maintenance Equipment – Replace existing and purchase new vehicles and operating equipment as per schedule. Major repairs to equipment.

C-1570 Office Equipment Replacement – Purchase new office equipment, such as desks, file cabinets, printers, computers, and software and hardware for the network system, etc.

C-1616 Gymnastics Supplies – Purchase new equipment, such as exercise mats and gymnastics apparatuses for the gymnastics program at the high school and tumbling equipment at the community center.

C-1902 School District/Park District Facility Repairs – Joint capital improvement projects, and repair and maintenance of the Kids' Zone Before and After School Program sites, as well as other school district buildings where Park District programs are conducted.

C-1903 Emergency Maintenance Repairs – Emergency maintenance and repairs to existing facilities, parks, etc. that are not anticipated or budgeted. Emergency tree removal due to storm damage is included in this account. Weather related phone, internet, and cable emergency repair.

C-1905 Western Avenue and Harrison St. Gymnasiums – Maintenance and repairs of Western Avenue and Harrison Street School Gymnasiums. These improvements would be joint projects with the school district. Presently have a long-term interest-bearing account with the school district for future major repairs. Includes bleacher improvements as required by the State of Illinois.

SRA Fund Member contribution for Special Recreation services through FVSRA, including inclusion services and any other expenditures associated with special needs and/or ADA accessibility. Improvements to facilities and parks to implement and complete the Park District's ADA Transition Plan.

GENEVA PARK DISTRICT
CAPITAL IMPROVEMENT FUND – REOCCURRING COST ITEMS
JANUARY 2026

- Replace, repair and purchase additional playground equipment as needed.
- Replace, repair and purchase additional picnic tables, benches, bleachers, recycling containers, signs and drinking fountains as needed.
- Replace, repair and purchase additional vehicles as needed.
- Replace, repair and purchase additional maintenance equipment as needed.
- Resurface parking lots, replace lights and barriers as needed.
- Resurface tennis courts, repair fencing and lights as needed.
- Replace, repair and maintain building as needed.
- Replace, repair and maintain restrooms as needed.
- Replace, and purchase additional trees as needed. Adhere to a 7-year pruning rotation and tree inventory. Removal of hazardous trees.
- Replace, repair and maintain ball diamond lights, fencing and grounds as needed.
- Replace, repair and maintain athletic fields & irrigation as needed.
- Replace, repair and maintain soccer & lacrosse fields as needed.
- Resurface, sealcoat and repair all bike/pedestrian trails as needed.
- Replace, repair and maintain office equipment as needed.
- Replace, repair and maintain computer system as needed.
- Provide payment for legal fees and bond issue expenses as needed.
- Provide consulting for Community Survey, Master Plan and other planning and evaluation tools.
- Provide payment for architectural and engineering expenses as needed.
- Maintain Stone Creek Miniature Golf Course building and the Links Disc Golf Course equipment & utilities, landscaping & golf holes as needed.
- Replace, repair and improve Wheeler Park Maintenance Garage as needed including painting and adding indoor space as needed.
- Replace, repair and maintain Community Gardens as needed.
- Replace, repair and maintain Wheeler Greenhouses as needed.
- Replace, repair and maintain Western Avenue School Gym/Park, Harrison Street School Gym and Friendship Station Preschool, Kids' Zone Before and After School Program buildings, tennis courts, grounds and equipment as needed.
- Repair, replace and maintain Sunset Pool buildings, lighting, equipment and landscaping as needed.
- Repair, replace and maintain Mill Creek building, lighting, parking lot, equipment and landscaping as needed.
- Replace, repair and maintain the Stephen D. Persinger Recreation Center and Sunset Community Center buildings, grounds and equipment as needed.
- Replace, repair and maintain the Peck Farm Park Interpretive Center, maintenance facility, buildings, grounds, and equipment and as needed including house windows, front door, basement and cupola.
- Replace, repair and maintain Hawks Hollow facility and equipment as needed.
- Repair/replace Orientation Barn building exterior as needed.
- Replace, repair and maintain Moore Park Sprayground equipment, surfacing & landscaping as needed.
- Replace, repair, maintain and enhance natural areas and incorporate best practices for natural area maintenance including invasive species removal and controlled burning.
- Provide funds for grant projects to match secured grant funding received through grant consultant.
- Obtain surveys, appraisals etc. and incur any other expenditures associated with land acquisition.

- Repair, replace and maintain gymnastics equipment as needed.
- Purchase OSHA and other safety equipment as needed.
- Replace, repair or retrofit equipment and facilities per ADA requirements.
- Replace, repair and maintain permanent landscaped areas as needed.
- Replace, repair and maintain River Park property and amenities as needed.
- Capital improvements associated with Playhouse 38.

GENEVA PARK DISTRICT VEHICLE/ EQUIPMENT REPLACEMENT SCHEDULE																							
DESCRIPTION	ASSET#	LOC	YEAR	ORIG		MILES	SALVAGE	LIFE/YRS	RESERVE	FY		REPLACE	REPLACE COST	NET	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	
				ACQ	COST					DATE	NET												
Vehicles																							
2018 Ford 4x4	200	Wheeler	2018	42,973	16,750	4,747	10	5,301	2028	57,752	53,005							60,000					
2013 Chevy 2500 4x4 plow	201	Wheeler	2013	30,042	4,400	2,467	14	3,070	2027	45,441	42,975						60,000						
2014 Ford F250 4x4 w/ snow plow	202	Wheeler	2014	28,295	30,000	2,657	12	3,140	2026	40,342	37,685	60,000											
2015 Ford 4x4 plow	203	Peck	2015	30,635	27,000	3,107	11	3,372	TBD	40,196	37,089												
2015 Ford 4x4 liftgate plow	204	Peck	2015	31,485	38,000	3,193	11	3,465	2026	41,311	38,118	60,000											
2008 Ford F-450 Flatbed	205	Wheeler	2008	33,544	25,000	1,898	22	2,539	2030	57,748	55,851								55,851				
2025 Ford E45014 Passenger bus	206	Wheeler	2025	111,850	1	8,657	15	11,040	2040	174,259	165,602												
2007 Ford F250 Pickup 4x4 with plow	207	Wheeler	2007	28,245	50,000	2,652	12	2,945	2019	37,986	35,334												80,635
2018 Ford F450 4x4 crew cab dump truck	208	Wheeler	2018	48,556	14,000	4,925	11	5,663	2029	67,213	62,288							62,288					
2020 Dump Truck 4x4 w/ chipper box	209	Wheeler	2020	57,951	2,000	5,878	11	6,758	2031	80,218	74,340										74,340		
2014 Ford F250 4x4 Crew Cab	212	Wheeler	2014	31,484	54,000	3,478	10	3,883	2024	42,312	38,834												
2025 Volkswagen Buzz	213	Sunset	2025	58,045	1	4,493	15	5,305	2040	84,066	79,574												
2014 Ford F250 4x4 w/ plow & liftgate	214	Peck Fields	2014	31,370	39,000	2,746	13	3,115	2027	43,244	40,498						60,000						
2014 Ford F-250 4x4 w/snow plow	215	Wheeler	2014	28,295	45,000	2,657	12	2,950	2026	38,054	35,397	60,000											
2015 Ford F-350 4x4 Dump	216	Peck	2015	39,085	19,000	3,670	12	3,027	2027	40,000	36,330						61,000						
2019 Ford F550 Bus (26 passenger)	217	Rec	2019	107,368	5,000	8,310	15	10,598	2034	167,276	158,966												158,966
2020 Ford F150 with liftgate (security)	218	Security	2020	25,715	37,000	3,939	7	3,955	TBD	31,626	27,688												
2017 Chevy Volt	220	Rec/Peck	2017	31,441	13,000	2,952	12	3,077	2029	39,875	36,922							36,922					
2016 Ford F150 w/ liftgate	221	Peck	2016	25,180	34,000	2,781	10	2,945	2026	32,233	29,451	40,000											73,915
Ford Transit Van	222	Wheeler	2022	63,178	2,000	6,979	10	7,793	2032	84,906	77,927												
Ford Maverick	223	Greenhouse	2024	35,000	1,900	5,361	7	5,384	2031	43,046	37,685												37,685
Ford Maverick	224	Peck	2024	35,000	27,144	5,361	7	5,384	2031	43,046	37,685												38,000
Ford F-250	226	Wheeler	2024	59,267	5,100	6,547	10	7,310	2034	79,650	73,103	40,000											
Tractors						Hrs																	
2018 (polaris) Ranger 900	97	Peck	2018	18,779	570	1,905	11	2,190	2029	25,995	24,090								24,090				
2001 John Deere gator	99	Wheeler	2001	7,428	2,151	453	20	648	2023	13,416	12,963												
ABI Force Ballfield Machine	100	Ballfields	2019	22,270	400	3,014	8	3,015	TBD	27,134	24,119												
2016 Smithco Ballfield Machine	101	Ballfields	2016	19,763	450	2,183	10	-	TBD	25,000	-												
ABI Force Ballfield Machine	102	Ballfields	2020	24,311	475	3,291	8	3,438	TBD	30,796	27,505												
2016 Kubota RTV 1100- no plow	111	Peck	2016	19,035	1,200	2,313	9	2,503	2025	24,836	22,523												
2024 Kubota RTV 1100- with plow & broom	112	Wheeler	2024	34,279	1,000	3,219	12	3,805	2036	48,874	45,655							32,000					
2019 Vermeer C1500 Wood Chipper	133	Wheeler	2019	65,995	320	5,108	15	6,514	2034	102,818	97,710												
2012 Kubota M7040 Loader Tractor	151	Peck	2012	42,355	1,300	3,104	16	4,054	2028	67,972	64,868								50,000				
2011 Deere 326D Skidsteer	152	Wheeler	2011	52,757	2,900	3,096	21	4,526	2032	98,144	95,047												95,047
2020 Deere 4066R	153	Wheeler	2020	34,280	302	3,477	11	3,998	2031	47,452	43,975												43,975
2015 Kubota L4701D Tractor	154	Peck	2015	10,805	361	836	15	1,067	2030	16,834	15,998								50,000	-			
2006 Befco overseeder	161	Peck	2006	9,795	n/a	554	22	828	2028	18,768	18,214								20,000				
2014 Level Best Grader Box	162	Ballfields	2014	13,244	n/a	2,028	7	2,037	TBD	16,288	14,259												
Mowers																							
John Deere WAM 1600	104	Wheeler	2019	47,488	1,536	5,771	9	6,243	2028	61,961	56,190								70,000				
John Deere Wide Area Mower	105	Wheeler	2020	47,519	841	7,278	7	7,309	2027	58,442	51,164								75,000				
2016 Scag mower 61"	108	Peck	2018	11,447	2,238	1,391	9	1,434	2027	14,296	12,905								35,000				
2016 Scag mower 61"	109	Peck	2018	11,447	2,682	2,025	6	1,941	2024	13,668	11,643												13,902
2016 Scag 72" Mower	113	Wheeler	2016	12,046	2,117	1,845	7	1,782	2023	14,319	12,474												28,287
2025 Mean Green 61'	115	Wheeler	2025	32,199	405	4,932	7	4,763	2032	38,274	33,343	30,000											38,274
2025 Mean Green 74"	116	Wheeler	2025	36,950	87	5,659	7	5,466	2032	43,922	38,263												43,922
2022 Mean Green Mower 60"	117	Wheeler	2022	28,858	1,057	4,420	7	4,269	2029	34,303	29,883								29,883				
2022 Mean Green Mower 60"	118	Peck	2022	28,858	1,153	4,420	7	4,269	2029	34,303	29,883								29,883				
2024 Mean Green 61"	119	Wheeler	2024	33,857	667	5,186	7	5,009	2031	40,245	35,060												35,060
2018 Land Pride Flex Mower	164	Peck	2018	13,256	n/a	778	21	1,137	2039	24,649	23,871												
2008 Woods mower	165	Peck	2008	8,497	n/a	499	21	729	2029	15,807	15,308								15,308				
Trailers																							
2011 Skid Steer Trailer	247	Wheeler	2011	5,395	n/a	418	15	533	TBD	8,405	7,988												
2004 PJ Trailer	248	Wheeler	2004	2,000	n/a	122	20	175	2024	3,612	3,490												
2008 Richard 20' Trailer	250	Wheeler	2008	5,215	n/a	295	22	441	2030	9,992	9,697												
2018 Richland Trailer 20' (mowers)	251	Wheeler	2018	5,795	n/a	449	15	572	2033	9,028	8,580												
2007 PJ Trailer (ballfields)	252	Peck	2007	2,000	n/a	117	21	172	TBD	3,721	3,603												
2015 RC Aluminum Trailer (DNR)	253	Wheeler	2015	3,591	n/a	337	12	399	2027	5,120	4,783						20,000						
2009 Richland 20' trailer (mowers)	254	Peck	2009	5,400	n/a	376																	

GENEVA PARK DISTRICT VEHICLE/ EQUIPMENT REPLACEMENT SCHEDULE																
DESCRIPTION	ASSET#	LOC	YEAR	ORIG COST	MILES	SALVAGE	LIFE/YRS	RESERVE	FY		NET	2033-34	2034-35	2035-36	2036-37	TOTAL
									REPLACE DATE	REPLACE COST						
<u>Vehicles</u>																
2018 Ford 4x4	200	Wheeler	2018	42,973	16,750	4,747	10	5,301	2028	57,752	53,005				60,000	
2013 Chevy 2500 4x4 plow	201	Wheeler	2013	30,042	4,400	2,467	14	3,070	2027	45,441	42,975	80,635			140,635	
2014 Ford F250 4x4 w/ snow plow	202	Wheeler	2014	28,295	30,000	2,657	12	3,140	2026	40,342	37,685	80,635			140,635	
2015 Ford 4x4 plow	203	Peck	2015	30,635	27,000	3,107	11	3,372	TBD	40,196	37,089				-	
2015 Ford 4x4 liftgate plow	204	Peck	2015	31,485	38,000	3,193	11	3,465	2026	41,311	38,118	80,635			140,635	
2008 Ford F-150 Flatbed	205	Wheeler	2008	33,544	25,000	1,898	22	2,539	2030	57,748	55,851				55,851	
2025 Ford E45014 Passenger bus	206	Wheeler	2025	111,850	1	8,657	15	11,040	2040	174,259	165,602				-	
2007 Ford F250 Pickup 4x4 with plow	207	Wheeler	2007	28,245	50,000	2,652	12	2,945	2019	37,986	35,334				80,635	
2018 Ford F450 4x4 crew cab dump truck	208	Wheeler	2018	48,556	14,000	4,925	11	5,663	2029	67,213	62,288				62,288	
2020 Dump Truck 4x4 w/ chipper box	209	Wheeler	2020	57,951	2,000	5,878	11	6,758	2031	80,218	74,340				74,340	
2014 Ford F250 4x4 Crew Cab	212	Wheeler	2014	31,484	54,000	3,478	10	3,883	2024	42,312	38,834	52,190			52,190	
2025 Volkswagen Buzz	213	Sunset	2025	58,045	1	4,493	15	5,305	2040	84,066	79,574	67,196			67,196	
2014 Ford F250 4x4 w/ plow & liftgate	214	Peck Fields	2014	31,370	39,000	2,746	13	3,115	2027	43,244	40,498	80,635			140,635	
2014 Ford F-250 4x4 w/snow plow	215	Wheeler	2014	28,295	45,000	2,657	12	2,950	2026	38,054	35,397	80,635			140,635	
2015 Ford F-350 4x4 Dump	216	Peck	2015	39,085	19,000	3,670	12	3,027	2027	40,000	36,330				81,979	
2019 Ford F550 Bus (26 passenger)	217	Rec	2019	107,368	5,000	8,310	15	10,598	2034	167,276	158,966				158,966	
2020 Ford F150 with liftgate (security)	218	Security	2020	25,715	37,000	3,939	7	3,955	TBD	31,626	27,688				-	
2017 Chevy Volt	220	Rec/Peck	2017	31,441	13,000	2,952	12	3,077	2029	39,875	36,922				36,922	
2016 Ford F150 w/ liftgate	221	Peck	2016	25,180	34,000	2,781	10	2,945	2026	32,233	29,451	53,757	-		93,757	
Ford E-Transit Van	222	Wheeler	2022	63,178	2,000	6,979	10	7,793	2032	84,906	77,927				73,915	
Ford Maverick	223	Greenhouse	2024	35,000	1,900	5,361	7	5,384	2031	43,046	37,685				37,685	
Ford Maverick	224	Peck	2024	35,000	27,144	5,361	7	5,384	2031	43,046	37,685				37,685	
Ford Maverick	225	Wheeler	2025	28,513	11,300	4,367	7	4,386	2032	35,067	30,700				38,000	
Ford F-250	226	Wheeler	2024	59,267	5,100	6,547	10	7,310	2034	79,650	73,103	79,650			119,650	
<u>Tractors</u>																
2018 (polaris) Ranger 900	97	Peck	2018	18,779	570	1,905	11	2,190	2029	25,995	24,090				24,090	
2001 John Deere gator	99	Wheeler	2001	7,428	2,151	453	20	648	2023	13,416	12,963				-	
ABI Force Ballfield Machine	100	Ballfields	2019	22,270	400	3,014	8	3,015	TBD	27,134	24,119				-	
2016 Smithco Ballfield Machine	101	Ballfields	2016	19,763	450	2,183	10	-	TBD	25,000	-				-	
ABI Force Ballfield Machine	102	Ballfields	2020	24,311	475	3,291	8	3,438	TBD	30,796	27,505				-	
2016 Kubota RTV 1100- no plow	111	Peck	2016	19,035	1,200	2,313	9	2,503	2025	24,836	22,523	40,317			40,317	
2024 Kubota RTV 1100- with plow & broom	112	Wheeler	2024	34,279	1,000	3,219	12	3,805	2036	48,874	45,655				32,000	
2019 Vermeer C1500 Wood Chipper	133	Wheeler	2019	65,995	320	5,108	15	6,514	2034	102,818	97,710	97,710			97,710	
2012 Kubota M7040 Loader Tractor	151	Peck	2012	42,355	1,300	3,104	16	4,054	2028	67,972	64,868				50,000	
2011 Deere 326D Skidsteer	152	Wheeler	2011	52,757	2,900	3,096	21	4,526	2032	98,144	95,047				95,047	
2020 Deere 4066R	153	Wheeler	2020	34,280	302	3,477	11	3,998	2031	47,452	43,975				43,975	
2015 Kubota L4701D Tractor	154	Peck	2015	10,805	361	836	15	1,067	2030	16,834	15,998				50,000	
2006 Befco overseeder	161	Peck	2006	9,795	n/a	554	22	828	2028	18,768	16,214				20,000	
2014 Level Best Grader Box	162	Ballfields	2014	13,244	n/a	2,028	7	2,037	TBD	16,288	14,259				-	
<u>Mowers</u>																
John Deere WAM 1600	104	Wheeler	2019	47,488	1,536	5,771	9	6,243	2028	61,961	56,190				70,000	
John Deere Wide Area Mower	105	Wheeler	2020	47,519	841	7,278	7	7,309	2027	58,442	51,164				75,000	
2016 Scag mower 61"	108	Peck	2018	11,447	2,238	1,391	9	1,434	2027	14,296	12,905				35,000	
2016 Scag mower 61"	109	Peck	2018	11,447	2,682	2,025	6	1,941	2024	13,668	11,643	16,600	-		30,503	
2016 Scag 72" Mower	113	Wheeler	2016	12,046	2,117	1,845	7	1,782	2023	14,319	12,474				28,287	
2025 Mean Green 61'	115	Wheeler	2025	32,199	405	4,932	7	4,763	2032	38,274	33,343				68,274	
2025 Mean Green 74"	116	Wheeler	2025	36,950	87	5,659	7	5,466	2032	43,922	38,263				43,922	
2022 Mean Green Mower 60"	117	Wheeler	2022	28,858	1,057	4,420	7	4,269	2029	34,303	29,883				29,883	
2022 Mean Green Mower 60"	118	Peck	2022	28,858	1,153	4,420	7	4,269	2029	34,303	29,883				29,883	
2024 Mean Green 61"	119	Wheeler	2024	33,857	667	5,186	7	5,009	2031	40,245	35,060				35,060	
2018 Land Pride Flex Mower	164	Peck	2018	13,256	n/a	778	21	1,137	2039	24,649	23,871				-	
2008 Woods mower	165	Peck	2008	8,497	n/a	499	21	729	2029	15,807	15,308				15,308	
<u>Trailers</u>																
2011 Skid Steer Trailer	247	Wheeler	2011	5,395	n/a	418	15	533	TBD	8,405	7,988				-	
2004 PJ Trailer	248	Wheeler	2004	2,000	n/a	122	20	175	2024	3,612	3,490				-	
2008 Richard 20' Trailer	250	Wheeler	2008	5,215	n/a	295	22	441	2030	9,992	9,697				9,697	
2018 Richland Trailer 20' (mowers)	251	Wheeler	2018	5,795	n/a	449	15	572	2033	9,028	8,580	8,580			8,580	
2007 PJ Trailer (ballfields)	252	Peck	2007	2,000	n/a	117	21	172	TBD	3,721	3,603				-	
2015 RC Aluminum Trailer (DNR)	253	Wheeler	2015	3,591	n/a	337	12	399	2027	5,120	4,783				20,000	
2009 Richland 20' trailer (mowers)	254	Peck	2009	5,400	n/a	376	17	461	2026	8,217	7,841				16,127	
2004 Big Tex (log winch) trailer (DNR)	255	Wheeler	2004	935	n/a	69	16	89	DNR	1,500	1,432				-	
2016 Atlas Enclosed Trailer	256	Peck	2016	6,766	n/a	524	15	668	2031	10,541	10,018				10,018	
2022 FDS Water Wagon	257	Wheeler	2022	9,961	n/a	771	15	983	2037	15,519	14,748				14,748	
TOTALS (C-1505)				\$ 1,767,128		\$ 185,311		\$ 202,884		\$ 2,465,518	\$ 2,257,390	\$ 239,115	\$ 267,798	\$ 231,627	\$ 178,741	\$ 2,906,663

GENEVA PARK DISTRICT PARK ACREAGE
JANUARY 2026

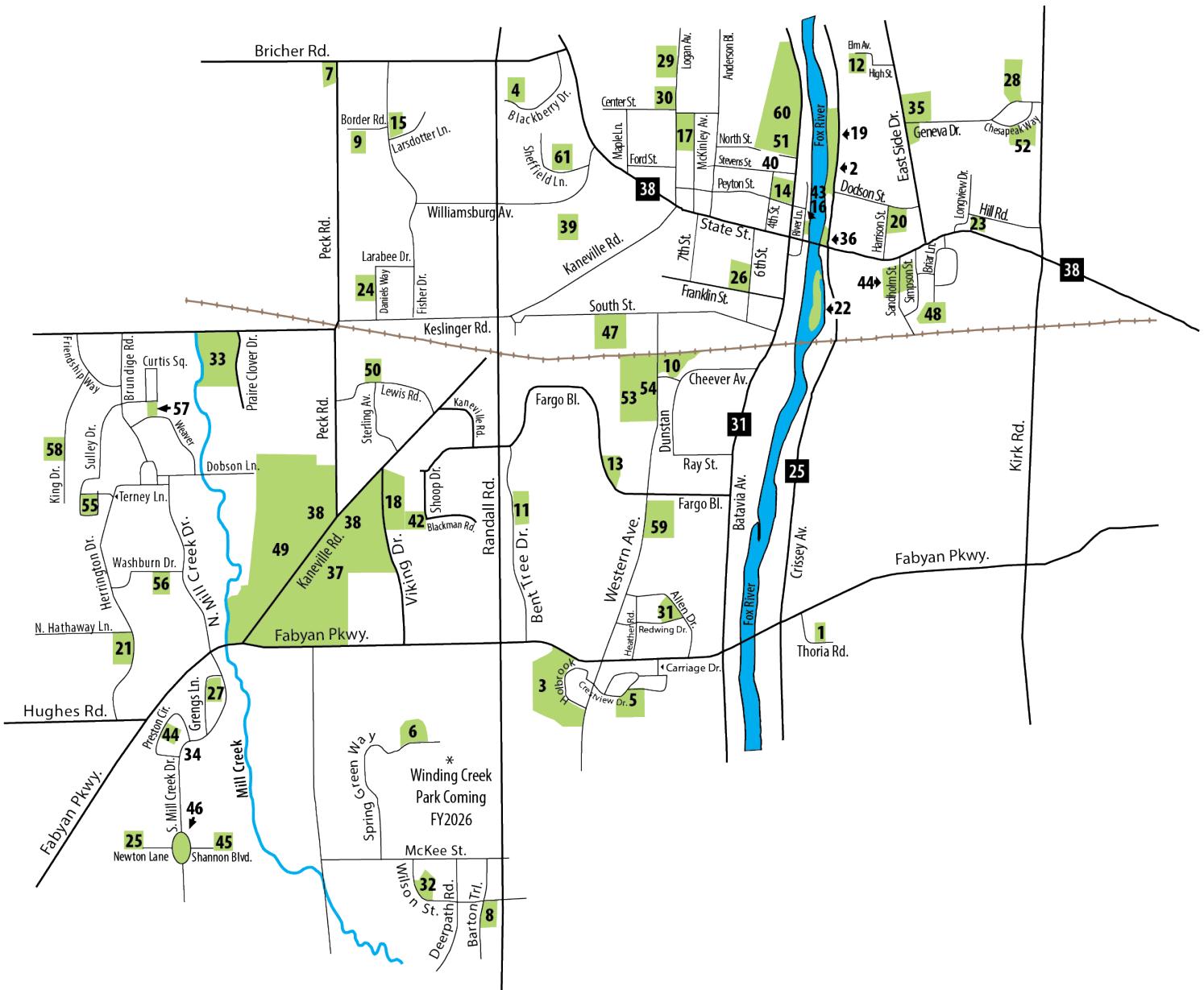
	<u>EXISTING</u>	<u>ACRES</u>	<u>OWNED</u>	<u>LEASED FROM</u>
1	Batavia Highlands Park	1.0	X	
2	Bennett Park / Bennett North	9.57	X	
3	Braeburn Park	5.5	X	
4	Bricher Park	1.96	X	
5	Carriage Crest Park	3.8	X	
6	Clover Hills Park	4.1	X	
7	Community Gardens at Prairie Green	2.0		County/City
8	Deerpath Park	2.5	X	
9	Don Forni Park	8.5	X	
10	Dryden Park	5.7	X	
11	Eaglebrook Park	5.36	X	
12	Elm Park	4.2		City
13	Fargo Park	1.39	X	
14	Foundation Park	0.1	X	
15	Fourth Street School Park	2.0		Schools
16	Frank K. Burgess Park	2.2	X	
17	Garden Club Park	0.6		City
18	Good Templar Acquisition	6.0	X	
19	Harrison Street School/Park	8.0		Schools
20	Hathaway Park	13.84	X	
21	Island Park	11.5	X	
22	Jaycee Park	1.0	X	
23	Kay Lovett Park	5.0	X	
24	Levi Newton Park	2.5	X	
25	Library Park	0.17		Library
26	Linden Park	1.2	X	
27	Lions Park	5.3	X	
28	Marjorie Murray Park	1.5		School
29	Meadows Park	1.5	X	
30	Michael Arbizzani Park	2.0	X	
31	Mill Creek Community Park	34.1	X	
32	Moore Park	13.7	X	
33	Old Mill Park	1.2	X	
34	Peck Farm Park	384.1	X	
35	Pepper Valley Park	8.59		Pepper Valley
36	Preston Park	1.0	X	
37	Randall Square Park	6.0	X	

38	River Park	2.7	X	
39	Sam Hill Park (formally South Street Park)	17.0		City
40	Sandholm Woods	5.5	X	
41	Shannon Park	1.8	X	
42	Somerset Park	2.8	X	
43	Stanley A. Esping Park	8.0	X	
44	Sterling Manor Park	4.9	X	
45	Sunrise Park	4.4	X	
46	Sunset Park	18.0	X	
47	Terney Park	1.0	X	
48	Washburn Park	2.8	X	
49	Weaver Park	2.0	X	
50	Wellington Park	0.5	X	
51	Western Ave. School/Park	13.0		Schools
52	Wheeler Park	57.3	X	
53	Williamsburg Park	4.5	X	
54	Winding Creek Park	4.85	X	
PARKS TOTAL:		54	44	10
ACREAGE TOTAL:		719.73	662.67	57.06

Park Amenities

Geneva Park District Park Map

2026



**GENEVA PARK DISTRICT PLAYGROUND
EQUIPMENT AND FACILITIES JANUARY 2026**

PLAYGROUND	YEAR INSTALLED	ESTIMATED REPLACEMENT YEAR
Batavia Highlands Park	2016	2029-2030
Bennett Park/ Bennett North		TBD
Braeburn Park*	2020	2035-2036
Bricher Park	2018	2036-2037
Carriage Crest Park*	2006	2026-2027
Clover Hills Park	2019	2039-2040
Deerpath Park	2012	2032-2033
Don Forni Park	2016	2030-2031
Dryden Park	2022	2037-2038
Eaglebrook Park	2014	2028-2029
Elm Park	2018	2038-2039
Fargo Park	2013	2033-2034
Foundation Park	2017	2037-2038
Fourth Street School Park	2020	2035-2036
Frank K. Burgess Park	2018	2036-2037
Hathaway Park	2022	2037-2038
Island Park	2012	2031-2032
Jaycee Park	2023	2038-2039
Kay Lovett Park	2017	2037-2038
Levi Newton Park*		TBD
Library Park	2020	2035-2036
Linden Park	2016	2030-2031
Lions Park	2013	2032-2033
Marjorie Murray Park	2003	TBD
Meadows Park	2014	2034-20353
Michael Arbizzani Park	2017	2037-2038
Mill Creek Community Park	2024	2039-2040
Moore Park	2005	2026-2027
Old Mill Park		TBD
Peck Athletic Fields	2021	2036-2037
Peck Farm Park – Hawks Hollow	2013	2027-2028
Pepper Valley Park	2016	2033-2034
Preston Park	2018	2038-2039
Randall Square Park	2007	2025-2026
Shannon Park*	2016	2031-2032
Somerset Park*		TBD
Stanley A. Esping Park	2017	2036-2037
Sterling Manor Park	2011	2029-2030
Sunrise Park*		TBD
Terney Park	2015	2035-2036
Washburn Park	2014	2034-2035
Weaver Park	2015	2035-2036
Wellington Park	2024	2039-2040
Wheeler Park	2015	2035-2036
Williamsburg Park	2005	2025-2026

*Shared with the Batavia Park District

Geneva Park District
Master Plan
Technology Needs

	FY 2025-26 BUDGET	FY 2026-27 BUDGET	FY 2027-28 BUDGET	FY 2028-29 BUDGET	FY 2029-30 BUDGET
Computers (10-15 Computers Replaced every 3-4 years)	\$ 30,000	\$ 30,000	\$ 30,000	\$ 35,000	\$ 35,000
Servers (replaced every 4 years)					
Server Parts/ Replacement	\$ 20,000	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000
Virtual Servers (6)	\$ 5,150	\$ 5,305	\$ 5,464	\$ 5,628	\$ 5,806
MSI Hosting	\$ 6,798	\$ 7,002	\$ 7,212	\$ 7,428	\$ 7,651
VSI Hosting	\$ 14,183	\$ 14,608	\$ 15,047	\$ 15,498	\$ 15,963
Annual Adobe Subscriptions	\$ 8,240	\$ 8,487	\$ 8,742	\$ 9,004	\$ 9,274
Offsite Backup Software	\$ 7,583	\$ 7,810	\$ 8,045	\$ 8,286	\$ 8,535
Hubs/Switches/Modems	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
	\$ 63,454	\$ 64,713	\$ 96,009	\$ 97,344	\$ 98,730
Annual Expenses for Software Maintenance/ Licenses					
SSL Certificate (secure econnect access for users)	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Firewall/ Anti Virus Software	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Harris MSI GL, AP, CR, BP annual Maintenance	\$ 15,450	\$ 15,914	\$ 16,391	\$ 16,883	\$ 17,389
VSI Recreation Software Maintenance	\$ 9,718	\$ 10,010	\$ 10,310	\$ 10,619	\$ 10,938
Paycom annual maintenance fees (added 2024)	\$ 40,000	\$ 40,000	\$ 41,200	\$ 42,436	\$ 43,709
Applitrack Employment Application Software	\$ -	\$ -	\$ -	\$ -	\$ -
Email Gateway Service (spam protection)	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650
Annual Internet Service	\$ 4,144	\$ 4,268	\$ 4,396	\$ 4,528	\$ 4,664
	\$ 71,962	\$ 72,841	\$ 74,947	\$ 77,116	\$ 79,350
Software Upgrades					
Windows 10 Computer Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -
Time Clock Plus Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -
M365 Outlook Software	\$ 10,160	\$ 10,465	\$ 10,779	\$ 11,102	\$ 11,435
Software Program Upgrades	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
	\$ 13,660	\$ 13,965	\$ 14,279	\$ 14,602	\$ 14,935
Additional Hardware					
Fax Machines (replaced every 4 years or as needed)	\$ -	\$ -	\$ -	\$ -	\$ -
Small Copy Machines (2 replaced every 5-7 years or as needed)	\$ -	\$ -	\$ -	\$ -	\$ -
Large Copy Machine (replaced every 5-7 years or as needed)	\$ -	\$ -	\$ -	\$ -	\$ -
Printers Replacement (replaced every 4 years or as needed)	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Wifi Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
IPAD Chargers	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
Off Site File Backup System	\$ 8,694	\$ 8,955	\$ 9,223	\$ 9,500	\$ 9,785
Misc Equipment- Speakers, Sound Bars, Scanners, Pos Keys	\$ 500	\$ 500	\$ 500	\$ 500	\$ 1,000
DSL Equipment	\$ 250	\$ 250	\$ 250	\$ 250	\$ 500
Rectrac Hardware for Seasonal Facilities	\$ -	\$ -	\$ -	\$ -	\$ -
Computer Hardwiring	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Computer Backup Batteries Replacement	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Phones Replacement	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	\$ 14,494	\$ 14,755	\$ 15,023	\$ 15,300	\$ 16,335
IT Annual Maintenance Contract (Moved to Blackline 2024)	\$ 80,000	\$ 90,500	\$ 93,215	\$ 96,011	\$ 98,892
Estimated Total Per Fiscal Year	\$ 273,570	\$ 286,774	\$ 323,474	\$ 335,374	\$ 343,242
Total Operating Budget	\$ 151,962	\$ 163,341	\$ 168,162	\$ 173,127	\$ 178,242
Total Capital Budget	\$ 121,608	\$ 123,432	\$ 155,311	\$ 162,247	\$ 165,000

ck figure

\$ 273,570 \$ 286,774 \$ 323,474 \$ 335,374 \$ 343,242

GENEVA PARK DISTRICT
NEW VEHICLES AND MAINTENANCE EQUIPMENT
2026-2027

The following may be presented for Board Approval for the 2026-2027 fiscal year

<u>Estimated Replacement</u>					
<u>Veh #</u>	<u>Year</u>	<u>Description</u>	<u>Location</u>	<u>Miles</u>	<u>Date</u>
Vehicles					
201	2013	Chevy 2500 w/plow	Peck	44,650	2026-2027
214	2014	Ford F-250 w/plow & Dump	Peck	53,250	2026-2027
216	2015	Ford F-350 Dump	Peck	27,600	2026-2027
221	2016	Ford F-150 w/liftgate	Peck	52, 400	2026-2027
<u>Estimated Replacement</u>					
<u>Equip. #</u>	<u>Year</u>	<u>Description</u>	<u>Location</u>	<u>Hours</u>	<u>Date</u>
Equipment					
114	2016	Scag Zero Turn Mower	Wheeler	3,010	2026-2027
253	2015	Mower Trailer	Wheeler	N/A	2026-2027

GENEVA PARK DISTRICT
FUTURE FULL TIME AND PART TIME PERSONNEL
2026-2027

Administration-Assistant Superintendent of Finance & Personnel

Administration – Grant Writer PT

Parks - Specialist I (Mill Creek and Winding Creek)

Parks – Administrative Assistant PT

Recreation-Assistant Superintendent of Recreation Facilities

GENEVA PARK DISTRICT
FUTURE OFFICE EQUIPMENT
2026-2027

Nothing at this time.

FUTURE FACILITY NEEDS
2026-2027
SUMMARY

- Integrate the Peterson property into the Master Plan by utilizing, repurposing, or demolishing existing buildings.
- Plan for a pool liner to be installed at Mill Creek main pool.
- Prepare for the replacement of the main pool heater at Mill Creek Pool.
- Develop and fund a plan for the upgrading of parking lot lights at Wheeler Park.
- Repair of the Orientation Barn cupola with the addition of a nest cam inside.
- Re-roof the shelter at Williamsburg Park.
- Implement maintenance plan for paths, picnic tables, natural areas, wildflower restoration, formal gardens, etc., throughout the Park District.
- Develop bike/pedestrian trails to link with existing paths. Consult the City Strategic Plan/Kane County approved trail maps.
- Acquire land to develop new neighborhood & community parks in the future.
- Investigate the acquisition of the land just north of Old Mill Park.
- Continue constructing and updating athletic fields.
- Future preschool facility plans.
- Winding Creek Park development.
- Renovate locker rooms at Sunset and Mill Creek Pools.
- Sunset Community Center Racquetball Court renovation.
- Adapt the red metal barn into additional programming space at Peck Farm Park.
- Update Discovery Room at Peck Farm.
- Repair cupula in Orientation Barn at Peck Farm.
- Determine next steps in façade work at SCC.
- Finish painting the exterior of Sunset Community Center by District staff
- Develop long term plan for HVAC upgrades at SCC.
- Determine the need for replacement windows at SCC
- Retile showers at Sunset Community Center.
- Update aluminum walls above mats in the gymnasium at SPRC.
- Update floors and furnishings throughout SPRC.
- HVAC system replacement at SPRC.
- Update steam rooms at SPRC.
- Develop plan to retile showers at SPRC
- Develop plan to retile showers at SCC.
- Replace and relocate vehicle lift at Wheeler Maintenance Shop
- Update floor throughout SCC fitness center.
- Update floor in locker rooms at SCC.
- Update partition wall in Room 107/108 at SCC.

FUTURE CAPITAL PROJECTS OR EQUIPMENT
2026-2027
(No specific order)

- Repair retaining walls at Island Park. (Deferred until Island South Bridge is replaced)
- Island Park South Bridge engineering and prepare for the ITEP grant cycle.
- Island Park restroom renovation.
- Tennis court renovations at Dryden, Mill Creek Community, Marjorie Murray, and Wheeler Parks.
- Parking lot engineering for drainage and asphalt replacement at Wheeler Park.
- Installation of EV fast chargers via Climate Bank Grant funding.
- Continued installation of Level II EV chargers (Mill Creek Park)
- Maintain and expand natural areas and open spaces.
- Continue to develop the Community Garden plots, including additional beds as needed.
- Complete Peck Lake restoration, prairie restorations, boardwalks, and stormwater wetland mitigation.
- Continue over-seeding prairie and wetlands at Peck Farm Park and other natural areas.
- Develop educational, office, storage, and meeting spaces at Peck Farm Park.
- Implement plan for infield/outfield repairs on baseball fields, including grading. (ongoing)
- Replace carpet as needed at Stone Creek Mini Golf.
- Continue with annual pool repairs and research new slide towers and other play features at Sunset Pool & Mill Creek Pool.
- Repair or replace racquetball court.
- Wheeler Park, an additional small ball field if no OSLAD grant. Peck Farm Park Orientation Barn renovation. (Interior and exterior work)
- Development of Winding Creek Park.
- Replace washer and dryer at SCC and SPRC
- Replace dumb bells at SCC
- Add shade opportunities at ball fields when appropriate
- Add shade opportunities at Sunset Pool
- Add shade opportunities at Mill Creek Pool
- Reimagine the sand volleyball court area to better maximize pool user experience

FINANCE – REVENUES 2026

The Geneva Park District has determined the need to have user fees from programs and facilities financially assist the Capital Budget and Recreation Budget. For these two budgets to progress, this philosophy should continue into the future. For example, the Recreation Budget cannot and does not exist on taxes alone. A major portion of the Recreation Budget is supported by user fees from residents as well as non-residents. The Capital Budget has been supported each year from revenues generated from programs and facilities by transferring year-end surplus to this fund prior to the audit. Revenues generated contribute greatly to the present success of the Geneva Park District and its citizens.

PECK FARM PARK MASTER PLAN

Peck Farm Park Master Plan was incorporated into the Geneva Park District Master Plan in 2014.

Future development of the Peterson property.

GENEVA PARK DISTRICT MASTER PLAN

The Geneva Park District Master Plan will be updated in 2026.

GENEVA PARK DISTRICT COMMUNITY SURVEY

The Community Survey was completed in Spring of 2023.

GENEVA PARK DISTRICT

710 Western Avenue

Geneva, IL 60134

(630) 232-4542

www.genevaparks.org**Geneva**
PARK DISTRICT
*Live Your Best Life***MEMORANDUM****TO:** Geneva Park District, Board of Commissioners**FROM:** Ryan Coffland, Sunset Facility Manager
Chris McAdam, Aquatics & Fitness Coordinator
Joey Kalwat, Aquatics & Facility Manager
Elliott Bortner, Superintendent of Recreation**CC:** Nicole Vickers, Executive Director**DATE:** February 16, 2026**RE:** Fitness Class Punch Card Review**PURPOSE**

Per the request of a board member, the staff was asked to provide the Geneva Park District Board of Commissioners with information as it relates to the fitness class punch card and whether the requirement of being a BestLife Fitness member is still meeting the needs of the community.

BACKGROUND

In June 2019, the Board approved the introduction of two additional group fitness pricing options for BestLife members: a 10-class punch card priced at \$65 and a one-time drop-in pass at a rate of \$8. Both options are available exclusively to current BestLife members. At that time, 17 park districts throughout Chicagoland were analyzed, and there was a wide range of formats being utilized, as it related to group fitness classes and a punch card option.

Between August 2019 and January 2026, a total of 265 fitness class punch cards were sold to 162 unique people, as well as 175 unique visits for the drop-in pass. Listed in the table below is a breakdown of how many punch cards were sold, how many unique people purchased a punch card, as well as the total drop-in visits for group fitness classes, each year. It should be noted that in Fall 2019 a promo for the rollout of the punch was offered, where 27 punch cards were given to new members for free.

Year	Punch Cards Sold	Unique People	One-Time Drop-In
2019 (August-December)	47	46	13
2020	17	17	4
2021	21	12	10
2022	33	25	22
2023	42	32	12
2024	48	32	59
2025	47	30	52
2026 (January)	10	9	3

Between August 2019 and January 2026, a total of \$14,466.50 in revenues has been generated. \$13,087.00 from group fitness punch cards and \$1,379.50 from group fitness one-time drop in passes.

BestLife Fitness memberships have seen an increase in the last several years. Total memberships sold for FY22-FY25 are below:

YEAR	SCC	SPRC	GOLD	TOTAL
FY22	407	704	192	1,303
FY23	480	966	289	1,735
FY24	674	1125	300	2,099
FY25	720	1169	335	2,224

Fitness class enrollment for Fall 2019-Spring 2025 is listed in the table below. It should be noted that in every year since FY2020 enrollment for fitness classes has increased.

Fall	Enrollment	Winter	Enrollment	Spring	Enrollment	Summer	Enrollment	Year Total
2019	594	2020	471	2020	0	2020	102	1,167
2020	347	2021	269	2021	263	2021	326	1,205
2021	347	2022	321	2022	372	2022	294	1,334
2022	368	2023	499	2023	397	2023	348	1,612
2023	420	2024	567	2024	454	2024	390	1,831
2024	475	2025	655	2025	494	2025	470	2,094

Group fitness programs have generated over \$685,000 between FY20-FY25, with total revenues increasing every year since FY22. FY26 is projected to end higher than FY25.

Between August 2019 to January 2026, BestLife Fitness has sold 12,522 fitness memberships to 6,598 unique people. Between the Fall 2019 and Fall 2025 program seasons there were 9,243 group fitness class enrollments with 1,862 unique people signing up. These figures do not include the Fit for Life drop in program, that is currently offered 3 days per week. 597 unique people have had a BestLife Fitness membership and enrolled in group fitness class between August 2019 and January 2026. This is 0.09% of BestLife memberships sold and 32% of enrolled group fitness participants, during the aforementioned period.

RESEARCH

In February 2026 staff analyzed 31 Parks and Recreation agencies in Illinois as it relates to if they offer a punch card for group fitness classes, and how that correlates to being a full fitness member. A wide range of formats continues to be utilized, with several agencies offering a similar setup to the Geneva Park District. Some key findings are:

- Group fitness classes are included in full memberships at 17 of the park districts analyzed.
 - Of the 14 other park districts where group fitness classes are not included in the fitness membership, 7 do not offer a punch card at all, for group fitness programs.
- 29 agencies offer group fitness classes to non-fitness members with 10 offering a daily fee.
 - Daily fees are higher than the registered program fee.
- 14 park districts offer a fitness class punch card, with only 3 charging less than the Geneva Park District.
- 7 park districts that do not include group fitness classes in their fitness membership offer a punch card.

If a change is desired to allow punch cards/daily drop-in pass for group fitness classes be available to both BestLife members and non-members, there would need to be substantial changes to the back-end procedures for managing enrollment for group fitness. Some challenges that staff foresee are:

- Additional software/back-end systems would need to be enacted to effectively manage enrollments on a daily basis, and not disrupt customer service. There are potential costs associated with a new software/system. Additionally, staff time needed to manage this would need to be considered.
- Single class cancellations would be a challenge with regards contacting participants, if many are using a punch card and not enrolled for the season. Typically, if an instructor is sick or a last-minute cancellation occurs, staff send a direct email and the front desk calls each enrolled participant.
- Not having accurate number of people for each class ahead of time:
 - Many fitness classes build skills through the seasonal cycle. They utilize what was learned in previous classes to build upon. That could be a challenge if participants are attending classes inconsistently.
 - If no one shows up for a particular class one week, we would still incur instructor cost with no revenues.
 - Room size could be an issue, if the class is booked in a room for 15 people and 25 show up for class that day, the experience in class could be reduced.
 - Equipment needs: some classes that run simultaneously use similar equipment, and it is determined at the beginning of the season how much equipment is needed for each class. If enrollment is permitted daily, the number of people will change and equipment needs may not always be met.
- Could cause decreased revenue as participants may opt for a punch card rather than sign up for entire session if they are going to miss a couple classes.
- May be hard to make seasonal class determinations if overall enrollment numbers go down due to increased punch cards. This could cause less classes to run and overall generate less revenues.

- For those who have signed up for BestLife to get the punch card as a perk, they may cancel their membership and just have a non-member punch card for group fitness classes.

It should be noted that patron inquiries regarding the availability of a punch card option for group fitness classes, or the inclusion of group fitness classes within the BestLife Fitness membership, have been minimal. While alternative models are utilized by some agencies, the current fee structure and membership offerings for both fitness memberships and group fitness classes have demonstrated strong performance. Participation levels and revenue associated with fitness memberships and group fitness classes continue to show positive, upward trends.

OPTIONS

Option 1

- Make no formal changes to the current structure for the fitness class punch card/fitness class drop in pass and that both of these remain a benefit for current BestLife members.

Option 2

- Remove requirement of being a BestLife member to purchase a fitness class punch/fitness class drop in pass and evaluate fee structure.
 - If this option is the direction of the board, staff would need a significant amount of time to research and determine impacts on full-time and part-time staff, draft policy and procedures, determine class roster and cancellation procedures, ensure customer service standards are not impacted, and research any technology or app-based programs that may be beneficial in delivering this service.

Alternative Options

- Some alternative ideas from staff and found within the research, along with some potential risks, include:
 - Offering non-member punch cards priced significantly higher than the member rate.
 - Risk: Patrons may choose this option vs signing up for the entire season. This idea could cause an overall reduction in seasonal enrollment numbers.
 - Adding a member rate to group fitness class enrollments.
 - Risk: if everyone who is a BestLife member is given this option, there will be a reduction in revenue for the group fitness program. However, this could be an incentive to join BestLife Fitness.
 - Reducing how long the punch card is valid for to correlate with the program seasons.
 - Offering a daily rate/drop-in fee for fitness classes, to non-members, that is significantly higher than the per class fee, when registering for the whole season. For example, the member drop in fee is \$8/class, a non-member fee could be \$15/class.
 - Creating a tier of BestLife Fitness memberships that includes group fitness classes.
 - Risk: Budgets for either group fitness or BestLife will see a reduction, as some concession in fees will need to be made to attract patrons to this membership. Additionally, the tracking of group fitness enrollment would increase significantly for staff. See more about this above.
 - Better marketing the current punch card offering, and promote more as a perk to sign up as a BestLife member.
 - Increase the value of the punch card for BestLife members to include specialty and senior classes, where it currently is only valid for group fitness classes.
 - Increase the number of drop in classes offered in all fitness class types. Currently 3 drop-in classes are offered each week, however they are all Senior Fit for Life.

RECOMMENDATION

Staff would request that the Board of Commissioners provide feedback and preferred direction on the information provided in this memo.